REGULAR, 11/14/2016 1:30:00 PM

BE IT REMEMBERED that on November 14, 2016, there was begun and holden a REGULAR session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4 (ABSENT)

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry , County Clerk

When the following proceedings were had and orders made, to-wit:

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four

NOTICE OF MEETING AND AGENDA OF COMMISSIONERS' COURT OF JEFFERSON COUNTY, TEXAS November 14, 2016

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, willmeet at **1:30 PM,** on the **14th** day of **November 2016** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

PLEDGE OF ALLEGIANCE: Eddie Arnold, Commissioner, Precinct One

PURCHASING:

1. Receive and file bids for (IFB 16-029/YS), Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County.

SEE ATTACHMENTS ON PAGES 7 - 429

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal
Action: APPROVED

2. Consider and approve award for (RFP 16-032/JW), Grant Administration and Management Services for Community Development Block Grant Program Phase V to David J. Waxman, Inc.

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal
Action: APPROVED

3. Consider and approve, execute, receive and file a renewal for (IFB 14-044/JW), Term Contract for Gray Limestone (Commonly referred to as 610 Base) for Jefferson County with Martin Marietta Materials for a second additional one (1) year renewal from November 21, 2016 to November 20, 2017.

SEE ATTACHMENTS ON PAGES 430 - 430

Motion by: Commissioner Weaver
Second by: Commissioner Sinegal
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal
Action: APPROVED

COUNTY AUDITOR:

4. Consider and approve FY 2017 budget transfer - Parks - additional cost for insurance.

116-0609-452-5040	LIABILITY INSURANCE	$2.00	
116-0609-452-3099	MISCELLANEOUS SUPPLIES		$2.00

SEE ATTACHMENTS ON PAGES 431 - 431

Motion by: Commissioner Sinegal
Second by: Commissioner Arnold
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal
Action: APPROVED

5. Consider and approve FY 2016 budget transfer - Port Arthur Maintenance - additional cost for supplies.

120-6084-416-3044	JANITOR SUPPLIES	$566.00	
120-6084-416-4056	ELECTRICITY		$566.00

SEE ATTACHMENTS ON PAGES 432 - 432

Motion by: Commissioner Sinegal
Second by: Commissioner Arnold
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal
Action: APPROVED

6. Regular County Bills check #427130 through checks #427392.

SEE ATTACHMENTS ON PAGES 433 - 443

Motion by: Commissioner Sinegal
Second by: Commissioner Arnold
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal
Action: APPROVED

COUNTY COMMISSIONERS:

7. Consider setting next Commissioners' Court meeting (Monday, November 21st, 2016 is Thanksgiving Week)

NO URGENT BUSINESS FOR AGENDA FOR THANKSGIVING WEEK. POSTPONE TIL FOLLOWING WEEK

Motion by: Commissioner Arnold
Second by: Commissioner Weaver
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal
Action: APPROVED

8. Approve receive and file Resolution adopting a Code of Conduct Policy for Methods of Procurement Processes.

SEE ATTACHMENTS ON PAGES 444 - 445

Motion by: Commissioner Arnold
Second by: Commissioner Weaver
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal
Action: APPROVED

9. Consider and possibly approve a Proclamation for National Adoption Day.

SEE ATTACHMENTS ON PAGES 446 - 446

Motion by: Commissioner Arnold
Second by: Commissioner Weaver
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal
Action: APPROVED

10. Receive and file Certificate of Completion for Commissioner Brent Weaver. Commissioner Weaver has successfully completed the continuing education provisions of Article 81.0025 of the Texas Local Government Code.

SEE ATTACHMENTS ON PAGES 447 - 448

Motion by: Commissioner Arnold
Second by: Commissioner Weaver
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal
Action: APPROVED

11. Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendations. Requested Recommendation Gator Country (Emergency Grant Request) $8,106- $5,500 Ford Park (Previously Tabled) $37,900.00- $18,950.00

Motion by: Commissioner Arnold
Second by: Commissioner Weaver
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal
Action: APPROVED

Other Business:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

***DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.

_____

Jeff R. Branick
County Judge

JEFFERSON COUNTY, TEXAS
PURCHASING DEPARTMENT

1149 Pearl Street – First Floor
Beaumont, Texas 77701
409-835-8593 phone

ADDENDUM TO IFB

IFB Number:	IFB 16-029/YS
IFB Title:	Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County
IFB Due:	**11:00 am CDT, Tuesday, November 8, 2016**
Addendum No.:	1 (one)
Issued (Date):	Monday, October 17, 2016

TO BIDDER: This Addendum is an integral part of the IFB package under consideration by you as a Bidder in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire IFB package – **including all addenda.** For purposes of clarification, **receipt of this present Addendum by a Bidder should be evidenced by returning it (signed) as part of the Bidder's sealed proposal.** If the Proposal has already been received by the Jefferson County Purchasing Department, Bidder should return this addendum in a separate sealed envelope, clearly marked with the IFB Title, IFB Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum: To extend the due date and time by one additional week.

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Bidder:

ATTEST:

Witness

Witness

Approved by ____ Date: _____

Authorized Signature (Bidder)

Fleet Director
Title of Person Signing Above

AVERY KNAPP
Typed Name of Business or Individual

PO BOX 27 Caldwell, TX 77836
Address

JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah L. Clark, Purchasing Agent

1149 Pearl Street, 1st Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

LEGAL NOTICE
Advertisement for Invitation for Bids

October 3, 2016

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. **Specifications for this project may be obtained from the Jefferson County website, http://www.co.jefferson.tx.us/Purchasing/main.htm or by calling 409-835-8593.**

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope. Bidders shall forward an original and two (2) copies of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Commissioners' Courtroom at the time and date below. Bidders are invited to attend the sealed bid opening.

BID NAME:	**Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County**
BID NO:	**IFB 16-029/YS**
DUE DATE/TIME:	**11:00 AM CDT, Tuesday, November 1, 2016**
MAIL OR DELIVER TO:	**Jefferson County Purchasing Department 1149 Pearl Street, 1st Floor Beaumont, Texas 77701**

Any questions relating to these requirements should be directed to Yea-Mei Sauer, Contract Specialist, at 409-835-8593 or ysauer@co.jefferson.tx.us.

Jefferson County encourages Disadvantaged Business Enterprises to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE INVITATION.

Deborah L. Clark, Purchasing Agent
Jefferson County, Texas
Publish: Beaumont Enterprise & Port Arthur News – October 5, 2016 & October 12, 2016

IFB 16-029/YS
Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County
Bids due: 11:00 AM CDT, Tuesday, November 1, 2016

Table of Contents

Table of Contents 1
Instructions to Bidders 2
General Conditions of Bidding and Terms of Contract 6
Special Requirements/Instructions 11
Minimum Specifications 15
Bidder Information Form 17
Offer to Contract Form 18
Acceptance of Offer Form 19
Bid Form 20
Signature Page 24
Conflict of Interest Questionnaire 25
Local Government Officer Conflict Disclosure Statement Forms (OFFICE USE ONLY) 26
Good Faith Effort Determination Checklist 27
Notice of Intent 28
HUB Subcontracting Participation Declaration Form 29
Residence Certification/Tax Form 33
Bid Affidavit 34

BID SUBMISSIONS: Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Additionally, Bidder must monitor the Jefferson County Purchasing Department Website (below) to see if addenda or additional instructions have been posted. Failure to return all required forms could result in a bid being declared as non-responsive.

http://www.co.jefferson.tx.us/purchasing/main.htm

Instructions to Bidders

1. Bid Submission

Bids must be submitted in complete original form by mail or messenger to the following address:

Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, TX 77701

Bids will be accepted at the above address until the time and date specified herein, and immediately after will be publicly opened and read aloud.

All bids shall be tightly sealed in an opaque envelope and plainly marked with the Bid Number, Bid Name, Bid Due Date, and the Bidder's Name and Address; and shall be addressed to the Purchasing Agent.

Late bids will not be accepted and will be returned unopened to the bidder.

All bids submitted in response to this invitation shall become the property of Jefferson County and will be a matter of public record available for review.

2. Bid Submissions During Time of Inclement Weather, Disaster, or Emergency

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a bid/proposal/statement of qualifications submission deadline, the bid closing will automatically be postponed until the next business day that County offices are open to the public. Should inclement weather conditions or any other unforeseen event cause delays in courier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the vendor to notify the county of their interest in the project should these conditions impact their ability to submit a bid/proposal/statement of qualifications submission before the stated deadline. The County reserves the right to make the final judgement call to extend any deadline.

Should an emergency or unanticipated event interrupt normal County processes, and bid/proposal/statement of qualifications submissions cannot be received by the Jefferson County Purchasing Department's office by the exact time specified in the IFB and urgent County requirements preclude amendment to the IFB, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first business day on which normal County processes resume.

3. Courthouse Security

Bidders are advised that all visitors to the Courthouse must pass through Security. **Bidders planning to hand deliver bids must allow time to get through Security, as a delay in entering the Courthouse will not be accepted as an excuse for late submittal.** Mondays and Tuesdays are particularly heavy days. Bidders are strongly urged to plan accordingly.

4. Preparation of Bids

The bid shall be legibly printed in ink or typed.

If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the bidder.

The bid shall be legally signed and shall include the complete address of the bidder.

Jefferson County is exempt from Federal and State Sales Taxes, and such taxes shall not be included in bid prices.

5. Signatures

All bids, notifications, claims, and statements must be signed by an individual authorized to bind the bidder. The individual signing certifies, under penalty of perjury, that he or she has the legal authorization to bind the bidder.

6. County Holidays – 2016:

January 1	Friday	New Year's Day
January 18	Monday	Martin Luther King, Jr. Day
February 15	Monday	President's Day
March 25	Friday	Good Friday
May 30	Monday	Memorial Day
July 4	Monday	Independence Day
September 5	Monday	Labor Day
November 11	Friday	Veterans Day
November 24 & 25	Thursday & Friday	Thanksgiving
December 23 & 26	Friday & Monday	Christmas

7. Rejection or Withdrawal

Submission of additional terms, conditions or agreements with the bid document are grounds for deeming a bid non-responsive and may result in bid rejection. Jefferson County reserves the right to reject any and all bids and to waive any informalities and minor irregularities or defects in bids. Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the time set for receipt of bids. Bids are an irrevocable offer and may not be withdrawn within 90 days after opening date.

8. Emergency/Declared Disaster Requirements

In the event of an emergency or if Jefferson County is declared a disaster area, by the County, State, or Federal Government, this Acceptance of Offer may be subjected to unusual usage. Contractor shall service the county during such an emergency or declared disaster under the same terms and conditions that apply during non-emergency/disaster conditions. The pricing as specified in this Acceptance of Offer shall apply to serving the County's needs regardless of the circumstances. If Contractor is unable to supply the services under the terms of the Acceptance of Offer, then Contractor shall provide proof of such disruption and a copy of the invoice from Contractor's supplier(s). Additional profit margin as a result of supplying services during an emergency or declared disaster shall not be permitted. In the event that additional equipment, supplies, and materials are required during the declared disaster, additional shipping, handling and drayage fees may apply.

9. Award

The bid will be awarded to the responsible, responsive bidder(s) whose bid, conforming to the solicitation, will be most advantageous to Jefferson County – price and other factors considered. Unless otherwise specified in this IFB, Jefferson County reserves the right to accept a bid in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of Jefferson County. Any bidder who is in default to Jefferson County at the time of submittal of the bid shall have that bid rejected. Jefferson County reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by Jefferson County, shall be deemed non-responsive and the offer rejected.

In evaluating bids, Jefferson County shall consider the qualifications of the bidders, and, where applicable, operating costs, delivery time, maintenance requirements, performance data, and guarantees of materials and equipment. In addition, Jefferson County may conduct such investigation as it deems necessary to assist in the evaluation of a bid and to establish the responsibility, qualifications, and financial ability of the bidders to fulfill the contract.

Jefferson County reserves the right to award this contract on the basis of **lowest and best bid** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, and/or to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not a awarded a contract, Offeror may appear before the Commissioners' Court and present evidence concerning Offeror responsibility after officially notifying the Office of the Purchasing Agent of Offeror's intent to appear.

10. Contract

A response to an IFB is an offer to contract with Jefferson County based upon the terms, conditions, and specifications contained in the IFB. Bids do not become contracts unless and until they are executed by Jefferson County, eliminating a formal signing of a separate contract. For that reason, all of the terms and conditions of the contract are contained in the IFB, unless any of the terms and conditions is modified by an IFB Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents.

11. Waiver of Subrogation

Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Jefferson County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.

12. Fiscal Funding

A multi-year contract (if requested by the specifications) continuing as a result of an extension option must include fiscal funding out. If, for any reason, funds are not appropriated to continue the contract, said contract shall become null and void.

13. Bid Results

Bid results are not provided in response to telephone inquiries. A preliminary tabulation of bids received will be posted on the Purchasing web page (http://co.jefferson.tx.us/ purchasing/main.htm) as soon as possible following bid opening. A final tabulation will be posted following bid award, and will also be available for review in the Purchasing Department.

14. Changes and Addenda to Bid Documents

Each change or addendum issued in relation to this IFB document will be on file in the Office of the Purchasing Agent, and will be posted on the Purchasing web site as soon as possible. It shall be the bidder's responsibility to make inquiry as to change or addenda issued, and to monitor the web site. All such changes or addenda shall become part of the contract and all bidders shall be bound by such addenda. Information on all changes or addenda issued will be available at the Office of the County Purchasing Agent.

15. Specifications

Unless otherwise stated by the bidder, the bid will be considered as being in accordance with Jefferson County's applicable standard specifications, and any special specifications outlined in the bid document. References to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of Jefferson County, and should not be construed as excluding bids on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. Jefferson County reserves the right to determine if equipment/ product being bid is an acceptable alternate. All goods shall be new unless otherwise so stated in the bid. Any unsolicited alternate bid, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of the bid, may be considered non-responsive.

16. Delivery

Bids shall include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder (in writing on the included Bid Form), prices bid will be considered as being based on F.O.B. destination/delivered freight included.

17. Interpretation of Bid and/or Contract Documents

All inquiries shall be made within a reasonable time prior to the date and time fixed for the bid opening, in order that a written response in the form of an addendum, if required, can be processed before the bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

18. Currency

Prices calculated by the bidder shall be stated in U.S. dollars.

19. Pricing

Prices shall be stated in units of quantity specified in the bid documents. In case of discrepancy in computing the amount of the bid, the unit price shall govern.

20. Notice to Proceed/Purchase Order

The successful bidder may not commence work under this contract until authorized to do so by the Purchasing Agent.

21. Certification

By signing the offer section of the Offer and Acceptance page, bidder certifies:

- The submission of the offer did not involve collusion or other anti-competitive practices.
- The bidder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to any public servant in connection with the submitted offer.
- The bidder hereby certifies that the individual signing the bid is an authorized agent for the bidder and has the authority to bind the bidder to the contract.

22. Definitions

"County" – Jefferson County, Texas.

"Contractor" – The bidder whose proposal is accepted by Jefferson County.

23. Minority-Women Business Enterprise Participation

It is the desire of Jefferson County to increase the participation of Minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the County does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms.

General Conditions of Bidding and Terms of Contract

By execution of this document, the vendor accepts all general and special conditions of the contract as outlined below and in the specifications and plans.

1. Bidding

1.1 Bids. All bids must be submitted on the bid form furnished in this package.

1.2 Authorized Signatures. The bid must be executed personally by the vendor, duly authorized partner of the partnership, or duly authorized officer of the corporation. If executed by an agent, a power of attorney or other evidence of authority to act on behalf of the vendor shall accompany the bid to become a valid bid.

1.3 Late Bids. Bids must be in the office of the Jefferson County Purchasing Agent before or at the specified time and date bids are due. Bids received after the submission deadline shall be rejected as non-responsive and returned unopened.

1.4 Withdrawal of Bids Prior to Bid Opening. A bid may be withdrawn before the opening date by submitting a written request to the Purchasing Agent. If time allows, the bidder may submit a new bid. Bidder assumes full responsibility for submitting a new bid before or at the specified time and date bids are due. Jefferson County reserves the right to withdraw a request for bids before the opening date.

1.5 Withdrawal of Bids after Bid Opening. Bidder agrees that its offer may not be withdrawn or cancelled by the vendor for a period of ninety (90) days following the date and time designated for the receipt of bids unless otherwise stated in the bid and/or specifications.

1.6 Bid Amounts. Bids shall show net prices, extensions where applicable and net total. In case of conflict between unit price and extension, the unit price will govern. Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be interpreted in the favor of Jefferson County.

1.7 Exceptions and/or Substitutions. All bids meeting the intent of the specifications and plans will be considered for award. Vendors taking exception to the specifications and plans, or offering substitutions, shall state these exceptions in the section provided. If bid is made on an article other than the one specified, which a bidder considers comparable, the name and grade of said article must be specified in the bid and sufficient specifications and descriptive data must accompany same to permit thorough evaluation. The absence of stated exceptions and/or substitutions shall indicate that the vendor has not taken any exceptions to the specifications and shall be responsible to perform in strict accordance with the specifications. As a matter of practice, Jefferson County rejects exception(s) and /or substitutions as non-responsive but reserves the right to accept any and/or all of the exception(s) and/or substitution(s) deemed to be in the best interest of Jefferson County.

1.8 Alternates. The Invitation for Bid and/or specifications may expressly allow bidder to submit an alternate bid. Presence of such an offer shall not be considered an indication of non-responsiveness.

1.9 Descriptions. Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

1.10 Bid Alterations. Bids cannot be altered or amended after submission deadline. Any interlineations, alterations, or erasures made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

1.11 Tax Exempt Status. Jefferson County is exempt from federal excise tax and state sales tax. Unless the bid form or specifications specifically indicate otherwise, the bid price must be net, exclusive of above-mentioned taxes and will be so construed. Therefore, the bid price shall not include taxes.

1.12 Quantities. Quantities indicated are estimated quantities only and are not a commitment to buy. Approximate usage does not constitute an order, but only implies the probable quantity that will be used. Commodities will be ordered on an as-needed basis. Bidder is responsible for accurate final counts.

1.13 Bid Award. Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Jefferson County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Jefferson County reserves the right to accept or reject in part or in whole any bid submitted,

and to waive any technicalities or informalities for the best interest of the County. Jefferson County reserves the right to award based upon individual line items, sections or total bid.

1.14 Silence of Specifications for Complete Units. All materials, equipment and/or parts that will become a portion of the completed work, including items not specifically stated herein but, necessary to render the service(s) complete and operational per the specifications, are to be included in the bid price. Vendor may be required to furnish evidence that the service, as bid, will meet or exceed these requirements.

1.15 Addenda. Any interpretations, corrections or changes to the specifications and plans will be made by addenda no later than forty-eight (48) hours prior to the bid opening. Addenda will be posted on the Purchasing web site. Vendors are responsible for monitoring the web site in order to remain informed on addenda. Vendors shall acknowledge receipt of all addenda with submission of bid.

1.16 General Bid Bond/Surety Requirements. Failure to furnish bid bond/surety, if requested, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.17 General Insurance Requirements. Failure to furnish Affidavit of Insurance, if required in these specifications, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.18 Responsiveness. A responsive bid shall substantially conform to the requirements of this Invitation to Bid and/or specifications contained herein. Bidders who substitute any other terms, conditions, specifications and/or requirements or who qualify their bids in such a manner as to nullify or limit their liability to the contracting entity shall have their bids deemed non-responsive. Also, bids containing any clause that would limit contracting authority shall be considered non-responsive. Examples of non-responsive bids include but shall not be limited to: a) bids that fail to conform to required delivery schedules as set forth in the bid request; b) bids with prices qualified in such a manner that the bid price cannot be determined, such as with vague wording that may include "price in effect at the time of delivery," and c) bids made contingent upon award of other bids currently under consideration.

1.19 Responsible Standing of Bidder. To be considered for award, bidder must at least: have the ability to obtain adequate financial resources, be able to comply with required or proposed delivery/completion schedule, have a satisfactory record of performance; have a satisfactory record of integrity and ethics, and be otherwise qualified and eligible to receive award.

1.20 Proprietary Data. Bidder may, by written request, indicate as confidential any portion(s) of a bid that contain proprietary information, including manufacturing and/or design processes exclusive to the vendor. Jefferson County will protect from public disclosure such portions of a bid, unless directed otherwise by legal authority, including existing Open Records Acts.

1.21 Public Bid Opening. Bidders are invited to be present at the opening of bids. After the official opening of bids, a period of not less than one week is necessary to evaluate bids. The amount of time necessary for bid evaluation may vary and is determined solely by the County. Following the bid evaluation, all bids submitted are available for public review.

2. Performance

2.1 Design, Strength, and Quality. Design, strength, and quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practices. The apparent silence of specifications and/or plans as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications and/or plans shall be made on the basis of this statement.

2.2 Age and Manufacture. All tangible goods being bid must be new and unused, unless otherwise specified, in first-class condition, of current manufacture, and furnished ready to use. All items not specifically mentioned that are required for a complete unit shall be furnished.

2.3 Delivery Location. All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday, unless otherwise authorized by the Purchasing Agent or designee.

2.4 Delivery Schedule. Delivery time may be an important consideration in the evaluation of best value. The maximum number of days necessary for delivery ARO shall be stated in the space, if provided, on the bid form.

2.5 Delivery Charges. All delivery and freight charges, F.O.B. destination shown on Jefferson County purchase order, as necessary to perform contract are to be included in the bid price.

2.6 Installation Charges. All charges for assembly, installation and set-up shall be included in the bid price. Unless otherwise stated, assembly, installation and set-up will be required.

2.7 Operating Instructions and Training. Clear and concise operating instructions and descriptive literature will be provided in English, if requested. On-site detailed training in the safe and efficient use and general maintenance of item(s) purchased shall be provided as needed at the request of Jefferson County. Instructions and training shall be at no additional cost to the County.

2.8 Storage. Bidder agrees to provide storage of custom ordered materials, if requested, for up to thirty (30) calendar days.

2.9 Compliance with Federal, State, County, and Local Laws. Bids must comply with all federal, state, county and local laws, including, but not limited to, all applicable standard safety, emission, and noise control requirements. Any vehicles or equipment shall contain all standard safety, emission, and noise control requirements required for the types and sizes of equipment at the time of their manufacture. The contractor agrees, during the performance of work or service, to comply with all applicable codes and ordinances of Jefferson County or the State of Texas as they may apply, as these laws may now read, or as they may hereafter be changed or amended.

2.10 OSHA. The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with federal and State of Texas OSHA standards. The successful bidder will agree to indemnify and hold harmless Jefferson County for any and all damages that may be assessed against the County.

2.11 Patents and Copyrights. The successful vendor agrees to protect the County from claims involving infringements of patents and/or copyrights.

2.12 Samples, Demonstrations and Testing. At Jefferson County's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested at any point prior to or following bid award. Samples, demonstrations and/or testing may be requested upon delivery and/or any point during the term of resulting contract. All samples (including return thereof), demonstrations, and/or testing shall be at the expense of the bidder/vendor.

2.13 Acceptability. All articles enumerated in the bid shall be subject to inspection by an officer designated for that purpose by Jefferson County. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Purchasing Agent, who shall have the right to reject the whole or any part of the same. Items and/or work determined to be contrary to specifications must be replaced at the vendor's expense. Inferior items not retrieved by the vendor within thirty (30) calendar days, or an otherwise agreed upon time, shall become the property of the County. If disposal of such items warrants an expense, an amount equal to the disposal expense will be deducted from amounts payable to the vendor.

2.14 Maintenance. Maintenance required for equipment bid should be available in Jefferson County by a manufacturer authorized maintenance facility. Cost for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Jefferson County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

2.15 Material Safety Data Sheets. Under the "Hazardous Communications Act," common known as the "Texas Right to Know Act," a bidder must provide the user department, with each delivery, material safety data sheets which are applicable to hazardous substances defined in the Act. Failure of the bidder to furnish this documentation, will be cause to reject any bid applying thereto.

2.16 Evaluation. Evaluation shall be used as a determinant as to which services are the most efficient and/or most economical for the County. It shall be based on all factors having a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Jefferson County Purchasing Department and recommendation to Jefferson County Commissioners' Court. Compliance with all bid requirements and needs of the using department are considered in evaluating bids. Pricing is not the only criteria for making a recommendation. The Jefferson County Purchasing Department reserves to right to contact any bidder, at any time, to clarify, verify or requirement information with regard to this bid.

3. Purchase Orders and Payment

3.1 Purchase Orders. A purchase order(s) shall be generated by the Jefferson County Purchasing Agent to the successful vendor. The purchase order number must appear on all itemized invoices and packing slips. The County will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all services rendered and accepted by the contract administrator for which a valid invoice has been received.

3.2 Invoices. All invoices shall reference the Purchase Order number. Invoices shall reference the bid item number or a detailed description for each item invoiced. If an item purchased and itemized on the invoice does not correspond to an item in any of the categories awarded to the vendor, invoice shall reference the item as "N/C" to indicate that it is a non-contract item. This requirement is to assist the County in verifying contract pricing on all invoices. Payment will be made under terms of net thirty (30) days unless otherwise agreed upon by seller and the purchasing department.

3.3 Prompt Payment. In accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S., payment will be made after receive and acceptance by the County of the merchandise ordered and of a valid invoice. Successful bidder(s) is required to pay subcontractors within ten (10) days after the successful bidder receives payment from the County.

3.4 Funding. Jefferson County is operated and funded on an October 1 to September 30 basis; accordingly, the County reserves the right to terminate, without liability to the County, any contract for which funding is not available.

4. Contract

4.1 Contract Definition. The General Conditions of Bidding and Terms of Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents made a part of this bid shall constitute the complete bid. This bid, when duly accepted by Jefferson County, shall constitute a contract equally binding between the successful bidder and Jefferson County.

4.2 Contract Agreement. Once a contract is awarded, the unit prices offered by the successful bidder shall remain firm for the term of the contract. Contract shall commence on date of award.

4.3 Change Order. No different or additional terms will become part of this contract with the exception of a change order. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing and at the discretion and approval of Jefferson County. No change order will be binding unless signed by an authorized representative of the County and the vendor.

4.4 Price Re-determination. A price re-determination may be requested at the time of annual renewal. All requests for price re-determination shall be in written form. Cause for such request, i.e., manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc., shall be substantiated in writing by the source of the cost increase. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Jefferson County reserves the right to accept or reject any/all requests for price re-determination as it deems to be in the best interest of the County.

4.5 Termination. Jefferson County reserves the right to terminate the contract for default if the bidder breached any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Jefferson County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or service within the proper amount of time, and/or to properly perform any and all services required to Jefferson County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days' written notice to either party unless otherwise specified. Jefferson County reserves the right to award canceled contract to the next lowest bidder. Bidder, in submitting this bid, agrees that Jefferson County shall not be liable to prosecution for damages in the event that the County declares the bidder in default.

4.6 Conflict of Interest. Employees of the County are not permitted to maintain financial interest in, or receive payment, directly or indirectly, borrow from, lend to, invest in, or engage in any substantial financial transaction with any individual, organization, supplier, or subcontractor who does business with the County without disclosure. When conflict of interest is discovered, it shall be grounds for termination of contract.

4.7 Injuries or Damages Resulting from Negligence. Successful vendor shall defend, indemnify and save harmless Jefferson County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful vendor shall pay any judgment with cost which may be obtained against Jefferson County growing out of such injury or damages.

4.8 Interest by Public Officials. No public official shall have interest in this contract, in accordance with Texas Local Government Code.

4.9 Warranty. The successful vendor shall warrant that all materials utilized in the performance of this contract shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

4.10 Uniform Commercial Code. The successful vendor and Jefferson County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

4.11 Venue. This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the County of Jefferson, Texas.

4.12 Sale, Assignment, or Transfer of Contract. The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Jefferson County.

4.13 Silence of Specifications. The apparent silence of these specifications as to any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

Special Requirements/Instructions

The following requirements and instructions supersede General Requirements where applicable.

1. Bid Requirement

Each bidder shall ensure that required parts of the bid are completed with accuracy and submitted as per the requirements within this specifications packet, including any addenda.

Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Vendor shall use an opaque envelope, clearly indicating on the outside the **Bid Number, Bid Description, and marked "SEALED BID"**. Jefferson County shall not be responsible for any effort or cost expended in the preparation of a response to this IFB. All protests should be coordinated through the Purchasing Office prior to award recommendation to Commissioners' Court.

2. Vendor Registration: SAM (System for Award Management).

Vendors doing business with Jefferson County are **required** to be registered with The System for Award Management (SAM), with an "active" status. The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from the SAM website at: https://www.sam.gov

Bid Respondents are strongly encouraged to review their firm's SAM (System for Award Management) status prior to Bid Submission.

3. Awarded Vendor(s): Submission of FORM 1295 (Texas Ethics Commission)

As of January 1, 2016, per House Bill 1295, the Texas Ethics Commission (TEC) requires **all awarded vendors** to complete a Certificate of Interested Parties (FORM 1295) at time of notification of award. **Awarded Vendors** must visit the TEC website link below, enter the required information on Form 1295, and print a copy of the completed form. The form will include a certification of filing that will contain a unique certification number.

At the time of award, the Jefferson County Purchasing Department will submit a request to the Awarded Vendor to both:

1. Submit FORM 1295 online via the Texas Ethics Commission website link below.

2. Submit a printed copy of FORM 1295, signed by an Authorized Agent of the Awarded Vendor and notarized to the Jefferson County Purchasing Department.

FORM 1295, Completion Instructions, and Login Instructions are available via the Texas Ethics Commission Website at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

4. Multiple Vendor Award

Jefferson County reserves the right to award this contract to more than one vendor at the County's discretion.

5. Delivery

If delivery is required, all items must be packaged so as to be protected from damage during shipping and handling. Any item(s) damaged in shipping must be replaced in kind, or repaired, by the contractor, at the discretion of, and at no additional charge to, Jefferson County.

6. Payment

Jefferson County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Bid Form(s) submitted as a part of the bid will be considered.

Invoices must indicate Jefferson County as applicable, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment; therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

Invoices shall be submitted to: Jefferson County Auditing Department, Attention: Accounts Payable, 1149 Pearl Street, 7th floor, Beaumont, TX 77701.

7. Usage Reports

Jefferson County reserves the right to request, and receive at no additional cost, up to two (2) times during the contract period, a usage report detailing the products and/or services furnished to date under a contract resulting from this IFB. The reports must be furnished no later than five (5) working days after written request and itemize all purchases to date by Jefferson County department, description of each item purchased, including manufacturer, quantity of each item purchased, per unit and extended price of each item purchased, and total amount and price of all items purchased.

8. Insurance

The contractor (including any and all subcontractors as defined in Section 9.1.3 below) shall, at all times during the term of this contract, maintain insurance coverages with not less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.

All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents.

Contractor shall furnish Jefferson County with Certificate of Insurance naming Jefferson County as additional insured.

All insurance must be written by an insurer licensed to conduct business in the State of Texas.

Minimum Insurance Requirements

Public Liability	$1,000,000.00
Excess Liability	$1,000,000.00
Property Insurance (policy below that is applicable to this project):	
Improvements & Betterments Policy: Improvements/Remodeling (for Lease Tenants)	
Builder's Risk Policy: Structural Coverage for Construction Projects	
Installation Floater Policy: Improvements/Alterations to Existing Structure	
Workers' Compensation	Statutory Coverage (see attached)

9. Workers' Compensation Insurance

9.1 Definitions:

9.1.1 **Certificate of coverage ("Certificate")** – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, DWC-81, DWC-82, DWC-83, or DWC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

9.1.2 **Duration of the project** – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

9.1.3 **Persons providing services on the project ("subcontractor") in article 406.096** – Includes all persons or entities performing all or part of the services under the contractor

has undertaken to perform on the project, regardless of whether that person contracted directly

with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractor, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" includes, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

9.2 The Contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.

9.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract – refer to Section 6 above.

9.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

9.5 The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

9.5.1 A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

9.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.

9.6 The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.

9.7 The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

9.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Department of Workers' Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

9.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project to:

9.9.1 Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.

9.9.2 Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.

9.9.3 Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

9.9.4 Obtain from each person with whom it contracts, and provide to the Contractor:

9.9.4.1 A certificate of coverage, prior to the other person beginning work on the project; and

9.9.4.2 the coverage period, if the coverage period shown on the current certificate of a new certificate of coverage showing extension of coverage, prior to the end of coverage ends during the duration of the project.

9.9.5 Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.

9.9.6 Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

9.9.7 Contractually require each person with whom it contracts to perform as required by paragraphs 9.1. – 9.7., with the certificates of coverage to be provided to the person for whom they are providing services.

9.10 By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services of the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

9.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

Minimum Specifications

The following requirements and specifications supersede General Requirements where applicable. Contact Yea-Mei Sauer, Contract Specialist (e-mail: ysauer@co.jefferson.tx.us; phone: 409-835-8593), regarding any questions or comments. Please reference bid number IFB 16-029/YS.

Scope

Jefferson County is requesting bids for the Term Contract for Pick Ups, Vans & Utility Vehicles. All bids must be submitted on the attached Bid Form.

Vendors may bid on any or all items. The County reserves the right to make the award to one (1) successful bidder or per line item.

Refer questions of a contractual nature to Yea-Mei Sauer, Contract Specialist, to ysauer@co.jefferson.tx.us, and questions of a technical nature to Joe Zurita, Jefferson County Service Center Supervisor, to jzurita@co.jefferson.tx.us.

Delivery time may be part of the bid proposal and a factor in evaluation of each bid. Failure to honor stated delivery times could result in termination of the contract. Bids will be considered non-responsive if the delivery time is not included on the bid proposal forms.

This bid contains the following sections for vehicles:

1. Section One: Pickup Trucks
2. Section Two: Vans
3. Section Three: Utility Vehicles, also known as Sport Utility Vehicles (SUV's).

Bidders may bid on vehicles that meet or exceed the basic specification for each vehicle listed in Sections One, Two, and Three. The term "or approved equal" shall apply to all items listed in Sections One, Two, and Three.

Award(s) shall be made to the lowest responsible bidder who meets or exceeds all bid specifications for each item. Award shall be based on the total base bid for each item, plus optional items if any. Pricing for each vehicle MUST include, as a minimum the following items:

1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

The unit shall be completely assembled, adjusted, and all equipment, including standard and supplemental equipment, installed and the unit made ready for continuous operation upon delivery. All parts not specifically mentioned which are necessary for the unit to be complete shall be furnished by the successful bidder. All parts shall conform in strength, quality, and workmanship to the accepted standard of the industry. The unit shall meet, or exceed all Federal and State of Texas safety, health, lighting, and noise regulations and standards in effect and application furnished at the time of manufacture.

Field demonstrations may be requested by Jefferson County prior to, and/or during bid evaluation. Demonstrations must be available at a location in the Jefferson County area without cost to the County.

Equipment shall be new, currently advertised, meeting or exceeding the specifications listed below. These specifications require the latest production model for the basic unit and any components required to produce the whole unit of equipment described by these specifications. All things essential to the production and delivery of the equipment which these specifications are intended to describe, including those which may not be expressly mentioned, are required and must be furnished by the vendor. Do not place decals or other markings of any type pertaining to advertisement other than trademarks or model designation normally installed by manufacturer on equipment delivered. Each vehicle shall have a "Buyer's" tag affixed to it when required by law.

All vehicles will have a minimum three (3) year/36,000 mile factory standard warranty and a Power Train Warranty of a minimum of five (5) years/60,000 miles. All vehicles must be new with less than 200 miles when vehicle is delivered, unless special delivery arrangements have been made and extra mileage has been pre-authorized in writing.

A detailed specification sheet, labeled for each item, must accompany the bid form for every item bid.

Upon receipt of purchase order vendor shall confirm order, in writing, within five (5) business days. Confirmation must include a detailed list of all standard equipment, optional equipment (if included in the purchase order), brand, year and model, color, pricing and any other pertinent information including date vehicle will be placed on order and the estimated delivery date. Factory window sticker with the manufacturer's suggested retail price (MSRP) must be included in every vehicle delivered. Prior to delivery, vendor shall provide a list of the vehicle identification numbers to the entity for each order. Upon delivery, each unit shall be accompanied by the Manufacturer's Certificate of Origin, Sales Invoice, Signed Title Application, Odometer Statement, and Operators Manuals.

Successful vendor must have a Texas Dealer General Distinguishing Number per Texas Transportation Code Section 503.021. This number must be provided on the Bid Form for every item bid. Bids will be considered non-responsive if this number is not provided.

Bidder Information Form

Instructions: Complete the form below. Please provide legible, accurate, and complete contact information. PLEASE PRINT.

Bid Name & Number: IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County

Bidder's Company/Business Name: Caldwell Country Chevrolet

Bidder's TAX ID Number: 14-1956872

Contact Person: Averyt Knapp **Title:** Fleet Director

Phone Number (with area code): 979-567-6116

Alternate Phone Number if available (with area code):

Fax Number (with area code): 979-567-0853

Email Address: aknapp@caldwellcountry.com

Mailing Address (Please provide a physical address for bid bond return, if applicable):

900 Hwy 21 E
Address

Caldwell, Texas 77836
City, State, Zip Code

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): M, _____, _____, _____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

Caldwell Country Chevrolet
Company Name

PO Box 27
Address

Caldwell TX 77836
City State Zip

Signature of Person Authorized to Sign

Averyt Knapp
Printed Name

Fleet Director
Title

For clarification of this offer, contact:

Averyt Knapp
Name

979-567-6116 979-567-0953
Phone Fax

aknapp@caldwellcountry.com
E-mail

Bidder Shall Return Completed Form with Offer.

Acceptance of Offer

The Offer is hereby accepted for the following items: Pick Ups, Vans, & Utility Vehicles for Jefferson County. Contract Term: one (1) year from date of award.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

Jeff R. Branick
County Judge

Date

Attest:

Carolyn L. Guidry
County Clerk

Bidder Shall Return Completed Form with Offer.

Bid Form

Section One: Pick-Up Trucks

1A. Pick-Up, ½ Ton, Regular Cab, 2-Wheel Drive

New, Current Year Model, Pick-up, ½-Ton with Regular Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,000 lbs minimum, wheelbase 133" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 6-speed automatic minimum, bed length 8' minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Chevrolet

Model: Silverado 1500 Regular Cab 4x2 LWB CC15903

Earliest Possible Deliver A.R.O.: 90 days

Warranty (explain in detail): 3yr/36,000 miles bumper to bumper powertrain 5yr/100,000 miles e N/C

Unit Price: $ 20,976

1B. Pick-Up, ½-Ton, Extended Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, 1/2-Ton with Extended Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,400 lbs minimum, wheelbase 140" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 6'4" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Chevrolet

Model: Silverado 1500 Double CAB SWB CC15753

Earliest Possible Deliver A.R.O.: 90 days.

Warranty (explain in detail): 3yr/36,000 miles bumper to bumper powertrain 5yr/100,000 miles e N/C

Unit Price: $ 21,840

Bid Form (continued)

1C. Pick-up, ½-Ton, Crew Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, ½-Ton with Crew Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,800 lbs minimum, wheelbase 139.8" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 5'5" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Chevrolet

Model: Silverado 1500 Crewcab 4x2 SWB CC15543

Earliest Possible Deliver A.R.O.: 90 days

Warranty (explain in detail): 3yr/36,000 miles bumper to bumper
5yr/100,000 miles powertrain e n/c

Unit Price: $ 24,840

Section Two: Vans

2A. Full Size Van, 15-Passenger, Extended, 2-Wheel Drive

New, Current Year Model, Full Size Van, 15-Passenger, Extended, 2-Wheel Drive, all standard equipment and a choice of optional equipment. Seating fifteen (15) minimum, GVWR 9,500 lbs minimum, wheelbase 138" minimum, engine type 6-cylinder gasoline minimum, engine size 3.7L minimum, transmission 4-speed automatic minimum. Ford Transit, Chevrolet 3500 Express Extended Length, or approved equal.

Make of Vehicle: Chevrolet

Model: Express 3500 Extended Passenger VAN CG33906

Earliest Possible Deliver A.R.O.: 90 days

Warranty (explain in detail): 3yr/36,000 miles bumper to bumper
5yr/100,000 miles powertrain e n/c

Unit Price: $ 27,489

Bid Form (continued)

Section Three: Utility Vehicles

3A. Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and a choice of optional equipment. Honda CR-V LX 2-WD, or approved equal.

Make of Vehicle: Chevrolet

Model: Equinox LS FWD 1LF26

Earliest Possible Deliver A.R.O.: 90 days

Warranty (explain in detail): 3yr/36,000 miles bumper to bumper
5yr/100,000 miles powertrain

Unit Price: $ 20,290

3B. Utility Vehicle, AWD, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, All Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and choice of optional equipment. Honda CR-V LX AWD, or approved equal.

Make of Vehicle: Chevrolet

Model: Equinox LS AWD 1LG26

Earliest Possible Deliver A.R.O.: 90 days

Warranty (explain in detail): 3yr/36,000 mi, no bumper

Unit Price: $ 21,880

Acknowledgment of Addenda (if any):

Addendum 1 AK Date Received 10/17/14

Addendum 2 _____ Date Received _____

Addendum 3 _____ Date Received _____

Bidder Shall Return Completed Form with Offer.

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: Harris County

Address: 1001 Preston Houston, TX 77002

Contact Person and Title: Syd Sexton Purchasing

Phone: 713-274-2270 Fax:

Contract Period: annually Scope of Work: vehicles

REFERENCE TWO

Government/Company Name: City of Houston

Address: 900 Bagby Houston, TX 77002

Contact Person and Title: Lena Farris Purchasing

Phone: 832-393-8729 Fax:

Contract Period: annually Scope of Work: vehicles

REFERENCE THREE

Government/Company Name: City of Waco

Address: PO BOX 2570 Waco, TX 76702

Contact Person and Title: Jody Copp Purchasing

Phone: 254-750-8062 Fax:

Contract Period: annually Scope of Work: vehicles

Bidder Shall Return Completed Form with Offer.

Signature Page

As permitted under Article 4413 (32c) V.A.C.S., other governmental entities may wish to participate under the same terms and conditions contained in this contract (i.e., piggyback). In the event any other entity participates, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. Jefferson County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by another entity. Each entity reserves the right to determine their participation in this contract.

Would bidder be willing to allow other governmental entities to piggyback off this contract, if awarded, under the same terms and conditions? ..... **Yes** ☑ **No** ☐

This bid shall remain in effect for ninety (90) days from bid opening and shall be exclusive of federal excise and state and local sales tax (exempt).

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price and upon the terms and conditions contained in the Invitation for Bid, Conditions of Bidding, Terms of Contract, and Specifications and all other items made a part of the accepted contract.

The undersigned affirms that they are duly authorized to execute the contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that neither the bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to bid or not to bid thereon.

Caldwell Country Chevrolet	
Bidder (Entity Name)	Signature
PO Box 27	Avery+ Knapp
Street & Mailing Address	Print Name
Caldwell, TX 77836	10/28/2016
City, State & Zip	Date Signed
979-567-6116	979-567-8853
Telephone Number	Fax Number

aknapp@caldwellcountry.com
E-mail Address

Bidder Shall Return Completed Form with Offer.

Conflict of Interest Questionnaire

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

Averyt Knapp

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information in this section is being disclosed.**

None

Name of Officer

This section (Item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☑ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☑ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?

☐ Yes ☑ No

D. Describe each employment or business and family relationship with the local government officer named in this section.

None

4

Signature of vendor doing business with the governmental entity

10/20/2016

Date

Adopted 8/7/2015

Bidder Shall Return Completed Form with Offer.

Local Government Officer
Conflicts Disclosure Statement - OFFICE USE ONLY

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 **Name of Local Government Officer**

None

2 **Office Held**

3 **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code**

4 **Description of the nature and extent of employment or other business relationship with vendor named in item 3**

5 **List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).**

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

Adopted 8/7/2015

Good Faith Effort (GFE) Determination Checklist

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☒ No

Instructions: In order to determine if a "Good Faith Effort" was made in soliciting HUBs for subcontracting opportunities, the following checklist and supporting documentation shall be completed by the Prime Contractor/Consultant, and returned with the Prime Contractor/ Consultant's bid. This list contains the **minimum** efforts that should be put forth by the Prime Contractor/Consultant when attempting to achieve or exceed the goals of HUB Subcontractor participation. The Prime Contractor/Consultant may extend his/her efforts in soliciting HUB Subcontractor participation beyond what is listed below.

Did the Prime Contractor/Consultant . . .

☐ Yes ☒ No 1. To the extent practical, and consistent with standard and prudent industry standards, divide the contract work into the smallest feasible portions, to allow for maximum HUB Subcontractor participation?

☐ Yes ☒ No 2. **Notify** in writing a reasonable number of HUBs, allowing sufficient time for effective participation of the planned work to be subcontracted?

☐ Yes ☒ No 3. **Provide** HUBs that were genuinely interested in bidding on a subcontractor, adequate information regarding the project (i.e., plans, specifications, scope of work, bonding and insurance requirements, and a point of contract within the Prime Contractor/Consultant's organization)?

☐ Yes ☒ No 4. **Negotiate** in good faith with interested HUBs, and not reject bids from HUBs that qualify as lowest and responsive bidders?

☐ Yes ☒ No 5. **Document** reasons HUBs were rejected? Was a written rejection notice, including the reason for rejection, provided to the rejected HUBs?

☒ Yes ☐ No 6. If Prime Contractor/Consultant has zero (0) HUB participation, **please explain the reasons why.** FACTORY Direct Bid, NO HUBs Required Delivery direct

If "No" was selected, please explain and include any pertinent documentation with your bid.
If necessary, please use a separate sheet to answer the above questions.

AVERY KNAPP
Printed Name of Authorized Representative

Signature

Fleet Director
Title

10/20/2016
Date

Bidder Shall Return Completed Form with Offer.

Notice of Intent (NOI) to Subcontract with Historically Underutilized Business (HUB)

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☒ No

Instructions for Prime Contractor/Consultant: Bidder shall submit this form with the bid; however, the information below may be submitted after contract award, but prior to beginning performance on the contract. Please submit one form for each HUB Subcontractor/Subconsultant with proper signatures, per the terms and conditions of your contract.

Contractor Name: _____ HUB: p Yes p No

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____

Prime Contract Amount: $ _____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Printed Name of Contractor Representative	Signature of Representative	Date
Avery Knapp		10/28/16
Printed Name of HUB	Signature of Representative	Date

NOTE: NOTHING ON THIS NOTICE OF INTENT FORM IS INTENDED TO CONFER ANY RIGHTS, EXPRESSED OR IMPLIED, TO ANY THIRD PARTIES.

Pre-Approval for Subcontractor Substitutions must be obtained from the Jefferson County Purchasing Agent's Representative. The "HUB Subcontractor/Subconsultant Change Form" must be completed and faxed to 409-835-8456.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☒ No

Prime Contractor: _____ HUB: ☐ Yes ☐ No

HUB Status (Gender & Ethnicity): _____

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____ IFB/RFP No.: _____

Total Contract: $ _____ Total HUB Subcontract(s): $ _____

Construction HUB Goals: 12.8% MBE:: _____ % 12.6% WBE: _____ %

Sub-goals: 1.7 African-American, 9.7% Hispanic, 0.7% Native American, 0.8% Asian American.
Use these goals as a guide to diversify.

FOR HUB OFFICE USE ONLY:

Verification date HUB Program Office reviewed and verified HUB Sub information Date: _____ Initials: _____

PART I. HUB SUCONTRACTOR DISCLOSURE

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Texas Bldg & Procurement Comm. ☐ Texas Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

HUB SUBCONTRACTOR DISCLOSURE

PART I: Continuation Sheet **(Duplicate as Needed)**

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $_____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $_____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

All HUB Subcontractor Participation may be verified with the HUB Subcontractor(s) listed on Part I.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB)
Subcontracting Participation Declaration Form

PART II: STATEMENT OF NON-COMPLIANCE FOR NOT MEETING HUB SUBCONTRACTING GOALS

Please complete Good Faith Effort (GFE) Checklist and attach any supporting documentation.

Our firm was unable to meet the HUB goals for this project for the following reasons:

- ☐ All subcontractors to be utilized are "Non-HUBs." *(Complete Part III)*
- ☐ HUBs were solicited but did not respond.
- ☐ HUBs solicited were not competitive.
- ☐ HUBs were unavailable for the following trade(s):
- ☒ Other: FACTORY BUILT, Shipped Direct

Was the Jefferson County HUB Office contacted for assistance in locating HUBs? ☐ Yes ☒ No

PART III: DISCLOSURE OF OTHER "NON-HUB" SUBCONTRACTS

The bidder shall use this area to provide a listing of all "Non-HUB" Subcontractors, including suppliers, that will perform under this project. A list of those "Non-HUB" Subcontractors the bidder selects, after bid submission, shall be provided to the Purchasing Office not later than five (5) calendar days after being notified that bidder is the apparent low bidder. A list of those "Non-HUB" Subcontractors that are selected after contract award must be provided **immediately** after their selection.

Subcontractor Name: None

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB)
Subcontracting Participation Declaration Form

PAGE 4 OF 4

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

I hereby certify that I have read the *HUB Program Instructions and Information*, truthfully completed all applicable parts of this form, and **attached any necessary support documentation as required.** I fully understand that intentionally falsifying information on this document may result in my not receiving a contract award or termination of any resulting contract.

Name (print or type): Avery Knapp

Title: Fleet Director

Signature: [signature]

Date: 10/28/2016

E-mail address: aknapp@caldwellcountry.com

Contact person that will be in charge of invoicing for this project:

Name (print or type): Avery Knapp

Title: Fleet Director

Date: 10/28/2016

E-mail address: aknapp@caldwellcountry.com

Bidder Shall Return Completed Form with Offer.

Residence Certification/Tax Form

Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Jefferson County requests Resident Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.

(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

☑ I certify that Caldwell County Chevrolet [company name] is a Resident Bidder of Texas as defined in Government Code §2252.001.

☐ I certify that _____ [company name] is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is _____ _____ (city and state).

Taxpayer Identification Number (T.I.N.):	14-1956072
Company Name submitting bid/proposal:	Caldwell County Chevrolet
Mailing address:	PO Box 27 Caldwell, TX 77836
If you are an individual, list the names and addresses of any partnership of which you are a general partner:	

Property: List all taxable property owned by you or above partnerships in Jefferson County.

Jefferson County Tax Acct. No.*	Property address or location**

* This is the property amount identification number assigned by the Jefferson County Appraisal District.

** For real property, specify the property address or legal description. For business property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored as a warehouse or other location.

Bidder Shall Return Completed Form with Offer.

Bid Affidavit

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all commodities upon which prices are extended at the price offered, and upon the conditions contained in the specifications and the Notice to Bidders.

STATE OF Texas COUNTY OF Burleson

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas,

on this day personally appeared Averyt Knapp (name), who

after being by me duly sworn, did depose and say:

"I, Averyt Knapp (name) am a duly authorized officer of/agent

for Caldwell Country Chevrolet (name of firm) and have been duly authorized to execute the

foregoing on behalf of the said Caldwell Country Chevrolet (name of firm).

I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of services/commodities bid on, or to influence any person or persons to bid or not to bid thereon."

Name and address of bidder: Caldwell Country Chevrolet
PO BOX 27 Caldwell, TX 77836

Fax: 979-567-0853 Telephone# 979-567-6116

by: Averyt Knapp (print name) Title: Fleet Director

Signature:

SUBSCRIBED AND SWORN to before me by the above-named Averyt Knapp on

this the 20 day of October, 2016.

Notary Public in and for
the State of Texas

NOTARY PUBLIC STATE OF TEXAS
ADRIENNE MARBLE GATTIS
My Commission Expires
March 31, 2017

Bidder Shall Return Completed Form with Offer.

Caldwell County Chevrolet
PO Box 27
Caldwell, TX 77836

IFB 16-029/VS

Term contract for Pickups, Vans, & Utility Vehicles

Due: November 1, 2016
by 11:00am

Jefferson County
Purchasing Dept.
1149 Pearl Street, 1st Floor
Beaumont, TX 77701

44

FedEx TRK# 0215 8071 1071 3742

TUE - 01 NOV 10:30A
PRIORITY OVERNIGHT

43 BPTA

77701
TX-US
IAH

FID 5050290 310CT16 CLLA 539C2/25C6/8EBA

RT 747 2 10:30 A
ST 16 3742 11.01

FedEx Express

00064
00100

RECEIVED 10:01 AM NOV 01 2016

FedEx Express Package US Airbill

FedEx Tracking Number 8071 1071 3742

Form ID No. 0215

1 From Date 10/31/2016

Sender's Name Avery Knapp Phone 979 567-1500

Company CALDWELL COUNTRY CHEVY PONTIAC BUICK GMC

Address 800 STATE HIGHWAY 21 E Dept./Floor/Suite/Room

City CALDWELL State TX ZIP 77836-4312

2 Your Internal Billing Reference IFB 16-029 YJ

3 To Recipient's Name Purchasing Dept. Phone

Company Jefferson County

Address 1149 Pearl Street, 1st

We cannot deliver to P.O. boxes or P.O. ZIP codes. Dept./Floor/Suite/Room

HOLD Weekday FedEx location address REQUIRED. NOT available for FedEx First Overnight.

HOLD Saturday FedEx location address REQUIRED. Available ONLY for FedEx Priority Overnight and FedEx 2Day to select locations.

Address

Use this line for the HOLD location address or for continuation of your shipping address.

City Beaumont State TX ZIP 77701

0117747436

4 Express Package Service * To most locations:

NOTE: Service order has changed. Please select carefully.

Packages up to 150 lbs. For packages over 150 lbs., use the FedEx Express Freight US Airbill.

Next Business Day

- [ ] FedEx First Overnight — Earliest next business morning delivery to select locations. Friday shipments will be delivered on Monday unless SATURDAY Delivery is selected.
- [x] FedEx Priority Overnight — Next business morning.* Friday shipments will be delivered on Monday unless SATURDAY Delivery is selected.
- [ ] FedEx Standard Overnight — Next business afternoon.* Saturday Delivery NOT available.

2 or 3 Business Days

- [ ] FedEx 2Day A.M. — Second business morning.* Saturday Delivery NOT available.
- [ ] FedEx 2Day — Second business afternoon.* Thursday shipments will be delivered on Monday unless SATURDAY Delivery is selected.
- [ ] FedEx Express Saver — Third business day.* Saturday Delivery NOT available.

5 Packaging * Declared value limit $500.

- [x] FedEx Envelope*
- [ ] FedEx Pak*
- [ ] FedEx Box
- [ ] FedEx Tube
- [ ] Other

6 Special Handling and Delivery Signature Options

- [ ] SATURDAY Delivery — NOT available for FedEx Standard Overnight, FedEx 2Day A.M., or FedEx Express Saver.
- [ ] No Signature Required — Package may be left without obtaining a signature for delivery.
- [ ] Direct Signature — Someone at recipient's address may sign for delivery. Fee applies.
- [ ] Indirect Signature — If no one is available at recipient's address, someone at a neighboring address may sign for delivery. For residential deliveries only. Fee applies.

Does this shipment contain dangerous goods? One box must be checked.

- [x] No
- [ ] Yes — As per attached Shipper's Declaration.
- [ ] Yes — Shipper's Declaration not required.
- [ ] Dry Ice — Dry Ice, 9, UN 1845 ____ x ____ kg

Dangerous goods (including dry ice) cannot be shipped in FedEx packaging or placed in a FedEx Express Drop Box.

- [ ] Cargo Aircraft Only

7 Payment Bill to:

Enter FedEx Acct. No. or Credit Card No. below. Obtain recip. Acct. No. [ ]

- [x] Sender — Acct. No. in Section 1 will be billed.
- [ ] Recipient
- [ ] Third Party
- [ ] Credit Card
- [ ] Cash/Che

Total Packages ____ Total Weight ____ lbs. Credit Card Auth. ____

†Our liability is limited to US$100 unless you declare a higher value. See the current FedEx Service Guide for details.

611

8071 1071 3742

fedex.com 1800.GoFedEx 1.800.463.3339

07760

05241031

Insert shipping

ORIGINAL

JEFFERSON COUNTY, TEXAS
PURCHASING DEPARTMENT

1149 Pearl Street – First Floor
Beaumont, Texas 77701
409-835-8593 phone

ADDENDUM TO IFB

IFB Number: IFB 16-029/YS

IFB Title: Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County

IFB Due: **11:00 am CDT, Tuesday, November 8, 2016**

Addendum No.: 1 (one)

Issued (Date): Monday, October 17, 2016

TO BIDDER: This Addendum is an integral part of the IFB package under consideration by you as a Bidder in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire IFB package – **including all addenda.** For purposes of clarification, **receipt of this present Addendum by a Bidder should be evidenced by returning it (signed) as part of the Bidder's sealed proposal.** If the Proposal has already been received by the Jefferson County Purchasing Department, Bidder should return this addendum in a separate sealed envelope, clearly marked with the IFB Title, IFB Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum: To extend the due date and time by one additional week.

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Bidder:

ATTEST:

Heidi Shannon
Witness

Witness

Approved by ____ Date: _____

Jarrod Runnels
Authorized Signature (Bidder)

FLEET SALES
Title of Person Signing Above

JARROD RUNNELS
Typed Name of Business or Individual

1305 Hwy 96 Bypass
Address
Silsbee, TX 77656

JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah L. Clark, Purchasing Agent

1149 Pearl Street, 1st Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

LEGAL NOTICE
Advertisement for Invitation for Bids

October 3, 2016

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. **Specifications for this project may be obtained from the Jefferson County website, http://www.co.jefferson.tx.us/Purchasing/main.htm or by calling 409-835-8593.**

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope. Bidders shall forward an original and two (2) copies of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Commissioners' Courtroom at the time and date below. Bidders are invited to attend the sealed bid opening.

BID NAME:	**Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County**
BID NO:	**IFB 16-029/YS**
DUE DATE/TIME:	**11:00 AM CDT, Tuesday, November 1, 2016**
MAIL OR DELIVER TO:	**Jefferson County Purchasing Department 1149 Pearl Street, 1st Floor Beaumont, Texas 77701**

Any questions relating to these requirements should be directed to Yea-Mei Sauer, Contract Specialist, at 409-835-8593 or ysauer@co.jefferson.tx.us.

Jefferson County encourages Disadvantaged Business Enterprises to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE INVITATION.

Deborah Clark

Deborah L. Clark, Purchasing Agent
Jefferson County, Texas
Publish: Beaumont Enterprise & Port Arthur News – October 5, 2016 & October 12, 2016

IFB 16-029/YS
Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County
Bids due: 11:00 AM CDT, Tuesday, November 1, 2016

Table of Contents

Table of Contents 1
Instructions to Bidders 2
General Conditions of Bidding and Terms of Contract 6
Special Requirements/Instructions 11
Minimum Specifications 15
Bidder Information Form 17
Offer to Contract Form 18
Acceptance of Offer Form 19
Bid Form 20
Signature Page 24
Conflict of Interest Questionnaire 25
Local Government Officer Conflict Disclosure Statement Forms (OFFICE USE ONLY) 26
Good Faith Effort Determination Checklist 27
Notice of Intent 28
HUB Subcontracting Participation Declaration Form 29
Residence Certification/Tax Form 33
Bid Affidavit 34

BID SUBMISSIONS: Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Additionally, Bidder must monitor the Jefferson County Purchasing Department Website (below) to see if addenda or additional instructions have been posted. Failure to return all required forms could result in a bid being declared as non-responsive.

http://www.co.jefferson.tx.us/purchasing/main.htm

Instructions to Bidders

1. Bid Submission

Bids must be submitted in complete original form by mail or messenger to the following address:

Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, TX 77701

Bids will be accepted at the above address until the time and date specified herein, and immediately after will be publicly opened and read aloud.

All bids shall be tightly sealed in an opaque envelope and plainly marked with the Bid Number, Bid Name, Bid Due Date, and the Bidder's Name and Address; and shall be addressed to the Purchasing Agent.

Late bids will not be accepted and will be returned unopened to the bidder.

All bids submitted in response to this invitation shall become the property of Jefferson County and will be a matter of public record available for review.

2. Bid Submissions During Time of Inclement Weather, Disaster, or Emergency

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a bid/proposal/statement of qualifications submission deadline, the bid closing will automatically be postponed until the next business day that County offices are open to the public. Should inclement weather conditions or any other unforeseen event cause delays in courier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the vendor to notify the county of their interest in the project should these conditions impact their ability to submit a bid/proposal/statement of qualifications submission before the stated deadline. The County reserves the right to make the final judgement call to extend any deadline.

Should an emergency or unanticipated event interrupt normal County processes, and bid/proposal/statement of qualifications submissions cannot be received by the Jefferson County Purchasing Department's office by the exact time specified in the IFB and urgent County requirements preclude amendment to the IFB, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first business day on which normal County processes resume.

3. Courthouse Security

Bidders are advised that all visitors to the Courthouse must pass through Security. **Bidders planning to hand deliver bids must allow time to get through Security, as a delay in entering the Courthouse will not be accepted as an excuse for late submittal.** Mondays and Tuesdays are particularly heavy days. Bidders are strongly urged to plan accordingly.

4. Preparation of Bids

The bid shall be legibly printed in ink or typed.

If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the bidder.

The bid shall be legally signed and shall include the complete address of the bidder.

Jefferson County is exempt from Federal and State Sales Taxes, and such taxes shall not be included in bid prices.

5. Signatures

All bids, notifications, claims, and statements must be signed by an individual authorized to bind the bidder. The individual signing certifies, under penalty of perjury, that he or she has the legal authorization to bind the bidder.

6. **County Holidays – 2016:**

January 1	Friday	New Year's Day
January 18	Monday	Martin Luther King, Jr. Day
February 15	Monday	President's Day
March 25	Friday	Good Friday
May 30	Monday	Memorial Day
July 4	Monday	Independence Day
September 5	Monday	Labor Day
November 11	Friday	Veterans Day
November 24 & 25	Thursday & Friday	Thanksgiving
December 23 & 26	Friday & Monday	Christmas

7. **Rejection or Withdrawal**

Submission of additional terms, conditions or agreements with the bid document are grounds for deeming a bid non-responsive and may result in bid rejection. Jefferson County reserves the right to reject any and all bids and to waive any informalities and minor irregularities or defects in bids. Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the time set for receipt of bids. Bids are an irrevocable offer and may not be withdrawn within 90 days after opening date.

8. **Emergency/Declared Disaster Requirements**

In the event of an emergency or if Jefferson County is declared a disaster area, by the County, State, or Federal Government, this Acceptance of Offer may be subjected to unusual usage. Contractor shall service the county during such an emergency or declared disaster under the same terms and conditions that apply during non-emergency/disaster conditions. The pricing as specified in this Acceptance of Offer shall apply to serving the County's needs regardless of the circumstances. If Contractor is unable to supply the services under the terms of the Acceptance of Offer, then Contractor shall provide proof of such disruption and a copy of the invoice from Contractor's supplier(s). Additional profit margin as a result of supplying services during an emergency or declared disaster shall not be permitted. In the event that additional equipment, supplies, and materials are required during the declared disaster, additional shipping, handling and drayage fees may apply.

9. **Award**

The bid will be awarded to the responsible, responsive bidder(s) whose bid, conforming to the solicitation, will be most advantageous to Jefferson County – price and other factors considered. Unless otherwise specified in this IFB, Jefferson County reserves the right to accept a bid in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of Jefferson County. Any bidder who is in default to Jefferson County at the time of submittal of the bid shall have that bid rejected. Jefferson County reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by Jefferson County, shall be deemed non-responsive and the offer rejected.

In evaluating bids, Jefferson County shall consider the qualifications of the bidders, and, where applicable, operating costs, delivery time, maintenance requirements, performance data, and guarantees of materials and equipment. In addition, Jefferson County may conduct such investigation as it deems necessary to assist in the evaluation of a bid and to establish the responsibility, qualifications, and financial ability of the bidders to fulfill the contract.

Jefferson County reserves the right to award this contract on the basis of **lowest and best bid** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, and/or to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not a awarded a contract, Offeror may appear before the Commissioners' Court and present evidence concerning Offeror responsibility after officially notifying the Office of the Purchasing Agent of Offeror's intent to appear.

10. Contract

A response to an IFB is an offer to contract with Jefferson County based upon the terms, conditions, and specifications contained in the IFB. Bids do not become contracts unless and until they are executed by Jefferson County, eliminating a formal signing of a separate contract. For that reason, all of the terms and conditions of the contract are contained in the IFB, unless any of the terms and conditions is modified by an IFB Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents.

11. Waiver of Subrogation

Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Jefferson County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.

12. Fiscal Funding

A multi-year contract (if requested by the specifications) continuing as a result of an extension option must include fiscal funding out. If, for any reason, funds are not appropriated to continue the contract, said contract shall become null and void.

13. Bid Results

Bid results are not provided in response to telephone inquiries. A preliminary tabulation of bids received will be posted on the Purchasing web page (http://co.jefferson.tx.us/ purchasing/main.htm) as soon as possible following bid opening. A final tabulation will be posted following bid award, and will also be available for review in the Purchasing Department.

14. Changes and Addenda to Bid Documents

Each change or addendum issued in relation to this IFB document will be on file in the Office of the Purchasing Agent, and will be posted on the Purchasing web site as soon as possible. It shall be the bidder's responsibility to make inquiry as to change or addenda issued, and to monitor the web site. All such changes or addenda shall become part of the contract and all bidders shall be bound by such addenda. Information on all changes or addenda issued will be available at the Office of the County Purchasing Agent.

15. Specifications

Unless otherwise stated by the bidder, the bid will be considered as being in accordance with Jefferson County's applicable standard specifications, and any special specifications outlined in the bid document. References to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of Jefferson County, and should not be construed as excluding bids on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. Jefferson County reserves the right to determine if equipment/ product being bid is an acceptable alternate. All goods shall be new unless otherwise so stated in the bid. Any unsolicited alternate bid, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of the bid, may be considered non-responsive.

16. Delivery

Bids shall include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder (in writing on the included Bid Form), prices bid will be considered as being based on F.O.B. destination/delivered freight included.

17. Interpretation of Bid and/or Contract Documents

All inquiries shall be made within a reasonable time prior to the date and time fixed for the bid opening, in order that a written response in the form of an addendum, if required, can be processed before the bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

18. Currency

Prices calculated by the bidder shall be stated in U.S. dollars.

19. Pricing

Prices shall be stated in units of quantity specified in the bid documents. In case of discrepancy in computing the amount of the bid, the unit price shall govern.

20. Notice to Proceed/Purchase Order

The successful bidder may not commence work under this contract until authorized to do so by the Purchasing Agent.

21. Certification

By signing the offer section of the Offer and Acceptance page, bidder certifies:

- The submission of the offer did not involve collusion or other anti-competitive practices.
- The bidder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to any public servant in connection with the submitted offer.
- The bidder hereby certifies that the individual signing the bid is an authorized agent for the bidder and has the authority to bind the bidder to the contract.

22. Definitions

"County" – Jefferson County, Texas.

"Contractor" – The bidder whose proposal is accepted by Jefferson County.

23. Minority-Women Business Enterprise Participation

It is the desire of Jefferson County to increase the participation of Minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the County does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms.

General Conditions of Bidding and Terms of Contract

By execution of this document, the vendor accepts all general and special conditions of the contract as outlined below and in the specifications and plans.

1. Bidding

1.1 Bids. All bids must be submitted on the bid form furnished in this package.

1.2 Authorized Signatures. The bid must be executed personally by the vendor, duly authorized partner of the partnership, or duly authorized officer of the corporation. If executed by an agent, a power of attorney or other evidence of authority to act on behalf of the vendor shall accompany the bid to become a valid bid.

1.3 Late Bids. Bids must be in the office of the Jefferson County Purchasing Agent before or at the specified time and date bids are due. Bids received after the submission deadline shall be rejected as non-responsive and returned unopened.

1.4 Withdrawal of Bids Prior to Bid Opening. A bid may be withdrawn before the opening date by submitting a written request to the Purchasing Agent. If time allows, the bidder may submit a new bid. Bidder assumes full responsibility for submitting a new bid before or at the specified time and date bids are due. Jefferson County reserves the right to withdraw a request for bids before the opening date.

1.5 Withdrawal of Bids after Bid Opening. Bidder agrees that its offer may not be withdrawn or cancelled by the vendor for a period of ninety (90) days following the date and time designated for the receipt of bids unless otherwise stated in the bid and/or specifications.

1.6 Bid Amounts. Bids shall show net prices, extensions where applicable and net total. In case of conflict between unit price and extension, the unit price will govern. Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be interpreted in the favor of Jefferson County.

1.7 Exceptions and/or Substitutions. All bids meeting the intent of the specifications and plans will be considered for award. Vendors taking exception to the specifications and plans, or offering substitutions, shall state these exceptions in the section provided. If bid is made on an article other than the one specified, which a bidder considers comparable, the name and grade of said article must be specified in the bid and sufficient specifications and descriptive data must accompany same to permit thorough evaluation. The absence of stated exceptions and/or substitutions shall indicate that the vendor has not taken any exceptions to the specifications and shall be responsible to perform in strict accordance with the specifications. As a matter of practice, Jefferson County rejects exception(s) and /or substitutions as non-responsive but reserves the right to accept any and/or all of the exception(s) and/or substitution(s) deemed to be in the best interest of Jefferson County.

1.8 Alternates. The Invitation for Bid and/or specifications may expressly allow bidder to submit an alternate bid. Presence of such an offer shall not be considered an indication of non-responsiveness.

1.9 Descriptions. Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

1.10 Bid Alterations. Bids cannot be altered or amended after submission deadline. Any interlineations, alterations, or erasures made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

1.11 Tax Exempt Status. Jefferson County is exempt from federal excise tax and state sales tax. Unless the bid form or specifications specifically indicate otherwise, the bid price must be net, exclusive of above-mentioned taxes and will be so construed. Therefore, the bid price shall not include taxes.

1.12 Quantities. Quantities indicated are estimated quantities only and are not a commitment to buy. Approximate usage does not constitute an order, but only implies the probable quantity that will be used. Commodities will be ordered on an as-needed basis. Bidder is responsible for accurate final counts.

1.13 Bid Award. Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Jefferson County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Jefferson County reserves the right to accept or reject in part or in whole any bid submitted,

and to waive any technicalities or informalities for the best interest of the County. Jefferson County reserves the right to award based upon individual line items, sections or total bid.

1.14 Silence of Specifications for Complete Units. All materials, equipment and/or parts that will become a portion of the completed work, including items not specifically stated herein but, necessary to render the service(s) complete and operational per the specifications, are to be included in the bid price. Vendor may be required to furnish evidence that the service, as bid, will meet or exceed these requirements.

1.15 Addenda. Any interpretations, corrections or changes to the specifications and plans will be made by addenda no later than forty-eight (48) hours prior to the bid opening. Addenda will be posted on the Purchasing web site. Vendors are responsible for monitoring the web site in order to remain informed on addenda. Vendors shall acknowledge receipt of all addenda with submission of bid.

1.16 General Bid Bond/Surety Requirements. Failure to furnish bid bond/surety, if requested, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.17 General Insurance Requirements. Failure to furnish Affidavit of Insurance, if required in these specifications, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.18 Responsiveness. A responsive bid shall substantially conform to the requirements of this Invitation to Bid and/or specifications contained herein. Bidders who substitute any other terms, conditions, specifications and/or requirements or who qualify their bids in such a manner as to nullify or limit their liability to the contracting entity shall have their bids deemed non-responsive. Also, bids containing any clause that would limit contracting authority shall be considered non-responsive. Examples of non-responsive bids include but shall not be limited to: a) bids that fail to conform to required delivery schedules as set forth in the bid request; b) bids with prices qualified in such a manner that the bid price cannot be determined, such as with vague wording that may include "price in effect at the time of delivery," and c) bids made contingent upon award of other bids currently under consideration.

1.19 Responsible Standing of Bidder. To be considered for award, bidder must at least: have the ability to obtain adequate financial resources, be able to comply with required or proposed delivery/completion schedule, have a satisfactory record of performance; have a satisfactory record of integrity and ethics, and be otherwise qualified and eligible to receive award.

1.20 Proprietary Data. Bidder may, by written request, indicate as confidential any portion(s) of a bid that contain proprietary information, including manufacturing and/or design processes exclusive to the vendor. Jefferson County will protect from public disclosure such portions of a bid, unless directed otherwise by legal authority, including existing Open Records Acts.

1.21 Public Bid Opening. Bidders are invited to be present at the opening of bids. After the official opening of bids, a period of not less than one week is necessary to evaluate bids. The amount of time necessary for bid evaluation may vary and is determined solely by the County. Following the bid evaluation, all bids submitted are available for public review.

2. Performance

2.1 Design, Strength, and Quality. Design, strength, and quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practices. The apparent silence of specifications and/or plans as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications and/or plans shall be made on the basis of this statement.

2.2 Age and Manufacture. All tangible goods being bid must be new and unused, unless otherwise specified, in first-class condition, of current manufacture, and furnished ready to use. All items not specifically mentioned that are required for a complete unit shall be furnished.

2.3 Delivery Location. All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday, unless otherwise authorized by the Purchasing Agent or designee.

2.4 Delivery Schedule. Delivery time may be an important consideration in the evaluation of best value. The maximum number of days necessary for delivery ARO shall be stated in the space, if provided, on the bid form.

2.5 Delivery Charges. All delivery and freight charges, F.O.B. destination shown on Jefferson County purchase order, as necessary to perform contract are to be included in the bid price.

2.6 Installation Charges. All charges for assembly, installation and set-up shall be included in the bid price. Unless otherwise stated, assembly, installation and set-up will be required.

