

SPECIAL, 8/17/2015 1:30:00 PM

BE IT REMEMBERED that on August 17, 2015, there was begun and holden a SPECIAL session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry , County Clerk

When the following proceedings were had and orders made, to-wit:

Notice of Meeting and Agenda and Minutes
August 17, 2015

Jeff R. Branick, County Judge
 Eddie Arnold, Commissioner, Precinct One
 Brent A. Weaver, Commissioner, Precinct Two
 Michael S. Sinegal, Commissioner, Precinct Three
 Everett "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
 OF COMMISSIONERS' COURT
 OF JEFFERSON COUNTY, TEXAS
 August 17, 2015**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **17th** day of **August 2015** at its regular meeting place in the Commissioner's Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

WORKSHOP: 11:00 a.m. –Discuss pending FY 2016 budget issues and budget calendar.

IMMEDIATELY FOLLOWING COMMISSIONERS' COURT–Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.0725 for the purpose of receiving information regarding pending litigation with the County and matters that may require litigation.

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

PLEDGE OF ALLEGIANCE: Everett "Bo" Alfred, Commissioner, Precinct Four

PURCHASING:

1. Consider and approve specifications for (RFQ 15-020/JW), Real Estate Brokerage Services for Jefferson County.

SEE ATTACHMENTS ON PAGES 9 - 18

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

2. Consider and approve, execute, receive and file a renewal for (IFB 11-030/AW) Term Contract for Correctional Facility (Jefferson County) Law Enforcement Equipment and Uniforms with Lone Star Uniforms, Inc. and Texas Code Blue for a fourth additional (1) one year renewal from September 8, 2015 to September 7, 2016

SEE ATTACHMENTS ON PAGES 19 - 20

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

3. Consider and approve, execute, receive and file a renewal for (IFB 14-032/JW) Term Contract for Paper Stock and Envelopes for Jefferson County with Bosworth Papers and Olmsted Kirk Paper Company for first additional (1) one year renewal from September 7, 2015 to September 6, 2016.

SEE ATTACHMENTS ON PAGES 21 - 22

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

Notice of Meeting and Agenda and Minutes
August 17, 2015

4. Consider and approve, execute, receive and file a Professional Services Agreement (PROF 15-021/JW) with QED Airport and Aviation Consultants to conduct an Independent Fee Estimate (IFE) for Taxiway A Design to be performed by Garver, LLC. for a lump sum fee of \$6,880.00. The IFE is reimbursable as part of our next FAA AIP Grant #31.

SEE ATTACHMENTS ON PAGES 23 - 24

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

5. Consider and approve, execute, receive and file Change Order No. 5 for (IFB 13-022/KJS), Re-bid Drainage District No. 7 of the County of Jefferson, Texas, Hurricane Ike/Dolly Round 1 Critical Infrastructure Project Disaster Recovery Division, Drainage District No. 7 Ditch Main B Diversion (funded by Round 1 TDRA Grant Administered by The General Land Office of the State of Texas) with MK Constructors for an increase of 370 square yards of concrete liner, installation of razor wire and fence extensions to the chain link fence around the gate structure, installation of two chain link fence overhangs by the gate structure catwalk, installation of a junction box to the installed electrical rack as per Entergy requirements; for an increase of \$26,203.03, bringing the total contract amount from \$3,131,411.00 up to \$3,157,614.03 and from 264 contract working days to 266 contract working days.

SEE ATTACHMENTS ON PAGES 25 - 28

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

ADDENDUMS

Notice of Meeting and Agenda and Minutes
August 17, 2015

6. Consider and approve, execute, receive and file Change Order No. 7 for (IFB 14-018/KJS), Jefferson County New Health Clinic – (TDRA – Round I Disaster Project Now Funded by GLO) with N & T Construction for an increase of \$1,125.30 for the addition of two exit lights, bringing the total contract amount from \$2,003,475.33 up to \$2,004,600.63. This change order will not increase the number of contract working days.

SEE ATTACHMENTS ON PAGES 29 - 35

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

7. Consider and approve, execute, receive and file Change Order No. 8 for (IFB 14-018/KJS), Jefferson County New Health Clinic – (TDRA – Round I Disaster Project Now Funded by GLO) with N & T Construction for an increase of 30 working days, bringing the total of contract working days from 342 days up to 372 days. This increase in working days is due to a delay with obtaining electrical service to the building.

SEE ATTACHMENTS ON PAGES 36 - 41

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY AUDITOR:

8. Consider and approve budget amendment - Constable Pct.8 - additional cost for employee health insurance.

120-3072-425-2003	EMPLOYEES' INSURANCE	\$5,023.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$5,023.00

SEE ATTACHMENTS ON PAGES 42 - 42

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

Notice of Meeting and Agenda and Minutes
August 17, 2015

9. Consider and approve budget amendment - General Services - additional cost for cash match to City of Port Arthur as per interlocal agreement approved by Commissioners Court on October 27, 2014.

120-1024-419-5077	CONTRACTUAL SERVICE	\$54,858.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$54,858.00

SEE ATTACHMENTS ON PAGES 43 - 58

Motion by: Commissioner Alfred
Second by: Commissioner Weaver
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred
Action: APPROVED

10. Consider and approve budget transfer - Road &; Bridge Pct 4 - additional cost for repairs

114-0405-431-4018	ROAD MACHINERY	\$32,000.00	
114-0406-431-3015	CEMENT, CONCRETE, ETC.	\$3,000.00	
114-0402-431-1028	LABORERS		\$35,000.00

SEE ATTACHMENTS ON PAGES 59 - 59

Motion by: Commissioner Alfred
Second by: Commissioner Weaver
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred
Action: APPROVED

11. Regular County Bills - check #410643 through check #410913.

SEE ATTACHMENTS ON PAGES 60 - 69

Motion by: Commissioner Alfred
Second by: Commissioner Weaver
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred
Action: APPROVED

COUNTY COMMISSIONERS:

12. Consider authorizing the County Judge to enter/terminate a Burn Ban Order.

Action: TABLED

Notice of Meeting and Agenda and Minutes
August 17, 2015

13. Consider and possibly approve receive and file the appointment of Tolbert Chisum to the Sabine- Neches Navigation District effective August 17, 2015 to replace the unexpired term of Jim Rich who resigned effective July 31, 2015.

SEE ATTACHMENTS ON PAGES 70 - 70

Action: TABLED

14. Consider holding a (closed) session pursuant to Texas Government Code Section § 551.0725 regarding a contract being negotiated and finding that deliberation in open meeting would have a detrimental effect on the position of the Commissioner's Court in negotiations with a third person.

Motion by: Commissioner Arnold

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

15. Consider and possibly approve a Proclamation for the Julie Rogers "Gift of Life" Program 2015 Ovarian & Breast Cancer Awareness Months.

SEE ATTACHMENTS ON PAGES 71 - 72

Motion by: Commissioner Alfred

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

HUMAN RESOURCES:

16. Consider and possibly approve, receive, and file updated Jefferson County Texas Governmental 457(b) Plan Loan Procedures.

SEE ATTACHMENTS ON PAGES 73 - 82

Motion by: Commissioner Sinegal

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

SHERIFF'S DEPARTMENT:

17. Consider, possibly approve and authorize the County Judge to execute the Auto Theft Task Force Grant for FY2016, which is a continuation of a joint application with law enforcement agencies from the cities of Beaumont and Port Arthur, and Jefferson, Orange, Hardin, and Jasper Counties.

SEE ATTACHMENTS ON PAGES 83 - 147

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

Jeff R. Branick
County Judge



JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah L. Clark, Purchasing Agent

1001 Pearl Street, 3rd Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

August 17, 2015

Request for Statements of Qualification (RFQ 15-020/JW) Real Estate Brokerage Services for Jefferson County

Dear Vendors:

You are invited to submit a statement of qualifications in accordance with the attached document, RFQ 15-020/JW. Jefferson County is requesting statements of qualifications from Real Estate Brokerage Firms.

All interested individuals and firms should obtain a "Request for Qualifications" packet from the Jefferson County website at: <http://www.co.jefferson.tx.us/Purchasing/main.htm>

All submittals shall be evaluated by a Review/Selection Committee. The Review/Selection Committee will evaluate submissions to this request and select the firm most qualified, responsive and experienced.

All responses shall be submitted with an original and three (3) hard copies, to the Jefferson County Purchasing Department, 1001 Pearl Street, 3rd Floor, Beaumont, Texas 77701, no later than 11:00 am CDT, September 22, 2015. Jefferson County does not accept responses submitted electronically. Responses will be publicly opened and the names of responding firms will be read aloud in the Jefferson County Commissioners' Courtroom at the time and date below. Statements of Qualifications received after that time will be considered late and will be returned unopened. Inquires shall be directed in writing to: Jamey West, Assistant Purchasing Agent via fax 409-835-8456 or e-mail at: jwest@co.jefferson.tx.us

REQUEST NAME: Real Estate Brokerage Services for Jefferson County

REQUEST NO. : RFQ 15-020/JW

DUE DATE/TIME: 11:00 am CDT, Tuesday, September 22, 2015

**MAIL OR DELIVER TO: Jefferson County Purchasing Department
1001 Pearl Street (3rd Floor)
Beaumont, TX 77701**

Jefferson County encourages Disadvantaged Business Enterprises to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

We look forward to your active participation in this solicitation.

Sincerely,

Deborah L. Clark
Purchasing Agent

Published: Beaumont Enterprise and Port Arthur News: August 19th & August 26th, 2015

Request for Statements of Qualification (RFQ 15-020/JW)

Real Estate Brokerage Services for Jefferson County

Section 1. Introduction and Purpose:

Jefferson County is requesting statements of qualifications and experience from all interested Real Estate Brokerage Firms desiring to provide professional Real Estate Brokerage services for the County as the need for these services arises. The range of services to provide will be broad and will involve varied land and building properties located in Jefferson County, Texas.

This RFQ will be utilized to engage firms for future, undefined projects and an indefinite quantity of Real Estate Brokerage services as need arises.

Work provided by the firms under this RFQ will be negotiated at a percentage commission rate, a fixed sum per project, or at an hourly rate. A contract will be signed for individual projects, depending on the type of project and cost of the work.

Section 2. Procedure

Firms are encouraged to submit statements of qualifications and experience to be kept on file in the Jefferson County Purchasing Department. For a given project, the responsible Jefferson County department head will appoint a selection committee, which will evaluate responses and select, in order of preference, a short list of at least three firms. Responses will be ranked on the basis of demonstrated experience, competence, and qualifications. Fees, price, work hours, or any other cost information will not be considered in the development of the short list.

Jefferson County will then enter into negotiations with the highest qualified firm. The negotiations will first establish the scope, terms and conditions, and time limits for the proposed contract. Once agreement is reached between Jefferson County and the selected firm, the County will request a fee proposal from the firm. If agreement is reached, the County will retain the firm and enter into a written contract with it. If an agreement cannot be negotiated with the selected firm, the County will then enter into negotiations with the next most qualified firm. This procedure will continue until agreement is reached and a contract is produced. If the County cannot negotiate an agreement, the procedure will be terminated.

Section 3. Selection Committee

Because of the diversity of the departments and activities of the County, the responsible department head will appoint the selection committee for a given project. The department head will appoint a chairperson and no less than two (2) other members for the committee. Typically, the committee will consist of at least one professional in the task required, a person knowledgeable about procurement practices, and either a representative of the department requesting the project, or the department executing the project. However, this structure is not binding. Other members may be appointed as necessary and appropriate, but the total number of persons on the selection committee shall not exceed four (4) persons. Committee appointments shall be in writing and shall briefly describe the scope of the project and, if necessary, the primary disciplines required to accomplish the project, in order to assist the committee in developing a list of firms that might best accomplish the work required. Committee membership and project requirements will vary from project to project; therefore, a firm rated number one for one project could very well not even be rated for another.

Section 4. Real Estate's Brokerage Firm's Services

A. A description of services that may be utilized under this RFQ includes:

1. Represent the County and conduct negotiations at the seller's agent in the sale of County real estate.
2. Represent the County and conduct negotiations as the owner's agent in the lease of County real estate.
3. Perform market analyses as needed.
4. Development and implement marketing strategies to sale or lease County real estate.
5. Represent the County and conduct negotiations as the leaser's agent for the lease of real estate.
6. Regularly consult with the Jefferson County Purchasing Department regarding real estate projects.
7. Handle all other activities and services that are customarily associated with residential and land real transactions.
8. No-subcontracting will be allowed under this RFQ.

Section 5. Laws and Regulations

A. The Real Estate Brokerage Firm(s) must comply with all laws, ordinances, and rules and regulations which govern the work specified in this contract.

Section 6. Insurance

The contractor (Real Estate Brokerage Firm) shall, at all times during the term of this contract, maintain insurance coverages with not less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.

All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents.

Contractor shall furnish Jefferson County with Certificate of Insurance naming Jefferson County as additional insured.

All insurance must be written by an insurer licensed to conduct business in the State of Texas.

Minimum Insurance Requirements

Public Liability	\$1,000,000.00
Excess Liability	\$1,000,000.00

Property Insurance (policy below that is applicable to this project):

Improvements & Betterments Policy: Improvements/Remodeling (for Lease Tenants)
 Builder's Risk Policy: Structural Coverage for Construction Projects
 Installation Floater Policy: Improvements/Alterations to Existing Structure

Workers' Compensation

Statutory Coverage (see Section 7)

Section 7. Workers' Compensation Insurance

7.1 Definitions:

7.1.1 **Certificate of coverage ("Certificate")** – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, DWC-81, DWC-82, DWC-83, or DWC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

7.1.2 **Duration of the project** – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

7.2 The Contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.

7.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract – refer to Section 6 above.

7.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

7.5 The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

7.5.1 A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

7.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.

7.6 The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.

7.7 The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

7.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Department of Workers' Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

7.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project to:

7.9.1 Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.

7.9.2 Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.

7.9.3 Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

7.9.4 Obtain from each person with whom it contracts, and provide to the Contractor:

7.9.4.1 A certificate of coverage, prior to the other person beginning work on the project; and

Section 7. Workers' Compensation Insurance (Continued)

- 7.9.4.2 the coverage period, if the coverage period shown on the current certificate of a new certificate of coverage showing extension of coverage, prior to the end of coverage ends during the duration of the project.
- 7.9.5 Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.
- 7.9.6 Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
- 7.9.7 Contractually require each person with whom it contracts to perform as required by paragraphs 7.1. – 7.7., with the certificates of coverage to be provided to the person for whom they are providing services.
- 7.10 By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services of the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.
- 7.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

Section 8. Qualifications Statement Requirements

Firms desiring to be considered for Real Estate Brokerage Services for Jefferson County are required to submit a Statement of Qualifications and Experience in order to be considered for contracts under this procedure. Only firms with statements on file with the County will be evaluated. The statement should contain, as a minimum, the following:

1. Name of the firm wishing to contract with the County.
2. Firm's local address.
3. Firm's corporate or main office address.
4. Number of years the firm has been in business.
5. Names, qualifications, and experience of professional staff who would be assigned to Jefferson County.
6. Firm's organization chart.
7. Biographies or resumes, including home office location and other relevant information, for each key staff member likely to be assigned to a project.
8. Names, titles, address, and telephone numbers of persons who are authorized to negotiate for and contractually bind the firm. One of these persons should sign the response. A contact must be named for addressing questions generated during the evaluation process.
9. A description of representative work accomplished for all jobs within the past three (3) years.

Section 8. Qualifications Statement Requirements (Continued)

10. Evidence of Real Estate License in the State of Texas for each Broker or agent who could be assigned to the Jefferson County Account.
11. Evidence that the Broker(s) and each agent completed the Texas Real Estate Commission Mandatory Education for Brokers and Agents Salesman License Renewal.
12. Evidence that the Broker is a member of a Residential Multiple Listing Services. Please provide the name and location of the Multiple Listing Service (MLS) for which your firm belongs to; as well as a description of the geographic areas covered by the MLS.
13. Provide a detailed summary of the firm's experience in providing the kinds of services specified in this RFQ to governmental entities.
14. Summarize the firm's expertise in selling and acquiring properties for public entities through both purchase and lease.
15. Describe reasons why the firm would be uniquely qualified to provide Real Estate Brokerage services to Jefferson County.
16. Describe any unique services offered by your firm.
17. Provide the firm's volume of sales for the past three (3) years.
18. A list of references, other than Jefferson County, who have contracted the types of work the firm, is offering to perform. A reference form is included on Page 8 of this package.

Section 9. Additional Information

1. Provide a listing of all current litigation(s), outstanding judgements and liens affecting the firm.
2. Provide a listing of Disciplinary Actions, License Suspensions or actions to revoke a Broker's or Salespersons' License through the Texas Real Estate Commission.
3. **Vendor Registration: SAM (System for Award Management).** Vendors doing business with Jefferson County are **required** to be registered with The System for Award Management (SAM), with an "active" status. The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site.
Entities may register at no cost directly from the SAM website at: <https://www.sam.gov>

Section 10. Terms and Conditions

1. Jefferson County reserves the right to request clarification of information submitted and to request additional information of one or more applicants.
2. Any agreement or contract resulting from this RFQ shall be on forms approved by Jefferson County and shall contain, at minimum, applicable provisions of this document. Jefferson County reserves the right to reject any agreement that does not conform to this document and any County requirements and contracts.
3. The Real Estate Broker shall not assign any interest in the contract and shall not transfer any interest in the same without prior written consent of the County.
4. No reports, information, or data given to or prepared by the Real Estate Broker under contract shall be made available to any individual or organization by the Real Estate Broker without the prior written approval of the County.
5. The selected Real Estate Broker will be required to enter into a listing agreement or other appropriate contract agreement with the County.

Section 11. Historically Underutilized Business Program

Jefferson County is committed to the development of the business community and minority involvement. The Jefferson County Historically Underutilized Business Program, known as the HUB shall demonstrate the effectiveness in contributing to the growth of small business through innovation and expanding opportunities to minority and woman-owned businesses. The Jefferson County Historically Underutilized Business Program's overall goal is to award at least twenty percent (20%) of all professional services agreements (over \$25,000 per agreement) to qualified minority business enterprises each year and ten percent (10%) for construction contracts exceeding \$50,000.00.

The Contractor must document its good faith efforts toward meeting certified minority and women-owned business enterprise utilization plans.

Section 12. Rating Criteria

The committee selected for a specific project will select a firm or firms for the work required. Firms will be evaluated using the following criteria.

Based upon a 20-point scale:

- 1. Responsiveness (2) possible points**
 - a. Requested information is included and thoroughness of response.
 - b. Clarity and brevity of response.
- 2. Staffing Plan (6) possible points**
 - a. Qualifications of key personnel adequate for assignment.
 - b. Experience and qualifications of Broker adequate for the assignment.
- 3. Firm's Capability to Provide the Services (6) points**
 - a. Services the geographic area of Jefferson County
 - b. Geographic areas of Specialization in Jefferson County
 - c. Has provided services to other governmental agencies.
 - d. Unique qualifications of the firm.
 - e. Belongs to Multiple Listing Service (MLS) that serves the Jefferson County area.
- 4. Insurance, Education, and Licensing (4) points**
 - a. Meets minimum insurance requirements.
 - b. Broker and Agents must meet mandatory education requirements of the Texas Real Estate Commission.
 - c. Firm, it's Broker, and Agents are in good standing with the Texas Real Estate Commission.
- 5. References (2) points**

Submission Requirements

One original and three (3) hard copies, of the qualifications statements shall be mailed or delivered to:

Jefferson County Purchasing Department
 1001 Pearl Street, 3rd Floor
 Beaumont, TX 77701
 Attn: Deborah L. Clark, Jefferson County Purchasing Agent

**All submissions must be received by 11:00 am CDT, Tuesday, September 22, 2015.
 Late submissions will not be accepted.**

Please direct questions to Jamey West, Assistant Purchasing Agent at (409) 835-8593, or e-mail at: jwest@co.jefferson.tx.us

VENDOR REFERENCES

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: _____

Address: _____

Contact Person and Title: _____

Phone: _____ Fax: _____

Contract Period: _____ Scope of Work: _____

REFERENCE TWO

Government/Company Name: _____

Address: _____

Contact Person and Title: _____

Phone: _____ Fax: _____

Contract Period: _____ Scope of Work: _____

REFERENCE THREE

Government/Company Name: _____

Address: _____

Contact Person and Title: _____

Phone: _____ Fax: _____

Contract Period: _____ Scope of Work: _____

SIGNATURE PAGE

By submitting a response to this solicitation, the undersigned certifies that at the time of submission, he/she is not on the Federal Government's list of suspended, ineligible, or debarred contractors. In the event of placement on the list between the time of bid/proposal submission and time of award, the undersigned will notify the Jefferson County Purchasing Agent. Failure to do so may result in terminating a contract for default.

The undersigned affirms that they are duly authorized to execute the contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that neither the bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to bid or not to bid thereon.


Firm (Entity Name)	Signature
Street & Mailing Address	Print Name
City, State & Zip	Date Signed
Telephone Number	Fax Number
E-mail Address	

**CONTRACT RENEWAL FOR IFB 11-030/AW
TERM CONTRACT FOR CORRECTIONAL FACILITY
(JEFFERSON COUNTY) LAW ENFORCEMENT EQUIPMENT AND
UNIFORMS**

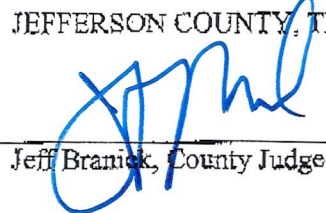
The County entered into a contract with Texas Code Blue for one (1) year, from September 12, 2012 to September 11, 2013, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from September 8, 2015 to September 7, 2016.

ATTEST:


Carolyn L. Guidry, County Clerk

JEFFERSON COUNTY, TEXAS


Jeff Branick, County Judge



CONTRACTOR:
Texas Code Blue


(Name)


CONTRACT RENEWAL FOR IFB 11-030/AW
TERM CONTRACT FOR CORRECTIONAL FACILITY
(JEFFERSON COUNTY) LAW ENFORCEMENT EQUIPMENT AND
UNIFORMS

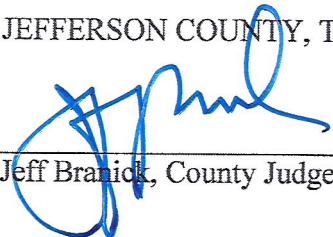
The County entered into a contract with Lone Star Uniforms Inc. for one (1) year, from September 12, 2012 to September 11, 2013, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from September 8, 2015 to September 7, 2016.

ATTEST:

JEFFERSON COUNTY, TEXAS


Carolyn L. Guidry, County Clerk


Jeff Branick, County Judge



CONTRACTOR:
Lone Star Uniforms Inc.


(Name)

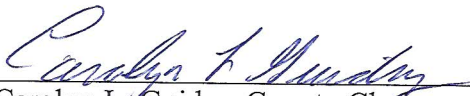
CONTRACT RENEWAL FOR IFB 14-032/JW
TERM CONTRACT FOR PAPER STOCK & ENVELOPES FOR
JEFFERSON COUNTY

The County entered into a contract with Olmsted Kirk Paper Co. for one (1) year, from September 8, 2014 to September 7, 2015, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from September 7, 2015 to September 6, 2016.

ATTEST:


JEFFERSON COUNTY, TEXAS


Carolyn L. Guidry, County Clerk


Jeff Branick, County Judge



CONTRACTOR:
Olmsted Kirk Paper Co.


(Name)

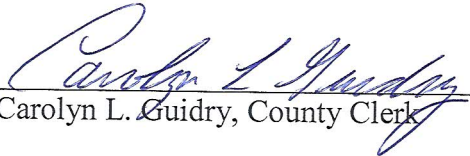
CONTRACT RENEWAL FOR IFB 14-032/JW
TERM CONTRACT FOR PAPER STOCK & ENVELOPES FOR
JEFFERSON COUNTY

The County entered into a contract with Bosworth Papers, Inc. for one (1) year, from September 8, 2014 to September 7, 2015, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from September 7, 2015 to September 6, 2016.

ATTEST:

JEFFERSON COUNTY, TEXAS



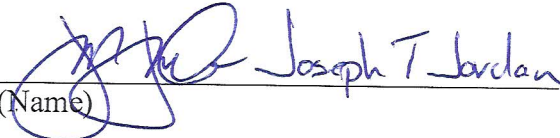
Carolyn L. Guidry, County Clerk



Jeff Branick, County Judge



CONTRACTOR:
Bosworth Papers, Inc.



(Name) Joseph T. Jordan



Airport & Aviation Consultants

July 20, 2015

Ms. Megan Landry
Jack Brooks Regional Airport
5000 Jerry Ware Drive, Suite 100
Beaumont, Texas 77705

Via Electronic Mail
mlandry@co.jefferson.tx.us

Re: Independent Fee Estimate

Dear Ms. Landry:

QED is pleased to submit this proposal to prepare the independent fee estimate for the reconstruction of Taxiway A as detailed in the scope of services prepared by your consultant, Garver Engineers.

