

**SPECIAL, 10/3/2016 1:30:00 PM**

BE IT REMEMBERED that on October 03, 2016, there was begun and holden a SPECIAL session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry , County Clerk

When the following proceedings were had and orders made, to-wit:

*Notice of Meeting and Agenda and Minutes*  
*October 03, 2016*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
October 03, 2016**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **03rd** day of **October 2016** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

11:00 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information regarding matters that are in litigation.

**INVOCATION: Eddie Arnold, Commissioner, Precinct One**

**PLEDGE OF ALLEGIANCE: Brent A. Weaver, Commissioner, Precinct Two**



## **PURCHASING:**

1. Consider and approve specifications for (IFB 16-029/YS), Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County.

**SEE ATTACHMENTS ON PAGES 11 - 45**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

2. Consider and approve award, execute, receive and file Acceptance of Offer for (IFB 16-023/YS), Term Contract for Herbicides for Jack Brooks Regional Airport with Crop Production Services and Red River Specialties, Inc., as shown on Attachment A. The award for Item 7 will be decided by a drawing of lots in a manner prescribed by the County Judge Jeff Branick.

**Red River Specialties**

**SEE ATTACHMENTS ON PAGES 46 - 50**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

3. Consider and approve, execute, receive and file a renewal for (IFB 14-041/JW), Term Contract for Liquid Soil Stabilizer for Jefferson County with Base Seal International for a second additional one (1) year renewal from October 25, 2016 to October 24, 2017. Proposed price increase is shown on Attachment B. The price increase is due to inflation cost of raw materials.

**SEE ATTACHMENTS ON PAGES 51 - 53**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

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4. Consider and approve the Purchasing Agent to appoint Evaluation Committees for (RFP 16-032/JW), Grant Administration and Management Services for Community Development Block Grant Program Phase V, and (RFQ 16-033/JW), Engineering Services for Community Development Block Grant Program Phase V.

**Motion to allow purchasing agent to appoint.. Selection by Commissioner Arnold - Patricia Nance and by Commissioner Alfred - Natalie Roberts**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

5. Consider and approve allowing each member of the Commissioners' Court to appoint members to evaluate and score responses for both (RFP 16-032/JW), Grant Administration and Management Services for Community Development Block Grant Program Phase V and (RFQ 16-033/JW), Engineering Services for Community Development Block Grant Program Phase V.

**Action: NONE**

6. Consider and approve starting procurement of services for engineering and administration for the FY-2017/2018 CDBG application cycle and establishing an evaluation committee.

**Motion by: Commissioner Arnold**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

7. Discuss and award (RFP 16-011/JW), Management of the Ford Park Entertainment Complex for Jefferson County.

**Judge Branick discussion was to stay with SMG . Commissioner Alfred spoke about \$2M a year subsidy from the county and strong concerns from the citizens. Judge says getting audits and he not aware of public entertainment profit making. Commission Sinegal in favor of dismissing SMG. Commissioner Arnold in favor of its time for a change and have heard citizens concern to dismiss SMG. Commissioner Weaver concern**

**about the money differences in this quote and would agree with Judge Branick to keep SMG. Motion to go with Spectrum**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Sinegal**

**In favor: Commissioner Arnold, Commissioner Sinegal, Commissioner Alfred**

**Opposed: County Judge Branick, Commissioner Weaver**

**Action: APPROVED**

8. Consider and approve the replacement of the existing transformer located at the Ford Park Midway that feeds power (480) to the main parking lot lighting control panel in the amount of \$8,339.30. Funding will come from the Ford Park Operations Funds.

**SEE ATTACHMENTS ON PAGES 54 - 54**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

9. Consider and approve inter-department transfer of 2005 Toyota Prius Hybrid VIN #JTDKB22UX53084428 from Service Center to Health & Welfare I as authorized by Local Government Code §262.011 (j).

**SEE ATTACHMENTS ON PAGES 55 - 56**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

## **COUNTY AGRILIFE EXTENSION:**

10. Consider and approve out of state travel for Starla Garlick, 4-H Youth Development Agent, to attend the National Association of Extension 4-H Agents on October 10-14, 2016 in New Orleans, LA to receive the National Meritorious Service Award. Registration paid for by the state so regular mileage and meals may be paid by Jefferson County.

**SEE ATTACHMENTS ON PAGES 57 - 58**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

*Notice of Meeting and Agenda and Minutes*  
*October 03, 2016*

11. Consider and possibly approve a Proclamation proclaiming October 2-8, 2016 as National 4-H Week in Jefferson County and commending the 4-H Youth Development Program of the Texas AgriLife Extension Service.

**SEE ATTACHMENTS ON PAGES 59 - 59**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

12. Consider and possibly adopt a Proclamation proclaiming the week of October 3-7, 2016 as Texas Extension Education Association Week in Jefferson County, Texas.

**SEE ATTACHMENTS ON PAGES 60 - 60**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

## **COUNTY AIRPORT:**

13. Consider, possibly approve and authorize the County Judge to execute Ground Leases between Jefferson County and Glow Investment, Inc. for future development of property at Jack Brooks Regional Airport for construction of retail spaces, a convention and event center, restaurant and hotel.

**Action: TABLED**

## **COUNTY AUDITOR:**

14. Consider and approve expenditures by the Sheriff in accordance with order pursuant to section 130.908 of Texas Local Government Code. Please see attached list.

**SEE ATTACHMENTS ON PAGES 61 - 65**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

15. Receive and file Financials & Operating Statements - County Funds  
 Only for the Month Ending August 31, 2016.

**SEE ATTACHMENTS ON PAGES 66 - 80**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Alfred**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

16. Regular County Bills - check #425472 through checks #425753.

**SEE ATTACHMENTS ON PAGES 81 - 90**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Alfred**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

## **COUNTY COMMISSIONERS:**

17. Consider possibly approve and authorize the County Judge to execute a Special Warranty Deed from Jefferson County, Texas to the City of Port Arthur pursuant to Sec. 272.001(1)(1)(2)(3) of the Local Government Code to dedicate the old Health Clinic for a public purpose.

**Reversionary <sup>CLAUSE</sup>~~clause~~ to be added**

**SEE ATTACHMENTS ON PAGES 91 - 114**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Sinegal**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

18. Consider and possibly approve 2017 County Holidays.

**SEE ATTACHMENTS ON PAGES 115 - 115**

**Motion by: Commissioner Sinegal**  
**Second by: Commissioner Weaver**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**  
**Action: APPROVED**

*Notice of Meeting and Agenda and Minutes*  
*October 03, 2016*

19. Consider and approve a Resolution authorizing County Grant to Nutrition Services for Seniors for Fiscal year 2016-2017. Resolution allows Nutrition and Services for Seniors to apply for matching grant funds with the State of Texas.

**SEE ATTACHMENTS ON PAGES 116 - 116**

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

20. Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendations for fall 2016 grant requests.

**SEE ATTACHMENTS ON PAGES 117 - 118**

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

21. Consider and possibly approve a Proclamation for Habitat for Humanity.

**Requested by Joe Evans**

**SEE ATTACHMENTS ON PAGES 119 - 119**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

22. Receive and file the 2016-2017 Jefferson County Budget.

**SEE ATTACHMENTS ON PAGES 120 - 243**

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

*Notice of Meeting and Agenda and Minutes*  
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23. Receive and file order to adopt tax rate at .365 cents per \$100 valuation. Tax rate is .339295 for maintenance and operations and .025705 for debt service.

**SEE ATTACHMENTS ON PAGES 244 - 244**

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

24. Consider, possibly approve and authorize the County Judge to execute Project Completion Report for GLO Contract Number 16-272-000-9786 for Disaster Recovery Housing and Non-Housing funding.

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

**ENGINEERING:**

25. Consider and possibly approve a Plat for Easy Acres-Phase II, located off of Simino Drive in Precinct 3. This plat is not within the extra-territorial jurisdiction (ETJ) and has met all of our requirements.

**SEE ATTACHMENTS ON PAGES 245 - 246**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

## **SHERIFF'S DEPARTMENT:**

26. Consider and approve acceptance, Pursuant to Sec.81.032 of the Texas Local Government Code, of a donation to the Sheriff's Department from Brewster Procurement Group. The Department will use the money to educate First Emergency Responders on pipeline safety. The amount of the donation is \$1,000.

**SEE ATTACHMENTS ON PAGES 247 - 250**

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

## **Other Business:**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

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**Jeff R. Branick**  
**County Judge**





# JEFFERSON COUNTY PURCHASING DEPARTMENT

*Deborah L. Clark, Purchasing Agent*

1149 Pearl Street, 1<sup>st</sup> Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

## LEGAL NOTICE

### Advertisement for Invitation for Bids

October 3, 2016

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. **Specifications for this project may be obtained from the Jefferson County website, <http://www.co.jefferson.tx.us/Purchasing/main.htm> or by calling 409-835-8593.**

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope. Bidders shall forward an original and two (2) copies of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Commissioners' Courtroom at the time and date below. Bidders are invited to attend the sealed bid opening.

**BID NAME:** Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County

**BID NO:** IFB 16-029/YS

**DUE DATE/TIME:** 11:00 AM CDT, Tuesday, November 1, 2016

**MAIL OR DELIVER TO:** Jefferson County Purchasing Department  
1149 Pearl Street, 1<sup>st</sup> Floor  
Beaumont, Texas 77701

Any questions relating to these requirements should be directed to Yea-Mei Sauer, Contract Specialist, at 409-835-8593 or [ysauer@co.jefferson.tx.us](mailto:ysauer@co.jefferson.tx.us).

Jefferson County encourages Disadvantaged Business Enterprises to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

**RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE INVITATION.**

Deborah L. Clark, Purchasing Agent  
Jefferson County, Texas

Publish: Beaumont Enterprise & Port Arthur News – October 5, 2016 & October 12, 2016

**IFB 16-029/YS**  
**Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson**  
**County**  
**Bids due: 11:00 AM CDT, Tuesday, November 1, 2016**

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**BID SUBMISSIONS:** Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Additionally, Bidder must monitor the Jefferson County Purchasing Department Website (below) to see if addenda or additional instructions have been posted. Failure to return all required forms could result in a bid being declared as non-responsive.

<http://www.co.jefferson.tx.us/purchasing/main.htm>

## Instructions to Bidders

### 1. Bid Submission

Bids must be submitted in complete original form by mail or messenger to the following address:

Jefferson County Purchasing Department  
1149 Pearl Street, 1<sup>st</sup> Floor  
Beaumont, TX 77701

Bids will be accepted at the above address until the time and date specified herein, and immediately after will be publicly opened and read aloud.

**All bids shall be tightly sealed in an opaque envelope and plainly marked with the Bid Number, Bid Name, Bid Due Date, and the Bidder's Name and Address; and shall be addressed to the Purchasing Agent.**

Late bids will not be accepted and will be returned unopened to the bidder.

All bids submitted in response to this invitation shall become the property of Jefferson County and will be a matter of public record available for review.

### 2. Bid Submissions During Time of Inclement Weather, Disaster, or Emergency

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a bid/proposal/statement of qualifications submission deadline, the bid closing will automatically be postponed until the next business day that County offices are open to the public. Should inclement weather conditions or any other unforeseen event cause delays in courier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the vendor to notify the county of their interest in the project should these conditions impact their ability to submit a bid/proposal/statement of qualifications submission before the stated deadline. The County reserves the right to make the final judgement call to extend any deadline.

Should an emergency or unanticipated event interrupt normal County processes, and bid/proposal/statement of qualifications submissions cannot be received by the Jefferson County Purchasing Department's office by the exact time specified in the IFB and urgent County requirements preclude amendment to the IFB, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first business day on which normal County processes resume.

### 3. Courthouse Security

Bidders are advised that all visitors to the Courthouse must pass through Security. **Bidders planning to hand deliver bids must allow time to get through Security, as a delay in entering the Courthouse will not be accepted as an excuse for late submittal.** Mondays and Tuesdays are particularly heavy days. Bidders are strongly urged to plan accordingly.

### 4. Preparation of Bids

The bid shall be legibly printed in ink or typed.

If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the bidder.

The bid shall be legally signed and shall include the complete address of the bidder.

Jefferson County is exempt from Federal and State Sales Taxes, and such taxes shall not be included in bid prices.

### 5. Signatures

All bids, notifications, claims, and statements must be signed by an individual authorized to bind the bidder. The individual signing certifies, under penalty of perjury, that he or she has the legal authorization to bind the bidder.

## 6. County Holidays – 2016:

January 1	Friday	New Year's Day
January 18	Monday	Martin Luther King, Jr. Day
February 15	Monday	President's Day
March 25	Friday	Good Friday
May 30	Monday	Memorial Day
July 4	Monday	Independence Day
September 5	Monday	Labor Day
November 11	Friday	Veterans Day
November 24 & 25	Thursday & Friday	Thanksgiving
December 23 & 26	Friday & Monday	Christmas

## 7. Rejection or Withdrawal

Submission of additional terms, conditions or agreements with the bid document are grounds for deeming a bid non-responsive and may result in bid rejection. Jefferson County reserves the right to reject any and all bids and to waive any informalities and minor irregularities or defects in bids. Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the time set for receipt of bids. Bids are an irrevocable offer and may not be withdrawn within 90 days after opening date.

## 8. Emergency/Declared Disaster Requirements

In the event of an emergency or if Jefferson County is declared a disaster area, by the County, State, or Federal Government, this Acceptance of Offer may be subjected to unusual usage. Contractor shall service the county during such an emergency or declared disaster under the same terms and conditions that apply during non-emergency/disaster conditions. The pricing as specified in this Acceptance of Offer shall apply to serving the County's needs regardless of the circumstances. If Contractor is unable to supply the services under the terms of the Acceptance of Offer, then Contractor shall provide proof of such disruption and a copy of the invoice from Contractor's supplier(s). Additional profit margin as a result of supplying services during an emergency or declared disaster shall not be permitted. In the event that additional equipment, supplies, and materials are required during the declared disaster, additional shipping, handling and drayage fees may apply.

## 9. Award

The bid will be awarded to the responsible, responsive bidder(s) whose bid, conforming to the solicitation, will be most advantageous to Jefferson County – price and other factors considered. Unless otherwise specified in this IFB, Jefferson County reserves the right to accept a bid in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of Jefferson County. Any bidder who is in default to Jefferson County at the time of submittal of the bid shall have that bid rejected. Jefferson County reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by Jefferson County, shall be deemed non-responsive and the offer rejected.

In evaluating bids, Jefferson County shall consider the qualifications of the bidders, and, where applicable, operating costs, delivery time, maintenance requirements, performance data, and guarantees of materials and equipment. In addition, Jefferson County may conduct such investigation as it deems necessary to assist in the evaluation of a bid and to establish the responsibility, qualifications, and financial ability of the bidders to fulfill the contract.

Jefferson County reserves the right to award this contract on the basis of **lowest and best bid** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, and/or to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not awarded a contract, Offeror may appear before the Commissioners' Court and present evidence concerning Offeror responsibility after officially notifying the Office of the Purchasing Agent of Offeror's intent to appear.

## 10. Contract

A response to an IFB is an offer to contract with Jefferson County based upon the terms, conditions, and specifications contained in the IFB. Bids do not become contracts unless and until they are executed by Jefferson County, eliminating a formal signing of a separate contract. For that reason, all of the terms and conditions of the contract are contained in the IFB, unless any of the terms and conditions is modified by an IFB Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents.

## 11. Waiver of Subrogation

Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Jefferson County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.

## 12. Fiscal Funding

A multi-year contract (if requested by the specifications) continuing as a result of an extension option must include fiscal funding out. If, for any reason, funds are not appropriated to continue the contract, said contract shall become null and void.

## 13. Bid Results

Bid results are not provided in response to telephone inquiries. A preliminary tabulation of bids received will be posted on the Purchasing web page (<http://co.jefferson.tx.us/purchasing/main.htm>) as soon as possible following bid opening. A final tabulation will be posted following bid award, and will also be available for review in the Purchasing Department.

## 14. Changes and Addenda to Bid Documents

Each change or addendum issued in relation to this IFB document will be on file in the Office of the Purchasing Agent, and will be posted on the Purchasing web site as soon as possible. It shall be the bidder's responsibility to make inquiry as to change or addenda issued, and to monitor the web site. All such changes or addenda shall become part of the contract and all bidders shall be bound by such addenda. Information on all changes or addenda issued will be available at the Office of the County Purchasing Agent.

## 15. Specifications

Unless otherwise stated by the bidder, the bid will be considered as being in accordance with Jefferson County's applicable standard specifications, and any special specifications outlined in the bid document. References to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of Jefferson County, and should not be construed as excluding bids on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. Jefferson County reserves the right to determine if equipment/ product being bid is an acceptable alternate. All goods shall be new unless otherwise so stated in the bid. Any unsolicited alternate bid, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of the bid, may be considered non-responsive.

## 16. Delivery

**Bids shall include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder (in writing on the included Bid Form), prices bid will be considered as being based on F.O.B. destination/delivered freight included.**

## 17. Interpretation of Bid and/or Contract Documents

All inquiries shall be made within a reasonable time prior to the date and time fixed for the bid opening, in order that a written response in the form of an addendum, if required, can be processed before the bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

## 18. Currency

Prices calculated by the bidder shall be stated in U.S. dollars.

**19. Pricing**

Prices shall be stated in units of quantity specified in the bid documents. In case of discrepancy in computing the amount of the bid, the unit price shall govern.

**20. Notice to Proceed/Purchase Order**

The successful bidder may not commence work under this contract until authorized to do so by the Purchasing Agent.

**21. Certification**

By signing the offer section of the Offer and Acceptance page, bidder certifies:

- The submission of the offer did not involve collusion or other anti-competitive practices.
- The bidder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to any public servant in connection with the submitted offer.
- The bidder hereby certifies that the individual signing the bid is an authorized agent for the bidder and has the authority to bind the bidder to the contract.

**22. Definitions**

“County” – Jefferson County, Texas.

“Contractor” – The bidder whose proposal is accepted by Jefferson County.

**23. Minority-Women Business Enterprise Participation**

It is the desire of Jefferson County to increase the participation of Minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the County does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms.

## General Conditions of Bidding and Terms of Contract

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By execution of this document, the vendor accepts all general and special conditions of the contract as outlined below and in the specifications and plans.

### 1. Bidding

**1.1 Bids.** All bids must be submitted on the bid form furnished in this package.

**1.2 Authorized Signatures.** The bid must be executed personally by the vendor, duly authorized partner of the partnership, or duly authorized officer of the corporation. If executed by an agent, a power of attorney or other evidence of authority to act on behalf of the vendor shall accompany the bid to become a valid bid.

**1.3 Late Bids.** Bids must be in the office of the Jefferson County Purchasing Agent before or at the specified time and date bids are due. Bids received after the submission deadline shall be rejected as non-responsive and returned unopened.

**1.4 Withdrawal of Bids Prior to Bid Opening.** A bid may be withdrawn before the opening date by submitting a written request to the Purchasing Agent. If time allows, the bidder may submit a new bid. Bidder assumes full responsibility for submitting a new bid before or at the specified time and date bids are due. Jefferson County reserves the right to withdraw a request for bids before the opening date.

**1.5 Withdrawal of Bids after Bid Opening.** Bidder agrees that its offer may not be withdrawn or cancelled by the vendor for a period of ninety (90) days following the date and time designated for the receipt of bids unless otherwise stated in the bid and/or specifications.

**1.6 Bid Amounts.** Bids shall show net prices, extensions where applicable and net total. In case of conflict between unit price and extension, the unit price will govern. Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be interpreted in the favor of Jefferson County.

**1.7 Exceptions and/or Substitutions.** All bids meeting the intent of the specifications and plans will be considered for award. Vendors taking exception to the specifications and plans, or offering substitutions, shall state these exceptions in the section provided. If bid is made on an article other than the one specified, which a bidder considers comparable, the name and grade of said article must be specified in the bid and sufficient specifications and descriptive data must accompany same to permit thorough evaluation. The absence of stated exceptions and/or substitutions shall indicate that the vendor has not taken any exceptions to the specifications and shall be responsible to perform in strict accordance with the specifications. As a matter of practice, Jefferson County rejects exception(s) and /or substitutions as non-responsive but reserves the right to accept any and/or all of the exception(s) and/or substitution(s) deemed to be in the best interest of Jefferson County.

**1.8 Alternates.** The Invitation for Bid and/or specifications may expressly allow bidder to submit an alternate bid. Presence of such an offer shall not be considered an indication of non-responsiveness.

**1.9 Descriptions.** Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

**1.10 Bid Alterations.** Bids cannot be altered or amended after submission deadline. Any interlineations, alterations, or erasures made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

**1.11 Tax Exempt Status.** Jefferson County is exempt from federal excise tax and state sales tax. Unless the bid form or specifications specifically indicate otherwise, the bid price must be net, exclusive of above-mentioned taxes and will be so construed. Therefore, the bid price shall not include taxes.

**1.12 Quantities.** Quantities indicated are estimated quantities only and are not a commitment to buy. Approximate usage does not constitute an order, but only implies the probable quantity that will be used. Commodities will be ordered on an as-needed basis. Bidder is responsible for accurate final counts.

**1.13 Bid Award.** Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Jefferson County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Jefferson County reserves the right to accept or reject in part or in whole any bid submitted,

and to waive any technicalities or informalities for the best interest of the County. Jefferson County reserves the right to award based upon individual line items, sections or total bid.

**1.14 Silence of Specifications for Complete Units.** All materials, equipment and/or parts that will become a portion of the completed work, including items not specifically stated herein but, necessary to render the service(s) complete and operational per the specifications, are to be included in the bid price. Vendor may be required to furnish evidence that the service, as bid, will meet or exceed these requirements.

**1.15 Addenda.** Any interpretations, corrections or changes to the specifications and plans will be made by addenda no later than forty-eight (48) hours prior to the bid opening. Addenda will be posted on the Purchasing web site. Vendors are responsible for monitoring the web site in order to remain informed on addenda. Vendors shall acknowledge receipt of all addenda with submission of bid.

**1.16 General Bid Bond/Surety Requirements.** Failure to furnish bid bond/surety, if requested, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

**1.17 General Insurance Requirements.** Failure to furnish Affidavit of Insurance, if required in these specifications, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

**1.18 Responsiveness.** A responsive bid shall substantially conform to the requirements of this Invitation to Bid and/or specifications contained herein. Bidders who substitute any other terms, conditions, specifications and/or requirements or who qualify their bids in such a manner as to nullify or limit their liability to the contracting entity shall have their bids deemed non-responsive. Also, bids containing any clause that would limit contracting authority shall be considered non-responsive. Examples of non-responsive bids include but shall not be limited to: a) bids that fail to conform to required delivery schedules as set forth in the bid request; b) bids with prices qualified in such a manner that the bid price cannot be determined, such as with vague wording that may include "price in effect at the time of delivery," and c) bids made contingent upon award of other bids currently under consideration.

**1.19 Responsible Standing of Bidder.** To be considered for award, bidder must at least: have the ability to obtain adequate financial resources, be able to comply with required or proposed delivery/completion schedule, have a satisfactory record of performance; have a satisfactory record of integrity and ethics, and be otherwise qualified and eligible to receive award.

**1.20 Proprietary Data.** Bidder may, by written request, indicate as confidential any portion(s) of a bid that contain proprietary information, including manufacturing and/or design processes exclusive to the vendor. Jefferson County will protect from public disclosure such portions of a bid, unless directed otherwise by legal authority, including existing Open Records Acts.

**1.21 Public Bid Opening.** Bidders are invited to be present at the opening of bids. After the official opening of bids, a period of not less than one week is necessary to evaluate bids. The amount of time necessary for bid evaluation may vary and is determined solely by the County. Following the bid evaluation, all bids submitted are available for public review.

## **2. Performance**

**2.1 Design, Strength, and Quality.** Design, strength, and quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practices. The apparent silence of specifications and/or plans as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications and/or plans shall be made on the basis of this statement.

**2.2 Age and Manufacture.** All tangible goods being bid must be new and unused, unless otherwise specified, in first-class condition, of current manufacture, and furnished ready to use. All items not specifically mentioned that are required for a complete unit shall be furnished.

**2.3 Delivery Location.** All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday, unless otherwise authorized by the Purchasing Agent or designee.

**2.4 Delivery Schedule.** Delivery time may be an important consideration in the evaluation of best value. The maximum number of days necessary for delivery ARO shall be stated in the space, if provided, on the bid form.

**2.5 Delivery Charges.** All delivery and freight charges, F.O.B. destination shown on Jefferson County purchase order, as necessary to perform contract are to be included in the bid price.



**2.6 Installation Charges.** All charges for assembly, installation and set-up shall be included in the bid price. Unless otherwise stated, assembly, installation and set-up will be required.

**2.7 Operating Instructions and Training.** Clear and concise operating instructions and descriptive literature will be provided in English, if requested. On-site detailed training in the safe and efficient use and general maintenance of item(s) purchased shall be provided as needed at the request of Jefferson County. Instructions and training shall be at no additional cost to the County.

**2.8 Storage.** Bidder agrees to provide storage of custom ordered materials, if requested, for up to thirty (30) calendar days.

**2.9 Compliance with Federal, State, County, and Local Laws.** Bids must comply with all federal, state, county and local laws, including, but not limited to, all applicable standard safety, emission, and noise control requirements. Any vehicles or equipment shall contain all standard safety, emission, and noise control requirements required for the types and sizes of equipment at the time of their manufacture. The contractor agrees, during the performance of work or service, to comply with all applicable codes and ordinances of Jefferson County or the State of Texas as they may apply, as these laws may now read, or as they may hereafter be changed or amended.

**2.10 OSHA.** The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with federal and State of Texas OSHA standards. The successful bidder will agree to indemnify and hold harmless Jefferson County for any and all damages that may be assessed against the County.

**2.11 Patents and Copyrights.** The successful vendor agrees to protect the County from claims involving infringements of patents and/or copyrights.

**2.12 Samples, Demonstrations and Testing.** At Jefferson County's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested at any point prior to or following bid award. Samples, demonstrations and/or testing may be requested upon delivery and/or any point during the term of resulting contract. All samples (including return thereof), demonstrations, and/or testing shall be at the expense of the bidder/vendor.

**2.13 Acceptability.** All articles enumerated in the bid shall be subject to inspection by an officer designated for that purpose by Jefferson County. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Purchasing Agent, who shall have the right to reject the whole or any part of the same. Items and/or work determined to be contrary to specifications must be replaced at the vendor's expense. Inferior items not retrieved by the vendor within thirty (30) calendar days, or an otherwise agreed upon time, shall become the property of the County. If disposal of such items warrants an expense, an amount equal to the disposal expense will be deducted from amounts payable to the vendor.

**2.14 Maintenance.** Maintenance required for equipment bid should be available in Jefferson County by a manufacturer authorized maintenance facility. Cost for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Jefferson County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

**2.15 Material Safety Data Sheets.** Under the "Hazardous Communications Act," common known as the "Texas Right to Know Act," a bidder must provide the user department, with each delivery, material safety data sheets which are applicable to hazardous substances defined in the Act. Failure of the bidder to furnish this documentation, will be cause to reject any bid applying thereto.

**2.16 Evaluation.** Evaluation shall be used as a determinant as to which services are the most efficient and/or most economical for the County. It shall be based on all factors having a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Jefferson County Purchasing Department and recommendation to Jefferson County Commissioners' Court. Compliance with all bid requirements and needs of the using department are considered in evaluating bids. Pricing is not the only criteria for making a recommendation. The Jefferson County Purchasing Department reserves the right to contact any bidder, at any time, to clarify, verify or requirement information with regard to this bid.

### 3. Purchase Orders and Payment

**3.1 Purchase Orders.** A purchase order(s) shall be generated by the Jefferson County Purchasing Agent to the successful vendor. The purchase order number must appear on all itemized invoices and packing slips. The County will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all services rendered and accepted by the contract administrator for which a valid invoice has been received.

**3.2 Invoices.** All invoices shall reference the Purchase Order number. Invoices shall reference the bid item number or a detailed description for each item invoiced. If an item purchased and itemized on the invoice does not correspond to an item in any of the categories awarded to the vendor, invoice shall reference the item as "N/C" to indicate that it is a non-contract item. This requirement is to assist the County in verifying contract pricing on all invoices. Payment will be made under terms of net thirty (30) days unless otherwise agreed upon by seller and the purchasing department.

**3.3 Prompt Payment.** In accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S., payment will be made after receive and acceptance by the County of the merchandise ordered and of a valid invoice. Successful bidder(s) is required to pay subcontractors within ten (10) days after the successful bidder receives payment from the County.

**3.4 Funding.** Jefferson County is operated and funded on an October 1 to September 30 basis; accordingly, the County reserves the right to terminate, without liability to the County, any contract for which funding is not available.

### 4. Contract

**4.1 Contract Definition.** The General Conditions of Bidding and Terms of Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents made a part of this bid shall constitute the complete bid. This bid, when duly accepted by Jefferson County, shall constitute a contract equally binding between the successful bidder and Jefferson County.

**4.2 Contract Agreement.** Once a contract is awarded, the unit prices offered by the successful bidder shall remain firm for the term of the contract. Contract shall commence on date of award.

**4.3 Change Order.** No different or additional terms will become part of this contract with the exception of a change order. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing and at the discretion and approval of Jefferson County. No change order will be binding unless signed by an authorized representative of the County and the vendor.

**4.4 Price Re-determination.** A price re-determination may be requested at the time of annual renewal. All requests for price re-determination shall be in written form. Cause for such request, i.e., manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc., shall be substantiated in writing by the source of the cost increase. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Jefferson County reserves the right to accept or reject any/all requests for price re-determination as it deems to be in the best interest of the County.

**4.5 Termination.** Jefferson County reserves the right to terminate the contract for default if the bidder breached any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Jefferson County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or service within the proper amount of time, and/or to properly perform any and all services required to Jefferson County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days' written notice to either party unless otherwise specified. Jefferson County reserves the right to award canceled contract to the next lowest bidder. Bidder, in submitting this bid, agrees that Jefferson County shall not be liable to prosecution for damages in the event that the County declares the bidder in default.

**4.6 Conflict of Interest.** Employees of the County are not permitted to maintain financial interest in, or receive payment, directly or indirectly, borrow from, lend to, invest in, or engage in any substantial financial transaction with any individual, organization, supplier, or subcontractor who does business with the County without disclosure. When conflict of interest is discovered, it shall be grounds for termination of contract.

**4.7 Injuries or Damages Resulting from Negligence.** Successful vendor shall defend, indemnify and save harmless Jefferson County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful vendor shall pay any judgment with cost which may be obtained against Jefferson County growing out of such injury or damages.

**4.8 Interest by Public Officials.** No public official shall have interest in this contract, in accordance with Texas Local Government Code.

**4.9 Warranty.** The successful vendor shall warrant that all materials utilized in the performance of this contract shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

**4.10 Uniform Commercial Code.** The successful vendor and Jefferson County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

**4.11 Venue.** This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the County of Jefferson, Texas.

**4.12 Sale, Assignment, or Transfer of Contract.** The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Jefferson County.

**4.13 Silence of Specifications.** The apparent silence of these specifications as to any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

## Special Requirements/Instructions

The following requirements and instructions supersede General Requirements where applicable.

### 1. Bid Requirement

Each bidder shall ensure that required parts of the bid are completed with accuracy and submitted as per the requirements within this specifications packet, including any addenda.

**Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.**

Vendor shall use an opaque envelope, clearly indicating on the outside the **Bid Number, Bid Description, and marked "SEALED BID"**. Jefferson County shall not be responsible for any effort or cost expended in the preparation of a response to this IFB. All protests should be coordinated through the Purchasing Office prior to award recommendation to Commissioners' Court.

### 2. Vendor Registration: SAM (System for Award Management).

Vendors doing business with Jefferson County are **required** to be registered with The System for Award Management (SAM), with an "active" status. The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from the SAM website at: <https://www.sam.gov>

**Bid Respondents are strongly encouraged to review their firm's SAM (System for Award Management) status prior to Bid Submission.**

### 3. Awarded Vendor(s): Submission of FORM 1295 (Texas Ethics Commission)

As of January 1, 2016, per House Bill 1295, the Texas Ethics Commission (TEC) requires **all awarded vendors** to complete a Certificate of Interested Parties (FORM 1295) at time of notification of award. **Awarded Vendors** must visit the TEC website link below, enter the required information on Form 1295, and print a copy of the completed form. The form will include a certification of filing that will contain a unique certification number.

**At the time of award, the Jefferson County Purchasing Department will submit a request to the Awarded Vendor to both:**

1. Submit FORM 1295 online via the Texas Ethics Commission website link below.
2. Submit a printed copy of FORM 1295, signed by an Authorized Agent of the Awarded Vendor and notarized to the Jefferson County Purchasing Department.

**FORM 1295, Completion Instructions, and Login Instructions are available via the Texas Ethics Commission Website at:** [https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

### 4. Multiple Vendor Award

Jefferson County reserves the right to award this contract to more than one vendor at the County's discretion.

### 5. Delivery

If delivery is required, all items must be packaged so as to be protected from damage during shipping and handling. Any item(s) damaged in shipping must be replaced in kind, or repaired, by the contractor, at the discretion of, and at no additional charge to, Jefferson County.

## 6. Payment

Jefferson County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Bid Form(s) submitted as a part of the bid will be considered.

Invoices must indicate Jefferson County as applicable, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment; therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

**Invoices shall be submitted to:** Jefferson County Auditing Department, Attention: Accounts Payable, 1149 Pearl Street, 7<sup>th</sup> floor, Beaumont, TX 77701.

## 7. Usage Reports

Jefferson County reserves the right to request, and receive at no additional cost, up to two (2) times during the contract period, a usage report detailing the products and/or services furnished to date under a contract resulting from this IFB. The reports must be furnished no later than five (5) working days after written request and itemize all purchases to date by Jefferson County department, description of each item purchased, including manufacturer, quantity of each item purchased, per unit and extended price of each item purchased, and total amount and price of all items purchased.

## 8. Insurance

The contractor (including any and all subcontractors as defined in Section 9.1.3 below) shall, at all times during the term of this contract, maintain insurance coverages with not less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.

All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents.

Contractor shall furnish Jefferson County with Certificate of Insurance naming Jefferson County as additional insured.

All insurance must be written by an insurer licensed to conduct business in the State of Texas.

### Minimum Insurance Requirements

Public Liability	\$1,000,000.00
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Excess Liability	\$1,000,000.00
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Property Insurance (policy below that is applicable to this project):

Improvements & Betterments Policy: Improvements/Remodeling (for Lease Tenants)

Builder's Risk Policy: Structural Coverage for Construction Projects

Installation Floater Policy: Improvements/Alterations to Existing Structure

Workers' Compensation

Statutory Coverage (see attached)

## 9. Workers' Compensation Insurance

### 9.1 Definitions:

9.1.1 **Certificate of coverage ("Certificate")** – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, DWC-81, DWC-82, DWC-83, or DWC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

9.1.2 **Duration of the project** – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

9.1.3 **Persons providing services on the project ("subcontractor") in article 406.096** – Includes all persons or entities performing all or part of the services under the contractor

has undertaken to perform on the project, regardless of whether that person contracted directly

with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractor, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" includes, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

- 9.2 The Contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.
- 9.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract – refer to Section 6 above.
- 9.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.
- 9.5 The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:
  - 9.5.1 A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and
  - 9.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.
- 9.6 The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.
- 9.7 The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.
- 9.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Department of Workers' Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
- 9.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project to:
  - 9.9.1 Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.
  - 9.9.2 Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.
  - 9.9.3 Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
  - 9.9.4 Obtain from each person with whom it contracts, and provide to the Contractor:
    - 9.9.4.1 A certificate of coverage, prior to the other person beginning work on the project; and

- 9.9.4.2 the coverage period, if the coverage period shown on the current certificate of a new certificate of coverage showing extension of coverage, prior to the end of coverage ends during the duration of the project.
- 9.9.5 Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.
- 9.9.6 Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
- 9.9.7 Contractually require each person with whom it contracts to perform as required by paragraphs 9.1. – 9.7., with the certificates of coverage to be provided to the person for whom they are providing services.
- 9.10 By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services of the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.
- 9.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

## Minimum Specifications

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The following requirements and specifications supersede General Requirements where applicable. Contact Yea-Mei Sauer, Contract Specialist (e-mail: [ysauer@co.jefferson.tx.us](mailto:ysauer@co.jefferson.tx.us); phone: 409-835-8593), regarding any questions or comments. Please reference bid number IFB 16-029/YS.

### Scope

Jefferson County is requesting bids for the Term Contract for Pick Ups, Vans & Utility Vehicles. All bids must be submitted on the attached Bid Form.

Vendors may bid on any or all items. The County reserves the right to make the award to one (1) successful bidder or per line item.

Refer questions of a contractual nature to Yea-Mei Sauer, Contract Specialist, to [ysauer@co.jefferson.tx.us](mailto:ysauer@co.jefferson.tx.us), and questions of a technical nature to Joe Zurita, Jefferson County Service Center Supervisor, to [jzurita@co.jefferson.tx.us](mailto:jzurita@co.jefferson.tx.us).

Delivery time may be part of the bid proposal and a factor in evaluation of each bid. Failure to honor stated delivery times could result in termination of the contract. Bids will be considered non-responsive if the delivery time is not included on the bid proposal forms.

This bid contains the following sections for vehicles:

1. Section One: Pickup Trucks
2. Section Two: Vans
3. Section Three: Utility Vehicles, also known as Sport Utility Vehicles (SUV's).

Bidders may bid on vehicles that meet or exceed the basic specification for each vehicle listed in Sections One, Two, and Three. The term "or approved equal" shall apply to all items listed in Sections One, Two, and Three.

Award(s) shall be made to the lowest responsible bidder who meets or exceeds all bid specifications for each item. Award shall be based on the total base bid for each item, plus optional items if any. Pricing for each vehicle MUST include, as a minimum the following items:

1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.



The unit shall be completely assembled, adjusted, and all equipment, including standard and supplemental equipment, installed and the unit made ready for continuous operation upon delivery. All parts not specifically mentioned which are necessary for the unit to be complete shall be furnished by the successful bidder. All parts shall conform in strength, quality, and workmanship to the accepted standard of the industry. The unit shall meet, or exceed all Federal and State of Texas safety, health, lighting, and noise regulations and standards in effect and application furnished at the time of manufacture.

Field demonstrations may be requested by Jefferson County prior to, and/or during bid evaluation. Demonstrations must be available at a location in the Jefferson County area without cost to the County.

Equipment shall be new, currently advertised, meeting or exceeding the specifications listed below. These specifications require the latest production model for the basic unit and any components required to produce the whole unit of equipment described by these specifications. All things essential to the production and delivery of the equipment which these specifications are intended to describe, including those which may not be expressly mentioned, are required and must be furnished by the vendor. Do not place decals or other markings of any type pertaining to advertisement other than trademarks or model designation normally installed by manufacturer on equipment delivered. Each vehicle shall have a "Buyer's" tag affixed to it when required by law.

All vehicles will have a minimum three (3) year/36,000 mile factory standard warranty and a Power Train Warranty of a minimum of five (5) years/60,000 miles. All vehicles must be new with less than 200 miles when vehicle is delivered, unless special delivery arrangements have been made and extra mileage has been pre-authorized in writing.

**A detailed specification sheet, labeled for each item, must accompany the bid form for every item bid.**

Upon receipt of purchase order vendor shall confirm order, in writing, within five (5) business days. Confirmation must include a detailed list of all standard equipment, optional equipment (if included in the purchase order), brand, year and model, color, pricing and any other pertinent information including date vehicle will be placed on order and the estimated delivery date. Factory window sticker with the manufacturer's suggested retail price (MSRP) must be included in every vehicle delivered. Prior to delivery, vendor shall provide a list of the vehicle identification numbers to the entity for each order. Upon delivery, each unit shall be accompanied by the Manufacturer's Certificate of Origin, Sales Invoice, Signed Title Application, Odometer Statement, and Operators Manuals.

Successful vendor must have a Texas Dealer General Distinguishing Number per Texas Transportation Code Section 503.021. This number must be provided on the Bid Form for every item bid. Bids will be considered non-responsive if this number is not provided.

## Bidder Information Form

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Instructions: Complete the form below. Please provide legible, accurate, and complete contact information. PLEASE PRINT.

**Bid Name & Number:** IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County

**Bidder's Company/Business Name:** \_\_\_\_\_

**Bidder's TAX ID Number:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Phone Number (with area code):** \_\_\_\_\_

**Alternate Phone Number if available (with area code):** \_\_\_\_\_

**Fax Number (with area code):** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Mailing Address (Please provide a physical address for bid bond return, if applicable):**

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

# OFFER AND ACCEPTANCE FORM

## OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

**I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:**

_____			For clarification of this offer, contact:	
Company Name			_____	
_____			Name	
Address			_____	
_____	_____	_____	_____	_____
City	State	Zip	Phone	Fax
_____			E-mail	
Signature of Person Authorized to Sign			_____	
_____				
Printed Name				
_____				
Title				

**Bidder Shall Return Completed Form with Offer.**

## Acceptance of Offer

---

The Offer is hereby accepted for the following items: Pick Ups, Vans, & Utility Vehicles for Jefferson County. Contract Term: one (1) year from date of award.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

**Countersigned:**

---

Jeff R. Branick  
County Judge

---

Date

**Attest:**

---

Carolyn L. Guidry  
County Clerk

**Bidder Shall Return Completed Form with Offer.**

## Bid Form

### **Section One: Pick-Up Trucks**

#### **1A. Pick-Up, ½ Ton, Regular Cab, 2-Wheel Drive**

New, Current Year Model, Pick-up, ½-Ton with Regular Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,000 lbs minimum, wheelbase 133" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 6-speed automatic minimum, bed length 8' minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: \_\_\_\_\_

Model: \_\_\_\_\_

Earliest Possible Deliver A.R.O.: \_\_\_\_\_

Warranty (explain in detail): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Unit Price: \$\_\_\_\_\_

#### **1B. Pick-Up, ½-Ton, Extended Cab, 2-Wheel Drive**

New, Current Year Model, Pick-Up, 1/2-Ton with Extended Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,400 lbs minimum, wheelbase 140" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 6'4" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: \_\_\_\_\_

Model: \_\_\_\_\_

Earliest Possible Deliver A.R.O.: \_\_\_\_\_

Warranty (explain in detail): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Unit Price: \$\_\_\_\_\_

## Bid Form (continued)

### 1C. Pick-up, ½-Ton, Crew Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, ½-Ton with Crew Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,800 lbs minimum, wheelbase 139.8" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 5'5" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: \_\_\_\_\_

Model: \_\_\_\_\_

Earliest Possible Deliver A.R.O.: \_\_\_\_\_

Warranty (explain in detail): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Unit Price: \$\_\_\_\_\_

## **Section Two: Vans**

### 2A. Full Size Van, 15-Passenger, Extended, 2-Wheel Drive

New, Current Year Model, Full Size Van, 15-Passenger, Extended, 2-Wheel Drive, all standard equipment and a choice of optional equipment. Seating fifteen (15) minimum, GVWR 9,500 lbs minimum, wheelbase 138" minimum, engine type 6-cylinder gasoline minimum, engine size 3.7L minimum, transmission 4-speed automatic minimum. Ford Transit, Chevrolet 3500 Express Extended Length, or approved equal.

Make of Vehicle: \_\_\_\_\_

Model: \_\_\_\_\_

Earliest Possible Deliver A.R.O.: \_\_\_\_\_

Warranty (explain in detail): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Unit Price: \$\_\_\_\_\_

## Bid Form (continued)

### **Section Three: Utility Vehicles**

#### **3A. Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine**

New, Current Year Model, Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and a choice of optional equipment. Honda CR-V LX 2-WD, or approved equal.

Make of Vehicle: \_\_\_\_\_

Model: \_\_\_\_\_

Earliest Possible Deliver A.R.O.: \_\_\_\_\_

Warranty (explain in detail): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Unit Price: \$\_\_\_\_\_

#### **3B. Utility Vehicle, AWD, 4-Cylinder, 2.4L Engine**

New, Current Year Model, Utility Vehicle, All Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and choice of optional equipment. Honda CR-V LX AWD, or approved equal.

Make of Vehicle: \_\_\_\_\_

Model: \_\_\_\_\_

Earliest Possible Deliver A.R.O.: \_\_\_\_\_

Warranty (explain in detail): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Unit Price: \$\_\_\_\_\_

#### **Acknowledgment of Addenda (if any):**

Addendum 1 \_\_\_\_\_ Date Received \_\_\_\_\_

Addendum 2 \_\_\_\_\_ Date Received \_\_\_\_\_

Addendum 3 \_\_\_\_\_ Date Received \_\_\_\_\_

**Bidder Shall Return Completed Form with Offer.**

## Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

***THIS FORM MUST BE RETURNED WITH YOUR BID.***

### REFERENCE ONE

Government/Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contract Period: \_\_\_\_\_ Scope of Work: \_\_\_\_\_

### REFERENCE TWO

Government/Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contract Period: \_\_\_\_\_ Scope of Work: \_\_\_\_\_

### REFERENCE THREE

Government/Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contract Period: \_\_\_\_\_ Scope of Work: \_\_\_\_\_

**Bidder Shall Return Completed Form with Offer.**



## Signature Page

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As permitted under Article 4413 (32c) V.A.C.S., other governmental entities may wish to participate under the same terms and conditions contained in this contract (i.e., piggyback). In the event any other entity participates, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. Jefferson County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by another entity. Each entity reserves the right to determine their participation in this contract.

Would bidder be willing to allow other governmental entities to piggyback off this contract, if awarded, under the same terms and conditions? ..... **Yes** ☐ **No** ☐

This bid shall remain in effect for ninety (90) days from bid opening and shall be exclusive of federal excise and state and local sales tax (exempt).

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price and upon the terms and conditions contained in the Invitation for Bid, Conditions of Bidding, Terms of Contract, and Specifications and all other items made a part of the accepted contract.

The undersigned affirms that they are duly authorized to execute the contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that neither the bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to bid or not to bid thereon.

<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: center;">Bidder (Entity Name)</div>	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: center;">Signature</div>
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: center;">Street &amp; Mailing Address</div>	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: center;">Print Name</div>
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: center;">City, State &amp; Zip</div>	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: center;">Date Signed</div>
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: center;">Telephone Number</div>	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: center;">Fax Number</div>
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: center;">E-mail Address</div>	

**Bidder Shall Return Completed Form with Offer.**

## Conflict of Interest Questionnaire

<b>CONFLICT OF INTEREST QUESTIONNAIRE</b> <b>For vendor doing business with local governmental entity</b>		<b>FORM CIQ</b>
<p><b>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</b></p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>		<b>OFFICE USE ONLY</b>  <div style="border: 1px solid black; height: 100px; width: 100%;"></div>
<b>1</b> <b>Name of vendor who has a business relationship with local governmental entity.</b>  <div style="border: 1px solid black; height: 30px; width: 100%;"></div>		
<b>2</b> <input type="checkbox"/> <b>Check this box if you are filing an update to a previously filed questionnaire.</b>  <p style="font-size: small;">(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>		
<b>3</b> <b>Name of local government officer about whom the information in this section is being disclosed.</b>  <div style="text-align: center; margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 200px; margin: 0 auto;"></div> <p style="margin: 0;">Name of Officer</p> </div> <p>This section (item 3 including subparts A, B, C, &amp; D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.</p> <p>A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes      <input type="checkbox"/> No         </p> <p>B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes      <input type="checkbox"/> No         </p> <p>C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes      <input type="checkbox"/> No         </p> <p>D. Describe each employment or business and family relationship with the local government officer named in this section.</p>		
<b>4</b> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> <p style="font-size: small; margin-top: 5px;">Signature of vendor doing business with the governmental entity</p> </div> <div style="width: 45%;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> <p style="font-size: small; margin-top: 5px;">Date</p> </div> </div>		

Adopted 8/7/2015

**Bidder Shall Return Completed Form with Offer.**

# Local Government Officer Conflicts Disclosure Statement - OFFICE USE ONLY

<b>LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT</b>		<b>FORM CIS</b>
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.</p>		<b>OFFICE USE ONLY</b>
1	Name of Local Government Officer	Date Received _____
2	Office Held	
3	Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code	
4	Description of the nature and extent of employment or other business relationship with vendor named in item 3	
5	<p>List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p style="text-align: center;">(attach additional forms as necessary)</p>	
6	<p><b>AFFIDAVIT</b></p> <p>I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.</p> <p style="text-align: right; margin-right: 100px;">           _____            Signature of Local Government Officer         </p> <p>AFFIX NOTARY STAMP / SEAL ABOVE</p> <p>Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.</p> <p style="margin-top: 20px;">           _____            Signature of officer administering oath      Printed name of officer administering oath      Title of officer administering oath         </p>	

Adopted 8/7/2015

## Good Faith Effort (GFE) Determination Checklist

***This information must be submitted with your bid.***

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).

☐ Yes ☐ No

**Instructions:** In order to determine if a “Good Faith Effort” was made in soliciting HUBs for subcontracting opportunities, the following checklist and supporting documentation shall be completed by the Prime Contractor/Consultant, and returned with the Prime Contractor/ Consultant’s bid. This list contains the **minimum** efforts that should be put forth by the Prime Contractor/Consultant when attempting to achieve or exceed the goals of HUB Subcontractor participation. The Prime Contractor/Consultant may extend his/her efforts in soliciting HUB Subcontractor participation beyond what is listed below.

### Did the Prime Contractor/Consultant . . .

- |                              |                             |   |
|------------------------------|-----------------------------|---|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 1. To the extent practical, and consistent with standard and prudent industry standards, divide the contract work into the smallest feasible portions, to allow for maximum HUB Subcontractor participation?  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 2. <b>Notify</b> in writing a reasonable number of HUBs, allowing sufficient time for effective participation of the planned work to be subcontracted?  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 3. <b>Provide</b> HUBs that were genuinely interested in bidding on a subcontractor, adequate information regarding the project (i.e., plans, specifications, scope of work, bonding and insurance requirements, and a point of contact within the Prime Contractor/Consultant’s organization)? |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 4. <b>Negotiate</b> in good faith with interested HUBs, and not reject bids from HUBs that qualify as lowest and responsive bidders?  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 5. <b>Document</b> reasons HUBs were rejected? Was a written rejection notice, including the reason for rejection, provided to the rejected HUBs?   |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 6. If Prime Contractor/Consultant has zero (0) HUB participation, <b>please explain the reasons why.</b>  |

**If “No” was selected, please explain and include any pertinent documentation with your bid.**

**If necessary, please use a separate sheet to answer the above questions.**

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Bidder Shall Return Completed Form with Offer.**

## Notice of Intent (NOI) to Subcontract with Historically Underutilized Business (HUB)

***This information must be submitted with your bid.***

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).

☐ Yes    ☐ No

**Instructions for Prime Contractor/Consultant:** Bidder shall submit this form with the bid; however, the information below may be submitted after contract award, but prior to beginning performance on the contract. Please submit one form for each HUB Subcontractor/Subconsultant with proper signatures, per the terms and conditions of your contract.

Contractor Name: \_\_\_\_\_ HUB: ☐ Yes ☐ No

Address: \_\_\_\_\_

Street	City	State	Zip
--------	------	-------	-----

Phone (with area code): \_\_\_\_\_ Fax (with area code): \_\_\_\_\_

Project Title & No.: \_\_\_\_\_

Prime Contract Amount: \$ \_\_\_\_\_

HUB Subcontractor Name: \_\_\_\_\_

HUB Status (Gender & Ethnicity): \_\_\_\_\_

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: \_\_\_\_\_

Street	City	State	Zip
--------	------	-------	-----

Phone (with area code): \_\_\_\_\_ Fax (with area code): \_\_\_\_\_

Proposed Subcontract Amount: \$ \_\_\_\_\_ Percentage of Prime Contract: % \_\_\_\_\_

Description of Subcontract Work to be Performed:

Printed Name of Contractor Representative

Signature of Representative

Date \_\_\_\_\_

Printed Name of HUB

Signature of Representative

Date \_\_\_\_\_

**NOTE: NOTHING ON THIS NOTICE OF INTENT FORM IS INTENDED TO CONFER ANY RIGHTS, EXPRESSED OR IMPLIED, TO ANY THIRD PARTIES.**

Pre-Approval for Subcontractor Substitutions must be obtained from the Jefferson County Purchasing Agent's Representative. The "HUB Subcontractor/Subconsultant Change Form" must be completed and faxed to 409-835-8456.

**Bidder Shall Return Completed Form with Offer.**

# Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

**PAGE 1 OF 4**

***This information must be submitted with your bid.***

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).

☐ Yes    ☐ No

Prime Contractor: \_\_\_\_\_ HUB: ☐ Yes ☐ No

HUB Status (Gender & Ethnicity): \_\_\_\_\_

Address: \_\_\_\_\_

Street	City	State	Zip
--------	------	-------	-----

Phone (with area code): \_\_\_\_\_ Fax (with area code): \_\_\_\_\_

Project Title & No.: \_\_\_\_\_ IFB/RFP No.: \_\_\_\_\_

Total Contract: \$ \_\_\_\_\_ Total HUB Subcontract(s): \$ \_\_\_\_\_

Construction HUB Goals: 12.8% MBE:: \_\_\_\_\_ % 12.6% WBE: \_\_\_\_\_ %

Sub-goals: 1.7 African-American, 9.7% Hispanic, 0.7% Native American, 0.8% Asian American.  
Use these goals as a guide to diversify.

**FOR HUB OFFICE USE ONLY:**

Verification date HUB Program Office reviewed and verified HUB Sub information      Date: \_\_\_\_\_ Initials: \_\_\_\_\_

## PART I. HUB SUCONTRACTOR DISCLOSURE

HUB Subcontractor Name: \_\_\_\_\_

HUB Status (Gender & Ethnicity):

Certifying Agency: ☐ Texas Bldg & Procurement Comm. ☐ Texas Unified Certification Prog.