2.7 Operating Instructions and Training. Clear and concise operating instructions and descriptive literature will be provided in English, if requested. On-site detailed training in the safe and efficient use and general maintenance of item(s) purchased shall be provided as needed at the request of Jefferson County. Instructions and training shall be at no additional cost to the County.

2.8 Storage. Bidder agrees to provide storage of custom ordered materials, if requested, for up to thirty (30) calendar days.

2.9 Compliance with Federal, State, County, and Local Laws. Bids must comply with all federal, state, county and local laws, including, but not limited to, all applicable standard safety, emission, and noise control requirements. Any vehicles or equipment shall contain all standard safety, emission, and noise control requirements required for the types and sizes of equipment at the time of their manufacture. The contractor agrees, during the performance of work or service, to comply with all applicable codes and ordinances of Jefferson County or the State of Texas as they may apply, as these laws may now read, or as they may hereafter be changed or amended.

2.10 OSHA. The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with federal and State of Texas OSHA standards. The successful bidder will agree to indemnify and hold harmless Jefferson County for any and all damages that may be assessed against the County.

2.11 Patents and Copyrights. The successful vendor agrees to protect the County from claims involving infringements of patents and/or copyrights.

2.12 Samples, Demonstrations and Testing. At Jefferson County's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested at any point prior to or following bid award. Samples, demonstrations and/or testing may be requested upon delivery and/or any point during the term of resulting contract. All samples (including return thereof), demonstrations, and/or testing shall be at the expense of the bidder/vendor.

2.13 Acceptability. All articles enumerated in the bid shall be subject to inspection by an officer designated for that purpose by Jefferson County. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Purchasing Agent, who shall have the right to reject the whole or any part of the same. Items and/or work determined to be contrary to specifications must be replaced at the vendor's expense. Inferior items not retrieved by the vendor within thirty (30) calendar days, or an otherwise agreed upon time, shall become the property of the County. If disposal of such items warrants an expense, an amount equal to the disposal expense will be deducted from amounts payable to the vendor.

2.14 Maintenance. Maintenance required for equipment bid should be available in Jefferson County by a manufacturer authorized maintenance facility. Cost for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Jefferson County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

2.15 Material Safety Data Sheets. Under the "Hazardous Communications Act," common known as the "Texas Right to Know Act," a bidder must provide the user department, with each delivery, material safety data sheets which are applicable to hazardous substances defined in the Act. Failure of the bidder to furnish this documentation, will be cause to reject any bid applying thereto.

2.16 Evaluation. Evaluation shall be used as a determinant as to which services are the most efficient and/or most economical for the County. It shall be based on all factors having a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Jefferson County Purchasing Department and recommendation to Jefferson County Commissioners' Court. Compliance with all bid requirements and needs of the using department are considered in evaluating bids. Pricing is not the only criteria for making a recommendation. The Jefferson County Purchasing Department reserves to right to contact any bidder, at any time, to clarify, verify or requirement information with regard to this bid.

3. Purchase Orders and Payment

3.1 Purchase Orders. A purchase order(s) shall be generated by the Jefferson County Purchasing Agent to the successful vendor. The purchase order number must appear on all itemized invoices and packing slips. The County will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all services rendered and accepted by the contract administrator for which a valid invoice has been received.

3.2 Invoices. All invoices shall reference the Purchase Order number. Invoices shall reference the bid item number or a detailed description for each item invoiced. If an item purchased and itemized on the invoice does not correspond to an item in any of the categories awarded to the vendor, invoice shall reference the item as "N/C" to indicate that it is a non-contract item. This requirement is to assist the County in verifying contract pricing on all invoices. Payment will be made under terms of net thirty (30) days unless otherwise agreed upon by seller and the purchasing department.

3.3 Prompt Payment. In accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S., payment will be made after receive and acceptance by the County of the merchandise ordered and of a valid invoice. Successful bidder(s) is required to pay subcontractors within ten (10) days after the successful bidder receives payment from the County.

3.4 Funding. Jefferson County is operated and funded on an October 1 to September 30 basis; accordingly, the County reserves the right to terminate, without liability to the County, any contract for which funding is not available.

4. Contract

4.1 Contract Definition. The General Conditions of Bidding and Terms of Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents made a part of this bid shall constitute the complete bid. This bid, when duly accepted by Jefferson County, shall constitute a contract equally binding between the successful bidder and Jefferson County.

4.2 Contract Agreement. Once a contract is awarded, the unit prices offered by the successful bidder shall remain firm for the term of the contract. Contract shall commence on date of award.

4.3 Change Order. No different or additional terms will become part of this contract with the exception of a change order. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing and at the discretion and approval of Jefferson County. No change order will be binding unless signed by an authorized representative of the County and the vendor.

4.4 Price Re-determination. A price re-determination may be requested at the time of annual renewal. All requests for price re-determination shall be in written form. Cause for such request, i.e., manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc., shall be substantiated in writing by the source of the cost increase. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Jefferson County reserves the right to accept or reject any/all requests for price re-determination as it deems to be in the best interest of the County.

4.5 Termination. Jefferson County reserves the right to terminate the contract for default if the bidder breached any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Jefferson County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or service within the proper amount of time, and/or to properly perform any and all services required to Jefferson County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days' written notice to either party unless otherwise specified. Jefferson County reserves the right to award canceled contract to the next lowest bidder. Bidder, in submitting this bid, agrees that Jefferson County shall not be liable to prosecution for damages in the event that the County declares the bidder in default.

4.6 Conflict of Interest. Employees of the County are not permitted to maintain financial interest in, or receive payment, directly or indirectly, borrow from, lend to, invest in, or engage in any substantial financial transaction with any individual, organization, supplier, or subcontractor who does business with the County without disclosure. When conflict of interest is discovered, it shall be grounds for termination of contract.

4.7 Injuries or Damages Resulting from Negligence. Successful vendor shall defend, indemnify and save harmless Jefferson County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful vendor shall pay any judgment with cost which may be obtained against Jefferson County growing out of such injury or damages.

4.8 Interest by Public Officials. No public official shall have interest in this contract, in accordance with Texas Local Government Code.

4.9 Warranty. The successful vendor shall warrant that all materials utilized in the performance of this contract shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

4.10 Uniform Commercial Code. The successful vendor and Jefferson County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

4.11 Venue. This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the County of Jefferson, Texas.

4.12 Sale, Assignment, or Transfer of Contract. The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Jefferson County.

4.13 Silence of Specifications. The apparent silence of these specifications as to any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

Special Requirements/Instructions

The following requirements and instructions supersede General Requirements where applicable.

1. Bid Requirement

Each bidder shall ensure that required parts of the bid are completed with accuracy and submitted as per the requirements within this specifications packet, including any addenda.

Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Vendor shall use an opaque envelope, clearly indicating on the outside the **Bid Number, Bid Description, and marked "SEALED BID".** Jefferson County shall not be responsible for any effort or cost expended in the preparation of a response to this IFB. All protests should be coordinated through the Purchasing Office prior to award recommendation to Commissioners' Court.

2. Vendor Registration: SAM (System for Award Management).

Vendors doing business with Jefferson County are **required** to be registered with The System for Award Management (SAM), with an "active" status. The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from the SAM website at: https://www.sam.gov

Bid Respondents are strongly encouraged to review their firm's SAM (System for Award Management) status prior to Bid Submission.

3. Awarded Vendor(s): Submission of FORM 1295 (Texas Ethics Commission)

As of January 1, 2016, per House Bill 1295, the Texas Ethics Commission (TEC) requires **all awarded vendors** to complete a Certificate of Interested Parties (FORM 1295) at time of notification of award. **Awarded Vendors** must visit the TEC website link below, enter the required information on Form 1295, and print a copy of the completed form. The form will include a certification of filing that will contain a unique certification number.

At the time of award, the Jefferson County Purchasing Department will submit a request to the Awarded Vendor to both:

1. Submit FORM 1295 online via the Texas Ethics Commission website link below.

2. Submit a printed copy of FORM 1295, signed by an Authorized Agent of the Awarded Vendor and notarized to the Jefferson County Purchasing Department.

FORM 1295, Completion Instructions, and Login Instructions are available via the Texas Ethics Commission Website at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

4. Multiple Vendor Award

Jefferson County reserves the right to award this contract to more than one vendor at the County's discretion.

5. Delivery

If delivery is required, all items must be packaged so as to be protected from damage during shipping and handling. Any item(s) damaged in shipping must be replaced in kind, or repaired, by the contractor, at the discretion of, and at no additional charge to, Jefferson County.

6. Payment

Jefferson County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Bid Form(s) submitted as a part of the bid will be considered.

Invoices must indicate Jefferson County as applicable, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment; therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

Invoices shall be submitted to: Jefferson County Auditing Department, Attention: Accounts Payable, 1149 Pearl Street, 7th floor, Beaumont, TX 77701.

7. Usage Reports

Jefferson County reserves the right to request, and receive at no additional cost, up to two (2) times during the contract period, a usage report detailing the products and/or services furnished to date under a contract resulting from this IFB. The reports must be furnished no later than five (5) working days after written request and itemize all purchases to date by Jefferson County department, description of each item purchased, including manufacturer, quantity of each item purchased, per unit and extended price of each item purchased, and total amount and price of all items purchased.

8. Insurance

The contractor (including any and all subcontractors as defined in Section 9.1.3 below) shall, at all times during the term of this contract, maintain insurance coverages with not less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.

All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents.

Contractor shall furnish Jefferson County with Certificate of Insurance naming Jefferson County as additional insured.

All insurance must be written by an insurer licensed to conduct business in the State of Texas.

Minimum Insurance Requirements

Public Liability	$1,000,000.00
Excess Liability	$1,000,000.00
Property Insurance (policy below that is applicable to this project):	
Improvements & Betterments Policy: Improvements/Remodeling (for Lease Tenants)	
Builder's Risk Policy: Structural Coverage for Construction Projects	
Installation Floater Policy: Improvements/Alterations to Existing Structure	
Workers' Compensation	Statutory Coverage (see attached)

9. Workers' Compensation Insurance

9.1 Definitions:

9.1.1 **Certificate of coverage ("Certificate")** – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, DWC-81, DWC-82, DWC-83, or DWC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

9.1.2 **Duration of the project** – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

9.1.3 **Persons providing services on the project ("subcontractor") in article 406.096** – Includes all persons or entities performing all or part of the services under the contractor

has undertaken to perform on the project, regardless of whether that person contracted directly

with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractor, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" includes, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

9.2 The Contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.

9.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract – refer to Section 6 above.

9.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

9.5 The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

9.5.1 A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

9.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.

9.6 The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.

9.7 The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

9.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Department of Workers' Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

9.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project to:

9.9.1 Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.

9.9.2 Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.

9.9.3 Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

9.9.4 Obtain from each person with whom it contracts, and provide to the Contractor:

9.9.4.1 A certificate of coverage, prior to the other person beginning work on the project; and

9.9.4.2 the coverage period, if the coverage period shown on the current certificate of a new certificate of coverage showing extension of coverage, prior to the end of coverage ends during the duration of the project.

9.9.5 Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.

9.9.6 Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

9.9.7 Contractually require each person with whom it contracts to perform as required by paragraphs 9.1. – 9.7., with the certificates of coverage to be provided to the person for whom they are providing services.

9.10 By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services of the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

9.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

Minimum Specifications

The following requirements and specifications supersede General Requirements where applicable. Contact Yea-Mei Sauer, Contract Specialist (e-mail: ysauer@co.jefferson.tx.us; phone: 409-835-8593), regarding any questions or comments. Please reference bid number IFB 16-029/YS.

Scope

Jefferson County is requesting bids for the Term Contract for Pick Ups, Vans & Utility Vehicles. All bids must be submitted on the attached Bid Form.

Vendors may bid on any or all items. The County reserves the right to make the award to one (1) successful bidder or per line item.

Refer questions of a contractual nature to Yea-Mei Sauer, Contract Specialist, to ysauer@co.jefferson.tx.us, and questions of a technical nature to Joe Zurita, Jefferson County Service Center Supervisor, to jzurita@co.jefferson.tx.us.

Delivery time may be part of the bid proposal and a factor in evaluation of each bid. Failure to honor stated delivery times could result in termination of the contract. Bids will be considered non-responsive if the delivery time is not included on the bid proposal forms.

This bid contains the following sections for vehicles:

1. Section One: Pickup Trucks
2. Section Two: Vans
3. Section Three: Utility Vehicles, also known as Sport Utility Vehicles (SUV's).

Bidders may bid on vehicles that meet or exceed the basic specification for each vehicle listed in Sections One, Two, and Three. The term "or approved equal" shall apply to all items listed in Sections One, Two, and Three.

Award(s) shall be made to the lowest responsible bidder who meets or exceeds all bid specifications for each item. Award shall be based on the total base bid for each item, plus optional items if any. Pricing for each vehicle MUST include, as a minimum the following items:

1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

The unit shall be completely assembled, adjusted, and all equipment, including standard and supplemental equipment, installed and the unit made ready for continuous operation upon delivery. All parts not specifically mentioned which are necessary for the unit to be complete shall be furnished by the successful bidder. All parts shall conform in strength, quality, and workmanship to the accepted standard of the industry. The unit shall meet, or exceed all Federal and State of Texas safety, health, lighting, and noise regulations and standards in effect and application furnished at the time of manufacture.

Field demonstrations may be requested by Jefferson County prior to, and/or during bid evaluation. Demonstrations must be available at a location in the Jefferson County area without cost to the County.

Equipment shall be new, currently advertised, meeting or exceeding the specifications listed below. These specifications require the latest production model for the basic unit and any components required to produce the whole unit of equipment described by these specifications. All things essential to the production and delivery of the equipment which these specifications are intended to describe, including those which may not be expressly mentioned, are required and must be furnished by the vendor. Do not place decals or other markings of any type pertaining to advertisement other than trademarks or model designation normally installed by manufacturer on equipment delivered. Each vehicle shall have a "Buyer's" tag affixed to it when required by law.

All vehicles will have a minimum three (3) year/36,000 mile factory standard warranty and a Power Train Warranty of a minimum of five (5) years/60,000 miles. All vehicles must be new with less than 200 miles when vehicle is delivered, unless special delivery arrangements have been made and extra mileage has been pre-authorized in writing.

A detailed specification sheet, labeled for each item, must accompany the bid form for every item bid.

Upon receipt of purchase order vendor shall confirm order, in writing, within five (5) business days. Confirmation must include a detailed list of all standard equipment, optional equipment (if included in the purchase order), brand, year and model, color, pricing and any other pertinent information including date vehicle will be placed on order and the estimated delivery date. Factory window sticker with the manufacturer's suggested retail price (MSRP) must be included in every vehicle delivered. Prior to delivery, vendor shall provide a list of the vehicle identification numbers to the entity for each order. Upon delivery, each unit shall be accompanied by the Manufacturer's Certificate of Origin, Sales Invoice, Signed Title Application, Odometer Statement, and Operators Manuals.

Successful vendor must have a Texas Dealer General Distinguishing Number per Texas Transportation Code Section 503.021. This number must be provided on the Bid Form for every item bid. Bids will be considered non-responsive if this number is not provided.

Bidder Information Form

Instructions: Complete the form below. Please provide legible, accurate, and complete contact information. PLEASE PRINT.

Bid Name & Number: IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County

Bidder's Company/Business Name: Cowboy Motor Co

Bidder's TAX ID Number: 450545265

Contact Person: JARROD RUNNELS **Title:** FLEET SALES

Phone Number (with area code): 409-895-3858

Alternate Phone Number if available (with area code): 409-895-3800

Fax Number (with area code): 409-895-3884

Email Address: fleetsales@outlook.com

Mailing Address (Please provide a physical address for bid bond return, if applicable):

1305 U.S Hwy 96 Bypass
Address

SILSBEE, TX 77656
City, State, Zip Code

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): 1, _____, _____, _____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

Cowboy Motor Co.
Company Name

For clarification of this offer, contact:

1305 ~~205~~ U.S. Hwy 96 ByPass
Address

JARROD RUNNELS
Name

SILSBEE TX 77656
City State Zip

409-895-3858 / 409-895-3884
Phone Fax

Jarrod Runnels
Signature of Person Authorized to Sign

fleetsales@outlook.com
E-mail

JARROD RUNNELS
Printed Name

FLEET SALES
Title

Bidder Shall Return Completed Form with Offer.

Acceptance of Offer

The Offer is hereby accepted for the following items: Pick Ups, Vans, & Utility Vehicles for Jefferson County. Contract Term: one (1) year from date of award.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

Jeff R. Branick
County Judge

Date

Attest:

Carolyn L. Guidry
County Clerk

Bidder Shall Return Completed Form with Offer.

Bid Form

Section One: Pick-Up Trucks

1A. Pick-Up, ½ Ton, Regular Cab, 2-Wheel Drive

New, Current Year Model, Pick-up, ½-Ton with Regular Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,000 lbs minimum, wheelbase 133" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 6-speed automatic minimum, bed length 8' minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Ram

Model: 2017 1500 Tradesman R/c 4x2

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year/36,000 bumper to bumper
5 year/100,000 powertrain

Unit Price: $21,286.00

1B. Pick-Up, ½-Ton, Extended Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, 1/2-Ton with Extended Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,400 lbs minimum, wheelbase 140" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 6'4" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Ram

Model: 2017 1500 Tradesman Q/c 4x2

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year/36,000 bumper to bumper
5 year/100,000 powertrain

Unit Price: $21,352.00

Bid Form (continued)

1C. Pick-up, ½-Ton, Crew Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, ½-Ton with Crew Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,800 lbs minimum, wheelbase 139.8" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 5'5" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Ram

Model: 2017 1500 Tradesman c/c 4x2

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3year/36,000 bumper to bumper
5year/100,000 powertrain

Unit Price: $ 25,138.00

Section Two: Vans

2A. Full Size Van, 15-Passenger, Extended, 2-Wheel Drive

New, Current Year Model, Full Size Van, 15-Passenger, Extended, 2-Wheel Drive, all standard equipment and a choice of optional equipment. Seating fifteen (15) minimum, GVWR 9,500 lbs minimum, wheelbase 138" minimum, engine type 6-cylinder gasoline minimum, engine size 3.7L minimum, transmission 4-speed automatic minimum. Ford Transit, Chevrolet 3500 Express Extended Length, or approved equal.

Make of Vehicle: NO BID

Model: _____

Earliest Possible Deliver A.R.O.: _____

Warranty (explain in detail): _____

Unit Price: $_____

Bid Form (continued)

Section Three: Utility Vehicles

3A. Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and a choice of optional equipment. Honda CR-V LX 2-WD, or approved equal.

Make of Vehicle: Jeep

Model: 2017 Renegade Sport 4x2

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year / 36,000 bumper to bumper
5 year / 100,000 powertrain

Unit Price: $ 19,053.00

3B. Utility Vehicle, AWD, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, All Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and choice of optional equipment. Honda CR-V LX AWD, or approved equal.

Make of Vehicle: Jeep

Model: 2017 Renegade Sport 4x4

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year / 36,000 bumper to bumper
5 year / 100,000 powertrain

Unit Price: $ 21,113.00

Acknowledgment of Addenda (if any):

Addendum 1 _____ Date Received_____

Addendum 2 _____ Date Received_____

Addendum 3 _____ Date Received_____

Bidder Shall Return Completed Form with Offer.

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: c/o Austin

Address: P.O. Box 1088, Austin, TX 78767-1088

Contact Person and Title: Eddie Goebel

Phone: 512-978-2639 Fax: _____

Contract Period: _____ Scope of Work: New Vehicle Sales + Upfit

REFERENCE TWO

Government/Company Name: Sabine River Authority of Texas

Address: P.O. Box 579, Orange, TX 77630

Contact Person and Title: Keith Hogan

Phone: 409-746-2192 Fax: _____

Contract Period: _____ Scope of Work: New Vehicle Sales + Upfit

REFERENCE THREE

Government/Company Name: Texas Parks and Wildlife

Address: 4200 Smith School Road, Austin, TX 78744

Contact Person and Title: John Wyatt 512-389-4964

Phone: 512-389-4964 Fax: _____

Contract Period: _____ Scope of Work: New Vehicle Sales + Upfit

Bidder Shall Return Completed Form with Offer.

Signature Page

As permitted under Article 4413 (32c) V.A.C.S., other governmental entities may wish to participate under the same terms and conditions contained in this contract (i.e., piggyback). In the event any other entity participates, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. Jefferson County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by another entity. Each entity reserves the right to determine their participation in this contract.

Would bidder be willing to allow other governmental entities to piggyback off this contract, if awarded, under the same terms and conditions?.....**Yes** ☑ **No** ☐

This bid shall remain in effect for ninety (90) days from bid opening and shall be exclusive of federal excise and state and local sales tax (exempt).

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price and upon the terms and conditions contained in the Invitation for Bid, Conditions of Bidding, Terms of Contract, and Specifications and all other items made a part of the accepted contract.

The undersigned affirms that they are duly authorized to execute the contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that neither the bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to bid or not to bid thereon.

Cowboy Motor Co Bidder (Entity Name)	Jarod Runnels Signature
1305 U.S. Hwy 96 By Pass Street & Mailing Address	JARROD RUNNELS Print Name
SILSBE, TX 77656 City, State & Zip	11/7/2016 Date Signed
409-895-3858 Telephone Number	409-895-3858 Fax Number
Fleetsales@outlook.com E-mail Address	

Bidder Shall Return Completed Form with Offer.

Conflict of Interest Questionnaire

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

N/A

2 ☑ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information in this section is being disclosed.**

N/A

Name of Officer

This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☒ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?

☐ Yes ☒ No

D. Describe each employment or business and family relationship with the local government officer named in this section.

4

David Runnels — Signature of vendor doing business with the governmental entity

11/7/2016 — Date

Adopted 8/7/2015

Bidder Shall Return Completed Form with Offer.

Local Government Officer
Conflicts Disclosure Statement - OFFICE USE ONLY

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 **Name of Local Government Officer**

N/A

2 **Office Held**

N/A

3 **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code**

N/A

4 **Description of the nature and extent of employment or other business relationship with vendor named in item 3**

N/A

5 **List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).**

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

_____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

Adopted 8/7/2015

Good Faith Effort (GFE) Determination Checklist

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☑ No

Instructions: In order to determine if a "Good Faith Effort" was made in soliciting HUBs for subcontracting opportunities, the following checklist and supporting documentation shall be completed by the Prime Contractor/Consultant, and returned with the Prime Contractor/ Consultant's bid. This list contains the **minimum** efforts that should be put forth by the Prime Contractor/Consultant when attempting to achieve or exceed the goals of HUB Subcontractor participation. The Prime Contractor/Consultant may extend his/her efforts in soliciting HUB Subcontractor participation beyond what is listed below.

Did the Prime Contractor/Consultant . . .

☐ Yes ☑ No 1. To the extent practical, and consistent with standard and prudent industry standards, divide the contract work into the smallest feasible portions, to allow for maximum HUB Subcontractor participation?

☐ Yes ☑ No 2. **Notify** in writing a reasonable number of HUBs, allowing sufficient time for effective participation of the planned work to be subcontracted?

☐ Yes ☑ No 3. **Provide** HUBs that were genuinely interested in bidding on a subcontractor, adequate information regarding the project (i.e., plans, specifications, scope of work, bonding and insurance requirements, and a point of contract within the Prime Contractor/Consultant's organization)?

☐ Yes ☑ No 4. **Negotiate** in good faith with interested HUBs, and not reject bids from HUBs that qualify as lowest and responsive bidders?

☐ Yes ☑ No 5. **Document** reasons HUBs were rejected? Was a written rejection notice, including the reason for rejection, provided to the rejected HUBs?

☐ Yes ☑ No 6. If Prime Contractor/Consultant has zero (0) HUB participation, **please explain the reasons why.**

If "No" was selected, please explain and include any pertinent documentation with your bid.
If necessary, please use a separate sheet to answer the above questions.

JARROD RUNNELS
Printed Name of Authorized Representative

Signature

FLEET SALES
Title

11/7/2016
Date

Bidder Shall Return Completed Form with Offer.

Notice of Intent (NOI) to Subcontract with Historically Underutilized Business (HUB)

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☑ No

Instructions for Prime Contractor/Consultant: Bidder shall submit this form with the bid; however, the information below may be submitted after contract award, but prior to beginning performance on the contract. Please submit one form for each HUB Subcontractor/Subconsultant with proper signatures, per the terms and conditions of your contract.

Contractor Name: N/A HUB: p Yes p No

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____

Prime Contract Amount: $ _____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Printed Name of Contractor Representative	Signature of Representative	Date
Printed Name of HUB	Signature of Representative	Date

NOTE: NOTHING ON THIS NOTICE OF INTENT FORM IS INTENDED TO CONFER ANY RIGHTS, EXPRESSED OR IMPLIED, TO ANY THIRD PARTIES.

Pre-Approval for Subcontractor Substitutions must be obtained from the Jefferson County Purchasing Agent's Representative. The "HUB Subcontractor/Subconsultant Change Form" must be completed and faxed to 409-835-8456.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☑ No

Prime Contractor: N/A HUB: ☐ Yes ☐ No

HUB Status (Gender & Ethnicity): _____

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____ IFB/RFP No.: _____

Total Contract: $ _____ Total HUB Subcontract(s): $ _____

Construction HUB Goals: 12.8% MBE:: _____ % 12.6% WBE: _____ %

Sub-goals: 1.7 African-American, 9.7% Hispanic, 0.7% Native American, 0.8% Asian American.
Use these goals as a guide to diversify.

FOR HUB OFFICE USE ONLY:

Verification date HUB Program Office reviewed and verified HUB Sub information Date: _____ Initials: _____

PART I. HUB SUCONTRACTOR DISCLOSURE

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Texas Bldg & Procurement Comm. ☐ Texas Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

HUB SUBCONTRACTOR DISCLOSURE

PART I: Continuation Sheet **(Duplicate as Needed)**

HUB Subcontractor Name: N/A

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

All HUB Subcontractor Participation may be verified with the HUB Subcontractor(s) listed on Part I.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PART II: STATEMENT OF NON-COMPLIANCE FOR NOT MEETING HUB SUBCONTRACTING GOALS

Please complete Good Faith Effort (GFE) Checklist and attach any supporting documentation.

Our firm was unable to meet the HUB goals for this project for the following reasons:

- ☐ All subcontractors to be utilized are "Non-HUBs." *(Complete Part III)*
- ☐ HUBs were solicited but did not respond.
- ☐ HUBs solicited were not competitive.
- ☐ HUBs were unavailable for the following trade(s):
- ☑ Other:

Was the Jefferson County HUB Office contacted for assistance in locating HUBs? ☐ Yes ☑ No

PART III: DISCLOSURE OF OTHER "NON-HUB" SUBCONTRACTS

The bidder shall use this area to provide a listing of all "Non-HUB" Subcontractors, including suppliers, that will perform under this project. A list of those "Non-HUB" Subcontractors the bidder selects, after bid submission, shall be provided to the Purchasing Office not later than five (5) calendar days after being notified that bidder is the apparent low bidder. A list of those "Non-HUB" Subcontractors that are selected after contract award must be provided **immediately** after their selection.

Subcontractor Name: N/A

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: N/A

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB)
Subcontracting Participation Declaration Form

PAGE 4 OF 4

Subcontractor Name: N/A

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

I hereby certify that I have read the *HUB Program Instructions and Information*, truthfully completed all applicable parts of this form, and **attached any necessary support documentation as required.** I fully understand that intentionally falsifying information on this document may result in my not receiving a contract award or termination of any resulting contract.

Name (print or type): _____

Title: _____

Signature: _____

Date: _____

E-mail address: _____

Contact person that will be in charge of invoicing for this project:

Name (print or type): _____

Title: _____

Date: _____

E-mail address: _____

Bidder Shall Return Completed Form with Offer.

Residence Certification/Tax Form

Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Jefferson County requests Resident Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.

(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

☑ I certify that Cowboy Motor Co. [company name] is a Resident Bidder of Texas as defined in Government Code §2252.001.

☐ I certify that _____ [company name] is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is _____ _____ (city and state).

Taxpayer Identification Number (T.I.N.):	45-0545265
Company Name submitting bid/proposal:	Cowboy Motor Co.
Mailing address:	1305 U.S. Hwy 96 ByPass Silsbee, TX 77656
If you are an individual, list the names and addresses of any partnership of which you are a general partner:	

Property: List all taxable property owned by you or above partnerships in Jefferson County.

Jefferson County Tax Acct. No.*	Property address or location**

* This is the property amount identification number assigned by the Jefferson County Appraisal District.

** For real property, specify the property address or legal description. For business property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored as a warehouse or other location.

Bidder Shall Return Completed Form with Offer.

Bid Affidavit

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all commodities upon which prices are extended at the price offered, and upon the conditions contained in the specifications and the Notice to Bidders.

STATE OF TEXAS COUNTY OF HARDIN

BEFORE ME, the undersigned authority, a Notary Public in and for the State of _____,

on this day personally appeared _____, who
(name)

after being by me duly sworn, did depose and say:

"I, JARROD RUNNELS am a duly authorized officer of/agent
(name)

for Cowboy Motor Co. and have been duly authorized to execute the
(name of firm)

foregoing on behalf of the said Cowboy Motor Co.
(name of firm)

I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of services/commodities bid on, or to influence any person or persons to bid or not to bid thereon."

Name and address of bidder: Cowboy Motor Co.
1305 Hwy 96 Bypass Silsbee, TX 77656

Fax: 409-895-3864 Telephone# 409-895-3858

by: JARROD RUNNELS Title: Fleet Sales
(print name)

Signature: Jarrod Runnels

SUBSCRIBED AND SWORN to before me by the above-named
JARROD RUNNELS, on

this the 7th day of NOV, 2016.

SHIRLEY IRENE PAYNE
My Commission Expires
April 16, 2019

Notary Public in and for
the State of Texas

Bidder Shall Return Completed Form with Offer.

COWBOY CHRYSLER DODGE JEEP
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Original

Configuration Preview

Date Printed:	2016-11-02 11:14 AM	**VIN:**		**Quantity:**	1
Estimated Ship Date:		**VON:**		**Status:**	BA - Pending order
				FAN 1:	48885 Building Procurement Comm Texas
				FAN 2:	
				Client Code:	
				Bid Number:	TB7092
				PO Number:	

Sold to:
COWBOY CHRYSLER DODGE JEEP (45369)
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Ship to:
COWBOY CHRYSLER DODGE JEEP (45369)
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Vehicle: **2017 1500 TRADESMAN REG CAB 4X2 (140 in WB 8 FT 0 IN box) (DS1L62)**

	Sales Code	Description	MSRP(USD)
Model:	DS1L62	1500 TRADESMAN REG CAB 4X2 (140 in WB 8 FT 0 IN box)	26,295
Package:	26B	Customer Preferred Package 26B	0
	EZH	5.7L V8 HEMI MDS VVT Engine	1,250
	DFK	8-Spd Auto 8HP70 Trans (Buy-US)	500
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0
	-X8	Black/Diesel Gray	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	AJH	Power and Remote Entry Group	735
	XM9	Delete Spray in Bedliner	-200
	XF8	Delete Class IV Receiver Hitch	-100
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	163	Zone 63-Dallas	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB7092	Government Incentives	0
Discounts:	YGE	5 Additional Gallons of Gas	0
Destination Fees:			1,195
		Total Price:	29,675

Order Type:	Fleet	**PSP Month/Week:**	
Scheduling Priority:	1-Sold Order	**Build Priority:**	99
Customer Name:			
Customer Address:			
	USA		
Instructions:			

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

COWBOY CHRYSLER DODGE JEEP
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Configuration Preview

Date Printed:	2016-11-02 11:20 AM	**VIN:**		**Quantity:**	1
Estimated Ship Date:		**VON:**		**Status:**	BA - Pending order
				FAN 1:	48885 Building Prcurement Comm Texas
				FAN 2:	
				Client Code:	
				Bid Number:	TB7092
				PO Number:	

Sold to:
COWBOY CHRYSLER DODGE JEEP (45369)
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Ship to:
COWBOY CHRYSLER DODGE JEEP (45369)
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Vehicle: **2017 1500 TRADESMAN QUAD CAB 4X2 (140 in WB 6 FT 4 IN box) (DS1L41)**

	Sales Code	Description	MSRP(USD)
Model:	DS1L41	1500 TRADESMAN QUAD CAB 4X2 (140 in WB 6 FT 4 IN box)	30,395
Package:	27B	Customer Preferred Package 27B	0
	EZH	5.7L V8 HEMI MDS VVT Engine	1,250
	DFD	8-Spd Auto 8HP70 Trans (Buy)	500
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0
	-X8	Black/Diesel Gray	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	XF8	Delete Class IV Receiver Hitch	-100
	XM9	Delete Spray in Bedliner	-200
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	163	Zone 63-Dallas	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB7092	Government Incentives	0
Discounts:	YGE	5 Additional Gallons of Gas	0
Destination Fees:			1,195
		Total Price:	33,040

Order Type:	Fleet	**PSP Month/Week:**	
Scheduling Priority:	1-Sold Order	**Build Priority:**	99
Customer Name:			
Customer Address:			
	USA		
Instructions:			

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

COWBOY CHRYSLER DODGE JEEP
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Configuration Preview

Date Printed:	2016-11-02 11:26 AM	VIN:		Quantity:	1
Estimated Ship Date:		VON:		Status:	BA - Pending order
				FAN 1:	48885 Building Procurement Comm Texas
				FAN 2:	
				Client Code:	
				Bid Number:	TB7092
				PO Number:	

Sold to:
COWBOY CHRYSLER DODGE JEEP (45369)
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Ship to:
COWBOY CHRYSLER DODGE JEEP (45369)
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Vehicle: **2017 1500 TRADESMAN CREW CAB 4X2 (140 in WB 5 FT 7 IN box) (DS1L98)**

	Sales Code	Description	MSRP(USD)
Model:	DS1L98	1500 TRADESMAN CREW CAB 4X2 (140 in WB 5 FT 7 IN box)	32,795
Package:	26B	Customer Preferred Package 26B	0
	EZH	5.7L V8 HEMI MDS VVT Engine	1,250
	DFK	8-Spd Auto 8HP70 Trans (Buy-US)	500
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0
	-X8	Black/Diesel Gray	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	XM9	Delete Spray in Bedliner	-200
	XF8	Delete Class IV Receiver Hitch	-100
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	163	Zone 63-Dallas	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB7092	Government Incentives	0
Discounts:	YGE	5 Additional Gallons of Gas	0
Destination Fees:			1,195
		Total Price:	35,440

Order Type:	Fleet	**PSP Month/Week:**	
Scheduling Priority:	1-Sold Order	**Build Priority:**	99
Customer Name:			
Customer Address:			
	USA		
Instructions:			

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

COWBOY CHRYSLER DODGE JEEP
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Configuration Preview

Date Printed:	2016-11-02 11:38 AM	**VIN:**		**Quantity:**	1
Estimated Ship Date:		**VON:**		**Status:**	BA - Pending order
				FAN 1:	48885 Building Procurement Comm Texas
				FAN 2:	
				Client Code:	
				Bid Number:	TB7092
				PO Number:	

Sold to:
COWBOY CHRYSLER DODGE JEEP (45369)
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Ship to:
COWBOY CHRYSLER DODGE JEEP (45369)
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Vehicle: **2017 RENEGADE SPORT 4X2 (BUTL74)**

	Sales Code	Description	MSRP(USD)
Model:	BUTL74	RENEGADE SPORT 4X2	17,995
Package:	27A	Customer Preferred Package 27A	0
	ED6	2.4L I4 MultiAir Engine	1,330
	DFH	9-Spd 948TE Auto Transmission	0
Paint/Seat/Trim:	PWV	Alpine White (Vr-296)	0
	APA	Monotone Paint	0
	*A7	Cloth Low-Back Bucket Seats	0
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	TBS	Full Size Temporary Use Spare Tire	295
	AWH	Power & Air Group	1,495
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	163	Zone 63-Dallas	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB7092	Government Incentives	0
Destination Fees:			995
		Total Price:	22,110

Order Type:	Fleet	**PSP Month/Week:**	
Scheduling Priority:	1-Sold Order	**Build Priority:**	99
Customer Name:			
Customer Address:			
	USA		
Instructions:			

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

COWBOY CHRYSLER DODGE JEEP
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Configuration Preview

Date Printed:	2016-11-02 11:41 AM	VIN:		Quantity:	1
Estimated Ship Date:		VON:		Status:	BA - Pending order
				FAN 1:	48885 Building Prcurement Comm Texas
				FAN 2:	
				Client Code:	
				Bid Number:	TB7092
				PO Number:	

Sold to:
COWBOY CHRYSLER DODGE JEEP (45369)
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Ship to:
COWBOY CHRYSLER DODGE JEEP (45369)
1305 HIGHWAY 96 BYP
SILSBEE, TX 776566291

Vehicle: **2017 RENEGADE SPORT 4X4 (BUJL74)**

	Sales Code	Description	MSRP(USD)
Model:	BUJL74	RENEGADE SPORT 4X4	19,995
Package:	27A	Customer Preferred Package 27A	0
	ED6	2.4L I4 MultiAir Engine	1,330
	DFH	9-Spd 948TE Auto Transmission	0
Paint/Seat/Trim:	PWV	Alpine White (Vr-296)	0
	APA	Monotone Paint	0
	*A7	Cloth Low-Back Bucket Seats	0
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	TBS	Full Size Temporary Use Spare Tire	295
	AWH	Power & Air Group	1,495
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	163	Zone 63-Dallas	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB7092	Government Incentives	0
Destination Fees:			995
		Total Price:	24,110

Order Type:	Fleet	**PSP Month/Week:**	
Scheduling Priority:	1-Sold Order	**Build Priority:**	99
Customer Name:			
Customer Address:			
	USA		
Instructions:			

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Cowboy Motor Co.
1305 Hwy 96 Bypass
Silsbee, TX 77656

SEALED BID
BID # IFB 16-029/
Term Contract for Pick
Vans, & Utility Vehicle
for Jefferson County

RECEIVED 09:15 AM NOV 08 2016

JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah L. Clark, Purchasing Agent

1149 Pearl Street, 1st Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

ORIGINAL

LEGAL NOTICE
Advertisement for Invitation for Bids

October 3, 2016

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. **Specifications for this project may be obtained from the Jefferson County website, http://www.co.jefferson.tx.us/Purchasing/main.htm or by calling 409-835-8593.**

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope. Bidders shall forward an original and two (2) copies of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Commissioners' Courtroom at the time and date below. Bidders are invited to attend the sealed bid opening.

BID NAME:	**Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County**
BID NO:	**IFB 16-029/YS**
DUE DATE/TIME:	**11:00 AM CDT, Tuesday, November 1, 2016**
MAIL OR DELIVER TO:	**Jefferson County Purchasing Department 1149 Pearl Street, 1st Floor Beaumont, Texas 77701**

Any questions relating to these requirements should be directed to Yea-Mei Sauer, Contract Specialist, at 409-835-8593 or ysauer@co.jefferson.tx.us.

Jefferson County encourages Disadvantaged Business Enterprises to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE INVITATION.

Deborah Clark

Deborah L. Clark, Purchasing Agent
Jefferson County, Texas
Publish: Beaumont Enterprise & Port Arthur News – October 5, 2016 & October 12, 2016

IFB 16-029/YS
Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County
Bids due: 11:00 AM CDT, Tuesday, November 1, 2016

Table of Contents

Table of Contents 1
Instructions to Bidders 2
General Conditions of Bidding and Terms of Contract 6
Special Requirements/Instructions 11
Minimum Specifications 15
Bidder Information Form 17
Offer to Contract Form 18
Acceptance of Offer Form 19
Bid Form 20
Signature Page 24
Conflict of Interest Questionnaire 25
Local Government Officer Conflict Disclosure Statement Forms (OFFICE USE ONLY) 26
Good Faith Effort Determination Checklist 27
Notice of Intent 28
HUB Subcontracting Participation Declaration Form 29
Residence Certification/Tax Form 33
Bid Affidavit 34

BID SUBMISSIONS: Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Additionally, Bidder must monitor the Jefferson County Purchasing Department Website (below) to see if addenda or additional instructions have been posted. Failure to return all required forms could result in a bid being declared as non-responsive.

http://www.co.jefferson.tx.us/purchasing/main.htm

Instructions to Bidders

1. Bid Submission

Bids must be submitted in complete original form by mail or messenger to the following address:

Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, TX 77701

Bids will be accepted at the above address until the time and date specified herein, and immediately after will be publicly opened and read aloud.

All bids shall be tightly sealed in an opaque envelope and plainly marked with the Bid Number, Bid Name, Bid Due Date, and the Bidder's Name and Address; and shall be addressed to the Purchasing Agent.

Late bids will not be accepted and will be returned unopened to the bidder.

All bids submitted in response to this invitation shall become the property of Jefferson County and will be a matter of public record available for review.

2. Bid Submissions During Time of Inclement Weather, Disaster, or Emergency

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a bid/proposal/statement of qualifications submission deadline, the bid closing will automatically be postponed until the next business day that County offices are open to the public. Should inclement weather conditions or any other unforeseen event cause delays in courier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the vendor to notify the county of their interest in the project should these conditions impact their ability to submit a bid/proposal/statement of qualifications submission before the stated deadline. The County reserves the right to make the final judgement call to extend any deadline.

Should an emergency or unanticipated event interrupt normal County processes, and bid/proposal/statement of qualifications submissions cannot be received by the Jefferson County Purchasing Department's office by the exact time specified in the IFB and urgent County requirements preclude amendment to the IFB, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first business day on which normal County processes resume.

3. Courthouse Security

Bidders are advised that all visitors to the Courthouse must pass through Security. **Bidders planning to hand deliver bids must allow time to get through Security, as a delay in entering the Courthouse will not be accepted as an excuse for late submittal.** Mondays and Tuesdays are particularly heavy days. Bidders are strongly urged to plan accordingly.

4. Preparation of Bids

The bid shall be legibly printed in ink or typed.

If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the bidder.

The bid shall be legally signed and shall include the complete address of the bidder.

Jefferson County is exempt from Federal and State Sales Taxes, and such taxes shall not be included in bid prices.

5. Signatures

All bids, notifications, claims, and statements must be signed by an individual authorized to bind the bidder. The individual signing certifies, under penalty of perjury, that he or she has the legal authorization to bind the bidder.

6. County Holidays – 2016:

January 1	Friday	New Year's Day
January 18	Monday	Martin Luther King, Jr. Day
February 15	Monday	President's Day
March 25	Friday	Good Friday
May 30	Monday	Memorial Day
July 4	Monday	Independence Day
September 5	Monday	Labor Day
November 11	Friday	Veterans Day
November 24 & 25	Thursday & Friday	Thanksgiving
December 23 & 26	Friday & Monday	Christmas

7. Rejection or Withdrawal

Submission of additional terms, conditions or agreements with the bid document are grounds for deeming a bid non-responsive and may result in bid rejection. Jefferson County reserves the right to reject any and all bids and to waive any informalities and minor irregularities or defects in bids. Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the time set for receipt of bids. Bids are an irrevocable offer and may not be withdrawn within 90 days after opening date.

8. Emergency/Declared Disaster Requirements

In the event of an emergency or if Jefferson County is declared a disaster area, by the County, State, or Federal Government, this Acceptance of Offer may be subjected to unusual usage. Contractor shall service the county during such an emergency or declared disaster under the same terms and conditions that apply during non-emergency/disaster conditions. The pricing as specified in this Acceptance of Offer shall apply to serving the County's needs regardless of the circumstances. If Contractor is unable to supply the services under the terms of the Acceptance of Offer, then Contractor shall provide proof of such disruption and a copy of the invoice from Contractor's supplier(s). Additional profit margin as a result of supplying services during an emergency or declared disaster shall not be permitted. In the event that additional equipment, supplies, and materials are required during the declared disaster, additional shipping, handling and drayage fees may apply.

9. Award

The bid will be awarded to the responsible, responsive bidder(s) whose bid, conforming to the solicitation, will be most advantageous to Jefferson County – price and other factors considered. Unless otherwise specified in this IFB, Jefferson County reserves the right to accept a bid in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of Jefferson County. Any bidder who is in default to Jefferson County at the time of submittal of the bid shall have that bid rejected. Jefferson County reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by Jefferson County, shall be deemed non-responsive and the offer rejected.

In evaluating bids, Jefferson County shall consider the qualifications of the bidders, and, where applicable, operating costs, delivery time, maintenance requirements, performance data, and guarantees of materials and equipment. In addition, Jefferson County may conduct such investigation as it deems necessary to assist in the evaluation of a bid and to establish the responsibility, qualifications, and financial ability of the bidders to fulfill the contract.

Jefferson County reserves the right to award this contract on the basis of **lowest and best bid** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, and/or to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not a awarded a contract, Offeror may appear before the Commissioners' Court and present evidence concerning Offeror responsibility after officially notifying the Office of the Purchasing Agent of Offeror's intent to appear.

10. Contract

A response to an IFB is an offer to contract with Jefferson County based upon the terms, conditions, and specifications contained in the IFB. Bids do not become contracts unless and until they are executed by Jefferson County, eliminating a formal signing of a separate contract. For that reason, all of the terms and conditions of the contract are contained in the IFB, unless any of the terms and conditions is modified by an IFB Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents.

11. Waiver of Subrogation

Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Jefferson County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.

12. Fiscal Funding

A multi-year contract (if requested by the specifications) continuing as a result of an extension option must include fiscal funding out. If, for any reason, funds are not appropriated to continue the contract, said contract shall become null and void.

13. Bid Results

Bid results are not provided in response to telephone inquiries. A preliminary tabulation of bids received will be posted on the Purchasing web page (http://co.jefferson.tx.us/ purchasing/main.htm) as soon as possible following bid opening. A final tabulation will be posted following bid award, and will also be available for review in the Purchasing Department.

14. Changes and Addenda to Bid Documents

Each change or addendum issued in relation to this IFB document will be on file in the Office of the Purchasing Agent, and will be posted on the Purchasing web site as soon as possible. It shall be the bidder's responsibility to make inquiry as to change or addenda issued, and to monitor the web site. All such changes or addenda shall become part of the contract and all bidders shall be bound by such addenda. Information on all changes or addenda issued will be available at the Office of the County Purchasing Agent.

15. Specifications

Unless otherwise stated by the bidder, the bid will be considered as being in accordance with Jefferson County's applicable standard specifications, and any special specifications outlined in the bid document. References to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of Jefferson County, and should not be construed as excluding bids on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. Jefferson County reserves the right to determine if equipment/ product being bid is an acceptable alternate. All goods shall be new unless otherwise so stated in the bid. Any unsolicited alternate bid, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of the bid, may be considered non-responsive.

16. Delivery

Bids shall include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder (in writing on the included Bid Form), prices bid will be considered as being based on F.O.B. destination/delivered freight included.

17. Interpretation of Bid and/or Contract Documents

All inquiries shall be made within a reasonable time prior to the date and time fixed for the bid opening, in order that a written response in the form of an addendum, if required, can be processed before the bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

18. Currency

Prices calculated by the bidder shall be stated in U.S. dollars.

19. Pricing

Prices shall be stated in units of quantity specified in the bid documents. In case of discrepancy in computing the amount of the bid, the unit price shall govern.

20. Notice to Proceed/Purchase Order

The successful bidder may not commence work under this contract until authorized to do so by the Purchasing Agent.

21. Certification

By signing the offer section of the Offer and Acceptance page, bidder certifies:

- The submission of the offer did not involve collusion or other anti-competitive practices.
- The bidder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to any public servant in connection with the submitted offer.
- The bidder hereby certifies that the individual signing the bid is an authorized agent for the bidder and has the authority to bind the bidder to the contract.

22. Definitions

"County" – Jefferson County, Texas.

"Contractor" – The bidder whose proposal is accepted by Jefferson County.

23. Minority-Women Business Enterprise Participation

It is the desire of Jefferson County to increase the participation of Minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the County does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms.

General Conditions of Bidding and Terms of Contract

By execution of this document, the vendor accepts all general and special conditions of the contract as outlined below and in the specifications and plans.

1. Bidding

1.1 Bids. All bids must be submitted on the bid form furnished in this package.

1.2 Authorized Signatures. The bid must be executed personally by the vendor, duly authorized partner of the partnership, or duly authorized officer of the corporation. If executed by an agent, a power of attorney or other evidence of authority to act on behalf of the vendor shall accompany the bid to become a valid bid.

1.3 Late Bids. Bids must be in the office of the Jefferson County Purchasing Agent before or at the specified time and date bids are due. Bids received after the submission deadline shall be rejected as non-responsive and returned unopened.

1.4 Withdrawal of Bids Prior to Bid Opening. A bid may be withdrawn before the opening date by submitting a written request to the Purchasing Agent. If time allows, the bidder may submit a new bid. Bidder assumes full responsibility for submitting a new bid before or at the specified time and date bids are due. Jefferson County reserves the right to withdraw a request for bids before the opening date.

1.5 Withdrawal of Bids after Bid Opening. Bidder agrees that its offer may not be withdrawn or cancelled by the vendor for a period of ninety (90) days following the date and time designated for the receipt of bids unless otherwise stated in the bid and/or specifications.

1.6 Bid Amounts. Bids shall show net prices, extensions where applicable and net total. In case of conflict between unit price and extension, the unit price will govern. Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be interpreted in the favor of Jefferson County.

1.7 Exceptions and/or Substitutions. All bids meeting the intent of the specifications and plans will be considered for award. Vendors taking exception to the specifications and plans, or offering substitutions, shall state these exceptions in the section provided. If bid is made on an article other than the one specified, which a bidder considers comparable, the name and grade of said article must be specified in the bid and sufficient specifications and descriptive data must accompany same to permit thorough evaluation. The absence of stated exceptions and/or substitutions shall indicate that the vendor has not taken any exceptions to the specifications and shall be responsible to perform in strict accordance with the specifications. As a matter of practice, Jefferson County rejects exception(s) and /or substitutions as non-responsive but reserves the right to accept any and/or all of the exception(s) and/or substitution(s) deemed to be in the best interest of Jefferson County.

1.8 Alternates. The Invitation for Bid and/or specifications may expressly allow bidder to submit an alternate bid. Presence of such an offer shall not be considered an indication of non-responsiveness.

1.9 Descriptions. Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

1.10 Bid Alterations. Bids cannot be altered or amended after submission deadline. Any interlineations, alterations, or erasures made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

1.11 Tax Exempt Status. Jefferson County is exempt from federal excise tax and state sales tax. Unless the bid form or specifications specifically indicate otherwise, the bid price must be net, exclusive of above-mentioned taxes and will be so construed. Therefore, the bid price shall not include taxes.

1.12 Quantities. Quantities indicated are estimated quantities only and are not a commitment to buy. Approximate usage does not constitute an order, but only implies the probable quantity that will be used. Commodities will be ordered on an as-needed basis. Bidder is responsible for accurate final counts.

1.13 Bid Award. Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Jefferson County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Jefferson County reserves the right to accept or reject in part or in whole any bid submitted,

and to waive any technicalities or informalities for the best interest of the County. Jefferson County reserves the right to award based upon individual line items, sections or total bid.

1.14 Silence of Specifications for Complete Units. All materials, equipment and/or parts that will become a portion of the completed work, including items not specifically stated herein but, necessary to render the service(s) complete and operational per the specifications, are to be included in the bid price. Vendor may be required to furnish evidence that the service, as bid, will meet or exceed these requirements.

1.15 Addenda. Any interpretations, corrections or changes to the specifications and plans will be made by addenda no later than forty-eight (48) hours prior to the bid opening. Addenda will be posted on the Purchasing web site. Vendors are responsible for monitoring the web site in order to remain informed on addenda. Vendors shall acknowledge receipt of all addenda with submission of bid.

1.16 General Bid Bond/Surety Requirements. Failure to furnish bid bond/surety, if requested, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.17 General Insurance Requirements. Failure to furnish Affidavit of Insurance, if required in these specifications, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.18 Responsiveness. A responsive bid shall substantially conform to the requirements of this Invitation to Bid and/or specifications contained herein. Bidders who substitute any other terms, conditions, specifications and/or requirements or who qualify their bids in such a manner as to nullify or limit their liability to the contracting entity shall have their bids deemed non-responsive. Also, bids containing any clause that would limit contracting authority shall be considered non-responsive. Examples of non-responsive bids include but shall not be limited to: a) bids that fail to conform to required delivery schedules as set forth in the bid request; b) bids with prices qualified in such a manner that the bid price cannot be determined, such as with vague wording that may include "price in effect at the time of delivery," and c) bids made contingent upon award of other bids currently under consideration.

1.19 Responsible Standing of Bidder. To be considered for award, bidder must at least: have the ability to obtain adequate financial resources, be able to comply with required or proposed delivery/completion schedule, have a satisfactory record of performance; have a satisfactory record of integrity and ethics, and be otherwise qualified and eligible to receive award.

1.20 Proprietary Data. Bidder may, by written request, indicate as confidential any portion(s) of a bid that contain proprietary information, including manufacturing and/or design processes exclusive to the vendor. Jefferson County will protect from public disclosure such portions of a bid, unless directed otherwise by legal authority, including existing Open Records Acts.

1.21 Public Bid Opening. Bidders are invited to be present at the opening of bids. After the official opening of bids, a period of not less than one week is necessary to evaluate bids. The amount of time necessary for bid evaluation may vary and is determined solely by the County. Following the bid evaluation, all bids submitted are available for public review.

2. Performance

2.1 Design, Strength, and Quality. Design, strength, and quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practices. The apparent silence of specifications and/or plans as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications and/or plans shall be made on the basis of this statement.

2.2 Age and Manufacture. All tangible goods being bid must be new and unused, unless otherwise specified, in first-class condition, of current manufacture, and furnished ready to use. All items not specifically mentioned that are required for a complete unit shall be furnished.

2.3 Delivery Location. All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday, unless otherwise authorized by the Purchasing Agent or designee.

2.4 Delivery Schedule. Delivery time may be an important consideration in the evaluation of best value. The maximum number of days necessary for delivery ARO shall be stated in the space, if provided, on the bid form.

2.5 Delivery Charges. All delivery and freight charges, F.O.B. destination shown on Jefferson County purchase order, as necessary to perform contract are to be included in the bid price.

2.6 Installation Charges. All charges for assembly, installation and set-up shall be included in the bid price. Unless otherwise stated, assembly, installation and set-up will be required.

2.7 Operating Instructions and Training. Clear and concise operating instructions and descriptive literature will be provided in English, if requested. On-site detailed training in the safe and efficient use and general maintenance of item(s) purchased shall be provided as needed at the request of Jefferson County. Instructions and training shall be at no additional cost to the County.

2.8 Storage. Bidder agrees to provide storage of custom ordered materials, if requested, for up to thirty (30) calendar days.

2.9 Compliance with Federal, State, County, and Local Laws. Bids must comply with all federal, state, county and local laws, including, but not limited to, all applicable standard safety, emission, and noise control requirements. Any vehicles or equipment shall contain all standard safety, emission, and noise control requirements required for the types and sizes of equipment at the time of their manufacture. The contractor agrees, during the performance of work or service, to comply with all applicable codes and ordinances of Jefferson County or the State of Texas as they may apply, as these laws may now read, or as they may hereafter be changed or amended.

2.10 OSHA. The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with federal and State of Texas OSHA standards. The successful bidder will agree to indemnify and hold harmless Jefferson County for any and all damages that may be assessed against the County.

2.11 Patents and Copyrights. The successful vendor agrees to protect the County from claims involving infringements of patents and/or copyrights.

2.12 Samples, Demonstrations and Testing. At Jefferson County's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested at any point prior to or following bid award. Samples, demonstrations and/or testing may be requested upon delivery and/or any point during the term of resulting contract. All samples (including return thereof), demonstrations, and/or testing shall be at the expense of the bidder/vendor.

2.13 Acceptability. All articles enumerated in the bid shall be subject to inspection by an officer designated for that purpose by Jefferson County. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Purchasing Agent, who shall have the right to reject the whole or any part of the same. Items and/or work determined to be contrary to specifications must be replaced at the vendor's expense. Inferior items not retrieved by the vendor within thirty (30) calendar days, or an otherwise agreed upon time, shall become the property of the County. If disposal of such items warrants an expense, an amount equal to the disposal expense will be deducted from amounts payable to the vendor.

2.14 Maintenance. Maintenance required for equipment bid should be available in Jefferson County by a manufacturer authorized maintenance facility. Cost for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Jefferson County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

2.15 Material Safety Data Sheets. Under the "Hazardous Communications Act," common known as the "Texas Right to Know Act," a bidder must provide the user department, with each delivery, material safety data sheets which are applicable to hazardous substances defined in the Act. Failure of the bidder to furnish this documentation, will be cause to reject any bid applying thereto.

2.16 Evaluation. Evaluation shall be used as a determinant as to which services are the most efficient and/or most economical for the County. It shall be based on all factors having a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Jefferson County Purchasing Department and recommendation to Jefferson County Commissioners' Court. Compliance with all bid requirements and needs of the using department are considered in evaluating bids. Pricing is not the only criteria for making a recommendation. The Jefferson County Purchasing Department reserves to right to contact any bidder, at any time, to clarify, verify or requirement information with regard to this bid.

3. Purchase Orders and Payment

3.1 Purchase Orders. A purchase order(s) shall be generated by the Jefferson County Purchasing Agent to the successful vendor. The purchase order number must appear on all itemized invoices and packing slips. The County will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all services rendered and accepted by the contract administrator for which a valid invoice has been received.

3.2 Invoices. All invoices shall reference the Purchase Order number. Invoices shall reference the bid item number or a detailed description for each item invoiced. If an item purchased and itemized on the invoice does not correspond to an item in any of the categories awarded to the vendor, invoice shall reference the item as "N/C" to indicate that it is a non-contract item. This requirement is to assist the County in verifying contract pricing on all invoices. Payment will be made under terms of net thirty (30) days unless otherwise agreed upon by seller and the purchasing department.

3.3 Prompt Payment. In accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S., payment will be made after receive and acceptance by the County of the merchandise ordered and of a valid invoice. Successful bidder(s) is required to pay subcontractors within ten (10) days after the successful bidder receives payment from the County.

3.4 Funding. Jefferson County is operated and funded on an October 1 to September 30 basis; accordingly, the County reserves the right to terminate, without liability to the County, any contract for which funding is not available.

4. Contract

4.1 Contract Definition. The General Conditions of Bidding and Terms of Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents made a part of this bid shall constitute the complete bid. This bid, when duly accepted by Jefferson County, shall constitute a contract equally binding between the successful bidder and Jefferson County.

4.2 Contract Agreement. Once a contract is awarded, the unit prices offered by the successful bidder shall remain firm for the term of the contract. Contract shall commence on date of award.

4.3 Change Order. No different or additional terms will become part of this contract with the exception of a change order. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing and at the discretion and approval of Jefferson County. No change order will be binding unless signed by an authorized representative of the County and the vendor.

4.4 Price Re-determination. A price re-determination may be requested at the time of annual renewal. All requests for price re-determination shall be in written form. Cause for such request, i.e., manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc., shall be substantiated in writing by the source of the cost increase. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Jefferson County reserves the right to accept or reject any/all requests for price re-determination as it deems to be in the best interest of the County.

4.5 Termination. Jefferson County reserves the right to terminate the contract for default if the bidder breached any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Jefferson County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or service within the proper amount of time, and/or to properly perform any and all services required to Jefferson County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days' written notice to either party unless otherwise specified. Jefferson County reserves the right to award canceled contract to the next lowest bidder. Bidder, in submitting this bid, agrees that Jefferson County shall not be liable to prosecution for damages in the event that the County declares the bidder in default.

4.6 Conflict of Interest. Employees of the County are not permitted to maintain financial interest in, or receive payment, directly or indirectly, borrow from, lend to, invest in, or engage in any substantial financial transaction with any individual, organization, supplier, or subcontractor who does business with the County without disclosure. When conflict of interest is discovered, it shall be grounds for termination of contract.

4.7 Injuries or Damages Resulting from Negligence. Successful vendor shall defend, indemnify and save harmless Jefferson County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful vendor shall pay any judgment with cost which may be obtained against Jefferson County growing out of such injury or damages.

4.8 Interest by Public Officials. No public official shall have interest in this contract, in accordance with Texas Local Government Code.

4.9 Warranty. The successful vendor shall warrant that all materials utilized in the performance of this contract shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

4.10 Uniform Commercial Code. The successful vendor and Jefferson County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

4.11 Venue. This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the County of Jefferson, Texas.

4.12 Sale, Assignment, or Transfer of Contract. The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Jefferson County.

4.13 Silence of Specifications. The apparent silence of these specifications as to any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

Special Requirements/Instructions

The following requirements and instructions supersede General Requirements where applicable.

1. Bid Requirement

Each bidder shall ensure that required parts of the bid are completed with accuracy and submitted as per the requirements within this specifications packet, including any addenda.

Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Vendor shall use an opaque envelope, clearly indicating on the outside the **Bid Number, Bid Description, and marked "SEALED BID"**. Jefferson County shall not be responsible for any effort or cost expended in the preparation of a response to this IFB. All protests should be coordinated through the Purchasing Office prior to award recommendation to Commissioners' Court.

2. Vendor Registration: SAM (System for Award Management).

Vendors doing business with Jefferson County are **required** to be registered with The System for Award Management (SAM), with an "active" status. The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from the SAM website at: https://www.sam.gov

Bid Respondents are strongly encouraged to review their firm's SAM (System for Award Management) status prior to Bid Submission.

3. Awarded Vendor(s): Submission of FORM 1295 (Texas Ethics Commission)

As of January 1, 2016, per House Bill 1295, the Texas Ethics Commission (TEC) requires **all awarded vendors** to complete a Certificate of Interested Parties (FORM 1295) at time of notification of award. **Awarded Vendors** must visit the TEC website link below, enter the required information on Form 1295, and print a copy of the completed form. The form will include a certification of filing that will contain a unique certification number.

At the time of award, the Jefferson County Purchasing Department will submit a request to the Awarded Vendor to both:

1. Submit FORM 1295 online via the Texas Ethics Commission website link below.

2. Submit a printed copy of FORM 1295, signed by an Authorized Agent of the Awarded Vendor and notarized to the Jefferson County Purchasing Department.

FORM 1295, Completion Instructions, and Login Instructions are available via the Texas Ethics Commission Website at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

4. Multiple Vendor Award

Jefferson County reserves the right to award this contract to more than one vendor at the County's discretion.

5. Delivery

If delivery is required, all items must be packaged so as to be protected from damage during shipping and handling. Any item(s) damaged in shipping must be replaced in kind, or repaired, by the contractor, at the discretion of, and at no additional charge to, Jefferson County.

6. Payment

Jefferson County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Bid Form(s) submitted as a part of the bid will be considered.

Invoices must indicate Jefferson County as applicable, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment; therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

Invoices shall be submitted to: Jefferson County Auditing Department, Attention: Accounts Payable, 1149 Pearl Street, 7th floor, Beaumont, TX 77701.

7. Usage Reports

Jefferson County reserves the right to request, and receive at no additional cost, up to two (2) times during the contract period, a usage report detailing the products and/or services furnished to date under a contract resulting from this IFB. The reports must be furnished no later than five (5) working days after written request and itemize all purchases to date by Jefferson County department, description of each item purchased, including manufacturer, quantity of each item purchased, per unit and extended price of each item purchased, and total amount and price of all items purchased.

8. Insurance

The contractor (including any and all subcontractors as defined in Section 9.1.3 below) shall, at all times during the term of this contract, maintain insurance coverages with not less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.

All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents.

Contractor shall furnish Jefferson County with Certificate of Insurance naming Jefferson County as additional insured.

All insurance must be written by an insurer licensed to conduct business in the State of Texas.

Minimum Insurance Requirements

Public Liability	$1,000,000.00
Excess Liability	$1,000,000.00
Property Insurance (policy below that is applicable to this project):	
Improvements & Betterments Policy: Improvements/Remodeling (for Lease Tenants)	
Builder's Risk Policy: Structural Coverage for Construction Projects	
Installation Floater Policy: Improvements/Alterations to Existing Structure	
Workers' Compensation	Statutory Coverage (see attached)

9. Workers' Compensation Insurance

9.1 Definitions:

9.1.1 **Certificate of coverage ("Certificate")** – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, DWC-81, DWC-82, DWC-83, or DWC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

9.1.2 **Duration of the project** – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

9.1.3 **Persons providing services on the project ("subcontractor") in article 406.096** – Includes all persons or entities performing all or part of the services under the contractor

has undertaken to perform on the project, regardless of whether that person contracted directly

with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractor, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" includes, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

9.2 The Contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.

9.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract – refer to Section 6 above.

9.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

9.5 The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

9.5.1 A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

9.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.

9.6 The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.

9.7 The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

9.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Department of Workers' Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

9.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project to:

9.9.1 Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.

9.9.2 Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.

9.9.3 Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

9.9.4 Obtain from each person with whom it contracts, and provide to the Contractor:

9.9.4.1 A certificate of coverage, prior to the other person beginning work on the project; and

9.9.4.2 the coverage period, if the coverage period shown on the current certificate of a new certificate of coverage showing extension of coverage, prior to the end of coverage ends during the duration of the project.

9.9.5 Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.

9.9.6 Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

9.9.7 Contractually require each person with whom it contracts to perform as required by paragraphs 9.1. – 9.7., with the certificates of coverage to be provided to the person for whom they are providing services.

9.10 By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services of the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

9.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

Minimum Specifications

The following requirements and specifications supersede General Requirements where applicable. Contact Yea-Mei Sauer, Contract Specialist (e-mail: ysauer@co.jefferson.tx.us; phone: 409-835-8593), regarding any questions or comments. Please reference bid number IFB 16-029/YS.

Scope

Jefferson County is requesting bids for the Term Contract for Pick Ups, Vans & Utility Vehicles. All bids must be submitted on the attached Bid Form.

Vendors may bid on any or all items. The County reserves the right to make the award to one (1) successful bidder or per line item.

Refer questions of a contractual nature to Yea-Mei Sauer, Contract Specialist, to ysauer@co.jefferson.tx.us, and questions of a technical nature to Joe Zurita, Jefferson County Service Center Supervisor, to jzurita@co.jefferson.tx.us.

Delivery time may be part of the bid proposal and a factor in evaluation of each bid. Failure to honor stated delivery times could result in termination of the contract. Bids will be considered non-responsive if the delivery time is not included on the bid proposal forms.

This bid contains the following sections for vehicles:

1. Section One: Pickup Trucks
2. Section Two: Vans
3. Section Three: Utility Vehicles, also known as Sport Utility Vehicles (SUV's).

Bidders may bid on vehicles that meet or exceed the basic specification for each vehicle listed in Sections One, Two, and Three. The term "or approved equal" shall apply to all items listed in Sections One, Two, and Three.

Award(s) shall be made to the lowest responsible bidder who meets or exceeds all bid specifications for each item. Award shall be based on the total base bid for each item, plus optional items if any. Pricing for each vehicle MUST include, as a minimum the following items:

1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

The unit shall be completely assembled, adjusted, and all equipment, including standard and supplemental equipment, installed and the unit made ready for continuous operation upon delivery. All parts not specifically mentioned which are necessary for the unit to be complete shall be furnished by the successful bidder. All parts shall conform in strength, quality, and workmanship to the accepted standard of the industry. The unit shall meet, or exceed all Federal and State of Texas safety, health, lighting, and noise regulations and standards in effect and application furnished at the time of manufacture.

Field demonstrations may be requested by Jefferson County prior to, and/or during bid evaluation. Demonstrations must be available at a location in the Jefferson County area without cost to the County.

Equipment shall be new, currently advertised, meeting or exceeding the specifications listed below. These specifications require the latest production model for the basic unit and any components required to produce the whole unit of equipment described by these specifications. All things essential to the production and delivery of the equipment which these specifications are intended to describe, including those which may not be expressly mentioned, are required and must be furnished by the vendor. Do not place decals or other markings of any type pertaining to advertisement other than trademarks or model designation normally installed by manufacturer on equipment delivered. Each vehicle shall have a "Buyer's" tag affixed to it when required by law.

All vehicles will have a minimum three (3) year/36,000 mile factory standard warranty and a Power Train Warranty of a minimum of five (5) years/60,000 miles. All vehicles must be new with less than 200 miles when vehicle is delivered, unless special delivery arrangements have been made and extra mileage has been pre-authorized in writing.

A detailed specification sheet, labeled for each item, must accompany the bid form for every item bid.

Upon receipt of purchase order vendor shall confirm order, in writing, within five (5) business days. Confirmation must include a detailed list of all standard equipment, optional equipment (if included in the purchase order), brand, year and model, color, pricing and any other pertinent information including date vehicle will be placed on order and the estimated delivery date. Factory window sticker with the manufacturer's suggested retail price (MSRP) must be included in every vehicle delivered. Prior to delivery, vendor shall provide a list of the vehicle identification numbers to the entity for each order. Upon delivery, each unit shall be accompanied by the Manufacturer's Certificate of Origin, Sales Invoice, Signed Title Application, Odometer Statement, and Operators Manuals.

Successful vendor must have a Texas Dealer General Distinguishing Number per Texas Transportation Code Section 503.021. This number must be provided on the Bid Form for every item bid. Bids will be considered non-responsive if this number is not provided.

Bidder Information Form

Instructions: Complete the form below. Please provide legible, accurate, and complete contact information. PLEASE PRINT.

Bid Name & Number: IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County

Bidder's Company/Business Name: Freedom Chevrolet / Love Field COJR

Bidder's TAX ID Number: 26-0786591 45-150 4474

Contact Person: Tim Middlebrooks **Title:** Government Sales

Phone Number (with area code): 972-707-9438

Alternate Phone Number if available (with area code): 205-965-1800

Fax Number (with area code): 214-350-0085

Email Address: tmiddlebrooks@freedomfleetsales.com

Mailing Address (Please provide a physical address for bid bond return, if applicable):

8320 Denton Dr
Address
Dallas Tx 75235
City, State, Zip Code

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): _____, _____, _____, _____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

Freedom Chevrolet Lovefield COJR
Company Name

For clarification of this offer, contact:

6320 Denton Dr
Address

Tim Middlebrooks
Name

Dallas TX 75235
City State Zip

972-707-5438 214-350-0095
Phone Fax

Tim Middlebrooks
Signature of Person Authorized to Sign

tmiddlebrooks@freedomfleetsales.com
E-mail

Tim Middlebrooks
Printed Name

Government Sales
Title

Bidder Shall Return Completed Form with Offer.

Acceptance of Offer

The Offer is hereby accepted for the following items: Pick Ups, Vans, & Utility Vehicles for Jefferson County. Contract Term: one (1) year from date of award.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

Jeff R. Branick
County Judge

Date

Attest:

Carolyn L. Guidry
County Clerk

Bidder Shall Return Completed Form with Offer.

Bid Form

Section One: Pick-Up Trucks

1A. Pick-Up, ½ Ton, Regular Cab, 2-Wheel Drive

New, Current Year Model, Pick-up, ½-Ton with Regular Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,000 lbs minimum, wheelbase 133" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 6-speed automatic minimum, bed length 8' minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Ram 1500 Reg Cab

Model: Tradesman

Earliest Possible Deliver A.R.O.: 90-120 Days

Warranty (explain in detail): 3yr 36k Bumper to Bumper

5yr 100k Powertrain

Unit Price: $ 20,886

1B. Pick-Up, ½-Ton, Extended Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, 1/2-Ton with Extended Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,400 lbs minimum, wheelbase 140" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 6'4" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Ram 1500 Ext Cab

Model: Tradesman

Earliest Possible Deliver A.R.O.: 90-120 Days

Warranty (explain in detail): 3yr 36k Bumper to Bumper

5yr 100k Powertrain

Unit Price: $ 20,950

Bid Form (continued)

1C. Pick-up, ½-Ton, Crew Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, ½-Ton with Crew Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,800 lbs minimum, wheelbase 139.8" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 5'5" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Ram 1500 Crew cab

Model: Tradesman

Earliest Possible Deliver A.R.O.: 90-120 Days

Warranty (explain in detail): 3yr-36k Bumper to Bumper

5yr 100k Powertrain

Unit Price: $ 25,038

Section Two: Vans

2A. Full Size Van, 15-Passenger, Extended, 2-Wheel Drive

New, Current Year Model, Full Size Van, 15-Passenger, Extended, 2-Wheel Drive, all standard equipment and a choice of optional equipment. Seating fifteen (15) minimum, GVWR 9,500 lbs minimum, wheelbase 138" minimum, engine type 6-cylinder gasoline minimum, engine size 3.7L minimum, transmission 4-speed automatic minimum. Ford Transit, Chevrolet 3500 Express Extended Length, or approved equal.

Make of Vehicle: Chevrolet Ext wheelBase 3500 Exp Pass Van

Model: LS

Earliest Possible Deliver A.R.O.: 120 Days

Warranty (explain in detail): 3yr- 36k Bumper to Bumper

5yr- 100k Powertrain

Unit Price: $ 28,620.00

Bid Form (continued)

Section Three: Utility Vehicles

3A. Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and a choice of optional equipment. Honda CR-V LX 2-WD, or approved equal.

Make of Vehicle: No Bid

Model: _____

Earliest Possible Deliver A.R.O.: _____

Warranty (explain in detail): _____

_____

_____

Unit Price: $_____

3B. Utility Vehicle, AWD, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, All Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and choice of optional equipment. Honda CR-V LX AWD, or approved equal.

Make of Vehicle: No Bid

Model: _____

Earliest Possible Deliver A.R.O.: _____

Warranty (explain in detail): _____

_____

_____

Unit Price: $_____

Acknowledgment of Addenda (if any): N/A

Addendum 1 _____ Date Received_____

Addendum 2 _____ Date Received_____

Addendum 3 _____ Date Received_____

Bidder Shall Return Completed Form with Offer.