Our independent fee estimate will be based on the scope of services as prepared by your consultant. We will prepare spreadsheets that identify the hours required by classification of personnel and an allowance for expenses as presented in the scope of services. Hourly rates that we typically apply when budgeting our projects will be used to develop the lump sum fees. Project expenses will also consider relevant travel expenses based on the location of the consultant and subconsultants. The spreadsheets and accompanying narrative, as applicable, will constitute the deliverables for our services and be provided electronically.

During the course of our analysis, it may be necessary to clarify or otherwise discuss the intent of a specific project activity. These discussions will be accommodated via telephone conferences; no travel to the Airport site or other locations is provided for in the preparation of the independent fee estimates. We anticipate providing our deliverables within 10 business days of your notice to proceed. In the event that additional discussions and/or revisions are required after submittal of our independent fee estimates, these will be performed pursuant to the terms of a new agreement. Our proposal for the independent fee estimate is a lump sum fee of \$6,880.

We will invoice for our services upon presentation of our deliverables and payment in full is due within 10 calendar days of receipt. If the above is acceptable, please have a duly authorized official sign below and return a copy of this letter agreement to us, or alternatively, please provide a purchase order in accordance with your standard contracting procedures. Should you require further information or materials, please let us know.

Ms. Megan Landry
July 20, 2015
Page 2

We appreciate this opportunity to continue to be of assistance to the Airport and look forward to your favorable reply.

Sincerely,



Ronald F. Price, P.E.
Principal

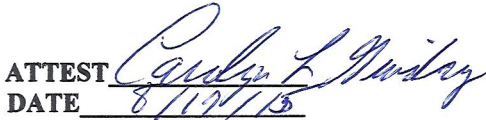
RFP/pss
Enclosure

Read and Accepted:

Printed Name: Jeff R. Branick, Jefferson County Judge

Date: August 17, 2015

ATTEST
DATE


8/17/15



Texas General Land Office Disaster Recovery

Construction Contract Change Order Request Form

Engineer: Carroll & Blackman, Inc 3120 Fannin Street Beaumont, Texas 77701 Phone No.: 409-833-3363	Owner (Contractor Locality): Jefferson County 1149 Pearl Street Beaumont, Texas 77701 Phone No.: 409-835-8500	Contractor: MK Constructors 2485 N. Street Vidor, Texas 77662 Agreement Date: 11/12/13 Phone No.: 409-769-0089	
Date: Project Code No.: P00939 Bid Package No.: 10402-1_BID4	Contract For (Project Description): Drainage District No. 7 Ditch Improvement, Main "B" Diversion	GLO Contract No.: DRS010219 Change Order No.: 5	
You are hereby requested to comply with the following changes from the contract plans and specifications:			
Item No.	Description of Changes: Quantities, Units, Unit Prices, Change in Completion Scheduled, Etc.	Decrease in Contract Price	Increase in Contract Price
1	Quantity adjustment of Bid Item No. 6 – 6" Concrete Liner. This item increases the bid quantity by 370 SY of concrete liner at \$57.00 per SY.		\$21,090.00
2	Quantity adjustment of Change Order No. 1 – Item No. 1 – Structural Fill. This item decreases the quantity by 37.49 tons at \$53/ton.	\$1,986.97	
3	Installation of razor wire and fence extensions to the chain link fence around the gate structure.		\$2,400.00

4	Installation of two chain link fence overhangs by the gate structure catwalk at \$750.00 each.		\$1,500.00
5	Installation of a junction box to the installed electrical rack as per the new requirements of Entergy.		\$3,200.00
<u>Change in Contract Price</u>		<u>Change in Contract Time (Calendar Days)</u>	
Original Contract Price: \$2,961,035.00		Original Contract Time: 200 working days	
Previous Change Order(s): No. 1 to No. 4 \$170,376.00		Net Change From Previous Change Orders: 64 days	
Contract Price Prior to this Change Order: \$3,131,411.00		Contract Time Prior to this Change Order: 264 working days	
Net Increase/Decrease of this Change Order: \$26,203.03		Net Increase/Decrease of this Change Order: 2 days	
Contract Price With all Approved Change Orders: \$3,157,614.03		Contract Time With all Change Orders: 266 working days	
Cumulative Percent Change in Contract Price (+/-): +6.64%		Grantee Contract End Date: (mm/dd/yy) 12 / 31 /15	
Construction Contract Start Date: (mm/dd/yy) 12 / 02 /13		Construction Contract End Date: (mm/dd/yy) 08 / 31 /15	

Reimbursements of costs included in this change order are subject to review by the GLO-DR program.

*** This document may be executed prior to submission for GLO-DR program review, but all parties involved will be held responsible if the change order or the amendment warranted as a result of this change order is not in compliance with CDBG or HUD requirements.**

still valid?	X Yes <input type="checkbox"/> No
(If no, specify):	

NOTE:

- * Generally, a cumulative change in the contract price in excess of 25% cannot be reviewed (18% **decrease** for counties).



RECOMMENDED:

By: _____

ENGINEER

Date: 8/12/15

APPROVED:

By: _____

OWNER

Date: August 17, 2015

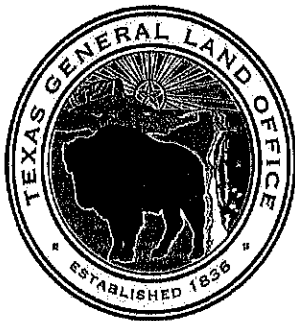
ACCEPTED:

By: _____

CONTRACTOR

Date: 8/16/15**JUSTIFICATION FOR CHANGE**

1. Will this Change Order increase or decrease the number of beneficiaries? ☐ Increase ☐ Decrease ☒ No Change
If there is a change, how many beneficiaries will be affected? Total ____ L/M ____
2. Effect of this change on scope of work: ☐ Increase ☐ Decrease ☒ No Change
3. Effect on operation and maintenance costs: ☐ Increase ☐ Decrease ☒ No Change
4. Are all prices in the change order dependent upon unit prices found in the original bid? ☐ Yes ☒ No
If "No", explain: Change order is to cover items not anticipated in the original bid and found in field once construction began.
5. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction? ☐ Yes ☒ No
If "Yes", is an Environmental Re-assessment required?
6. Is the Texas Commission on Environmental Quality (TCEQ) clearance still valid? (if applicable) ☒ Yes ☐ No
7. Is the TCEQ permit approval still valid? (sewer projects only) ☒ Yes ☐ No
8. Are the handicapped access requirements/approval still valid? (if applicable) ☒ Yes ☐ No
9. Are other Disaster Recovery contractual special condition clearance



Texas General Land Office Disaster Recovery

Construction Contract Change Order Request Form

Engineer: Chica & Associates, Inc. 505 Orleans St., Suite 106 Beaumont, TX 77701 Phone No.: (409) 833-4343	Owner: Jefferson County 1149 Pearl Street Beaumont, TX 77701 Phone No.: (409) 835-8584	Contractor: N&T Construction Co., Inc. P.O. Box 269, Beaumont, TX 77704 Agreement Date: 8/18/14 Phone No.: (409) 813-8592	
Date: 07 / 15 / 15 Project Code No.: P01100-14 Bid Package No.: 16101-1_BID	Contract For (Project Description): For the construction of the Port Arthur Health Clinic.	GLO Contract No.: 10-5219-000-5299 Change Order No.: 07	
You are hereby requested to comply with the following changes from the contract plans and specifications:			
Item No.	Description of Changes: Quantities, Units, Unit Prices, Change in Completion Scheduled, Etc.	Decrease in Contract Price	Increase in Contract Price
1	Addition of two Exit Lights		\$ 1,125.30



<u>Change in Contract Price</u>	<u>Change in Contract Time (Calendar Days)</u>
Original Contract Price: \$ 1,955,000.00	Original Contract Time: 300 days
Previous Change Order(s): No.1 to No.6 \$ 48,475.33	Net Change From Previous Change Orders: 42 days
Contract Price Prior to this Change Order: \$ 2,003,475.33	Contract Time Prior to this Change Order: 342 days
Net Increase/Decrease of this Change Order: \$ 1,125.30	Net Increase/Decrease of this Change Order: 0 days
Contract Price With all Approved Change Orders: \$ 2,004,600.63	Contract Time With all Change Orders: 342 days
Cumulative Percent Change in Contract Price (+/-): (+)2.537116624040921%	Grantee Contract End Date: (mm/dd/yy) 12 / 31 / 15
Construction Contract Start Date: (mm/dd/yy) 9 / 15 / 14	Construction Contract End Date: (mm/dd/yy) 8 / 24 / 15

Reimbursements of costs included in this change order are subject to review by the GLO-DR program.
*** This document may be executed prior to submission for GLO-DR program review, but all parties involved will be held responsible if the change order or the amendment warranted as a result of this change order is not in compliance with CDBG or HUD requirements.**

RECOMMENDED:

By: Samuel J. Thornton

ENGINEER

Date: August 11, 2015

APPROVED:

By: Jeff B. Blainick, County Judge

OWNER

Date: August 17, 2015

ACCEPTED:

By: [Signature]

CONTRACTOR

Date: 8/14/15ATTEST
DATE

JUSTIFICATION FOR CHANGE

1. Will this Change Order increase or decrease the number of beneficiaries? <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> No Change			
If there is a change, how many beneficiaries will be affected?		Total ____	L/M ____
2. Effect of this change on scope of work: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> No Change			
3. Effect on operation and maintenance costs: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> No Change			
4. Are all prices in the change order dependent upon unit prices found in the original bid? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
If "No", explain:			
5. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If "Yes", is an Environmental Re-assessment required?			
6. Is the Texas Commission on Environmental Quality (TCEQ) clearance still valid? (if applicable) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
7. Is the TCEQ permit approval still valid? (sewer projects only) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
8. Are the handicapped access requirements/approval still valid? (if applicable) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
9. Are other Disaster Recovery contractual special condition clearance still valid? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
(If no, specify):			

NOTE:

- * Generally, a cumulative change in the contract price in excess of 25% cannot be reviewed (18% **decrease** for counties).



D & H ELECTRICAL SERVICES, INC.

635 Langham Rd. * Beaumont, Texas 77707
 Phone (409) 833-3040 * Fax (409) 833-6690
 Email: dhelectric@gt.rr.com
 TECL# 17247

July 29, 2015

Attn: Charlie
 N & T Construction, Inc.
 P.O. Box 269
 Beaumont, Texas 77704

Subject: CHANGE ORDER #8- ADDITIONAL EXIT LIGHTS REQUIRED BY CITY *REVISED W/BREAKDOWN*

Dear Mrs. Williams,

We propose to furnish all material, labor, and supervision necessary to satisfy the requirements of the above referenced inquiry for a base bid of Seven

Hundred Thirteen and 90/100 (\$713.90) broken down as follows:

BASE BID	
Material Cost Misc.	\$ 94.05
Exit Lt Cost	\$ 162.00
15% Overhead	\$ 38.41
10% Profit	\$ 29.45
Total Material	\$ 323.91
Labor	
12 HRS @ 65.00	\$ 780.00
Tax	\$ CERTIFICATE
Total	\$ 713.90

If Texas sales taxes are not applicable, a Certificate of Texas sales tax exemption or resale certificate will be required upon acceptance of this proposal. We appreciate this opportunity to be of service and if you have any questions, please feel free to call. (409) 833-3040

Respectfully Submitted,

Duwayne Herrmann Jr.

NOTES

- 1) FURNISH AND INSTALL (2) FOUR TYPE "X" EXIT LIGHTS
- 2) PER CITY REQUIREMENT
- 3) REVISED WITH COST BREAKDOWN

THIS PROPOSAL IS BASED ON THE PRICES OF COPPER, EMT, LABOR, AND OTHER ELECTRICAL MATERIALS QUOTED TO D & H ELECTRICAL SERVICES, INC. AS OF THE DATE OF THIS PROPOSAL. DUE TO RAPIDLY RISING COPPER, EMT, LABOR, AND OTHER ELECTRICAL MATERIALS PRICES, THIS PROPOSAL IS SUBJECT TO INCREASE IF ANY COPPER, EMT, LABOR, OR OTHER ELECTRICAL MATERIALS INCREASE PRIOR TO THE EXECUTION OF A WRITTEN AGREEMENT, BY THE AMOUNT OF INCREASES QUOTED BY OUR INTENDED SUPPLIERS AND/OR SUBCONTRACTORS. SUCH PRICE INCREASES SHALL BE DOCUMENTED THROUGH COMMERCIAL QUOTES, INVOICES, RECEIPTS OR OTHER SUCH DOCUMENTATION.



5050 WASHINGTON BLVD
BEAUMONT TX 77707-4314
Phone: 409-842-9500
Fax: 409-842-9667

To: D&H ELECTRICAL SERVICES, INC.
635 LANGHAM RD
BEAUMONT TX 77707-3404
Attn: Duwayne Hermann
Phone: 409-833-3040
Fax: 409-833-6690
Email: joaniekh@gt.rr.com

Date: 07/23/2015
Proj Name: JEFF CO TYPE X C/O
GB Quote #: 223132426
Valid From: 07/23/2015
Valid To: 08/22/2015
Contact: Donald Childs
Email: donald.childs@graybar.com

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Item	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
100	4 EA	COOPER LTG	LPX7SD		\$130.16	1	\$520.64

Item/Type: X

Item Note: Factory Stocked Dallas

Total in USD (Tax not included): \$520.64

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at www.graybar.com

24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill.
Unless noted the estimated ship date will be determined at the time of order placement.

To: D&H ELECTRICAL SERVICES, INC.
635 LANGHAM RD
BEAUMONT TX 77707-3404
Attn: Duwayne Hermann

Date: 07/23/2015
Proj Name: JEFF CO TYPE X C/O
GB Quote #: 223132426

35

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Item	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
GRAYBAR ELECTRIC COMPANY, INC. TERMS AND CONDITIONS OF SALE							
1. ACCEPTANCE OF ORDER; TERMINATION - Acceptance of any order is subject to credit approval and acceptance of order by Graybar Electric Company, Inc. ("Graybar") and, when applicable, Graybar's suppliers. If credit of the buyer of the goods ("Buyer") becomes unsatisfactory to Graybar, Graybar reserves the right to terminate upon notice to Buyer and without liability to Graybar.							
2. PRICES AND SHIPMENTS - Unless otherwise quoted, prices shall be those in effect at time of shipment, which shall be made F.O.B. shipping point, prepaid and bill.							
3. RETURN OF GOODS - Credit may be allowed for goods returned with prior approval. A deduction may be made from credits issued to cover cost of handling.							
4. TAXES - Prices shown do not include sales or other taxes imposed on the sale of goods. Taxes now or hereafter imposed upon sales or shipments will be added to the purchase price. Buyer agrees to reimburse Graybar for any such tax or provide Graybar with acceptable tax exemption certificate.							
5. DELAY IN DELIVERY - Graybar is not to be accountable for delays in delivery occasioned by acts of God, failure of its suppliers to ship or deliver on time, or other circumstances beyond Graybar's reasonable control. Factory shipment or delivery dates are the best estimates of our suppliers, and in no case shall Graybar be liable for any consequential or special damages arising from any delay in shipment or delivery.							
6. LIMITED WARRANTIES - Graybar warrants that all goods sold are free of any security interest and will make available to Buyer all transferable warranties (including without limitation warranties with respect to intellectual property infringement) made to Graybar by the manufacturer of the goods. GRAYBAR MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION, SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTIES INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PURPOSE. UNLESS OTHERWISE AGREED IN WRITING BY AN AUTHORIZED REPRESENTATIVE OF GRAYBAR, PRODUCTS SOLD HEREUNDER ARE NOT INTENDED FOR USE IN OR IN CONNECTION WITH (1) ANY SAFETY APPLICATION OR THE CONTAINMENT AREA OF A NUCLEAR FACILITY OR (2) IN A HEALTH CARE APPLICATION WHERE THE GOODS HAVE POTENTIAL FOR DIRECT PATIENT CONTACT OR WHERE A SIX (6) FOOT CLEARANCE FROM A PATIENT CANNOT BE MAINTAINED AT ALL TIMES.							
7. LIMITATION OF LIABILITY - Buyer's remedies under this agreement are subject to any limitations contained in manufacturer's terms and conditions to Graybar, a copy of which will be furnished upon written request. Furthermore, Graybar's liability shall be limited to either repair or replacement of the goods or refund of the purchase price, all at Graybar's option, and IN NO CASE SHALL GRAYBAR BE LIABLE FOR INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES. In addition, claims for shortages, other than loss in transit, must be made in writing not more than five (5) days after receipt of shipment.							
8. WAIVER - The failure of Graybar to insist upon the performance of any of the terms or conditions of this agreement or to exercise any right hereunder shall not be deemed to be a waiver of such terms, conditions, or rights in the future, nor shall it be deemed to be a waiver of any other term, condition, or right under this agreement.							
9. MODIFICATION OF TERMS AND CONDITIONS - These terms and conditions supersede all other communications, negotiations, and prior oral or written statements regarding the subject matter of these terms and conditions. No change, modification, rescission, discharge, abandonment, or waiver of these terms and conditions shall be binding upon Graybar unless made in writing and signed on its behalf by a duly authorized representative of Graybar. No conditions, usage of trade, course of dealing or performance, understanding or agreement, purporting to modify, vary, explain, or supplement these terms and conditions shall be binding unless hereafter made in writing and signed by the party to be bound. Any proposed modifications or additional terms are specifically rejected and deemed a material alteration hereof. If this document shall be deemed an acceptance of a prior offer by Buyer, such acceptance is expressly conditional upon Buyer's assent to any additional or different terms set forth herein.							
10. REELS - When Graybar ships returnable reels, a reel deposit may be included in the invoice. The Buyer should contact the nearest Graybar service location to return reels.							
11. CERTIFICATION - Graybar hereby certifies that these goods were produced in compliance with all applicable requirements of Sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof. This agreement is subject to Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Veterans Readjustment Assistance Act of 1974, as amended, E.O. 13496, 29 CFR Part 471, Appendix A to Subpart A, and the corresponding regulations in the extent required by law, 41 CFR 60-1.4, 60-741.5, and 60-250.5 are incorporated herein by reference, to the extent legally required.							
12. FOREIGN CORRUPT PRACTICES ACT - Buyer shall comply with applicable laws and regulations relating to anti-corruption, including, without limitation, (i) the United States Foreign Corrupt Practices Act (FCPA) (15 U.S.C. §§78dd-1, et seq.) irrespective of the place of performance, and (ii) laws and regulations implementing the Organization for Economic Cooperation and Development's Convention on Combating Bribery of Foreign Public Officials in International Business Transactions, the U.N. Convention Against Corruption, and the Inter-American Convention Against Corruption in Buyer's country or any country where performance of this agreement or delivery of goods will occur.							
13. ASSIGNMENT - Buyer shall not assign its rights or delegate its duties hereunder or any interest herein without the prior written consent of Graybar, and any such assignment, without such consent, shall be void.							
14. GENERAL PROVISIONS - All typographical or clerical errors made by Graybar in any quotation, acknowledgment or publication are subject to correction. This agreement shall be governed by the laws of the State of Missouri applicable to contracts to be formed and fully performed within the State of Missouri, without giving effect to the choice of law provisions thereof. All suits arising from or concerning this agreement shall be filed in the Circuit Court of St. Louis County, Missouri, or the United States District Court for the Eastern District of Missouri, and no other place unless otherwise determined in Graybar's sole discretion. Buyer hereby irrevocably consents to the jurisdiction of such court or courts and agrees to appear in any such action upon written notice thereof.							
15. PAYMENT TERMS - Payment terms shall be as stated on Graybar's invoice or as otherwise mutually agreed. As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.							
16. EXPORTING - Buyer acknowledges that this order and the performance thereof are subject to compliance with any and all applicable United States laws, regulations, or orders. Buyer agrees to comply with all such laws, regulations, and orders, including, if applicable, all requirements of the International Traffic in Arms Regulations and/or the Export Administration Act, as may be amended. Buyer further agrees that if the export laws are applicable, it will not disclose or re-export any technical data received under this order to any countries for which the United States government requires an export license or other supporting documentation at the time of export or transfer, unless Buyer has obtained prior written authorization from the United States Office of Export Control or other authority responsible for such matters.							

Signed: _____

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at www.graybar.com

24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.



Texas General Land Office Disaster Recovery

Construction Contract Change Order Request Form

Engineer: Chica & Associates, Inc. 505 Orleans St., Suite 106 Beaumont, TX 77701 Phone No.: (409) 833-4343	Owner: Jefferson County 1149 Pearl Street Beaumont, TX 77701 Phone No.: (409) 835-8584	Contractor: N&T Construction Co., Inc. P.O. Box 269, Beaumont, TX 77704 Agreement Date: 8/18/14 Phone No.: (409) 813-8592
Date: 07 / 15 / 15 Project Code No.: P01100-14 Bid Package No.: 16101-1_BID	Contract For (Project Description): For the construction of the Port Arthur Health Clinic.	GLO Contract No.: 10-5219-000-5299 Change Order No.: 08

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item No.	Description of Changes: Quantities, Units, Unit Prices, Change in Completion Scheduled, Etc.	Decrease in Contract Price	Increase in Contract Price
1	Addition 30 Extra working Days		\$ 0.00



<u>Change in Contract Price</u>	<u>Change in Contract Time (Calendar Days)</u>
Original Contract Price: \$ 1,955,000.00	Original Contract Time: 300 days
Previous Change Order(s): No.1 to No.7 \$ 49,600.63	Net Change From Previous Change Orders: 42 days
Contract Price Prior to this Change Order: \$ 2,004,600.63	Contract Time Prior to this Change Order: 342 days
Net Increase/Decrease of this Change Order: \$ 0.00	Net Increase/Decrease of this Change Order: 30 days
Contract Price With all Approved Change Orders: \$ 2,004,600.63	Contract Time With all Change Orders: 372 days
Cumulative Percent Change in Contract Price (+/-): (+)2.537116624040921%	Grantee Contract End Date: (mm/dd/yy) 12 / 31 / 15
Construction Contract Start Date: (mm/dd/yy) 9 / 15 / 14	Construction Contract End Date: (mm/dd/yy) 9 / 23 / 15

Reimbursements of costs included in this change order are subject to review by the GLO-DR program.

*** This document may be executed prior to submission for GLO-DR program review, but all parties involved will be held responsible if the change order or the amendment warranted as a result of this change order is not in compliance with CDBG or HUD requirements.**

RECOMMENDED:

By: Samuel Johnston
ENGINEER

Date: August 11, 2015

APPROVED:

By: Jeff P. Bralick, County Judge
OWNER

Date: August 17, 2015

ACCEPTED:

By: [Signature]
CONTRACTOR

Date: 8/14/15



JUSTIFICATION FOR CHANGE

1. Will this Change Order increase or decrease			
the number of beneficiaries?	<input type="checkbox"/> Increase	<input type="checkbox"/> Decrease	<input checked="" type="checkbox"/> No Change
If there is a change, how many beneficiaries will be affected?	Total ____		L/M ____
2. Effect of this change on scope of work:	<input type="checkbox"/> Increase	<input type="checkbox"/> Decrease	<input checked="" type="checkbox"/> No Change
3. Effect on operation and maintenance costs:	<input type="checkbox"/> Increase	<input type="checkbox"/> Decrease	<input checked="" type="checkbox"/> No Change
4. Are all prices in the change order dependent upon unit prices found in the original bid?			
	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No
If "No", explain:			
5. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?			
	<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No
If "Yes", is an Environmental Re-assessment required?			
6. Is the Texas Commission on Environmental Quality (TCEQ) clearance still valid? (if applicable)			
	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No
7. Is the TCEQ permit approval still valid? (sewer projects only)			
	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No
8. Are the handicapped access requirements/approval still valid? (if applicable)			
	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No
9. Are other Disaster Recovery contractual special condition clearance still valid?			
	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No
(If no, specify):			

NOTE:

- * Generally, a cumulative change in the contract price in excess of 25% cannot be reviewed (18% **decrease** for counties).



August 13, 2015

Sam Fountain
Chica & Associates
505 Orleans St.
Suite 106
Beaumont, Texas 77701

Re: Jefferson County Health Clinic
Port Arthur, Texas

Dear Sam:

Per Entergy requirements we submitted a change order on June 3, 2015 to add an Entergy disconnect at the service entrance to the building. This change order was approved on June 22, 2015 and the work was completed and inspected by the City on July 6, 2015 (see attached inspection tag) and ready for Entergy to set their pole and transformer and bring service to the building. The installation by Entergy of the pole and transformer occurred on July 30, 2015. The 19 days before approval of the Change Order and the 24 days it took for Entergy once the Change Order was complete all had a direct negative impact on our schedule.

If we could have proceeded with the installation of the service entrance per the original contract drawings we feel confident that we could have had power to the building by July 1, 2015, therefore we are requesting 30 additional days to our schedule due to the delays in getting approval to perform the Change Order and the delays for Entergy to set their pole and transformers and bring power to the building.

The areas affected by these delays are the finishes which are dependent on having conditioned air in the building.