Address: \_\_\_\_\_

Street	City	State	Zip

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone (with area code): \_\_\_\_\_ Fax (with area code): \_\_\_\_\_

Proposed Subcontract Amount: \$ \_\_\_\_\_ Percentage of Prime Contract: \_\_\_\_\_ %

Description of Subcontract Work to be Performed:

**Bidder Shall Return Completed Form with Offer.**

# Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

**PAGE 2 OF 4**

## HUB SUBCONTRACTOR DISCLOSURE

**PART I: Continuation Sheet**

**(Duplicate as Needed)**

HUB Subcontractor Name: \_\_\_\_\_

HUB Status (Gender & Ethnicity): \_\_\_\_\_

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: \_\_\_\_\_

Street City State Zip

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone (with area code): \_\_\_\_\_ Fax (with area code): \_\_\_\_\_

Proposed Subcontract Amount: \$ \_\_\_\_\_ Percentage of Prime Contract: \_\_\_\_\_ %

Description of Subcontract Work to be Performed: \_\_\_\_\_

HUB Subcontractor Name: \_\_\_\_\_

HUB Status (Gender & Ethnicity): \_\_\_\_\_

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: \_\_\_\_\_

Street	City	State	Zip
--------	------	-------	-----

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone (with area code): \_\_\_\_\_ Fax (with area code): \_\_\_\_\_

Proposed Subcontract Amount: \$ \_\_\_\_\_ Percentage of Prime Contract: \_\_\_\_\_ %

Description of Subcontract Work to be Performed: \_\_\_\_\_

**All HUB Subcontractor Participation may be verified with the HUB Subcontractor(s) listed on Part I.**

**Bidder Shall Return Completed Form with Offer.**





# Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

**PAGE 4 OF 4**

Subcontractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Street City State Zip

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone (with area code): \_\_\_\_\_ Fax (with area code): \_\_\_\_\_

Proposed Subcontract Amount: \$ \_\_\_\_\_ Percentage of Prime Contract: \_\_\_\_\_ %

Description of Subcontract Work to be Performed: \_\_\_\_\_

Subcontractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Street	City	State	Zip
--------	------	-------	-----

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone (with area code): \_\_\_\_\_ Fax (with area code): \_\_\_\_\_

Proposed Subcontract Amount: \$ \_\_\_\_\_ Percentage of Prime Contract: \_\_\_\_\_ %

Description of Subcontract Work to be Performed: \_\_\_\_\_

I hereby certify that I have read the *HUB Program Instructions and Information*, truthfully completed all applicable parts of this form, and **attached any necessary support documentation as required**. I fully understand that intentionally falsifying information on this document may result in my not receiving a contract award or termination of any resulting contract.

Name (print or type): \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Contact person that will be in charge of invoicing for this project:

Name (print or type): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

E-mail address:

**Bidder Shall Return Completed Form with Offer.**

## Residence Certification/Tax Form

Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Jefferson County requests Resident Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.

(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

- ☐ I certify that \_\_\_\_\_ [company name] is a Resident Bidder of Texas as defined in Government Code §2252.001.
- ☐ I certify that \_\_\_\_\_ [company name] is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is \_\_\_\_\_ (city and state).

Taxpayer Identification Number (T.I.N.):	
Company Name submitting bid/proposal:	
Mailing address:	
If you are an individual, list the names and addresses of any partnership of which you are a general partner:	

**Property:** List all taxable property owned by you or above partnerships in Jefferson County.

Jefferson County Tax Acct. No.*	Property address or location**

\* This is the property amount identification number assigned by the Jefferson County Appraisal District.

\*\* For real property, specify the property address or legal description. For business property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored as a warehouse or other location.

**Bidder Shall Return Completed Form with Offer.**

## Bid Affidavit

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all commodities upon which prices are extended at the price offered, and upon the conditions contained in the specifications and the Notice to Bidders.

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

BEFORE ME, the undersigned authority, a Notary Public in and for the State of \_\_\_\_\_,

on this day personally appeared \_\_\_\_\_, who  
(name)

after being by me duly sworn, did depose and say:

"I, \_\_\_\_\_ am a duly authorized officer of/agent  
(name)

for \_\_\_\_\_ and have been duly authorized to execute the  
(name of firm)

foregoing on behalf of the said \_\_\_\_\_.  
(name of firm)

I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of services/commodities bid on, or to influence any person or persons to bid or not to bid thereon."

Name and address of bidder: \_\_\_\_\_

Fax: \_\_\_\_\_ Telephone# \_\_\_\_\_

by: \_\_\_\_\_ Title: \_\_\_\_\_  
(print name)

Signature: \_\_\_\_\_

SUBSCRIBED AND SWORN to before me by the above-named

\_\_\_\_\_ on

this the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Notary Public in and for  
the State of \_\_\_\_\_

**Bidder Shall Return Completed Form with Offer.**

**ATTACHMENT A**

IFB 16-023/YS

Term Contract for Herbicides for Jack Brooks Regional Airport

Item	Description	Container Size	Brand	Vendor	Price per Container
1A	POLARIS or equivalent	2.5 gal	Polaris	Crop Production Services	128.60
1B	POLARIS or equivalent	5 gal cube	Polaris	Crop Production Services	257.20
2	Tordon 101 or equivalent	2.5 gal	Tordon	Crop Production Services	94.43
3A	Roundup or equivalent	2.5 gal	Ranger Pro	Red River Specialties, Inc.	29.10
3B	Roundup or equivalent	5 gal cube	Makaze	Crop Production Services	70.96
4	Nalco Trol II or equivalent	case	Poly Control	Crop Production Services	108.00
5	Krovar I DF or equivalent	case	DB40 (8X6lbs/case)	Red River Specialties, Inc.	420.00
6	Oust Extra or equivalent	4 lb	SFM Plus	Red River Specialties, Inc.	120.00
7	Sufactant or equivalent	2.5 gal	Brewer 90 RRSI NIS	Crop Production Services Red River Specialties	25.00
8A	Plateau or equivalent	2.5 gal	Plateau (1 gal)	Crop Production Services	120.00
8B	Plateau or equivalent	5 gal cube	Plateau	Crop Production Services	600.00
9A	24-D or equivalent	2.5 gal	Platoon	Crop Production Services	27.53
9B	24-D or equivalent	5 gal cube	Platoon	Crop Productions Services	55.05
10A	Garlon 4 or equivalent	2.5 gal	Garlon 4 Ultra	Red River Specialties, Inc.	125.00
10B	Garlon 4 or equivalent	5 gal cube	Garlon 4	Crop Production Services	261.66

Crop Production Services  
 13622 E Hardy Road  
 Houston TX 77039  
 Attn: A.J. Thibodeaux  
 aubrey.thibodeaux@cpsagu.com  
 ph: 713-705-9800  
 fx: 281-987-8969

Red River Specialties, Inc.  
 1324 North Hearne Avenue - Suite 120  
 Shreveport LA 71107  
 Attn: Jesse Culbertson  
 Bid.Clerk@rrsi.com  
 ph: 318-425-5944  
 fx: 318-227-3032

## OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): \_\_\_\_\_.

**I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:**

\_\_\_\_\_  
Crop Production Services, Inc.

Company Name

\_\_\_\_\_  
13622 E Hardy Road

Address

\_\_\_\_\_  
Houston TX 77039

City State Zip

\_\_\_\_\_  
Signature of Person Authorized to Sign

\_\_\_\_\_  
Tim Smith

Printed Name

\_\_\_\_\_  
Region Manager

Title

For clarification of this offer, contact:

\_\_\_\_\_  
A J Thibodeaux

Name

\_\_\_\_\_  
713-705-9800

Phone

\_\_\_\_\_  
281-987-8969

Fax

\_\_\_\_\_  
aubrey.thibodeaux@cpsagu.com

E-mail

**Bidder Shall Return Completed Form with Offer.**

## Acceptance of Offer

---

The Offer is hereby accepted for the following items: Term Contract for Herbicides for Jack Brooks Regional Airport. Contract Term: One (1) year from date of award with an option to renew for four (4) additional years.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. IFB 16-023/YS, Term Contract for Herbicides for Jack Brooks Regional Airport. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

Jeff R. Branick  
County Judge

October 3, 2016

Date

Attest:

Carolyn L. Guidry  
County Clerk



**Bidder Shall Return Completed Form with Offer.**

## OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): N/A, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

**I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:**

Red River Specialties, Inc.  
Company Name


For clarification of this offer, contact:

1324 North Hearne Avenue - Suite 120  
Address

Jesse Culbertson  
Name

Shreveport                      LA                      71107  
City                                  State                      Zip

318-425-5944                      318-227-3032  
Phone                                  Fax

  
Signature of Person Authorized to Sign

Bid.Clerk@rrsi.com  
E-mail

Jesse Culbertson  
Printed Name

Bid Manager  
Title

**Bidder Shall Return Completed Form with Offer.**

## Acceptance of Offer

The Offer is hereby accepted for the following items: Term Contract for Herbicides for Jack Brooks Regional Airport. Contract Term: One (1) year from date of award with an option to renew for four (4) additional years.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. IFB 16-023/YS, Term Contract for Herbicides for Jack Brooks Regional Airport. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

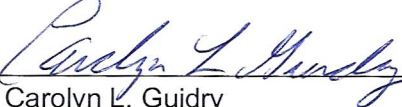


Jeff R. Branick  
County Judge

October 3, 2016

Date

Attest:



Carolyn L. Guidry  
County Clerk



**Bidder Shall Return Completed Form with Offer.**



**ATTACHMENT B**  
**IFB 14-041/JW**  
**Term Contract for Liquid Soil Stabilizer for Jefferson County**

**Proposed Price Increase**

<b>Item</b>	<b>Description</b>	<b>Amount per Gallon</b>	<b>New Amount per Gallon</b>
1	Price per gallon per 55 gallon drum  Dilute with water necessary to achieve 3% over optimum moisture content at the appropriate rate of 14.5 fluid oz. per CY of soil to be treated.	\$16.25	\$18.07
		<b>Coverage Rate Linear Feet per Gallon</b>	
Coverage in linear feet per gallon, based upon crushed limestone base material and roadway 20'-0 X 6" deep.		23.5	
		<b>Per 55 Gallon Drum</b>	<b>\$893.75</b>

**Vendor:**

**Base Seal International, Inc.**  
15822 River Roads Drive  
Houston, TX 77079  
Contact Persons: Maxine Williams or James Williams  
[baseseal@baseseal.com](mailto:baseseal@baseseal.com)  
281-497-7743 phone  
281-497-1345 fax

**Your Formula  
for Economic  
and Efficient  
Road Building**



**Non-Toxic  
Non-Corrosive  
Non-Flammable  
Non-Allergenic**

---

BASE-SEAL INTERNATIONAL INC  
15822 RIVER ROADS DRIVE  
HOUSTON, TEXAS 77079

---

TEL (281) 497-7743 – FAX (281) 497-1345  
[www.baseseal.com](http://www.baseseal.com)    [baseseal@baseseal.com](mailto:baseseal@baseseal.com)

September 22, 2016

Jefferson County  
Purchasing Department  
Ref: (IFB 14-041/JW) Renewal price for Liquid Soil Stabilizer

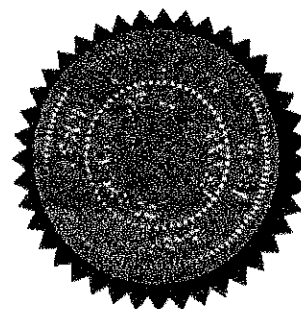
Dear Sirs

Please note there is a price increase per gallon of the Liquid Soil Stabilizer from \$16.25 to \$18.07 due to the inflation cost of our raw materials.

Respectfully submitted,

---

Maxine Williams, President,  
BASE SEAL INTERNATIONAL, INC.

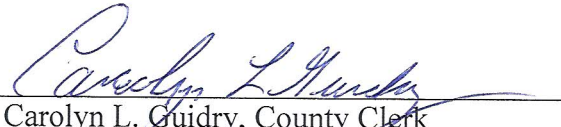


**CONTRACT RENEWAL FOR IFB 14-041/JW**  
**TERM CONTRACT FOR LIQUID SOIL STABILIZER FOR**  
**JEFFERSON COUNTY**

The County entered into a contract with Base Seal International for one (1) year, from October 27, 2014 to October 26, 2015, with an option to renew the contract for up to a five (5) year period.

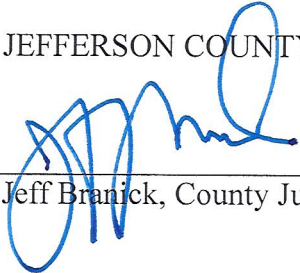
Pursuant to the contract, Jefferson County hereby exercises its second one-year option to renew the contract for one (1) additional year from October 25, 2016 to October 24, 2017.

ATTEST:

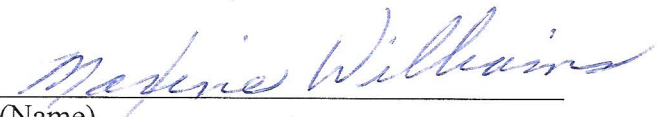
  
Carolyn L. Guidry, County Clerk



JEFFERSON COUNTY, TEXAS

  
Jeff Branick, County Judge

CONTRACTOR:  
Base Seal International

  
(Name)

MAXINE WILLIAMS

P.O. 22986  
77720A&A Electric  
Of Beaumont Inc.6250 Walden Rd  
Beaumont, TX 77707

842-4437

Ford Park  
Beaumont, Texas

409 842-5230-fap

9/23/16

Attn : Danny Broussard

Re: Transformer @ Midway

Dear Sir : A&A Electric is pleased to submit the following quote for the requested electrical work needed to replace existing transformer located at the Midway area that feeds power (480 volts) to the main Ford Park parking lot lighting control panel. Inspection was done to transformer , discovering "B" phase on secondary output is dead . Transformer needs to be replaced. Below is the following cost value.

- 1- New GE 112.5 kva pad mount transformer \$ 7156.80
- 2- Lift truck / 2.5 hrs. \$ 312.50
- 3- Labor min. \$ 720.00
- 4- Material if necessary for new install - \$ 150.00

Total : \$ 8339.30 ( tax exempt )

Thank you,

Ned Gaspard - A&amp;A Electric

55080284514009



## JEFFERSON COUNTY PURCHASING DEPARTMENT

*Deborah Clark, Purchasing Agent*


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1149 Pearl Street, Beaumont, TX 77701

Phone: 409-835-8593 Fax: 409-835-8456

### MEMORANDUM

To: Commissioners' Court

From: Deborah Clark  
Purchasing Agent 

Date: September 22, 2016

Re: Inter-Department Transfer of County Property

Consider and possibly approve inter-department transfer of 2005 Toyota Prius Hybrid VIN #JTDKB22UX53084428 from Service Center to Health & Welfare I as authorized by Local Government Code §262.011 (j).

Thank you.

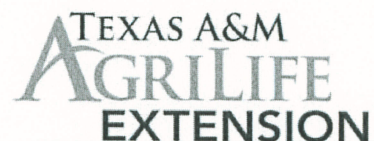
JEFFERSON COUNTY, TEXAS  
1149 PEARL STREET  
BEAUMONT, TX 77701

INTER-DEPARTMENT PROPERTY TRANSFER

DESCRIPTION OF PROPERTY	DEPARTMENT TRANSFERRING	VIN NO.	ASSET NO.	DEPARTMENT RECEIVING
	PROPERTY			PROPERTY
2005 Toyota Prius Hybrid	Service Center	JTDKB22UX53084428	29223	Health & Welfare I

Approved by Commissioners' Court: \_\_\_\_\_

## OFFICE OF JEFFERSON COUNTY



1225 Pearl Street, Ste. 200  
Beaumont, TX 77701  
Tel: 409-835-8461  
Fax: 409-839-2310  
s-garlick@tamu.edu

**MEMORANDUM**

September 26, 2016

TO: Fred Jackson  
County Judge's Office

FROM: Starla B. Garlick,  
Agriculture Department

SUBJECT: Agenda Item for October 3, 2016

Request and possibly approve out of state travel for Starla Garlick, 4-H Youth Development Agent, to attend the National Association of Extension 4-H Agents on October 10-14, 2016 in New Orleans, LA to receive the National Meritorious Service Award. Registration paid for by the state, so regular mileage and meals may be paid by Jefferson County.

Thank you.

1. Is the trip budgeted? If not, how is the trip to be funded?

Yes. Registration paid by Texas A&M Extension Service. Meals & mileage may be paid by Jefferson County.

2. Is the training mandatory or does the training directly impact the employee's assigned job duties?

Starla Garlick will receive the National Meritorious Service Award. This award is given to Texas Association Extension 4-H Agents members who have completed 15 or more years of service have received the Distinguished Service Award, and demonstrated innovative youth programming and leadership in TAE4-HA at the state, regional and/or national levels. The award is voted on by association members, and only one is given in the state each year.

3. Does the benefit appear to be worth the cost?

Yes

4. Is the training available locally or within Texas at a lower cost?

No



❧❧❧

OF JEFFERSON COUNTY, TEXAS

*[Handwritten signature]*

Precinct No. 3

  
\_\_\_\_\_  
COMMISSIONER EVERETTE D. ALFRED

Precinct No. 4



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OF JEFFERSON COUNTY, TEXAS

COMMISSIONER EVERETTE D. ALFRED  
Precinct No. 4



# Budget Account

Acct. #	Description	Vendor	Amount	Explanation
<b>120-3059-421- Law Enforcement</b>				
30-02	Ammunition	GT Distributors	35,000.00	Order takes 6-10 months to ship after ordered
30-10	Books	Ac-u-kwik	100.90	Order due in December
30-10	Books	Nat'l Dir of LE	865.00	Order due in October
30-10	Books	Polk Directory	1,560.00	Order due in October
30-10	Books	TX District & County Atty	9,000.00	Order due in Dec. - Penal codes
30-10	Books	Blue Book	63.00	Order due in Dec.
30-17	Clothing	Code Blue	4,500.00	25% of Normal Blanket P.O. Amount
30-84	Minor Equipment	Code Blue	1,750.00	25% of Normal Blanket P.O. Amount
30-84	Minor Equipment	Lone Star Uniforms	3,250.00	25% of Normal Blanket P.O. Amount
30-84	Minor Equipment	Snap-on Tools	800.00	25% of Normal Blanket P.O. Amount
40-15	Communication Equipment	Kay Electronics	1,500.00	25% of Normal Blanket P.O. Amount
50-03	Livestock	Equine Medicine	250.00	25% of Normal Blanket P.O. Amount
50-03	Livestock	Five Star Feed	1,250.00	25% of Normal Blanket P.O. Amount
50-03	Livestock	Sour Lake Vet	250.00	25% of Normal Blanket P.O. Amount
50-21	Dues/Subscriptions	Garmin	211.09	Order due in December
50-21	Dues/Subscriptions	Jeppesen	206.74	Order due in October
50-21	Dues/Subscriptions	Mitsubishi	175.00	Order due in December
50-21	Dues/Subscriptions	Nat'l Sheriff's Assoc	274.00	Order due in October
50-21	Dues/Subscriptions	Nat'l Tactical Officers Assoc	150.00	Order due in December
50-21	Dues/Subscriptions	Sabine Neches Chiefs Assoc	250.00	Order due in December
50-21	Dues/Subscriptions	Sam's Wholesale	30.00	Order due in December
50-21	Dues/Subscriptions	Sheriff's Assoc of TX-Woods	25.00	Order due in December
50-21	Dues/Subscriptions	T-Data	299.00	Order due in October
50-21	Dues/Subscriptions	TX Hostage of Neg	120.00	Order due in October
50-21	Dues/Subscriptions	XM Satellite Weather	1,208.71	Order due in November
50-37	Testing	Bmt Occup Serv	500.00	25% of Normal Blanket P.O. Amount
50-37	Testing	Moorman & Assoc	250.00	25% of Normal Blanket P.O. Amount
50-37	Testing	Rita Hurt	2,000.00	25% of Normal Blanket P.O. Amount
50-45	Bond Surety/Notary	McNeil Ins.	50.00	25% of Normal Blanket P.O. Amount
50-62	Travel	Simcom	10,000.00	Airplane training school for pilots (Shipper and Ellis)

# Budget Account

Acct. #	Description	Vendor	Amount	Explanation
50-62	Travel	Classen Buck	250.00	25% of Normal Blanket P.O. Amount
50-77	Contractual Services	Child Abuse & Forensic Serv	1,750.00	25% of Normal Blanket P.O. Amount
50-77	Contractual Services	Christus Hospital	375.00	25% of Normal Blanket P.O. Amount
50-77	Contractual Services	Guardian Force	125.00	25% of Normal Blanket P.O. Amount
50-77	Contractual Services	Keesha Guillory	500.00	25% of Normal Blanket P.O. Amount
50-77	Contractual Services	Tower Communications	3,750.00	25% of Normal Blanket P.O. Amount
60-02	Computer Equipment	Vendor ? (MIS dept orders)	42,000.00	Order replacement computers
60-07	Automobiles	Silsbee Ford/Holiday Chevrolet	180,200.00	Order replacement police vehicles
60-18	Power Tools	LEA-AID	12,000.00	Live Link Video
<b>120-3062-423- Jail</b>				
30-10	Books	Thomson West Publishing	10,000.00	25% of Normal Blanket P.O. Amount
30-16	Chemicals, Sprays, etc	Worth Hydrochem	1,000.00	25% of Normal Blanket P.O. Amount
30-17	Clothing	Galls	440.00	25% of Normal Blanket P.O. Amount
30-17	Clothing	Lone Star Uniforms	9,750.00	25% of Normal Blanket P.O. Amount
30-18	Inmate Clothing	Bob Barker	20,000.00	Order due in October
30-23	Dishes, Utensils, etc	Matera	1,975.00	25% of Normal Blanket P.O. Amount
30-23	Dishes, Utensils, etc	Sanitary Supply	1,175.00	25% of Normal Blanket P.O. Amount
30-44	Janitorial Supplies	Matera	25,000.00	25% of Normal Blanket P.O. Amount
30-44	Janitorial Supplies	Sanitary Supply	12,750.00	25% of Normal Blanket P.O. Amount
30-57	Identification Supplies	Hernandez Office Supply	800.00	25% of Normal Blanket P.O. Amount
30-57	Identification Supplies	Independent Stationers	800.00	25% of Normal Blanket P.O. Amount
30-57	Identification Supplies	Lone Star Uniforms	625.00	25% of Normal Blanket P.O. Amount
30-78	Office Supplies	Dragonfly	100.00	25% of Normal Blanket P.O. Amount
30-78	Office Supplies	Hernandez Office Supply	1,700.00	25% of Normal Blanket P.O. Amount
30-78	Office Supplies	Independent Stationers	3,200.00	25% of Normal Blanket P.O. Amount
30-78	Office Supplies	Office Depot	1,875.00	25% of Normal Blanket P.O. Amount
30-84	Minor Equipment	AAA Lock	260.00	25% of Normal Blanket P.O. Amount
30-84	Minor Equipment	Willbanks & Assoc	1,100.00	25% of Normal Blanket P.O. Amount
40-07	Airplane	Aviall	750.00	25% of Normal Blanket P.O. Amount
40-07	Airplane	Coastal Welding	100.00	25% of Normal Blanket P.O. Amount

# Budget Account

Acct. #	Description	Vendor	Amount	Explanation
40-07	Airplane	Int'l Jet	7,500.00	25% of Normal Blanket P.O. Amount
40-07	Airplane	Porter Strait	250.00	25% of Normal Blanket P.O. Amount
40-07	Airplane	Setzer Hardware	50.00	25% of Normal Blanket P.O. Amount
40-07	Airplane	TX Prisoner Transportation	1,000.00	25% of Normal Blanket P.O. Amount
40-07	Airplane	W. W. Grainger	500.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	A-1 Filter Service	1,100.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Air Gas	1,000.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Coburn's	750.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Frogwash	800.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	W. W. Grainger	2,500.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Industrial & Commercial Mech	5,000.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Johnston Supply	1,000.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Lowe's	1,100.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	M & D Supply	1,100.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Moore Supply	2,000.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Ralph's	1,375.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Troop Industrial	125.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Wesco	250.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	24 Hour Safety LLC	125.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Advanced System Alarms	4,000.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Belt Source	300.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Cummins Southern Plains	595.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Firetrol	1,500.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Guardian Force	375.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Kommerical Kitchens	375.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Mark's Plumbing	1,000.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	O'Reilly Auto Parts	325.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Scott Equipment	1,750.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Sherwin Williams	3,000.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Summit Electric Supply	600.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Sutherlands	500.00	25% of Normal Blanket P.O. Amount

# Budget Account

Acct. #	Description	Vendor	Amount	Explanation
40-11	Equipment - Misc	Waste Water Transport	2,180.00	25% of Normal Blanket P.O. Amount
40-11	Equipment - Misc	Wholesale electric	500.00	25% of Normal Blanket P.O. Amount
40-15	Communications Equip	United Communications	2,500.00	25% of Normal Blanket P.O. Amount
50-40	Liability Insurance	C S & A	12,000.00	Airplane insurance due in November
50-45	Bond Surety/Notary	McNeil Ins.	250.00	25% of Normal Blanket P.O. Amount
50-53	Rent - Equipment	Ecolab	1,200.00	25% of Normal Blanket P.O. Amount
50-62	Travel	2 employees	700.00	Pepperball training - San Antonio, TX
50-62	Travel	5 employees	3,300.00	Mental Health Conference - San Marcos, TX
50-63	Transfer Prisoners	Hertz	250.00	25% of Normal Blanket P.O. Amount
50-63	Transfer Prisoners	Texas Prisoner Transportation	1,000.00	25% of Normal Blanket P.O. Amount
50-64	Training and Education	Clausen Buck	200.00	25% of Normal Blanket P.O. Amount
50-64	Training and Education	Lamar Institute of Tech	100.00	25% of Normal Blanket P.O. Amount
50-64	Training and Education	TEEX	125.00	25% of Normal Blanket P.O. Amount
60-13	Cooling & Heating	Industrial & Commercial M	92,752.00	Repair of air handler unit and maintenance
60-18	Power Tools & Appliances	Vendor to be determined	45,950.00	Paint - Airplane
60-18	Power Tools & Appliances	Vendor to be determined	19,454.00	De-ice Boots - Airplane
<b>741-0000-421- Seized Funds</b>				
40-07	Airplanes	Helicopter Insurance	22,720.00	Due before the end of the year
40-07	Airplanes	Aero Products	750.00	25% of Normal Blanket P.O. Amount
40-07	Airplanes	Aviall	750.00	25% of Normal Blanket P.O. Amount
40-07	Airplanes	W.W. Grainger	100.00	25% of Normal Blanket P.O. Amount
60-07	Automobiles	Silsbee Ford/Holiday Chevrolet	150,000.00	Order replacement police vehicles
<b>210-0000-421- Courthouse Security</b>				
30-17	Clothing	Code Blue	750.00	25% of Normal Blanket P.O. Amount
<b>865-3054-421- Marine Division</b>				
30-37	Gasoline	C & I Oil	27,500.00	25% of Normal Blanket P.O. Amount
30-78	Office Supplies	Sierra Spring Water	450.00	25% of Normal Blanket P.O. Amount
30-85	Boat Supplies	Overton's	250.00	25% of Normal Blanket P.O. Amount

# Budget Account

Acct. #	Description	Vendor	Amount	Explanation
30-85	Boat Supplies	Ritter's	825.00	25% of Normal Blanket P.O. Amount
30-85	Boat Supplies	Setzer's	825.00	25% of Normal Blanket P.O. Amount
40-06	Boat Repair	Bumper to Bumper	500.00	25% of Normal Blanket P.O. Amount
40-06	Boat Repair	The Dingo Group	750.00	25% of Normal Blanket P.O. Amount
40-06	Boat Repair	Long's Trailer	625.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Applied Securities Tech	105.00	25% of Normal Blanket P.O. Amount
40-09	Buildings and Grounds	Attaboy Pest Control	96.25	25% of Normal Blanket P.O. Amount
50-04	Helicopter Insurance	Airsure Limited	22,720.00	Due before the end of the year
60-07	Automobile	Silsbee Ford/Holiday Chevrolet	36,046.00	Order replacement truck
60-18	Power Tools & Appl	Vendor to be determined	24,500.00	Auto transfer switch generator
<b>249-3015-421- Training Academy</b>				
50-62	Travel Expense	Brian Sain	1,051.40	Annual TCOLE training conference-Corpus Christie, TX
<b>120-3060-421 Crime Lab</b>				
30-42	Laboratory Supplies	Airgas	1,500.00	25% of Normal Blanket P.O. Amount
50-21	Dues/Subscriptions	ASCLD	3,215.00	Due in December
50-34	Medical & Surgical	Accutox, Inc.	1,800.00	Annual employee blood testing in November
50-77	Contractual Services	Qualtrax	5,000.00	Due in October
50-77	Contractual Services	SETX Water (DI Units)	2,025.00	25% of Normal Blanket P.O. plus service agreement
50-77	Contractual Services	Guardian Force	153.00	25% of Normal Blanket P.O. Amount
50-77	Contractual Services	Julie Hannon (Cleaning service)	1,800.00	25% of Normal Blanket P.O. Amount
50-77	Contractual Services	RDB Services (Firearms review	1,500.00	25% of Normal Blanket P.O. Amount
50-77	Contractual Services	Agilent Technologies	18,439.10	Due in October

JEFFERSON COUNTY, TEXAS

FINANCIAL & OPERATING  
STATEMENTS - COUNTY FUNDS ONLY

For the Month Ending August 31, 2016



Patrick Swain - County Auditor



**PATRICK SWAIN**  
**COUNTY AUDITOR**  
**(409) 835-8500**



**1149 PEARL ST. - 7TH FLOOR**  
**BEAUMONT, TEXAS 77701**

September 22, 2016

Honorable Commissioners Court:  
Judge Jeff R. Branick  
Commissioner Eddie Arnold  
Commissioner Brent Weaver  
Commissioner Michael "Shane" Sinegal  
Commissioner Everette "Bo" Alfred

Gentlemen:

In compliance with Section 114.023 of the Local Government Code, I herewith present the monthly report of the financial condition of Jefferson County as of August 31, 2016 together with the results of operations of the budget for the eleventh period then ended.

**Revenue:**

Total budgeted revenue collected for the month ending August 31, 2016 is \$114,472,011. Budgeted Revenues are \$118,954,643 leaving \$4,682,632 in revenue to be collected in order to meet our budgetary revenue goals. Highlights of revenues are as follows:

**Property Taxes:**

Property tax collections are \$80,209,533 for the first eleven months of the year. This amount represents 99% of the budgeted amount of \$80,959,960.

**Sales Taxes:**

Eighty-three percent of budgeted revenue for sales taxes has been collected. Sales Tax revenue is budgeted to be \$23,925,000.

Page Two

**Licenses & Permits:**

Ninety-nine percent of budgeted revenue from Licenses & Permits has been collected. Licenses & Permits are budgeted to be \$414,620 for the year.

**Intergovernmental:**

Eighty-five percent of Intergovernmental Revenue has been collected. Intergovernmental Revenue is budgeted to be \$1,454,559.

**Fees:**

\$10,788,360 has been collected. Revenues from Fees are budgeted to be \$10,382,354 for the year.

**Fines and Forfeitures:**

Ninety-nine percent of Fines and Forfeitures have been collected. Revenues from Fines and Forfeitures are budgeted to be \$1,575,000.

**Interest:**

Ninety-two percent of the budgeted revenue for Interest has been collected. Revenues from Interest are budgeted to be \$219,350.

**Other Revenues:**

\$27,590 has been collected. Revenues from Other Revenues are budgeted to be \$24,000 for the year.

**Expenditures:**

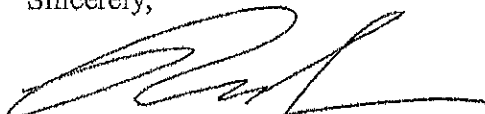
Overall for the County's budgeted funds, eighty-seven percent of the expenditures have been spent.

Page Three

Expenditures are budgeted to be \$124,566,004, which includes General Funds and debt service funds, excluding budgeted transfers of \$4,978,821 for the fiscal year ending September 30, 2016.

Please call me if you have any questions on the enclosed report.

Sincerely,

A handwritten signature in black ink, appearing to be 'P. Swain', written in a cursive style.

Patrick Swain  
County Auditor

JEFFERSON COUNTY, TEXAS  
 FINANCIAL & OPERATING  
 STATEMENTS - COUNTY FUNDS ONLY  
 FOR THE MONTH ENDING AUGUST 31, 2016  
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Jefferson County, Texas  
Consolidated Balance Sheet  
For The Month Ending August 31, 2016

	<u>ASSETS</u>					
	General Funds	Special Revenue Funds	Capital Project Funds	Debt Service Funds	Enterprise Funds	Internal Service Funds
Cash and Cash Equivalents	\$ 56,493,592	17,842,689	7,026,825	554,940	(2,133,372)	(3,509,217)
Receivables & Prepaids	6,855,219	67,017	-	162,664	22,659	-
Intergovernmental Receivables	2,749,050	(10,190)	-	-	-	-
Due From Other Funds	150,000	-	-	-	-	-
Inventory	482,768	55,754	-	-	111,031	-
Other Assets	-	-	-	-	83,315,134	-
Total Assets	\$ 66,730,629	\$ 17,955,270	\$ 7,026,825	\$ 717,604	\$ 81,315,452	\$ (3,509,217)
						\$ 170,236,563

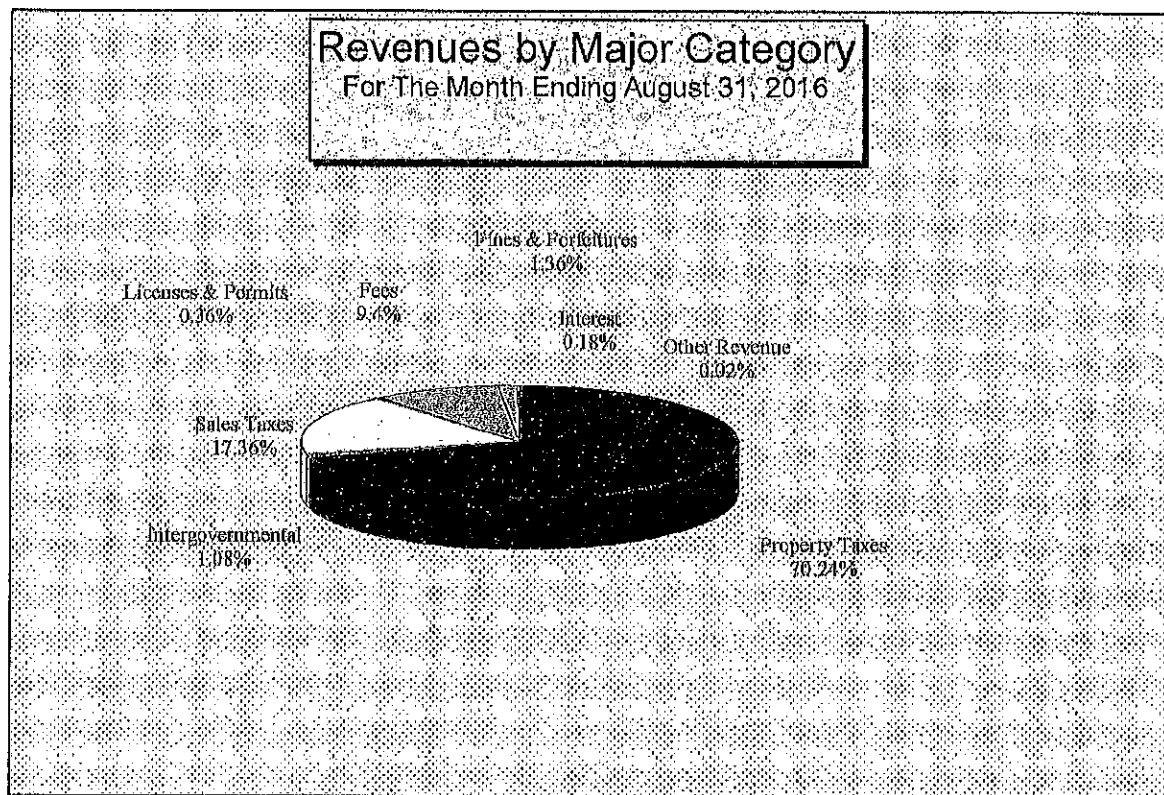
<u>LIABILITIES AND FUND BALANCE/EQUITY</u>					
Payables	\$ 3,593,146	537,479	-	-	954,996
Intergovernmental Payables	360	-	-	-	57
Due To Other Funds	-	-	-	-	-
Other Liabilities	8,405,582	44,295	-	148,150	348,199
Fund Balance/Equity	54,731,541	17,973,496	7,026,825	569,454	80,012,200
					(6,012,333)
Total Liabilities and Fund Balance/Equity	\$ 66,730,629	\$ 17,955,270	\$ 7,026,825	\$ 717,604	\$ 81,315,452
					\$ (3,509,217)
					\$ 170,236,563

Jefferson County, Texas  
Statement of Changes in Fund Balances  
For The Month Ending August 31, 2016

	7/31/2016	Month Ending August 31, 2016				8/31/2016
	Fund Balance	Receipts	Disbursements	Transfers In/(Out)	Prior Period Adjustment	Fund Balance
Jury Fund	\$ 416,100	\$ 69,108	\$ 110,835	\$ -	\$ -	\$ 374,373
Road & Bridge Pct. 1	2,717,675	67,153	175,673	-	-	2,609,155
Road & Bridge Pct. 2	831,521	59,806	126,168	-	-	765,159
Road & Bridge Pct. 3	854,759	55,413	107,937	-	-	802,235
Road & Bridge Pct. 4	1,527,411	70,701	180,975	-	-	1,417,137
Engineering Fund	209,504	3,511	70,900	-	-	142,115
Parks & Recreation	112,354	6,459	12,485	-	-	106,328
General Fund	48,696,636	3,449,682	8,416,741	(85,000)	-	43,644,577
Mosquito Control Fund	1,211,243	7,433	106,322	-	-	1,112,354
Tobacco Settlement Fund	3,757,764	344	-	-	-	3,758,108
Total General Funds	60,334,967	3,789,610	9,308,036	(85,000)	-	54,731,541
Total Special Revenue Funds	17,785,112	1,167,667	1,579,286	-	-	17,373,493
Total Capital Project Funds	7,165,650	288,021	511,846	85,000	-	7,026,825
Total Debt Service Funds	547,867	21,587	-	-	-	569,454
Total Enterprise Funds	80,683,452	746,801	1,418,053	-	-	80,012,200
Total Internal Service Funds	(5,338,609)	1,498,929	2,172,653	-	-	(6,012,333)
Total Balances	\$ 161,178,439	\$ 7,512,615	\$ 14,989,874	\$ -	\$ -	\$ 153,701,180

Jefferson County Texas  
Statement of Revenues by Category - Compared with Budget Allocation  
For The Month Ending August 31, 2016

Category	Cumulative Actual	Annual Budget	Unrealized Balance	Percentage Unrealized
Property Taxes	\$ 80,209,533	\$ 80,959,960	\$ 750,427	0.93%
Sales Taxes	19,836,429	23,925,000	4,088,571	17.09%
Licenses & Permits	414,019	414,620	601	0.14%
Intergovernmental	1,234,129	1,454,559	220,430	15.15%
Fees	10,788,360	10,382,154	(406,206)	-3.91%
Fines & Forfeitures	1,559,152	1,575,000	15,848	1.01%
Interest	202,799	219,350	16,551	7.55%
Other Revenue	27,590	24,000	(3,590)	-14.96%
	<u>\$ 114,272,011</u>	<u>\$ 118,954,643</u>	<u>\$ 4,682,632</u>	<u>3.94%</u>



Jefferson County, Texas  
Statement of Revenues - Compared With Budget Allocation  
For The Month Ending August 31, 2016

	October 2015 -December	January	February	March	April	May	June	July	August	Cumulative Total	Annual Budget	Unrealized Balance
<b>Jury Fund</b>												
Current Taxes	\$ 66,423	\$ 239,774	\$ 120,471	\$ 3,986	\$ 2,593	\$ 1,836	\$ 2,996	\$ 2,361	\$ 1,149	\$ 441,589	\$ 447,180	\$ 5,591
Delinquent Taxes	978	970	414	130	278	212	238	340	284	3,864	3,322	(542)
Jury Fees	6,281	2,672	3,683	4,532	4,724	4,194	4,739	4,561	4,061	39,447	32,000	(7,447)
Other Revenue	103,190	29,648	33,218	(37,706)	-	34,307	70,923	-	63,614	297,194	400,000	102,806
Road & Bridge Pct. 1												
Current Taxes	86,811	313,371	157,450	5,210	3,389	2,400	3,916	3,085	1,502	577,134	584,440	7,306
Delinquent Taxes	2,130	2,112	900	326	604	462	517	741	618	8,410	7,231	(1,179)
Intergovernmental Revenue	-	-	-	-	-	-	-	-	-	-	-	-
Auto Registration Fees	-	81,384	-	-	-	-	517,651	-	-	599,035	549,570	(49,465)
Road & Bridge Fees	126,182	47,205	49,627	63,212	51,318	48,044	50,248	59,645	45,486	540,967	549,570	8,603
Sales, Rentals & Services	22,990	-	-	-	-	-	-	278	-	23,268	-	(23,268)
Fines and Forfeitures	36,335	15,247	16,542	29,897	21,691	18,764	20,304	21,400	19,547	199,727	261,700	61,973
Road & Bridge Pct. 2												
Current Taxes	79,545	287,148	144,273	4,773	3,106	2,199	3,588	2,826	1,376	528,834	535,532	6,698
Delinquent Taxes	1,964	1,948	830	301	557	426	477	683	570	7,756	6,668	(1,088)
Intergovernmental Revenue	-	-	-	-	-	-	-	-	-	-	-	-
Auto Registration Fees	-	74,573	-	-	-	-	474,332	-	-	548,905	503,580	(45,325)
Road & Bridge Fees	110,823	41,459	43,587	55,518	45,072	42,196	44,131	52,586	39,949	475,121	503,580	28,459
Sales, Rentals & Services	293	-	-	95	-	-	-	-	-	388	-	(388)
Fines and Forfeitures	33,294	13,971	15,158	27,395	19,875	17,194	18,605	19,609	17,911	185,012	239,800	56,788
Road & Bridge Pct. 3												
Current Taxes	72,612	262,121	131,699	4,357	2,835	2,008	3,275	2,580	1,256	482,743	488,857	6,114
Delinquent Taxes	1,775	1,760	750	272	503	385	431	618	515	7,009	6,026	(983)
Intergovernmental Revenue	-	-	-	-	-	-	-	-	-	-	-	-
Auto Registration Fees	-	68,074	-	-	-	-	432,991	-	-	501,065	459,690	(41,375)
Road & Bridge Fees	103,451	38,701	40,687	51,825	42,073	39,389	41,196	48,900	37,292	443,514	459,690	16,176
Sales, Rentals & Services	-	-	-	-	-	-	-	-	-	-	-	-
Fines and Forfeitures	30,393	12,753	13,837	25,008	18,144	15,695	16,984	17,900	16,350	167,064	218,900	51,836
Road & Bridge Pct. 4												
Current Taxes	92,748	334,806	168,220	5,567	3,621	2,564	4,183	3,296	1,605	616,610	634,415	17,805
Delinquent Taxes	2,291	2,272	968	351	650	498	557	797	665	9,049	7,779	(1,270)
Intergovernmental Revenue	-	-	-	-	-	-	-	638	509	1,147	1,200	53
Auto Registration Fees	-	86,950	-	-	-	-	553,058	-	-	640,008	587,160	(52,848)
Road & Bridge Fees	132,137	49,433	51,969	66,195	53,740	50,311	52,619	62,460	47,633	566,497	587,160	20,663
Sales, Rentals & Services	(1,176)	300	-	-	435	3,500	2,044	510	(590)	5,023	-	(5,023)
Fines and Forfeitures	38,816	16,289	17,672	31,939	23,172	20,045	21,690	22,861	20,879	213,563	279,600	66,237
Other Revenue	-	-	-	-	-	-	-	-	-	-	-	-

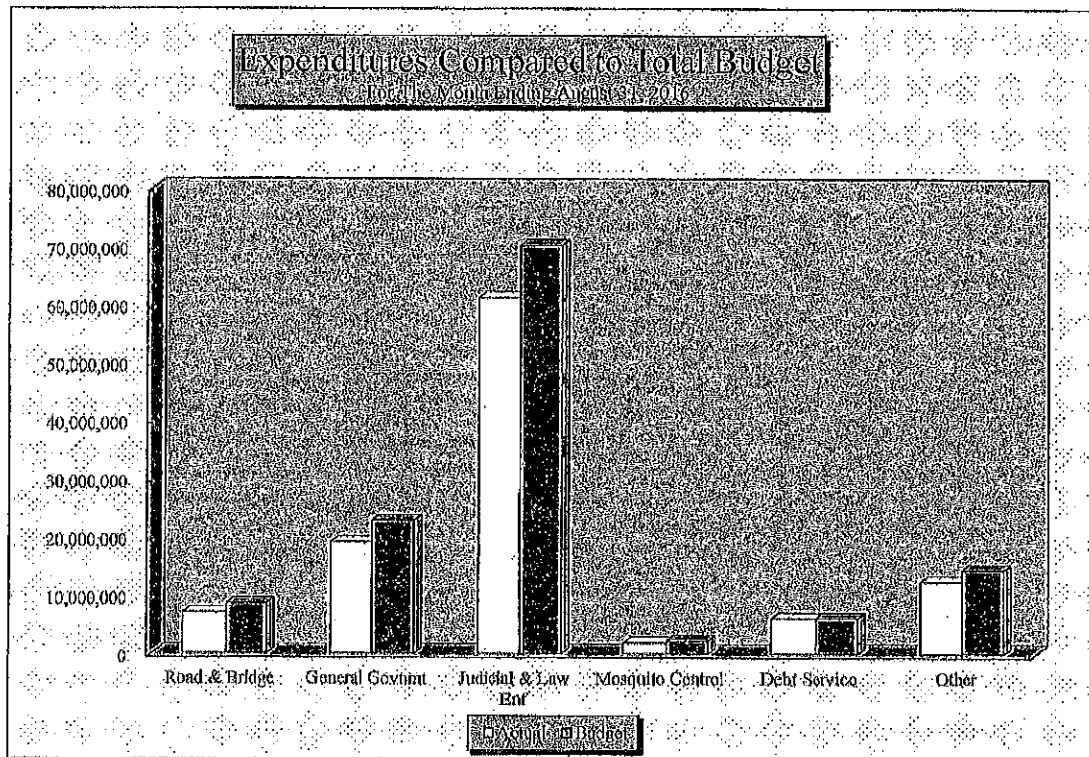


**Jefferson County, Texas**  
**Statement of Revenues - Compared With Budget Allocation**  
**For The Month Ending August 31, 2016**

	October 2015 -December	January	February	March	April	May	June	July	August	Cumulative Total	Annual Budget	Unrealized Balance
<b>Engineering Fund</b>												
Current Taxes	\$ 145,343	\$ 524,664	\$ 263,611	\$ 8,723	\$ 5,675	\$ 4,018	\$ 6,556	\$ 5,164	\$ 2,514	\$ 966,268	\$ 978,501	\$ 12,233
Delinquent Taxes	3,435	3,466	1,452	526	974	746	834	1,195	997	13,565	11,662	(1,903)
Licenses and Permits	-	-	-	-	-	500	-	300	-	800	400	(400)
Sales, Rentals & Services	-	-	200	-	25	175	-	200	-	600	1,375	775
Parks & Recreation	-	-	-	-	-	-	-	-	-	-	-	-
Current Taxes	496	492	210	76	141	108	121	173	144	1,961	1,685	(276)
Delinquent Taxes	18,923	5,670	6,470	6,040	5,104	5,806	5,840	6,346	6,315	66,514	70,200	3,686
<b>General Fund</b>												
Current Taxes	11,547,434	41,684,330	12,851,076	693,037	(589,304)	319,228	520,856	410,310	199,796	67,636,763	68,608,665	971,902
Delinquent Taxes	283,395	280,942	119,744	43,402	80,357	61,521	68,816	98,575	82,229	1,113,981	961,907	(157,074)
Sales Taxes	2,007,495	2,021,452	2,736,704	1,975,748	2,214,899	2,455,337	1,899,362	2,206,304	2,319,128	19,836,429	23,925,000	4,088,571
Other Taxes	-	38	-	-	-	-	27,552	-	-	27,590	24,000	(3,590)
Licenses and Permits	70,172	35,220	34,249	34,964	48,459	44,000	56,969	43,384	45,802	413,219	414,220	1,001
Intergovernmental Revenue	147,630	10,104	101,097	60,128	290,798	93,321	25,216	65,899	141,595	935,788	1,053,359	117,571
Fees of Office	872,930	475,270	351,265	468,722	186,771	321,019	426,886	364,923	329,908	3,795,694	4,236,300	440,606
Other Sales, Rentals & Svcs.	517,463	195,341	429,475	260,993	210,882	263,562	221,469	178,830	264,293	2,540,308	1,842,279	(700,029)
Fines & Forfeitures	214,513	22,894	122,535	8,650	68,990	81,514	158,653	56,187	62,070	795,986	575,000	(220,986)
Interest	10,916	9,146	36,023	26,672	19,820	26,877	27,105	17,397	4,861	178,817	200,000	21,183
Other Revenue	-	-	-	-	-	-	-	-	-	-	-	-
<b>Mosquito Control Fund</b>												
Current Taxes	322,899	1,165,610	585,648	19,379	12,606	8,926	14,565	11,473	5,587	2,146,693	2,173,870	27,177
Delinquent Taxes	-6,363	6,310	2,689	975	1,805	1,382	1,545	2,214	1,845	25,129	21,604	(3,525)
Spraying Contract	-	-	-	-	-	-	-	-	-	-	-	-
Sales, Rentals & Services	6	-	-	-	-	-	-	-	-	6	-	(6)
<b>Tobacco Settlement Fund</b>												
Interest	2,769	450	1,603	1,252	1,031	1,482	1,545	1,128	344	11,604	10,500	(1,104)
<b>Debt Service</b>												
Current Taxes	830,740	2,998,841	1,506,731	49,858	32,433	22,965	37,471	29,519	14,373	5,522,931	5,418,500	(104,431)
Delinquent Taxes	24,095	22,434	9,815	3,662	7,071	5,421	5,974	8,609	7,163	94,244	72,116	(22,128)
Interest	1,042	499	2,428	1,913	1,586	2,292	2,407	160	51	12,378	8,850	(3,528)
Other, Sales, Rentals & Svcs.	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 18,178,345</b>	<b>\$ 51,486,054</b>	<b>\$ 20,174,980</b>	<b>\$ 4,007,903</b>	<b>\$ 2,898,503</b>	<b>\$ 4,026,829</b>	<b>\$ 5,851,455</b>	<b>\$ 5,836,765</b>	<b>\$ 3,811,197</b>	<b>\$ 114,272,011</b>	<b>\$ 118,954,643</b>	<b>\$ 4,682,632</b>

Jefferson County, Texas  
Statement of Expenditures - Compared With Budget Allocation - 92% of Budget Expended  
For The Month Ending July 31, 2016

	<u>Cumulative Actual</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>	<u>Percentage Unencumbered</u>
Jury Fund	\$ 701,587	\$ 796,433	\$ 94,846	11.91%
Road & Bridge Funds	6,068,276	7,358,571	1,290,295	17.53%
Engineering Fund	901,758	1,055,510	153,752	14.57%
Parks & Recreation Fund	102,029	202,274	100,245	49.56%
General Fund:				
General Government	19,156,667	22,898,883	3,742,216	16.34%
Judicial	16,284,661	18,787,615	2,502,954	13.32%
Law Enforcement	44,216,004	50,614,436	6,398,432	12.64%
Education	310,204	409,074	98,870	24.17%
Health & Welfare	7,783,851	8,488,181	704,330	8.30%
Maintenance	3,119,624	3,763,781	644,157	17.11%
Other	1,156,243	1,693,207	536,964	31.71%
Mosquito Control Fund	1,937,294	2,261,918	324,624	14.35%
Tobacco Settlement	100,000	100,000	-	-
Debt Service Funds	6,129,896	6,136,121	6,225	0.10%
	<u>\$ 107,968,094</u>	<u>\$ 124,566,004</u>	<u>\$ 16,597,910</u>	<u>13.32%</u>



Jefferson County, Texas  
Statement of Expenditures - Compared With Budget Allocation  
For The Month Ending July 31, 2016

