

**REGULAR Session, April 9, 2012**

**BE IT REMEMBERED** that on **April 9, 2012**, there was begun and holden a REGULAR Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3 ABSENT

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

when the following proceedings were had and orders made, to-wit:

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Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA AND MINUTES  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
April 9, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **9<sup>th</sup>** day of **April 2012** at its regular meeting place in the **Commissioners' Courtroom, 4<sup>th</sup> Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Regular Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**22. WORKSHOP: 10:30 a.m. - To discuss potential options and feasibility of adopting a paperless Commissioners' Court.**

**INVOCATION:** Brent A. Weaver, Commissioner, Precinct No. 2

**PLEDGE OF ALLEGIANCE:** Michael S. Sinegal, Commissioner, Precinct No. 3

## **PURCHASING:**

1. Consider and approve, offer from Danny Elrod for the purchase of real property to be a site for the elevated water storage tank for West Jefferson Municipal Water District, in the amount of \$20,000.00. Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas. This is done pursuant to Commissioner Court approval, for voluntary acquisition of real property, granted on January 10, 2011.

**Motion by:** Commissioner Weaver  
**Second by:** Commissioner Alfred  
**Action:** APPROVED

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2. Consider and approve, execute, receive and file, Change Order #1 for (IFB 11-059/KJS), DD6 Pipeline Replacement for Kinder Morgan Construction phase, with Boots Smith for extra cost from reserve equipment due to the pipelines being pumped down to 60 psi, as advised by Kinder Morgan site representative for safety and additional environmental protection. This change is in the amount of \$20,350.00 which represents a cumulative change of 1.38% in the total contract price. Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas.

**SEE ATTACHED PAGES 9 - 10**

**Motion by:** Commissioner Weaver  
**Second by:** Commissioner Alfred  
**Action:** APPROVED

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3. Consider and approve, execute, receive and file, Change Order #2 for (IFB 11-059/KJS), DD6 Pipeline Replacement for Kinder Morgan Construction phase, with Boots Smith for relocation of HDD Drilling Rig due to a box sag in the existing pipe at the proposed tie in location. This change is in the amount of \$114,962.57 which represents a cumulative change of 7.72% in the total contract price. Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas.

**SEE ATTACHED PAGES 11 - 17**

**Motion by:** Commissioner Weaver  
**Second by:** Commissioner Alfred  
**Action:** APPROVED

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4. Consider and approve, execute, receive and file contract (RFP 11-044/KJS), Digital Conversion of Microfilm Images and Indexing of Official Public Records for the Jefferson County Clerk with Manatron, Inc. **SEE ATTACHED PAGES 18 - 61**

**Motion by:** Commissioner Weaver  
**Second by:** Commissioner Alfred  
**Action:** APPROVED

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## **COUNTY COMMISSIONERS:**

5. Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.

**Action:** TABLED

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6. Receive and file Access Road easement Agreement between Jefferson County and Centana Interstate Pipeline, LLC. **SEE ATTACHED PAGES 62 - 67**

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Arnold  
**Action:** APPROVED

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7. Consider and possibly approve and authorize the County Judge to execute an Inter- local agreement between Jefferson County, the City of Nederland and the City of Port Neches regarding reconstruction of Ave H.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Arnold  
**Action:** APPROVED

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8. Consider and possibly approve a Proclamation for Child Abuse Prevention Month in Jefferson County. **SEE ATTACHED PAGE 68**

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Arnold  
**Action:** APPROVED

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9. Consider and possibly approve a Proclamation for Sexual Assault Awareness Month in Jefferson County. **SEE ATTACHED PAGE 69**

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Arnold  
**Action:** APPROVED

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10. Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendation for the Andy Roddick Beaumont Tennis Events.

**SEE ATTACHED PAGES 70 - 80**

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Arnold  
**Action:** APPROVED

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11. Consider and possibly approve out of state travel for Ricky Thompson, Agriculture and Natural Resources Agent, to attend the Texas County Agriculture Agents Association professional development tour in Oregon, May 13-18, 2012. The registration of \$ 250.00 mileage to and from Bush Intercontinental Airport and perhaps some meals are the only cost to the County and is budgeted under the Agriculture Department's travel budget.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Arnold  
**Action:** APPROVED

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## **COUNTY AUDITOR:**

12. Consider and approve budget transfer – Agriculture Extension – eliminate open Agriculture Extension Agent position and increase extra help.

120-4071-461-1005	Extra Help	\$ 27,000	
120-4071-461-2002	Employees' Retirement	\$ 4,041	
120-4071-461-1002	Assistants & Clerks		\$ 30,292
120-4071-461-1094	Longevity		\$ 526
120-4071-461-2001	FICA		\$ 223

**Motion by:** Commissioner Arnold  
**Second by:** Commissioner Weaver  
**Action:** APPROVED

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13. Consider and approve budget transfer – Road & Bridge, Precinct 4 – additional cost.

114-0405-431-4009	Buildings & Grounds	\$ 7,000	
114-0402-431-3079	Crushed Stone		\$ 7,000

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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14. Consider and approve revised Intergovernmental Agreement between Jefferson County and the City of Beaumont for the 2008 Port Security Grant Program. Jefferson County acts as the fiduciary agent for the distribution of the PSGP funds.

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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15. Receive and file Financial & Operating Statements for The Month Ending February 29, 2012. **SEE ATTACHED PAGES 81 - 95**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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16. Receive and file Special Purpose Financial Statements for the Texas Department of Criminal Justice Community Justice Assistance Division Funds for the period ending August 31, 2011. **SEE ATTACHED PAGES 96 - 131**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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17. Consider and approve out of state travel for Sheriff's Office for three (3) officers to attend National Narcotic Detector Dog Association Training in Vicksburg, Mississippi on April 28 through May 5, 2012.

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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18. Regular County Bills – check #365373 through check #365609.

**SEE ATTACHED PAGES 132 - 141**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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**COUNTY TREASURER:**

19. Consider and possibly approve, receive and file amendment to the Jefferson County Investment Policy and Procedures to change Section 3.06 to read “No Investment shall have a legal stated maturity of more than thirty six (36) months”; and Section 7.0202 under Direct Investments to read “Obligations of the United States or its agencies or instrumentalities, with a legal stated maturity of no more than thirty six (36) months.

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Arnold**  
**Action: APPROVED**

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**SHERIFF’S DEPARTMENT:**

20. Receive and file Interlocal Cooperation Agreement between Jefferson County, Burnet County and LaSalle Corrections. **SEE ATTACHED PAGES 142 - 151**

**Motion by: Commissioner Weaver**  
**Second by: Commissioner Alfred**  
**Action: APPROVED**

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**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**



**ADDENDUM TO  
NOTICE OF MEETING  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS**

Notice having been heretofore posted of a **Regular Meeting** to Commissioners' Court of Jefferson County, Texas, on the **9<sup>th</sup>** of **April 2012** in the Commissioners' Courtroom, **4<sup>TH</sup> Floor**, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas, notice is hereby given of the following additional subject to be considered:

**COUNTY COMMISSIONERS:**

21. Consider authorizing the County Judge to execute a contract with Provost, & Umphrey Law Firm LLP, et al investigate, make claim for, and potentially bring suit in connection with claims by the County related to the BP Oil spill.

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Arnold**  
**Action: APPROVED**

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**Jeff R. Branick**  
**County Judge**



**REGULAR Session, April 9, 2012**

There being no further business to come before the Court at this time, same is  
now here adjourned on this date, April 9, 2012