

**REGULAR Session, August 13, 2012**

**BE IT REMEMBERED that** on **August 13, 2012**, there was begun and holden a REGULAR Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

when the following proceedings were had and orders made, to-wit:

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Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA AND MINUTES  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
August 13, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **13<sup>th</sup>** day of **August 2012** at its regular meeting place in the **Commissioners' Courtroom, 4<sup>th</sup> Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Regular Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**28. WORKSHOP- 10:00 A.M. – To discuss the possible creation of a County Elections Administrator Position.**

**INVOCATION:** Eddie Arnold, Commissioner, Precinct One

**PLEDGE OF ALLEGIANCE:** Brent A. Weaver, Commissioner, Precinct Two

**PURCHASING:**

1. Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for (RFP 12-021/JW), Automated Teller Machine (ATM) Installation and Operation for Jefferson County.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** **APPROVED**

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2. Consider and approve a Bid Due Date extension for (IFB 12-030/KJS) Proposed 200,000 Gallon Water Storage Tank in Hamshire, from Tuesday August 14, 2012 at 11:00 AM to Tuesday August 21, 2012 at 11:00AM. (Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas).

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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3. Consider and approve, execute, receive and file a renewal for (IFB 11-029/AW) Term Contract for Sheriff's Department (Jefferson County) Law Enforcement Equipment and Uniforms with 10-32-Supply, Lone Star Uniforms, Inc., and Texas Code Blue, LLC. for the first additional (1) one year renewal from August 21, 2012 to August 20, 2013.

**SEE ATTACHED PAGES 10 - 12**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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4. Consider and possibly approve disposition of salvage property as authorized by Local Government Code §263.152 (3) for broken or obsolete items.

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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## **COUNTY COMMISSIONERS:**

5. Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.

**Action: TABLED**

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6. Receive and file Bond Permit for TransCanada Haul Route Agreement.

**SEE ATTACHED PAGES 13 - 15**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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7. Consider and possibly adopt a Proclamation for Gift of Life Ovarian Cancer Month.

**SEE ATTACHED PAGES 16 - 17**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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8. Consider and possibly adopt a Resolution regarding use of Excessive Force.

**SEE ATTACHED PAGE 18**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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### **COUNTY AGRILIFE EXTENSION:**

9. Consider and possibly approve out of state travel for Terri Looney, Coastal and Marine Resources Agent, to attend a National Ocean Sciences Bowl Regional Coordinators Planning Meeting September 10-12, 2012 in Milwaukee, WI.

**Motion by: Commissioner Sinegal**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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### **COUNTY AUDITOR:**

10. Consider and approve budget transfer – Road & Bridge, Precinct 2 – road compressor for shop and vehicle light bars.

112-0205-431-3084	Minor Equipment	\$ 2,161	
112-0202-431-5053	Equipment Rental		\$ 2,161

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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11. Consider and approve budget transfer – 252<sup>nd</sup> District Court – additional cost.

120-2037-412-4052	Postage	\$ 1,000	
120-2037-412-5077	Contractual Services		\$ 1,000

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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12. Consider and approve budget transfer – Constable, Precinct 1 – additional extra help.

120-3065-425-1005	Extra Help	\$ 2,000	
120-3065-425-3017	Clothing		\$ 2,000

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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13. Consider and approve budget amendment – Constable, Precinct 1 – additional cost of copier contract.

120-3065-425-5077	Contractual Services	\$ 1,400	
120-1024-419-5077	Contractual Services		\$ 1,400

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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14. Consider and approve budget transfer – County Clerk – additional cost.

120-1014-414-4052	Postage	\$ 5,000	
120-1014-414-1002	Assistants & Clerks		\$ 5,000

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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15. Regular County Bills – check #369957 through check #370208.

**SEE ATTACHED PAGES 19 - 27**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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**COUNTY CLERK:**

16. Consider and possibly approve appointing Jeff Ross as Tabulation Supervisor and Paul Helegda as Assistant Tabulation Supervisor at the Central Counting Station for the November 6, 2012, General Election.

