

**Special Session, July 25, 2011**

**BE IT REMEMBERED** that on **July 25, 2011**, there was begun and holden a Special Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

when the following proceedings were had and orders made, to-wit:

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Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA AND MINUTES  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
July 25, 2011**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **25<sup>th</sup>** day of **July 2011** at its regular meeting place in the **Commissioners' Courtroom, 4<sup>th</sup> Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**INVOCATION: Michael S. Sinegal, Commissioner, Precinct No. 3**

**PLEDGE OF ALLEGIANCE: Everette D. Alfred, Commissioner, Precinct No. 4**

**PURCHASING:**

1. Consider and possibly approve specifications for Request for Proposals (RFP 11-044/KJS) Digital Conversion of Microfilm Images and Indexing of Official Public Records for the Jefferson County Clerk.

**Motion by: Commissioner Sinegal**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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2. Receive and File Professional Services Agreement (PROF 11-042/KJS) with Garver for construction phase services associated with the new terminal access road from \$210,600.00 which was approved on July 11, 2011 to \$193,315.00. This project will be included in the next FAA AIP Grant, Grant 28. **SEE ATTACHED PAGES 8 - 27**

**Motion by:** Commissioner Sinegal  
**Second by:** Commissioner Weaver  
**Action:** **APPROVED**

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3. Consider and possibly approve, execute, receive, and file a service agreement with Munros Uniform Services and Jefferson County Road and Bridge, Precinct 2. The yearly cost for all 15 employees of PCT. 2 is approximately \$2535.00 per year or \$211.00 per month. **SEE ATTACHED PAGE 28**

**Motion by:** Commissioner Sinegal  
**Second by:** Commissioner Weaver  
**Action:** **APPROVED**

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## **COUNTY COMMISSIONERS:**

4. Consider authorizing the County Judge to enter / terminate a Burn Ban Order.

**Action:** **TABLED**

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5. Consider and possibly adopt a Resolution recognizing Kenneth "Tokey" Richard for 27 years of dedicated service to Road and Bridge Pct 2 of Jefferson County and wishing him well in his retirement. **SEE ATTACHED PAGE 29**

**Motion by:** Commissioner Weaver  
**Second by:** Commissioner Arnold  
**Action:** **APPROVED**

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6. Consider and possibly approve Alex Rupp as the Interim Airport Director, effective August 01, 2011.

**Motion by:** Commissioner Weaver  
**Second by:** Commissioner Arnold  
**Action:** **APPROVED**

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7. Consider authorizing the County Judge to execute a letter of engagement with Vinson & Elkins Law Firm for review of Ford Park Bond Documents, compliance with Federal regulations and advice regarding contractual structuring: Approval is sought for fees not exceeding \$15,000.00.

**Motion by: Commissioner Weaver**  
**Second by: Commissioner Arnold**  
**Action: APPROVED**

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8. Consider and possibly approve TxDOT Routine Airport Maintenance Program (RAMP) Grant Amendment #2 #M120BMPTA for the Jack Brooks Regional Airport, which increases the grant amount from \$28,000 to \$99,200 to include the project for a utility access road and additional herbicide, growth inhibitor, and airfield signs.”

**Motion by: Commissioner Weaver**  
**Second by: Commissioner Arnold**  
**Action: APPROVED**

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## **COUNTY AUDITOR:**

Consider and approve utilizing available funds from Capital Projects funds for the purchase of furniture for an election counting station.

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Alfred**  
**Action: APPROVED**

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9. Consider and approve budget transfer – Library – additional unemployment cost.

121-4072-455-2005	Unemployment	\$ 15,720
	Compensation	
121-4072-455-1001	Department Head	\$ 15,720

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Alfred**  
**Action: APPROVED**

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10. Consider and approve Final Abatement Percentages in accordance with the Golden Pass LNG Terminal LP Tax Abatement Agreement.

Clerk's Note: Flat 67% abatement percentage for next five years.

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Alfred**  
**Action: APPROVED**

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11. Regular County Bills – check #355740 through check #355997.