At your convenience please incorporate these delay days to our contract time in the next change order.

In the spirit of cooperation there will be no cost associated with these delays and extended General Conditions.

Thank you,



Charlie Jabbia
Project Manager

Attachments:
Electrical Inspection
D&H Electric E-Mail

Employee Name *Richard Bloss*

Called for Dumpster 6:45

6 Here 7:00

Butch

Insp. OK'd 315

Temp 23

73

Rain

Contractors Today

Men 1

Area Worked

Assoc. 2

Ed + 1 + 7

Plaster

114

11

CITY OF PORT ARTHUR, TEXAS

ELECTRICAL INSPECTION DEPARTMENT

☐ T POLE ☐ ROUGH ☐ FINAL

The wiring equipment or installation work has been installed in accordance with the electrical code and may be covered, connected or disconnected.

21/6/21

6:45

7:00

Hours

Daily Manpower Report

73

Rain

Contractors Today

Men 1

Area Worked

Assoc. 2

Ed + 1 + 7

Plaster

114

11

CITY OF PORT ARTHUR, TEXAS

ELECTRICAL INSPECTION DEPARTMENT

☐ T POLE ☐ ROUGH ☐ FINAL

The wiring equipment or installation work has been installed in accordance with the electrical code and may be covered, connected or disconnected.

21/6/21

Updated

P. Cloudy

Fair

Assoc. 2

Plaster

114

11

CITY OF PORT ARTHUR, TEXAS

ELECTRICAL INSPECTION DEPARTMENT

☐ T POLE ☐ ROUGH ☐ FINAL

The wiring equipment or installation work has been installed in accordance with the electrical code and may be covered, connected or disconnected.

21/6/21

Charlie Jabbla

From: Duwayne Herrmann <dhelectric@gt.rr.com>
Sent: Monday, June 01, 2015 11:36 AM
To: 'Charlie Jabbla'
Subject: FW: Jefferson County Health
Attachments: ENTERGY-277_480_Volt_Service_underground.pdf

See attached

From: Duwayne Herrmann [<mailto:dhelectric@gt.rr.com>]
Sent: Monday, June 01, 2015 11:24 AM
To: 'Charlie Jabbla'
Subject: Jefferson County Health

Charlie,

We had a visit from our Electrical Inspector this morning at Jefferson County Health to look over the service and make sure everything was to his liking.

He informed us that the new Entergy Standards require us to have a non fused disconnect in front of the meter and a fused disconnect behind the meter.

We may need to have the Architect speak with Entergy to get us a variance on this or I will work up the change order.

Thanks,

Duwayne

MEMORANDUM

TO: COMMISSIONERS COURT
FROM: FRAN LEE
SUBJECT: BUDGET TRANSFER
DATE: AUGUST 12, 2015

The following budget amendment is necessary for Constable Pct. 8 for additional cost for employee health insurance. Please call if you have any questions.

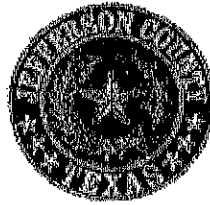
120-3072-425-2003	Employee Insurance	\$5,023
120-9999-415-9999	Contingency	\$5,023

MEMORANDUM

TO: COMMISSIONERS COURT
FROM: FRAN LEE
SUBJECT: BUDGET TRANSFER
DATE: AUGUST 12, 2015

The following budget amendment is necessary for General Services for additional cost for cash match to City of Port Arthur as per Interlocal Agreement for the 2014 Port Security Grants approved by Commissioners Court on October 27, 2014. Please call if you have any questions.

120-1024-419-5077	Contractual Services	\$54,858
120-9999-415-9999	Contingency	\$54,858

**AGENDA ITEM****October 27, 2014**

Consider and possibly approve, Interlocal agreement between Jefferson County and the Cities of Port Neches, Nederland, Groves, Port Arthur, Beaumont, Hardin County, and the City of Orange for a 25% cash match on projects submitted to the 2014 Port Security Grant related to the Regional Radio System. *Match \$54,858.08*

INTERLOCAL AGREEMENT

WHEREAS, the Cities of Port Neches, Nederland, Groves, Port Arthur, Beaumont, Jefferson County, Hardin County, and the City of Orange herein called "Stakeholders", made applications with the Port Security Grant Program 2014 with three (3) separate grant applications to the Department of Homeland Security (DHS) in an amount totaling \$3,094,458 (Federal \$2,320,844; Match \$773,614) to improve "Interoperability" on the South East Texas Regional Radio System (SETRRS) shown in Exhibit A; and,

WHEREAS, certain Stakeholders are participating in sharing costs on each of the three (3) separate grant applications depending on where they are located or how they are using the SETRRS; and,

WHEREAS, the three (3) applications include: **Application #1** by the City of Port Neches includes Project #1 on Exhibit A in the amount of \$900,458 (Federal \$675,343; Match \$225,114) for 20 GTR8000 P25 repeaters - match cost shared between Port Neches, Nederland, and Groves; **Application #2** by the City of Port Arthur includes Projects #2 & #3 on Exhibit A in the amount of \$1,509,000 (Federal \$1,131,750; Match \$377,250) for towers in Port Arthur and Hardin County - match cost shared between all Stakeholders except for the City of Orange; **Application #3** by the City of Beaumont includes Project #4 on Exhibit A in the amount of \$685,000 (Federal \$513,750; Match \$171,250) for annual Motorola maintenance costs in FY 15-16 - Match cost shared with all Stakeholders; and,

WHEREAS, On **Application #1** - the Cities of Port Neches, Nederland, and Groves herein called "Cities", with the City of Port Neches as the applicant, submitted and were awarded a Port Security Grant in 2014 from the Department of Homeland Security (DHS) in the amount of \$900,458 for 20 GTR8000 P25 repeaters to improve "Interoperability" on the South East Texas Regional Radio System (SETRRS); and,

WHEREAS, as Stakeholders on the SETRRS, the Cities are participating in the completion of replacement of analog repeaters with P25 repeaters on the four (4) Jefferson County towers for which the other Jefferson County Stakeholders (Jefferson

County, Beaumont, and Port Arthur) have already replaced their portion of the repeaters on the Jefferson County towers of the SETRRS; and,

WHEREAS, 20 GTR8000 P25 repeaters will be located in Jefferson County at four (4) tower locations as follows: 1) 5 each go to the tower on Pine and Marina Street in Beaumont, Texas; 2) 5 each go to the tower on 337 Pine Street, Port Neches, Texas; 3) 5 each go to the tower on Meeker Road and Highway 90, Beaumont, Texas; and 4) 5 each go to the tower on Highway 73, 9.3 miles east of Winnie, Texas; and,

WHEREAS, it is necessary for the Cities to establish a structure as to how the 25% match costs are distributed by per capita as per Interlocal Agreement dated the 8th day of June A.D., 1993 between the Cities: Project #1: Port Neches - \$65,485.81, Nederland - \$83,877.66, and Groves - \$75,751.03 for the SETRRS, which are illustrated on Exhibit A and are split between FY 14-15 and FY 15-16; and

WHEREAS, On **Application #2** - the Cities of Port Neches, Nederland, Groves, Port Arthur, Beaumont, Jefferson County, and Hardin County herein called "Entities", with the City of Port Arthur as the applicant, submitted and were awarded a Port Security Grant in 2014 from the Department of Homeland Security (DHS) in the amount of \$1,509,000 for Project #2 - one tower & repeaters at the Port Arthur Water Plant and Project #3 - repeater equipment for one leased tower in Sour Lake, Hardin County to improve "Interoperability" on the South East Texas Regional Radio System (SETRRS); and,

WHEREAS, it is necessary for the Entities to establish a structure as to how the 25% match costs are distributed between the Entities: Project #2: Port Neches - \$15,606.18, Nederland - \$18,254.50, Groves - \$11,160.78, Port Arthur - \$48,142.70, Beaumont - \$125,227.76, Jefferson County - \$54,858.08, and Project #3: Hardin County - \$104,000, which are illustrated on Exhibit A; and,

WHEREAS, On **Application #3** - all Stakeholders with the City of Beaumont as the applicant, submitted and were awarded a Port Security Grant in 2014 from the Department of Homeland Security (DHS) in the amount of \$685,000 for Annual Motorola maintenance costs to reduce recurring costs and improve "Interoperability" on the South East Texas Regional Radio System (SETRRS); and,

WHEREAS, it is necessary for the Stakeholders to establish a structure as to how the 25% match costs are distributed between the Stakeholders: Project #4: Port Neches - \$7,162.55, Nederland - \$8,378.01, Groves - \$5,122.31, Port Arthur - \$22,095.37, Beaumont - \$57,474.02, Jefferson County - \$25,177.44, Hardin County - \$12,284.85, and Orange - \$33,555.45 which are illustrated on Exhibit A; and,

WHEREAS, each Stakeholder, under authority of the Interlocal Cooperation Act, §§791.001 *et seq.*, Texas Government Code, has determined that it is in their best interests to enter into this Interlocal Agreement.

NOW, THEREFORE, THE STAKEHOLDERS AGREE AS FOLLOWS:

1. To pay the 25% Match Costs on the respective Projects as shown in Exhibit A.

BILLING FROM PORT NECHES

Application #1 - 20 GTR8000 P25 repeaters:

1. The 25% match amount for purchasing 20 GTR8000 P25 repeaters will be paid by each member of the Cities with the calculation based on per capita population as per Interlocal Agreement dated the 8th day of June A.D., 1993 between the Cities for services provided at Central Dispatch located in Nederland (see Project #1 on Exhibit A). The total portion for each city is as follows: Port Neches - \$65,485.81, Nederland - \$83,877.66, and Groves - \$75,751.03.

2. The Entities shall remit payment to the City of Port Neches within 30 calendar days of date of such invoice.

BILLING FROM PORT ARTHUR

Application #2 - Towers in Port Arthur & Hardin County:

1. The 25% match amount for purchasing a Tower and equipment to be located at the Port Arthur Water plant in Jefferson County; and, the 25% match amount for purchasing Tower equipment for a leased tower in Sour Lake, Hardin County, will be paid by each member of the entities with the calculation based on the number of subscriber units on the SETRRS within their respective Counties as per Amended Interlocal Agreement, South East Texas Regional Radio System dated the 27th day of March A.D., 2012 between the Stakeholders for services on the SETRRS (see Project #2 and Project #3 on Exhibit A).

2. Exhibit A - Project #2: The total match portion for each entity in Jefferson County is as follows: Port Neches - \$15,606.18, Nederland - \$18,254.50, Groves - \$11,160.78, Port Arthur - \$48,142.70, Beaumont - \$125,227.76, and Jefferson County - \$54,858.08 (see Exhibit A). The City of Port Arthur shall invoice the Cities of Port Neches, Nederland, Groves, Beaumont, and Jefferson County upon completion of the Jefferson County Tower.

3. Exhibit A - Project #3: The total match portion for Hardin County is \$104,000.00 (see Exhibit A). The City of Port Arthur shall invoice Hardin County upon completion of the installation of equipment at the leased tower in Sour Lake, Hardin County.

4. The Entities shall remit payment to the City of Port Arthur within 30 calendar days of date of such invoice.

BILLING FROM JEFFERSON COUNTY

Application #3 – Motorola Maintenance in FY from October 2015-September 2016:

1. Motorola Maintenance fees for the Stakeholders will be invoiced from Jefferson County as shown in Project #4 (see Exhibit A) as per Amended Interlocal Agreement, South East Texas Regional Radio System, dated the 27th day of March A.D., 2012 between the Stakeholders for services on the SETRRS in May 2016.

2. Project #4: (see Exhibit A) The City of Beaumont will draw down the Federal funds from the Port Security Grant Program, 2014 and pay the Federal

Allocation of \$513,750 for Motorola maintenance in May of 2016. The 25% grant match amount of \$171,250 of the remaining Motorola maintenance fees in FY from October 2015-September 2016 is divided among Stakeholders as follows: Port Neches - \$7,162.55, Nederland - \$8,378.01, Groves - \$5,122.31, Port Arthur - \$22,095.37, Beaumont - \$57,474.02, Jefferson County - \$25,177.44, Hardin County - \$12,284.85, and Orange - \$33,555.45. (see Exhibit A).

3. The Stakeholder entities shall remit payment, with the exception of the City of Beaumont, to Jefferson County as per the calculation based on the number of subscriber units on the SETRRS within their respective Counties as per Amended Interlocal Agreement, South East Texas Regional Radio System dated the 27th day of March A.D., 2012 between the Stakeholders for services on the SETRRS within 30 calendar days of date of such invoice and reflect the 25% grant match amount for Motorola maintenance for FY from October 2015-September 2016.

4. Jefferson County shall remit Stakeholder entity matching funds to the City of Beaumont within 30 calendar days of date of such invoice.

City of Port Neches

Mayor

ATTEST:

City Secretary

APPROVED FOR FORM:

City Attorney

APPROVED FOR ADMINISTRATION

City Manager

City of Nederland

Mayor

ATTEST:

City Secretary

APPROVED FOR FORM:

City Attorney

APPROVED FOR ADMINISTRATION:

City Manager

City of Groves

Mayor

ATTEST:

City Secretary

APPROVED FOR FORM: _____

City Attorney

APPROVED FOR ADMINISTRATION

City Manager

City of Port Arthur

Mayor

ATTEST:

City Secretary

APPROVED FOR FORM:

City Attorney

APPROVED FOR ADMINISTRATION

City Manager

City of Beaumont

Mayor

ATTEST:

City Secretary

APPROVED FOR FORM:

City Attorney

APPROVED FOR ADMINISTRATION

City Manager

Jefferson County

County Judge

APPROVED FOR FORM: - - - - -

County Attorney

Hardin County

County Judge

APPROVED FOR FORM:

County Attorney

City of Orange

Mayor

ATTEST:

City Secretary

APPROVED FOR FORM:

City Attorney

APPROVED FOR ADMINISTRATION

City Manager



MEMO

To: Ms. Fran Lee, Auditing

From: Commissioner Everette Alfred, Precinct #4

Date: August 13, 2015

RE: Transfer Funds

Please transfer **\$32,000** from account # 114-0402-431.10-28 (Laborers) into account # 114-0405-431.40-18 (Road Machinery) for additional cost of the following equipment repairs:

- Repairs to D-2 Motor Grader costing \$20,000
- Repairs to F-8 Packer costing \$2,700.

Please also transfer **\$3,000** from account # 114-0402-431.10-28 (Laborers) into account # 114-0406-431.30-15 (Cement, Concrete, Etc) for additional cost of materials to resolve drainage issues on Frint Road.

Thank you.

EA/nr

PGM: GMCOMMV2	DATE 08-17-2015		PAGE: 1 60
NAME	AMOUNT	CHECK NO.	TOTAL
JURY FUND			
TRI-CITY COFFEE SERVICE	318.65	410771	
ROAD & BRIDGE PCT.#1			318.65**
HILO / O'REILLY AUTO PARTS	19.89	410677	
ENTERGY	932.55	410715	
MUNRO'S	33.00	410736	
SOUTHEAST TEXAS WATER	28.00	410756	
STAR GRAPHICS SHARP	30.12	410760	
UNITED STATES POSTAL SERVICE	.42	410796	
PAUL TRUAX	22.48	410831	
MARTIN PRODUCT SALES LLC	7,028.99	410834	
GOLDEN TRIANGLE GLASS CO	682.79	410860	
ROAD & BRIDGE PCT.#2			8,778.24**
APAC, INC. - TROTTI & THOMSOM	15,504.68	410682	
CITY OF NEDERLAND	132.09	410696	
ENTERGY	824.69	410715	
MUNRO'S	18.45	410736	
OIL CITY TRACTORS, INC.	95.98	410739	
FRED PRYOR SEMINARS & CAREER TRACK	298.00	410746	
AT&T	92.49	410757	
STAR GRAPHICS SHARP	42.71	410760	
MARTIN PRODUCT SALES LLC	611.84	410834	
ROAD & BRIDGE PCT. # 3			17,620.93**
CITY OF PORT ARTHUR - WATER DEPT.	29.76	410693	
BEAUMONT ENTERPRISE	138.32	410706	
STAR GRAPHICS SHARP	63.56	410760	
TIME WARNER COMMUNICATIONS	85.46	410762	
TEXAS GAS SERVICE	152.34	410811	
WINDSTREAM	47.47	410832	
ROAD & BRIDGE PCT.#4			516.91**
A&A EQUIPMENT	219.45	410673	
ABLE FASTENER, INC.	106.83	410676	
CARQUEST AUTO PARTS # 96	38.24	410691	
COASTAL WELDING SUPPLY	46.50	410699	
M&D SUPPLY	142.92	410732	
MUNRO'S	69.85	410736	
SMART'S TRUCK & TRAILER, INC.	183.30	410754	
SOILEAU PRINTING, INC.	50.00	410755	
AT&T	75.90	410757	
SHI GOVERNMENT SOLUTIONS, INC.	328.20	410801	
MARTIN PRODUCT SALES LLC	4,973.59	410834	
ON TIME TIRE	69.00	410875	
PETROLEUM MATERIALS LLC	73.75	410895	
MARTIN MARIEETA MATERIALS	160.44	410905	
ENGINEERING FUND			6,537.97**
STAR GRAPHICS SHARP	43.25	410760	
VERIZON WIRELESS	249.40	410792	
UNITED STATES POSTAL SERVICE	2.74	410796	
PARKS & RECREATION			295.39**
ENTERGY	1,795.49	410715	
JIFFY TROPHIES	14.00	410728	
GENERAL FUND			1,809.49**
TAX OFFICE			
STAR GRAPHICS SHARP	208.10	410760	
UNITED STATES POSTAL SERVICE	743.56	410796	
UNITED STATES POSTAL SERVICE	6.35	410797	
COUNTY HUMAN RESOURCES			958.01*

PGM: GMCOMMV2	DATE 08-17-2015		PAGE: 2
NAME	AMOUNT	CHECK NO.	TOTAL 61
STAR GRAPHICS SHARP	43.25	410760	
UNITED STATES POSTAL SERVICE	13.46	410796	
AUDITOR'S OFFICE			56.71*
STAR GRAPHICS SHARP	60.94	410760	
UNITED STATES POSTAL SERVICE	4.99	410796	
COUNTY CLERK			65.93*
OFFICE DEPOT	103.96	410738	
UNITED STATES POSTAL SERVICE	413.88	410796	
UNITED STATES POSTAL SERVICE	47.31	410797	
COUNTY JUDGE			565.15*
JAN GIROUARD & ASSOCIATES	200.00	410711	
JEFFERSON CTY. BAR ASSOCIATION	250.00	410723	
CASH ADVANCE ACCOUNT	564.94	410727	
STAR GRAPHICS SHARP	43.25	410760	
UNITED STATES POSTAL SERVICE	2.15	410796	
RISK MANAGEMENT			1,060.34*
STAR GRAPHICS SHARP	31.78	410760	
UNITED STATES POSTAL SERVICE	7.07	410796	
COUNTY TREASURER			38.85*
FRED PRYOR SEMINARS & CAREER TRACK	128.00	410747	
STAR GRAPHICS SHARP	43.25	410760	
UNITED STATES POSTAL SERVICE	162.73	410796	
LEXISNEXIS- ACCURINT	120.00	410859	
PRINTING DEPARTMENT			453.98*
OFFICE DEPOT	219.99	410738	
OLMSTED-KIRK PAPER	1,012.98	410740	
STAR GRAPHICS SHARP	314.11	410760	
PURCHASING DEPARTMENT			1,547.08*
STAR GRAPHICS SHARP	43.25	410760	
UNITED STATES POSTAL SERVICE	10.35	410796	
GENERAL SERVICES			53.60*
B&L MAIL PRESORT SERVICE	1,484.37	410684	
CASH ADVANCE ACCOUNT	150.00	410727	
DAVID J. KNIGHT	42.14	410730	
TIME WARNER COMMUNICATIONS	191.75	410763	
TEXAS WILDLIFE DAMAGE MGMT FUND	5,400.00	410765	
INTERFACE EAP	1,704.45	410780	
VERIZON WIRELESS	303.92	410792	
TOWER COMMUNICATIONS, INC.	2,435.00	410794	
MCGRIFF, SEIBELS & WILLIAMS OF TX	1,292.49	410810	
LEXISNEXIS- ACCURINT	251.00	410859	
DATA PROCESSING			13,255.12*
OFFICE DEPOT	58.85	410738	
STAR GRAPHICS SHARP	60.94	410760	
CDW COMPUTER CENTERS, INC.	87.51	410782	
SHI GOVERNMENT SOLUTIONS, INC.	656.40	410801	
TIGER DIRECT.COM	279.21	410852	
PCM-G	4,000.00	410853	
LEXISNEXIS- ACCURINT	240.00	410859	
VOTERS REGISTRATION DEPT			5,382.91*
STAR GRAPHICS SHARP	30.12	410760	
UNITED STATES POSTAL SERVICE	113.33	410796	
ELECTIONS DEPARTMENT			143.45*

PGM: GMCOMMV2	DATE 08-17-2015	PAGE: 3
NAME	AMOUNT	CHECK NO. TOTAL
M&D SUPPLY	.44	410732
STAR GRAPHICS SHARP	30.12	410760
CAROLYN GUIDRY	64.00	410826
		94.56*
DISTRICT ATTORNEY		
OFFICE DEPOT	171.98	410738
STAR GRAPHICS SHARP	261.30	410760
UNITED STATES POSTAL SERVICE	269.30	410796
UNITED STATES POSTAL SERVICE	3.72	410797
LEXISNEXIS- ACCURINT	480.00	410859
		1,186.30*
DISTRICT CLERK		
OFFICE DEPOT	381.18	410738
STAR GRAPHICS SHARP	51.52	410760
UNITED STATES POSTAL SERVICE	215.52	410796
		648.22*
CRIMINAL DISTRICT COURT		
OFFICE DEPOT	5.93	410738
STAR GRAPHICS SHARP	31.78	410760
TEXAS COURT REPORTERS ASSOCIATION	150.00	410766
TEXAS COURT REPORTERS ASSOCIATION	150.00	410767
UNITED STATES POSTAL SERVICE	13.35	410796
CAROLYN WIEDENFELD	600.00	410807
JAMES R. MAKIN, P.C.	1,870.03	410867
C. HADEN CRIBBS JR., PC	8,333.00	410873
		11,154.09*
58TH DISTRICT COURT		
STAR GRAPHICS SHARP	31.78	410760
		31.78*
60TH DISTRICT COURT		
STAR GRAPHICS SHARP	30.12	410760
UNITED STATES POSTAL SERVICE	.90	410796
		31.02*
136TH DISTRICT COURT		
STAR GRAPHICS SHARP	30.12	410760
UNITED STATES POSTAL SERVICE	2.08	410796
LEXIS-NEXIS	54.00	410798
		86.20*
172ND DISTRICT COURT		
STAR GRAPHICS SHARP	31.78	410760
		31.78*
252ND DISTRICT COURT		
GAYLYN COOPER	2,775.00	410678
DOUGLAS M. BARLOW, ATTORNEY AT LAW	6,000.00	410686
MIKE VAN ZANDT	2,047.48	410772
UNITED STATES POSTAL SERVICE	114.88	410796
ANTOINETTE BRADLEY	800.00	410815
JOEL WEBB VAZQUEZ	5,137.50	410818
JAMES R. MAKIN, P.C.	3,002.43	410867
ALEX BILL III	800.00	410868
		20,677.29*
279TH DISTRICT COURT		
PHILLIP DOWDEN	525.00	410681
THOMAS J. BURBANK, P.C.	700.00	410690
LAIRO DOWDEN, JR.	700.00	410703
TERRENCE HOLMES	75.00	410720
JEFFERSON CTY. BAR ASSOCIATION	125.00	410726
ANITA F. PROVO	300.00	410745
RANDY SHELTON	1,292.85	410752
LEXIS-NEXIS	53.00	410798
GLEN M. CROCKER	700.00	410802
TONYA CONNELL TOUPS	150.00	410840
JONATHAN L. STOVALL	500.00	410866
MATUSKA LAW FIRM	75.00	410892
		5,195.85*
317TH DISTRICT COURT		