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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17. Consider and possibly approve, receive and file, list of early voting locations and hours for the November 6, 2012, General Election.

**SEE ATTACHED PAGE 28**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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18. Consider and possibly approve, receive and file, list of Election Day locations for the November 6, 2012, General Election. **SEE ATTACHED PAGES 29 -32**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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19. Execute, receive and file Order Calling for the November 6, 2012, General Election.

**SEE ATTACHED PAGES 33 - 35**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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## **COUNTY TREASURER:**

20. Receive and File Investment Schedule for July, 2012, including the year to date total earnings on County funds. **SEE ATTACHED PAGES 36 - 38**

**Motion by:** Commissioner Sinegal  
**Second by:** Commissioner Weaver  
**Action:** **APPROVED**

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## **ENGINEERING DEPARTMENT:**

21. Approve, execute, receive and file TransCanada Keystone Pipeline, L.P. request to extend Permit 15-P-10 and have paid in full the permit extension fee of \$1,000.00 for the 10 road crossings. Project is located in Precincts 1, 2, and 4.  
**SEE ATTACHED PAGES 39 - 66**

**Motion by:** Commissioner Sinegal  
**Second by:** Commissioner Arnold  
**Action:** **APPROVED**

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22. Receive and file an Amendment to Project Agreement (F-195-B) with the Texas Parks and Wildlife Department for the Keith Lake Boat Ramp Construction project to extend the expiration date of the construction grant agreement to July 31, 2013.  
**SEE ATTACHED PAGE 67**

**Motion by:** Commissioner Sinegal  
**Second by:** Commissioner Arnold  
**Action:** **APPROVED**

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23. Receive and file Work Authorization for the Phase II MS4 Permit Implementation Services Contract with Carroll & Blackman, Inc. in accordance with Attachment A for FY 2013 through FY 2017. **SEE ATTACHED PAGES 68 -71**

**Motion by:** Commissioner Sinegal  
**Second by:** Commissioner Arnold  
**Action:** **APPROVED**

**Clerk's Note:** Attachment "A" included in work authorization

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24. Request approval to release retainage to Phoenix I Restoration and Construction, Ltd. for the Jefferson County Courthouse Masonry and Window Restoration (Phase 3) in the amount of \$133,533.45—Application No. 20-Retainage.

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Arnold**

**Action: APPROVED**

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### **JUVENILE PROBATION DEPARTMENT:**

25. Consider and possibly authorize the County Judge to sign a Mutual Non- Disclosure Agreement between Jefferson County, The Texas Juvenile Justice Department and the Texas Conference of Urban Counties, Inc. for implementation of the Juvenile Case Management System- Basic (JCMS).

**Motion by: Commissioner Alfred**

**Second by: Commissioner Weaver**

**Action: APPROVED**

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### **DISTRICT ATTORNEY:**

26. Announcement of an executive (closed) session to discuss pending litigation as authorized by Section 551.071 of the Government Code (Hudson vs. Jefferson County).

### **OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**



**ADDENDUM TO  
NOTICE OF MEETING  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS**

Notice having been heretofore posted of a **Regular Meeting** to Commissioners' Court of Jefferson County, Texas, on the **13<sup>th</sup> of August 2012** in the Commissioners' Courtroom, **4<sup>TH</sup> Floor**, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas, notice is hereby given of the following additional subject to be considered:

**COUNTY COMMISSIONERS:**

27. Consider and possibly approve a Resolution recognizing Congressman Ted Poe for his support, leadership and representation of the residents of Jefferson County. This Resolution will be presented to Congressman Poe on August 15, 2012.

**SEE ATTACHED PAGE 72**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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**Jeff R. Branick**  
**County Judge**

**REGULAR Session, August 13, 2012**

There being no further business to come before the Court at this time, same is  
now here adjourned on this date, August 13, 2012