**SEE ATTACHED PAGES 30 - 38**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Alfred**  
**Action: APPROVED**

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**Note: Budget Hearings will be held this week (July 25-29, 2011). Please see attached schedule.**

### **CRIMINAL DISTRICT COURT:**

12. Presentation of Resolution recognizing Rene' B. Lewis for her years of dedicated service as Criminal District Court Coordinator and to the citizens of Jefferson County and wishing her well in her retirement.

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**

**BUDGET HEARINGS SCHEDULE - REVISED  
2011-2012**

**Monday, July 25**

9:30 a.m. Budget overview  
9:45 a.m. District Attorney (2030) Maness  
Garth House/CASA/Victims Assistance/ VAWA Grant  
(in conjunction with D.A.)  
10:00 a.m. Service Center (8095) Fontenot  
10:15 a.m. Tax (1011) Howard  
10:30 a.m. Mosquito Control (5081) Sexton  
10:45 a.m. MIS (1025) Helegda  
11:00 a.m. County Clerk (1014) Guidry

12:00 p.m. thru 1:30 p.m. Break for Lunch  
1:30 p.m. Commissioners Court Meeting

**Resume Budget Hearings**

2:30 p.m. Health & Welfare I, II, Indigent Health (5074) (5075) & (5079) Walkes/Morris  
3:00 p.m. Juvenile Probation/Detention (3063/3064) Martin  
3:15 p.m. JP 8 (2049) Gillam

**Tuesday, July 26**

9:30 a.m. Sheriff (3059) Woods  
Jail (3062)  
Crime Lab (3060)  
Alternative School (3057)  
Marine (865)

12:00 p.m. – 1:30 p.m. – Break for lunch

1:30 p.m. Airport (7091) Ross  
2:00 p.m. Ford Park

**Wednesday, July 27**

9:30 a.m. All Maintenance Departments will report at this time  
Maintenance – Beaumont (6083) Fuselier/Maintenance Mid-County (6085)  
Weaver

10:00 a.m. Road & Bridge Precincts/Parks & Recreation (116)  
Capital Projects  
General Services (1024)

10:45 a.m. 279<sup>th</sup> District Court (2038) Shelton & 317<sup>th</sup> District Court (2039) Thorne  
11:15 a.m. 252<sup>nd</sup> District Court (2037) Walker

Page Two:  
Continued Budget Hearings

Wednesday, July 27

12:00 p.m. - 1:30 p.m. – Break for Lunch

1:30 p.m. All J.P.'s will report at this time

2:15 p.m. JP 1-1 (2041) Dollinger, JP 4 (2045) Chesson, JP 6 (2047) Jones,

2:15 p.m. - All Constable's will report at this time

Pct. 1 (3065) Wiggins, Pct. 2 (3066) Roccaforte, Pct. 4 (3068) Trahan, Pct. 6  
(3070) Stevenson, Pct. 7 (3071) Greenway

Thursday, July 28

Open

Friday, July 29

Open

The following departments are not scheduled - No capital other than computers and no personnel changes requested. Extra help and/or Travel less than \$1,500 increase and only minor changes to other operating line items:

Engineering	County Court at Law I
Human Resource	County Court at Law II
County Judge	County Court at Law III
Risk Management	Court Master
Jury	Dispute Resolution
Treasurer	Community Supervision
District Clerk	Morgue
Criminal District Court	Agriculture Extension
58 <sup>th</sup> District Court	Nurse Practitioner
60 <sup>th</sup> District Court	Child Welfare
136 <sup>th</sup> District Court	Environmental Control
172 <sup>nd</sup> District Court	Maintenance – Port Arthur
JP Pct 1, PI 2	Veterans
JP Pct 2	Tobacco
JP Pct 7	Visitors' Center
Constable Pct 8	Emergency Management

NOTE: TIMES ARE TENTATIVE. YOU MAY WANT TO COME A FEW MINUTES EARLY IN CASE BUDGET HEARINGS ARE MOVING QUICKLY.

**Special Session, July 25, 2011**

There being no further business to come before the Court at this time, same is  
now here adjourned on this date, July 25, 2011