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: City of Grand Prairie

Address: 1821 South State Hwy 161 Grand Prairie TX 75051

Contact Person and Title: Jayson Ramirez Fleet Services Manager

Phone: 972-237-8501 Fax: 972-237-8507

Contract Period: 8-5 Scope of Work: Fleet Vehicle Purchase

REFERENCE TWO

Government/Company Name: City of Dickinson

Address: 4000 Liggio St Dickinson Texas 77539

Contact Person and Title: Melvin Mason Captain

Phone: 281-337-6301 Fax: 281-337-5503

Contract Period: 8-5 Scope of Work: Fleet Vehicle Purchase

REFERENCE THREE

Government/Company Name: City of Coppell

Address: 816 S Coppell Rd Coppell

Contact Person and Title: Mark Brochtrup TX 75019

Phone: 972-462-5175 Fax: 972-462-5170

Contract Period: 9-5 Scope of Work: Fleet vehicle Purchase

Bidder Shall Return Completed Form with Offer.

Signature Page

As permitted under Article 4413 (32c) V.A.C.S., other governmental entities may wish to participate under the same terms and conditions contained in this contract (i.e., piggyback). In the event any other entity participates, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. Jefferson County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by another entity. Each entity reserves the right to determine their participation in this contract.

Would bidder be willing to allow other governmental entities to piggyback off this contract, if awarded, under the same terms and conditions? ..... **Yes** ☐ **No** ☐

This bid shall remain in effect for ninety (90) days from bid opening and shall be exclusive of federal excise and state and local sales tax (exempt).

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price and upon the terms and conditions contained in the Invitation for Bid, Conditions of Bidding, Terms of Contract, and Specifications and all other items made a part of the accepted contract.

The undersigned affirms that they are duly authorized to execute the contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that neither the bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to bid or not to bid thereon.

Freedom Chevrolet/Lovefield CDJR	T. Middlebrooks
Bidder (Entity Name)	Signature
6320 Denton Dr	T. M. Middlebrooks
Street & Mailing Address	Print Name
Dallas TX 75235	10-30-16
City, State & Zip	Date Signed
972-707-9438	214-350-0085
Telephone Number	Fax Number

t.middlebrooks@freedomfleetsales.com
E-mail Address

Bidder Shall Return Completed Form with Offer.

Conflict of Interest Questionnaire

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

Freedom Chevrolet / Love Field CDJR

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information in this section is being disclosed.**

N/A

Name of Officer

This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☑ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☑ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?

☐ Yes ☑ No

D. Describe each employment or business and family relationship with the local government officer named in this section.

N/A

4

Signature of vendor doing business with the governmental entity

10-30-15

Date

Adopted 8/7/2015

Bidder Shall Return Completed Form with Offer.

Local Government Officer
Conflicts Disclosure Statement - OFFICE USE ONLY

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 **Name of Local Government Officer**

2 **Office Held**

3 **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code**

4 **Description of the nature and extent of employment or other business relationship with vendor named in item 3**

5 **List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).**

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

Adopted 8/7/2015

Good Faith Effort (GFE) Determination Checklist

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☑ No

Instructions: In order to determine if a "Good Faith Effort" was made in soliciting HUBs for subcontracting opportunities, the following checklist and supporting documentation shall be completed by the Prime Contractor/Consultant, and returned with the Prime Contractor/ Consultant's bid. This list contains the **minimum** efforts that should be put forth by the Prime Contractor/Consultant when attempting to achieve or exceed the goals of HUB Subcontractor participation. The Prime Contractor/Consultant may extend his/her efforts in soliciting HUB Subcontractor participation beyond what is listed below.

Did the Prime Contractor/Consultant . . .

☐ Yes ☑ No 1. To the extent practical, and consistent with standard and prudent industry standards, divide the contract work into the smallest feasible portions, to allow for maximum HUB Subcontractor participation?

☐ Yes ☑ No 2. **Notify** in writing a reasonable number of HUBs, allowing sufficient time for effective participation of the planned work to be subcontracted?

☐ Yes ☑ No 3. **Provide** HUBs that were genuinely interested in bidding on a subcontractor, adequate information regarding the project (i.e., plans, specifications, scope of work, bonding and insurance requirements, and a point of contract within the Prime Contractor/Consultant's organization)?

☐ Yes ☑ No 4. **Negotiate** in good faith with interested HUBs, and not reject bids from HUBs that qualify as lowest and responsive bidders?

☐ Yes ☑ No 5. **Document** reasons HUBs were rejected? Was a written rejection notice, including the reason for rejection, provided to the rejected HUBs?

☐ Yes ☑ No 6. If Prime Contractor/Consultant has zero (0) HUB participation, **please explain the reasons why.**

If "No" was selected, please explain and include any pertinent documentation with your bid.
If necessary, please use a separate sheet to answer the above questions.

Tim Middlebrooks
Printed Name of Authorized Representative

Tim
Signature

Government Sales
Title

10-30-16
Date

Bidder Shall Return Completed Form with Offer.

To whom it may concern:

In regards to Bid # IFB 16-029/YS Vendor Freedom Chevrolet/ Love Field CDJR will not be utilizing HUB contractors because all work will be performed in house.

Tim Middlebrooks

Notice of Intent (NOI) to Subcontract with Historically Underutilized Business (HUB)

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☐ No

Instructions for Prime Contractor/Consultant: Bidder shall submit this form with the bid; however, the information below may be submitted after contract award, but prior to beginning performance on the contract. Please submit one form for each HUB Subcontractor/Subconsultant with proper signatures, per the terms and conditions of your contract.

Contractor Name: _____ HUB: p Yes p No

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____

Prime Contract Amount: $ _____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Printed Name of Contractor Representative	Signature of Representative	Date
Printed Name of HUB	Signature of Representative	Date

NOTE: NOTHING ON THIS NOTICE OF INTENT FORM IS INTENDED TO CONFER ANY RIGHTS, EXPRESSED OR IMPLIED, TO ANY THIRD PARTIES.

Pre-Approval for Subcontractor Substitutions must be obtained from the Jefferson County Purchasing Agent's Representative. The "HUB Subcontractor/Subconsultant Change Form" must be completed and faxed to 409-835-8456.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PAGE 1 OF 4

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☐ No

Prime Contractor: _____ HUB: ☐ Yes ☐ No

HUB Status (Gender & Ethnicity): _____

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____ IFB/RFP No.: _____

Total Contract: $ _____ Total HUB Subcontract(s): $ _____

Construction HUB Goals: 12.8% MBE:: _____ % 12.6% WBE: _____ %

Sub-goals: 1.7 African-American, 9.7% Hispanic, 0.7% Native American, 0.8% Asian American.
Use these goals as a guide to diversify.

FOR HUB OFFICE USE ONLY:

Verification date HUB Program Office reviewed and verified HUB Sub information Date: _____ Initials: _____

PART I. HUB SUCONTRACTOR DISCLOSURE

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Texas Bldg & Procurement Comm. ☐ Texas Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

HUB SUBCONTRACTOR DISCLOSURE

PART I: Continuation Sheet **(Duplicate as Needed)**

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

All HUB Subcontractor Participation may be verified with the HUB Subcontractor(s) listed on Part I.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PART II: STATEMENT OF NON-COMPLIANCE FOR NOT MEETING HUB SUBCONTRACTING GOALS

Please complete Good Faith Effort (GFE) Checklist and attach any supporting documentation.

Our firm was unable to meet the HUB goals for this project for the following reasons:

- ☐ All subcontractors to be utilized are "Non-HUBs." *(Complete Part III)*
- ☐ HUBs were solicited but did not respond.
- ☐ HUBs solicited were not competitive.
- ☐ HUBs were unavailable for the following trade(s):
- ☑ Other: All work done In-house

Was the Jefferson County HUB Office contacted for assistance in locating HUBs? ☐ Yes ☐ No

PART III: DISCLOSURE OF OTHER "NON-HUB" SUBCONTRACTS

The bidder shall use this area to provide a listing of all "Non-HUB" Subcontractors, including suppliers, that will perform under this project. A list of those "Non-HUB" Subcontractors the bidder selects, after bid submission, shall be provided to the Purchasing Office not later than five (5) calendar days after being notified that bidder is the apparent low bidder. A list of those "Non-HUB" Subcontractors that are selected after contract award must be provided **immediately** after their selection.

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PAGE 4 OF 4

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

I hereby certify that I have read the *HUB Program Instructions and Information*, truthfully completed all applicable parts of this form, and **attached any necessary support documentation as required**. I fully understand that intentionally falsifying information on this document may result in my not receiving a contract award or termination of any resulting contract.

Name (print or type): _____

Title: _____

Signature: _____

Date: _____

E-mail address: _____

Contact person that will be in charge of invoicing for this project:

Name (print or type): _____

Title: _____

Date: _____

E-mail address: _____

Bidder Shall Return Completed Form with Offer.

Residence Certification/Tax Form

Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Jefferson County requests Resident Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.

(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

☑ I certify that Freedom Chevrolet Lovefield CDJR [company name] is a Resident Bidder of Texas as defined in Government Code §2252.001.

☐ I certify that _____ [company name] is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is _____ _____ (city and state).

	Freedom Chevrolet	Lovefield CDJR
Taxpayer Identification Number (T.I.N.):	26-0786591	45-150 4474
Company Name submitting bid/proposal:	Freedom Chevrolet	Lovefield CDJR
Mailing address:	6320 Denton Dr Dallas TX 75238	
If you are an individual, list the names and addresses of any partnership of which you are a general partner:		

Property: List all taxable property owned by you or above partnerships in Jefferson County.

Jefferson County Tax Acct. No.*	Property address or location**
N/A	

* This is the property amount identification number assigned by the Jefferson County Appraisal District.

** For real property, specify the property address or legal description. For business property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored as a warehouse or other location.

Bidder Shall Return Completed Form with Offer.

Bid Affidavit

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all commodities upon which prices are extended at the price offered, and upon the conditions contained in the specifications and the Notice to Bidders.

STATE OF Texas COUNTY OF Dallas

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Tx,

on this day personally appeared Tim Middlebrooks (name), who

after being by me duly sworn, did depose and say:

"I, Tim Middlebrooks (name) am a duly authorized officer of/agent

for Freedom Chevrolet / Love Field CDJR (name of firm) and have been duly authorized to execute the

foregoing on behalf of the said Freedom Chevrolet / Love Field CDJR (name of firm).

I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of services/commodities bid on, or to influence any person or persons to bid or not to bid thereon."

Name and address of bidder: Freedom Chevrolet / Love Field CDJR

6320 Denton Dr Dallas TX 75235

Fax: 214-350-0085 Telephone# 972-707-1438

by: Tim Middlebrooks (print name) Title: Government Sales

Signature: Tim Middlebrooks

SUBSCRIBED AND SWORN to before me by the above-named

Tim Middlebrooks on

this the 31st day of October, 2016.

AMANDA MORRIS
Notary Public, State of Texas
My Commission Expires
December 14, 2016

Notary Public in and for
the State of TEXAS

Bidder Shall Return Completed Form with Offer.

Sealed Bid

Attn: Purchasing Agent

Bid # IFB 16-029/YS

Pickup, Van, & Utility Vehicle

for Jefferson Co.

Bid Due 11-1

Freedom Chrysler Lovefield CDJR

6320 Denton Dr

Dallas Tx 75235

Visit **ups.com®** or call **1-800-PICK-UPS®** (1-800-742-5877)
to schedule a pickup or find a drop off location near you.

Domestic Shipments

- To qualify for the Letter rate, UPS Express Envelopes may only contain correspondence, urgent documents, and/or electronic me… weigh 8 oz. or less. UPS Express Envelo… those listed or weighi…

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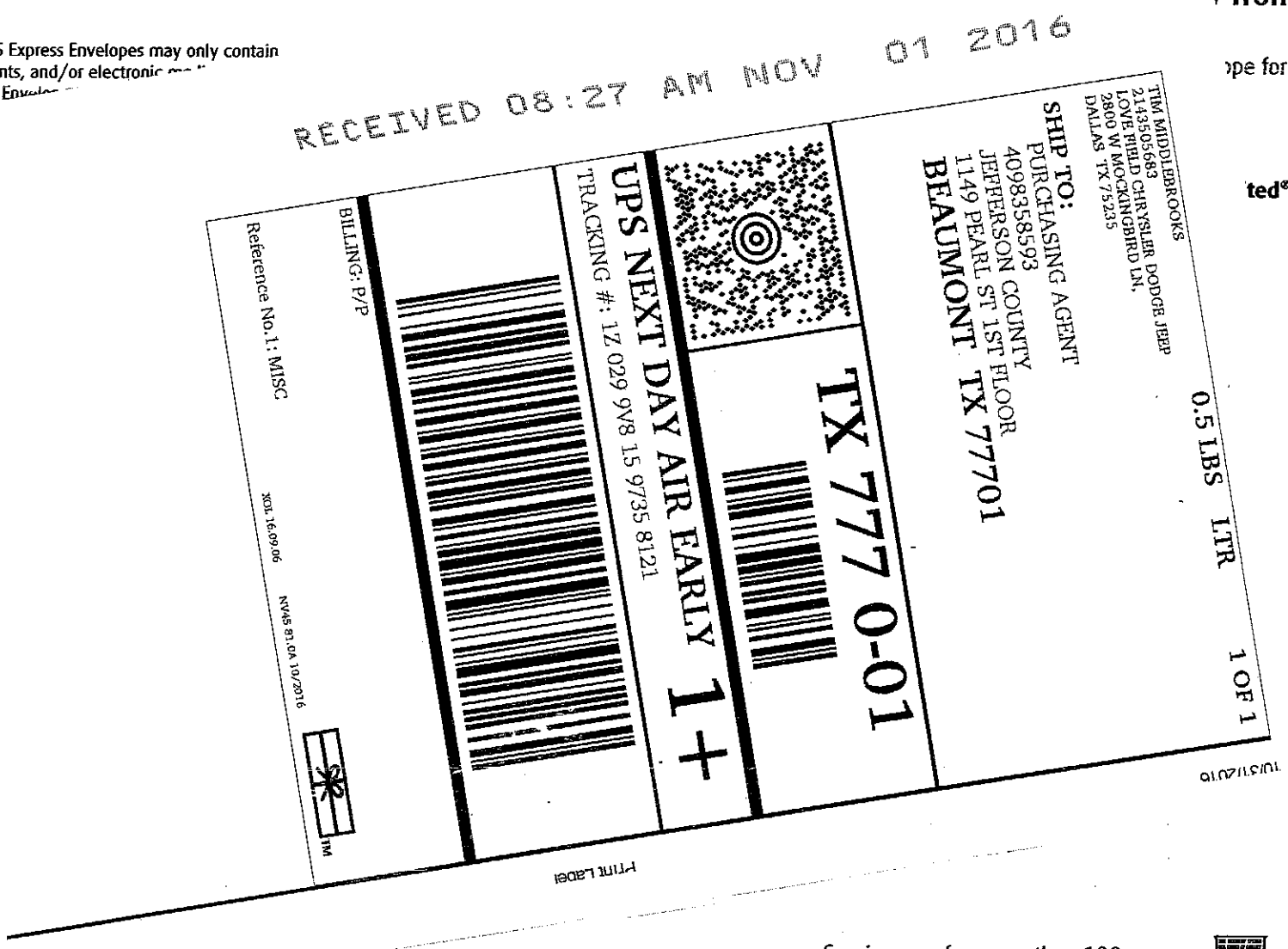
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JEFFERSON COUNTY, TEXAS
PURCHASING DEPARTMENT

1149 Pearl Street – First Floor
Beaumont, Texas 77701
409-835-8593 phone

ADDENDUM TO IFB

IFB Number: IFB 16-029/YS

IFB Title: Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County

IFB Due: **11:00 am CDT, Tuesday, November 8, 2016**

Addendum No.: 1 (one)

Issued (Date): Monday, October 17, 2016

TO BIDDER: This Addendum is an integral part of the IFB package under consideration by you as a Bidder in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire IFB package – **including all addenda.** For purposes of clarification, **receipt of this present Addendum by a Bidder should be evidenced by returning it (signed) as part of the Bidder's sealed proposal.** If the Proposal has already been received by the Jefferson County Purchasing Department, Bidder should return this addendum in a separate sealed envelope, clearly marked with the IFB Title, IFB Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum: To extend the due date and time by one additional week.

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Bidder:

ATTEST:

Danny Morales
Authorized Signature (Bidder)

Witness

GOVERNMENT FLEET SALES REP
Title of Person Signing Above

Witness

GUNN CHEVROLET LTD
Typed Name of Business or Individual

Approved by ____ Date: _____

16550 IH35N SELMA, TEXAS 78154
Address

JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah L. Clark, Purchasing Agent

1149 Pearl Street, 1st Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

LEGAL NOTICE
Advertisement for Invitation for Bids

October 3, 2016

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. **Specifications for this project may be obtained from the Jefferson County website, http://www.co.jefferson.tx.us/Purchasing/main.htm or by calling 409-835-8593.**

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope. Bidders shall forward an original and two (2) copies of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Commissioners' Courtroom at the time and date below. Bidders are invited to attend the sealed bid opening.

BID NAME:	**Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County**
BID NO:	**IFB 16-029/YS**
DUE DATE/TIME:	**11:00 AM CDT, Tuesday, November 1, 2016**
MAIL OR DELIVER TO:	**Jefferson County Purchasing Department 1149 Pearl Street, 1st Floor Beaumont, Texas 77701**

Any questions relating to these requirements should be directed to Yea-Mei Sauer, Contract Specialist, at 409-835-8593 or ysauer@co.jefferson.tx.us.

Jefferson County encourages Disadvantaged Business Enterprises to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE INVITATION.

Deborah Clark

Deborah L. Clark, Purchasing Agent
Jefferson County, Texas
Publish: Beaumont Enterprise & Port Arthur News – October 5, 2016 & October 12, 2016

Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, Texas 77701
Phone: 409-835-8593
Fax: 409-835-8456

BIDDER'S LIST APPLICATION

PLEASE TYPE OR PRINT NEATLY! ILLEGIBLE FORMS WILL BE DISCARDED.

Instructions:

1. Please complete this form and return via email to Yea-Mei Sauer, Contract Specialist at ysauer@co.jefferson.tx.us. You may also print the form, fill it out, and mail or fax it to: Jefferson County Purchasing Department, 1149 Pearl Street, 1st Floor, Beaumont, TX 77701, Fax: 409-835-8456.

2. Double check to be sure you have provided all information requested.

3. Select commodities your company ***regularly*** provides.

4. Do ***not*** check commodities indiscriminately.

5. A listing in the Jefferson County Purchasing Bidder's List Database means that we will make a reasonable effort to notify you of bid opportunities for the commodities you have checked. Jefferson County will make every effort to notify interested bidders by fax or e-mail. If you are not sure if your contact information is up-to-date, please submit another Bidder's List Application. ***Please note that the vendor is responsible for remaining informed of bids and amendments.*** The Jefferson County Purchasing Web Page (http://co.jefferson.tx.us/purchasing/main.htm) is updated following Commissioners' Court meetings (and otherwise as needed); advertisements for bid also appear in the *Beaumont Enterprise* and *Port Arthur News* (usually on Wednesdays) and *The Examiner* (on Thursdays).

6. If your firm serves as a clearinghouse providing bid information to other firms, use of this database is not the best way to effectively do so. By the time you receive bid information in the mail, time remaining to re-direct the information will be minimal. We suggest you monitor the web page to best inform your clients of relevant bids.

7. This form enters your information into the Bidders' List Database only; in order to be entered into Jefferson County's payment system, you must provide the **Auditor's Office** with a completed and signed W-9 form.

VENDOR INFORMATION

1. Company Name and Mailing Address for Bidding Forms and Purchase Orders	2. Mailing Address for Payment (if different from Item #1)
GUNN CHEVROLET LTD 16550 I-35N SELMA, TEXAS 78154	SAME

3. E-mail address for POC: dmireles@gunnauto.com

☑ New Application ☐ Name/Address Change ☐ Add Commodities ☐ Delete Commodities

☐ Federal ID No.	☐ Social Security No.	Date of Application
		11/6/16

4. Type of Organization (Check one): ☐ Minority-Owned ☐ Woman-Owned ☐ Corporation, Incorporated Under Laws of the State of: _____
☐ Non-Profit Organization ☑ Partnership ☐ Individual

5. How long have you been in your present business? 3YRS

6. Subject to 1099 reporting? ☑ Yes ☐ No If No, state reason:

7. Do you provide health care services? ☑ Yes ☐ No

8. Person(s) Authorized to Sign Bids, Offers, and Contracts (Indicate if Agent):

Name	Official Capacity	Phone No. (with Area Code)	Fax No. (with Area Code)
DANNY MIRELES	GOVERNMENT FLEET REP.	210-599-5000	210-599-4251

9. Person(s) to Contact on Bids or Quotes:

Name	Official Capacity	Phone No. (with Area Code)	Fax No. (with Area Code)
DANNY MIRELES	GOVERNMENT FLEET SALES REP.	210-599-5000	210-599-4251

10. Type of Business (Check one): ☐ Manufacturer ☐ Certified Catalog Vendor – From: _____ To: _____
☐ Factory Representative ☐ Wholesale Dealer ☑ Retail Dealer
☐ HUB Vendor – Number: _____ ☐ Other (define):

I hereby certify that the information supplied herein is correct:

DANNY MIRELES GOVERNMENT FLEET SALES REP. Danny Mireles 11/6/16
Print or Type Name and Title Signature Date

For Purchasing Department Use Only

Date:	Vendor No:

COMMODITY LIST

	Code	Description
☐	005	Abrasives
☐	010	Acoustical Tile, Insulating Material and Supplies
☐	015	Addressing, Copying, Mimeograph, Spirit Duplicating Machine Supplies, Chemicals, Inks, Paper, etc.
☐	019	Agricultural Crops and Grains Including Fruits, Melons, Nuts and Vegetables
☐	020	Agricultural Equipment, Implements, and Accessories (see Class 022 for parts)
☐	022	Agricultural Implement and Accessory Parts
☐	025	Air Compressors and Accessories
☐	031	Air Conditioning, Heating & Ventilating Equipment, Parts & Access. (see related Items in Class 740)
☐	035	Aircraft and Airport Equipment, Parts, and Supplies
☐	040	Animals, Birds, Marine Life, and Poultry, including Accessory Items (Live)
☐	045	Appliances and Equipment, Household Type
☐	050	Art Equipment and Supplies
☐	052	Art Objects
☑	055	Automotive Accessories for Automobiles, Buses, Trucks, etc.
☑	060	Automotive Maintenance Items and Repair/Replacement Parts
☐	065	Automotive Bodies, Accessories, and Parts
☑	070	Automotive Vehicles and Related Transportation Equipment
☐	075	Automotive Shop Equipment and Supplies
☐	080	Badges, Emblems, Name Tags and Plates, Jewelry, etc.
☐	085	Bags, Bagging, Ties, and Erosion Control Equipment
☐	090	Bakery Equipment, Commercial
☐	095	Barber and Beauty Shop Equipment and Supplies
☐	100	Barrels, Drums, Kegs and Containers
☐	105	Bearings (except wheel bearings and seals – see Class 060)
☐	110	Belts and Belting: Conveyor, Elevator, Power Transmission, and V-Belts
☐	115	Biochemical Research
☐	120	Boats, Motors and Marine and Wildlife Supplies
☐	125	Bookbinding Supplies
☐	135	Bricks and Other Clay Products, Refractory Materials and Stone Products
☐	140	Broom, Brush, Mop Manufacturing Machine
☐	145	Brushes (not otherwise classified)
☐	150	Builder's Supplies
☐	155	Buildings and structures: Fabricated and Pre-Fabricated

	Code	Description
☐	160	Butcher Shop and Meat Processing Equipment
☐	165	Cafeteria and Kitchen Equipment, Commercial
☐	175	Chemical Laboratory Equipment and Supplies
☐	180	Chemical Raw Materials (in large quantities primarily for manufacturing janitorial and laundry products)
☐	190	Chemical and Solvents, Commercial (in bulk)
☐	192	Cleaning Compositions, Detergents, Solvents, and Strippers – Prepackaged
☐	193	Clinical Laboratory Reagents and Tests (Blood Grouping, Diagnostic, Drug Monitoring, etc.)
☐	195	Clocks, Timers, Watches, and Jeweler's and Watchmaker's Tools and Equipment
☐	200	Clothing Apparel, Uniforms, and Accessories
☐	204	Computer Hardware and Peripherals for Microcomputers
☐	206	Computer Hardware and Peripherals for Mini and Mainframe Computers (Pre-programmed)
☐	207	Computer Accessories and Supplies
☐	208	Computer Software for Microcomputers (Pre-programmed)
☐	209	Computer Software for Mini and Mainframe Computers (Pre-programmed)
☐	210	Concrete and Metal Culverts, Pilings, Septic Tanks, Accessories and Supplies
☐	220	Controlling, Indicating, Measuring, Monitoring, and Recording Instruments
☐	225	Cooler, Drinking Water (Water Fountains)
☐	232	Crafts, General
☐	233	Crafts, Specialized
☐	240	Cutlery, Dishes, Flatware, Glassware, Trays, Utensils, and Supplies
☐	245	Dairy Equipment and Supplies
☐	250	Data Processing Cards and Paper
☐	255	Decals and Stamps
☐	260	Dental Equipment and Supplies
☐	265	Drapes, Curtains, and Upholstery Material (Including Automotive)
☐	269	Drugs and Pharmaceuticals
☐	271	Drugs, Pharmaceuticals & Sets (for large volume parental admin., infusion, irrigation & tube feeding)
☐	280	Electrical Cables and Wires (not electronic)
☐	285	Electrical Equipment and Supplies (except cable and wire)
☐	287	Electronic Components, Replacement Parts, and Accessories and Miscellaneous Electronic Equipment (not for testing or analyzing – see 730)
☐	290	Energy Collecting Equipment and Accessories; Solar and Wind
☐	295	Elevators and Escalators, Building Type
☐	305	Engineering Equipment, Surveying Equipment, Drawing Instruments and Supplies

	Code	Description
☐	310	Envelopes, Plain, Printed
☐	315	Epoxy Based Formulations for Adhesives, Coatings, and Related Agents
☐	318	Fare Collection Equipment and Supplies
☐	320	Fastening, Packaging, Strapping, Typing Equipment and Supplies
☐	325	Feed, Bedding, Vitamins & Supplements for Animals (see 875 for drugs/pharmaceuticals for animals)
☐	330	Fencing
☐	335	Fertilizers and Soil Conditioners
☐	340	Fire Protection Equipment and Supplies
☐	345	First Aid and Safety Equipment and Supplies (except nuclear and welding)
☐	350	Flags, Flag Poles, Banners, and Accessories
☐	360	Floor Covering, Floor Covering Installation and Removal Equipment and Supplies
☐	365	Floor Maintenance Machine, Parts and Accessories
☐	370	Food Processing and Canning Equipment and Supplies
☐	375	Foods: Bakery Products, Fresh
☐	380	Foods: Dairy Products
☐	385	Foods: Frozen, Prepared
☐	390	Foods: Perishable
☐	393	Foods: Staple Grocery and Grocer's Miscellaneous Items
☐	395	Forms, Continuous: Computer Paper, Form Labels, Snap-Out Forms, and Folders for Forms
☐	400	Foundry Castings, Equipment and Supplies
☐	405	Fuel, Oil, Grease and Lubricants
☐	410	Furniture: Health Care and Hospital Facility
☐	415	Furniture: Laboratory
☐	420	Furniture: Cafeteria, Chapel, Dormitory, Household, Library, Lounge, School
☐	425	Furniture: Office
☐	430	Gases, Containers, Equipment: Laboratory, Medical and Welding
☐	435	Germicides, Cleaners, and Related Sanitation Products for Health Care Personnel
☐	440	Glass and Glazing Supplies
☐	445	Hand Tools (powered and non-powered), Accessories and Supplies
☐	450	Hardware and Related Items
☐	460	Hoses, Accessories and Supplies: Industrial, Commercial, and Garden
☐	465	Hospital and Surgical Equipment, Instruments, and Supplies
☐	470	Hospital and Handicap Equipment and Supplies: Mobility, Speech Impaired, and Restraint Items
☐	475	Hospital, Surgical and Related Medical Accessories and Sundry Items

	Code	Description
☐	485	Janitorial Supplies, General Line
☐	490	Laboratory Equipment & Accessories (for general analytical and research use): Nuclear, Optical, Physical
☐	493	Laboratory and Field Equipment and Supplies: Biochemistry, Chemistry, Environmental Science, etc.
☐	495	Laboratory and Field Equipment and Supplies: Biology, Botany, Geology, Microbiology, Zoology, etc.
☐	500	Laundry and Dry Cleaning Equipment, Accessories, Parts and Supplies – Commercial
☐	505	Laundry and Dry Cleaning Compounds and Supplies
☐	510	Laundry Textiles and Supplies
☐	515	Lawn Maintenance Equipment, Accessories, and Parts (non-agricultural applications)
☐	520	Leather and Related Equipment, Products, Accessories and Supplies
☐	525	Library and Archival Equipment, Machines and Supplies
☐	530	Luggage, Brief Cases, Purses and Related Items
☐	540	Lumber and Related Products
☐	545	Machinery and Hardware, Industrial
☐	550	Markers, Plaques and Traffic Control Devices
☐	555	Marking and Stenciling Devices
☐	556	Mass Transportation – Transit Bus
☐	557	Mass Transportation – Transit Bus Accessories and Parts
☐	558	Mass Transportation – Rail Vehicles and Systems
☐	559	Mass Transportation – Rail Vehicle Parts and Accessories
☐	560	Materials Handling and Storage Equipment and Allied Items
☐	565	Mattress Manufacturing Machinery and Supplies
☐	570	Metals: Bars, Plates, Rods, Sheets, Strips, Structural Shapes, Tubing and Fabricated Items
☐	575	Microfiche and Microfilm Equipment, Accessories and Supplies
☐	580	Musical Instruments, Accessories and Supplies
☐	590	Notions and Related Sewing Accessories and Supplies
☐	595	Nursery Stock, Equipment and Supplies
☐	600	Office Machines, Equipment and Accessories
☐	605	Office Mechanical Aids, Small Machines, and Apparatuses
☐	610	Office Supplies: Carbon Paper and Ribbons, All Types
☐	615	Office Supplies: General
☐	620	Office Supplies: Erasers, Inks, Leads, Pens, Pencils, etc.
☐	625	Optical Equipment. Accessories and Supplies
☐	630	Paints, Protective Coatings, Varnish, Wallpaper and Related Products
☐	635	Painting Equipment and Accessories

	Code	Description
☐	640	Paper and Plastic Products, Disposable
☐	645	Paper (Office, Print Shop)
☐	650	Park, Playground, Recreational Area and Swimming Pool Equipment
☐	655	Photographic Equipment & Supplies (not including graphic arts, microfilm and x-ray)
☐	658	Pipe and Tubing
☐	659	Pipe and Tubing Fittings
☐	660	Pipes, Tobaccos, Smoking Accessories, Alcoholic Beverages
☐	665	Plastics, Resins, Fiberglass: Construction, Forming, Laminating, & Molding Equipment, Access./Supplies
☐	670	Plumbing Equipment, Fixtures, and Supplies
☐	675	Poisons: Agricultural and Industrial
☐	680	Police Equipment and Supplies
☐	685	Poultry Equipment and Supplies
☐	690	Power Generation Equipment, Accessories and Supplies
☐	691	Power Transmission Equipment – Electrical, Mechanical, Air and Hydraulic
☐	700	Printing Plant Equipment and Supplies (except paper)
☐	710	Prosthetic Devices, Hearing Aids, Auditory Testing Equipment, Electronic Reading Devices, etc.
☐	715	Publications and Audiovisual Materials (prepared materials only, not equipment, supplies or production)
☐	720	Pumping Equipment and Accessories
☐	725	Radio Communication, and Telecommunications Equipment, Accessories and Supplies
☐	730	Radio Communication, Telecommunication Testing/Measuring/Analyzing Equipment, Access. & Supplies
☐	735	Rags, Shop Towels, and Wiping Cloths
☐	740	Refrigeration Equipment and Accessories
☐	745	Road and Highway Building Materials (asphaltic)
☐	750	Road and Highway Building Materials (non-asphaltic)
☐	755	Road and Highway Equipment and Parts: Asphalt and Concrete Handling and Processing
☐	760	Road and Highway Equipment: Earth Handling, Grading, Moving, Packing, etc.
☐	765	Road and Highway Equipment (except asphalt, concrete and earth handling equipment in 765 and 760)
☐	775	Salt (Sodium Chloride) (see 393 for Table Salt)
☐	780	Scales and Weighing Apparatus (see 175 for laboratory balances)
☐	785	School Equipment and Supplies
☐	790	Seed, Sod, Soil and Inoculants
☐	800	Shoes and Boots
☐	801	Signs, Sign Materials, Sign Marking Equipment, and Related Supplies
☐	803	Sound Systems, Components & Accessories: Group Intercom, Music, Public Address, etc.

	Code	Description
☐	805	Sporting Goods, Athletic Equipment and Athletic Facility Equipment
☐	810	Spraying Equipment (except household, nursery plant, and paint)
☐	815	Steam and Hot Water Fittings, Accessories and Supplies
☐	820	Steam and Hot Water Boilers and Steam Heating Equipment
☐	825	Stockman Equipment and Supplies
☐	830	Tanks (metal, wood, and synthetic materials): Mobile, Portable, Stationary and Underground Types
☐	832	Tape (not data processing, measuring, optical, sewing, sound or video)
☐	840	Television Equipment and Accessories
☐	845	Testing Apparatus and Instruments (not for electrical or electronic measurements)
☐	850	Textile, Fibers, Household Linens and Piece Goods
☐	855	Theatrical Equipment and Supplies
☐	860	Tickets, Coupon Books, Sales Books, Strip Books, etc.
☐	863	Tires and Tubes
☐	864	Train Controls, Electronic
☐	865	Twine
☐	870	Venetian Blinds, Awnings, and Shades
☐	875	Veterinary Equipment and Supplies (see 325 for vitamins and supplements for animals)
☐	880	Visual Education Equipment and Supplies (except projection lamps – see 285)
☐	885	Water and Wastewater Treating Chemicals
☐	890	Water Supply, Groundwater and Sewage Treatment Equipment (not for air conditioning, steam boiler or laboratory regeant water)
☐	895	Welding Equipment and Supplies
☐	898	X-ray and Other Radiological Equipment and Supplies (medical)
☐	905	Aircraft Operations Service
☐	906	Architectural Services, Professional
☐	907	Architectural and Engineering Services, Non-Professional
☐	908	Bookbinding, Rebinding and Repairing
☐	909	Building Construction Services, new
☐	910	Building Maintenance and Repair Services (including Pest Control Services)
☐	912	Construction Services, General
☐	913	Construction Services, Heavy
☐	914	Construction Services, Trade (new construction)
☐	915	Communications and Media Related Services
☐	918	Consulting Services

	Code	Description
☐	920	Data Processing Services and Software
☐	924	Educational Services
☐	925	Engineering Services, Professional
☐	928	Equipment Maintenance, Reconditioning, Repair Services – Automobiles, Trucks, Trailers, Transit Buses and Other Vehicles
☐	929	Equipment Maintenance, Reconditioning, Repair Services – Agricultural, Heavy Industrial Equipment and Marine Equipment
☐	931	Equipment Maintenance, Reconditioning, Repair Services – Appliance, Athletic, Cafeteria, Furniture, Musical Instruments, and Sewing Equipment
☐	934	Equipment Maintenance, Reconditioning, Repair Services – Laundry, Lawn, Painting, Plumbing, and Spraying Equipment
☐	936	Equipment Maintenance, Reconditioning and Repair Services – General Equipment
☐	938	Equipment Maintenance, Reconditioning, Repair Services – Hospital, Laboratory, and Testing Equipment
☐	939	Equipment Maintenance, Reconditioning, Repair Services – Office, Photographic, and Radio/Television Equipment
☐	940	Equipment Maintenance, Repair, Construction, and Related Services – Railroad
☐	941	Equipment Maintenance, Repair, Construction, and Related Services – Power Generation
☐	945	Fishing, Hunting, Trapping, Game Propagation, and Related Services
☐	946	Financial Services
☐	947	Forestry Services
☐	948	Health Related Services (for human services see 952)
☐	952	Human Services
☐	953	Insurance, All Types
☐	956	Library Services (see 908 for bookbinding, rebinding, and repairing)
☐	959	Marine Construction Services: Marine Equipment Maintenance and Repair; Related Marine Services
☐	964	Personnel, Temporary (employment agency services)
☐	965	Printing Preparations: Etching, Photoengraving, and Preparation of Mats, Negatives, and Plates
☐	966	Printing and Related Services
☐	968	Public Works and Related Services
☐	971	Real Property Rental or Lease
☐	975	Rental or Lease Services of Equipment – Agricultural, Aircraft, Automotive, Heavy Equipment, and Marine Equipment
☐	977	Rental or Lease Services of Equipment – Appliances, Cafeteria, Film, Furniture, Hardware, Musical, Sewing, and Window and Floor Coverings
☐	979	Rental or Lease Services of Equipment – Engineering, Hospital, Laboratory, Precision Instruments, Refrigeration, Scales, and Testing Equipment
☐	981	Rental or Lease Services of Equipment – General Equipment

	Code	Description
☐	983	Rental or Lease Services of Equipment – Clothing, Janitorial, Laundry, Lawn, Painting, Spraying, and Textile Equipment
☐	985	Rental or Lease Services of Equipment – Office, Photographic, Printing, Radio/Television/Telephone Equipment
☐	988	Roadside, Grounds, Recreational and Park Area Services
☐	990	Security, Fire, Safety and Emergency Services
☐	992	Testing and Calibration Services
☐	998	Sale of Surplus and Obsolete Items
☐		Other – Specify:

IFB 16-029/YS
Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County
Bids due: 11:00 AM CDT, Tuesday, November 1, 2016

Table of Contents

Table of Contents 1
Instructions to Bidders 2
General Conditions of Bidding and Terms of Contract 6
Special Requirements/Instructions 11
Minimum Specifications 15
Bidder Information Form 17
Offer to Contract Form 18
Acceptance of Offer Form 19
Bid Form 20
Signature Page 24
Conflict of Interest Questionnaire 25
Local Government Officer Conflict Disclosure Statement Forms (OFFICE USE ONLY) 26
Good Faith Effort Determination Checklist 27
Notice of Intent 28
HUB Subcontracting Participation Declaration Form 29
Residence Certification/Tax Form 33
Bid Affidavit 34

BID SUBMISSIONS: Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Additionally, Bidder must monitor the Jefferson County Purchasing Department Website (below) to see if addenda or additional instructions have been posted. Failure to return all required forms could result in a bid being declared as non-responsive.

http://www.co.jefferson.tx.us/purchasing/main.htm

Instructions to Bidders

1. Bid Submission

Bids must be submitted in complete original form by mail or messenger to the following address:

Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, TX 77701

Bids will be accepted at the above address until the time and date specified herein, and immediately after will be publicly opened and read aloud.

All bids shall be tightly sealed in an opaque envelope and plainly marked with the Bid Number, Bid Name, Bid Due Date, and the Bidder's Name and Address; and shall be addressed to the Purchasing Agent.

Late bids will not be accepted and will be returned unopened to the bidder.

All bids submitted in response to this invitation shall become the property of Jefferson County and will be a matter of public record available for review.

2. Bid Submissions During Time of Inclement Weather, Disaster, or Emergency

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a bid/proposal/statement of qualifications submission deadline, the bid closing will automatically be postponed until the next business day that County offices are open to the public. Should inclement weather conditions or any other unforeseen event cause delays in courier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the vendor to notify the county of their interest in the project should these conditions impact their ability to submit a bid/proposal/statement of qualifications submission before the stated deadline. The County reserves the right to make the final judgement call to extend any deadline.

Should an emergency or unanticipated event interrupt normal County processes, and bid/proposal/statement of qualifications submissions cannot be received by the Jefferson County Purchasing Department's office by the exact time specified in the IFB and urgent County requirements preclude amendment to the IFB, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first business day on which normal County processes resume.

3. Courthouse Security

Bidders are advised that all visitors to the Courthouse must pass through Security. **Bidders planning to hand deliver bids must allow time to get through Security, as a delay in entering the Courthouse will not be accepted as an excuse for late submittal.** Mondays and Tuesdays are particularly heavy days. Bidders are strongly urged to plan accordingly.

4. Preparation of Bids

The bid shall be legibly printed in ink or typed.

If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the bidder.

The bid shall be legally signed and shall include the complete address of the bidder.

Jefferson County is exempt from Federal and State Sales Taxes, and such taxes shall not be included in bid prices.

5. Signatures

All bids, notifications, claims, and statements must be signed by an individual authorized to bind the bidder. The individual signing certifies, under penalty of perjury, that he or she has the legal authorization to bind the bidder.

6. County Holidays – 2016:

January 1	Friday	New Year's Day
January 18	Monday	Martin Luther King, Jr. Day
February 15	Monday	President's Day
March 25	Friday	Good Friday
May 30	Monday	Memorial Day
July 4	Monday	Independence Day
September 5	Monday	Labor Day
November 11	Friday	Veterans Day
November 24 & 25	Thursday & Friday	Thanksgiving
December 23 & 26	Friday & Monday	Christmas

7. Rejection or Withdrawal

Submission of additional terms, conditions or agreements with the bid document are grounds for deeming a bid non-responsive and may result in bid rejection. Jefferson County reserves the right to reject any and all bids and to waive any informalities and minor irregularities or defects in bids. Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the time set for receipt of bids. Bids are an irrevocable offer and may not be withdrawn within 90 days after opening date.

8. Emergency/Declared Disaster Requirements

In the event of an emergency or if Jefferson County is declared a disaster area, by the County, State, or Federal Government, this Acceptance of Offer may be subjected to unusual usage. Contractor shall service the county during such an emergency or declared disaster under the same terms and conditions that apply during non-emergency/disaster conditions. The pricing as specified in this Acceptance of Offer shall apply to serving the County's needs regardless of the circumstances. If Contractor is unable to supply the services under the terms of the Acceptance of Offer, then Contractor shall provide proof of such disruption and a copy of the invoice from Contractor's supplier(s). Additional profit margin as a result of supplying services during an emergency or declared disaster shall not be permitted. In the event that additional equipment, supplies, and materials are required during the declared disaster, additional shipping, handling and drayage fees may apply.

9. Award

The bid will be awarded to the responsible, responsive bidder(s) whose bid, conforming to the solicitation, will be most advantageous to Jefferson County – price and other factors considered. Unless otherwise specified in this IFB, Jefferson County reserves the right to accept a bid in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of Jefferson County. Any bidder who is in default to Jefferson County at the time of submittal of the bid shall have that bid rejected. Jefferson County reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by Jefferson County, shall be deemed non-responsive and the offer rejected.

In evaluating bids, Jefferson County shall consider the qualifications of the bidders, and, where applicable, operating costs, delivery time, maintenance requirements, performance data, and guarantees of materials and equipment. In addition, Jefferson County may conduct such investigation as it deems necessary to assist in the evaluation of a bid and to establish the responsibility, qualifications, and financial ability of the bidders to fulfill the contract.

Jefferson County reserves the right to award this contract on the basis of **lowest and best bid** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, and/or to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not a awarded a contract, Offeror may appear before the Commissioners' Court and present evidence concerning Offeror responsibility after officially notifying the Office of the Purchasing Agent of Offeror's intent to appear.

10. Contract

A response to an IFB is an offer to contract with Jefferson County based upon the terms, conditions, and specifications contained in the IFB. Bids do not become contracts unless and until they are executed by Jefferson County, eliminating a formal signing of a separate contract. For that reason, all of the terms and conditions of the contract are contained in the IFB, unless any of the terms and conditions is modified by an IFB Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents.

11. Waiver of Subrogation

Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Jefferson County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.

12. Fiscal Funding

A multi-year contract (if requested by the specifications) continuing as a result of an extension option must include fiscal funding out. If, for any reason, funds are not appropriated to continue the contract, said contract shall become null and void.

13. Bid Results

Bid results are not provided in response to telephone inquiries. A preliminary tabulation of bids received will be posted on the Purchasing web page (http://co.jefferson.tx.us/ purchasing/main.htm) as soon as possible following bid opening. A final tabulation will be posted following bid award, and will also be available for review in the Purchasing Department.

14. Changes and Addenda to Bid Documents

Each change or addendum issued in relation to this IFB document will be on file in the Office of the Purchasing Agent, and will be posted on the Purchasing web site as soon as possible. It shall be the bidder's responsibility to make inquiry as to change or addenda issued, and to monitor the web site. All such changes or addenda shall become part of the contract and all bidders shall be bound by such addenda. Information on all changes or addenda issued will be available at the Office of the County Purchasing Agent.

15. Specifications

Unless otherwise stated by the bidder, the bid will be considered as being in accordance with Jefferson County's applicable standard specifications, and any special specifications outlined in the bid document. References to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of Jefferson County, and should not be construed as excluding bids on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. Jefferson County reserves the right to determine if equipment/ product being bid is an acceptable alternate. All goods shall be new unless otherwise so stated in the bid. Any unsolicited alternate bid, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of the bid, may be considered non-responsive.

16. Delivery

Bids shall include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder (in writing on the included Bid Form), prices bid will be considered as being based on F.O.B. destination/delivered freight included.

17. Interpretation of Bid and/or Contract Documents

All inquiries shall be made within a reasonable time prior to the date and time fixed for the bid opening, in order that a written response in the form of an addendum, if required, can be processed before the bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

18. Currency

Prices calculated by the bidder shall be stated in U.S. dollars.

19. Pricing

Prices shall be stated in units of quantity specified in the bid documents. In case of discrepancy in computing the amount of the bid, the unit price shall govern.

20. Notice to Proceed/Purchase Order

The successful bidder may not commence work under this contract until authorized to do so by the Purchasing Agent.

21. Certification

By signing the offer section of the Offer and Acceptance page, bidder certifies:

- The submission of the offer did not involve collusion or other anti-competitive practices.
- The bidder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to any public servant in connection with the submitted offer.
- The bidder hereby certifies that the individual signing the bid is an authorized agent for the bidder and has the authority to bind the bidder to the contract.

22. Definitions

"County" – Jefferson County, Texas.

"Contractor" – The bidder whose proposal is accepted by Jefferson County.

23. Minority-Women Business Enterprise Participation

It is the desire of Jefferson County to increase the participation of Minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the County does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms.

General Conditions of Bidding and Terms of Contract

By execution of this document, the vendor accepts all general and special conditions of the contract as outlined below and in the specifications and plans.

1. Bidding

1.1 Bids. All bids must be submitted on the bid form furnished in this package.

1.2 Authorized Signatures. The bid must be executed personally by the vendor, duly authorized partner of the partnership, or duly authorized officer of the corporation. If executed by an agent, a power of attorney or other evidence of authority to act on behalf of the vendor shall accompany the bid to become a valid bid.

1.3 Late Bids. Bids must be in the office of the Jefferson County Purchasing Agent before or at the specified time and date bids are due. Bids received after the submission deadline shall be rejected as non-responsive and returned unopened.

1.4 Withdrawal of Bids Prior to Bid Opening. A bid may be withdrawn before the opening date by submitting a written request to the Purchasing Agent. If time allows, the bidder may submit a new bid. Bidder assumes full responsibility for submitting a new bid before or at the specified time and date bids are due. Jefferson County reserves the right to withdraw a request for bids before the opening date.

1.5 Withdrawal of Bids after Bid Opening. Bidder agrees that its offer may not be withdrawn or cancelled by the vendor for a period of ninety (90) days following the date and time designated for the receipt of bids unless otherwise stated in the bid and/or specifications.

1.6 Bid Amounts. Bids shall show net prices, extensions where applicable and net total. In case of conflict between unit price and extension, the unit price will govern. Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be interpreted in the favor of Jefferson County.

1.7 Exceptions and/or Substitutions. All bids meeting the intent of the specifications and plans will be considered for award. Vendors taking exception to the specifications and plans, or offering substitutions, shall state these exceptions in the section provided. If bid is made on an article other than the one specified, which a bidder considers comparable, the name and grade of said article must be specified in the bid and sufficient specifications and descriptive data must accompany same to permit thorough evaluation. The absence of stated exceptions and/or substitutions shall indicate that the vendor has not taken any exceptions to the specifications and shall be responsible to perform in strict accordance with the specifications. As a matter of practice, Jefferson County rejects exception(s) and /or substitutions as non-responsive but reserves the right to accept any and/or all of the exception(s) and/or substitution(s) deemed to be in the best interest of Jefferson County.

1.8 Alternates. The Invitation for Bid and/or specifications may expressly allow bidder to submit an alternate bid. Presence of such an offer shall not be considered an indication of non-responsiveness.

1.9 Descriptions. Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

1.10 Bid Alterations. Bids cannot be altered or amended after submission deadline. Any interlineations, alterations, or erasures made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

1.11 Tax Exempt Status. Jefferson County is exempt from federal excise tax and state sales tax. Unless the bid form or specifications specifically indicate otherwise, the bid price must be net, exclusive of above-mentioned taxes and will be so construed. Therefore, the bid price shall not include taxes.

1.12 Quantities. Quantities indicated are estimated quantities only and are not a commitment to buy. Approximate usage does not constitute an order, but only implies the probable quantity that will be used. Commodities will be ordered on an as-needed basis. Bidder is responsible for accurate final counts.

1.13 Bid Award. Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Jefferson County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Jefferson County reserves the right to accept or reject in part or in whole any bid submitted,

and to waive any technicalities or informalities for the best interest of the County. Jefferson County reserves the right to award based upon individual line items, sections or total bid.

1.14 Silence of Specifications for Complete Units. All materials, equipment and/or parts that will become a portion of the completed work, including items not specifically stated herein but, necessary to render the service(s) complete and operational per the specifications, are to be included in the bid price. Vendor may be required to furnish evidence that the service, as bid, will meet or exceed these requirements.

1.15 Addenda. Any interpretations, corrections or changes to the specifications and plans will be made by addenda no later than forty-eight (48) hours prior to the bid opening. Addenda will be posted on the Purchasing web site. Vendors are responsible for monitoring the web site in order to remain informed on addenda. Vendors shall acknowledge receipt of all addenda with submission of bid.

1.16 General Bid Bond/Surety Requirements. Failure to furnish bid bond/surety, if requested, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.17 General Insurance Requirements. Failure to furnish Affidavit of Insurance, if required in these specifications, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.18 Responsiveness. A responsive bid shall substantially conform to the requirements of this Invitation to Bid and/or specifications contained herein. Bidders who substitute any other terms, conditions, specifications and/or requirements or who qualify their bids in such a manner as to nullify or limit their liability to the contracting entity shall have their bids deemed non-responsive. Also, bids containing any clause that would limit contracting authority shall be considered non-responsive. Examples of non-responsive bids include but shall not be limited to: a) bids that fail to conform to required delivery schedules as set forth in the bid request; b) bids with prices qualified in such a manner that the bid price cannot be determined, such as with vague wording that may include "price in effect at the time of delivery," and c) bids made contingent upon award of other bids currently under consideration.

1.19 Responsible Standing of Bidder. To be considered for award, bidder must at least: have the ability to obtain adequate financial resources, be able to comply with required or proposed delivery/completion schedule, have a satisfactory record of performance; have a satisfactory record of integrity and ethics, and be otherwise qualified and eligible to receive award.

1.20 Proprietary Data. Bidder may, by written request, indicate as confidential any portion(s) of a bid that contain proprietary information, including manufacturing and/or design processes exclusive to the vendor. Jefferson County will protect from public disclosure such portions of a bid, unless directed otherwise by legal authority, including existing Open Records Acts.

1.21 Public Bid Opening. Bidders are invited to be present at the opening of bids. After the official opening of bids, a period of not less than one week is necessary to evaluate bids. The amount of time necessary for bid evaluation may vary and is determined solely by the County. Following the bid evaluation, all bids submitted are available for public review.

2. Performance

2.1 Design, Strength, and Quality. Design, strength, and quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practices. The apparent silence of specifications and/or plans as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications and/or plans shall be made on the basis of this statement.

2.2 Age and Manufacture. All tangible goods being bid must be new and unused, unless otherwise specified, in first-class condition, of current manufacture, and furnished ready to use. All items not specifically mentioned that are required for a complete unit shall be furnished.

2.3 Delivery Location. All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday, unless otherwise authorized by the Purchasing Agent or designee.

2.4 Delivery Schedule. Delivery time may be an important consideration in the evaluation of best value. The maximum number of days necessary for delivery ARO shall be stated in the space, if provided, on the bid form.

2.5 Delivery Charges. All delivery and freight charges, F.O.B. destination shown on Jefferson County purchase order, as necessary to perform contract are to be included in the bid price.

2.6 Installation Charges. All charges for assembly, installation and set-up shall be included in the bid price. Unless otherwise stated, assembly, installation and set-up will be required.

2.7 Operating Instructions and Training. Clear and concise operating instructions and descriptive literature will be provided in English, if requested. On-site detailed training in the safe and efficient use and general maintenance of item(s) purchased shall be provided as needed at the request of Jefferson County. Instructions and training shall be at no additional cost to the County.

2.8 Storage. Bidder agrees to provide storage of custom ordered materials, if requested, for up to thirty (30) calendar days.

2.9 Compliance with Federal, State, County, and Local Laws. Bids must comply with all federal, state, county and local laws, including, but not limited to, all applicable standard safety, emission, and noise control requirements. Any vehicles or equipment shall contain all standard safety, emission, and noise control requirements required for the types and sizes of equipment at the time of their manufacture. The contractor agrees, during the performance of work or service, to comply with all applicable codes and ordinances of Jefferson County or the State of Texas as they may apply, as these laws may now read, or as they may hereafter be changed or amended.

2.10 OSHA. The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with federal and State of Texas OSHA standards. The successful bidder will agree to indemnify and hold harmless Jefferson County for any and all damages that may be assessed against the County.

2.11 Patents and Copyrights. The successful vendor agrees to protect the County from claims involving infringements of patents and/or copyrights.

2.12 Samples, Demonstrations and Testing. At Jefferson County's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested at any point prior to or following bid award. Samples, demonstrations and/or testing may be requested upon delivery and/or any point during the term of resulting contract. All samples (including return thereof), demonstrations, and/or testing shall be at the expense of the bidder/vendor.

2.13 Acceptability. All articles enumerated in the bid shall be subject to inspection by an officer designated for that purpose by Jefferson County. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Purchasing Agent, who shall have the right to reject the whole or any part of the same. Items and/or work determined to be contrary to specifications must be replaced at the vendor's expense. Inferior items not retrieved by the vendor within thirty (30) calendar days, or an otherwise agreed upon time, shall become the property of the County. If disposal of such items warrants an expense, an amount equal to the disposal expense will be deducted from amounts payable to the vendor.

2.14 Maintenance. Maintenance required for equipment bid should be available in Jefferson County by a manufacturer authorized maintenance facility. Cost for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Jefferson County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

2.15 Material Safety Data Sheets. Under the "Hazardous Communications Act," common known as the "Texas Right to Know Act," a bidder must provide the user department, with each delivery, material safety data sheets which are applicable to hazardous substances defined in the Act. Failure of the bidder to furnish this documentation, will be cause to reject any bid applying thereto.

2.16 Evaluation. Evaluation shall be used as a determinant as to which services are the most efficient and/or most economical for the County. It shall be based on all factors having a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Jefferson County Purchasing Department and recommendation to Jefferson County Commissioners' Court. Compliance with all bid requirements and needs of the using department are considered in evaluating bids. Pricing is not the only criteria for making a recommendation. The Jefferson County Purchasing Department reserves to right to contact any bidder, at any time, to clarify, verify or requirement information with regard to this bid.

3. Purchase Orders and Payment

3.1 Purchase Orders. A purchase order(s) shall be generated by the Jefferson County Purchasing Agent to the successful vendor. The purchase order number must appear on all itemized invoices and packing slips. The County will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all services rendered and accepted by the contract administrator for which a valid invoice has been received.

3.2 Invoices. All invoices shall reference the Purchase Order number. Invoices shall reference the bid item number or a detailed description for each item invoiced. If an item purchased and itemized on the invoice does not correspond to an item in any of the categories awarded to the vendor, invoice shall reference the item as "N/C" to indicate that it is a non-contract item. This requirement is to assist the County in verifying contract pricing on all invoices. Payment will be made under terms of net thirty (30) days unless otherwise agreed upon by seller and the purchasing department.

3.3 Prompt Payment. In accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S., payment will be made after receive and acceptance by the County of the merchandise ordered and of a valid invoice. Successful bidder(s) is required to pay subcontractors within ten (10) days after the successful bidder receives payment from the County.

3.4 Funding. Jefferson County is operated and funded on an October 1 to September 30 basis; accordingly, the County reserves the right to terminate, without liability to the County, any contract for which funding is not available.

4. Contract

4.1 Contract Definition. The General Conditions of Bidding and Terms of Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents made a part of this bid shall constitute the complete bid. This bid, when duly accepted by Jefferson County, shall constitute a contract equally binding between the successful bidder and Jefferson County.

4.2 Contract Agreement. Once a contract is awarded, the unit prices offered by the successful bidder shall remain firm for the term of the contract. Contract shall commence on date of award.

4.3 Change Order. No different or additional terms will become part of this contract with the exception of a change order. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing and at the discretion and approval of Jefferson County. No change order will be binding unless signed by an authorized representative of the County and the vendor.

4.4 Price Re-determination. A price re-determination may be requested at the time of annual renewal. All requests for price re-determination shall be in written form. Cause for such request, i.e., manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc., shall be substantiated in writing by the source of the cost increase. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Jefferson County reserves the right to accept or reject any/all requests for price re-determination as it deems to be in the best interest of the County.

4.5 Termination. Jefferson County reserves the right to terminate the contract for default if the bidder breached any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Jefferson County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or service within the proper amount of time, and/or to properly perform any and all services required to Jefferson County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days' written notice to either party unless otherwise specified. Jefferson County reserves the right to award canceled contract to the next lowest bidder. Bidder, in submitting this bid, agrees that Jefferson County shall not be liable to prosecution for damages in the event that the County declares the bidder in default.

4.6 Conflict of Interest. Employees of the County are not permitted to maintain financial interest in, or receive payment, directly or indirectly, borrow from, lend to, invest in, or engage in any substantial financial transaction with any individual, organization, supplier, or subcontractor who does business with the County without disclosure. When conflict of interest is discovered, it shall be grounds for termination of contract.

4.7 Injuries or Damages Resulting from Negligence. Successful vendor shall defend, indemnify and save harmless Jefferson County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful vendor shall pay any judgment with cost which may be obtained against Jefferson County growing out of such injury or damages.

4.8 Interest by Public Officials. No public official shall have interest in this contract, in accordance with Texas Local Government Code.

4.9 Warranty. The successful vendor shall warrant that all materials utilized in the performance of this contract shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

4.10 Uniform Commercial Code. The successful vendor and Jefferson County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

4.11 Venue. This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the County of Jefferson, Texas.

4.12 Sale, Assignment, or Transfer of Contract. The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Jefferson County.

4.13 Silence of Specifications. The apparent silence of these specifications as to any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

Special Requirements/Instructions

The following requirements and instructions supersede General Requirements where applicable.

1. Bid Requirement

Each bidder shall ensure that required parts of the bid are completed with accuracy and submitted as per the requirements within this specifications packet, including any addenda.

Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Vendor shall use an opaque envelope, clearly indicating on the outside the **Bid Number, Bid Description, and marked "SEALED BID"**. Jefferson County shall not be responsible for any effort or cost expended in the preparation of a response to this IFB. All protests should be coordinated through the Purchasing Office prior to award recommendation to Commissioners' Court.

2. Vendor Registration: SAM (System for Award Management).

Vendors doing business with Jefferson County are **required** to be registered with The System for Award Management (SAM), with an "active" status. The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from the SAM website at: https://www.sam.gov

Bid Respondents are strongly encouraged to review their firm's SAM (System for Award Management) status prior to Bid Submission.

3. Awarded Vendor(s): Submission of FORM 1295 (Texas Ethics Commission)

As of January 1, 2016, per House Bill 1295, the Texas Ethics Commission (TEC) requires **all awarded vendors** to complete a Certificate of Interested Parties (FORM 1295) at time of notification of award. **Awarded Vendors** must visit the TEC website link below, enter the required information on Form 1295, and print a copy of the completed form. The form will include a certification of filing that will contain a unique certification number.

At the time of award, the Jefferson County Purchasing Department will submit a request to the Awarded Vendor to both:

1. Submit FORM 1295 online via the Texas Ethics Commission website link below.

2. Submit a printed copy of FORM 1295, signed by an Authorized Agent of the Awarded Vendor and notarized to the Jefferson County Purchasing Department.

FORM 1295, Completion Instructions, and Login Instructions are available via the Texas Ethics Commission Website at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

4. Multiple Vendor Award

Jefferson County reserves the right to award this contract to more than one vendor at the County's discretion.

5. Delivery

If delivery is required, all items must be packaged so as to be protected from damage during shipping and handling. Any item(s) damaged in shipping must be replaced in kind, or repaired, by the contractor, at the discretion of, and at no additional charge to, Jefferson County.

6. Payment

Jefferson County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Bid Form(s) submitted as a part of the bid will be considered.

Invoices must indicate Jefferson County as applicable, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment; therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

Invoices shall be submitted to: Jefferson County Auditing Department, Attention: Accounts Payable, 1149 Pearl Street, 7th floor, Beaumont, TX 77701.

7. Usage Reports

Jefferson County reserves the right to request, and receive at no additional cost, up to two (2) times during the contract period, a usage report detailing the products and/or services furnished to date under a contract resulting from this IFB. The reports must be furnished no later than five (5) working days after written request and itemize all purchases to date by Jefferson County department, description of each item purchased, including manufacturer, quantity of each item purchased, per unit and extended price of each item purchased, and total amount and price of all items purchased.

8. Insurance

The contractor (including any and all subcontractors as defined in Section 9.1.3 below) shall, at all times during the term of this contract, maintain insurance coverages with not less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.

All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents.

Contractor shall furnish Jefferson County with Certificate of Insurance naming Jefferson County as additional insured.

All insurance must be written by an insurer licensed to conduct business in the State of Texas.

Minimum Insurance Requirements

Public Liability	$1,000,000.00
Excess Liability	$1,000,000.00

Property Insurance (policy below that is applicable to this project):
Improvements & Betterments Policy: Improvements/Remodeling (for Lease Tenants)
Builder's Risk Policy: Structural Coverage for Construction Projects
Installation Floater Policy: Improvements/Alterations to Existing Structure

Workers' Compensation	Statutory Coverage (see attached)

9. Workers' Compensation Insurance

9.1 Definitions:

9.1.1 **Certificate of coverage ("Certificate")** – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, DWC-81, DWC-82, DWC-83, or DWC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

9.1.2 **Duration of the project** – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

9.1.3 **Persons providing services on the project ("subcontractor") in article 406.096** – Includes all persons or entities performing all or part of the services under the contractor

has undertaken to perform on the project, regardless of whether that person contracted directly

with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractor, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" includes, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

9.2 The Contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.

9.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract – refer to Section 6 above.

9.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

9.5 The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

9.5.1 A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

9.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.

9.6 The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.

9.7 The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

9.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Department of Workers' Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

9.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project to:

9.9.1 Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.

9.9.2 Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.

9.9.3 Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

9.9.4 Obtain from each person with whom it contracts, and provide to the Contractor:

9.9.4.1 A certificate of coverage, prior to the other person beginning work on the project; and

9.9.4.2 the coverage period, if the coverage period shown on the current certificate of a new certificate of coverage showing extension of coverage, prior to the end of coverage ends during the duration of the project.

9.9.5 Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.

9.9.6 Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

9.9.7 Contractually require each person with whom it contracts to perform as required by paragraphs 9.1. – 9.7., with the certificates of coverage to be provided to the person for whom they are providing services.

9.10 By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services of the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

9.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

Minimum Specifications

The following requirements and specifications supersede General Requirements where applicable. Contact Yea-Mei Sauer, Contract Specialist (e-mail: ysauer@co.jefferson.tx.us; phone: 409-835-8593), regarding any questions or comments. Please reference bid number IFB 16-029/YS.

Scope

Jefferson County is requesting bids for the Term Contract for Pick Ups, Vans & Utility Vehicles. All bids must be submitted on the attached Bid Form.

Vendors may bid on any or all items. The County reserves the right to make the award to one (1) successful bidder or per line item.

Refer questions of a contractual nature to Yea-Mei Sauer, Contract Specialist, to ysauer@co.jefferson.tx.us, and questions of a technical nature to Joe Zurita, Jefferson County Service Center Supervisor, to jzurita@co.jefferson.tx.us.

Delivery time may be part of the bid proposal and a factor in evaluation of each bid. Failure to honor stated delivery times could result in termination of the contract. Bids will be considered non-responsive if the delivery time is not included on the bid proposal forms.

This bid contains the following sections for vehicles:

1. Section One: Pickup Trucks
2. Section Two: Vans
3. Section Three: Utility Vehicles, also known as Sport Utility Vehicles (SUV's).

Bidders may bid on vehicles that meet or exceed the basic specification for each vehicle listed in Sections One, Two, and Three. The term "or approved equal" shall apply to all items listed in Sections One, Two, and Three.

Award(s) shall be made to the lowest responsible bidder who meets or exceeds all bid specifications for each item. Award shall be based on the total base bid for each item, plus optional items if any. Pricing for each vehicle MUST include, as a minimum the following items:

1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

The unit shall be completely assembled, adjusted, and all equipment, including standard and supplemental equipment, installed and the unit made ready for continuous operation upon delivery. All parts not specifically mentioned which are necessary for the unit to be complete shall be furnished by the successful bidder. All parts shall conform in strength, quality, and workmanship to the accepted standard of the industry. The unit shall meet, or exceed all Federal and State of Texas safety, health, lighting, and noise regulations and standards in effect and application furnished at the time of manufacture.

Field demonstrations may be requested by Jefferson County prior to, and/or during bid evaluation. Demonstrations must be available at a location in the Jefferson County area without cost to the County.

Equipment shall be new, currently advertised, meeting or exceeding the specifications listed below. These specifications require the latest production model for the basic unit and any components required to produce the whole unit of equipment described by these specifications. All things essential to the production and delivery of the equipment which these specifications are intended to describe, including those which may not be expressly mentioned, are required and must be furnished by the vendor. Do not place decals or other markings of any type pertaining to advertisement other than trademarks or model designation normally installed by manufacturer on equipment delivered. Each vehicle shall have a "Buyer's" tag affixed to it when required by law.

All vehicles will have a minimum three (3) year/36,000 mile factory standard warranty and a Power Train Warranty of a minimum of five (5) years/60,000 miles. All vehicles must be new with less than 200 miles when vehicle is delivered, unless special delivery arrangements have been made and extra mileage has been pre-authorized in writing.

A detailed specification sheet, labeled for each item, must accompany the bid form for every item bid.

Upon receipt of purchase order vendor shall confirm order, in writing, within five (5) business days. Confirmation must include a detailed list of all standard equipment, optional equipment (if included in the purchase order), brand, year and model, color, pricing and any other pertinent information including date vehicle will be placed on order and the estimated delivery date. Factory window sticker with the manufacturer's suggested retail price (MSRP) must be included in every vehicle delivered. Prior to delivery, vendor shall provide a list of the vehicle identification numbers to the entity for each order. Upon delivery, each unit shall be accompanied by the Manufacturer's Certificate of Origin, Sales Invoice, Signed Title Application, Odometer Statement, and Operators Manuals.

Successful vendor must have a Texas Dealer General Distinguishing Number per Texas Transportation Code Section 503.021. This number must be provided on the Bid Form for every item bid. Bids will be considered non-responsive if this number is not provided.

Bidder Information Form

Instructions: Complete the form below. Please provide legible, accurate, and complete contact information. PLEASE PRINT.

Bid Name & Number: IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County

Bidder's Company/Business Name: GUNN CHEVROLET LTD.

Bidder's TAX ID Number: 74-1586320

Contact Person: DANNY MIRELES **Title:** GOVERNMENT FLEET SALES REP.

Phone Number (with area code): 210 - 599 - 5000 EXT 2059

Alternate Phone Number if available (with area code): CELL 210-889-8356

Fax Number (with area code): 210-599-4251

Email Address: dmireles@gunnauto.com

Mailing Address (Please provide a physical address for bid bond return, if applicable):

16550 I H35N
Address

SELMA, TEXAS 78154
City, State, Zip Code

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): 16-029/YS ____, ____, ____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

GUNN CHEVROLET LTD
Company Name

16550 I-35N
Address

SELMA TEXAS 78154
City State Zip

Danny Mireles
Signature of Person Authorized to Sign

DANNY MIRELES
Printed Name

GOVERNMENT FLEET SALES REP.
Title

For clarification of this offer, contact:

DANNY MIRELES
Name

210-599-5000 EXT 2059 210 599-4251
Phone Fax

dmireles@gunnauto.com
E-mail

Bidder Shall Return Completed Form with Offer.

Acceptance of Offer

The Offer is hereby accepted for the following items: Pick Ups, Vans, & Utility Vehicles for Jefferson County. Contract Term: one (1) year from date of award.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

Jeff R. Branick
County Judge

Date

Attest:

Carolyn L. Guidry
County Clerk

Bidder Shall Return Completed Form with Offer.

Bid Form

Section One: Pick-Up Trucks

1A. Pick-Up, ½ Ton, Regular Cab, 2-Wheel Drive

New, Current Year Model, Pick-up, ½-Ton with Regular Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,000 lbs minimum, wheelbase 133" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 6-speed automatic minimum, bed length 8' minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: CHEVROLET

Model: CC 15903

Earliest Possible Deliver A.R.O.: 120 DAYS

Warranty (explain in detail): 3YR OR 36K BUMPER TO BUMPER 5YR OR 100K POWERTRAIN WARRANTY

Unit Price: $ 20,402 68

1B. Pick-Up, ½-Ton, Extended Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, 1/2-Ton with Extended Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,400 lbs minimum, wheelbase 140" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 6'4" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: CHEVROLET

Model: CC 15753

Earliest Possible Deliver A.R.O.: 120 DAYS

Warranty (explain in detail): 3YR OR 36K BUMPER TO BUMPER 5YR OR 100K POWERTRAIN

Unit Price: $ ~~22,992 28~~ 23,187 05

Prepared For:
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Jefferson County 1A Chevrolet-CC15903
1149 Pearl Street
Baumont, TX 77701
Phone: (409) 835-8593
Fax: (409) 835-8456
Email: ysauer@co.jefferson.
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Primary FAN: 000812700

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Email: dmireles@gunnauto.com

2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Reg Cab 133.0" Work

WINDOW STICKER

2017 Chevrolet Silverado 1500 2WD Reg Cab 133.0" Work Truck	Interior: - Dark Ash with Jet Black Interior Acc
4.3L/262 CID Gas/Ethanol V6	Exterior 1: - Summit White
* 6-Speed Automatic	Exterior 2: - No color has been selected.

CODE	MODEL	MSRP
CC15903	2017 Chevrolet Silverado 1500 2WD Reg Cab 133.0" Work Truck	$27,975.00
	OPTIONS	
E63	PICKUP BOX	$0.00
FE9	EMISSIONS, FEDERAL REQUIREMENTS	$0.00
LV3	ENGINE, 4.3L FLEXFUEL ECOTEC3 V6 WITH ACTIVE FUEL MANAGEMENT, DI	$0.00
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED	$0.00
C3J	GVWR, 6700 LBS. (3039 KG)	$0.00
GU5	REAR AXLE, 3.23 RATIO	$0.00
1WT	WORK TRUCK PREFERRED EQUIPMENT GROUP	$0.00
RD6	WHEELS, 17" X 8" (43.2 CM X 20.3 CM) PAINTED STEEL	$0.00
RBZ	TIRES, P255/70R17 ALL-SEASON, BLACKWALL	$0.00
ZY1	PAINT, SOLID	$0.00
GAZ	SUMMIT WHITE	$0.00
AE7	SEATS, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER, DRIVER AND FRONT	$0.00
H2Q	DARK ASH WITH JET BLACK INTERIOR ACCENTS, VINYL SEAT TRIM	$0.00
IO3	AUDIO SYSTEM, 4.2" DIAGONAL COLOR DISPLAY, AM/FM STEREO	$0.00
PCR	WT FLEET CONVENIENCE PACKAGE	$725.00
FHS	E85 FLEXFUEL CAPABLE OF RUNNING ON UNLEADED OR UP TO 85% ETHA	$0.00
DL8	MIRRORS, OUTSIDE HEATED POWER-ADJUSTABLE	INC
A91	REMOTE LOCKING TAILGATE	INC
A31	WINDOWS, POWER FRONT AND REAR	INC
AQQ	REMOTE KEYLESS ENTRY, WITH 2 TRANSMITTERS	INC

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 462.0, Data updated 10/25/2016
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Customer File: IFB16-029

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Reg Cab 133.0" Work

WINDOW STICKER

R9Y	FLEET FREE MAINTENANCE CREDIT	-$90.00
VQ2	FLEET PROCESSING OPTION	$0.00
	SUBTOTAL	**$28,610.00**
	Advert/Adjustments	$0.00
	Destination Charge	$1,195.00
	TOTAL PRICE	**$29,805.00**

Est City: 18.00 mpg
Est Highway: 24.00 mpg
Est Highway Cruising Range: 816.00 mi

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Reg Cab 133.0" Work

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15903 2WD Reg Cab 133.0" Work Truck

ENTERTAINMENT

- Audio system, 4.2" diagonal color display, AM/FM stereo with USB port and auxiliary jack with USB ports and auxiliary jack (Not available with (AZ3) 40/20/40 split-bench seat.)
- SiriusXM Satellite Radio, delete
- Audio system feature, 4-speaker system on Regular Cab models

EXTERIOR

- Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel
- Tires, P255/70R17 all-season, blackwall
- Wheel, full-size spare, 17" (43.2 cm) steel
- Tire, spare P255/70R17 all-season, blackwall (Included and only available with (RBZ) P255/70R17 all-season, blackwall tires.)
- Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door
- Bumpers, front, Black
- Bumpers, rear, Black
- Lamps, cargo area, cab mounted with switch on center switch bank
- CornerStep, rear bumper
- Grille surround, chrome
- Active aero shutters, front
- Headlamps, high intensity discharge (HID) projector-beam with LED signature DRL
- Mirrors, outside manual, Black
- Glass, solar absorbing, tinted
- Door handles, Black
- Tailgate and bed rail protection cap, top
- Tailgate, locking utilizes same key as ignition and door (Not available with (AQQ) Remote Keyless Entry.) (Not available with (AQQ) Remote Keyless Entry. Not available with (ZW9) pickup box delete.)

