

**Special Session, October 29, 2012**

**BE IT REMEMBERED** that on **October 29, 2012**, there was begun and holden a Special Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

when the following proceedings were had and orders made, to-wit:

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Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
October 29, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **29<sup>th</sup> day of October 2012** at its regular meeting place in the **Commissioners' Courtroom, 4<sup>th</sup> Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**32 .WORKSHOP: 10:00 a.m. - For the purpose of discussing and considering the "Paper Less" project for Commissioners Court:**

- 1) Demonstrate the "Paper Less" agenda building & posting process.**
- 2) Demonstrate access of the agenda and supporting documentation as a "Paper Less" system.**
- 3) Make specific hardware & software recommendations for the court to use the "Paper Less" agenda.**
- 4) Review what is still pending development and discuss implementation.**

**INVOCATION:** Michael S. Sinegal, Commissioner, Precinct Three

**PLEDGE OF ALLEGIANCE:** Everette D. Alfred, Commissioner, Precinct Four

## **PURCHASING:**

1. Approve Specifications for (IFB 12-034/KJS) Sabine Pass Port Authority- Paving and Drainage Improvements. (Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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2. Consider and approve a contract price extension on (RFP 07-245/AW), Health Care Services for the Inmates of Jefferson County Correctional Facility with NaphCare, Inc. from November 30, 2012 to December 29, 2012.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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3. Consider and approve a Bid Due Date extension for (RFP 12-028/JW), Inmate Health Care Services for Jefferson County Correctional Facility, from Tuesday, October 30, 2012 at 11:00 am to Tuesday, December 4, 2012 at 11:00 am.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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4. Reject all bids for (IFB 12-029/JW) Term Contract for Elevator Maintenance and Repair for Jefferson County.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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5. Consider and approve an amendment to services for (IFB 10-001/KJS), Term Contract for Janitorial Services for Jefferson County with ADVACS, Inc. to cancel services at the Jack Brooks Regional Airport Administration Office. This cancellation will become effective October 31, 2012.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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6. Award, execute, receive and file contract for (IFB 12-025/KJS), AOA Security Improvements at Jack Brooks Regional Airport with Lange Brothers in the amount of \$236,111.00. This project is funded 100% by PFC Application 7.

**SEE ATTACHED PAGES 10 - 248**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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7. Consider and approve correction to contract reference number for Term Contract for Temporary Canteen (Meal Catering) Following a Disaster/Emergency in Jefferson County from IFB 09-095/KJS (as previously referenced in contract renewals) to the corrected reference number of IFB 09-098/KJS as referenced in the original invitation for bid.

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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8. Consider and possibly approve, execute, receive and file a renewal of (IFB 08-096/JN) Term Contract for Catalog Pricing for Janitorial Supplies for Jefferson County with Eco-lab, Hygeia Enviro-Clean, Inc., and Sanitary Supply Co. for a fourth additional (1) one year renewal from November 9, 2012 to November 8, 2013.

**SEE ATTACHED PAGES 249 - 251**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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9. Consider and possibly approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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10. Consider and possibly approve an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) to be auctioned by Horn's Auction, Inc. The auction is scheduled for Saturday November 3, 2012 at 9:00 A.M.

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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## COUNTY COMMISSIONERS:

11. Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.

**Action:           TABLED**

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12. Consider and possibly authorize the County Judge to execute Texas Healthcare Transformation and Quality Improvement Program 1115 Demonstration Waiver Program Certification of Governmental Entity Participation for Hospital Affiliates.

**Motion by:       Commissioner Arnold**  
**Second by:       Commissioner Weaver**  
**Action:           APPROVED**

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13. Receive and file executed Texas Healthcare Transformation and Quality Improvement Program 1115 Demonstration Waiver Program Certification of Governmental Entity Participation for Hospital Affiliates. **SEE ATTACHED PAGES 252 - 255**

**Motion by:       Commissioner Arnold**  
**Second by:       Commissioner Weaver**  
**Action:           APPROVED**

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14. Consider and approve Resolution for 2013 Indigent Defense Grant Application.

**SEE ATTACHED PAGE 256**

**Motion by:       Commissioner Arnold**  
**Second by:       Commissioner Weaver**  
**Action:           APPROVED**

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15. Consider and possibly approve a Proclamation for Home Care and Hospice Month.

**SEE ATTACHED PAGE 257**

**Motion by:       Commissioner Arnold**  
**Second by:       Commissioner Weaver**  
**Action:           APPROVED**

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16. Consideration and take possible action to name members of the Board of Directors of the Jefferson County Health Facilities Development Corporation in accordance Article II of the Bylaws of the Corporation.

**Motion by:** Commissioner Arnold  
**Second by:** Commissioner Weaver  
**Action:** APPROVED

**Clerk's Note:** Board members are Judge Jeff Branick, Commissioner Eddie Arnold, Commissioner Brent Weaver, Commissioner Michael Sinegal, Commissioner Everette Alfred

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17. Consider and possibly approve an Order regarding the disposition of the bodies of deceased paupers.