	October 2015												Annual Budget	Unencumbered Balance
	December	January	February	March	April	May	June	July	August	Encumbrances	Total	Cumulative		
Jury Fund	\$ 192,663	\$ 57,729	\$ 59,856	\$ 57,240	\$ 19,674	\$ 15,357	\$ 162,784	\$ 22,325	\$ 110,835	\$ 2,114	\$ 701,587	\$ 796,433	\$ 94,846	
Road & Bldg Pct. 1	302,402	92,298	108,221	153,901	88,273	91,143	103,929	155,559	175,073	94,086	1,365,487	1,626,879	261,392	
Road & Bldg Pct. 2	389,318	100,749	110,773	155,825	122,111	175,650	114,783	183,552	126,168	87,791	1,566,720	1,824,918	258,198	
Road & Bldg Pct. 3	320,044	92,091	101,562	167,952	95,246	103,977	99,872	245,103	107,937	181,460	1,515,244	1,818,541	308,297	
Road & Bldg Pct. 4	440,110	110,636	68,766	195,015	108,894	106,605	148,027	190,390	180,975	76,427	1,620,825	2,088,233	467,408	
Engineering	384,241	71,389	71,783	71,340	68,342	69,707	70,696	102,788	70,900	592	901,758	1,055,510	153,752	
Parks & Recreation	12,323	4,801	6,257	4,589	1,208	7,195	7,926	31,747	12,465	13,498	102,029	202,274	100,245	
Tax Assessor/Col.	995,109	281,957	294,382	274,566	271,253	276,407	276,797	407,456	282,048	51,569	3,415,494	3,857,301	441,807	
Human Resources	98,197	30,061	32,219	30,450	31,307	33,917	30,446	46,585	31,233	3,902	368,317	440,054	71,737	
County Auditor	390,045	103,555	104,342	106,620	107,896	105,864	102,973	153,289	103,547	618	1,286,729	1,452,050	165,321	
County Clerk	560,576	174,781	168,772	163,122	163,412	164,183	211,862	225,513	160,687	7,681	1,998,339	2,280,584	282,245	
County Judge	221,288	61,185	66,648	65,381	67,444	65,120	66,034	92,565	65,315	1,123	772,203	893,263	121,060	
Risk Management	63,516	18,825	18,018	18,275	17,938	18,806	17,968	26,853	14,023	-	213,422	251,272	37,850	
County Treasurer	96,119	27,811	28,593	28,760	28,490	30,014	29,886	43,041	28,484	-	341,198	381,825	40,627	
Printing Department	34,489	8,123	10,274	10,951	10,809	14,354	10,248	14,451	9,506	6,618	129,823	169,521	33,698	
Purchasing Department	135,194	39,974	40,450	39,982	41,155	39,405	40,188	58,644	41,511	13,283	487,866	560,791	72,925	
General Services	2,301,656	590,268	1,316,701	487,701	744,741	453,758	650,155	481,397	453,549	28,327	7,463,251	9,540,076	2,076,825	
MIS	566,619	157,226	162,029	138,906	136,911	154,379	142,495	200,159	166,906	39,500	1,865,130	2,126,365	261,235	
Voter's Registration	67,841	7,153	11,051	1,174	8,150	5,988	1,404	3,248	7,526	9,727	126,257	144,203	17,946	
Elections	106,410	38,553	8,984	149,070	20,091	31,559	107,565	42,733	99,796	3,877	588,638	807,578	118,940	
District Attorney	1,667,479	481,149	468,704	492,109	479,358	496,020	463,580	692,024	504,059	8,227	5,772,709	6,456,322	683,613	
District Clerk	470,576	149,518	149,606	142,700	141,297	142,818	145,452	209,732	142,174	38,708	1,720,681	1,907,002	186,321	
Criminal Dist. Court	355,770	96,386	127,309	114,253	107,172	132,394	195,042	145,698	143,236	300	1,417,560	1,633,277	215,717	
58th Dist. Court	76,406	22,155	24,544	23,667	20,659	21,033	20,825	30,723	21,096	237	261,345	312,943	51,598	
60th Dist. Court	75,147	21,826	21,999	21,857	21,861	23,361	22,549	33,272	21,854	554	264,280	292,189	27,859	
136th Dist. Court	72,674	20,613	22,478	22,715	22,469	22,974	23,629	33,644	22,740	-	270,150	300,145	29,995	
172nd Dist. Court	72,674	20,613	21,192	20,597	20,990	21,111	21,338	32,633	21,436	746	253,270	297,368	44,098	
252nd Dist. Court	275,482	80,537	121,808	113,736	84,295	110,448	92,750	110,839	80,565	427	1,070,887	1,277,940	207,053	
279th Dist. Court	96,516	21,107	34,926	28,219	27,449	31,756	25,360	35,084	28,493	252	329,172	400,192	71,020	
317th Dist. Court	185,387	44,604	60,164	46,532	59,861	54,886	54,617	75,289	53,863	1,770	637,973	774,625	136,652	
J.P. Pct. 1 P1 1	87,670	25,413	26,034	26,705	27,828	27,645	29,456	40,078	27,278	81	318,188	361,649	43,461	
J.P. Pct. 1 P1 2	84,941	26,303	26,509	27,397	26,914	26,854	27,601	39,189	26,543	283	312,474	362,996	50,522	
J.P. Pct. 2	73,872	21,891	21,491	21,835	22,824	23,245	21,915	32,089	22,986	-	261,248	338,142	76,894	
J.P. Pct. 4	89,049	26,562	27,260	26,596	25,951	27,640	27,164	39,471	27,540	198	317,631	361,252	43,621	
J.P. Pct. 6	93,572	27,185	27,289	27,089	27,167	27,749	27,187	40,324	27,129	377	324,868	373,062	48,194	
J.P. Pct. 7	82,233	24,422	24,260	24,491	28,124	26,385	24,739	36,336	28,219	655	299,864	363,697	63,833	
J.P. Pct. 8	85,864	25,267	25,723	24,542	23,842	22,045	26,046	35,699	26,218	-	295,246	372,391	77,145	
City, Court at Law 1	120,084	35,493	35,800	36,957	35,250	36,139	35,166	53,103	36,966	1,169	425,207	476,262	51,055	
City, Court at Law 2	174,377	44,194	58,382	49,731	47,286	51,305	49,077	67,430	49,580	150	591,512	656,695	65,183	
City, Court at Law 3	175,033	52,061	54,275	52,133	52,813	53,335	57,552	75,579	53,316	255	626,352	726,395	100,043	
Court Master	94,134	28,391	27,307	27,103	27,011	27,417	26,977	40,145	27,454	16,596	342,435	483,393	140,958	

Jefferson County, Texas  
Statement of Expenditures - Compared With Budget Allocation  
For The Month Ending July 31, 2016

	October 2015												Annual Budget	Unencumbered Balance
	December	January	February	March	April	May	June	July	August	Exemptions	Total			
Dispute Resolution	\$ 42,708	\$ 17,321	\$ 14,528	\$ 14,433	\$ 12,725	\$ 17,207	\$ 15,280	\$ 21,010	\$ 15,890	\$ 507	\$ 171,609	\$ 259,728	\$ 88,119	
Alternative School	74,110	22,065	22,065	23,628	22,751	23,856	21,966	32,361	23,483	746	267,081	393,885	126,854	
Comm. Supervision	1,738	3,394	358	358	938	358	1,054	1,610	4,900	432	14,760	19,003	4,243	
Sheriff's Dept.	3,411,626	966,090	960,666	1,028,873	946,110	943,493	934,081	1,386,125	1,009,841	72,983	11,659,888	13,410,389	1,750,501	
Criminal Lab	356,303	87,485	85,362	98,109	84,453	84,484	84,965	142,382	110,599	61,445	1,175,587	1,372,578	196,991	
Jail	6,592,679	2,203,963	1,643,482	2,113,111	2,638,334	2,001,427	1,704,402	2,647,434	2,935,190	115,354	24,790,376	27,744,977	2,954,601	
Juvenile Probation	335,655	99,918	98,118	94,653	97,165	101,419	105,989	146,195	109,029	3,592	1,191,743	1,575,201	387,468	
Juvenile Detention	456,831	149,587	140,322	137,433	140,857	144,733	143,925	203,730	147,798	38,604	1,703,820	2,100,514	396,694	
Constable Pct. 1	181,098	56,679	56,318	51,435	107,920	58,335	52,013	76,077	56,752	2,830	700,157	809,963	109,806	
Constable Pct. 2	106,045	39,324	32,065	32,235	32,407	33,717	32,724	46,229	33,507	188	388,455	451,296	62,841	
Constable Pct. 4	102,617	29,632	30,027	30,592	30,592	35,003	29,812	45,362	31,044	1,456	365,667	433,505	67,838	
Constable Pct. 6	143,973	41,732	68,927	39,127	41,499	43,002	42,600	61,683	44,173	3,766	530,482	600,781	70,299	
Constable Pct. 7	109,402	33,206	35,656	32,792	31,980	32,151	33,186	48,414	31,983	259	389,029	433,365	47,336	
Constable Pct. 8	119,287	61,603	37,066	32,123	32,128	33,118	32,982	47,407	32,347	120	428,261	476,979	48,718	
County Morgue	126,372	66,250	56,465	59,250	67,481	54,150	51,700	72,645	54,229	1,706	610,748	785,000	174,252	
Agriculture Ext.	82,552	24,214	23,078	26,382	23,524	25,308	28,584	43,261	31,016	2,205	310,204	405,074	98,870	
Public Health # 1	279,617	77,007	97,765	123,428	88,384	85,418	95,277	118,915	92,576	1,479	1,059,866	1,276,922	217,055	
Public Health # 2	278,303	99,861	88,340	80,368	80,593	87,916	90,421	122,964	99,196	2,752	1,030,734	1,244,489	213,755	
Nurse Practitioner	73,389	20,172	19,299	22,221	21,194	21,385	23,745	32,562	24,108	9,062	266,087	304,295	38,208	
Child Welfare	17,606	12,182	11,109	4,532	5,857	11,811	11,085	10,028	8,780	-	97,940	149,900	56,960	
Env. Control	91,734	22,398	23,465	26,051	25,136	25,126	25,985	38,531	27,227	-	305,653	385,203	79,550	
Ind. Medical Svcs.	235,840	72,514	1,086,594	1,05,642	1,891,093	127,007	89,931	77,802	167,573	172,501	4,826,497	4,900,162	73,665	
Emergency Mgmt.	58,573	16,693	16,696	16,696	18,213	16,696	16,696	24,865	16,846	-	202,074	227,210	25,136	
Beaumont Maintenance	450,620	143,726	287,054	121,238	199,469	282,685	217,590	171,346	280,431	150,013	2,304,267	2,785,083	480,816	
Port Arthur Maint.	178,372	56,928	56,432	49,541	53,636	58,858	57,527	70,934	56,978	9,869	647,075	759,584	112,509	
Mid-County Maint.	37,692	13,580	18,501	12,599	12,294	14,260	16,865	17,982	15,696	8,913	168,282	219,114	50,832	
Service Center	174,644	56,050	65,703	65,358	52,448	73,585	68,179	98,667	77,146	155,001	886,781	1,260,582	373,801	
Veteran Service	73,083	21,869	21,901	26,608	24,962	21,956	22,222	32,110	22,377	2,379	269,462	296,912	27,450	
Mosquito Control	717,913	82,069	87,517	141,507	94,466	144,624	113,532	147,002	106,332	302,042	1,937,294	2,261,918	324,624	
Tobacco Settlement	100,000	-	-	-	-	-	-	-	-	-	100,000	100,000	-	
Debt Service Funds	500	770,660	-	-	-	500	1,175	5,357,061	-	-	6,129,896	6,136,121	6,225	
Contingency	-	-	-	-	-	-	-	-	-	-	-	135,713	135,713	
Total	\$ 27,194,706	\$ 8,776,206	\$ 10,392,660	\$ 8,251,978	\$ 10,351,625	\$ 7,978,574	\$ 7,579,508	\$ 15,970,542	\$ 9,308,036	\$ 1,814,364	\$ 107,966,094	\$ 124,566,004	\$ 16,597,910	

Jefferson County, Texas  
Statement of Bonded Indebtedness  
For The Month Ending August 31, 2016

Issue	Beginning Amount	2015-2016 Requirements				2015-2016 Payments				Ending Amount
		Principal	Interest	Fees	Total	Principal	Interest	Fees	Total	
2011 Refunding Bonds	2,265,000	1,115,000	67,950	4,000	1,186,950	1,115,000	67,950	2,375	1,185,325	1,130,000
2012 Refunding Bonds	37,590,000	3,210,000	1,454,000	4,000	4,668,000	3,210,000	1,454,000	1,700	4,665,700	34,380,000
2013 Refunding Bonds	805,000	265,000	12,171	4,000	281,171	265,000	12,171	1,700	278,871	540,000
	<u>\$ 40,660,000</u>	<u>\$ 4,590,000</u>	<u>\$ 1,534,121</u>	<u>\$ 12,000</u>	<u>\$ 6,136,121</u>	<u>\$ 4,590,000</u>	<u>\$ 1,534,121</u>	<u>\$ 5,775</u>	<u>\$ 6,129,896</u>	<u>\$ 36,070,000</u>

Jefferson County, Texas  
Statement of Transfers In and Out

	<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>
120	General Fund	-	1,767,940 (a)
293	HAVA Fund	-	23,695 (a)
311	Capital Projects Fund	108,695 (a)	46,471 (a)
312	CERTZ Grant	46,471 (a)	
550	SETEC Fund	1,682,940 (a)	-
865	Marine Division	-	90,335 (a)
880	2015 Port Security Grant	90,335 (a)	-
		<u>\$1,928,441</u>	<u>\$1,928,441</u>

(a) Budgeted Transfer

PGM: GMCOMMV2	DATE 10-03-2016	PAGE: 1
NAME	AMOUNT	CHECK NO. TOTAL
JURY FUND		
OFFICE DEPOT	40.94	425542
TRI-CITY COFFEE SERVICE	152.30	425571
DAWN DONUTS	85.00	425731
		278.24**
ROAD & BRIDGE PCT.#1		
HILO / O'REILLY AUTO PARTS	11.30	425474
APAC, INC. - TROTTI & THOMSOM	1,645.17	425489
CARQUEST AUTO PARTS # 96	2,153.23	425494
HEAD & GUILD PARTS INC	1,097.44	425519
M&D SUPPLY	693.50	425534
MUNRO'S	28.65	425536
NEFF BROS. AUTO SERVICE	305.00	425538
OFFICE DEPOT	266.04	425542
AT&T	64.64	425562
SOUTHERN TIRE MART, LLC	585.95	425583
UNITED STATES POSTAL SERVICE	.47	425606
LANSDOWNE-MOODY CO	79.68	425649
		6,931.07**
ROAD & BRIDGE PCT.#2		
ENTERGY	90.99	425516
BUMPER TO BUMPER	6.60	425641
		97.59**
ROAD & BRIDGE PCT. # 3		
MUNRO'S	15.00	425536
OFFICE DEPOT	834.53	425542
AT&T	72.17	425562
WEAVER, FALGOUT, & CARRUTH, INC.	84.76	425576
STRATTON INC.	358.40	425577
AUTO ZONE	242.20	425580
HOWARD'S AUTO SUPPLY	417.62	425588
BILL WILLIAMS	200.00	425656
ATTABOY TERMITE & PEST CONTROL	125.25	425668
ADVANCE AUTO PARTS	77.54	425697
P&P RENTALS AND SUPPLY	182.20	425708
CINTAS CORPORATION	105.43	425741
		2,715.10**
ROAD & BRIDGE PCT.#4		
SPIDLE & SPIDLE	3,551.26	425479
APAC, INC. - TROTTI & THOMSOM	3,474.80	425489
CITY OF BEAUMONT - WATER DEPT.	19.03	425496
ENTERGY	1,099.16	425516
3M	273.00	425533
M&D SUPPLY	453.01	425534
MUNRO'S	77.80	425536
SANITARY SUPPLY, INC.	447.61	425552
SEARS COMMERCIAL CREDIT CENTER	494.90	425555
SOUTHEAST TEXAS WATER	15.90	425560
UNITED STATES POSTAL SERVICE	4.29	425606
KENNETH MINKINS	13.00	425625
VULCAN INC	700.44	425627
EVERETT D ALFRED	124.10	425628
PATHMARK TRAFFICE PRODUCTS OF TEXAS	1,416.44	425630
BUMPER TO BUMPER	649.00	425641
MARTIN PRODUCT SALES LLC	396.74	425650
DRAGO SUPPLY	128.63	425672
ON TIME TIRE	113.00	425689
ASCO	148.30	425698
PPG ARCHITECTURAL FINISHES	227.12	425704
SOUTHEAST TEXAS PARTS AND EQUIPMENT	44.82	425713
GCR TIRES & SERVICE	126.00	425717
		13,998.35**
ENGINEERING FUND		
UNITED STATES POSTAL SERVICE	4.40	425606
		4.40**
PARKS & RECREATION		

PGM: GMCOMMV2	DATE 10-03-2016		PAGE: 2
NAME	AMOUNT	CHECK NO.	TOTAL
AUDILET TRACTOR SALES	86.00	425490	
FARM & HOME SUPPLY	485.98	425505	
ENTERGY	375.83	425516	
LOUIS' YAZOO SALES & SERVICE, LLC	183.55	425532	
M&D SUPPLY	185.75	425534	
LOWE'S HOME CENTERS, INC.	239.44	425619	1,556.55**
GENERAL FUND			
CITY OF BEAUMONT	25.00	425486	
PATRICIA MOLFINO	43.21	425611	68.21*
TAX OFFICE			
GREATER PORT ARTHUR	125.00	425515	
OFFICE DEPOT	107.07	425542	
UNITED STATES POSTAL SERVICE	979.29	425606	
SHI GOVERNMENT SOLUTIONS, INC.	328.20	425610	
ROCHESTER ARMORED CAR CO INC	352.00	425680	1,677.42*
COUNTY HUMAN RESOURCES			
PRE CHECK, INC.	347.00	425596	
UNITED STATES POSTAL SERVICE	8.71	425606	
VERENICE ROSALES	38.12	425720	
SOUTHEAST TEXAS OCCUPATIONAL MEDICI	145.00	425738	
HILARY ALLEN	72.96	425753	611.79*
AUDITOR'S OFFICE			
SUNGARD PUBLIC SECTOR	47,982.50	425517	
OFFICE DEPOT	166.12	425542	
UNITED STATES POSTAL SERVICE	12.32	425606	
FILINGSTORE.COM	152.83	425655	48,313.77*
COUNTY CLERK			
FED EX	27.86	425507	
KIRKSEY'S SPRINT PRINTING	24.40	425530	
OFFICE DEPOT	397.07	425542	
UNITED STATES POSTAL SERVICE	225.54	425606	
RICOH USA INC	574.48	425693	1,249.35*
COUNTY JUDGE			
UNITED STATES POSTAL SERVICE	3.94	425606	
ROCKY LAWDERMILK	1,600.00	425621	
HARVEY L WARREN III	2,000.00	425670	
JAN GIROUARD & ASSOCIATES LLC	200.00	425734	3,803.94*
RISK MANAGEMENT			
OFFICE DEPOT	7.59	425542	
UNITED STATES POSTAL SERVICE	22.70	425606	
TEXAS PRIMA	380.00	425660	410.29*
COUNTY TREASURER			
UNITED STATES POSTAL SERVICE	251.96	425606	251.96*
PRINTING DEPARTMENT			
FAST SIGNS, INC.	1,261.50	425506	
OLMSTED-KIRK PAPER	3,128.88	425543	
RALPH'S INDUSTRIAL ELECTRONICS	899.99	425551	5,290.37*
PURCHASING DEPARTMENT			
HERNANDEZ OFFICE SUPPLY, INC.	27.60	425520	
UNITED STATES POSTAL SERVICE	6.55	425606	34.15*
GENERAL SERVICES			



PGM: GMCOMMV2	DATE 10-03-2016	PAGE: 3
NAME	AMOUNT	CHECK NO. TOTAL
CASH ADVANCE ACCOUNT	25.00	425526
SPINDLETOP MHMR	32,990.75	425531
TIME WARNER COMMUNICATIONS	498.07	425565
CROWN CASTLE INTERNATIONAL	1,456.22	425634
DYNAMEX INC	197.98	425709
		35,168.02*
DATA PROCESSING		
SOUTHERN COMPUTER WAREHOUSE	361.67	425488
GRAYBAR ELECTRIC COMPANY, INC.	12.24	425514
OFFICE DEPOT	250.07	425542
CDW COMPUTER CENTERS, INC.	29.25	425590
VERIZON WIRELESS	75.98	425603
SHI GOVERNMENT SOLUTIONS, INC.	1,815.00	425610
MICRO FOCUS (US), INC.	5,362.29	425664
CONVERGEONE INC	11,150.00	425744
		19,056.50*
VOTERS REGISTRATION DEPT		
OFFICE DEPOT	686.99	425542
TAMBIEN SOMOS SOUTHEAST TEXAS	250.00	425751
		936.99*
ELECTIONS DEPARTMENT		
FED EX	151.07	425507
M&D SUPPLY	96.00	425534
OFFICE DEPOT	195.33	425542
BEAUMONT INDEPENDENT SCHOOL	1,500.00	425589
UNITED STATES POSTAL SERVICE	102.56	425606
		2,044.96*
DISTRICT ATTORNEY		
JERRY HOLMES	1,040.88	425522
KIRKSEY'S SPRINT PRINTING	25.95	425530
OFFICE DEPOT	546.97	425542
UNITED STATES POSTAL SERVICE	240.96	425606
CHILD ABUSE & FORENSIC SERVICES	250.00	425617
NMS LABS	213.00	425683
THOMSON REUTERS-WEST	939.62	425701
HEALTHPORT	980.02	425706
GERALD RIEDMUELLER	133.42	425729
		4,370.82*
DISTRICT CLERK		
UNITED STATES POSTAL SERVICE	233.87	425606
JILL WIEBURSCH	410.27	425740
CONVERGEONE INC	36,000.00	425744
		36,644.14*
CRIMINAL DISTRICT COURT		
GAYLYN COOPER	900.00	425477
OFFICE DEPOT	101.54	425542
KEVIN S. LAINE	1,500.00	425587
UNITED STATES POSTAL SERVICE	55.48	425606
ANTOINE FREEMAN	700.00	425659
		3,257.02*
58TH DISTRICT COURT		
UNITED STATES POSTAL SERVICE	25.86	425606
		25.86*
60TH DISTRICT COURT		
OFFICE DEPOT	98.22	425542
		98.22*
136TH DISTRICT COURT		
UNITED STATES POSTAL SERVICE	1.20	425606
		1.20*
252ND DISTRICT COURT		
THOMAS J. BURBANK, P.C.	1,331.25	425492
JIMMY D. HAMM	1,670.00	425518
TERRENCE HOLMES	800.00	425523

PGM: GMCOMMV2	DATE 10-03-2016	PAGE: 4
NAME	AMOUNT	CHECK NO. TOTAL
OFFICE DEPOT	56.04	425542
JOHN D WEST	3,000.00	425595
UNITED STATES POSTAL SERVICE	247.30	425606
LANGSTON ADAMS	3,305.16	425624
SUMMER TANNER	2,395.90	425652
KIMBERLY R. BROUSSARD	1,914.10	425665
ANITA U SEPEDA	200.00	425676
M.K. HAMZA, PHD, P.A.	500.00	425694
279TH DISTRICT COURT		15,419.75*
DAVID GROVE	75.00	425480
PHILLIP DOWDEN	575.00	425487
LAIRON DOWDEN, JR.	650.00	425503
ANITA F. PROVO	75.00	425549
JOHN D WEST	75.00	425595
GLEN M. CROCKER	75.00	425612
LANGSTON ADAMS	75.00	425624
JOEL WEBB VAZQUEZ	575.00	425639
TONYA CONNELL TOUPS	75.00	425657
TONYA CONNELL TOUPS	1,050.00	425658
THE DAWS LAW FIRM PLLC	75.00	425712
DANE DENNISON	75.00	425715
LAW OFFICE OF J SCOTT FREDERICK	225.00	425724
GORDON D FRIESZ	1,150.00	425725
ASHLEY CEDILLO	500.00	425739
317TH DISTRICT COURT		5,325.00*
PHILLIP DOWDEN	1,150.00	425487
THOMAS J. BURBANK, P.C.	650.00	425492
LAIRON DOWDEN, JR.	325.00	425503
TRAVIS EVANS	325.00	425504
JIMMY D. HAMM	75.00	425518
TERRENCE HOLMES	225.00	425523
MARVA PROVO	325.00	425548
ANITA F. PROVO	700.00	425549
TEXAS ASSN. FOR COURT ADMINISTRATIO	325.00	425564
CHARLES ROJAS	375.00	425593
UNITED STATES POSTAL SERVICE	.47	425606
GLEN M. CROCKER	75.00	425612
JOEL WEBB VAZQUEZ	1,550.00	425639
JUDY PAASCH	2,323.90	425642
RONALD PLESSALA	500.00	425663
ALLEN PARKER	575.00	425669
JONATHAN L. STOVALL	75.00	425682
LINDSAY LAW FIRM, PLLC	1,000.00	425684
WILLIAM FORD DISHMAN	500.00	425707
BRYAN E MCEACHERN PC	500.00	425710
MATUSKA LAW FIRM	575.00	425714
MELANIE AIREY	150.00	425723
LAW OFFICE OF J SCOTT FREDERICK	225.00	425724
GORDON D FRIESZ	75.00	425725
JUSTICE COURT-PCT 1 PL 1		12,599.37*
TEXAS STATE UNIVERSITY SAN MARS	300.00	425561
UNITED STATES POSTAL SERVICE	21.39	425606
JUSTICE COURT-PCT 1 PL 2		321.39*
OFFICE DEPOT	268.50	425542
TEXAS STATE UNIVERSITY SAN MARS	450.00	425561
UNITED STATES POSTAL SERVICE	371.07	425606
JUSTICE COURT-PCT 2		1,089.57*
GREATER PORT ARTHUR	125.00	425515
TEXAS STATE UNIVERSITY SAN MARS	300.00	425561
JUSTICE COURT-PCT 4		425.00*
TEXAS STATE UNIVERSITY SAN MARS	150.00	425561
JUSTICE COURT-PCT 6		150.00*

PGM: GMCOMMV2	DATE 10-03-2016		PAGE: 5
NAME	AMOUNT	CHECK NO.	TOTAL
OFFICE DEPOT	326.05	425542	
CDW COMPUTER CENTERS, INC.	417.09	425590	
UNITED STATES POSTAL SERVICE	30.97	425606	774.11*
JUSTICE COURT-PCT 7			
AT&T	31.21	425562	31.21*
JUSTICE OF PEACE PCT. 8			
TEXAS STATE UNIVERSITY SAN MARS	450.00	425561	450.00*
COUNTY COURT AT LAW NO.1			
UNITED STATES POSTAL SERVICE	.80	425606	.80*
COUNTY COURT AT LAW NO. 2			
KEVIN S. LAINE	250.00	425587	
UNITED STATES POSTAL SERVICE	8.78	425606	
LANGSTON ADAMS	500.00	425624	
JARED GILTHORPE	550.00	425716	
SAMUEL & SON LAW FIRM PLLC	250.00	425719	
AMY TOMLINSON	500.00	425730	
JANSON ELLIOTT BAILEY	1,762.50	425737	3,821.28*
COUNTY COURT AT LAW NO. 3			
THOMAS J. BURBANK, P.C.	250.00	425492	
BRUCE N. SMITH	250.00	425559	
TEXAS ASSN. FOR COURT ADMINISTRATIO	975.00	425563	
UNITED STATES POSTAL SERVICE	10.77	425606	
DANIEL CLAYTON	250.00	425609	
JOEL WEBB VAZQUEZ	250.00	425639	
TURK LAW FIRM	250.00	425696	2,235.77*
COURT MASTER			
VERIZON WIRELESS	126.09	425603	
UNITED STATES POSTAL SERVICE	2.13	425606	128.22*
MEDIATION CENTER			
NATIONAL ASSN. FOR COMMUNITY	200.00	425537	
OFFICE DEPOT	709.96	425542	
SOUTHEAST TEXAS WATER	36.75	425560	
TRIANGLE BLUE PRINT CO., INC.	158.91	425569	
PRESS CLUB OF SOUTHEAST TEXAS	30.00	425586	
UNITED STATES POSTAL SERVICE	15.68	425606	
4IMPRINT, INC.	675.04	425613	
ASSN. FOR CONFLICT RESOLUTION	195.00	425615	
TAMMY BOOKER	15.12	425695	
AMANDA TRIM	28.08	425746	2,064.54*
SHERIFF'S DEPARTMENT			
FED EX	117.69	425507	
HERNANDEZ OFFICE SUPPLY, INC.	82.80	425520	
MCNEILL INSURANCE AGENCY	355.00	425535	
OFFICE DEPOT	70.47	425542	
SHERIFF'S ASSOCIATION OF TEXAS	25.00	425556	
AT&T	267.60	425562	
UNITED STATES POSTAL SERVICE	1,225.31	425606	
BEAUMONT OCCUPATIONAL SERVICE, INC.	32.95	425616	
FIVE STAR FEED	23.50	425632	
STANLEY SHIPPER	146.14	425633	
TEXAS CODE BLUE LLC	812.00	425638	
SNAP-ON-TOOLS	448.60	425662	
SILSBEE FORD INC	427.00	425711	4,034.06*
CRIME LABORATORY			
AGILENT TECHNOLOGIES	23.40	425483	

PGM: GMCOMMV2	DATE 10-03-2016	PAGE: 6
NAME	AMOUNT	CHECK NO. TOTAL
FED EX	153.50	425507
CASH ADVANCE ACCOUNT	453.20	425526
OFFICE DEPOT	413.95	425542
COLE PALMER INSTRUMENT CO.	220.42	425544
HENRY SCHEIN, INC.	293.98	425553
STACEY SHETTLE	30.00	425558
ULINE SHIPPING SUPPLY SPECIALI	246.51	425574
VERIZON WIRELESS	113.97	425603
TECHSCAN INC	555.00	425646
AIRGAS SOUTHWEST	964.52	425661
JAIL - NO. 2		3,468.45*
MARK'S PLUMBING PARTS	185.91	425473
HILO / O'REILLY AUTO PARTS	26.36	425474
W.W. GRAINGER, INC.	42.32	425513
JACK BROOKS REGIONAL AIRPORT	565.60	425525
JOHNSON SUPPLY	39.06	425527
M&D SUPPLY	33.12	425534
PETTY CASH - SHERIFF'S OFFICE	403.13	425546
RALPH'S INDUSTRIAL ELECTRONICS	686.87	425551
SCOTT EQUIPMENT, INC.	893.85	425554
SHERWIN-WILLIAMS	1,398.56	425557
AT&T	958.85	425562
COKER DOORS & MOLDING CO.	125.00	425584
CDW COMPUTER CENTERS, INC.	1,275.51	425590
ADVANCED SYSTEMS & ALARM SERVICES,	562.50	425592
TENNESSEE AIRCRAFT COMPANY	1,850.80	425644
BELT SOURCE	89.95	425647
EQUIPMENT DEPOT	2,195.89	425648
FIVE STAR CORRECTIONAL SERVICE	34,199.23	425673
MATERA PAPER COMPANY INC	1,735.56	425699
KROPP HOLDINGS INC	267.74	425705
LONE STAR UNIFORMS	199.75	425726
JUVENILE PROBATION DEPT.		47,735.56*
J WALTER BORDAGES JR PHD	345.00	425491
CASH ADVANCE ACCOUNT	297.70	425526
LARONDA TURNER	132.30	425545
VERIZON WIRELESS	66.90	425603
UNITED STATES POSTAL SERVICE	32.92	425606
JUVENILE DETENTION HOME		874.82*
OAK FARM DAIRY	273.42	425585
FLOWERS FOODS	67.90	425636
BEN E KEITH FOODS	2,692.64	425637
ATTABOY TERMITE & PEST CONTROL	80.00	425668
CONSTABLE PCT 1		3,113.96*
GT DISTRIBUTORS, INC.	177.16	425510
OFFICE DEPOT	686.99	425542
VERIZON WIRELESS	227.94	425603
UNITED STATES POSTAL SERVICE	62.03	425606
CONSTABLE-PCT 2		1,154.12*
CURETON & SON	31.00	425502
10-32 SUPPLY	280.00	425579
VERIZON WIRELESS	113.97	425603
TEXAS CODE BLUE LLC	264.00	425638
CONSTABLE-PCT 4		688.97*
VERIZON WIRELESS	113.97	425603
ALAN ROBERTS	30.00	425733
CONSTABLE-PCT 6		143.97*
OFFICE DEPOT	492.73	425542
VERIZON WIRELESS	113.97	425603

PGM: GMCOMMV2	DATE 10-03-2016		PAGE: 7 87 TOTAL
NAME	AMOUNT	CHECK NO.	
UNITED STATES POSTAL SERVICE	19.15	425606	
4IMPRINT, INC.	181.48	425613	
THOMSON REUTERS-WEST	131.00	425700	938.33*
CONSTABLE PCT. 7			
VERIZON WIRELESS	113.97	425603	113.97*
CONSTABLE PCT. 8			
VERIZON WIRELESS	113.97	425603	
THOMSON REUTERS-WEST	42.50	425700	156.47*
AGRICULTURE EXTENSION SVC			
TERRIE S. LOONEY	25.00	425472	
STARLA B. GARLICK	508.73	425476	
FORESTRY SUPPLIERS, INC.	245.57	425508	
LOWE'S HOME CENTERS, INC.	94.98	425619	
FARMCHEM CORP	172.25	425728	
DAVID OATES	144.99	425736	
ALLEN HOMANN	55.00	425743	1,246.52*
HEALTH AND WELFARE NO. 1			
CALVARY MORTUARY	1,500.00	425493	
CLAYBAR FUNERAL HOME, INC.	4,911.61	425499	
COMMUNITY FUNERAL CHAPEL, INC.	1,500.00	425501	
AUSTIN CECIL WALKES MD PA	3,245.08	425575	
UNITED STATES POSTAL SERVICE	75.37	425606	
RACHEL DRAGULSKI	70.20	425622	
JESSICA RAWLINSON	40.00	425635	
PROCTOR'S MORTUARY INC	3,000.00	425671	
BONNIE SWAIN	11.88	425675	14,354.14*
HEALTH AND WELFARE NO. 2			
CLAYBAR FUNERAL HOME, INC.	1,998.00	425500	
AT&T	31.21	425562	
AUSTIN CECIL WALKES MD PA	3,245.08	425575	
CONNIE M ROBERTS	15.12	425651	
MELANCON'S FUNERAL HOME	1,500.00	425685	6,789.41*
NURSE PRACTITIONER			
GEORGE V. ZUZUKIN, M.D.	1,000.00	425481	
MCKESSON MEDICAL-SURGICAL INC	1,080.78	425591	
SIERRA SPRING WATER CO. - BT	23.08	425608	2,103.86*
CHILD WELFARE UNIT			
BEAUMONT OCCUPATIONAL SERVICE, INC.	763.10	425616	
J.C. PENNEY'S	3,083.68	425618	
JAYCEE BUSLEY FC	15.00	425727	3,861.78*
ENVIRONMENTAL CONTROL			
AT&T	31.24	425562	31.24*
INDIGENT MEDICAL SERVICES			
KING'S PHARMACY	369.84	425484	
CARDINAL HEALTH 110 INC	15,796.06	425703	16,165.90*
MAINTENANCE-BEAUMONT			
CITY OF BEAUMONT - WATER DEPT.	12,894.52	425496	
ENTERGY	7,228.91	425516	
AT&T	5,067.61	425562	25,191.04*
MAINTENANCE-PORT ARTHUR			
GUARDIAN FORCE	144.00	425475	

PGM: GMCOMMV2	DATE 10-03-2016	PAGE: 8
NAME	AMOUNT	CHECK NO. TOTAL
ALLIED ELECTRIC, INC.	105.00	425478
CITY OF PORT ARTHUR - WATER DEPT.	496.74	425497
CITY OF PORT ARTHUR - WATER DEPT.	23.00	425498
AT&T	1,345.00	425562
TEXAS GAS SERVICE	317.69	425629
PARKER LUMBER	196.32	425674
CARRIER ENTERPRISE LLC	395.05	425702
		3,022.80*
MAINTENANCE-MID COUNTY		
ENTERGY	471.63	425516
SANITARY SUPPLY, INC.	1,040.61	425552
COUNTY HOME AND RANCH LP	211.44	425688
		1,723.68*
SERVICE CENTER		
SPIDLE & SPIDLE	21,988.73	425479
HERRERA TOWING EQUIPMENT	2,800.00	425521
KAY ELECTRONICS, INC.	10.50	425528
KINSEL FORD, INC.	237.60	425529
MUNRO'S	41.70	425536
NOACK LOCKSMITH	16.00	425539
PHILPOTT MOTORS, INC.	88.06	425547
RITTER @ HOME	64.75	425550
JEFFERSON CTY. TAX OFFICE	7.50	425597
JEFFERSON CTY. TAX OFFICE	22.00	425598
JEFFERSON CTY. TAX OFFICE	7.50	425599
JEFFERSON CTY. TAX OFFICE	7.50	425600
JEFFERSON CTY. TAX OFFICE	7.50	425601
JEFFERSON CTY. TAX OFFICE	7.50	425602
FIRST CALL	37.95	425623
HERRERA'S EMERGENCY LIGHTING	1,400.00	425631
BUMPER TO BUMPER	174.38	425641
AMERICAN TIRE DISTRIBUTORS	2,808.84	425666
MIGHTY OF SOUTHEAST TEXAS	575.45	425687
SPANKY'S WRECKER SERVICE INC	95.00	425690
SILSBEE FORD INC	887.86	425711
1800RADIATOR & AC	5.06	425722
DENNIS LOWE	866.73	425745
SNAP ON TOOLS	414.95	425748
		32,573.06*
VETERANS SERVICE		
UNITED STATES POSTAL SERVICE	7.84	425606
HILARY GUEST	114.26	425626
		122.10*
		377,759.20**
MOSQUITO CONTROL FUND		
SUPERIOR TIRE & SERVICE	25.64	425485
JACK BROOKS REGIONAL AIRPORT	296.87	425525
MUNRO'S	82.20	425536
TIME WARNER COMMUNICATIONS	75.81	425566
TRIANGLE ENGINE DIST.	455.89	425570
AIR POWER, INC.	5,499.42	425614
INTERSTATE ALL BATTERY CENTER - BMT	103.95	425667
ALLIGARE	6,840.00	425686
		13,379.78**
J.C. FAMILY TREATMENT		
JUDY PAASCH	50.00	425642
PATRICIA VELASCO	20.00	425732
		70.00**
LAW LIBRARY FUND		
TEXAS LAWYER	479.88	425568
LEXISNEXIS MATTHEW BENDER	992.71	425620
THOMSON REUTERS-WEST	2,107.21	425700
		3,579.80**
JUVENILE GRANT R		
FRANK'S MEDICAL MART	179.96	425509
		179.96**
JUVENILE PROB & DET. FUND		

PGM: GMCOMMV2	DATE 10-03-2016		PAGE: 9
NAME	AMOUNT	CHECK NO.	TOTAL
VERIZON WIRELESS	32.82	425603	32.82**
GRANT A STATE AID			
VERIZON WIRELESS	32.20	425603	
SAN MARCOS FAMILY MEDICINE PA	105.24	425653	
OMNICARE SAN ANTONIO	1,062.16	425654	
G4S YOUTH SERVICES LLC	195.73	425721	1,395.33**
279 JUVENILE DRUG COURT			
CATHERINE BRUNEY	2,500.00	425524	
IEA - INSPIRE, ENCOURAGE, ACHIEVE	26,249.25	425604	28,749.25**
COMMUNITY SUPERVISION FND			
INTERFACE EAP	2,039.40	425582	
VERIZON WIRELESS	121.26	425603	
UNITED STATES POSTAL SERVICE	91.10	425606	
JCCSC	245.00	425681	2,496.76**
JEFF. CO. WOMEN'S CENTER			
GOLD CREST ELECTRIC CO., INC.	422.83	425512	
OFFICE DEPOT	161.87	425542	
PHILPOTT MOTORS, INC.	2,754.84	425547	
VERIZON WIRELESS	32.20	425603	
ROCHESTER ARMORED CAR CO INC	114.75	425680	
SPANKY'S WRECKER SERVICE INC	65.00	425690	
MATERA PAPER COMPANY INC	1,047.16	425699	4,598.65**
COUNTY RECORDS MANAGEMENT			
CITY OF BEAUMONT	5.00	425486	
CDW COMPUTER CENTERS, INC.	23,090.62	425590	23,095.62**
FORENSIC SCIENCE FED GRT			
FED EX	65.00	425507	
SORENSEN FORENSIC	25,920.00	425692	25,985.00**
FAMILY PROTECTION FEE FND			
CASA	5,000.00	425495	
GARTH HOUSE	5,000.00	425511	
JEFFERSON CTY. VICTIM'S ASSISTANCE	5,000.00	425640	15,000.00**
DEPUTY SHERIFF EDUCATION			
CASH ADVANCE ACCOUNT	383.94	425526	383.94**
J.P. COURTROOM TECH. FUND			
VERIZON WIRELESS	189.95	425603	189.95**
HOTEL OCCUPANCY TAX FUND			
THERMACON SERVICE	475.00	425482	
MUNRO'S	88.25	425536	
ULINE SHIPPING SUPPLY SPECIALI	469.24	425574	
WILDSEED FARMS	349.75	425578	
VERIZON WIRELESS	18.38	425603	
MANNING'S OFFICE SOLUTIONS LLC	1,020.00	425735	
CINTAS CORPORATION	186.92	425741	
SOUTHERN BLACK SOFTBALL ASSOC	2,000.00	425747	
CARDINAL GATE AND ACCESS	450.00	425752	5,020.78**
DISTRICT CLK RECORDS MGMT			
CITY OF BEAUMONT	5.00	425486	5.00**
CAPITAL PROJECTS FUND			

PGM: GMCOMMV2	DATE 10-03-2016	PAGE: 10 90
NAME	AMOUNT	CHECK NO. TOTAL
SOUTEX SURVEYORS INC	11,000.00	425677 11,000.00**
AIRPORT FUND		
FED EX	148.52	425507
CASH ADVANCE ACCOUNT	1,475.94	425526
M&D SUPPLY	107.72	425534
TRONAIR	259.20	425573
AVIATION LABORATORIES	1,395.00	425594
VERIZON WIRELESS	75.98	425603
EASTERN AVIATION FUELS INC	13,198.59	425718 16,660.95**
AIRPORT IMPROVE. GRANTS		
TOLUNAY-WONG ENGINEERS INC	2,788.75	425678 2,788.75**
SE TX EMP. BENEFIT POOL		
HOLMES MURPHY	13,750.00	425645
GROUP ADMINISTRATIVE CONCEPTS INC	112,866.56	425679 126,616.56**
SETEC FUND		
INDUSTRIAL & COMMERCIAL MECHANICAL	3,254.67	425691
INDUSTRIAL TRANSPORTATION WASTE LLC	940.00	425742 4,194.67**
WORKER'S COMPENSATION FD		
TRISTAR RISK MANAGEMENT	6,398.47	425643 6,398.47**
SHERIFF'S FORFEITURE FUND		
ORANGE COUNTY ASSOCIATION FOR	400.00	425581
PEPPERBALL	4,100.95	425749 4,500.95**
ELECTRONIC FILING FEE		
CITY OF BEAUMONT	30.00	425486 30.00**
CNTY & DIST COURT TECH FD		
VERIZON WIRELESS	228.06	425603 228.06**
DISTRICT CRT RECORDS TECH		
CITY OF BEAUMONT	10.00	425486 10.00**
MARINE DIVISION		
JACK BROOKS REGIONAL AIRPORT	220.50	425525
TEXAS DEPT OF LICENSING &	20.00	425567
TRI-CITY WELDING SERVICE	8,500.00	425572
SIERRA SPRING WATER CO. - BT	128.79	425607
KENT BAKER	145.00	425750 9,014.29**
		708,945.84***



**AGENDA ITEM****October 3, 2016**

Consider possibly approve and authorize the County Judge to execute a Special Warranty Deed from Jefferson County, Texas to the City of Port Arthur pursuant to Sec. 272.001(1)(1)(2)(3) of the Local Government Code to dedicate the old Health Clinic for a public purpose.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT A SPECIAL WARRANTY DEED FROM JEFFERSON COUNTY, TEXAS, DONATING THE LAND AND THE FORMER COUNTY PUBLIC HEALTH BUILDING, LOCATED AT 246 DALLAS AVENUE, PORT ARTHUR, TEXAS, TO THE CITY OF PORT ARTHUR; SAID SPECIAL WARRANTY DEED CONTAINS THE CONDITIONS WHICH APPLY TO THIS DONATION**

**WHEREAS,** the City of Port Arthur submitted a formal request for the land and the former Jefferson County Health Building, located at 246 Dallas Avenue, Port Arthur, Texas, as delineated in Exhibit "A"; and,

**WHEREAS,** the City of Port Arthur will utilize said property for the development of a "one-stop-shop" for the Department of Development Services, which includes the Divisions of Planning and Zoning, Code Enforcement and Compliance, Grants Management, Housing and Community Development, and Geographical Information Systems; and,

**WHEREAS,** on July 25, 2016, the Jefferson County Commissioners Court held a special session to consider and possibly approve donating property located at 246 Dallas Avenue, Port Arthur, Texas to the City of Port Arthur; County Commissioners voted unanimously to approve the request with condition(s) (Exhibit "B"); and,

**WHEREAS,** Chapter 272, Section 272.001(l)(1)(2)(3) of the Local Government Code (Exhibit "C") provides as follows:

"The notice and bidding requirements provided by Subsection (a) do not apply to a donation or sale made under this subsection. A political subdivision may donate or



sell for less than fair market value a designated parcel of land or an interest in real property to another political subdivision if:

(1) the land or interest will be used by the political subdivision to which it is donated or sold in carrying out a purpose that benefits the public interest of the donating or selling political subdivision;

(2) the donation or sale of the land or interest is made under terms that effect and maintain the public purpose for which the donation or sale is made; and

(3) the title and right to possession of the land or interest revert to the donating or selling political subdivision if the acquiring political subdivision ceases to use the land or interest in carrying out the public purpose.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF PORT ARTHUR, TEXAS:**

**Section 1.** That the facts and opinions in the preamble are true and correct.

**Section 2.** That the City Council hereby authorize the City Manager to accept a special warranty deed (a copy of which is attached as Exhibit "D") from Jefferson County, Texas, donating the land and the former County Health Building, 246 Dallas Avenue, Port Arthur, Texas, to the City of Port Arthur, Texas. That this acceptance is subject to the following condition(s):

*The City of Port Arthur agrees to utilize said land and building located at 246 Dallas Avenue, Port Arthur, Texas, [a.k.a. All of Block 149, part of Lot 7, Block 150 and part of the 20' wide abandoned alley right-of-way between Blocks 149 & 150, City of Port Arthur, Jefferson County, Texas] for purpose of developing a "One-Stop-Shop" for the Department of Development Services, which includes the Divisions of Planning and Zoning, Code Enforcement and Compliance, Housing and Community*

*Services, Grants Management, and Geographical Information Systems. Pursuant to Section 253.011 Local Government Code, the ownership of this tract will automatically revert to Jefferson County if the City of Port Arthur, Texas, fails to use this property for this purpose.*

**Section 3.** Said Special Warranty Deed contains all the condition(s) which apply to this donation and the City Council agrees to all of those condition(s).

**Section 4.** That a copy of the caption of this Resolution be spread upon the Minutes of the City Council.

**READ, ADOPTED, and APPROVED this the** \_\_\_\_\_ day of September, A.D., 2016, at a Regular Meeting of the City Council of the City of Port Arthur, Texas, by the following vote: AYES:

Mayor: \_\_\_\_\_,

Councilmembers: \_\_\_\_\_,

\_\_\_\_\_,

\_\_\_\_\_;

**NOES:** \_\_\_\_\_.

\_\_\_\_\_  
 Derrick F. Freeman, Mayor

**ATTEST:**

\_\_\_\_\_  
 Sherri Bellard, TRMC  
 City Secretary



**APPROVED AS TO FORM:**

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Valecia R. Tizenio  
City Attorney

**APPROVED FOR ADMINISTRATION:**

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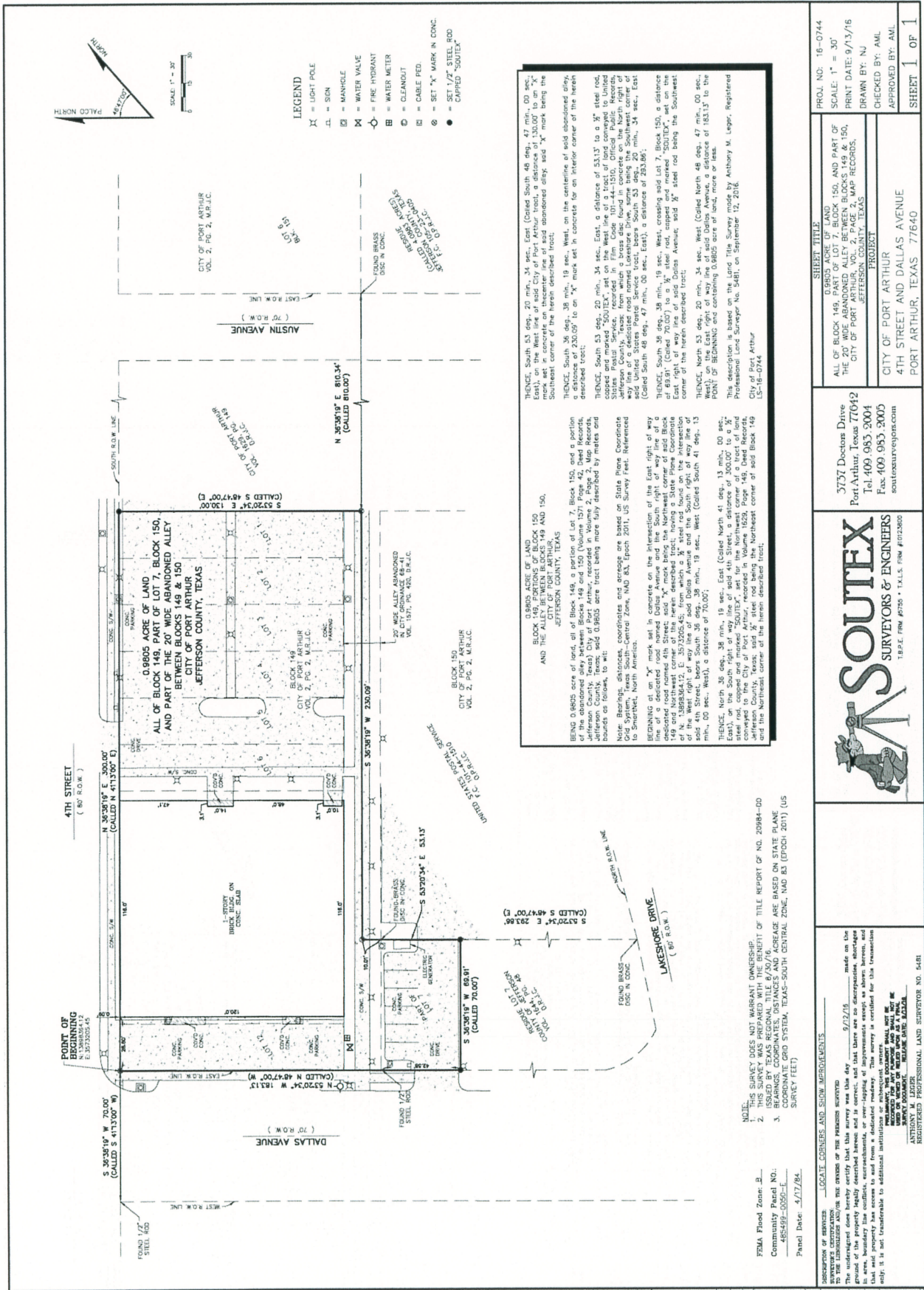
Brian McDougal, City Manager

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Ronald "Ron" Burton  
Director of Development Services

# EXHIBIT "A"





# EXHIBIT "B"



*Notice of Meeting and Agenda and Minutes  
July 25, 2016*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
July 25, 2016**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **25th** day of **July 2016** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three**

**PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner,  
Precinct Four**

6

*Notice of Meeting and Agenda and Minutes  
July 25, 2016*

11. Consider, possibly approve, authorize the County Judge and Kathleen Kennedy to execute, receive and file and employing Special Counsel to file suit to Enforce the Act.

SEE ATTACHMENTS ON PAGES 133 - 142

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

12. Consider and possibly approve donating property located at 246 Dallas Avenue, Port Arthur, Texas to the City of Port Arthur.

**WILL DO DEED WITH REVERSIONARY CLAUSE**

SEE ATTACHMENTS ON PAGES 143 - 143

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

13. Receive and file executed Amendment No. 1 to the Agreement between the Department of Army and Galveston County, Texas, Jefferson County, Texas and Sabine-Neches Navigation District for the Sabine to Galveston Shoreline Erosion Feasibility Study.

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

**DISTRICT ATTORNEY:**

14. Immediately following Commissioners' Court- Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information regarding matters that are in litigation.

**Action: NONE**

**Other Business:**

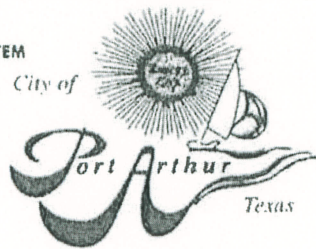
Receive reports from Elected Officials and staff on matters of community interest without taking action.



143

DELORIS "BOBBIE" PRINCE, MAYOR  
KAPRINA RICHARDSON FRANK, MAYOR PRO TEM

COUNCIL MEMBERS:  
RAYMOND SCOTT, JR.  
TIFFANY L. HAMILTON  
MORRIS ALBRIGHT, III  
KEITH RICHARD  
WILLIE "BAE" LEWIS, JR.  
OSMAN SWATI  
CHARLOTTE MOSES



BRIAN MCDUGAL  
CITY MANAGER

SHERRI BELLARD, TRMC  
CITY SECRETARY

VAL TIZENO  
CITY ATTORNEY

May 10, 2016

Jefferson County Commissioners Court  
Fred Jackson  
Assistant to County Judge  
1001 Pearl Street  
Beaumont, Texas 77701

*Re: 246 Dallas Avenue, Port Arthur, Texas [A.K.A. Jefferson County Adult Probation and Indigent Care Facility]*

Dear Mr. Jackson,

On behalf of the City of Port Arthur, this letter is being submitted to declare the City's interest in acquiring the property located at 246 Dallas Avenue, Port Arthur, Texas (legally described as All of Lots 1 - 12, Block 149 and All of Lot 7 and the adjoining 10' alley, Block 150), formally known as the Jefferson County Adult Probation and Indigent Care facility.

The donation of the property will allow us to develop a "one-stop-shop" for our Department of Development Services, which includes the Divisions of Planning and Zoning, Code Enforcement and Compliance, Grants Management, Housing and Community Development, and Geographical Information Systems.

This property is considered an important part of the City's need to expand and your consideration to donate the property to the City of Port Arthur is greatly appreciated. As soon as we hear from the County Commissioners, we will request that Port Arthur's City Council accept this generous donation.

Sincerely,

Brian McDougal,  
City Manager

Cc: Michael Shane Sinegal, Precinct 3 Commissioner  
Val Tizeno, City Attorney  
Ron Burton, Director of Development Services

# EXHIBIT "C"



## LOCAL GOVERNMENT CODE

### TITLE 8. ACQUISITION, SALE, OR LEASE OF PROPERTY

#### SUBTITLE C. ACQUISITION, SALE, OR LEASE PROVISIONS APPLYING TO MORE THAN ONE TYPE OF LOCAL GOVERNMENT

#### CHAPTER 272. SALE OR LEASE OF PROPERTY BY MUNICIPALITIES, COUNTIES, AND CERTAIN OTHER LOCAL GOVERNMENTS

Sec. 272.001. NOTICE OF SALE OR EXCHANGE OF LAND BY POLITICAL SUBDIVISION; EXCEPTIONS. (a) Except for the types of land and interests covered by Subsection (b), (g), (h), (i), (j), or (l), and except as provided by Section 253.008, before land owned by a political subdivision of the state may be sold or exchanged for other land, notice to the general public of the offer of the land for sale or exchange must be published in a newspaper of general circulation in either the county in which the land is located or, if there is no such newspaper, in an adjoining county. The notice must include a description of the land, including its location, and the procedure by which sealed bids to purchase the land or offers to exchange the land may be submitted. The notice must be published on two separate dates and the sale or exchange may not be made until after the 14th day after the date of the second publication.

