

**SPECIAL Session, April 30, 2012**

**BE IT REMEMBERED** that on **April 30, 2012**, there was begun and holden a SPECIAL Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

when the following proceedings were had and orders made, to-wit:

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Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA AND MINUTES  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
April 30, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **30<sup>th</sup>** day of **April 2012** at its regular meeting place in the **Commissioners' Courtroom, 4<sup>th</sup> Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**21. WORKSHOP: 10:00a.m.-Presentation from Airport Director pertaining to Air Service Development, Air Service Grant funding Information, On-going and Planned Projects at Airport, and Goals and Objectives for Airport.**

**INVOCATION: Eddie Arnold, Commissioner, Precinct No. 1**

**PLEDGE OF ALLEGIANCE: Brent A. Weaver, Commissioner, Precinct No. 2**

**PURCHASING:**

1. Receive and file bids for (IFB 12-009/JW) Term Contract for Microfilm Supplies for Jefferson County. **SEE ATTACHED PAGES 10 -48**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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2. Receive and file bids for (IFB 12-012/KJS) Jefferson County Drainage District No. 7 Ditch Improvements. Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas. **SEE ATTACHED PAGES 49 - 120**

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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3. Award (IFB 12-012/KJS) Jefferson County Drainage District No. 7 Ditch Improvements to BDS Constructors, LLC, DBA MK Constructors in the amount of \$1,049,470.70. Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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4. Award, execute, receive, and file Acceptance of Offer (IFB12-010/KJS) Term Contract for Crushed Slag (Gr.1, Type D, Class 2) & Asphalt Products for Jefferson County to Martin Asphalt Company as shown on Attachment A. **SEE ATTACHED PAGES 121 - 124**

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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5. Consider and approve a contract price extension on (IFB 09-061/KJS) Automobile Rental Concessions for the Jefferson County Regional Airport with Enterprise Leasing Co., The Hertz Corporation, Vanguard Car Rental USA Inc., and Avis Rent A Car System, Inc., from May 1, 2012 to July 31, 2012.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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6. Consider and approve, execute, receive and file Change Order #2 for (IFB 10-053/KJS Pct. 2 Road Reconstruction for Jefferson County with Triple B Services for a decrease in the amount of \$136,974.46. This change adjusts the pay quantities to match the actual quantities used on the project thereby reducing the final contract price to \$1,037,746.94. Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas. **SEE ATTACHED PAGES 125 - 127**

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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7. Consider and approve a price increase for (IFB 09-119/KJS) Term Contract for Paper Stock & Envelopes for Jefferson County with Olmstead-Kirk Paper Company, as shown on Attachment B. The increase is due to a recent increase in mill costs.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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8. Consider and possibly approve inter-department transfer of 1999 New Holland Diesel Tractor with an Articulated Boom Mower serial number 05243/3610408M from Road & Bridge #1 to Road & Bridge #3 as authorized by Local Government Code §262.011 (j).

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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9. Consider and possibly approve disposition of salvage property as authorized by Local Government Code §263.152 (3) for broken or obsolete items.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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10. Consider and possibly approve inter-department transfer of county property as authorized by Local Government Code §262.011 (j).

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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## **COUNTY COMMISSIONERS:**

11. Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.

**Action:** TABLED

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12. Consider and possibly approve a Proclamation for Motorcycle Safety and Awareness Month. **SEE ATTACHED PAGE 128**

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Weaver  
**Action:** APPROVED

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13. Consider and possibly approve a Proclamation proclaiming the month of May, 2012 as Older Americans Month in Jefferson County, Texas. **SEE ATTACHED PAGE 129**

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Weaver  
**Action:** APPROVED

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14. Consider authorizing the County Judge to execute an Inter-local Agreement between Jefferson County and DD6 in connection with the Humble Camp Road Boat Launch.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Weaver  
**Action:** APPROVED

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15. Receive and file new Commissioner Court, Justice of Peace and Election precincts preclearance letter and Department of Justice submission binder and maps.

**Action:** TABLED

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## COUNTY AUDITOR:

16. Consider and approve budget transfer – Parks & Recreation – additional amount for purchase of mower.

116-0609-452-6018	Power Tools & Appliances	\$ 1,000	
116-0609-452-4011	Equipment Miscellaneous		\$ 1,000

**Motion by:** Commissioner Sinegal  
**Second by:** Commissioner Arnold  
**Action:** APPROVED

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17. Receive and file Financial & Operating Statements for the Month Ending March 31, 2012. **SEE ATTACHED PAGES 130 - 146**

**Motion by:** Commissioner Sinegal  
**Second by:** Commissioner Arnold  
**Action:** APPROVED

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18. Receive and file Financial Statement for the Texas Juvenile Probation Commission Grant Funds for the year ended August 31, 2011. **SEE ATTACHED PAGES 147 - 166**

**Motion by: Commissioner Sinegal**  
**Second by: Commissioner Arnold**  
**Action: APPROVED**

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19. Regular County Bills – check #366163 through check #366399.

