

**SPECIAL, 10/19/2015 1:30:00 PM**

BE IT REMEMBERED that on October 19, 2015, there was begun and holden a SPECIAL session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1 (ABSENT)

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry , County Clerk

When the following proceedings were had and orders made, to-wit:

*Notice of Meeting and Agenda and Minutes*  
*October 19, 2015*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
October 19, 2015**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **19th** day of **October 2015** at its regular meeting place in the Commissioner's Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three**

**PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four**

## **PURCHASING:**

1. Consider and approve, execute, receive and file a renewal for (RFP 12-028/JW), Inmate Health Care Services for Jefferson County Correctional Facility with Conmed, Inc. for an additional one year renewal from January 29, 2016 to January 28, 2017 with the annual base amount of \$3,136,318.00.

**SEE ATTACHMENTS ON PAGES 8 - 9**

**Action: TABLED**

2. Consider and approve, execute, receive and file a renewal for (IFB 13-021/JW), Term Contract for Catalog Pricing for Janitorial Supplies for Jefferson county with AOSS Medical Supply, Certified Laboratories, Hygeia Enviro Clean, Inc., ICS Jail Supplies, Matera Paper Company, Inc., Professional Polish, Inc., Sanitary Supply Company, Inc., and SupplyWorks for a second additional one (1) year renewal from November 10, 2015 through November 9, 2016.

**SEE ATTACHMENTS ON PAGES 10 - 17**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

## **ADDENDUMS**

3. Consider and approve removal of a 2005 Ford Pickup Truck VIN #1FTSX21515EC20090 from Narcotics Department inventory. This vehicle was sold by Jefferson County Sheriff's Seized Vehicle Auction held Saturday, October 17, 2015.

**SEE ATTACHMENTS ON PAGES 18 - 18**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

## **COUNTY AUDITOR:**

4. Consider and approve FY 2016 budget transfer – JP Pct 2 - additional cost for extra help

120-2043-412-1005	EXTRA HELP	\$20,000.00	
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***Notice of Meeting and Agenda and Minutes***  
***October 19, 2015***

120-2043-412-1002	ASSISTANTS & CLERKS		\$20,000.00
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**SEE ATTACHMENTS ON PAGES 19 - 19**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

5. Consider and approve FY 2015 budget transfer - 279th District Court - additional cost for indigent defense

120-2038-412-5079	JUVENILE ATTORNEY FEES	\$292.00	
120-2038-412-6002	COMPUTER EQUIPMENT		\$153.00
120-2038-412-4052	POSTAGE		\$139.00

**SEE ATTACHMENTS ON PAGES 20 - 20**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

6. Consider and approve FY 2015 budget transfer – Jail - additional cost for inmate meals

120-3062-423-3033	FOOD	\$27,521.00	
120-3062-423-4004	AIRPLANE FUEL		\$27,521.00

**SEE ATTACHMENTS ON PAGES 21 - 21**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

7. Consider and approve FY 2015 budget transfer –Port Arthur Maintenance - additional cost for electricity

120-6084-416-4056	ELECTRICITY	\$4,125.00	
120-6084-416-5077	CONTRACTUAL SERVICE		\$2,225.00
120-6084-416-6007	AUTOMOBILES		\$1,000.00
120-6084-416-5048	PEST CONTROL		\$500.00
120-6084-416-5053	RENT-EQUIPMENT		\$400.00



**SEE ATTACHMENTS ON PAGES 22 - 22**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

8. Consider and approve FY 2015 budget transfer –Veteran's Services - additional cost for supplies

120-8096-419-3078	OFFICE SUPPLIES	\$53.00	
120-8096-419-5062	TRAVEL EXPENSE		\$53.00

**SEE ATTACHMENTS ON PAGES 23 - 23**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

9. Regular County Bills check #413119 through check #413407.

**SEE ATTACHMENTS ON PAGES 24 - 32**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

## **COUNTY COMMISSIONERS:**

10. Consider authorizing the County Judge to enter/terminate a Burn Ban Order.

**Action: TABLED**

11. Consider and possibly approve an Order Regarding the Disposition of the Body of Deceased Paupers.

**SEE ATTACHMENTS ON PAGES 33 - 44**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Weaver**  
**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

*Notice of Meeting and Agenda and Minutes*  
*October 19, 2015*

12. Consider, possibly approve, authorize the County Judge to execute and receive and file Subscription Agreement between Jefferson County, Texas and Siteimprove for County website improvement services.

**SEE ATTACHMENTS ON PAGES 45 - 51**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

13. Consider and possibly approve a Proclamation for National Long-Term Care Residents' Rights Month 2015.

**SEE ATTACHMENTS ON PAGES 52 - 52**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

14. Consider and possibly approve a Proclamation regarding Italian History Month.

**SEE ATTACHMENTS ON PAGES 53 - 53**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

15. Consider and approve a Revised Resolution authorizing County Grant to Nutrition Services for Seniors for fiscal year 2015-2016. Resolution allows Nutrition and Services for Seniors to apply for matching grant funds with the State of Texas.

**SEE ATTACHMENTS ON PAGES 54 - 54**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

**SHERIFF'S DEPARTMENT:**

16. Consider, possibly approve and authorize the County Judge to execute an amended Inter-Local Agreement between Jefferson County, Texas and the Southeast Texas Regional Radio System (SETRRS) to add Orange County, Texas and the Texas Department of Public Safety.

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

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**Jeff R. Branick**  
**County Judge**

**FIRST AMENDMENT TO CONTRACT FOR INMATE HEALTH CARE SERVICES  
JEFFERSON COUNTY, TEXAS  
(Effective January 29, 2016)**

This is the First Amendment to the Contract for Inmate Health Care Services at Jefferson County, Texas, effective January 29, 2013 through January 28, 2015, and extended per Renewal Letter dated September 17, 2014 (hereinafter "Agreement") between Conmed, Inc. (hereinafter "Conmed") and Jefferson County, Texas (hereinafter the "County").

NOW THEREFORE, IN CONSIDERATION of the foregoing facts, the mutual covenants and agreements contained herein and other good and valuable consideration (the receipt and sufficiency of which are hereby acknowledged), the Parties agree that effective January 29, 2015:

1. Section 2 of the Agreement is hereby deleted in its entirety and replaced with the following language in lieu thereof:

SECTION 2. CONTRACT AMOUNT. The County agrees to pay Conmed for Conmed's 24/7 Services at the Detention Center the Contract annual base amount of Three Million One Hundred Thirty-Six Thousand Three Hundred Eighteen Dollars and no cents (\$3,136,318.00) effective January 29, 2016 through January 28, 2017.

2. In accordance with Section 3 of the Agreement, this Agreement shall renew for an additional one-year period from January 29, 2016 at 12:01 a.m. through January 28, 2017 at 11:59 p.m.

3. Section 20 of the Agreement shall be amended to reflect Conmed's new notice address:

Conmed, Inc.  
General Counsel  
1283 Murfreesboro Road; Suite 500  
Nashville, TN 37217

Except for the provisions amended by this document, all other provisions of the Agreement shall remain in full force and effect and unchanged.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed in their names or their official acts by their respective representatives, each of whom is duly authorized to execute the same.

**AGREED TO AND ACCEPTED AS STATED ABOVE:**

**County of Jefferson, Texas**

By: \_\_\_\_\_

Name:

Title:

Date: \_\_\_\_\_

**Conmed, Inc.**

By: Cary McClure

Cary McClure

Title: Secretary

Date: 10-7-15

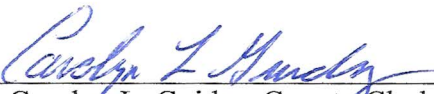
**CONTRACT RENEWAL FOR IFB 13-021/JW**  
**TERM CONTRACT FOR CATALOG PRICING FOR JANITORIAL**  
**SUPPLIES FOR JEFFERSON COUNTY**

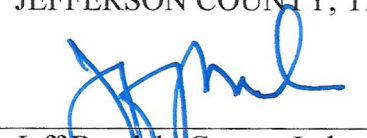
The County entered into a contract with AOSS Medical Supply for one (1) year, from November 12, 2013 to November 11, 2014, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from November 10, 2015 to November 9, 2016.

ATTEST:

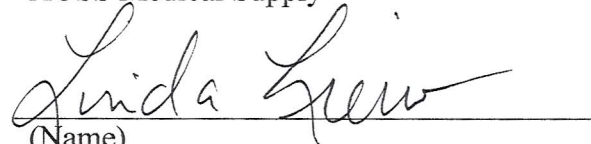
JEFFERSON COUNTY, TEXAS

  
Carolyn L. Guidry, County Clerk

  
Jeff Branick, County Judge



CONTRACTOR:  
AOSS Medical Supply

  
(Name)

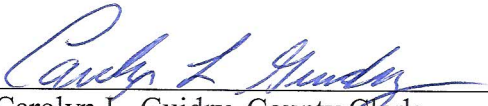
**CONTRACT RENEWAL FOR IFB 13-021/JW**  
**TERM CONTRACT FOR CATALOG PRICING FOR JANITORIAL**  
**SUPPLIES FOR JEFFERSON COUNTY**

The County entered into a contract with Certified Laboratories, A Division of NCH Corporation, for one (1) year, from November 12, 2013 to November 11, 2014, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from November 10, 2015 to November 9, 2016.

ATTEST:

JEFFERSON COUNTY, TEXAS

  
\_\_\_\_\_  
Carolyn L. Guidry, County Clerk

  
\_\_\_\_\_  
Jeff Branick, County Judge



CONTRACTOR:

Certified Laboratories, A Division of  
NCH Corporation

  
\_\_\_\_\_  
(Name) Toni L. Boyd, Bid Manager

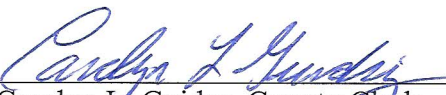
**CONTRACT RENEWAL FOR IFB 13-021/JW**  
**TERM CONTRACT FOR CATALOG PRICING FOR JANITORIAL**  
**SUPPLIES FOR JEFFERSON COUNTY**

The County entered into a contract with Hygeia Enviro Clean, Inc. for one (1) year, from November 12, 2013 to November 11, 2014, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from November 10, 2015 to November 9, 2016.