(b) The notice and bidding requirements of Subsection (a) do not apply to the types of land and real property interests described by this subsection and owned by a political subdivision. The land and those interests described by this subsection may not be conveyed, sold, or exchanged for less than the fair market value of the land or interest unless the conveyance, sale, or exchange is with one or more abutting property owners who own the underlying fee simple. The fair market value is determined by an appraisal obtained by the political subdivision that owns the land or interest or, in the case of land or an interest owned by a home-rule municipality, the fair market value may be determined by the price obtained by the municipality at a public auction for which notice to the general public is published in the manner described by Subsection (a). The notice of the auction must include, instead of the content required by Subsection (a), a description of the land, including its location, the date, time, and location of the auction, and the procedures to be followed at the auction. The appraisal



or public auction price is conclusive of the fair market value of the land or interest, regardless of any contrary provision of a home-rule charter. This subsection applies to:

(1) narrow strips of land, or land that because of its shape, lack of access to public roads, or small area cannot be used independently under its current zoning or under applicable subdivision or other development control ordinances;

(2) streets or alleys, owned in fee or used by easement;

(3) land or a real property interest originally acquired for streets, rights-of-way, or easements that the political subdivision chooses to exchange for other land to be used for streets, rights-of-way, easements, or other public purposes, including transactions partly for cash;

(4) land that the political subdivision wants to have developed by contract with an independent foundation;

(5) a real property interest conveyed to a governmental entity that has the power of eminent domain;

(6) a municipality's land that is located in a reinvestment zone designated as provided by law and that the municipality desires to have developed under a project plan adopted by the municipality for the zone; or

(7) a property interest owned by a defense base development authority established under Chapter 378, Local Government Code, as added by Chapter 1221, Acts of the 76th Legislature, Regular Session, 1999.

(c) The land or interests described by Subsections (b)(1) and (2) may be sold to:

(1) abutting property owners in the same subdivision if the land has been subdivided; or

(2) abutting property owners in proportion to their abutting ownership, and the division between owners must be made in an equitable manner.

(d) This section does not require the governing body of a political subdivision to accept any bid or offer or to complete a sale or exchange.

(e) This section does not apply to land in the permanent school fund that is authorized by legislation to be exchanged for other land of at least equal value.

(f) The fair market value of land, an easement, or other real property interest in exchange for land, an easement, or other real property interest as authorized by Subsection (b)(3) is conclusively determined by an appraisal obtained by the political subdivision. The cost of any streets, utilities, or other improvements constructed on the



affected land or to be constructed by an entity other than the political subdivision on the affected land may be considered in determining that fair market value.

(g) A political subdivision may acquire or assemble land or real property interest, except by condemnation, and sell, exchange, or otherwise convey the land or interests to an entity for the development of low-income or moderate-income housing. The political subdivision shall determine the terms and conditions of the transactions so as to effectuate and maintain the public purpose. If conveyance of land under this subsection serves a public purpose, the land may be conveyed for less than its fair market value. In this subsection, "entity" means an individual, corporation, partnership, or other legal entity.

(h) A municipality having a population of 825,000 or less and owning land within 5,000 feet of where the shoreline of a lake would be if the lake were filled to its storage capacity may, without notice or the solicitation of bids, sell the land to the person leasing the land for the fair market value of the land as determined by a certified appraiser. While land described by this subsection is under lease, the municipality owning the land may not sell the land to any person other than the person leasing the land. To protect the public health, safety, or welfare and to ensure an adequate municipal water supply, property sold by the municipality under this subsection is not eligible for and the owner is not entitled to the exemption provided by Section 11.142(a), Water Code. The instrument conveying property under this subsection must include a provision stating that the exemption does not apply to the conveyance. In this subsection, "lake" means an inland body of standing water, including a reservoir formed by impounding the water of a river or creek but not including an impoundment of salt water or brackish water, that has a storage capacity of more than 10,000 acre-feet.

(i) A political subdivision that acquires land or a real property interest with funds received for economic development purposes from the community development block grant nonentitlement program authorized by Title I of the Housing and Community Development Act of 1974 (42 U.S.C. Section 5301 et seq.) may lease or convey the land or interest, without the solicitation of bids, to a private, for-profit entity or a nonprofit entity that is a party to a contract with the political subdivision if the land or interest will be used by the private, for-profit entity or the nonprofit entity in carrying out the purpose of the entity's grant or contract. The land or interest may be leased or conveyed without the solicitation of bids if the political subdivision adopts a resolution



stating the conditions and circumstances for the lease or conveyance and the public purpose that will be achieved by the lease or conveyance.

(j) A political subdivision may donate, exchange, convey, sell, or lease land, improvements, or any other interest in real property to an institution of higher education, as that term is defined by Section 61.003, Education Code, to promote a public purpose related to higher education. The political subdivision shall determine the terms and conditions of the transaction so as to effectuate and maintain the public purpose. A political subdivision may donate, exchange, convey, sell, or lease the real property interest for less than its fair market value and without complying with the notice and bidding requirements of Subsection (a).

(k) This section does not apply to sales or exchanges of land owned by a municipality operating a municipally owned electric or gas utility if the land is held or managed by the municipally owned utility, or by a division of the municipally owned electric or gas utility that constitutes the unbundled electric or gas operations of the utility, provided that the governing body of the municipally owned utility shall adopt a resolution stating the conditions and circumstances for the sale or exchange and the public purpose that will be achieved by the sale or exchange. For purposes of this subsection, "municipally owned utility" includes a river authority engaged in the generation, transmission, or distribution of electric energy to the public, and "unbundled" operations are those operations of the utility that have, in the discretion of the utility's governing body, been functionally separated.

(l) The notice and bidding requirements provided by Subsection (a) do not apply to a donation or sale made under this subsection. A political subdivision may donate or sell for less than fair market value a designated parcel of land or an interest in real property to another political subdivision if:

(1) the land or interest will be used by the political subdivision to which it is donated or sold in carrying out a purpose that benefits the public interest of the donating or selling political subdivision;

(2) the donation or sale of the land or interest is made under terms that effect and maintain the public purpose for which the donation or sale is made; and

(3) the title and right to possession of the land or interest revert to the donating or selling political subdivision if the acquiring political subdivision ceases to use the land or interest in carrying out the public purpose.



# EXHIBIT "D"

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM THE INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

**SPECIAL WARRANTY DEED**

**Date:** \_\_\_\_\_, 2016

**Grantor:** Jefferson County, Texas

**Grantor's Mailing Address (including county)**

Jefferson County Courthouse  
Jefferson County  
1149 Pearl Street  
Beaumont, Texas 77701

**Grantee:** City of Port Arthur, Texas, a municipal corporation

**Grantee's Mailing Address (including county):**

P.O. Box 1089  
Port Arthur, Jefferson County, Texas TX  
77641-1089

**Consideration:** Pursuant to Section 272.001 of the Texas Local Government Code, the consideration for the conveyance by Jefferson County, Texas shall be: that the City of Port Arthur, a municipal corporation, agrees to utilize said land and building located at 246 Dallas Avenue, Port Arthur, Texas, [a.k.a. All of Block 149, part of Lot 7, Block 150 and part of the 20' wide abandoned alley right-of-way between Blocks 149 & 150, City of Port Arthur, Jefferson County, Texas] for purpose of developing a "One-Stop-Shop" for the Department of Development Services, which includes the Divisions of Planning and Zoning, Code Enforcement and Compliance, Housing and Community Services, Grants Management, and Geographical Information Systems. The ownership of this tract will automatically revert to Jefferson County if the City of Port Arthur, Texas, fails to use this property for this purpose.



**Property (including any improvement):** An area of 0.9805 acre (42,711 SF) consisting of all of Block 149, part of Lot 7, Block 150 and part of the 20' wide abandoned alley right-of-way between Blocks 149 & 150, in Port Arthur, Jefferson County, Texas, and more fully described in Exhibit "A" attached hereto.

**Reservations from and Exceptions to Conveyance and Warranty:** That such deed is subject to all restrictions, covenants, conditions, easements, rights-of-way and prescriptive rights whether recorded or not, and all recorded reservations if any and zoning and other laws affecting the property.

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and to hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty by and through only the grantor.

Executed on the \_\_\_\_ day of \_\_\_\_\_, A.D., 2016.

**GRANTOR:**

**JEFFERSON COUNTY, TEXAS**

By: \_\_\_\_\_  
 Jeff R. Branick, County Judge

**APPROVED AS TO FORM:**

\_\_\_\_\_  
 Fred L. Jackson  
 Attorney to the County Judge

## ACKNOWLEDGEMENT

**THE STATE OF TEXAS:**

§

§

**COUNTY OF JEFFERSON:**

§

BEFORE ME, the undersigned Notary Public, on this day personally appeared Jeff R. Branick, County Judge for Jefferson County, Texas, known to me to be the person whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same as the act and deed of the County of Jefferson, for the purposes and considerations therein expressed, and in the capacities therein stated.

**GIVEN UNDER MY HAND AND SEAL OF OFFICE**, this the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2016.

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF TEXAS

PRINT NOTARY'S NAME:

\_\_\_\_\_



**AGREED TO AND ACCEPTED** on this the \_\_\_\_ day of \_\_\_\_\_, 2016.

**GRANTEE:**

**CITY OF PORT ARTHUR, TEXAS**

BY: \_\_\_\_\_  
Brian McDougal, City Manager

**ACKNOWLEDGEMENT**

**THE STATE OF TEXAS:**

§

**COUNTY OF JEFFERSON:**

§

§

BEFORE ME, the undersigned Notary Public, on this day personally appeared Brian McDougal, City Manager of the City of Port Arthur, known to me to be the person whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same as the act and deed of the City of Port Arthur, for the purposes and considerations therein expressed, and in the capacities therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the \_\_\_\_ day of \_\_\_\_\_, A.D. 2016.

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF TEXAS

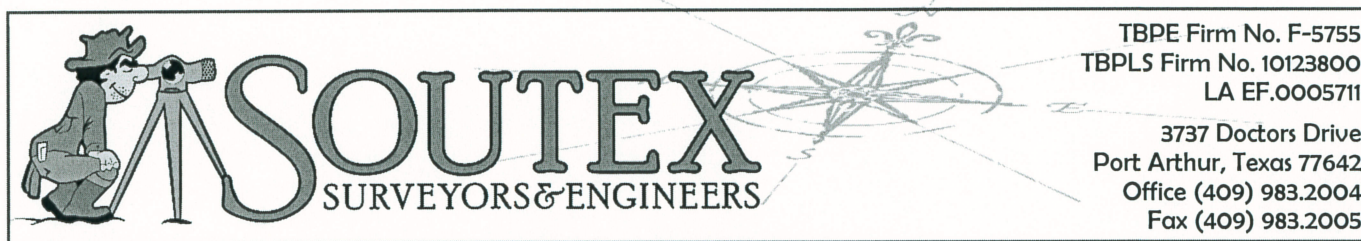
PRINT NOTARY'S NAME:

\_\_\_\_\_

**AFTER FILING RETURN TO:**

Val Tizeno, City Attorney  
City of Port Arthur  
P.O. Box 1089  
Port Arthur, Texas 77640

## EXHIBIT "A"



**0.9805 ACRE OF LAND  
BLOCK 149, PORTIONS OF BLOCK 150  
AND THE ALLEY BETWEEN BLOCKS 149 AND 150,  
CITY OF PORT ARTHUR,  
JEFFERSON COUNTY, TEXAS**

**BEING** 0.9805 acre of land, all of Block 149, a portion of Lot 7, Block 150, and a portion of the abandoned alley between Blocks 149 and 150 (Volume 1571 Page 42, Deed Records, Jefferson County, Texas) City of Port Arthur, recorded in Volume 2, Page 2, Map Records, Jefferson County, Texas; said 0.9805 acre tract being more fully described by metes and bounds as follows, to wit:

**Note:** Bearings, distances, coordinates and acreage are based on State Plane Coordinate Grid System, Texas South-Central Zone, NAD 83, Epoch 2011, US Survey Feet. Referenced to SmartNet, North America.

**BEGINNING** at an "X" mark set in concrete on the intersection of the East right of way line of a dedicated road named Dallas Avenue and the South right of way line of a dedicated road named 4<sup>th</sup> Street; said "X" mark being the Northwest corner of said Block 149 and Northwest corner of the herein described tract; having a State Plane Coordinate of N: 13898364.12, E: 3573205.45; from which a ½" steel rod found on the intersection of the West right of way line of said Dallas Avenue and the South right of way line of said 4<sup>th</sup> Street, bears South 36 deg., 38 min., 19 sec., West (Called South 41 deg., 13 min., 00 sec., West), a distance of 70.00';

**THENCE**, North 36 deg., 38 min., 19 sec., East (Called North 41 deg., 13 min., 00 sec., East), on the South right of way line of said 4<sup>th</sup> Street, a distance of 300.00' to a ½" steel rod, capped and marked "SOUTEX", set for the Northwest corner of a tract of land conveyed to the City of Port Arthur, recorded in Volume 1629, Page 149, Deed Records, Jefferson County, Texas; said ½" steel rod being the Northeast corner of said Block 149 and the Northeast corner of the herein described tract;

**THENCE**, South 53 deg., 20 min., 34 sec., East (Called South 48 deg., 47 min., 00 sec., East), on the West line of said City of Port Arthur tract, a distance of 130.00' to an "X" mark set in concrete on the center line of said abandoned alley; said "X" mark being the Southeast corner of the herein described tract;



**THENCE**, South 36 deg., 38 min., 19 sec., West, on the centerline of said abandoned alley, a distance of 230.09' to an "X" mark set in concrete for an interior corner of the herein described tract;

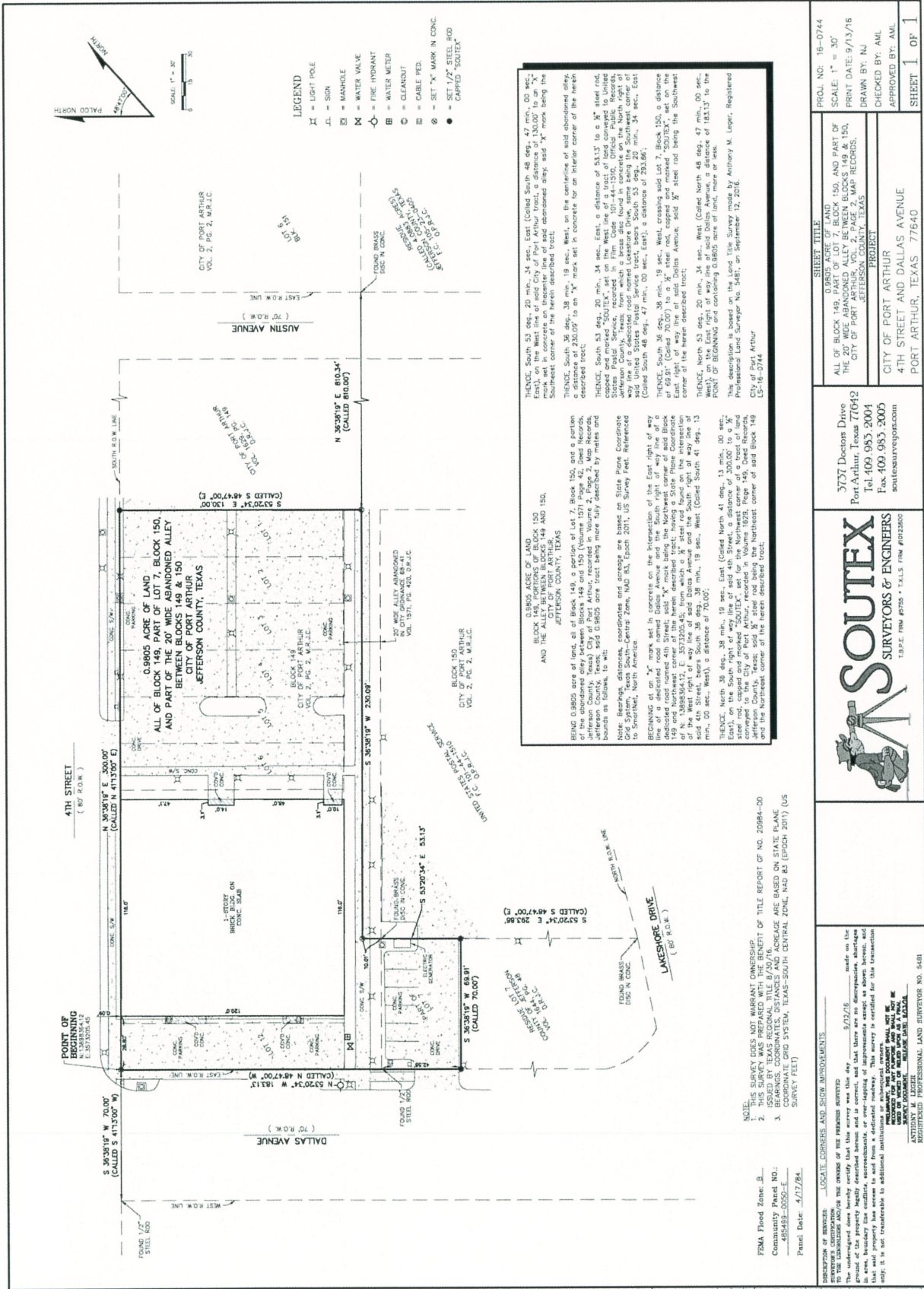
**THENCE**, South 53 deg., 20 min., 34 sec., East, a distance of 53.13' to a ½" steel rod, capped and marked "SOUTEX", set on the West line of a tract of land conveyed to United States Postal Service, recorded in Film Code 101-44-1510, Official Public Records, Jefferson County, Texas; from which a brass disc found in concrete on the North right of way line of a dedicated road named Lakeshore Drive, same being the Southwest corner of said United States Postal Service tract, bears South 53 deg., 20 min., 34 sec., East (Called South 48 deg., 47 min., 00 sec., East), a distance of 293.86';

**THENCE**, South 36 deg., 38 min., 19 sec., West, crossing said Lot 7, Block 150, a distance of 69.91' (Called 70.00') to a ½" steel rod, capped and marked "SOUTEX", set on the East right of way line of said Dallas Avenue; said ½" steel rod being the Southwest corner of the herein described tract;

**THENCE**, North 53 deg., 20 min., 34 sec., West (Called North 48 deg., 47 min., 00 sec., West), on the East right of way line of said Dallas Avenue, a distance of 183.13' to the **POINT OF BEGINNING** and containing 0.9805 acre of land, more or less.

This description is based on the Land Title Survey made by Anthony M. Leger, Registered Professional Land Surveyor No. 5481, on September 12, 2016.

**City of Port Arthur**  
**LS-16-0744**







**2017 County Holidays**

**January 16 (Monday)  
Martin Luther King, Jr., Day**

**February 20 (Monday)  
President's Day**

**April 14 (Friday)  
Good Friday**

**May 29 (Monday)  
Memorial Day**

**July 4 (Tuesday)  
Independence Day**

**September 4 (Monday)  
Labor Day**

**November 10 (Friday)  
Veteran's Day**

**November 23 & 24 (Thursday & Friday)  
Thanksgiving**

**December 25 & 26 (Monday & Tuesday)  
Christmas**

**January 1, 2018 (Monday)  
New Year's**





STATE OF TEXAS

COMMISSIONERS' COURT

COUNTY OF JEFFERSON

OF JEFFERSON COUNTY, TEXAS

**Texas Department of Agriculture  
Texans Feeding Texans: Home Delivered Meal Grant Program  
RESOLUTION AUTHORIZING COUNTY GRANT**

A RESOLUTION OF THE COUNTY OF JEFFERSON, TEXAS CERTIFYING THAT THE COUNTY HAS MADE A GRANT TO NUTRITION AND SERVICES FOR SENIORS, AN ORGANIZATION THAT PROVIDES HOME-DELIVERED MEALS TO HOMEBOUND PERSONS IN THE COUNTY WHO ARE ELDERLY AND/ OR HAVE A DISABILITY AND CERTIFYING THAT THE COUNTY HAS APPROVED THE ORGANIZATIONS'S ACCOUNTING SYSTEM OR FISCAL AGENT.

BE IT REMEMBERED at a meeting of Commissioners' Court of Jefferson County, Texas, held on the 3<sup>rd</sup> day of October 2016, on motion made by Michael Shane Sinegal Commissioner of Precinct No. 3, and seconded by Brent Weaver, Commissioner of Precinct No. 2, the following Resolution was adopted:

**WHEREAS**, the Organization desires to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services to homebound persons in the County who are elderly and/or have a disability, pursuant to the Home-Delivered Meal Grant Program; and

**WHEREAS**, the Program rules require the County in which an Organization is providing home – delivered meal services to make a grant to the Organization, in order for the Organization to be eligible to receive Program grant funds; and

**WHEREAS**, the Program rules require the County to approve the Organization's accounting system or fiscal agent, in order for the Organization to be eligible to receive Program grant funds.

**WHEREAS**, THE County recognizes Elaine Shellenberger as an Official of the Organization.

**BE IT RESOLVED BY THE COUNTY:**

**SECTION 1:** The County hereby certifies that it has made a grant to the Organization in the amount of \$60,000.00 to be used between the 1<sup>st</sup> of October, 2016 and the 30<sup>th</sup> of September, 2017.

**SECTION 2:** The County hereby certifies that the Organization provides home- delivered meals to homebound persons in the County who are elderly and/ or have a disability.

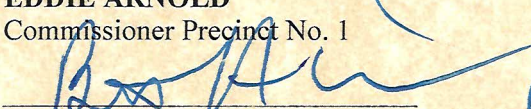
**SECTION 3:** The County hereby certifies that it has approved the Organization's accounting system or fiscal agent which meets financial management system requirements as set forth in Uniform Grant Management Standards.

Introduced, read, and passed by the affirmative vote of the County on this 3<sup>rd</sup> day of October, 2016.

SIGNED this 3<sup>rd</sup> day of October 2016.

  
**JUDGE JEFF R. BRANICK**  
County Judge

  
**EDDIE ARNOLD**  
Commissioner Precinct No. 1

  
**BRENT A. WEAVER**  
Commissioner Precinct No. 2

  
**MICHAEL S. SINEGAL**  
Commissioner Precinct No. 3

  
**EVERETTE D. ALFRED**  
Commissioner Precinct No. 4





Jefferson County Tourism Committee  
Fall 2016 HOT Grant Applications

<u>Recommended</u>	<u>Request</u>
617. Clifton Steamboat Museum \$2,549.00 - Printing and distribution	\$ 2,549.62
618. Beaumont CVB \$1,500.00 - TTIA Study Tour hotel/meals	\$ 1,500.00
619. Jefferson County Bar Association \$1,600.00 -12 <sup>th</sup> Annual Spindletop Spin	\$ 4,800.00
620. Sports Society for American Health \$5,750.00 -Sanction, advertising, shirts,& travel	\$14,250.00
621. North & East Texas County Judges \$9,065.00 and Commissioners Association -Transportation	\$10,000.00
622. Top Dog Softball Club \$500.00 -Non bid fee	\$500/\$500
623. The Edison Museum \$300.00 - Advertising and promotion	\$ 593.00
624. Port Arthur CVB/Elite Redfish Series \$10,000.00 -Bid fee	\$10,000.00
625. Port Arthur & Beaumont CVBs \$7,947.00 -Travel shows & Conference	\$ 7,947.00

626.	Port Arthur and Beaumont CVB \$62,000.00 - 2017-18 County Visitor Guide	\$62,000.00
627.	Southeast Texas Arts Council \$4,500.00 - Off Ramp Magazine Spring 2017	\$14,000.00
628.	Lamar State College-Port Arthur \$500.00 -Non bid fee for softball tournament	\$500/\$500
629.	Beaumont Council of Garden Clubs \$2,049.35 -Advertising	\$ 5,272.55
630.	Art Museum of Southeast Texas \$4,794.00 -Advertising & promotion	\$15,987.00
631.	Port Neches Chamber of Commerce \$10,350.00 -Advertising and promotion	\$43,034.22
632.	STARS over Texas \$500.00 -Non bid fee tournament	\$500/\$500
633.	STARS Over Texas \$500.00 - Non bid fee tournament	\$500/\$500
634.	Jefferson County, Texas \$701,000.00 -Ball field improvements	\$1,040,000.00
635	Museum of Gulf Coast \$3,500.00 -Print ads	\$3,500.00
<b>Totals:</b>		<b>\$1,237,433.39</b>
<b>\$828,904.35</b>		



§ § §

OF JEFFERSON COUNTY, TEXAS

200

  
COMMISSIONER EVERETTE D. ALFRED  
Precinct No. 4



# **JEFFERSON COUNTY, TEXAS**

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## **ANNUAL BUDGET FISCAL YEAR 2016-2017**

**JEFF BRANICK**  
COUNTY JUDGE

**EDDIE ARNOLD**  
COMMISSIONER, PCT. 1

**BRENT WEAVER**  
COMMISSIONER, PCT. 2

**MICHAEL "SHANE"**  
**SINEGAL**  
COMMISSIONER, PCT. 3

**EVERETTE "BO" ALFRED**  
COMMISSIONER, PCT. 4

**PATRICK SWAIN**  
COUNTY AUDITOR

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# JEFFERSON COUNTY, TEXAS

## ANNUAL BUDGET

This budget will raise less revenue from property taxes than last year's budget by an amount of \$4,489,957, which is a 4.99% decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$2,348,584.

The members of the governing body voted on the budget as follows:

**FOR:** Eddie Arnold, Brent Weaver, Michael "Shane" Sinegal, and Everette "Bo" Alfred

**AGAINST:** none

**PRESENT** and not voting: none

**ABSENT:** Jeff Brannick



### Property Tax Rate Comparison

	2016-2017	2015-2016
Property Tax Rate:	\$0.365000/100	\$0.365000/100
Effective Tax Rate:	\$0.393436/100	\$0.375971/100
Effective Maintenance & Operations Tax Rate:	\$0.381396/100	\$0.365340/100
Rollback Tax Rate:	\$0.446323/100	\$0.426100/100
Debt Rate:	\$0.025705/100	\$0.022894/100

Total debt obligation for Jefferson County secured by property taxes is \$36,070,000.

## FISCAL YEAR 2016-2017

# HISTORY OF JEFFERSON COUNTY, TEXAS

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**Jefferson County Courthouse**

Jefferson County is a 937 square mile County situated in the Coastal Plain or Gulf Prairie region of extreme southeastern Texas. The County is comprised of mainly grassy plains, though it has a dense forest belt, marshy saltgrass terrain, and coastal prairie within its boundaries. The area is low and flat with altitudes rising from sea level to approximately 50 feet above. The County has a subtropical humid climate with a mean annual temperature of 69 degrees and averages fifty-three inches of annual rainfall. The average growing season is 225 days a year. Several incorporated towns make up the County including: Beaumont, Bevil Oaks, China, Groves, Nederland, Nome, Port Arthur, Port Neches, and Taylor Landing.

Jefferson County was formed in 1836 and organized in 1837. It was one of the original counties in the Republic of Texas. The first County seat was Jefferson (named after Thomas Jefferson) on the east bank of Cow bayou and was replaced by Beaumont in 1838. The first Jefferson County courthouse was built in 1854 and later became a Confederate hospital during the Civil War. The second courthouse was a 3-story building, built in 1893. It was the County's seat of justice until demolished to make room for the current building. The courthouse as it stands today was built in 1931 for \$1,000,000. Since the building of the original courthouse in 1931, there have been



several extensions. The "New Courthouse" was built in the 1980's, and is attached to the original structure. The County also has a sub-courthouse located in Port Arthur. Other County Buildings and Annexes that house the operations and offices of the government are located at optimal points within the County.

The area that is Jefferson County has been claimed by several different nations. The first inhabitants were the Atakapa Indians, which settled in the Lower Neches and Sabine rivers. The French and Spanish disputed ownership of the area during the eighteenth century, and when the United States acquired Louisiana, the area was under Spanish control as part of the Atascosito District. Anglo settlement began in the area around 1821 with encouragement by the Mexican government. With the formation of the Texas Republic in 1836, residents of the newly formed County sought to increase settlement.

Jefferson County was changed drastically by the discovery of oil at Spindletop in 1901. Almost overnight, the area became a booming economic base for oil exploration and refining. Jefferson County's economy to this day is still rooted in the oil industry. Currently the economy of the County is based primarily on petroleum refining; the production and processing of petrochemicals and other chemicals; the fabrication of steel and steel products; shipping activity; the manufacture of wood, pulp, food and feed products; agriculture; and health care services. The County continues to diversify its economic base.

Jefferson County is the location of one of the fastest-growing industrial areas of Texas. The County endeavors to offer its citizens everything they seek in the way of employment, entertainment, cultural activities, and educational facilities. Jefferson County not only seeks to increase economic development in the area, but also seeks to provide its residents with an enriching community life.

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"JEFFERSON COUNTY." The Handbook of Texas Online.

<<http://www.tsha.utexas.edu/handbook/online/articles/view/JJ/hcj5.html>> [Accessed Thu Sep 7 8:52:03 US/Central 2000 ].

"A History of Jefferson County, Texas From Wilderness To Reconstruction." W. T. Block, A Master of Arts Thesis at Lamar University. =<http://block.dynip.com/wtblockjr/History%20of%20Jefferson%20County/Introduction.htm> [Accessed Thu Sep 7 8:52:03 US/Central 2000].

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## **BUDGET SUMMARY**

**PATRICK SWAIN**  
 COUNTY AUDITOR  
 (409) 835-8500



1149 PEARL ST. - 7TH FLOOR  
 BEAUMONT, TEXAS 77701

September 26, 2016

Honorable Commissioners' Court:

Jeff Branick, County Judge  
 Eddie Arnold, Commissioner, Precinct No. 1  
 Brent Weaver, Commissioner, Precinct No. 2  
 Michael "Shane" Sinegal, Commissioner, Precinct No. 3  
 Everette "Bo" Alfred, Commissioner, Precinct No. 4

The Commissioners' Court of Jefferson County, Texas was committed to adopting a budget for the year 2016-2017 which would not require an increase in the County's overall property tax rate. We are proud to present a budget for the general fund that has decreased slightly from the 2015-2016 adjusted budget, and moreover maintains the same property tax rate. Therefore, in compliance with Section 111.033, Local Government Code, budget recommendations for fiscal year 2016-2017 are submitted for your consideration and approval.

This budget is prepared on the basis of \$24,344,736,737 of net taxable value, after exemptions, which is a decrease of just over 2% over the previous year's net taxable value. The County's tax rate is \$.365 per \$100 of assessed value, 7.2% below the calculated effective tax rate. Net tax collections are estimated at 98.5% of the total levy.

The County's \$.365 tax rate is allocated as follows:

General Fund	.339295
Debt Service	.025705

The fiscal year 2016-2017 budget provides for planned expenditures, net of contingency appropriations, for all operating funds totaling \$137,046,740. Contingencies in the amount of \$300,000 in the General Fund have also been appropriated. Such contingent appropriations are under the control of the Commissioners' Court and shall be distributed by that Court.

The Capital Projects for fiscal year 2016-2017, adopted independently of the operating budget, provides for planned expenditures of \$3,907,189.

Annual budgets are adopted for all funds except for enterprise funds, internal service funds, capital project funds, and certain special revenue funds where funds are designated for specific purpose as identified in the grant award document, which adopts grant year or project length financial plans.

It is my opinion that the provisions of revenues and expenditures in this budget are adequate and that funds will be on hand to pay the obligations as set forth. All funds are expected to have sufficient resources to operate within the budgets as proposed. It is intended that each County department will operate within its total budget allocation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Patrick Swain', with a long horizontal flourish extending to the right.

Patrick Swain  
County Auditor

## **BUDGET INITIATIVES, MAJOR GOALS AND ISSUES**

---

The 2016-2017 budget year was a great challenge for the Commissioners' Court of Jefferson County. Commissioners' Court developed the current General Fund budget of \$123,384,980. Also, Commissioners' Court was able to maintain the same property tax rate of .365 cents per \$100 of taxable valuation. This property tax rate will enable Jefferson County to continue to provide services to its citizens and promote an atmosphere conducive to economic development within the County.

Budget initiatives for the current operating year include:

Maintain the same property tax rate which is 7.2% below the effective tax rate. Each penny of the tax rate equals approximately \$2.4 million in tax revenues.

Identify budget cuts where available to help offset a 5% increase in employee health insurance rates for both active and retirees.

Commissioners' Court will utilize previously transferred funds to complete outstanding capital projects.

Maintain capital expenditures for durable goods to replace needed equipment to necessary levels.

On an on-going basis, County officials review and identify key issues facing the County and determine goals and objectives for the current operating year and the future. For the present and future years, the following represent the Commissioners' Court's list of major goals and issues:

- \* Economic Development
- \* Transportation Infrastructure
- \* Coastal Protection
- \* Organizational Development & Improvement

Economic Development - *Enhance the economic development climate in the County for future growth by focusing on workforce training and education, by exploiting our industrial and transportation infrastructure to attract and retain business and industry, and utilizing existing legislation to incentivize the attraction of businesses that bring diversification to the economic base.*

*Local Industry* – Several large projects are in construction, permitting, and development for the area and the County continues to work with other taxing entities to create a business environment conducive to this growth. These include such notables as Lucite,



Air Products, Vitol, Golden Pass Products, OCI, Exxon Mobil, Phillips 66, and Sempra Energy.

Petrochemical expansions at the Motiva, Total, and Valero facilities located in Jefferson County represent approximately \$15 billion in project improvements. In addition, hundreds of millions of dollars are being spent on terminal and pipeline facilities to support these projects. We await federal approval of the construction of the Trans-Canada Keystone XL pipeline which will deliver Canadian tar sands crude to Jefferson County and help in relieving our dependence on oil from more politically volatile regions. In addition, recent rail terminal facility expansions and new construction has significantly increased the transportation of Canadian tar sands oil and bitumen to our area for processing by area refineries.

Cheniere, one of two companies with Liquefied Natural Gas Terminals on the border of the Texas/Louisiana Coast, is in the middle of construction of a \$10 billion liquefaction facility. Golden Pass LNG opened their terminal in mid 2011. With their opening, our ship channel is now home to over 40% of the nation's LNG capacity. Golden Pass LNG has filed with federal authorities for permits allowing it to build a \$10 billion gas liquefaction facility in Jefferson County, which approval is expected to be forthcoming in the 4<sup>th</sup> quarter of 2016. Sempra Energy has also begun permitting for a multi-billion dollar liquefaction facility to be built on 3,000 acres of land they currently own in Jefferson County.

The County continues to work with industry leaders, the Texas Workforce Commission, Lamar Institute of Technology, Lamar University and non-profit groups to supply a workforce able to handle the growing labor needs of the County. This is critical given the interest of the international community in locating facilities in our county.

*Hotel/Motel Tax* – The County collects a 2% hotel occupancy tax from Jefferson County hotels. This tax has generated enables the County to enhance tourism in the area by funding a variety of events and projects. The County funds the operational cost of the Ben J. Rogers Regional Visitors' Center with revenue from the Hotel/Motel Tax.

*Airport Development* – The County, area Chambers of Commerce, and other business leaders were successful in working with American Airlines to secure direct flights to the Dallas area to enhance the Airport's operations and link Jefferson County to worldwide destinations. Airport facility renovations are continual as part of the Airport's master plan approved and funded by the FAA.

Transportation Infrastructure – *Provide adequate funding for County infrastructure.*

*Sabine-Neches Waterway* - The County has participated in a study by the U.S. Army Corps of Engineers into the feasibility of deepening the Sabine-Neches waterway. This

will allow ports in Southeast Texas, the fourth largest in the nation, to accommodate newer deep draft vessels and thus remain competitive with other ports on the Gulf Coast. Recently, the U.S. Army Corps of Engineers issued their “Chief’s Report” which paves the way for federal funding of this project. The U S House and Senate recently passed legislation which was signed by the President authorizing the construction of the waterway improvements at a cost in excess of \$1 billion. Congressional appropriations for the project are expected in 2017.

Coastal Protection – *Provide protection of the County’s natural resources.*

*Protection measures* – Hurricane Ike destroyed the beach dune system along the 20 miles of Jefferson County coastline. As a result, the 119,000 acres of marsh in Jefferson County are being continually assaulted by normal saltwater tidal changes which will destroy the marshes’ regenerative growth. This marsh area is critical economically, environmentally, and recreationally, and acts as a significant buffer against hurricane related tidal surges. Jefferson County has partnered with the U.S. Fish & Wildlife service, the Texas General Land office, Texas Commission on Environmental Quality, and Texas Parks & Wildlife department to address dune restoration issues. Jefferson County is currently working with State and Federal officials to leverage BP Oil Spill funding for coastal restoration projects. Thus far state and federal resources in excess of \$12 million are currently being employed to address the issue and both state and federal officials are committed to further funding.

Organizational Development & Improvement - *Improve services to our citizens through development of employees within the County.*

*Services* – The County also intends to continue examining our business processes and use of technology to insure that citizen’s needs are addressed in the most efficient and cost-effective manner possible.

*Strategic Planning and Performance Measures* – The County has created a strategic planning committee for enhanced long term budget planning including long range capital projects planning. They have developed a vision statement and mission statement. They are continuing to work on developing a strategic plan that will also help to a model of performance measures to assist with the budget process.

*Vision Statement:*

*Jefferson County is proudly committed to ethically delivering efficient, responsive services which enhance the quality of life for all of our citizens.*

*Mission Statement:*

*Jefferson County Elected Officials and Employees will carry out our duties while respecting citizens and business entities by maintaining fiscal responsibility, demonstrating accountability, and allocating resources in a fair and equitable manner.*

# BUDGET HIGHLIGHTS

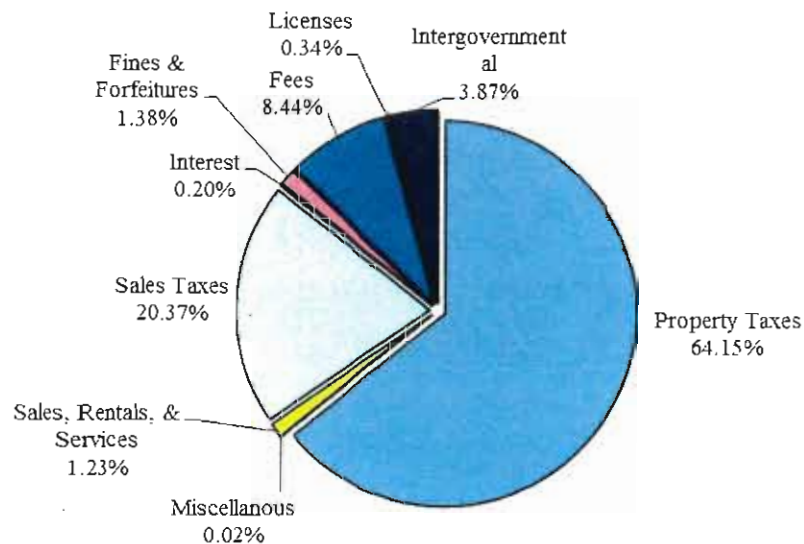
## REVENUES

Jefferson County's budgeted revenues for the General Fund, Debt Service Fund, and Special Revenue Funds are derived as follows (excluding other sources):

### Revenues by Source - All Funds Summary

	Approved 2015-2016	Approved 2016-2017	Percentage Change
Property Taxes	\$ 80,959,960	\$ 79,071,350	-2.33%
Sales Taxes	25,025,000	25,100,000	0.30%
Fees	10,214,546	10,406,682	1.88%
Licenses	414,620	420,620	1.45%
Sales, Rentals, & Services	1,676,854	1,512,400	-9.81%
Intergovernmental	4,967,382	4,773,654	-3.90%
Fines & Forfeitures	1,705,000	1,700,000	-0.29%
Interest	235,332	249,179	5.88%
Miscellaneous	24,000	24,000	0.00%
Contributions	4,100	4,100	0.00%

### Revenues by Source - All Funds Summary Fiscal Year 2016-2017



Property taxes are expected to decrease by about \$1.9 million for 2016-2017. This decrease is due in large part to declines in oil prices and declines in industrial values in association with the uniform and equal provision of the Texas Constitution. The County is hopeful that legislation will be passed to help bridge the gap between market values and appraised values for these commercial and industrial properties. This amount is based on a net taxable value of \$24,344,736,737 and an adopted tax rate of .365¢. The County is anticipating a 98.5% collection rate for this budget year. Despite this current decline, net taxable values are still up by about 9% over the past five years as a result of increased commercial development.

Sales taxes collections are budgeted at \$25,100,000. The County collects ½ cent on all taxable sales within the County. The ½ cent sales tax was adopted in 1989. Also, the County collects sales tax on alcoholic beverages. The County collects a 2% hotel occupancy tax from area hotels. This tax is used to fund the Ben J. Rogers Regional Visitors' Center as well as tourism grants.

Taxes typically make up about 85% of all revenues for the County. Please refer to page 24 for a ten year historical account of Tax Revenues by Source.

Fees represent the third largest source of revenue for the County. Fees are anticipated to increase slightly. Fees include all departmental fees. Fees depend on the provisions of state law, and are usually mandatory, but occasionally are optional with the approval of Commissioners' Court. Revenues from this source depend on collections by departments, the actions of courts, incidence of offenses, and various other external factors. The County uses historical trends of actual revenue collections to estimate for the current year with making adjustments for any changes in the fee schedules.

Road and Bridge Fees are generated from a \$10 annual assessment at the time of license tag renewal. The Road and Bridge precincts utilize these funds for road construction and maintenance of roads as stipulated by the Texas statutes.

Auto registration fees represent the County's portion of the annual renewal fees for State auto registration. Based upon Chapter 152 of the State Tax Code this fee provides funding for construction, maintenance, bridge construction, purchases of right-of-way, and for relocation of utilities.

Other revenues are made up of licenses, sales, intergovernmental revenue, fines and forfeitures, interest, and other miscellaneous items. The County uses historical trends of actual revenue collections to estimate for the current year with making adjustments for any changes in circumstances or rates such as interest rates.

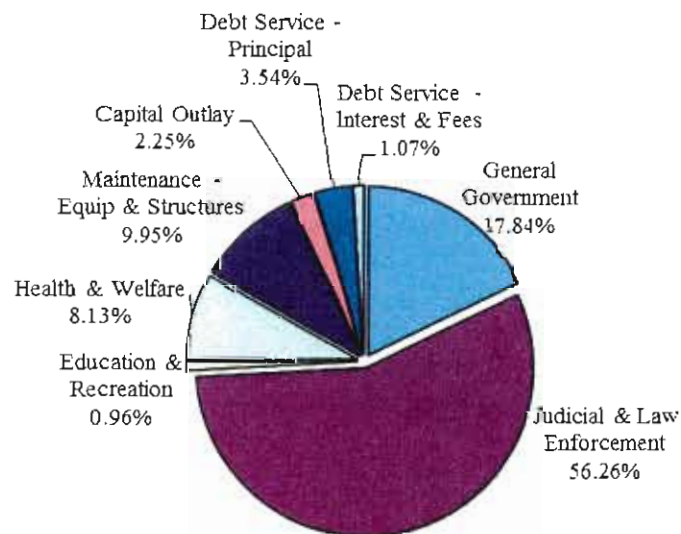
## EXPENDITURES

Jefferson County's budgeted expenditures for the General Fund, Debt Service Fund, and Special Revenue Funds are derived as follows (excluding other uses):

### Expenditures - All Funds Summary by Function

	Approved 2015-2016	Approved 2016-2017	Percentage Change
General Government	\$23,382,387	\$23,593,937	0.90%
Judicial & Law Enforcement	74,342,310	74,421,300	0.11%
Education & Recreation	1,261,711	1,265,365	0.29%
Health & Welfare	10,822,599	10,761,525	-0.56%
Maintenance - Equipment & Structures	13,566,661	13,159,404	-3.00%
Capital Outlay	2,210,163	2,978,931	34.78%
Debt Service - Principal	4,590,000	4,690,000	2.18%
Debt Service - Interest and Commission	1,534,121	1,410,930	-8.03%
Debt Service - Transaction Fees	12,000	7,500	-37.50%

### Expenditures - All Funds Summary Budgeted for Fiscal Year 2016-2017





General Fund expenditures make up 89.83% of total budgeted expenditures, while Debt Service make up 4.45% and Special Revenue funds make up 5.72% percent. The total increase from the 2015-2016 approved budget year to 2016-2017 is related to additional capital purchases for improvements at the Ford Park baseball fields in the Hotel Occupancy Tax Special Revenue fund. These fields help provide a tremendous influx of hotel guests in the area due to numerous tournaments throughout the year. This increase of \$624,300 was offset by savings in various other areas to achieve only a total increase of less than 1% for all funds from the 2015-2016 approved budget year to 2016-2017.

## **GENERAL FUND**

The General Fund is used to account for the general governmental operations of the County. Included in these activities are budgets for the general government, judicial and law enforcement, education and recreation, health and welfare, maintenance of buildings and structures, capital outlay, and special purpose funding. Expenditures for fiscal year 2016-2017 including “transfers out” and contingency appropriation are approved at \$123,384,980. Revenues including “transfers in” are estimated at \$110,906,958.

Property Taxes represent 65.9% of the revenues generated by the General Fund. In 2016-2017 the budgeted property taxes for the General Fund is expected to decrease by \$2.4 million from the prior year’s budget. This decrease is due in large part to declines in oil prices and declines in industrial values in association with the uniform and equal provision of the Texas Constitution. The County is hopeful that legislation will be passed to help bridge the gap between market values and appraised values for these commercial and industrial properties. Budgeted property tax revenue for 2016-2017 is \$73,068,752 for the General Fund.

Budgeted sales tax revenue for 2016-2017 is \$23,950,000 which represents 21.6% of the revenues generated by the General Fund. Revenue from Sales taxes appears to have stabilized after recent industrial expansions. The County anticipates revenue from Sales taxes to maintain their current levels for the 2016-2017 budget year.

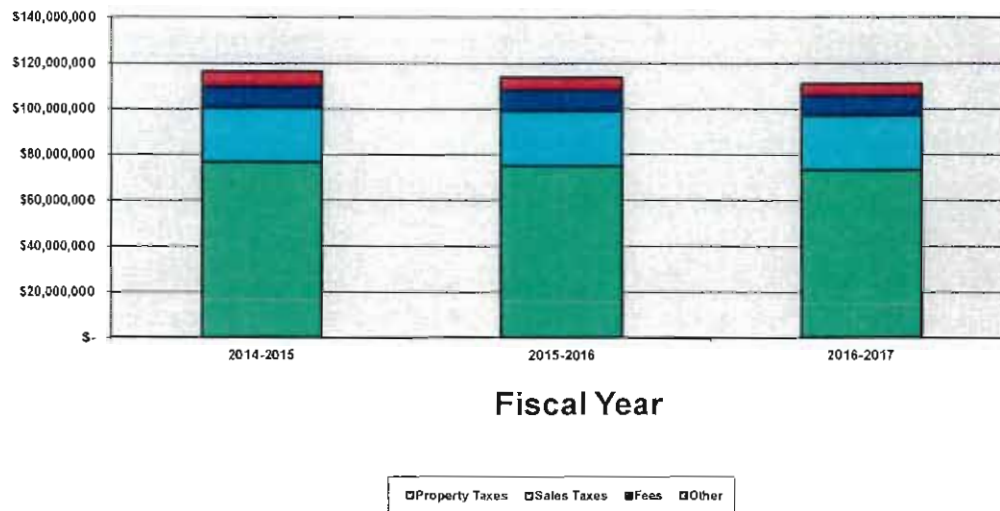
Fees collected by the County account for 8.0% of the General Fund revenues. Estimated revenues for fees are budgeted at \$8,855,200. Fees are expected to remain relatively flat with the prior year’s budget.

Other revenue sources include intergovernmental revenue, contractual payments on the housing of inmates for area cities, and interest revenue. Other revenue sources accounts for 4.5% of the budgeted General Fund revenues. Estimated revenues for other revenue sources are budgeted at \$5,033,006. Other revenue sources are expected to decrease about 4% with the prior year’s budget. The largest decrease is due to changes in allowed

charges for inmate phone calls by the Federal Communications Commission which affect the amount of commissions that the County can receive for these charges.

The following graph shows the relationship of the major revenue sources for fiscal year 2014-2015 through 2016-2017:

### General Fund (Revenues)



Expenditures budgeted for the 2016-2017 fiscal year total \$123,384,980 including contingency appropriation and “transfers out”.

### General Fund Expenditures by Category

	Percentage of Budget	Approved 2015-2016	Approved 2016-2017	Percentage Change
Personnel Services	68.63%	\$ 84,378,283	\$ 84,674,410	0.35%
Operating Expenditures	26.25%	32,621,655	32,390,893	-0.71%
Capital Outlay	1.03%	1,144,945	1,267,983	10.75%
Special Purpose Funding	4.09%	5,263,271	5,051,694	-4.02%

Personnel services include salaries, wages, and fringe benefits of Jefferson County employees. This budget has elimination of one position for 2016-2017. This elimination helped to offset the majority of the increase which is due to a 5% increase in employees' health insurance.

Operating expenditures include all materials and supplies, maintenance and utilities, and miscellaneous services. Departments were diligent in maintaining their budgets as closely to current levels as possible and even reducing their budgets where available. This area has been able to achieve budget reductions.

Capital outlay, which includes all capital equipment purchases over \$5,000 made by the County, increased by \$123,038. The County will be replacing or purchasing necessary equipment including several vehicles for the Constable's offices and continued vehicle replacement for the Sheriff's office, equipment purchases in the Road & Bridge departments, and other offices as needed. Other capital outlay needs, will be purchased with other funding including grants, where available.

Special Purpose Funding is used to account for expenditures that are non-operational in nature or do not specifically belong to a department. It consists of contingency appropriations and "transfers out". This budget year the following transfers are budgeted: Ford Park - \$2,045,995, Jack Brooks Regional Airport - \$1,632,640, and County match for Grant funds - \$1,073,059. Contingency appropriations are budgeted at \$300,000.

In 2016-2017, the County will anticipate utilizing \$12,478,022 of the General Fund reserves to balance the operating requirements of the County. The County's ending available fund balance will be 24.8% of budgeted expenditures which complies with the County's fund balance policy. The amount that the County will utilize of the General Fund reserves will be used to fund capital outlay and special purpose funding.

#### **General Fund Expenditures by Function**

	Percentage of Budget	Approved 2015-2016	Approved 2016-2017	Percentage Change
General Government	19.73%	\$22,891,719	\$23,094,046	0.88%
Judicial & Law Enforcement	59.53%	69,522,685	69,685,795	0.23%
Education & Recreation	0.35%	407,274	407,533	0.06%
Health & Welfare	9.19%	10,822,599	10,761,525	-0.56%
Maintenance - Equipment & Structures	11.20%	13,355,661	13,116,404	-1.79%

General Government increase is mainly due to increase in employees' and retirees' health insurance rates. General Government is made up of the administrative functions of the County including the Tax office, Auditor's Office, County Clerk, County Treasurer, Purchasing, MIS, and others.

Judicial and Law Enforcement increases are in large part due to increases in employees' health insurance rates. Other increases in this area are due to contractual items.

The Education and Recreation Division increase is due to increases in employees' health insurance rates. The only department for this division is the Agriculture Extension

Service which offers the citizens of Jefferson County access to a wealth of knowledge and experience on agricultural topics.

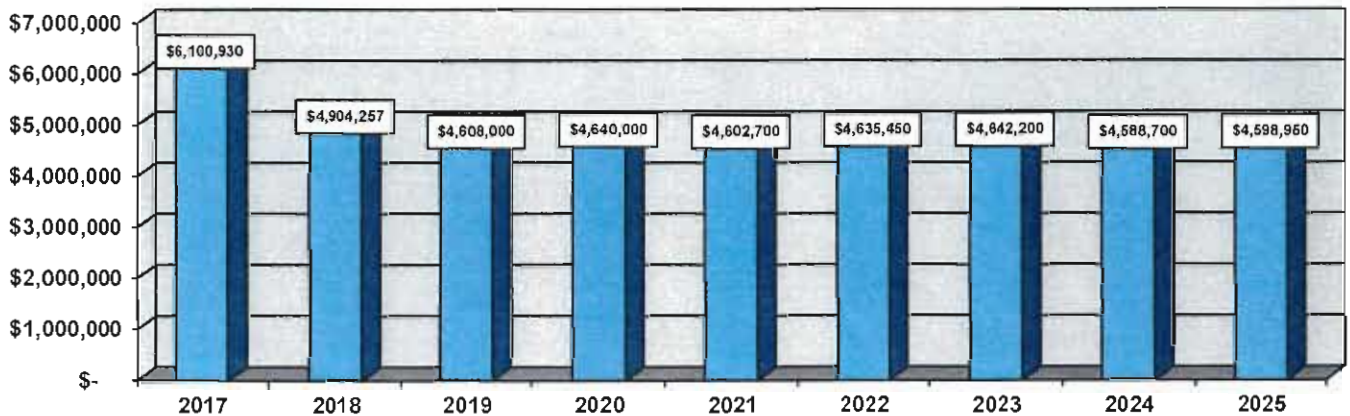
Health & Welfare had a slight overall decrease due mainly to adjustments to the budget for child protective services to current spending levels. There were other small decreases overall to help offset the increase in employees' health insurance rates. This division provides health care for the indigent citizens of the County, support of the child protective services of the State of Texas, mosquito control practices throughout the County, emergency management, and environmental control functions for the County.

Maintenance – Equipment & Structures decrease is due to elimination of one position in the Courthouse & Annexes department and well as decreases in fuel cost both in Service Center and the Road & Bridge departments. These decreases were able to more than cover the increase in employees' health insurance rates. This division is responsible for the maintenance and operation of all County facilities and roadways.

## DEBT SERVICE FUND

The Debt Service Fund is a legally restricted fund utilized to account for revenues recognized to liquidate the debt service requirements for the County's debt. This income is primarily earned through the allocation of property taxes to the fund.

