

**SPECIAL Session, March 5, 2012**

**BE IT REMEMBERED** that on **March 5, 2012**, there was begun and holden a SPECIAL Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

when the following proceedings were had and orders made, to-wit:

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Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA AND MINUTES  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
March 5, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **5<sup>th</sup>** day of **March 2012** at its regular meeting place in the **Commissioners' Courtroom, 4<sup>th</sup> Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**INVOCATION: Brent A. Weaver, Commissioner, Precinct No. 2**

**PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct No. 3**

**PURCHASING:**

1. Award (IFB 12-004/KJS) Needmore Road Bridge Project to APAC-Texas in the amount of \$ \$705,478.01.

**Motion: Commissioner Alfred**  
**Second: Commissioner Sinegal**  
**Action: APPROVED**

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2. Consider and approve, execute, receive and file Change Order # 2 (IFB 11-066/KJS), DD6 Pipeline Replacement – Materials, with Pioneer Steel & Tube Corp. due to random pipe lengths for the difference in the estimated price and the actual price of materials, in the amount of \$564.44. This brings the contract total with Pioneer to \$507,434.44. A cumulative change in contract price of 3.4%. Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas.

**SEE ATTACHED PAGES 7 - 8**

**Motion:** Commissioner Alfred  
**Second:** Commissioner Sinegal  
**Action:** APPROVED

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### **COUNTY COMMISSIONERS:**

3. Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.

**Action:** TABLED

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4. Receive and file executed Memorandum of Understanding between Jefferson County, Southeast Texas Regional Planning and Blackboard Connect regarding the mass notification system utilized by Jefferson County. **SEE ATTACHED PAGES 9 - 11**

**Motion:** Commissioner Arnold  
**Second:** Commissioner Weaver  
**Action:** APPROVED

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5. Consider and possibly authorize the County Judge to execute and submit Navy Museum Northwest Loan Request Form and Standard Facility Report from the American Association of Museum for procurement of MK-16 torpedo exhibit for the Golden Triangle Veterans Memorial Park.

**Motion:** Commissioner Arnold  
**Second:** Commissioner Weaver  
**Action:** APPROVED

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6. Conduct a Public Hearing regarding establishment of an Air Products LLC Reinvestment Zone. **Clerk's Note: No Speakers**

**Motion:** Commissioner Arnold  
**Second:** Commissioner Weaver  
**Action:** APPROVED

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7. Consider and approve Order Authorizing the Issuance of the Jefferson County, Texas General Obligation Refunding Bonds, Series 2012; authorizing the redemption and current refunding of certain Bonds and the execution and delivery of an escrow agreement and the subscription for and purchase of certain escrowed securities; delegating authority to certain County Officials under Section 1207.007 of the Texas Government Code; and containing other matters related thereto.

**Motion:** Commissioner Arnold  
**Second:** Commissioner Weaver  
**Action:** APPROVED

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8. Consider and possibly authorize the County Judge to execute a Memorandum of Oil and Gas Lease and an Oil, Gas and Mineral Lease between Jefferson County and Ballard Exploration Company, Inc. for 0.699 acres out of the Charles Williams League.

**Motion:** Commissioner Arnold  
**Second:** Commissioner Weaver  
**Action:** APPROVED

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## COUNTY AUDITOR:

9. Consider and approve budget transfer – 252<sup>nd</sup> District Court – purchase of scanner and additional cost.

120-2037-412-3084	Minor Equipment	\$ 1,000	
120-2037-412-3078	Office Supplies	\$ 1,000	
120-2037-412-5014	Mental Examination		\$ 2,000

**Motion:** Commissioner Sinegal  
**Second:** Commissioner Weaver  
**Action:** APPROVED

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10. Regular County Bills – check #364107 through check #364332.

**SEE ATTACHED PAGES 12 - 19**

**Motion:** Commissioner Sinegal  
**Second:** Commissioner Weaver  
**Action:** APPROVED

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## **COUNTY CLERK:**

11. Receive and file Interlocal Agreement for the sale of HAVA compliant voting equipment consisting of two (2) Ivotronic Voting Booths to Jones County. Agreement was approved by Court on February 6, 2012. **SEE ATTACHED PAGES 20 - 22**

**Motion:** Commissioner Sinegal  
**Second:** Commissioner Arnold  
**Action:** APPROVED

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12. Consider and possibly approve an expenditure from the County Clerk's Records Management Fund in the amount of \$23,430.00 for the purchase of a Prostar II microfilm processor Demo Unit and a used Bell & Howell ABR 16mm microfilm reader, both with 12 month warranty, and for a six month lease of a 35mm Dukane microfilm reader from Western Micrographics & Imaging Systems, Inc.

**Motion:** Commissioner Sinegal  
**Second:** Commissioner Arnold  
**Action:** APPROVED

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## **HUMAN RESOURCES:**

13. Consider and possibly approve and receive and file revisions to the "Personnel Policies Practices and Procedures Manuel" for Section 5.2- New Employee Orientation Period; Section 13-Retirement; and Section 14- Employee Benefits and Services Policies.

**SEE ATTACHED PAGES 23 - 27**

**Motion:** Commissioner Alfred  
**Second:** Commissioner Arnold  
**Action:** APPROVED

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## **SHERIFF'S DEPARTMENT:**

14. Receive and file executed Interlocal Cooperation Agreement between Johnson County, Jefferson County and Southwestern Correctional LLC.

**SEE ATTACHED PAGES 28 - 38**

**Motion:** Commissioner Arnold  
**Second:** Commissioner Weaver  
**Action:** APPROVED

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15. Consider and possibly authorize the County Judge to execute an Inter-local Cooperation Agreement between Burnet County, Jefferson County and LaSalle Corrections for housing of prisoners.

**Motion:** Commissioner Arnold  
**Second:** Commissioner Weaver  
**Action:** APPROVED

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### **OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

**Clerk's Note:** Next Meeting to be held March 19, 2012.

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**Jeff R. Branick**  
**County Judge**

**SPECIAL Session, March 5, 2012**

There being no further business to come before the Court at this time, same is  
now here adjourned on this date, March 5, 2012