ATTEST:

JEFFERSON COUNTY, TEXAS

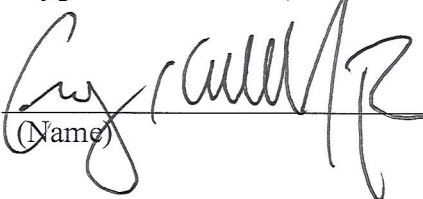
  
\_\_\_\_\_  
Carolyn L. Guidry, County Clerk

  
\_\_\_\_\_  
Jeff Branick, County Judge



CONTRACTOR:

Hygeia Enviro Clean, Inc.

  
\_\_\_\_\_  
(Name)



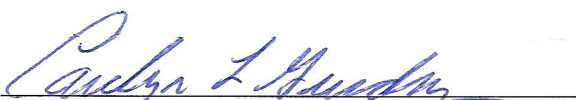
**CONTRACT RENEWAL FOR IFB 13-021/JW**  
**TERM CONTRACT FOR CATALOG PRICING FOR JANITORIAL**  
**SUPPLIES FOR JEFFERSON COUNTY**

The County entered into a contract with ICS Jail Supplies, Inc. for one (1) year, from November 12, 2013 to November 11, 2014, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from November 10, 2015 to November 9, 2016.

ATTEST:

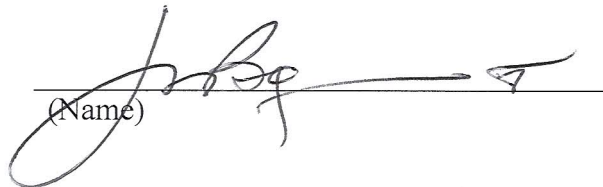
JEFFERSON COUNTY, TEXAS

  
Carolyn L. Guidry, County Clerk

  
Jeff Branick, County Judge



CONTRACTOR:  
ICS Jail Supplies, Inc.

  
(Name)

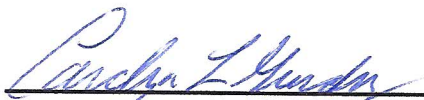
CONTRACT RENEWAL FOR IFB 13-021/JW  
TERM CONTRACT FOR CATALOG PRICING FOR JANITORIAL SUPPLIES  
FOR JEFFERSON COUNTY

The County entered into a contract with Matera Paper Company, Inc. for one (1) year, from November 12, 2013 to November 11, 2014, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from November 10, 2015 to November 9, 2016.

ATTEST:

JEFFERSON COUNTY, TEXAS

  
Carolyn L. Guidry, County Clerk

  
Jeff Branick, County Judge



CONTRACTOR:  
Matera Paper Company, Inc.

  
(Name)

**CONTRACT RENEWAL FOR IFB 13-021/JW**  
**TERM CONTRACT FOR CATALOG PRICING FOR JANITORIAL**  
**SUPPLIES FOR JEFFERSON COUNTY**

The County entered into a contract with Professional Polish, Inc. for one (1) year, from November 12, 2013 to November 11, 2014, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from November 10, 2015 to November 9, 2016.

ATTEST:

JEFFERSON COUNTY, TEXAS

  
Carolyn L. Guidry, County Clerk

  
Jeff Branick, County Judge



CONTRACTOR:  
Professional Polish, Inc.

  
(Name)


**CONTRACT RENEWAL FOR IFB 13-021/JW**  
**TERM CONTRACT FOR CATALOG PRICING FOR JANITORIAL**  
**SUPPLIES FOR JEFFERSON COUNTY**

The County entered into a contract with Sanitary Supply Company, Inc. for one (1) year, from November 12, 2013 to November 11, 2014, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from November 10, 2015 to November 9, 2016.

ATTEST:

JEFFERSON COUNTY, TEXAS

  
\_\_\_\_\_  
Carolyn L. Guidry, County Clerk

  
\_\_\_\_\_  
Jeff Branick, County Judge



CONTRACTOR:  
Sanitary Supply Company, Inc.

  
\_\_\_\_\_  
(Name)

**CONTRACT RENEWAL FOR IFB 13-021/JW**  
**TERM CONTRACT FOR CATALOG PRICING FOR JANITORIAL**  
**SUPPLIES FOR JEFFERSON COUNTY**

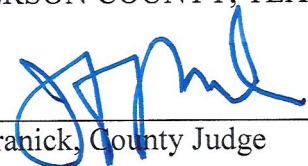
The County entered into a contract with SupplyWorks for one (1) year, from November 12, 2013 to November 11, 2014, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its option to renew the contract for one (1) additional year from November 10, 2015 to November 9, 2016.

ATTEST:

JEFFERSON COUNTY, TEXAS

  
\_\_\_\_\_  
Carolyn L. Guidry, County Clerk

  
\_\_\_\_\_  
Jeff Branick, County Judge



CONTRACTOR:  
SupplyWorks

  
\_\_\_\_\_  
(Name)



## JEFFERSON COUNTY PURCHASING DEPARTMENT

*Deborah Clark, Purchasing Agent*

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1149 Pearl Street, Beaumont, TX 77701 Phone: 409-835-8593 Fax: 409-835-8456

### MEMORANDUM

To: Commissioners' Court

From: Deborah Clark  
Purchasing Agent

A handwritten signature in dark ink, appearing to be "DC" or a stylized version of the name, is written over the "From:" line.

Date: October 15, 2015

Re: Surplus Property Auction

Consider and possibly approve removal of a 2005 Ford Pickup Truck VIN #1FTSX21515EC20090 from Narcotics inventory that was sold by Jefferson County Sheriff's Seized Vehicle Auction held Saturday October 17, 2015 at 10:00 A.M.

Vehicle sold for such price and return funds to the County.

Thank you.

**JEFFERSON  
COUNTY**

# Memo

**To:** FRAN LEE  
**From:** JUDGE MARC DEROUEN  
**Date:** OCTOBER 9, 2015  
**Re:** TRANSFER FUNDS

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Please transfer \$20,000.00 from (120-2043-412.10-02)  
Assistants/Clerks to Extra Help (120-2043-412.10-05)

Thank you for your cooperation in this regard.

A handwritten signature in black ink, appearing to read "Marc DeRouen", is written over the typed name "FRAN LEE" in the "To:" field of the memo header.

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**MEMORANDUM**

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**TO:** COMMISSIONERS COURT  
**FROM:** FRAN LEE  
**SUBJECT:** BUDGET TRANSFER  
**DATE:** OCTOBER 14, 2015

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The following FY 2015 budget transfer for the 279<sup>th</sup> District Court is necessary for additional cost for indigent defense.

120-2038-412-5079	Juvenile Attorney	\$292
120-2038-412-6002	Capital – Computer Equip	\$153
120-2038-412-4052	Postage	\$139



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**MEMORANDUM**

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**TO:** COMMISSIONERS COURT  
**FROM:** FRAN LEE  
**SUBJECT:** BUDGET TRANSFER  
**DATE:** OCTOBER 14, 2015

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The following FY 2015 budget transfer for the Jail is necessary for additional cost for inmate meals.

120-3062-423-3033	Food	\$27,521
120-3062-423-4004	Airplane Fuel	\$27,521

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**MEMORANDUM**

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**TO:** COMMISSIONERS COURT  
**FROM:** FRAN LEE  
**SUBJECT:** BUDGET TRANSFER  
**DATE:** OCTOBER 14, 2015

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The following FY 2015 budget transfer for the Port Arthur Maintenance is necessary for additional cost for electricity.

120-6084-416-4056	Electricity	\$4,125
120-6084-416-5077	Contractual Services	\$2,225
120-6084-416-6007	Capital – Automobiles	\$1,000
120-6084-416-5048	Pest Control	\$ 500
120-6084-416-5053	Rent – Equipment	\$ 400

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**MEMORANDUM**

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**TO:** COMMISSIONERS COURT  
**FROM:** FRAN LEE  
**SUBJECT:** BUDGET TRANSFER  
**DATE:** OCTOBER 14, 2015

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The following FY 2015 budget transfer for the Veteran's Services is necessary for additional cost for supplies.

120-8096-419-3078    Office Supplies            \$53

120-8096-419-5062    Travel                                        \$53

PGM: GMCOMMV2	DATE 10-19-2015	PAGE: 1 24 TOTAL
NAME	AMOUNT	CHECK NO.
JURY FUND		
TRI-CITY COFFEE SERVICE	348.73	413221
DAWN DONUTS	67.50	413395
		416.23**
ROAD & BRIDGE PCT.#1		
CARQUEST AUTO PARTS # 96	242.89	413145
ENTERGY	742.66	413164
M&D SUPPLY	49.96	413183
MUNRO'S	935.80	413189
OFFICE DEPOT	353.71	413194
SANDIFER'S LP GAS CO.	407.50	413206
SOUTHEAST TEXAS WATER	14.00	413210
VULCAN MATERIALS CO.	12,389.75	413222
SOUTHERN TIRE MART, LLC	1,824.00	413231
ACORN STEEL	10.00	413237
UNITED STATES POSTAL SERVICE	2.91	413251
EDDIE ARNOLD	718.75	413278
LANSDOWNE-MOODY CO	364.68	413286
ASCO	385.20	413349
REPUBLIC SERVICES	45.00	413394
		18,486.81**
ROAD & BRIDGE PCT.#2		
APAC, INC. - TROTTI & THOMSOM	1,596.88	413138
BEAUMONT TRACTOR COMPANY	45.50	413142
KAY ELECTRONICS, INC.	515.82	413180
MUNRO'S	18.45	413189
AT&T	91.44	413214
FASTENAL	129.19	413238
ATSCO	185.00	413307
GCR TIRES & SERVICE	254.95	413366
REPUBLIC SERVICES	72.60	413394
		2,909.83**
ROAD & BRIDGE PCT. # 3		
FARM & HOME SUPPLY	32.56	413158
GULF COAST AUTOMOTIVE, INC.	9.49	413162
MUNRO'S	18.23	413189
TRI-CON, INC.	7,010.29	413220
WEAVER, FALGOUT, & CARRUTH, INC.	169.49	413223
STRATTON INC.	15.10	413225
FASTENAL	133.31	413238
BILL WILLIAMS	200.00	413297
SCHEAFFER MFG CO	1,024.10	413351
HAMSHIRE GULF	32.00	413367
SHOPPA'S FARM SUPPLY	84.06	413370
		8,728.63**
ROAD & BRIDGE PCT.#4		
CLASSIC CHEVROLET	95.63	413119
APAC, INC. - TROTTI & THOMSOM	973.08	413138
CASH ADVANCE ACCOUNT	929.20	413177
M&D SUPPLY	756.93	413183
ACORN STEEL	22.00	413237
UNITED STATES POSTAL SERVICE	2.94	413251
MARTIN PRODUCT SALES LLC	174.47	413289
ASCO	59,983.00	413349
REPUBLIC SERVICES	72.60	413394
		63,009.85**
PARKS & RECREATION		
CITY OF PORT ARTHUR - WATER DEPT.	83.57	413148
ENTERGY	1,326.93	413164
ENTERGY	427.24	413165
LANSDOWNE-MOODY CO	26.23	413286
		1,811.51**
GENERAL FUND		
TAX OFFICE		
OFFICE DEPOT	150.40	413194