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Reg Cab 133.0" Work

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15903 2WD Reg Cab 133.0" Work Truck

INTERIOR

- Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual recline with outboard head restraints and center fold-down armrest with storage. Vinyl has fixed lumbar and cloth has manual adjustable driver lumbar.
- Floor covering, Graphite-colored rubberized-vinyl, no floor mats included
- Steering column, Tilt-Wheel, manual with theft-deterrent locking feature
- Instrumentation, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5-inch diagonal monochromatic display provides warning messages and basic vehicle information
- Door locks, power
- Cruise control, electronic with set and resume speed, steering wheel-mounted
- Air conditioning, single-zone
- Assist handle, front passenger on A-pillar

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Reg Cab 133.0" Work

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15903 2WD Reg Cab 133.0" Work Truck

MECHANICAL

- Engine, 4.3L FlexFuel EcoTec3 V6 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction with (FHS) E85 FlexFuel capability, capable of running on unleaded or up to 85% ethanol (285 hp [212 kW] @ 5300 rpm, 305 lb-ft of torque [413 Nm] @ 3900 rpm) (Includes (FHS) E85 FlexFuel capability. Not available on C*15743 models.)
- Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking
- Rear axle, 3.23 ratio (Standard and only available on (LV3) 4.3L EcoTec3 V6 engine with 2WD models.)
- Pickup box
- GVWR, 6700 lbs. (3039 kg) (Requires Regular Cab models.)
- Rear wheel drive
- Cooling, external engine oil cooler
- Battery, heavy-duty 730 cold-cranking amps/70 Amp-hr, maintenance-free with rundown protection and retained accessory power
- Alternator, 150 amps
- Frame, fully-boxed, hydroformed front section
- Steering, Electric Power Steering (EPS) assist, rack-and-pinion
- Brakes, 4-wheel disc with DURALIFE rotors, 4-wheel antilock
- Capless Fuel Fill
- Exhaust, aluminized stainless-steel muffler and tailpipe

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Customer File: IFB16-029

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Reg Cab 133.0" Work

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15903 2WD Reg Cab 133.0" Work Truck

SAFETY

- StabiliTrak, stability control system with Proactive Roll Avoidance and traction control includes electronic trailer sway control and hill start assist
- Daytime Running Lamps with automatic exterior lamp control
- Air bags, dual-stage frontal and side-impact, driver and front passenger and head-curtain and seat-mounted side-impact, front and rear outboard seating positions with Passenger Sensing System (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Teen Driver mode a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to encourage safe driving behavior. It can limit certain vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report gives you information on your teen's driving habits and helps you to continue to coach your new driver
- Tire Pressure Monitoring System (does not apply to spare tire)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Double Cab 143.5" W

WINDOW STICKER

2017 Chevrolet Silverado 1500 2WD Double Cab 143.5" Work Truck	Interior: - Dark Ash with Jet Black Interior Acc
4.3L/262 CID Gas/Ethanol V6	Exterior 1: - Summit White
* 6-Speed Automatic	Exterior 2: - No color has been selected.

CODE	MODEL	MSRP
CC15753	2017 Chevrolet Silverado 1500 2WD Double Cab 143.5" Work Truck	$31,610.00
	OPTIONS	
FE9	EMISSIONS, FEDERAL REQUIREMENTS	$0.00
LV3	ENGINE, 4.3L FLEXFUEL ECOTEC3 V6 WITH ACTIVE FUEL MANAGEMENT, DI	$0.00
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED	$0.00
C5H	GVWR, 6900 LBS. (3130 KG)	$0.00
GU5	REAR AXLE, 3.23 RATIO	$0.00
1WT	WORK TRUCK PREFERRED EQUIPMENT GROUP	$0.00
RD6	WHEELS, 17" X 8" (43.2 CM X 20.3 CM) PAINTED STEEL	$0.00
RBZ	TIRES, P255/70R17 ALL-SEASON, BLACKWALL	$0.00
ZY1	PAINT, SOLID	$0.00
GAZ	SUMMIT WHITE	$0.00
AE7	SEATS, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER, DRIVER AND FRONT	$0.00
H2Q	DARK ASH WITH JET BLACK INTERIOR ACCENTS, VINYL SEAT TRIM	$0.00
IO3	AUDIO SYSTEM, 4.2" DIAGONAL COLOR DISPLAY, AM/FM STEREO	$0.00
FHS	E85 FLEXFUEL CAPABLE OF RUNNING ON UNLEADED OR UP TO 85% ETHA	$0.00
R9Y	FLEET FREE MAINTENANCE CREDIT	-$90.00
VQ2	FLEET PROCESSING OPTION	$0.00
	SUBTOTAL	**$31,520.00**

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Double Cab 143.5" W

WINDOW STICKER

Advert/Adjustments	$0.00
Destination Charge	$1,195.00
TOTAL PRICE	**$32,715.00**

Est City: 18.00 mpg
Est Highway: 24.00 mpg
Est Highway Cruising Range: 624.00 mi

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Double Cab 143.5" W

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15753 2WD Double Cab 143.5" Work Truck

ENTERTAINMENT

- Audio system, 4.2" diagonal color display, AM/FM stereo with USB port and auxiliary jack with USB ports and auxiliary jack (Not available with (AZ3) 40/20/40 split-bench seat.)
- SiriusXM Satellite Radio, delete
- 6-speaker audio system (Standard on Crew Cab and Double Cab models.)

EXTERIOR

- Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel
- Tires, P255/70R17 all-season, blackwall
- Wheel, full-size spare, 17" (43.2 cm) steel
- Tire, spare P255/70R17 all-season, blackwall (Included and only available with (RBZ) P255/70R17 all-season, blackwall tires.)
- Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door
- Bumpers, front, Black
- Bumpers, rear, Black
- Lamps, cargo area, cab mounted with switch on center switch bank
- CornerStep, rear bumper
- Grille surround, chrome
- Active aero shutters, front
- Headlamps, high intensity discharge (HID) projector-beam with LED signature DRL
- Mirrors, outside manual, Black
- Glass, solar absorbing, tinted
- Door handles, Black
- Tailgate and bed rail protection cap, top
- Tailgate, locking utilizes same key as ignition and door (Not available with (AQQ) Remote Keyless Entry.) (Not available with (AQQ) Remote Keyless Entry. Not available with (ZW9) pickup box delete.)

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Double Cab 143.5" W

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15753 2WD Double Cab 143.5" Work Truck

INTERIOR

- Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual recline with outboard head restraints and center fold-down armrest with storage. Vinyl has fixed lumbar and cloth has manual adjustable driver lumbar.
- Seat, rear full-width folding bench, 3-passenger (includes child seat top tether anchor) (Requires Double Cab models.)
- Floor covering, Graphite-colored rubberized-vinyl, no floor mats included
- Steering column, Tilt-Wheel, manual with theft-deterrent locking feature
- Instrumentation, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5-inch diagonal monochromatic display provides warning messages and basic vehicle information
- Windows, power front and rear with driver express up and down and express down on all other windows (Standard on Crew Cab and Double Cab.)
- Door locks, power
- Cruise control, electronic with set and resume speed, steering wheel-mounted
- Air conditioning, single-zone
- Assist handle, front passenger on A-pillar

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Double Cab 143.5" W

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15753 2WD Double Cab 143.5" Work Truck

MECHANICAL

- Engine, 4.3L FlexFuel EcoTec3 V6 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction with (FHS) E85 FlexFuel capability, capable of running on unleaded or up to 85% ethanol (285 hp [212 kW] @ 5300 rpm, 305 lb-ft of torque [413 Nm] @ 3900 rpm) (Includes (FHS) E85 FlexFuel capability. Not available on C*15743 models.)
- Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking
- Rear axle, 3.23 ratio (Standard and only available on (LV3) 4.3L EcoTec3 V6 engine with 2WD models.)
- Pickup box
- GVWR, 6900 lbs. (3130 kg) (Crew Cab and Double Cab requires 2WD models and (LV3) 4.3L EcoTec3 V6 engine.)
- Rear wheel drive
- Cooling, external engine oil cooler
- Battery, heavy-duty 730 cold-cranking amps/70 Amp-hr, maintenance-free with rundown protection and retained accessory power
- Alternator, 150 amps
- Frame, fully-boxed, hydroformed front section
- Steering, Electric Power Steering (EPS) assist, rack-and-pinion
- Brakes, 4-wheel disc with DURALIFE rotors, 4-wheel antilock
- Capless Fuel Fill
- Exhaust, aluminized stainless-steel muffler and tailpipe

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Double Cab 143.5" W

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15753 2WD Double Cab 143.5" Work Truck

SAFETY

- StabiliTrak, stability control system with Proactive Roll Avoidance and traction control includes electronic trailer sway control and hill start assist
- Daytime Running Lamps with automatic exterior lamp control
- Air bags, dual-stage frontal and side-impact, driver and front passenger and head-curtain and seat-mounted side-impact, front and rear outboard seating positions with Passenger Sensing System (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Teen Driver mode a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to encourage safe driving behavior. It can limit certain vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report gives you information on your teen's driving habits and helps you to continue to coach your new driver
- Tire Pressure Monitoring System (does not apply to spare tire)

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Bid Form (continued)

1C. Pick-up, ½-Ton, Crew Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, ½-Ton with Crew Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,800 lbs minimum, wheelbase 139.8" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 5'5" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: CHEVROLET

Model: CC15543 ½ TON CREW CAB SHORT BOX

Earliest Possible Deliver A.R.O.: 120 DAYS

Warranty (explain in detail): 3YR OR 36K BUMPER TO BUMPER 5YR OR 100K POWERTRAIN

Unit Price: $ 26997.28

Section Two: Vans

2A. Full Size Van, 15-Passenger, Extended, 2-Wheel Drive

New, Current Year Model, Full Size Van, 15-Passenger, Extended, 2-Wheel Drive, all standard equipment and a choice of optional equipment. Seating fifteen (15) minimum, GVWR 9,500 lbs minimum, wheelbase 138" minimum, engine type 6-cylinder gasoline minimum, engine size 3.7L minimum, transmission 4-speed automatic minimum. Ford Transit, Chevrolet 3500 Express Extended Length, or approved equal.

Make of Vehicle: CHEVROLET

Model: CG33706 EXPRESS 15 PASS EXT

Earliest Possible Deliver A.R.O.: 120 DAYS

Warranty (explain in detail): 3YR OR 36K BUMPER TO BUMPER 5YR OR 100K POWERTRAIN WARRANTY

Unit Price: $ 28285.30

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Crew Cab 143.5" Wor

WINDOW STICKER

2017 Chevrolet Silverado 1500 2WD Crew Cab 143.5" Work Truck	Interior: - No color has been selected.
4.3L/262 CID Gas/Ethanol V6	Exterior 1: - No color has been selected.
* 6-Speed Automatic	Exterior 2: - No color has been selected.

CODE	MODEL	MSRP
CC15543	2017 Chevrolet Silverado 1500 2WD Crew Cab 143.5" Work Truck	$36,035.00
	OPTIONS	
FE9	EMISSIONS, FEDERAL REQUIREMENTS	$0.00
LV3	ENGINE, 4.3L FLEXFUEL ECOTEC3 V6 WITH ACTIVE FUEL MANAGEMENT, DI	$0.00
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED	$0.00
C5H	GVWR, 6900 LBS. (3130 KG)	$0.00
GU5	REAR AXLE, 3.23 RATIO	$0.00
1WT	WORK TRUCK PREFERRED EQUIPMENT GROUP	$0.00
RBZ	TIRES, P255/70R17 ALL-SEASON, BLACKWALL	$0.00
ZY1	PAINT, SOLID	$0.00
GAZ	SUMMIT WHITE	$0.00
AE7	SEATS, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER, DRIVER AND FRONT	$0.00
H2Q	DARK ASH WITH JET BLACK INTERIOR ACCENTS, VINYL SEAT TRIM	$0.00
IO3	AUDIO SYSTEM, 4.2" DIAGONAL COLOR DISPLAY, AM/FM STEREO	$0.00
FHS	E85 FLEXFUEL CAPABLE OF RUNNING ON UNLEADED OR UP TO 85% ETHA	$0.00
	SUBTOTAL	**$36,035.00**

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Crew Cab 143.5" Wor

WINDOW STICKER

Advert/Adjustments	$0.00
Destination Charge	$1,195.00
TOTAL PRICE	**$37,230.00**

Est City: 18.00 mpg
Est Highway: 24.00 mpg
Est Highway Cruising Range: 624.00 mi

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Crew Cab 143.5" Wor

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15543 2WD Crew Cab 143.5" Work Truck

ENTERTAINMENT

- Audio system, 4.2" diagonal color display, AM/FM stereo with USB port and auxiliary jack with USB ports and auxiliary jack (Not available with (AZ3) 40/20/40 split-bench seat.)
- SiriusXM Satellite Radio, delete
- 6-speaker audio system (Standard on Crew Cab and Double Cab models.)

EXTERIOR

- Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel
- Tires, P255/70R17 all-season, blackwall
- Wheel, full-size spare, 17" (43.2 cm) steel
- Tire, spare P255/70R17 all-season, blackwall (Included and only available with (RBZ) P255/70R17 all-season, blackwall tires.)
- Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door
- Bumpers, front, Black
- Bumpers, rear, Black
- Lamps, cargo area, cab mounted with switch on center switch bank
- CornerStep, rear bumper
- Grille surround, chrome
- Active aero shutters, front
- Headlamps, high intensity discharge (HID) projector-beam with LED signature DRL
- Mirrors, outside manual, Black
- Glass, solar absorbing, tinted
- Door handles, Black
- Tailgate and bed rail protection cap, top
- Tailgate, locking utilizes same key as ignition and door (Not available with (AQQ) Remote Keyless Entry.) (Not available with (AQQ) Remote Keyless Entry. Not available with (ZW9) pickup box delete.)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Crew Cab 143.5" Wor

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15543 2WD Crew Cab 143.5" Work Truck

INTERIOR

- Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual recline with outboard head restraints and center fold-down armrest with storage. Vinyl has fixed lumbar and cloth has manual adjustable driver lumbar.
- Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab model.)
- Floor covering, Graphite-colored rubberized-vinyl, no floor mats included
- Steering column, Tilt-Wheel, manual with theft-deterrent locking feature
- Instrumentation, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5-inch diagonal monochromatic display provides warning messages and basic vehicle information
- Windows, power front and rear with driver express up and down and express down on all other windows (Standard on Crew Cab and Double Cab.)
- Door locks, power
- Cruise control, electronic with set and resume speed, steering wheel-mounted
- Air conditioning, single-zone
- Assist handle, front passenger on A-pillar

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Crew Cab 143.5" Wor

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15543 2WD Crew Cab 143.5" Work Truck

MECHANICAL

- Engine, 4.3L FlexFuel EcoTec3 V6 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction with (FHS) E85 FlexFuel capability, capable of running on unleaded or up to 85% ethanol (285 hp [212 kW] @ 5300 rpm, 305 lb-ft of torque [413 Nm] @ 3900 rpm) (Includes (FHS) E85 FlexFuel capability. Not available on C*15743 models.)
- Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking
- Rear axle, 3.23 ratio (Standard and only available on (LV3) 4.3L EcoTec3 V6 engine with 2WD models.)
- Pickup box
- GVWR, 6900 lbs. (3130 kg) (Crew Cab and Double Cab requires 2WD models and (LV3) 4.3L EcoTec3 V6 engine.)
- Rear wheel drive
- Cooling, external engine oil cooler
- Battery, heavy-duty 730 cold-cranking amps/70 Amp-hr, maintenance-free with rundown protection and retained accessory power
- Alternator, 150 amps
- Frame, fully-boxed, hydroformed front section
- Steering, Electric Power Steering (EPS) assist, rack-and-pinion
- Brakes, 4-wheel disc with DURALIFE rotors, 4-wheel antilock
- Capless Fuel Fill
- Exhaust, aluminized stainless-steel muffler and tailpipe

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2017 Fleet/Non-Retail Chevrolet Silverado 1500 2WD Crew Cab 143.5" Wor

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CC15543 2WD Crew Cab 143.5" Work Truck

SAFETY

- StabiliTrak, stabillty control system with Proactive Roll Avoidance and traction control includes electronic trailer sway control and hill start assist
- Daytime Running Lamps with automatic exterior lamp control
- Air bags, dual-stage frontal and side-impact, driver and front passenger and head-curtain and seat-mounted side-impact, front and rear outboard seating positions with Passenger Sensing System (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Teen Driver mode a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to encourage safe driving behavior. It can limit certain vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report gives you information on your teen's driving habits and helps you to continue to coach your new driver
- Tire Pressure Monitoring System (does not apply to spare tire)

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GM AutoBook, Data Version: 462.0, Data updated 10/25/2016
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Customer File: IFB16-029

Prepared For:
Deborah L. Clark
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1149 Pearl Street
Baumont, TX 77701
Phone: (409) 835-8593
Fax: (409) 835-8456
Email: ysauer@co.jefferson.tx.us
Primary FAN: 000945321

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Email: dmireles@gunnauto.com

2017 Fleet/Non-Retail Chevrolet Express Passenger RWD 3500 155" LS w/1

WINDOW STICKER

2017 Chevrolet Express Passenger RWD 3500 155" LS w/1LS	Interior: - Medium Pewter
4.8L/293 CID Gas/Ethanol V8	Exterior 1: - Summit White
6-Speed HD Automatic	Exterior 2: - No color has been selected.

CODE	MODEL	MSRP
CG33706	2017 Chevrolet Express Passenger RWD 3500 155" LS w/1LS	$37,305.00
	OPTIONS	
FE9	EMISSIONS, FEDERAL REQUIREMENTS	$0.00
L20	ENGINE, VORTEC 4.8L V8 SFI	$0.00
MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY, ELECTRONICALLY CO	$0.00
GU6	REAR AXLE, 3.42 RATIO	$0.00
1LS	LS PREFERRED EQUIPMENT GROUP	$0.00
ZY1	PAINT, SOLID	$0.00
GAZ	SUMMIT WHITE	$0.00
ZP3	SEATING, 15-PASSENGER, (2-3-3-3-4 SEATING CONFIGURATION)	$475.00
AR7	SEATS, FRONT BUCKET WITH VINYL TRIM	$0.00
93W	MEDIUM PEWTER, CUSTOM VINYL	$0.00
U0F	AUDIO SYSTEM, AM/FM STEREO WITH MP3 PLAYER	$0.00
UE0	ONSTAR, DELETE	-$85.00
R9Y	FLEET FREE MAINTENANCE CREDIT.	-$67.50
VQ2	FLEET PROCESSING OPTION	$0.00
	SUBTOTAL	**$37,627.50**

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2017 Fleet/Non-Retail Chevrolet Express Passenger RWD 3500 155" LS w/1

WINDOW STICKER

Advert/Adjustments	$0.00
Destination Charge	$1,195.00
TOTAL PRICE	**$38,822.50**

Est City: 11.00 mpg
Est Highway: 17.00 mpg
Est Highway Cruising Range: 527.00 mi

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2017 Fleet/Non-Retail Chevrolet Express Passenger RWD 3500 155" LS w/1

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CG33706 RWD 3500 155" LS w/1LS

ENTERTAINMENT

- Audio system, AM/FM stereo with MP3 player seek-and-scan, digital clock, TheftLock, random select, auxiliary jack and 2 front door speakers (Not available with (USR) USB port.)
- OnStar 4G LTE and built-in Wi-Fi hotspot to connects to the internet at 4G LTE speeds, includes OnStar Data Trial for 3 months or 3GB (whichever comes first) (Included and only available with (UE1) OnStar. Visit www.onstar.com for coverage map, details and system limitations. Services vary by model. OnStar acts as a link to existing emergency service providers. Not all vehicles may transmit all crash data. Available Wi-Fi requires compatible mobile device, active OnStar service and data plan. Data plans provided by AT&T.)

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2017 Fleet/Non-Retail Chevrolet Express Passenger RWD 3500 155" LS w/1

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CG33706 RWD 3500 155" LS w/1LS

EXTERIOR

- Wheels, 4 - 16" x 6.5" (40.6 cm x 16.5 cm) steel includes Gray center caps and steel spare
- Tires, front LT245/75R16E all-season, blackwall
- Tires, rear LT245/75R16E all-season, blackwall
- Tire, spare LT245/75R16E all-season, blackwall
- Body, standard
- Bumpers, front and rear painted Black with step-pad (Deleted when (V37) front and rear chrome bumpers is ordered.)
- Grille, Black composite with single rectangular halogen headlamps
- Headlamps, halogen
- Mirrors, outside manual, Black
- Glass, Solar-Ray deep-tinted (all windows except light-tinted glass on windshield and driver- and front passenger-side glass)
- Glass, swing-out side door windows
- Glass, swing-out rear cargo door windows
- Glass, enhanced-technology, rearmost side windows. 3-layer special glass is designed to help reduce the risk of ejection during a crash
- Glass, full-body window package (Includes (A18) swing-out rear cargo door window glass and (A19) swing-out side door window glass.)
- Wipers, front intermittent wet-arm with pulse washers
- License plate kit, front
- Door, swing-out passenger-side, 60/40 split

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2017 Fleet/Non-Retail Chevrolet Express Passenger RWD 3500 155" LS w/1

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CG33706 RWD 3500 155" LS w/1LS

INTERIOR

- Seats, front bucket with vinyl trim and head restraints, includes inboard armrests (Requires (**W) interior trim. When ordering a seating arrangement that includes rear seats, includes rear bench seats with vinyl trim. Head restraints are not available on rear bench seats.)
- Seating, 12-passenger, (2-3-3-4 seating configuration) 4-passenger seat is a 50/50 split, 2-piece configuration
- Console, engine cover with open storage bin
- Cup holders, 3 on the engine console cover
- Power outlets 2 auxiliary on engine console cover with covers, 12-volt
- Power outlet, 120-volt
- Floor covering, full-length Black rubberized-vinyl
- Steering wheel steel sleeve column with theft-deterrent locking feature, Black
- Instrumentation, analog with speedometer, odometer with trip odometer, fuel level, voltmeter, engine temperature and oil pressure
- Driver Information Center includes fuel range, average speed, oil life, tire pressure monitoring, fuel used, ice warning, engine hours, average fuel economy, tachometer, and maintenance reminders. Compass and outside temperature available if equipped.
- Oil life monitor
- Warning tones, headlamp on and key-in-ignition
- Compass, 8-point digital located in the Driver Information Center (Included and only available with (C69) rear air conditioning.)
- Door locks, power with lock-out protection (NOTE: Does not include (ATG) Remote Keyless Entry. (ATG) Remote Keyless Entry must be ordered separately.)
- Cruise control
- Theft-deterrent system, vehicle, PASS-Key III
- Air conditioning, single-zone manual
- Air conditioning, rear
- Heater, rear auxiliary
- Defogger, front and side windows

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2017 Fleet/Non-Retail Chevrolet Express Passenger RWD 3500 155" LS w/1

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CG33706 RWD 3500 155" LS w/1LS

- Mirror, inside rearview manual day/night (Available with (UVC) Rear Vision Camera only when (UI8) Chevrolet MyLink radio is ordered.)
- Headliner, cloth
- Visors, driver and front passenger, padded with cloth trim and dual vanity mirrors, illuminated on passenger-side
- Assist handles, driver and right-front passenger
- Lighting, interior with 2 dome lights defeat switch and door handle-activated switches
- Lighting, auxiliary with reading and underhood lights
- OnStar Basic plan for 5 years includes limited vehicle mobile app features, Monthly Diagnostics Report and Dealer Maintenance Notification (Basic Plan available for 5 years from the date of vehicle delivery and is transferable. Does not include Emergency, Security or Navigation services.)

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2017 Fleet/Non-Retail Chevrolet Express Passenger RWD 3500 155" LS w/1

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CG33706 RWD 3500 155" LS w/1LS

MECHANICAL

- Engine, Vortec 4.8L V8 SFI (285 hp [212.5 kW] @ 5400 rpm, 295 lb-ft of torque [398.3 N-m] @ 4600 rpm) (Includes external engine oil cooler. Reference the Engine/Axle page for availability.)
- Transmission, 6-speed automatic, heavy-duty, electronically controlled with overdrive and tow/haul mode and internal transmission oil cooler (Included with (L20) Vortec 4.8L SFI engine or (L96) Vortec 6.0L V8 SFI FlexFuel engine. Includes external engine oil cooler. Reference the Engine/Axle page for availability.)
- Rear axle, 3.42 ratio (Reference the Engine/Axle page for availability.)
- Tow/haul mode selector, instrument panel-mounted
- Rear-wheel drive
- Transmission oil cooler, external
- Battery, 600 cold-cranking amps, maintenance-free with rundown protection and retained accessory power
- Alternator, 150 amps (Included with (C69) rear air conditioning.)
- Frame, ladder-type
- Suspension, front independent with coil springs and stabilizer bar
- Suspension, rear hypoid drive axle with multi-leaf springs
- GVWR, 9600 lbs. (4354 kg) (Reference the Engine/Axle page for availability.)
- Steering, power
- Brakes, 4-wheel antilock, 4-wheel disc
- Fuel tank capacity, mid-frame and approximately 31 gallons (117.3L)
- Exhaust, aluminized stainless-steel muffler and tailpipe

PACKAGE

- Convenience Package (Includes power windows and (AU3) power door locks. NOTE: Does not include (ATG) Remote Keyless Entry. (ATG) Remote Keyless Entry must be ordered separately.)
- Convenience Package, Tilt-Wheel and (K34) cruise control

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2017 Fleet/Non-Retail Chevrolet Express Passenger RWD 3500 155" LS w/1

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail CG33706 RWD 3500 155" LS w/1LS

SAFETY

- StabiliTrak, traction assistance and vehicle stability enhancement system
- Brake/transmission shift interlock for automatic transmissions
- Door beams, steel-side
- Daytime Running Lamps
- Air bags, frontal, driver and right-front passenger (Includes passenger-side air bag deactivation switch. Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bags, driver and right front passenger seat-mounted side-impact and head curtain side-impact, provides coverage for first 3-rows only. Enhanced-technology glass is provided for the fourth and fifth rows (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bag deactivation switch, frontal, passenger side (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- OnStar Guidance plan for 3 months including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling) (Fleet orders receive a 6-month trial. Visit www.onstar.com for coverage map, details and system limitations. Services vary by model. OnStar acts as a link to existing emergency service providers. Not all vehicles may transmit all crash data.)
- Child seat anchors all three passenger rear seats have four anchors and two tethers
- Tire Pressure Monitoring System (does not apply to spare tires)

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Bid Form (continued)

Section Three: Utility Vehicles

WB 102.10

3A. Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and a choice of optional equipment. Honda CR-V LX 2-WD, or approved equal.

Make of Vehicle: CHEVROLET

Model: EQUINOX LS WHEEL BASE 112.50 1LF26

Earliest Possible Deliver A.R.O.: 120 DAYS

Warranty (explain in detail): 3YR OR 36K BUMPER TO BUMPER
5YR OR 100K POWER TRAIN WARRANTY
COMPACT SPARE ONLY (NO FULL SIZE SPARE AVAILABLE)

Unit Price: $ 20576 79

3B. Utility Vehicle, AWD, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, All Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and choice of optional equipment. Honda CR-V LX AWD, or approved equal.

Make of Vehicle: CHEVROLET

Model: 1LG26 AWD LS EQUINOX

Earliest Possible Deliver A.R.O.: 120 DAYS

Warranty (explain in detail): 3YR OR 36K BUMPER TO BUMPER
5YR OR 100K POWER TRAIN WARRANTY
COMPACT SPARE (NO FULL SIZE AVAILABLE)

Unit Price: $ 22186 79

Acknowledgment of Addenda (if any):

Addendum 1 ✓ Date Received 10/29/2016

Addendum 2 _____ Date Received _____

Addendum 3 _____ Date Received _____

Bidder Shall Return Completed Form with Offer.

Prepared For:
Deborah L. Clark
Jefferson County 3A Chevrolet- 1LF26 EQUINOX FWD
1149 Pearl Street
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Phone: (409) 835-8593
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Email: ysauer@co.jefferson.tx.us
Primary FAN: 000812700
Requested Quantity: 1

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2017 Fleet/Non-Retail Chevrolet Equinox FWD 4dr LS 1LF26

WINDOW STICKER

2017 Chevrolet Equinox FWD 4dr LS	Interior: - Jet Black
2.4/145 CID Gas I4	Exterior 1: - Summit White
* 6-Speed Automatic	Exterior 2: - No color has been selected.

CODE	MODEL	MSRP
1LF26	2017 Chevrolet Equinox FWD 4dr LS	$25,510.00
	OPTIONS	
FE9	EMISSIONS, FEDERAL REQUIREMENTS	$0.00
LEA	ENGINE, 2.4L DOHC 4-CYLINDER SIDI (SPARK IGNITION DIRECT INJECTION)	$0.00
MX0	TRANSMISSION, 6-SPEED AUTOMATIC WITH OVERDRIVE	$0.00
F82	AXLE, 3.23 FINAL DRIVE RATIO	$0.00
1LS	LS PREFERRED EQUIPMENT GROUP	$0.00
RSB	WHEELS, 17" (43.2 CM) ALUMINUM	$0.00
GAZ	SUMMIT WHITE	$0.00
___	STANDARD PAINT	$0.00
AR9	SEATS, DELUXE FRONT BUCKET	$0.00
AFH	JET BLACK, PREMIUM CLOTH SEAT TRIM	$0.00
UFU	AUDIO SYSTEM, 7" DIAGONAL COLOR TOUCH-SCREEN DISPLAY AM/FM STE	$0.00
FHS	E85 FLEXFUEL CAPABLE, FOR 2.4L DOHC 4-CYLINDER ENGINE	$0.00
R9Y	FLEET FREE MAINTENANCE CREDIT	-$67.50
VQ2	FLEET PROCESSING OPTION	$0.00
	SUBTOTAL	**$25,442.50**

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2017 Fleet/Non-Retail Chevrolet Equinox FWD 4dr LS 1LF26

WINDOW STICKER

Advert/Adjustments	$0.00
Destination Charge	$895.00
TOTAL PRICE	**$26,337.50**

Est City: 21.00 mpg
Est Highway: 31.00 mpg
Est Highway Cruising Range: 582.80 mi

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2017 Fleet/Non-Retail Chevrolet Equinox FWD 4dr LS 1LF26

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail 1LF26 FWD 4dr LS

ENTERTAINMENT

- Audio system, 7" diagonal color touch-screen display AM/FM stereo with MP3 playback capability, outside temperature indicator and Radio Data System (RDS), includes Bluetooth for phone only (Includes (U2K) SiriusXM Satellite Radio.)
- Audio system feature, 80-watt 6-speaker system mid-range speakers in each door and tweeters in the A-pillars
- Audio system feature, auxiliary input jack
- Audio system feature, USB port
- SiriusXM Satellite Radio is standard on nearly all 2017 GM models. Enjoy a 3-month All Access trial subscription with over 150 channels including commercial-free music, plus sports, news and entertainment. Plus listening on the app and online is included, so you'll hear the best SiriusXM has to offer, anywhere life takes you. Welcome to the world of SiriusXM. (IMPORTANT: The SiriusXM Satellite Radio trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call us at 1-866-635-2349. See our Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change.)
- Antenna, roof-mounted
- Bluetooth for phone personal cell phone connectivity to vehicle audio system and HMI (Human Machine Interface) (Bluetooth for phone only when equipped with (UE1) OnStar.)
- OnStar 4G LTE and built-in Wi-Fi hotspot connects to the Internet at 4G LTE speeds; includes OnStar Data Trial for 3 months or 3GB (whichever comes first) (Visit www.onstar.com for coverage map, details and system limitations. Services vary by model. OnStar acts as a link to existing emergency service providers. Not all vehicles may transmit all crash data. Available Wi-Fi requires compatible mobile device, active OnStar service and data plan. Data plans provided by AT&T.)

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2017 Fleet/Non-Retail Chevrolet Equinox FWD 4dr LS 1LF26

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail 1LF26 FWD 4dr LS

EXTERIOR

- Wheels, 17" (43.2 cm) aluminum (1LF26 FWD model only.)
- Tires, P225/65R17 all-season, blackwall (Included and only available with (RSB) 17" (43.2 cm) aluminum wheels or (RVF) 17" (43.2 cm) aluminum wheels.)
- LS Exterior Appearance includes body-color bumpers with Charcoal lowers, body-color door handles, 17" aluminum wheels and Black mirrors
- Tire, compact spare with steel wheel
- Bumpers, body-color with Charcoal lowers
- Moldings, Charcoal lower rocker
- Rocker moldings, door mounted, Charcoal
- Grille, Black with chrome surround
- Headlamps, halogen projector style
- Glass, tinted
- Mirrors, outside power-adjustable, Black, manual-folding
- Wipers, front variable-speed, intermittent with washer
- Wiper, rear variable-speed, intermittent with washer
- Liftgate, rear manual with fixed glass
- Door handles, body-color

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2017 Fleet/Non-Retail Chevrolet Equinox FWD 4dr LS 1LF26

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail 1LF26 FWD 4dr LS

INTERIOR

- Seats, Deluxe front bucket
- Interior, Premium Cloth
- Seat adjuster front driver power lumbar and 2-way power height adjuster
- Seat, rear, 2-way fore/aft adjustment with 60/40 split seatback and 3-way recline
- Console, front center with armrest and concealed storage
- Armrest, rear center with dual cup holders
- Floor mats, carpeted front
- Floor mats, carpeted rear
- Steering wheel, comfort grip vinyl with mounted cruise and audio controls
- Steering wheel controls, mounted audio controls
- Steering column, tilt and telescopic
- Instrumentation includes speedometer, single trip odometer, fuel level, engine temperature and tachometer
- Driver Information Center monitors 26 various systems including, Vehicle Information Menu (oil life, tire pressure, standard/metric units), Trip Information Menu (trip 1, trip 2, fuel range, average fuel economy, instant fuel economy, average vehicle speed) and compass display
- Compass display included in Driver Information Center (DIC)
- Windows, power with Express-Down on all 4 doors
- Door locks, power programmable with power lockout protection
- Remote Keyless Entry with 2 transmitters, panic button, content theft alarm activation verification and illuminated entry
- Cruise control, electronic with set and resume speed
- Theft-deterrent system, anti-theft alarm and engine immobilizer
- Air conditioning, manual climate control
- Defogger, rear-window electric
- Cupholders, 2 front in center console and 2 rear in center armrest with 1 bottle holder in each door

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Prepared For:
Deborah L. Clark
Jefferson County 3A Chevrolet- 1LF26 EQUINOX FWD
1149 Pearl Street
Baumont, TX 77701
Phone: (409) 835-8593
Fax: (409) 835-8456
Email: ysauer@co.jefferson.tx.us
Primary FAN: 000812700
Requested Quantity: 1

Prepared By:
Danny Mireles (Chevy)
Gunn Chevrolet Ltd
16550 IH 35N
Selma, TX 78154
Phone: (210) 599-5000
Fax: (210) 599-4251
Email: dmireles@gunnauto.com

2017 Fleet/Non-Retail Chevrolet Equinox FWD 4dr LS 1LF26

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail 1LF26 FWD 4dr LS

- Power outlets, 4 auxiliary with covers, 12-volt includes 1 front of console, 1 in console, 1 in back of console and 1 in cargo area
- Mirror, inside rearview manual day/night
- Visors, driver and front passenger illuminated vanity mirrors
- Assist handles, front passenger and rear outboards
- Map pocket, front seatback, driver and front passenger
- Lighting, interior with theatre dimming, center-mounted dome, rear cargo area, dual front map lights, ambient lighting on center stack surround, and center console cupholders

MECHANICAL

- Engine, 2.4L DOHC 4-cylinder SIDI (Spark Ignition Direct Injection) with VVT (Variable Valve Timing) (182 hp [135.7 kW] @ 6700 rpm, 172 lb-ft [232.2 N-m] @ 4900 rpm)
- Transmission, 6-speed automatic with overdrive
- Axle, 3.23 final drive ratio (Requires 1LF26 model and (LEA) 2.4L DOHC 4-cylinder SIDI engine.)
- GVWR, 4960 lbs. (2250 kg) (Requires front-wheel drive vehicles and (LEA) 2.4L DOHC 4-cylinder SIDI engine.)
- E10 Fuel capable, for 2.4L DOHC 4-cylinder engine (May be upgraded to (FHS) E85 FlexFuel Capable with (FE9) Federal emissions.)
- Drivetrain, front-wheel drive
- Battery, maintenance free with rundown protection, 525 CCA
- Alternator, 120 amps
- Suspension, front independent MacPherson strut with stabilizer bar, optimally-tuned shocks and hydraulic-ride bushings in front control arms
- Suspension, rear independent multi-link with hydraulic rear trailing arm links and stabilizer bar
- Suspension, Refined Ride
- Steering, power-assist, electric-variable
- Brakes, 4-wheel antilock, 4-wheel disc
- Exhaust, single

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2017 Fleet/Non-Retail Chevrolet Equinox FWD 4dr LS 1LF26

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail 1LF26 FWD 4dr LS

SAFETY

- Brakes, brake assist
- Brakes, Hill Start-Assist (HSA)
- Traction control
- StabiliTrak, electronic stability control system
- Daytime Running Lamps
- Air bags, dual-stage, frontal, driver and right front passenger with passenger sensing system, Thorax side-impact, seat mounted, driver and right front passenger, head curtain, side front and rear outboard seating positions (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bag, Passenger Sensing System, sensor indicator inflatable restraint, front passenger/child presence detector (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owners Manual for more information.)
- OnStar Guidance Plan for 3 months, including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling) for 6 months, including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling) (Visit www.onstar.com for coverage map, details and system limitations. Services vary by model. OnStar acts as a link to existing emergency service providers. Not all vehicles may transmit all crash data.)
- OnStar Basic Plan for 5 years includes limited vehicle mobile app features, Monthly Diagnostics Report and Dealer Maintenance Notification (Basic Plan available for 5 years from the date of vehicle delivery and is transferable. Does not include Emergency, Security or Navigation services.)
- Rear Vision Camera
- Safety belts 3-point, driver and right-front passenger, height-adjustable includes pretensioners
- Safety belts, 3-point, rear, all seating positions
- Door locks, rear child security
- LATCH system (Lower Anchors and Top tethers for CHildren), for child safety seats
- Tire Pressure Monitor System (Does not monitor spare.)

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2017 Fleet/Non-Retail Chevrolet Equinox AWD 4dr LS 1LG26

WINDOW STICKER

2017 Chevrolet Equinox AWD 4dr LS	Interior: - No color has been selected.
2.4/145 CID Gas I4	Exterior 1: - No color has been selected.
* 6-Speed Automatic	Exterior 2: - No color has been selected.

CODE	MODEL	MSRP
1LG26	2017 Chevrolet Equinox AWD 4dr LS	$27,260.00
	OPTIONS	
FE9	EMISSIONS, FEDERAL REQUIREMENTS	$0.00
LEA	ENGINE, 2.4L DOHC 4-CYLINDER SIDI (SPARK IGNITION DIRECT INJECTION)	$0.00
MX0	TRANSMISSION, 6-SPEED AUTOMATIC WITH OVERDRIVE	$0.00
FXH	AXLE, 3.53 FINAL DRIVE RATIO	$0.00
1LS	LS PREFERRED EQUIPMENT GROUP	$0.00
GAZ	SUMMIT WHITE	$0.00
___	STANDARD PAINT	$0.00
AR9	SEATS, DELUXE FRONT BUCKET	$0.00
AFH	JET BLACK, PREMIUM CLOTH SEAT TRIM	$0.00
UFU	AUDIO SYSTEM, 7" DIAGONAL COLOR TOUCH-SCREEN DISPLAY AM/FM STE	$0.00
FHS	E85 FLEXFUEL CAPABLE, FOR 2.4L DOHC 4-CYLINDER ENGINE	$0.00
R9Y	FLEET FREE MAINTENANCE CREDIT	-$67.50
VQ2	FLEET PROCESSING OPTION	$0.00
	SUBTOTAL	**$27,192.50**

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2017 Fleet/Non-Retail Chevrolet Equinox AWD 4dr LS 1LG26

WINDOW STICKER

Advert/Adjustments	$0.00
Destination Charge	$895.00
TOTAL PRICE	**$28,087.50**

Est City: 20.00 mpg
Est Highway: 28.00 mpg
Est Highway Cruising Range: 526.40 mi

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2017 Fleet/Non-Retail Chevrolet Equinox AWD 4dr LS 1LG26

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail 1LG26 AWD 4dr LS

ENTERTAINMENT

- Audio system, 7" diagonal color touch-screen display AM/FM stereo with MP3 playback capability, outside temperature indicator and Radio Data System (RDS), includes Bluetooth for phone only (Includes (U2K) SiriusXM Satellite Radio.)
- Audio system feature, 80-watt 6-speaker system mid-range speakers in each door and tweeters in the A-pillars
- Audio system feature, auxiliary input jack
- Audio system feature, USB port
- SiriusXM Satellite Radio is standard on nearly all 2017 GM models. Enjoy a 3-month All Access trial subscription with over 150 channels including commercial-free music, plus sports, news and entertainment. Plus listening on the app and online is included, so you'll hear the best SiriusXM has to offer, anywhere life takes you. Welcome to the world of SiriusXM. (IMPORTANT: The SiriusXM Satellite Radio trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call us at 1-866-635-2349. See our Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change.)
- Antenna, roof-mounted
- Bluetooth for phone personal cell phone connectivity to vehicle audio system and HMI (Human Machine Interface) (Bluetooth for phone only when equipped with (UE1) OnStar.)
- OnStar 4G LTE and built-in Wi-Fi hotspot connects to the Internet at 4G LTE speeds; includes OnStar Data Trial for 3 months or 3GB (whichever comes first) (Visit www.onstar.com for coverage map, details and system limitations. Services vary by model. OnStar acts as a link to existing emergency service providers. Not all vehicles may transmit all crash data. Available Wi-Fi requires compatible mobile device, active OnStar service and data plan. Data plans provided by AT&T.)

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2017 Fleet/Non-Retail Chevrolet Equinox AWD 4dr LS 1LG26

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail 1LG26 AWD 4dr LS

EXTERIOR

- Wheels, 17" (43.2 cm) aluminum (1LG26 AWD model only.)
- Tires, P225/65R17 all-season, blackwall (Included and only available with (RSB) 17" (43.2 cm) aluminum wheels or (RVF) 17" (43.2 cm) aluminum wheels.)
- LS Exterior Appearance includes body-color bumpers with Charcoal lowers, body-color door handles, 17" aluminum wheels and Black mirrors
- Tire, compact spare with steel wheel
- Bumpers, body-color with Charcoal lowers
- Moldings, Charcoal lower rocker
- Rocker moldings, door mounted, Charcoal
- Grille, Black with chrome surround
- Headlamps, halogen projector style
- Glass, tinted
- Mirrors, outside power-adjustable, Black, manual-folding
- Wipers, front variable-speed, intermittent with washer
- Wiper, rear variable-speed, intermittent with washer
- Liftgate, rear manual with fixed glass
- Door handles, body-color

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2017 Fleet/Non-Retail Chevrolet Equinox AWD 4dr LS 1LG26

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail 1LG26 AWD 4dr LS

INTERIOR

- Seats, Deluxe front bucket
- Interior, Premium Cloth
- Seat adjuster front driver power lumbar and 2-way power height adjuster
- Seat, rear, 2-way fore/aft adjustment with 60/40 split seatback and 3-way recline
- Console, front center with armrest and concealed storage
- Armrest, rear center with dual cup holders
- Floor mats, carpeted front
- Floor mats, carpeted rear
- Steering wheel, comfort grip vinyl with mounted cruise and audio controls
- Steering wheel controls, mounted audio controls
- Steering column, tilt and telescopic
- Instrumentation includes speedometer, single trip odometer, fuel level, engine temperature and tachometer
- Driver Information Center monitors 26 various systems including, Vehicle Information Menu (oil life, tire pressure, standard/metric units), Trip Information Menu (trip 1, trip 2, fuel range, average fuel economy, instant fuel economy, average vehicle speed) and compass display
- Compass display included in Driver Information Center (DIC)
- Windows, power with Express-Down on all 4 doors
- Door locks, power programmable with power lockout protection
- Remote Keyless Entry with 2 transmitters, panic button, content theft alarm activation verification and illuminated entry
- Cruise control, electronic with set and resume speed
- Theft-deterrent system, anti-theft alarm and engine immobilizer
- Air conditioning, manual climate control
- Defogger, rear-window electric
- Cupholders, 2 front in center console and 2 rear in center armrest with 1 bottle holder in each door

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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2017 Fleet/Non-Retail Chevrolet Equinox AWD 4dr LS 1LG26

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail 1LG26 AWD 4dr LS

- Power outlets, 4 auxiliary with covers, 12-volt includes 1 front of console, 1 in console, 1 in back of console and 1 in cargo area
- Mirror, inside rearview manual day/night
- Visors, driver and front passenger illuminated vanity mirrors
- Assist handles, front passenger and rear outboards
- Map pocket, front seatback, driver and front passenger
- Lighting, interior with theatre dimming, center-mounted dome, rear cargo area, dual front map lights, ambient lighting on center stack surround, and center console cupholders

MECHANICAL

- Engine, 2.4L DOHC 4-cylinder SIDI (Spark Ignition Direct Injection) with VVT (Variable Valve Timing) (182 hp [135.7 kW] @ 6700 rpm, 172 lb-ft [232.2 N-m] @ 4900 rpm)
- Transmission, 6-speed automatic with overdrive
- Axle, 3.53 final drive ratio (Requires 1LG26 model and (LEA) 2.4L DOHC 4-cylinder SIDI engine.)
- GVWR, 5070 lbs (2300 kg) (Requires all-wheel drive vehicles and (LEA) 2.4L DOHC 4-cylinder SIDI engine.)
- E10 Fuel capable, for 2.4L DOHC 4-cylinder engine (May be upgraded to (FHS) E85 FlexFuel Capable with (FE9) Federal emissions.)
- Chassis, all-wheel drive (1LG26 model only.)
- Battery, maintenance free with rundown protection, 525 CCA
- Alternator, 120 amps
- Suspension, front independent MacPherson strut with stabilizer bar, optimally-tuned shocks and hydraulic-ride bushings in front control arms
- Suspension, rear independent multi-link with hydraulic rear trailing arm links and stabilizer bar
- Suspension, Refined Ride
- Steering, power-assist, electric-variable
- Brakes, 4-wheel antilock, 4-wheel disc
- Exhaust, single

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STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail 1LG26 AWD 4dr LS

SAFETY

- Brakes, brake assist
- Brakes, Hill Start-Assist (HSA)
- Traction control
- StabiliTrak, electronic stability control system
- Daytime Running Lamps
- Air bags, dual-stage, frontal, driver and right front passenger with passenger sensing system, Thorax side-impact, seat mounted, driver and right front passenger, head curtain, side front and rear outboard seating positions (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bag, Passenger Sensing System, sensor indicator inflatable restraint, front passenger/child presence detector (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owners Manual for more information.)
- OnStar Guidance Plan for 3 months, including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling) for 6 months, including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling) (Visit www.onstar.com for coverage map, details and system limitations. Services vary by model. OnStar acts as a link to existing emergency service providers. Not all vehicles may transmit all crash data.)
- OnStar Basic Plan for 5 years includes limited vehicle mobile app features, Monthly Diagnostics Report and Dealer Maintenance Notification (Basic Plan available for 5 years from the date of vehicle delivery and is transferable. Does not include Emergency, Security or Navigation services.)
- Rear Vision Camera
- Safety belts 3-point, driver and right-front passenger, height-adjustable includes pretensioners
- Safety belts, 3-point, rear, all seating positions
- Door locks, rear child security
- LATCH system (Lower Anchors and Top tethers for CHildren), for child safety seats
- Tire Pressure Monitor System (Does not monitor spare.)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: CITY OF SAN ANTONIO

Address: PO BOX 839976 SAN ANTONIO, TEXAS 78283

Contact Person and Title: IAN MONTEMAYOR, PURCHASER

Phone: 210-207-7024 Fax: _____

Contract Period: SALES OVER LAST 3 YEARS Scope of Work: PURCHASE VECHICLES

REFERENCE TWO

Government/Company Name: CITY OF LIVE OAK

Address: 8001 SHIN OAK DR

Contact Person and Title: JIM NEELEY, FLEET DIRECTROR

Phone: 210-347-3345 Fax: _____

Contract Period: SALES OVER LAST 3 YRS Scope of Work: PURCHASE VECHICLES

REFERENCE THREE

Government/Company Name: CITY OF UNIVERSAL CITY

Address: 2150 UNIVERSAL CITY BLVD, UNIVERSAL CITY, TEXAS 78148

Contact Person and Title: BOBBY SUBIA - FLEET DIRECTOR

Phone: 210-658-5364 Fax: _____

Contract Period: SALES OVER LAST 3 YRS Scope of Work: PURCHASE VECHICLES

Bidder Shall Return Completed Form with Offer.

Signature Page

As permitted under Article 4413 (32c) V.A.C.S., other governmental entities may wish to participate under the same terms and conditions contained in this contract (i.e., piggyback). In the event any other entity participates, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. Jefferson County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by another entity. Each entity reserves the right to determine their participation in this contract.

Would bidder be willing to allow other governmental entities to piggyback off this contract, if awarded, under the same terms and conditions? ..... **Yes** ☑ **No** ☐

This bid shall remain in effect for ninety (90) days from bid opening and shall be exclusive of federal excise and state and local sales tax (exempt).

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price and upon the terms and conditions contained in the Invitation for Bid, Conditions of Bidding, Terms of Contract, and Specifications and all other items made a part of the accepted contract.

The undersigned affirms that they are duly authorized to execute the contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that neither the bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to bid or not to bid thereon.

GUNN CHEVROLET LTD Bidder (Entity Name)	Danny Mireles Signature
16550 IH35N Street & Mailing Address	DANNY MIRELES Print Name
SELMA, TEXAS 78154 City, State & Zip	11/6/2016 Date Signed
210-599-5000 EXT 2059 Telephone Number	210-599-4251 Fax Number
dmireles@gunnauto.com E-mail Address	

Bidder Shall Return Completed Form with Offer.

Conflict of Interest Questionnaire

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.	**OFFICE USE ONLY**
This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).	Date Received
By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.	
A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.	

1 **Name of vendor who has a business relationship with local governmental entity.**

DANNY MIRELES

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information in this section is being disclosed.**

_____
Name of Officer

This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☑ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☑ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?

☐ Yes ☑ No

D. Describe each employment or business and family relationship with the local government officer named in this section.

4 Danny Mireles — 11/6/2016

Signature of vendor doing business with the governmental entity — Date

Adopted 8/7/2015

Bidder Shall Return Completed Form with Offer.

Local Government Officer
Conflicts Disclosure Statement - OFFICE USE ONLY

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 **Name of Local Government Officer**

2 **Office Held**

3 **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code**

4 **Description of the nature and extent of employment or other business relationship with vendor named in item 3**

5 **List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).**

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

_____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

Adopted 8/7/2015

Good Faith Effort (GFE) Determination Checklist

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☐ No

Instructions: In order to determine if a "Good Faith Effort" was made in soliciting HUBs for subcontracting opportunities, the following checklist and supporting documentation shall be completed by the Prime Contractor/Consultant, and returned with the Prime Contractor/ Consultant's bid. This list contains the **minimum** efforts that should be put forth by the Prime Contractor/Consultant when attempting to achieve or exceed the goals of HUB Subcontractor participation. The Prime Contractor/Consultant may extend his/her efforts in soliciting HUB Subcontractor participation beyond what is listed below.

Did the Prime Contractor/Consultant . . .

☐ Yes ☐ No 1. To the extent practical, and consistent with standard and prudent industry standards, divide the contract work into the smallest feasible portions, to allow for maximum HUB Subcontractor participation?

☐ Yes ☐ No 2. **Notify** in writing a reasonable number of HUBs, allowing sufficient time for effective participation of the planned work to be subcontracted?

☐ Yes ☐ No 3. **Provide** HUBs that were genuinely interested in bidding on a subcontractor, adequate information regarding the project (i.e., plans, specifications, scope of work, bonding and insurance requirements, and a point of contract within the Prime Contractor/Consultant's organization)?

☐ Yes ☐ No 4. **Negotiate** in good faith with interested HUBs, and not reject bids from HUBs that qualify as lowest and responsive bidders?

☐ Yes ☐ No 5. **Document** reasons HUBs were rejected? Was a written rejection notice, including the reason for rejection, provided to the rejected HUBs?

☐ Yes ☐ No 6. If Prime Contractor/Consultant has zero (0) HUB participation, **please explain the reasons why.**

If "No" was selected, please explain and include any pertinent documentation with your bid.
If necessary, please use a separate sheet to answer the above questions.

DANNY MIRELES
Printed Name of Authorized Representative

Danny Mireles
Signature

GOVERNMENT FLEET SALES REP
Title

11/6/2016
Date

Bidder Shall Return Completed Form with Offer.

Notice of Intent (NOI) to Subcontract with Historically Underutilized Business (HUB)

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☑ No

Instructions for Prime Contractor/Consultant: Bidder shall submit this form with the bid; however, the information below may be submitted after contract award, but prior to beginning performance on the contract. Please submit one form for each HUB Subcontractor/Subconsultant with proper signatures, per the terms and conditions of your contract.

Contractor Name: GUNN CHEVROLET LTD HUB: p Yes p No

Address: 16550 IH35N SELMA TEXAS 78154
Street City State Zip

Phone (with area code): 210-599-5000 Fax (with area code): 210-599-4251

Project Title & No.: _____

Prime Contract Amount: $ _____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Printed Name of Contractor Representative	Signature of Representative	Date
DANNY MIRELES	Danny Mireles	11/6/2016
Printed Name of HUB	Signature of Representative	Date

NOTE: NOTHING ON THIS NOTICE OF INTENT FORM IS INTENDED TO CONFER ANY RIGHTS, EXPRESSED OR IMPLIED, TO ANY THIRD PARTIES.

Pre-Approval for Subcontractor Substitutions must be obtained from the Jefferson County Purchasing Agent's Representative. The "HUB Subcontractor/Subconsultant Change Form" must be completed and faxed to 409-835-8456.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PAGE 1 OF 4

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☑ No

Prime Contractor: GUNN CHEVROLET LTD HUB: ☐ Yes ☑ No

HUB Status (Gender & Ethnicity): _____

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____ IFB/RFP No.: _____

Total Contract: $ _____ Total HUB Subcontract(s): $ _____

Construction HUB Goals: 12.8% MBE:: _____ % 12.6% WBE: _____ %

Sub-goals: 1.7 African-American, 9.7% Hispanic, 0.7% Native American, 0.8% Asian American.
Use these goals as a guide to diversify.

FOR HUB OFFICE USE ONLY:

Verification date HUB Program Office reviewed and verified HUB Sub information Date: _____ Initials: _____

PART I. HUB SUCONTRACTOR DISCLOSURE

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Texas Bldg & Procurement Comm. ☐ Texas Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

HUB SUBCONTRACTOR DISCLOSURE

PART I: Continuation Sheet **(Duplicate as Needed)**

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

All HUB Subcontractor Participation may be verified with the HUB Subcontractor(s) listed on Part I.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PART II: STATEMENT OF NON-COMPLIANCE FOR NOT MEETING HUB SUBCONTRACTING GOALS

Please complete Good Faith Effort (GFE) Checklist and attach any supporting documentation.

Our firm was unable to meet the HUB goals for this project for the following reasons:

- ☐ All subcontractors to be utilized are "Non-HUBs." *(Complete Part III)*
- ☐ HUBs were solicited but did not respond.
- ☐ HUBs solicited were not competitive.
- ☐ HUBs were unavailable for the following trade(s):
- ☐ Other: _____

Was the Jefferson County HUB Office contacted for assistance in locating HUBs? ☐ Yes ☐ No

PART III: DISCLOSURE OF OTHER "NON-HUB" SUBCONTRACTS

The bidder shall use this area to provide a listing of all "Non-HUB" Subcontractors, including suppliers, that will perform under this project. A list of those "Non-HUB" Subcontractors the bidder selects, after bid submission, shall be provided to the Purchasing Office not later than five (5) calendar days after being notified that bidder is the apparent low bidder. A list of those "Non-HUB" Subcontractors that are selected after contract award must be provided **immediately** after their selection.

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB)
Subcontracting Participation Declaration Form

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

I hereby certify that I have read the *HUB Program Instructions and Information*, truthfully completed all applicable parts of this form, and **attached any necessary support documentation as required.** I fully understand that intentionally falsifying information on this document may result in my not receiving a contract award or termination of any resulting contract.

Name (print or type): DANNY MIRELES

Title: GOVERNMENT FLEET SALES REP

Signature: Danny Mireles

Date: 11/6/2016

E-mail address: dmireles@gunnauto.com

Contact person that will be in charge of invoicing for this project:

Name (print or type): DANNY MIRELES

Title: GOVERNMENT FLEET SALE REP

Date: 11/6/2016

E-mail address: dmireles@gunnauto.com

Bidder Shall Return Completed Form with Offer.

Residence Certification/Tax Form

Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Jefferson County requests Resident Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.

(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

☑ I certify that GUNN CHEVROLET [company name] is a Resident Bidder of Texas as defined in Government Code §2252.001.

☐ I certify that _____ [company name] is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is _____ _____ (city and state).

Taxpayer Identification Number (T.I.N.):	74-1586320
Company Name submitting bid/proposal:	GUNN CHEVROLET LTD
Mailing address:	16550 IH35N SELMA, TEXAS
If you are an individual, list the names and addresses of any partnership of which you are a general partner:	

Property: List all taxable property owned by you or above partnerships in Jefferson County.

Jefferson County Tax Acct. No.*	Property address or location**

* This is the property amount identification number assigned by the Jefferson County Appraisal District.

** For real property, specify the property address or legal description. For business property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored as a warehouse or other location.

Bidder Shall Return Completed Form with Offer.

Bid Affidavit

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all commodities upon which prices are extended at the price offered, and upon the conditions contained in the specifications and the Notice to Bidders.

STATE OF TEXAS COUNTY OF GUADALUPE

BEFORE ME, the undersigned authority, a Notary Public in and for the State of TEXAS,

on this day personally appeared DANNY MIRELES (name), who

after being by me duly sworn, did depose and say:

"I, DANNY MIRELES (name) am a duly authorized officer of/agent

for GUNN CHEVROLET LTD (name of firm) and have been duly authorized to execute the

foregoing on behalf of the said GUNN CHEVROLET LTD (name of firm).

I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of services/commodities bid on, or to influence any person or persons to bid or not to bid thereon."

Name and address of bidder: GUNN CHEVROLET LTD
16550 IH35N SELMA, TEXAS 78154

Fax: 210-599-4251 Telephone# 210-599-5000 EXT 2059

by: DANNY MIRELES (print name) Title: GOVERNMENT FLEET SALES REP.

Signature: Danny Mireles

SUBSCRIBED AND SWORN to before me by the above-named
DANNY MIRELES on

this the 7th day of NOVEMBER, 2016.

H. WAYNE JENKINS
MY COMMISSION EXPIRES
April 22, 2018

Notary Public in and for
the State of TEXAS

Bidder Shall Return Completed Form with Offer.

- ORIGINAL -

BID # IFB 16-029/YS

GUNN FLEET
Experience the Difference
GMC BUSINESS ELITE
DANNY MIRELES
FLEET AND COMMERCIAL SALES
16550 IH 35 North • Selma, TX 78154
210-599-5000 • Fax 210-599-4251
1-800-720-GUNN (4866) • Cell. 210-889-8356
dmireles@gunnauto.com

BID NAME: TERM CONTRACT FOR PICK UPS, VANS & UTILITY VEHICLES FOR JEFFERS COUNTI

JEFFERSON COUNTY PURCHASING DEPT.
1149 PEARL STREET 1ST FLOOR
BEAUMONT, TEXAS 77701

UPS Nex
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This Express Pak is for use

Please fold or cut in half

RECEIVED 11:00 AM NOV 08 2016

...A-MEI SAUER
4094358593
JEFFERSON COUNTY PURCHASING DEPT.
1149 PEARL STREET 1ST FLOOR
BEAUMONT TX 77701

TX 777 0-01

UPS NEXT DAY AIR
TRACKING #: 1Z ... 421 01 9868 5532
1

BILLING: P/P

Reference No.1: Fleet Sales

XOL 16 09.06 NV45 81.0A 10/2016

RECEIVED 11:00 AM NOV 08

RECEIVED 11:58 AM NOV 08 2016

Date stamp not programmed for time change 10:58 am receive time on

JEFFERSON COUNTY PURCHASING DEP
1149 PEARL ST
FL 1
BEAUMONT TX 77701-3638

P: 111
RICK - 1003
5532
S: 111
X
1030
I: 111

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International Shipping Notice — Carriage hereunder may be subject to the rules relating to liability and other terms and/or conditions established by the Convention for the Unification of Certain Rules Relating to International Carriage by Air (the "Warsaw Convention") and/or the Convention on the Contract for the International Carriage of Goods by Road (the "CMR Convention"). These commodities, technology or software were exported from the U.S. in accordance

CHEVY ORIGINAL

JEFFERSON COUNTY PURCHASING DEPARTMENT
Deborah L. Clark, Purchasing Agent

1149 Pearl Street, 1st Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

LEGAL NOTICE
Advertisement for Invitation for Bids

October 3, 2016

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. **Specifications for this project may be obtained from the Jefferson County website, http://www.co.jefferson.tx.us/Purchasing/main.htm or by calling 409-835-8593.**

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope. Bidders shall forward an original and two (2) copies of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Commissioners' Courtroom at the time and date below. Bidders are invited to attend the sealed bid opening.

BID NAME:	**Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County**
BID NO:	**IFB 16-029/YS**
DUE DATE/TIME:	**11:00 AM CDT, Tuesday, November 1, 2016**
MAIL OR DELIVER TO:	**Jefferson County Purchasing Department 1149 Pearl Street, 1st Floor Beaumont, Texas 77701**

Any questions relating to these requirements should be directed to Yea-Mei Sauer, Contract Specialist, at 409-835-8593 or ysauer@co.jefferson.tx.us.

Jefferson County encourages Disadvantaged Business Enterprises to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE INVITATION.

Deborah Clark

Deborah L. Clark, Purchasing Agent
Jefferson County, Texas
Publish: Beaumont Enterprise & Port Arthur News – October 5, 2016 & October 12, 2016

IFB 16-029/YS
Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County
Bids due: 11:00 AM CDT, Tuesday, November 1, 2016

Table of Contents

Table of Contents 1
Instructions to Bidders 2
General Conditions of Bidding and Terms of Contract 6
Special Requirements/Instructions 11
Minimum Specifications 15
Bidder Information Form 17
Offer to Contract Form 18
Acceptance of Offer Form 19
Bid Form 20
Signature Page 24
Conflict of Interest Questionnaire 25
Local Government Officer Conflict Disclosure Statement Forms (OFFICE USE ONLY) 26
Good Faith Effort Determination Checklist 27
Notice of Intent 28
HUB Subcontracting Participation Declaration Form 29
Residence Certification/Tax Form 33
Bid Affidavit 34

BID SUBMISSIONS: Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Additionally, Bidder must monitor the Jefferson County Purchasing Department Website (below) to see if addenda or additional instructions have been posted. Failure to return all required forms could result in a bid being declared as non-responsive.

http://www.co.jefferson.tx.us/purchasing/main.htm

Instructions to Bidders

1. Bid Submission

Bids must be submitted in complete original form by mail or messenger to the following address:

Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, TX 77701

Bids will be accepted at the above address until the time and date specified herein, and immediately after will be publicly opened and read aloud.

All bids shall be tightly sealed in an opaque envelope and plainly marked with the Bid Number, Bid Name, Bid Due Date, and the Bidder's Name and Address; and shall be addressed to the Purchasing Agent.

Late bids will not be accepted and will be returned unopened to the bidder.

All bids submitted in response to this invitation shall become the property of Jefferson County and will be a matter of public record available for review.

2. Bid Submissions During Time of Inclement Weather, Disaster, or Emergency

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a bid/proposal/statement of qualifications submission deadline, the bid closing will automatically be postponed until the next business day that County offices are open to the public. Should inclement weather conditions or any other unforeseen event cause delays in courier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the vendor to notify the county of their interest in the project should these conditions impact their ability to submit a bid/proposal/statement of qualifications submission before the stated deadline. The County reserves the right to make the final judgement call to extend any deadline.

Should an emergency or unanticipated event interrupt normal County processes, and bid/proposal/statement of qualifications submissions cannot be received by the Jefferson County Purchasing Department's office by the exact time specified in the IFB and urgent County requirements preclude amendment to the IFB, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first business day on which normal County processes resume.

3. Courthouse Security

Bidders are advised that all visitors to the Courthouse must pass through Security. **Bidders planning to hand deliver bids must allow time to get through Security, as a delay in entering the Courthouse will not be accepted as an excuse for late submittal.** Mondays and Tuesdays are particularly heavy days. Bidders are strongly urged to plan accordingly.

4. Preparation of Bids

The bid shall be legibly printed in ink or typed.

If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the bidder.

The bid shall be legally signed and shall include the complete address of the bidder.

Jefferson County is exempt from Federal and State Sales Taxes, and such taxes shall not be included in bid prices.

5. Signatures

All bids, notifications, claims, and statements must be signed by an individual authorized to bind the bidder. The individual signing certifies, under penalty of perjury, that he or she has the legal authorization to bind the bidder.

6. County Holidays – 2016:

January 1	Friday	New Year's Day
January 18	Monday	Martin Luther King, Jr. Day
February 15	Monday	President's Day
March 25	Friday	Good Friday
May 30	Monday	Memorial Day
July 4	Monday	Independence Day
September 5	Monday	Labor Day
November 11	Friday	Veterans Day
November 24 & 25	Thursday & Friday	Thanksgiving
December 23 & 26	Friday & Monday	Christmas

7. Rejection or Withdrawal

Submission of additional terms, conditions or agreements with the bid document are grounds for deeming a bid non-responsive and may result in bid rejection. Jefferson County reserves the right to reject any and all bids and to waive any informalities and minor irregularities or defects in bids. Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the time set for receipt of bids. Bids are an irrevocable offer and may not be withdrawn within 90 days after opening date.

8. Emergency/Declared Disaster Requirements

In the event of an emergency or if Jefferson County is declared a disaster area, by the County, State, or Federal Government, this Acceptance of Offer may be subjected to unusual usage. Contractor shall service the county during such an emergency or declared disaster under the same terms and conditions that apply during non-emergency/disaster conditions. The pricing as specified in this Acceptance of Offer shall apply to serving the County's needs regardless of the circumstances. If Contractor is unable to supply the services under the terms of the Acceptance of Offer, then Contractor shall provide proof of such disruption and a copy of the invoice from Contractor's supplier(s). Additional profit margin as a result of supplying services during an emergency or declared disaster shall not be permitted. In the event that additional equipment, supplies, and materials are required during the declared disaster, additional shipping, handling and drayage fees may apply.

9. Award

The bid will be awarded to the responsible, responsive bidder(s) whose bid, conforming to the solicitation, will be most advantageous to Jefferson County – price and other factors considered. Unless otherwise specified in this IFB, Jefferson County reserves the right to accept a bid in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of Jefferson County. Any bidder who is in default to Jefferson County at the time of submittal of the bid shall have that bid rejected. Jefferson County reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by Jefferson County, shall be deemed non-responsive and the offer rejected.

In evaluating bids, Jefferson County shall consider the qualifications of the bidders, and, where applicable, operating costs, delivery time, maintenance requirements, performance data, and guarantees of materials and equipment. In addition, Jefferson County may conduct such investigation as it deems necessary to assist in the evaluation of a bid and to establish the responsibility, qualifications, and financial ability of the bidders to fulfill the contract.

Jefferson County reserves the right to award this contract on the basis of **lowest and best bid** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, and/or to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not a awarded a contract, Offeror may appear before the Commissioners' Court and present evidence concerning Offeror responsibility after officially notifying the Office of the Purchasing Agent of Offeror's intent to appear.

10. Contract

A response to an IFB is an offer to contract with Jefferson County based upon the terms, conditions, and specifications contained in the IFB. Bids do not become contracts unless and until they are executed by Jefferson County, eliminating a formal signing of a separate contract. For that reason, all of the terms and conditions of the contract are contained in the IFB, unless any of the terms and conditions is modified by an IFB Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents.

11. Waiver of Subrogation

Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Jefferson County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.

12. Fiscal Funding

A multi-year contract (if requested by the specifications) continuing as a result of an extension option must include fiscal funding out. If, for any reason, funds are not appropriated to continue the contract, said contract shall become null and void.

13. Bid Results

Bid results are not provided in response to telephone inquiries. A preliminary tabulation of bids received will be posted on the Purchasing web page (http://co.jefferson.tx.us/ purchasing/main.htm) as soon as possible following bid opening. A final tabulation will be posted following bid award, and will also be available for review in the Purchasing Department.

14. Changes and Addenda to Bid Documents

Each change or addendum issued in relation to this IFB document will be on file in the Office of the Purchasing Agent, and will be posted on the Purchasing web site as soon as possible. It shall be the bidder's responsibility to make inquiry as to change or addenda issued, and to monitor the web site. All such changes or addenda shall become part of the contract and all bidders shall be bound by such addenda. Information on all changes or addenda issued will be available at the Office of the County Purchasing Agent.

15. Specifications

Unless otherwise stated by the bidder, the bid will be considered as being in accordance with Jefferson County's applicable standard specifications, and any special specifications outlined in the bid document. References to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of Jefferson County, and should not be construed as excluding bids on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. Jefferson County reserves the right to determine if equipment/ product being bid is an acceptable alternate. All goods shall be new unless otherwise so stated in the bid. Any unsolicited alternate bid, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of the bid, may be considered non-responsive.

16. Delivery

Bids shall include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder (in writing on the included Bid Form), prices bid will be considered as being based on F.O.B. destination/delivered freight included.

17. Interpretation of Bid and/or Contract Documents

All inquiries shall be made within a reasonable time prior to the date and time fixed for the bid opening, in order that a written response in the form of an addendum, if required, can be processed before the bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

18. Currency

Prices calculated by the bidder shall be stated in U.S. dollars.

19. Pricing

Prices shall be stated in units of quantity specified in the bid documents. In case of discrepancy in computing the amount of the bid, the unit price shall govern.

20. Notice to Proceed/Purchase Order

The successful bidder may not commence work under this contract until authorized to do so by the Purchasing Agent.

21. Certification

By signing the offer section of the Offer and Acceptance page, bidder certifies:

- The submission of the offer did not involve collusion or other anti-competitive practices.
- The bidder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to any public servant in connection with the submitted offer.
- The bidder hereby certifies that the individual signing the bid is an authorized agent for the bidder and has the authority to bind the bidder to the contract.

22. Definitions

"County" – Jefferson County, Texas.

"Contractor" – The bidder whose proposal is accepted by Jefferson County.

23. Minority-Women Business Enterprise Participation

It is the desire of Jefferson County to increase the participation of Minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the County does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms.

General Conditions of Bidding and Terms of Contract

By execution of this document, the vendor accepts all general and special conditions of the contract as outlined below and in the specifications and plans.

1. Bidding

1.1 Bids. All bids must be submitted on the bid form furnished in this package.

1.2 Authorized Signatures. The bid must be executed personally by the vendor, duly authorized partner of the partnership, or duly authorized officer of the corporation. If executed by an agent, a power of attorney or other evidence of authority to act on behalf of the vendor shall accompany the bid to become a valid bid.

1.3 Late Bids. Bids must be in the office of the Jefferson County Purchasing Agent before or at the specified time and date bids are due. Bids received after the submission deadline shall be rejected as non-responsive and returned unopened.

1.4 Withdrawal of Bids Prior to Bid Opening. A bid may be withdrawn before the opening date by submitting a written request to the Purchasing Agent. If time allows, the bidder may submit a new bid. Bidder assumes full responsibility for submitting a new bid before or at the specified time and date bids are due. Jefferson County reserves the right to withdraw a request for bids before the opening date.

1.5 Withdrawal of Bids after Bid Opening. Bidder agrees that its offer may not be withdrawn or cancelled by the vendor for a period of ninety (90) days following the date and time designated for the receipt of bids unless otherwise stated in the bid and/or specifications.

1.6 Bid Amounts. Bids shall show net prices, extensions where applicable and net total. In case of conflict between unit price and extension, the unit price will govern. Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be interpreted in the favor of Jefferson County.