**SEE ATTACHED PAGES 167 - 176**

**Motion by: Commissioner Sinegal**  
**Second by: Commissioner Arnold**  
**Action: APPROVED**

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## **COUNTY CLERK:**

20. Consider and possibly approve expenditure from County Clerk's Records Management fund in the amount of \$27,109.00 for Kodak 9600 Digital Archive Writer and Dell Optiplex 390 workstation for use in generating archival microfilm of the County Clerk's records.

**Motion by: Commissioner Weaver**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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## **OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**

(Attachment A) April 30, 2012

II. Asphalt Products – Hopper Pick-Up			
<b>A. Anionic – Hopper Must Be Within Jefferson County</b>			
		<b>Martin Asphalt Company</b>	
		<b>Three Riverway, Suite 400</b>	
		<b>Houston, Texas 77056</b>	
		<b>Attn: Jack Nimmo</b>	
		<b>Phone: 713-350-6849</b>	
		<b>Fax: 713-350-2849</b>	
		<a href="mailto:jnimmo@martinmlp.com">jinimmo@martinmlp.com</a>	
			<b>Price Per Gallon F.O.B. Truck</b>
	1. Grade RS-2 (HVRs)	\$	2.39
	2. Grade SS-1	\$	2.39
<b>B. Cationic Emulsions</b>			
	1. Grade AE-P	\$	3.25
	Hours of Hopper Operations:	5:00 am - 12 pm	
	Vendor's Shipping Point Address:	100 1/2 E. Port Neches Avenue, Port Neches, TX 77561	



## JEFFERSON COUNTY PURCHASING DEPARTMENT

**Deborah L. Clark, Purchasing Agent**

1149 Pearl Street, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

### (ATTACHMENT B) Commissioners Court Agenda

**IFB 09-119/KJS**

**Term Contract for Paper Stock & Envelopes for Jefferson County**

### **Requested Price Increase April 30, 2012**

(Updated: April 24, 2012)

Card Stock	Description	Manufacturer & Brand	Vendor	Unit Price Per M
<b>Paper Stock</b>				
1	20 lb. Bond Paper, long grain, white 8½x11, Paper grade: Premium #4	Zoom	Olmstead-Kirk	\$6.17
2	20 lb. Bond Paper, long grain, white 8½x11, 3-hole punched - Paper grade: Premium #4	Domtar Multiuse	Olmstead-Kirk	\$6.63

3	20 lb. Bond Paper, long grain, white 8½x14, Paper grade: Premium #4	Domtar Multiuse	Olmstead-Kirk	\$8.43
4	20 lb. Bond Paper, long grain, white 11x17, Paper grade: Premium #4	Domtar Multiuse	Olmstead-Kirk	\$13.25
5	24 lb. Bond Paper, long grain, white 8½x11, Paper grade: Laser Print #1	Xerox 4200	Xerox	\$10.87
6	24 lb. Bond Paper, long grain, white 8½x14, Paper grade: Laser Print #1	Hammermill	Olmstead-Kirk	\$13.81
7	20 lb. Bond Paper, long grain, colors (peach, orchid, cherry, ivory, grey), 8½x11 – ream wrap only (combined total), Paper grade: premium #4	Xerox 4200	Xerox	\$8.21
8	20 lb. Bond Paper, long grain, colors (peach, orchid, cherry, ivory, grey), 8½x14 – ream wrap only (combined total), Paper grade: Premium #4	Fore MP	Olmstead-Kirk	\$11.05
9	20 lb. Bond Paper, colors (buff, salmon, goldenrod, pink, blue, canary, green), 8½x11	Xerox 4200	Xerox	\$8.21
10	20 lb. Bond Paper, long grain, colors (ivory, goldenrod, pink, blue, canary, green), 8½x14	Fore MP	Olmstead-Kirk	\$11.05
11	20 lb. Bond Paper, 25% rag, long grain, cockle finish, white, 8½x11. Paper grade: #1	Fore MP	Olmstead-Kirk	\$17.00
12	20 lb. Bond Paper, 25% rag, long grain, cockle finish, white, 8½x14. Paper grade: #1	Royal Cotton	Olmstead-Kirk	\$21.62
<b>Card Stock</b>				
13	67 lb. Vellum cover stock (white) 8½x11, shrink wrap acceptable (combined total). Paper grade: #4	Springhill	Olmstead-Kirk	\$16.79
14	67 lb. Vellum cover stock (aqua, green, gold, blue, pink, ivory, yellow, grey) 8½x11, shrink wrap acceptable (combined total). Paper grade: #4	Springhill	Olmstead-Kirk	\$17.76
15	20 lb. #1 White Sulfit, long grain white, 8½x11 Hammermill. Paper grade: Grade 1 watermark	Hammermill	Olmstead-Kirk	\$11.00
16	8½x14 100 lb. manila Springhill tag	Springhill	Olmstead-Kirk	\$46.57
17	8x8 110 lb. Springhill index white	Springhill	Olmstead-Kirk	\$27.36
18	Hammermill accent opaque 28/70 lb. white – vellum finish, long grain, 8½x11	Exact Ice	Olmstead-Kirk	\$11.15
19	Brite Hue – 60 lb. text & cover 8½x11 (red, violet, green, orange, ultra fuchsia)	AstroBright	Olmstead-Kirk	\$14.58 to <b>\$15.34</b>
20	#80 8½x11 Classic Crest Avon Brilliant White	Classic Cres	Olmstead-Kirk	\$63.98
21	#80 8½x11 Classic Crest Avon Ivory	Classic Cres	Olmstead-Kirk	\$63.98
<b>Envelopes</b>				
22	24 lb. catalog envelopes 10"x13" white woven	OKCO	Olmstead-Kirk	\$66.21 to <b>\$67.35</b>
23	28 lb. white catalog envelopes 9"x12"	OKCO	Olmstead-Kirk	\$53.85 to <b>\$60.22</b>