PGM: GMCOMMV2	DATE 10-19-2015	PAGE: 2
NAME	AMOUNT	CHECK NO. TOTAL
PITNEY BOWES, INC.	1,452.00	413202
ACE IMAGEWEAR	21.01	413209
UNITED STATES POSTAL SERVICE	585.40	413251
ATTABOY TERMITE & PEST CONTROL	41.22	413315
COUNTY HUMAN RESOURCES		1,949.23*
PINNACLE EMPLOYEE TESTING	75.00	413201
PRE CHECK, INC.	115.75	413240
UNITED STATES POSTAL SERVICE	4.75	413251
AUDITOR'S OFFICE		195.50*
OFFICE DEPOT	397.60	413194
UNITED STATES POSTAL SERVICE	29.00	413251
COUNTY CLERK		426.60*
OFFICE DEPOT	212.96	413194
UNITED STATES POSTAL SERVICE	315.00	413251
CONFIRMDELIVERY.COM INC	192.54	413312
COUNTY JUDGE		720.50*
LAIROD DOWDEN, JR.	500.00	413156
JAN GIROUARD & ASSOCIATES	400.00	413161
OFFICE DEPOT	170.31	413194
RISK MANAGEMENT		1,070.31*
OFFICE DEPOT	33.98	413194
UNITED STATES POSTAL SERVICE	7.53	413251
COUNTY TREASURER		41.51*
KIRKSEY'S SPRINT PRINTING	60.20	413181
OFFICE DEPOT	145.34	413194
UNITED STATES POSTAL SERVICE	13.51	413251
PRINTING DEPARTMENT		219.05*
OFFICE DEPOT	178.46	413194
OLMSTED-KIRK PAPER	669.25	413195
PCM-G	295.20	413313
PURCHASING DEPARTMENT		1,142.91*
UNITED STATES POSTAL SERVICE	13.89	413251
GENERAL SERVICES		13.89*
ACCUTOX, INC.	53.54	413123
GUARDIAN FORCE	36.00	413126
B&L MAIL PRESORT SERVICE	1,476.82	413139
CASH ADVANCE ACCOUNT	25.00	413177
NATIONAL ASSN. OF COUNTIES	5,045.00	413235
TOWER COMMUNICATIONS, INC.	2,435.00	413248
DYNAMEX INC	200.73	413355
COLIN'S KITCHEN LLC	103.71	413390
VOTERS REGISTRATION DEPT		9,375.80*
UNITED STATES POSTAL SERVICE	157.73	413251
ELECTIONS DEPARTMENT		157.73*
HART INTER CIVIC	140.00	413169
WALMART COMMUNITY BRC	150.06	413249
UNITED STATES POSTAL SERVICE	7.76	413251
WESTERN MICROGRAPHICS & IMAGING	2,400.00	413342
SAM'S CLUB DIRECT	131.32	413345
DISTRICT ATTORNEY		2,829.14*

PGM: GMCOMMV2	DATE 10-19-2015		PAGE: 3 26
NAME	AMOUNT	CHECK NO.	TOTAL
JEFFERSON CTY. BAR ASSOCIATION	130.00	413174	
OFFICE DEPOT	3,616.48	413194	
STAR GRAPHICS COPIERS, INC.	127.09	413215	
TEXAS DEPT OF LICENSING &	350.00	413218	
UNITED STATES POSTAL SERVICE	249.08	413251	
RECALL TOTAL INFORMATION MANAGEMENT	823.15	413269	
KOBY HOFFPAUIR	1,153.02	413334	
HEALTHPORT	22.17	413354	
DAN HUNT	595.25	413373	
TRANSUNION RISK AND ALTERNATIVE	134.00	413381	7,200.24*
DISTRICT CLERK			
OFFICE DEPOT	878.90	413194	
UNITED STATES POSTAL SERVICE	370.61	413251	1,249.51*
CRIMINAL DISTRICT COURT			
DAVID W BARLOW	750.00	413141	
COURT REPORTERS CERT BOARD	210.00	413154	
LEAH HAYES	1,649.00	413170	
JEFFERSON CTY. BAR ASSOCIATION	125.00	413174	
OFFICE DEPOT	132.39	413194	
KEVIN S. LAINE	800.00	413236	
JAMES R. MAKIN, P.C.	7,670.58	413333	11,336.97*
58TH DISTRICT COURT			
LEXIS-NEXIS	52.00	413252	52.00*
136TH DISTRICT COURT			
UNITED STATES POSTAL SERVICE	3.33	413251	3.33*
172ND DISTRICT COURT			
UNITED STATES POSTAL SERVICE	29.52	413251	
LEXIS-NEXIS	56.00	413252	85.52*
252ND DISTRICT COURT			
THOMAS J. BURBANK, P.C.	3,187.50	413144	
JIMMY D. HAMM	900.00	413168	
NATHAN REYNOLDS, JR.	800.00	413203	
BRACK JONES JR.	8,333.33	413232	
UNITED STATES POSTAL SERVICE	115.21	413251	
LANGSTON ADAMS	600.00	413263	
SUMMER TANNER	63.05	413291	
RYAN GERTZ	4,470.00	413320	
JAMES R. MAKIN, P.C.	7,268.61	413333	
SAMUEL & SON LAW FIRM PLLC	800.00	413368	
SAMUEL & SON LAW FIRM PLLC	4,167.00	413369	30,704.70*
279TH DISTRICT COURT			
JACK LAWRENCE	185.00	413132	
UNITED STATES POSTAL SERVICE	1.25	413251	
LEXIS-NEXIS	56.00	413252	
TONYA CONNELL TOUPS	150.00	413302	
NORMAN DESMARAIS JR.	325.00	413317	717.25*
317TH DISTRICT COURT			
JUDY PAASCH	2,323.90	413277	2,323.90*
JUSTICE COURT-PCT 1 PL 1			
UNITED STATES POSTAL SERVICE	19.55	413251	19.55*
JUSTICE COURT-PCT 1 PL 2			
OFFICE DEPOT	101.35	413194	101.35*
JUSTICE COURT-PCT 4			

PGM: GMCOMMV2	DATE 10-19-2015		PAGE: 4
NAME	AMOUNT	CHECK NO.	TOTAL
HERNANDEZ OFFICE SUPPLY, INC.	114.00	413171	
TEXAS STATE UNIVERSITY SAN MARS	450.00	413213	564.00*
JUSTICE COURT-PCT 6			
UNITED STATES POSTAL SERVICE	30.91	413251	30.91*
COUNTY COURT AT LAW NO.1			
UNITED STATES POSTAL SERVICE	2.70	413251	
LEXIS-NEXIS	47.00	413252	49.70*
COUNTY COURT AT LAW NO. 2			
GAYLYN COOPER	250.00	413128	
BRUCE W. COBB	250.00	413151	
COURT REPORTERS CERT BOARD	210.00	413155	
OFFICE DEPOT	664.27	413194	
ELIZABETH PARKS	751.75	413196	
UNITED STATES POSTAL SERVICE	27.53	413251	
DANIEL CLAYTON	1,450.00	413254	
LANGSTON ADAMS	750.00	413263	
THE DAWS LAW FIRM PLLC	250.00	413358	
AMY TOMLINSON	600.00	413393	5,203.55*
COUNTY COURT AT LAW NO. 3			
OFFICE DEPOT	380.48	413194	
UNITED STATES POSTAL SERVICE	31.69	413251	
LEXIS-NEXIS	52.00	413252	464.17*
COURT MASTER			
UNITED STATES POSTAL SERVICE	.83	413251	
LEXIS-NEXIS	56.00	413252	56.83*
MEDIATION CENTER			
OFFICE DEPOT	2,396.44	413194	
UNITED STATES POSTAL SERVICE	3.74	413251	
4IMPRINT, INC.	235.50	413256	2,635.68*
SHERIFF'S DEPARTMENT			
CHEMAX CORP.	5,777.91	413146	
JEPPESEN & SANDERSON	2,601.82	413178	
MOORMAN & ASSOCIATES, INC.	150.00	413188	
OFFICE DEPOT	487.42	413194	
AT&T	122.08	413214	
NATIONAL PUBLIC SAFETY INFORMATION	864.00	413233	
UNITED STATES POSTAL SERVICE	1,257.33	413251	
CODE BLUE	757.00	413274	
MDE INC	605.00	413321	
ERIN TECHNOLOGY LLC	700.00	413338	
REPUBLIC SERVICES	45.00	413394	
SHANTER NORMAN	102.29	413398	13,469.85*
CRIME LABORATORY			
AIRPORT TRAVEL AGENCY	1,488.60	413131	
CASH ADVANCE ACCOUNT	250.25	413177	
SOUTHEAST TEXAS WATER	1,864.90	413211	
AIRGAS SOUTHWEST	70.06	413306	
SAFARILAND	127.50	413318	
CAYMAN CHEMICAL COMPANY	500.00	413322	
SIRCHIE FINGER PRINT LABORATORIES	86.50	413332	
BERETTA USA CORP	600.00	413396	
HUNTER JONES	18.00	413399	5,005.81*
JAIL - NO. 2			
MARK'S PLUMBING PARTS	244.67	413121	
JOHNSTONE SUPPLY	63.90	413133	