PGM: GMCOMMV2	DATE 08-17-2015	AMOUNT	CHECK NO.	PAGE: 4 63 TOTAL
NAME				
STAR GRAPHICS SHARP	31.78	410760		
UNITED STATES POSTAL SERVICE	.49	410796		
JUDY PAASCH	2,278.33	410822		2,310.60*
JUSTICE COURT-PCT 1 PL 1				
STAR GRAPHICS SHARP	51.32	410760		
UNITED STATES POSTAL SERVICE	53.59	410796		
LEXISNEXIS- ACCURINT	120.00	410859		224.91*
JUSTICE COURT-PCT 1 PL 2				
STAR GRAPHICS SHARP	30.12	410760		
LEXISNEXIS- ACCURINT	120.00	410859		150.12*
JUSTICE COURT-PCT 2				
CASH ADVANCE ACCOUNT	297.90	410727		
LEXISNEXIS- ACCURINT	120.00	410859		417.90*
JUSTICE COURT-PCT 4				
AT&T	75.90	410757		
STAR GRAPHICS SHARP	42.71	410760		
US POSTAL SERVICE	609.00	410803		
LEXISNEXIS- ACCURINT	120.00	410859		847.61*
JUSTICE COURT-PCT 6				
STAR GRAPHICS SHARP	30.12	410760		
UNITED STATES POSTAL SERVICE	33.90	410796		
LEXISNEXIS- ACCURINT	120.00	410859		184.02*
JUSTICE COURT-PCT 7				
CASH ADVANCE ACCOUNT	148.20	410727		
US POSTAL SERVICE	4,340.00	410804		
DENISE ROCCAFORTE	69.69	410838		
LEXISNEXIS- ACCURINT	120.00	410859		
STACEY VIDRINE	58.08	410893		4,735.97*
JUSTICE OF PEACE PCT. 8				
UNITED STATES POSTAL SERVICE	210.69	410797		
LEXISNEXIS- ACCURINT	120.00	410859		330.69*
COUNTY COURT AT LAW NO.1				
JEFFERSON CTY. BAR ASSOCIATION	125.00	410724		
STAR GRAPHICS SHARP	30.12	410760		
TEXAS COURT REPORTERS ASSOCIATION	150.00	410768		
UNITED STATES POSTAL SERVICE	.83	410796		
LEXIS-NEXIS	47.00	410798		
SIERRA SPRING WATER CO. - BT	48.15	410799		401.10*
COUNTY COURT AT LAW NO. 2				
CHARLES ROJAS	800.00	410783		
UNITED STATES POSTAL SERVICE	22.88	410796		
JOEL WEBB VAZQUEZ	250.00	410818		
LAURIE PEROZZO	250.00	410857		
LEXISNEXIS- ACCURINT	60.00	410859		
JARED GILTHORPE	300.00	410894		
SAMUEL & SON LAW FIRM PLLC	250.00	410898		1,932.88*
COUNTY COURT AT LAW NO. 3				
BRUCE W. COBB	250.00	410700		
DONALD W. DUESLER & ASSOC.	250.00	410705		
TERRENCE HOLMES	350.00	410720		
JEFFERSON CTY. BAR ASSOCIATION	125.00	410725		
STAR GRAPHICS SHARP	112.32	410760		
CHARLES ROJAS	250.00	410783		

PGM: GMCOMMV2	DATE 08-17-2015	PAGE: 5 64 TOTAL
NAME	AMOUNT	CHECK NO.
JOHN D WEST	350.00	410785
UNITED STATES POSTAL SERVICE	28.58	410796
LEXISNEXIS- ACCURINT	60.00	410859
THE PARKER LAW FIRM	250.00	410861
		1,801.26*
COURT MASTER		
STAR GRAPHICS SHARP	42.71	410760
UNITED STATES POSTAL SERVICE	.97	410796
LEXIS-NEXIS	53.00	410798
		96.68*
MEDIATION CENTER		
SOUTHEAST TEXAS WATER	22.85	410756
STAR GRAPHICS SHARP	30.12	410760
UNITED STATES POSTAL SERVICE	4.16	410796
		57.13*
COMMUNITY SUPERVISION		
STAR GRAPHICS SHARP	136.39	410760
		136.39*
SHERIFF'S DEPARTMENT		
FED EX	48.97	410709
ENTERGY	1,025.72	410715
KAY ELECTRONICS, INC.	35.75	410729
MCNEILL INSURANCE AGENCY	71.00	410734
MOORMAN & ASSOCIATES, INC.	1,050.00	410735
SCANTRON CORPORATION	579.00	410751
AT&T	123.48	410757
STAR GRAPHICS SHARP	279.27	410760
TTPOA	200.00	410764
CDW COMPUTER CENTERS, INC.	551.51	410782
UNITED STATES POSTAL SERVICE	1,413.08	410796
BEAUMONT OCCUPATIONAL SERVICE, INC.	32.95	410805
FIVE STAR FEED	49.50	410813
CODE BLUE	457.00	410817
RITA HURT	550.00	410872
X-TREME POWDER COATING	300.00	410910
		6,767.23*
CRIME LABORATORY		
FISHER SCIENTIFIC	63.80	410710
CASH ADVANCE ACCOUNT	166.41	410727
OFFICE DEPOT	26.00	410738
SOUTHEAST TEXAS WATER	79.90	410756
STAR GRAPHICS SHARP	42.71	410760
CAYMAN CHEMICAL COMPANY	144.00	410862
ALL BUSINESS MACHINES INC	177.34	410899
EXCEL MEDICAL WASTE LLC	247.78	410903
		947.94*
JAIL - NO. 2		
HILO / O'REILLY AUTO PARTS	176.84	410677
BOB BARKER CO., INC.	544.80	410685
BEAUMONT TRACTOR COMPANY	39.49	410687
CITY OF BEAUMONT - WATER DEPT.	13.00	410692
FAST SIGNS, INC.	82.14	410708
HERNANDEZ OFFICE SUPPLY, INC.	668.58	410719
KOMMERICAL KITCHENS	47.05	410731
M&D SUPPLY	42.80	410732
MCNEILL INSURANCE AGENCY	71.00	410734
OFFICE DEPOT	712.96	410738
PETTY CASH - SHERIFF'S OFFICE	139.00	410742
RALPH'S INDUSTRIAL ELECTRONICS	88.95	410748
SANITARY SUPPLY, INC.	1,131.00	410750
AT&T	1,351.82	410757
STAR GRAPHICS SHARP	522.75	410760
WHOLESALE ELECTRIC SUPPLY CO.	316.30	410776
WORTH HYDROCHEM	327.00	410777
LOWE'S HOME CENTERS, INC.	29.56	410806
TEXAS GAS SERVICE	473.11	410811
PORTER-STRAIT INSTRUMENT CO., INC.	325.00	410825

PGM: GMCOMMV2	DATE 08-17-2015	PAGE: 6
NAME	AMOUNT	CHECK NO. TOTAL
WORLD FUEL SERVICES	973.10	410858
FIVE STAR CORRECTIONAL SERVICE	36,250.50	410863
DRAGONFLY INTERPRETING SERVICES	55.00	410877
CONSTELLATION NEWENERGY - GAS DIVIS	2,394.00	410882
MATERA PAPER COMPANY INC	1,768.00	410883
FROGWASH PRESSURE WASHING	800.00	410884
KROPP HOLDINGS INC	263.03	410886
GCR TIRES & SERVICE	281.00	410896
LONE STAR UNIFORMS	1,139.55	410907
		51,027.33*
JUVENILE PROBATION DEPT.		
EDWARD B. GRIPON, M.D., P.A.	550.00	410713
ELAINE MADOLE	52.32	410733
STAR GRAPHICS SHARP	91.06	410760
UNITED STATES POSTAL SERVICE	28.95	410796
SHANNA CITIZEN	138.00	410808
LYNN BIERHALTER	103.50	410830
KESHA NIXON	163.88	410833
NISHA AMIN	1,600.00	410841
RASHUNDA FLETCHER	232.88	410845
DURWARD MINOR	200.68	410887
ROXANA MITCHELL	404.80	410904
CLINEECIA TROTTY	221.95	410906
		3,788.02*
JUVENILE DETENTION HOME		
OAK FARM DAIRY	153.00	410781
FLOWERS FOODS	81.48	410816
SOUTHERN FOLGER DETENTION EQUIPMENT	7,726.02	410846
KAREN ROBERTS	300.00	410851
EXCEL MEDICAL WASTE LLC	424.42	410903
		8,684.92*
CONSTABLE PCT 1		
UNITED STATES POSTAL SERVICE	34.39	410796
LEXISNEXIS- ACCURINT	120.00	410859
		154.39*
CONSTABLE-PCT 2		
COTTON CARGO	189.50	410702
THE PRODUCTIVITY CENTER	156.00	410800
LEXISNEXIS- ACCURINT	120.00	410859
		465.50*
CONSTABLE-PCT 4		
AT&T	37.95	410757
TRANSUNION RISK AND ALTERNATIVE	70.00	410901
		107.95*
CONSTABLE-PCT 6		
STAR GRAPHICS SHARP	30.12	410760
UNITED STATES POSTAL SERVICE	13.16	410796
LEXISNEXIS- ACCURINT	120.00	410859
		163.28*
CONSTABLE PCT. 7		
MIKE SMITH ENTERPRISES	500.00	410836
LEXISNEXIS- ACCURINT	120.00	410859
		620.00*
CONSTABLE PCT. 8		
LEXISNEXIS- ACCURINT	120.00	410859
		120.00*
COUNTY MORGUE		
FMMS HOLDINGS OF TEXAS LLC	41,250.00	410874
		41,250.00*
AGRICULTURE EXTENSION SVC		
TERRIE S. LOONEY	101.92	410674
STAR GRAPHICS SHARP	60.94	410760
BARBARA EVANS	430.68	410847

PGM: GMCOMMV2	DATE 08-17-2015		PAGE: 7
NAME	AMOUNT	CHECK NO.	TOTAL 66
M J EBELING	106.38	410880	699.92*
HEALTH AND WELFARE NO. 1			
CLAYBAR FUNERAL HOME, INC.	1,998.00	410697	
MUNRO'S	63.43	410736	
OFFICE DEPOT	185.00	410738	
PHYSICIAN SALES & SERVICE, INC.	549.78	410744	
STAR GRAPHICS SHARP	60.94	410760	
AUSTIN CECIL WALKES MD PA	2,932.58	410773	
UNITED STATES POSTAL SERVICE	99.09	410796	
ASHANTI BASSETT	6.90	410828	
LEXISNEXIS- ACCURINT	120.00	410859	
SAM'S CLUB DIRECT	86.40	410878	
EXCEL MEDICAL WASTE LLC	88.32	410903	6,190.44*
HEALTH AND WELFARE NO. 2			
BROUSSARD'S MORTUARY	3,000.00	410689	
CLAYBAR FUNERAL HOME, INC.	999.00	410698	
O.W. COLLINS APARTMENTS	392.10	410701	
ENTERGY	113.77	410718	
OFFICE DEPOT	539.97	410738	
STAR GRAPHICS SHARP	73.37	410760	
AUSTIN CECIL WALKES MD PA	2,932.58	410773	
UNITED STATES POSTAL SERVICE	222.35	410797	
TEXAS GAS SERVICE	27.54	410812	
LEXISNEXIS- ACCURINT	120.00	410859	
EXCEL MEDICAL WASTE LLC	81.48	410903	8,502.16*
NURSE PRACTITIONER			
STAR GRAPHICS SHARP	30.12	410760	
EXCEL MEDICAL WASTE LLC	84.90	410903	115.02*
CHILD WELFARE UNIT			
DISA, INC.	577.00	410704	
BEAUMONT OCCUPATIONAL SERVICE, INC.	966.70	410805	1,543.70*
INDIGENT MEDICAL SERVICES			
CARDINAL HEALTH 110 INC	3,543.81	410885	3,543.81*
MAINTENANCE-BEAUMONT			
AAA LOCK & SAFE	75.00	410672	
MARK'S PLUMBING PARTS	27.66	410675	
W.W. GRAINGER, INC.	110.21	410712	
M&D SUPPLY	563.67	410732	
OFFICE DEPOT	62.64	410738	
RALPH'S INDUSTRIAL ELECTRONICS	78.45	410748	
ACE IMAGEWEAR	156.81	410753	
STAR GRAPHICS SHARP	30.12	410760	
WORTH HYDROCHEM	250.00	410777	
INTERSTATE ALL BATTERY CENTER - BMT	92.95	410854	
A1 FILTER SERVICE COMPANY	732.70	410871	2,180.21*
MAINTENANCE-PORT ARTHUR			
ENTERGY	5,740.70	410715	
STAR GRAPHICS SHARP	61.90	410760	5,802.60*
MAINTENANCE-MID COUNTY			
CITY OF NEDERLAND	25.54	410694	
ENTERGY	3,294.87	410715	
STAR GRAPHICS SHARP	31.78	410760	
W. JEFFERSON COUNTY M.W.D.	26.13	410774	
FRED MILLER'S OUTDOOR EQUIPMENT LLC	16.95	410902	3,395.27*
SERVICE CENTER			

PGM: GMCOMMV2	DATE 08-17-2015	PAGE: 8
NAME	AMOUNT	CHECK NO. TOTAL
ACTION AUTO GLASS	198.00	410679
INTERSTATE BATTERIES OF BEAUMONT/PA	347.80	410721
M&D SUPPLY	56.38	410732
PHILPOTT MOTORS, INC.	36.61	410743
AT&T	61.66	410757
STAR GRAPHICS SHARP	30.12	410760
TRI-CON, INC.	2,918.28	410770
ZEE MEDICAL SERVICE	32.95	410778
JEFFERSON CTY. TAX OFFICE	7.50	410787
JEFFERSON CTY. TAX OFFICE	7.50	410788
JEFFERSON CTY. TAX OFFICE	7.50	410789
JEFFERSON CTY. TAX OFFICE	7.50	410790
JEFFERSON CTY. TAX OFFICE	7.50	410791
BUMPER TO BUMPER	408.48	410821
UNIFIRST HOLDINGS INC	22.23	410855
		4,150.01*
VETERANS SERVICE		
STAR GRAPHICS SHARP	74.49	410760
UNITED STATES POSTAL SERVICE	6.24	410796
UNITED STATES POSTAL SERVICE	104.53	410797
HILARY GUEST	123.94	410809
		309.20*
		226,874.38**
MOSQUITO CONTROL FUND		
GREYHOUND PACKAGE EXPRESS	35.40	410680
ENTERGY	665.92	410715
MUNRO'S	109.15	410736
STAR GRAPHICS SHARP	30.12	410760
		840.59**
BREATH ALCOHOL TESTING		
CASH ADVANCE ACCOUNT	198.00	410727
		198.00**
FAMILY GROUP CONFERENCING		
STAR GRAPHICS SHARP	31.78	410760
		31.78**
GRT N MENTAL HEALTH SVCS		
CORNELL CORRECTIONS OF TEXAS	4,591.41	410891
GRAYSON COUNTY DEPT OF JUVENILE	4,588.00	410900
		9,179.41**
JUVENILE TJPC-A-2014-123		
HAYS COUNTY	4,340.00	410779
BI INCORPORATED	1,656.50	410784
VICTORIA COUNTY JUVENILE SERVICES	4,510.00	410843
GRAYSON COUNTY DEPT OF JUVENILE	200.00	410900
		10,706.50**
JUVENILE PROB & DET. FUND		
PEGASUS SCHOOL	4,591.41	410741
HAYS COUNTY	3,255.00	410779
GRAYSON COUNTY DEPT OF JUVENILE	9,176.00	410900
		17,022.41**
IV-E FOSTER CARE		
VERIZON WIRELESS	59.10	410792
		59.10**
COMMUNITY SUPERVISION FND		
JEFFERSON CTY. COMMUNITY SUP.	1,837.74	410722
CASH ADVANCE ACCOUNT	838.83	410727
TDCAA BOOK ORDERS	340.00	410761
UNITED STATES POSTAL SERVICE	117.28	410796
UNITED STATES POSTAL SERVICE	189.43	410797
LEXISNEXIS- ACCURINT	120.00	410859
JCCSC	88.00	410865
PRINTMAILPRO.COM	262.20	410876
EXCEL MEDICAL WASTE LLC	184.08	410903
		3,977.56**
JEFF. CO. WOMEN'S CENTER		

PGM: GMCOMMV2	DATE 08-17-2015	AMOUNT	CHECK NO.	PAGE: 9 68 TOTAL
NAME				
FAST SIGNS, INC.	82.50	410708		
STAR GRAPHICS SHARP	31.78	410760		
CENTERPOINT ENERGY RESOURCES CORP	253.80	410823		
COMMUNITY CORRECTIONS PRG				368.08**
STAR GRAPHICS SHARP	47.38	410760		
DRUG DIVERSION PROGRAM				47.38**
STAR GRAPHICS SHARP	47.38	410760		
LAW OFFICER TRAINING GRT				47.38**
TEXAS COMMISSION ON LAW ENFORCEMENT	625.00	410842		
COUNTY RECORDS MANAGEMENT				625.00**
DATALOGICS INC	12,500.00	410908		
J.P. COURTROOM TECH. FUND				12,500.00**
SHI GOVERNMENT SOLUTIONS, INC.	328.20	410801		
HOTEL OCCUPANCY TAX FUND				328.20**
AERIAL ACCESS EQUIPMENT	8,801.60	410835		
JESSIE DAVIS	91.43	410844		
TRINITY MECHANICAL LLC	4,369.50	410913		
DISTRICT CLK RECORDS MGMT				13,262.53**
STAR GRAPHICS SHARP	86.50	410760		
CAPITAL PROJECTS FUND				86.50**
TRINITY MECHANICAL LLC	7,867.08	410913		
AIRPORT FUND				7,867.08**
CITY OF NEDERLAND	844.78	410695		
THE EXAMINER	200.00	410707		
FED EX	141.62	410709		
W.W. GRAINGER, INC.	134.42	410712		
ENTERGY	4,224.21	410716		
ENTERGY	9,748.68	410717		
NOACK LOCKSMITH	14.50	410737		
OFFICE DEPOT	139.14	410738		
OIL CITY TRACTORS, INC.	46.20	410739		
RALPH'S INDUSTRIAL ELECTRONICS	410.94	410748		
SAMPSON STEEL CORP.	26.90	410749		
SANITARY SUPPLY, INC.	283.11	410750		
STAR GRAPHICS SHARP	72.83	410760		
TRI-CITY FASTENER & SUPPLY	10.00	410769		
WHITE TUCKER COMPANY INC	738.59	410775		
E. SULLIVAN ADVERTISING & DESIGN	13,281.47	410786		
UNITED STATES POSTAL SERVICE	8.74	410796		
CBA LIGHTING & CONTROLS	991.10	410820		
DISH NETWORK	90.62	410837		
HLAVINKA EQUIPMENT COMPANY	1,919.09	410839		
AMERICAN TIRE DISTRIBUTORS	706.36	410848		
FIRETROL PROTECTION SYSTEMS, INC.	734.75	410850		
UNIFIRST HOLDINGS INC	97.70	410855		
ALL INDUSTRIES, INC.	13,600.00	410869		
MOWERS TRACTORS INC	655.96	410870		
CRAWFORD ELECTRIC SUPPLY COMPANY	180.16	410879		
ADVANCE AUTO PARTS	57.61	410881		
MEMBER'S BUILDING MAINTENANCE LLC	4,340.22	410888		
EASTERN AVIATION FUELS INC	73,513.92	410897		
FRED MILLER'S OUTDOOR EQUIPMENT LLC	184.85	410902		
SE TX EMP. BENEFIT POOL				127,398.47**

PGM: GMCOMMV2	DATE 08-17-2015	PAGE: 10 69
NAME	AMOUNT	CHECK NO. TOTAL
STANDARD INSURANCE COMPANY	20,128.09	410827
RELIANCE STANDARD LIFE INSURANCE	5,926.52	410829
CHLIC-CHICAGO	63,568.24	410856
GROUP ADMINISTRATIVE CONCEPTS INC	748.00	410864
COMPASS PROFESSIONAL HEALTH SERVICE	6,365.00	410889
SA BENEFITS SERVICES LLC	38,826.50	410890
		135,562.35**
SETEC FUND		
BETCO SCAFFOLD CO., INC.	4,831.00	410688
OTIS ELEVATOR COMPANY	1,327.50	410814
ALLIANCE MECHANICAL SERVICES	4,000.00	410819
		10,158.50**
LIABILITY CLAIMS ACCOUNT		
JOANNA SANCHEZ ALFARO	977.99	410911
HA PENNY NGUYEN AND HER ATTORNEYS	245,000.00	410912
		245,977.99**
WORKER'S COMPENSATION FD		
TRISTAR RISK MANAGEMENT	7,155.67	410824
		7,155.67**
SHERIFF'S FORFEITURE FUND		
AVIALL	55.73	410683
DART AEROSPACE LTD	1,719.50	410909
		1,775.23**
PAYROLL FUND		
JEFFERSON CTY. - FLEXIBLE SPENDING	12,136.00	410643
CLEAT	324.00	410644
JEFFERSON CTY. TREASURER	18,545.84	410645
RON STADTMUELLER - CHAPTER 13	1,465.00	410646
INTERNAL REVENUE SERVICE	300.00	410647
JEFFERSON CTY. ASSN. OF D.S. & C.O.	5,240.00	410648
JEFFERSON CTY. COMMUNITY SUP.	10,029.92	410649
JEFFERSON CTY. TREASURER - HEALTH	426,541.87	410650
JEFFERSON CTY. TREASURER - GENERAL	35.00	410651
JEFFERSON CTY. TREASURER - PAYROLL	1,639,562.55	410652
JEFFERSON CTY. TREASURER - PAYROLL	648,965.29	410653
JEFFERSON CTY. TREASURER	110.61	410654
MONY/MLOA	211.74	410655
POLICE & FIRE FIGHTERS' ASSOCIATION	3,078.61	410656
UNITED WAY OF BEAUMONT& N JEFFERSON	54.77	410657
JEFFERSON CTY. TREASURER - TCDRS	620,526.27	410658
OPPENHEIMER FUNDS DISTRIBUTOR, INC	1,781.65	410659
JEFFERSON COUNTY TREASURER	2,682.88	410660
JEFFERSON COUNTY - TREASURER -	6,005.03	410661
NECHES FEDERAL CREDIT UNION	61,082.22	410662
JEFFERSON COUNTY - NATIONWIDE	53,202.24	410663
TENNESSEE CHILD SUPPORT	115.38	410664
SBA - U S DEPARTMENT OF TREASURY	168.49	410665
CALIFORNIA STATE DISBURSEMENT UNIT	117.23	410666
ECMC	2.50	410667
WILLIAM E HEITKAMP	720.72	410668
JOHN TALTON	2,367.69	410669
IL DEPT OF HEALTHCARD AND FAMILY SER	49.85	410670
COLLEGE ASIST	162.54	410671
		3,515,585.89**
ORCA - IKE		
CASH ADVANCE ACCOUNT	1,610.00	410727
		1,610.00**
MARINE DIVISION		
ENTERGY	499.91	410715
AT&T	81.26	410757
VERIZON WIRELESS	531.86	410793
C & I OIL COMPANY INC	7,510.75	410849
		8,623.78**
		4,393,747.34***

Jefferson County Courthouse
P.O. Box 4025
Beaumont, Texas 77704



RECEIVED AUG 12 2015

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Fax (409) 835-8628
eddiearnold@co.jefferson.tx.us

Eddie Arnold
Jefferson County
Commissioner Pct. #1

August 10, 2015

Loma George
Judge Branick's Office

RE: Commissioners' Court Agenda Items

Please place the following item on the agenda for Jefferson County Commissioners' Court meeting scheduled for August 17, 2015.

Consider and possibly approve receive and file the appointment of Tolbert Chisum to the Sabine-Neches Navigation District effective August 17, 2015 to replace the unexpired term of Jim Rich who resigned effective July 31, 2015.

Thank you,

A handwritten signature in cursive script that reads "Eddie Arnold".