1.7 Exceptions and/or Substitutions. All bids meeting the intent of the specifications and plans will be considered for award. Vendors taking exception to the specifications and plans, or offering substitutions, shall state these exceptions in the section provided. If bid is made on an article other than the one specified, which a bidder considers comparable, the name and grade of said article must be specified in the bid and sufficient specifications and descriptive data must accompany same to permit thorough evaluation. The absence of stated exceptions and/or substitutions shall indicate that the vendor has not taken any exceptions to the specifications and shall be responsible to perform in strict accordance with the specifications. As a matter of practice, Jefferson County rejects exception(s) and /or substitutions as non-responsive but reserves the right to accept any and/or all of the exception(s) and/or substitution(s) deemed to be in the best interest of Jefferson County.

1.8 Alternates. The Invitation for Bid and/or specifications may expressly allow bidder to submit an alternate bid. Presence of such an offer shall not be considered an indication of non-responsiveness.

1.9 Descriptions. Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

1.10 Bid Alterations. Bids cannot be altered or amended after submission deadline. Any interlineations, alterations, or erasures made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

1.11 Tax Exempt Status. Jefferson County is exempt from federal excise tax and state sales tax. Unless the bid form or specifications specifically indicate otherwise, the bid price must be net, exclusive of above-mentioned taxes and will be so construed. Therefore, the bid price shall not include taxes.

1.12 Quantities. Quantities indicated are estimated quantities only and are not a commitment to buy. Approximate usage does not constitute an order, but only implies the probable quantity that will be used. Commodities will be ordered on an as-needed basis. Bidder is responsible for accurate final counts.

1.13 Bid Award. Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Jefferson County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Jefferson County reserves the right to accept or reject in part or in whole any bid submitted,

and to waive any technicalities or informalities for the best interest of the County. Jefferson County reserves the right to award based upon individual line items, sections or total bid.

1.14 Silence of Specifications for Complete Units. All materials, equipment and/or parts that will become a portion of the completed work, including items not specifically stated herein but, necessary to render the service(s) complete and operational per the specifications, are to be included in the bid price. Vendor may be required to furnish evidence that the service, as bid, will meet or exceed these requirements.

1.15 Addenda. Any interpretations, corrections or changes to the specifications and plans will be made by addenda no later than forty-eight (48) hours prior to the bid opening. Addenda will be posted on the Purchasing web site. Vendors are responsible for monitoring the web site in order to remain informed on addenda. Vendors shall acknowledge receipt of all addenda with submission of bid.

1.16 General Bid Bond/Surety Requirements. Failure to furnish bid bond/surety, if requested, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.17 General Insurance Requirements. Failure to furnish Affidavit of Insurance, if required in these specifications, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.18 Responsiveness. A responsive bid shall substantially conform to the requirements of this Invitation to Bid and/or specifications contained herein. Bidders who substitute any other terms, conditions, specifications and/or requirements or who qualify their bids in such a manner as to nullify or limit their liability to the contracting entity shall have their bids deemed non-responsive. Also, bids containing any clause that would limit contracting authority shall be considered non-responsive. Examples of non-responsive bids include but shall not be limited to: a) bids that fail to conform to required delivery schedules as set forth in the bid request; b) bids with prices qualified in such a manner that the bid price cannot be determined, such as with vague wording that may include "price in effect at the time of delivery," and c) bids made contingent upon award of other bids currently under consideration.

1.19 Responsible Standing of Bidder. To be considered for award, bidder must at least: have the ability to obtain adequate financial resources, be able to comply with required or proposed delivery/completion schedule, have a satisfactory record of performance; have a satisfactory record of integrity and ethics, and be otherwise qualified and eligible to receive award.

1.20 Proprietary Data. Bidder may, by written request, indicate as confidential any portion(s) of a bid that contain proprietary information, including manufacturing and/or design processes exclusive to the vendor. Jefferson County will protect from public disclosure such portions of a bid, unless directed otherwise by legal authority, including existing Open Records Acts.

1.21 Public Bid Opening. Bidders are invited to be present at the opening of bids. After the official opening of bids, a period of not less than one week is necessary to evaluate bids. The amount of time necessary for bid evaluation may vary and is determined solely by the County. Following the bid evaluation, all bids submitted are available for public review.

2. Performance

2.1 Design, Strength, and Quality. Design, strength, and quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practices. The apparent silence of specifications and/or plans as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications and/or plans shall be made on the basis of this statement.

2.2 Age and Manufacture. All tangible goods being bid must be new and unused, unless otherwise specified, in first-class condition, of current manufacture, and furnished ready to use. All items not specifically mentioned that are required for a complete unit shall be furnished.

2.3 Delivery Location. All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday, unless otherwise authorized by the Purchasing Agent or designee.

2.4 Delivery Schedule. Delivery time may be an important consideration in the evaluation of best value. The maximum number of days necessary for delivery ARO shall be stated in the space, if provided, on the bid form.

2.5 Delivery Charges. All delivery and freight charges, F.O.B. destination shown on Jefferson County purchase order, as necessary to perform contract are to be included in the bid price.

2.6 Installation Charges. All charges for assembly, installation and set-up shall be included in the bid price. Unless otherwise stated, assembly, installation and set-up will be required.

2.7 Operating Instructions and Training. Clear and concise operating instructions and descriptive literature will be provided in English, if requested. On-site detailed training in the safe and efficient use and general maintenance of item(s) purchased shall be provided as needed at the request of Jefferson County. Instructions and training shall be at no additional cost to the County.

2.8 Storage. Bidder agrees to provide storage of custom ordered materials, if requested, for up to thirty (30) calendar days.

2.9 Compliance with Federal, State, County, and Local Laws. Bids must comply with all federal, state, county and local laws, including, but not limited to, all applicable standard safety, emission, and noise control requirements. Any vehicles or equipment shall contain all standard safety, emission, and noise control requirements required for the types and sizes of equipment at the time of their manufacture. The contractor agrees, during the performance of work or service, to comply with all applicable codes and ordinances of Jefferson County or the State of Texas as they may apply, as these laws may now read, or as they may hereafter be changed or amended.

2.10 OSHA. The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with federal and State of Texas OSHA standards. The successful bidder will agree to indemnify and hold harmless Jefferson County for any and all damages that may be assessed against the County.

2.11 Patents and Copyrights. The successful vendor agrees to protect the County from claims involving infringements of patents and/or copyrights.

2.12 Samples, Demonstrations and Testing. At Jefferson County's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested at any point prior to or following bid award. Samples, demonstrations and/or testing may be requested upon delivery and/or any point during the term of resulting contract. All samples (including return thereof), demonstrations, and/or testing shall be at the expense of the bidder/vendor.

2.13 Acceptability. All articles enumerated in the bid shall be subject to inspection by an officer designated for that purpose by Jefferson County. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Purchasing Agent, who shall have the right to reject the whole or any part of the same. Items and/or work determined to be contrary to specifications must be replaced at the vendor's expense. Inferior items not retrieved by the vendor within thirty (30) calendar days, or an otherwise agreed upon time, shall become the property of the County. If disposal of such items warrants an expense, an amount equal to the disposal expense will be deducted from amounts payable to the vendor.

2.14 Maintenance. Maintenance required for equipment bid should be available in Jefferson County by a manufacturer authorized maintenance facility. Cost for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Jefferson County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

2.15 Material Safety Data Sheets. Under the "Hazardous Communications Act," common known as the "Texas Right to Know Act," a bidder must provide the user department, with each delivery, material safety data sheets which are applicable to hazardous substances defined in the Act. Failure of the bidder to furnish this documentation, will be cause to reject any bid applying thereto.

2.16 Evaluation. Evaluation shall be used as a determinant as to which services are the most efficient and/or most economical for the County. It shall be based on all factors having a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Jefferson County Purchasing Department and recommendation to Jefferson County Commissioners' Court. Compliance with all bid requirements and needs of the using department are considered in evaluating bids. Pricing is not the only criteria for making a recommendation. The Jefferson County Purchasing Department reserves to right to contact any bidder, at any time, to clarify, verify or requirement information with regard to this bid.

3. Purchase Orders and Payment

3.1 Purchase Orders. A purchase order(s) shall be generated by the Jefferson County Purchasing Agent to the successful vendor. The purchase order number must appear on all itemized invoices and packing slips. The County will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all services rendered and accepted by the contract administrator for which a valid invoice has been received.

3.2 Invoices. All invoices shall reference the Purchase Order number. Invoices shall reference the bid item number or a detailed description for each item invoiced. If an item purchased and itemized on the invoice does not correspond to an item in any of the categories awarded to the vendor, invoice shall reference the item as "N/C" to indicate that it is a non-contract item. This requirement is to assist the County in verifying contract pricing on all invoices. Payment will be made under terms of net thirty (30) days unless otherwise agreed upon by seller and the purchasing department.

3.3 Prompt Payment. In accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S., payment will be made after receive and acceptance by the County of the merchandise ordered and of a valid invoice. Successful bidder(s) is required to pay subcontractors within ten (10) days after the successful bidder receives payment from the County.

3.4 Funding. Jefferson County is operated and funded on an October 1 to September 30 basis; accordingly, the County reserves the right to terminate, without liability to the County, any contract for which funding is not available.

4. Contract

4.1 Contract Definition. The General Conditions of Bidding and Terms of Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents made a part of this bid shall constitute the complete bid. This bid, when duly accepted by Jefferson County, shall constitute a contract equally binding between the successful bidder and Jefferson County.

4.2 Contract Agreement. Once a contract is awarded, the unit prices offered by the successful bidder shall remain firm for the term of the contract. Contract shall commence on date of award.

4.3 Change Order. No different or additional terms will become part of this contract with the exception of a change order. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing and at the discretion and approval of Jefferson County. No change order will be binding unless signed by an authorized representative of the County and the vendor.

4.4 Price Re-determination. A price re-determination may be requested at the time of annual renewal. All requests for price re-determination shall be in written form. Cause for such request, i.e., manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc., shall be substantiated in writing by the source of the cost increase. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Jefferson County reserves the right to accept or reject any/all requests for price re-determination as it deems to be in the best interest of the County.

4.5 Termination. Jefferson County reserves the right to terminate the contract for default if the bidder breached any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Jefferson County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or service within the proper amount of time, and/or to properly perform any and all services required to Jefferson County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days' written notice to either party unless otherwise specified. Jefferson County reserves the right to award canceled contract to the next lowest bidder. Bidder, in submitting this bid, agrees that Jefferson County shall not be liable to prosecution for damages in the event that the County declares the bidder in default.

4.6 Conflict of Interest. Employees of the County are not permitted to maintain financial interest in, or receive payment, directly or indirectly, borrow from, lend to, invest in, or engage in any substantial financial transaction with any individual, organization, supplier, or subcontractor who does business with the County without disclosure. When conflict of interest is discovered, it shall be grounds for termination of contract.

4.7 Injuries or Damages Resulting from Negligence. Successful vendor shall defend, indemnify and save harmless Jefferson County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful vendor shall pay any judgment with cost which may be obtained against Jefferson County growing out of such injury or damages.

4.8 Interest by Public Officials. No public official shall have interest in this contract, in accordance with Texas Local Government Code.

4.9 Warranty. The successful vendor shall warrant that all materials utilized in the performance of this contract shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

4.10 Uniform Commercial Code. The successful vendor and Jefferson County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

4.11 Venue. This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the County of Jefferson, Texas.

4.12 Sale, Assignment, or Transfer of Contract. The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Jefferson County.

4.13 Silence of Specifications. The apparent silence of these specifications as to any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

Special Requirements/Instructions

The following requirements and instructions supersede General Requirements where applicable.

1. Bid Requirement

Each bidder shall ensure that required parts of the bid are completed with accuracy and submitted as per the requirements within this specifications packet, including any addenda.

Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Vendor shall use an opaque envelope, clearly indicating on the outside the **Bid Number, Bid Description, and marked "SEALED BID"**. Jefferson County shall not be responsible for any effort or cost expended in the preparation of a response to this IFB. All protests should be coordinated through the Purchasing Office prior to award recommendation to Commissioners' Court.

2. Vendor Registration: SAM (System for Award Management).

Vendors doing business with Jefferson County are **required** to be registered with The System for Award Management (SAM), with an "active" status. The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from the SAM website at: https://www.sam.gov

Bid Respondents are strongly encouraged to review their firm's SAM (System for Award Management) status prior to Bid Submission.

3. Awarded Vendor(s): Submission of FORM 1295 (Texas Ethics Commission)

As of January 1, 2016, per House Bill 1295, the Texas Ethics Commission (TEC) requires **all awarded vendors** to complete a Certificate of Interested Parties (FORM 1295) at time of notification of award. **Awarded Vendors** must visit the TEC website link below, enter the required information on Form 1295, and print a copy of the completed form. The form will include a certification of filing that will contain a unique certification number.

At the time of award, the Jefferson County Purchasing Department will submit a request to the Awarded Vendor to both:

1. Submit FORM 1295 online via the Texas Ethics Commission website link below.

2. Submit a printed copy of FORM 1295, signed by an Authorized Agent of the Awarded Vendor and notarized to the Jefferson County Purchasing Department.

FORM 1295, Completion Instructions, and Login Instructions are available via the Texas Ethics Commission Website at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

4. Multiple Vendor Award

Jefferson County reserves the right to award this contract to more than one vendor at the County's discretion.

5. Delivery

If delivery is required, all items must be packaged so as to be protected from damage during shipping and handling. Any item(s) damaged in shipping must be replaced in kind, or repaired, by the contractor, at the discretion of, and at no additional charge to, Jefferson County.

6. Payment

Jefferson County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Bid Form(s) submitted as a part of the bid will be considered.

Invoices must indicate Jefferson County as applicable, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment; therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

Invoices shall be submitted to: Jefferson County Auditing Department, Attention: Accounts Payable, 1149 Pearl Street, 7th floor, Beaumont, TX 77701.

7. Usage Reports

Jefferson County reserves the right to request, and receive at no additional cost, up to two (2) times during the contract period, a usage report detailing the products and/or services furnished to date under a contract resulting from this IFB. The reports must be furnished no later than five (5) working days after written request and itemize all purchases to date by Jefferson County department, description of each item purchased, including manufacturer, quantity of each item purchased, per unit and extended price of each item purchased, and total amount and price of all items purchased.

8. Insurance

The contractor (including any and all subcontractors as defined in Section 9.1.3 below) shall, at all times during the term of this contract, maintain insurance coverages with not less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.

All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents.

Contractor shall furnish Jefferson County with Certificate of Insurance naming Jefferson County as additional insured.

All insurance must be written by an insurer licensed to conduct business in the State of Texas.

Minimum Insurance Requirements

Public Liability	$1,000,000.00
Excess Liability	$1,000,000.00

Property Insurance (policy below that is applicable to this project):
- Improvements & Betterments Policy: Improvements/Remodeling (for Lease Tenants)
- Builder's Risk Policy: Structural Coverage for Construction Projects
- Installation Floater Policy: Improvements/Alterations to Existing Structure

Workers' Compensation	Statutory Coverage (see attached)

9. Workers' Compensation Insurance

9.1 Definitions:

9.1.1 **Certificate of coverage ("Certificate")** – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, DWC-81, DWC-82, DWC-83, or DWC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

9.1.2 **Duration of the project** – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

9.1.3 **Persons providing services on the project ("subcontractor") in article 406.096** – Includes all persons or entities performing all or part of the services under the contractor

has undertaken to perform on the project, regardless of whether that person contracted directly

with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractor, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" includes, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

9.2 The Contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.

9.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract – refer to Section 6 above.

9.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

9.5 The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

9.5.1 A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

9.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.

9.6 The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.

9.7 The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

9.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Department of Workers' Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

9.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project to:

9.9.1 Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.

9.9.2 Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.

9.9.3 Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

9.9.4 Obtain from each person with whom it contracts, and provide to the Contractor:

9.9.4.1 A certificate of coverage, prior to the other person beginning work on the project; and

9.9.4.2 the coverage period, if the coverage period shown on the current certificate of a new certificate of coverage showing extension of coverage, prior to the end of coverage ends during the duration of the project.

9.9.5 Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.

9.9.6 Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

9.9.7 Contractually require each person with whom it contracts to perform as required by paragraphs 9.1. – 9.7., with the certificates of coverage to be provided to the person for whom they are providing services.

9.10 By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services of the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

9.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

Minimum Specifications

The following requirements and specifications supersede General Requirements where applicable. Contact Yea-Mei Sauer, Contract Specialist (e-mail: ysauer@co.jefferson.tx.us; phone: 409-835-8593), regarding any questions or comments. Please reference bid number IFB 16-029/YS.

Scope

Jefferson County is requesting bids for the Term Contract for Pick Ups, Vans & Utility Vehicles. All bids must be submitted on the attached Bid Form.

Vendors may bid on any or all items. The County reserves the right to make the award to one (1) successful bidder or per line item.

Refer questions of a contractual nature to Yea-Mei Sauer, Contract Specialist, to ysauer@co.jefferson.tx.us, and questions of a technical nature to Joe Zurita, Jefferson County Service Center Supervisor, to jzurita@co.jefferson.tx.us.

Delivery time may be part of the bid proposal and a factor in evaluation of each bid. Failure to honor stated delivery times could result in termination of the contract. Bids will be considered non-responsive if the delivery time is not included on the bid proposal forms.

This bid contains the following sections for vehicles:

1. Section One: Pickup Trucks
2. Section Two: Vans
3. Section Three: Utility Vehicles, also known as Sport Utility Vehicles (SUV's).

Bidders may bid on vehicles that meet or exceed the basic specification for each vehicle listed in Sections One, Two, and Three. The term "or approved equal" shall apply to all items listed in Sections One, Two, and Three.

Award(s) shall be made to the lowest responsible bidder who meets or exceeds all bid specifications for each item. Award shall be based on the total base bid for each item, plus optional items if any. Pricing for each vehicle MUST include, as a minimum the following items:

1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

The unit shall be completely assembled, adjusted, and all equipment, including standard and supplemental equipment, installed and the unit made ready for continuous operation upon delivery. All parts not specifically mentioned which are necessary for the unit to be complete shall be furnished by the successful bidder. All parts shall conform in strength, quality, and workmanship to the accepted standard of the industry. The unit shall meet, or exceed all Federal and State of Texas safety, health, lighting, and noise regulations and standards in effect and application furnished at the time of manufacture.

Field demonstrations may be requested by Jefferson County prior to, and/or during bid evaluation. Demonstrations must be available at a location in the Jefferson County area without cost to the County.

Equipment shall be new, currently advertised, meeting or exceeding the specifications listed below. These specifications require the latest production model for the basic unit and any components required to produce the whole unit of equipment described by these specifications. All things essential to the production and delivery of the equipment which these specifications are intended to describe, including those which may not be expressly mentioned, are required and must be furnished by the vendor. Do not place decals or other markings of any type pertaining to advertisement other than trademarks or model designation normally installed by manufacturer on equipment delivered. Each vehicle shall have a "Buyer's" tag affixed to it when required by law.

All vehicles will have a minimum three (3) year/36,000 mile factory standard warranty and a Power Train Warranty of a minimum of five (5) years/60,000 miles. All vehicles must be new with less than 200 miles when vehicle is delivered, unless special delivery arrangements have been made and extra mileage has been pre-authorized in writing.

A detailed specification sheet, labeled for each item, must accompany the bid form for every item bid.

Upon receipt of purchase order vendor shall confirm order, in writing, within five (5) business days. Confirmation must include a detailed list of all standard equipment, optional equipment (if included in the purchase order), brand, year and model, color, pricing and any other pertinent information including date vehicle will be placed on order and the estimated delivery date. Factory window sticker with the manufacturer's suggested retail price (MSRP) must be included in every vehicle delivered. Prior to delivery, vendor shall provide a list of the vehicle identification numbers to the entity for each order. Upon delivery, each unit shall be accompanied by the Manufacturer's Certificate of Origin, Sales Invoice, Signed Title Application, Odometer Statement, and Operators Manuals.

Successful vendor must have a Texas Dealer General Distinguishing Number per Texas Transportation Code Section 503.021. This number must be provided on the Bid Form for every item bid. Bids will be considered non-responsive if this number is not provided.

Bidder Information Form

Instructions: Complete the form below. Please provide legible, accurate, and complete contact information. PLEASE PRINT.

Bid Name & Number: IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County

Bidder's Company/Business Name: Lake Country Chevrolet

Bidder's TAX ID Number: 81-0792051

Contact Person: Rick Brown **Title:** Fleet Sales

Phone Number (with area code): 409. 659. 1555

Alternate Phone Number if available (with area code): 409. 895. 3860

Fax Number (with area code): 409. 895. 3884

Email Address: Rbrown. Silsbee Fleet@ gmail.com

Mailing Address (Please provide a physical address for bid bond return, if applicable):

2152 N. Wheeler St
Address

Jasper TX 75951
City, State, Zip Code

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): #1, _____, _____, _____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

Lake Country Chevrolet
Company Name

2152 N. Wheeler St
Address

Jasper TX 75951
City State Zip

Signature of Person Authorized to Sign

Rick Brown
Printed Name

Fleet Sales
Title

For clarification of this offer, contact:

Rick Brown
Name

409.659.1555
Phone Fax

Rbrown.Silsbeefleet@gmail.com
E-mail

Bidder Shall Return Completed Form with Offer.

Acceptance of Offer

The Offer is hereby accepted for the following items: Pick Ups, Vans, & Utility Vehicles for Jefferson County. Contract Term: one (1) year from date of award.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

Jeff R. Branick
County Judge

Date

Attest:

Carolyn L. Guidry
County Clerk

Bidder Shall Return Completed Form with Offer.

Bid Form

Section One: Pick-Up Trucks

1A. Pick-Up, ½ Ton, Regular Cab, 2-Wheel Drive

New, Current Year Model, Pick-up, ½-Ton with Regular Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,000 lbs minimum, wheelbase 133" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 6-speed automatic minimum, bed length 8' minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Chevrolet

Model: Silverado CC150903

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year/36,000 bumper to bumper
5 year/100,000 powertrain

Unit Price: $ 21,913.00

1B. Pick-Up, ½-Ton, Extended Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, 1/2-Ton with Extended Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,400 lbs minimum, wheelbase 140" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 6'4" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Chevrolet

Model: Silverado CC15753

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year/36,000 bumper to bumper
5 year/100,000 powertrain

Unit Price: $ 22,973.00

Bid Form (continued)

1C. Pick-up, ½-Ton, Crew Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, ½-Ton with Crew Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,800 lbs minimum, wheelbase 139.8" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 5'5" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Chevrolet

Model: Silverado CC 15543

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year/36,000 bumper to bumper
5 year/100,000 powertrain

Unit Price: $25,026.00

Section Two: Vans

2A. Full Size Van, 15-Passenger, Extended, 2-Wheel Drive

New, Current Year Model, Full Size Van, 15-Passenger, Extended, 2-Wheel Drive, all standard equipment and a choice of optional equipment. Seating fifteen (15) minimum, GVWR 9,500 lbs minimum, wheelbase 138" minimum, engine type 6-cylinder gasoline minimum, engine size 3.7L minimum, transmission 4-speed automatic minimum. Ford Transit, Chevrolet 3500 Express Extended Length, or approved equal.

Make of Vehicle: Chevrolet

Model: Express 3500 Passenger CG33706

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year/36,000 bumper to bumper
5 year/100,000 powertrain

Unit Price: $28,217.00

Bid Form (continued)

Section Three: Utility Vehicles

3A. Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and a choice of optional equipment. Honda CR-V LX 2-WD, or approved equal.

Make of Vehicle: Chevrolet

Model: Equinox 1LF26

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year/36,000 bumper to bumper
5 year/100,000 powertrain

Unit Price: $ 20,711.00

3B. Utility Vehicle, AWD, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, All Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and choice of optional equipment. Honda CR-V LX AWD, or approved equal.

Make of Vehicle: Chevrolet

Model: Equinox 1LG26

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year/36,000 bumper to bumper
5 year/100,000 powertrain

Unit Price: $ 22,362.00

Acknowledgment of Addenda (if any):

Addendum 1 _____ Date Received 10/17/16

Addendum 2 _____ Date Received _____

Addendum 3 _____ Date Received _____

Bidder Shall Return Completed Form with Offer.

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: Texas Parks and Wildlife

Address: 4200 Smith School Rd, Austin TX 78744

Contact Person and Title: John Wyatt

Phone: 512.389.4964 Fax: _____

Contract Period: _____ Scope of Work: New Vehicle Sales

REFERENCE TWO

Government/Company Name: Harris County

Address: 1001 Preston, #670, Houston, TX 77002

Contact Person and Title: Muddy McDaniel

Phone: 713.274.4426 Fax: _____

Contract Period: _____ Scope of Work: New Vehicle Sales

REFERENCE THREE

Government/Company Name: Collin County

Address: 700A Wilmeth Rd, McKinney TX 75069

Contact Person and Title: Liz Gray

Phone: 972.548.3734 Fax: _____

Contract Period: _____ Scope of Work: New Vehicle Sales

Bidder Shall Return Completed Form with Offer.

Signature Page

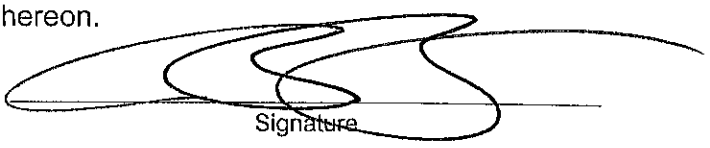
As permitted under Article 4413 (32c) V.A.C.S., other governmental entities may wish to participate under the same terms and conditions contained in this contract (i.e., piggyback). In the event any other entity participates, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. Jefferson County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by another entity. Each entity reserves the right to determine their participation in this contract.

Would bidder be willing to allow other governmental entities to piggyback off this contract, if awarded, under the same terms and conditions? ..... **Yes** ☐ **No** ☐

This bid shall remain in effect for ninety (90) days from bid opening and shall be exclusive of federal excise and state and local sales tax (exempt).

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price and upon the terms and conditions contained in the Invitation for Bid, Conditions of Bidding, Terms of Contract, and Specifications and all other items made a part of the accepted contract.

The undersigned affirms that they are duly authorized to execute the contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that neither the bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to bid or not to bid thereon.

Lake Country Chevrolet Bidder (Entity Name)	 Signature
2152 N. Wheeler Street & Mailing Address	Rick Brown Print Name
Sunset TX 75951 City, State & Zip	11/7/16 Date Signed
409.659.1555 Telephone Number	409.895.3884 Fax Number

Rbrown.SilsbeeFleet@gmail.com
E-mail Address

Bidder Shall Return Completed Form with Offer.

Conflict of Interest Questionnaire

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

Jefferson County

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information in this section is being disclosed.**

N/A

Name of Officer

This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?

☐ Yes ☒ No

D. Describe each employment or business and family relationship with the local government officer named in this section.

4

Signature of vendor doing business with the governmental entity

11/7/16

Date

Adopted 8/7/2015

Bidder Shall Return Completed Form with Offer.

Local Government Officer
Conflicts Disclosure Statement - OFFICE USE ONLY

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 **Name of Local Government Officer**

N/A

2 **Office Held**

3 **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code**

4 **Description of the nature and extent of employment or other business relationship with vendor named in item 3**

5 **List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).**

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

Adopted 8/7/2015

Good Faith Effort (GFE) Determination Checklist

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☑ No

Instructions: In order to determine if a "Good Faith Effort" was made in soliciting HUBs for subcontracting opportunities, the following checklist and supporting documentation shall be completed by the Prime Contractor/Consultant, and returned with the Prime Contractor/ Consultant's bid. This list contains the **minimum** efforts that should be put forth by the Prime Contractor/Consultant when attempting to achieve or exceed the goals of HUB Subcontractor participation. The Prime Contractor/Consultant may extend his/her efforts in soliciting HUB Subcontractor participation beyond what is listed below. Note: All items bid come from the factory 100% complete, No HUB opportunity

Did the Prime Contractor/Consultant . . .

☐ Yes	☑ No	1. To the extent practical, and consistent with standard and prudent industry standards, divide the contract work into the smallest feasible portions, to allow for maximum HUB Subcontractor participation?
☐ Yes	☑ No	2. **Notify** in writing a reasonable number of HUBs, allowing sufficient time for effective participation of the planned work to be subcontracted?
☐ Yes	☑ No	3. **Provide** HUBs that were genuinely interested in bidding on a subcontractor, adequate information regarding the project (i.e., plans, specifications, scope of work, bonding and insurance requirements, and a point of contract within the Prime Contractor/Consultant's organization)?
☐ Yes	☑ No	4. **Negotiate** in good faith with interested HUBs, and not reject bids from HUBs that qualify as lowest and responsive bidders?
☐ Yes	☑ No	5. **Document** reasons HUBs were rejected? Was a written rejection notice, including the reason for rejection, provided to the rejected HUBs?
☐ Yes	☑ No	6. If Prime Contractor/Consultant has zero (0) HUB participation, **please explain the reasons why.**

If "No" was selected, please explain and include any pertinent documentation with your bid.
If necessary, please use a separate sheet to answer the above questions.

Rick Brown
Printed Name of Authorized Representative

Signature

Fleet Sales
Title

11-7-16
Date

Bidder Shall Return Completed Form with Offer.

Notice of Intent (NOI) to Subcontract with Historically Underutilized Business (HUB)

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☑ No

Instructions for Prime Contractor/Consultant: Bidder shall submit this form with the bid; however, the information below may be submitted after contract award, but prior to beginning performance on the contract. Please submit one form for each HUB Subcontractor/Subconsultant with proper signatures, per the terms and conditions of your contract. Note: All items bid come from the factory 100% complete, NO HUB opportunity.

Contractor Name: _____ HUB: p Yes p No

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____

Prime Contract Amount: $ _____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Printed Name of Contractor Representative	Signature of Representative	Date
Printed Name of HUB	Signature of Representative	Date

NOTE: NOTHING ON THIS NOTICE OF INTENT FORM IS INTENDED TO CONFER ANY RIGHTS, EXPRESSED OR IMPLIED, TO ANY THIRD PARTIES.

Pre-Approval for Subcontractor Substitutions must be obtained from the Jefferson County Purchasing Agent's Representative. The "HUB Subcontractor/Subconsultant Change Form" must be completed and faxed to 409-835-8456.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☐ No

Prime Contractor: _____ HUB: ☐ Yes ☐ No

HUB Status (Gender & Ethnicity): _____

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____ IFB/RFP No.: _____

Total Contract: $ _____ Total HUB Subcontract(s): $ _____

Construction HUB Goals: 12.8% MBE:: _____ % 12.6% WBE: _____ %

Sub-goals: 1.7 African-American, 9.7% Hispanic, 0.7% Native American, 0.8% Asian American.
Use these goals as a guide to diversify.

FOR HUB OFFICE USE ONLY:

Verification date HUB Program Office reviewed and verified HUB Sub information Date: _____ Initials: _____

PART I. HUB SUCONTRACTOR DISCLOSURE

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Texas Bldg & Procurement Comm. ☐ Texas Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

HUB SUBCONTRACTOR DISCLOSURE

PART I: Continuation Sheet **(Duplicate as Needed)**

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $_____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $_____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

All HUB Subcontractor Participation may be verified with the HUB Subcontractor(s) listed on Part I.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PART II: STATEMENT OF NON-COMPLIANCE FOR NOT MEETING HUB SUBCONTRACTING GOALS

Please complete Good Faith Effort (GFE) Checklist and attach any supporting documentation.

Our firm was unable to meet the HUB goals for this project for the following reasons:

- ☐ All subcontractors to be utilized are "Non-HUBs." *(Complete Part III)*
- ☐ HUBs were solicited but did not respond.
- ☐ HUBs solicited were not competitive.
- ☐ HUBs were unavailable for the following trade(s):
- ☑ Other: NOTE: All items bid come from factory 100% complete.

Was the Jefferson County HUB Office contacted for assistance in locating HUBs? ☐ Yes ☐ No

PART III: DISCLOSURE OF OTHER "NON-HUB" SUBCONTRACTS

The bidder shall use this area to provide a listing of all "Non-HUB" Subcontractors, including suppliers, that will perform under this project. A list of those "Non-HUB" Subcontractors the bidder selects, after bid submission, shall be provided to the Purchasing Office not later than five (5) calendar days after being notified that bidder is the apparent low bidder. A list of those "Non-HUB" Subcontractors that are selected after contract award must be provided **immediately** after their selection.

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB)
Subcontracting Participation Declaration Form

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

I hereby certify that I have read the *HUB Program Instructions and Information*, truthfully completed all applicable parts of this form, and **attached any necessary support documentation as required.** I fully understand that intentionally falsifying information on this document may result in my not receiving a contract award or termination of any resulting contract.

Name (print or type): Lake County Chevrolet

Title: Fleet Sales

Signature: [signature]

Date: 11/7/16

E-mail address: Rbrown.Silsbeefleet@gmail.com

Contact person that will be in charge of invoicing for this project:

Name (print or type): Rick Brown / Mary Falgout

Title: Fleet Sales / Fleet Comptroller

Date: 11/7/16

E-mail address: MFalgout.SilsbeeFleet@gmail.com

Bidder Shall Return Completed Form with Offer.

Residence Certification/Tax Form

Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Jefferson County requests Resident Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.

(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

☑ I certify that Lake Country Chevrolet [company name] is a Resident Bidder of Texas as defined in Government Code §2252.001.

☐ I certify that _____ [company name] is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is _____ _____ (city and state).

Taxpayer Identification Number (T.I.N.):	81-0792057
Company Name submitting bid/proposal:	Lake Country Chevrolet
Mailing address:	2152 N. Wheeler, Jasper TX 75951
If you are an individual, list the names and addresses of any partnership of which you are a general partner:	

Property: List all taxable property owned by you or above partnerships in Jefferson County.

Jefferson County Tax Acct. No.*	Property address or location**

* This is the property amount identification number assigned by the Jefferson County Appraisal District.

** For real property, specify the property address or legal description. For business property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored as a warehouse or other location.

Bidder Shall Return Completed Form with Offer.

Bid Affidavit

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all commodities upon which prices are extended at the price offered, and upon the conditions contained in the specifications and the Notice to Bidders.

STATE OF Texas COUNTY OF Jasper

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas,

on this day personally appeared Rick Brown (name), who

after being by me duly sworn, did depose and say:

"I, Rick Brown (name) am a duly authorized officer of/agent

for Lake Country Chevrolet (name of firm) and have been duly authorized to execute the

foregoing on behalf of the said Lake Country Chevrolet (name of firm).

I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of services/commodities bid on, or to influence any person or persons to bid or not to bid thereon."

Name and address of bidder: Lake Country Chevrolet

2152 W. Wheeler, Jasper, TX 75951

Fax: 409.895.3884 Telephone# 409.659.1555

by: Rick Brown (print name) Title: Fleet Sales

Signature:

SUBSCRIBED AND SWORN to before me by the above-named Rick Brown on

this the 7th day of NOV, 2016.

SHIRLEY IRENE PAYNE
My Commission Expires
April 16, 2019

Notary Public in and for
the State of Texas

Bidder Shall Return Completed Form with Offer.

JEFFERSON COUNTY, TEXAS
PURCHASING DEPARTMENT

1149 Pearl Street – First Floor
Beaumont, Texas 77701
409-835-8593 phone

ADDENDUM TO IFB

IFB Number:	IFB 16-029/YS
IFB Title:	Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County
IFB Due:	**11:00 am CDT, Tuesday, November 8, 2016**
Addendum No.:	1 (one)
Issued (Date):	Monday, October 17, 2016

TO BIDDER: This Addendum is an integral part of the IFB package under consideration by you as a Bidder in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire IFB package – **including all addenda.** For purposes of clarification, **receipt of this present Addendum by a Bidder should be evidenced by returning it (signed) as part of the Bidder's sealed proposal.** If the Proposal has already been received by the Jefferson County Purchasing Department, Bidder should return this addendum in a separate sealed envelope, clearly marked with the IFB Title, IFB Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum: To extend the due date and time by one additional week.

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Bidder:

ATTEST:

Witness

Witness

Approved by ____ Date: _____

Authorized ~~Signature (Bidder)~~

Fleet Sales

Title of Person Signing Above

Lake Country Chrysler

Typed Name of Business ~~or Individual~~

2152 N Wheeler, Jasper TX 75951

Address

Rick Brown
LAKE COUNTRY CHEVROLET, INC.

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Configure a New Vehicle:View Summary

Choose Model | Choose Options | Customer/Other Info | View Summary

Review the vehicle configuration information in order to ensure that it is correct. If you need to make a change click "Back" to return to the Configure and Submit Request for Order: Customer/Other Info screen. Click "Submit Request for Order" to submit this configuration as a request for order. Click "Save as Stored Configurations" in order to store this configuration. Click "Submit Order Changes" to apply order changes, if page accessed from Change Single order path. Click "Cancel" to cancel the entire configuration.
Note: A submitted request for order is at Event Code 1000 (Order Request Added).

RELATED LINKS
→ Return to Orde
→ Configure a Ne
→ View My Allocat Constraints
→ View Stored Co
→ View My Reque List
→ US On-Line Or Guide

GM Business Associate Information

Detail View with prices

Charge-to BAC:	294222	Charge-to BFC:	1
Ship-to BAC:	294222	Ship-to BFC:	1
Contact Name:		DAN:	
Phone #:		Stock No:	

Model Information

Model Year: 2017 | Distrib.Entity: FLT Fleet | Order Type:FBC-Fleet Political Subdivision

Division: CHEVROLET TRUCK | Allocation Group: EQUINX

Model: 1LG26 - Equinox: AWD LS

MSRP: †: $27,192.50 | MSRP: w/DFC †: $28,087.50

Fleet Information

Primary FAN: 812700 | End-User FAN:

Bid Number: | Bid Item #:

PO Number:

Configuration Information

PEG: 1LS
Primary Color: GAZ - Summit White
Engine: LEA - Engine, 2.4L DOHC 4-cylinder SIDI (Spark Ignition Direct Injection)
Transmission: MX0 - Transmission, 6-speed automatic with overdrive
Trim: AFH - Jet Black, Premium Cloth Seat Trim
Emissions: FE9 - Emissions, Federal requirements
Requested TPW:

Options: B34, B35, C4Q, C67, D22, FE9, FHS, LEA, MX0, QYZ, R9Y, RVF, TB4, UFU, UVC, VK3, VV4

Hide Descriptions | MSRP | Dealer Net

B34 : Floor mats, carpeted front

B35 : Floor mats, carpeted rear	
C4Q : GVWR, 5070 lbs (2300 kg)	
C67 : Air conditioning, manual climate control	
D22 : Mirrors, outside power-adjustable, Black, manual-folding	
FE9 : Emissions, Federal requirements	
FHS : E85 FlexFuel capable, for 2.4L DOHC 4-cylinder engine	
LEA : Engine, 2.4L DOHC 4-cylinder SIDI (Spark Ignition Direct Injection)	
MX0 : Transmission, 6-speed automatic with overdrive	
QYZ : Tires, P225/65R17 all-season, blackwall	
R9Y : Fleet Free Maintenance Credit	-$67.50
RVF : Wheels, 17" (43.2 cm) aluminum	
TB4 : Liftgate, rear manual with fixed glass	
UFU : Audio system, 7" diagonal color touch-screen display AM/FM stereo	
UVC : Rear Vision Camera	
VK3 : License plate bracket, front	
VV4 : OnStar 4G LTE and built-in Wi-Fi hotspot	

▶ **Save in Stored Configurations**

CANCEL

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Order Workbench: **FAQs** **Site Map**

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Equinox LS

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LAKE COUNTRY CHEVROLET, INC.

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Configure a New Vehicle:View Summary

Choose Model | Choose Options | Customer/Other Info | View Summary

RELATED LINKS
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GM Business Associate Information

Detail View with prices

Charge-to BAC: 294222 Charge-to BFC: 1
Ship-to BAC: 294222 Ship-to BFC: 1
Contact Name: DAN:
Phone #: Stock No:

Model Information

Model Year: 2017 Distrib.Entity: FLT Fleet Order Type:FBC-Fleet Political Subdivision
Division: CHEVROLET TRUCK Allocation Group: EQUINX
Model: 1LF26 - Equinox: FWD L/LS

MSRP: †: $25,510.00 MSRP: w/DFC †: $26,405.00

Fleet Information

Primary FAN: 812700 End-User FAN:
Bid Number: Bid Item #:
PO Number:

Configuration Information

PEG: 1LS
Primary Color: GAZ - Summit White
Engine: LEA - Engine, 2.4L DOHC 4-cylinder SIDI (Spark Ignition Direct Injection)
Transmission: MX0 - Transmission, 6-speed automatic with overdrive
Trim: AFH - Jet Black, Premium Cloth Seat Trim
Emissions: FE9 - Emissions, Federal requirements
Requested TPW:

Options: B34, B35, C67, D22, FE9, FHS, GZL, LEA, MX0, QYZ, RSB, TB4, UFU, UVC, VK3, VQ2, VV4

Hide Descriptions MSRP Dealer Net

B34 : Floor mats, carpeted front

B35 : Floor mats, carpeted rear

C67 : Air conditioning, manual climate control

D22 : Mirrors, outside power-adjustable, Black, manual-folding

FE9 : Emissions, Federal requirements

FHS : E85 FlexFuel capable, for 2.4L DOHC 4-cylinder engine

GZL : GVWR, 4960 lbs. (2250 kg)

LEA : Engine, 2.4L DOHC 4-cylinder SIDI (Spark Ignition Direct Injection)

MX0 : Transmission, 6-speed automatic with overdrive

QYZ : Tires, P225/65R17 all-season, blackwall

RSB : Wheels, 17" (43.2 cm) aluminum

TB4 : Liftgate, rear manual with fixed glass

UFU : Audio system, 7" diagonal color touch-screen display AM/FM stereo

UVC : Rear Vision Camera

VK3 : License plate bracket, front

VQ2 : Fleet processing option

VV4 : OnStar 4G LTE and built-in Wi-Fi hotspot

▶ **Save in Stored Configurations**

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15 Passenger Van

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LAKE COUNTRY CHEVROLET, INC.

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Choose Model | Choose Options | Customer/Other Info | View Summary

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GM Business Associate Information

Detail View with prices

Charge-to BAC:	294222	Charge-to BFC:	1
Ship-to BAC:	294222	Ship-to BFC:	1
Contact Name:		DAN:	
Phone #:		Stock No:	

Model Information

Model Year: 2017 | Distrib.Entity: FLT Fleet | Order Type:FBC-Fleet Political Subdivision

Division: CHEVROLET TRUCK | Allocation Group: EXPVAN

Model: CG33706 - Express: 3500 Extended Passenger Van

MSRP: †: $37,712.50 | MSRP: w/DFC †: $38,907.50

Fleet Information

Primary FAN: 812700 | End-User FAN:

Bid Number: | Bid Item #:

PO Number:

Configuration Information

PEG: 1LS
Primary Color: GAZ - Summit White
Engine: L20 - Engine, Vortec 4.8L V8 SFI
Transmission: MYD - Transmission, 6-speed automatic, heavy-duty, electronically controlled
Trim: 93W - Medium Pewter, Custom Vinyl
Emissions: FE9 - Emissions, Federal requirements
Requested TPW:

Options: A18, A19, A31, AJ1, AK5, AR7, ASF, AU3, B38, C36, C60, C69, C6Y, CBI, D31, DE2, DH6, E24, EF7, FE9, FHO, FLT, GU6, JL4, K34, KG4, KI4, L20, MYD, N33, QB5, R9Y, TR9, U0F, U80, UE1, UJM, V14, V8D, VK3, VV4, XLP, YLP, ZLP, ZP3, ZQ2, ZQ3, ZW6, ZW9, ZY1

Hide Descriptions	MSRP
A18 : Glass, swing-out rear cargo door windows	
A19 : Glass, swing-out side door windows	
A31 : Power Windows	
AJ1 : Glass, Solar-Ray deep-tinted	
AK5 : Air bags, frontal, driver and right-front passenger	
AR7 : Seats, front bucket with vinyl trim	
ASF : Air bags, driver and right front passenger	
AU3 : Door locks, power	
B38 : Floor covering, full-length Black rubberized-vinyl	
C36 : Heater, rear auxiliary	
C60 : Air conditioning, single-zone manual	
C69 : Air conditioning, rear	
C6Y : GVWR, 9600 lbs. (4354 kg)	
CBI : COLLECTION GVW COLLECTION GVW UNDER 10, 000 LBS	
D31 : Mirror, inside rearview manual day/night	
DE2 : Mirrors, outside manual, Black	
DH6 : Visors, driver and front passenger, padded with cloth trim	
E24 : Door, swing-out passenger-side, 60/40 split	
EF7 : Country Code--USA	
FE9 : Emissions, Federal requirements	
FHO : Vehicle Fuel--Gasoline E10	
FLT : Fleet Processing Option	
GU6 : Rear axle, 3.42 ratio	
JL4 : StabiliTrak, traction assistance and vehicle stability enhancement system	
K34 : Cruise control	
KG4 : Alternator, 150 amps	
KI4 : Power outlet, 120-volt	
L20 : Engine, Vortec 4.8L V8 SFI	
MYD : Transmission, 6-speed automatic, heavy-duty, electronically controlled	
N33 : Tilt-Wheel	
QB5 : Wheels, 4 - 16" x 6.5" (40.6 cm x 16.5 cm) steel	
R9Y : Fleet Free Maintenance Credit.	-$67.50
TR9 : Lighting, auxiliary	
U0F : Audio system, AM/FM stereo with MP3 player	
U80 : Compass, 8-point digital	
UE1 : OnStar Guidance plan for 3 months	
UJM : Tire Pressure Monitoring System	
V14 : Transmission oil cooler, external	
V8D : Vehicle Statement U.S.	
VK3 : License plate kit, front	
VV4 : OnStar 4G LTE	
XLP : Tires, front LT245/75R16E all-season, blackwall	
YLP : Tires, rear LT245/75R16E all-season, blackwall	
ZLP : Tire, spare LT245/75R16E all-season, blackwall	

ZP3 : Seating, 15-passenger, (2-3-3-3-4 seating configuration)	$475.00
ZQ2 : Convenience Package	
ZQ3 : Convenience Package, Tilt-Wheel and (K34) cruise control	
ZW6 : Glass, full-body window package	
ZW9 : Body, standard	
ZY1 : Paint, solid	

▶ **Save in Stored Configurations**

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Order Workbench: **FAQs** **Site Map**

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1500 Crew

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LAKE COUNTRY CHEVROLET, INC.

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Configure a New Vehicle:View Summary

Choose Model | Choose Options | Customer/Other Info | View Summary

RELATED LINKS

- → **Return to Orde**
- → **Configure a Ne**
- → **View My Allocat Constraints**
- → **View Stored Co**
- → **View My Reque List**
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Trident

GM Business Associate Information

Detail View with prices

Charge-to BAC:	294222	Charge-to BFC:	1
Ship-to BAC:	294222	Ship-to BFC:	1
Contact Name:		DAN:	
Phone #:		Stock No:	

Model Information

Model Year: 2017 | Distrib.Entity: FLT Fleet | Order Type:FBC-Fleet Political Subdivision

Division: CHEVROLET TRUCK | Allocation Group: CCRULD

Model: CC15543 - 1500 Silverado: Short Box, 2WD, Crew Cab

11600

MSRP: †: $37,140.00 | MSRP: w/DFC †: $38,335.00

Fleet Information

Primary FAN: 812700 | End-User FAN:

Bid Number: | Bid Item #:

PO Number:

Configuration Information

PEG:	1WT	
Primary Color:	GAZ - Summit White	
Engine:	L83 - Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing	$1,195.00
Transmission:	MYC - Transmission, 6-speed automatic, electronically controlled	
Trim:	H2Q - Dark Ash with Jet Black Interior Accents, Vinyl seat trim	
Emissions:	FE9 - Emissions, Federal requirements	
Requested TPW:		

Options: A31, A60, AE7, AU3, AY0, BG9, C5W, C67, E63, FE9, GU4, IO3, K34, KC4, KG4, KNP, L83, MYC, R9Y, RBZ, RD6, SAF, T4F, U2J, UE0, UQ3, V22, VH6, VJG, VK3, ZY1

Hide Descriptions	MSRP
A31 : Windows, power front and rear	
A60 : Tailgate, locking	
AE7 : Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual recline	
AU3 : Door locks, power	
AY0 : Air bags, dual-stage frontal and side-impact, driver and front passenger and head-curtain and seat-mounted side-impact, front and rear outboard seating positions with Passenger Sensing System	
BG9 : Floor covering, Graphite-colored rubberized-vinyl, no floor mats included	
C5W : GVWR, 7000 lbs. (3175 kg)	
C67 : Air conditioning, single-zone	
E63 : Pickup box	
FE9 : Emissions, Federal requirements	
GU4 : Rear axle, 3.08 ratio	
IO3 : Audio system, 4.2" diagonal color display, AM/FM stereo	
K34 : Cruise control, electronic	
KC4 : Cooling, external engine oil cooler	
KG4 : Alternator, 150 amps	
KNP : Cooling, auxiliary external transmission oil cooler	
L83 : Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing	$1,195.00
MYC : Transmission, 6-speed automatic, electronically controlled	
R9Y : Fleet Free Maintenance Credit	-$90.00
RBZ : Tires, P255/70R17 all-season, blackwall	
RD6 : Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel	
SAF : Tire carrier lock, keyed cylinder lock	
T4F : Headlamps, high intensity discharge (HID) projector-beam with LED signature DRL	
U2J : SiriusXM Satellite Radio, delete	
UE0 : OnStar, delete	
UQ3 : 6-speaker audio system	
V22 : Grille surround, chrome	
VH6 : Bumpers, front, Black	
VJG : Bumpers, rear, Black	
VK3 : License plate kit, front	
ZY1 : Paint, solid	

▶ **Save in Stored Configurations**

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RELATED LINKS

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GM Business Associate Information

Detail View with prices

Charge-to BAC: 294222 Charge-to BFC: 1
Ship-to BAC: 294222 Ship-to BFC: 1
Contact Name: DAN:
Phone #: Stock No:

Model Information

Model Year: 2017 Distrib.Entity: FLT Fleet Order Type:FBC-Fleet Political Subdivision
Division: CHEVROLET TRUCK Allocation Group: CDBLLD
Model: CC15753 - 1500 Silverado: SWB, 2WD, Double Cab Pickup
9"Bo

MSRP: †: $32,715.00 MSRP: w/DFC †: $33,910.00

Fleet Information

Primary FAN: 812700 End-User FAN:
Bid Number: Bid Item #:
PO Number:

Configuration Information

PEG: 1WT
Primary Color: GAZ - Summit White
Engine: L83 - Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing
Transmission: MYC - Transmission, 6-speed automatic, electronically controlled
Trim: H2Q - Dark Ash with Jet Black Interior Accents, Vinyl seat trim
Emissions: FE9 - Emissions, Federal requirements
Requested TPW:

Options: A31, A60, AE7, AU3, AY0, BG9, C5W, C67, E63, FE9, GU4, IO3, K34, KC4, KG4, KNP, L83, MYC, R9Y, RBZ, RD6, SAF, T4F, U2J, UE0, UQ3, V22, VH6, VJG, VK3, ZY1

Hide Descriptions	MSRP
A31 : Windows, power front and rear	
A60 : Tailgate, locking	
AE7 : Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual recline	
AU3 : Door locks, power	
AY0 : Air bags, dual-stage frontal and side-impact, driver and front passenger and head-curtain and seat-mounted side-impact, front and rear outboard seating positions with Passenger Sensing System	
BG9 : Floor covering, Graphite-colored rubberized-vinyl, no floor mats included	
C5W : GVWR, 7000 lbs. (3175 kg)	
C67 : Air conditioning, single-zone	
E63 : Pickup box	
FE9 : Emissions, Federal requirements	
GU4 : Rear axle, 3.08 ratio	
IO3 : Audio system, 4.2" diagonal color display, AM/FM stereo	
K34 : Cruise control, electronic	
KC4 : Cooling, external engine oil cooler	
KG4 : Alternator, 150 amps	
KNP : Cooling, auxiliary external transmission oil cooler	
L83 : Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing	$1,195.00
MYC : Transmission, 6-speed automatic, electronically controlled	
R9Y : Fleet Free Maintenance Credit	-$90.00
RBZ : Tires, P255/70R17 all-season, blackwall	
RD6 : Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel	
SAF : Tire carrier lock, keyed cylinder lock	
T4F : Headlamps, high intensity discharge (HID) projector-beam with LED signature DRL	
U2J : SiriusXM Satellite Radio, delete	
UE0 : OnStar, delete	
UQ3 : 6-speaker audio system	
V22 : Grille surround, chrome	
VH6 : Bumpers, front, Black	
VJG : Bumpers, rear, Black	
VK3 : License plate kit, front	
ZY1 : Paint, solid	

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GM Business Associate Information

Charge-to BAC:	294222	Charge-to BFC:	1
Ship-to BAC:	294222	Ship-to BFC:	1
Contact Name:		DAN:	
Phone #:		Stock No:	

Model Information

Model Year: 2017 | Distrib.Entity: FLT Fleet | Order Type:FBC-Fleet Political Subdivision

Division: CHEVROLET TRUCK | Allocation Group: CREGLD

Model: CC15903 - 1500 Silverado: LWB, 2WD, Reg Cab Pickup

7800

MSRP: †: $29,805.00 | MSRP: w/DFC †: $31,000.00

Fleet Information

Primary FAN: 812700 | End-User FAN:

Bid Number: | Bid Item #:

PO Number:

Configuration Information

PEG:	1WT
Primary Color:	GAZ - Summit White
Engine:	L83 - Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing
Transmission:	MYC - Transmission, 6-speed automatic, electronically controlled
Trim:	H2Q - Dark Ash with Jet Black Interior Accents, Vinyl seat trim
Emissions:	FE9 - Emissions, Federal requirements
Requested TPW:	

Options: A31, A91, AE7, AQQ, AU3, AY0, BG9, C5U, C67, DL8, E63, FE9, GU4, IO3, K34, KC4, KG4, KNP, L83, MYC, PCR, R9Y, RBZ, RD6, SAF, T4F, U2J, UE0, UQ5, V22, VH6, VJG, VK3, ZY1

Hide Descriptions	MSRP
A31 : Windows, power front and rear	
A91 : Remote Locking Tailgate	
AE7 : Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual recline	
AQQ : Remote Keyless Entry, with 2 transmitters	
AU3 : Door locks, power	
AY0 : Air bags, dual-stage frontal and side-impact, driver and front passenger and head-curtain and seat-mounted side-impact, front and rear outboard seating positions with Passenger Sensing System	
BG9 : Floor covering, Graphite-colored rubberized-vinyl, no floor mats included	
C5U : GVWR, 6800 lbs. (3084 kg)	
C67 : Air conditioning, single-zone	
DL8 : Mirrors, outside heated power-adjustable	
E63 : Pickup box	
FE9 : Emissions, Federal requirements	
GU4 : Rear axle, 3.08 ratio	
IO3 : Audio system, 4.2" diagonal color display, AM/FM stereo	
K34 : Cruise control, electronic	
KC4 : Cooling, external engine oil cooler	
KG4 : Alternator, 150 amps	
KNP : Cooling, auxiliary external transmission oil cooler	
L83 : Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing	$1,195.00
MYC : Transmission, 6-speed automatic, electronically controlled	
PCR : WT Fleet Convenience Package	$725.00
R9Y : Fleet Free Maintenance Credit	-$90.00
RBZ : Tires, P255/70R17 all-season, blackwall	
RD6 : Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel	
SAF : Tire carrier lock, keyed cylinder lock	
T4F : Headlamps, high intensity discharge (HID) projector-beam with LED signature DRL	
U2J : SiriusXM Satellite Radio, delete	
UE0 : OnStar, delete	
UQ5 : Audio system feature, 4-speaker system	
V22 : Grille surround, chrome	
VH6 : Bumpers, front, Black	
VJG : Bumpers, rear, Black	
VK3 : License plate kit, front	
ZY1 : Paint, solid	

▶ **Save in Stored Configurations**

CANCEL

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to GMPricing.co Price schedules. GM pricing is subject to change by GM at anytime, without notice. The GSA Price Level is for GM use only.

LAKE COUNTRY CHEV.
2152 NORTH WHEELER
JASPER, TX. 75951

KEN DURBIN

RECEIVED 09:15 AM NOV 08 2016

09:15 AM NOV 08 2016

B=O # 16-029/45
11-8-16
11:00 AM

JEFFERSON COUNTY
PURCHASING DEPARTMENT
1149 PEARL ST. II FLOOR
BEAUMONT, TX. 77701

TERM CONTRACT FOR PICK UP'S & VAN'S
& UTILITY VEHICLES FOR JEFFERSON

JEFFERSON COUNTY, TEXAS
PURCHASING DEPARTMENT
1149 Pearl Street – First Floor
Beaumont, Texas 77701
409-835-8593 phone

ADDENDUM TO IFB

IFB Number:	IFB 16-029/YS
IFB Title:	Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County
IFB Due:	**11:00 am CDT, Tuesday, November 8, 2016**
Addendum No.:	1 (one)
Issued (Date):	Monday, October 17, 2016

TO BIDDER: This Addendum is an integral part of the IFB package under consideration by you as a Bidder in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire IFB package – **including all addenda.** For purposes of clarification, **receipt of this present Addendum by a Bidder should be evidenced by returning it (signed) as part of the Bidder's sealed proposal.** If the Proposal has already been received by the Jefferson County Purchasing Department, Bidder should return this addendum in a separate sealed envelope, clearly marked with the IFB Title, IFB Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum: To extend the due date and time by one additional week.

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Bidder;

ATTEST:

Witness

Witness

Approved by ____ Date: _____

Authorized Signature (Bidder)

Managing Partner
Title of Person Signing Above

Sabine River Ford
Typed Name of Business or Individual

1601 Green Ave, Orange, TX 77630
Address

JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah L. Clark, Purchasing Agent

1149 Pearl Street, 1st Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

LEGAL NOTICE
Advertisement for Invitation for Bids

October 3, 2016

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. **Specifications for this project may be obtained from the Jefferson County website, http://www.co.jefferson.tx.us/Purchasing/main.htm or by calling 409-835-8593.**

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope. Bidders shall forward an original and two (2) copies of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Commissioners' Courtroom at the time and date below. Bidders are invited to attend the sealed bid opening.

BID NAME:	**Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County**
BID NO:	**IFB 16-029/YS**
DUE DATE/TIME:	**11:00 AM CDT, Tuesday, November 1, 2016**
MAIL OR DELIVER TO:	**Jefferson County Purchasing Department 1149 Pearl Street, 1st Floor Beaumont, Texas 77701**

Any questions relating to these requirements should be directed to Yea-Mei Sauer, Contract Specialist, at 409-835-8593 or ysauer@co.jefferson.tx.us.

Jefferson County encourages Disadvantaged Business Enterprises to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE INVITATION.

Deborah Clark

Deborah L. Clark, Purchasing Agent
Jefferson County, Texas
Publish: Beaumont Enterprise & Port Arthur News – October 5, 2016 & October 12, 2016

IFB 16-029/YS
Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County
Bids due: 11:00 AM CDT, Tuesday, November 1, 2016

Table of Contents

Table of Contents 1
Instructions to Bidders 2
General Conditions of Bidding and Terms of Contract 6
Special Requirements/Instructions 11
Minimum Specifications 15
Bidder Information Form 17
Offer to Contract Form 18
Acceptance of Offer Form 19
Bid Form 20
Signature Page 24
Conflict of Interest Questionnaire 25
Local Government Officer Conflict Disclosure Statement Forms (OFFICE USE ONLY) 26
Good Faith Effort Determination Checklist 27
Notice of Intent 28
HUB Subcontracting Participation Declaration Form 29
Residence Certification/Tax Form 33
Bid Affidavit 34

BID SUBMISSIONS: Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Additionally, Bidder must monitor the Jefferson County Purchasing Department Website (below) to see if addenda or additional instructions have been posted. Failure to return all required forms could result in a bid being declared as non-responsive.

http://www.co.jefferson.tx.us/purchasing/main.htm

Instructions to Bidders

1. Bid Submission

Bids must be submitted in complete original form by mail or messenger to the following address:

Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, TX 77701

Bids will be accepted at the above address until the time and date specified herein, and immediately after will be publicly opened and read aloud.

All bids shall be tightly sealed in an opaque envelope and plainly marked with the Bid Number, Bid Name, Bid Due Date, and the Bidder's Name and Address; and shall be addressed to the Purchasing Agent.

Late bids will not be accepted and will be returned unopened to the bidder.

All bids submitted in response to this invitation shall become the property of Jefferson County and will be a matter of public record available for review.

2. Bid Submissions During Time of Inclement Weather, Disaster, or Emergency

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a bid/proposal/statement of qualifications submission deadline, the bid closing will automatically be postponed until the next business day that County offices are open to the public. Should inclement weather conditions or any other unforeseen event cause delays in courier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the vendor to notify the county of their interest in the project should these conditions impact their ability to submit a bid/proposal/statement of qualifications submission before the stated deadline. The County reserves the right to make the final judgement call to extend any deadline.

Should an emergency or unanticipated event interrupt normal County processes, and bid/proposal/statement of qualifications submissions cannot be received by the Jefferson County Purchasing Department's office by the exact time specified in the IFB and urgent County requirements preclude amendment to the IFB, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first business day on which normal County processes resume.

3. Courthouse Security

Bidders are advised that all visitors to the Courthouse must pass through Security. **Bidders planning to hand deliver bids must allow time to get through Security, as a delay in entering the Courthouse will not be accepted as an excuse for late submittal.** Mondays and Tuesdays are particularly heavy days. Bidders are strongly urged to plan accordingly.

4. Preparation of Bids

The bid shall be legibly printed in ink or typed.

If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the bidder.

The bid shall be legally signed and shall include the complete address of the bidder.

Jefferson County is exempt from Federal and State Sales Taxes, and such taxes shall not be included in bid prices.

5. Signatures

All bids, notifications, claims, and statements must be signed by an individual authorized to bind the bidder. The individual signing certifies, under penalty of perjury, that he or she has the legal authorization to bind the bidder.

6. County Holidays – 2016:

January 1	Friday	New Year's Day
January 18	Monday	Martin Luther King, Jr. Day
February 15	Monday	President's Day
March 25	Friday	Good Friday
May 30	Monday	Memorial Day
July 4	Monday	Independence Day
September 5	Monday	Labor Day
November 11	Friday	Veterans Day
November 24 & 25	Thursday & Friday	Thanksgiving
December 23 & 26	Friday & Monday	Christmas

7. Rejection or Withdrawal

Submission of additional terms, conditions or agreements with the bid document are grounds for deeming a bid non-responsive and may result in bid rejection. Jefferson County reserves the right to reject any and all bids and to waive any informalities and minor irregularities or defects in bids. Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the time set for receipt of bids. Bids are an irrevocable offer and may not be withdrawn within 90 days after opening date.

8. Emergency/Declared Disaster Requirements

In the event of an emergency or if Jefferson County is declared a disaster area, by the County, State, or Federal Government, this Acceptance of Offer may be subjected to unusual usage. Contractor shall service the county during such an emergency or declared disaster under the same terms and conditions that apply during non-emergency/disaster conditions. The pricing as specified in this Acceptance of Offer shall apply to serving the County's needs regardless of the circumstances. If Contractor is unable to supply the services under the terms of the Acceptance of Offer, then Contractor shall provide proof of such disruption and a copy of the invoice from Contractor's supplier(s). Additional profit margin as a result of supplying services during an emergency or declared disaster shall not be permitted. In the event that additional equipment, supplies, and materials are required during the declared disaster, additional shipping, handling and drayage fees may apply.

9. Award

The bid will be awarded to the responsible, responsive bidder(s) whose bid, conforming to the solicitation, will be most advantageous to Jefferson County – price and other factors considered. Unless otherwise specified in this IFB, Jefferson County reserves the right to accept a bid in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of Jefferson County. Any bidder who is in default to Jefferson County at the time of submittal of the bid shall have that bid rejected. Jefferson County reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by Jefferson County, shall be deemed non-responsive and the offer rejected.

In evaluating bids, Jefferson County shall consider the qualifications of the bidders, and, where applicable, operating costs, delivery time, maintenance requirements, performance data, and guarantees of materials and equipment. In addition, Jefferson County may conduct such investigation as it deems necessary to assist in the evaluation of a bid and to establish the responsibility, qualifications, and financial ability of the bidders to fulfill the contract.

Jefferson County reserves the right to award this contract on the basis of **lowest and best bid** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, and/or to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not a awarded a contract, Offeror may appear before the Commissioners' Court and present evidence concerning Offeror responsibility after officially notifying the Office of the Purchasing Agent of Offeror's intent to appear.

10. Contract

A response to an IFB is an offer to contract with Jefferson County based upon the terms, conditions, and specifications contained in the IFB. Bids do not become contracts unless and until they are executed by Jefferson County, eliminating a formal signing of a separate contract. For that reason, all of the terms and conditions of the contract are contained in the IFB, unless any of the terms and conditions is modified by an IFB Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents.

11. Waiver of Subrogation

Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Jefferson County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.

12. Fiscal Funding

A multi-year contract (if requested by the specifications) continuing as a result of an extension option must include fiscal funding out. If, for any reason, funds are not appropriated to continue the contract, said contract shall become null and void.

13. Bid Results

Bid results are not provided in response to telephone inquiries. A preliminary tabulation of bids received will be posted on the Purchasing web page (http://co.jefferson.tx.us/ purchasing/main.htm) as soon as possible following bid opening. A final tabulation will be posted following bid award, and will also be available for review in the Purchasing Department.

14. Changes and Addenda to Bid Documents

Each change or addendum issued in relation to this IFB document will be on file in the Office of the Purchasing Agent, and will be posted on the Purchasing web site as soon as possible. It shall be the bidder's responsibility to make inquiry as to change or addenda issued, and to monitor the web site. All such changes or addenda shall become part of the contract and all bidders shall be bound by such addenda. Information on all changes or addenda issued will be available at the Office of the County Purchasing Agent.

15. Specifications

Unless otherwise stated by the bidder, the bid will be considered as being in accordance with Jefferson County's applicable standard specifications, and any special specifications outlined in the bid document. References to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of Jefferson County, and should not be construed as excluding bids on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. Jefferson County reserves the right to determine if equipment/ product being bid is an acceptable alternate. All goods shall be new unless otherwise so stated in the bid. Any unsolicited alternate bid, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of the bid, may be considered non-responsive.

16. Delivery

Bids shall include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder (in writing on the included Bid Form), prices bid will be considered as being based on F.O.B. destination/delivered freight included.

17. Interpretation of Bid and/or Contract Documents

All inquiries shall be made within a reasonable time prior to the date and time fixed for the bid opening, in order that a written response in the form of an addendum, if required, can be processed before the bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

18. Currency

Prices calculated by the bidder shall be stated in U.S. dollars.

19. Pricing

Prices shall be stated in units of quantity specified in the bid documents. In case of discrepancy in computing the amount of the bid, the unit price shall govern.

20. Notice to Proceed/Purchase Order

The successful bidder may not commence work under this contract until authorized to do so by the Purchasing Agent.

21. Certification

By signing the offer section of the Offer and Acceptance page, bidder certifies:

- The submission of the offer did not involve collusion or other anti-competitive practices.
- The bidder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to any public servant in connection with the submitted offer.
- The bidder hereby certifies that the individual signing the bid is an authorized agent for the bidder and has the authority to bind the bidder to the contract.

22. Definitions

"County" – Jefferson County, Texas.

"Contractor" – The bidder whose proposal is accepted by Jefferson County.

23. Minority-Women Business Enterprise Participation

It is the desire of Jefferson County to increase the participation of Minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the County does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms.

General Conditions of Bidding and Terms of Contract

By execution of this document, the vendor accepts all general and special conditions of the contract as outlined below and in the specifications and plans.

1. Bidding

1.1 Bids. All bids must be submitted on the bid form furnished in this package.

1.2 Authorized Signatures. The bid must be executed personally by the vendor, duly authorized partner of the partnership, or duly authorized officer of the corporation. If executed by an agent, a power of attorney or other evidence of authority to act on behalf of the vendor shall accompany the bid to become a valid bid.

1.3 Late Bids. Bids must be in the office of the Jefferson County Purchasing Agent before or at the specified time and date bids are due. Bids received after the submission deadline shall be rejected as non-responsive and returned unopened.

1.4 Withdrawal of Bids Prior to Bid Opening. A bid may be withdrawn before the opening date by submitting a written request to the Purchasing Agent. If time allows, the bidder may submit a new bid. Bidder assumes full responsibility for submitting a new bid before or at the specified time and date bids are due. Jefferson County reserves the right to withdraw a request for bids before the opening date.

1.5 Withdrawal of Bids after Bid Opening. Bidder agrees that its offer may not be withdrawn or cancelled by the vendor for a period of ninety (90) days following the date and time designated for the receipt of bids unless otherwise stated in the bid and/or specifications.

1.6 Bid Amounts. Bids shall show net prices, extensions where applicable and net total. In case of conflict between unit price and extension, the unit price will govern. Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be interpreted in the favor of Jefferson County.

1.7 Exceptions and/or Substitutions. All bids meeting the intent of the specifications and plans will be considered for award. Vendors taking exception to the specifications and plans, or offering substitutions, shall state these exceptions in the section provided. If bid is made on an article other than the one specified, which a bidder considers comparable, the name and grade of said article must be specified in the bid and sufficient specifications and descriptive data must accompany same to permit thorough evaluation. The absence of stated exceptions and/or substitutions shall indicate that the vendor has not taken any exceptions to the specifications and shall be responsible to perform in strict accordance with the specifications. As a matter of practice, Jefferson County rejects exception(s) and /or substitutions as non-responsive but reserves the right to accept any and/or all of the exception(s) and/or substitution(s) deemed to be in the best interest of Jefferson County.

1.8 Alternates. The Invitation for Bid and/or specifications may expressly allow bidder to submit an alternate bid. Presence of such an offer shall not be considered an indication of non-responsiveness.

1.9 Descriptions. Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

1.10 Bid Alterations. Bids cannot be altered or amended after submission deadline. Any interlineations, alterations, or erasures made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

1.11 Tax Exempt Status. Jefferson County is exempt from federal excise tax and state sales tax. Unless the bid form or specifications specifically indicate otherwise, the bid price must be net, exclusive of above-mentioned taxes and will be so construed. Therefore, the bid price shall not include taxes.

1.12 Quantities. Quantities indicated are estimated quantities only and are not a commitment to buy. Approximate usage does not constitute an order, but only implies the probable quantity that will be used. Commodities will be ordered on an as-needed basis. Bidder is responsible for accurate final counts.

1.13 Bid Award. Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Jefferson County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Jefferson County reserves the right to accept or reject in part or in whole any bid submitted,

and to waive any technicalities or informalities for the best interest of the County. Jefferson County reserves the right to award based upon individual line items, sections or total bid.

1.14 Silence of Specifications for Complete Units. All materials, equipment and/or parts that will become a portion of the completed work, including items not specifically stated herein but, necessary to render the service(s) complete and operational per the specifications, are to be included in the bid price. Vendor may be required to furnish evidence that the service, as bid, will meet or exceed these requirements.

1.15 Addenda. Any interpretations, corrections or changes to the specifications and plans will be made by addenda no later than forty-eight (48) hours prior to the bid opening. Addenda will be posted on the Purchasing web site. Vendors are responsible for monitoring the web site in order to remain informed on addenda. Vendors shall acknowledge receipt of all addenda with submission of bid.

1.16 General Bid Bond/Surety Requirements. Failure to furnish bid bond/surety, if requested, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.17 General Insurance Requirements. Failure to furnish Affidavit of Insurance, if required in these specifications, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.18 Responsiveness. A responsive bid shall substantially conform to the requirements of this Invitation to Bid and/or specifications contained herein. Bidders who substitute any other terms, conditions, specifications and/or requirements or who qualify their bids in such a manner as to nullify or limit their liability to the contracting entity shall have their bids deemed non-responsive. Also, bids containing any clause that would limit contracting authority shall be considered non-responsive. Examples of non-responsive bids include but shall not be limited to: a) bids that fail to conform to required delivery schedules as set forth in the bid request; b) bids with prices qualified in such a manner that the bid price cannot be determined, such as with vague wording that may include "price in effect at the time of delivery," and c) bids made contingent upon award of other bids currently under consideration.

1.19 Responsible Standing of Bidder. To be considered for award, bidder must at least: have the ability to obtain adequate financial resources, be able to comply with required or proposed delivery/completion schedule, have a satisfactory record of performance; have a satisfactory record of integrity and ethics, and be otherwise qualified and eligible to receive award.

1.20 Proprietary Data. Bidder may, by written request, indicate as confidential any portion(s) of a bid that contain proprietary information, including manufacturing and/or design processes exclusive to the vendor. Jefferson County will protect from public disclosure such portions of a bid, unless directed otherwise by legal authority, including existing Open Records Acts.

1.21 Public Bid Opening. Bidders are invited to be present at the opening of bids. After the official opening of bids, a period of not less than one week is necessary to evaluate bids. The amount of time necessary for bid evaluation may vary and is determined solely by the County. Following the bid evaluation, all bids submitted are available for public review.

2. Performance

2.1 Design, Strength, and Quality. Design, strength, and quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practices. The apparent silence of specifications and/or plans as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications and/or plans shall be made on the basis of this statement.

2.2 Age and Manufacture. All tangible goods being bid must be new and unused, unless otherwise specified, in first-class condition, of current manufacture, and furnished ready to use. All items not specifically mentioned that are required for a complete unit shall be furnished.