**Action:** TABLED

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18. Consider and possibly authorize the County Judge to execute an Intergovernmental Agreement with the Port of Port Arthur Navigation District regarding the port security grant program.

**Motion by:** Commissioner Arnold  
**Second by:** Commissioner Weaver  
**Action:** APPROVED

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19. Consider and possibly authorize the County Judge to execute a Memorandum of Understanding with the Fire Museum of Texas. **SEE ATTACHED PAGES 258 - 259**

**Motion by:** Commissioner Arnold  
**Second by:** Commissioner Weaver  
**Action:** APPROVED

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20. Receive and File the County Judges and Commissioners Association of Texas Certificate of Certified County Commissioners Court Member for Commissioner Everette Alfred for completing the Commissioners Court Advanced Curriculum in 2012.

**SEE ATTACHED PAGES 260 - 261**

**Motion by:** Commissioner Arnold  
**Second by:** Commissioner Weaver  
**Action:** APPROVED

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## COUNTY AUDITOR:

21. Consider and possibly approve FY 2013 budget transfer – Mosquito Control – additional cost.

124-5081-448-6005	Capital – Airplanes	\$297	
124-5081-448-4007	Maintenance - Airplanes		\$297

**Motion by:** Commissioner Arnold  
**Second by:** Commissioner Alfred  
**Action:** APPROVED

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22. Regular County Bills Check #372781 through Check #373015.

**SEE ATTACHED PAGES 262 - 271**

**Motion by:** Commissioner Arnold  
**Second by:** Commissioner Alfred  
**Action:** APPROVED

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23. Regular County Bills Check # 373016 through Check # 373277.

**SEE ATTACHED PAGES 272 - 280**

**Motion by:** Commissioner Arnold  
**Second by:** Commissioner Alfred  
**Action:** APPROVED

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24. Consider and approve intergovernmental agreement between Jefferson County and the South East Texas Regional Planning Commission on the 2009 Port Security Grant Fund program. Jefferson County acts as fiduciary agent for this grant.

**Motion by:** Commissioner Arnold  
**Second by:** Commissioner Alfred  
**Action:** APPROVED

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## **ENGINEERING DEPARTMENT:**

25. Consider and possibly approve a Plat of Gulfspan Industrial Park in the Shelby Corzine League, Abstract No. 14, in Jefferson County, Texas. This property is within the ETJ of the City of Beaumont and located in Precinct No. 4.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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26. Consider and possibly approve the Advance Funding Agreement Amendment with TxDOT for the CB & I bridge replacement at the request of CB & I. The amendment provides for additional bridge widening for utility adjustments. The additional Local Government Cost is provided by CB & I.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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## **HISTORICAL COMMISSION:**

27. Consider and possibly execute amended Certification Agreement between THC and Jefferson County for participation in the Certified Local Government Program. The Texas Historical Commission adopted new state rules for the Texas CLG Program, and the National Park Service requires new CLG Certification Agreements if the state rules are changed. The original agreement was approved on January 9, 2012.

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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28. Consider and possibly authorize Ramona Hutchinson, the designated Historic Preservation Office for Jefferson County, to execute, receive and file a Certified Local Government Subgrant application for Fiscal Year 2013 to the Texas Historical Commission for the purpose of conducting a Historic and Cultural Resources Survey. The grant request is in the amount of \$8,265.00 and requires a 50% local match which will be met with in-kind volunteer hours and JCHC budgeted resources. No cash match will be required. **SEE ATTACHED PAGES 281 - 387**

**Motion by:** Commissioner Alfred  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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## **HUMAN RESOURCES:**

29. Consider and possibly approve salary for the incoming Employee Relations/Compensation Manager at the budgeted amount for FY 2013(105.72% of the range.)

**Motion by:** Commissioner Arnold  
**Second by:** Commissioner Weaver  
**Action:** APPROVED with Commissioner Sinegal and Commissioner Alfred voting "NO"

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## **SHERIFF'S DEPARTMENT:**

30. Consider and possibly adopt a Resolution recognizing Deputy Daniel D. Duhon for 29 years of dedicated service to the Sheriff's Office and to the citizens of Jefferson County.

**SEE ATTACHED PAGE 388**

**Motion by:** Commissioner Weaver  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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31. Consider and possibly adopt a Resolution recognizing Deputy Mark A. Frederick for 30 years of dedicated service to the Sheriff's Office and to the citizens of Jefferson County.

**SEE ATTACHED PAGE 389**

**Motion by:** Commissioner Weaver  
**Second by:** Commissioner Sinegal  
**Action:** APPROVED

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## **OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**

**Special Session, October 29, 2012**

There being no further business to come before the Court at this time, same is  
now here adjourned on this date, October 29, 2012