

Special Session, November 26, 2012

BE IT REMEMBERED that on **November 26, 2012**, there was begun and holden a Special Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

when the following proceedings were had and orders made, to-wit:

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Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA AND MINUTES
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
November 26, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **26th day of November 2012** at its regular meeting place in the **Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

Please join us for the Annual Lighting of the Christmas Tree November 26, 2012, 11:00a.m., in the lobby of the New Courthouse Addition.

21. WORKSHOP: 10:15 a.m.-The Jefferson County Indigent Burial Policy and the responsibilities of the County with respect to disposition of the remains of Indigent persons.

INVOCATION: Brent A. Weaver, Commissioner, Precinct Two

PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three

PURCHASING:

1. Receive and file bids for (IFB 12-034/KJS) Sabine Pass Port Authority- Paving and Drainage Improvements. (Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas). **SEE ATTACHED PAGES 9 -187**

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: **APPROVED**

2. Approve Specifications for Request for Proposals (RFP 12-039/KJS) Lease of Properties Previously Not Leased as a Result of “Buy-Out” for Jefferson County.

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: **APPROVED**

3. Consider and approve, execute, receive and file a subscriber agreement for Westlaw and CD-ROM/DVD products for Law Enforcement Agencies and Correctional Facilities for the Jefferson County Correctional Facility, for a total monthly charge of \$3,351.76 for 36 months from the date of the executed agreement. **SEE ATTACHED PAGES 188 - 199**

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: **APPROVED**

4. Consider and approve, execute, receive and file a subscriber agreement for Westlaw computerized officer access for the Jefferson County Correctional Facility, for a total monthly charge of \$1,596.00 for 36 months from the date of the executed agreement. **SEE ATTACHED PAGES 200 - 203**

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: **APPROVED**

5. Consider and approve, execute, receive and file a subscriber agreement for West Complete Print for the Jefferson County Correctional Facility for a total monthly charge of \$295.80 for 36 months from the date of the first processed order.

SEE ATTACHED PAGES 204 - 206

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: APPROVED

6. Consider and approve, execute, receive and file amendment to Contract No. 16168931 to the equipment lease-purchase agreement dated 03/18/2008 between AT&T Capital Services, Inc and Jefferson County for Support Services of the Telstrat Business Call Recording System in the amount of \$10,000.00. This is in accordance with the DIR Contract (DIR-SDD-232). **SEE ATTACHED PAGE 207**

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: APPROVED

7. Consider and approve, execute, receive and file a Professional Services Agreement (PROF 12-040/KJS) with e.Sullivan Advertising & Design to be appointed Marketing Communications Agency for Jack Brooks Regional Airport, commencing (December 1, 2012) and ending March 1, 2013. Not too exceed \$25,000 for Marketing and Promotion of the Airport, and new American Airlines Air Service Route.

SEE ATTACHED PAGES 208 - 210

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: APPROVED

8. Consider and possibly approve, execute, receive and file Work Order (No. 4-12-018/KJS) with Garver, LLC, Project No.12121730 Airport Layout Plan & Construction Survey which includes current and future construction for the Jack Brooks Regional Airport. This project is funded with \$159,000 Lump Sum; 90% from the Airport Improvement Program (AIP) Grant #29. **SEE ATTACHED PAGES 211 - 214**

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: APPROVED

9. Consider and possibly approve, execute, receive and file Work Order (No. 5-12-018/KJS) with Garver, LLC Garver, Project No. #12121750 for On Call Services for Jack Brooks Regional Airport at a cost not to exceed \$30,000. This project is funded 90% with FAA A.I.P. Grant No. 29. **SEE ATTACHED PAGES 215 - 217**

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: **APPROVED**

10. Consider and approve, execute, receive and file Change Order No 2. to (IFB 12-002/KJS) Proposed Waterline for the City with Hamshire, to T. Johnson Industries, Inc. in the amount of \$103,264.32 for changes including: directional bore at multiple locations, driveway bore for 6" and 10" waterline, roadway bore, tee restrain with mega lugs, gate valves with gate boxes, a standard fire hydrant unit, tracer wire, and unspecified iron fittings bringing the contract total to \$1,063,162.53. (Funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas).
SEE ATTACHED PAGES 218 - 220

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: **APPROVED**

11. Consider and approve, execute, receive and file a renewal for (IFB 09-156/KJS), Term Contract for Liquid Soil Stabilizer for Jefferson County with Base Seal International for a third additional (1) one year renewal from December 6, 2012 to December 5, 2013.
SEE ATTACHED PAGE 221

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: **APPROVED**

12. Consider and approve, execute, receive and file a renewal for (IFB 09-166/KJS), Term Contract for Reinforced Concrete Pipe and Pre-cast Concrete Box Culverts for Jefferson County with Hanson Pipe and Precast for a third additional (1) one year renewal from December 13, 2012 to December 12, 2013.
SEE ATTACHED PAGE 222

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: **APPROVED**

13. Consider and possibly approve disposal of scrap signs and sign post. Scrap materials to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
Action: APPROVED

COUNTY COMMISSIONERS:

14. Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.

Action: TABLED

15. Consider and approve the reappointment of Jefferson County Emergency Services District No.3 Commissioners for Places 1 and 3 whose terms expire December 31, 2012 who are to serve two-year terms.

Place 1 Doug Harvill

Place 3 Mike Doguet

Motion by: Commissioner Arnold
Second by: Commissioner Alfred
Action: APPROVED

16. Consider and possibly accept the letter of resignation of Joe “QB” Stevenson as Constable, Precinct 6 to be effective November 30, 2012.

SEE ATTACHED PAGES 223 - 224

Motion by: Commissioner Arnold
Second by: Commissioner Alfred
Action: APPROVED

COUNTY AIRPORT:

17. Consider and possibly authorize the County Judge to execute Texas Department of Transportation Grant for Routine Airport Maintenance Program Grant entitled TxDOT Project No. AM2013BMPTA, TxDOT CSJ No. M320BMPTA.(This is a 50% match which is budgeted by the Airport)

Motion by: Commissioner Weaver
Second by: Commissioner Arnold
Action: **APPROVED**

COUNTY AUDITOR:

18. Regular County Bills Check #373806 through Check #374011. (11/19/2012)

SEE ATTACHED PAGES 225 - 232

Motion by: Commissioner Alfred
Second by: Commissioner Weaver
Action: **APPROVED**

19. Regular County Bills Checks #374012 through Check # 374255. (11/26/2012)

SEE ATTACHED PAGES 233 - 242

Motion by: Commissioner Alfred
Second by: Commissioner Weaver
Action: **APPROVED**

SHERIFFS DEPARTMENT:

20. Consider and possibly approve authorizing the County Judge to approve the 2011-12 required Annual Asset Forfeiture Reports and Certifications for the Texas Attorney General, and the US Departments of Justice and Treasury.

Motion by: Commissioner Alfred
Second by: Commissioner Weaver
Action: **APPROVED**

OTHER BUSINESS:

Please join us for cake following Commissioners' Court. We are grateful that the cake is being provided by HEB.

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

**Jeff R. Branick
County Judge**

Special Session, November 26, 2012

There being no further business to come before the Court at this time, same is now here adjourned on this date, November 26, 2012.