

SPECIAL Session, March 26, 2012

BE IT REMEMBERED that on **March 26, 2012**, there was begun and holden a SPECIAL Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

when the following proceedings were had and orders made, to-wit:

- - - - -

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA AND MINUTES
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
March 26, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **26th** day of **March 2012** at its regular meeting place in the **Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Everette D. Alfred, Commissioner, Precinct No. 4

PLEDGE OF ALLEGIANCE: Eddie Arnold, Commissioner, Precinct No. 1

PURCHASING:

1. Consider and approve IFB 12-011/JW, Term Contract for Insecticides, Herbicides, Spray Adjuvants, and Adulticides for the Jefferson County Mosquito Control District.

Motion by: Commissioner Arnold
Second by: Commissioner Alfred
Action: APPROVED

2. Consider and possibly approve Addendum #5, to contract with Bailey Architects for RFQ 07-215/TI, Master Plan for the Historical Restoration of the Jefferson County Courthouse to include:

Design, Construction Documentation, Bidding/Negotiation and Construction Administration services for the Phase Four Restoration of the Jefferson County Courthouse, which may include interior masonry, plaster repairs, and painting around windows in the courtroom of Judge Thorne in the second floor.

Compensation for Phase 4 is a lump sum fee of \$4,850.00 and reimbursable expenses, budget to be determined as mutually agreeable between Architect and Owner.

Motion by: Commissioner Arnold

Second by: Commissioner Alfred

Action: APPROVED

3. Consider and possibly approve 25% price increase to RFP 09-031/DC, Record Archives Restoration and Preservation for the Jefferson County to Kofile Preservation formally Joseph J. Marotti Company, Inc. This price increase is due to the increase cost for Mylar, binders and book keeping supplies. This contract is at approximately 75% completion.

Motion by: Commissioner Arnold

Second by: Commissioner Alfred

Action: APPROVED

COUNTY COMMISSIONERS:

4. Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.

Action: TABLED

5. Receive and file executed Inter-local Agreement between Jefferson County and the City of Nederland. **SEE ATTACHED PAGES 10 - 13**

Motion by: Commissioner Weaver

Second by: Commissioner Alfred

Action: APPROVED

6. Consider and possibly approve and authorize the County Judge to execute an Inter-local Agreement between Jefferson County and Jefferson County Drainage District No. 7.

Motion by: Commissioner Weaver
Second by: Commissioner Alfred
Action: APPROVED

7. Receive and file executed Inter-local Agreement between Jefferson County and the City of Port Neches. **SEE ATTACHED PAGES 14 - 18**

Motion by: Commissioner Weaver
Second by: Commissioner Alfred
Action: APPROVED

8. Consider and possibly authorize the County Judge to execute Letter of Agreement and Request for Provisionally Accredited Levee (PAL) Designation and Agreement to Provide Adequate Compliance for the Port Arthur and Vicinity Hurricane Flood Protection Levee.

Motion by: Commissioner Weaver
Second by: Commissioner Alfred
Action: APPROVED

9. Receive and file Certificate of Completion for Commissioner Eddie Arnold, Commissioner Brent A. Weaver, Commissioner Michael Shane Sinegal, and Commissioner Everette Alfred. The Commissioners' has successfully completed the continuing education provisions of Article 81.0025 of the Texas Local Government Code for 2011. **SEE ATTACHED PAGES 19 - 29**

Motion by: Commissioner Weaver
Second by: Commissioner Alfred
Action: APPROVED

10. Consider and possibly approve RESOLUTION OF THE COMMISSIONERS COURT OF JEFFERSON COUNTY, TEXAS APPROVING THE ACTION OF THE JEFFERSON COUNTY INDUSTRIAL DEVELOPMENT CORPORATION APPROVING AS SIXTH SUPPLEMENTAL TRUST INDENTURE AND SECURITY AGREEMENT, AND RELATING TO THE REMARKETING OF ITS HURRICANE IKE DISASTER AREA REVENUE BONDS (JEFFERSON REFINERY L.L.C. PROJECT), SERIES 2010

Motion by: Commissioner Weaver

Second by: Commissioner Alfred

Action: APPROVED

COUNTY AUDITOR:

11. Consider and approve budget transfer – Road & Bridge, Precinct 2 – purchase of a Pad Foot Road Compactor.

112-0202-431-6011	Capital – Road Machinery	\$ 43,000	
112-0202-431-1028	Laborers		\$ 21,500
112-0202-431-2003	Employees Insurance		\$ 21,500