2.3 Delivery Location. All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday, unless otherwise authorized by the Purchasing Agent or designee.

2.4 Delivery Schedule. Delivery time may be an important consideration in the evaluation of best value. The maximum number of days necessary for delivery ARO shall be stated in the space, if provided, on the bid form.

2.5 Delivery Charges. All delivery and freight charges, F.O.B. destination shown on Jefferson County purchase order, as necessary to perform contract are to be included in the bid price.

2.6 Installation Charges. All charges for assembly, installation and set-up shall be included in the bid price. Unless otherwise stated, assembly, installation and set-up will be required.

2.7 Operating Instructions and Training. Clear and concise operating instructions and descriptive literature will be provided in English, if requested. On-site detailed training in the safe and efficient use and general maintenance of item(s) purchased shall be provided as needed at the request of Jefferson County. Instructions and training shall be at no additional cost to the County.

2.8 Storage. Bidder agrees to provide storage of custom ordered materials, if requested, for up to thirty (30) calendar days.

2.9 Compliance with Federal, State, County, and Local Laws. Bids must comply with all federal, state, county and local laws, including, but not limited to, all applicable standard safety, emission, and noise control requirements. Any vehicles or equipment shall contain all standard safety, emission, and noise control requirements required for the types and sizes of equipment at the time of their manufacture. The contractor agrees, during the performance of work or service, to comply with all applicable codes and ordinances of Jefferson County or the State of Texas as they may apply, as these laws may now read, or as they may hereafter be changed or amended.

2.10 OSHA. The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with federal and State of Texas OSHA standards. The successful bidder will agree to indemnify and hold harmless Jefferson County for any and all damages that may be assessed against the County.

2.11 Patents and Copyrights. The successful vendor agrees to protect the County from claims involving infringements of patents and/or copyrights.

2.12 Samples, Demonstrations and Testing. At Jefferson County's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested at any point prior to or following bid award. Samples, demonstrations and/or testing may be requested upon delivery and/or any point during the term of resulting contract. All samples (including return thereof), demonstrations, and/or testing shall be at the expense of the bidder/vendor.

2.13 Acceptability. All articles enumerated in the bid shall be subject to inspection by an officer designated for that purpose by Jefferson County. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Purchasing Agent, who shall have the right to reject the whole or any part of the same. Items and/or work determined to be contrary to specifications must be replaced at the vendor's expense. Inferior items not retrieved by the vendor within thirty (30) calendar days, or an otherwise agreed upon time, shall become the property of the County. If disposal of such items warrants an expense, an amount equal to the disposal expense will be deducted from amounts payable to the vendor.

2.14 Maintenance. Maintenance required for equipment bid should be available in Jefferson County by a manufacturer authorized maintenance facility. Cost for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Jefferson County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

2.15 Material Safety Data Sheets. Under the "Hazardous Communications Act," common known as the "Texas Right to Know Act," a bidder must provide the user department, with each delivery, material safety data sheets which are applicable to hazardous substances defined in the Act. Failure of the bidder to furnish this documentation, will be cause to reject any bid applying thereto.

2.16 Evaluation. Evaluation shall be used as a determinant as to which services are the most efficient and/or most economical for the County. It shall be based on all factors having a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Jefferson County Purchasing Department and recommendation to Jefferson County Commissioners' Court. Compliance with all bid requirements and needs of the using department are considered in evaluating bids. Pricing is not the only criteria for making a recommendation. The Jefferson County Purchasing Department reserves to right to contact any bidder, at any time, to clarify, verify or requirement information with regard to this bid.

3. Purchase Orders and Payment

3.1 Purchase Orders. A purchase order(s) shall be generated by the Jefferson County Purchasing Agent to the successful vendor. The purchase order number must appear on all itemized invoices and packing slips. The County will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all services rendered and accepted by the contract administrator for which a valid invoice has been received.

3.2 Invoices. All invoices shall reference the Purchase Order number. Invoices shall reference the bid item number or a detailed description for each item invoiced. If an item purchased and itemized on the invoice does not correspond to an item in any of the categories awarded to the vendor, invoice shall reference the item as "N/C" to indicate that it is a non-contract item. This requirement is to assist the County in verifying contract pricing on all invoices. Payment will be made under terms of net thirty (30) days unless otherwise agreed upon by seller and the purchasing department.

3.3 Prompt Payment. In accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S., payment will be made after receive and acceptance by the County of the merchandise ordered and of a valid invoice. Successful bidder(s) is required to pay subcontractors within ten (10) days after the successful bidder receives payment from the County.

3.4 Funding. Jefferson County is operated and funded on an October 1 to September 30 basis; accordingly, the County reserves the right to terminate, without liability to the County, any contract for which funding is not available.

4. Contract

4.1 Contract Definition. The General Conditions of Bidding and Terms of Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents made a part of this bid shall constitute the complete bid. This bid, when duly accepted by Jefferson County, shall constitute a contract equally binding between the successful bidder and Jefferson County.

4.2 Contract Agreement. Once a contract is awarded, the unit prices offered by the successful bidder shall remain firm for the term of the contract. Contract shall commence on date of award.

4.3 Change Order. No different or additional terms will become part of this contract with the exception of a change order. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing and at the discretion and approval of Jefferson County. No change order will be binding unless signed by an authorized representative of the County and the vendor.

4.4 Price Re-determination. A price re-determination may be requested at the time of annual renewal. All requests for price re-determination shall be in written form. Cause for such request, i.e., manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc., shall be substantiated in writing by the source of the cost increase. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Jefferson County reserves the right to accept or reject any/all requests for price re-determination as it deems to be in the best interest of the County.

4.5 Termination. Jefferson County reserves the right to terminate the contract for default if the bidder breached any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Jefferson County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or service within the proper amount of time, and/or to properly perform any and all services required to Jefferson County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days' written notice to either party unless otherwise specified. Jefferson County reserves the right to award canceled contract to the next lowest bidder. Bidder, in submitting this bid, agrees that Jefferson County shall not be liable to prosecution for damages in the event that the County declares the bidder in default.

4.6 Conflict of Interest. Employees of the County are not permitted to maintain financial interest in, or receive payment, directly or indirectly, borrow from, lend to, invest in, or engage in any substantial financial transaction with any individual, organization, supplier, or subcontractor who does business with the County without disclosure. When conflict of interest is discovered, it shall be grounds for termination of contract.

4.7 Injuries or Damages Resulting from Negligence. Successful vendor shall defend, indemnify and save harmless Jefferson County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful vendor shall pay any judgment with cost which may be obtained against Jefferson County growing out of such injury or damages.

4.8 Interest by Public Officials. No public official shall have interest in this contract, in accordance with Texas Local Government Code.

4.9 Warranty. The successful vendor shall warrant that all materials utilized in the performance of this contract shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

4.10 Uniform Commercial Code. The successful vendor and Jefferson County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

4.11 Venue. This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the County of Jefferson, Texas.

4.12 Sale, Assignment, or Transfer of Contract. The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Jefferson County.

4.13 Silence of Specifications. The apparent silence of these specifications as to any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

Special Requirements/Instructions

The following requirements and instructions supersede General Requirements where applicable.

1. Bid Requirement

Each bidder shall ensure that required parts of the bid are completed with accuracy and submitted as per the requirements within this specifications packet, including any addenda.

Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Vendor shall use an opaque envelope, clearly indicating on the outside the **Bid Number, Bid Description, and marked "SEALED BID"**. Jefferson County shall not be responsible for any effort or cost expended in the preparation of a response to this IFB. All protests should be coordinated through the Purchasing Office prior to award recommendation to Commissioners' Court.

2. Vendor Registration: SAM (System for Award Management).

Vendors doing business with Jefferson County are **required** to be registered with The System for Award Management (SAM), with an "active" status. The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from the SAM website at: https://www.sam.gov

Bid Respondents are strongly encouraged to review their firm's SAM (System for Award Management) status prior to Bid Submission.

3. Awarded Vendor(s): Submission of FORM 1295 (Texas Ethics Commission)

As of January 1, 2016, per House Bill 1295, the Texas Ethics Commission (TEC) requires **all awarded vendors** to complete a Certificate of Interested Parties (FORM 1295) at time of notification of award. **Awarded Vendors** must visit the TEC website link below, enter the required information on Form 1295, and print a copy of the completed form. The form will include a certification of filing that will contain a unique certification number.

At the time of award, the Jefferson County Purchasing Department will submit a request to the Awarded Vendor to both:

1. Submit FORM 1295 online via the Texas Ethics Commission website link below.

2. Submit a printed copy of FORM 1295, signed by an Authorized Agent of the Awarded Vendor and notarized to the Jefferson County Purchasing Department.

FORM 1295, Completion Instructions, and Login Instructions are available via the Texas Ethics Commission Website at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

4. Multiple Vendor Award

Jefferson County reserves the right to award this contract to more than one vendor at the County's discretion.

5. Delivery

If delivery is required, all items must be packaged so as to be protected from damage during shipping and handling. Any item(s) damaged in shipping must be replaced in kind, or repaired, by the contractor, at the discretion of, and at no additional charge to, Jefferson County.

6. Payment

Jefferson County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Bid Form(s) submitted as a part of the bid will be considered.

Invoices must indicate Jefferson County as applicable, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment; therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

Invoices shall be submitted to: Jefferson County Auditing Department, Attention: Accounts Payable, 1149 Pearl Street, 7th floor, Beaumont, TX 77701.

7. Usage Reports

Jefferson County reserves the right to request, and receive at no additional cost, up to two (2) times during the contract period, a usage report detailing the products and/or services furnished to date under a contract resulting from this IFB. The reports must be furnished no later than five (5) working days after written request and itemize all purchases to date by Jefferson County department, description of each item purchased, including manufacturer, quantity of each item purchased, per unit and extended price of each item purchased, and total amount and price of all items purchased.

8. Insurance

The contractor (including any and all subcontractors as defined in Section 9.1.3 below) shall, at all times during the term of this contract, maintain insurance coverages with not less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.

All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents.

Contractor shall furnish Jefferson County with Certificate of Insurance naming Jefferson County as additional insured.

All insurance must be written by an insurer licensed to conduct business in the State of Texas.

Minimum Insurance Requirements

Public Liability	$1,000,000.00
Excess Liability	$1,000,000.00

Property Insurance (policy below that is applicable to this project):
Improvements & Betterments Policy: Improvements/Remodeling (for Lease Tenants)
Builder's Risk Policy: Structural Coverage for Construction Projects
Installation Floater Policy: Improvements/Alterations to Existing Structure

Workers' Compensation	Statutory Coverage (see attached)

9. Workers' Compensation Insurance

9.1 Definitions:

9.1.1 **Certificate of coverage ("Certificate")** – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, DWC-81, DWC-82, DWC-83, or DWC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

9.1.2 **Duration of the project** – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

9.1.3 **Persons providing services on the project ("subcontractor") in article 406.096** – Includes all persons or entities performing all or part of the services under the contractor

has undertaken to perform on the project, regardless of whether that person contracted directly

with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractor, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" includes, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

9.2 The Contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.

9.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract – refer to Section 6 above.

9.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

9.5 The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

9.5.1 A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

9.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.

9.6 The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.

9.7 The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

9.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Department of Workers' Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

9.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project to:

9.9.1 Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.

9.9.2 Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.

9.9.3 Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

9.9.4 Obtain from each person with whom it contracts, and provide to the Contractor:

9.9.4.1 A certificate of coverage, prior to the other person beginning work on the project; and

9.9.4.2 the coverage period, if the coverage period shown on the current certificate of a new certificate of coverage showing extension of coverage, prior to the end of coverage ends during the duration of the project.

9.9.5 Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.

9.9.6 Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

9.9.7 Contractually require each person with whom it contracts to perform as required by paragraphs 9.1. – 9.7., with the certificates of coverage to be provided to the person for whom they are providing services.

9.10 By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services of the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

9.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

Minimum Specifications

The following requirements and specifications supersede General Requirements where applicable. Contact Yea-Mei Sauer, Contract Specialist (e-mail: ysauer@co.jefferson.tx.us; phone: 409-835-8593), regarding any questions or comments. Please reference bid number IFB 16-029/YS.

Scope

Jefferson County is requesting bids for the Term Contract for Pick Ups, Vans & Utility Vehicles. All bids must be submitted on the attached Bid Form.

Vendors may bid on any or all items. The County reserves the right to make the award to one (1) successful bidder or per line item.

Refer questions of a contractual nature to Yea-Mei Sauer, Contract Specialist, to ysauer@co.jefferson.tx.us, and questions of a technical nature to Joe Zurita, Jefferson County Service Center Supervisor, to jzurita@co.jefferson.tx.us.

Delivery time may be part of the bid proposal and a factor in evaluation of each bid. Failure to honor stated delivery times could result in termination of the contract. Bids will be considered non-responsive if the delivery time is not included on the bid proposal forms.

This bid contains the following sections for vehicles:

1. Section One: Pickup Trucks
2. Section Two: Vans
3. Section Three: Utility Vehicles, also known as Sport Utility Vehicles (SUV's).

Bidders may bid on vehicles that meet or exceed the basic specification for each vehicle listed in Sections One, Two, and Three. The term "or approved equal" shall apply to all items listed in Sections One, Two, and Three.

Award(s) shall be made to the lowest responsible bidder who meets or exceeds all bid specifications for each item. Award shall be based on the total base bid for each item, plus optional items if any. Pricing for each vehicle MUST include, as a minimum the following items:

1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

The unit shall be completely assembled, adjusted, and all equipment, including standard and supplemental equipment, installed and the unit made ready for continuous operation upon delivery. All parts not specifically mentioned which are necessary for the unit to be complete shall be furnished by the successful bidder. All parts shall conform in strength, quality, and workmanship to the accepted standard of the industry. The unit shall meet, or exceed all Federal and State of Texas safety, health, lighting, and noise regulations and standards in effect and application furnished at the time of manufacture.

Field demonstrations may be requested by Jefferson County prior to, and/or during bid evaluation. Demonstrations must be available at a location in the Jefferson County area without cost to the County.

Equipment shall be new, currently advertised, meeting or exceeding the specifications listed below. These specifications require the latest production model for the basic unit and any components required to produce the whole unit of equipment described by these specifications. All things essential to the production and delivery of the equipment which these specifications are intended to describe, including those which may not be expressly mentioned, are required and must be furnished by the vendor. Do not place decals or other markings of any type pertaining to advertisement other than trademarks or model designation normally installed by manufacturer on equipment delivered. Each vehicle shall have a "Buyer's" tag affixed to it when required by law.

All vehicles will have a minimum three (3) year/36,000 mile factory standard warranty and a Power Train Warranty of a minimum of five (5) years/60,000 miles. All vehicles must be new with less than 200 miles when vehicle is delivered, unless special delivery arrangements have been made and extra mileage has been pre-authorized in writing.

A detailed specification sheet, labeled for each item, must accompany the bid form for every item bid.

Upon receipt of purchase order vendor shall confirm order, in writing, within five (5) business days. Confirmation must include a detailed list of all standard equipment, optional equipment (if included in the purchase order), brand, year and model, color, pricing and any other pertinent information including date vehicle will be placed on order and the estimated delivery date. Factory window sticker with the manufacturer's suggested retail price (MSRP) must be included in every vehicle delivered. Prior to delivery, vendor shall provide a list of the vehicle identification numbers to the entity for each order. Upon delivery, each unit shall be accompanied by the Manufacturer's Certificate of Origin, Sales Invoice, Signed Title Application, Odometer Statement, and Operators Manuals.

Successful vendor must have a Texas Dealer General Distinguishing Number per Texas Transportation Code Section 503.021. This number must be provided on the Bid Form for every item bid. Bids will be considered non-responsive if this number is not provided.

Bidder Information Form

Instructions: Complete the form below. Please provide legible, accurate, and complete contact information. PLEASE PRINT.

Bid Name & Number: IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County

Bidder's Company/Business Name: Sabine River Ford

Bidder's TAX ID Number: 208192267

Contact Person: Lee Reeves **Title:** Inventory / Fleet Mgr

Phone Number (with area code): 409-883-3581

Alternate Phone Number if available (with area code):

Fax Number (with area code): 409-883-2754

Email Address: LeeReeves@SabineRiverFord.com

Mailing Address (Please provide a physical address for bid bond return, if applicable):

1601 Green Ave
Address

Orange, TX 77630
City, State, Zip Code

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): 1, _____, _____, _____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

Sabine River Ford
Company Name

1601 Green Ave
Address

Orange TX 77630
City State Zip

Signature of Person Authorized to Sign

Jim Surber
Printed Name

Managing Partner
Title

For clarification of this offer, contact:

Lee Reeves
Name

409-883-3581 409-883-2754
Phone Fax

LeeReeves@SabineRiverFord.com
E-mail

Bidder Shall Return Completed Form with Offer.

Acceptance of Offer

The Offer is hereby accepted for the following items: Pick Ups, Vans, & Utility Vehicles for Jefferson County. Contract Term: one (1) year from date of award.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

Jeff R. Branick
County Judge

Date

Attest:

Carolyn L. Guidry
County Clerk

Bidder Shall Return Completed Form with Offer.

Bid Form

Section One: Pick-Up Trucks

1A. Pick-Up, ½ Ton, Regular Cab, 2-Wheel Drive

New, Current Year Model, Pick-up, ½-Ton with Regular Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,000 lbs minimum, wheelbase 133" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 6-speed automatic minimum, bed length 8' minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: 2017 Ford

Model: F-150 XL Reg Cab 8' Bed

Earliest Possible Deliver A.R.O.:

Warranty (explain in detail): Basic Warranty 3yr - 36,000 mi, Powertrain Warranty 5yr - 60,000 mi, Roadside Assistance 5yr - 60,000 mi, Corrosion Perforation 5yr - unlimited mi

Unit Price: $ 24,250 00 driveout

1B. Pick-Up, ½-Ton, Extended Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, 1/2-Ton with Extended Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,400 lbs minimum, wheelbase 140" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 6'4" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: 2017 Ford

Model: F-150 XL SuperCab 6.5' Bed

Earliest Possible Deliver A.R.O.:

Warranty (explain in detail): Basic Warranty 3yr - 36,000 mi, Powertrain Warranty 5yr - 60,000 mi, Roadside Assistance 5yr - 60,000 mi, Corrosion Perforation 60 month - unlimited mi

Unit Price: $ 27,000 00 driveout

Bid Form (continued)

1C. Pick-up, ½-Ton, Crew Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, ½-Ton with Crew Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,800 lbs minimum, wheelbase 139.8" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 5'5" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: 2017 Ford

Model: F-150 XL SuperCrew 5.5' Bed

Earliest Possible Deliver A.R.O.: _____

Warranty (explain in detail): Basic Warranty 3yr - 36,000 mi, Powertrain Warranty 5yr - 60,000 mi, Roadside Assistance 5yr - 60,000 mi, Corrosion Perforation 5yr - unlimited mi

Unit Price: $ 29,000 ⁰⁰

Section Two: Vans

2A. Full Size Van, 15-Passenger, Extended, 2-Wheel Drive

New, Current Year Model, Full Size Van, 15-Passenger, Extended, 2-Wheel Drive, all standard equipment and a choice of optional equipment. Seating fifteen (15) minimum, GVWR 9,500 lbs minimum, wheelbase 138" minimum, engine type 6-cylinder gasoline minimum, engine size 3.7L minimum, transmission 4-speed automatic minimum. Ford Transit, Chevrolet 3500 Express Extended Length, or approved equal.

Make of Vehicle: 2017 Ford

Model: Transit 350 (XLZ) - 15 Passenger 60/40 Door

Earliest Possible Deliver A.R.O.: _____

Warranty (explain in detail): Basic Warranty 3yr - 36,000 mi, Powertrain Warranty 5yr - 60,000 mi, Roadside Assistance 5yr - 60,000 mi, Corrosion Perforation 5yr - unlimited mi

Unit Price: $ 32,000 ⁰⁰

Bid Form (continued)

Section Three: Utility Vehicles

3A. Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and a choice of optional equipment. Honda CR-V LX 2-WD, or approved equal.

Make of Vehicle: 2017 Ford

Model: Escape S FWD

Earliest Possible Deliver A.R.O.: _____

Warranty (explain in detail): Basic Warranty 3yr - 36,000 mi, Powertrain Warranty 5yr - 60,000 mi, Roadside Assistance 5yr - 60,000 mi, Corrosion Perforation 5yr - unlimited mi

Unit Price: $ 20,500 00

3B. Utility Vehicle, AWD, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, All Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and choice of optional equipment. Honda CR-V LX AWD, or approved equal.

Make of Vehicle: _____

Model: _____

Earliest Possible Deliver A.R.O.: _____

Warranty (explain in detail): _____

Unit Price: $ N/A

Acknowledgment of Addenda (if any):

Addendum 1 (R) Date Received 17 Oct 16

Addendum 2 _____ Date Received _____

Addendum 3 _____ Date Received _____

Bidder Shall Return Completed Form with Offer.

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: Orange County Appraisal District

Address: PO Box 457, Orange TX 77631-0457

Contact Person and Title: Michael Ceders

Phone: 409-745-4777 Fax:

Contract Period: last purchase Jan. 2016 Scope of Work: Sold vehicles (Focus)

REFERENCE TWO

Government/Company Name: Orangefield Water Supply Corp

Address: 9913 FM105, Orange, Tx 77630

Contact Person and Title:

Phone: 409-735-9422 Fax:

Contract Period: last Purchase 2015 Scope of Work: sold F-150

REFERENCE THREE

Government/Company Name: City of Pinehurst

Address: 2497 Martin Luther King Jr Dr, Orange, TX 77630-2995

Contact Person and Title: D. Trahan

Phone: 409-886-3873 Fax:

Contract Period: Oct 2016 Scope of Work: sold F-150

Bidder Shall Return Completed Form with Offer.

Signature Page

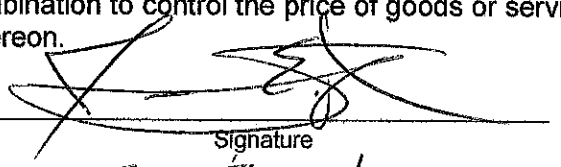
As permitted under Article 4413 (32c) V.A.C.S., other governmental entities may wish to participate under the same terms and conditions contained in this contract (i.e., piggyback). In the event any other entity participates, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. Jefferson County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by another entity. Each entity reserves the right to determine their participation in this contract.

Would bidder be willing to allow other governmental entities to piggyback off this contract, if awarded, under the same terms and conditions? ..... **Yes** [X] **No** [ ]

This bid shall remain in effect for ninety (90) days from bid opening and shall be exclusive of federal excise and state and local sales tax (exempt).

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price and upon the terms and conditions contained in the Invitation for Bid, Conditions of Bidding, Terms of Contract, and Specifications and all other items made a part of the accepted contract.

The undersigned affirms that they are duly authorized to execute the contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that neither the bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to bid or not to bid thereon.

Sabine River Ford Bidder (Entity Name)	 Signature
1601 Green Ave Street & Mailing Address	Jim Surber Print Name
Orange, TX 77630 City, State & Zip	11-02-2016 Date Signed
409-883-3581 Telephone Number	409-883-2754 Fax Number
JimSurber@SabineRiverFord.com E-mail Address	

Bidder Shall Return Completed Form with Offer.

Conflict of Interest Questionnaire

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

Sabine River Ford

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information in this section is being disclosed.**

Deborah L. Clark

Name of Officer

This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☑ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☑ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?

☐ Yes ☑ No

D. Describe each employment or business and family relationship with the local government officer named in this section.

N/A

4

Signature of vendor doing business with the governmental entity

11-02-2016

Date

Adopted 8/7/2015

Bidder Shall Return Completed Form with Offer.

Local Government Officer
Conflicts Disclosure Statement - OFFICE USE ONLY

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 **Name of Local Government Officer**

2 **Office Held**

3 **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code**

4 **Description of the nature and extent of employment or other business relationship with vendor named in item 3**

5 **List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).**

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

_____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

Adopted 8/7/2015

Good Faith Effort (GFE) Determination Checklist

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☒ No

Instructions: In order to determine if a "Good Faith Effort" was made in soliciting HUBs for subcontracting opportunities, the following checklist and supporting documentation shall be completed by the Prime Contractor/Consultant, and returned with the Prime Contractor/ Consultant's bid. This list contains the **minimum** efforts that should be put forth by the Prime Contractor/Consultant when attempting to achieve or exceed the goals of HUB Subcontractor participation. The Prime Contractor/Consultant may extend his/her efforts in soliciting HUB Subcontractor participation beyond what is listed below.

Did the Prime Contractor/Consultant . . .

☐ Yes	☒ No	1. To the extent practical, and consistent with standard and prudent industry standards, divide the contract work into the smallest feasible portions, to allow for maximum HUB Subcontractor participation? N/A
☐ Yes	☒ No	2. **Notify** in writing a reasonable number of HUBs, allowing sufficient time for effective participation of the planned work to be subcontracted? N/A
☐ Yes	☒ No	3. **Provide** HUBs that were genuinely interested in bidding on a subcontractor, adequate information regarding the project (i.e., plans, specifications, scope of work, bonding and insurance requirements, and a point of contract within the Prime Contractor/Consultant's organization)? N/A
☐ Yes	☒ No	4. **Negotiate** in good faith with interested HUBs, and not reject bids from HUBs that qualify as lowest and responsive bidders? N/A
☐ Yes	☒ No	5. **Document** reasons HUBs were rejected? Was a written rejection notice, including the reason for rejection, provided to the rejected HUBs? N/A
☒ Yes	☐ No	6. If Prime Contractor/Consultant has zero (0) HUB participation, **please explain the reasons why.** No contractors on Vehicles ordered through Ford.

If "No" was selected, please explain and include any pertinent documentation with your bid.
If necessary, please use a separate sheet to answer the above questions.

Jim Surber
Printed Name of Authorized Representative

Signature

Managing Partner
Title

11-02-2016
Date

Bidder Shall Return Completed Form with Offer.

Notice of Intent (NOI) to Subcontract with Historically Underutilized Business (HUB)

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☒ No

Instructions for Prime Contractor/Consultant: Bidder shall submit this form with the bid; however, the information below may be submitted after contract award, but prior to beginning performance on the contract. Please submit one form for each HUB Subcontractor/Subconsultant with proper signatures, per the terms and conditions of your contract.

Contractor Name: _____ HUB: p Yes p No

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____

Prime Contract Amount: $ _____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

Printed Name of Contractor Representative	Signature of Representative	Date
Printed Name of HUB	Signature of Representative	Date

NOTE: NOTHING ON THIS NOTICE OF INTENT FORM IS INTENDED TO CONFER ANY RIGHTS, EXPRESSED OR IMPLIED, TO ANY THIRD PARTIES.

Pre-Approval for Subcontractor Substitutions must be obtained from the Jefferson County Purchasing Agent's Representative. The "HUB Subcontractor/Subconsultant Change Form" must be completed and faxed to 409-835-8456.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☒ No

Prime Contractor: _____ HUB: ☐ Yes ☐ No

HUB Status (Gender & Ethnicity): _____

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____ IFB/RFP No.: _____

Total Contract: $ _____ Total HUB Subcontract(s): $ _____

Construction HUB Goals: 12.8% MBE:: _____ % 12.6% WBE: _____ %

Sub-goals: 1.7 African-American, 9.7% Hispanic, 0.7% Native American, 0.8% Asian American.
Use these goals as a guide to diversify.

FOR HUB OFFICE USE ONLY:

Verification date HUB Program Office reviewed and verified HUB Sub information Date: _____ Initials: _____

PART I. HUB SUCONTRACTOR DISCLOSURE

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Texas Bldg & Procurement Comm. ☐ Texas Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

HUB SUBCONTRACTOR DISCLOSURE

PART I: Continuation Sheet **(Duplicate as Needed)**

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

All HUB Subcontractor Participation may be verified with the HUB Subcontractor(s) listed on Part I.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PART II: STATEMENT OF NON-COMPLIANCE FOR NOT MEETING HUB SUBCONTRACTING GOALS

Please complete Good Faith Effort (GFE) Checklist and attach any supporting documentation.

Our firm was unable to meet the HUB goals for this project for the following reasons:

- ☐ All subcontractors to be utilized are "Non-HUBs." *(Complete Part III)*
- ☐ HUBs were solicited but did not respond.
- ☐ HUBs solicited were not competitive.
- ☐ HUBs were unavailable for the following trade(s):
- ☐ Other: _____

Was the Jefferson County HUB Office contacted for assistance in locating HUBs? ☐ Yes ☐ No

PART III: DISCLOSURE OF OTHER "NON-HUB" SUBCONTRACTS

The bidder shall use this area to provide a listing of all "Non-HUB" Subcontractors, including suppliers, that will perform under this project. A list of those "Non-HUB" Subcontractors the bidder selects, after bid submission, shall be provided to the Purchasing Office not later than five (5) calendar days after being notified that bidder is the apparent low bidder. A list of those "Non-HUB" Subcontractors that are selected after contract award must be provided **immediately** after their selection.

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $_____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $_____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB)
Subcontracting Participation Declaration Form

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

I hereby certify that I have read the *HUB Program Instructions and Information*, truthfully completed all applicable parts of this form, and **attached any necessary support documentation as required**. I fully understand that intentionally falsifying information on this document may result in my not receiving a contract award or termination of any resulting contract.

Name (print or type): Jim Surber

Title: Managing Partner

Signature: _____

Date: 11-02-2016

E-mail address: jimsurber@sabineriverford.com

Contact person that will be in charge of invoicing for this project:

Name (print or type): Lee Reeves

Title: Inventory / Fleet Mgr

Date: 11-2-16

E-mail address: LeeReeves@SabineRiverFord.com

Bidder Shall Return Completed Form with Offer.

Residence Certification/Tax Form

Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Jefferson County requests Resident Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.

(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

☐ I certify that _____ [company name] is a Resident Bidder of Texas as defined in Government Code §2252.001.

☒ I certify that Sabine River Ford [company name] is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is _____ Orange, Texas (city and state).

Taxpayer Identification Number (T.I.N.):	208192267
Company Name submitting bid/proposal:	Sabine River Ford
Mailing address:	1601 Green Ave, Orange, TX 77630
If you are an individual, list the names and addresses of any partnership of which you are a general partner:	

Property: List all taxable property owned by you or above partnerships in Jefferson County.

Jefferson County Tax Acct. No.*	Property address or location**

* This is the property amount identification number assigned by the Jefferson County Appraisal District.

** For real property, specify the property address or legal description. For business property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored as a warehouse or other location.

Bidder Shall Return Completed Form with Offer.

Bid Affidavit

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all commodities upon which prices are extended at the price offered, and upon the conditions contained in the specifications and the Notice to Bidders.

STATE OF TEXAS COUNTY OF ORANGE

BEFORE ME, the undersigned authority, a Notary Public in and for the State of TEXAS,

on this day personally appeared JIM SURBER (name), who

after being by me duly sworn, did depose and say:

"I, JIM SURBER (name) am a duly authorized officer of/agent

for SABINE RIVER FORD (name of firm) and have been duly authorized to execute the

foregoing on behalf of the said SABINE RIVER FORD (name of firm).

I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of services/commodities bid on, or to influence any person or persons to bid or not to bid thereon."

Name and address of bidder: Sabine River Ford

1601 Green Ave, Orange, TX 77630

Fax: 409-883-2754 Telephone# 409-883-3581

by: Jim Surber (print name) Title: Managing Partner

Signature:

SUBSCRIBED AND SWORN to before me by the above-named

on

this the 2 day of NOVEMBER, 2016.

Notary Public in and for the State of

IRENE B. DE LA PUENTE
MY COMMISSION EXPIRES
September 19, 2018

Bidder Shall Return Completed Form with Offer.

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Customer Proposal

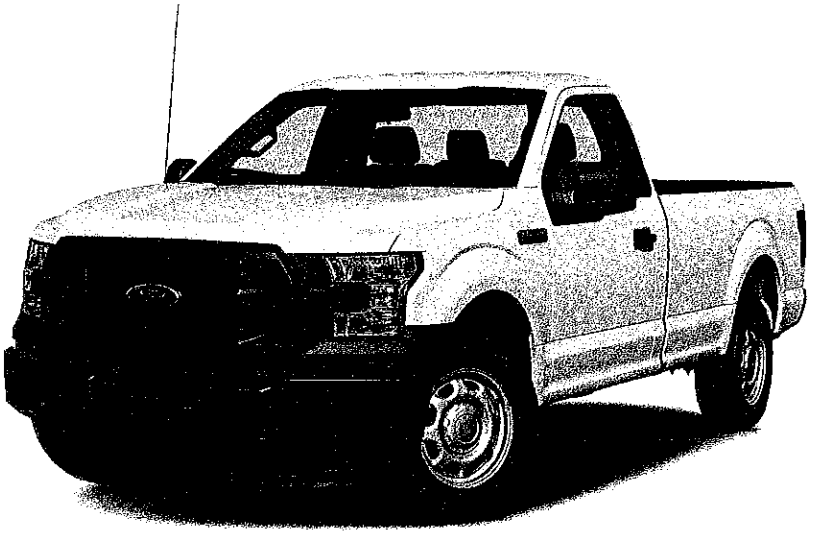
Prepared for:

Yea-Mei Sauer
Contract Specialist, Jefferson County
1149 Pearl St
Beaumont, TX 77701
Office: 409-835-8593
Fax: 409-835-8456
Email: ysauer@co.jefferson.tx.us
FIN: QB416-QB416

Prepared by:

Lee Reeves
Office: 409-883-3581
Email: leereeves@sabineriverford.com

Date: 10/29/2016
Vehicle: 2017 F-150 XL
4x2 Regular Cab Styleside 8' box 141" WB



Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Yea-Mei Sauer
Contract Specialist, Jefferson County
1149 Pearl St
Beaumont, TX 77701
Office: 409-835-8593
Fax: 409-835-8456
Email: ysauer@co.jefferson.tx.us
FIN: QB416-QB416

Re: Vehicle Proposal

IFB 16-029/YS

1A. Pick-up 1/2 Ton, Regular Cab 8' Bed
New, Current Year Model, Pick-up, ½-Ton with Regular Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,000 lbs minimum, wheelbase 133" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 6-speed automatic minimum, bed length 8' minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Award(s) shall be made to the lowest responsible bidder who meets or exceeds all bid specifications
for each item. Award shall be based on the total base bid for each item, plus optional items if any. Pricing for each vehicle MUST include, as a minimum the following items:

1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

Contact me if you have any questions.

Lee Reeves
Business Development Manager
409-883-3581
leereeves@sabineriverford.com

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, Regular Cab Styleside
4x2 Regular Cab Styleside 8' box 141" WB
XL(F1C)

Pricing - Single Vehicle

	MSRP
Vehicle Pricing	$30,920.00
Pre-Tax Adjustments	
Description	
Texas Government Concession - 2017 F-150 Reg Cab	$0.00
Subtotal	$30,920.00
Discount Adjustments	-$6,988.75
Subtotal	$23,931.25
Post-Tax Adjustments	
Description	
Documentation Fee	$125.00
Truck 6,001-10,000 GVWR 2yr F-150	$132.00
Title Fee	$38.00
2yr State Inspection - Passenger/F-150	$23.75
Total	$24,250.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 10/29/2016 | Price Level: 745 Quote ID: 1Nov17-1

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, Regular Cab Styleside
4x2 Regular Cab Styleside 8' box 141" WB
XL(F1C)

Warranty - Standard Equipment & Specs

Warranty

Basic
Distance ..... 36000 miles Months ..... 36 months

Powertrain
Distance ..... 60000 miles Months ..... 60 months

Corrosion Perforation
Distance ..... Unlimited miles Months ..... 60 months

Roadside Assistance
Distance ..... 60000 miles Months ..... 60 months

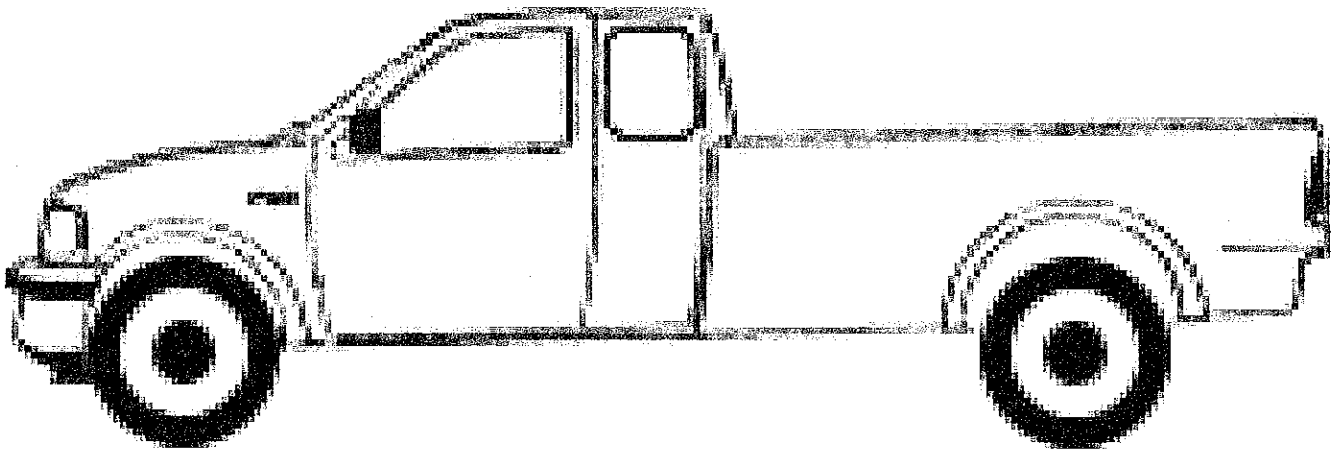
Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, Regular Cab Styleside
4x2 Regular Cab Styleside 8' box 141" WB
XL(F1C)

Performance

Performance predictions in this report represent an estimate of vehicle performance based on standard operating conditions. Variations in customer equipment, load configuration, ambient conditions, and/or operator driving techniques can cause significant variations in vehicle performance. These values are not representative of results that may be shown in actual dynamometer tests. This report should therefore be used as a guide for comparative vehicle performance.



Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Performance (cont'd)

Light Duty

GVW	Totals
Cargo Weight	0 lbs
Occupants Weight	450 lbs
Payload Weight	450 lbs
Curb Weight (as configured)	4,156 lbs
TOTAL	4,606 lbs
GVWR	6,750 lbs

GCW	Totals
Adjusted GVW	4,606 lbs
Weight of trailer:	0 lbs
Weight of trailer cargo:	0 lbs
TOTAL	4,606 lbs
GCWR	13,900 lbs

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, Regular Cab Styleside
4x2 Regular Cab Styleside 8' box 141" WB XL(F1C)

Major Equipment

(Based on selected options, shown at right)

5.0L V-8 DOHC w/SMPI 385hp
6 speed automatic w/OD

Exterior:Oxford White
Interior:Medium Earth Gray

* 4-wheel ABS
* Traction control
* Battery with run down protection
* Air conditioning
* AM/FM stereo with seek-scan, auxiliary audio input
* Dual power remote mirrors
* 17 x 7.5 steel wheels
* Driver and front passenger seat mounted side airbags
* SecuriLock immobilizer
* Reclining front split-bench seats
* Class IV hitch
* Rear spring rating: 3800 lbs.
* Frame Yield Strength 49300 psi
* Brake assistance
* P 245/70R17 BSW AS S-rated tires
* Advance Trac w/Roll Stability Control
* Tinted glass
* Daytime running
* Variable intermittent wipers
* Dual front airbags
* Airbag occupancy sensor
* Tachometer
* Steering-wheel mounted audio controls
* Front spring rating: 3150 lbs.
* Frame section modulus: 5 cu.in.

Fuel Economy

City
15 mpg



Hwy
22 mpg

Selected Options

	MSRP
STANDARD VEHICLE PRICE	$26,840.00
Equipment Group 100A Base	N/C
141" Wheelbase	STD
Monotone Paint Application	STD
Engine: 5.0L V8 FFV	$1,595.00
Vinyl 40/20/40 Front Seat	N/C
Class IV Trailer Hitch Receiver	$95.00
Oxford White	N/C
Medium Earth Gray	N/C
Front License Plate Bracket	N/C
XL Power Equipment Group	$970.00
Fleet Advertising Credit	$0.00
Priced DORA	N/C
50 State Emissions (Fleet)	N/C
Transmission: Electronic 6-Speed Automatic	Included
Tires: P245/70R17 BSW A/S	Included
Wheels: 17" Silver Steel	Included
Radio: AM/FM Stereo w/4 Speakers	Included
3.31 Axle Ratio	Included
GVWR: 6,750 lbs Payload Package	Included
Power Glass Sideview Mirrors w/Black Skull Caps	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 10/29/2016 | Price Level: 745 Quote ID: 1Nov17-1

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, Regular Cab Styleside
4x2 Regular Cab Styleside 8' box 141" WB XL(F1C)

Illuminated Entry	Included
MyKey	Included
Perimeter Alarm	Included
Power Door Locks	Included
Power Tailgate Lock	Included
Power Front Windows	Included
Cruise Control	$225.00
SUBTOTAL	$29,725.00
Destination Charge	$1,195.00
TOTAL	**$30,920.00**

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 10/29/2016 | Price Level: 745 Quote ID: 1Nov17-1

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, Regular Cab Styleside
4x2 Regular Cab Styleside 8' box 141" WB
XL(F1C)

Selected Equipment & Specs

Dimensions

* Exterior length: 227.9"
* Exterior height: 75.1"
* Turning radius: 23.1'
* Max ground clearance: 8.8"
* Front headroom: 40.8"
* Front shoulder room: 66.7"
* Approach angle: 24.1 deg
* Maximum cargo volume: 12.1cu.ft.
* Exterior width: 79.9"
* Wheelbase: 141.0"
* Min ground clearance: 8.5"
* Front legroom: 43.9"
* Front hiproom: 62.5"
* Passenger volume: 64.6cu.ft.
* Departure angle: 24.7 deg
* Box length: 96.0"

Powertrain

* 385hp 5.0L DOHC 32 valve V-8 engine with Ti-VCT variable valve control, variable intake length, SMPI
* federal
* Rear-wheel drive
* Fuel Economy Highway: 22 mpg
* Recommended fuel : regular unleaded
* 6 speed automatic transmission with overdrive
* Fuel Economy City: 15 mpg
* Capless fuel filler

Suspension/Handling

* Front independent double wishbone suspension with anti-roll bar, gas-pressurized shocks
* Speed-sensing electric power-assist rack-pinion Steering
* P245/70SR17 BSW AS front and rear tires
* Rear rigid axle leaf spring suspension with gas-pressurized shocks
* Front and rear 17 x 7.5 silver steel wheels

Body Exterior

* 2 doors
* Black door mirrors
* Class IV trailer hitch with trailer sway control
* Easy lift tailgate
* Trailer harness
* Clearcoat paint
* Driver and passenger power remote folding door mirrors
* Black bumpers
* Bed-rail protectors
* Easy lower tailgate
* Box style: regular
* Front and rear 17 x 7.5 wheels

Convenience

* Manual air conditioning
* Power front windows
* Driver and passenger 1-touch down
* Manual tilt steering wheel
* Day-night rearview mirror
* Front cupholders
* Driver and passenger door bins
* Cruise control with steering wheel controls
* Driver and passenger 1-touch up
* Remote power door locks with 2 stage unlock and illuminated entry
* Manual telescopic steering wheel
* 1 1st row LCD monitor
* Passenger visor mirror

Seats and Trim

* Seating capacity of 3
* 4-way driver seat adjustment
* Centre front armrest
* Front 40-20-40 split-bench seat
* 4-way passenger seat adjustment

Entertainment Features

* AM/FM stereo radio
* 4 speakers
* Auxiliary audio input
* Fixed antenna

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 10/29/2016 | Price Level: 745 Quote ID: 1Nov17-1

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, Regular Cab Styleside
4x2 Regular Cab Styleside 8' box 141" WB
XL(F1C)

Selected Equipment & Specs (cont'd)

Lighting, Visibility and Instrumentation

* Halogen aero-composite headlights
* Fully automatic headlights
* Light tinted windows
* Voltmeter
* Outside temperature display
* Trip odometer
* Delay-off headlights
* Variable intermittent front windshield wipers
* Tachometer
* Oil pressure gauge
* Low tire pressure warning

Safety and Security

* 4-wheel ABS brakes
* 4-wheel disc brakes
* ABS and driveline traction control
* Dual seat mounted side impact airbag supplemental restraint system
* Airbag supplemental restraint system occupancy sensor
* Power remote door locks with 2 stage unlock and panic alarm
* MyKey restricted driving mode
* Brake assist with hill hold control
* Electronic stability
* Dual front impact airbag supplemental restraint system
* Safety Canopy System curtain 1st row overhead airbag supplemental restraint system
* Remote activated perimeter/approach lighting
* Security system with SecuriLock immobilizer
* Manually adjustable front head restraints

Dimensions

General Weights

Curb	4156 lbs.	GVWR	6750 lbs.
Front GAWR	3150 lbs.	Rear GAWR	3800 lbs.
Payload	2340 lbs.	Front curb weight	2468 lbs.
Rear curb weight	1688 lbs.	Front spring rating	3150 lbs.
Rear spring rating	3800 lbs.	Front tire/wheel capacity	3650 lbs.
Rear tire/wheel capacity	4050 lbs.		

Trailering Type

Type	Regular	Harness	Yes
Class	IV	Hitch	Yes
Trailer sway control	Yes		

General Trailering

5th-wheel towing capacity	8900 lbs.	Towing capacity	9000 lbs.
GCWR	13900 lbs.		

Fuel Tank type

Capacity	23 gal.	Capless fuel filler	Yes

Off Road

Approach angle	24 deg	Departure angle	25 deg
Ramp breakover angle	19 deg	Min ground clearance	8 "
Max ground clearance	9 "	Load floor height	37 "

Exterior cargo

Length	96.0 "	Minimum width	50.6 "
Volume	77.4 cu.ft.	Pickup box depth	21.4 "
Maximum width	65.2 "	Tailgate width	60.3 "

Interior cargo

Maximum cargo volume	12.1 cu.ft.

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, Regular Cab Styleside
4x2 Regular Cab Styleside 8' box 141" WB
XL(F1C)

Selected Equipment & Specs (cont'd)

Powertrain

Engine Type

Block material	Aluminum	Cylinders	V-8
Head material	Aluminum	Ignition	Electronic
Injection	Sequential MPI	Liters	5.0L
Orientation	Longitudinal	Recommended fuel	Regular unleaded
Valves per cylinder	4	Valvetrain	DOHC
Variable valve control	Ti-VCT		

Engine Spec

Bore	3.63"	Compression ratio	10.5:1
Displacement	302 cu.in.	Stroke	3.65"

Engine Power

SAEJ1349 AUG2004 compliant	Yes	Output	385 HP @ 5,750 RPM
Torque	387 ft.-lb @ 3,850 RPM		

Alternator

Amps	200

Battery

Amp hours	70	Cold cranking amps	610
Run down protection	Yes		

Transmission

Electronic control	Yes	Lock-up	Yes
Overdrive	Yes	Speed	6
Type	Automatic		

Transmission Gear Ratios

1st	4.17	2nd	2.34
3rd	1.52	4th	1.14
5th	0.86	6th	0.69
Reverse Gear ratios	3.4		

Transmission Torque Converter

Stall ratio	2.30

Transmission Extras

Driver selectable mode	Yes

Drive Type

Type	Rear-wheel

Drive Feature

Traction control	ABS and driveline

Drive Axle

Ratio	3.31

Exhaust

Material	Stainless steel	System type	Single

Emissions

CARB	Federal	EPA	Tier 2 Bin 4

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
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Selected Equipment & Specs (cont'd)

fuel Economy

City	15 mpg	Highway	22 mpg
Fuel type	Gasoline	Combined	18 mpg

Fuel Economy (Alternate 1)

City	11 mpg	Highway	16 mpg
Fuel type	E85	Combined	13 mpg

Acceleration

0-60 mph (s)	5.29

1/4 Mile

Seconds	13.8	Speed	105 mph

Skid Pad

Lateral acceleration (g)	0.8

Slalom

Speed	55 mph

Green Values

Energy Impact Score (Barrels per year)	18.3	Carbon FP / Tailpipe and upstream total GHG (CO2, tons per year)	9.8
Energy Impact Score (Barrels per year)	5.8		

Driveability

Brakes

ABS	4-wheel	ABS channels	4
Type	4-wheel disc	Vented discs	Front and rear

Brake Assistance

Brake assist	Yes	Hill hold control	Yes

Suspension Control

Ride	Regular	Electronic stability	Stability control with anti-roll

Front Suspension

Independence	Independent	Type	Double wishbone
Anti-roll bar	Regular		

Front Spring

Type	Coil	Grade	Regular

Front Shocks

Type	Gas-pressurized

Rear Suspension

Independence	Rigid axle	Type	Leaf

Rear Spring

Type	Leaf	Grade	Regular

Rear Shocks

Type	Gas-pressurized

Steering

Speed-sensing	Yes	Activation	Electric power-assist

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, Regular Cab Styleside
4x2 Regular Cab Styleside 8' box 141" WB
XL(F1C)

Selected Equipment & Specs (cont'd)

Type ..... Rack-pinion

Steering Specs

# of wheels 2

Exterior

Front Wheels

Diameter ..... 17"
Width ..... 7.50"

Rear Wheels

Diameter ..... 17"
Width ..... 7.50"

Spare Wheels

Wheel material ..... Steel

Front and Rear Wheels

Appearance ..... Silver
Covers ..... Hub
Material ..... Steel

Front Tires

Aspect 70
Sidewalls ..... BSW
Tread ..... AS
Width 245mm
Diameter ..... 17"
Speed ..... S
Type ..... P

Rear Tires

Aspect 70
Sidewalls ..... BSW
Tread ..... AS
Width 245mm
Diameter ..... 17"
Speed ..... S
Type ..... P

Spare Tire

Mount ..... Underbody w/crankdown
Type ..... Full-size

Wheels

Turning radius ..... 23.1'
Wheelbase ..... 141.0"

Body Features

Front license plate bracket ..... Yes
Side impact beams ..... Yes
Body material ..... Aluminum
Active grille shutters ..... Yes

Body Doors

Door count 2
Rear cargo ..... Tailgate

Pickup

Box style ..... Regular
Easy lift tailgate ..... Yes
Bed-rail protectors ..... Yes
Easy lower tailgate ..... Yes

Exterior Dimensions

Length ..... 227.9"
Body height ..... 75.1"
Frame yield strength (psi) 49300.0
Body width ..... 79.9"
Frame section modulus ..... 5.0cu.in.
Front bumper to Front axle ..... 37.8"

Safety

Airbags

Driver front-impact ..... Yes
Driver side-impact ..... Seat mounted

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, Regular Cab Styleside
4x2 Regular Cab Styleside 8' box 141" WB
XL(F1C)

Selected Equipment & Specs (cont'd)

Occupancy sensor ..... Yes

Passenger front-impact ..... Yes

Overhead ..... Safety Canopy System curtain 1st row

Passenger side-impact ..... Seat mounted

Seatbelt

Height adjustable ..... Front

Pre-tensioners (#) 2

Pre-tensioners ..... Front

Security

Immobilizer ..... SecuriLock

Restricted driving mode ..... MyKey

Panic alarm ..... Yes

Seating

Passenger Capacity

Capacity 3

Front Seats

Split 40-20-40

Type ..... Split-bench

Driver Seat

Fore/aft ..... Manual

Way direction control 4

Reclining ..... Manual

Passenger seat

Fore/aft ..... Manual

Way direction control 4

Reclining ..... Manual

Front Head Restraint

Control ..... Manual

Type ..... Adjustable

Front Armrest

Centre ..... Yes

Front Seat Trim

Material ..... Vinyl

Back material ..... Carpet

Convenience

AC And Heat Type

Air conditioning ..... Manual

Audio System

Auxiliary audio input ..... Yes

Radio grade ..... Regular

Radio ..... AM/FM stereo

Seek-scan ..... Yes

Audio Speakers

Speaker type ..... Regular

Speakers 4

Audio Antenna

Type ..... Fixed

LCD Monitors

1st row 1

Primary monitor size (inches) 4.2

Cruise Control

Cruise control ..... With steering wheel controls

Convenience Features

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, Regular Cab Styleside
4x2 Regular Cab Styleside 8' box 141" WB
XL(F1C)

Selected Equipment & Specs (cont'd)

Retained accessory power ..... Yes
12V DC power outlet 2

Door Lock Activation
Type ..... Power with 2 stage unlock
Integrated key/remote ..... Yes
Remote ..... Keyfob (all doors)
Auto locking ..... Yes

Door Lock Type
Tailgate/rear door lock Included with power door locks

Instrumentation Type
Display ..... Analog

Instrumentation Gauges
Tachometer ..... Yes
Engine temperature ..... Yes
Transmission fluid temp ..... Yes
Oil pressure ..... Yes
Voltmeter ..... Yes

Instrumentation Warnings
Oil pressure ..... Yes
Battery ..... Yes
Key ..... Yes
Door ajar ..... Yes
Brake fluid ..... Yes
Engine temperature ..... Yes
Lights on ..... Yes
Low fuel ..... Yes
Service interval ..... Yes
Low tire pressure ..... Tire specific

Instrumentation Displays
Clock ..... In-radio display
Exterior temp ..... Yes

Instrumentation Feature
Trip odometer ..... Yes

Steering Wheel Type
Material ..... Urethane
Telescoping ..... Manual
Tilting ..... Manual

Front Side Windows
Window 1st row activation ..... Power

Window Features
1-touch down ..... Driver and passenger
Tinted ..... Light
1-touch up ..... Driver and passenger

Front Windshield
Wiper ..... Variable intermittent

Rear Windshield
Window ..... Fixed

Interior

Passenger Visor
Mirror ..... Yes

Rear View Mirror
Day-night ..... Yes

Headliner
Coverage ..... Full
Material ..... Cloth

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Sabine River Ford Fleet
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Selected Equipment & Specs (cont'd)

Floor Trim
- Coverage: Full
- Covering: Vinyl/rubber

Trim Feature
- Gear shift knob: Urethane
- Interior accents: Chrome
- Cabback insulator: Yes

Lighting
- Dome light type: Fade
- Variable IP lighting: Yes
- Illuminated entry: Yes

Storage
- Driver door bin: Yes
- Glove box: Yes
- Instrument panel: Bin
- Front Beverage holder(s): Yes
- Passenger door bin: Yes
- Dashboard: Yes

Legroom
- Front: 43.9"

Headroom
- Front: 40.8"

Hip Room
- Front: 62.5"

Shoulder Room
- Front: 66.7"

Interior Volume
- Passenger volume: 64.6 cu.ft.

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Customer Proposal

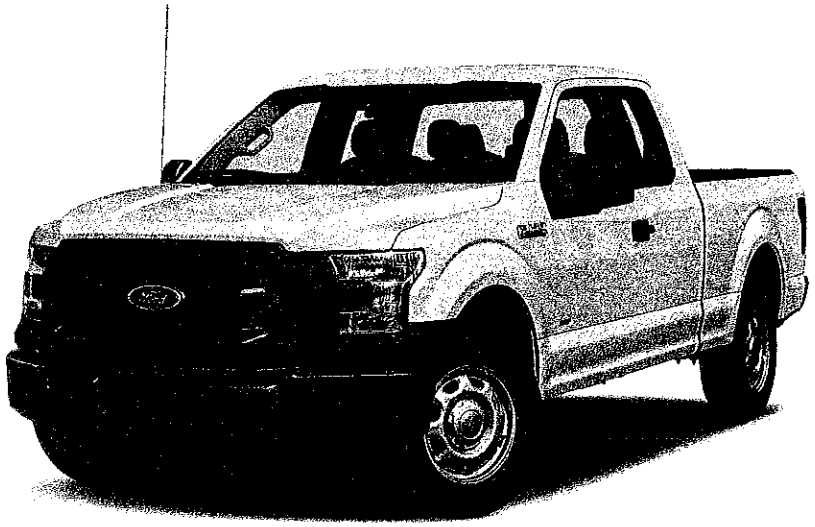
Prepared for:

Yea-Mei Sauer
Contract Specialist, Jefferson County
1149 Pearl St
Beaumont, TX 77701
Office: 409-835-8593
Fax: 409-835-8456
Email: ysauer@co.jefferson.tx.us
FIN: QB416-QB416

Prepared by:

Lee Reeves
Office: 409-883-3581
Email: leereeves@sabineriverford.com

Date: 10/29/2016
Vehicle: 2017 F-150 XL
4x2 SuperCab Styleside 6.5' box 145" WB



Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Yea-Mei Sauer
Contract Specialist, Jefferson County
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Beaumont, TX 77701
Office: 409-835-8593
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FIN: QB416-QB416

Re: Vehicle Proposal

IFB 16-029/YS

1B. Pick-Up, ½-Ton, Extended Cab, 2-Wheel Drive
New, Current Year Model, Pick-Up, 1/2-Ton with Extended Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,400 lbs minimum, wheelbase 140" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 6'4" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Award(s) shall be made to the lowest responsible bidder who meets or exceeds all bid specifications
for each item. Award shall be based on the total base bid for each item, plus optional items if any. Pricing for each vehicle MUST include, as a minimum the following items:
1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

Contact me if you have any questions.

Lee Reeves
Business Development Manager
409-883-3581
leereeves@sabineriverford.com

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB
XL(X1C)

Pricing - Single Vehicle

	MSRP
Vehicle Pricing	$34,880.00
Pre-Tax Adjustments	
Description	
Texas Concession - 17 F-150	$0.00
Subtotal	$34,880.00
Discount Adjustments	-$8,198.75
Subtotal	$26,681.25
Post-Tax Adjustments	
Description	
Documentation Fee	$125.00
Truck 6,001-10,000 GVWR 2yr F-150	$132.00
Title Fee	$38.00
2yr State Inspection - Passenger/F-150	$23.75
Total	$27,000.00

Customer Signature

Acceptance Date

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 10/29/2016 | Price Level: 745 Quote ID: 102916-2

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB
XL(X1C)

Warranty - Standard Equipment & Specs

Warranty

Basic
Distance ..... 36000 miles Months ..... 36 months

Powertrain
Distance ..... 60000 miles Months ..... 60 months

Corrosion Perforation
Distance ..... Unlimited miles Months ..... 60 months

Roadside Assistance
Distance ..... 60000 miles Months ..... 60 months

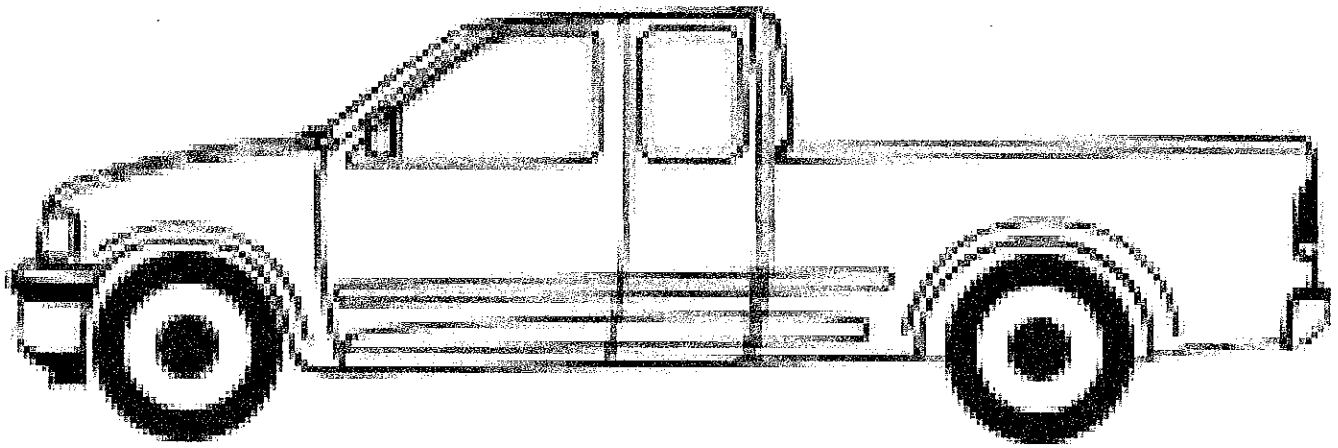
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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB
XL(X1C)

Performance

Performance predictions in this report represent an estimate of vehicle performance based on standard operating conditions. Variations in customer equipment, load configuration, ambient conditions, and/or operator driving techniques can cause significant variations in vehicle performance. These values are not representative of results that may be shown in actual dynamometer tests. This report should therefore be used as a guide for comparative vehicle performance.



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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
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Performance (cont'd)

Light Duty

GVW	Totals
Cargo Weight	0 lbs
Occupants Weight	900 lbs
Payload Weight	900 lbs
Curb Weight (as configured)	4,398 lbs
TOTAL	5,298 lbs
GVWR	6,900 lbs

GCW	Totals
Adjusted GVW	5,298 lbs
Weight of trailer:	0 lbs
Weight of trailer cargo:	0 lbs
TOTAL	5,298 lbs
GCWR	14,200 lbs

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB XL(X1C)

Major Equipment

(Based on selected options, shown at right)

5.0L V-8 DOHC w/SMPI 385hp
6 speed automatic w/OD

Exterior:Oxford White
Interior:Medium Earth Gray

* 4-wheel ABS
* Traction control
* Battery with run down protection
* Air conditioning
* AM/FM stereo with seek-scan, auxiliary audio input
* Dual power remote mirrors
* 17 x 7.5 steel wheels
* Driver and front passenger seat mounted side airbags
* SecuriLock immobilizer
* Underseat ducts
* 60-40 folding rear split-bench
* Class IV hitch
* Rear spring rating: 3800 lbs.
* Frame Yield Strength 49300 psi
* Brake assistance
* P 245/70R17 BSW AS S-rated tires
* Advance Trac w/Roll Stability Control
* Tinted glass
* Daytime running
* Variable intermittent wipers
* Dual front airbags
* Airbag occupancy sensor
* Tachometer
* Reclining front split-bench seats
* Steering-wheel mounted audio controls
* Front spring rating: 3375 lbs.
* Frame section modulus: 5 cu.in.

Fuel Economy

City
15 mpg



Hwy
22 mpg

Selected Options

	MSRP
STANDARD VEHICLE PRICE	$30,600.00
Equipment Group 100A Base	N/C
Transmission: Electronic 6-Speed Automatic	Included
Tires: P245/70R17 BSW A/S	Included
Wheels: 17" Silver Steel	Included
145" Wheelbase	STD
Radio: AM/FM Stereo w/6 Speakers	Included
Monotone Paint Application	STD
Engine: 5.0L V8 FFV	$1,595.00
3.31 Axle Ratio	Included
GVWR: 6,900 lbs Payload Package	Included
Vinyl 40/20/40 Front Seat	N/C
Class IV Trailer Hitch Receiver	$95.00
Front License Plate Bracket	N/C
Priced DORA	N/C
XL Power Equipment Group	$1,170.00
Power Glass Sideview Mirrors w/Black Skull Caps	Included
Illuminated Entry	Included
MyKey	Included
Perimeter Alarm	Included
Power Door Locks	Included

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 10/29/2016 | Price Level: 745 Quote ID: 102916-2

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB XL(X1C)

Power Tailgate Lock	Included
Power Front & Rear Windows	Included
Cruise Control	$225.00
Fleet Advertising Credit	$0.00
Oxford White	N/C
Medium Earth Gray	N/C
SUBTOTAL	$33,685.00
Destination Charge	$1,195.00
TOTAL	**$34,880.00**

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 10/29/2016 | Price Level: 745 Quote ID: 102916-2

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB
XL(X1C)

Selected Equipment & Specs

Dimensions

* Exterior length: 231.9"
* Exterior width: 79.9"
* Exterior height: 75.5"
* Wheelbase: 145.0"
* Turning radius: 23.5'
* Min ground clearance: 8.7"
* Max ground clearance: 8.8"
* Front legroom: 43.9"
* Rear legroom: 33.5"
* Front headroom: 40.8"
* Rear headroom: 40.3"
* Front hiproom: 62.5"
* Rear hiproom: 64.7"
* Front shoulder room: 66.7"
* Rear shoulder room: 65.8"
* Passenger volume: 116.0cu.ft.
* Approach angle: 24.4 deg
* Departure angle: 24 deg
* Maximum cargo volume: 31.6cu.ft.
* Box length: 78.0"

Powertrain

* 385hp 5.0L DOHC 32 valve V-8 engine with Ti-VCT variable valve control, variable intake length, SMPI
* Recommended fuel : regular unleaded
* federal
* 6 speed automatic transmission with overdrive
* Rear-wheel drive
* Fuel Economy City: 15 mpg
* Fuel Economy Highway: 22 mpg
* Capless fuel filler

Suspension/Handling

* Front independent double wishbone suspension with anti-roll bar, gas-pressurized shocks
* Rear rigid axle leaf spring suspension with gas-pressurized shocks
* Speed-sensing electric power-assist rack-pinion Steering
* Front and rear 17 x 7.5 silver steel wheels
* P245/70SR17 BSW AS front and rear tires

Body Exterior

* 4 doors
* Reverse opening left rear passenger
* Reverse opening right rear passenger
* Driver and passenger power remote folding door mirrors
* Black door mirrors
* Black bumpers
* Class IV trailer hitch with trailer sway control
* Bed-rail protectors
* Easy lift tailgate
* Easy lower tailgate
* Trailer harness
* Box style: regular
* Clearcoat paint
* Front and rear 17 x 7.5 wheels

Convenience

* Manual air conditioning
* Cruise control with steering wheel controls
* Power windows
* Driver and passenger 1-touch up
* Driver and passenger 1-touch down
* Remote power door locks with 2 stage unlock and illuminated entry
* Manual tilt steering wheel
* Manual telescopic steering wheel
* Day-night rearview mirror
* 1 1st row LCD monitor
* Front and rear cupholders
* Passenger visor mirror
* Driver and passenger door bins
* Rear door bins

Seats and Trim

* Seating capacity of 6
* Front 40-20-40 split-bench seat
* 4-way driver seat adjustment
* 4-way passenger seat adjustment
* Centre front armrest
* 60-40 folding rear split-bench seat

Entertainment Features

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 10/29/2016 | Price Level: 745 Quote ID: 102916-2

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB
XL(X1C)

Selected Equipment & Specs (cont'd)

* AM/FM stereo radio
* 6 speakers
* Auxiliary audio input
* Fixed antenna

Lighting, Visibility and Instrumentation

* Halogen aero-composite headlights
* Fully automatic headlights
* Light tinted windows
* Voltmeter
* Outside temperature display
* Trip odometer
* Delay-off headlights
* Variable intermittent front windshield wipers
* Tachometer
* Oil pressure gauge
* Low tire pressure warning

Safety and Security

* 4-wheel ABS brakes
* 4-wheel disc brakes
* ABS and driveline traction control
* Dual seat mounted side impact airbag supplemental restraint system
* Airbag supplemental restraint system occupancy sensor
* Power remote door locks with 2 stage unlock and panic alarm
* MyKey restricted driving mode
* 3 manually adjustable rear head restraints
* Brake assist with hill hold control
* Electronic stability
* Dual front impact airbag supplemental restraint system
* Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system
* Remote activated perimeter/approach lighting
* Security system with SecuriLock immobilizer
* Manually adjustable front head restraints

Dimensions

General Weights

Curb	4398 lbs.	GVWR	6900 lbs.
Front GAWR	3375 lbs.	Rear GAWR	3800 lbs.
Payload	2310 lbs.	Front curb weight	2549 lbs.
Rear curb weight	1849 lbs.	Front spring rating	3375 lbs.
Rear spring rating	3800 lbs.	Front tire/wheel capacity	3650 lbs.
Rear tire/wheel capacity	4050 lbs.		

Trailering Type

Type	Regular	Harness	Yes
Class	IV	Hitch	Yes
Trailer sway control	Yes		

General Trailering

5th-wheel towing capacity	9000 lbs.	Towing capacity	9100 lbs.
GCWR	14200 lbs.		

Fuel Tank type

Capacity	23 gal.	Capless fuel filler	Yes

Off Road

Approach angle	24 deg	Departure angle	24 deg
Ramp breakover angle	18 deg	Min ground clearance	9 "
Max ground clearance	9 "	Load floor height	34 "

Exterior cargo

Length	78.0 "	Minimum width	50.6 "
Volume	62.3 cu.ft.	Pickup box depth	21.4 "
Maximum width	65.2 "	Tailgate width	60.3 "

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 10/29/2016 | Price Level: 745 Quote ID: 102916-2

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB
XL(X1C)

Selected Equipment & Specs (cont'd)

Interior cargo
- Maximum cargo volume: 31.6 cu.ft.

Powertrain

Engine Type
- Block material: Aluminum
- Head material: Aluminum
- Injection: Sequential MPI
- Orientation: Longitudinal
- Valves per cylinder: 4
- Variable valve control: Ti-VCT
- Cylinders: V-8
- Ignition: Electronic
- Liters: 5.0L
- Recommended fuel: Regular unleaded
- Valvetrain: DOHC

Engine Spec
- Bore: 3.63"
- Displacement: 302 cu.in.
- Compression ratio: 10.5:1
- Stroke: 3.65"

Engine Power
- SAEJ1349 AUG2004 compliant: Yes
- Torque: 387 ft.-lb @ 3,850 RPM
- Output: 385 HP @ 5,750 RPM

Alternator
- Amps: 200

Battery
- Amp hours: 70
- Run down protection: Yes
- Cold cranking amps: 610

Transmission
- Electronic control: Yes
- Overdrive: Yes
- Type: Automatic
- Lock-up: Yes
- Speed: 6

Transmission Gear Ratios
- 1st: 4.17
- 3rd: 1.52
- 5th: 0.86
- Reverse Gear ratios: 3.4
- 2nd: 2.34
- 4th: 1.14
- 6th: 0.69

Transmission Torque Converter
- Stall ratio: 2.30

Transmission Extras
- Driver selectable mode: Yes

Drive Type
- Type: Rear-wheel

Drive Feature
- Traction control: ABS and driveline

Drive Axle
- Ratio: 3.31

Exhaust
- Material: Stainless steel
- System type: Single

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 10/29/2016 | Price Level: 745 Quote ID: 102916-2

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB
XL(X1C)

Selected Equipment & Specs (cont'd)

Emissions

CARB	Federal	EPA	Tier 2 Bin 4

fuel Economy

City	15 mpg	Highway	22 mpg
Fuel type	Gasoline	Combined	18 mpg

Fuel Economy (Alternate 1)

City	11 mpg	Highway	16 mpg
Fuel type	E85	Combined	13 mpg

Acceleration

0-60 mph (s)	5.54

1/4 Mile

Seconds	14.0	Speed	103 mph

Skid Pad

Lateral acceleration (g)	0.7

Slalom

Speed	54 mph

Green Values

Energy Impact Score (Barrels per year)	18.3	Carbon FP / Tailpipe and upstream total GHG (CO2, tons per year)	9.8
Energy Impact Score (Barrels per year)	5.8		

Driveability

Brakes

ABS	4-wheel	ABS channels	4
Type	4-wheel disc	Vented discs	Front and rear

Brake Assistance

Brake assist	Yes	Hill hold control	Yes

Suspension Control

Ride	Regular	Electronic stability	Stability control with anti-roll

Front Suspension

Independence	Independent	Type	Double wishbone
Anti-roll bar	Regular		

Front Spring

Type	Coil	Grade	Regular

Front Shocks

Type	Gas-pressurized

Rear Suspension

Independence	Rigid axle	Type	Leaf

Rear Spring

Type	Leaf	Grade	Regular

Rear Shocks

Type	Gas-pressurized

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB
XL(X1C)

Selected Equipment & Specs (cont'd)

Steering

Speed-sensing	Yes
Type	Rack-pinion
Activation	Electric power-assist

Steering Specs

# of wheels	2

Exterior

Front Wheels

Diameter	17"	Width	7.50"

Rear Wheels

Diameter	17"	Width	7.50"

Spare Wheels

Wheel material	Steel

Front and Rear Wheels

Appearance	Silver	Material	Steel
Covers	Hub		

Front Tires

Aspect	70	Diameter	17"
Sidewalls	BSW	Speed	S
Tread	AS	Type	P
Width	245mm		

Rear Tires

Aspect	70	Diameter	17"
Sidewalls	BSW	Speed	S
Tread	AS	Type	P
Width	245mm		

Spare Tire

Mount	Underbody w/crankdown	Type	Full-size

Wheels

Turning radius	23.5'	Wheelbase	145.0"

Body Features

Front license plate bracket	Yes	Body material	Aluminum
Side impact beams	Yes	Active grille shutters	Yes

Body Doors

Door count	4	Left rear passenger	Reverse opening
Right rear passenger	Reverse opening	Rear cargo	Tailgate

Pickup

Box style	Regular	Bed-rail protectors	Yes
Easy lift tailgate	Yes	Easy lower tailgate	Yes

Exterior Dimensions

Length	231.9"	Body width	79.9"
Body height	75.5"	Frame section modulus	5.0cu.in.
Frame yield strength (psi)	49300.0	Front bumper to Front axle	37.8"

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB
XL(X1C)

Selected Equipment & Specs (cont'd)

Safety

Airbags

Driver front-impact	Yes	Driver side-impact	Seat mounted
Occupancy sensor	Yes	Overhead	Safety Canopy System curtain 1st and 2nd row
Passenger front-impact	Yes	Passenger side-impact	Seat mounted

Seatbelt

Rear centre 3 point	Yes	Height adjustable	Front
Pre-tensioners	Front	Pre-tensioners (#)	2

Security

Immobilizer	SecuriLock	Panic alarm	Yes
Restricted driving mode	MyKey		

Seating

Passenger Capacity

Capacity	6

Front Seats

Split	40-20-40	Type	Split-bench

Driver Seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4		

Passenger seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4		

Front Head Restraint

Control	Manual	Type	Adjustable

Front Armrest

Centre	Yes

Rear Seats

Descriptor	Split-bench	Facing	Front
Folding	60-40	Folding position	Fold-up cushion
Type	Fixed		

Rear Head Restraints

Control	Manual	Type	Adjustable
Number	3		

Front Seat Trim

Material	Vinyl	Back material	Vinyl

Rear Seat Trim Group

Material	Vinyl	Back material	Carpet

Convenience

AC And Heat Type

Air conditioning	Manual	Underseat ducts	Yes

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB
XL(X1C)

Selected Equipment & Specs (cont'd)

Audio System
- Auxiliary audio input: Yes
- Radio grade: Regular
- Radio: AM/FM stereo
- Seek-scan: Yes

Audio Speakers
- Speaker type: Regular
- Speakers: 6

Audio Antenna
- Type: Fixed

LCD Monitors
- 1st row: 1
- Primary monitor size (inches): 4.2

Cruise Control
- Cruise control: With steering wheel controls

Convenience Features
- Retained accessory power: Yes
- 12V DC power outlet: 3

Door Lock Activation
- Type: Power with 2 stage unlock
- Integrated key/remote: Yes
- Remote: Keyfob (front doors)
- Auto locking: Yes

Door Lock Type
- Tailgate/rear door lock: Included with power door locks

Instrumentation Type
- Display: Analog

Instrumentation Gauges
- Tachometer: Yes
- Engine temperature: Yes
- Transmission fluid temp: Yes
- Oil pressure: Yes
- Voltmeter: Yes

Instrumentation Warnings
- Oil pressure: Yes
- Battery: Yes
- Key: Yes
- Door ajar: Yes
- Brake fluid: Yes
- Engine temperature: Yes
- Lights on: Yes
- Low fuel: Yes
- Service interval: Yes
- Low tire pressure: Tire specific

Instrumentation Displays
- Clock: In-radio display
- Exterior temp: Yes

Instrumentation Feature
- Trip odometer: Yes

Steering Wheel Type
- Material: Urethane
- Telescoping: Manual
- Tilting: Manual

Front Side Windows
- Window 1st row activation: Power

Windows Rear Side
- 2nd row activation: Power

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCab Styleside
4x2 SuperCab Styleside 6.5' box 145" WB
XL(X1C)

Selected Equipment & Specs (cont'd)

Window Features

1-touch down	Driver and passenger	1-touch up	Driver and passenger
Tinted	Light		

Front Windshield

Wiper	Variable intermittent

Rear Windshield

Window	Fixed

Interior

Passenger Visor

Mirror	Yes

Rear View Mirror

Day-night	Yes

Headliner

Coverage	Full	Material	Cloth

Floor Trim

Coverage	Full	Covering	Vinyl/rubber

Trim Feature

Gear shift knob	Urethane	Cabback Insulator	Yes
Interior accents	Chrome		

Lighting

Dome light type	Fade	Illuminated entry	Yes
Variable IP lighting	Yes		

Storage

Driver door bin	Yes	Front Beverage holder(s)	Yes
Glove box	Yes	Passenger door bin	Yes
Rear yes	Yes	Instrument panel	Bin
Dashboard	Yes	Rear door bins	Yes

Legroom

Front	43.9"	Rear	33.5"

Headroom

Front	40.8"	Rear	40.3"

Hip Room

Front	62.5"	Rear	64.7"

Shoulder Room

Front	66.7"	Rear	65.8"

Interior Volume

Passenger volume	116.0 cu.ft.