### Debt Service Requirements Next 10 Years



At October 1, 2016, the County has debt issues outstanding of \$36,070,000. Revenues are budgeted at \$6,014,698 for 2016-2017, of which 99.8% comes from the allocation of property taxes. The remaining portion of funding to debt service is interest. Expenditures of \$6,108,430 are budgeted to meet the current debt service requirements. The County does not have any plans to issue additional debt for 2016-2017 fiscal year.

## **SPECIAL REVENUE FUNDS**

Special revenue funds are used to account for revenues allocated for restricted purposes as specified by statute. The County's funds are comprised of revenues generated from road fees, confiscated goods, security fees, contributions, and other sources. Revenues for 2016-2017 are budgeted at \$6,900,329 and expenditures are budgeted at \$7,853,330. Some items that will benefit the County are: the continued maintenance and operation of the County Clerk's imaging system, imaging systems in the District Clerk's and in the District Attorney's office. Additionally, continued maintenance and operation of the Texas Supreme Court e-file mandate in all courts. These systems will reduce the paperwork and create efficient ways to review the documents these offices manage. The County Clerk will also be working on a preservation project for records prior to 1990. The Marine Division is classified as a Special Revenue Fund since it is fully funded by the Sabine Neches Navigation District. The Marine Division provides law enforcement presence on the navigable waterways, terminals, and ship channels of the County. The ASAP program is also classified as a Special Revenue Fund since it is fully funded by Port Arthur Independent School District to provide law enforcement personnel to help the school district with truancy issues. Also, Courthouse security will continue to be a high priority. Finally, the Ben J. Rogers Regional Visitors' Center is fully functioning and the Hotel Occupancy Tax Fund will continue to fund the operations.

## **CAPITAL PROJECTS**

The County maintains an ongoing capital improvement program. General government capital improvements have been funded by a combination of bond proceeds, general fund transfers, and state grants. The main focus of the County's capital improvement program is related to Transportation, Communication, and Environmental Infrastructure.

Expenditures of \$3,907,189 are estimated for projects in the 2016-2017 fiscal year. All of the funding for these expenditures has already been transferred to the Capital Project funds and will not require additional funding during the 2016-2017 fiscal year. As other projects are identified, the County could use available fund balance above the minimum fund balance policy to budget transfers in futures years in order to minimize debt issuances. The current expenditures will impact the County on several levels including:

*Transportation Infrastructure* – The County has deemed this program a priority to ensure that roadways and bridges are safe and reliable to handle the increased traffic flow in the rural areas. The County has completed funding for capital improvements to bridges as part of a systematic bridge replacement program.

The projects on Labelle Road, CERTZ Grant Match, and Sulphur Plant Road will increase road infrastructure. It will allow more access and wider roadways for the traffic that travels within the County, and open up land for development that was previously



inaccessible. The County is partnering with the Texas Department of Transportation (TXDOT) to modify and expand the County's rural roads. By partnering with TXDOT, the County can leverage the local taxpayer's dollars with Federal and State funding to provide a higher grade of roadway.

*Communication Enhancements* – Jefferson County will invest approximately \$370,165 to pay the second annual installment for the County electronic voting system and \$240,000 to upgrade the County phone system. These expenditures keep the County with the latest technology upgrades available.

*Environmental Measures* – The County has been working towards a resolution to re-open Highway 87 from Sea Rim Park to High Island. This twenty-five mile stretch of Highway runs along the Gulf of Mexico and has been closed since the late 1980's. As part of this long term project, the County has funded various environmental studies regarding shoreline erosion, sand source feasibility, and wetlands mitigation. The County is estimating to spend \$418,274 in 2016-2017 to fund these studies. The County is allocating \$836,346 from available funds to enhance the marsh growth along the County coastline. The County is incurring engineering and design cost to place a siphon under the Intracoastal Canal in order to provide freshwater to the marsh area currently being inundated with salt water. The County will need Federal or State funding for this project as the total cost to relocate and rebuild this stretch of highway would not be economically feasible for the County.

## ACKNOWLEDGMENTS

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**Acknowledgments** The dedicated service and hard work of the entire staff of the Auditor's Office achieved the preparation of the 2016-2017 Annual Operating Budget. Sincere appreciation to the elected and appointed officials for their cooperation in completing this budget in a timely manner is also warranted. Commissioners' Court is also commended for exercising fiscal responsibility in their deliberations in setting the expenditures for the proposed fiscal year.

## **BUDGET POLICY & PROCEDURES**

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The overall goal of the County's budget policy and procedures are to establish and maintain effective management of the County's financial resources. Formal policy statements and major objectives provide the foundation for achieving this goal. Accordingly, this section outlines the policies and procedures used in guiding the preparation and management of the County's overall budget and the major objectives to be accomplished.

The County follows the policies below in establishing the budget.

### *Guidelines*

- ⌘ The budget will be prepared in such a manner as to facilitate its understanding by citizens of the County, elected officials, and employees.
- ⌘ Financial information systems will be maintained to monitor operations of the County on an ongoing basis. Also, the accounting and financial reporting systems will be maintained in compliance with current generally accepted accounting principles.
- ⌘ The Auditors' Office will review all departmental budgets to identify possible increases or reductions, and will analyze all budget requests in detail.

### *Interim Financial Reporting*

- ⌘ Commissioners Court and all Departments will be provided with monthly budget reports comparing actual versus budgeted revenue and expense activity.

### *Balanced Budget*

- ⌘ The budget will be structurally balanced; total expenditures do not exceed total resources, or total estimated revenues plus reserves. The County will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures or accruing future year's revenues.

### *Capital Improvement Policies*

- ⌘ The budget will provide for adequate maintenance of capital, infrastructure, equipment, and for their logical replacement. No “carryover” capital outlay will be budgeted unless specifically approved by Commissioners’ Court during the current year’s budget hearings.
- ⌘ The County will establish an appropriate mix of general fund transfers, state grant funds, and general obligation debt in the funding of capital projects.

### *Debt Management Policies*

- ⌘ The County will confine long-term debt to capital improvements or projects that cannot be financed from current revenues.
- ⌘ The County will not use long-term debt for current operations.
- ⌘ The County will strive to have the final maturity of general obligation bonds at, or below thirty years, and within a period not to exceed the estimated useful life of the project.

### *Fund Balance Policies*

- ⌘ The County will strive to maintain an unreserved, available fund balance of approximately 15% of budgeted expenditures for the General Fund. Fund balance for Debt Service funds will be maintained according to debt covenants, usually 1/12<sup>th</sup> of the next year’s debt principle payment requirements. Fund balance for Special Revenue funds will be maintained to ensure a positive fund balance for the individual funds.
- ⌘ It is the intent of the County to use excess available fund balances above the 15% to help fund capital replacement and capital projects in order to reduce the need for future debt.

### *Investment Policies*

- ⌘ These Investment Policies apply to the investment of short-term operating funds of the County in excess of those funds required to meet current expenditures. Topics included in the investment policy are quite detailed and include information of Strategy, Scope, Objectives and Priorities, Responsibility and Control, Reporting, Institutions, Instruments, Procedures, Collateral and Safekeeping, and Policy Review and Amendments. The

complete policy can be reviewed in the separate Investment Policy Manual maintained by the Treasurer's office.

### *Capital Asset Procedures*

- ⌘ Capital assets include buildings, roads, bridges, equipment, computers, furniture, and vehicles. Jefferson County's monetary criteria is \$10,000 or more and with a useful life of more than one year. Once purchased, all capital assets are maintained in the physical inventory until disposed.

The County follows the procedures below in establishing the budget.

- ⌘ Jefferson County's fiscal year begins on October 1<sup>st</sup> each year and ends on September 30<sup>th</sup>. The budget process for each upcoming fiscal year begins in May with the preparation of Budget Workpapers which are distributed to all County Departments. Each department is asked to project their financial requirements for the upcoming year. The Budget Workpapers are a guide for initial budget requests.
- ⌘ Departmental annual budget requests are then submitted by the Department or Agency Head to the County Auditor in June. The County Auditor compiles the initial requests and in July, budget hearings are held for each department. Commissioners' Court, which includes the County Judge and the four County Commissioners oversee the Budget Hearings. These hearings give Department Heads the opportunity to discuss with Commissioners' Court any changes in their budget, and items that are a priority. The public is invited to attend all budget hearings, which are posted according to the Open Meetings Act.
- ⌘ In conjunction with compiling departmental budget requests, the County Auditor prepares an estimate of available resources in each fund for the upcoming fiscal year. Expenditures budgeted in the various funds may not exceed the fund balances as of the first day of the fiscal year plus the anticipated revenue for the year as estimated by the County Auditor.
- ⌘ In September, the County Auditor prepares the proposed annual operating budget to be presented to the Commissioners' Court for their consideration. The budget represents the financial plan for the new fiscal year. Public hearings are held on the proposed budget.
- ⌘ The Commissioners' Court must adopt an annual operating budget by a majority vote of the Commissioners' Court before October 1. The adopted budget must be balanced; that is, available resources must be sufficient to



support annual appropriations. Accountability is then required for operations to remain within available resources.

- ⌘ The department is the legal level of budgetary control. Total expenditures cannot exceed the final appropriation once the budget has been adopted. Commissioners' Court can amend the total appropriations for an individual department. To comply with expenditure limitations, when one department's total appropriation is increased, another department's appropriation must be reduced by an equal amount. Commissioners' Court may also approve the transfer of appropriations within funds. All such amendments require Commissioners' Court approval.
- ⌘ The County uses funds to report its financial position and results of its operations. Funds for budget purposes are classified as Governmental and Fiduciary. Governmental Funds are used to account for the majority of the County's general activities, including the collection and disbursement of earmarked monies (Special Revenue Funds), the acquisition or construction of general fixed assets (Capital Projects Funds), and the servicing of general long-term debt (Debt Service Funds). The General Fund is used to account for all activities of the County not accounted for in any other fund. Proprietary Funds are used to account for activities similar to those found in the private sector (Enterprise Funds), where the determination of net income (loss) is necessary and/or useful to sound financial management.
- ⌘ Annual budgets are legally adopted for the General Fund and Debt Service Fund. Budgets for Special Revenue Funds are established pursuant to statute guidelines, and budgets for Capital Projects are established on a project basis. Enterprise funds have submitted estimated net loss. The amount of the annual subsidy needed for the Enterprise funds are budgeted in the General Fund as a transfer.
- ⌘ All transactions affecting the acquisition and disposition of anything of value by the County are recorded in detail in the accounting system adopted by the Jefferson County Auditor.
- ⌘ The budgets of general government type funds (i.e. General Fund and Special Revenue Funds) are prepared on the modified accrual basis. Briefly, this means that obligations of the County are budgeted as expenditures, but revenues are recognized only when they are measurable and available.
- ⌘ Encumbrance accounting is used for all funds. Encumbrance accounting means that an estimated cost is recorded on the books at the time of an order of goods and services so that all obligations are booked. When the actual

cost is known, it is booked, and the encumbrance is reversed. All encumbrances lapse at year-end for all budgeted funds.

- ⌘ The Comprehensive Annual Financial Report (CAFR) shows the status of the County's finances on the basis of "generally accepted accounting principles" (GAAP). The CAFR and the budget are prepared on a basis consistent with GAAP using the modified accrual basis.
- ⌘ The budget document does not include Enterprise Funds, Internal Service Funds, and Special Revenue Funds that are grants. Grants are restricted for specific purposes. Because grants are presented to Commissioners' Court throughout the year and some run on different fiscal years, the grant budgets and accountings are maintained separately from this document.

# JEFFERSON COUNTY, TEXAS

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## CALENDAR FOR BUDGET PREPARATION

Dates are approximate

**APRIL 28** – Budget preparation packets sent to all County departments by County Auditor.

**MAY 31** – Budget preparation packets are due back to the County Auditor's office.

**JUNE 1 – JULY 31** – Compile initial budget requests, and estimate of available resources.

**AUGUST 1 – AUGUST 5** – Budget Hearings.

**AUGUST 3** – Publish notice of public hearing on annual compensation of County Auditor, Assistant Auditors, and Court Reporters. (Section 152.905 LGC)

**AUGUST 15** – Budget Workshop to discuss pending items for budget.

**AUGUST 18** – Public hearings on Auditors and Court Reporters budget with District Judges. (Section 152.905 LGC)

**AUGUST 29** - Notice of proposed property tax rate. (Section 140.010 LGC)

**SEPTEMBER 15** – Notify Elected officials of salaries and allowances. (Section 152.013 LGC)

**SEPTEMBER 16** – Publish notice for budget public hearing. (Section 111.0385 LGC)

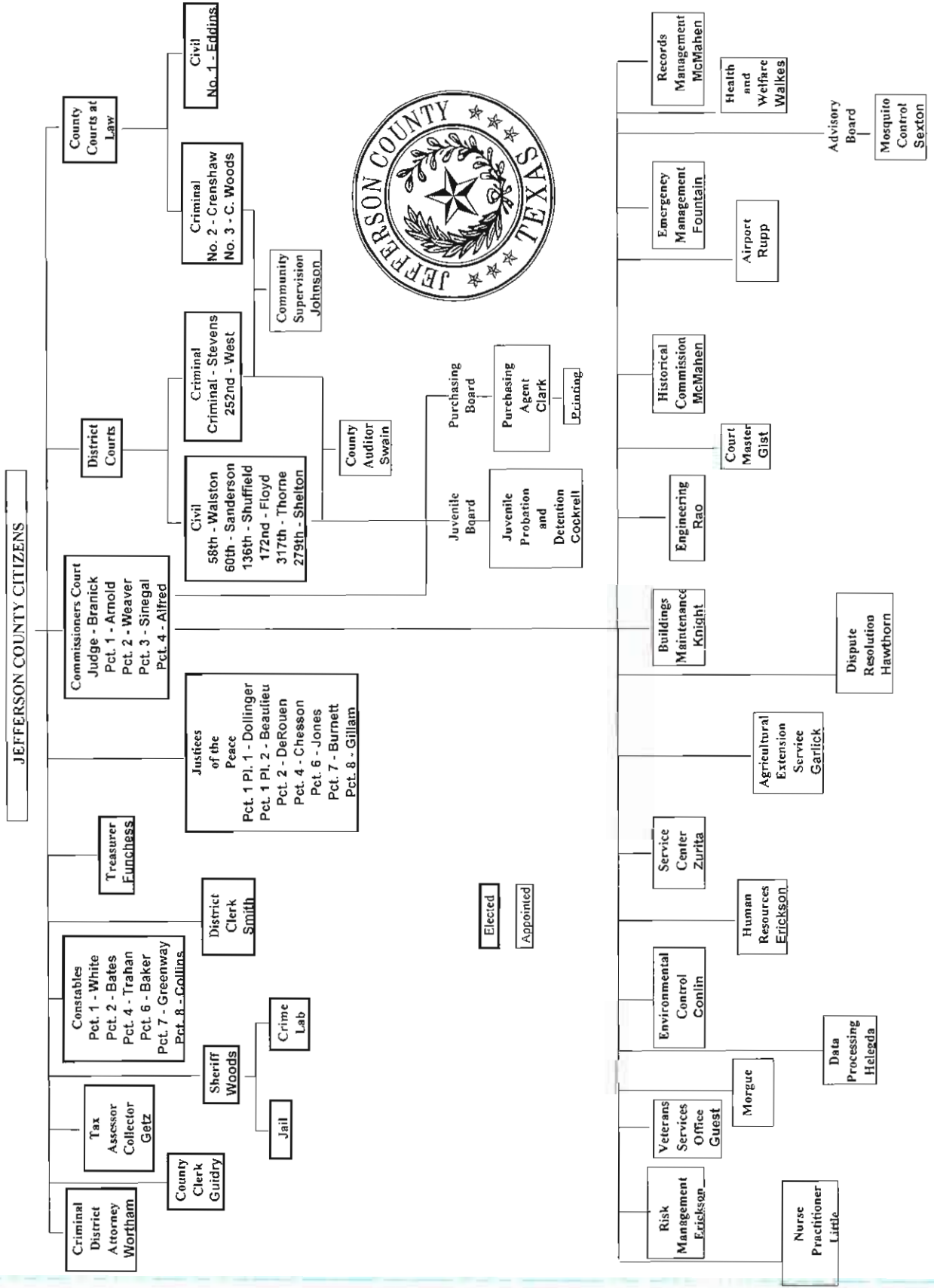
**SEPTEMBER 16** – File budget with County Clerk. (Section 111.037 LGC)

**SEPTEMBER 26** – Adopt tax rate.

**SEPTEMBER 26** – Public hearing and adopt budget. (Section 111.039 LGC)

**OCTOBER 3** – Receive & file budget.

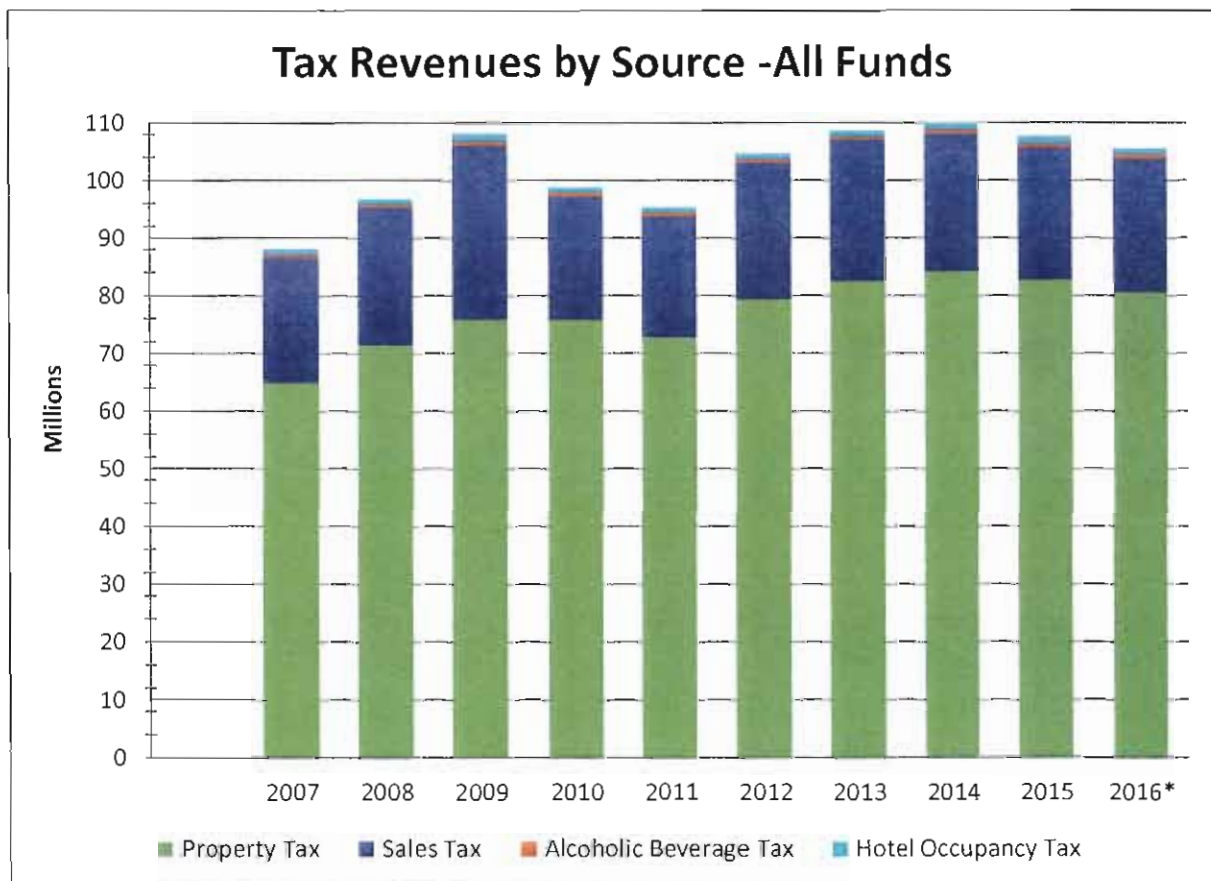
# ORGANIZATION CHART OF JEFFERSON COUNTY As of September 30, 2016



**TAX REVENUES BY SOURCE - ALL FUNDS**  
**LAST TEN FISCAL YEARS**

Fiscal Year	Property Tax	Sales Tax	Alcoholic Beverage Tax	Hotel Occupancy Tax	Total
2007	\$ 65,071,514	\$ 21,654,606	\$ 503,134	\$ 973,569	\$ 88,202,823
2008	71,516,193	23,906,777	506,047	1,011,577	96,940,594
2009	75,912,693	30,410,633	614,474	1,294,063	108,231,863
2010	75,995,020	21,361,596	575,928	893,234	98,825,778
2011	72,959,364	20,961,453	547,605	981,619	95,450,041
2012	79,446,316	23,864,675	484,988	1,064,165	104,860,144
2013	82,593,407	24,695,194	475,162	1,015,651	108,779,414
2014	84,262,722	24,064,857	614,384	1,150,383	110,092,346
2015	82,850,758	23,047,286	656,678	1,291,716	107,846,438
2016*	80,612,939	23,350,000	625,000	1,209,736	105,797,675

\* Estimate for current year





**RATIO OF ANNUAL DEBT SERVICE EXPENDITURES  
FOR GENERAL BONDED DEBT TO TOTAL GENERAL  
EXPENDITURES**

**LAST TEN FISCAL YEARS**

Fiscal Year	Debt Service			General Expenditures	Ratio of Debt Service To General Expenditures
	Principal	Interest	Total Debt Service		
2006	3,890,000	4,084,539	7,974,539	135,159,034	5.90%
2007	4,045,000	3,938,978	7,983,978	116,795,960	6.84%
2008	3,510,000	3,794,062	7,304,062	129,426,472	5.64%
2009	3,660,000	3,671,261	7,331,261	149,958,683	4.89%
2010	3,760,000	3,538,141	7,298,141	137,187,243	5.32%
2011	4,942,070	3,530,237	8,472,307	142,843,651	5.93%
2012	4,430,000	2,169,209	6,599,209	143,444,952	4.60%
2013	3,965,000	1,960,536	5,925,536	142,672,765	4.15%
2014	4,280,000	1,837,099	6,117,099	141,963,383	4.31%
2015	4,420,000	1,691,644	6,111,644	147,375,682	4.15%

**ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY**  
**LAST TEN TAX YEARS**

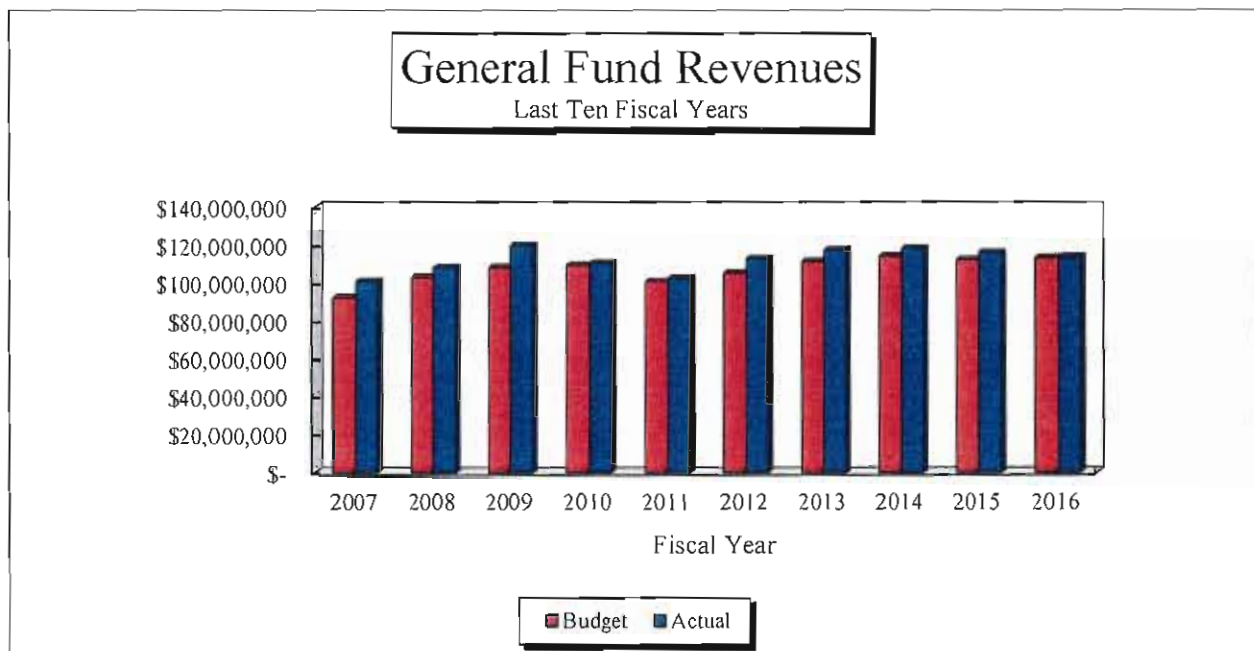
Tax Year	Assessed Value					Assessment Ratio	Estimated Actual Value
	Real Property	Less (a) Exemptions	Real Property (Net)	Personal Property	Total (b)		
2006	15,794,009,095	3,180,724,674	12,613,284,421	3,926,963,740	16,540,248,161	100%	19,720,972,835
2007	18,139,037,814	3,824,188,028	14,314,849,786	4,259,356,205	18,574,205,991	100%	22,398,394,019
2008	20,241,889,423	4,416,709,776	15,825,179,647	4,971,316,869	20,796,496,516	100%	25,213,206,292
2009	19,305,377,164	3,053,531,674	16,251,845,490	4,886,199,496	21,138,044,986	100%	24,191,576,660
2010	20,175,815,485	2,904,361,132	17,271,454,353	4,864,011,338	22,135,465,691	100%	25,039,826,823
2011	20,499,976,905	2,819,185,882	17,680,791,023	5,472,265,740	23,153,056,763	100%	25,972,242,645
2012	22,320,153,198	3,198,328,907	19,121,824,291	6,131,164,990	25,252,989,281	100%	28,451,318,188
2013	25,832,370,800	6,667,443,764	19,164,927,036	6,742,185,740	25,907,112,776	100%	32,574,556,540
2014	24,783,401,488	6,385,170,071	18,398,231,417	6,995,371,050	25,393,602,467	100%	31,778,772,538
2015	25,362,781,856	6,399,625,866	18,963,155,990	5,942,276,123	24,905,432,113	100%	31,305,057,979

- (a) Exemptions are evenly divided between regular homesteads, homestead property of person 65 years or older, veteran, abatements, charitable organizations, agriculture, and pollution control.
- (b) Net of exemptions.

## GENERAL FUND REVENUES & TRANSFERS

### LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Adjusted Budget</u>	<u>Actual</u>
2007	\$ 92,460,602	\$ 100,850,387
2008	103,086,871	108,133,630
2009	108,236,908	120,044,224
2010	109,494,972	110,681,187
2011	101,016,860	102,643,405
2012	105,517,925	112,903,367
2013	111,504,653	117,560,491
2014	114,209,840	118,381,543
2015	112,399,235	116,326,116
2016	113,455,177	113,817,623 *

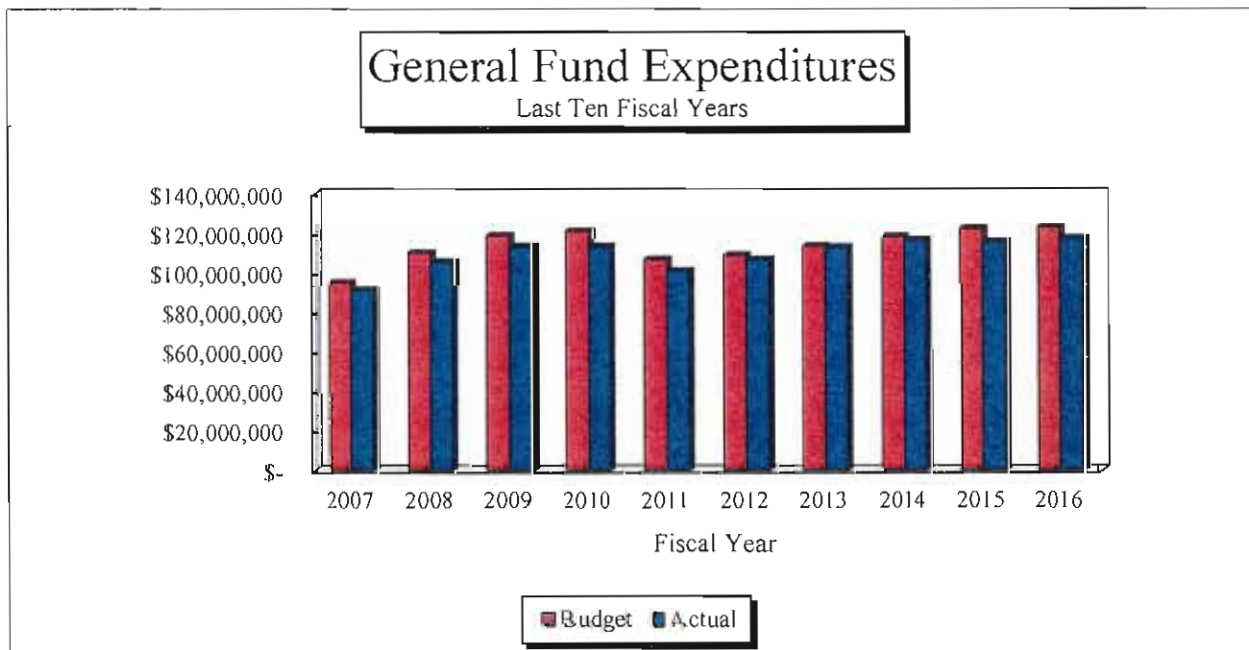


\* Estimate for current year.

## GENERAL FUND EXPENDITURES & TRANSFERS

### LAST TEN FISCAL YEARS

Fiscal Year	Adjusted Budget	Actual
2007	\$ 95,229,520	\$ 91,476,441
2008	110,247,921	105,605,328
2009	119,037,978	113,606,176
2010	121,214,444	113,561,474
2011	107,016,860	101,375,430
2012	109,000,000	107,067,911
2013	113,800,000	113,163,205
2014	118,522,516	116,658,252
2015	122,481,618	115,709,659
2016	123,408,154	117,747,604 *



\* Estimate for current year.

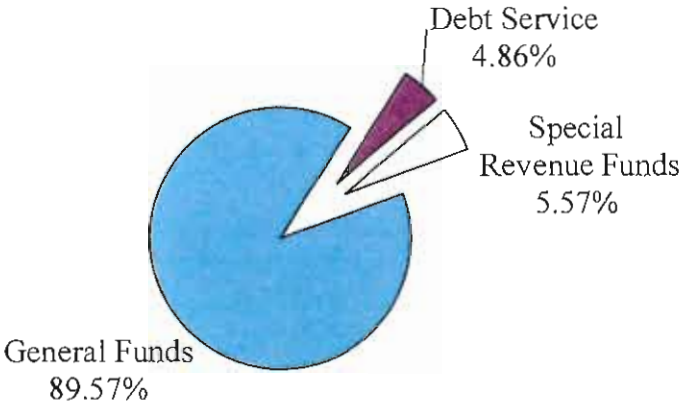
**JEFFERSON COUNTY, TEXAS**  
**ALL FUNDS SUMMARY**

	<b>ACTUAL</b> <b>2014-2015</b>	<b>ESTIMATED</b> <b>2015-2016</b>	<b>APPROVED</b> <b>2016-2017</b>
<b>REVENUES</b>			
Property Taxes	\$ 82,850,758	\$ 80,612,939	\$ 79,071,350
Sales Taxes	24,995,680	25,184,736	25,100,000
Fees	11,265,705	10,973,562	10,406,682
Licenses	459,198	441,628	420,620
Sales, Rentals & Services	2,158,229	1,745,360	1,512,400
Intergovernmental	4,692,113	4,550,023	4,773,654
Fines & Forfeitures	2,120,860	1,925,856	1,700,000
Interest	375,185	238,914	249,179
Miscellaneous	34,462	32,206	24,000
Contributions	375	200	4,100
	<u>128,952,565</u>	<u>125,705,424</u>	<u>123,261,985</u>
<b>Total Revenues</b>	<b>\$ 128,952,565</b>	<b>\$ 125,705,424</b>	<b>\$ 123,261,985</b>
<b>OTHER SOURCES</b>			
Transfers In	550,000	547,000	560,000
	<u>550,000</u>	<u>547,000</u>	<u>560,000</u>
<b>Total Other Sources</b>	<b>\$ 550,000</b>	<b>\$ 547,000</b>	<b>\$ 560,000</b>
<b>Total Revenues &amp; Other Sources</b>	<b>\$ 129,502,565</b>	<b>\$ 126,252,424</b>	<b>\$ 123,821,985</b>
<b>EXPENDITURES</b>			
General Government	\$ 23,406,423	\$ 22,687,063	\$ 23,593,937
Judicial & Law Enforcement	69,121,718	71,271,831	74,421,300
Education & Recreation	1,199,981	1,117,271	1,265,365
Health & Welfare	9,947,835	10,242,201	10,761,525
Maintenance - Equipment & Structures	11,551,241	11,761,174	13,159,404
Capital Outlay	2,824,418	1,919,164	2,978,931
Debt Service -			
Principal	4,420,000	4,590,000	4,690,000
Interest and Commission	1,691,644	1,534,121	1,410,930
Transaction Fees	3,400	5,100	7,500
	<u>124,166,660</u>	<u>125,127,925</u>	<u>132,288,892</u>
<b>Total Expenditures</b>	<b>\$ 124,166,660</b>	<b>\$ 125,127,925</b>	<b>\$ 132,288,892</b>
<b>OTHER USES</b>			
Transfers Out	\$ 3,715,865	\$ 5,068,021	\$ 4,757,848
Contingency Appropriation	-	-	300,000
	<u>3,715,865</u>	<u>5,068,021</u>	<u>5,057,848</u>
<b>Total Other Uses</b>	<b>\$ 3,715,865</b>	<b>\$ 5,068,021</b>	<b>\$ 5,057,848</b>
<b>Total Appropriations</b>	<b>\$ 127,882,525</b>	<b>\$ 130,195,946</b>	<b>\$ 137,346,740</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ 54,466,375</b>	<b>\$ 56,086,415</b>	<b>\$ 52,142,893</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 56,086,415</b>	<b>\$ 52,142,893</b>	<b>\$ 38,618,138</b>
<b>RESERVED FUND BALANCE</b>	<b>1,943,057</b>	<b>1,482,968</b>	<b>1,389,236</b>
<b>ENDING AVAILABLE FUND BALANCE</b>	<b>\$ 54,143,358</b>	<b>\$ 50,659,925</b>	<b>\$ 37,228,902</b>

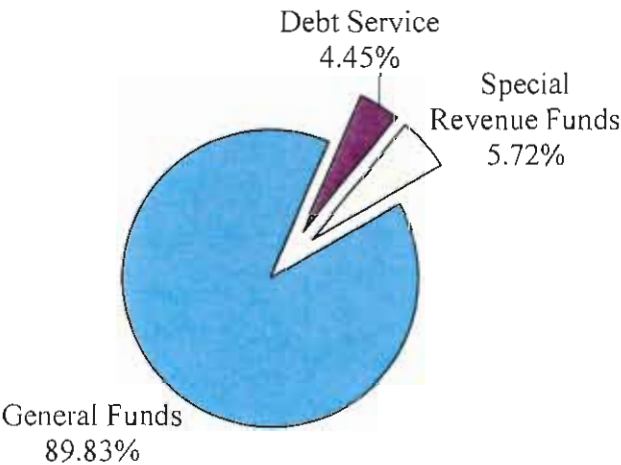


JEFFERSON COUNTY, TEXAS  
ALL FUNDS SUMMARY

# FY 2017 - Revenues and Other Sources



# FY 2017 - Expenditures and Other Uses





## **GENERAL FUND**

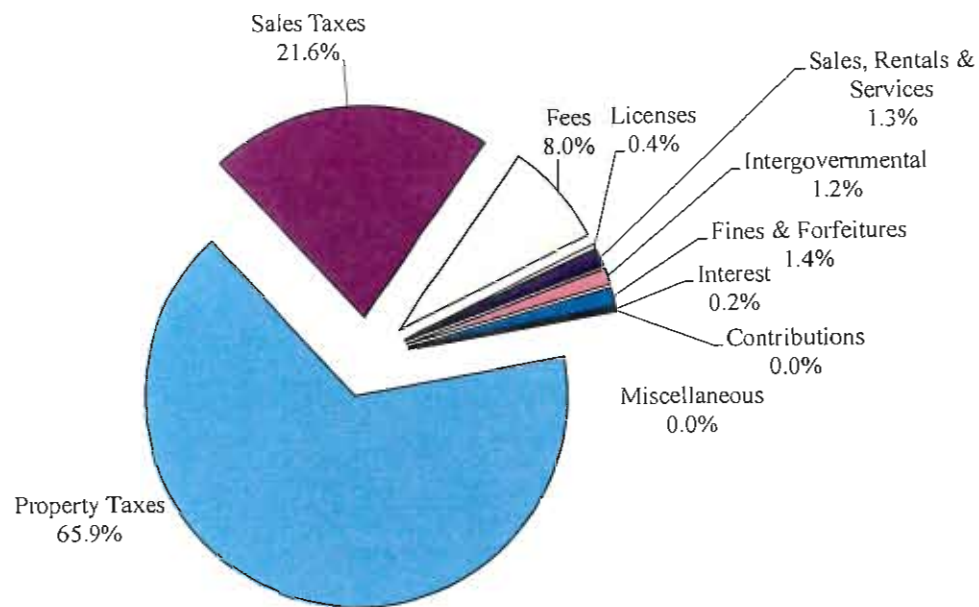
**GENERAL FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<b>REVENUES</b>			
Property Taxes	\$ 76,668,604	\$ 74,954,432	\$ 73,068,752
Sales Taxes	23,703,964	23,975,000	23,950,000
Fees	9,473,369	9,331,428	8,855,200
Licenses	459,198	441,628	420,620
Sales, Rentals & Services	1,974,325	1,643,596	1,412,400
Intergovernmental	1,757,619	1,427,067	1,360,786
Fines & Forfeitures	1,927,212	1,812,856	1,600,000
Interest	331,955	203,120	215,000
Miscellaneous	29,495	28,296	24,000
Contributions	375	200	200
Total Revenues	\$ <u>116,326,116</u>	\$ <u>113,817,623</u>	\$ <u>110,906,958</u>
<b>EXPENDITURES</b>			
General Government	\$ 23,037,634	\$ 22,274,355	\$ 23,094,046
Judicial & Law Enforcement	65,084,083	67,064,633	69,685,795
Education & Recreation	379,937	351,018	407,533
Health & Welfare	9,947,835	10,242,201	10,761,525
Maintenance - Equipment & Structures	11,510,648	11,718,174	13,116,404
Capital Outlay	2,218,420	1,203,952	1,267,983
Total Expenditures	\$ <u>112,178,557</u>	\$ <u>112,854,333</u>	\$ <u>118,333,286</u>
<b>OTHER USES</b>			
Transfers Out	\$ 3,531,102	\$ 4,893,271	\$ 4,751,694
Contingency Appropriation	<u>-</u>	<u>-</u>	<u>300,000</u>
Total Other Uses	\$ <u>3,531,102</u>	\$ <u>4,893,271</u>	\$ <u>5,051,694</u>
Total Appropriations	\$ <u>115,709,659</u>	\$ <u>117,747,604</u>	\$ <u>123,384,980</u>
<b>BEGINNING FUND BALANCE</b>	\$ <u>47,264,400</u>	\$ <u>47,880,857</u>	\$ <u>43,950,876</u>
<b>ENDING FUND BALANCE</b>	\$ 47,880,857	\$ 43,950,876	\$ 31,472,854
<b>RESERVED FUND BALANCE</b>	<u>873,260</u>	<u>873,260</u>	<u>873,260</u>
<b>ENDING AVAILABLE FUND BALANCE</b>	\$ <u><u>47,007,597</u></u>	\$ <u><u>43,077,616</u></u>	\$ <u><u>30,599,594</u></u>

**GENERAL FUND  
SUMMARY OF REVENUES**

REVENUES	ACTUAL 2014-2015	ESTIMATED 2015-2016	APPROVED 2016-2017
Property Taxes	\$ 76,668,604	\$ 74,954,432	\$ 73,068,752
Sales Taxes	23,703,964	23,975,000	23,950,000
Fees	9,473,369	9,331,428	8,855,200
Licenses	459,198	441,628	420,620
Sales, Rentals & Services	1,974,325	1,643,596	1,412,400
Intergovernmental	1,757,619	1,427,067	1,360,786
Fines & Forfeitures	1,927,212	1,812,856	1,600,000
Interest	331,955	203,120	215,000
Miscellaneous	29,495	28,296	24,000
Contributions	375	200	200
Total	<u>\$ 116,326,116</u>	<u>\$ 113,817,623</u>	<u>\$ 110,906,958</u>

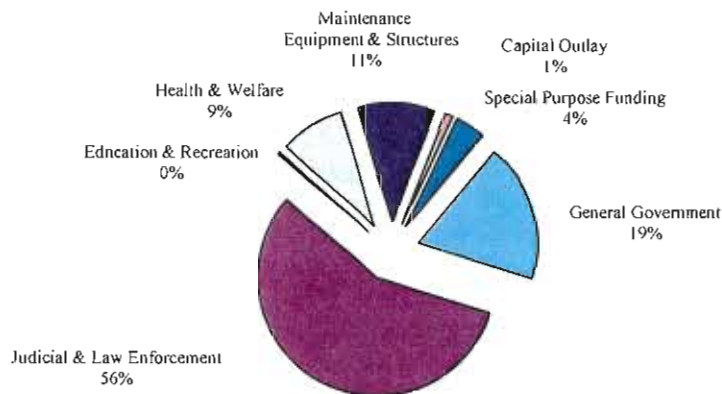
## Approved 2016-2017



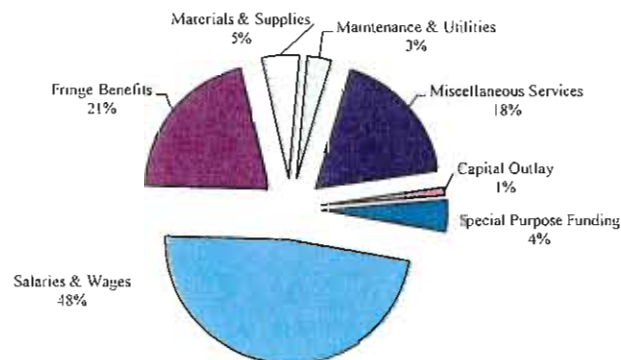


**GENERAL FUND  
SUMMARY OF EXPENDITURES**

<u>Department</u>	<u>APPROVED 2016-2017 BUDGET</u>	<u>% OF TOTAL</u>
General Government	\$ 23,094,046	18.72%
Judicial & Law Enforcement	69,685,795	56.48%
Education & Recreation	407,533	0.33%
Health & Welfare	10,761,525	8.72%
Maintenance - Equipment Structures	13,116,404	10.63%
Capital Outlay	1,267,983	1.03%
Special Purpose Funding	5,051,694	4.09%
Total	<u>\$ 123,384,980</u>	<u>100.00%</u>



<u>Category</u>	<u>APPROVED 2016-2017 BUDGET</u>	<u>% OF TOTAL</u>
Salaries & Wages	\$ 58,778,886	47.64%
Fringe Benefits	25,895,524	20.99%
Materials & Supplies	6,200,425	5.03%
Maintenance & Utilities	3,894,477	3.16%
Miscellaneous Services	22,295,991	18.07%
Capital Outlay	1,267,983	1.03%
Special Purpose Funding	5,051,694	4.08%
Total	<u>\$ 123,384,980</u>	<u>100.00%</u>



**GENERAL FUND**  
**SUMMARY OF EXPENDITURES BY DIVISION**

	ACTUAL 2014-2015	ESTIMATED 2015-2016	APPROVED 2016-2017
<b>Department / Division</b>			
<b>General Government</b>			
Tax Assessor-Collector	\$ 3,517,206	\$ 3,690,361	\$ 3,858,457
Human Resources	376,157	397,918	429,962
County Auditor	1,359,775	1,391,139	1,445,423
County Clerk	2,088,329	2,158,936	2,227,022
County Judge	825,128	849,287	889,895
Risk Management	228,692	236,355	251,816
County Treasurer	365,524	373,033	379,487
Printing	146,793	152,264	169,168
Purchasing Agent	495,550	532,865	559,482
General Services	10,833,956	9,475,148	9,766,981
Management Information Systems	1,710,166	1,798,669	1,875,245
Voters Registration Department	207,586	133,213	106,214
Elections Department	605,345	798,005	840,086
Veterans Services	277,427	287,162	294,808
Total General Government	\$ 23,037,634	\$ 22,274,355	\$ 23,094,046
<b>Judicial &amp; Law Enforcement</b>			
District Attorney	\$ 5,986,021	\$ 6,316,667	\$ 6,563,645
District Clerk	1,720,441	1,826,221	1,900,869
District Courts	5,037,508	5,040,092	4,994,043
Jury	766,944	821,032	1,017,307
Justice of the Peace	2,272,362	2,330,602	2,529,433
County Courts at Law	1,686,335	1,783,258	1,845,688
Court Master	455,878	459,533	484,152
Dispute Resolution Center	202,966	190,744	244,039
Juvenile Alternative School	337,127	323,007	394,076
Community Supervision	9,404	17,824	19,082
Sheriff	12,119,027	12,525,365	13,136,143
Crime Laboratory	1,215,533	1,213,389	1,342,160
Jail	26,529,178	27,340,205	27,690,999
Juvenile Probation	1,329,711	1,347,502	1,589,282
Juvenile Detention Home	1,789,213	1,870,837	2,106,820
Constables	2,848,474	2,881,330	3,043,057
County Morgue	777,961	777,025	785,000
Total Judicial & Law Enforcement	\$ 65,084,083	\$ 67,064,633	\$ 69,685,795
<b>Education &amp; Recreation</b>			
Agricultural Extension Service	\$ 379,937	\$ 351,018	\$ 407,533
Total Education & Recreation	\$ 379,937	\$ 351,018	\$ 407,533

**GENERAL FUND**  
**SUMMARY OF EXPENDITURES BY DIVISION**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<b><u>Department / Division</u></b>			
<b>Health &amp; Welfare</b>			
Health & Welfare Unit 1	\$ 1,117,557	\$ 1,149,355	\$ 1,256,976
Health & Welfare Unit 2	1,093,782	1,117,288	1,239,875
Nurse Practitioner	287,160	287,160	305,055
Child Welfare	115,787	107,125	120,000
Environmental Control	361,041	332,496	386,151
Indigent Medical Service	4,957,349	4,863,654	4,901,207
Mosquito Control	1,748,071	2,066,009	2,224,367
Emergency Management	217,088	219,114	227,894
Tobacco Settlement	<u>50,000</u>	<u>100,000</u>	<u>100,000</u>
Total Health & Welfare	\$ <u>9,947,835</u>	\$ <u>10,242,201</u>	\$ <u>10,761,525</u>
<b>Maintenance - Equipment &amp; Structures</b>			
Courthouse & Annexes	\$ 2,510,542	\$ 2,574,305	\$ 2,773,185
Port Arthur Buildings	680,365	717,106	764,730
Mid-County Buildings	184,428	193,758	219,636
Road & Bridge Pct. #1	1,361,362	1,417,128	1,571,088
Road & Bridge Pct. #2	1,437,753	1,518,895	1,721,091
Road & Bridge Pct. #3	1,551,711	1,551,614	1,761,800
Road & Bridge Pct. #4	1,715,987	1,713,137	2,013,137
Engineering	926,173	926,347	996,435
Parks & Recreation	118,249	131,417	181,315
Service Center	<u>1,024,078</u>	<u>974,467</u>	<u>1,113,987</u>
Total Maintenance - Equipment & Structures	\$ <u>11,510,648</u>	\$ <u>11,718,174</u>	\$ <u>13,116,404</u>
Capital Outlay	\$ <u>2,218,420</u>	\$ <u>1,203,952</u>	\$ <u>1,267,983</u>
<b>Special Purpose Funding</b>			
Contingency Appropriation	\$ -	\$ -	\$ 300,000
Transfers Out	<u>3,531,102</u>	<u>4,893,271</u>	<u>4,751,694</u>
Total Special Purpose Funding	\$ <u>3,531,102</u>	\$ <u>4,893,271</u>	\$ <u>5,051,694</u>
Total General Fund Expenditures	\$ <u><u>115,709,659</u></u>	\$ <u><u>117,747,604</u></u>	\$ <u><u>123,384,980</u></u>

## GENERAL GOVERNMENT

General Government includes the Tax Assessor-Collector, Human Resources, County Auditor, County Clerk, County Judge, Risk Management, County Treasurer, Printing, Purchasing Agent, General Services, Management Information Systems, and Veterans Services.

**Tax Assessor Collector** – main duties are to assess and collect property taxes; to issue certificates of title and license plates for motor vehicles and trailers. Elected for a four-year term by the voters of the County.

**Human Resources** – main duties are to provide staff support services for personnel administration. The personnel administration function includes obtaining qualified applicants to fill various job vacancies, maintaining equitable and competitive compensation practices, providing consultation to all departments on personnel related issues, reviewing and/or resolving employee concerns, grievance and appeals, ensuring compliance with federal and state laws, and developing/interpreting policy.

**County Auditor** – main duties are to act as the chief financial officer of the County; responsible for substantially all County finance and accounting control functions. Such functions include auditing, accounting systems design, financial planning, financial relations, and payroll.

**County Clerk** – main duties are to serve as clerk for both Commissioners' Court and County Courts; responsible for filing, indexing, and recording all legal instruments affecting real property titles; recording security instruments, births and deaths, and issuing marriage licenses. Elected for a four-year term by the voters of the County.

**County Judge** – main duties are: presiding officer of the Commissioners' Court; judge of the Probate Court; handles hearings on admittance to state hospital for the mentally ill and mentally challenged; and is head of civil defense and disaster relief. Elected for a four-year term by the voters of the County.

**Risk Management** – provides staff support services for benefits and risk administration. The benefits function includes administering the health and dental plan for the County, workers' compensation program, safety program, and retirement program.

**County Treasurer** – duties include receiving all money collected by the County, investing County revenue, paying and applying County funds as directed by the Commissioners' Court, and signing all County checks. Elected for a four-year term by the voters of the County.

**Printing** – provides support in the printing of all stationery, court dockets, Comprehensive Annual Financial Report, and the Annual Budget of the County.

**Purchasing Agent** – responsible for the procurement of goods, materials, and services for all departments and offices of the County. The department recommends award of bids to Commissioners' Court and administers bids and various contracts. The Purchasing Agent is also in charge of reviewing all requisitions, making proper buying decisions and processing purchase orders for same.

**General Services** – provides accounting control for expenditures of the County that are not allocated to specific departments.

**Management Information Systems (M.I.S.)** – provides all County departments with computer based systems support. This includes analysis of manual and automated procedures and the feasibility of implementing data and word processing systems. M.I.S. is also the interface between departments and users in the operation of systems. The department is responsible for the ongoing evolution of County-wide data systems.

**Voters Registration Department** – provides accounting for expenditures associated with the Tax Assessor Collector's responsibility to issue voter registration applications and certificates; and to compile election poll lists.

**Elections Department** – provides accounting for expenditures associated with the County Clerk's duties to provide general supervisory authority over all elections held within the County.

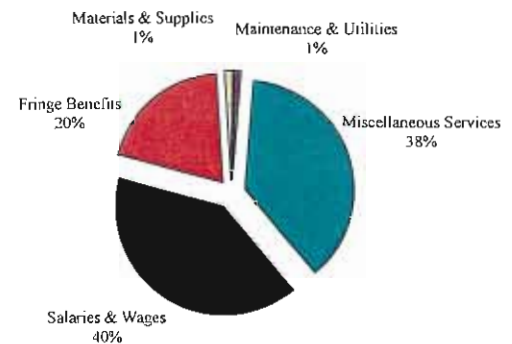
**Veterans Services Office** – develops and submits claims for benefits to the Department of Veterans Affairs for disability compensation, pension, death pension, medical benefits, burial benefits, insurance, education, home loans, records requests, and various benefits through other government agencies.