Motion by: Commissioner Arnold

Second by: Commissioner Alfred

Action: APPROVED

12. Receive and file the Jefferson County Comprehensive Annual Financial Report (CAFR) for the fiscal year ended September 30, 2011. **SEE ATTACHED PAGES 30 - 226**

Motion by: Commissioner Arnold

Second by: Commissioner Alfred

Action: APPROVED

13. Receive and file the Management Letter from Pattillo, Brown, & Hill LLP for the fiscal year ended September 30, 2011. **SEE ATTACHED PAGES 227 - 229**

Motion by: Commissioner Arnold

Second by: Commissioner Alfred

Action: APPROVED

14. Receive and file the SAS 114 Letter from Pattillo, Brown, & Hill LLP for the fiscal year ended September 30, 2011. **SEE ATTACHED PAGES 230 - 232**

Motion by: Commissioner Arnold
Second by: Commissioner Alfred
Action: APPROVED

15. Regular County Bills – check #364895 through check #365137.

SEE ATTACHED PAGES 233 - 241

Motion by: Commissioner Arnold
Second by: Commissioner Alfred
Action: APPROVED

COUNTY ENGINEERING:

16. Receive and file an Easement & Right-Of-Way Agreement for crossing fee property between Air Products LLC and Jefferson County, Texas. Property is located in Precincts 2 and 3. **SEE ATTACHED PAGES 242 - 253**

Motion by: Commissioner Sinegal
Second by: Commissioner Weaver
Action: APPROVED

COUNTY TREASURER:

17. Receive and File Investment Schedule for February, 2012, including the year to date total earnings on County funds. **SEE ATTACHED PAGES 254 - 256**

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: APPROVED

HUMAN RESOURCES:

18. Presentation of the 2011 Employee Excellence Award.

Motion by: Commissioner Weaver
Second by: Commissioner Arnold
Action: APPROVED

Clerk's Note: 2nd Finalist – Wayne Morris \$300.00
1st finalist – Robert Green \$350.00
Winner - Larissa Phillips \$700.00
There were 13 nominations.

19. Consider and possibly approve Resolution for the 2011 Employee Excellence Award Winner. **SEE ATTACHED PAGE 257**

Motion by: Commissioner Weaver
Second by: Commissioner Arnold
Action: APPROVED

JUVENILE PROBATION DEPARTMENT:

20. Receive and File the Jefferson County Juvenile Board's Inspection and Certification of the Juvenile Detention Facilities at the Minnie Rogers Juvenile Justice Center as per Title 3, Texas Family Code, Section 51.12(c). **SEE ATTACHED PAGES 258 - 260**

Motion by: Commissioner Alfred
Second by: Commissioner Sinegal
Action: APPROVED

RISK MANAGEMENT:

21. Consider and possibly approve renewal of Mosquito Control Liability Insurance with Nason Associates, Inc. effective April 24, 2012, at a flat annual renewal premium of \$15,750.00.

Motion by: Commissioner Sinegal
Second by: Commissioner Weaver
Action: APPROVED

22. Consider and possibly approve renewal of Storage Tank Liability Insurance with Ace American Insurance Company effective April 6, 2012, at an annual premium of \$6,163.00, a 13% decrease from last year's premium.

Motion by: Commissioner Sinegal
Second by: Commissioner Weaver
Action: APPROVED

SHERIFF'S DEPARTMENT:

23. Consider and possibly adopt a Resolution recognizing Vonette H. McBride for 19 years of dedicated service to the Jefferson County Sheriff's Office and to the citizens of Jefferson County and wishing her well in her retirement.

SEE ATTACHED PAGE 261

Motion by: Commissioner Arnold
Second by: Commissioner Weaver
Action: APPROVED

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge



**ADDENDUM TO
NOTICE OF MEETING
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS**

Notice having been heretofore posted of a **Special Meeting** to Commissioners' Court of Jefferson County, Texas, on the **26th** of **March 2012** in the Commissioners' Courtroom, **4TH Floor**, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas, notice is hereby given of the following additional subject to be considered:

COUNTY COMMISSIONERS:

24. Consider and possibly approve a Resolution adopting the Jefferson County Mitigation Action Plan. **SEE ATTACHED PAGE 262**

Motion by: Commissioner Weaver

Second by: Commissioner Alfred

Action: APPROVED

Jeff R. Branick
County Judge

SPECIAL Session, March 26, 2012

There being no further business to come before the Court at this time, same is
now here adjourned on this date, March 26, 2012