Eddie Arnold
County Commissioner, Pct. #1



PROCLAMATION

STATE OF TEXAS

§
§
§

COMMISSIONERS' COURT

COUNTY OF JEFFERSON

OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED at a meeting of Commissioners' Court of Jefferson County, Texas, held on the 17th day of August, 2015, on motion made by Everette Alfred, Commissioner of Precinct No. 4, and seconded by Eddie Arnold, Commissioner of Precinct No. 1, the following Proclamation was adopted:

**Julie Rogers "Gift of Life" Program
2015 Ovarian & Breast Cancer Awareness Months Proclamation
Jefferson County**

WHEREAS, the Julie Rogers "Gift of Life" Program is celebrating 20 years of Saving Lives in Southeast Texas through the provision of screenings and diagnostic procedures, extensive cancer education and prevention; and

WHEREAS, September and October are National Ovarian and Breast Cancer Awareness Months; and

WHEREAS, the public is still largely unfamiliar with ovarian cancer, a silent disease with vague symptoms, that ranks as the fifth leading cause of cancer-related death among women and the deadliest of all gynecologic cancers; and

WHEREAS, breast cancer is the most common cancer among American women, except for skin cancers, and approximately 1 in 8 women in the US will develop invasive breast cancer during her lifetime; and

WHEREAS, this year an estimated 253,130 women will be diagnosed with either breast or ovarian cancer and 54,470 women will die from these diseases in the United States; and

WHEREAS, to heighten awareness of these diseases and celebrate the organization's 20 years of successful outcomes, the Gift of Life in October will conduct a month-long celebration, **Putting on the Pink**, kicking off on **Saturday, October 3** in Downtown Beaumont with the Julie Richardson Procter **5K Ribbon Run Color Rush** and a **20th Anniversary Gala** on **Thursday, October 29** at the **Julie Rogers Theatre**; and

WHEREAS, the **20th Anniversary Gala** will include a performance by the legendary, award-winning, multi-talented entertainment icon, **Liza Minnelli**; and

WHEREAS, both events will underscore the importance of early detection against cancer; and

WHEREAS, it is imperative that women are educated about breast and ovarian cancer symptoms and risk factors and receive a yearly mammogram, which is recognized as the single most effective method for detection of breast cancer; and

WHEREAS, the Gift of Life annually provides more than 2,200 free screening mammograms and clinical breast exams and nearly 1,000 diagnostic mammograms, ultrasounds and biopsies for medically underserved individuals, with access to follow-up care; and

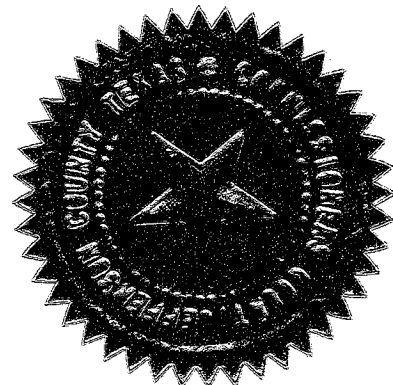
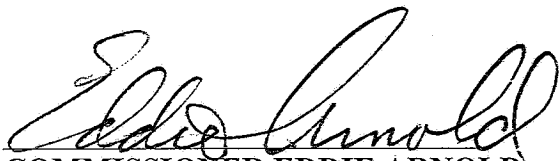
WHEREAS, the Gift of Life has helped extend the lives of more than 175 women whose breast cancer was detected through the Gift of Life's deliverance of "no cost" medical tests and procedures and furthers its compassionate continuum of care with the provision of monthly breast cancer support group meetings for cancer patients, survivors, families and caregivers; and

THEREFORE, BE IT RESOLVED, that the Commissioners Court of Jefferson County, Texas, does hereby proclaim the month of September as OVARIAN CANCER AWARENESS MONTH, October as BREAST CANCER AWARENESS MONTH, and Monday, August 17 as JULIE ROGERS GIFT OF LIFE PROGRAM DAY in Jefferson County and ask all citizens to join me in raising awareness and becoming informed.

Signed this 17th day of August, 2015.



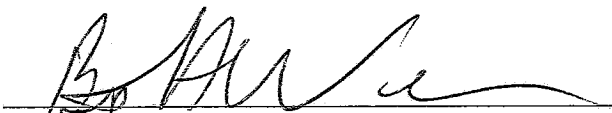
JUDGE JEFFR. BRANICK
County Judge

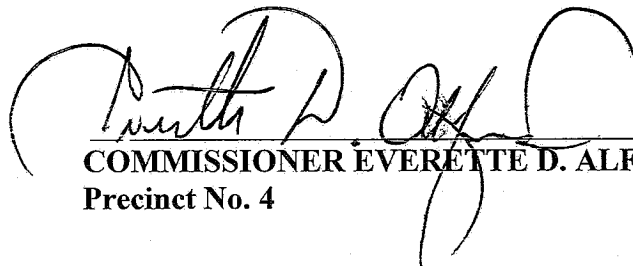
COMMISSIONER EDDIE ARNOLD
Precinct No. 1



COMMISSIONER MICHAEL S. SINEGAL
Precinct No. 3



COMMISSIONER BRENT A. WEAVER
Precinct No. 2



COMMISSIONER EVERETTE D. ALFRED
Precinct No. 4

JEFFERSON COUNTY, TX 457(b)
GOVERNMENTAL 457(b) PLAN LOAN PROCEDURES

Nationwide Retirement Solutions, Inc. ("NRS") agrees as the Administrative Service Provider to administer loans in accordance with the terms of these Plan Loan Procedures and the attached "**Plan Election Worksheet**" (see Addendum A) as approved by the Plan Sponsor of the Plan. The Plan Sponsor directs the Plan Administrator of the Plan to administer loans in accordance with this document. The Plan Sponsor or the Plan Administrator may amend these Plan Loan Procedures within any constraints placed by NRS. Any such amendments shall bind the Plan Sponsor and the Plan Administrator. The Plan Sponsor is encouraged to consult with legal advisors in determining whether the procedures identified herein are appropriate for the Plan.

The Plan Sponsor and Plan Administrator (collectively the "Client") acknowledge that NRS may need to make changes from time-to-time to the administrative procedures set forth herein and may request amendments to the Plan documents to maintain the Plan's Loan Program. In such a case, NRS will provide the Client with timely notice of such changes as they become necessary.

The following Plan Loan Procedures shall govern Participant loans offered in the Plan Sponsor's 457(b) Plan ("Plan"):

- 1. Loan Administration.** Client delegates to NRS certain administrative duties regarding the administration of loans from the Plan, which are set forth herein and which may be modified by NRS upon timely notice to and acceptance by the Plan Sponsor.
- 2. Loan Eligibility.** Any Plan Participant, who falls into one of the employee statuses that the Client has elected, is eligible for a loan from the Plan. Each Participant is entitled to one outstanding loan from the Plan at any time. In addition, a Participant who has defaulted on a previous loan shall not be eligible for another loan from the Plan until all defaulted loans are repaid in full, including accrued interest.

JEFFERSON COUNTY, TX 457(b)
GOVERNMENTAL 457(b) PLAN LOAN PROCEDURES

3. Loan Initiation and Loan Application. In order to receive a loan from the Plan, an eligible Participant must complete all required documents provided in the Loan Application and return them to NRS. Before a loan is issued, the Participant must enter into a legally enforceable Loan Agreement as provided by NRS in the Loan Application, on behalf of the Plan. A loan initiation fee will be deducted from the Participant's account(s) after the loan has been funded by the Participant's account(s).

4. Loan Security. By accepting a loan, the Participant is giving the Plan a security interest in his or her vested Plan balance equal to the total loan amount, but not to exceed 50% of the Participant's vested Plan balance.

5. Loan Money Source. A loan shall be modeled taking into account the Participant's entire Plan account balance. Loans shall be funded only from a Participant's available Plan account pre-tax money sources. To the extent that a Participant has a self-directed brokerage account, no funding from such self-directed brokerage account shall be permitted.

6. Minimum and Maximum Loan Term. The minimum and maximum loan term over which a loan may be repaid is the term elected by the Client. Except as otherwise provided herein, the maximum loan term shall not exceed five (5) years.

7. Minimum/Maximum Loan Amount. The minimum loan amount permitted shall be the amount elected by the Client. The maximum amount of any loan permitted under the Plan shall comply with Section 72(p) of the Internal Revenue Code and (when added to the outstanding balance of all other loans from all plans sponsored by the same employer) is the lesser of (i) \$50,000, reduced by the excess (if any) of (A) the highest outstanding balance of loans from all plans sponsored by the same employer, during the one-year period ending on the day before the date on which the loan was made over (B) the outstanding balance of loans from all plans sponsored by the same employer, on the date on which the loan is made, or (ii) one half of the present value of the Participant's vested account balance.

JEFFERSON COUNTY, TX 457(b)
GOVERNMENTAL 457(b) PLAN LOAN PROCEDURES

8. Loan Amortization. Each loan shall be amortized with interest accruing immediately, with repayments beginning approximately thirty (30) days from the date the loan is processed, in substantially equal repayments consisting of principal and interest during the term of the loan. Repayments of principal and interest shall be made in a manner and pursuant to the terms set forth in the Loan Agreement. The amount of the final payment may be higher or lower depending upon the Participant's repayment history.

9. Loan Repayment. Repayment of any loan made to a Participant shall be made in a manner and pursuant to the terms set forth in the Loan Agreement. Loans must be repaid according to the repayment method elected by the Client. The Participant receiving a loan shall be required to furnish the information and authorization necessary to effectuate the foregoing repayments prior to the commencement of a loan. In the event that a Participant elects to receive a distribution from the Plan that is less than 100% of his outstanding account balance at a time when such person has a loan outstanding, the Participant shall continue to make repayments on the loan.

10. Loan Prepayment. The entire amount of a loan, including outstanding principal and any accrued interest, may be paid without penalty prior to the end of the term of the loan in the manner prescribed by NRS.

11. Loan Overpayment. In the event that NRS receives a loan overpayment, any amount over the repayment amount due will be applied or refunded according to the administrative policies of NRS.

12. Cure Period. If a Participant fails to make a loan repayment when due, the missed repayment must be made within the cure period elected by the Client.

13. Default. If any repayment is not received by NRS by the end of the cure period, the entire amount of the loan will be defaulted and treated as a deemed distribution, effective as of the end of the cure period elected by the Client. A deemed distribution is treated as a distribution from the Plan for federal (and possibly state or local) income tax purposes;

JEFFERSON COUNTY, TX 457(b)
GOVERNMENTAL 457(b) PLAN LOAN PROCEDURES

therefore amounts treated as a deemed distribution will be subject to federal, state and/or local income taxes, and certain excise taxes and penalties may apply. NRS will issue a Form 1099-R to the Participant reflecting the deemed distribution. Any payment made on a defaulted loan will be applied to the outstanding balance of the loan including accrued interest. Such repayment(s), following the date of default, will be treated as after tax amounts and the Participant will receive tax basis in his or her Plan account for such amounts.

The entire loan, including any accrued interest, will also be due and payable immediately in the event of the death of the Participant. The outstanding balance of the loan will be treated as a deemed distribution following the date of notification of such death provided such notification is in good order as determined by NRS.

14. Loans Offered from Other Administrative Service Providers. In the event the employer offers the Plan through multiple service providers, the Client and/or Participant and not NRS shall at all times remain responsible for ensuring that any loan received under the Plan is in accordance with the limits in Section 7. NRS shall apply the maximum loan amount limit and any other limits imposed under the Internal Revenue Code without regard to any other loans received by the Participant from any other administrative service provider(s) under this Plan or any other plan maintained by the Plan Sponsor.

15. Suspension of Loan Repayments.

a. Military Leave of Absence. A Participant's obligation to repay any loan under the Plan may be suspended as may be required by law, during the period in which the Participant is performing service in the United States military. The Participant must resume repayment of the loan upon his or her completion of military service and the outstanding loan balance, including any accrued interest and fees, must be repaid and may be re-amortized over a period that does not exceed the latest permissible term for a loan under the regulations plus the period of the military service. While the Participant is on active duty in the United States military, the interest rate on the loan shall not exceed six percent (6%), compounded annually unless the Participant elects in writing during or after his or her military leave of absence to

JEFFERSON COUNTY, TX 457(b)
GOVERNMENTAL 457(b) PLAN LOAN PROCEDURES

have the loan's higher existing interest rate, if applicable, apply to the loan. The Plan Sponsor assumes responsibility to notify NRS when a Participant begins and returns from a military leave of absence.

b. Non-Military Leave of Absence. In addition, a Participant's obligation to repay any loan under the Plan may be suspended during the period (not to exceed one (1) year) while the Participant is on an approved non-military leave of absence and the Participant provides requested documentation regarding the non-military leave of absence from his or her employer. The Participant must resume repayment of the loan upon the earlier of his or her return from non-military leave of absence, or one (1) year of suspension. At such point the outstanding loan balance, including any accrued interest and fees, must be repaid or may be re-amortized over a period that does not exceed the latest permissible term for a loan under the regulations. The Plan Sponsor assumes responsibility to notify NRS when a Participant begins and returns from a non military leave of absence.

16. Loan Interest Rate. The interest rates for a loan shall be commensurate with interest rates being charged by entities in the business of lending money under similar circumstances. The loan interest rate will be the Prime Rate plus an additional amount expressed as a percentage (%) elected by the Client, plus any other administrative and/or asset fees, as applicable. The Prime Rate shall be the prime rate published by the Wall Street Journal two weeks prior to the end of the most current calendar-year quarter and the new rate will be effective on the first day of the new calendar quarter. The loan interest rate may be adjusted for Participants performing service in the United States military as may be required by law (See Provision 15a.)

17. Fees. Fees described in these loan procedures will appear as administrative charges on Participant statements. These fees are subject to change by NRS upon reasonable notice to the Plan Sponsor.

a. Loan Initiation Fee. A loan initiation fee of \$50.00 will be deducted from the Participant's account at the time the loan is funded.

b. Annual Loan Maintenance Fee. An annual loan maintenance fee of \$50.00 will be deducted from the Participant's account on the anniversary date of the original loan initiation, until the loan is repaid in full or the loan has defaulted. In the event that the loan defaults, the annual loan

JEFFERSON COUNTY, TX 457(b)
GOVERNMENTAL 457(b) PLAN LOAN PROCEDURES

maintenance fee will no longer be assessed and the annual loan default fee described below (See Provision 17f) will be applied.

c. Asset Fees. The amount of the outstanding loan balance will be subject to the maximum asset fee, administrative charge or such other fees NRS is entitled to receive under its separate agreement with the Plan Sponsor.

d. Insufficient Funds Fee. If NRS is unable to process an ACH debit repayment or personal check on the date due, through no fault of NRS, a fee of \$25.00 will be deducted from the Participant's account.

e. Loan Default Fee. At the time a loan is treated as a deemed distribution, a \$50.00 fee will be deducted from the Participant's account.

f. Annual Loan Default Fee. An annual loan default fee of \$50.00 will be will be deducted from the Participant's account on the anniversary date of the original loan default until the loan is repaid in full or offset.

18. Loans for the Purchase of a Principal Residence. All loans issued by the Plan will be general purpose loans to be repaid in no more than five (5) years unless the Client elects to offer loans for the purchase of the Participant's principal residence. If the Client elects to allow loans for the purchase of a principal residence, all of the provisions of this document will apply unless otherwise specified.

19. Loan Correction. In the event a loan correction becomes necessary, at the Plan Sponsor's direction, NRS may undertake methods prescribed by the IRS or through any IRS correction program.

20. Adoption of Plan Loan Procedures. The undersigned Plan Sponsor or Plan Administrator, as applicable, hereby adopt these Plan Loan Procedures effective for loans issued on or after the Effective Date set forth below, and instructs NRS to administer loans made to Plan Participants in accordance with these terms and the Client elections made on the attached "**Plan Election Worksheet**" (See Addendum A). Prior to implementing a loan program, the Plan Sponsor acknowledges or acknowledged the following: (i) that the Plan Sponsor has decided to offer loans under the Plan and the Plan Administrator is instructing NRS to administer loans under the

JEFFERSON COUNTY, TX 457(b)
GOVERNMENTAL 457(b) PLAN LOAN PROCEDURES

Plan; (ii) that the Plan Sponsor understands that, as a result of offering loans under the Plan, the Plan Participants could be subject to adverse tax consequences upon default of the loan; (iii) that the Plan Sponsor has independently weighed these risks, and despite the risks has determined that offering loans under the Plan is in the best interest of Plan Participants; (iv) that any previous loan procedures or loan reference documents other than the Plan Document itself, are hereby superseded by these Plan Loan Procedures; and (v) NRS shall not be liable for any adverse tax consequences described in (ii), except as specifically stated under paragraph 14 herein, resulting from the Plan Sponsor's decision to offer loans under the Plan.

Plan Sponsor Name ("Sponsor"): Jefferson County, TX 457(b)
 Street Address: 1225 Pearl
 City, State, Zip Code: Beaumont, TX 77701
 Signer's Email Address: cerickson@co.jefferson.tx.us
 Plan Name ("Plan"): Jefferson County, TX 457(b)
 Plan Number: 003816001
 Plan Sponsor or Plan Administrator Signature: Cary Eichson
 Title: Director of Human Resources
 Date of Adoption*: 08/17/2015

* Unless otherwise indicated below, the Date of Adoption shall be the Effective Date.

Effective Date: _____

An executed copy of these Procedures (including the attached **Addendum A - Plan Election Worksheet**) should be returned to Nationwide Retirement Solutions.

JEFFERSON COUNTY, TX 457(b)
ADDENDUM A
GOVERNMENTAL 457(b) PLAN LOAN PROCEDURES
PLAN ELECTION WORKSHEET

The following provisions identify Plan elections which are incorporated and made a part of the attached "**Plan Loan Procedures.**" In the event that an election is not made within any section, Nationwide Retirement Solutions ("NRS") will administer the loan program according to current NRS policies as listed under each provision below. The current NRS policies may be changed by NRS at any time. Unless otherwise specified, only one election is allowed per provision.

The elections contained herein apply solely to the Plan. Any provisions, including limitations, do not extend to any other plans offered by the Sponsor.

1. Loan Eligibility:

Plan elects to allow the following Participants the ability to initiate a loan under the Plan. The Plan Sponsor is solely responsible for informing NRS of any future changes in the Participant's employment status (check all that apply).

- a. ☒ Employed
- b. ☒ Approved Non-military Leave of Absence (only available for ACH)
- c. ☒ Military Leave of Absence (only available for ACH)
- d. ☐ Disabled (only available for ACH)
- e. ☐ Retired (only available for ACH)
- f. ☐ Terminated (only available for ACH)

Current NRS Policy: All listed Participant employment statuses are eligible to initiate a loan if ACH is the elected repayment method (See Provision 4). If the repayment method elected is Payroll Deduction (See Provision 4), the only eligible Participant employment status is Employed.

2. General Purpose Loan Terms:

2(a) Minimum Loan Term

Plan elects the following minimum loan term:

- a. ☒ One (1) Year
- b. ☐ Other – Specify minimum loan term: _____ (not to be less than 6 months)

Current NRS Policy: The minimum loan term is one (1) year.

JEFFERSON COUNTY, TX 457(b)
ADDENDUM A
GOVERNMENTAL 457(b) PLAN LOAN PROCEDURES
PLAN ELECTION WORKSHEET

2. General Purpose Loan Terms (cont.):

2(b) Maximum Loan Term

Plan elects the following maximum loan term:

Five (5) Years

Current NRS Policy: The maximum loan term is five (5) years.

3. Minimum Loan Amount:

Plan elects to have a minimum loan amount of:

\$1,000.00

Current NRS Policy: The minimum loan amount is \$1,000.00.

4. Repayment Method:

Plan elects to provide Participants with one of the following loan repayment methods:

Monthly Automated Clearing House ("ACH")

Current NRS Policy: Monthly ACH is the repayment method.

5. Cure Period:

If a Participant misses a scheduled loan repayment, the missed repayment must be received by the end of the specified cure period. Plan elects to apply a cure period with the following length:

Thirty One (31) Days

Current NRS Policy: The cure period is thirty one (31) days when ACH is the elected repayment method (See Provision 4). The cure period is sixty (60) days when the repayment method elected is Payroll Deduction (See Provision 4).

6. Loan Interest Rate:

Plan elects the following interest rate for Participant loans:

- a. [☒] Prime Rate plus 1% plus applicable fees
- b. [☐] Prime Rate plus 2% plus applicable fees
- c. [☐] Prime Rate plus _____% (not to be lower than 0%) plus applicable fees

Current NRS Policy: Prime Rate plus 2% plus applicable fees.

JEFFERSON COUNTY, TX 457(b)
ADDENDUM A
GOVERNMENTAL 457(b) PLAN LOAN PROCEDURES
PLAN ELECTION WORKSHEET

7. Loans for the Purchase of a Principal Residence:

7(a) Plan elects to permit loans for the purchase of the Participant's principal residence:

a. ☐ Yes

b. ☒ No

In the event Plan elects to allow Principal Residence loans, only one (1) Principal Residence loan outstanding at a time is permitted. The Principal Residence loan is included in the maximum number of outstanding loans (See Provision 2 of the **Plan Loan Procedures**). Additionally, the Participant will be required to sign a Principal Residence Certificate and provide NRS with sufficient additional documents to support the purchase of a principal residence. Internet initiation is not available for Principal Residence loans.

Current NRS Policy: Principal Residence loans are not allowed.

7(b) Minimum Loan Term: Plan elects to have a minimum loan term for Principal Residence loans of:

a. ☐ Five (5) Years

b. ☐ Other – Specify minimum loan term: _____ (not to be less than 1 year)

Current NRS Policy: Principal Residence loans have a minimum term of five (5) years.

7(c) Maximum Loan Term: Plan elects to have a maximum loan term for Principal Residence loans of:

a. ☐ Fifteen (15) Years

b. ☐ Other - Specify maximum loan term: _____ (not to exceed a term of 30 years)

Current NRS Policy: Principal Residence loans have a maximum term of fifteen (15) years.

8. Internet Utilization

Plan elects to allow Participants to use the internet for:

a. ☐ Only the modeling of loans

b. ☒ Both modeling and initiation of loans

Current NRS Policy: Participants can use the internet for modeling and initiation of loans.

Loan initiation on the internet is limited to General Purpose loans. Principal Residence loans will not be initiated electronically. Additional limitations exist for particular repayment methods and employment statuses.



JEFFERSON COUNTY SHERIFF'S OFFICE

SHERIFF G. MITCH WOODS

CHIEF TIM SMITH
LAW ENFORCEMENT

CHIEF GEORGE MILLER
CORRECTIONS

CHIEF MARK DUBOIS
SERVICES

CHIEF RON HOBBS
NARCOTICS

MEMORANDUM

DATE: August 12, 2015

TO: Honorable Judge Jeff Branick
Commissioner Eddie Arnold
Commissioner Brent Weaver
Commissioner Michael Sinegal
Commissioner Everette Alfred

FROM: Mark Dubois, JCSO

RE: Auto Theft Task Force Grant renewal FY2016

It is time again to renew our Auto Theft Task Force Grant for FY 2016. This is a continuation of a joint application with Law Enforcement Agencies from Beaumont, Jefferson County, Port Arthur, Orange County, Hardin County, and Jasper County. This cooperative effort has provided our region with a more efficient use of resources and based upon positive results from prior operations has shown a demonstrated decrease in the number of reported auto thefts.

The task force continues to be an effective tool against auto theft in our region.

If participation is approved, please authorize the County Judge to execute attached interlocal agreement and contract for the operation of the Southeast Texas Auto Theft Task Force. Should you need further information, please call.



Chief Mark Dubois



THE SOUTHEAST TEXAS AUTO THEFT TASK FORCE

*Beaumont Police Port Arthur Police Jefferson County Sheriff
Hardin County Sheriff*



August 10, 2015

Honorable Jeff Branick
County Judge, Jefferson County
1149 Pearl St.
Beaumont, TX 77701

Your Honor:

Enclosed for your consideration is the proposed Interlocal Agreement required by the Texas Automobile Burglary and Theft Prevention Authority for the 2016 grant funding the Southeast Texas Auto Theft Task Force. I have placed the pages requiring your signature on top for your convenience. You will notice that I have included two of each of these pages. If you would sign all copies, I would greatly appreciate it. I would like to have two copies with original signatures as one has to go to Austin. I have also taken out the signature pages for other jurisdictions (pages 7, 9-11) to avoid confusion.

Once the document has been signed, please contact me and I will pick it up. As always, we appreciate your continued support. If you have any questions, please feel free to call my office at (409) 654-3600. Once all signatures have been collected, a complete copy of the agreement will be provided for you.

Thank you,

Lt. Chris Schuld
Project Director
Southeast Texas Auto Theft Task Force

2430 West Cardinal Drive, Suite C, Beaumont, Texas 77705
Office: (409) 842-6341 Fax: (409) 842-2835
www.watchyourcars.com



2016 Interlocal Agreement

Jefferson County

EXECUTED by Jefferson County this _____ day of _____, 2015.

JEFFERSON COUNTY, TEXAS

By: _____
Jeff Branick, County Judge

EXECUTED by Jefferson County this _____ day of _____, 2015.

JEFFERSON COUNTY, TEXAS

By: _____
Jeff Branick, County Judge

Cooperative Working Agreement

This is to certify that the objectives of the Southeast Texas Auto Theft Task Force grant application for fiscal year 2016 funding by the Automobile Burglary and Theft Prevention Authority have been reviewed and that it is mutually agreed to cooperate to whatever extent is necessary in carrying out the work plan described in that application.

Additionally, Jefferson County is cognizant of the rules and regulations governing the operation of the grant and agrees to abide by any and all such rules or special conditions relating to the application.

Signed: _____

Kyle Hayes, City Manager

City of Beaumont

Date: _____

Signed: _____

Jeff Branick, County Judge

Jefferson County

Date: _____

Cooperative Working Agreement

This is to certify that the objectives of the Southeast Texas Auto Theft Task Force grant application for fiscal year 2016 funding by the Automobile Burglary and Theft Prevention Authority have been reviewed and that it is mutually agreed to cooperate to whatever extent is necessary in carrying out the work plan described in that application.

Additionally, Jefferson County is cognizant of the rules and regulations governing the operation of the grant and agrees to abide by any and all such rules or special conditions relating to the application.