24	15"x10" brown kraft gummed flap document env. 32#	OKCO #38	Olmstead-Kirk	\$184.31 to <b>\$197.21</b>
25	#9 window envelopes – 24 lb. white wove	OKCO	Olmstead-Kirk	\$17.69 to <b>\$18.93</b>
26	#9 regular envelopes – 24 lb. white wove	OKCO	Olmstead-Kirk	\$15.21 to <b>\$16.27</b>
27	#10 window env. – 24 lb. white wove (hard boxes)	OKCO	Olmstead-Kirk	\$17.69 to <b>\$18.93</b>
28	#10 regular env. – 24 lb. white wove (hard boxes)	OKCO	Olmstead-Kirk	\$15.21 to <b>\$16.27</b>
29	#11 window envelopes – 28 lb. white wove	OKCO	Olmstead-Kirk	\$39.99 to <b>\$51.89</b>
30	#11 regular envelopes – 28 lb. white wove	OKCO	Olmstead-Kirk	\$34.18 to <b>\$35.36</b>
31	#12 window envelopes – 24 lb. white wove	OKCO	Olmstead-Kirk	\$48.44 to <b>\$48.44</b>
32	#12 regular envelopes – 24 lb. white wove	OKCO	Olmstead-Kirk	\$42.00 to <b>\$45.36</b>
33	#10 brown kraft envelopes – 28 lb.	OKCO	Olmstead-Kirk	\$33.21 to <b>\$35.53</b>
34	#12 brown kraft envelopes – 28 lb.	OKCO	Olmstead-Kirk	\$63.17
35	#14 brown kraft envelopes – 28 lb.	OKCO	Olmstead-Kirk	\$65.01 to <b>\$69.56</b>
36	Opaque envelopes - 4½x9 (blue, green, natural, cream, gold, pink, gray, ivory, yellow)	Springhill	Olmstead-Kirk	\$29.54 to <b>\$31.61</b>
No Carbon Required Paper				
37	8½x11 CFB white-black image long grain	Superior	Olmstead-Kirk	\$25.30
38	8½x14 CFB white-black image long grain	Superior	Olmstead-Kirk	\$32.15
39	8½x11 2-part black image carbonless reverse collated	Superior	Olmstead-Kirk	\$18.60
40	8½x11 Mead 3-part black image carbonless rev. coll.	Superior	Olmstead-Kirk	\$20.90
41	8½x11 Mead 4-part black image carbonless rev. coll.	Superior	Olmstead-Kirk	\$22.40
42	8½x11 Mead 5-part black image carbonless rev. coll.	Superior	Olmstead-Kirk	\$23.00
43	8½x14 Mead 2-part black image carbonless rev. coll.	Superior	Olmstead-Kirk	\$23.70
44	8½x14 Mead 3-part black image carbonless rev. coll.	Superior	Olmstead-Kirk	\$26.60
45	8½x14 Mead 4-part black image carbonless rev. coll.	Superior	Olmstead-Kirk	\$28.45
46	8½x14 Mead 5-part black image carbonless rev. coll.	Superior	Olmstead-Kirk	\$29.30
47	8½x11 Astro Bright Cover and text	60T	Olmstead-Kirk	\$14.58 to <b>\$15.34</b>
		65C		\$28.88 to <b>\$30.37</b>
Specialty Paper				
49	14" Vital Records Bank Note Paper		Scott Merriman	\$750.00
50	36 lb. Security Paper, 8½x11 Certified Birth Certificate		Scott Merriman	\$600.00
51	36 lb. Weston Ledger or Equal, 8½x14 Marriage License Stock		Scott Merriman	\$187.50

**SPECIAL Session, April 30, 2012**

There being no further business to come before the Court at this time, same is  
now here adjourned on this date, April 30, 2012