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Customer Proposal

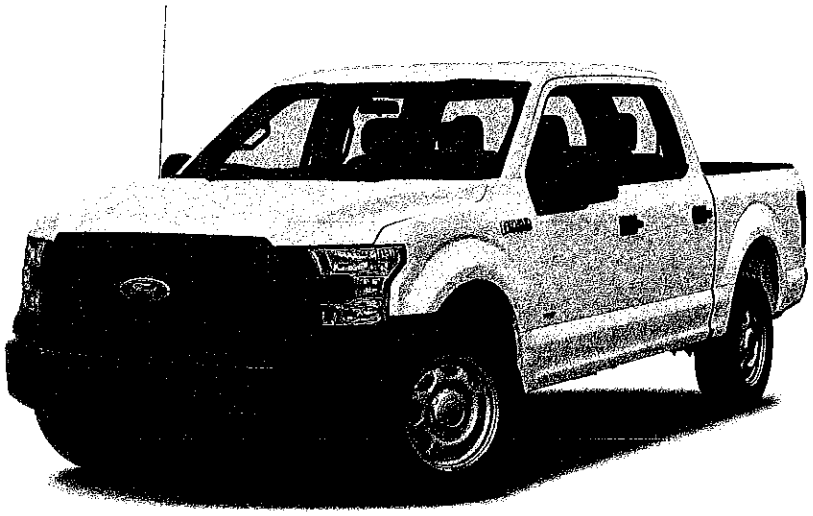
Prepared for:

Yea-Mei Sauer
Contract Specialist, Jefferson County
1149 Pearl St
Beaumont, TX 77701
Office: 409-835-8593
Fax: 409-835-8456
Email: ysauer@co.jefferson.tx.us
FIN: QB416-QB416

Prepared by:

Lee Reeves
Office: 409-883-3581
Email: leereeves@sabineriverford.com

Date: 11/01/2016
Vehicle: 2017 F-150 XL
4x2 SuperCrew Cab Styleside 5.5' box 145" WB



Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Yea-Mei Sauer
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FIN: QB416-QB416

Re: Vehicle Proposal

IFB 16-029/YS

1C. Pick-up, ½-Ton, Crew Cab, 2-Wheel Drive
New, Current Year Model, Pick-Up, ½-Ton with Crew Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,800 lbs minimum, wheelbase 139.8" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 5'5" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Pricing for each vehicle MUST include, as a minimum the following items:

1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

Contact me if you have any questions.

Lee Reeves
Business Development Manager
409-883-3581
leereeves@sabineriverford.com

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB
XL(W1C)

Pricing - Single Vehicle

	MSRP
Vehicle Pricing	$37,335.00
Pre-Tax Adjustments	
Description	
Texas Concession - 17 F-150	$0.00
Subtotal	$37,335.00
Discount Adjustments	-$8,335.00
Total	$29,000.00

Customer Signature

Acceptance Date

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB
XL(W1C)

Warranty - Selected Equipment & Specs

Warranty

Basic
Distance ..... 36000 miles Months ..... 36 months

Powertrain
Distance ..... 60000 miles Months ..... 60 months

Corrosion Perforation
Distance ..... Unlimited miles Months ..... 60 months

Roadside Assistance
Distance ..... 60000 miles Months ..... 60 months

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB XL(W1C)

Major Equipment

(Based on selected options, shown at right)

5.0L V-8 DOHC w/SMPI 385hp
6 speed automatic w/OD

Exterior:Oxford White
Interior:Medium Earth Gray

* 4-wheel ABS
* Traction control
* Battery with run down protection
* Air conditioning
* AM/FM stereo with seek-scan, auxiliary audio input
* Rear child safety locks
* Variable intermittent wipers
* Dual front airbags
* Airbag occupancy sensor
* Tachometer
* Reclining front split-bench seats
* Steering-wheel mounted audio controls
* Front spring rating: 3375 lbs.
* Frame section modulus: 5 cu.in.
* Brake assistance
* P 245/70R17 BSW AS S-rated tires
* Advance Trac w/Roll Stability Control
* Tinted glass
* Daytime running
* Dual power remote mirrors
* 17 x 7.5 steel wheels
* Driver and front passenger seat mounted side airbags
* SecuriLock immobilizer
* Underseat ducts
* 60-40 folding rear split-bench
* Class IV hitch
* Rear spring rating: 3800 lbs.
* Frame Yield Strength 49300 psi

Fuel Economy

City
15 mpg



Hwy
22 mpg

Selected Options

	MSRP
STANDARD VEHICLE PRICE	$33,055.00
Equipment Group 100A Base	N/C
Transmission: Electronic 6-Speed Automatic	Included
Tires: P245/70R17 BSW A/S	Included
Wheels: 17" Silver Steel	Included
145" Wheelbase	STD
Radio: AM/FM Stereo w/6 Speakers	Included
Monotone Paint Application	STD
Engine: 5.0L V8 FFV	$1,595.00
3.31 Axle Ratio	Included
GVWR: 6,800 lbs Payload Package	Included
Vinyl 40/20/40 Front Seat	N/C
Class IV Trailer Hitch Receiver	$95.00
XL Power Equipment Group	$1,170.00
Power Glass Sideview Mirrors w/Black Skull Caps	Included
Illuminated Entry	Included
MyKey	Included
Perimeter Alarm	Included
Power Door Locks	Included
Power Tailgate Lock	Included
Power Front & Rear Windows	Included

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB XL(W1C)

Front License Plate Bracket	N/C
Cruise Control	$225.00
Fleet Advertising Credit	$0.00
Oxford White	N/C
Medium Earth Gray	N/C
SUBTOTAL	$36,140.00
Destination Charge	$1,195.00
TOTAL	**$37,335.00**

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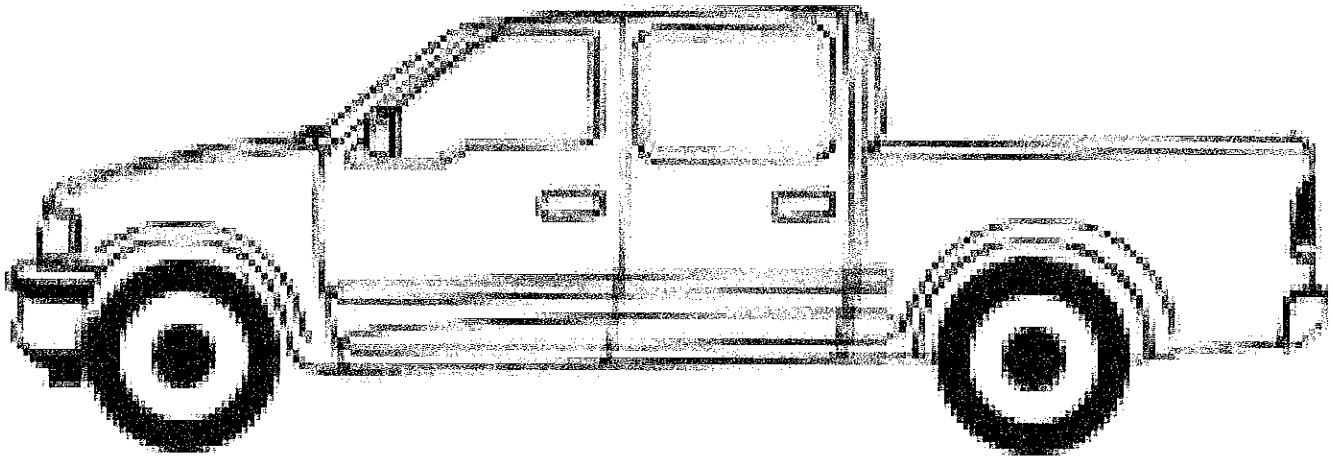
Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB
XL(W1C)

Performance

Performance predictions in this report represent an estimate of vehicle performance based on standard operating conditions. Variations in customer equipment, load configuration, ambient conditions, and/or operator driving techniques can cause significant variations in vehicle performance. These values are not representative of results that may be shown in actual dynamometer tests. This report should therefore be used as a guide for comparative vehicle performance.



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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Performance (cont'd)

Light Duty

GVW	Totals
Cargo Weight	0 lbs
Occupants Weight	900 lbs
Payload Weight	900 lbs
Curb Weight (as configured)	4,475 lbs
TOTAL	5,375 lbs
GVWR	6,800 lbs

GCW	Totals
Adjusted GVW	5,375 lbs
Weight of trailer:	0 lbs
Weight of trailer cargo:	0 lbs
TOTAL	5,375 lbs
GCWR	14,200 lbs

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB
XL(W1C)

Selected Equipment & Specs

Dimensions

* Exterior length: 231.9"
* Exterior width: 79.9"
* Exterior height: 75.6"
* Wheelbase: 145.0"
* Turning radius: 23.9'
* Min ground clearance: 8.7"
* Max ground clearance: 8.8"
* Front legroom: 43.9"
* Rear legroom: 43.6"
* Front headroom: 40.8"
* Rear headroom: 40.4"
* Front hiproom: 62.5"
* Rear hiproom: 64.7"
* Front shoulder room: 66.7"
* Rear shoulder room: 65.9"
* Passenger volume: 131.8cu.ft.
* Approach angle: 24.1 deg
* Departure angle: 23.8 deg
* Maximum cargo volume: 51.9cu.ft.
* Box length: 66.0"

Powertrain

* 385hp 5.0L DOHC 32 valve V-8 engine with Ti-VCT variable valve control, variable intake length, SMPI
* Recommended fuel : regular unleaded
* federal
* 6 speed automatic transmission with overdrive
* Rear-wheel drive
* Fuel Economy City: 15 mpg
* Fuel Economy Highway: 22 mpg
* Capless fuel filler

Suspension/Handling

* Front independent double wishbone suspension with anti-roll bar, gas-pressurized shocks
* Rear rigid axle leaf spring suspension with gas-pressurized shocks
* Speed-sensing electric power-assist rack-pinion Steering
* Front and rear 17 x 7.5 silver steel wheels
* P245/70SR17 BSW AS front and rear tires

Body Exterior

* 4 doors
* Conventional left rear passenger
* Conventional right rear passenger
* Driver and passenger power remote folding door mirrors
* Black door mirrors
* Black bumpers
* Class IV trailer hitch with trailer sway control
* Bed-rail protectors
* Easy lift tailgate
* Easy lower tailgate
* Trailer harness
* Box style: regular
* Clearcoat paint
* Front and rear 17 x 7.5 wheels

Convenience

* Manual air conditioning
* Cruise control with steering wheel controls
* Power windows
* Driver and passenger 1-touch up
* Driver and passenger 1-touch down
* Remote power door locks with 2 stage unlock and illuminated entry
* Manual tilt steering wheel
* Manual telescopic steering wheel
* Day-night rearview mirror
* 1 1st row LCD monitor
* Front and rear cupholders
* Passenger visor mirror
* Driver and passenger door bins
* Rear door bins

Seats and Trim

* Seating capacity of 6
* Front 40-20-40 split-bench seat
* 4-way driver seat adjustment
* 4-way passenger seat adjustment
* Centre front armrest
* 60-40 folding rear split-bench seat

Entertainment Features

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By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB
XL(W1C)

Selected Equipment & Specs (cont'd)

* AM/FM stereo radio
* 6 speakers
* Auxiliary audio input
* Fixed antenna

Lighting, Visibility and Instrumentation

* Halogen aero-composite headlights
* Fully automatic headlights
* Light tinted windows
* Voltmeter
* Outside temperature display
* Trip odometer
* Delay-off headlights
* Variable intermittent front windshield wipers
* Tachometer
* Oil pressure gauge
* Low tire pressure warning

Safety and Security

* 4-wheel ABS brakes
* 4-wheel disc brakes
* ABS and driveline traction control
* Dual seat mounted side impact airbag supplemental restraint system
* Airbag supplemental restraint system occupancy sensor
* Power remote door locks with 2 stage unlock and panic alarm
* MyKey restricted driving mode
* 3 manually adjustable rear head restraints
* Brake assist with hill hold control
* Electronic stability
* Dual front impact airbag supplemental restraint system
* Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system
* Remote activated perimeter/approach lighting
* Security system with SecuriLock immobilizer
* Manually adjustable front head restraints

Dimensions

General Weights

Curb	4475 lbs.	GVWR	6800 lbs.
Front GAWR	3375 lbs.	Rear GAWR	3800 lbs.
Payload	2150 lbs.	Front curb weight	2577 lbs.
Rear curb weight	1898 lbs.	Front spring rating	3375 lbs.
Rear spring rating	3800 lbs.	Front tire/wheel capacity	3650 lbs.
Rear tire/wheel capacity	4050 lbs.		

Trailering Type

Type	Regular	Harness	Yes
Class	IV	Hitch	Yes
Trailer sway control	Yes		

General Trailering

5th-wheel towing capacity	9000 lbs.	Towing capacity	9100 lbs.
GCWR	14200 lbs.		

Fuel Tank type

Capacity	23 gal.	Capless fuel filler	Yes

Off Road

Approach angle	24 deg	Departure angle	24 deg
Ramp breakover angle	18 deg	Min ground clearance	9 "
Max ground clearance	9 "	Load floor height	34 "

Exterior cargo

Length	66.0 "	Minimum width	50.6 "
Volume	52.8 cu.ft.	Pickup box depth	21.4 "
Maximum width	65.2 "	Tailgate width	60.3 "

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB
XL(W1C)

Selected Equipment & Specs (cont'd)

Interior cargo
- Maximum cargo volume: 51.9 cu.ft.

Powertrain

Engine Type
- Block material: Aluminum
- Head material: Aluminum
- Injection: Sequential MPI
- Orientation: Longitudinal
- Valves per cylinder: 4
- Variable valve control: Ti-VCT
- Cylinders: V-8
- Ignition: Electronic
- Liters: 5.0L
- Recommended fuel: Regular unleaded
- Valvetrain: DOHC

Engine Spec
- Bore: 3.63"
- Displacement: 302 cu.in.
- Compression ratio: 10.5:1
- Stroke: 3.65"

Engine Power
- SAEJ1349 AUG2004 compliant: Yes
- Torque: 387 ft.-lb @ 3,850 RPM
- Output: 385 HP @ 5,750 RPM

Alternator
- Amps: 200

Battery
- Amp hours: 70
- Run down protection: Yes
- Cold cranking amps: 610

Transmission
- Electronic control: Yes
- Overdrive: Yes
- Type: Automatic
- Lock-up: Yes
- Speed: 6

Transmission Gear Ratios
- 1st: 4.17
- 3rd: 1.52
- 5th: 0.86
- Reverse Gear ratios: 3.4
- 2nd: 2.34
- 4th: 1.14
- 6th: 0.69

Transmission Torque Converter
- Stall ratio: 2.30

Transmission Extras
- Driver selectable mode: Yes

Drive Type
- Type: Rear-wheel

Drive Feature
- Traction control: ABS and driveline

Drive Axle
- Ratio: 3.31

Exhaust
- Material: Stainless steel
- System type: Single

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
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2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB
XL(W1C)

Selected Equipment & Specs (cont'd)

Emissions

CARB	Federal	EPA	Tier 2 Bin 4

fuel Economy

City	15 mpg	Highway	22 mpg
Fuel type	Gasoline	Combined	18 mpg

Fuel Economy (Alternate 1)

City	11 mpg	Highway	16 mpg
Fuel type	E85	Combined	13 mpg

Acceleration

0-60 mph (s)	5.63

1/4 Mile

Seconds	14.1	Speed	103 mph

Skid Pad

Lateral acceleration (g)	0.7

Slalom

Speed	54 mph

Green Values

Energy Impact Score (Barrels per year)	18.3	Carbon FP / Tailpipe and upstream total GHG (CO2, tons per year)	9.8
Energy Impact Score (Barrels per year)	5.8		

Driveability

Brakes

ABS	4-wheel	ABS channels	4
Type	4-wheel disc	Vented discs	Front and rear

Brake Assistance

Brake assist	Yes	Hill hold control	Yes

Suspension Control

Ride	Regular	Electronic stability	Stability control with anti-roll

Front Suspension

Independence	Independent	Type	Double wishbone
Anti-roll bar	Regular		

Front Spring

Type	Coil	Grade	Regular

Front Shocks

Type	Gas-pressurized

Rear Suspension

Independence	Rigid axle	Type	Leaf

Rear Spring

Type	Leaf	Grade	Regular

Rear Shocks

Type	Gas-pressurized

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB
XL(W1C)

Selected Equipment & Specs (cont'd)

Steering

Speed-sensing	Yes	Activation	Electric power-assist
Type	Rack-pinion		

Steering Specs

# of wheels	2		

Exterior

Front Wheels

Diameter	17"	Width	7.50"

Rear Wheels

Diameter	17"	Width	7.50"

Spare Wheels

Wheel material	Steel		

Front and Rear Wheels

Appearance	Silver	Material	Steel
Covers	Hub		

Front Tires

Aspect	70	Diameter	17"
Sidewalls	BSW	Speed	S
Tread	AS	Type	P
Width	245mm		

Rear Tires

Aspect	70	Diameter	17"
Sidewalls	BSW	Speed	S
Tread	AS	Type	P
Width	245mm		

Spare Tire

Mount	Underbody w/crankdown	Type	Full-size

Wheels

Turning radius	23.9'	Wheelbase	145.0"

Body Features

Front license plate bracket	Yes	Body material	Aluminum
Side impact beams	Yes	Active grille shutters	Yes

Body Doors

Door count	4	Left rear passenger	Conventional
Right rear passenger	Conventional	Rear cargo	Tailgate

Pickup

Box style	Regular	Bed-rail protectors	Yes
Easy lift tailgate	Yes	Easy lower tailgate	Yes

Exterior Dimensions

Length	231.9"	Body width	79.9"
Body height	75.6"	Frame section modulus	5.0cu.in.
Frame yield strength (psi)	49300.0	Front bumper to Front axle	37.8"

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB XL(W1C)

Selected Equipment & Specs (cont'd)

Safety

Airbags

Driver front-impact	Yes	Driver side-impact	Seat mounted
Occupancy sensor	Yes	Overhead	Safety Canopy System curtain 1st and 2nd row
Passenger front-impact	Yes	Passenger side-impact	Seat mounted

Seatbelt

Rear centre 3 point	Yes	Height adjustable	Front
Pre-tensioners	Front	Pre-tensioners (#)	2

Security

Immobilizer	SecuriLock	Panic alarm	Yes
Restricted driving mode	MyKey		

Seating

Passenger Capacity

Capacity	6

Front Seats

Split	40-20-40	Type	Split-bench

Driver Seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4		

Passenger seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4		

Front Head Restraint

Control	Manual	Type	Adjustable

Front Armrest

Centre	Yes

Rear Seats

Descriptor	Split-bench	Facing	Front
Folding	60-40	Folding position	Fold-up cushion
Type	Fixed		

Rear Head Restraints

Control	Manual	Type	Adjustable
Number	3		

Front Seat Trim

Material	Vinyl	Back material	Vinyl

Rear Seat Trim Group

Material	Vinyl	Back material	Carpet

Convenience

AC And Heat Type

Air conditioning	Manual	Underseat ducts	Yes

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Sabine River Ford Fleet
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Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB
XL(W1C)

Selected Equipment & Specs (cont'd)

Audio System
- Auxiliary audio input: Yes
- Radio grade: Regular
- Radio: AM/FM stereo
- Seek-scan: Yes

Audio Speakers
- Speaker type: Regular
- Speakers: 6

Audio Antenna
- Type: Fixed

LCD Monitors
- 1st row: 1
- Primary monitor size (inches): 4.2

Cruise Control
- Cruise control: With steering wheel controls

Convenience Features
- Retained accessory power: Yes
- 12V DC power outlet: 3

Door Lock Activation
- Type: Power with 2 stage unlock
- Integrated key/remote: Yes
- Remote: Keyfob (all doors)
- Auto locking: Yes

Door Lock Type
- Rear child safety: Manual
- Tailgate/rear door lock: Included with power door locks

Instrumentation Type
- Display: Analog

Instrumentation Gauges
- Tachometer: Yes
- Engine temperature: Yes
- Transmission fluid temp: Yes
- Oil pressure: Yes
- Voltmeter: Yes

Instrumentation Warnings
- Oil pressure: Yes
- Battery: Yes
- Key: Yes
- Door ajar: Yes
- Brake fluid: Yes
- Engine temperature: Yes
- Lights on: Yes
- Low fuel: Yes
- Service interval: Yes
- Low tire pressure: Tire specific

Instrumentation Displays
- Clock: In-radio display
- Exterior temp: Yes

Instrumentation Feature
- Trip odometer: Yes

Steering Wheel Type
- Material: Urethane
- Telescoping: Manual
- Tilting: Manual

Front Side Windows
- Window 1st row activation: Power

Windows Rear Side
- 2nd row activation: Power

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 F-150, SuperCrew Cab Styleside
4x2 SuperCrew Cab Styleside 5.5' box 145" WB
XL(W1C)

Selected Equipment & Specs (cont'd)

Window Features

1-touch down	Driver and passenger	1-touch up	Driver and passenger
Tinted	Light		

Front Windshield

Wiper	Variable intermittent

Rear Windshield

Window	Fixed

Interior

Passenger Visor

Mirror	Yes

Rear View Mirror

Day-night	Yes

Headliner

Coverage	Full	Material	Cloth

Floor Trim

Coverage	Full	Covering	Vinyl/rubber

Trim Feature

Gear shift knob	Urethane	Cabback insulator	Yes
Interior accents	Chrome		

Lighting

Dome light type	Fade	Illuminated entry	Yes
Variable IP lighting	Yes		

Storage

Driver door bin	Yes	Front Beverage holder(s)	Yes
Glove box	Yes	Passenger door bin	Yes
Rear yes	Yes	Instrument panel	Bin
Dashboard	Yes	Rear door bins	Yes

Legroom

Front	43.9"	Rear	43.6"

Headroom

Front	40.8"	Rear	40.4"

Hip Room

Front	62.5"	Rear	64.7"

Shoulder Room

Front	66.7"	Rear	65.9"

Interior Volume

Passenger volume	131.8 cu.ft.

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Customer Proposal

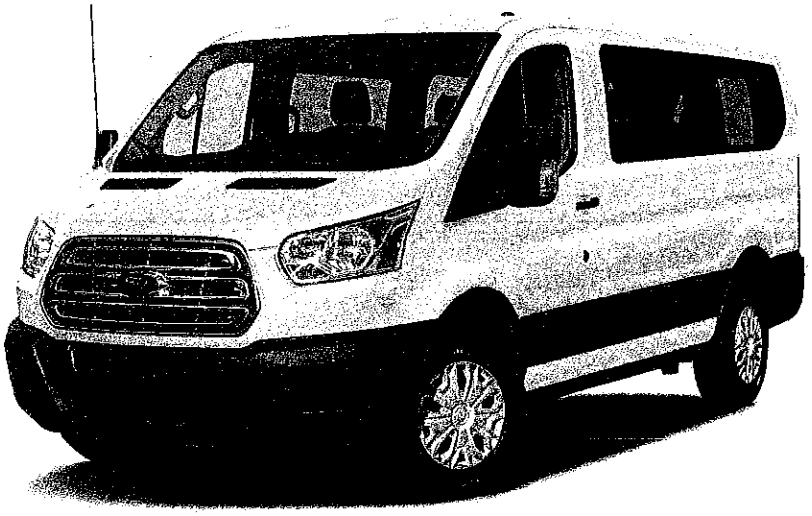
Prepared for:

Yea-Mei Sauer
Contract Specialist, Jefferson County
1149 Pearl St
Beaumont, TX 77701
Office: 409-835-8593
Fax: 409-835-8456
Email: ysauer@co.jefferson.tx.us
FIN: QB416-QB416

Prepared by:

Lee Reeves
Office: 409-883-3581
Email: leereeves@sabineriverford.com

Date: 11/01/2016
Vehicle: 2017 Transit-350 XL
Low Roof Wagon 148" WB



Sabine River Ford Fleet
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Re: Vehicle Proposal

IFB 16-029/YS

2A. Full Size Van, 15-Passenger, Extended, 2-Wheel Drive
New, Current Year Model, Full Size Van, 15-Passenger, Extended, 2-Wheel Drive, all standard equipment and a choice of optional equipment. Seating fifteen (15) minimum, GVWR 9,500 lbs minimum, wheelbase 138" minimum, engine type 6-cylinder gasoline minimum, engine size 3.7L minimum, transmission 4-speed automatic minimum. Ford Transit, Chevrolet 3500 Express Extended Length, or approved equal.

Pricing for each vehicle MUST include, as a minimum the following items:
1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

Contact me if you have any questions.

Lee Reeves
Business Development Manager
409-883-3581
leereeves@sabineriverford.com

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Transit-350, Low Roof Wagon
Low Roof Wagon 148" WB XL(X2Z)

Pricing - Single Vehicle

	MSRP
Vehicle Pricing	$41,030.00
Pre-Tax Adjustments	
Description	
Texas Concession - X2Z Transit MY16	$0.00
Subtotal	$41,030.00
Discount Adjustments	-$9,273.50
Subtotal	$31,756.50
Post-Tax Adjustments	
Description	
Documentation Fee	$125.00
Truck 6,001-10,000 GVWR 1yr	$66.00
Title Fee	$38.00
1yr State Inspection - F-250+	$14.50
Total	$32,000.00

Customer Signature

Acceptance Date

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745 Quote ID: 110116-2

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Warranty - Selected Equipment & Specs

Warranty

Basic
Distance ..... 36000 miles Months ..... 36 months

Powertrain
Distance ..... 60000 miles Months ..... 60 months

Corrosion Perforation
Distance ..... Unlimited miles Months ..... 60 months

Roadside Assistance
Distance ..... 60000 miles Months ..... 60 months

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Transit-350, Low Roof Wagon
Low Roof Wagon 148" WB XL(X2Z)

Major Equipment

(Based on selected options, shown at right)

3.7L V-6 DOHC w/SMPI 270hp
6 speed automatic w/OD

Exterior:Oxford White
Interior:Pewter

* 4-wheel ABS
* Traction control
* Battery with run down protection
* Air conditioning
* AM/FM stereo with seek-scan, auxiliary audio input
* Variable intermittent wipers
* Dual front airbags
* Airbag occupancy sensor
* Message Center
* Reclining front bucket seats
* Bench
* Front axle capacity: 4130 lbs.
* Front spring rating: 4130 lbs.
* Brake assistance
* LT 235/65R16 C BSW AS S-rated tires
* Advance Trac w/Roll Stability Control
* Tinted glass
* Dual power remote mirrors
* 16 x 7 steel wheels
* Driver and front passenger seat mounted side airbags
* Tachometer
* Underseat ducts
* 2nd row bench
* Steering-wheel mounted audio controls
* Rear axle capacity: 5515 lbs.
* Rear spring rating: 5730 lbs.

Fuel Economy

City
N/A



Hwy
N/A

Selected Options

	MSRP
STANDARD VEHICLE PRICE	$38,015.00
Order Code 301A	N/C
Engine: 3.7L Ti-VCT V6	Included
Transmission: 6-Speed Automatic w/OD & SelectShift	Included
3.73 Axle Ratio	Included
GVWR: 9,000 lbs	Included
Tires: 235/65R16C AS BSW	Included
Wheels: 16" Steel w/Black Hubcaps	Included
Dual Bucket Seats	Included
Vinyl Front Bucket Seats	Included
Monotone Paint Application	STD
148" Wheelbase	STD
Radio: AM/FM Stereo	Included
50-State Emissions System	STD
Driver & Front Passenger-Side Front Airbags	Included
Safety Canopy Side-Curtain Airbags	Included
15-Passenger Seating	$1,495.00
Cruise Control w/Message Center	$325.00
Front License Plate Bracket	N/C
Fleet Advertising Credit	$0.00

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745 Quote ID: 110116-2

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Transit-350, Low Roof Wagon
Low Roof Wagon 148" WB XL(X2Z)

Oxford White	N/C
Pewter	N/C
SUBTOTAL	$39,835.00
Destination Charge	$1,195.00
TOTAL	**$41,030.00**

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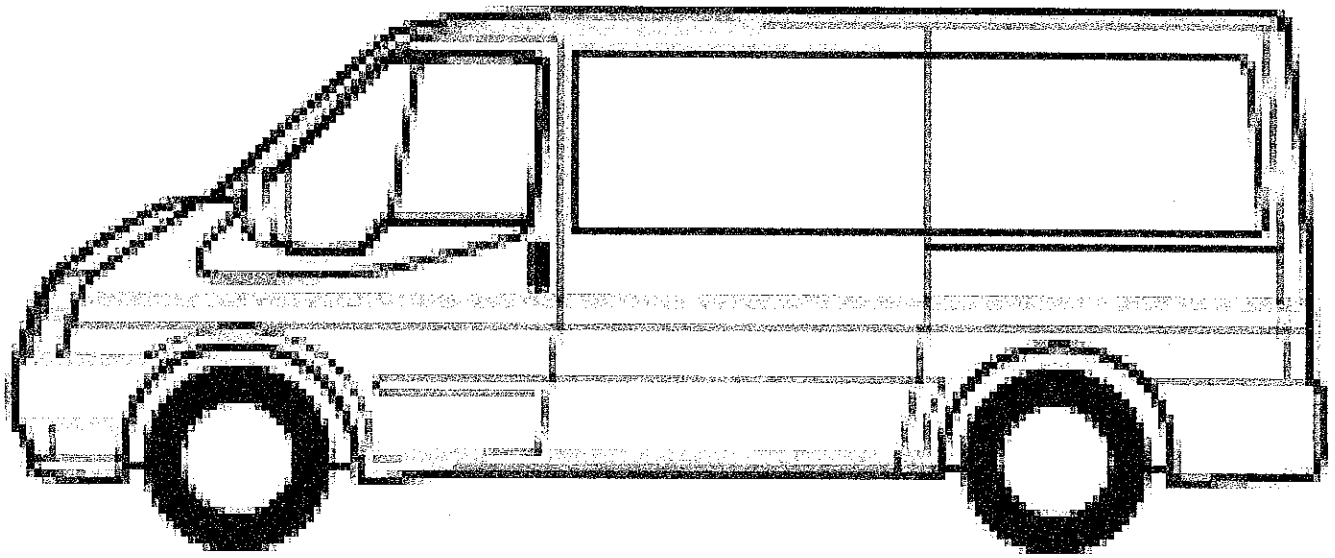
Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Transit-350, Low Roof Wagon
Low Roof Wagon 148" WB XL(X2Z)

Performance

Performance predictions in this report represent an estimate of vehicle performance based on standard operating conditions. Variations in customer equipment, load configuration, ambient conditions, and/or operator driving techniques can cause significant variations in vehicle performance. These values are not representative of results that may be shown in actual dynamometer tests. This report should therefore be used as a guide for comparative vehicle performance.



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Sabine River Ford Fleet
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Performance (cont'd)

Light Duty

GVW	Totals
Cargo Weight	0 lbs
Occupants Weight	1,800 lbs
Payload Weight	1,800 lbs
Curb Weight (as configured)	6,209 lbs
TOTAL	8,009 lbs
GVWR	9,000 lbs

GCW	Totals
Adjusted GVW	8,009 lbs
Weight of trailer:	0 lbs
Weight of trailer cargo:	0 lbs
TOTAL	8,009 lbs
GCWR	10,800 lbs

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Transit-350, Low Roof Wagon
Low Roof Wagon 148" WB XL(X2Z)

Selected Equipment & Specs

Dimensions

* Exterior length: 237.6"
* Exterior height: 82.4"
* Front track: 68.2"
* Front legroom: 39.7"
* 3rd row legroom: 35.6"
* Rear headroom: 41.1"
* Front hiproom: 67.5"
* 3rd row hiproom: 67.3"
* Rear shoulder room: 71.4"
* Cargo volume: 78.2cu.ft.
* Exterior width: 81.3"
* Wheelbase: 148.0"
* Rear track: 68.6"
* Rear legroom: 33.7"
* Front headroom: 40.8"
* 3rd row headroom: 40.6"
* Rear hiproom: 69.6"
* Front shoulder room: 67.9"
* 3rd row shoulder room: 67.0"
* Maximum cargo volume: 285.9cu.ft.

Powertrain

* 270hp 3.7L DOHC 24 valve V-6 engine with Ti-VCT variable valve control, SMPI
* ULEV II
* Rear-wheel drive
* Fuel Economy Highway: N/A
* Recommended fuel : regular unleaded
* 6 speed automatic transmission with overdrive
* Fuel Economy Cty: N/A
* Capless fuel filler

Suspension/Handling

* Front independent strut suspension with anti-roll bar, HD shocks
* Hydraulic power-assist rack-pinion Steering
* LT235/65SR16 CBSW AS front and rear tires
* Rear rigid axle leaf spring suspension with HD shocks
* Front and rear 16 x 7 silver steel wheels

Body Exterior

* 3 doors
* Driver and passenger power remote folding door mirrors
* Black bumpers
* Front and rear 16 x 7 wheels
* Split swing-out right rear passenger
* Black door mirrors
* Clearcoat paint

Convenience

* Manual air conditioning
* Auxiliary rear heater
* Power front windows
* Remote power door locks with 2 stage unlock and illuminated entry
* Manual telescopic steering wheel
* 1 1st row LCD monitor
* Dual visor mirrors
* Rear door bins
* Rear HVAC
* Cruise control with steering wheel controls
* Driver 1-touch down
* Manual tilt steering wheel
* Day-night rearview mirror
* Front and rear cupholders
* Driver and passenger door bins

Seats and Trim

* Seating capacity of 15
* 4-way driver seat adjustment
* Driver armrest
* Fixed 3rd row bench seat
* Removable 5th row bench seat
* Front bucket seats
* 4-way passenger seat adjustment
* Fixed rear bench seat
* Fixed 4th row bench seat
* Metal-look instrument panel insert

Entertainment Features

* AM/FM stereo radio
* Auxiliary audio input

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745 Quote ID: 110116-2

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
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Selected Equipment & Specs (cont'd)

* 6 speakers
* Fixed antenna

Lighting, Visibility and Instrumentation

* Halogen aero-composite headlights
* Manual vented rearmost window activation
* Front reading lights
* Camera(s) - rear
* Trip computer
* Variable intermittent front windshield wipers
* Light tinted windows
* Tachometer
* Low tire pressure warning
* Trip odometer

Safety and Security

* 4-wheel ABS brakes
* 4-wheel disc brakes
* ABS and driveline traction control
* Dual seat mounted side impact airbag supplemental restraint system
* Airbag supplemental restraint system occupancy sensor
* Manually adjustable front head restraints
* Brake assist with hill hold control
* AdvanceTrac w/Roll Stability Control electronic stability
* Dual front impact airbag supplemental restraint system
* Curtain 1st, 2nd and 3rd row overhead airbag supplemental restraint system
* Power remote door locks with 2 stage unlock and panic alarm
* 3 manually adjustable rear head restraints

Dimensions

General Weights

Curb	6209 lbs.	GVWR	9000 lbs.
Front GAWR	4130 lbs.	Rear GAWR	5730 lbs.
Payload	2900 lbs.	Front curb weight	3090 lbs.
Rear curb weight	3119 lbs.	Front axle capacity	4130 lbs.
Rear axle capacity	5515 lbs.	Front spring rating	4130 lbs.
Rear spring rating	5730 lbs.	Front tire/wheel capacity	6394 lbs.
Rear tire/wheel capacity	5996 lbs.		

General Trailering

Towing capacity	4200 lbs.	GCWR	10800 lbs.

Fuel Tank type

Capacity	25 gal.	Capless fuel filler	Yes

Off Road

Load floor height	29 "

Interior cargo

Cargo volume	78.2 cu.ft.	Maximum cargo volume	285.9 cu.ft.
Height	52.8 "	Length	141.7 "
Minimum width	53.7 "	Maximum width	69.8 "

Powertrain

Engine Type

Block material	Aluminum	Cylinders	V-6
Head material	Aluminum	Ignition	Electronic
Injection	Sequential MPI	Liters	3.7L
Orientation	Longitudinal	Recommended fuel	Regular unleaded
Valves per cylinder	4	Valvetrain	DOHC
Variable valve control	Ti-VCT		

Engine Spec

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Selected Equipment & Specs (cont'd)

Bore	3.76"	Compression ratio	10.5:1
Displacement	228 cu.in.	Stroke	3.45"
Engine Power			
SAEJ1349 AUG2004 compliant	Yes	Output	270 HP @ 6,500 RPM
Torque	250 ft.-lb @ 4,000 RPM		
Alternator			
Amps	150		
Battery			
Amp hours	70	Run down protection	Yes
Engine Extras			
Oil cooler	Yes		
Transmission			
Electronic control	Yes	Lock-up	Yes
Overdrive	Yes	Speed	6
Type	Automatic		
Transmission Gear Ratios			
1st	4.17	2nd	2.34
3rd	1.52	4th	1.14
5th	0.86	6th	0.69
Reverse Gear ratios	3.4		
Transmission Torque Converter			
Stall ratio	2.00		
Transmission Extras			
Sequential shift control	SelectShift	Oil cooler	Regular duty
Drive Type			
Type	Rear-wheel		
Drive Feature			
Traction control	ABS and driveline		
Drive Axle			
Ratio	3.73		
Exhaust			
Material	Stainless steel	System type	Single
Emissions			
CARB	ULEV II	EPA	Tier 2 Bin 5
fuel Economy			
Fuel type	Gasoline		
Acceleration			
0-60 mph (s)	9.63		
1/4 Mile			
Seconds	17.3	Speed	82 mph
Skid Pad			
Lateral acceleration (g)	0.7		

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Sabine River Ford Fleet
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Selected Equipment & Specs (cont'd)

Slalom
Speed ..... 52 mph

Driveability

Brakes
ABS 4-wheel
Type ..... 4-wheel disc
ABS channels 4
Vented discs ..... Front

Brake Assistance
Brake assist ..... Yes
Hill hold control ..... Yes

Suspension Control
Ride ..... Regular
Electronic stability ..... Stability control with anti-roll

Front Suspension
Independence ..... Independent
Anti-roll bar ..... Regular
Type ..... Strut

Front Spring
Type ..... Coil
Grade ..... Regular

Front Shocks
Type ..... HD

Rear Suspension
Independence ..... Rigid axle
Type ..... Leaf

Rear Spring
Type ..... Leaf
Grade ..... Regular

Rear Shocks
Type ..... HD

Steering
Activation ..... Hydraulic power-assist
Type ..... Rack-pinion

Steering Specs
# of wheels 2

Exterior

Front Wheels
Diameter ..... 16"
Width ..... 7.00"

Rear Wheels
Diameter ..... 16"
Width ..... 7.00"

Spare Wheels
Wheel material ..... Steel

Front and Rear Wheels
Appearance ..... Silver
Covers ..... Hub
Material ..... Steel

Front Tires
Aspect 65
Sidewalls ..... BSW
Tread ..... AS
Diameter ..... 16"
Speed ..... S
Type ..... LT

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
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Selected Equipment & Specs (cont'd)

Width	235mm	LT load rating	C
RPM	720		

Rear Tires

Aspect	65	Diameter	16"
Sidewalls	BSW	Speed	S
Tread	AS	Type	LT
Width	235mm	LT load rating	C
RPM	720		

Spare Tire

Mount	Underbody w/crankdown	Type	Full-size

Wheels

Front track	68.2"	Rear track	68.6"
Wheelbase	148.0"		

Body Features

Front license plate bracket	Yes	Body material	Fully galvanized steel
Side impact beams	Yes		

Body Doors

Door count	3	Right rear passenger	Split swing-out
Rear cargo	Split swing-out		

Exterior Dimensions

Length	237.6"	Body width	81.3"
Body height	82.4"	Rear door opening height	46.9"
Rear door opening width	59.8"		

Safety

Airbags

Driver front-impact	Yes	Driver side-impact	Seat mounted
Occupancy sensor	Yes	Overhead	Curtain 1st, 2nd and 3rd row
Passenger front-impact	Yes	Passenger side-impact	Seat mounted

Seatbelt

Rear centre 3 point	Yes	Height adjustable	Front
Pre-tensioners	Front	Pre-tensioners (#)	2

Security

Panic alarm	Yes

Seating

Passenger Capacity

Capacity	15

Front Seats

Split	Buckets	Type	Bucket

Driver Seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4		

Passenger seat

Fore/aft	Manual	Reclining	Manual

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
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Selected Equipment & Specs (cont'd)

Way direction control 4

Front Head Restraint
Control ..... Manual
Type ..... Adjustable

Front Armrest
Driver ..... Yes

Rear Seats
Descriptor ..... Bench
Facing ..... Front
Type ..... Fixed

Rear Head Restraints
Control ..... Manual
Type ..... Adjustable
Number 3

3rd Row Seats
Type ..... Fixed
Descriptor ..... Bench
Facing ..... Front

3rd Row Head Restraint
Type ..... Adjustable
Control ..... Manual
Number 3

4th Row Seats
Type ..... Fixed
Descriptor ..... Bench
Facing ..... Front

4th Row Head Restraints
Type ..... Adjustable
Control ..... Manual
Number 3

5th Row Seats
Type ..... Removable
Descriptor ..... Bench
Facing ..... Front

5th Row Head Restraints
Type ..... Adjustable
Control ..... Manual
Number 4

Front Seat Trim
Material ..... Vinyl
Back material ..... Vinyl

Rear Seat Trim Group
Material ..... Vinyl
Back material ..... Vinyl

3rd Row Seat Trim
Material ..... Vinyl
Back material ..... Vinyl

Convenience

AC And Heat Type
Air conditioning ..... Manual
Rear HVAC ..... Yes
Underseat ducts ..... Yes
Auxiliary rear heater ..... Yes
Headliner/pillar ducts ..... Yes

Audio System
Auxiliary audio input ..... Yes
Radio ..... AM/FM stereo
Radio grade ..... Regular
Seek-scan ..... Yes

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Transit-350, Low Roof Wagon
Low Roof Wagon 148" WB XL(X2Z)

Selected Equipment & Specs (cont'd)

Audio Speakers
Speaker type ..... Regular
Speakers 6

Audio Antenna
Type ..... Fixed

LCD Monitors
1st row 1

Cruise Control
Cruise control ..... With steering wheel controls

Convenience Features
Driver foot rest ..... Yes
12V DC power outlet 3

Door Lock Activation
Type ..... Power with 2 stage unlock
Integrated key/remote ..... Yes
Remote ..... Keyfob (all doors)
Auto locking ..... Yes

Door Lock Type
Tailgate/rear door lock ..... Included with power door locks

Instrumentation Type
Display ..... Analog

Instrumentation Gauges
Tachometer ..... Yes
Engine hour meter ..... Yes
Engine temperature ..... Yes

Instrumentation Warnings
Oil pressure ..... Yes
Battery ..... Yes
Key ..... Yes
Door ajar ..... Yes
Service interval ..... Yes
Low tire pressure ..... Yes
Engine temperature ..... Yes
Lights on ..... Yes
Low fuel ..... Yes
Trunk/liftgate ajar ..... Yes
Brake fluid ..... Yes

Instrumentation Displays
Clock ..... In-radio display
Camera(s) - rear ..... Yes
Systems monitor ..... Yes

Instrumentation Feature
Trip computer ..... Yes
Trip odometer ..... Yes

Steering Wheel Type
Material ..... Urethane
Telescoping ..... Manual
Tilting ..... Manual

Front Side Windows
Window 1st row activation ..... Power

Windows Rear Side
2nd row activation ..... Fixed
3rd row activation ..... Manual vented

Window Features
1-touch down ..... Driver
Tinted ..... Light

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2017 Transit-350, Low Roof Wagon
Low Roof Wagon 148" WB XL(X2Z)

Selected Equipment & Specs (cont'd)

Front Windshield
Wiper ..... Variable intermittent

Rear Windshield
Window ..... Fixed

Interior

Driver Visor
Mirror ..... Yes

Passenger Visor
Mirror ..... Yes

Rear View Mirror
Day-night ..... Yes

Headliner
Coverage ..... Full
Material ..... Cloth

Floor Trim
Coverage ..... Full
Covering ..... Vinyl/rubber

Trim Feature
Instrument panel insert ..... Metal-look
Gear shift knob ..... Urethane

Lighting
Dome light type ..... Fade
Illuminated entry ..... Yes
Front reading ..... Yes
Variable IP lighting ..... Yes

Floor Console Storage
Storage ..... Yes
Type ..... Partial

Storage
Driver door bin ..... Yes
Glove box ..... Yes
Rear yes ..... Yes
Rear door bins ..... Yes
Front Beverage holder(s) ..... Yes
Passenger door bin ..... Yes
Instrument panel ..... Bin

Cargo Space Trim
Floor ..... Vinyl/rubber
Trunk lid/rear cargo door ..... Plastic

Cargo Space Feature
Tie downs ..... Yes
Light ..... Yes

Legroom
Front ..... 39.7"
Third ..... 35.6"
Rear ..... 33.7"
Fourth ..... 35.6"

Headroom
Front ..... 40.8"
Third ..... 40.6"
Rear ..... 41.1"
Fourth ..... 38.7"

Hip Room
Front ..... 67.5"
Third ..... 67.3"
Rear ..... 69.6"
Fourth ..... 61.0"

Shoulder Room

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Sabine River Ford Fleet
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2017 Transit-350, Low Roof Wagon
Low Roof Wagon 148" WB XL(X2Z)

Selected Equipment & Specs (cont'd)

Front	67.9"	Rear	71.4"
Third	67.0"	Fourth	60.8"

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Customer Proposal

Prepared for:

Yea-Mei Sauer
Contract Specialist, Jefferson County
1149 Pearl St
Beaumont, TX 77701
Office: 409-835-8593
Fax: 409-835-8456
Email: ysauer@co.jefferson.tx.us
FIN: QB416-QB416

Prepared by:

Lee Reeves
Office: 409-883-3581
Email: leereeves@sabineriverford.com

Date: 11/01/2016
Vehicle: 2017 Escape S
4dr FWD



Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Yea-Mei Sauer
Contract Specialist, Jefferson County
1149 Pearl St
Beaumont, TX 77701
Office: 409-835-8593
Fax: 409-835-8456
Email: ysauer@co.jefferson.tx.us
FIN: QB416-QB416

Re: Vehicle Proposal

IFB 16-029/YS

3A. Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and a choice of optional equipment. Honda CR-V LX 2-WD, or approved equal.

Pricing for each vehicle MUST include, as a minimum the following items:
1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

Contact me with any questions.

Lee Reeves
Business Development Manager
409-883-3581
leereeves@sabineriverford.com

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Escape, Sport Utility
4dr FWD S(U0F)

Pricing - Single Vehicle

	MSRP
Vehicle Pricing	$24,495.00
Pre-Tax Adjustments	
Description	
Texas Concession - Escape MY17	$0.00
Subtotal	$24,495.00
Discount Adjustments	-$4,307.25
Subtotal	$20,187.75
Post-Tax Adjustments	
Description	
Documentation Fee	$125.00
2yr State Inspection - Passenger/F-150	$23.75
Passenger Vehicle 2-yr	$125.50
Title Fee	$38.00
Total	$20,500.00

Customer Signature

Acceptance Date

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Escape, Sport Utility
4dr FWD S(U0F)

Warranty - Selected Equipment & Specs

Warranty

Basic
Distance ..... 36000 miles Months ..... 36 months

Powertrain
Distance ..... 60000 miles Months ..... 60 months

Corrosion Perforation
Distance ..... Unlimited miles Months ..... 60 months

Roadside Assistance
Distance ..... 60000 miles Months ..... 60 months

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Escape, Sport Utility
4dr FWD S(U0F)

Major Equipment

(Based on selected options, shown at right)

2.5L I-4 DOHC w/SMPI 168hp
6 speed automatic w/OD

Exterior:Oxford White
Interior:Charcoal Black

* 4-wheel ABS
* Electric parking brake
* P 235/55R17 BSW AS H-rated tires
* Advance Trac w/Roll Stability Control
* Tinted glass
* Wireless streaming
* LED brakelights
* Dual power remote mirrors
* 17 x 7.5 steel wheels
* Driver and front passenger seat mounted side airbags
* SecuriLock immobilizer
* Tachometer
* Underseat ducts
* 60-40 folding rear split-bench
* Brake assistance
* Traction control
* Battery with run down protection
* Air conditioning
* AM/FM stereo with seek-scan, single in-dash CD player, MP3 decoder, external memory control, internet radio
* Daytime running
* Rear child safety locks
* Variable intermittent wipers
* Dual front airbags
* Airbag occupancy sensor
* Rear window defroster
* Message Center
* Reclining front bucket seats
* Audio control on steering wheel

Fuel Economy

City
21 mpg



Hwy
29 mpg

Selected Options

	MSRP
STANDARD VEHICLE PRICE	$23,600.00
Equipment Group 100A	N/C
Engine: 2.5L i-VCT	Included
Transmission: 6-Speed Automatic w/SelectShift	Included
3.51 Axle Ratio	Included
GVWR: 4,620 lbs	Included
Tires: P235/55R17 A/S BSW	Included
Wheels: 17" Steel Wheel w/Sparkle Silver Cover	Included
Cloth Buckets w/60/40 Split Rear Seat	Included
Monotone Paint Application	STD
106" Wheelbase	STD
Radio: AM/FM Single CD/MP3	Included
SYNC Communications & Entertainment System	Included
Front License Plate Bracket	N/C
Fleet Advertising Credit	$0.00
Oxford White	N/C
Charcoal Black	N/C
SUBTOTAL	$23,600.00
Destination Charge	$895.00

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Escape, Sport Utility
4dr FWD S(U0F)

TOTAL	**$24,495.00**

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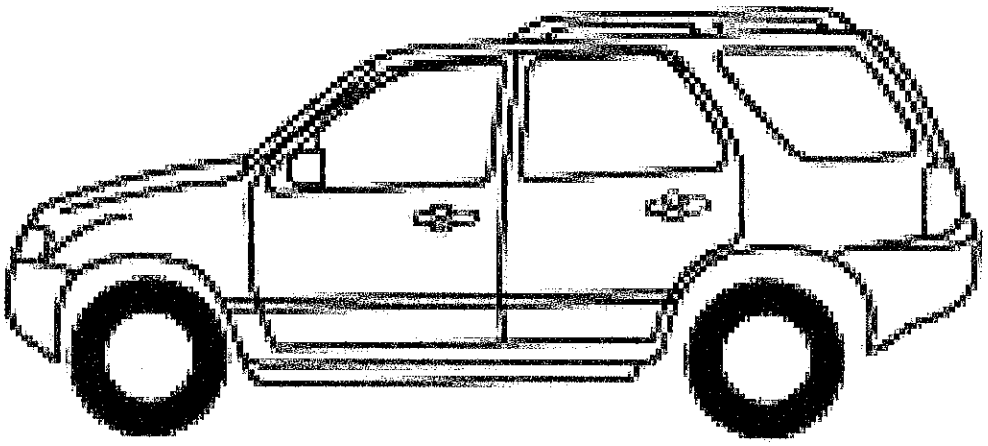
Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Escape, Sport Utility
4dr FWD S(U0F)

Performance

Performance predictions in this report represent an estimate of vehicle performance based on standard operating conditions. Variations in customer equipment, load configuration, ambient conditions, and/or operator driving techniques can cause significant variations in vehicle performance. These values are not representative of results that may be shown in actual dynamometer tests. This report should therefore be used as a guide for comparative vehicle performance.



Light Duty

GVW	Totals
Cargo Weight	0 lbs
Occupants Weight	750 lbs
Payload Weight	750 lbs
Curb Weight (as configured)	3,515 lbs
TOTAL	4,265 lbs
GVWR	4,620 lbs

GCW	Totals
Adjusted GVW	4,265 lbs
Weight of trailer:	0 lbs
Weight of trailer cargo:	0 lbs
TOTAL	4,265 lbs
GCWR	5,374 lbs

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By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Escape, Sport Utility
4dr FWD S(U0F)

Selected Equipment & Specs

Dimensions

* Exterior length: 178.1"
* Exterior height: 66.3"
* Front track: 61.5"
* Turning radius: 19.4'
* Front legroom: 43.1"
* Front headroom: 39.9"
* Front hiproom: 54.8"
* Front shoulder room: 56.0"
* Passenger volume: 98.1cu.ft.
* Cargo volume seats folded: 67.8cu.ft.
* Exterior width: 72.4"
* Wheelbase: 105.9"
* Rear track: 61.6"
* Min ground clearance: 7.9"
* Rear legroom: 36.8"
* Rear headroom: 39.0"
* Rear hiproom: 52.4"
* Rear shoulder room: 55.3"
* Cargo volume: 34.3cu.ft.
* Maximum cargo volume: 67.8cu.ft.

Powertrain

* 168hp 2.5L DOHC 16 valve I-4 engine with iVCT variable valve control, SMPI
* ULEV II
* Front-wheel drive
* Fuel Economy City: 21 mpg
* Capless fuel filler
* Recommended fuel : regular unleaded
* 6 speed automatic transmission with overdrive
* Limited slip differential
* Fuel Economy Highway: 29 mpg

Suspension/Handling

* Front independent strut suspension with anti-roll bar, gas-pressurized shocks
* Speed-sensing electric power-assist rack-pinion Steering
* P235/55HR17 BSW AS front and rear tires
* Rear independent short and long arm suspension with anti-roll bar, gas-pressurized shocks
* Front and rear 17 x 7.5 steel wheels

Body Exterior

* 4 doors
* Black door mirrors
* Body-coloured bumpers
* Front and rear 17 x 7.5 wheels
* Driver and passenger power remote folding door mirrors
* Lip rear spoiler
* Clearcoat paint

Convenience

* Manual air conditioning with air filter
* Power windows
* Driver 1-touch down
* Extra FOB controls trunk/hatch/door/tailgate
* Manual telescopic steering wheel
* SYNC Services internet access
* Wireless phone connectivity
* 1 1st row LCD monitor
* Dual visor mirrors
* Driver and passenger door bins
* Cruise control with steering wheel controls
* Driver 1-touch up
* Remote power door locks with 2 stage unlock and illuminated entry
* Manual tilt steering wheel
* Day-night rearview mirror
* 911 Assist emergency S.O.S
* AppLink smart device integration
* Front and rear cupholders
* Full floor console
* Rear door bins

Seats and Trim

* Seating capacity of 5
* 6-way driver seat adjustment
* 4-way passenger seat adjustment
* 60-40 folding rear split-bench seat
* Metal-look instrument panel insert
* Front bucket seats
* Manual height adjustable driver seat
* Centre front armrest
* Cloth seat upholstery
* Metal-look console insert

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Selected Equipment & Specs (cont'd)

* Metal-look gear shift knob

Entertainment Features

* AM/FM stereo radio with radio data system
* MP3 decoder
* Steering wheel mounted radio controls
* Wireless streaming
* Single CD player
* SYNC external memory control
* 6 speakers
* Integrated roof antenna

Lighting, Visibility and Instrumentation

* Halogen aero-composite headlights
* Fully automatic headlights
* Variable intermittent front windshield wipers
* Rear window defroster
* Light tinted windows
* Tachometer
* Outside temperature display
* Low tire pressure warning
* Trip odometer
* Delay-off headlights
* LED brakelights
* Fixed interval rear windshield wiper
* Fixed rearmost windows
* Front reading lights
* Compass
* Camera(s) - rear
* Trip computer

Safety and Security

* 4-wheel ABS brakes
* Electric parking brake
* AdvanceTrac w/Roll Stability Control electronic stability
* Dual front impact airbag supplemental restraint system
* Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system
* Airbag supplemental restraint system occupancy sensor
* SecuriLock immobilizer
* Manually adjustable front head restraints with tilt
* Brake assist with hill hold control
* 4-wheel disc brakes
* ABS and driveline traction control
* Dual seat mounted side impact airbag supplemental restraint system
* Knee airbag supplemental restraint system
* Power remote door locks with 2 stage unlock and panic alarm
* MyKey restricted driving mode
* 3 manually adjustable rear head restraints

Dimensions

General Weights

Curb	3515 lbs.	GVWR	4620 lbs.

General Trailering

Towing capacity	1500 lbs.	GCWR	5374 lbs.

Fuel Tank type

Capacity	16 gal.	Capless fuel filler	Yes

Off Road

Min ground clearance	8 "

Interior cargo

Cargo volume	34.3 cu.ft.	Cargo volume seats folded	67.8 cu.ft.
Maximum cargo volume	67.8 cu.ft.		

Powertrain

Engine Type

Block material	Aluminum	Cylinders	I-4
Head material	Aluminum	Ignition	Electronic

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Escape, Sport Utility
4dr FWD S(U0F)

Selected Equipment & Specs (cont'd)

Injection	Sequential MPI	Liters	2.5L
Orientation	Transverse	Recommended fuel	Regular unleaded
Valves per cylinder	4	Valvetrain	DOHC
Variable valve control	IVCT		

Engine Spec

Bore	3.50"	Compression ratio	9.7:1
Displacement	152 cu.in.	Stroke	3.94"

Engine Power

Output	168 HP @ 6,000 RPM	Torque	170 ft.-lb @ 4,500 RPM

Battery

Run down protection	Yes

Transmission

Electronic control	Yes	Lock-up	Yes
Overdrive	Yes	Speed	6
Type	Automatic		

Transmission Gear Ratios

1st	4.58	2nd	2.96
3rd	1.91	4th	1.44
5th	1	6th	0.74
Reverse Gear ratios	2.94		

Transmission Extras

Sequential shift control	SelectShift	Oil cooler	Regular duty

Drive Type

Type	Front-wheel

Drive Feature

Limited slip differential	Brake actuated	Traction control	ABS and driveline

Drive Axle

Ratio	3.51

Exhaust

Material	Stainless steel	System type	Single

Emissions

CARB	ULEV II	EPA	Tier 2 Bin 5

fuel Economy

City	21 mpg	Highway	29 mpg
Fuel type	Gasoline	Combined	24 mpg

Acceleration

0-60 mph (s)	8.94

1/4 Mile

Seconds	16.6	Speed	86 mph

Skid Pad

Lateral acceleration (g)	0.9

Slalom

Speed	59 mph

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Selected Equipment & Specs (cont'd)

Green Values

Energy Impact Score (Barrels per year) 13.7
Carbon FP / Tailpipe and upstream total GHG (CO2, tons per year) 7.3

Driveability

Brakes

ABS 4-wheel
ABS channels 4
Type ..... 4-wheel disc
Vented discs ..... Front
Electric parking brake ..... Yes

Brake Assistance

Brake assist ..... Yes
Hill hold control ..... Yes

Suspension Control

Ride ..... Regular
Electronic stability ..... Stability control with anti-roll

Front Suspension

Independence ..... Independent
Type ..... Strut
Anti-roll bar ..... Regular

Front Spring

Type ..... Coil
Grade ..... Regular

Front Shocks

Type ..... Gas-pressurized

Rear Suspension

Independence ..... Independent
Type ..... Short and long arm
Anti-roll bar ..... Regular

Rear Spring

Type ..... Coil
Grade ..... Regular

Rear Shocks

Type ..... Gas-pressurized

Steering

Speed-sensing ..... Yes
Activation ..... Electric power-assist
Type ..... Rack-pinion

Steering Specs

# of wheels 2

Exterior

Front Wheels

Diameter ..... 17"
Width ..... 7.50"

Rear Wheels

Diameter ..... 17"
Width ..... 7.50"

Spare Wheels

Wheel material ..... Steel

Front and Rear Wheels

Material ..... Steel
Covers ..... Full wheel

Front Tires

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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Escape, Sport Utility
4dr FWD S(U0F)

Selected Equipment & Specs (cont'd)

Aspect	55	Diameter	17"
Sidewalls	BSW	Speed	H
Tread	AS	Type	P
Width	235mm		

Rear Tires

Aspect	55	Diameter	17"
Sidewalls	BSW	Speed	H
Tread	AS	Type	P
Width	235mm		

Spare Tire

Mount	Inside under cargo	Type	Compact

Wheels

Front track	61.5"	Rear track	61.6"
Turning radius	19.4'	Wheelbase	105.9"

Body Features

Front license plate bracket	Yes	Rear spoiler	Lip
Body material	Fully galvanized steel	Side impact beams	Yes
Active grille shutters	Yes		

Body Doors

Door count	4	Left rear passenger	Conventional
Right rear passenger	Conventional	Rear cargo	Liftgate

Exterior Dimensions

Length	178.1"	Body width	72.4"
Body height	66.3"		

Safety

Airbags

Driver front-impact	Yes	Driver side-impact	Seat mounted
Occupancy sensor	Yes	Overhead	Safety Canopy System curtain 1st and 2nd row
Passenger front-impact	Yes	Passenger side-impact	Seat mounted
Knee	Driver		

Seatbelt

Rear centre 3 point	Yes	Height adjustable	Front
Pre-tensioners	Front	Pre-tensioners (#)	2

Security

Immobilizer	SecuriLock	Panic alarm	Yes
Restricted driving mode	MyKey		

Seating

Passenger Capacity

Capacity	5

Front Seats

Split	Buckets	Type	Bucket

Driver Seat

Fore/aft	Manual	Height adjustable	Manual

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Escape, Sport Utility
4dr FWD S(U0F)

Selected Equipment & Specs (cont'd)

Reclining ..... Manual

Passenger seat

Fore/aft ..... Manual
Way direction control 4

Front Head Restraint

Control ..... Manual

Front Armrest

Centre ..... Yes

Rear Seats

Descriptor ..... Split-bench
Folding 60-40
Type ..... Fixed

Rear Head Restraints

Control ..... Manual
Number 3

Front Seat Trim

Material ..... Cloth

Rear Seat Trim Group

Material ..... Cloth

Way direction control 6

Reclining ..... Manual

Type ..... W/tilt

Facing ..... Front
Folding position ..... Fold forward seatback
Reclining ..... Manual

Type ..... Adjustable

Back material ..... Cloth

Back material ..... Carpet

Convenience

AC And Heat Type

Air conditioning ..... Manual
Underseat ducts ..... Yes

Audio System

CD ..... Single
MP3 decoder ..... MP3 decoder
Radio data system ..... Yes
Seek-scan ..... Yes
Internet radio ..... Yes

Audio Speakers

Speaker type ..... Regular

Audio Controls

Speed sensitive volume ..... Yes
Voice activation ..... Yes

Audio Antenna

Type ..... Integrated roof

LCD Monitors

1st row 1

Cruise Control

Cruise control ..... With steering wheel controls

Convenience Features

Driver foot rest ..... Yes
12V DC power outlet 4

Air filter ..... Yes
Console ducts ..... Yes

CD location ..... In-dash
Radio ..... AM/FM stereo
Radio grade ..... Regular
External memory control ..... SYNC

Speakers 6

Steering wheel controls ..... Yes
Wireless streaming ..... Yes

Primary monitor size (inches) 4.2

Retained accessory power ..... Yes
Emergency S.O.S ..... 911 Assist

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Sabine River Ford Fleet
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2017 Escape, Sport Utility
4dr FWD S(U0F)

Selected Equipment & Specs (cont'd)

Wireless phone connectivity ..... Bluetooth
Smart device integration ..... App link
Internet access ..... SYNC Services

Door Lock Activation

Type ..... Power with 2 stage unlock
Integrated key/remote ..... Yes
Remote ..... Keyfob (all doors)
Auto locking ..... Yes

Door Lock Type

Rear child safety ..... Manual
Tailgate/rear door lock Included with power door locks

Door Locks Extra FOB Controls

Trunk/hatch/door/tailgate ..... Yes

Instrumentation Type

Display ..... Analog

Instrumentation Gauges

Tachometer ..... Yes
Engine temperature ..... Yes

Instrumentation Warnings

Oil pressure ..... Yes
Battery ..... Yes
Key ..... Yes
Low washer fluid ..... Yes
Door ajar ..... Yes
Service interval ..... Yes
Low tire pressure ..... Yes
Engine temperature ..... Yes
Lights on ..... Yes
Low fuel ..... Yes
Lighting malfunction ..... Yes
Trunk/liftgate ajar ..... Yes
Brake fluid ..... Yes

Instrumentation Displays

Clock ..... In-radio display
Exterior temp ..... Yes
Camera(s) - rear ..... Yes
Compass ..... Yes
Systems monitor ..... Yes

Instrumentation Feature

Trip computer ..... Yes
Trip odometer ..... Yes

Steering Wheel Type

Material ..... Urethane
Telescoping ..... Manual
Tilting ..... Manual

Front Side Windows

Window 1st row activation ..... Power

Windows Rear Side

2nd row activation ..... Power
3rd row activation ..... Fixed

Window Features

1-touch down ..... Driver
Tinted ..... Light
1-touch up ..... Driver

Front Windshield

Wiper ..... Variable intermittent

Rear Windshield

Wiper ..... Fixed interval
Defroster ..... Yes
Heating ..... Wiper park
Window ..... Fixed

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Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
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Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

Selected Equipment & Specs (cont'd)

Interior

Driver Visor
- Mirror: Yes

Passenger Visor
- Mirror: Yes

Rear View Mirror
- Day-night: Yes

Trim Door
- Trim insert: Cloth

Headliner
- Coverage: Full
- Material: Cloth

Floor Trim
- Coverage: Full
- Covering: Carpet
- Mats: Carpet front and rear

Trim Feature
- Instrument panel insert: Metal-look
- Door panel insert: Metal-look
- Interior accents: Metal-look
- Gear shift knob: Metal-look
- Console insert: Metal-look

Lighting
- Dome light type: Fade
- Illuminated entry: Yes
- Front reading: Yes
- Variable IP lighting: Yes

Floor Console Storage
- Storage: Covered
- Type: Full

Overhead Console Storage
- Storage: Yes
- Type: Mini

Storage
- Driver door bin: Yes
- Glove box: Yes
- Seatback storage pockets: 1
- Rear yes: Yes
- Rear door bins: Yes
- Audio media storage: Yes
- Front Beverage holder(s): Yes
- Passenger door bin: Yes
- Illuminated: Yes
- Interior concealed storage: Yes
- 2nd row underseat: Yes

Cargo Space Trim
- Floor: Carpet
- Trunk lid/rear cargo door: Plastic

Cargo Space Feature
- Tie downs: Yes
- Concealed storage: Yes
- Light: Yes

Legroom
- Front: 43.1"
- Rear: 36.8"

Headroom
- Front: 39.9"
- Rear: 39.0"

Hip Room

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Sabine River Ford Fleet
1601 Green Avenue, Orange, Texas, 77630
Office: 409-883-3581

2017 Escape, Sport Utility
4dr FWD S(U0F)

Selected Equipment & Specs (cont'd)

Front	54.8"	Rear	52.4"

Shoulder Room

Front	56.0"	Rear	55.3"

Interior Volume

Passenger volume	98.1 cu.ft.

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Yea-Mei Sauer, Contract Specialist, Jefferson County
By: Lee Reeves Date: 11/01/2016 | Price Level: 745

Synchronizing the world of commerce℠

IFB 16-029/YS

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~~s Pad Pak~~

GW

FORD ORIGINAL

JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah L. Clark, Purchasing Agent

1149 Pearl Street, 1st Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

LEGAL NOTICE
Advertisement for Invitation for Bids

October 3, 2016

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. **Specifications for this project may be obtained from the Jefferson County website, http://www.co.jefferson.tx.us/Purchasing/main.htm or by calling 409-835-8593.**

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope. Bidders shall forward an original and two (2) copies of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Commissioners' Courtroom at the time and date below. Bidders are invited to attend the sealed bid opening.

BID NAME:	**Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County**
BID NO:	**IFB 16-029/YS**
DUE DATE/TIME:	**11:00 AM CDT, Tuesday, November 1, 2016**
MAIL OR DELIVER TO:	**Jefferson County Purchasing Department 1149 Pearl Street, 1st Floor Beaumont, Texas 77701**

Any questions relating to these requirements should be directed to Yea-Mei Sauer, Contract Specialist, at 409-835-8593 or ysauer@co.jefferson.tx.us.

Jefferson County encourages Disadvantaged Business Enterprises to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE INVITATION.

Deborah Clark

Deborah L. Clark, Purchasing Agent
Jefferson County, Texas
Publish: Beaumont Enterprise & Port Arthur News – October 5, 2016 & October 12, 2016

IFB 16-029/YS
Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County
Bids due: 11:00 AM CDT, Tuesday, November 1, 2016

Table of Contents

Table of Contents 1
Instructions to Bidders 2
General Conditions of Bidding and Terms of Contract 6
Special Requirements/Instructions 11
Minimum Specifications 15
Bidder Information Form 17
Offer to Contract Form 18
Acceptance of Offer Form 19
Bid Form 20
Signature Page 24
Conflict of Interest Questionnaire 25
Local Government Officer Conflict Disclosure Statement Forms (OFFICE USE ONLY) 26
Good Faith Effort Determination Checklist 27
Notice of Intent 28
HUB Subcontracting Participation Declaration Form 29
Residence Certification/Tax Form 33
Bid Affidavit 34

BID SUBMISSIONS: Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Additionally, Bidder must monitor the Jefferson County Purchasing Department Website (below) to see if addenda or additional instructions have been posted. Failure to return all required forms could result in a bid being declared as non-responsive.

http://www.co.jefferson.tx.us/purchasing/main.htm

Instructions to Bidders

1. Bid Submission

Bids must be submitted in complete original form by mail or messenger to the following address:

Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, TX 77701

Bids will be accepted at the above address until the time and date specified herein, and immediately after will be publicly opened and read aloud.

All bids shall be tightly sealed in an opaque envelope and plainly marked with the Bid Number, Bid Name, Bid Due Date, and the Bidder's Name and Address; and shall be addressed to the Purchasing Agent.

Late bids will not be accepted and will be returned unopened to the bidder.

All bids submitted in response to this invitation shall become the property of Jefferson County and will be a matter of public record available for review.

2. Bid Submissions During Time of Inclement Weather, Disaster, or Emergency

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a bid/proposal/statement of qualifications submission deadline, the bid closing will automatically be postponed until the next business day that County offices are open to the public. Should inclement weather conditions or any other unforeseen event cause delays in courier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the vendor to notify the county of their interest in the project should these conditions impact their ability to submit a bid/proposal/statement of qualifications submission before the stated deadline. The County reserves the right to make the final judgement call to extend any deadline.