**GENERAL GOVERNMENT  
DEPARTMENT SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<b><u>DEPARTMENTS</u></b>			
Tax Assessor-Collector	\$ 3,517,206	\$ 3,690,361	\$ 3,858,457
Human Resources	376,157	397,918	429,962
County Auditor	1,359,775	1,391,139	1,445,423
County Clerk	2,088,329	2,158,936	2,227,022
County Judge	825,128	849,287	889,895
Risk Management	228,692	236,355	251,816
County Treasurer	365,524	373,033	379,487
Printing	146,793	152,264	169,168
Purchasing Agent	495,550	532,865	559,482
General Services	10,833,956	9,475,148	9,766,981
Management Information Systems	1,710,166	1,798,669	1,875,245
Voters Registration Department	207,586	133,213	106,214
Elections Department	605,345	798,005	840,086
Veterans Services	277,427	287,162	294,808
Total	<u>\$ 23,037,634</u>	<u>\$ 22,274,355</u>	<u>\$ 23,094,046</u>

**APPROPRIATIONS CATEGORY**

	<u>APPROVED</u> <u>2016-2017</u>
Salaries & Wages	\$ 9,304,057
Fringe Benefits	4,606,239
Materials & Supplies	280,885
Maintenance & Utilities	233,581
Miscellaneous Services	8,669,284
Total	<u>\$ 23,094,046</u>



**PERSONNEL SUMMARY**

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Tax Assessor-Collector	1	54	-	-	-	-	-	55
Human Resources	-	4	-	-	-	-	-	4
County Auditor	-	15	-	-	-	-	-	15
County Clerk	1	30	-	-	-	-	-	31
County Judge	1	6	-	-	-	-	1	8
Risk Management	-	3	-	-	-	-	-	3
County Treasurer	1	3	-	-	-	-	-	4
Printing	-	-	-	1	-	-	-	1
Purchasing Agent	-	6	-	-	-	-	-	6
General Services	4	-	-	-	-	-	-	4
Management Information Systems	-	19	-	-	-	-	-	19
Voters Registration Department	-	1	-	-	-	-	-	1
Elections Department	-	4	-	1	-	-	-	5
Veterans Services	-	2	-	-	-	2	-	4
Total	<u>8</u>	<u>147</u>	<u>-</u>	<u>2</u>	<u>-</u>	<u>2</u>	<u>1</u>	<u>160</u>



**GENERAL GOVERNMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Tax Assessor-Collector</u>			
Salaries & Wages	\$ 2,263,683	\$ 2,370,759	\$ 2,442,659
Fringe Benefits	1,034,067	1,099,756	1,174,612
Materials & Supplies	44,038	44,636	46,300
Maintenance & Utilities	101,634	99,420	105,526
Miscellaneous Services	73,784	75,790	89,360
Total	<u>\$ 3,517,206</u>	<u>\$ 3,690,361</u>	<u>\$ 3,858,457</u>
<u>Human Resources</u>			
Salaries & Wages	\$ 248,284	\$ 263,520	\$ 279,558
Fringe Benefits	97,062	107,208	115,422
Materials & Supplies	2,484	1,905	3,224
Maintenance & Utilities	342	219	1,000
Miscellaneous Services	27,985	25,066	30,758
Total	<u>\$ 376,157</u>	<u>\$ 397,918</u>	<u>\$ 429,962</u>
<u>County Auditor</u>			
Salaries & Wages	\$ 930,753	\$ 952,788	\$ 973,763
Fringe Benefits	359,118	368,028	395,260
Materials & Supplies	7,827	8,738	10,600
Maintenance & Utilities	2,168	2,581	3,000
Miscellaneous Services	59,909	59,004	62,800
Total	<u>\$ 1,359,775</u>	<u>\$ 1,391,139</u>	<u>\$ 1,445,423</u>
<u>County Clerk</u>			
Salaries & Wages	\$ 1,363,712	\$ 1,399,744	\$ 1,429,654
Fringe Benefits	618,105	646,596	688,282
Materials & Supplies	32,464	35,631	35,950
Maintenance & Utilities	18,263	19,604	22,000
Miscellaneous Services	55,785	57,361	51,136
Total	<u>\$ 2,088,329</u>	<u>\$ 2,158,936</u>	<u>\$ 2,227,022</u>
<u>County Judge</u>			
Salaries & Wages	\$ 534,991	\$ 544,389	\$ 552,169
Fringe Benefits	235,481	240,996	252,605
Materials & Supplies	4,419	4,284	4,671
Maintenance & Utilities	1,040	1,045	1,150
Miscellaneous Services	49,197	58,573	79,300
Total	<u>\$ 825,128</u>	<u>\$ 849,287</u>	<u>\$ 889,895</u>
<u>Risk Management</u>			
Salaries & Wages	\$ 166,312	\$ 172,800	\$ 173,926
Fringe Benefits	56,626	57,288	72,027
Materials & Supplies	999	876	1,200
Maintenance & Utilities	438	1,154	1,500
Miscellaneous Services	4,317	4,237	3,163
Total	<u>\$ 228,692</u>	<u>\$ 236,355</u>	<u>\$ 251,816</u>

**GENERAL GOVERNMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>County Treasurer</u>			
Salaries & Wages	\$ 231,147	\$ 237,144	\$ 237,651
Fringe Benefits	105,027	107,448	111,614
Materials & Supplies	2,924	2,489	3,650
Maintenance & Utilities	10,948	11,073	12,000
Miscellaneous Services	15,478	14,879	14,572
Total	<u>\$ 365,524</u>	<u>\$ 373,033</u>	<u>\$ 379,487</u>
<u>Printing</u>			
Salaries & Wages	\$ 55,908	\$ 56,820	\$ 59,313
Fringe Benefits	27,049	27,588	29,855
Materials & Supplies	37,509	37,856	40,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	26,327	30,000	40,000
Total	<u>\$ 146,793</u>	<u>\$ 152,264</u>	<u>\$ 169,168</u>
<u>Purchasing Agent</u>			
Salaries & Wages	\$ 317,130	\$ 339,336	\$ 348,711
Fringe Benefits	143,717	152,904	159,313
Materials & Supplies	2,888	3,583	3,000
Maintenance & Utilities	1,000	1,341	1,600
Miscellaneous Services	30,815	35,701	46,858
Total	<u>\$ 495,550</u>	<u>\$ 532,865</u>	<u>\$ 559,482</u>
<u>General Services</u>			
Salaries & Wages	\$ 1,066,779	\$ 1,100,448	\$ 1,016,000
Fringe Benefits	884,102	827,040	855,856
Materials & Supplies	39,600	55,000	60,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	8,843,475	7,492,660	7,835,125
Total	<u>\$ 10,833,956</u>	<u>\$ 9,475,148</u>	<u>\$ 9,766,981</u>
<u>Management Information Systems</u>			
Salaries & Wages	\$ 1,147,698	\$ 1,200,780	\$ 1,247,470
Fringe Benefits	464,523	488,856	511,999
Materials & Supplies	30,159	29,442	30,480
Maintenance & Utilities	50,475	57,603	62,555
Miscellaneous Services	17,311	21,988	22,741
Total	<u>\$ 1,710,166</u>	<u>\$ 1,798,669</u>	<u>\$ 1,875,245</u>
<u>Voters Registration Department</u>			
Salaries & Wages	\$ 130,637	\$ 55,404	\$ 59,651
Fringe Benefits	64,194	20,808	22,431
Materials & Supplies	1,981	6,750	8,500
Maintenance & Utilities	9,482	49,005	12,000
Miscellaneous Services	1,292	1,246	3,632
Total	<u>\$ 207,586</u>	<u>\$ 133,213</u>	<u>\$ 106,214</u>

**GENERAL GOVERNMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Elections Department</u>			
Salaries & Wages	\$ 275,471	\$ 291,104	\$ 301,067
Fringe Benefits	109,069	114,228	117,537
Materials & Supplies	9,632	32,550	32,000
Maintenance & Utilities	2,465	10,000	10,000
Miscellaneous Services	208,708	350,123	379,482
Total	<u>\$ 605,345</u>	<u>\$ 798,005</u>	<u>\$ 840,086</u>
<u>Veterans Services</u>			
Salaries & Wages	\$ 174,485	\$ 179,928	\$ 182,465
Fringe Benefits	88,704	94,140	99,426
Materials & Supplies	1,062	1,000	1,310
Maintenance & Utilities	1,014	982	1,250
Miscellaneous Services	12,162	11,112	10,357
Total	<u>\$ 277,427</u>	<u>\$ 287,162</u>	<u>\$ 294,808</u>

## JUDICIAL & LAW ENFORCEMENT

Judicial & Law Enforcement includes Pre-Trial Release, District Attorney, District Clerk, District Courts, Jury, Justices of the Peace, County Courts at Law, Court Master, Dispute Resolution Center, Juvenile Alternative School, Community Supervision, Sheriff, Crime Laboratory, Jail, Juvenile Correctional Probation, Juvenile Detention Home, Constables, and County Morgue.

**District Attorney** – responsible for the prosecution of felony and misdemeanor criminal cases in the County; serves as legal advisor to Commissioners' Court and other County officials. Elected for a four-year term by the voters of the County.

**District Clerk** – duties revolve around the District Courts; specifically serves as legal record keeper for all documents filed in District Courts. Elected for a four-year term by the voters of the County.

**District Courts** – serve as trial courts of general jurisdiction of Texas. The geographical area served by each court is established by the Legislature, but each County must be served by at least one District Court. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy (the amount of money or damages involved) is \$200 or more, and any matters in which jurisdiction is not placed in another trial court. There are eight District Courts in Jefferson County: Criminal, 58<sup>th</sup>, 60<sup>th</sup>, 136<sup>th</sup>, 172<sup>nd</sup>, 252<sup>nd</sup>, 279<sup>th</sup>, and the 317<sup>th</sup>. Elected for a four-year term by the voters of the County.

**Jury** – department responsible for expenditures related to selection of the petit and grand juries seated in Jefferson County.

**Justice of the Peace** – presiding officer over the Justice and Small Claims Court; courts have original jurisdiction in Class C misdemeanor criminal cases, which are less serious minor offenses; courts have jurisdiction over minor civil matters; may issue search or arrest warrants; serve as the coroner in Jefferson County. There are seven Justice of the Peace Courts in Jefferson County. Justices of the Peace are elected for a four-year term by the voters of the County.

**County Courts at Law** – legal jurisdiction varies considerably and is established by statute, which creates the particular court. The jurisdiction of statutorily created County Courts at Law is concurrent with the jurisdiction of the County and District Courts in the County. There are three County Courts at Law in Jefferson County. Judges are elected for a four-year term by the voters of the County.

**Court Master** – is allocated all expenditures associated with the Drug Impact Court of Jefferson County.

**Dispute Resolution Center** – responsible for working with individuals, families, community groups, government agencies, and businesses to assist them in resolving conflict. Through the use of constructive means like mediation and facilitation, the Center has helped in thousands of matters to prevent the need for costly litigation, or escalation to the point of violence.

**Sheriff's Office** – diversified in its responsibilities by statute. The Sheriff provides security for the Courthouse. The Sheriff is responsible for prisoner transportation. Civil Warrants, Writs of Execution, Levies on and Posting of Property, and the sale of Real Property after foreclosure proceedings are functions which most people associate with the Office of the Sheriff. The Sheriff also oversees the following: The **Juvenile Alternative School** is allocated all expenditures associated with the security of the alternative school. The **Crime Lab** is allocated all expenditures associated with the examination of crime scene evidence in Jefferson County. The **Jail** is allocated all expenditures associated with the operation of the Jefferson County Correctional Facility. Elected for a four-year term by the voters of the County.

**Community Supervision** – represents maintenance and equipment expenditures mandated by the state to be provided to the Adult Probation Department.

**Juvenile Probation and Juvenile Detention Home** – represents all operating expenditures for the Jefferson County Juvenile Probation Department and Detention Facility.

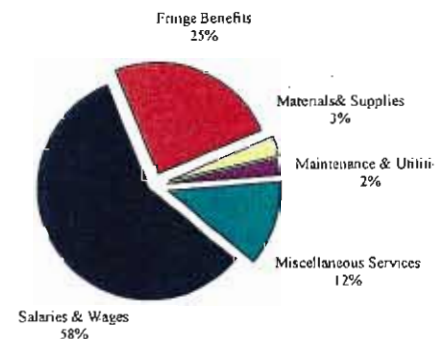
**Constables** – are constitutionally authorized peace officers elected by precinct. While they may perform patrol functions and make criminal investigations, the main duty of most Constables is to serve as executive officer of the Justice of the Peace Courts. Constables serve subpoenas and other papers. Elected for a four-year term by the voters of the County.

**County Morgue** – responsible for costs of laboratory and pathological services (autopsies) in Jefferson County.

**JUDICIAL & LAW ENFORCEMENT  
DEPARTMENT SUMMARY**

	ACTUAL 2014-2015	ESTIMATED 2015-2016	APPROVED 2016-2017
<b>DEPARTMENTS</b>			
District Attorney	\$ 5,986,021	\$ 6,316,667	\$ 6,563,645
District Clerk	1,720,441	1,826,221	1,900,869
District Courts	5,037,508	5,040,092	4,994,043
Jury	766,944	821,032	1,017,307
Justice of the Peace	2,272,362	2,330,602	2,529,433
County Courts at Law	1,686,335	1,783,258	1,845,688
Court Master	455,878	459,533	484,152
Dispute Resolution Center	202,966	190,744	244,039
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Crime Laboratory	1,215,533	1,213,389	1,342,160
Jail	26,529,178	27,340,205	27,690,999
Juvenile Probation	1,329,711	1,347,502	1,589,282
Juvenile Detention Home	1,789,213	1,870,837	2,106,820
Constables	2,848,474	2,881,330	3,043,057
County Morgue	777,961	777,025	785,000
<b>Total</b>	<b>\$ 65,084,083</b>	<b>\$ 67,064,633</b>	<b>\$ 69,685,795</b>

	APPROVED 2016-2017
<b>APPROPRIATIONS CATEGORY</b>	
Salaries & Wages	\$ 40,296,370
Fringe Benefits	17,247,363
Materials & Supplies	1,948,694
Maintenance & Utilities	1,596,317
Miscellaneous Services	8,597,051
<b>Total</b>	<b>\$ 69,685,795</b>



**PERSONNEL SUMMARY**

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Unclassified or Contract	TOTAL
District Attorney	1	24	-	-	-	-	35	60
District Clerk	1	26	-	-	-	-	-	27
District Courts	8	18	-	-	-	-	11	37
Jury	-	1	-	-	-	-	1	2
Justice of the Peace	7	21	-	-	-	-	-	28
County Courts at Law	3	9	-	-	-	-	3	15
Court Master	-	3	-	-	-	-	1	4
Dispute Resolution Center	-	-	-	-	-	3	-	3
Juvenile Alternative School	-	-	-	-	-	-	4	4
Sheriff	1	19	14	-	-	-	97	131
Crime Laboratory	-	-	11	-	-	-	-	11
Jail	-	14	2	8	1	-	238	263
Juvenile Probation	-	3	-	-	-	15	-	18
Juvenile Detention Home	-	-	19	-	-	1	-	20
Constables	6	8	-	-	-	-	14	28
County Morgue	-	-	-	-	-	-	-	-
<b>Total</b>	<b>27</b>	<b>146</b>	<b>46</b>	<b>8</b>	<b>1</b>	<b>19</b>	<b>404</b>	<b>651</b>



**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>District Attorney</u>			
Salaries & Wages	\$ 4,188,908	\$ 4,403,295	\$ 4,502,237
Fringe Benefits	1,577,726	1,703,778	1,832,088
Materials & Supplies	72,513	55,859	54,898
Maintenance & Utilities	14,383	14,417	21,000
Miscellaneous Services	132,491	139,318	153,422
Total	<u>\$ 5,986,021</u>	<u>\$ 6,316,667</u>	<u>\$ 6,563,645</u>
<u>District Clerk</u>			
Salaries & Wages	\$ 1,136,640	\$ 1,219,908	\$ 1,251,745
Fringe Benefits	515,108	548,028	586,084
Materials & Supplies	31,238	24,926	26,257
Maintenance & Utilities	24,105	16,658	19,900
Miscellaneous Services	13,350	16,701	16,883
Total	<u>\$ 1,720,441</u>	<u>\$ 1,826,221</u>	<u>\$ 1,900,869</u>
<u>Criminal District Court</u>			
Salaries & Wages	\$ 466,005	\$ 478,668	\$ 481,312
Fringe Benefits	171,445	178,248	203,046
Materials & Supplies	3,258	4,013	5,555
Maintenance & Utilities	851	752	1,200
Miscellaneous Services	767,398	818,735	803,970
Total	<u>\$ 1,408,957</u>	<u>\$ 1,480,416</u>	<u>\$ 1,495,083</u>
<u>58th District Court</u>			
Salaries & Wages	\$ 192,369	\$ 194,784	\$ 197,740
Fringe Benefits	84,182	81,184	86,995
Materials & Supplies	2,385	6,958	3,500
Maintenance & Utilities	48	100	150
Miscellaneous Services	4,976	5,966	7,500
Total	<u>\$ 283,960</u>	<u>\$ 288,992</u>	<u>\$ 295,885</u>
<u>60th District Court</u>			
Salaries & Wages	\$ 193,030	\$ 195,828	\$ 195,868
Fringe Benefits	83,173	84,660	87,575
Materials & Supplies	585	1,200	2,000
Maintenance & Utilities	164	143	500
Miscellaneous Services	4,733	4,785	5,519
Total	<u>\$ 281,685</u>	<u>\$ 286,616</u>	<u>\$ 291,462</u>
<u>136th District Court</u>			
Salaries & Wages	\$ 191,678	\$ 194,460	\$ 194,593
Fringe Benefits	91,849	93,576	98,149
Materials & Supplies	38	950	1,500
Maintenance & Utilities	283	138	500
Miscellaneous Services	5,899	5,398	7,427
Total	<u>\$ 289,747</u>	<u>\$ 294,522</u>	<u>\$ 302,169</u>

**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>172nd District Court</u>			
Salaries & Wages	\$ 189,045	\$ 191,688	\$ 198,414
Fringe Benefits	67,127	74,424	85,396
Materials & Supplies	387	559	1,180
Maintenance & Utilities	102	300	300
Miscellaneous Services	6,154	6,135	7,476
Total	<u>\$ 262,815</u>	<u>\$ 273,106</u>	<u>\$ 292,766</u>
<u>252nd District Court</u>			
Salaries & Wages	\$ 200,260	\$ 203,148	\$ 209,556
Fringe Benefits	82,551	87,948	93,124
Materials & Supplies	5,260	5,460	6,600
Maintenance & Utilities	10,699	7,884	7,500
Miscellaneous Services	1,050,926	978,245	835,200
Total	<u>\$ 1,349,696</u>	<u>\$ 1,282,685</u>	<u>\$ 1,151,980</u>
<u>279th District Court</u>			
Salaries & Wages	\$ 155,461	\$ 159,012	\$ 159,546
Fringe Benefits	61,339	67,272	69,941
Materials & Supplies	850	855	1,750
Maintenance & Utilities	50	95	250
Miscellaneous Services	189,610	177,904	167,500
Total	<u>\$ 407,310</u>	<u>\$ 405,138</u>	<u>\$ 398,987</u>
<u>317th District Court</u>			
Salaries & Wages	\$ 349,267	\$ 354,564	\$ 361,997
Fringe Benefits	123,030	124,128	143,174
Materials & Supplies	613	1,688	2,615
Maintenance & Utilities	85	22	650
Miscellaneous Services	280,343	248,215	257,275
Total	<u>\$ 753,338</u>	<u>\$ 728,617</u>	<u>\$ 765,711</u>
<u>Jury</u>			
Salaries & Wages	\$ 130,805	\$ 132,972	\$ 133,374
Fringe Benefits	52,954	53,952	55,933
Materials & Supplies	6,108	6,163	9,500
Maintenance & Utilities	-	-	-
Miscellaneous Services	577,077	627,945	818,500
Total	<u>\$ 766,944</u>	<u>\$ 821,032</u>	<u>\$ 1,017,307</u>
<u>J.P. Precinct No. 1 - Place No. 1</u>			
Salaries & Wages	\$ 231,476	\$ 233,040	\$ 243,467
Fringe Benefits	101,686	105,492	113,019
Materials & Supplies	2,069	1,236	2,225
Maintenance & Utilities	1,622	1,707	2,500
Miscellaneous Services	5,615	6,136	6,395
Total	<u>\$ 342,468</u>	<u>\$ 347,611</u>	<u>\$ 367,606</u>

**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>J.P. Precinct No. 1 - Place No. 2</u>			
Salaries & Wages	\$ 217,340	\$ 225,780	\$ 241,346
Fringe Benefits	97,761	106,392	114,001
Materials & Supplies	2,395	2,406	2,600
Maintenance & Utilities	2,020	1,776	2,400
Miscellaneous Services	5,396	5,631	5,619
Total	<u>\$ 324,912</u>	<u>\$ 341,985</u>	<u>\$ 365,966</u>
<u>J.P. Precinct No. 2</u>			
Salaries & Wages	\$ 191,822	\$ 192,192	\$ 222,750
Fringe Benefits	83,975	84,732	107,837
Materials & Supplies	1,728	2,144	2,800
Maintenance & Utilities	1,174	1,500	1,500
Miscellaneous Services	3,862	4,085	5,077
Total	<u>\$ 282,561</u>	<u>\$ 284,653</u>	<u>\$ 339,964</u>
<u>J.P. Precinct No. 4</u>			
Salaries & Wages	\$ 227,832	\$ 229,848	\$ 242,859
Fringe Benefits	99,819	101,100	106,867
Materials & Supplies	2,848	2,500	2,800
Maintenance & Utilities	2,330	2,400	2,800
Miscellaneous Services	4,800	5,956	7,020
Total	<u>\$ 337,629</u>	<u>\$ 341,804</u>	<u>\$ 362,346</u>
<u>J.P. Precinct No. 6</u>			
Salaries & Wages	\$ 239,986	\$ 244,968	\$ 243,307
Fringe Benefits	98,800	100,788	111,698
Materials & Supplies	3,201	3,200	4,500
Maintenance & Utilities	1,921	1,861	3,100
Miscellaneous Services	4,120	5,468	6,365
Total	<u>\$ 348,028</u>	<u>\$ 356,285</u>	<u>\$ 368,970</u>
<u>J.P. Precinct No. 7</u>			
Salaries & Wages	\$ 209,191	\$ 218,984	\$ 242,388
Fringe Benefits	93,057	97,294	105,483
Materials & Supplies	3,677	3,483	4,834
Maintenance & Utilities	7,207	4,407	6,600
Miscellaneous Services	4,054	5,200	5,330
Total	<u>\$ 317,186</u>	<u>\$ 329,368</u>	<u>\$ 364,635</u>
<u>J.P. Precinct No. 8</u>			
Salaries & Wages	\$ 217,638	\$ 221,996	\$ 243,160
Fringe Benefits	88,987	93,796	100,969
Materials & Supplies	3,556	3,620	6,364
Maintenance & Utilities	2,835	2,369	3,500
Miscellaneous Services	6,562	7,115	5,953
Total	<u>\$ 319,578</u>	<u>\$ 328,896</u>	<u>\$ 359,946</u>

**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>County Court at Law #1</u>			
Salaries & Wages	\$ 323,897	\$ 321,432	\$ 330,439
Fringe Benefits	122,932	123,552	134,483
Materials & Supplies	1,159	1,293	2,000
Maintenance & Utilities	145	60	500
Miscellaneous Services	10,657	9,304	11,200
Total	<u>\$ 458,790</u>	<u>\$ 455,641</u>	<u>\$ 478,622</u>
<u>County Court at Law #2</u>			
Salaries & Wages	\$ 371,230	\$ 368,820	\$ 370,496
Fringe Benefits	134,410	127,092	138,216
Materials & Supplies	2,110	2,452	4,400
Maintenance & Utilities	1,265	1,005	1,750
Miscellaneous Services	81,101	131,862	131,306
Total	<u>\$ 590,116</u>	<u>\$ 631,231</u>	<u>\$ 646,168</u>
<u>County Court at Law #3</u>			
Salaries & Wages	\$ 405,394	\$ 447,732	\$ 459,059
Fringe Benefits	152,554	172,176	183,517
Materials & Supplies	3,153	3,450	4,250
Maintenance & Utilities	1,446	1,093	1,750
Miscellaneous Services	74,882	71,935	72,322
Total	<u>\$ 637,429</u>	<u>\$ 696,386</u>	<u>\$ 720,898</u>
<u>Court Master</u>			
Salaries & Wages	\$ 221,321	\$ 224,424	\$ 225,589
Fringe Benefits	94,764	94,920	98,710
Materials & Supplies	1,945	2,273	3,500
Maintenance & Utilities	465	634	650
Miscellaneous Services	137,383	137,282	155,703
Total	<u>\$ 455,878</u>	<u>\$ 459,533</u>	<u>\$ 484,152</u>
<u>Dispute Resolution Center</u>			
Salaries & Wages	\$ 134,072	\$ 129,576	\$ 157,539
Fringe Benefits	44,408	38,976	63,029
Materials & Supplies	2,608	1,185	1,185
Maintenance & Utilities	397	367	1,000
Miscellaneous Services	21,481	20,640	21,286
Total	<u>\$ 202,966</u>	<u>\$ 190,744</u>	<u>\$ 244,039</u>
<u>Juvenile Alternative School</u>			
Salaries & Wages	\$ 233,962	\$ 224,548	\$ 271,232
Fringe Benefits	96,451	92,505	117,344
Materials & Supplies	3,956	3,980	4,000
Maintenance & Utilities	1,474	1,474	1,500
Miscellaneous Services	1,284	500	-
Total	<u>\$ 337,127</u>	<u>\$ 323,007</u>	<u>\$ 394,076</u>

**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL 2014-2015</u>	<u>ESTIMATED 2015-2016</u>	<u>APPROVED 2016-2017</u>
<u>Community Supervision</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	3,604	12,380	13,790
Maintenance & Utilities	178	103	1,000
Miscellaneous Services	5,622	5,341	4,292
Total	<u>\$ 9,404</u>	<u>\$ 17,824</u>	<u>\$ 19,082</u>
<u>Sheriff</u>			
Salaries & Wages	\$ 8,224,710	\$ 8,496,952	\$ 8,826,788
Fringe Benefits	3,352,475	3,458,910	3,719,250
Materials & Supplies	207,044	203,705	188,005
Maintenance & Utilities	107,886	109,556	116,450
Miscellaneous Services	226,912	256,242	285,650
Total	<u>\$ 12,119,027</u>	<u>\$ 12,525,365</u>	<u>\$ 13,136,143</u>
<u>Crime Laboratory</u>			
Salaries & Wages	\$ 771,186	\$ 769,790	\$ 853,100
Fringe Benefits	287,297	284,748	320,390
Materials & Supplies	59,348	59,017	64,000
Maintenance & Utilities	8,060	2,901	8,500
Miscellaneous Services	89,642	96,933	96,170
Total	<u>\$ 1,215,533</u>	<u>\$ 1,213,389</u>	<u>\$ 1,342,160</u>
<u>Jail</u>			
Salaries & Wages	\$ 14,482,378	\$ 15,051,304	\$ 14,932,726
Fringe Benefits	5,947,166	6,209,935	6,527,373
Materials & Supplies	1,352,529	1,362,755	1,360,500
Maintenance & Utilities	1,120,064	1,127,646	1,172,400
Miscellaneous Services	3,627,041	3,588,565	3,698,000
Total	<u>\$ 26,529,178</u>	<u>\$ 27,340,205</u>	<u>\$ 27,690,999</u>
<u>Juvenile Probation</u>			
Salaries & Wages	\$ 823,813	\$ 836,539	\$ 1,014,853
Fringe Benefits	390,248	396,921	465,931
Materials & Supplies	8,756	8,492	9,827
Maintenance & Utilities	2,523	2,602	4,267
Miscellaneous Services	104,371	102,948	94,404
Total	<u>\$ 1,329,711</u>	<u>\$ 1,347,502</u>	<u>\$ 1,589,282</u>
<u>Juvenile Detention Home</u>			
Salaries & Wages	\$ 1,027,068	\$ 1,074,491	\$ 1,207,550
Fringe Benefits	444,010	477,364	537,974
Materials & Supplies	99,179	100,117	106,709
Maintenance & Utilities	162,630	164,568	188,800
Miscellaneous Services	56,326	54,297	65,787
Total	<u>\$ 1,789,213</u>	<u>\$ 1,870,837</u>	<u>\$ 2,106,820</u>



**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Constable Precinct No. 1</u>			
Salaries & Wages	\$ 452,071	\$ 463,092	\$ 494,112
Fringe Benefits	179,469	185,324	206,676
Materials & Supplies	15,939	12,208	14,625
Maintenance & Utilities	4,180	4,618	5,500
Miscellaneous Services	25,004	20,268	20,521
Total	<u>\$ 676,663</u>	<u>\$ 685,510</u>	<u>\$ 741,434</u>
<u>Constable Precinct No. 2</u>			
Salaries & Wages	\$ 284,490	\$ 286,908	\$ 307,493
Fringe Benefits	117,611	118,644	129,073
Materials & Supplies	7,828	4,800	5,400
Maintenance & Utilities	315	315	600
Miscellaneous Services	6,219	6,220	6,246
Total	<u>\$ 416,463</u>	<u>\$ 416,887</u>	<u>\$ 448,812</u>
<u>Constable Precinct No. 4</u>			
Salaries & Wages	\$ 270,124	\$ 278,816	\$ 299,062
Fringe Benefits	104,068	102,732	117,889
Materials & Supplies	4,228	3,986	4,919
Maintenance & Utilities	794	798	1,000
Miscellaneous Services	8,555	7,349	7,841
Total	<u>\$ 387,769</u>	<u>\$ 393,681</u>	<u>\$ 430,711</u>
<u>Constable Precinct No. 6</u>			
Salaries & Wages	\$ 373,631	\$ 366,924	\$ 372,260
Fringe Benefits	145,873	143,652	149,651
Materials & Supplies	8,687	11,444	11,228
Maintenance & Utilities	1,303	1,453	2,500
Miscellaneous Services	18,493	14,520	14,623
Total	<u>\$ 547,987</u>	<u>\$ 537,993</u>	<u>\$ 550,262</u>
<u>Constable Precinct No. 7</u>			
Salaries & Wages	\$ 296,383	\$ 304,004	\$ 307,937
Fringe Benefits	104,060	110,040	122,929
Materials & Supplies	1,842	3,008	2,578
Maintenance & Utilities	654	712	1,000
Miscellaneous Services	4,611	4,095	4,169
Total	<u>\$ 407,550</u>	<u>\$ 421,859</u>	<u>\$ 438,613</u>
<u>Constable Precinct No. 8</u>			
Salaries & Wages	\$ 290,350	\$ 296,520	\$ 300,476
Fringe Benefits	106,787	110,136	113,549
Materials & Supplies	3,416	7,232	6,300
Maintenance & Utilities	1,812	1,511	2,800
Miscellaneous Services	9,677	10,001	10,100
Total	<u>\$ 412,042</u>	<u>\$ 425,400</u>	<u>\$ 433,225</u>

**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>County Morgue</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	7,025	7,025	10,000
Miscellaneous Services	770,936	770,000	775,000
Total	<u>\$ 777,961</u>	<u>\$ 777,025</u>	<u>\$ 785,000</u>

## EDUCATION & RECREATION

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Education and Recreation includes the Agricultural Extension Service of the County.

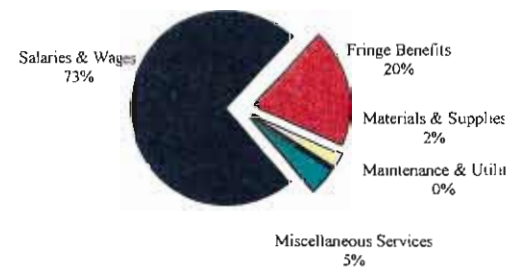
**Agricultural Extension Service** – County shares cost with Texas A&M University System to provide expert advice, assistance and training for a wide range of subjects under the 4 areas of family and consumer sciences, urban development, agriculture and natural resources, and 4-H and youth. Some of the subjects are horticulture, nutrition, health and wellness, agriculture awareness, pesticide management, parenting, money management, tourism, sustainable agriculture, youth development, waste management, preservation of nature, and water quality.

**EDUCATION & RECREATION  
DEPARTMENT SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<b><u>DEPARTMENTS</u></b>			
Agricultural Extension Service	\$ 379,937	\$ 351,018	\$ 407,533
Total	\$ 379,937	\$ 351,018	\$ 407,533

**APPROPRIATIONS CATEGORY**

	<u>APPROVED</u> <u>2016-2017</u>
Salaries & Wages	\$ 297,516
Fringe Benefits	80,650
Materials & Supplies	9,274
Maintenance & Utilities	835
Miscellaneous Services	19,258
Total	\$ 407,533



**PERSONNEL SUMMARY**

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Agricultural Extension Service	-	3	-	-	-	-	5	8
Total	-	3	-	-	-	-	5	8

**EDUCATION & RECREATION  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Agriculture Extension Service</u>			
Salaries & Wages	\$ 279,067	\$ 254,728	\$ 297,516
Fringe Benefits	78,117	73,262	80,650
Materials & Supplies	7,683	6,586	9,274
Maintenance & Utilities	593	670	835
Miscellaneous Services	14,477	15,772	19,258
Total	\$ <u>379,937</u>	\$ <u>351,018</u>	\$ <u>407,533</u>



## HEALTH & WELFARE

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Health & Welfare includes Health & Welfare Units 1 and 2, Nurse Practitioner, Child Welfare, Environmental Control, Indigent Medical Service, Mosquito Control, Emergency Management, and Tobacco Settlement.

**Health & Welfare Units 1 & 2** – responsible for the public health of all County citizens within the framework of County government. Provides medical care, mental health, and protective services for indigent care individuals and families. Cooperates with other community health providers, concerned citizens, and committed volunteers who help achieve its mission. Unit 1 is located in Beaumont, and Unit 2 is located in Port Arthur.

**Nurse Practitioner** – responsible for the County's in-house employee health care program. The Nurse Practitioner's primary function is preventive health care for all Jefferson County employees. This includes diagnosis and treatment of employees and their dependents.

**Child Welfare** – represents allocated expenditures that are associated with the County's support of the child protective services of the State of Texas.

**Environmental Control** – responsible for an integrated management program with elements designed to safeguard the quality of water supplies, to protect the groundwater resource from non-potable elements and contaminants, minimizing the impact of need residential, commercial and industrial development, and to promote water conservation. Environmental Control also identifies the best means of sewage collection, treatment and disposal; oversees new construction; issues State-mandated permits for industrial waste, sewage treatment plants and large-volume sewage discharges, and inspects and enforces permit conditions.

**Indigent Medical Service** – represents the expenditures incurred for outside medical and prescription service associated with the indigent population of Jefferson County.

**Mosquito Control** – represents expenditures associated with the control of mosquitoes in the County. By significantly reducing the mosquito population, the event of epidemic disease from occurring is reduced.

**Emergency Management** – responsible for the support systems and other statutory functions to help individuals and the community prepare for disasters regardless of the cause.

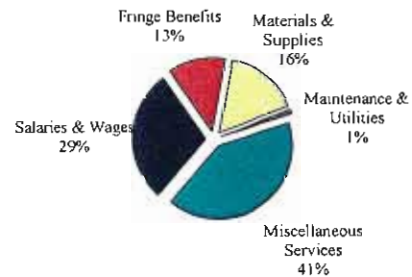
**Tobacco Settlement** – represents expenditures for special indigent health related services using tobacco settlement proceeds.

### HEALTH & WELFARE DEPARTMENT SUMMARY

	ACTUAL 2014-2015	ESTIMATED 2015-2016	APPROVED 2016-2017
<b>DEPARTMENTS</b>			
Health & Welfare Unit 1	\$ 1,117,557	\$ 1,149,355	\$ 1,256,976
Health & Welfare Unit 2	1,093,782	1,117,288	1,239,875
Nurse Practitioner	287,160	287,160	305,055
Child Welfare	115,787	107,125	120,000
Environmental Control	361,041	332,496	386,151
Indigent Medical Service	4,957,349	4,863,654	4,901,207
Mosquito Control	1,748,071	2,066,009	2,224,367
Emergency Management	217,088	219,114	227,894
Tobacco Settlement	50,000	100,000	100,000
Total	<u>\$ 9,947,835</u>	<u>\$ 10,242,201</u>	<u>\$ 10,761,525</u>

### APPROVED 2016-2017

<b>APPROPRIATIONS CATEGORY</b>	
Salaries & Wages	\$ 3,148,834
Fringe Benefits	1,342,775
Materials & Supplies	1,749,917
Maintenance & Utilities	101,319
Miscellaneous Services	4,418,680
Total	<u>\$ 10,761,525</u>



### PERSONNEL SUMMARY

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Health & Welfare Unit 1	-	3	-	1	5	4	-	13
Health & Welfare Unit 2	-	4	-	1	3	4	-	12
Nurse Practitioner	-	-	-	-	3	-	-	3
Environmental Control	-	2	-	-	3	-	-	5
Indigent Medical Services	-	-	-	-	1	-	-	1
Mosquito Control	-	1	-	13	-	-	-	14
Emergency Management	-	-	1	-	-	-	1	2
Tobacco Settlement	-	-	-	-	-	-	-	-
Total	-	10	1	15	15	8	1	50

**HEALTH & WELFARE  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Health &amp; Welfare Unit 1</u>			
Salaries & Wages	\$ 614,299	\$ 635,436	\$ 691,865
Fringe Benefits	240,454	248,778	284,867
Materials & Supplies	21,188	20,262	26,276
Maintenance & Utilities	4,552	4,536	6,800
Miscellaneous Services	237,064	240,343	247,168
Total	<u>\$ 1,117,557</u>	<u>\$ 1,149,355</u>	<u>\$ 1,256,976</u>
<u>Health &amp; Welfare Unit 2</u>			
Salaries & Wages	\$ 615,204	\$ 617,751	\$ 688,547
Fringe Benefits	273,736	281,844	324,510
Materials & Supplies	25,428	20,259	22,442
Maintenance & Utilities	4,186	4,297	5,909
Miscellaneous Services	175,228	193,137	198,467
Total	<u>\$ 1,093,782</u>	<u>\$ 1,117,288</u>	<u>\$ 1,239,875</u>
<u>Nurse Practitioner</u>			
Salaries & Wages	\$ 182,821	\$ 179,592	\$ 187,412
Fringe Benefits	69,338	70,044	74,152
Materials & Supplies	15,677	18,138	23,012
Maintenance & Utilities	-	-	350
Miscellaneous Services	19,324	19,386	20,129
Total	<u>\$ 287,160</u>	<u>\$ 287,160</u>	<u>\$ 305,055</u>
<u>Child Welfare</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	115,787	107,125	120,000
Total	<u>\$ 115,787</u>	<u>\$ 107,125</u>	<u>\$ 120,000</u>
<u>Environmental Control</u>			
Salaries & Wages	\$ 235,068	\$ 212,448	\$ 244,555
Fringe Benefits	115,991	106,065	125,135
Materials & Supplies	1,525	1,848	3,324
Maintenance & Utilities	1,999	2,074	2,510
Miscellaneous Services	6,458	10,061	10,627
Total	<u>\$ 361,041</u>	<u>\$ 332,496</u>	<u>\$ 386,151</u>
<u>Indigent Medical Service</u>			
Salaries & Wages	\$ 275,422	\$ 272,868	\$ 278,286
Fringe Benefits	76,456	79,092	81,808
Materials & Supplies	951,470	853,947	860,963
Maintenance & Utilities	-	-	-
Miscellaneous Services	3,654,001	3,657,747	3,680,150
Total	<u>\$ 4,957,349</u>	<u>\$ 4,863,654</u>	<u>\$ 4,901,207</u>

# **HEALTH & WELFARE DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Mosquito Control</u>			
Salaries & Wages	\$ 780,258	\$ 823,912	\$ 896,434
Fringe Benefits	331,868	350,178	386,994
Materials & Supplies	562,264	765,258	813,600
Maintenance & Utilities	51,333	85,642	85,550
Miscellaneous Services	22,348	41,019	41,789
Total	\$ <u>1,748,071</u>	\$ <u>2,066,009</u>	\$ <u>2,224,367</u>
<u>Emergency Management</u>			
Salaries & Wages	\$ 157,433	\$ 161,137	\$ 161,735
Fringe Benefits	59,405	57,727	65,309
Materials & Supplies	-	-	300
Maintenance & Utilities	-	-	200
Miscellaneous Services	250	250	350
Total	\$ <u>217,088</u>	\$ <u>219,114</u>	\$ <u>227,894</u>
<u>Tobacco Settlement</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	50,000	100,000	100,000
Total	\$ <u>50,000</u>	\$ <u>100,000</u>	\$ <u>100,000</u>

## **MAINTENANCE – EQUIPMENT & STRUCTURES**

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Maintenance – Equipment & Structures includes Courthouse & Annexes, Port Arthur Buildings, Mid-County Buildings, Road & Bridge Precincts, Engineering, Parks & Recreation, and Service Center.

**Courthouse & Annexes, Port Arthur Buildings, and Mid-County Buildings** – responsible for building services of Jefferson County. These departments direct activities associated with building maintenance and communications. Building Maintenance is responsible for structural maintenance and repair of the County's buildings, including electrical, heating, air conditioning, roofing, and mechanical systems. Communications includes the maintenance of the County's internal telephone system.

**Road & Bridge Precincts** – represents the expenditures associated with the maintenance of the County roads. There are four Road and Bridge Precincts, which are governed by the elected Commissioner of each precinct. Each Commissioner is elected to a four-year term by the voters of each precinct, and serves with the County Judge to make up the Commissioners' Court.

**Engineering** – responsible for the acquisition of land and the design and construction of capital improvement projects involving roadways, bridges, drainage systems, and buildings. Engineering updates and maintains the various maps and files of County owned properties and ROW, and manages inter-local agreements for engineering and construction projects. This department provides survey work for the County.

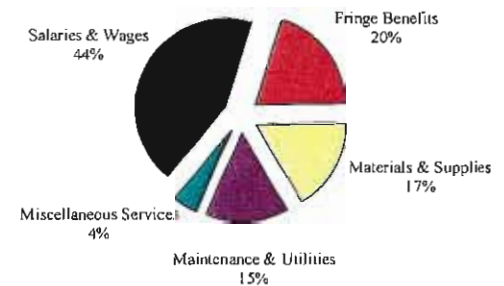
**Parks and Recreation** – represents expenditures associated with maintenance of the County parks, boat ramps, and beach cleaning.

**Service Center** – represents expenditures associated with maintenance of all County owned vehicles.

**MAINTENANCE - EQUIPMENT & STRUCTURES  
DEPARTMENT SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<b><u>DEPARTMENTS</u></b>			
Courthouse & Annexes	\$ 2,510,542	\$ 2,574,305	\$ 2,773,185
Port Arthur Buildings	680,365	717,106	764,730
Mid-County Buildings	184,428	193,758	219,636
Road & Bridge Pct. #1	1,361,362	1,417,128	1,571,088
Road & Bridge Pct. #2	1,437,753	1,518,895	1,721,091
Road & Bridge Pct. #3	1,551,711	1,551,614	1,761,800
Road & Bridge Pct. #4	1,715,987	1,713,137	2,013,137
Engineering	926,173	926,347	996,435
Parks & Recreation	118,249	131,417	181,315
Service Center	1,024,078	974,467	1,113,987
Total	<u>\$ 11,510,648</u>	<u>\$ 11,718,174</u>	<u>\$ 13,116,404</u>

	<u>APPROVED</u> <u>2016-2017</u>
<b><u>APPROPRIATIONS CATEGORY</u></b>	
Salaries & Wages	\$ 5,732,109
Fringe Benefits	2,618,497
Materials & Supplies	2,211,655
Maintenance & Utilities	1,962,425
Miscellaneous Services	591,718
Total	<u>\$ 13,116,404</u>



**PERSONNEL SUMMARY**

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Courthouse & Annexes	-	2	-	12	-	-	-	14
Port Arthur Buildings	-	1	-	7	-	-	-	8
Mid-County Buildings	-	-	-	1	-	-	-	1
Road & Bridge Pct. #1	1	1	-	12	-	-	-	14
Road & Bridge Pct. #2	1	1	-	14	-	-	-	16
Road & Bridge Pct. #3	1	1	-	13	-	-	-	15
Road & Bridge Pct. #4	1	2	-	14	-	-	1	18
Engineering	-	2	-	8	-	-	-	10
Parks & Recreation	-	-	-	-	-	-	-	-
Service Center	-	-	-	4	-	-	-	4
Total	<u>4</u>	<u>10</u>	<u>-</u>	<u>85</u>	<u>-</u>	<u>-</u>	<u>1</u>	<u>100</u>



**MAINTENANCE - EQUIPMENT & STRUCTURES**  
**DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Courthouse &amp; Annexes</u>			
Salaries & Wages	\$ 610,634	\$ 631,344	\$ 721,907
Fringe Benefits	273,416	293,215	347,191
Materials & Supplies	94,898	79,335	88,950
Maintenance & Utilities	1,193,925	1,229,321	1,272,240
Miscellaneous Services	337,669	341,090	342,897
Total	<u>\$ 2,510,542</u>	<u>\$ 2,574,305</u>	<u>\$ 2,773,185</u>
<u>Port Arthur Buildings</u>			
Salaries & Wages	\$ 343,616	\$ 353,916	\$ 393,949
Fringe Benefits	156,087	161,964	178,643
Materials & Supplies	11,761	19,304	19,508
Maintenance & Utilities	126,860	133,277	124,130
Miscellaneous Services	42,041	48,645	48,500
Total	<u>\$ 680,365</u>	<u>\$ 717,106</u>	<u>\$ 764,730</u>
<u>Mid-County Buildings</u>			
Salaries & Wages	\$ 58,910	\$ 68,760	\$ 73,794
Fringe Benefits	27,886	30,672	33,042
Materials & Supplies	3,094	3,500	5,400
Maintenance & Utilities	67,241	64,131	75,800
Miscellaneous Services	27,297	26,695	31,600
Total	<u>\$ 184,428</u>	<u>\$ 193,758</u>	<u>\$ 219,636</u>
<u>Road &amp; Bridge Pct. #1</u>			
Salaries & Wages	\$ 732,808	\$ 735,640	\$ 798,461
Fringe Benefits	322,437	331,568	368,652
Materials & Supplies	224,898	268,242	282,650
Maintenance & Utilities	70,108	71,146	74,000
Miscellaneous Services	11,111	10,532	47,325
Total	<u>\$ 1,361,362</u>	<u>\$ 1,417,128</u>	<u>\$ 1,571,088</u>
<u>Road &amp; Bridge Pct. #2</u>			
Salaries & Wages	\$ 841,084	\$ 857,388	\$ 925,385
Fringe Benefits	378,092	386,652	423,503
Materials & Supplies	145,417	211,193	290,053
Maintenance & Utilities	64,268	53,995	67,650
Miscellaneous Services	8,892	9,667	14,500
Total	<u>\$ 1,437,753</u>	<u>\$ 1,518,895</u>	<u>\$ 1,721,091</u>
<u>Road &amp; Bridge Pct. #3</u>			
Salaries & Wages	\$ 777,727	\$ 785,800	\$ 863,842
Fringe Benefits	371,125	354,715	404,648
Materials & Supplies	315,809	320,686	385,800
Maintenance & Utilities	74,338	78,806	90,010
Miscellaneous Services	12,712	11,607	17,500
Total	<u>\$ 1,551,711</u>	<u>\$ 1,551,614</u>	<u>\$ 1,761,800</u>

**MAINTENANCE - EQUIPMENT & STRUCTURES**  
**DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Road &amp; Bridge Pct. #4</u>			
Salaries & Wages	\$ 859,538	\$ 860,392	\$ 1,044,258
Fringe Benefits	385,964	377,637	479,804
Materials & Supplies	309,487	317,450	373,100
Maintenance & Utilities	137,759	135,473	82,625
Miscellaneous Services	23,239	22,185	33,350
Total	<u>\$ 1,715,987</u>	<u>\$ 1,713,137</u>	<u>\$ 2,013,137</u>
<u>Engineering</u>			
Salaries & Wages	\$ 627,872	\$ 627,144	\$ 658,268
Fringe Benefits	260,096	259,521	281,272
Materials & Supplies	19,078	19,423	30,444
Maintenance & Utilities	694	836	1,100
Miscellaneous Services	18,433	19,423	25,351
Total	<u>\$ 926,173</u>	<u>\$ 926,347</u>	<u>\$ 996,435</u>
<u>Parks &amp; Recreation</u>			
Salaries & Wages	\$ 26,407	\$ 26,944	\$ 38,970
Fringe Benefits	4,947	5,683	9,723
Materials & Supplies	31,761	30,825	61,650
Maintenance & Utilities	40,356	51,643	51,150
Miscellaneous Services	14,778	16,322	19,822
Total	<u>\$ 118,249</u>	<u>\$ 131,417</u>	<u>\$ 181,315</u>
<u>Service Center</u>			
Salaries & Wages	\$ 208,846	\$ 194,208	\$ 213,275
Fringe Benefits	84,884	78,516	92,019
Materials & Supplies	601,514	573,785	674,100
Maintenance & Utilities	122,012	118,551	123,720
Miscellaneous Services	6,822	9,407	10,873
Total	<u>\$ 1,024,078</u>	<u>\$ 974,467</u>	<u>\$ 1,113,987</u>

## CAPITAL OUTLAY

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Capital Outlay is the detail of all capital equipment purchases approved by Commissioners' Court for the fiscal year. All capital equipment purchases not listed require a budget amendment approved by the Court.

**CAPITAL OUTLAY  
DEPARTMENT SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<b><u>DEPARTMENTS</u></b>			
Tax Assessor-Collector	\$ -	\$ -	\$ -
Human Resources	-	-	-
County Auditor	3,613	4,270	4,500
County Clerk	42,449	50,000	50,000
County Judge	-	-	-
Risk Management	-	-	-
County Treasurer	4,270	-	-
Printing	1,448	-	-
Purchasing Agent	1,423	-	-
General Services	-	-	-
Management Information Systems	261,815	242,076	243,670
Voters Registration Department	-	-	-
Elections Department	-	-	-
Veterans Services	-	7,116	-
District Attorney	20,312	21,000	36,911
District Clerk	39,549	-	-
District Courts	12,808	9,712	-
Jury Fund	-	-	-
Justice of the Peace	-	-	-
County Courts at Law	7,116	-	-
Court Master	9,962	-	-
Dispute Resolution Center	-	-	-
Juvenile Alternative School	-	-	-
Community Supervision	4,855	-	-
Sheriff	336,516	261,758	234,200
Crime Laboratory	122,429	25,412	-
Jail	329,885	112,893	158,156
Juvenile Probation	49,922	-	-
Juvenile Detention Home	-	-	-
Constables	164,966	157,252	136,730
County Morgue	-	-	-
Agricultural Extension Service	2,503	1,800	1,800
Health & Welfare Unit 1	51,533	4,374	1,300
Health & Welfare Unit 2	66,897	1,500	1,300
Nurse Practitioner	-	-	-
Environmental Control	31,055	-	-
Indigent Medical Services	2,788	-	-
Emergency Management	-	-	-
Mosquito Control	23,343	24,048	4,500
Courthouse & Annexes	14,469	-	-
Port Arthur Buildings	20,583	-	-
Mid-County Buildings	11,525	-	-
Road & Bridge Pct. #1	77,809	-	320,000
Road & Bridge Pct. #2	193,193	104,403	-
Road & Bridge Pct. #3	30,860	36,107	73,739
Road & Bridge Pct. #4	278,524	76,838	-
Engineering	-	52,493	-
Parks & Recreation	-	10,900	-
Service Center	-	-	1,177
Total Capital Outlay	\$ <u>2,218,420</u>	\$ <u>1,203,952</u>	\$ <u>1,267,983</u>

**CAPITAL OUTLAY  
DIVISION SUMMARY**

County Auditor

120-1013-415-60-02	3 - DESKTOP COMPUTERS	\$ 4,500	
		\$	4,500

County Clerk

120-1014-415-60-01	RESTORATION OF PLATS - PHASE THREE	50,000	
			50,000

Management Information Systems

120-1025-415-60-02	2 - DELL POWEREDGE R630 SERVERS - REPLACE	33,000	
120-1025-415-60-02	2 - DELL POWEREDGE R320 SERVERS - REPLACE	11,500	
120-1025-415-60-02	AS/400 - ADDITIONAL DRIVES - NEW	3,500	
120-1025-415-60-02	PHONE SYSTEM 911 SERVER - T330 - REPLACE	5,550	
120-1025-415-60-02	PHONE SYSTEM APP SERVER - R430 - REPLACE	6,650	
120-1025-415-60-02	PHONE SYSTEM BACKUP SERVER - R630 - REPLACE	8,130	
120-1025-415-60-02	PHONE SYSTEM CALL PILOT SERVER - R430 - REPLACE	6,650	
120-1025-415-60-02	PHONE SYSTEM SHERIFF ARCHIVE SERVER - R530-REPLACE	7,650	
120-1025-415-60-02	PHONE SYSTEM SHERIFF RECORDER SERVER- R530-REPLACE	7,650	
120-1025-415-60-02	PHONE SYSTEM TELEPHONE SERVER - R430	6,650	
120-1025-415-60-02	NEW BATTERIES FOR UPS - REPLACE	4,200	
120-1025-415-60-02	ALCATEL 10 GB SWITCH (COUNTY CLERK)-UP BANDWIDTH	21,000	
120-1025-415-60-02	ALCATEL 10 GB SWITCH (SHERIFF 1ST FL) UP BANDWIDTH	6,206	
120-1025-415-60-02	ALCATEL 10 GB SWITCH (SHERIFF 2ND FL) UP BANDWIDTH	4,008	
120-1025-415-60-02	ALCATEL 10 GB SWITCH (DA CIVIL) - UP BANDWIDTH	5,500	
120-1025-415-60-02	ALCATEL 10 GB SWITCH (DA MAIN) - UP BANDWIDTH	2,435	
120-1025-415-60-02	ALCATEL 10 GB SWITCH (AGRICULTURE) - UP BANDWIDTH	4,008	
120-1025-415-60-02	SAN SUPPORT/MAINTENANCE - RENEWAL	2,800	
120-1025-415-60-02	LAPTOP - HIGH END - REPLACE FOR ROUTER/SWITCH	2,245	
120-1025-415-60-02	4 - COMPUTERS	6,000	
120-1025-415-60-02	WIRELESS ACCESS POINTS - NEW - INCREASE NETWORK	2,000	
120-1025-415-60-02	CISCO VOIP SWITCH - REPLACE	4,120	
120-1025-415-60-53	IBM SOFTWARE SUBSCRIPTION - RENEW	3,000	
120-1025-415-60-53	MICRO FOCUS (RUMBA) SITE LICENSE RENEW	1,500	
120-1025-415-60-53	HAWKEYE-PATHFINDER - PROGRAMMING AS400 - RENEW	650	
120-1025-415-60-53	WATCHGUARD FIREWALL SW SUITE - RENEW	9,500	
120-1025-415-60-53	NORTON ANTIVIRUS - 1000 USERS - RENEW	18,000	
120-1025-415-60-53	BACKUP-EXEC - BACKUP NEW SERVERS - RENEW	625	
120-1025-415-60-53	BACKUP-EXEC - REMOTE AGENTS - RENEW	1,600	
120-1025-415-60-53	BACKUP-EXEC - PHONE - RENEW	1,000	
120-1025-415-60-53	LINOMA GOANYWHERE MAINTENANCE - FTP TRANSFER-RENEW	1,200	
120-1025-415-60-53	PREMIUM EMAIL ANTI-VIRUS - EMAIL SERVER - RENEW	2,500	
120-1025-415-60-53	PEERNET TIFF IMAGE PRINTER SOFTWARE - SERVER-RENEW	850	
120-1025-415-60-53	4 - VMWARE VSPHERE ENTERPRISE LICENSES - RENEW	6,750	
120-1025-415-60-53	VMWARE VCENTER ENTERPRISE LICENSE - RENEW	1,400	
120-1025-415-60-53	RATIONAL DEVELOPER FOR WEBSPPHERE - RENEW	650	
120-1025-415-60-53	MS VISUAL STUDIO - VB.NET - RENEW	1,400	
120-1025-415-60-53	SOLAR WINDS - RENEW	818	
120-1025-415-60-53	MS WINDOWS SERVER 2012 UPGRADES - ADD LICENSES	4,460	
120-1025-415-60-53	SITEIMPROVE WEB SITE DEVELOPMENT - RENEW	2,900	
120-1025-415-60-53	PER-ZIP ADDRESS VERIFICATION - RENEW	2,750	
120-1025-415-60-53	PITNEY-BOWES ADDRESS VERIFICATION - RENEW	2,500	
120-1025-415-60-53	2 - SPOTLIGHT ON SQL SERVER ENTERPRISE - RENEW	3,840	
120-1025-415-60-53	WINDOWS SERVER 2012 DATA CENTER - RENEW	1,600	
120-1025-415-60-53	PASSPORT ADVANTAGE - TECHNICAL SUPPORT - RENEW	625	
120-1025-415-60-53	WINDOWS 7 UPGRADE SOFTWARE - UPGRADE WINDOWS XP OS TO WINDOWS 7 - NEW	12,100	
			243,670

District Attorney

120-2030-412-60-02	2 - NOTEBOOK WITH DOCKING STATION & MS OFFICE	2,761	
120-2030-412-60-02	2 - COMPUTERS	3,000	
120-2030-412-60-07	FORD EXPLORER AND EQUIPMENT	31,150	
			36,911

Sheriff's Office

120-3059-421-60-02	10 - COMPUTERS	15,000	
120-3059-421-60-02	10 - LAPTOP COMPUTERS	22,000	
120-3059-421-60-02	SERVER - COBAN	5,000	
120-3059-421-60-07	2 - POLICE PACKAGE - TAURUS	51,000	
120-3059-421-60-07	4 - POLICE PACKAGE - EXPLORER	129,200	

**CAPITAL OUTLAY  
DIVISION SUMMARY**

120-3059-421-60-18	LIVE LINK UTILITY BOX WITH 43X PTZ CAMERA	12,000	234,200
<u>Jail</u>			
120-3062-423-60-13	2 - AIR HANDLER UNITS - REPLACE GA DORM & GB DORM	68,435	
120-3062-423-60-13	AIR HANDLER UNIT - BOOK-IN/INFIRMARY/KITCHEN BLDG	24,317	
120-3062-423-60-18	STRIP & REPAINT MU-2 TRANSPORT PLANE	45,950	
120-3062-423-60-18	DE-ICE BOOTS	19,454	158,156
<u>Constable Pct 1</u>			
120-3065-425-60-02	3 - TOUGHBOOK LAPTOP COMPUTERS WITH SOFTWARE, MOUNTS, & BRACKETS	7,630	
120-3065-425-60-07	2 - FORD EXPLORER AND EQUIPMENT	62,300	69,930
<u>Constable Pct 4</u>			
120-3068-425-60-02	FORD EXPLORER AND EQUIPMENT	31,150	31,150
<u>Constable Pct. 6</u>			
120-3070-425-60-02	3 - TOUGHBOOK LAPTOP COMPUTERS	4,500	
120-3070-425-60-07	FORD EXPLORER AND EQUIPMENT	31,150	35,650
<u>Agriculture Extension Services</u>			
120-4071-461-60-02	3 - COMPUTERS - COST SHARE	1,800	1,800
<u>Health &amp; Welfare I</u>			
120-5074-441-60-02	COMPUTER	1,300	1,300
<u>Health &amp; Welfare II</u>			
120-5075-441-60-02	COMPUTER	1,300	1,300
<u>Mosquito Control</u>			
124-5081-448-60-02	3 - COMPUTERS	4,500	4,500
<u>Road &amp; Bridge Pct. #1</u>			
111-0109-431-60-11	GRADALL XL-3100 TRUCK MOUNTED EXCAVATOR	320,000	320,000
<u>Road &amp; Bridge Pct. #3</u>			
113-0309-431-60-11	JOHN DEERE 5100E UTILITY TRACTOR TO REPLACE A-12	47,778	
113-0309-431-60-11	ALAMO VERSA 60' SIDE MOWER	25,961	73,739
<u>Service Center</u>			
120-8095-417-60-02	LAPTOP COMPUTER	1,177	1,177
Total Capital Outlay			<u>\$ 1,267,983</u>



## **SPECIAL PURPOSE FUNDING**

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Special Purpose Funding is used to account for expenditures that are non-operational or non-departmental in nature. Transfers to other funds include transfers to Special Revenue Funds, Capital Projects Funds, Jack Brooks Regional Airport Enterprise Fund, and to Ford Park Enterprise Fund to provide for improvements and operational expenditures. Contingency Appropriations are also noted here.