PGM: GMCOMMV2	DATE 10-19-2015	PAGE: 5
NAME	AMOUNT	CHECK NO. TOTAL
ECOLAB	93.90	413157
JACK BROOKS REGIONAL AIRPORT	729.25	413175
KOMMERICAL KITCHENS	680.00	413182
PETTY CASH - SHERIFF'S OFFICE	474.19	413198
SCOTT EQUIPMENT, INC.	557.89	413208
WILLBANKS & ASSOCIATES	68.35	413226
WORTH HYDROCHEM	327.00	413227
TEXAS GAS SERVICE	446.78	413265
INTERCONTINENTAL JET CORP	974.45	413279
AIRGAS SOUTHWEST	341.79	413306
FIRETROL PROTECTION SYSTEMS, INC.	1,140.00	413311
WORLD FUEL SERVICES	307.20	413316
FIVE STAR CORRECTIONAL SERVICE	34,550.63	413325
CONMED INC	269,443.20	413347
KROPP HOLDINGS INC	582.69	413352
LONE STAR UNIFORMS	164.39	413391
REPUBLIC SERVICES	3,590.00	413394
		314,780.28*
JUVENILE PROBATION DEPT.		
OFFICE DEPOT	146.47	413194
UNITED STATES POSTAL SERVICE	12.44	413251
LATONYA DOUCET	85.68	413308
ROXANA MITCHELL	329.48	413388
		574.07*
JUVENILE DETENTION HOME		
CASH ADVANCE ACCOUNT	1,627.05	413177
OAK FARM DAIRY	229.50	413234
HANDLE WITH CARE BEHAVIOR	1,400.00	413257
FLOWERS FOODS	119.09	413272
VANSCHUCA SANDERS-CHEVIS	500.00	413294
A1 FILTER SERVICE COMPANY	183.79	413340
REPUBLIC SERVICES	455.00	413394
SOUTH TEXAS AREA REGIONAL TRAINING	100.00	413397
		4,614.43*
CONSTABLE PCT 1		
UNITED STATES POSTAL SERVICE	57.73	413251
CONSTABLE-PCT 4		57.73*
DISH NETWORK	37.71	413295
TRANSUNION RISK AND ALTERNATIVE	70.00	413380
CONSTABLE-PCT 6		107.71*
OFFICE DEPOT	213.92	413194
SANITARY SUPPLY, INC.	17.20	413207
UNITED STATES POSTAL SERVICE	7.90	413251
LEXISNEXIS MATTHEW BENDER	133.28	413262
CODE BLUE	161.00	413274
		533.30*
CONSTABLE PCT. 8		
HIGGINBOTHAM INSURANCE AGENCY INC	71.00	413382
AGRICULTURE EXTENSION SVC		71.00*
TERRIE S. LOONEY	63.83	413120
STARLA B. GARLICK	309.35	413127
NATIONAL 4-H SUPPLY SERVICE	18.15	413190
OFFICE DEPOT	304.97	413194
TEXAS AGRILIFE EXTENSION SERVICES	550.00	413217
WALMART COMMUNITY BRC	527.80	413249
UNITED STATES POSTAL SERVICE	28.82	413251
BARBARA EVANS	97.75	413309
		1,900.67*
HEALTH AND WELFARE NO. 1		
AMERICAN ASSN. OF PHYSICAN	602.50	413124
HERNANDEZ OFFICE SUPPLY, INC.	657.58	413171
TEXAS MEDICAL ASSOCIATION, INC.	356.00	413219



PGM: GMCOMMV2	DATE 10-19-2015		PAGE: 6 29 TOTAL
NAME	AMOUNT	CHECK NO.	
UNITED STATES POSTAL SERVICE	67.82	413251	
CONNIE M ROBERTS	9.60	413290	
AMERICAN MEDICAL ASSOCIATION	210.00	413304	
EXCEL MEDICAL WASTE LLC	35.00	413384	
HEALTH AND WELFARE NO. 2			1,938.50*
AMERICAN ASSN. OF PHYSICAN	602.50	413124	
BROUSSARD'S MORTUARY	1,500.00	413143	
CITY OF PORT ARTHUR - WATER DEPT.	40.00	413149	
CLAYBAR FUNERAL HOME, INC.	2,499.00	413150	
O.W. COLLINS APARTMENTS	274.47	413152	
GABRIEL FUNERAL HOME, INC.	3,300.00	413160	
ENTERGY	113.31	413167	
CASH ADVANCE ACCOUNT	138.57	413177	
MOODY-HARRIS FUNERAL HOME	1,500.00	413187	
OFFICE DEPOT	107.98	413194	
PETTY CASH - N C WELFARE	20.00	413199	
TEXAS MEDICAL ASSOCIATION, INC.	356.00	413219	
VICKIE MCINTYRE	346.15	413230	
TEXAS GAS SERVICE	29.30	413266	
MARY STAGG	161.00	413271	
AMERICAN MEDICAL ASSOCIATION	210.00	413304	
HEB - PORT ARTHUR	116.21	413305	
SAM'S CLUB DIRECT	37.56	413345	
NURSE PRACTITIONER			11,352.05*
MCKESSON MEDICAL-SURGICAL INC	6,379.98	413239	
CHILD WELFARE UNIT			6,379.98*
BEAUMONT OCCUPATIONAL SERVICE, INC.	466.30	413258	
J.C. PENNEY'S	350.00	413259	
SEARS COMMERCIAL CREDIT	531.93	413260	
KEYANA HAILEY PAYEE	20.00	413264	
TYMIR WILSON PAYEE	20.00	413287	
CHUMARI WILSON PAYEE	20.00	413288	
DEVIN KASPAR	50.00	413299	
KVONNA RICHARD PAYEE	50.00	413300	
J'LYNN HENDRIX	20.00	413314	
SIDNEY SCYPION	20.00	413319	
AIYANA DAVIS PAYEE	20.00	413323	
ANDREW REISNER	20.00	413328	
DIAMOND DELFIERRO PAYEE	20.00	413331	
KRISTIN SIMONS PAYEE	50.00	413335	
ANTHONY DISOMBA PAYEE	20.00	413337	
ALYJAH HALEY	20.00	413341	
LAFRONIA BATISTE	50.00	413343	
DE'ANDRE HUGHEY	20.00	413344	
ROBIN FRANK PAYEE	20.00	413346	
QUINN DIXON PAYEE	20.00	413348	
MAKAYLEE ANDERSON	20.00	413353	
ABBIE BLANDFORD	20.00	413359	
ASHANTI M MCCRAY	20.00	413360	
FATIMA ZAVALA	20.00	413361	
TRELIN FARR	20.00	413362	
KELSEY LONGORIA	20.00	413364	
TYTIANNA WELLS SIGARST	20.00	413365	
ANDERSON GERVACIO PAYEE	15.00	413374	
HAILEE PETTY	15.00	413375	
JAYLYNN MCCRAY PAYEE	30.00	413376	
SKYLAR DANIELS PAYEE	20.00	413377	
T'AISHA HANCOCK PAYEE	15.00	413378	
DONALD ORCHID	20.00	413379	
AALIYAH J EMERSON	20.00	413383	
MYA ARCENEUX	20.00	413389	
MALACHI GUIDRY	20.00	413392	
TRINITY WILSON FC	20.00	413400	
TRELYNNE GATLIN	20.00	413401	
JAYDEN J ZIMMERMAN	15.00	413402	
BRANDON PRATT FC	15.00	413403	
LEXI LONGORIA FC	30.00	413404	

PGM: GMCOMMV2	DATE 10-19-2015	PAGE: 7
NAME	AMOUNT	CHECK NO. TOTAL
DONIVYN GREEN FC	15.00	413405
KAYDENCE COLEMAN FC	15.00	413406
BRYLEE BUSLEY FC	15.00	413407
		2,268.23*
MAINTENANCE-BEAUMONT		
GUARDIAN FORCE	72.00	413126
JOHNSTONE SUPPLY	2,118.71	413133
CITY OF BEAUMONT - LANDFILL	16.50	413137
CINTAS, INC.	293.01	413147
ENTERGY	3,411.53	413166
M&D SUPPLY	29.16	413183
MCCOWN PAINT & SUPPLY OF TEXAS	79.20	413185
BITTER @ HOME	93.40	413204
RALPH'S INDUSTRIAL ELECTRONICS	163.06	413205
ACE IMAGEWEAR	148.69	413209
OTIS ELEVATOR COMPANY	2,756.00	413270
CENTERPOINT ENERGY RESOURCES CORP	265.67	413280
AI FILTER SERVICE COMPANY	732.70	413340
QUINCY COMPRESSOR LLC	232.50	413363
REPUBLIC SERVICES	1,365.00	413394
		11,777.13*
MAINTENANCE-PORT ARTHUR		
A&B OUTDOOR EQUIPMENT	119.20	413122
ALL-PHASE ELECTRIC SUPPLY	469.99	413153
ENTERGY	6,154.70	413164
METAL-MART	105.96	413186
NOACK LOCKSMITH	25.20	413191
WALMART COMMUNITY BRC	455.06	413249
SOLAR	13.00	413255
LOWE'S HOME CENTERS, INC.	98.68	413261
SUNBELT RENTALS	400.00	413267
PARKER LUMBER	234.55	413326
		8,076.34*
MAINTENANCE-MID COUNTY		
ACE IMAGEWEAR	57.02	413209
W. JEFFERSON COUNTY M.W.D.	26.13	413224
WALMART COMMUNITY BRC	97.82	413249
REPUBLIC SERVICES	109.00	413394
		289.97*
SERVICE CENTER		
GULF COAST SCREW & SUPPLY	677.89	413163
MUNRO'S	433.65	413189
PHILPOTT MOTORS, INC.	424.94	413200
AT&T	60.96	413214
TRI-CON, INC.	8,290.01	413220
JEFFERSON CTY. TAX OFFICE	16.75	413241
JEFFERSON CTY. TAX OFFICE	16.75	413242
JEFFERSON CTY. TAX OFFICE	16.75	413243
JEFFERSON CTY. TAX OFFICE	7.50	413244
JEFFERSON CTY. TAX OFFICE	16.75	413245
UNITED STATES POSTAL SERVICE	.42	413251
VOYAGER FLEET SYSTEM, INC.	20,489.14	413268
BUMPER TO BUMPER	208.99	413276
K.A.P.E. ENTERPRISES	178.37	413283
HIGHTECH SIGNS	20.00	413293
AMERICAN TIRE DISTRIBUTORS	579.44	413310
MIGHTY OF SOUTHEAST TEXAS	192.04	413336
CHASE ELECTRONICS	125.00	413339
TEXAS DEPARTMENT OF MOTOR VEHICLES	7.50	413385
TEXAS DEPARTMENT OF MOTOR VEHICLES	7.50	413386
TEXAS DEPARTMENT OF MOTOR VEHICLES	7.50	413387
REPUBLIC SERVICES	72.60	413394
		31,850.45*
VETERANS SERVICE		
OFFICE DEPOT	55.72	413194
UNITED STATES POSTAL SERVICE	9.00	413251
		64.72*
		496,053.55**
MOSQUITO CONTROL FUND		