Signed: _____

Kyle Hayes, City Manager

City of Beaumont

Date: _____

Signed: _____

Jeff Branick, County Judge

Jefferson County

Date: _____

INTERLOCAL CONTRACT

SOUTHEAST TEXAS AUTO THEFT TASK FORCE

STATE OF TEXAS §
COUNTY OF JEFFERSON §

This Interlocal Contract, ("**Contract**") is entered into between the City of Beaumont, a municipal corporation situated in Jefferson County, Texas, ("**Beaumont**"), the City of Port Arthur, a municipal corporation situated in Jefferson County, Texas ("**Port Arthur**") , Jefferson County, a political subdivision of the State of Texas ("**Jefferson County**") , Hardin County, a political subdivision of the State of Texas ("**Hardin County**"), Jasper County, a political subdivision of the State of Texas ("**Jasper County**"), and Orange County, a political subdivision of the State of Texas ("**Orange County**") pursuant to the Interlocal Cooperation Act, Tex. Gov't Code Ann. Sec. 791.001 - 791.027 (Vernon 1997).

WITNESSETH

Whereas, **Beaumont, Port Arthur, Hardin County, Jasper County, Jefferson County,**
and **Orange County**, collectively herein after referred to as “**Parties**”, seek to contract or agree with
each other to perform certain governmental functions and services in a joint cooperative agency
which is known as the Southeast Texas Auto Theft Task Force (“**Task Force**”); and

Whereas, the **Parties** are each independently authorized, pursuant to Tex. Gov't. Code Ann. Sec. 791.001 to enter into a joint contract to provide a governmental function or service which each party to the Contract is authorized to perform individually; and

Whereas, the **Parties** wish to file a joint application for grant funding (FY2016) with the Automobile Burglary and Theft Prevention Authority of the State of Texas ("**Authority**") in the amount of \$528,714.00; and

Whereas, the **Parties** believe it to be in the best interest of the **Parties** to continue the operation of the **Task Force** based upon positive results of prior operations of the **Task Force** which include, but are not limited to, demonstrated decreases in the number of reported auto thefts; and

Whereas, there are approximately 406,752 registered motor vehicles in Jefferson, Hardin, Jasper, and Orange Counties combined; and

Whereas, since the inception of the **Task Force** in 1993 officers in the **Task Force** have made approximately 2,262 arrests, filed approximately 4,205 auto related criminal cases with prosecuting authorities, recovered more than 4,906 vehicles valued at an estimated \$47,403,653 along with other property estimated at \$5,408,479; and

Whereas, the **Parties** have agreed to provide \$ 609,101 in funding (personnel services, equipment, vehicle supplies, salaries, benefits, and insurance) to be used to match the funding sought from the **Authority**; and

Whereas, the **Parties** believe that it is in their mutual interest to enter into this **Contract** to carry-out operations of the **Task Force**; and

Whereas, the **Parties** agree to abide by all pertinent federal, state and local laws and regulations;

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

ARTICLE I.

- 1.01 The purpose of this **Contract** is to continue the operation of the **Task Force** pursuant to a joint application filed with the **Authority** for FY 2016 grant funding of the **Task Force**.
(See Exhibit "A" which is attached hereto and incorporated herein.)

- 1.02 The **Parties** to this **Contract** hereby mutually agree to cooperate to whatever extent is necessary to carry out the work plan set forth in the grant application.

ARTICLE II.

- 2.01 The term of this **Contract** shall be for a period of one (1) year from and after the date of August 31, 2015 subject to other termination rights of the **Parties** as established in this document.

ARTICLE III.

- 3.01 As a condition and part of this **Contract**, the **Parties** agree to contribute a total of \$609,101 in match funding for operation of the **Task Force** in the following amounts:

Match by the City of Beaumont	\$ 500,236
Match by the City of Port Arthur	\$ 42,417
Match by Jefferson County	\$ 36,127
Match by Hardin County	\$ 30,321
Match by Jasper County	-0-
Match by Orange County	-0-

ARTICLE IV.

- 4.01 The expenditure of funds, including the anticipated receipt of \$528,714.00 from the **Authority** is set out in Exhibit "B" which is attached hereto and incorporated herein.

ARTICLE V.

- 5.01 **Beaumont** is designated as the primary agency ("**GRANTEE**") for purposes of this **Contract** and for purposes of receipt and disbursement of all funds received from the **Authority**. **Beaumont** shall designate an officer of the Beaumont Police Department to serve as the coordinator for the **Task Force** who shall be authorized to establish rules, regulations, directives, etc. for operation of the **Task Force** and the administration of funding for the **Task Force**.

ARTICLE VI.

- 6.01 Upon termination of this **Contract**, right, title and ownership of non-expendable property acquired pursuant to this **Contract** will revert to the individual party for which it was acquired, subject to the statutes of the State of Texas and approval of the **Authority**.

ARTICLE VII.

- 7.01 **Beaumont, Port Arthur, Hardin County, Jasper County, Jefferson County, and Orange County** as political subdivisions, are governed by the Texas Tort Claims Act, Chapter 101.001 et seq., Civil Practice and Remedies Code. **Beaumont, Port Arthur, Hardin County, Jasper County, Jefferson County and Orange County** warrant and represent to each other that they are self-insured or commercially insured for all claims falling within the Texas Tort Claims Act.
- 7.02 Each party to this **Contract** agrees that it shall have no liability whatsoever for acts or omissions of an individual employed by another party regardless of where the individuals' actions occurred. Each party is solely responsible for the action and/or omissions of its employees and officers.

ARTICLE VIII.

- 8.01 The **Parties** certify that the **Task Force** is a program which meets all the requirements of the **Authority** program, that the information set forth in this **Contract** is correct, and that the **Parties** will comply with the appropriate provisions of the **Authority**.
- 8.02 The **Parties** assure and certify that they will comply with the regulations, policies, guidelines, and requirements set forth in the "assurances" section of the 2014 Grant Application and the Administrative Guide issued by the **Authority** pursuant to the acceptance and use of any federal funds. If any of the provisions of the "assurances" are applicable pursuant to statutes of the State of Texas, the **Parties** will comply with those pertinent parts.
- 8.03 The **Parties** assure and certify to the **Authority** that they are in compliance with Subtitle A, Title II of the Americans with Disabilities Act (A.D.A.), 42 U.S.C. 12131-12134, and Department of Justice implementing regulation 28 C.F.R., Part 35.
- 8.04 Attached as Exhibit "C" is a digest representing the Authority's approved budget summary for grant 2015-T01-City of-00014. The Parties agree that they shall be responsible for determining, prior to expenditure of funds, that:
1. Salaries are in accordance with local policy of participating agencies.
 2. Personnel are classified in accordance with the needed qualification for the position.
 3. Fringe benefits are in accordance with local policy of the participating agencies.
 4. Travel policy is in accordance with the travel policy of the City of Beaumont.

ARTICLE IX.

- 9.01 This **Contract** may only be amended by mutual agreement of the **Parties** hereto in writing and any amendments shall be attached to and incorporated into this **Contract**.

ARTICLE X.

- 10.1 In case any one or more of the provisions contained in this **Contract** shall be held to be invalid, illegal or unenforceable in any aspect, such invalidity, illegality or unenforceability shall not affect any other provision of the **Contract**, and this **Contract** shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

ARTICLE XI.

- 11.01 This **Contract** supersedes any and all other agreements, either oral or in writing, between the **Parties** hereto with respect to the subject matter hereof, and no other agreement, statement or promise relating to the subject matter of this agreement which is not contained herein shall be valid or binding.

EXHIBIT A

Automobile Burglary & Theft Prevention Authority

Application for State Assistance

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Item 1.

Does this assistance request require state, local, regional, or other priority rating?

Yes ☒ No

If "Yes" please complete

Name of Governing Body:

Priority Rating:

Item 2.

Does this assistance require state, or local advisory, education, or health clearance?

Yes ☒ No

If "Yes" please complete

Name of Agency or Board:

Item 3.

Does this assistance request require state, local, regional, or other planning approval? *

☒ Yes No

If "Yes" please complete

Name of Approving Agency:

A.B.T.P.A.

Item 4.

Will the assistance requested serve a federal installation?

☒ No

If "Yes" please complete

Name of Federal Installation:

Federal Population Benefiting from Project:

Item 5.

Will the assistance requested have an impact on the environment?

Yes ☒ No

Item 6.

Will the assistance requested cause the displacement of individuals, families, businesses or farms?

Yes ☒ No

If "Yes" please complete

Number of Individuals:

Families:

Businesses:

Farms:

Item 7.

Is there other related assistance on this project (previous, pending, or anticipated)?

Yes ☒ No

If "Yes" Explain:

Budget Summary

	Budget Categories	ABTPA Funds	Cash Match	In-Kind Match	Total
A	Personnel (Salaries/Overtime)	\$450,375	\$11,112	\$227,352	\$688,839
A	Personnel (Fringe Benefits)	\$0	\$177,743	\$84,409	\$262,152
B	Contractual	\$0	\$0	\$0	\$0
C	Travel	\$2,800	\$4,722	\$0	\$7,522
D	Equipment	\$0	\$33,100	\$0	\$33,100
E	Supplies & Direct Operating Exp.	\$75,539	\$57,649	\$13,014	\$146,202
F	Indirect Costs	\$0	\$0	\$0	\$0
Totals (Sum of 7-8)		\$528,714	\$284,326	\$324,775	\$1,137,815

Source of Match	Amount
Beaumont Police	\$133,994 + \$41,467 Prog. Inc. = \$175,461
Port Arthur Police	\$42,417
Jefferson County S.O.	\$36,127
Hardin County S.O.	\$30,321
Source of Match Total	\$284,326

Program Income	Amount
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Cash Match in Travel, Equipment and portions of Supplies and DOE (see narratives below)	\$41,467
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Schedule	In Kind Match	Amount
A	Beaumont Police	\$311,761
B		\$0
C		\$0
D		\$0
E	Beaumont Police	\$13,014
In Kind Match Total		\$324,775

Personnel: 1

Title or Position	% of Salary	ABTPA Funds	Cash Match	In-Kind	Total
Project Director	98.8%	\$94,312	\$1,104	\$0	\$95,416
Task Force Supervisor	0%	\$0	\$0	\$82,628	\$82,628
Crime Prevention Officer	98.6%	\$77,297	\$1,104	\$0	\$78,401
Inspections Officer	98.6%	\$77,297	\$1,104	\$0	\$78,401
Beaumont Police Investigator	0%	\$0	\$0	\$71,330	\$71,330
Beaumont Police Investigator	0%	\$0	\$0	\$73,394	\$73,394
Port Arthur Police Investigator	97.6%	\$72,449	\$1,800	\$0	\$74,249
Hardin County S.O. Investigator	100%	\$53,716	\$0	\$0	\$53,716
Jefferson County S.O. Investigator	100%	\$75,304	\$0	\$0	\$75,304
	%				\$0
	%				\$0
	%				\$0
Total Direct Salaries		\$450,375	\$5,112	\$227,352	\$682,839
Total Requested Amounts					

Descriptive

Project Director: The Director will supervise all operations of the Task Force, oversee fiscal matters relating to the grant, be responsible for the preparation and submittal of all reports required, and insure the proper filing of documentation regarding efforts to meet stated goals. The Project Director will report to a board of directors comprised of the department heads for each of the agencies contributing personnel to the Task Force. The position will be funded with ABTPA funds equaling 98.8%. Clothing allowance, clothing maintenance and all fringe benefits will be cash matched. The Project Director will spend 100% of work hours on auto crime/grant related activities.

Task Force Supervisor: The Supervisor will be responsible for supervising the operations of the Task Force as directed by the Project Director, analyze and disseminate information as trends develop in order to direct efforts of personnel, review reports and make appropriate case assignments, oversee special projects relating to enforcement and covert operations and perform other duties consistent with those listed for the investigators pertaining to case investigation. The Supervisor will hold the rank of Sergeant with the Beaumont Police Department. The salary and benefits for this position are shown as an in-kind match as the position was in place before the Task Force was created. The Task Force Supervisor will spend 100% of work hours on auto crime/grant activities.

Crime Prevention Officer: This officer will prepare and maintain ABTPA Public Awareness Activity Sheets, develop and present crime prevention and awareness programs, conduct media interviews related to Task Force accomplishments and programs, assist Task Force investigators on criminal investigations and covert operations, maintain all surveillance equipment and assist with its use during investigations and covert operations, and conduct follow-up investigations as assigned by the Supervisor or Project Director. This position will be funded with ABTPA funds, equaling 98.6%, with clothing allowance, clothing maintenance, and

Personnel: 1

all fringe benefits cash matched. This investigator will spend 100% of the time on auto crime/grant related activities.

Inspections Officer: This officer will coordinate the inspection of salvage dealers and repair shops within the scope of the Task Force's jurisdiction, monitor local auctions where insurance totaled vehicles are sold, coordinate covert sting operations as needed to identify salvage dealers and repair shop owners who are operating illegally, coordinate VTR-68A inspections for our office and conduct follow-up investigations as assigned by the Supervisor or Project Director. This position will be funded with ABTPA funds, equaling 98.6%, with clothing allowance, clothing maintenance, and all fringe benefits cash matched. This investigator will be devoted 100% of the time to auto crime/grant related activities.

Beaumont Police Investigator: This investigator will: conduct investigations on Beaumont Police Department auto related cases as assigned, prepare and present completed cases to the D.A., identify and develop suspects, make recommendations on special projects based on identifiable trends, forward information on suspects and trends to the Crime Prevention Officer, assist with special projects and operations when available and assist with inspections of salvage yards and repair shops as needed. The salary and benefits for this position are shown as an in-kind match as the position was in place before the Task Force was created. This investigator will spend 100% of work hours on auto crime/grant activities.

Beaumont Police Investigator: This investigator will conduct investigations on Beaumont Police Department auto related cases as assigned, prepare and present completed cases to the D.A., identify and develop suspects, make recommendations on special projects based on identifiable trends, forward information on suspects and trends to the Crime Prevention Officer, assist with special projects and operations when available and assist with inspections of salvage yards and repair shops as needed. The salary and benefits for this position are shown as an in-kind match as the position was in place before the Task Force was created. This investigator will spend 100% of work hours on auto crime/grant activities.

Port Arthur Police Investigator: This investigator will conduct investigations on Port Arthur Police Department auto related cases as assigned by that department, prepare and present completed cases to the D.A., identify and develop suspects, make recommendations on special projects based on identifiable trends, forward information on suspects and trends to the Crime Prevention Officer, assist with special projects and operations when available and assist with inspections of salvage yards and repair shops as needed. This position will be funded with ABTPA funds, equaling 97.6%. This investigator will be devoted 100% of the time to auto crime/grant related activities.

Hardin County S.O. Investigator: This investigator will: conduct investigations on Hardin County auto related cases as assigned by that department, prepare and present completed cases to the D.A., identify and develop suspects, make recommendations on special projects based on identifiable trends, forward information on suspects and trends to the Crime Prevention Officer, assist with special projects and operations when available and assist with inspections of salvage yards and repair shops as needed. This position will be funded with ABTPA funds, equaling 100%. This investigator will be devoted 100% of the time to auto crime/grant related activities.

Jefferson County S.O. Investigator: This investigator will conduct investigations on Jefferson County auto related cases as assigned by that department, prepare and present completed cases to the D.A., identify and develop suspects, make recommendations on special projects based on identifiable trends, forward information

Organization: Beaumont

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Personnel: 1

on suspects and trends to the Crime Prevention Officer, assist with special projects and operations when available and assist with inspections of salvage yards and repair shops as needed. This position will be funded () ABTPA funds, equaling 100%. This investigator will be devoted 100% of the time to auto crime/grant related activities.

Fringe/Overtime

Fringe Benefits	% or \$ Rate	ABTPA Funds	Cash Match	In-Kind	Total
Overtime	47	0	\$6,000	\$0	\$6,000
Total Overtime		0	\$6,000	\$0	\$6,000

Narrative

In order to effectively combat auto related crimes it is often necessary for personnel to work more than their scheduled hours. Without funded overtime, participating agencies will be responsible for paying overtime hours worked and those hours will be listed as cash match.

1. Overtime will be used:

- To conduct after hours surveillance on known criminals or suspected crime locations,
- To perform special operations after hours such as "stings", undercover, or bait vehicle activities,
- To complete limited follow-up on investigations that require after hours interviews or investigation
- To present a limited number of public awareness activities that take place outside normal hours of operation , and
- To respond to after hours call outs of investigators to assist with or conduct follow-up on auto crimes.

2. Overtime amount is an estimate based on previous overtime expenditures in recent years. The average overtime rate of investigators is approximately \$47.00 per hour.

Note: Your Total ABTPA Funds for Fringe Benefits may only be a maximum of 25% of your Total ABTPA Direct Salaries.

Fringe Benefits	% or \$ Rate	ABTPA Funds	Cash Match	In-Kind	Total
FICA		\$0	\$18,856	\$2,098	\$20,954
Retirement		\$0	\$80,666	\$44,811	\$125,477
Insurance		\$0	\$70,991	\$37,500	\$108,491
Other (Explain)					
Workers Comp		\$0	\$7,139	\$0	\$7,139
Other (Explain)					
Unemployment		\$0	\$91	\$0	\$91
Other (Explain)					
Terminating Pay	Removed	\$0	\$0	\$0	\$0
Total Fringe Benefits		\$0	\$177,743	\$84,409	\$262,152
Total Fringe/Overtime Budget		\$0	\$183,743	\$84,409	\$268,152

Narrative

Fringe benefits include FICA, retirement withholdings, and health insurance for all four agencies represented by

Fringe/Overtime

the Task Force, Workers Comp and TEC figures for Jefferson and Hardin Counties and the City of Port Arthur, Terminating Pay for the Port Arthur investigator. The City of Beaumont withholds FICA at a rate of 1.45% (except for Sgt. Karr who was hired before April 1, 1986 and has no funds withheld for FICA) while the other agencies withhold at 7.65%. Retirement withholdings are taken out at the following rates: City of Beaumont – 20.42%, Jefferson County – 17.6 %, City of Port Arthur – 13.9% and Hardin County – 10.6%. Health insurance is also set by each agency. Worker's Compensation and TEC are not associated with the total expense of Beaumont officers. Workers Comp and TEC are figured together for Jefferson County and the City of Port Arthur at 5% and 3.48% respectively. Hardin County figures Workers Comp at 1.74% and TEC at 0.08%.

Upload additional information:

Grant Staff Only:

Check to disable 25% match error check.

Professional and Contractual Services: 1

Description of Service	ABTPA Funds	Cash Match	In-Kind Match	Total
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
Total Professional & Contractual Services	\$0	\$0	\$0	\$0

Briefly describe any anticipated contractual arrangement and work products expected. Describe basis for arriving at the cost of each line item.

Professional services (such as consultants, trainers, counselors, evaluators, etc.) should be described by type of service, number of hours, rate per hour, and travel costs. No services of this nature are anticipated.

Upload additional information:

Automobile Burglary & Theft Prevention Authority

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Organization: Beaumont

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Travel: 1

We are following our City / County Travel Policy

In-State Travel

Purpose	Destination	ABTPA Funds	Cash Match	In-Kind Match	Total
ABTPA Conference		\$788	\$704	\$0	\$1,492
ABTPA Board Meeting	Austin, Texas	\$436	\$0	\$0	\$436
ABTPA Grant Workshop and Board Meeting	Austin, Texas	\$1,576	\$0	\$0	\$1,576
TAVTI Conference	South Padre, Texas	\$0	\$3,570	\$0	\$3,570
Auto Theft Specialized Part II	Fort Worth	\$0	\$448	\$0	\$448
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
In-State Travel Total		\$2,800	\$4,722	\$0	\$7,522

Out-of-State Travel

Purpose	Destination	ABTPA Funds	Cash Match	In-Kind Match	Total
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
Out-of-State Travel Total		\$0	\$0	\$0	\$0

Total Travel

		\$2,800	\$4,722	\$0	\$7,522
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Budget

Briefly describe the applicant's travel policy (i.e., mileage rates and per diem rates). Specify Purposes of each item of travel. Break out costs of each in-state and each out-of-state trip to separately show the specific costs of transportation and per diem.

The City Of Beaumont's Travel Policy provides for mileage expense of \$0.565 per mile for use of personal vehicles and variable maximum federal guideline per diem rates. The regular rate is \$46 and will be used unless otherwise noted. The per diem rate will be utilized for all Task Force members regardless of agency. Mileage expenses for personal vehicle use are not expected. Unless otherwise noted, hotel rates are figured based on \$109 per night, plus 15% tax – totaling (\$125.35) \$126 per night. This figure was used since it has been a common government rate that the ABTPA has secured in the past.

This year it is anticipated, that as in the past, one of the ABTPA Board Meetings will be held in conjunction with the ABTPA Grant Application/Public Awareness workshop and another in conjunction with the annual ABTPA summit. Attendance at the Board Meetings is vital to staying informed of new policies and initiatives. In addition to representing our Task Force and the ABTPA, attending the conference and summit will provide our investigators with updated training, as well as an opportunity to network with other regional vehicle crime investigators.

All travel expenses for the 2016 grant year listed as a cash match will be funded with Program Income provided it is available. If Program Income resources are insufficient to cover expenses Travel will either be paid for by the individual agencies or cancelled.

ABTPA Conference, Board Meeting and Grant Review: Based on four people attending for four days and three nights – including travel time.

Hotel: $\$126 \times 3 \text{ nights} \times 2 \text{ rooms} = \756

Per Diem: $\$46/\text{day} \times 4 \text{ days} \times 4 = \736

Based on the regular rate of \$46.00.

Total: \$1,492

• ABTPA Board Meeting: Based on one person attending two meetings. Each trip is figured as an overnight stay and given per diem covering lunch and dinner on the first day, and per diem covering breakfast and lunch on the return day which ends up being one day plus lunch.

Hotel: $\$126 \times 1 \text{ nights} = \$126 \times 2 \text{ meetings} = \252

Per Diem: $\$71/\text{day} + \$21/\text{lunch} = \$92 \times 2 \text{ meetings} = \184

Based on the rate of \$71.00 for the Austin area.

Total: \$436

• ABTPA Grant Application / Public Awareness workshop and Board Meeting: Based on three people attending the Workshop, two Task Force members and a representative from the Finance Office. Task Force members will stay a third night to attend the Board Meeting the following day.

Hotel: $\$126 \times 3 \text{ nights} \times 2 = \756

$\$126 \times 2 \text{ nights} \times 1 = \252

Per Diem: $\$71/\text{day} \times 3 \text{ days} \times 2 = \426

$\$71/\text{day} \times 2 \text{ days} \times 1 = \142

Based on the rate of \$71.00 for the Austin area.

Total: \$1,576

Organization: Beaumont

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- TAVTI conference in South Padre, TX: Based on five persons attending for six days and five nights – including travel time. Registration is addressed in Schedule E.

Hotel: \$126 x 5 nights x 3 = \$1,890

Per Diem: \$56/ day x 6 days x 5 = \$1,680

Total: \$3,570

- Auto Theft Specialized Part II: Based on two persons attending for four days including travel. Lodging is provided.

Hotel: provided \$ 0

Per Diem: \$56/day x4 days x 2 = \$448

Based on the rate of \$56.00 for the Fort Worth area.

Total: \$448

Upload additional information:

Organization: Beaumont

2016-T01-City of -00002

Equipment: 1

Equipment Name or Description and Quantity (Do not List Brand Names)	ABTPA Funds	Cash Match	In-Kind Match	Total
1/2 Ton 4-Door 4x4 Truck	\$0	\$33,100		\$33,100
Total Equipment Purchases	\$0	\$33,100	\$0	\$33,100

Briefly describe the use of equipment and the cost of each line item.

Program Income will be used for Cash Match on all equipment. Replaced vehicles will be disposed of by City of Beaumont policy with all compensation going to Program Income. Estimates on vehicles are based on current State of Texas Term Contract and may be subject to increase on next model year. Any additional funds required will be provided through Program Income as additional cash match.

Vehicle – full size 4-door 4X4 truck Cost: \$ 33,100

Full size 4-door 4X4 truck will be driven by investigator for surveillance and investigative purposes within the project area, used to tow trailers seized or used by the Task Force and driven out of town for approved investigations, ABTPA events and training. This vehicle will replace a 2010 Chevrolet Tahoe that was wrecked and will be assigned to the Hardin County Investigator. Due to the rural nature of his primary area of responsibility, the truck needs to be capable of reaching off-road locations.



Upload additional information:



Supplies and DOE: 1

Directly Charged Supplies and Other Operating Expenses	ABTPA Funds	Cash Match	In-Kind Match	Total
Office Lease	\$47,850			\$47,850
Office and Field Supplies	\$843	\$3,157		\$4,000
Office Maintenance	\$3,000			\$3,000
Office Utilities	\$5,500			\$5,500
Office Phone Service	\$5,640			\$5,640
Public Awareness Advertising	\$9,000			\$9,000
Monitoring Fees	\$1,220			\$1,220
Bait and Tracking Air Time	\$1,440			\$1,440
Cell Phone Service		\$6,180		\$6,180
Vehicle Insurance	\$1,046			\$1,046
Postage		\$50		\$50
Registration Fees - TAVTI Conference		\$750		\$750
Vehicle Lease			\$7,200	\$7,200
Fuel and Vehicle Maintenance		\$46,512	\$5,814	\$52,326
Confidential Funds		\$1,000		\$1,000.00
Total Supplies and Direct Operating Expenses	\$75,539	\$57,649	\$13,014	\$146,202

Briefly describe the basis for arriving at the cost of each line item and the use of each other item.

