

REGULAR Session, OCTOBER 10, 2011

BE IT REMEMBERED that on **OCTOBER 10, 2011**, there was begun and holden a REGULAR Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

when the following proceedings were had and orders made, to-wit:

- - - - -

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA AND MINUTES
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
October 10, 2011**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **10th** day of **October 2011** at its regular meeting place in the **Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Regular Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

18. WORKSHOP: 11:00 a.m. - To hear presentation on potential claims of Jefferson County against mortgage companies that have purportedly failed to file assignments of notes with the County Clerk.

INVOCATION: Eddie Arnold, Commissioner, Precinct No. 1

PLEDGE OF ALLEGIANCE: Brent A. Weaver, Commissioner, Precinct No. 2

PURCHASING:

1. Consider and possibly approve, execute, receive and file renewal for (IFB 10-055/KJS) Term Contract for HVAC Maintenance & Repair for Ford Park with Alliance Mechanical Services, for the period of October 25, 2011 to October 24, 2012.

SEE ATTACHED PAGE 8

Motion by: Commissioner Sinegal
Second by: Commissioner Weaver
Action: APPROVED

2. Consider and approve, execute, receive and file an agreement with Pitney Bowes for an initial term of one year in the amount of \$2,500.00. The agreement will allow us to verify mailing addresses for jury summons and in time verify addresses for our JP/Sheriff outstanding warrants. **SEE ATTACHED PAGE 9 - 10**

Motion by: Commissioner Sinegal
Second by: Commissioner Weaver
Action: APPROVED

3. Consider and approve, execute, receive and file a Professional Services Agreement (PROF 11-057/KJS) with Tolunay-Wong Engineers, Inc. in the amount of \$23,102.00) for materials testing on the new Terminal Access Road Project, funded 95% through FAA AIP Grant 28, 5% local match. **SEE ATTACHED PAGES 11 - 14**

Motion by: Commissioner Sinegal
Second by: Commissioner Weaver
Action: APPROVED

4. Consider and approve, execute, receive and file Amendment #1 between SOE Software Corporation and Jefferson County Clerk's Office to clarify election suite hosting and support agreement, in the amount of \$143,811.00.

SEE ATTACHED PAGES 15 - 17

Motion by: Commissioner Sinegal
Second by: Commissioner Weaver
Action: APPROVED

5. Consider and possibly approve an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) to be auctioned by Horn's Auction, Inc. The auction is scheduled for Saturday November 5, 2011 at 9:00 A.M.

Motion by: Commissioner Sinegal
Second by: Commissioner Weaver
Action: APPROVED

COUNTY COMMISSIONERS:

6. Consider authorizing the County Judge to enter / terminate a Burn Ban Order.

Action: TABLED

7. Consider and possibly approve a Proclamation proclaiming the month of October, 2011 as Domestic Violence Awareness Month in Jefferson County, Texas.

SEE ATTACHED PAGE 18

Motion by: Commissioner Arnold
Second by: Commissioner Sinegal
Action: APPROVED

8. Consider and possibly authorize the County Judge to execute a letter of agreement with Lamar University for SETCAST for taping Commissioners' Court meetings.

Motion by: Commissioner Arnold
Second by: Commissioner Sinegal
Action: APPROVED

9. Consider accepting award of \$37,655.85 in Emergency Management Performance Grant funding from The Texas Division of Emergency Management.

Motion by: Commissioner Arnold
Second by: Commissioner Sinegal
Action: APPROVED

10. Consider and possibly approve out-of-state travel for Starla Garlick to attend the National 4-H Youth Development Conference.

Motion by: Commissioner Arnold
Second by: Commissioner Sinegal
Action: APPROVED

11. Consider and possibly authorize the County Judge to execute an Application for Hog-Out County Grants Program with the Texas Department of Agriculture.(The Commissioners Court previously approved the filling of Notice of Intent to Participate.)

Action: TABLED

12. Receive and file Fund Balance Policy in compliance with Governmental Accounting Standards Board (GASB) 54. **SEE ATTACHED PAGES 19 - 20**

Motion by: Commissioner Arnold
Second by: Commissioner Sinegal
Action: APPROVED

COUNTY AUDITOR:

13. Consider and approve FY 2011 budget transfer – 252nd District Court – additional indigent defense cost.

120-2037-412-5072	Pauper Attorney Fees	\$ 13,000	
120-2037-412-1095	Education Pay		\$ 5,750
120-2037-412-2003	Employees' Insurance		\$ 7,250

Motion by: Commissioner Weaver
Second by: Commissioner Alfred
Action: APPROVED

14. Consider and approve amended lease payment date with De Lage Landen Public Finance in order to have all copier payments summary billed on the 24th of each month.

Motion by: Commissioner Weaver
Second by: Commissioner Alfred
Action: APPROVED

15. Regular County Bills – check #358771 through check #359749.

SEE ATTACHED PAGES 21 - 32

Motion by: Commissioner Weaver
Second by: Commissioner Alfred
Action: APPROVED

HUMAN RESOURCES:

16. Consider and possibly approve changes/additions to the Jefferson County/NACo Deferred Compensation plan, to include allowing participation in both a traditional and/or Roth plan, authorizing Transitional Support Services and allowing both dollar amount and /or percent of pay payroll deduction options.

Motion by: Commissioner Arnold
Second by: Commissioner Sinegal
Action: APPROVED

RISK MANAGEMENT:

17. Consider and possibly approve 2012 Health Benefits Renewal with the Southeast Texas Government Employee Benefits Pool.

Motion by: Commissioner Sinegal
Second by: Commissioner Weaver
Action: APPROVED

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge

REGULAR Session, OCTOBER 10, 2011

There being no further business to come before the Court at this time, same is
now here adjourned on this date, OCTOBER 10, 2011