PGM: GMCOMMV2	DATE 10-19-2015		PAGE: 8
NAME	AMOUNT	CHECK NO.	TOTAL
SUPERIOR TIRE & SERVICE	63.54	413135	
MUNRO'S	62.25	413189	
REPUBLIC SERVICES	72.60	413394	198.39**
LAW LIBRARY FUND			
LEXISNEXIS MATTHEW BENDER	934.63	413262	934.63**
EMPG GRANT			
SOUTHEAST TEXAS WATER	108.65	413212	108.65**
IV-E FOSTER CARE			
VERIZON WIRELESS	56.18	413247	56.18**
COMMUNITY SUPERVISION FND			
JERRY JOHNSON	24.00	413179	
MARKET BASKET	57.87	413184	
OFFICE DEPOT	17.59	413194	
UNITED STATES POSTAL SERVICE	157.04	413251	
LOCAL GOVERNMENT SOLUTIONS LP	13,930.00	413303	
JCCSC	48.00	413330	
EXCEL MEDICAL WASTE LLC	39.90	413384	14,274.40**
JEFF. CO. WOMEN'S CENTER			
AIR COMFORT, INC.	182.76	413129	
ALL STAR PLUMBING	63.77	413136	
ISI COMMERCIAL REFRIGERATION	221.97	413173	
SYSCO FOOD SERVICES, INC.	4,314.92	413216	
PETTY CASH - RESTITUTION I	148.32	413229	
BEN E KEITH FOODS	1,747.53	413273	
CENTERPOINT ENERGY RESOURCES CORP	237.72	413280	
ATTABOY TERMITE & PEST CONTROL	50.00	413315	
MATERA PAPER COMPANY INC	411.29	413350	
REPUBLIC SERVICES	91.00	413394	7,469.28**
LAW OFFICER TRAINING GRT			
WALMART COMMUNITY BRC	391.84	413249	391.84**
COUNTY CLERK - RECORD MGT			
MANATRON	10,808.61	413301	10,808.61**
DRUG INTERVENTION COURT			
SOUTHEAST TEXAS COUNCIL ON ALCOHOL	1,260.00	413176	
AR PHOENIX RESOURCES	1,240.00	413292	2,500.00**
DEPUTY SHERIFF EDUCATION			
CASH ADVANCE ACCOUNT	348.00	413177	348.00**
HOTEL OCCUPANCY TAX FUND			
D&S SIGN & SUPPLY, INC.	139.50	413140	
M&D SUPPLY	22.24	413183	
MUNRO'S	111.92	413189	
TRI-CITY COFFEE SERVICE	55.55	413221	
ZEE MEDICAL SERVICE	124.96	413228	
TEXAS TRAVEL INDUSTRY ASSOCIATION	395.00	413284	
DISH NETWORK	103.62	413296	
LA RUE ROUGEAU	14.95	413298	
SAM'S CLUB DIRECT	236.55	413345	
MATERA PAPER COMPANY INC	361.79	413350	
ZIA BERTRAND	120.18	413371	
FISH WINDOW CLEANING	282.00	413372	
REPUBLIC SERVICES	72.60	413394	1,317.28**
CAPITAL PROJECTS FUND			

PGM: GMCOMMV2	DATE 10-19-2015	AMOUNT	CHECK NO.	PAGE: 9 32 TOTAL
N&T CONSTRUCTION COMPANY, INC.		143,055.42	413125	
CARROLL & BLACKMAN, INC.		1,010.42	413134	
AIRPORT FUND				144,065.84**
AT&T		591.05	413214	
UNITED STATES POSTAL SERVICE		5.82	413251	
REPUBLIC SERVICES		217.80	413394	
AIRPORT IMPROVE. GRANTS				814.67**
GARVER LLC		8,915.00	413324	
TOLUNAY-WONG ENGINEERS INC		1,055.00	413327	
SE TX EMP. BENEFIT POOL				9,970.00**
GROUP ADMINISTRATIVE CONCEPTS INC		105,710.77	413329	
COMPASS PROFESSIONAL HEALTH SERVICE		6,320.00	413356	
SA BENEFITS SERVICES LLC		38,552.00	413357	
SETEC FUND				150,582.77**
ALLIANCE MECHANICAL SERVICES		2,000.00	413275	
REPUBLIC SERVICES		2,034.00	413394	
WORKER'S COMPENSATION FD				4,034.00**
TRISTAR RISK MANAGEMENT		7,350.16	413281	
TRISTAR RISK MANAGEMENT		11,013.12	413282	
SHERIFF'S FORFEITURE FUND				18,363.28**
JERRY HINSON		150.00	413172	
CASH ADVANCE ACCOUNT		2,625.54	413177	
SALSBURY INDUSTRIES		1,725.72	413285	
MARINE DIVISION				4,501.26**
GT DISTRIBUTORS, INC.		960.00	413159	
ENTERGY		462.76	413164	
JACK BROOKS REGIONAL AIRPORT		289.12	413175	
AT&T		80.56	413214	
VERIZON WIRELESS		531.86	413246	
WALMART COMMUNITY BRC		106.27	413249	
SIERRA SPRING WATER CO. - BT		82.66	413253	
GLO IKE ROUND 2				2,513.23**
APOLLO ENVIRONMENTAL STRATEGIES INC		207,441.41	413130	
				207,441.41**
				1,172,110.13***

**AGENDA ITEM****October 19, 2015**

Consider and possibly approve an Order Regarding the Disposition of the Body of Deceased Paupers.

STATE OF TEXAS           §

COUNTY OF JEFFERSON       §

## ORDER REGARDING DISPOSITION OF THE BODY OF DECEASED PAUPERS

**WHEREAS**, the Commissioners Court of Jefferson County, Texas, convened in a regular meeting on the 19<sup>th</sup> day of October, 2015, in the Commissioners Court with proper notice given and a quorum of the Court present; and

**WHEREAS**, the matter of adopting a policy regarding disposition of the body of deceased paupers came before the Court; and

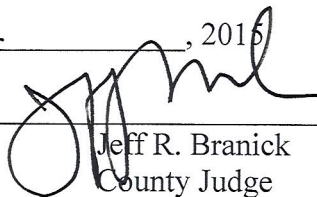
**WHEREAS**, the Court desires to adhere to the guidelines set out in the Texas Health and Safety Code, § 694.002, § 711.002, § 691.023, § 691.024 and other applicable statutes to provide for disposition of remains of indigent persons in Jefferson County, Texas

**NOW THEREFORE**, on a motion made by Everette Alfred, seconded by Brent Weaver and adopted by the vote indicated below, the Commissioners Court of Jefferson County, Texas, does hereby adopt the following policy to be effective from this date forward:

- (a) Jefferson County ("the County") shall accept no responsibility, financial or otherwise, for the disposition of a decedent's remains if there is found to exist any surviving relative or other person listed in § 711.002 or § 691.024 of the Texas Health and Safety Code;
- (b) In the event no person listed in § 711.002 or § 691.024 is found to exist, the County shall offer the decedent's remains to the Anatomical Board of the State of Texas ("the Board") to be used for the advancement of medical science;
- (c) If the Board declines acceptance of the remains, the County will pay reasonable costs for the disposition of the remains by cremation;
- (d) This Order supersedes any and all other prior Court Orders regarding indigent burials or disposition of the body of deceased paupers.

**ADOPTED** by the Commissioners Court of Jefferson County, Texas, on the 19<sup>th</sup> day of October, 2015.

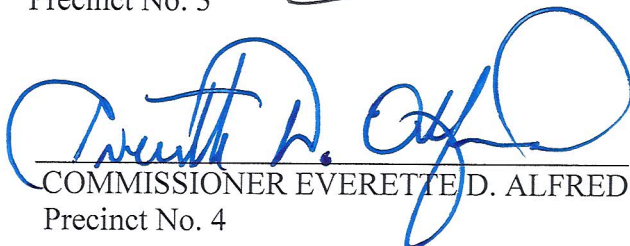
Signed this 19th day of October, 2015

  
\_\_\_\_\_  
Jeff R. Branick  
County Judge

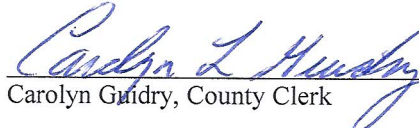
// Absent  
\_\_\_\_\_  
COMMISSIONER EDDIE ARNOLD  
Precinct No. 1

  
\_\_\_\_\_  
COMMISSIONER MICHAEL S. SINEGAL  
Precinct No. 3

  
\_\_\_\_\_  
COMMISSIONER BRENT A. WEAVER  
Precinct No. 2

  
\_\_\_\_\_  
COMMISSIONER EVERETTE D. ALFRED  
Precinct No. 4

ATTEST:

  
\_\_\_\_\_  
Carolyn Gaudry, County Clerk





IN THE MATTER OF

\_\_\_\_\_  
DECEASED

JEFFERSON COUNTY, TEXAS

**AFFIDAVIT OF INABILITY**

THE STATE OF TEXAS  
COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, on this day personally appeared

\_\_\_\_\_, who being by me duly sworn, stated:

"I am the \_\_\_\_\_ of the deceased. I have personal knowledge that the deceased is unable to pay for the final expenses. I further state that, based upon my personal knowledge at this time, the deceased:

- 1) owned no real estate, stocks, bonds or other property which might be disposed of to pay these final expenses; and
- 1) deceased has no burial or life insurance policy and there is no other responsible party who is willing or able to pay for these expenses."