**SPECIAL PURPOSE FUNDING  
DEPARTMENT SUMMARY**

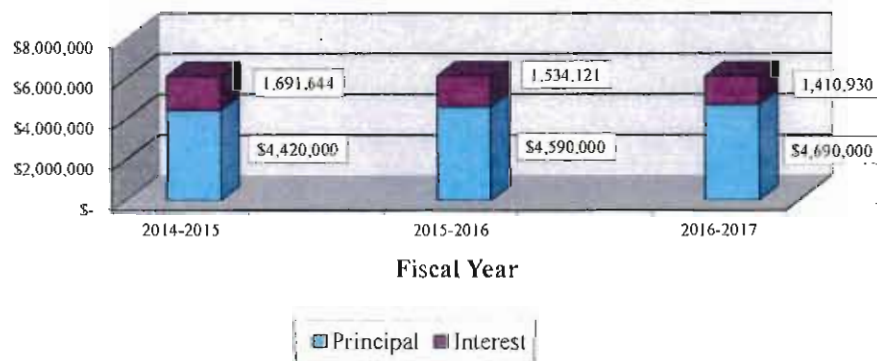
	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>DEPARTMENTS</u>			
Contingency Appropriation			
General Fund	\$ <u>          -</u>	\$ <u>          -</u>	\$ <u>    300,000</u>
Total Contingency Appropriation	\$ <u>          -</u>	\$ <u>          -</u>	\$ <u>    300,000</u>
Transfers Out			
General Fund	\$ <u>  3,531,102</u>	\$ <u>  4,893,271</u>	\$ <u>  4,751,694</u>
Total Transfers Out	\$ <u>  3,531,102</u>	\$ <u>  4,893,271</u>	\$ <u>  4,751,694</u>

## DEBT SERVICE

**DEBT SERVICE FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<b>REVENUES</b>			
Property Taxes	\$ 6,182,154	\$ 5,658,507	\$ 6,002,598
Interest	15,561	10,625	12,100
Total Revenues	<u>\$ 6,197,715</u>	<u>\$ 5,669,132</u>	<u>\$ 6,014,698</u>
<b>EXPENDITURES</b>			
Principal Payments	\$ 4,420,000	\$ 4,590,000	\$ 4,690,000
Interest Payments	1,691,644	1,534,121	1,410,930
Transaction Fees	3,400	5,100	7,500
Total Expenditures	<u>\$ 6,115,044</u>	<u>\$ 6,129,221</u>	<u>\$ 6,108,430</u>
<b>BEGINNING FUND BALANCE</b>	<u>\$ 987,126</u>	<u>\$ 1,069,797</u>	<u>\$ 609,708</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 1,069,797</u>	<u>\$ 609,708</u>	<u>\$ 515,976</u>
<b>RESERVED FOR DEBT SERVICE</b>	<u>\$ 1,069,797</u>	<u>\$ 609,708</u>	<u>\$ 515,976</u>

## Principal & Interest Payments



**DEBT SERVICE FUND**  
**SUMMARY OF ANNUAL DEBT SERVICE REQUIREMENTS**

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2017	\$ 4,690,000	\$ 1,410,930	\$ 6,100,930
2018	3,640,000	1,264,257	4,904,257
2019	3,450,000	1,158,000	4,608,000
2020	3,620,000	1,020,000	4,640,000
2021	3,745,000	857,700	4,602,700
2022	3,965,000	670,450	4,635,450
2023	4,170,000	472,200	4,642,200
2024	4,325,000	263,700	4,588,700
2025	4,465,000	133,950	4,598,950
	<u>\$ 36,070,000</u>	<u>\$ 7,251,187</u>	<u>\$ 43,321,187</u>

**DEBT SERVICE FUND  
SUMMARY OF TOTAL INDEBTEDNESS**

<u>ISSUE</u>	<u>MATURITY DATE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITIES</u>	<u>OUTSTANDING 10/1/2015</u>
2011 Refunding - General Obligation	2017	\$ 5,550,000	\$ 4,400,000	\$ 1,150,000
2012 Refunding - General Obligation	2025	47,305,000	12,925,000	34,380,000
2013 Refunding - General Obligation	2018	1,340,000	800,000	540,000
Total				<u>\$ 36,070,000</u>

**COMPUTATION OF LEGAL DEBT MARGIN**

Assessed Value of Real Property	<u>\$18,901,473,529</u>
Assessed Value of All Taxable Property	<u>\$24,344,736,737</u>

**Bonds Issued Under Article III,  
Section 52 of the Texas Constitution:**

The County is authorized under Article III, Section 52 of the State Constitution to issue bonds payable from ad valorem taxes for the construction and maintenance of roads. There is no constitutional or statutory limit as to the rate on bonds issued pursuant to such constitutional provision. However, the amount of bonds which may be issued is limited to 25% of the assessed valuation of real property in the County.

Debt Limit, 25% of Real Property Assessed Value	\$ 4,725,368,382
Amount of Debt Applicable to Constitutional Debt Limit:	
Total Bonded Applicable Debt	\$ 36,070,000
Less Amount Available in Debt Service Fund	<u>609,708</u>
	<u>35,460,292</u>
LEGAL DEBT MARGIN, BONDS ISSUED UNDER ARTICLE III, SECTION 52 OF THE TEXAS CONSTITUTION	<u>\$ 4,689,908,090</u>

**Bonds Issued Under Article VIII, Section 9:**

In addition to unlimited tax bonds, the County may issue statutorily authorized bonds payable from the proceeds of a limited ad valorem tax provided for in Article VII, Section 9 of the State Constitution. Such constitutional provision provides that a County is limited to an ad valorem tax rate of \$0.80 per \$100 of assessed valuation for general fund, permanent improvement fund, road and bridge fund, and jury fund purposes.

Certain of the County's bonds payable from such limited tax may be issued under the provisions of Government Code 1301.003 (c). The principal amount of all bonds which may be issued under the provision of such Code is limited in the aggregate to 5% of the assessed valuation. The debt limit under Government Code 1301.003 (c) is approximately \$1,217,236,837 compared to applicable bonds outstanding at October 1, 2016 of \$36,070,000.



**DEBT SERVICE FUND**  
**SCHEDULE OF CURRENT DEBT SERVICE REQUIREMENTS**

ISSUE	BALANCE OUTSTANDING					BALANCE OUTSTANDING	
	10/1/2015	PRINCIPAL	INTEREST	FEES	TOTAL	10/1/2016	
2011 Refunding - General Obligation	\$ 1,150,000	\$ 1,150,000	\$ 34,500	\$ 2,500	\$ 1,187,000	\$ -	
2012 Refunding - General Obligation	34,380,000	3,275,000	1,367,200	2,500	4,644,700	31,105,000	
2013 Refunding - General Obligation	540,000	265,000	9,230	2,500	276,730	275,000	
	<u>\$ 36,070,000</u>	<u>\$ 4,690,000</u>	<u>\$ 1,410,930</u>	<u>\$ 7,500</u>	<u>\$ 6,108,430</u>	<u>\$ 31,380,000</u>	

## **SPECIAL REVENUE FUNDS**

**SPECIAL REVENUE FUNDS**  
**SUMMARY OF REVENUES AND EXPENDITURES**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<b>REVENUES</b>			
Sales Taxes	\$ 1,291,716	\$ 1,209,736	\$ 1,150,000
Fees	1,792,336	1,642,134	1,551,482
Sales, Rentals & Services	183,904	101,764	100,000
Intergovernmental	2,934,494	3,122,956	3,412,868
Fines & Forfeitures	193,648	113,000	100,000
Interest	27,669	25,169	22,079
Contributions	<u>4,967</u>	<u>3,910</u>	<u>3,900</u>
Total Revenues	\$ <u>6,428,734</u>	\$ <u>6,218,669</u>	\$ <u>6,340,329</u>
<b>OTHER SOURCES</b>			
Transfers In	\$ <u>550,000</u>	\$ <u>547,000</u>	\$ <u>560,000</u>
Total Other Sources	\$ <u>550,000</u>	\$ <u>547,000</u>	\$ <u>560,000</u>
Total Revenues & Other Sources	\$ <u>6,978,734</u>	\$ <u>6,765,669</u>	\$ <u>6,900,329</u>
<b>EXPENDITURES</b>			
General Government	\$ 368,789	\$ 412,708	\$ 499,891
Judicial & Law Enforcement	4,037,635	4,207,198	4,735,505
Education & Recreation	820,044	766,253	857,832
Maintenance - Equipment & Structures	40,593	43,000	43,000
Capital Outlay	<u>605,998</u>	<u>715,212</u>	<u>1,710,948</u>
Total Expenditures	\$ <u>5,873,059</u>	\$ <u>6,144,371</u>	\$ <u>7,847,176</u>
<b>OTHER USES</b>			
Transfers Out	\$ <u>184,763</u>	\$ <u>174,750</u>	\$ <u>6,154</u>
Total Other Uses	\$ <u>184,763</u>	\$ <u>174,750</u>	\$ <u>6,154</u>
Total Appropriations	\$ <u>6,057,822</u>	\$ <u>6,319,121</u>	\$ <u>7,853,330</u>
<b>BEGINNING FUND BALANCE</b>	\$ <u>6,214,849</u>	\$ <u>7,135,761</u>	\$ <u>7,582,309</u>
<b>ENDING AVAILABLE FUND BALANCE</b>	<u>\$ 7,135,761</u>	<u>\$ 7,582,309</u>	<u>\$ 6,629,308</u>

**SPECIAL REVENUE FUNDS  
SUMMARY OF EXPENDITURES BY DIVISION**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<b><u>Department / Division</u></b>			
<b>General Government</b>			
County Clerk - Records Management	\$ 137,619	\$ 138,098	\$ 146,539
County Clerk - Records Archive	202,198	242,509	285,948
County Records Management	28,972	32,101	39,306
Tax Office Auto Dealer	-	-	28,098
	<u>          </u>	<u>          </u>	<u>          </u>
Total General Government	\$ 368,789	\$ 412,708	\$ 499,891
<b>Judicial &amp; Law Enforcement</b>			
Breath Alcohol Testing	\$ 15,871	\$ 8,361	\$ 16,135
Security Fee	675,220	649,970	656,583
Law Officer Training	9,411	16,397	62,487
SCAAP Grant	-	-	-
D.A.R.E. Contributions	2,066	2,500	8,300
Family Protection Fee Fund	15,000	15,000	15,000
Deputy Sheriff Education	24,686	23,961	25,000
Constable Pct 1 - Education	1,878	-	500
Constable Pct 2 - Education	2,353	1,200	1,205
Constable Pct 4 - Education	467	500	1,000
Constable Pct 6 - Education	1,185	1,500	1,200
Constable Pct 7 - Education	1,522	1,000	1,000
Constable Pct 8 - Education	-	-	3,564
J.P. Courtroom Technology Fee	1,824	4,571	20,000
District Clerk - Records Management	19,659	14,547	15,528
Justice Court Building Security	-	-	-
Child Abuse Prevention	-	-	500
D.A.'s Forfeiture	65,114	77,079	132,000
Sheriff's Forfeiture	131,477	171,987	112,495
D.A.'s Hot Check	5,853	6,455	37,000
Guardianship Fee	6,800	5,800	20,000
Juvenile Delinquency Prevention	-	-	-
County & District Court Technology Fund	2,471	2,736	2,400
District Court Records Technology Fund	-	66,589	44,731
Marine Division	2,038,448	2,103,067	2,398,588
ASAP - Constable Pct 8	762,359	765,592	872,105
Sheriff - Spindletop Grant	175,389	179,514	190,702
Sheriff - Spindletop Mental	78,582	88,872	97,482
	<u>          </u>	<u>          </u>	<u>          </u>
Total Judicial & Law Enforcement	\$ 4,037,635	\$ 4,207,198	\$ 4,735,505
<b>Education &amp; Recreation</b>			
Law Library	\$ 1,898	\$ 2,515	\$ 2,873
Hotel Occupancy Tax	818,146	763,738	854,959
	<u>          </u>	<u>          </u>	<u>          </u>
Total Education & Recreation	\$ 820,044	\$ 766,253	\$ 857,832
<b>Maintenance - Equipment &amp; Structures</b>			
Lateral Road - Precinct 1	\$ 25,399	\$ 35,000	\$ 35,000
Lateral Road - Precinct 2	-	-	-
Lateral Road - Precinct 3	-	-	-
Lateral Road - Precinct 4	15,194	8,000	8,000
	<u>          </u>	<u>          </u>	<u>          </u>
	\$ 40,593	\$ 43,000	\$ 43,000

**SPECIAL REVENUE FUNDS  
SUMMARY OF EXPENDITURES BY DIVISION**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
Capital Outlay	\$ <u>605,998</u>	\$ <u>715,212</u>	\$ <u>1,710,948</u>
Special Purpose Funding			
Transfers Out	\$ <u>184,763</u>	\$ <u>174,750</u>	\$ <u>6,154</u>
	\$ <u>184,763</u>	\$ <u>174,750</u>	\$ <u>6,154</u>
<b>Total Special Fund Expenditures</b>	<b>\$ <u><u>6,057,822</u></u></b>	<b>\$ <u><u>6,319,121</u></u></b>	<b>\$ <u><u>7,853,330</u></u></b>

**SPECIAL REVENUE FUNDS**  
**SUMMARY OF CHANGES IN FUND BALANCE BY FUND**

	ESTIMATED BALANCE 10/1/2016	REVENUES	EXPENDITURES	PROPOSED BALANCE 9/30/2017
Lateral Road - Precinct 1	\$ 29,920	\$ 7,789	\$ 35,000	\$ 2,709
Lateral Road - Precinct 2	67,677	7,184	50,000	24,861
Lateral Road - Precinct 3	211,029	7,023	-	218,052
Lateral Road - Precinct 4	8,224	8,144	8,000	8,368
Breath Alcohol Testing	26,095	10,070	16,135	20,030
Security Fee	9,735	675,500	676,583	8,652
Law Library	450	55,000	54,873	577
Law Officer Training	332,814	31,000	62,487	301,327
County Clerk - Records Management	1,083,787	352,700	293,141	1,143,346
County Clerk - Records Archive	695,696	401,700	285,948	811,448
SCAAP Grant	38,139	17,620	25,000	30,759
County Records Management	726,763	134,000	102,106	758,657
D.A.R.E. Contributions	17,296	3,950	8,300	12,946
Family Protection Fee Fund	17,703	15,010	15,000	17,713
Deputy Sheriff Education	9,963	23,525	25,000	8,488
Constable Pct. 1 - Education	1,575	1,003	500	2,078
Constable Pct. 2 - Education	2,261	785	1,205	1,841
Constable Pct. 4 - Education	3,238	785	1,000	3,023
Constable Pct. 6 - Education	584	854	1,200	238
Constable Pct. 7 - Education	3,466	787	1,000	3,253
Constable Pct. 8 - Education	6,684	1,315	3,564	4,435
Tax Office Auto Dealer	166,307	7,150	98,098	75,359
J.P. Courtroom Technology Fee	547,003	39,100	60,000	526,103
Hotel Occupancy Tax	1,751,606	1,153,500	1,904,959	1,000,147
District Clerk - Records Management	3,419	16,500	15,528	4,391
Justice Court Building Security	104,728	9,300	50,000	64,028
Child Abuse Prevention	9,642	2,020	500	11,162
D.A.'s Forfeiture	215,601	50,500	152,000	114,101
Sheriff's Forfeiture	964,339	153,000	112,495	1,004,844
D.A.'s Hot Check	69,065	15,000	37,000	47,065
Guardianship Fee	213,181	25,600	20,000	218,781
Juvenile Delinquency Prevention	82,952	75	51,000	32,027
County & District Court Technology Fund	20,605	6,540	12,400	14,745
District Court Records Technology Fund	29,564	30,125	44,731	14,958
Marine Division	-	2,465,288	2,465,288	-
ASAP - Constable Pct 8	-	872,105	872,105	-
Sheriff - Spindletop Grant	111,198	200,300	192,702	118,796
Sheriff - Spindletop Mental	-	98,482	98,482	-
Total	\$ 7,582,309	\$ 6,900,329	\$ 7,853,330	\$ 6,629,308



**SPECIAL REVENUE FUNDS - GENERAL GOVERNMENT**  
**DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>County Clerk - Records Management</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	6,302	5,500	6,500
Maintenance & Utilities	-	-	-
Miscellaneous Services	131,317	132,598	140,039
Total	<u>\$ 137,619</u>	<u>\$ 138,098</u>	<u>\$ 146,539</u>
<u>County Clerk - Records Archive</u>			
Salaries & Wages	\$ 78,224	\$ 73,317	\$ 104,000
Fringe Benefits	17,329	15,408	25,948
Materials & Supplies	3,955	3,784	6,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	102,690	150,000	150,000
Total	<u>\$ 202,198</u>	<u>\$ 242,509</u>	<u>\$ 285,948</u>
<u>County Records Management</u>			
Salaries & Wages	\$ 20,650	\$ 21,684	\$ 22,094
Fringe Benefits	5,217	5,484	5,512
Materials & Supplies	1,521	2,450	3,250
Maintenance & Utilities	23	79	100
Miscellaneous Services	1,561	2,404	8,350
Total	<u>\$ 28,972</u>	<u>\$ 32,101</u>	<u>\$ 39,306</u>
<u>Tax Office Auto Dealer</u>			
Salaries & Wages	\$ -	\$ -	\$ 4,080
Fringe Benefits	-	-	1,018
Materials & Supplies	-	-	10,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	13,000
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 28,098</u>

**SPECIAL REVENUE FUNDS - JUDICIAL & LAW ENFORCEMENT**  
**DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Breath Alcohol Testing</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	5,141	2,500	5,400
Maintenance & Utilities	-	-	-
Miscellaneous Services	10,730	5,861	10,735
Total	<u>\$ 15,871</u>	<u>\$ 8,361</u>	<u>\$ 16,135</u>
<u>Security Fee</u>			
Salaries & Wages	\$ 515,901	\$ 496,424	\$ 483,160
Fringe Benefits	155,875	149,100	151,373
Materials & Supplies	3,444	4,446	22,050
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	-
Total	<u>\$ 675,220</u>	<u>\$ 649,970</u>	<u>\$ 656,583</u>
<u>Law Officer Training</u>			
Salaries & Wages	\$ -	\$ -	\$ 26,000
Fringe Benefits	-	-	6,487
Materials & Supplies	5,931	12,740	25,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	3,480	3,657	5,000
Total	<u>\$ 9,411</u>	<u>\$ 16,397</u>	<u>\$ 62,487</u>
<u>SCAAP Grant</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	-
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>D.A.R.E. Contributions</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	2,066	2,500	8,300
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	-
Total	<u>\$ 2,066</u>	<u>\$ 2,500</u>	<u>\$ 8,300</u>

**SPECIAL REVENUE FUNDS - JUDICIAL & LAW ENFORCEMENT**  
**DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Family Protection Fee Fund</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	15,000	15,000	15,000
Total	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>
<u>Deputy Sheriff Education</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	24,686	23,961	25,000
Total	<u>\$ 24,686</u>	<u>\$ 23,961</u>	<u>\$ 25,000</u>
<u>Constable Pct 1 - Education</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	1,878	-	500
Total	<u>\$ 1,878</u>	<u>\$ -</u>	<u>\$ 500</u>
<u>Constable Pct 2 - Education</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	2,353	1,200	1,205
Total	<u>\$ 2,353</u>	<u>\$ 1,200</u>	<u>\$ 1,205</u>
<u>Constable Pct 4 - Education</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	467	500	1,000
Total	<u>\$ 467</u>	<u>\$ 500</u>	<u>\$ 1,000</u>
<u>Constable Pct 6 - Education</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	1,185	1,500	1,200
Total	<u>\$ 1,185</u>	<u>\$ 1,500</u>	<u>\$ 1,200</u>

**SPECIAL REVENUE FUNDS - JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Constable Pct 7 - Education</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	1,522	1,000	1,000
Total	<u>\$ 1,522</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>
<u>Constable Pct 8 - Education</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	3,564
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,564</u>
<u>J.P. Courtroom Technology Fee</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	1,824	4,571	20,000
Total	<u>\$ 1,824</u>	<u>\$ 4,571</u>	<u>\$ 20,000</u>
<u>District Clerk - Records Management</u>			
Salaries & Wages	\$ 10,111	\$ 8,760	\$ 10,710
Fringe Benefits	2,555	2,220	2,672
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	6,993	3,567	2,146
Total	<u>\$ 19,659</u>	<u>\$ 14,547</u>	<u>\$ 15,528</u>
<u>Justice Court Building Security</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	-
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Child Abuse Prevention</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	500
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 500</u>

**SPECIAL REVENUE FUNDS - JUDICIAL & LAW ENFORCEMENT**  
**DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>D.A. Forfeiture</u>			
Salaries & Wages	\$ 50,689	\$ 60,000	\$ 100,000
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	13,664	15,823	20,000
Miscellaneous Services	761	1,256	12,000
Total	\$ <u>65,114</u>	\$ <u>77,079</u>	\$ <u>132,000</u>
<u>Sheriff's Forfeiture</u>			
Salaries & Wages	\$ 1,611	\$ 3,420	\$ 10,000
Fringe Benefits	422	900	2,495
Materials & Supplies	3,785	31,113	20,000
Maintenance & Utilities	59,401	82,205	70,000
Miscellaneous Services	66,258	54,349	10,000
Total	\$ <u>131,477</u>	\$ <u>171,987</u>	\$ <u>112,495</u>
<u>D.A.'s Hot Check</u>			
Salaries & Wages	\$ 4,432	\$ 5,220	\$ 30,000
Fringe Benefits	-	-	-
Materials & Supplies	-	-	2,000
Maintenance & Utilities	437	-	1,000
Miscellaneous Services	984	1,235	4,000
Total	\$ <u>5,853</u>	\$ <u>6,455</u>	\$ <u>37,000</u>
<u>Guardianship Fee</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	6,800	5,800	20,000
Total	\$ <u>6,800</u>	\$ <u>5,800</u>	\$ <u>20,000</u>
<u>Juvenile Delinquency Prevention</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	-
Total	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
<u>County &amp; District Court Technology Fund</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	2,471	2,736	2,400
Total	\$ <u>2,471</u>	\$ <u>2,736</u>	\$ <u>2,400</u>

**SPECIAL REVENUE FUNDS - JUDICIAL & LAW ENFORCEMENT**  
**DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>District Court Records Technology Fund</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	2,295	8,315
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	64,294	36,416
Total	<u>\$ -</u>	<u>\$ 66,589</u>	<u>\$ 44,731</u>
<u>Marine Division</u>			
Salaries & Wages	\$ 1,184,452	\$ 1,225,768	\$ 1,358,616
Fringe Benefits	575,815	604,560	639,513
Materials & Supplies	137,383	135,876	217,845
Maintenance & Utilities	88,005	83,999	120,250
Miscellaneous Services	52,793	52,864	62,364
Total	<u>\$ 2,038,448</u>	<u>\$ 2,103,067</u>	<u>\$ 2,398,588</u>
<u>ASAP - Constable Pct 8</u>			
Salaries & Wages	\$ 522,685	\$ 513,250	\$ 579,317
Fringe Benefits	225,693	221,894	249,928
Materials & Supplies	3,297	3,001	10,400
Maintenance & Utilities	4,790	4,034	8,000
Miscellaneous Services	5,894	23,413	24,460
Total	<u>\$ 762,359</u>	<u>\$ 765,592</u>	<u>\$ 872,105</u>
<u>Sheriff - Spindletop Grant</u>			
Salaries & Wages	\$ 119,382	\$ 123,132	\$ 130,009
Fringe Benefits	46,475	49,092	48,753
Materials & Supplies	9,523	7,276	9,440
Maintenance & Utilities	9	14	-
Miscellaneous Services	-	-	2,500
Total	<u>\$ 175,389</u>	<u>\$ 179,514</u>	<u>\$ 190,702</u>
<u>Sheriff - Spindletop Mental</u>			
Salaries & Wages	\$ 52,590	\$ 61,695	\$ 64,967
Fringe Benefits	21,171	24,144	23,765
Materials & Supplies	4,816	3,023	7,500
Maintenance & Utilities	5	10	-
Miscellaneous Services	-	-	1,250
Total	<u>\$ 78,582</u>	<u>\$ 88,872</u>	<u>\$ 97,482</u>



**SPECIAL REVENUE FUNDS - EDUCATION & RECREATION**  
**DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Law Library</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	1,898	2,515	2,873
Total	<u>\$ 1,898</u>	<u>\$ 2,515</u>	<u>\$ 2,873</u>
<u>Hotel Occupancy Tax</u>			
Salaries & Wages	\$ 248,277	\$ 237,882	\$ 282,962
Fringe Benefits	117,180	101,920	127,308
Materials & Supplies	9,176	12,728	14,700
Maintenance & Utilities	30,947	35,045	41,500
Miscellaneous Services	412,566	376,163	388,489
Total	<u>\$ 818,146</u>	<u>\$ 763,738</u>	<u>\$ 854,959</u>

**SPECIAL REVENUE FUNDS - MAINTENANCE - EQUIPMENT & STRUCTURES**  
**DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<u>Lateral Road - Precinct 1</u>			
Materials & Supplies	\$ 25,399	\$ 35,000	\$ 35,000
Total	<u>\$ 25,399</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>
<u>Lateral Road - Precinct 2</u>			
Materials & Supplies	\$ -	\$ -	\$ -
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Lateral Road - Precinct 3</u>			
Materials & Supplies	\$ -	\$ -	\$ -
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Lateral Road - Precinct 4</u>			
Materials & Supplies	\$ 15,194	\$ 8,000	\$ 8,000
Total	<u>\$ 15,194</u>	<u>\$ 8,000</u>	<u>\$ 8,000</u>

**CAPITAL OUTLAY  
DEPARTMENT SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<b><u>DEPARTMENTS</u></b>			
County Clerk - Records Management	\$ 18,427	\$ 40,344	\$ 146,602
County Clerk - Records Archive	-	-	-
County Records Management	31,395	40,000	62,800
Tax Office Auto Dealer	-	-	70,000
Breath Alcohol Testing	1,704	-	-
Security Fee	7,177	10,000	20,000
Bail Bond Board	-	-	-
Law Officer Training	-	-	-
SCAAP Grant	7,553	12,829	25,000
D.A.R.E. Contributions	-	-	-
Family Protection Fee Fund	-	-	-
Deputy Sheriff Education	-	-	-
Constable Pct 1 - Education	-	-	-
Constable Pct 2 - Education	-	-	-
Constable Pct 4 - Education	-	-	-
Constable Pct 6 - Education	-	-	-
Constable Pct 7 - Education	-	-	-
Constable Pct 8 - Education	-	-	-
J.P. Courtroom Technology Fee	26,110	10,000	40,000
District Clerk - Records Management	469	-	-
Justice Court Building Security	-	-	50,000
Child Abuse Prevention	-	-	-
D.A.'s Forfeiture	16,645	-	20,000
Sheriff's Forfeiture	158,229	317,636	-
D.A.'s Hot Check	-	-	-
Guardianship Fee	-	-	-
Juvenile Delinquency Prevention	-	-	51,000
County & District Court Technology Fund	1,173	-	10,000
District Court Records Technology Fund	-	61,318	-
Marine Division	40,778	-	60,546
ASAP - Constable Pct 8	-	-	-
Sheriff - Spindletop Grant	29,682	2,000	2,000
Sheriff - Spindletop Mental	29,161	-	1,000
Law Library	62,075	52,000	52,000
Hotel Occupancy Tax	175,420	169,085	1,050,000
Lateral Road - Precinct 1	-	-	-
Lateral Road - Precinct 2	-	-	50,000
Lateral Road - Precinct 3	-	-	-
Lateral Road - Precinct 4	-	-	-
Total Capital Outlay	<u>\$ 605,998</u>	<u>\$ 715,212</u>	<u>\$ 1,710,948</u>

**SPECIAL REVENUE FUNDS - SPECIAL PURPOSE FUNDING**  
**DEPARTMENT SUMMARY**

	<u>ACTUAL</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2015-2016</u>	<u>APPROVED</u> <u>2016-2017</u>
<b><u>DEPARTMENTS</u></b>			
Transfers Out			
Marine Division	\$ 20,330	\$ 174,750	\$ 6,154
Hotel Occupancy Tax	<u>164,433</u>	<u>-</u>	<u>-</u>
Total Transfers Out	<u>\$ 184,763</u>	<u>\$ 174,750</u>	<u>\$ 6,154</u>

## **CAPITAL PROJECTS**

## CAPITAL PROJECTS

2016-2017

	BUDGETED	FYTD	ACTUAL		
	2016-2017	2015-2016	2014-2015	2013-2014	2012-2013
Shoreline Protection Pleasure Island	150,000	-	-	-	-
Sand Source Feasibility	100,000	-	-	-	-
Sabine to Galveston Six County Coalition	35,375	-	-	73	-
Sabine to Galveston Shoreline Protection	84,655	-	25,345	-	-
Beach Erosion and Dune Restoration	48,244	-	26,844	80,030	-
Labelle Road	1,652,665	228,168	677	-	43,301
CERTZ Grant Match	52,678	232,353	-	-	-
Sulphur Plant Road	74,555	-	-	-	-
Storm Water Permitting	15,000	18,912	13,858	10,944	13,979
Security Measures-Mid County/Port Arthur	35,097	4,903	-	-	-
Ford Park Parking Lot	200,000	-	-	-	-
Siphon Project	836,346	191,005	163,719	-	-
Voting System Annual Payment	370,165	369,835	-	-	-
Phone System Upgrade	240,000	-	-	-	-
Elevator Repair - Downtown Jail	9,124	290,876	-	-	-
Subcourthouse Bathroom/Foundation Repair	3,285	26,715	-	-	-
Total Capital Projects	\$ 3,907,189	\$ 1,362,767	\$ 230,443	\$ 91,047	\$ 57,280



## **CAPITAL PROJECTS**

### **2016-2017**

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#### **Shoreline Protection Pleasure Island**

The Pleasure Island shoreline has suffered significant erosion as the result of shipping traffic along the inter-coastal canal. The storm surge from Hurricane Ike accelerated that erosion. This project consists of funding for the construction of bulkheads on Pleasure Island. This project is a carry-over from prior budgets with \$150,000 available in funding.

#### **Sand Source Feasibility**

Project consist of funding for engineering services related to location and utilization of the sand source to be used with the Sabine Pass to Galveston Shoreline protection project. Funding in the amount of \$100,000 is available for this project.

#### **Sabine to Galveston Six County Coalition**

This project consists of travel and engineering expenses related to the Sabine to Galveston Shoreline Projection plan. A six county coalition made up of Jefferson, Orange, Chambers, Harris, and Brazoria, and Galveston County will be utilized to pursue Federal funding for beach erosion repairs for the upper Texas coastline. Funding in the amount of \$35,375 is budgeted for 2016-2017.

#### **Sabine to Galveston Shoreline Protection**

Project consists of continued funding for the Sabine Pass to Galveston Shoreline Protection Feasibility Study. The County has partnered with Galveston and the Corps of Engineers, to study what steps are necessary to slow down erosion along the upper Texas Gulf Coast. The available funding for this project is \$84,655 which comes from prior year transfers from the General Fund.

#### **Beach Erosion and Dune Restoration**

This project consists of engineering services to analyze the damages to the shoreline and dunes as a result of the storm surge from Hurricane Ike. Engineers will provide detailed analysis to aid the County in securing funding for large scale dune restoration from Sabine Pass to High Island. This project has carry-over funding in the amount of \$48,244 to complete this analysis.

### **Labelle Road**

This project consists of construction a new road from Highway 124 to Labelle road. The County has awarded a contract for construction of the new road and anticipates the roadway will be complete by September 2017. Funding in the amount of \$1,652,665 is allocated for 2016-2017.

### **CERTZ Grant Match**

This project consists of the required 20% grant match for the County Transportation Infrastructure Fund Grant Program. Funding in the amount of \$52,678 is allocated for 2016-2017.

### **Sulphur Plant Road**

This project consists of rehabilitation of Sulphur Plant road located in Precinct 4. Funds in the amount of \$74,555 which were transferred from Road and Bridge Precinct # 4 in prior years are available to complete this project.

### **Storm Water Permitting**

This project is for engineering cost associated with the Storm Water Permitting Project. This project will complete our Storm Water Pollution Plan to be approved by the State of Texas. Funding in the amount of \$15,000 is available for 2016-2017.

### **Security Measures-Mid County/Port Arthur**

This project is for enhanced security measures at the Mid County and Port Arthur offices as part of the County's commitment to provide a safer work environment. Funding of \$35,097 from a prior year transfer from the General Fund is available for 2016-2017.

### **Ford Park Parking Lot**

This project is estimated to create 550 additional parking spaces at Ford Park. Funding in the amount of \$200,000 is available for 2016-2017 from a prior year transfer.

### **Siphon Project**

This project is part of the Salt Bayou Marsh Restoration Plan to place a siphon in the southern part of the County marsh to allow for more freshwater flow and push out saltwater. This will allow for stronger regrowth of the marsh. Funding for this project is a combination of County and Texas Parks and Wildlife Grant funds. Funding in the amount of \$836,346 is available for 2016-2017.

### **Voting System Annual Payment**

This project will track the annual lease payments required for the purchase of the new electronic voting system. Funding in the amount of \$370,165 is available for 2016-2017.

### **Phone System Upgrade**

This project will track the expenditures related to a phone system upgrade which is required for continued operation of the phone system. Funding in the amount of \$240,000 is available for 2016-2017.

### **Elevator Repair-Downtown Jail**

This project will track the expenditures required to repair and upgrade the elevator controls at the Downtown Jail Facility. This project was substantially complete in 2015-2016. Funding in the amount of \$9,124 is available for 2016-2017 to repair any remaining issues with the elevators.

### **Subcourthouse Bathroom/Foundation Repair**

Project consists of repairs to Port Arthur Subcourthouse foundation along with bathroom repairs that will be required after the foundation is leveled. This project was substantially complete in 2015-2016. Funding in the amount of \$3,285 is available for 2016-2017 to repair any remaining issues with the bathrooms.

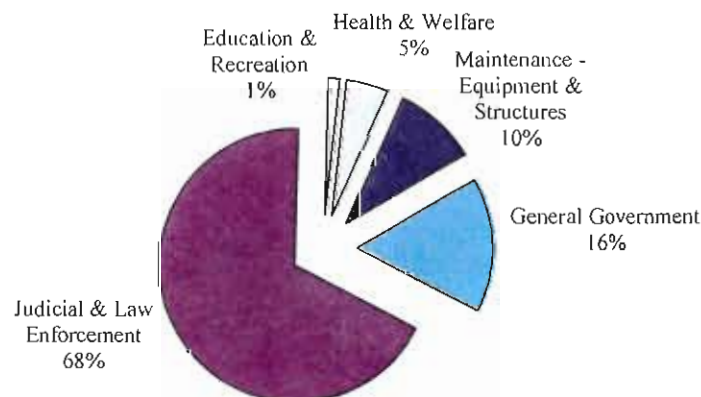
## MISCELLANEOUS

# PERSONNEL SCHEDULES

## BUDGETED FUNDS - SUMMARY BY DEPARTMENT FULL TIME AUTHORIZED POSITIONS

	Fiscal Year		
	2014-2015	2015-2016	2016-2017
<b>GENERAL FUND</b>			
General Government	160	160	160
Judicial & Law Enforcement	651	651	651
Education & Recreation	7	8	8
Health & Welfare	50	50	50
Maintenance - Equipment & Structures	101	101	100
	<u>969</u>	<u>970</u>	<u>969</u>
<b>SPECIAL REVENUE FUNDS</b>			
General Government	-	-	-
Judicial & Law Enforcement	30	31	31
Education & Recreation	5	5	5
Health & Welfare	-	-	-
Maintenance - Equipment & Structures	-	-	-
	<u>35</u>	<u>36</u>	<u>36</u>
<b>TOTAL BUDGETED FUNDS</b>			
General Government	160	160	160
Judicial & Law Enforcement	681	682	682
Education & Recreation	12	13	13
Health & Welfare	50	50	50
Maintenance - Equipment & Structures	101	101	100
	<u>1,004</u>	<u>1,006</u>	<u>1,005</u>

## FY 2016-2017 Personnel



**PERSONNEL SCHEDULES**  
**COMPENSATION PLAN**

Classified (CCG)		
Grade	Minimum	Maximum
27	19,848	29,772
28	20,343	30,516
29	20,852	31,277
30	21,374	32,061
31	21,908	32,862
32	22,456	33,683
33	23,019	34,526
34	23,594	35,388
35	24,183	36,275
36	24,786	37,181
37	25,406	38,111
38	26,044	39,063
39	26,693	40,040
40	27,362	41,040
41	28,045	42,067
42	28,747	43,119
43	29,464	44,197
44	30,201	45,302
45	30,955	46,434
46	31,729	47,594
47	32,523	48,784
48	33,336	50,003
49	34,170	51,254
50	35,023	52,535
51	35,900	53,849
52	36,795	55,194
53	37,717	56,574
54	38,660	57,990
55	39,627	59,438
56	40,616	60,925
57	41,632	62,447
58	42,673	64,009
59	43,741	65,610
60	44,832	67,249
61	45,952	68,931
62	47,105	70,653
63	48,280	72,421
64	49,488	74,231
65	50,724	76,087
66	51,992	77,990
67	53,292	79,939
68	54,624	81,937
69	55,989	83,987
70	57,391	86,085
71	58,825	88,237
72	60,296	90,443
73	61,803	92,705
74	63,349	95,023
75	64,931	97,397
76	66,555	99,831
77	68,219	102,329
78	69,924	104,888
79	71,672	107,509
80	73,464	110,198
81	75,302	112,952
82	77,184	115,776
83	79,112	118,670
84	81,092	121,635
85	83,118	124,679
86	85,197	127,793
87	87,327	130,989
88	89,510	134,264
89	91,747	137,621
90	94,041	141,060

Classified (CCG) (continued)		
Grade	Minimum	Maximum
91	96,391	144,586
92	98,800	148,203
93	101,273	151,907
94	103,802	155,704

Other Un-Classified (OTH)		
Grade	Minimum	Maximum
1	10,000	175,000

Elected Official (ELE)		
Grade	Minimum	Maximum
1	9,000	175,000

Constable's Contract per Hour (CON)		
Step	Minimum	Maximum
1	24.6422	24.6422
2	26.0493	26.0493
3	27.1675	27.1675
4	28.2854	28.2854
5	29.2863	29.2863
6	30.2961	30.2961
7	31.1975	31.1975
8	32.1176	32.1176
10	37.9874	37.9874

Law Enforcement Contract per Hour (CLE)		
Step	Minimum	Maximum
1	23.1614	23.1614
2	25.7142	25.7142
3	26.8198	26.8198
4	27.9251	27.9251
5	28.9045	28.9045
6	29.9022	29.9022
7	30.8013	30.8013
8	31.2595	31.2595
45	32.7247	32.7247
46	34.3242	34.3242
47	38.6204	38.6204
48	42.3685	42.3685
65	33.3792	33.3792
66	35.0107	35.0107

Detention Contract per Hour (CL2)		
Step	Minimum	Maximum
1	16.9606	16.9606
2	19.3528	19.3528
3	20.6772	20.6772
4	21.6870	21.6870
5	23.2100	23.2100
6	23.6819	23.6819
7	24.3937	24.3937
8	24.7580	24.7580
45	30.1383	30.1383
46	31.6115	31.6115
47	35.5680	35.5680
48	39.0200	39.0200
65	30.7411	30.7411
66	32.2437	32.2437



## PERSONNEL SCHEDULES

### BUDGETED FUNDS - SUMMARY BY MAJOR FUNCTION FULL TIME AUTHORIZED POSITIONS

	<u>Grade</u>		<u>FTE</u>
<u>Elected Official</u>	ELE	1	39
<u>Clerical, Administrative &amp; Fiscal</u>			
OFFICE ASSISTANT	CCG	34	2
RECEPTIONIST/CLERK	CCG	34	8
OFFICE SPECIALIST	CCG	38	24
SENIOR OFFICE SPECIALIST	CCG	43	16
ADMINISTRATIVE OFFICE SPECIALIST	CCG	46	6
OFFICE MANAGER	CCG	51	1
ELECTIONS MANAGER	CCG	64	1
ADMINISTRATIVE OPERATIONS MANAGER	CCG	59	6
DEPUTY COUNTY CLERK	CCG	40	15
SENIOR DEPUTY COUNTY CLERK	CCG	43	10
ADMINISTRATIVE DEPUTY COUNTY CLERK	CCG	53	2
CHIEF DEPUTY COUNTY CLERK	CCG	65	1
COUNTY CLERK ADMINISTRATOR	CCG	61	1
SECRETARY	CCG	38	13
SENIOR SECRETARY	CCG	45	13
ADMINISTRATIVE SECRETARY	CCG	50	15
ACCOUNT CLERK	CCG	40	44
SENIOR ACCOUNT CLERK	CCG	43	8
ACCOUNTING TECHNICIAN	CCG	53	6
COURT CLERK	CCG	40	6
SENIOR COURT CLERK	CCG	43	14
ADMINISTRATIVE AID TO COUNTY JUDGE	CCG	53	1
COURT COORDINATOR	CCG	53	21
ASSOCIATE COURT ADMINISTRATOR	CCG	53	11
CHIEF APPELLATE/WRIT DIVISION ASSISTANT	CCG	53	1
COORDINATOR/INDIGENT DEFENSE	CCG	53	1
DEPUTY DISTRICT CLERK	CCG	40	15
ADMINISTRATIVE DEPUTY DISTRICT CLERK	CCG	53	3
CHIEF DEPUTY DISTRICT CLERK	CCG	65	1
SENIOR DEPUTY DISTRICT CLERK	CCG	43	2
SENIOR BUYER	CCG	49	2
ASSISTANT PURCHASING AGENT	CCG	61	1
PURCHASING AGENT	CCG	75	1
CONTRACT SPECIALIST	CCG	55	1
COMPUTER SERVICES TECHNICIAN/OPERATOR	CCG	49	1
PERSONAL COMPUTER TECHNICIAN	CCG	49	5
PERSONAL COMPUTER TECHNICIAN II	CCG	52	1
ANALYST/PROGRAMMER	CCG	62	2
PROGRAMMER/ANALYST	CCG	65	3

## PERSONNEL SCHEDULES

### BUDGETED FUNDS - SUMMARY BY MAJOR FUNCTION

#### FULL TIME AUTHORIZED POSITIONS

	Grade		FTE
SENIOR PROGRAMMER/ANALYST	CCG	70	2
COMPUTER SYSTEMS ADMINISTRATOR	CCG	68	3
SYSTEMS ANALYST	CCG	66	1
ASSISTANT DIRECTOR OF MIS	CCG	79	1
DIRECTOR OF MIS	CCG	86	1
FINANCIAL TECHNICIANS	CCG	48	6
FINANCIAL ANALYST	CCG	59	3
FINANCIAL MANAGER	CCG	71	4
CHIEF DEPUTY TAX ASSESSOR	CCG	69	1
CHIEF DEPUTY COUNTY TREASURER	CCG	54	1
1ST ASSISTANT COUNTY AUDITOR	CCG	79	1
COUNTY AUDITOR	CCG	91	1
BENEFITS MANAGER	CCG	69	1
SENIOR BENEFITS ANALYST	CCG	56	2
HUMAN RESOURCE ASSISTANT	CCG	45	1
EMP RELATIONS/COMPENSATION MGR	CCG	66	1
DIRECTOR OF HR & RISK MANAGEMENT	CCG	88	1
SENIOR PERSONNEL SPECIALIST	CCG	56	1
VOTING ASSISTANTS	CCG	41	2
<b><u>Law Enforcement</u></b>			
TELECOMMUNICATOR	CCG	42	9
SENIOR TELECOMMUNICATOR	CCG	46	1
TELECOMMUNICATION SENIOR SUPERVISOR	CCG	54	1
ASSISTANT EMERGENCY MANAGEMENT COORDINATOR	CCG	57	1
ASSISTANT CHIEF DEPUTY SHERIFF	CCG	71	1
CHIEF DEPUTY SHERIFF	CCG	77	4
JUVENILE DETENTION OFFICER	CCG	42	13
LEAD JUVENILE DETENTION OFFICE	CCG	50	4
JUVENILE DETENTION SUPERINTENDENT	CCG	70	1
COOK	CCG	31	1
CRIME LAB TECHNICIAN	CCG	48	2
FORENSIC SCIENTISTS	CCG	69	8
DIRECTOR OF CRIME LAB	CCG	72	1
<b><u>Labor, Trades &amp; Maintenance</u></b>			
ASSISTANT BUILDING MAINTENANCE SUPERVISOR	CCG	54	1
SIGN FABRICATOR	CCG	42	1
PAINTER	CCG	46	3
CARPENTER	CCG	55	3
PLUMBER	CCG	56	2
HEATING, VENT & AC MECHANIC	CCG	57	3
WELDER	CCG	50	1

## PERSONNEL SCHEDULES

### BUDGETED FUNDS - SUMMARY BY MAJOR FUNCTION FULL TIME AUTHORIZED POSITIONS

	<u>Grade</u>		<u>FTE</u>
ELECTRICIAN	CCG	58	1
LEAD PRINTER	CCG	49	1
UTILITY MAINT. WORKER/MULTICRAFT	CCG	40	8
UTILITY MAINT. WORKER - ST&HWY	CCG	44	4
MAINTENANCE TECHNICIAN	CCG	52	1
VAN DRIVER	CCG	36	2
EQUIP OPERATOR/MAINT. WORKER	CCG	47	11
SENIOR EQUIP OPERATOR/MAINT. WORKER	CCG	52	20
AUTOMOBILE MECHANIC	CCG	48	3
HEAVY EQUIPMENT MECHANIC	CCG	53	5
DIRECTOR OF SERVICE CENTER	CCG	59	1
ELECTIONS WAREHOUSE SUPERVISOR	CCG	56	1
GROUNDKEEPER	CCG	32	1
BUILDING MAINTENANCE SUPERVISOR	CCG	58	2
SUPERINTENDENT OF BUILDING MAINTENANCE	CCG	62	1
DIRECTOR OF BUILDING MAINTENANCE	CCG	69	1
ROAD FOREMAN	CCG	56	6
ASSISTANT SUPERINTENDENT	CCG	58	3
PRECINCT ROAD SUPERINTENDENT	CCG	69	4
ENGINEERING SPECIALIST	CCG	62	6
ENGINEERING SUPERINTENDENT	CCG	71	1
DIRECTOR OF ENGINEERING	CCG	86	1
AIRCRAFT MECHANIC	CCG	62	1
PILOT/AIRCRAFT MECHANIC	CCG	63	2
CHIEF PILOT/AIRCRAFT MECHANIC	CCG	67	1
HERBICIDE APPL & MAINT WORKER	CCG	42	2
PESTICIDE APPL & MAINT WORKER	CCG	42	2
PESTICIDE APPL & VOTING MACHINE TECH	CCG	43	1
MOSQUITO CONTROL OPERATIONS FOREMAN	CCG	52	2
ENTOMOLOGIST	CCG	62	1
DIRECTOR OF MOSQUITO CONTROL	CCG	75	1
<b><u>Nursing &amp; Public Health</u></b>			
PUBLIC HEALTH NURSE	CCG	63	4
ADMINISTRATIVE CLINICAL COORDINATOR/LVN	CCG	56	1
PUBLIC HEALTH NURSING SUPERVISOR	CCG	65	2
PHARMACIST	CCG	89	1
NURSE PRACTITIONER	CCG	80	1
MEDICAL ASSISTANT	CCG	41	1
PHARMACY TECHNICIAN	CCG	36	1
CONTRACT MONITOR/HEALTH SERVICES ADMINISTRATOR	CCG	52	1
ADMINISTRATIVE DIRECTOR OF H&W	CCG	72	1

## PERSONNEL SCHEDULES

### BUDGETED FUNDS - SUMMARY BY MAJOR FUNCTION

#### FULL TIME AUTHORIZED POSITIONS

	<u>Grade</u>		<u>FTE</u>
ENVIRONMENTAL HEALTH INSPECTOR	CCG	52	2
DIRECTOR OF ENVIRONMENTAL CONTROL	CCG	66	1
<b><u>Human &amp; Social Services</u></b>			
JUVENILE PROBATION OFFICER	CCG	51	9
JUVENILE CASEWORK SUPERVISOR	CCG	61	4
JUVENILE CASEWORK MANAGER	CCG	67	2
WELFARE CASEWORKER	CCG	49	6
WELFARE CASEWORK SUPERVISOR	CCG	58	2
VETERANS SERVICE SUPERVISOR	CCG	49	1
VETERANS COUNTY SERVICE OFFICER	CCG	60	1
DIRECTOR OF JUV PROB & DETENTION	CCG	85	1
DIRECTOR OF VISITOR'S CENTER	CCG	62	1
SENIOR MEDIATION SUPERVISOR/CASE MANAGER	CCG	53	1
CASE COORDINATOR	CCG	38	1
DIRECTOR OF DISPUTE RESOLUTION	CCG	69	1
<b><u>Other Un-Classified or Contract</u></b>			
DETENTION OFFICER	CL2	1-8	220
BAILIFF	CLE	1-8	7
SHERIFF'S DEPUTY	CLE	1-8	81
UNION ADMIN ASSISTANT	CLE	45	7
SERGEANT	CL2/CLE	45	18
LIEUTENANT	CL2/CLE	46	18
CAPTAIN	CL2/CLE	47	7
MAJOR	CL2/CLE	48	3
CONSTABLE DEPUTY	CON	1-10	23
ASSOCIATE JUDGE	OTH	1	1
ATTORNEY	OTH	1	29
FORENSIC ACCOUNTANT	OTH	1	1
INVESTIGATOR ASSISTANT	OTH	1	1
INVESTIGATOR	OTH	1	4
EXECUTIVE ASSISTANT	OTH	1	2
ASSISTANT TO COUNTY JUDGE	OTH	1	1
COURT REPORTER	OTH	1	14
EMERGENCY MANAGEMENT COORDINATOR	OTH	1	1
AGRICULTURE EXTENSION AGENT	OTH	1	5
<b>Total</b>			<u><u>1,005</u></u>

