

**Special Session, June 17, 2013**

**BE IT REMEMBERED** that on **June 17, 2013**, there was begun and holden a Special Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4 ABSENT

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk - ABSENT

Theresa Goodness, Chief Deputy County Clerk, present

when the following proceedings were had and orders made, to-wit:

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Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA AND MINUTES  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
June 17, 2013**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 P.M.**, on the **17<sup>th</sup> day of June 2013** at its regular meeting place in the **Commissioners' Courtroom, 4<sup>th</sup> Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**INVOCATION: Eddie Arnold, Commissioner, Precinct One**

**PLEDGE OF ALLEGIANCE: Brent A. Weaver, Commissioner, Precinct Two**

**PURCHASING:**

1. Consider and approve specifications for Request for Proposal, (RFP 13-011/JW), FEMA Grant Management and Insurance Advisory Services for Jefferson County.

**Motion by: Commissioner Sinegal**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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2. Consider and approve, execute, receive and file Change Order #3 for (IFB 13-001/JW) Refurbishment of Jefferson County Health Clinic with Basco Construction Inc. for an increase of \$6,361.00 for changes to bathroom #126 for \$911.00, replace 5 exhaust fans in 4 restrooms \$1454.00, 2 additional door closers \$463.00, bringing the contract total up to \$399,752.00. **SEE ATTACHED PAGE 7**

**Motion by: Commissioner Sinegal**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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3. Consider and approve a Cooperative Purchasing Agreement for disaster preparedness management services to Science Applications International Corporation (SAIC, the successor in interest to Beck Disaster Recovery, Inc.) in accordance with Houston Galveston Area Council (HGAC) HP01-13 Contract. This new contract will replace the current HGAC Cooperative Purchasing Agreement.

**SEE ATTACHED PAGES**

**Motion by: Commissioner Sinegal**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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## **COUNTY COMMISSIONERS:**

4. Consider and possibly approve a Resolution for Jefferson County to proceed with efforts to secure Coastal Erosion Planning & Response Act (CEPRA) grant funding to complete design and construction of the Keith Lake Fish Pass baffle to restore and prevent further loss to the marsh. **SEE ATTACHED PAGES 8 - 9**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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5. Consider the Resolution Approving Action of Jefferson County Industrial Development Corporation as to a Eleventh Supplemental Trust Indenture and Security Agreement and Relating to the Remarketing of its Hurricane Ike Disaster Area Revenue Bonds (Jefferson Refinery, LLC Project) Series, 2010.

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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6. Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendations for:

**Gator Country** **\$3,000**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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## **COUNTY AUDITOR:**

7. Consider and approve budget transfer – Road & Bridge, Precinct 2 – purchase materials to complete repairs on Service Center in Labelle.

112-0205-431-4009	Buildings & Grounds	\$	7,000	
112-0202-431-3001	Asphalt			\$ 7,000

**Motion by: Commissioner Weaver**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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8. Consider and approve applying for 2013 Port Security Grant Program. Projects to be submitted on a competitive basis are: (16) 800Mhz Radio Repeaters, estimated cost \$608,000, Fed share - \$456,000, local match - \$152,000 and 150 KW Elevated Generator, estimated cost \$130,000, Fed share - \$97,500, local match - \$32,500.

**Motion by: Commissioner Weaver**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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9. Receive and file updated Grant Accounting Policies and Procedures to reflect additional policies related to cash management and subgrantee monitoring.

**SEE ATTACHED PAGES 10 - 13**

**Motion by: Commissioner Weaver**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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10. Regular County Bills – check #381191 through check #381500.

**SEE ATTACHED PAGES 14 - 24**

**Motion by: Commissioner Weaver**  
**Second by: Commissioner Sinegal**  
**Action: APPROVED**

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### **COUNTY TREASURER:**

11. Receive and File Investment Schedule for May, 2013 including the year to date total earnings on County funds. **SEE ATTACHED PAGES 25 - 27**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Weaver**  
**Action: APPROVED**

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### **ENGINEERING DEPARTMENT:**

12. Consider and possibly approve Utility Permit 01-U-13 to West Jefferson County MWD for constructing 6" to 10" water distribution mains. Project is located in Precinct No 3.

**Motion by: Commissioner Sinegal**  
**Second by: Commissioner Arnold**  
**Action: APPROVED**

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### **RISK MANAGEMENT:**

13. Announcement of results from the 2013 Naturally Slim Program and recognition of participants.

**Clerk's Note: Thirty county employees participated in the program. In total 405 pounds were lost by the participants.**

**First Place: Dennis Copeland received \$150.00 gift card.**  
**Second Place: Shaun Miller received \$100.00 gift card.**  
**Third Place: Bryan Werner received \$50.00 gift card.**

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**DISTRICT ATTORNEY:**

14. Announcement of an executive (closed) session pursuant to Texas Government Code § 551.087 to discuss or deliberate regarding commercial or financial information received from a business prospect sought to be located in Jefferson County with which the County is conducting economic development negotiations and/or to deliberate the offer of incentives.

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick  
County Judge**

**Special Session, June 17, 2013**

There being no further business to come before the Court at this time, same is now here adjourned on this date, June 17, 2013.