**I further understand and agree as consideration for the county undertaking the burial expense that if assets or funds belonging to the estate of the deceased are ever discovered then I hereby grant Jefferson County the legal right to recover all expenses incurred in providing services for the deceased herein. If such funds or assets are discovered, I understand that I am legally obligated to make full restitution for the costs hereby paid by Jefferson County Public Health Department (Jefferson County).**

***I further understand that making any false statement in this affidavit is a criminal offense and may subject me to criminal prosecution.***

\_\_\_\_\_  
Signature of Applicant

SUBSCRIBED AND SWORN TO BEFORE ME on this \_\_\_\_\_ day of

\_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF TEXAS





## **JEFFERSON COUNTY POLICIES FOR THE DISPOSITION OF DECEASED PAUPERS**

### **I. INTRODUCTION /STATUTORY AUTHORITY**

1.1 The adoption of this policy is pursuant to TEX. HEALTH & SAFETY CODE ANN. § 694.002 (a) and (b), as amended:

- (a) The Commissioners court of each county shall provide for the disposition of the body of a deceased pauper. The Commissioners court may adopt rules to implement this section.
- (b) The Commissioners court shall consider any information, including the religious affiliation of the deceased pauper, provided by a person listed in Section 711.002(a).

1.2 Persons listed under TEX. HEALTH & SAFETY CODE ANN. § 711.002(a) are:

- 1. The person designated in a written instrument signed by the decedent;
- 2. The decedent's surviving spouse;
- 3. Any one of the decedent's surviving adult children;
- 4. Either one of the decedent's surviving parents;
- 5. Any one of the decedent's surviving adult siblings; or
- 6. Any adult person in the next degree of kinship in the order named by law to inherit the estate of the decedent.

### **2. DEFINITIONS**

2.1 In this policy:

- (a) "Jefferson County Public Health Department Case Worker" means a case manager employed Jefferson County Public Health Department, Social Services Division, to help eligible families in disposition assistance.
- (b) "County" means Jefferson County, Texas.
- (c) "Common Law Marriage" means a couple who documented their marriage status by registering their common law marriage at the County Clerk's office or produces a judicial decree designating same.
- (d) "Cremated remains" means the bone fragments remaining after the cremation process, which may include the residue of any foreign materials that were cremated with the human remains.

**“Cremation” means the irreversible process of reducing human remains to bone fragments through extreme heat and evaporation, which may include the residue of any foreign materials that were cremated with the human remains.**

- (a) “Department” means the Jefferson County Public Health Department.
- (b) “Department Director” means the Director of the Jefferson Public Health Department or his designee.
- (c) “Disposition” includes, but is not limited to, any and all services including transportation, preparation, sheltering, cremation and/or traditional disposition, and placement of cremated or whole remains of deceased paupers in their final resting place.
- (d) “Division” means the Social Services Division within the Jefferson County Public Health Department
- (e) “Family Member” means a person listed in TEX, HEALTH & SAFETY CODE ANN. § 711.002(a), as amended.
- (f) “Funeral Vendor” means a funeral home that has contracted with the County for the disposition of paupers under this policy.
- (g) “Interment” means the disposition of remains by entombment or burial, including cremated remains.
- (h) “Preparation” includes, but is not limited to, any process involved in the embalming, casketing, dressing of a deceased pauper, etc. in order to complete disposition of the deceased pauper.
- (i) “Resources” include cash, bank account, real property, automobiles, job income, insurance proceeds payable to the decedent’s estate, and other possessions, assets, or death benefits. The term includes a legal claim that is pending or may be asserted in litigation on behalf of the decedent’s estate or of a parent if the decedent is a minor, or of a legal guardian of the decedent.
- (j) “Storage” refers to the sheltering of the remains of deceased paupers by the Funeral Vendor during the time involved in preparation and completion of disposition.
- (k) “Traditional Disposition” refers to orderly arrangements for the preparation and burial of a whole body as opposed to cremation.

### **3. ELIGIBILITY REQUIREMENTS**

3.1 A person whose death occurs in this County may be certified as a pauper eligible for disposition by the County under this policy if the Department Director determines, after reasonable investigation that:

- (a) The estate of the decedent does not have adequate resources that may be used to pay for the disposition;
- (b) A parent of a minor decedent does not have adequate resources that may be used to pay for disposition;
- (c) No legal guardian or other person or entity with a legal duty to pay for decedent’s disposition has adequate resources to pay for disposition; and



- (d) No other person or entity has agreed in writing to pay for disposition.

#### 4. INVESTIGATION OF RESOURCES/REFERRAL

4.1 A referral to the Department for a determination of pauper status must come from a facility located within the County, which has possession of the remains, such as a hospital, nursing home, or the Jefferson County Institute of Forensic Sciences, or from a family member of the decedent.

4.2 Upon accepting a referral to the Department for determination of pauper status, the Jefferson County Public Health Department Case Worker will investigate the resources available to the decedent's estate or to the parents of a minor decedent and document such actions. However, if the Jefferson County Morgue has contacted the decedent's family members and the family members have refused to accept responsibility for disposition of the decedent, the Department may, at its discretion, accept the findings relating to such refusal to accept responsibility.

4.3 The investigation of resources may include determining if the decedent's estate is eligible for disposition benefits from the following resources:

- (a) Veterans Affairs;
- (b) Red Cross, for spouses and dependents of current members of the armed forces;
- (c) U. S. Government, for military personnel;
- (d) Private insurance companies if benefits are payable to the decedent's estate;
- (e) Private trusts; and
- (f) Crime Victim's Compensation Fund for victims of violent crimes;
- (g) Bank accounts of accounts of any financial institution in the name of decedent.

4.4 The investigation of resources must include attempting to contact family members, whose identity and whereabouts are known, and waiting a minimum of three business days from the time after a referral is received for family members to respond to the County's attempts to contact them.

4.5 A request to the Department for determination of pauper status should be made within 48 hours of death of the decedent except for requests from the Jefferson County Morgue. If the request comes from a facility located in the County or from a family member more than forty-eight (48) hours after the death of the decedent or if the request comes at any time from a funeral home that has possession of the body, the facility, family member, or the funeral home must additionally meet the following requirements, that it:

- (a) Has conferred with the family members about available resources, if there are any family members;
- (b) Reports the results of its investigation of available resources to the Department;
- (c) Represents to the Department that after its investigation, it has not located sufficient available resources to pay the cost of disposition; and
- (d) Has obtained written authorization from the Department Director, or his designee, that the decedent's remains may be authorized for pick up by the County's funeral vendor.

## 5. DETERMINATION OF ELIGIBILITY/PROCEDURE

- 5.1 Upon referral by a medical facility or the Jefferson County Morgue, the Department shall contact at least one family member whose identity and whereabouts are known to request information that may be necessary for the Department to determine eligibility. The Department may use any information obtained from a hospital, nursing home or the Jefferson County Morgue or any credible person in making a determination of eligibility. If the Jefferson County Morgue has contacted the decedent's family members and the family members have refused to accept responsibility for disposition of the decedent, the Department may, at its discretion, accept the findings of the Jefferson County Morgue relating to such refusal to accept responsibility for disposition of the decedent without making independent inquiries. ANY PERSON REQUESTING SERVICES HEREIN MUST VERIFY THAT THEY HAVE CONTACTED A FUNERAL DIRECTOR TO ATTEMPT TO ARRANGE SERVICES PRIOR TO MAKING APPLICATION FOR SERVICES BY THE COUNTY UNDER THIS POLICY.
- 5.1 If the decedent's remains are not in the possession of a funeral home and the identities and whereabouts of family members are unknown, the Department shall perform an investigation of available resources, including investigation of possible benefits from the sources listed in Section 4.3.
- 5.2 The Department shall review the information submitted to it and conduct its own investigation to determine if the decedent is eligible for bereavement services as a pauper under this policy.
- 5.3 If the decedent's estate has a claim against a party, whether or not litigation is pending or anticipated, the Department Director may treat the claim as a resource and deny eligibility.
- 5.4 The Department will utilize guidelines, established by the Jefferson County Commissioners' Court, as the guide in determining program eligibility.
- 5.5 In the event a decedent and next of kin lived in the same house (possibly with both names on the deed) and the household income meets the income guidelines for assistance, then the decedent will not be disqualified for services due to the existence of the asset of a house.
- 5.6 If a common law spouse makes a claim to be the next of kin, then that person must produce either a certified document proving registration with the County Clerk's office or a judicial decree proving the common law status. Without either a certified copy of the registration or a judicial decree, then the common law status will not be recognized for purposes of establishing next of kin.

## 6. FUNERAL VENDOR



6.1 The County will contract with a funeral vendor to provide for the storage, preparation and disposition of deceased paupers, employing the assistance of the Jefferson County Purchasing Agent and his office.

6.2 The Department shall provide in its contract with the funeral vendor that the funeral vendor may not look to a pauper's estate or family members for disposition expenses or services in excess of those provided to the funeral vendor by the County under the terms of its contract.

6.3 The Department shall provide in its contract with the funeral vendor that whenever a cremation is to take place it is the responsibility of the funeral vendor to make sure all necessary authorizations and permits are in place prior to the cremation.

## **7. CREMATION**

7.1 The Department may in its discretion cremate any identified decedent, pursuant to TEX. HEALTH & SAFETY CODE ANN. § 694.002, as amended, with due consideration of the religious affiliation of the decedent and the preferences expressed by next of kin.

7.2 Pursuant to TEX. HEALTH & SAFETY CODE ANN. § 694.002, as amended, all eligible pauper decedents will be cremated unless:

(a) The identity of the decedent is unknown as required in TEX. HEALTH & SAFETY CODE ANN. § 716.101.

(b) The decedent is a Veteran of the United States Armed Forces and eligible for a traditional disposition at V.A. Cemetery, Houston, Texas.