**JEFFERSON COUNTY, TEXAS**  
**MISCELLANEOUS STATISTICS**

**ELECTED COUNTY OFFICIALS**

<u>Commissioners' Court</u>	<u>Length of Service</u>	<u>Term Expires</u>
Jeff Branick, County Judge	5 Years	12/31/2018
William "Eddie" Arnold, Commissioner, Pct. 1	11 Years	12/31/2016
Brent Weaver, Commissioner, Pct. 2	5 Years	12/31/2018
Michael "Shane" Sinegal, Commissioner, Pct. 3	7 Years	12/31/2016
Everette "Bo" Alfred, Commissioner, Pct. 4	13 Years	12/31/2018

**OTHER ELECTED COUNTY OFFICIALS**

<u>Name</u>	<u>Position</u>	<u>Length of Service</u>	<u>Term Expires</u>
Carolyn Guidry	County Clerk	11 Years	12/31/2018
Robert "Bob" Wortham	District Attorney	1 Year	12/31/2018
Allison Getz	Tax Assessor Collector	1 Year	12/31/2016
Jonathan "Tim" Funchess	County Treasurer	5 Years	12/31/2018
George "Mitch" Woods	Sheriff	19 Years	12/31/2016
Jamie Smith	District Clerk	1 Year	12/31/2018
Kenneth Dollinger	Justice of the Peace Pct. 1 Pl. 1	19 Years	12/31/2016
Nancy Beaulieu	Justice of the Peace Pct. 1 Pl. 2	5 Years	12/31/2018
Marcus DeRouen	Justice of the Peace Pct. 2	5 Years	12/31/2018
Ray Chesson	Justice of the Peace Pct. 4	19 Years	12/31/2018
Ransom "Duce" Jones	Justice of the Peace Pct. 6	9 Years	12/31/2018
James Burnett	Justice of the Peace Pct. 7	13 Years	12/31/2018
Tom Gillam	Justice of the Peace Pct. 8	14 Years	12/31/2018
Earl White	Constable Pct. 1	< 1 Year	12/31/2016
Christopher Bates	Constable Pct. 2	3 Year	12/31/2016
James Trahan	Constable Pct. 4	11 Years	12/31/2016
Dana Baker	Constable Pct. 6	3 Year	12/31/2016
Jeffrey Greenway	Constable Pct. 7	19 Years	12/31/2016
Eddie Collins	Constable Pct. 8	23 Years	12/31/2016
Gerald Eddins	Judge, County Court at Law #1	3 Year	12/31/2016
Cory Crenshaw	Judge, County Court at Law #2	1 Year	12/31/2016
Clint Woods	Judge, County Court at Law #3	1 Year	12/31/2018
John Stevens	Judge, Criminal District Court	9 Years	12/31/2018
Jayne "Raquel" West	Judge, 252nd District Court	1 Year	12/31/2018
Wayne "Kent" Walston	Judge, 58th District Court	1 Year	12/31/2018
James "Gary" Sanderson	Judge, 60th District Court	38 Years	12/31/2016
Milton Shuffield	Judge, 136th District Court	21 Years	12/31/2016
Donald Floyd	Judge, 172nd District Court	32 Years	12/31/2018
Jeffrey "Randy" Shelton	Judge, 279th District Court	9 Years	12/31/2018
Lawrence Thorne	Judge, 317th District Court	17 Years	12/31/2018

## JEFFERSON COUNTY, TEXAS

### MISCELLANEOUS STATISTICS

#### APPOINTED OFFICIALS

<u>Name</u>	<u>Position</u>	<u>Length of Service</u>	<u>Term Expires</u>
James "Patrick" Swain	County Auditor	20 Years	12/31/2016
Deborah Clark	Purchasing Agent	7 Years	12/31/2016
Don Rao	Engineering	5 Years	
Starla Garlick	Agricultural Extension Service	8 Years	
Alex Rupp	Airport	3 Years	
Jose "Joe" Zurita, Jr	Service Center	< 1 Year	
	Buildings Maintenance -		
John "David" Knight	Beaumont	3 Years	
	Buildings Maintenance - Port		
Mark Benard	Arthur	19 Years	
Larry Gist	Court Master	19 Years	
Paul Helegda	MIS	18 Years	
Kara Hawthorn	Dispute Resolution Center	5 Years	
Gregory Fountain	Emergency Management	9 Years	
Rhonda Conlin	Environmental Control	< 1 Year	
Dr. A.C. Walkes	Health and Welfare Units	27 Years	
Leslie Little	Nurse Practitioner	5 Years	
	Human Resources & Risk		
Cary Erickson	Managenient	23 Years	
Edward Cockrell	Juvenile Probation & Detention	5 Years	
Kevin Sexton	Mosquito Control	6 Years	
Hilary Guest	Veterans Services Offices	14 Years	

#### CONSULTANTS AND ADVISORS

Certified Public Accountants	Pattillo, Brown & Hill, LLP Waco, Texas
Co-Bond Counsel	Creighton, Fox, Johnson & Mills PLLC and Germer PLLC Beaumont, Texas
Financial Advisor	U.S. Capital Advisors, Houston, Texas



## JEFFERSON COUNTY, TEXAS

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### MISCELLANEOUS STATISTICS

**Date of Creation** 1836

**Date of Organization** 1837

**Location**

Upper Texas Coast

Component of Beaumont-Port Arthur MSA

**County Seat**

Beaumont, Texas

**Economy Base**

Petroleum refining

Production and processing of petrochemicals

Fabrication of steel and steel products

Shipping activity

Manufacture of wood, pulp, food, and feed products

Agriculture

Health care services

**Land Area (A)** 876.3 square miles

**Maintained Roads** 368.68

**Bond Rating** "Aa2" Moody's Investors Service, Inc.  
"AA-" Standard & Poor's Ratings Services

## JEFFERSON COUNTY, TEXAS

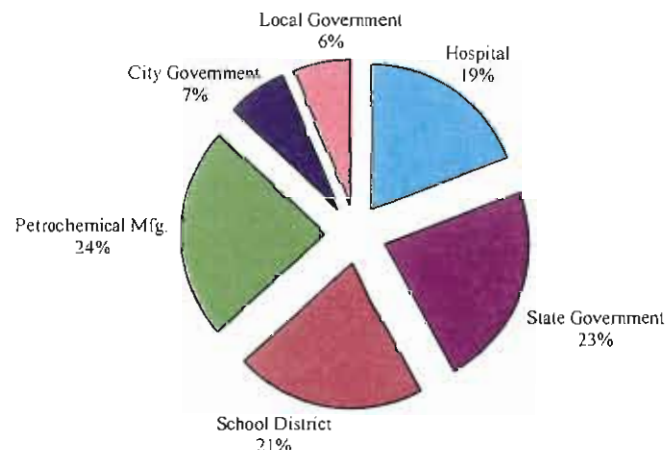
### MISCELLANEOUS STATISTICS

#### Employment Statistics (A)

<u>Fiscal Year</u>	<u>Civilian Labor Force</u>	<u>Total Employment</u>	<u>Total Unemployment</u>	<u>Percent Unemployment</u>
2007	112,121	106,045	6,076	5.4%
2008	113,774	106,314	7,460	6.6%
2009	115,438	104,421	11,017	9.5%
2010	113,217	100,371	12,846	11.3%
2011	115,463	102,305	13,158	11.4%
2012	113,711	101,154	12,557	11.0%
2013	111,515	99,483	12,032	10.8%
2014	110,126	101,008	9,118	8.3%
2015	108,580	101,003	7,577	7.0%
2016 (B)	108,729	101,452	7,277	6.7%

#### Top Ten Major Employers County (C)

<u>Company</u>	<u>Industry</u>	<u>Employees</u>
State of Texas	State Government	4,229
Beaumont ISD	School District	2,672
Exxon Mobil Oil Corporation	Petrochemical Mfg.	2,000
Christus Health Southeast Texas	Hospital	1,991
Memorial Hermann Baptist Hospital	Hospital	1,553
Motiva Enterprises	Petrochemical Mfg.	1,540
Port Arthur ISD	School District	1,263
City of Beaumont	City Government	1,235
Jefferson County	Local Government	1,182
Valero	Petrochemical Mfg.	845



(A) Source: Labor Market Statistics - Texas Workforce Commission

(B) Average through end of July, 2016 (not finalized).

(C) Source: Local surveys

## JEFFERSON COUNTY, TEXAS

### MISCELLANEOUS STATISTICS

#### Population (A)

<u>Year</u>	<u>County</u>	<u>City of Beaumont</u>	<u>City of Port Arthur</u>	<u>Beaumont- Port Arthur MSA</u>
1960	245,659	119,175	66,676	306,016
1970	246,402	117,548	57,371	347,568
1980	250,938	118,102	61,195	375,497
1990	239,397	114,323	58,724	361,226
2000	252,051	113,866	57,755	385,090
2010	252,273	118,296	53,818	388,745
Current Estimate	254,308	118,129	55,340	394,433

#### Demographics

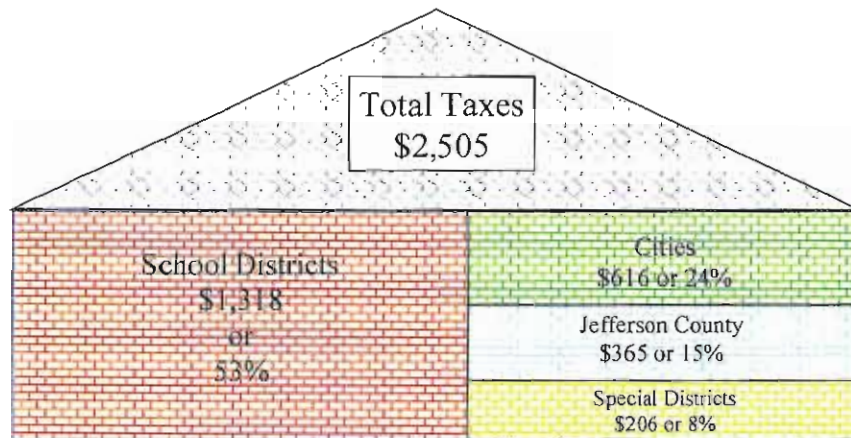
<u>Fiscal Year</u>	<u>Population (a)</u>	<u>Per Capita Personal Income (b)</u>	<u>Median Age (a)</u>	<u>School Enrollment (a)</u>
2006	247,571	\$ 27,689	36.5	62,002
2007	243,914	\$ 29,324	36.4	59,776
2008	241,975	\$ 31,756	36.7	62,290
2009	242,142	\$ 33,795	36.5	61,721
2010	252,273	\$ 33,071	35.6	62,433
2011	252,273	\$ 37,139	36.0	63,371
2012	252,802	\$ 38,712	35.9	63,371
2013	251,813	\$ 38,357	36.0	63,433
2014	252,157	\$ 39,958	35.9	63,350
2015	252,466	\$ 39,532	35.9	61,766

(A) Source: <http://www.census.gov>

(B) Source: Texas Workforce Commission

**JEFFERSON COUNTY, TEXAS**  
**MISCELLANEOUS STATISTICS**

**Property Tax Analysis for a \$100,000 Home in Tax Year 2014 (A)**



County taxes for fiscal year 2015-2016 and fiscal year 2016-2017 for a \$100,000 home would be \$365.00 based on the property tax rate of .365¢ per \$100 valuation.

**Ten Year History of Abated Property Tax Values (B)**

<u>Tax Year</u>	<u># of Companies</u>	<u>Value Loss Due to Abatement</u>	<u>Tax Loss</u>	<u>Tax Rate</u>
2006	12	1,616,254,070	\$ 6,465,016	0.00400
2007	14	1,814,398,530	7,076,154	0.00390
2008	15	2,129,196,020	7,771,565	0.00365
2009	12	923,906,330	3,372,258	0.00365
2010	13	790,191,580	2,884,199	0.00365
2011	11	766,817,130	2,798,883	0.00365
2012	9	1,196,539,640	4,367,370	0.00365
2013	9	1,877,188,020	6,851,736	0.00365
2014	7	1,259,803,019	4,598,281	0.00365
2015	9	1,280,440,084	4,673,606	0.00365
			<u>\$ 50,859,068</u>	

(A) Source: <http://www.jcad.org>

(B) Source: [http://www.jcad.org/reports\\_abate.aspx](http://www.jcad.org/reports_abate.aspx)

## GLOSSARY OF TERMS

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**Accrual Basis**—A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Actual** - Final audited revenue or expenditure data for the fiscal year indicated.

**Ad Valorem Tax** — A tax levied against the value of real or personal property. Valuations are assessed by Jefferson County Appraisal District.

**Allocation**—Component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.

**Appropriation**—A legal authorization to incur obligations and to make expenditures for specific purposes.

**Appraisal Value** – To make an estimate of value for the purpose of taxation.

**Appraisal District** – An independent governmental entity responsible for appraising property within a county. The Appraisal District certifies the county assessed valuations.

**Assessed Valuation**—The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

**Asset**—Resources owned or held by a government which have monetary value.

**Available Fund Balance**—The portion of a fund's balance that is not restricted for a specific purpose and may be used for general appropriation.

**Balanced Budget** – According to GAAP a balanced budget is one in which the total expenditures do not exceed the total resources, or total estimated revenues plus reserves.

**Bond**—A written promise to pay to things: 1) a principle amount on a specified date, and 2) a series of interest payments for the term of the bond.

**Bond Rating**—Organizations like Standard and Poor's and Moody's rate the riskiness of government-issued securities and gives each security a bond rating.

**Bonded Indebtedness** – The total amount of principle and interest due on bonds which have been sold to finance capital projects such as streets, bridges, and buildings. The most prevalent types of bonds are general obligation or revenue bonds.

**Bond Refunding**—The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

## GLOSSARY OF TERMS

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**Budget**—A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

**Budget Amendment** – A change in the authorized level of funding for an organization or line item account code that increases the total budget. Ideally, amendments increase total revenues and total expenditures by an equal amount. Amendments are made only with Commissioners' Court approval.

**Budgetary Basis**—This refers to the basis of accounting used to estimate financing sources and uses in the budget. These generally take one of three forms: GAAP, cash, or modified accrual.

**Budget Calendar**—The schedule of key dates, which a government follows in the preparation and adoption of the budget.

**Budgetary Control**—The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

**Callable** – A financing term referring to debt service bonds which means the bonds can be retired, or paid off, earlier than the due date without penalty.

**Capital Expenditures** – Includes all purchases that will be capitalized, both items purchased within individual departments and purchased with capital project funds. Also includes items formerly classified as capital whose purchase amount is between \$5,000 and \$9,999.99 for content insurance purposes.

**Capital Outlay**—(Also known as capital assets) - Fixed assets which meets the estimated useful life and monetary cost criteria and warrants capitalization in the financial statements. All items owned by an organization can rightfully be considered assets, but as a practical matter, organizations do not capitalize all of them. Jefferson County's monetary criteria is \$10,000 or more and with a useful life of more than one year.

**Capital Project**—Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increases their useful life. Also called capital improvements.

**Capital Project Fund** – A fund used to account for the financial resources designated for major capital acquisitions of construction. Separate funds are required for each capital project per GAAP.

**Capitalization** – An accounting treatment whereby an item is recorded as an asset on the balance sheet rather than as an expense of the current period.

**Cash Basis**—A basis of accounting in which transactions are recognized only when cash is increased or decreased.



## GLOSSARY OF TERMS

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**Categorical** – A method of accounting for expenditures in summary format (i.e. salaries & wages, fringe benefits, materials & supplies, maintenance & utilities, & miscellaneous services).

**Certificates of Obligation** – Debt instruments, similar to bonds, sold to the public to finance the county's capital projects. This type of debt is usually repaid in annual installments over a period of 5 – 25 years.

**Charges for Services** – see Fees of Office.

**Contingency**—A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services**—Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include rent, maintenance agreements, and professional consulting services.

**Current Taxes** – Taxes that are levied and collected prior to being delinquent. The tax year begins October 1<sup>st</sup>. Taxes are delinquent on February 1<sup>st</sup>, after which time penalty and interest charges accrue.

**Debt Service**—The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

**Debt Service Fund** – A fund used to account for the accumulation and disbursement of resources associated with the county's debt obligations. Statutorily separate funds are required for each debt obligation.

**Delinquent Taxes** – Taxes that remain unpaid at February 1<sup>st</sup>. Taxes are delinquent on February 1<sup>st</sup>, after which time penalty and interest charges accrue. Attorney fees are assessed beginning July 1<sup>st</sup>.

**Department (Organization)** – The organizational unit which is functioning separately in its delivery of service.

**Disbursement**—The expenditure of monies from an account.

**Employee (or Fringe) Benefits**—Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

**Encumbrance**—The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

**Estimated Revenue** – The amount of projected revenue for the fiscal cycle. Projections are generally based on prior experiences or increased fees.

## GLOSSARY OF TERMS

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**Expenditure**—The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

**Expense**—Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

**Fees (Fees of Office)** – Revenue charged or charged for services by various county departments to provide a service to the public or another governmental entity.

**Fines and Forfeitures** – Revenue generated through fines assessed by various courts. Forfeitures are payment as penalty assessed by the Courts through bail bond and property forfeitures.

**Fiscal Policy**—A government's policies with respect to revenues spending and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year**—A twelve-month period designated as the operating year for accounting and budgeting, and financial reporting purposes. Jefferson County's fiscal year is October 1<sup>st</sup> through September 30<sup>th</sup>.

**Fund**—A fiscal entity with revenues and expenses, which are segregated for the purpose of carrying out a specific purpose or activity.

**Fund Balance** - The excess of the assets of a fund over its liabilities, reserves, and carryover.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**General Obligation Bond**—This type of bond is backed by the full faith, credit, and taxing power of the government.

**Goal** – A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

**Grants** – A contribution by a government agency or other organization to support a particular function. Grants may be classified as either operational or capital and they are restricted for specific purposes. Because grants are presented to the Commissioners' Court throughout the year, the grant budgets and accountings are maintained separately from this document.

**Hourly**—An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads or to address temporary staffing needs. Hourly employees are paid on a per-hour basis and receive limited benefits.

## GLOSSARY OF TERMS

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**Interfund Transfers** – The movement of monies between funds of the same governmental entity.

**Intergovernmental Revenue** – Funds received from federal, state, and local government sources in the form of grants and shared revenues.

**Levy**—To impose taxes for the support of government activities.

**Line-Item Budget**—A budget prepared along departmental lines that focuses on what is to be bought.

**Long-Term Debt**—Debt with a maturity of more than one year after the date of issuance.

**Mandate** – A formal order from State authorities to County government to make mandatory.

**Maintenance and Utilities**— Expenditures made for maintenance of buildings, vehicles and equipment, and utilities such as electricity, water, and gas necessary to conduct departmental operations.

**Materials and Supplies**—Expendable materials and operating supplies necessary to conduct departmental operations.

**Modified Accrual Basis** – Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

**Non-callable** – A financing term referring to debt service bonds which means the bonds cannot be retired, or paid off, earlier than the due date.

**Objective**—Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

**Obligations**—Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**Operating Revenue**—Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Operating Expenses**—The cost for personnel, materials, and equipment required for a department to function.

**Output Indicators** – A unit of work accomplished, without reference to the resources required to do the work. Output indicators do not reflect the effectiveness or efficiency of the work performed.

## GLOSSARY OF TERMS

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**Other Financing Sources** – Includes transfers from other funds, sale of capital assets, insurance proceeds, bond proceeds, and other funding that is not considered to be revenue according to GAAP.

**Other Financing Uses** – Includes transfers to other funds and other funding that is not considered expenditures according to GAAP.

**Pay-as-you-go Basis** – A term used to describe a financial policy by which capital outlays are purchased from current resources rather than through borrowing.

**Performance Indicators** – Specific quantitative and/or qualitative measures of work performed as an objective of specific departments or programs. Data is collected to establish trend patterns concerning workloads and/or determine how effective or efficient a program is in achieving its objectives.

**Personal Services**—Expenditures for salaries, wages, and fringe benefits of a government's employees.

**Program**—A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

**Records Management** – This term applies to the management of county records and government documents. Fees are budgeted for collection and expenses for the safeguarding of records according to the Texas Records Management Act.

**Reserve**—An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

**Resolution** – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**Resources**—Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

**Revenue**—Sources of income financing the operations of government.

**Salaries & Wages** – The cost of all labor related expenses required for a department to function, including but not limited to salaries, merit, cost of living adjustments, etc.

**Source of Revenue**—Revenues are classified according to their source or point of origin.

**Special Revenue Funds** – These funds are set up to keep track of segregated revenue activities.

**Statute** – A law enacted by the legislative assembly.

**Tax Rate** – A percentage applies to all taxable property to raise general revenues.

## GLOSSARY OF TERMS

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**Tax Rate Limit** – The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state, and local, having jurisdiction in a given area.

**Tax Levy**—The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Taxes**—Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**Transfers In/Out**—Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

**Unencumbered Balance** – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

**Unreserved Fund Balance**—The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**User Charges**—The payment of a fee for direct receipt of a public service by the party who benefits from the service.

## GLOSSARY OF TERMS

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### ACROYNMS

<b>AC -</b>	Air Conditioning
<b>ADA -</b>	American with Disabilities Act
<b>ASAP -</b>	Absent Student Assistance Project
<b>BMT -</b>	Beaumont
<b>CAFR -</b>	Comprehensive Annual Financial Report
<b>CCTV -</b>	Close Circuit Television
<b>CD -</b>	Compact Disc
<b>CEPRA -</b>	Coastal Erosion Planning and Response Account
<b>CI -</b>	Criminal Investigation
<b>COLA -</b>	Cost of Living Increase
<b>CPI -</b>	Consumer Price Index
<b>DA -</b>	District Attorney
<b>DARE -</b>	Drug Abuse Resistance Education
<b>DR -</b>	Doctor
<b>DVD -</b>	Digital Versatile Disk
<b>FAA -</b>	Federal Aviation Administration
<b>FTE -</b>	Full-time Equivalent
<b>GAAP -</b>	Geueral Accepted Accounting Principles
<b>GC/MC -</b>	Gas chromatograph/mass spectrometer
<b>GFOA -</b>	Government Finance Officer Association
<b>HP -</b>	Hewlett Packard



## GLOSSARY OF TERMS

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### ACROYNMS - continued

<b>HP -</b>	Horse Power
<b>HR -</b>	Hour
<b>HR -</b>	Human Resources
<b>H&amp;W -</b>	Health & Welfare
<b>HWY -</b>	Highway
<b>IA -</b>	Internal Affairs
<b>IBM -</b>	International Business Machines
<b>ID -</b>	Identification
<b>ISD -</b>	Independent School District
<b>JC -</b>	Jefferson County
<b>JP -</b>	Justice of the Peace
<b>LGC -</b>	Local Government Code
<b>LNG -</b>	Liquified Natural Gas
<b>LT -</b>	Lieutenant
<b>MB -</b>	Megabyte
<b>MFG -</b>	Manufacturing
<b>MIS -</b>	Management Information Systems
<b>MSA -</b>	Metropolitan Statistical Area
<b>NO -</b>	Number
<b>PA -</b>	Port Arthur
<b>PCT -</b>	Precinct

## GLOSSARY OF TERMS

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### ACROYNMS - continued

<b>RAM -</b>	Random Access Memory
<b>RFP -</b>	Request for Proposal
<b>ROW -</b>	Right of Way
<b>RTV -</b>	Rugged Terrain Vehicle
<b>SCAAP -</b>	State Criminal Alien Assistance Program
<b>ST -</b>	State
<b>SUV -</b>	Sports Utility Vehicle
<b>TXDOT -</b>	Texas Department of Transportation
<b>UHF -</b>	Ultra High Frequency
<b>US -</b>	United States
<b>VOIP -</b>	Voice over Internet Protocol



COUNTY OF JEFFERSON  
STATE OF TEXAS

IN THE COMMISSIONERS COURT  
OF JEFFERSON COUNTY, TEXAS

ORDER

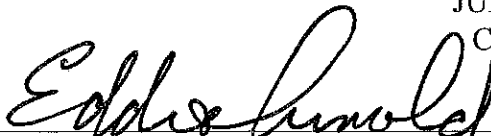
On this 26th day of September, 2016, came on to be considered, the setting of the tax rate of Jefferson County, and the Court further finding that at least four members of the Commissioners' Court are now present, as required by law.

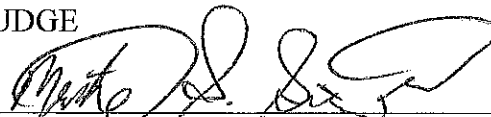
It is ORDERED, upon motion made by Eddie Arnold, Commissioner of Precinct No. 1, seconded by Brent Weaver, Commissioner of Precinct No. 2 that the tax rate for 2016/2017 shall be:


(1) the debt service tax rate is hereby set at \$.025705 per one hundred dollars valuation for the County's 2016-17 debt service requirements; (2) the maintenance and operations tax rate is hereby set at \$.339295 per one hundred dollars valuation; (3) to maintain the residence homestead exemptions of 20% or \$5,000 and \$40,000 for over 65. THIS RATE WILL RAISE LESS TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS'S TAX RATE. ORDERED and signed this 26th day of September, 2016.

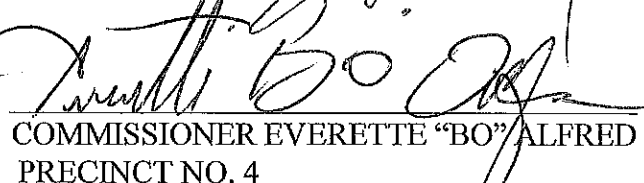
absent

JUDGE JEFF BRANICK  
COUNTY JUDGE

  
COMMISSIONER EDDIE ARNOLD  
PRECINCT NO. 1

  
COMMISSIONER MICHAEL SINEGAL  
PRECINCT NO. 3

  
COMMISSIONER BRENT WEAVER  
PRECINCT NO. 2

  
COMMISSIONER EVERETTE "BO" ALFRED  
PRECINCT NO. 4

## Ron Westphal

---

**From:** Ron Westphal <ronaldw@co.jefferson.tx.us>  
**Sent:** Monday, September 26, 2016 8:36 AM  
**To:** 'Commissioner Brent Weaver - Precinct No. 2'; 'Commissioner Eddie Arnold - Precinct No. 1'; 'Commissioner Everette Alfred - Precinct No. 4'; 'Commissioner Michael Sinegal - Precinct No. 3'; 'County Judge Jeff Branick'; Jody Jannise, Prct 1 Foreman; Kenneth Minkins; 'Mark Redwine, Prct 3 Foreman'; 'Mike Trahan, Prct 2 Foreman'; Rhonda Conlin, Environmental Control; Shedrick Evans, Prct 4 Executive Asst  
**Subject:** Plat of Easy Acres - Phase 2 - Prct #3  
**Attachments:** 2016 09 20 - Easy Acres - Phase 2.pdf

Gentlemen,

Attached is a PDF of the plat for Easy Acres – Phase 2, located off of Simino Drive in Precinct #3. This plat is not within any ETJ and has meet all of our platting requirements.

I will be placing this plat on the Agenda for Monday, September 3, 2016.

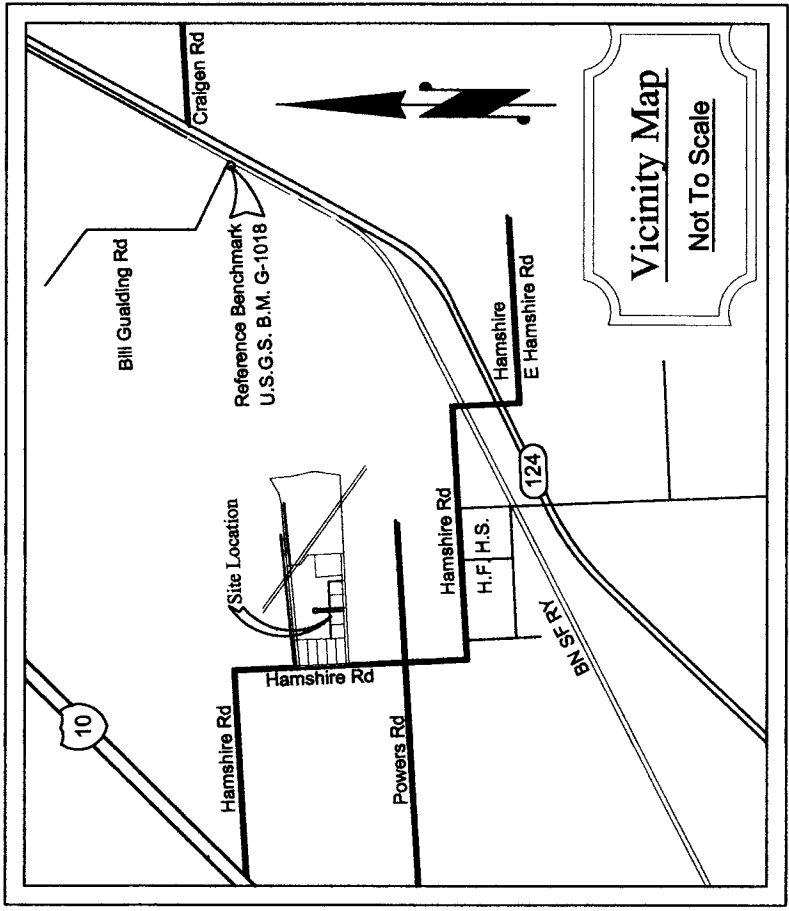
If you have any questions please contact either Don or myself.

Ron

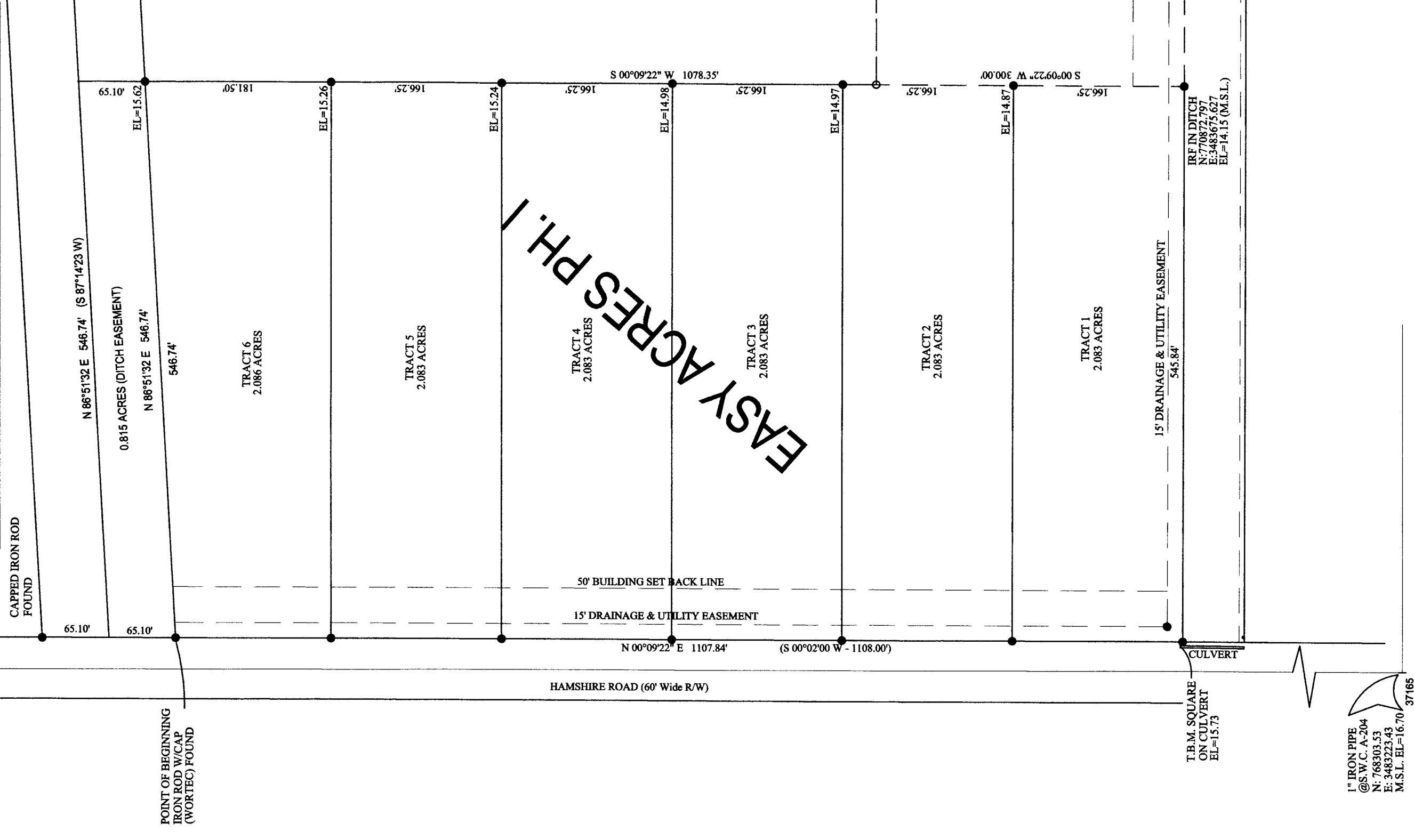
Ronald Westphal  
 Jefferson County Engineering  
 1149 Pearl 5th Floor  
 Beaumont, TX 77701  
 Offc. 409 835-8584  
 Fax. 409 835-8718  
 email: [ronaldw@co.jefferson.tx.us](mailto:ronaldw@co.jefferson.tx.us)



THIS PROPERTY IS LOCATED IN "FLOOD ZONE "X" & AE" (AREAS OF 100 YEAR FLOOD; BASE FLOOD ELEVATION IN ZONE "AE" IS 14.0) AND IN "FLOOD ZONE C" AREAS OF MINIMAL FLOODING) AS NOTICED ON THE FEMA FLOOD INSURANCE RATE MAP. THE PROPERTY IS NOT IN A FLOOD HAZARD ZONE. THE UNDERSIGNED SURVEYOR DOES NOT WARRANT OR SUBSCRIBE TO THE ACCURACY OR SCALE OF FLOOD ZONE INFORMATION SHOWN OR STATED HEREON WHICH IS DERIVED FROM THE ABOVE REFERENCED RATE MAP.



TYPE OF FACILITY	Length (ft.)	Width (ft.)	Area (sq. ft.)	Volume (cu. ft.)
Single Family (1-2 Units)	225	64.28	14,467	14,467
Single Family (3-4 Units)	300	87.71	26,400	26,400
Single Family (5-6 Units)	375	107.14	40,181	40,181
Single Family (7-8 Units)	450	126.87	57,158	57,158
Single Family (9-10 Units)	525	158.00	82,875	82,875



GENERAL NOTES:

- REFERENCE BENCHMARK IS U.S.G.S. BENCHMARK, G-1018 ELEVATION 13.40 FEET (GPS ELEVATION 12.74 FEET).
- TEMPORARY BENCHMARK IS A 58 INCH IRON ROD WITH CAP FOUND AT THE POINT OF BEGINNING AND HAS A M.S.L. ELEVATION OF 14.15 FEET.
- COORDINATES AS SHOWN HEREON ARE GRID COORDINATES. STATE PLANE COORDINATE SYSTEM, NAD27 CONUS, TEXAS SOUTH CENTRAL ZONE.
- NO PORTION OF THIS SUBDIVISION LIES WITHIN THE BOUNDARIES OF ANY MUNICIPALITY'S CORPORATE CITY LIMITS, OR AREA OF EXTRA TERRITORIAL JURISDICTION.
- THIS SUBDIVISION IS WITHIN THE BOUNDARIES OF THE HAMSHIRE-FANNETT SCHOOL DISTRICT.
- NO STRUCTURE IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A PUBLIC SEWER SYSTEM OR TO AN ON-SITE WASTEWATER SYSTEM, WHICH HAS BEEN APPROVED AND PERMITTED BY JEFFERSON COUNTY.
- WEST JEFFERSON WATER SUPPLY CORPORATION, AN APPROVED WATER SUPPLY SYSTEM, HAS ADEQUATE QUANTITY TO SUPPLY THE SUBDIVISION AND PROVISIONS HAVE BEEN MADE TO PROVIDE SERVICE TO EACH LOT IN ACCORDANCE WITH THE POLICIES OF THE WATER SUPPLY SYSTEM.
- ALL EXISTING PIPELINE EASEMENTS WITHIN THE LIMITS OF THE SUBDIVISION HAVE BEEN SHOWN.
- ALL DRAINAGE EASEMENTS SHOWN HEREON SHALL BE KEPT CLEAR OF FENCES, BUILDINGS, PLANTINGS, AND OTHER OBSTRUCTIONS TO THE OPERATION AND MAINTENANCE OF THE DRAINAGE FACILITIES.
- NO CONSTRUCTION OR OTHER DEVELOPMENT WITHIN THIS SUBDIVISION MAY BEGIN UNTIL ALL JEFFERSON COUNTY DEVELOPMENT REQUIREMENTS HAVE BEEN MET.

BLOCK 1 - 3.980 ACRE TRACT

FIELD NOTES DESCRIBING AN 3.980 ACRE TRACT OF LAND LYING IN THE CHRISTOPHER TEAL SURVEY, ABSTRACT NO. 204, IN JEFFERSON COUNTY, TEXAS, OUT OF A CALLED 80.765 ACRE TRACT OF LAND AND BEING MORE PARTICULARLY DESCRIBED IN A DEED TO PAMELA A. SIMINO, ET UX, RECORDED IN CLERK'S FILE NO. 2004045848 OF THE OFFICIAL PUBLIC RECORDS OF JEFFERSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

NOTE: ALL OF THE HORIZONTAL CONTROL IS REFERRED TO THE CALLED BEARING OF EAST ON THE SOUTH LINE AS CALLED FOR IN THE SAID 80.765 ACRE TRACT.

BEGINNING AT AN IRON ROD FOUND MARKING THE SOUTHEAST CORNER OF EASY ACRES - PHASE - I TO JEFFERSON COUNTY, SAID POINT OF BEGINNING HAS A STATE PLANE COORDINATE VALUE OF Y: 770,872.80, AND X: 3463,675.65;

THENCE EAST (DEED CALL AND BASIS OF BEARING) ALONG AND WITH THE NORTH LINE OF SAID TRACT 6 AND THE SOUTH LINE OF THE RESIDUAL OF THE SAID 80.765 ACRE TRACT OF LAND FOR A DISTANCE OF 579.00 FEET TO AN IRON ROD SET FOR THE SOUTHEAST CORNER OF THE HEREIN DESCRIBED BLOCK 1;

THENCE NORTH 00°29'22" WEST ALONG AND WITH THE EAST LINE OF THE HEREIN DESCRIBED BLOCK 1 FOR A DISTANCE OF 300.00 FEET TO THE POINT OF BEGINNING, AND CONTAINING 3.980 ACRES OF LAND, MORE OR LESS.

THENCE WEST ALONG AND WITH THE NORTH LINE OF THE HEREIN DESCRIBED TRACT AND A SOUTH LINE OF THE RESIDUAL OF THE SAID 80.765 ACRE TRACT OF LAND FOR A DISTANCE OF 579.02 FEET TO AN IRON ROD SET AT THE NORTHWEST CORNER OF THE HEREIN DESCRIBED BLOCK 1 BEING IN THE EAST LINE OF EASY ACRES - PHASE - I;

THENCE SOUTH 00°29'22" WEST (PLAT CALL) ALONG AND WITH THE EAST LINE OF SAID PHASE - I AND THE WEST LINE OF THE HEREIN DESCRIBED BLOCK 1, FROM WHICH AN IRON ROD FOUND AT THE NORTHEAST CORNER OF TRACT 2 AND THE SOUTHEAST CORNER OF TRACT BEARS NORTH 00°29'22" EAST, FOR A DISTANCE OF 300.00 FEET TO THE POINT OF BEGINNING, AND CONTAINING 3.980 ACRES OF LAND, MORE OR LESS.

BLOCK 2 - 4.020 ACRE TRACT

FIELD NOTES DESCRIBING AN 4.020 ACRE TRACT OF LAND LYING IN THE CHRISTOPHER TEAL SURVEY, ABSTRACT NO. 204, IN JEFFERSON COUNTY, TEXAS, OUT OF A CALLED 80.765 ACRE TRACT OF LAND AND BEING MORE PARTICULARLY DESCRIBED IN A DEED TO PAMELA A. SIMINO, ET UX, RECORDED IN CLERK'S FILE NO. 2004045848 OF THE OFFICIAL PUBLIC RECORDS OF JEFFERSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

NOTE: ALL OF THE HORIZONTAL CONTROL IS REFERRED TO THE CALLED BEARING OF EAST ON THE SOUTH LINE AS CALLED FOR IN THE SAID 80.765 ACRE TRACT.

BEGINNING AT AN IRON ROD FOUND MARKING THE SOUTHEAST CORNER OF EASY ACRES - PHASE - I TO JEFFERSON COUNTY, SAID POINT OF BEGINNING MORE PARTICULARLY DESCRIBED IN A DEED TO PAMELA A. SIMINO, ET UX, RECORDED IN CLERK'S FILE NO. 2004045848 OF THE OFFICIAL PUBLIC RECORDS OF JEFFERSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

THENCE EAST (DEED CALL AND BASIS OF BEARING) ALONG AND WITH THE NORTH LINE OF SAID TRACT 6 AND THE SOUTH LINE OF THE RESIDUAL OF THE SAID 80.765 ACRE TRACT OF LAND PASSING AT 579.00 FEET THE SOUTHEAST CORNER OF BLOCK 1 AND CONTINUING FOR A DISTANCE OF 639.00 FEET TO AN IRON ROD SET FOR THE POINT OF BEGINNING AND HEREIN DESCRIBED BLOCK 2;

THENCE CONTINUING EAST ALONG AND WITH THE SAID LINE AND THE SOUTH LINE OF THE HEREIN DESCRIBED TRACT FOR A DISTANCE OF 584.41 FEET TO AN IRON ROD SET AT THE SOUTHEAST CORNER OF BLOCK 2 SET FOR THE POINT OF BEGINNING AND HEREIN DESCRIBED BLOCK 2 FROM WHICH AN IRON ROD FOUND AT THE SOUTHWEST CORNER OF A CALLED 6.000 ACRE TRACT CONVEYED TO CASEY & WHITNEY SIMINO DESCRIBED IN CLERK'S FILE NO. 201307980 (O.P.R.C.T.) BEARS EAST - 102.03 FEET;

THENCE NORTH 00°29'22" WEST ALONG AND WITH THE EAST LINE OF THE HEREIN DESCRIBED BLOCK 2 FOR A DISTANCE OF 300.00 FEET TO AN IRON ROD SET AT THE NORTHEAST CORNER OF THE HEREIN DESCRIBED BLOCK 2;

THENCE WEST ALONG AND WITH THE NORTH LINE OF THE HEREIN DESCRIBED BLOCK 2 AND A SOUTH LINE OF THE RESIDUAL OF THE SAID 80.765 ACRE TRACT OF LAND FOR A DISTANCE OF 581.01 FEET TO AN IRON ROD SET AT THE NORTHWEST CORNER OF THE HEREIN DESCRIBED BLOCK 2 FROM WHICH THE NORTHEAST CORNER OF BLOCK 1 BEARS WEST - 80.00 FEET;

THENCE SOUTH 00°29'22" WEST ALONG AND WITH THE WEST LINE OF THE HEREIN DESCRIBED BLOCK 2, FOR A DISTANCE OF 300.00 FEET TO THE POINT OF BEGINNING, AND CONTAINING 4.020 ACRES OF LAND, MORE OR LESS.

STATE OF TEXAS  
COUNTY OF JEFFERSON

APPROVED BY THE COMMISSIONERS COURT OF JEFFERSON COUNTY, TEXAS THE  
3<sup>rd</sup> DAY OF September, 2016, AUTHORIZING THE FILING FOR RECORD OF THIS  
PLAT. JEFFERSON COUNTY ASSUMES NO OBLIGATIONS FOR MAINTENANCE OF  
STREETS, ROADS, DRAINAGE OR ANY OTHER IMPROVEMENTS.

COUNTY JUDGE  
JEFFERSON COUNTY, TEXAS  
COMMISSIONER PRECINCT NO. 1  
JEFFERSON COUNTY, TEXAS  
COMMISSIONER PRECINCT NO. 2  
JEFFERSON COUNTY, TEXAS  
COMMISSIONER PRECINCT NO. 3  
JEFFERSON COUNTY, TEXAS  
COMMISSIONER PRECINCT NO. 4  
JEFFERSON COUNTY, TEXAS

STATE OF TEXAS  
COUNTY OF JEFFERSON

COUNTY CLERK OF JEFFERSON COUNTY, TEXAS, DO  
HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING WITH ITS  
CERTIFICATE OF AUTHENTICATION WAS FILED IN MY OFFICE ON THE \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 20\_\_\_\_, AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M., AND DULY RECORDED ON THE  
RECORDS OF JEFFERSON COUNTY, TEXAS, IN BOOK \_\_\_\_\_, PAGE \_\_\_\_\_.

COUNTY CLERK  
JEFFERSON COUNTY, TEXAS

STATE OF TEXAS  
COUNTY OF JEFFERSON

KNOWN ALL MEN BY THESE PRESENTS, THAT I PAMELA A. SIMINO, OWNER OF 80.765  
ACRES OF LAND OUT OF THE CHRISTOPHER TEAL SURVEY ABSTRACT NO. 204  
JEFFERSON COUNTY, TEXAS AS CONVEYED TO ME BY DEED DATED NOVEMBER 18,  
2004, AND RECORDED IN C.C.F. NO. 2004 045848, JEFFERSON COUNTY PUBLIC  
RECORDS, DO HEREBY SUBDIVIDE 8.010 ACRES OF LAND OUT OF THE 80.765 ACRES,  
TO BE KNOWN AS EASY ACRES, PHASE II, IN ACCORDANCE WITH THE PLAT SHOWN  
HEREON, SUBJECT TO ANY AND ALL EASEMENTS OR RESTRICTIONS HERETO FORE  
GRANTED AND DO HEREBY DEDICATE TO THE PUBLIC THE STREETS AND EASEMENTS  
SHOWN HEREON.

WITNESS MY HAND, THIS 20 DAY OF September, 2016  
PAMELA A. SIMINO

STATE OF TEXAS  
COUNTY OF JEFFERSON

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED  
PAMELA A. SIMINO, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED  
TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME SHE EXECUTED  
THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF THIS OFFICE THIS 20 DAY OF  
September, 2016.

NOTARY PUBLIC IN AND FOR JEFFERSON COUNTY, TEXAS  
My Comm. Expires 2/11/2020  
Notary Public in and for Jefferson County, Texas  
My Comm. No. 123456789

I, DON RAO, DIRECTOR OF ENGINEERING OF JEFFERSON COUNTY, DO HEREBY  
CERTIFY THAT ALL EASEMENTS AND RESTRICTIONS SHOWN ON THIS PLAT ARE  
AND REGULATIONS OF THIS OFFICE AS ADOPTED BY THE COMMISSIONER'S COURT  
OF JEFFERSON COUNTY, TEXAS.

DIRECTOR OF ENGINEERING

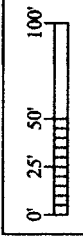
I, STEVEN RAY BOUCHER, REGISTERED PROFESSIONAL LAND SURVEYOR, IN THE  
STATE OF TEXAS CERTIFY THAT THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL  
SURVEY ON THE GROUND, THAT ALL CORNERS WERE FOUND OR SET AS NOTED AND  
THAT THIS PLAT CORRECTLY REPRESENTS SAID SURVEY BY ME AND IS IN  
ACCORDANCE WITH THE SUBDIVISION REGULATIONS OF JEFFERSON COUNTY.



STEVEN RAY BOUCHER  
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5056

Survey Plat Showing a  
8.010 Acre Tract  
EASY ACRES  
Phase II

Tract hereon is called  
80.765 Acre Tract  
Per Deed Recorded in  
(Clerk's File No. 2004045848)  
Official Public Records of Jefferson County, Texas  
Abstract 204  
Jefferson County, Texas







# JEFFERSON COUNTY SHERIFF'S OFFICE

247

SHERIFF G. MITCH WOODS

CHIEF TIM SMITH  
*LAW ENFORCEMENT*

CHIEF GEORGE MILLER  
*CORRECTIONS*

CHIEF MARK DUBOIS  
*SERVICES*

CHIEF RON HOBBS  
*NARCOTICS*

## MEMORANDUM

**DATE:** September 28, 2016

**TO:** Honorable Judge Jeff Branick  
Commissioner Eddie Arnold  
Commissioner Brent Weaver  
Commissioner Michael Sinegal  
Commissioner Everette Alfred

**FROM:** Mark Dubois  
Deputy Chief, Services Division

**RE: Donations for First Responders**

Please consider and possibly approve donations from the Brewster Procurement Group on behalf of Shell Pipeline and Motiva Enterprises. They have requested that the money would be used for Emergency Responders to educate on topics such as pipeline awareness precautions, pipeline markers and signs, potential hazards, etc. The amount of this donation is \$1,000.00.

Should you require further information please call.

Shell Pipeline Company LP  
404 Jefferson Road  
Pasadena, TX 77506  
United States of America  
(713) 423-3382

August 31, 2016

Jefferson County Public Safety Answering Point - 911  
1001 Pearl Street  
Beaumont, TX 77701

Dear Madam/Sir:

Recipient undertakes to Shell Pipeline Company LP that in connection with TYPE IN THE TYPE OF DONATION/SPONSORSHIP received from Shell Pipeline Company LP that it will comply with all applicable anti-bribery laws. Recipient represents and warrants to Shell Pipeline Company LP that it has not made and will not make any payments and has not given or will not give anything of value to officials, officers or employees of the government or to any agency, department or instrumentality of such government, or to any other person, in connection with such expenditure which would be inconsistent with or contravene applicable anti-bribery laws.

Federal tax laws require that we ask you for certain information regarding this donation. **Please acknowledge receipt of this donation by returning the enclosed Receipt of Donation Form by DATE, stating:**

1. The amount of cash and a description of any noncash property you received from us (you needn't value the non-cash property);
2. Whether you provided us with any goods or services, in whole or in part, in consideration for this donation (if none was provided, you should so state);
3. In the event that such goods or services were provided, a description of such and a good faith estimate of their value; and
4. Donee's name, contribution date, and (for non-cash items), location of the contribution.

Should you have any questions, you may call 713 423 3382.

Sincerely,



Phillip R. Barker  
Public Awareness Representative  
Shell Pipeline Company LP

## Receipt of Donation Form

Your organization has received a contribution/donation from Shell Pipeline Company LP. Federal tax laws require that we keep written records of specific information regarding contributions. Please complete the information below and mail or fax this form to:

**Shell Pipeline Company LP**  
**Attn: Phillip Barker**  
**404 Jefferson Road**  
**Pasadena, TX 77506**  
**Fax: 713-423-3370**

*Please complete and return original receipt by **DATE**, Thank you.*

ORGANIZATION NAME: Jefferson County Public Safety Answering Point - 911

REPRESENTATIVE: \_\_\_\_\_ TITLE: \_\_\_\_\_

PHONE NUMBER: (\_\_\_\_) \_\_\_\_\_ TAX ID: \_\_\_\_\_

DATE OF DONATION: \_\_\_\_\_ (MM/DD/YY)

DONATION TYPE:

☒ CASH

AMOUNT: **\$500**

☐ NON-CASH ITEM(S) DESCRIPTION & LOCATION: \_\_\_\_\_

**DESCRIPTION OF DONATION: Check for \$Amt**

WERE ANY GOODS OR SERVICES PROVIDED, IN WHOLE OR PART, IN CONSIDERATION FOR THIS DONATION?

☒ No ☐ YES

IF "YES," PLEASE PROVIDE A BRIEF DESCRIPTION:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ESTIMATED VALUE: \$ \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

TITLE: \_\_\_\_\_



THIS DOCUMENT HAS A COLORED BACKGROUND AND MICROPRINTING. THE REVERSE SIDE INCLUDES AN ARTIFICIAL WATERMARK.



**Brewster Procurement Group**  
401 West Main Street  
Lafayette, LA 70501  
337-291-9009

**Capital One**  
124 Heymann Blvd  
Lafayette, LA 70503  
337-268-4512

52882

DATE 4/6/2016

14-9 / 650

PAY TO THE  
ORDER OF

**Jefferson County Sheriff's Dept.**

\$ \*\*500.00

FIVE-HUNDRED AND 00/100\*\*\*\*\* DOLLARS

**Jefferson County Sheriff's Dept.**  
**1001 Pearl Street**  
**Beaumont, TX 77701**

MEMO On Behalf of Shell Pipeline

⑈052882⑈ ⑆065000090⑆74 20⑈7194 4⑈

THIS DOCUMENT HAS A COLORED BACKGROUND AND MICROPRINTING. THE REVERSE SIDE INCLUDES AN ARTIFICIAL WATERMARK.



**Brewster Procurement Group**  
401 West Main Street  
Lafayette, LA 70501  
337-291-9009

**Capital One**  
124 Heymann Blvd  
Lafayette, LA 70503  
337-268-4512

52883

DATE 4/6/2016

14-9 / 650

PAY TO THE  
ORDER OF

**Jefferson County Public Safety Answering Point**

\$ \*\*500.00

FIVE-HUNDRED AND 00/100\*\*\*\*\* DOLLARS

**Jefferson County Public Safety Answering Point**  
**1001 Pearl Street**  
**Beaumont, TX 77701**

MEMO On Behalf of Shell Pipeline

⑈052883⑈ ⑆065000090⑆74 20⑈7194 4⑈

**Special, October 03, 2016**

There being no further business to come before the Court at this time,  
same is now here adjourned on this date, October 03, 2016