Office Lease Cost: \$52,650

Cost is for office space for investigators and warehouse space to house the Task Force's vehicle lift and storage of seized property. Price based on current payments of \$3,987.50 per month.

Office & Field Supplies Cost: \$4,000

These funds are used to purchase office supplies such as copy and photo paper, storage media, copier and fax toner, ink cartridges, presentation / binding materials, etc. They also cover field supplies such as hand cleaner, paper towels, degreaser, paint, paint stripper, sanding material, acid restoration materials, disposable gloves, etc as well as expendable items such as flashlight batteries and task force work shirts. The cost is based on an estimate using current year expenditures. Cash Match portions on this item will come from Project Income.

Office Maintenance Cost: \$3,000

The cost of cleaning and maintaining the office and warehouse is based on the current price of \$250 per month.

Office Utilities Cost: \$5,500

The cost is an estimate based on the electricity and water bills over the previous 12 months.

Office Phone Service Cost: \$ 5,640

Office phone service is made up of two charges. The first charge is for the cost of office phones. Office phone expense for the year is estimated at \$3,600. This amount is based on the phone bills for the last twelve months. The second cost is for a data line for communication with city and county computers. Cost for the data line has been a recurring charge of \$170 per month, for a yearly cost of \$2,040.

Public Awareness – Advertising Cost: \$9,000

Supplies and DOE: 1

In order to increase public awareness the task force maintains one highway billboard sign. The sign is periodically moved to different locations within the project area providing the coverage area with a constant reminder to be wary of auto thieves and burglars. Depending on the location of its placement the sign generates an estimated 800,000 to 1.8 million impressions per month. The monthly cost of displaying the sign is \$500 per month. The task force also maintains a kiosk display at one of the area malls at a rate of \$250 per month. The kiosk features a television that plays a continuous loop video warning the public of the risks associated with leaving keys or valuables in their vehicle. The kiosk also features a static display of items associated with auto related crimes along with posters, signs and other material focused on prevention of these crimes. The kiosk is estimated to create approximately 10,000 impressions a day based on Mall attendance.

Monitoring Fee Cost: \$1,220

Bait vehicle system requires call center monitoring at an annual rate of \$1,220. Cost is based on current charge for the same service.

Bait and Tracking Air Time Cost: \$1,440

The Task Force bait vehicle system requires monthly GPRS communication (air time), which costs \$40 per month. The Task Force also currently operates a web based camera system and tracker that each require air time. At This rate the three devices lead to a yearly total of \$1,440.

Cellular Phone Service Cost: \$6,180

Service cost is based upon the current agency allowance prices for phones. The current rates are Beaumont Police-\$50 per month, Port Arthur Police-\$40 per month, Jefferson County-\$75 per month and Hardin County-\$100 per month. There are six Beaumont officers, one Port Arthur officer, one Jefferson County deputy and one Hardin County deputy.

Vehicle Insurance Cost: \$1,046

This is the unit cost paid by Hardin County for insurance on the vehicle driven by their investigator. Each of the other participating agencies is self insured and provides their own coverage.

Postage Cost: \$50

These funds are used to pay fees from the US Postal Service and other delivery services such as UPS for transmittal of documents and packages. Many of our required reports to ABTPA are time sensitive and occasionally have to be sent with priority delivery. The cost is estimated based on sending four mailings to ABTPA at \$7.12 each and one mailing with priority delivery at \$22 each – totaling \$50.00. Cash Match portions on this item will come from Project Income.

TAVTI Conference Registration Cost: \$750

The registration fee for the annual Conference put on by the Texas Association of Auto Theft Investigators is \$150 per attendee. Total cost is based on five officers attending. Cash Match portions on this item will come from Project Income.

Vehicle Lease Cost: \$7,200

The cost of vehicle lease is figured for one vehicle at \$600/month or \$7200/year based upon the estimate from a local dealer operating a statewide leasing program to law enforcement agencies. The Beaumont Police

Organization: Beaumont

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Supplies and DOE: 1

Department is currently providing one vehicle for investigators. Because the provision of this vehicle was previously budgeted by the Beaumont Police Department, its cost is shown as an in-kind match.

Fuel, Oil, & Maintenance Cost: \$52,326

Fuel costs are estimated based on 18,000 miles per year, 14 miles per gallon x \$2.50 per gallon, totaling \$3,214 per vehicle per year. Oil changes and other maintenance costs are estimated at \$2,600 per vehicle per year for expendables such as tires, brakes, shocks, as well as other needed repairs. This amount is based on the current average yearly maintenance costs for the same vehicles. Adding the fuel and maintenance costs give an average cost per vehicle of \$5,814 per year x 9 vehicles, which totals \$52,326. The \$5,814 shown for one of the budgeted vehicles from the Beaumont Police Department is listed as an in-kind match, while the \$46,512 for the remaining eight vehicles used by the Task Force is shown as a cash match.

Confidential Funds Cost: \$1,000

This is the estimated amount needed for undercover purchases and operations. It is shown as a cash match and will be funded with Program Income funds.

Upload additional information:

Indirect Cost

	ABTPA Funds	Cash Match	In-Kind Match	Total
Indirect Costs				\$0
Total Indirect Costs				\$0

Currently ABTPA does not fund indirect costs, except for the Council of Government agencies. Applicants may not use option (A) without having an official cost allocation plan developed in accordance with OMB Circular No. A-87. The amount may be entered as ABTPA funds or cash match for those applicants having such an approved plan.

Problem Statement & Historical Information

- a. Provide an assessment of the auto theft and burglary problem in the areas of coverage and existing activities that address the problem. Identify the target population and the geographical target area.

The Task Force provides a multi-agency effort to reduce auto related crimes within Jefferson, Orange, Hardin and Jasper Counties. The counties have a combined population of 432,103 with more than half of the residents living in Jefferson County. The Task Force is staffed with personnel from the Beaumont and Port Arthur Police Departments and the Jefferson and Hardin County Sheriff's Offices.

According to TxDOT there are 409,169 vehicles registered in the four counties in 2014. As with population, more than half were in Jefferson County which is primarily urban and suburban areas. Orange County accounts for more than one fifth of the total and is primarily suburban and rural in nature. Jasper and Hardin Counties split the remaining vehicles registered and are markedly more rural with most areas being heavily wooded.

The Task force has been actively combating auto thefts since it was formed. Through thorough investigation, development of suspects, crime prevention awareness and education along with the use of surveillance, covert patrol, bait vehicle operations and the inspection of salvage operations and repair shops Task Force personnel have done their best to impact auto related crimes.

Despite these efforts, auto related crimes continue to be a major problem with a significant economic impact. There were still nearly 800 vehicles stolen and more than 2000 vehicles burglarized in 2014 within the project area.

- b. Describe the extent to which this project will duplicate or overlap existing activities, and why that (if any) is necessary.

There are no other auto crime task forces or projects within the stated coverage area. As such, this project will not duplicate any other ABTPA grant funded activities. Four of the twenty-one agencies in the covered counties directly participate in the program including the three largest, the Beaumont Police Department, Jefferson County Sheriff's Office and Port Arthur Police Department. For perspective in 2014 the four agencies represented in the Task Force accounted for 58% of reported UUMVs and 71% of reported BMVs within the coverage area. The largest agency and primary recipient of grant funds accounted for 28% of reported UUMVs and 50% of reported BMVs during that same period.

- c. Describe and document trends of the problem and the need that makes this grant necessary.

Despite a steady decline in auto thefts since 1993, the crime continues to have a significant impact on the local economy. A decreased sense of security and increased insurance premiums are two areas directly affected by auto crimes.

Unfortunately many stolen vehicles are not recovered; some are leaving the area; others are sold for scrap. Increased value of recycled metal has forced us to look more closely at the industry.

With a large number of recyclers in the area, considerable time must be devoted to dealing with

Problem Statement & Historical Information

these businesses and coordinating with other law enforcement and regulatory agencies.

While fewer vehicles are stolen, the percentage taken with keys left in them seems to continually rise. Public awareness and education are the best tools to impact this problem and are the same tools used to combat auto burglaries. Our efforts to increase awareness and education must be sustained, fortified and improved.

Auto burglaries and thefts are still significant problems that require an organized response that is preemptive as well as responsive. By investigating reported crime, developing suspects, arresting and prosecuting offenders, together with innovative public awareness and education initiatives, creative bait and covert operations and tenacious attention to scrap yards, salvage operators and repair shops the Task Force can impact auto related crimes in a positive way.

- d. Using the spreadsheet below, provide accurate statistical data for problem in project area. (e.g. cite 3 years of UCR data) Please provide all data that is available for your agency or agencies:

Vehicle Theft Data	Year 1	Year 2	Year 3
	2012	2013	2014
Number of Stolen Vehicles	848	804	782
Number of Recovered Vehicles	246	147	99
Number of Arrests	109	59	62
Number of Auto Theft Training Classes	1	1	1
Number of (other)			

Theft from a Motor Vehicle Data	Year 1	Year 2	Year 3
	2012	2013	2014
Number of Burglaries of a Vehicle	2376	2590	2180
Number of Recovered Items	27	5	2
Number of Arrests	13	7	12
Number of (other)			
Number of (other)			

Other Motor Vehicle Crimes	Year 1	Year 2	Year 3
	2012	2013	2014
68A Inspections	174	808	1070
Salvage Inspections	34	31	23
Number of Stolen Vehicle Inquiries	2478	2980	1918
Number of (other) Repair Shop Inspections	76	80	55

Organization: Beaumont

Automobile Burglary & Theft Prevention Authority

Proposed Objectives

2016-T01-City of -00002

Select the standard goal and describe the specific objectives of the project. Include any quantifiable data by which activities measure.

Auto Theft Goal

GOAL 1: REDUCE THE INCIDENT OF MOTOR VEHICLE THEFT.
N/A

Auto Burglary Goal

GOAL 2: REDUCE THE INCIDENT OF THEFT FROM A MOTOR VEHICLE.
N/A

Public Awareness Goal

GOAL 3: PUBLIC AWARENESS METHODS USED TO EDUCATE THE CITIZENS OF TEXAS AND TRAINING OF QUALIFIED PERSONNEL IN THE DETECTION AND PREVENTION OF AUTO BURGLARY & THEFT.
N/A

Grantee Goals**Grantee Goals**

GOAL 1: REDUCE THE INCIDENT OF MOTOR VEHICLE THEFT.
N/A

Grantee Goals

GOAL 1: REDUCE THE INCIDENT OF MOTOR VEHICLE THEFT.
N/A

Grantee Goals

GOAL 1: REDUCE THE INCIDENT OF MOTOR VEHICLE THEFT.
N/A

Grantee Goals

GOAL 1: REDUCE THE INCIDENT OF MOTOR VEHICLE THEFT.
N/A

b. Describe how the project will impact the stated problem.

The project will impact the stated problem by providing specific activities aimed at the reduction and prevention of auto related crimes.

- Public awareness and crime prevention activities including billboard advertising are meant to educate the public about how to prevent crime. These efforts should make the public more wary of criminals and less likely to be victimized.
- Public awareness presentations are also designed to educate the public on the prevention of crime as well as to identify for them ways in which they can assist law enforcement in combating these crimes.
- The Task Force website and Facebook page will continue to make the Task Force more accessible to the public and aid in the dissemination information on auto theft and burglary prevention.
- Bait, surveillance and sting operations aim to apprehend criminals in the act and provide for effective prosecution of those arrested.
- Conducting salvage and repair inspections will educate those operating in these areas and encourage them to obey related laws. These inspections are also likely to lead to the location of stolen property and in turn to development of suspects, arrests and prosecution of criminals.
- Utilizing the Task Force license plate reader will directly lead to the locating of stolen vehicles, suspects and

Organization: Beaumont

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leads related to the theft.

- Actively participating in information sharing will lead to the identification of trends and areas to be targeted as well as possible suspects and leads that otherwise may have gone undiscovered.
- Mailings sent to victims of auto crimes that have been inactivated will use promotional material to inform them of ways to avoid being victimized in the future as well as provide one final request for leads.
- Sweeps of locations commonly used as dumping sites for stolen vehicles such as canals, canal banks, trails, alleys and wooded areas lead directly to the recovery of stolen vehicles and dissuade criminals from using the area for such purposes.

c. Describe proposed plan for auto theft crime prevention, education and training.

Crime prevention and training can be broken down into efforts to educate the public through media, efforts to educate the public through direct contact and the training of law enforcement personnel. The Task Force's Public Awareness Officer will direct Task Force efforts to impact these three areas. He will act as liaison to members of the press and will actively seek opportunities to spread the Task Force's crime prevention message; he will energetically pursue opportunities to reach the public through speaking engagements and personal appearances at community events; and he will enthusiastically teach law enforcement officers to hone their skills with regard to recognizing stolen vehicles, trailers, boats and heavy equipment. The Task Force will also maintain the www.watchyourcars.com website, the Task Force Facebook page, a highway billboard displaying an ABTPA endorsed sign and an informational display at a local mall.

Functions of Proposed Project

The functions of the project should:

Identify the service needs to be met by the project and the applicant's experience or qualifications.

Describe how this project will cooperate/coordinate activities with other appropriate agencies/projects.

Describe in what way (if any) is this project innovative and what methods taken to assure that the project demonstrates cross-cultural awareness in all project activities and in its staffing and training.

The public relies on police for investigation of crimes, identification and arrest of suspects, and crime prevention. Through investigation, surveillance, bait and sting operations combined with public awareness and education this task force provides these services as they relate to auto crimes within the stated service area. Task Force investigators are specifically responsible for investigating auto related crimes reported to the participating agencies, but will also investigate or assist with the investigation of any of these crimes upon the request of other agencies within the project area. The Task Force also provides the primary resource for VTR68-A inspections within the four county coverage area as well as to numerous surrounding counties. Further, public awareness efforts and law enforcement training target the entire grant coverage area.

In addition to the services provided directly to the public, the Task Force regularly provides assistance to local law enforcement agencies, insurance investigators and DMV and TxDOT personnel. Whether assisting arson investigators identifying burned vehicles, inspecting vehicles with suspicious looking VINs for patrol officers or helping other detectives serve warrants on crossover investigations, Task Force Investigators are always happy to lend their expertise and give their support.

Task Force has been on the leading edge of the fight against auto related crimes since its inception being one of the first to host a comprehensive web site and to have a Facebook page. The Task Force embraces training and strives to give every member of the community fair and culturally sensitive service. Additionally, most information disseminated is provided in a multilingual format. Further, project activities are based on problems identified through thorough analysis allowing for easy recognition of culturally sensitive issues.

Evaluation Design

The program evaluation should indicate how the applicant will assess the success of the project and the extent to which the strategy achieved the project's goals and objectives.

a. Describe the design of a plan for local evaluation of this project.

The local evaluation process establishes accountability and measurement of progress through collection of data and information throughout the chain of command. Investigators are required to keep activity logs and submit monthly reports to the Project Director. In addition to these reports the Task Force's Public Awareness Officer submits a monthly Activity Report to the Project Director for review while the Inspections Officer submits detailed reports on all salvage and repair shop inspections. The Task Force Supervisor reviews cases and monitors the activities of investigators. The Project Director maintains records of all activity and spending and reports periodically to the Task Force's Board of Directors, which is comprised of the department heads of the participating agencies.

b. Cite relevant data that will be used to measure the effectiveness of this project.

UCR data for all agencies within the project area will be closely monitored to determine the overall impact of Task Force efforts. Personal activity logs and specific reports will be maintained to log progress on stated objectives. These include information detailing such things as the number of bait operations, inspections and public awareness initiatives performed. They will also record other items like arrests made, cases filed and vehicles recovered.

c. Describe the mechanism to evaluate the programs progress.

Progress of the program will be evaluated monthly. Each investigator will complete a monthly report based on ABTPA reporting categories and the specific objectives of this grant. Each report will be accompanied by documentation supporting the information given. The Project Director will then compile that information into the monthly Progress Report submitted to the ABTPA. The Project Director will also periodically report on the programs progress to the Task Force Board of Directors.

Organization: Beaumont

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Designation of Grant Officials

Project Title: Southeast Texas Auto Theft Task Force
Organization Name Beaumont
Address PO Box 3827

Beaumont, TX 77704
Phone: (409) 654-3600
Fax: (409) 842-2835

Federal Tax ID 17460002789000

ABTPA Funds Requested \$796,162

New ☒ Continuation

Project Director

Prefix Mr. **First Name:** George C. (Chris) **Last Name:** Schuldt
Title Lieutenant **Business Address:** 2430 W. Cardinal Dr. Suite C
City Beaumont **State:** Texas **Zip:** 77705
Phone 4096543600 **Fax:** (409) 842-2835 **E-Mail:** gcschuldt@gmail.com

Alternate Signature Name Chris Schuldt
Phone 4096543600

Project Manager

Prefix Mr. **First Name:** Kenneth **Last Name:** Karr
Title Sergeant **Business Address** 2340 W. Cardinal Dr. Suite C
City Beaumont **State** Texas **Zip** 77705
Phone 4097304450 **Fax:** (409) 842-2835 **E-Mail:** kkarr@ci.beaumont.tx.us

Alternate Signature Name Ken Karr
Phone 4097304450

Financial Officer

Prefix Ms. **First Name** Laura **Last Name** Clark
Title Chief Financial Officer **Business Address** P.O. Box 3827
City Beaumont **State** Texas **Zip** 77704
Phone (409) 880-3789 **Fax** (409) 880-3132 **E-Mail** lclark@ci.beaumont.tx.us

Alternate Signature Name
Phone

Authorized Official

Prefix Mr. **First Name** Kyle **Last Name** Hayes
Title City Manager **Business Address** P.O. Box 3827
City Beaumont **State** Texas **Zip** 77704
Phone (409) 880-3708 **Fax** (409) 880-3112 **E-Mail** khayes@ci.beaumont.tx.us

Alternate Signature Name
Phone

Organization: Beaumont

2016-T01-City of -00002

Americans w/ Disabilities Act (ADA)

☐ Grantee hereby assures and certifies compliance with Subchapter II, Part A of the Americans with Disabilities Act (ADA), 42 U.S.C., Sections 12131-12134, and Department of Justice ADA regulations, 28 CFR Part 35.

☒ I have read and understood the instructions provided.

Non-Supplanting Certification

I certify that the programs proposed in this application meet all the requirements of the Texas Civil Statutes, Article 4413(32a), §6(a)(7), (a) Texas Civil Statutes, Article 4413(32a), §6(a)(7), requires that state funds provided by this Act shall not be used to supplant state or local funds. Public Law 98-473 requires that federal funds provided by that Act shall not be used to supplant state or local funds.

I further certify that ABTPA funds have not been used to replace state or local funds that would have been available in the absence of ABTPA funds. The certification shall be incorporated in each grantee's report of expenditure and status of funds referred to under §57.3(6) of this title (relating to Adoption by Reference).

✓ I have read and understood the instructions provided.

Compliances

The attached digest of your grant application represents the Automobile Burglary & Theft Prevention Authority Board's approved amount. The digest represents budgeted amounts only and does not approve any items that conflict with the participating agency's personnel, procurement, travel, or local government code policies and procedures.

The grantee will be responsible in determining that the following requirements are being met prior to the release of funds:

1. Salaries are in accordance with local policy of the participating agencies.
2. Personnel are classified in accordance with the needed qualification for the position.
3. Fringe Benefits are in accordance with local policy of the participating agencies.
4. Travel Policy is in accordance with the travel policy of the participating agencies.

✓ I have read and understand the instructions provided.

Equal Employment Opportunities (EEO)

Agencies that employ fewer than 50 people are not required to file an equal opportunity program in accordance with 28 CFR 42.301 et seq., Subpart E.

Agencies that employ 50 or more people and has received or applied to the Automobile Burglary & Theft Prevention Authority for total funds in excess of \$25,000 are considered to have formulated an equal employment opportunity program in accordance with 28 CFR 42.301 et seq.

This agency employs fewer than 50 people.

☒ No ☐ Yes

If yes above, please provide the office of record.

Name

Title

Address

City

State

Zip Code

Assurances

ASSURANCES CERTIFICATION

I certify that the programs proposed in this application meet all the requirements of the Texas Automobile Burglary & Theft Prevention Authority Program, that all the information presented is correct, and that the applicant will comply with the provisions of the Automobile Burglary & Theft Prevent Authority and all other federal and state laws, regulations, and guidelines. By appropriate language incorporated in each grant, subgrant, or other document under which funds are to be disbursed, the undersigned shall assure that the applicable conditions above apply to all recipients of assistance.

✓ I have read and understand the instructions provided.

Independent Annual Audit Certification

☐ The grantee assures compliance by itself and its applicable sub-recipients (contractors) with the Single Audit Act Amendments of 1996, P.L. 104 - 156 and, particularly, with the requirements of OMB Circular A-133 as follows (check one):

1. ☐ Grant(s) expenditures of \$300,000 or more in federal funds-
An annual single audit by an independent auditor made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133.
- ✓ 2. ☒ Grant(s) expenditures of \$300,000 or more in state funds-
An annual single audit by an independent auditor made in accordance with the Uniform Grant and Contract Management Standards (UGCMS).
3. ☐ Grant(s) expenditures of less than \$300,000 in federal funds-
Exempt from the Single Audit Act. However, ABTPA may require a limited scope audit as defined in OMB Circular A-133.
4. ☐ Grant(s) expenditures less than \$300,000 but \$50,000 or more in state funds. A program-specific audit.
5. ☐ Grant(s) expenditures less than a total of \$50,000 in state funds-
Financial Statements audited in accordance with Generally Accepted Audited Standards (GAAS).

☐ **NOTE: Grantees exempt from the Single Audit Act requirements (i.e. those expending less than \$300,000 in total federal financial assistance) are prohibited from charging the cost of a Single Audit to a Federal award.**

Regardless of items checked above, the grantee should, within 60 days following the date of the grant award, furnish the following information:

1. The identity of the organization conducting the audit.
2. Approximate time audit will be conducted.
3. Audit coverage to be provided.



Automobile Burglary and Theft Prevention Authority
Fiscal Year 2016 Goals, Strategies, and Activities
Submission Form

Submission Date:	12-May-15
Organization:	City of Beaumont
Mailing Address:	P.O. Box 3827 Beaumont, TX 77704
Title of Project:	Southeast Texas Auto Theft Task Force
Contact Person:	Lt. Chris Schuldt
Phone Number:	(409) 654-3600
Email Address:	gcschuldt@gmail.com

ID	Requirement	Reportable Measure
1.1.17	Increase the recovery rate of stolen motor vehicles	Report the number of vehicles recovered above the previous year total
1.1.18	Increase the clearance rate of motor vehicle thefts	Report the number of motor vehicle theft cases cleared above the previous year total
1.1.19	Increase the number of persons arrested for motor vehicle theft	Report the number of persons arrested for motor vehicle theft above the previous year total
	Narrative	
1.1.20	Each month Task Force investigators submit a monthly report detailing the number of cases involving motor vehicle theft that they are assigned to investigate, the number of arrests made in relation to those cases, the number of cases filed, cleared, unfounded and inactivated. Yearly totals are compiled using these reports. Personnel only count cases that they are personally assigned and arrests that they are involved in making. Also, each month UCR stats are collected from each agency within the Task Force coverage area. This is the	
2.1.12	Increase the clearance rate of motor vehicle burglaries	Report the number of burglary cases cleared above the previous year total
2.1.13	Increase the number of persons arrested for motor vehicle burglary	Report the number of persons arrested for burglary above the previous year total
	Narrative	
2.1.14	As with motor vehicle theft cases, burglary of motor vehicle cases are currently tracked along with dispositions as are arrests affected in relation to the cases with the same monthly report. Yearly totals are compiled using these reports. Along with the UCR stats that are collected from each agency within the Task Force coverage area for motor vehicle theft, stats for the number of BMVs are also obtained. Task Force personnel began collecting these stats when the ABTPA was tasked with the reduction of auto burglaries some years back. As with motor vehicle theft they provide a benchmark from which progress can be noted.	