(c) Next of Kin as defined in the TEX. HEALTH & SAFETY CODE ANN. §711.002(a), request a traditional disposition

(d) In the event of extraneous circumstances, the Department Director may, at his discretion determine that a traditional disposition is appropriate for an individual decedent. IT WILL BE THE POLICY OF JEFFERSON COUNTY THAT DISPOSITIONS OF REMAINS WILL BE BY CREMATION UNLESS THERE IS AN OBJECTION TO SAME BY A FAMILY MEMBER OR THE PAUPER IS UNIDENTIFIED.

7.3 If after attempting, with reasonable diligence, to contact the identified decedent's next of kin, the identities and whereabouts of the identified decedent's family members are unknown, or next of kin have refused to accept responsibility for disposition of the decedent, the Department may choose to cremate the decedent pauper's remains pursuant to this Policy. In such instance, the Department may execute a release form authorizing cremation.

7.4 If at any time the Jefferson County Morgue knows any reason why a particular decedent should not be cremated, it is the responsibility of the Morgue to communicate that to the Director and to also notify members of the Social Services Division in writing on the actual referral.

7.5 If two or more next of kin with equal priority cannot agree on cremation or traditional disposition and a reasonable amount of time has passed (14 days from referral) awaiting a resolution, then the Department may, in its discretion, make that determination. The Department may, in its discretion, extend this deadline.

7.6 If next of kin dispute an assertion of a common law marriage, then the Department reserves the right to not recognize the common law status of a marriage.

7.7 If a next of kin presents the Department with a Temporary Restraining Order (TRO) then the disposition of the decedent will be put on hold until a judge hears the case and makes a determination for disposition.

## **8. STORAGE OF CREMATED REMAINS**

8.1 Pursuant to TEX. HEALTH & SAFETY CODE ANN. § 716.052 (b) (2) (A)-(C): The crematory establishment may:

- (A) Release to the authorizing agent, in person, the cremated remains of the deceased person.
- (B) Ship the cremated remains to the authorizing agent if the agent authorizes shipment and provides a shipping address on the authorization form.
- (C) Dispose of the cremated remains the day following the date of the cremation if the cremated remains have not been claimed by the authorizing agent.

8.2 Upon cremation, if no family or next of kin of the decedent pauper claims the cremated remains, the Department shall authorize such cremated remains to be buried.

8.3 If there is no next of kin, or next of kin have refused to accept responsibility for the disposition of the decedent, then the Department is the authorizing agent for cremation and the remains can be turned over to the cemetery or designated area immediately after cremation.

8.4 Cremated remains will only be turned over to either the next of kin or the Department unless authorization to do differently is received by the Department Director.

8.5 If next of kin stipulate that they wish for the cremated remains to be turned over for preservation in an appropriate container at the cemetery, then those remains can be released immediately to the cemetery.

8.6 If next of kin stipulate that they wish for the cremated remains to be shipped, then the Social Services Case Manager will refer that next of kin to the Funeral Vendor. The next of kin will work directly with the Funeral Vendor to arrange for shipment at the expense of the next of kin.



## 9. DISINTERMENTS

- 9.1 The Department shall give permission to persons listed in TEX. HEALTH & SAFETY CODE ANN. § 711.002, as amended, or entity making such request to the Department as the Department shall deem just and proper, to open the grave to remove the interred remains to an alternate site.
- 9.2 The Department reserves the right to charge for disinterment an amount determined to be appropriate at the Department's sole discretion.
- 9.3 The funeral home contracted by the next of kin (or appropriate entity) will have the responsibility to secure all necessary permits and authorizations prior to the disinterment taking place.
- 9.4 A disinterment permit will be required to remove cremated remains that may have been buried.
- 9.5 Payment of the disinterment fee must be made prior to the disinterment taking place.

## 10. DEPARTMENT FILES AND FORMS

- 10.1 The Department Director may adopt forms as necessary or desirable and may promulgate other rules and procedures consistent with this policy to further implement its purposes.
- 10.2 After the disposition of remains, the Department's Basic Needs Case Manager shall work with the Department's Finance Division in verifying the services were provided.
- 10.3 The Department shall keep in its files:
  - (a) The information used to determine eligibility for disposition as a pauper and to determine whether to cremate;
    - (b) A written determination by the Department as to whether the decedent is a pauper for purposes of disposition;
    - (c) Any other documents provided by referring sources, family members, or service providers;
    - (d) A copy of any cremation and/or embalming authorization forms;
    - (e) Documents evidencing the disposition of the decedent; and
    - (f) Records of any payments received for disinterment services.
    - (g) Copy of death certificate
    - (h) Itemized statement of funeral home

**COUNTY JUDGES & COMMISSIONERS  
ASSOCIATION OF TEXAS  
402 WEST 12<sup>TH</sup> STREET  
AUSTIN, TEXAS 78701**

800-733-0699  
512-482-0701  
512-480-0902 FAX  
[www.cjcat.org](http://www.cjcat.org)



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Judge, Polk County  
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Livingston, Texas 77351  
(936) 327-6813  
(936) 327-6891 – Fax

## Burial of Paupers

Since at least 1846, counties have been obligated to "provide for the burial of paupers." Legislation enacted in 1989 permitted the "interment or cremation" of paupers, presumably upon death, unless any "relative or friend" objected. This was amended in 1999 to delete any reference to cremation, and simply grants authority to the commissioners court to adopt rules for "the disposition of the body of a deceased pauper."

The attorney general has construed conflicting statutory provisions in the Health and Safety Code regarding the disposition of the remains of paupers dying with living relatives. One provision creates a "statutorily imposed liability" upon relatives for the expenses of burial (or other disposition) of persons generally regardless of pauper status, while another law imposes this expense on the county as to paupers. The attorney general has construed these two provisions: the relatives of a pauper are not liable for burial expenses, but rather this is the statutory responsibility of the county.

Legislation enacted in 2009 allows a county to use any "cash" found with a pauper for burial expenses with any remaining to be placed in a trust account to be claimed within one year or otherwise placed in a fund for the burial of paupers.

The county has implied authority to acquire a cemetery for the exclusive burial of paupers, when they die.

The attorney general has also ruled that the statutory authority of a county to provide for the "disposition" of a deceased pauper includes the authority to cremate bodies notwithstanding that the state anatomical board statute implies only burial.

As found in 36 Tex. Prac., County And Special District Law § 28.11 (2d ed.)

Other provisions of the Health and Safety Code prevent the cremation of unidentified remains, except upon order of the commissioners court or a court located within the county. §716.101 Health and Safety Code.



**AGENDA ITEM****October 19, 2015**

Consider, possibly approve, authorize the County Judge to execute and receive and file Subscription Agreement between Jefferson County, Texas and Siteimprove for County website improvement services.



# City & County Package

## Software-as-a-Service Subscription Agreement

---

### Jefferson County TX, Texas

This document describes the subscription agreement between Siteimprove, Inc. ("Service Provider") and **Jefferson County TX, Texas** ("Customer" / "You") for Siteimprove Quality Assurance, Siteimprove Accessibility, Siteimprove SEO, and Siteimprove Response ("Included Services").

### Service Description – Quality Assurance (QA)

Siteimprove Quality Assurance is a hosted service that crawls your website every 5 days to provide you with an up-to-date overview of quality issues on your website. This allows your web team to work proactively to eliminate typical mistakes such as: *Broken links, Misspellings, and Consistency issues*

### Service Description – Policy

Siteimprove Policy allows users to define content policies and monitor whether or not these are followed.

### Service Description – Accessibility

Siteimprove Accessibility is a service that checks your website against the WCAG 2.0 or Section 508 guidelines.

### Service Description – Search Engine Optimization (SEO)

The SEO module helps increase Search Engine traffic to your website by showing you technical and content related issues such as: *Page Title issues, Header issues, Meta tag issues, and Link text issues*

### Service Description – Response

Siteimprove Response is a web site monitoring service that keeps you informed about your website's availability and performance around the clock by monitoring your chosen URL's every 5 minutes.

### Access to the services

The services described above can be accessed by Customer's users from <http://www.siteimprove.com> using their individual logins. Customer can create, edit, and delete users from the online user-interface.

### "Green" invoices

To reduce waste, all Siteimprove invoices are sent via emails. Please make sure to let us know which email address to send your invoices to on the last page.

INITIAL \_\_\_\_\_



QUOTE #: 19332

**Pages included in this agreement**

This agreement allows Customer to use Included Services on the websites listed below (Included websites) with a limit of the total number of pages as indicated below (Page Limit).

Pages are defined as html-based pages on Customer's website(s), and do not include files like images, PDFs, Word documents, etc. Customer can at any time access a list of the pages that are being scanned through the online user-interface.

<b>Websites</b>	www.co.jefferson.tx.us/
<b>Pages</b>	500
<b>PDFs (link and accessibility checking)</b>	0
<b>Response Check Points (checked every 5 minutes)</b>	3

Upgrades are available at the rate indicated below. Upgrades are pro-rated to align with the existing billing period.

Upgrade	Additional annual subscription fee
<b>Pages</b>	\$550.00 per 250 pages
<b>PDFs</b>	\$750.00 per 2,500 PDFs
<b>Response Check Points</b>	\$150.00 per Check Point

**Subscription Fee**

The subscription fee for this agreement excluding applicable taxes if any is: **\$3,150.00/ year**. This offer is valid through October 19, 2015.

**Time-Sensitive Promotional Discount**

If the agreement is completed and returned to Siteimprove by October 19, 2015 the annual subscription fee will be reduced by 10% to \$2,835.00. Savings of \$315.00 per year!

INITIAL



Siteimprove, Inc.  
8000 Norman Center Drive  
Bloomington, MN 55437

Page 2 of 4

info@siteimprove.com  
Phone: 855-SITEIMP  
Fax: 800-409-5612

QUOTE #: 19332



## Terms

### Start Date

Same as customer's signature date.

Please allow up to five (5) business days for setup to be completed.

### Payment terms

Subscription fees are invoiced annually.

Payment is due in full thirty (30) days after the invoice date. Subsequent invoices are sent out 45 days before the anniversary date of this agreement.

### Agreement Period and Renewal

This agreement runs for one (1) year and shall automatically renew for one-year terms unless cancelled by either party, no later than sixty (60) days prior to the end of the term.

### Cancellation

Either party can cancel this agreement by giving the other party written notice sixty (60) days prior to the anniversary date. Unused subscription fees will not be returned in case of cancellation by the Customer.

### System Updates & Error Corrections

There is no charge for the updates or new releases of Included Services; however Siteimprove may launch new modules / services / products that are not covered by this agreement.

### Currency

All prices are in United States Dollars (USD).

### Consumer Price Index

The agreement is made in line with the Consumer Price Index (CPI). At the time of re-invoicing the price will be regulated to the latest CPI. Using the CPI means we keep our prices in line with inflation.

### Governing Law

This Agreement shall be governed by and construed in accordance with the laws of Texas and controlling United States federal law.

### Publicity

Service Provider reserves the right to reference Customer on public customer lists, including on Service Provider's website with Customer's name and logo, but will not mention Customer in other advertisement, news release, or publication without prior written consent from Customer.

### Facsimile

The parties agree that a facsimile signature may substitute for and have the same legal effect as the original signature.

### Amendments

This Agreement may only be amended by an instrument in writing signed by the parties.

INITIAL



Siteimprove, Inc.  
8000 Norman Center Drive  
Bloomington, MN 55437

Page 3 of 4

info@siteimprove.com  
Phone: 855-SITEIMP  
Fax: 800-409-5612

QUOTE #: 19332



## Purchase Order information

Is a Purchase Order Number required?

☐ Yes, please provide Purchase Order Number: \_\_\_\_\_☐ No

Will you be providing a new Purchase Order Number for each recurring invoice?

☐ Yes☐ No, the provided PO number can be used for the initial invoice and all subsequent invoices

## Billing information

*All invoices are sent via email. Please provide your Accounts Payable's name, email address, and phone number.*

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

## Customer address to print on invoice:

Name: \_\_\_\_\_

Street address: \_\_\_\_\_

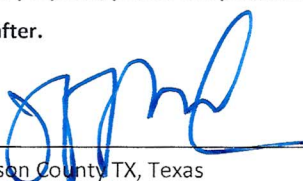
City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

If you wish to accept this proposal, please complete and return this on or before October 19, 2015. Prices and conditions may be subject to change hereafter.

Signed:

  
Jefferson County TX, Texas

Date:

10-19-2015

Signed:

  
Siteimprove, Inc.

Date:

September 21, 2015



**Fred Jackson**

**From:** Jeff Ross [ross@co.jefferson.tx.us]  
**Sent:** Friday, October 09, 2015 7:09 AM  
**To:** 'Fred Jackson'  
**Cc:** Paul Helegda  
**Subject:** FW: Siteimprove - Updated Contract  
**Attachments:** Jefferson County TX October Agreement.pdf

Good Morning Fred,

Can you help me get this on the agenda to be signed in court on the 19<sup>th</sup>? I have already run this past Kathleen and she say no glaring issues. This is a contract for services to aid with maintaining our web presence from pages hosted on our webserver. Siteimprove consists of two components:

- Siteimprove Quality Assurance is a hosted service that crawls the County's website every 5 days to provide the County with an up-to-date overview of quality issues on your website. This allows our web team to work proactively to eliminate typical mistakes such as:  
*Broken links, Misspellings, and Consistency issues*

- Siteimprove Response is a web site monitoring service that keeps us informed about the County's website's availability and performance around the clock by monitoring our chosen URL's every 5 minutes.

Please let me know if there is anything I need to do for this.

Thank You,  
 Jeff



**Jeff Ross**  
 Asst. Director of MIS  
 1149 Pearl Street, Suite 600  
 Beaumont, TX 77701  
 409.835.8447

*The information contained in this transmission may contain privileged and confidential information. It is intended only for the use of the person(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited.*

---

**From:** Eric Slezak [mailto:EPS@siteimprove.com]  
**Sent:** Monday, September 21, 2015 1:36 PM  
**To:** Jeff Ross  
**Subject:** Siteimprove - Updated Contract

Hi Jeff,

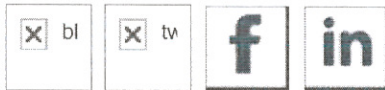
Thanks for your time this morning. I have attached an updated contract for you. The pricing actually decreased from \$2,860 to \$2,835. Please let me know if you need anything else.

Regards,  
 Eric

10/9/2015

**Eric Slezak**  
*Account Executive*

Siteimprove, Inc.  
8000 Norman Center Drive, Suite 300  
Minneapolis, MN 55437  
Tel: (612) 259-0643



[Subscribe to our newsletter](#)





## PROCLAMATION

STATE OF TEXAS

§  
§  
§

COMMISSIONERS' COURT

COUNTY OF JEFFERSON

OF JEFFERSON COUNTY, TEXAS

**BE IT REMEMBERED** at a meeting of Commissioners' Court of Jefferson County, Texas, held on the 19th day of October, 2015, on motion made by Everette D. Alfred, Commissioner of Precinct No. 4, and seconded by Brent Weaver, Commissioner of Precinct No. 2, the following Proclamation was adopted:

### National Long-Term Care Residents' Rights Month 2015

**Whereas**, there are more than 1.6 million individuals living in 16,000 nursing homes; and 1 million individuals living in 50,000 board and care/assisted living facilities in the U.S.; and

**Whereas**, the federal Nursing Home Reform Act of 1987 guarantees residents their individual rights in order to promote and maintain their dignity and autonomy; and

**Whereas**, all residents should be aware of their rights so they may be empowered to live with dignity and self-determination; and

**Whereas**, we wish to honor and celebrate these citizens, to recognize their rich individuality, and to reaffirm their right to vote and participate politically, including the right to have a say in their care; and

**Whereas**, individuals and groups across the country will be celebrating Residents' Rights Month with the theme --"CARE Matters"-- to emphasize the importance of affirming these rights through facility practices, public policy and resident-centered decision-making.

**NOW, THEREFORE, BE IT RESOLVED** that the Commissioners Court of Jefferson County, does hereby proclaim October 2015 as National Long-Term Care Residents' Rights Month, and we encourage all citizens to join us in these important observances.

SIGNED this 19th day of October, 2015.

  
\_\_\_\_\_  
JUDGE JEFF R. BRANICK  
County Judge



Absent  
\_\_\_\_\_  
COMMISSIONER EDDIE ARNOLD  
Precinct No. 1

  
\_\_\_\_\_  
COMMISSIONER MICHAEL S. SINEGAL  
Precinct No. 3

  
\_\_\_\_\_  
COMMISSIONER BRENT A. WEAVER  
Precinct No. 2

  
\_\_\_\_\_  
COMMISSIONER EVERETTE D. ALFRED  
Precinct No. 4



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OF JEFFERSON COUNTY, TEXAS

COMMISSIONER EVERETTE D. ALFRED  
Precinct No. 4





STATE OF TEXAS

COMMISSIONERS' COURT

COUNTY OF JEFFERSON

OF JEFFERSON COUNTY, TEXAS

**Texas Department of Agriculture  
Texans Feeding Texans: Home Delivered Meal Grant Program**

A RESOLUTION OF THE COUNTY OF JEFFERSON, TEXAS CERTIFYING THAT THE COUNTY HAS MADE A GRANT TO NUTRITION AND SERVICES FOR SENIORS, AN ORGANIZATION THAT PROVIDES HOME-DELIVERED MEALS TO HOMEBOUND PERSONS IN THE COUNTY WHO ARE ELDERLY AND/ OR HAVE A DISABILITY AND CERTIFYING THAT THE COUNTY HAS APPROVED THE ORGANIZATIONS'S ACCOUNTING SYSTEM OR FISCAL AGENT.

BE IT REMEMBERED at a meeting of Commissioners' Court of Jefferson County, Texas, held on the 19th day of October 2015, on motion made by Everette D. Alfred, Commissioner of Precinct No. 4, and seconded by Brent Weaver, Commissioner of Precinct No. 2, the following Resolution was adopted:

**WHEREAS**, the Organization desires to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services to homebound persons in the County who are elderly and/or have a disability, pursuant to the Home-Delivered Meal Grant Program; and

**WHEREAS**, the Program rules require the County in which an Organization is providing home – delivered meal services to make a grant to the Organization, in order for the Organization to be eligible to receive Program grant funds; and

**WHEREAS**, the Program rules require the County to approve the Organization's accounting system or fiscal agent, in order for the Organization to be eligible to receive Program grant funds.

**BE IT RESOLVED BY THE COUNTY:**

**SECTION 1:** The County hereby certifies that it has made a grant to the Organization in the amount of \$60,000.00 to be used between the 1<sup>st</sup> of October, 2015 and the 30<sup>th</sup> of September, 2016.

**SECTION 2:** The County hereby certifies that the Organization provides home- delivered meals to homebound persons in the County who are elderly and/ or have a disability.

**SECTION 3:** The County hereby certifies that it has approved the Organization's accounting system or fiscal agent which meets financial management system requirements as set forth in Uniform Grant Management Standards.

Introduced, read, and passed by the affirmative vote of the County on this 19<sup>th</sup> day of October, 2015.

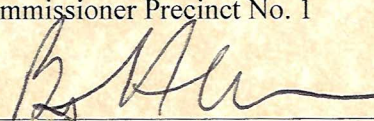
SIGNED this 19<sup>th</sup> day of October 2015.

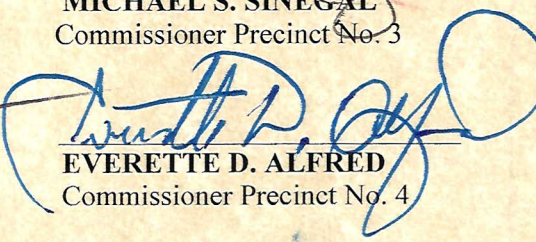
  
**JUDGE JEFF R. BRANICK**  
County Judge



Absent  
**EDDIE ARNOLD**  
Commissioner Precinct No. 1

  
**MICHAEL S. SINEGAL**  
Commissioner Precinct No. 3

  
**BRENT A. WEAVER**  
Commissioner Precinct No. 2

  
**EVERETTE D. ALFRED**  
Commissioner Precinct No. 4



**Special, October 19, 2015**

There being no further business to come before the Court at this time,  
same is now here adjourned on this date, October 19, 2015