ID	Goal 1		
1	REDUCE THE INCIDENCE OF MOTOR VEHICLE THEFT THROUGH ENFORCEMENT STRATEGIES.		
	Strategy 1		
1.1	Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft		
	Activity	Measure	Target
1.1.1	Identify groups of auto theft offenders through intelligence gathering, crime analysis and the use of informants	Number of groups identified	3
1.1.2	Identify and document/record prolific motor vehicle theft offenders [Prolific is defined as "linked to MVT offenses three or more times"]	Number identified/documented offenders	3
1.1.3	Collaborate with the District Attorneys' offices regarding sentencing, case packets or addressing repeat offenders	Number of times collaborated	24
1.1.4	Conduct salvage yard inspections	Number of salvage yard inspections	30
1.1.5	Conduct repair shop/recycling center/used car dealership inspections	Number of businesses inspected	75
1.1.6	Conduct bait vehicle operations that target motor vehicle theft offenders	Number of bait vehicle deployments	18
1.1.7	Deploy license plate readers (LPR)	Number of times LPR deployed	12
1.1.8	Respond to license plate reader (LPR) alert notifications	Number of times responded to LPR alert notification	
1.1.9	Conduct covert operations targeting motor vehicle theft offenders	Number of covert operations	4
1.1.10	Conduct Bridge/Port Operations	Number of operations	
1.1.11	Conduct warrant "round-up" operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of operations	2
	Applicant Unique Activity		
	Activity	Measure	Target
1.1.12			
1.1.13			
1.1.14			
1.1.15			
1.1.16			
	Narrative		

ID	Goal 1
1	REDUCE THE INCIDENCE OF MOTOR VEHICLE THEFT THROUGH ENFORCEMENT STRATEGIES.
	Strategy 1
1.1	Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft
1.1.17	<p>Task Force investigators routinely identify individuals and groups linked to auto crimes. An offender database will be maintained and continually updated. Investigators will identify no less than three individuals classified as prolific offenders and three groups with multiple offenders working together. The Task Force does own and operate an LPR system that is used to search for stolen vehicles. The system, however, is getting old and is no longer under warranty. Therefore Task Force personnel will deploy the reader on a minimum of twelve times (ideally at least once a month) provided it is available. If it is not available personnel are able to use a system belonging to one of the participating agencies. Task Force personnel will collaborate with District Attorneys' offices on average of twice monthly for a yearly total of twenty-four times to promote a good working relationship, ensure that cases are well suited to the prosecutors needs and to make prosecutors aware of significant issues such as a history of repeat offenses. By conducting inspections of salvage yards, repair shops and recycling centers investigators hope to proactively uncover criminal activity and stolen property related to auto crimes. Inspections also serve to dissuade criminal activity by limiting the opportunities available to criminals. Task Force personnel will conduct thirty salvage inspections and seventy five repair shop/recycling center/used car dealership inspections throughout the year. Bait operations are another proactive means to identify criminals and gather evidence for their prosecution. Each bait operation is typically set up to target both motor vehicle theft and theft from a motor vehicle, but occasionally may be tailored specifically to target one or the other. Task Force personnel will conduct at least eighteen bait operations during the year targeting motor vehicle theft. Each operation targeting both MVT and BMV will be counted in both categories. Any operations targeting just one category will be counted only in that category. Other covert operations targeting MVT are not uncommon, but are opportunity based. Task Force members will ensure that at least four of these operations will be conducted for the year. Warrant "roundup" operations will be conducted twice yearly. Investigators will develop a list of outstanding warrants for auto related crimes or other crimes committed by prolific auto crimes offenders and designate a time where manpower will be devoted to serving them.</p>

ID	Goal 1		
1	REDUCE THE INCIDENCE OF MOTOR VEHICLE THEFT THROUGH ENFORCEMENT STRATEGIES.		
	Strategy 2		
1.2	Conduct Collaborative Efforts that Result In Reduction of Incidents of Motor Vehicle Theft		
	Activity	Measure	Target
1.2.1	Provide Agency Assists	Number of agency assists	120
1.2.2	Collaborate with law enforcement units responsible for gateway crimes involved with motor vehicle theft investigations	Number of times collaborated	12
1.2.3	Collaborate with agencies/organizations that assist in the reduction of motor vehicle thefts	Number of times collaborated	12
1.2.4	Collaborate on investigations regarding stolen parts and other property	Number of cases investigated	12
1.2.5	Conduct intelligence information-sharing	Number of intelligence meetings attended; crime analysis bulletins disseminated	52
	Applicant Unique Activity		
	Activity	Measure	Target
1.2.6			
1.2.7			
1.2.8			
1.2.9			
1.2.10			
	Narrative		
1.2.11	<p>Task Force members regularly provide assistance to other agencies locally, across the state and beyond which strengthens ties and promotes a collaborative effort to curb criminal activity. Investigators will attempt to ensure that at least ten per month are accomplished for a yearly total of 120. In furtherance of this endeavor to use a team approach to impacting crime, members will also collaborate with law enforcement units responsible for investigation of gateway crimes, agencies/organizations that assist in the reduction of motor vehicle thefts at least on a monthly basis for a yearly total of twelve times. Investigators will also collaborate on investigations involving stolen parts or other property at least twelve times during the year. Intelligence information sharing will be conducted on a weekly basis for a minimum of fifty-two times per year. This will be accomplished by attending shift briefings of local agencies, disseminating bulletins, attending intelligence sharing meetings and like activities.</p>		

ID	Goal 1		
	REDUCE THE INCIDENCE OF MOTOR VEHICLE THEFT THROUGH ENFORCEMENT STRATEGIES.		
1	Strategy 3		
1.3	Prevent and Reduce the Incidence of Motor Vehicle Related Fraud Activities		
	Activity	Measure	Target
1.3.1	Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud	Number of collaborations	12
1.3.2	Conduct insurance fraud investigations	Number of insurance fraud cases	
1.3.3	Conduct 68(A) inspections and VIN verification inspections	Number of inspections	600
1.3.4	Conduct vehicle title fraud investigations	Number of vehicle title fraud cases	
1.3.5	Coordinate with TxDMV/Tax Offices relating to investigation and enforcement of fraudulent titles and registration of stolen vehicles	Number of collaborations	6
	Applicant Unique Activity		
	Activity	Measure	Target
1.3.6			
1.3.7			
1.3.8			
1.3.9			
1.3.10			
	Narrative		
1.3.11	<p>While the Task Force does not currently investigate fraud related crime as a primary function, investigators do regularly assist with those type cases. Investigators will collaborate with agencies investigating vehicle insurance fraud at a minimum of twelve times during the year. Investigators will also coordinate with TxDMV/local tax offices a minimum of six times during the year with regard to fraudulent titles and registration of stolen vehicles. Currently investigators conduct approximately 100 68(A)/VIN verification inspections a month. It is impossible to project however how long the overwhelming demand for these inspections will continue. With that in mind, investigators will preform at a minimum fifty inspections per month for a yearly total of at least 600.</p>		

ID	Goal 2		
2	REDUCE THE INCIDENCE OF THEFT FROM MOTOR VEHICLES THROUGH ENFORCEMENT STRATEGIES.		
	Strategy 1		
2.1	Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories		
	Activity	Measure	Target
2.1.1	Conduct bait vehicle operations that target vehicle burglary offenders	Number of bait vehicle burglary deployments	18
2.1.2	Identify prolific BMV offenders through informants and intelligence [Prolific is defined as "linked to BMV and theft of vehicle parts and accessories offenses three or more times"]	Number of offenders identified	6
2.1.3	Conduct Bridge/Port operations	Number of bridge surveillance operations	
2.1.4	Conduct salvage yard/repair shop/metal recyclers and resale location inspections	Number of business inspections	30
2.1.5	Conduct warrant "round-up" operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of "round up" operations	2
	Applicant Unique Activity		
	Activity	Measure	Target
2.1.6			
2.1.7			
2.1.8			
2.1.9			
2.1.10			
	Narrative		
2.1.11	<p>Bait operations targetting BMVs will be conducted at least 18 times during the year. As noted in Goal 1, most bait operations are designed to target both MVTs and BMVs. Any operation targetting both will be counted in both places. Occasionally operations are designed targetting one or the other. They will be counted in only the catagory that is appropriate. Warrant "round up" operations are also typically inclusive of MVTs and BMVs. The Task Force will conduct at least two of these operations during the year. Task Force investigators routinely identify individuals and groups linked to auto crimes. An offender database will be maintained and continually updated. Investigators will identify no less than six individuals classified as prolific offenders. By conducting inspections of salvage yards, repair shops and recycling centers investigators hope to proactively uncover criminal activity and stolen property related to auto crimes. Inspections also serve to dissuade criminal activity by limiting the oportunities available to criminals. Task Force personnel will conduct thirty of salvage inspections throughout the year.</p>		

ID	Goal 2		
2	REDUCE THE INCIDENCE OF THEFT FROM MOTOR VEHICLES THROUGH ENFORCEMENT STRATEGIES.		
	Strategy 2		
2.2	Conduct Collaborative Efforts that Result in the Reduction of Incidents of Theft From a Motor Vehicle		
	Activity	Measure	Target
2.2.1	Provide Agency Assists	Number of agency assists	120
2.2.2	Collaborate on investigations with law enforcement units responsible for gateway crimes involving theft from a motor vehicle	Number of times collaborated	12
2.2.3	Collaborate with agencies/organizations that assist in the reduction of thefts from a motor vehicle	Number of times collaborated	12
2.2.4	Investigate cases regarding stolen parts and other property	Number of cases investigated	120
	Applicant Unique Activity		
	Activity	Measure	Target
2.2.5			
2.2.6			
2.2.7			
2.2.8			
2.2.9			
	Narrative		
2.2.10	<p>Providing assistance to other agencies is vital to creating a unified front against vehicle related crime. By working closely with other law enforcement personnel Task Force members increase shared intelligence on criminal trends and suspects. Investigators will attempt to ensure that at least ten per month are accomplished for a yearly total of 120. Members will also collaborate with law enforcement units at least on a monthly basis for a yearly total of twelve times also strengthening ties. Investigators will investigate at least 120 cases regarding stolen parts or property from motor vehicles.</p>		

ID	Goal 3		
3	EDUCATE/TRAIN CITIZENS AND QUALIFIED PERSONNEL IN DETECTION AND PREVENTION OF MOTOR VEHICLE THEFT, BURGLARY OF MOTOR VEHICLES AND THEFT OF VEHICLE PARTS AND ACCESSORIES		
	Strategy 1		
3.1	Conduct Public Awareness Related Activities Used to Educate Citizens		
	Activity	Measure	Target
3.1.1	Conduct media outreach, including, public service announcements, press releases, and interviews	Number of outreaches	4
3.1.2	Conduct educational presentations to citizens	Number of presentations Number of participants	6
3.1.3	Operate trade show exhibits/booths at community events	Number of events	12
3.1.4	Conduct vehicle identification number (VIN) etchings	Number of etching events	
3.1.5	Operate vehicle displays	Number of display events	
3.1.6	Purchase advertisements in local outlets	Number of advertisements purchased	
3.1.7	Write articles for local publications (e.g., neighborhood association newsletters)	Number of articles	
3.1.8	Conduct vehicle report card initiatives.	Number report cards issued	200
3.1.9	Utilize social media outlets	Number of postings in social media outlets	24
3.1.10	Deploy outdoor public notification signage	Number of deployments per month (if sign remains several months, count as 1 deployment per month)	12
	Applicant Unique Activity		
	Activity	Measure	Target
3.1.11			
3.1.12			
3.1.13			
3.1.14			
3.1.15			
	Narrative		

ID

Goal 3

EDUCATE/TRAIN CITIZENS AND QUALIFIED PERSONNEL IN DETECTION AND PREVENTION
OF MOTOR VEHICLE THEFT, BURGLARY OF MOTOR VEHICLES AND THEFT OF VEHICLE
PARTS AND ACCESSORIES

3

Strategy 1

3.1

Conduct Public Awareness Related Activities Used to Educate Citizens

Gaining the assistance of the public in the fight against auto crimes is paramount to reducing auto burglaries. The media is an invaluable tool in spreading the ABTPA word throughout the region. Media interviews are conducted as informational situations dictate, however, a minimum of four press releases shall be issued. In addition at least six presentations will be made to citizen related academies or civic groups. Task Force personnel conduct vehicle report card initiatives regularly. These initiatives give feedback to drivers on the vulnerability of their vehicle to being broken into. Initiatives will be conducted at least until 200 report cards are issued. The Task Force will also continue to maintain its website and Facebook page throughout the year. Furthermore, the unit will attempt to maintain an informational billboard for all 12 months of the year.

3.1.16

ID	Goal 3		
	EDUCATE/TRAIN CITIZENS AND QUALIFIED PERSONNEL IN DETECTION AND PREVENTION OF MOTOR VEHICLE THEFT, BURGLARY OF MOTOR VEHICLES AND THEFT OF VEHICLE PARTS AND ACCESSORIES		
	Strategy 2		
3.2	Conduct Law Enforcement Training Activities to Educate Officers on Recognition and Apprehension of Stolen Vehicles and Property		
	Activity	Measure	Target
3.2.1	Conduct law enforcement training (TCOLE)	Number of classes Number of participants	One Class
3.2.2	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of classes Number of participants	4/100
Applicant Unique Activity			
	Activity	Measure	Target
3.2.3			
3.2.4			
3.2.5			
3.2.6			
3.2.7			
Narrative			
3.2.8	The Task Force will conduct a minimum of one TCOLE accredited training session per year. However, since all training is voluntary, it is not possible at this time to predict how many law enforcement personnel will participate. Furthermore, task force personnel will provide four agencies with non-accredited TCOLE training during the year. This type of training will be disseminated in the form of electronic roll call training.		

EXHIBIT B



August 5, 2015

ABTPA Board Members

Chief Carlos Garcia
Chair
Law Enforcement Representative
Brownsville, Texas

Mark Wilson
Vice-Chair
Law Enforcement Representative
Hillsboro, Texas

Terry Wright
Consumer Representative
El Paso, Texas

Linda Kinney
Consumer Representative
Dripping Springs, Texas

Ken Ross
Insurance Representative
State Farm Insurance
Houston, Texas

Ashley Hunter
Insurance Representative
IM Risk Group
Austin, Texas

Ex Officio Member
Steven C. McCraw
Major Wynn Reynolds—Designee
Texas Department of Public Safety
Austin, Texas

Bryan E. Wilson
Director

Mr. Kyle Hayes, City Manager
Beaumont Police Department
P.O. Box 3827
Beaumont, Texas 77704
Via Email: khayes@ci.beaumont.tx.us

Re: FY2016 ABTPA Statement of Grant Award and Acceptance Notice

Grant Number: **608-16-1230100**
Grantee: **City of Beaumont**
Program Title: **Southeast Texas Auto Theft Task Force**
Grant Award Amount: **\$528,714**
Grant Term: **September 1, 2015 to August 31, 2016**

Dear Mr. Hayes,

I am pleased to inform you that your organization has been awarded a grant by the Automobile Burglary and Theft Prevention Authority (ABTPA) in the amount indicated above. The grant award must be officially accepted by signing and returning the enclosed Statement of Grant Award and grantee acceptance notice to the ABTPA within 30 days from the date received. A copy of the Authority's Grant Administrative Manual will be provided to the program director and the financial officer designated in your grant application.

We look forward to working with you to combat and reduce motor vehicle theft and burglary. Any questions relating to the administration of this grant should be directed to our office. Please do not hesitate to contact me should you require further assistance with this matter. I can be reached at Bryan.Wilson@txdmv.gov or (512) 465-4012.

Sincerely,

Bryan E. Wilson
Director

cc: Lieutenant George C. (Chris) Schuldt, gcschuldt@gmail.com
Ms. Laura Clark, Chief Financial Officer; lclark@ci.beaumont.tx.us
Sergeant Kenneth Karr, kkarr@ci.beaumont.tx.us



FY16 Automobile Burglary and Theft and Prevention Authority Statement of Grant Award and Grantee Acceptance Notice

Grant Number: **608-16-1230100**
 Grantee: **City of Beaumont**
 Program Title: **Southeast Texas Auto Theft Task Force**
 Grant Award Amount: **\$528,714**
 Cash Match Amount: **\$284,326**
 In-Kind Match Amount: **\$324,775**
 Grant Term: **September 1, 2015 to August 31, 2016**

That whereas, **City of Beaumont** (hereinafter referred to as Grantee), has heretofore submitted a grant application in response to the Request for Proposal issued on March 16, 2015 to the Automobile Burglary and Theft Prevention Authority (ABTPA), State of Texas, entitled **Southeast Texas Auto Theft Task Force**, and further identified by grant number **608-16-1230100** and

Whereas, the ABTPA has approved the grant application as evidenced by this Statement of Grant Award and certain special requirements from the ABTPA dated **August 5, 2015** and

Whereas, the Grantee desires to accept the grant award and use all funds for purposes and in compliance with the following requirements that are adopted in their entirety by reference:

- Texas Revised Civil Statutes Article 4413(37)
- Texas Administrative Code, Title 43; Part 3; Chapter 57;
- Uniform Grant Management Standards as promulgated by the Texas Comptroller of Public Accounts;
- The Request for Proposal issued on March 16, 2015;
- The current ABTPA Grant Administrative Manual and forms and subsequently adopted grantee instruction manuals and forms;
- The Final Adopted Application attached to this Statement of Grant Award including the assurances and certifications of compliance; and
- The Approved Grant Budget Summary:

Approved Grant Budget Summary				
	ABTPA	Cash Match	In-Kind	TOTAL
A. Personnel	\$450,375	\$11,112	\$227,352	\$688,839
A. Fringe	\$0	\$177,743	\$84,409	\$262,152
B. Contractual	\$0	\$0	\$0	\$0
C. Travel	\$2,800	\$4,722	\$0	\$7,522
D. Equipment	\$0	\$33,100	\$0	\$33,100
E. Supplies & DOE	\$75,539	\$57,649	\$13,014	\$146,202
F. Indirect Funds				
Totals	\$528,714	\$284,326	\$324,775	\$1,137,815

Now, therefore, the Grantee accepts the Statement of Grant Award under the conditions above including the special requirements in the grant application and the Statement of Grant Award as evidenced by this agreement, executed by the official authorized to sign the original grant application, or the official's designated successor, as presiding officer of and on behalf of the governing body of this grantee; and

The ABTPA has awarded the above-referenced grant subject to the availability of state funds. The approved budget is reflected in the above Approved Grant Budget Summary. This grant is subject to and conditioned upon the acceptance of the ABTPA Grant Administrative Manual promulgated for this specific program fund (referenced above) by the ABTPA. Applicable special conditions are listed below.

Special Conditions and Requirements:

No Special Conditions

Approved and Accepted by:

L IL

Authorized Official

KYLE HAYES, CITY MANAGER, CITY OF BEAUMONT

Printed Name and Title

8-6-15

Date Signed

EXHIBIT C

SOUTHEAST TEXAS AUTO THEFT TASK FORCE
GRANT SUMMARY FY 2016

	Beaumont Police	Port Arthur Police	Jefferson County	Hardin County	TOTAL	ATPA Funds	Cash Match	In-Kind Match
Schedule A	\$660,679	\$108,572	\$104,717	\$77,023	\$950,991	\$450,375	\$188,855	\$311,761
Schedule B	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Schedule C	\$7,522	\$0	\$0	\$0	\$7,522	\$2,800	\$4,722	\$0
Schedule D	\$33,100		\$0	\$0	\$33,100	\$0	\$33,100	\$0
Schedule E	\$125,134	\$6,294	\$6,714	\$8,060	\$146,202	\$75,539	\$57,649	\$13,014
Schedule F	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL BY AGENCY	\$826,435	\$114,866	\$111,431	\$85,083				
TOTAL GRANT					\$1,137,815	\$528,714	\$284,326	\$324,775

	Beaumont Police	Pt. Arthur Police	Jefferson County	Hardin County	TOTAL
Total Department Budget	\$826,435	\$114,866	\$111,431	\$85,083	\$1,137,815
ABTPA Funding	\$326,199	\$72,449	\$75,304	\$54,762	\$528,714
Cash Match	\$175,461	\$42,417	\$36,127	\$30,321	\$284,326
In-Kind Match	\$324,775	\$0	\$0	\$0	\$324,775
	\$826,435	\$114,866	\$111,431	\$85,083	\$1,137,815

SCHEDULE A, SALARIES FY 2016

	Beaumont Police	Port Arthur Police	Jefferson County	Hardin County	TOTAL	ABTPA FUNDS	Cash Match	In-Kind Match
BPD Lt. Sculdt	\$95,416				\$95,416	\$94,312	\$1,104	\$0
BPD Sgt. Karr	\$82,628				\$82,628	\$0	\$0	\$82,628
BPD Investigator Ross	\$78,401				\$78,401	\$77,297	\$1,104	\$0
BPD Investigator Stevens	\$78,401				\$78,401	\$77,297	\$1,104	\$0
BPD Investigator English	\$71,330				\$71,330	\$0	\$0	\$71,330
BPD Investigator Dupree	\$73,394				\$73,394	\$0	\$0	\$73,394
PAPD Invest Boudreaux		\$74,249			\$74,249	\$72,449	\$1,800	\$0
JCSO Invest Shaw			\$75,304		\$75,304	\$75,304	\$0	\$0
HCSO Invest Roberts				\$53,716	\$53,716	\$53,716	\$0	\$0
Overtime	\$6,000				\$6,000	\$0	\$6,000	\$0
TOTAL SALARIES	\$485,570	\$74,249	\$75,304	\$53,716	\$688,839	\$450,375	\$11,112	\$227,352
FICA/ Sworn	\$5,744	\$5,271	\$5,830	\$4,109	\$20,954	\$0	\$18,856	\$2,098
Retirement/ Sworn	\$94,365	\$9,956	\$13,458	\$7,698	\$125,477	\$0	\$80,666	\$44,811
Insurance	\$75,000	\$16,053	\$6,859	\$10,579	\$108,491	\$0	\$70,991	\$37,500
Workers Comp.	\$0	\$3,043	\$3,266	\$830	\$7,139	\$0	\$7,139	\$0
TEC (Unemployment)	\$0	\$0	\$0	\$91	\$91	\$0	\$91	\$0
Terminating pay (removed)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL BENEFITS	\$175,109	\$34,323	\$29,413	\$23,307	\$262,152	\$0	\$177,743	\$84,409
TOTAL BY AGENCY	\$660,679	\$108,572	\$104,717	\$77,023				
TOTAL SCHEDULE A					\$950,991	\$450,375	\$188,855	\$311,761
Total Department Budget	Beaumont Police \$660,679	Pt. Arthur Police \$108,572	Jefferson County \$104,717	Hardin County \$77,023		TOTAL \$950,991		
ABTPA Funding	\$248,906	\$72,449	\$75,304	\$53,716		\$450,375		
Cash Match	\$100,012	\$36,123	\$29,413	\$23,307		\$188,855		
In-Kind Match	\$311,761	\$0	\$0	\$0		\$311,761		

SCHEDULE E, OPERATING EXPENSES FY 2016

	Beaumont Police	Port Arthur Police	Jefferson County	Hardin County	TOTAL	ATPA Funds	Cash Match	In-Kind Match
Vehicle Lease	\$7,200	\$0	\$0	\$0	\$7,200	\$0	\$0	\$7,200
Fuel, Oil, and Maintenance	\$34,884	\$5,814	\$5,814	\$5,814	\$52,326	\$0	\$46,512	\$5,814
Vehicle Insurance	\$0	\$0	\$0	\$1,046	\$1,046	\$1,046	\$0	\$0
Office Lease	\$47,850	\$0	\$0	\$0	\$47,850	\$47,850	\$0	\$0
Office Maintenance	\$3,000	\$0	\$0	\$0	\$3,000	\$3,000	\$0	\$0
Office Utilities	\$5,500	\$0	\$0	\$0	\$5,500	\$5,500	\$0	\$0
Office Phone Service	\$3,600	\$0	\$0	\$0	\$3,600	\$3,600	\$0	\$0
Office Phone Frame Relay	\$2,040	\$0	\$0	\$0	\$2,040	\$2,040	\$0	\$0
Bait Vehicle Mon. Fee	\$1,220	\$0	\$0	\$0	\$1,220	\$1,220	\$0	\$0
Bait and Tracking Air Time	\$1,440	\$0	\$0	\$0	\$1,440	\$1,440	\$0	\$0
Office and Field Supplies	\$4,000	\$0	\$0	\$0	\$4,000	\$843	\$3,157	\$0
Postage	\$50	\$0	\$0	\$0	\$50	\$0	\$50	\$0
Cellular Phone Service	\$3,600	\$480	\$900	\$1,200	\$6,180	\$0	\$6,180	\$0
Media/TV advertising	\$9,000	\$0	\$0	\$0	\$9,000	\$9,000	\$0	\$0
TAVTI Registration	\$750	\$0	\$0	\$0	\$750	\$0	\$750	\$0
Confidential Funds	\$1,000	\$0	\$0	\$0	\$1,000	\$0	\$1,000	\$0
TOTAL BY AGENCY	\$125,134	\$6,294	\$6,714	\$8,060	\$146,202	\$75,539	\$57,649	\$13,014
TOTAL SCHEDULE E					\$146,202	\$75,539	\$57,649	\$13,014
	Beaumont Police	Pt. Arthur Police	Jefferson County	Hardin County	TOTAL			
Total Department Budget	\$125,134	\$6,294	\$6,714	\$8,060	\$146,202	\$146,202		
ABTPA Funding	\$74,493			\$1,046	\$75,539	\$75,539		
Cash Match	\$37,627	\$6,294	\$6,714	\$7,014	\$57,649	\$57,649		
In-Kind Match	\$13,014	\$0	\$0	\$0	\$13,014	\$13,014		

ADDENDUM

Special, August 17, 2015

There being no further business to come before the Court at this time,
same is now here adjourned on this date, August 17, 2015