Should an emergency or unanticipated event interrupt normal County processes, and bid/proposal/statement of qualifications submissions cannot be received by the Jefferson County Purchasing Department's office by the exact time specified in the IFB and urgent County requirements preclude amendment to the IFB, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first business day on which normal County processes resume.

3. Courthouse Security

Bidders are advised that all visitors to the Courthouse must pass through Security. **Bidders planning to hand deliver bids must allow time to get through Security, as a delay in entering the Courthouse will not be accepted as an excuse for late submittal.** Mondays and Tuesdays are particularly heavy days. Bidders are strongly urged to plan accordingly.

4. Preparation of Bids

The bid shall be legibly printed in ink or typed.

If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the bidder.

The bid shall be legally signed and shall include the complete address of the bidder.

Jefferson County is exempt from Federal and State Sales Taxes, and such taxes shall not be included in bid prices.

5. Signatures

All bids, notifications, claims, and statements must be signed by an individual authorized to bind the bidder. The individual signing certifies, under penalty of perjury, that he or she has the legal authorization to bind the bidder.

6. County Holidays – 2016:

January 1	Friday	New Year's Day
January 18	Monday	Martin Luther King, Jr. Day
February 15	Monday	President's Day
March 25	Friday	Good Friday
May 30	Monday	Memorial Day
July 4	Monday	Independence Day
September 5	Monday	Labor Day
November 11	Friday	Veterans Day
November 24 & 25	Thursday & Friday	Thanksgiving
December 23 & 26	Friday & Monday	Christmas

7. Rejection or Withdrawal

Submission of additional terms, conditions or agreements with the bid document are grounds for deeming a bid non-responsive and may result in bid rejection. Jefferson County reserves the right to reject any and all bids and to waive any informalities and minor irregularities or defects in bids. Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the time set for receipt of bids. Bids are an irrevocable offer and may not be withdrawn within 90 days after opening date.

8. Emergency/Declared Disaster Requirements

In the event of an emergency or if Jefferson County is declared a disaster area, by the County, State, or Federal Government, this Acceptance of Offer may be subjected to unusual usage. Contractor shall service the county during such an emergency or declared disaster under the same terms and conditions that apply during non-emergency/disaster conditions. The pricing as specified in this Acceptance of Offer shall apply to serving the County's needs regardless of the circumstances. If Contractor is unable to supply the services under the terms of the Acceptance of Offer, then Contractor shall provide proof of such disruption and a copy of the invoice from Contractor's supplier(s). Additional profit margin as a result of supplying services during an emergency or declared disaster shall not be permitted. In the event that additional equipment, supplies, and materials are required during the declared disaster, additional shipping, handling and drayage fees may apply.

9. Award

The bid will be awarded to the responsible, responsive bidder(s) whose bid, conforming to the solicitation, will be most advantageous to Jefferson County – price and other factors considered. Unless otherwise specified in this IFB, Jefferson County reserves the right to accept a bid in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of Jefferson County. Any bidder who is in default to Jefferson County at the time of submittal of the bid shall have that bid rejected. Jefferson County reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by Jefferson County, shall be deemed non-responsive and the offer rejected.

In evaluating bids, Jefferson County shall consider the qualifications of the bidders, and, where applicable, operating costs, delivery time, maintenance requirements, performance data, and guarantees of materials and equipment. In addition, Jefferson County may conduct such investigation as it deems necessary to assist in the evaluation of a bid and to establish the responsibility, qualifications, and financial ability of the bidders to fulfill the contract.

Jefferson County reserves the right to award this contract on the basis of **lowest and best bid** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, and/or to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not a awarded a contract, Offeror may appear before the Commissioners' Court and present evidence concerning Offeror responsibility after officially notifying the Office of the Purchasing Agent of Offeror's intent to appear.

10. Contract

A response to an IFB is an offer to contract with Jefferson County based upon the terms, conditions, and specifications contained in the IFB. Bids do not become contracts unless and until they are executed by Jefferson County, eliminating a formal signing of a separate contract. For that reason, all of the terms and conditions of the contract are contained in the IFB, unless any of the terms and conditions is modified by an IFB Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents.

11. Waiver of Subrogation

Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Jefferson County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.

12. Fiscal Funding

A multi-year contract (if requested by the specifications) continuing as a result of an extension option must include fiscal funding out. If, for any reason, funds are not appropriated to continue the contract, said contract shall become null and void.

13. Bid Results

Bid results are not provided in response to telephone inquiries. A preliminary tabulation of bids received will be posted on the Purchasing web page (http://co.jefferson.tx.us/ purchasing/main.htm) as soon as possible following bid opening. A final tabulation will be posted following bid award, and will also be available for review in the Purchasing Department.

14. Changes and Addenda to Bid Documents

Each change or addendum issued in relation to this IFB document will be on file in the Office of the Purchasing Agent, and will be posted on the Purchasing web site as soon as possible. It shall be the bidder's responsibility to make inquiry as to change or addenda issued, and to monitor the web site. All such changes or addenda shall become part of the contract and all bidders shall be bound by such addenda. Information on all changes or addenda issued will be available at the Office of the County Purchasing Agent.

15. Specifications

Unless otherwise stated by the bidder, the bid will be considered as being in accordance with Jefferson County's applicable standard specifications, and any special specifications outlined in the bid document. References to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of Jefferson County, and should not be construed as excluding bids on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. Jefferson County reserves the right to determine if equipment/ product being bid is an acceptable alternate. All goods shall be new unless otherwise so stated in the bid. Any unsolicited alternate bid, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of the bid, may be considered non-responsive.

16. Delivery

Bids shall include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder (in writing on the included Bid Form), prices bid will be considered as being based on F.O.B. destination/delivered freight included.

17. Interpretation of Bid and/or Contract Documents

All inquiries shall be made within a reasonable time prior to the date and time fixed for the bid opening, in order that a written response in the form of an addendum, if required, can be processed before the bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

18. Currency

Prices calculated by the bidder shall be stated in U.S. dollars.

19. Pricing

Prices shall be stated in units of quantity specified in the bid documents. In case of discrepancy in computing the amount of the bid, the unit price shall govern.

20. Notice to Proceed/Purchase Order

The successful bidder may not commence work under this contract until authorized to do so by the Purchasing Agent.

21. Certification

By signing the offer section of the Offer and Acceptance page, bidder certifies:

- The submission of the offer did not involve collusion or other anti-competitive practices.
- The bidder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to any public servant in connection with the submitted offer.
- The bidder hereby certifies that the individual signing the bid is an authorized agent for the bidder and has the authority to bind the bidder to the contract.

22. Definitions

"County" – Jefferson County, Texas.

"Contractor" – The bidder whose proposal is accepted by Jefferson County.

23. Minority-Women Business Enterprise Participation

It is the desire of Jefferson County to increase the participation of Minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the County does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms.

General Conditions of Bidding and Terms of Contract

By execution of this document, the vendor accepts all general and special conditions of the contract as outlined below and in the specifications and plans.

1. Bidding

1.1 Bids. All bids must be submitted on the bid form furnished in this package.

1.2 Authorized Signatures. The bid must be executed personally by the vendor, duly authorized partner of the partnership, or duly authorized officer of the corporation. If executed by an agent, a power of attorney or other evidence of authority to act on behalf of the vendor shall accompany the bid to become a valid bid.

1.3 Late Bids. Bids must be in the office of the Jefferson County Purchasing Agent before or at the specified time and date bids are due. Bids received after the submission deadline shall be rejected as non-responsive and returned unopened.

1.4 Withdrawal of Bids Prior to Bid Opening. A bid may be withdrawn before the opening date by submitting a written request to the Purchasing Agent. If time allows, the bidder may submit a new bid. Bidder assumes full responsibility for submitting a new bid before or at the specified time and date bids are due. Jefferson County reserves the right to withdraw a request for bids before the opening date.

1.5 Withdrawal of Bids after Bid Opening. Bidder agrees that its offer may not be withdrawn or cancelled by the vendor for a period of ninety (90) days following the date and time designated for the receipt of bids unless otherwise stated in the bid and/or specifications.

1.6 Bid Amounts. Bids shall show net prices, extensions where applicable and net total. In case of conflict between unit price and extension, the unit price will govern. Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be interpreted in the favor of Jefferson County.

1.7 Exceptions and/or Substitutions. All bids meeting the intent of the specifications and plans will be considered for award. Vendors taking exception to the specifications and plans, or offering substitutions, shall state these exceptions in the section provided. If bid is made on an article other than the one specified, which a bidder considers comparable, the name and grade of said article must be specified in the bid and sufficient specifications and descriptive data must accompany same to permit thorough evaluation. The absence of stated exceptions and/or substitutions shall indicate that the vendor has not taken any exceptions to the specifications and shall be responsible to perform in strict accordance with the specifications. As a matter of practice, Jefferson County rejects exception(s) and /or substitutions as non-responsive but reserves the right to accept any and/or all of the exception(s) and/or substitution(s) deemed to be in the best interest of Jefferson County.

1.8 Alternates. The Invitation for Bid and/or specifications may expressly allow bidder to submit an alternate bid. Presence of such an offer shall not be considered an indication of non-responsiveness.

1.9 Descriptions. Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

1.10 Bid Alterations. Bids cannot be altered or amended after submission deadline. Any interlineations, alterations, or erasures made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

1.11 Tax Exempt Status. Jefferson County is exempt from federal excise tax and state sales tax. Unless the bid form or specifications specifically indicate otherwise, the bid price must be net, exclusive of above-mentioned taxes and will be so construed. Therefore, the bid price shall not include taxes.

1.12 Quantities. Quantities indicated are estimated quantities only and are not a commitment to buy. Approximate usage does not constitute an order, but only implies the probable quantity that will be used. Commodities will be ordered on an as-needed basis. Bidder is responsible for accurate final counts.

1.13 Bid Award. Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Jefferson County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Jefferson County reserves the right to accept or reject in part or in whole any bid submitted,

and to waive any technicalities or informalities for the best interest of the County. Jefferson County reserves the right to award based upon individual line items, sections or total bid.

1.14 Silence of Specifications for Complete Units. All materials, equipment and/or parts that will become a portion of the completed work, including items not specifically stated herein but, necessary to render the service(s) complete and operational per the specifications, are to be included in the bid price. Vendor may be required to furnish evidence that the service, as bid, will meet or exceed these requirements.

1.15 Addenda. Any interpretations, corrections or changes to the specifications and plans will be made by addenda no later than forty-eight (48) hours prior to the bid opening. Addenda will be posted on the Purchasing web site. Vendors are responsible for monitoring the web site in order to remain informed on addenda. Vendors shall acknowledge receipt of all addenda with submission of bid.

1.16 General Bid Bond/Surety Requirements. Failure to furnish bid bond/surety, if requested, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.17 General Insurance Requirements. Failure to furnish Affidavit of Insurance, if required in these specifications, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.18 Responsiveness. A responsive bid shall substantially conform to the requirements of this Invitation to Bid and/or specifications contained herein. Bidders who substitute any other terms, conditions, specifications and/or requirements or who qualify their bids in such a manner as to nullify or limit their liability to the contracting entity shall have their bids deemed non-responsive. Also, bids containing any clause that would limit contracting authority shall be considered non-responsive. Examples of non-responsive bids include but shall not be limited to: a) bids that fail to conform to required delivery schedules as set forth in the bid request; b) bids with prices qualified in such a manner that the bid price cannot be determined, such as with vague wording that may include "price in effect at the time of delivery," and c) bids made contingent upon award of other bids currently under consideration.

1.19 Responsible Standing of Bidder. To be considered for award, bidder must at least: have the ability to obtain adequate financial resources, be able to comply with required or proposed delivery/completion schedule, have a satisfactory record of performance; have a satisfactory record of integrity and ethics, and be otherwise qualified and eligible to receive award.

1.20 Proprietary Data. Bidder may, by written request, indicate as confidential any portion(s) of a bid that contain proprietary information, including manufacturing and/or design processes exclusive to the vendor. Jefferson County will protect from public disclosure such portions of a bid, unless directed otherwise by legal authority, including existing Open Records Acts.

1.21 Public Bid Opening. Bidders are invited to be present at the opening of bids. After the official opening of bids, a period of not less than one week is necessary to evaluate bids. The amount of time necessary for bid evaluation may vary and is determined solely by the County. Following the bid evaluation, all bids submitted are available for public review.

2. Performance

2.1 Design, Strength, and Quality. Design, strength, and quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practices. The apparent silence of specifications and/or plans as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications and/or plans shall be made on the basis of this statement.

2.2 Age and Manufacture. All tangible goods being bid must be new and unused, unless otherwise specified, in first-class condition, of current manufacture, and furnished ready to use. All items not specifically mentioned that are required for a complete unit shall be furnished.

2.3 Delivery Location. All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday, unless otherwise authorized by the Purchasing Agent or designee.

2.4 Delivery Schedule. Delivery time may be an important consideration in the evaluation of best value. The maximum number of days necessary for delivery ARO shall be stated in the space, if provided, on the bid form.

2.5 Delivery Charges. All delivery and freight charges, F.O.B. destination shown on Jefferson County purchase order, as necessary to perform contract are to be included in the bid price.

2.6 Installation Charges. All charges for assembly, installation and set-up shall be included in the bid price. Unless otherwise stated, assembly, installation and set-up will be required.

2.7 Operating Instructions and Training. Clear and concise operating instructions and descriptive literature will be provided in English, if requested. On-site detailed training in the safe and efficient use and general maintenance of item(s) purchased shall be provided as needed at the request of Jefferson County. Instructions and training shall be at no additional cost to the County.

2.8 Storage. Bidder agrees to provide storage of custom ordered materials, if requested, for up to thirty (30) calendar days.

2.9 Compliance with Federal, State, County, and Local Laws. Bids must comply with all federal, state, county and local laws, including, but not limited to, all applicable standard safety, emission, and noise control requirements. Any vehicles or equipment shall contain all standard safety, emission, and noise control requirements required for the types and sizes of equipment at the time of their manufacture. The contractor agrees, during the performance of work or service, to comply with all applicable codes and ordinances of Jefferson County or the State of Texas as they may apply, as these laws may now read, or as they may hereafter be changed or amended.

2.10 OSHA. The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with federal and State of Texas OSHA standards. The successful bidder will agree to indemnify and hold harmless Jefferson County for any and all damages that may be assessed against the County.

2.11 Patents and Copyrights. The successful vendor agrees to protect the County from claims involving infringements of patents and/or copyrights.

2.12 Samples, Demonstrations and Testing. At Jefferson County's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested at any point prior to or following bid award. Samples, demonstrations and/or testing may be requested upon delivery and/or any point during the term of resulting contract. All samples (including return thereof), demonstrations, and/or testing shall be at the expense of the bidder/vendor.

2.13 Acceptability. All articles enumerated in the bid shall be subject to inspection by an officer designated for that purpose by Jefferson County. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Purchasing Agent, who shall have the right to reject the whole or any part of the same. Items and/or work determined to be contrary to specifications must be replaced at the vendor's expense. Inferior items not retrieved by the vendor within thirty (30) calendar days, or an otherwise agreed upon time, shall become the property of the County. If disposal of such items warrants an expense, an amount equal to the disposal expense will be deducted from amounts payable to the vendor.

2.14 Maintenance. Maintenance required for equipment bid should be available in Jefferson County by a manufacturer authorized maintenance facility. Cost for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Jefferson County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

2.15 Material Safety Data Sheets. Under the "Hazardous Communications Act," common known as the "Texas Right to Know Act," a bidder must provide the user department, with each delivery, material safety data sheets which are applicable to hazardous substances defined in the Act. Failure of the bidder to furnish this documentation, will be cause to reject any bid applying thereto.

2.16 Evaluation. Evaluation shall be used as a determinant as to which services are the most efficient and/or most economical for the County. It shall be based on all factors having a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Jefferson County Purchasing Department and recommendation to Jefferson County Commissioners' Court. Compliance with all bid requirements and needs of the using department are considered in evaluating bids. Pricing is not the only criteria for making a recommendation. The Jefferson County Purchasing Department reserves to right to contact any bidder, at any time, to clarify, verify or requirement information with regard to this bid.

3. Purchase Orders and Payment

3.1 Purchase Orders. A purchase order(s) shall be generated by the Jefferson County Purchasing Agent to the successful vendor. The purchase order number must appear on all itemized invoices and packing slips. The County will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all services rendered and accepted by the contract administrator for which a valid invoice has been received.

3.2 Invoices. All invoices shall reference the Purchase Order number. Invoices shall reference the bid item number or a detailed description for each item invoiced. If an item purchased and itemized on the invoice does not correspond to an item in any of the categories awarded to the vendor, invoice shall reference the item as "N/C" to indicate that it is a non-contract item. This requirement is to assist the County in verifying contract pricing on all invoices. Payment will be made under terms of net thirty (30) days unless otherwise agreed upon by seller and the purchasing department.

3.3 Prompt Payment. In accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S., payment will be made after receive and acceptance by the County of the merchandise ordered and of a valid invoice. Successful bidder(s) is required to pay subcontractors within ten (10) days after the successful bidder receives payment from the County.

3.4 Funding. Jefferson County is operated and funded on an October 1 to September 30 basis; accordingly, the County reserves the right to terminate, without liability to the County, any contract for which funding is not available.

4. Contract

4.1 Contract Definition. The General Conditions of Bidding and Terms of Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents made a part of this bid shall constitute the complete bid. This bid, when duly accepted by Jefferson County, shall constitute a contract equally binding between the successful bidder and Jefferson County.

4.2 Contract Agreement. Once a contract is awarded, the unit prices offered by the successful bidder shall remain firm for the term of the contract. Contract shall commence on date of award.

4.3 Change Order. No different or additional terms will become part of this contract with the exception of a change order. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing and at the discretion and approval of Jefferson County. No change order will be binding unless signed by an authorized representative of the County and the vendor.

4.4 Price Re-determination. A price re-determination may be requested at the time of annual renewal. All requests for price re-determination shall be in written form. Cause for such request, i.e., manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc., shall be substantiated in writing by the source of the cost increase. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Jefferson County reserves the right to accept or reject any/all requests for price re-determination as it deems to be in the best interest of the County.

4.5 Termination. Jefferson County reserves the right to terminate the contract for default if the bidder breached any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Jefferson County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or service within the proper amount of time, and/or to properly perform any and all services required to Jefferson County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days' written notice to either party unless otherwise specified. Jefferson County reserves the right to award canceled contract to the next lowest bidder. Bidder, in submitting this bid, agrees that Jefferson County shall not be liable to prosecution for damages in the event that the County declares the bidder in default.

4.6 Conflict of Interest. Employees of the County are not permitted to maintain financial interest in, or receive payment, directly or indirectly, borrow from, lend to, invest in, or engage in any substantial financial transaction with any individual, organization, supplier, or subcontractor who does business with the County without disclosure. When conflict of interest is discovered, it shall be grounds for termination of contract.

4.7 Injuries or Damages Resulting from Negligence. Successful vendor shall defend, indemnify and save harmless Jefferson County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful vendor shall pay any judgment with cost which may be obtained against Jefferson County growing out of such injury or damages.

4.8 Interest by Public Officials. No public official shall have interest in this contract, in accordance with Texas Local Government Code.

4.9 Warranty. The successful vendor shall warrant that all materials utilized in the performance of this contract shall conform to the proposed specifications and/or all warrantles as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

4.10 Uniform Commercial Code. The successful vendor and Jefferson County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

4.11 Venue. This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the County of Jefferson, Texas.

4.12 Sale, Assignment, or Transfer of Contract. The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Jefferson County.

4.13 Silence of Specifications. The apparent silence of these specifications as to any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

Special Requirements/Instructions

The following requirements and instructions supersede General Requirements where applicable.

1. Bid Requirement

Each bidder shall ensure that required parts of the bid are completed with accuracy and submitted as per the requirements within this specifications packet, including any addenda.

Bidder is responsible for submitting (1) one original completed copy of this bid specifications packet in its entirety (all pages of this packet), and (2) two copies to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid and any other documentation requested within these specifications.

Vendor shall use an opaque envelope, clearly indicating on the outside the **Bid Number, Bid Description, and marked "SEALED BID".** Jefferson County shall not be responsible for any effort or cost expended in the preparation of a response to this IFB. All protests should be coordinated through the Purchasing Office prior to award recommendation to Commissioners' Court.

2. Vendor Registration: SAM (System for Award Management).

Vendors doing business with Jefferson County are **required** to be registered with The System for Award Management (SAM), with an "active" status. The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from the SAM website at: https://www.sam.gov

Bid Respondents are strongly encouraged to review their firm's SAM (System for Award Management) status prior to Bid Submission.

Registered and active?

3. Awarded Vendor(s): Submission of FORM 1295 (Texas Ethics Commission)

As of January 1, 2016, per House Bill 1295, the Texas Ethics Commission (TEC) requires **all awarded vendors** to complete a Certificate of Interested Parties (FORM 1295) at time of notification of award. **Awarded Vendors** must visit the TEC website link below, enter the required information on Form 1295, and print a copy of the completed form. The form will include a certification of filing that will contain a unique certification number.

At the time of award, the Jefferson County Purchasing Department will submit a request to the Awarded Vendor to both:

1. Submit FORM 1295 online via the Texas Ethics Commission website link below.

2. Submit a printed copy of FORM 1295, signed by an Authorized Agent of the Awarded Vendor and notarized to the Jefferson County Purchasing Department.

FORM 1295, Completion Instructions, and Login Instructions are available via the Texas Ethics Commission Website at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

4. Multiple Vendor Award

Jefferson County reserves the right to award this contract to more than one vendor at the County's discretion.

5. Delivery

If delivery is required, all items must be packaged so as to be protected from damage during shipping and handling. Any item(s) damaged in shipping must be replaced in kind, or repaired, by the contractor, at the discretion of, and at no additional charge to, Jefferson County.

6. Payment

Jefferson County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Bid Form(s) submitted as a part of the bid will be considered.

Invoices must indicate Jefferson County as applicable, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment; therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

Invoices shall be submitted to: Jefferson County Auditing Department, Attention: Accounts Payable, 1149 Pearl Street, 7th floor, Beaumont, TX 77701.

7. Usage Reports

Jefferson County reserves the right to request, and receive at no additional cost, up to two (2) times during the contract period, a usage report detailing the products and/or services furnished to date under a contract resulting from this IFB. The reports must be furnished no later than five (5) working days after written request and itemize all purchases to date by Jefferson County department, description of each item purchased, including manufacturer, quantity of each item purchased, per unit and extended price of each item purchased, and total amount and price of all items purchased.

8. Insurance

The contractor (including any and all subcontractors as defined in Section 9.1.3 below) shall, at all times during the term of this contract, maintain insurance coverages with not less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.

All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents.

Contractor shall furnish Jefferson County with Certificate of Insurance naming Jefferson County as additional insured.

All insurance must be written by an insurer licensed to conduct business in the State of Texas.

Minimum Insurance Requirements

Public Liability	$1,000,000.00
Excess Liability	$1,000,000.00
Property Insurance (policy below that is applicable to this project):	
Improvements & Betterments Policy: Improvements/Remodeling (for Lease Tenants)	
Builder's Risk Policy: Structural Coverage for Construction Projects	
Installation Floater Policy: Improvements/Alterations to Existing Structure	
Workers' Compensation	Statutory Coverage (see attached)

9. Workers' Compensation Insurance

9.1 Definitions:

9.1.1 **Certificate of coverage ("Certificate")** – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, DWC-81, DWC-82, DWC-83, or DWC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

9.1.2 **Duration of the project** – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

9.1.3 **Persons providing services on the project ("subcontractor") in article 406.096** – Includes all persons or entities performing all or part of the services under the contractor

has undertaken to perform on the project, regardless of whether that person contracted directly

with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractor, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" includes, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

9.2 The Contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.

9.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract – refer to Section 6 above.

9.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

9.5 The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

9.5.1 A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

9.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.

9.6 The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.

9.7 The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

9.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Department of Workers' Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

9.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project to:

9.9.1 Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.

9.9.2 Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.

9.9.3 Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

9.9.4 Obtain from each person with whom it contracts, and provide to the Contractor:

9.9.4.1 A certificate of coverage, prior to the other person beginning work on the project; and

9.9.4.2 the coverage period, if the coverage period shown on the current certificate of a new certificate of coverage showing extension of coverage, prior to the end of coverage ends during the duration of the project.

9.9.5 Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.

9.9.6 Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

9.9.7 Contractually require each person with whom it contracts to perform as required by paragraphs 9.1. – 9.7., with the certificates of coverage to be provided to the person for whom they are providing services.

9.10 By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services of the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

9.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

Minimum Specifications

The following requirements and specifications supersede General Requirements where applicable. Contact Yea-Mei Sauer, Contract Specialist (e-mail: ysauer@co.jefferson.tx.us; phone: 409-835-8593), regarding any questions or comments. Please reference bid number IFB 16-029/YS.

Scope

Jefferson County is requesting bids for the Term Contract for Pick Ups, Vans & Utility Vehicles. All bids must be submitted on the attached Bid Form.

Vendors may bid on any or all items. The County reserves the right to make the award to one (1) successful bidder or per line item.

Refer questions of a contractual nature to Yea-Mei Sauer, Contract Specialist, to ysauer@co.jefferson.tx.us, and questions of a technical nature to Joe Zurita, Jefferson County Service Center Supervisor, to jzurita@co.jefferson.tx.us.

Delivery time may be part of the bid proposal and a factor in evaluation of each bid. Failure to honor stated delivery times could result in termination of the contract. Bids will be considered non-responsive if the delivery time is not included on the bid proposal forms.

This bid contains the following sections for vehicles:

1. Section One: Pickup Trucks
2. Section Two: Vans
3. Section Three: Utility Vehicles, also known as Sport Utility Vehicles (SUV's).

Bidders may bid on vehicles that meet or exceed the basic specification for each vehicle listed in Sections One, Two, and Three. The term "or approved equal" shall apply to all items listed in Sections One, Two, and Three.

Award(s) shall be made to the lowest responsible bidder who meets or exceeds all bid specifications for each item. Award shall be based on the total base bid for each item, plus optional items if any. Pricing for each vehicle MUST include, as a minimum the following items:

1. Air Conditioning
2. Automatic Transmission
3. Power Steering
4. Power Windows
5. Power Door Locks
6. Cruise Control
7. Tilt Wheel
8. AM-FM Radio, Factory Standard
9. Full-size spare tire for all full-sized trucks and vans, manufacturer's standard for all other vehicles. All vehicles must have, at a minimum, a spare tire and wheel.

Base pricing shall include all standard equipment and the nine (9) items listed above. Deletions of standard equipment shall not be allowed, with the exception of OnStar, XM radios, and other subscribers based services, sprayed in bedliners, hitches, and maintenance programs. All vehicles must be equipped with driver and passenger side air bags. Cargo vans may delete cargo area door trim panels. Cargo vans must have front door panels.

The unit shall be completely assembled, adjusted, and all equipment, including standard and supplemental equipment, installed and the unit made ready for continuous operation upon delivery. All parts not specifically mentioned which are necessary for the unit to be complete shall be furnished by the successful bidder. All parts shall conform in strength, quality, and workmanship to the accepted standard of the industry. The unit shall meet, or exceed all Federal and State of Texas safety, health, lighting, and noise regulations and standards in effect and application furnished at the time of manufacture.

Field demonstrations may be requested by Jefferson County prior to, and/or during bid evaluation. Demonstrations must be available at a location in the Jefferson County area without cost to the County.

Equipment shall be new, currently advertised, meeting or exceeding the specifications listed below. These specifications require the latest production model for the basic unit and any components required to produce the whole unit of equipment described by these specifications. All things essential to the production and delivery of the equipment which these specifications are intended to describe, including those which may not be expressly mentioned, are required and must be furnished by the vendor. Do not place decals or other markings of any type pertaining to advertisement other than trademarks or model designation normally installed by manufacturer on equipment delivered. Each vehicle shall have a "Buyer's" tag affixed to it when required by law.

All vehicles will have a minimum three (3) year/36,000 mile factory standard warranty and a Power Train Warranty of a minimum of five (5) years/60,000 miles. All vehicles must be new with less than 200 miles when vehicle is delivered, unless special delivery arrangements have been made and extra mileage has been pre-authorized in writing.

✓ **A detailed specification sheet, labeled for each item, must accompany the bid form for every item bid.**

Upon receipt of purchase order vendor shall confirm order, in writing, within five (5) business days. Confirmation must include a detailed list of all standard equipment, optional equipment (if included in the purchase order), brand, year and model, color, pricing and any other pertinent information including date vehicle will be placed on order and the estimated delivery date. Factory window sticker with the manufacturer's suggested retail price (MSRP) must be included in every vehicle delivered. Prior to delivery, vendor shall provide a list of the vehicle identification numbers to the entity for each order. Upon delivery, each unit shall be accompanied by the Manufacturer's Certificate of Origin, Sales Invoice, Signed Title Application, Odometer Statement, and Operators Manuals.

Successful vendor must have a Texas Dealer General Distinguishing Number per Texas Transportation Code Section 503.021. This number must be provided on the Bid Form for every item bid. Bids will be considered non-responsive if this number is not provided.

Bidder Information Form

Instructions: Complete the form below. Please provide legible, accurate, and complete contact information. PLEASE PRINT.

Bid Name & Number: IFB 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County

Bidder's Company/Business Name: SILSBEE FORD

Bidder's TAX ID Number: 76 0533 144

Contact Person: ROBERT C. SWAN **Title:** FLEET DIRECTOR

Phone Number (with area code): 409-895-3800 EXT 261

Alternate Phone Number if available (with area code): 409-284-1002

Fax Number (with area code): 409-895-3884

Email Address: JBELCHER.SILSBEEFLEET@GMAIL.COM

Mailing Address (Please provide a physical address for bid bond return, if applicable):

1211 US HWY 96 N
Address

SILSBEE, TX 77656
City, State, Zip Code

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): #1 10-17-16, _____, _____, _____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

SILSBEE FORD
Company Name

For clarification of this offer, contact:

1211 US HWY 96 N
Address

KEN DURBIN
Name

SILSBEE, TX 77656 409-284-1009 409-895-3884
City State Zip Phone Fax

Robert C. Swan
Signature of Person Authorized to Sign

JBELCHER.SILSBEEFLEET@GMAIL.COM
E-mail

ROBERT C. SWAN
Printed Name

FLEET DIRECTOR
Title

Bidder Shall Return Completed Form with Offer.

Acceptance of Offer

The Offer is hereby accepted for the following items: Pick Ups, Vans, & Utility Vehicles for Jefferson County. Contract Term: one (1) year from date of award.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. 16-029/YS, Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

Jeff R. Branick
County Judge

Date

Attest:

Carolyn L. Guidry
County Clerk

Bidder Shall Return Completed Form with Offer.

Bid Form

Section One: Pick-Up Trucks

1A. Pick-Up, ½ Ton, Regular Cab, 2-Wheel Drive

New, Current Year Model, Pick-up, ½-Ton with Regular Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,000 lbs minimum, wheelbase 133" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 6-speed automatic minimum, bed length 8' minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Ford F150

Model: 2017 F-150 4x2 R/C

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year/36,000 bumper to bumper
5 year/60,000 powertrain

Unit Price: $ 21,398.00

1B. Pick-Up, ½-Ton, Extended Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, 1/2-Ton with Extended Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,400 lbs minimum, wheelbase 140" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 6'4" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Ford F150

Model: 2017 F-150 4x2 S/C

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year/36,000 bumper to bumper
5 year/60,000 powertrain

Unit Price: $ 22,591.00

Bid Form (continued)

1C. Pick-up, ½-Ton, Crew Cab, 2-Wheel Drive

New, Current Year Model, Pick-Up, ½-Ton with Crew Cab, 2-Wheel Drive, all standard equipment and a choice of optional equipment. GVWR 6,800 lbs minimum, wheelbase 139.8" minimum, engine type 8-cylinder gasoline, engine size 4.6L minimum, transmission 5-speed automatic minimum, bed length 5'5" minimum. Chevrolet Silverado 1500, Ram 1500, Ford F-150, or approved equal.

Make of Vehicle: Ford

Model: 2017 F-150 4x2 C/C

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3year/36,000 bumper to bumper
5year/60,000 powertrain

Unit Price: $25,233.00

Section Two: Vans

2A. Full Size Van, 15-Passenger, Extended, 2-Wheel Drive

New, Current Year Model, Full Size Van, 15-Passenger, Extended, 2-Wheel Drive, all standard equipment and a choice of optional equipment. Seating fifteen (15) minimum, GVWR 9,500 lbs minimum, wheelbase 138" minimum, engine type 6-cylinder gasoline minimum, engine size 3.7L minimum, transmission 4-speed automatic minimum. Ford Transit, Chevrolet 3500 Express Extended Length, or approved equal.

Make of Vehicle: Ford

Model: 2017 Transit 350 Low Roof Wagon

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3year/36,000 bumper to bumper
5year/60,000 powertrain

Unit Price: $29,251.00

Bid Form (continued)

Section Three: Utility Vehicles

3A. Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, 2-Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and a choice of optional equipment. Honda CR-V LX 2-WD, or approved equal.

Make of Vehicle: Ford

Model: 2017 Escape S FWD

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year / 36,000 bumper to bumper
5 year / 60,000 powertrain

Unit Price: $ 18,687.00

3B. Utility Vehicle, AWD, 4-Cylinder, 2.4L Engine
New, Current Year Model, Utility Vehicle, All Wheel Drive, 4-Cylinder, 2.4L Engine, all standard equipment and choice of optional equipment. Honda CR-V LX AWD, or approved equal.

Make of Vehicle: Ford

Model: 2017 Escape SE 4WD

Earliest Possible Deliver A.R.O.: 90 Days A.R.O.

Warranty (explain in detail): 3 year / 36,000 bumper to bumper
5 year / 60,000 powertrain

Unit Price: $ 21,296.00

Acknowledgment of Addenda (if any):

Addendum 1 ✓ Date Received 10-17-16

Addendum 2 _____ Date Received _____

Addendum 3 _____ Date Received _____

Bidder Shall Return Completed Form with Offer.

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: CHAMBERS COUNTY, TX

Address: P.O. BOX 939, ANAHUAC, TX 77514

Contact Person and Title: COUNTY JUDGE JIMMY SYLVIA

Phone: 409-267-2440 Fax: 409-267-4453

Contract Period: 2014 TO CURRENT Scope of Work: NUMEROUS UNITS FOR SHERIFF DEPT & ROAD BRIDGE

REFERENCE TWO

Government/Company Name: TEXAS DEPT. OF PUBLIC SAFETY

Address: 5805 N. LAMAR BLVD., AUSTIN, TX 78773-0001

Contact Person and Title: LONNIE HARMS

Phone: 512-424-2042 Fax: 512-424-5708

Contract Period: 2014 - PRESENT Scope of Work: VARIOUS UNITS FOR AGENCY SERVICE

REFERENCE THREE

Government/Company Name: TEXAS DEPARTMENT OF TRANS.

Address: 125 E. 11TH ST., AUSTIN, TX 78701

Contact Person and Title: ROD BLISS, CTPM, CTCM FLEET ACQ. MGR.

Phone: 512-374-5477 Fax: ROB.BLISS@TXDOT.GOV

Contract Period: 2016 Scope of Work: 300+ PICKUPS FOR AGENCY USE AROUND STATE.

Bidder Shall Return Completed Form with Offer.

Signature Page

As permitted under Article 4413 (32c) V.A.C.S., other governmental entities may wish to participate under the same terms and conditions contained in this contract (i.e., piggyback). In the event any other entity participates, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. Jefferson County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by another entity. Each entity reserves the right to determine their participation in this contract.

Would bidder be willing to allow other governmental entities to piggyback off this contract, if awarded, under the same terms and conditions?.....**Yes** ☑ **No** ☐

This bid shall remain in effect for ninety (90) days from bid opening and shall be exclusive of federal excise and state and local sales tax (exempt).

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price and upon the terms and conditions contained in the Invitation for Bid, Conditions of Bidding, Terms of Contract, and Specifications and all other items made a part of the accepted contract.

The undersigned affirms that they are duly authorized to execute the contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that neither the bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to bid or not to bid thereon.

SILSBEE Ford	Robert B. Swan
Bidder (Entity Name)	Signature
1211 US HWY 96 N	ROBERT C. SWAN
Street & Mailing Address	Print Name
SILSBEE, TX 77656	11-7-16
City, State & Zip	Date Signed
409-895-3800 EXT 261	409-895-3884
Telephone Number	Fax Number
JBELCHER.SILSBEEFLEET@GMAIL.COM	
E-mail Address	

Bidder Shall Return Completed Form with Offer.

Conflict of Interest Questionnaire

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

SILSBEE FORD

2 ☑ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information in this section is being disclosed.**

N/A

Name of Officer

This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☑ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☑ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?

☐ Yes ☑ No

D. Describe each employment or business and family relationship with the local government officer named in this section.

4 Ronald Swan — 11-7-16

Signature of vendor doing business with the governmental entity — Date

Adopted 8/7/2015

Bidder Shall Return Completed Form with Offer.

Local Government Officer
Conflicts Disclosure Statement - OFFICE USE ONLY

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 **Name of Local Government Officer**

N/A

2 **Office Held**

3 **Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code**

4 **Description of the nature and extent of employment or other business relationship with vendor named in item 3**

5 **List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds $100 during the 12-month period described by Section 176.003(a)(2)(B).**

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

_____
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

_____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

Adopted 8/7/2015

Good Faith Effort (GFE) Determination Checklist

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☑ No

Instructions: In order to determine if a "Good Faith Effort" was made in soliciting HUBs for subcontracting opportunities, the following checklist and supporting documentation shall be completed by the Prime Contractor/Consultant, and returned with the Prime Contractor/ Consultant's bid. This list contains the **minimum** efforts that should be put forth by the Prime Contractor/Consultant when attempting to achieve or exceed the goals of HUB Subcontractor participation. The Prime Contractor/Consultant may extend his/her efforts in soliciting HUB Subcontractor participation beyond what is listed below. NOTE: ALL ITEMS BID COME FROM THE FACTORY 100% COMPLETE, NO HUB OPPORTUNITY.

Did the Prime Contractor/Consultant . . .

☐ Yes ☑ No 1. To the extent practical, and consistent with standard and prudent industry standards, divide the contract work into the smallest feasible portions, to allow for maximum HUB Subcontractor participation?

☐ Yes ☑ No 2. **Notify** in writing a reasonable number of HUBs, allowing sufficient time for effective participation of the planned work to be subcontracted?

☐ Yes ☑ No 3. **Provide** HUBs that were genuinely interested in bidding on a subcontractor, adequate information regarding the project (i.e., plans, specifications, scope of work, bonding and insurance requirements, and a point of contract within the Prime Contractor/Consultant's organization)?

☐ Yes ☑ No 4. **Negotiate** in good faith with interested HUBs, and not reject bids from HUBs that qualify as lowest and responsive bidders?

☐ Yes ☑ No 5. **Document** reasons HUBs were rejected? Was a written rejection notice, including the reason for rejection, provided to the rejected HUBs?

☐ Yes ☑ No 6. If Prime Contractor/Consultant has zero (0) HUB participation, **please explain the reasons why.**

If "No" was selected, please explain and include any pertinent documentation with your bid.
If necessary, please use a separate sheet to answer the above questions. SEE ABOVE

ROBERT C. SWAN — Printed Name of Authorized Representative

Robert C. Swan — Signature

FLEET DIRECTOR — Title

11-7-16 — Date

Bidder Shall Return Completed Form with Offer.

Notice of Intent (NOI) to Subcontract with Historically Underutilized Business (HUB)

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☑ No

Instructions for Prime Contractor/Consultant: Bidder shall submit this form with the bid; however, the information below may be submitted after contract award, but prior to beginning performance on the contract. Please submit one form for each HUB Subcontractor/Subconsultant with proper signatures, per the terms and conditions of your contract. NOTE: ALL ITEMS BID COME FROM THE FACTORY 100% COMPLETE, NO HUB OPPORTUNITY

Contractor Name: _____ HUB: p Yes p No

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____

Prime Contract Amount: $ _____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____ _____ _____
Printed Name of Contractor Representative Signature of Representative Date

_____ _____ _____
Printed Name of HUB Signature of Representative Date

NOTE: NOTHING ON THIS NOTICE OF INTENT FORM IS INTENDED TO CONFER ANY RIGHTS, EXPRESSED OR IMPLIED, TO ANY THIRD PARTIES.

Pre-Approval for Subcontractor Substitutions must be obtained from the Jefferson County Purchasing Agent's Representative. The "HUB Subcontractor/Subconsultant Change Form" must be completed and faxed to 409-835-8456.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☑ No

Prime Contractor: _____ HUB: ☐ Yes ☐ No

HUB Status (Gender & Ethnicity): _____

Address: _____
Street City State Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____ IFB/RFP No.: _____

Total Contract: $ _____ Total HUB Subcontract(s): $ _____

Construction HUB Goals: 12.8% MBE:: _____ % 12.6% WBE: _____ %

Sub-goals: 1.7 African-American, 9.7% Hispanic, 0.7% Native American, 0.8% Asian American.
Use these goals as a guide to diversify.

FOR HUB OFFICE USE ONLY:

Verification date HUB Program Office reviewed and verified HUB Sub information Date: _____ Initials: _____

PART I. HUB SUCONTRACTOR DISCLOSURE

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Texas Bldg & Procurement Comm. ☐ Texas Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

HUB SUBCONTRACTOR DISCLOSURE

PART I: Continuation Sheet **(Duplicate as Needed)**

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

_____

All HUB Subcontractor Participation may be verified with the HUB Subcontractor(s) listed on Part I.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB)
Subcontracting Participation Declaration Form

PART II: STATEMENT OF NON-COMPLIANCE FOR NOT MEETING HUB SUBCONTRACTING GOALS

Please complete Good Faith Effort (GFE) Checklist and attach any supporting documentation.

Our firm was unable to meet the HUB goals for this project for the following reasons:

- ☐ All subcontractors to be utilized are "Non-HUBs." *(Complete Part III)*
- ☐ HUBs were solicited but did not respond.
- ☐ HUBs solicited were not competitive.
- ☐ HUBs were unavailable for the following trade(s):
- ☑ Other: NOTE: ALL ITEMS BID COME FROM FACTORY 100% COMPLETE

Was the Jefferson County HUB Office contacted for assistance in locating HUBs? ☐ Yes ☑ No NO HUBS OPPORTUNITY

PART III: DISCLOSURE OF OTHER "NON-HUB" SUBCONTRACTS

The bidder shall use this area to provide a listing of all "Non-HUB" Subcontractors, including suppliers, that will perform under this project. A list of those "Non-HUB" Subcontractors the bidder selects, after bid submission, shall be provided to the Purchasing Office not later than five (5) calendar days after being notified that bidder is the apparent low bidder. A list of those "Non-HUB" Subcontractors that are selected after contract award must be provided **immediately** after their selection.

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB)
Subcontracting Participation Declaration Form

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: $ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

I hereby certify that I have read the *HUB Program Instructions and Information*, truthfully completed all applicable parts of this form, and **attached any necessary support documentation as required.** I fully understand that intentionally falsifying information on this document may result in my not receiving a contract award or termination of any resulting contract.

Name (print or type): SILSBEE FORD.

Title: FLEET DIRECTOR

Signature: Robert B. Swan

Date: 11-7-16

E-mail address: JBELCHER.SILSBEEFLEET@GMAIL.COM

Contact person that will be in charge of invoicing for this project:

Name (print or type): MARY FALGOUT

Title: FLEET COMPTROLLER

Date: 11-7-16

E-mail address: MFALGOUT.SILSBEEFLEET@GMAIL.COM

Bidder Shall Return Completed Form with Offer.

Residence Certification/Tax Form

Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Jefferson County requests Resident Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.

(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

☑ I certify that SILSBEE FORD [company name] is a Resident Bidder of Texas as defined in Government Code §2252.001.

☐ I certify that 76 0533 144 [company name] is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is _____ _____ (city and state).

Taxpayer Identification Number (T.I.N.):	
Company Name submitting bid/proposal:	SILSBEE FORD
Mailing address:	1211 US HWY 96 N, SILSBEE, TX 77656
If you are an individual, list the names and addresses of any partnership of which you are a general partner:	

Property: List all taxable property owned by you or above partnerships in Jefferson County.

Jefferson County Tax Acct. No.*	Property address or location**

* This is the property amount identification number assigned by the Jefferson County Appraisal District.

** For real property, specify the property address or legal description. For business property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored as a warehouse or other location.

Bidder Shall Return Completed Form with Offer.

Bid Affidavit

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all commodities upon which prices are extended at the price offered, and upon the conditions contained in the specifications and the Notice to Bidders.

STATE OF TEXAS COUNTY OF HARDIN

BEFORE ME, the undersigned authority, a Notary Public in and for the State of TEXAS,

on this day personally appeared ROBERT C. SWAN (name), who

after being by me duly sworn, did depose and say:

"I, ROBERT C. SWAN (name) am a duly authorized officer of/agent

for SILSBEE FORD (name of firm) and have been duly authorized to execute the

foregoing on behalf of the said SILSBEE FORD (name of firm).

I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of services/commodities bid on, or to influence any person or persons to bid or not to bid thereon."

Name and address of bidder: SILSBEE FORD

1211 US HWY 96N, SILSBEE, TX 77656

Fax: 409-895-3884 Telephone# 409-895-3800

by: ROBERT C. SWAN (print name) Title: FLEET DIRECTOR

Signature: Robert C. Swan

SUBSCRIBED AND SWORN to before me by the above-named

_____ on

this the 7 day of NOV., 2016.

SHIRLEY IRENE PAYNE
My Commission Expires
April 16, 2019

Notary Public in and for
the State of TEXAS

Bidder Shall Return Completed Form with Offer.

JEFFERSON COUNTY, TEXAS
PURCHASING DEPARTMENT

1149 Pearl Street – First Floor
Beaumont, Texas 77701
409-835-8593 phone

ADDENDUM TO IFB

IFB Number:	IFB 16-029/YS
IFB Title:	Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County
IFB Due:	**11:00 am CDT, Tuesday, November 8, 2016**
Addendum No.:	1 (one)
Issued (Date):	Monday, October 17, 2016

TO BIDDER: This Addendum is an integral part of the IFB package under consideration by you as a Bidder in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire IFB package – **including all addenda.** For purposes of clarification, **receipt of this present Addendum by a Bidder should be evidenced by returning it (signed) as part of the Bidder's sealed proposal.** If the Proposal has already been received by the Jefferson County Purchasing Department, Bidder should return this addendum in a separate sealed envelope, clearly marked with the IFB Title, IFB Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum: To extend the due date and time by one additional week.

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Bidder:

ATTEST:

Witness

Witness

Approved by ____ Date: 11/7/16

Authorized Signature (Bidder)

FLEET DIRECTOR
Title of Person Signing Above

SILSBEE FORD
Typed Name of Business or Individual

1211 US HWY 96 N
Address SILSBEE, TX 77656

CNGP530 (1A) VEHICLE ORDER CONFIRMATION 11/02/16 11:50:22

==> Dealer: F52089 423

2017 F-150 Page: 1 of 1

Order No: 2727 Priority: M2 Ord FIN: QS093 Order Type: 5B Price Level: 745

Ord Code: 100A Cust/Flt Name: JEFFERSON PO Number:

		RETAIL	DLR INV			RETAIL
F1C	F150 4X2 R/C	$26840		50S	CRUISE CONTROL	$225
	141" WHEELBASE				23 GAL TANK	
YZ	OXFORD WHITE			85A	POWER EQUIP GRP	970
A	VINYL 40/20/40	NC			FLEX FUEL	
G	MED EARTH GRAY				SP DLR ACCT ADJ	
100A	EQUIP GRP				SP FLT ACCT CR	
	.XL SERIES				FUEL CHARGE	
	.17"SILVER STEEL			B4A	NET INV FLT OPT	NC
99F	5.0L V8 FFV ENG	1595			PRICED DORA	NC
446	ELEC 6-SPD AUTO				DEST AND DELIV	1195
	.245/70R-17 A/S			TOTAL	BASE AND OPTIONS	30825
X27	3.31 REG AXLE	NC	NC	TOTAL		30825
	6750# GVWR			*THIS IS NOT AN INVOICE*		
	FRT LICENSE BKT	NC	NC			
	SELECTSHIFT					

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT QC02549

CNGP530 (1B) VEHICLE ORDER CONFIRMATION 11/02/16 11:58:25

==> Dealer: F52084

2017 F-150 Page: 1 of 1

Order No: 2727 Priority: M2 Ord FIN: QS093 Order Type: 5B Price Level: 745

Ord Code: 100A Cust/Flt Name: JEFFERSON PO Number:

		RETAIL	DLR INV			RETAIL
X1C	F150 4X2 S/C	$30600		50S	CRUISE CONTROL	$225
	145" WHEELBASE				23 GAL TANK	
YZ	OXFORD WHITE			85A	POWER EQUIP GRP	1170
A	VINYL 40/20/40	NC			FLEX FUEL	
G	MED EARTH GRAY				SP DLR ACCT ADJ	
100A	EQUIP GRP				SP FLT ACCT CR	
	.XL SERIES				FUEL CHARGE	
	.17"SILVER STEEL			B4A	NET INV FLT OPT	NC
99F	5.0L V8 FFV ENG	1595			PRICED DORA	NC
446	ELEC 6-SPD AUTO				DEST AND DELIV	1195
	.245/70R-17 A/S			TOTAL	BASE AND OPTIONS	34785
X27	3.31 REG AXLE	NC	NC	TOTAL		34785
	6900# GVWR			*THIS	IS NOT AN INVOICE*	
	FRT LICENSE BKT	NC	NC			
	SELECTSHIFT					

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT QC02549

CNGP530 (1C) VEHICLE ORDER CONFIRMATION 11/02/16 12:32:08

=> Dealer: F52089 425

2017 F-150 Page: 1 of 1

Order No: 2727 Priority: M2 Ord FIN: QS093 Order Type: 5B Price Level: 745

Ord Code: 100A Cust/Flt Name: JEFFERSON PO Number:

		RETAIL	DLR INV			RETAIL
W1C	F150 4X2 CREW	$33055		50S	CRUISE CONTROL	$225
	145" WHEELBASE				23 GAL TANK	
YZ	OXFORD WHITE			85A	POWER EQUIP GRP	1170
A	VINYL 40/20/40	NC			FLEX FUEL	
G	MED EARTH GRAY				SP DLR ACCT ADJ	
100A	EQUIP GRP				SP FLT ACCT CR	
	.XL SERIES				FUEL CHARGE	
	.17"SILVER STEEL			B4A	NET INV FLT OPT	NC
99F	5.0L V8 FFV ENG	1595			PRICED DORA	NC
446	ELEC 6-SPD AUTO				DEST AND DELIV	1195
	.245/70R-17 A/S			TOTAL	BASE AND OPTIONS	37240
X27	3.31 REG AXLE	NC	NC	TOTAL		37240
	6800# GVWR			*THIS	IS NOT AN INVOICE*	
	FRT LICENSE BKT	NC	NC			
	SELECTSHIFT					

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT QC02549

CNGP530 GVWR = 9,000 (2A) VEHICLE ORDER CONFIRMATION 11/02/16 12:48:26

==> Dealer: F52089 436

2017 TRANSIT NA Page: 1 of 1

Order No: 2727 Priority: A2 Ord FIN: QS093 Order Type: 5B Price Level: 745

Ord Code: 301A Cust/Flt Name: JEFFERSON PO Number:

		RETAIL	DLR INV			RETAIL
X2Y	TRAN 350 LR WAG	$38165		425	50 STATE EMISS	NC
	148" WHEELBASE			60C	CRUISE CONTROL	325
YZ	OXFORD WHITE			63C	HVY DUTY ALTERN	NC
V	VINYL			765	15 PASSENGER	1495
K	PEWTER				SP DLR ACCT ADJ	
301A	PREF EQUIP PKG				SP FLT ACCT CR	
	.XL TRIM				FUEL CHARGE	
57B	.MANUAL A/C	NC		B4A	NET INV FLT OPT	NC
99M	3.7L TIVCT V6				PRICED DORA	NC
446	.6-SPD AUTO SST				DEST AND DELIV	1195
TC8	.235/65R16 BSW			TOTAL	BASE AND OPTIONS	41180
X73	3.73 REG X73	NC	NC	TOTAL		41180
	JOB #1 ORDER			*THIS IS NOT AN INVOICE*		
	FRT LICENSE BKT	NC	NC			
20B	9000# GVWR	NC	NC			

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT QC02549

CNGP530 VEHICLE ORDER CONFIRMATION 11/02/16 10:02:58

==> Dealer: F52089

427

2017 ESCAPE Page: 1 of 1

Order No: 2727 Priority: M2 Ord FIN: QS093 Order Type: 5B Price Level: 745

Ord Code: 100A Cust/Flt Name: JEFFERSON PO Number:

		RETAIL	DLR INV
U0F	S FWD	$23600	
	.105.9" WB		
YZ	OXFORD WHITE		
7	CLOTH BUCKETS		
B	CHARCOAL BLACK		
100A	EQUIP GRP		
	.17" STEEL WHEEL		
997	.2.5L I-VCT ENG	NC	
446	.6-SPD AUTOTRANS	NC	
	.235/55R17 TIRES		
	JOB #2 ORDER		
	FRT LICENSE BKT	NC	
	FLEX FUEL		
	SP DLR ACCT ADJ		
	SP FLT ACCT CR		

		RETAIL
	FUEL CHARGE	
B4A	NET INV FLT OPT	NC
	PRICED DORA	NC
	DEST AND DELIV	895
TOTAL	BASE AND OPTIONS	24495
TOTAL		24495

THIS IS NOT AN INVOICE

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT QC02549

CNGP530 1.5L ECO 3B VEHICLE ORDER CONFIRMATION 11/02/16 10:11:43

==> Dealer: F52089

428

2017 ESCAPE Page: 1 of 1

Order No: 2727 Priority: M2 Ord FIN: QS093 Order Type: 5B Price Level: 745

Ord Code: 200A Cust/Flt Name: JEFFERSON PO Number:

		RETAIL	DLR INV			RETAIL
U9G	SE 4WD	$26850		B4A	NET INV FLT OPT	NC
	.105.9" WB				PRICED DORA	NC
YZ	OXFORD WHITE				DEST AND DELIV	895
K	CLOTH BUCKETS			TOTAL	BASE AND OPTIONS	27745
B	CHARCOAL BLACK			TOTAL		27745
200A	EQUIP GRP			*THIS IS NOT AN INVOICE*		
	.17" SPRKL WHLS					
99D	.1.5L ECO ENGINE	NC				
446	.6-SPD AUTOTRANS	NC				
	235/55R17 TIRES					
	JOB #2 ORDER					
	FRT LICENSE BKT	NC				
	SP DLR ACCT ADJ					
	SP FLT ACCT CR					
	FUEL CHARGE					

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT QC02549

429

Ken Durbin
Government & Fleet Sales

"Gitcha 1"
Silsbee
FORD

(409) 895-3800 x263
Cell (409) 284-1009
FAX (409) 895-3884
1-800-464-2749

1211 U.S. Hwy 96 N.
P.O. Box 815
Silsbee, Texas 77656

kdurbin.cowboyfleet@gmail.com

RECEIVED 9:15 AM NOV 08 2016

JEFFERSON COUNTY
PURCHASING DEPARTMENT
1149 PEARL ST. 1ST FLOO
BEAUMONT, TX. 77701

B+D # 16-029/V5
11-8-16
11:00 AM

TERM CONTRACT FOR PICK UPS, V
+ UTILITY VEHICLES FOR JEFFERS

CONTRACT RENEWAL FOR IFB 14-044/JW TERM CONTRACT FOR GRAY LIMESTONE (COMMONLY REFERRED TO AS 610 BASE FOR JEFFERSON COUNTY

The County entered into a contract with Martin Marietta Materials for one (1) year, from November 24, 2014 to November 23, 2015, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its second one-year option to renew the contract for one (1) additional year from November 22, 2016 to November 21, 2017.

ATTEST:

Carolyn L. Guidry, County Clerk

COMMISSIONERS COURT JEFFERSON COUNTY, TEXAS

JEFFERSON COUNTY, TEXAS

Jeff Branick, County Judge

CONTRACTOR:
Martin Marietta Materials

(Name)

MEMORANDUM

TO: COMMISSIONERS COURT

FROM: **FRAN LEE**

SUBJECT: BUDGET TRANSFER

DATE: NOVEMBER 9, 2016

The following budget transfer for Parks is necessary for additional cost for liability insurance policy.

116-0609-452-5040	Liability Insurance	$2	
116-0609-452-3099	Miscellaneous		$2

Fran Lee

From: Shenita Keyes <skeyes@co.jefferson.tx.us>
Sent: Monday, November 07, 2016 3:38 PM
To: 'Fran Lee'
Subject: Janitroial Supplie

Could you please place on Agenda for Commissioners Court

Transfer fund from 120-6084-416-40-56 in the amount of $565.07 to account 120-6084-416-30-44

Supply works in voice was duplicated one by email dating 8/10/16 from purchasing and the other invoice was online8/8/16 our Maintenance Staff signed for both deliveries.

Thank you,
Shenita Keyes

NAME	AMOUNT	CHECK NO.	TOTAL
JURY FUND			
TRI-CITY COFFEE SERVICE	85.35	427225	
DAWN DONUTS	85.00	427378	
			170.35**
ROAD & BRIDGE PCT.#1			
CARQUEST AUTO PARTS # 96	47.60	427152	
ENTERGY	711.17	427175	
M&D SUPPLY	42.94	427190	
MUNRO'S	29.65	427191	
SOUTHEAST TEXAS WATER	14.00	427213	
STAR GRAPHICS SHARP	19.41	427220	
			864.77**
ROAD & BRIDGE PCT.#2			
CITY OF NEDERLAND	54.82	427156	
ENTERGY	670.01	427175	
HARTMANN BLDG. SPECIALITIES	55.56	427180	
MUNRO'S	20.00	427191	
RITTER @ HOME	232.81	427202	
ROMCO EQUIPMENT, INC.	225.39	427203	
AT&T	93.54	427216	
STAR GRAPHICS SHARP	24.96	427220	
BUMPER TO BUMPER	88.73	427282	
INTERSTATE ALL BATTERY CENTER - BMT	213.90	427312	
HERC RENTALS INC	15.10	427385	
			1,694.82**
ROAD & BRIDGE PCT. # 3			
BEAUMONT FRAME & FRONT END	185.00	427148	
BEAUMONT TRACTOR COMPANY	1,064.76	427149	
GULF COAST AUTOMOTIVE, INC.	20.99	427172	
MUNRO'S	23.15	427191	
STAR GRAPHICS SHARP	38.82	427220	
WEAVER, FALGOUT, & CARRUTH, INC.	742.68	427228	
HOWARD'S AUTO SUPPLY	139.52	427238	
WALMART COMMUNITY BRC	312.45	427261	
CENTERPOINT ENERGY RESOURCES CORP	35.06	427285	
LANSDOWNE-MOODY CO	1,539.28	427293	
ON TIME TIRE	124.99	427339	
			4,226.70**
ROAD & BRIDGE PCT.#4			
ABLE FASTENER, INC.	174.95	427132	
SPIDLE & SPIDLE	4,315.31	427138	
APAC, INC. - TROTTI & THOMSOM	4,332.28	427143	
AUDILET TRACTOR SALES	60.40	427144	
BEAUMONT TROPHIES	143.40	427150	
COASTAL WELDING SUPPLY	55.80	427158	
ENTERGY	12.25	427175	
M&D SUPPLY	166.55	427190	
MUNRO'S	70.65	427191	
OFFICE DEPOT	64.14	427194	
SANITARY SUPPLY, INC.	16.30	427205	
SCOOTER'S LAWNMOWERS	56.03	427206	
SMART'S TRUCK & TRAILER, INC.	503.71	427209	
SOUTHEAST TEXAS WATER	64.45	427214	
STAR GRAPHICS SHARP	63.73	427220	
WALMART COMMUNITY BRC	309.85	427261	
UNITED STATES POSTAL SERVICE	1.36	427263	
BELT SOURCE	46.00	427292	
MARTIN PRODUCT SALES LLC	956.00	427295	
TRAFFIC PARTS INC	634.50	427298	
SOUTHEAST TEXAS PARTS AND EQUIPMENT	98.79	427356	
CINTAS CORPORATION	125.19	427382	
DIESEL PUMP & INJECTOR SERVICE BMT	886.85	427384	
			13,158.49**
ENGINEERING FUND			
STAR GRAPHICS SHARP	389.08	427220	
VERIZON WIRELESS	247.04	427256	
UNITED STATES POSTAL SERVICE	1.36	427263	
			637.48**
PARKS & RECREATION			

NAME	AMOUNT	CHECK NO.	TOTAL
ADAMS BACKHOE SERVICE	147.00	427134	
ENTERGY	1,839.85	427175	
AT&T	29.05	427216	
PARKER LUMBER	134.96	427319	
SUPPLYWORKS	690.62	427369	
			2,841.48**
GENERAL FUND			
JEFFERSON CTY. TAX DEPARTMENT	100.00	427186	
			100.00*
TAX OFFICE			
OFFICE DEPOT	151.43	427194	
ACE IMAGEWEAR	21.35	427207	
STAR GRAPHICS SHARP	102.60	427220	
UNITED STATES POSTAL SERVICE	1,545.90	427263	
UNITED STATES POSTAL SERVICE	4,222.50	427264	
ZYTRON, INC	21,456.46	427289	
NEMO-Q	390.00	427349	
			27,890.24*
COUNTY HUMAN RESOURCES			
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	4.39	427263	
JEFFERSON COUNTY CREDIT CARDS	240.36	427322	
			264.16*
AUDITOR'S OFFICE			
SUNGARD PUBLIC SECTOR USERS' GROUP	195.00	427178	
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	12.22	427263	
PCM-G	2,985.00	427311	
			3,211.63*
COUNTY CLERK			
OFFICE DEPOT	14.39	427194	
STAR GRAPHICS SHARP	291.99	427220	
UNITED STATES POSTAL SERVICE	257.83	427263	
			564.21*
COUNTY JUDGE			
PHILLIP DOWDEN	500.00	427141	
LAIRON DOWDEN, JR.	500.00	427164	
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	28.13	427263	
THE DAWS LAW FIRM PLLC	500.00	427355	
			1,547.54*
RISK MANAGEMENT			
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	4.91	427263	
			24.32*
COUNTY TREASURER			
STAR GRAPHICS SHARP	92.04	427220	
UNITED STATES POSTAL SERVICE	348.25	427263	
LEXISNEXIS- ACCURINT	115.00	427316	
			555.29*
PRINTING DEPARTMENT			
STAR GRAPHICS SHARP	1,177.22	427220	
			1,177.22*
PURCHASING DEPARTMENT			
THE EXAMINER	990.00	427166	
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	87.96	427263	
JEFFERSON COUNTY CREDIT CARDS	269.95	427322	
			1,367.32*
GENERAL SERVICES			

NAME	AMOUNT	CHECK NO.	TOTAL
GUARDIAN FORCE	37.00	427135	
B&L MAIL PRESORT SERVICE	1,560.52	427146	
TEXAS WILDLIFE DAMAGE MGMT FUND	2,700.00	427224	
SAM'S CLUB DIRECT	61.56	427341	
DYNAMEX INC	199.10	427352	
COLIN'S KITCHEN LLC	108.27	427374	
			4,666.45*
DATA PROCESSING			
OFFICE DEPOT	53.21	427194	
STAR GRAPHICS SHARP	19.41	427220	
CDW COMPUTER CENTERS, INC.	84.60	427240	
SPS VAR, LLC	745.00	427270	
LEXISNEXIS- ACCURINT	115.00	427316	
JEFFERSON COUNTY CREDIT CARDS	1,382.66	427322	
FAITH TECHNOLOGIES INC	4,995.00	427368	
			7,394.88*
VOTERS REGISTRATION DEPT			
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	62.84	427263	
			82.25*
ELECTIONS DEPARTMENT			
HARBOR FREIGHT TOOLS	23.88	427179	
M&D SUPPLY	87.83	427190	
OFFICE DEPOT	69.20	427194	
STAR GRAPHICS SHARP	75.34	427220	
UNITED STATES POSTAL SERVICE	100.01	427263	
JEFFERSON COUNTY CREDIT CARDS	30.76	427322	
PV RENTALS LLC	279.49	427379	
			666.51*
DISTRICT ATTORNEY			
OFFICE DEPOT	316.12	427194	
STAR GRAPHICS SHARP	133.11	427220	
UNITED STATES POSTAL SERVICE	151.15	427263	
LEXISNEXIS- ACCURINT	345.00	427316	
TRANSUNION RISK AND ALTERNATIVE	110.00	427365	
			1,055.38*
DISTRICT CLERK			
CASH ADVANCE ACCOUNT	678.28	427187	
OFFICE DEPOT	239.82	427194	
STAR GRAPHICS SHARP	19.41	427220	
TAC - TEXAS ASSN. OF COUNTIES	720.00	427222	
CDW COMPUTER CENTERS, INC.	160.55	427240	
UNITED STATES POSTAL SERVICE	320.00	427263	
JEFFERSON COUNTY CREDIT CARDS	95.12	427322	
AERIALINK INC	176.94	427387	
			2,410.12*
CRIMINAL DISTRICT COURT			
DAVID GROVE	8,750.00	427139	
DONALD W. DUESLER & ASSOC.	8,750.00	427165	
EDWARD B. GRIPON, M.D., P.A.	1,190.00	427171	
OFFICE DEPOT	530.54	427194	
STAR GRAPHICS SHARP	122.48	427220	
KEVIN S. LAINE	900.00	427236	
UNITED STATES POSTAL SERVICE	14.46	427263	
ALEX BILL III	800.00	427327	
C. HADEN CRIBBS JR., PC	8,750.00	427334	
			29,807.48*
58TH DISTRICT COURT			
SOUTHEAST TEXAS WATER	29.95	427211	
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	.80	427263	
			50.16*
60TH DISTRICT COURT			
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	1.20	427263	

NAME	AMOUNT	CHECK NO.	TOTAL
JEFFERSON COUNTY CREDIT CARDS	488.37	427322	
			508.98*
136TH DISTRICT COURT			
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	.40	427263	
			19.81*
172ND DISTRICT COURT			
STAR GRAPHICS SHARP	19.41	427220	
LEXIS-NEXIS	56.00	427265	
			75.41*
252ND DISTRICT COURT			
OFFICE DEPOT	50.30	427194	
STAR GRAPHICS SHARP	19.41	427220	
BRACK JONES JR.	8,750.00	427234	
KEVIN S. LAINE	1,400.00	427236	
UNITED STATES POSTAL SERVICE	161.56	427263	
RYAN GERTZ	4,736.74	427317	
JAMES R. MAKIN, P.C.	2,176.65	427326	
ALEX BILL III	1,700.00	427327	
SAMUEL & SON LAW FIRM PLLC	8,750.00	427363	
			27,744.66*
279TH DISTRICT COURT			
LAIRON DOWDEN, JR.	825.00	427164	
STAR GRAPHICS SHARP	19.41	427220	
BRACK JONES JR.	675.00	427233	
UNITED STATES POSTAL SERVICE	1.40	427263	
TARA SHELANDER	1,000.00	427359	
MELANIE AIREY	500.00	427367	
GORDON D FRIESZ	1,500.00	427373	
			4,520.81*
317TH DISTRICT COURT			
GAYLYN COOPER	1,050.00	427137	
PHILLIP DOWDEN	150.00	427141	
THOMAS J. BURBANK PC	450.00	427151	
CASH ADVANCE ACCOUNT	1,184.24	427187	
MARVA PROVO	325.00	427200	
ANITA F. PROVO	1,925.00	427201	
STAR GRAPHICS SHARP	19.41	427220	
BRACK JONES JR.	325.00	427233	
CHARLES ROJAS	650.00	427241	
LANGSTON ADAMS	75.00	427269	
JOEL WEBB VAZQUEZ	300.00	427281	
JUDY PAASCH	2,323.90	427283	
RONALD PLESSALA	835.00	427305	
MATUSKA LAW FIRM	575.00	427358	
TARA SHELANDER	75.00	427359	
GORDON D FRIESZ	150.00	427373	
ASHLEY CEDILLO	75.00	427381	
			10,487.55*
JUSTICE COURT-PCT 1 PL 1			
OFFICE DEPOT	57.71	427194	
STAR GRAPHICS SHARP	24.96	427220	
UNITED STATES POSTAL SERVICE	25.55	427263	
LEXISNEXIS- ACCURINT	115.00	427316	
			223.22*
JUSTICE COURT-PCT 1 PL 2			
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	1.36	427263	
LEXISNEXIS- ACCURINT	115.00	427316	
			135.77*
JUSTICE COURT-PCT 2			
LEXISNEXIS- ACCURINT	115.00	427316	
			115.00*
JUSTICE COURT-PCT 4			

NAME	AMOUNT	CHECK NO.	TOTAL
STAR GRAPHICS SHARP	24.96	427220	
US POSTAL SERVICE	700.00	427266	
LEXISNEXIS- ACCURINT	115.00	427316	
			839.96*
JUSTICE COURT-PCT 6			
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	34.61	427263	
LEXISNEXIS- ACCURINT	115.00	427316	
			169.02*
JUSTICE COURT-PCT 7			
TEXAS STATE UNIVERSITY SAN MARS	600.00	427215	
LEXISNEXIS- ACCURINT	115.00	427316	
			715.00*
JUSTICE OF PEACE PCT. 8			
STAR GRAPHICS SHARP	19.41	427220	
LEXISNEXIS- ACCURINT	115.00	427316	
			134.41*
COUNTY COURT AT LAW NO.1			
STAR GRAPHICS SHARP	68.20	427220	
UNITED STATES POSTAL SERVICE	.80	427263	
LEXIS-NEXIS	52.00	427265	
			121.00*
COUNTY COURT AT LAW NO. 2			
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	7.18	427263	
JOEL WEBB VAZQUEZ	250.00	427281	
JARED GILTHORPE	250.00	427360	
JANSON ELLIOTT BAILEY	450.00	427380	
			976.59*
COUNTY COURT AT LAW NO. 3			
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	11.44	427263	
			30.85*
COURT MASTER			
OFFICE DEPOT	413.47	427194	
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	.93	427263	
			433.81*
MEDIATION CENTER			
SOUTHEAST TEXAS WATER	43.70	427211	
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	6.78	427263	
KARA HAWTHORN	1,271.45	427328	
			1,341.34*
COMMUNITY SUPERVISION			
STAR GRAPHICS SHARP	77.64	427220	
			77.64*
SHERIFF'S DEPARTMENT			
CITY OF NEDERLAND	51.80	427156	
FED EX	251.77	427167	
ENTERGY	951.72	427175	
JEFFERSON CTY. SHERIFF'S DEPARTMENT	1,020.00	427184	
KAY ELECTRONICS, INC.	70.00	427188	
OFFICE DEPOT	159.74	427194	
AT&T	157.35	427216	
STAR GRAPHICS SHARP	221.84	427220	
KEESHA GUILLORY	300.00	427237	
UNITED STATES POSTAL SERVICE	164.31	427263	
STANLEY SHIPPER	257.60	427274	
DATAWORKS PLUS, LLC	41,333.00	427276	
JEFFERSON COUNTY CREDIT CARDS	649.46	427322	
RITA HURT	275.00	427333	
SILSBEE FORD INC	570.50	427353	

NAME	AMOUNT	CHECK NO.	TOTAL
TRANSUNION RISK AND ALTERNATIVE	478.00	427365	
			46,912.09*
CRIME LABORATORY			
FISHER SCIENTIFIC	101.71	427168	
OFFICE DEPOT	62.58	427194	
STAR GRAPHICS SHARP	24.96	427220	
LIPOMED	14.00	427321	
QUALTRAX COMPLIANCE SOFTWARE	5,007.44	427323	
BRIDGE CITY LOCK AND KEY	135.00	427330	
ATTAINIT	31.47	427376	
			5,377.16*
JAIL - NO. 2			
MARK'S PLUMBING PARTS	124.50	427131	
BOB BARKER CO., INC.	277.80	427147	
BEAUMONT TRACTOR COMPANY	174.24	427149	
CITY OF BEAUMONT - WATER DEPT.	21.00	427154	
CITY OF BEAUMONT - WATER DEPT.	21.00	427155	
HERNANDEZ OFFICE SUPPLY, INC.	213.06	427181	
CASH ADVANCE ACCOUNT	3,201.60	427187	
OFFICE DEPOT	679.83	427194	
PETTY CASH - SHERIFF'S OFFICE	649.06	427197	
SANITARY SUPPLY, INC.	2,026.16	427205	
STAR GRAPHICS SHARP	354.97	427220	
CDW COMPUTER CENTERS, INC.	118.24	427240	
TEXAS CODE BLUE LLC	381.95	427280	
INTERCONTINENTAL JET CORP	541.50	427284	
WORLD FUEL SERVICES	3,417.55	427315	
JEFFERSON COUNTY AGRICUTLURE COMM	50.00	427318	
CONSTELLATION NEWENERGY - GAS DIVIS	2,449.57	427345	
MATERA PAPER COMPANY INC	737.60	427346	
LONE STAR UNIFORMS	24.15	427375	
			15,463.78*
JUVENILE PROBATION DEPT.			
CASH ADVANCE ACCOUNT	1,357.65	427187	
STAR GRAPHICS SHARP	38.82	427220	
CHERYL TARVER	97.20	427232	
UNITED STATES POSTAL SERVICE	26.68	427263	
LATASHA DILL	274.32	427290	
KESHA NIXON	51.00	427294	
LATONYA DOUCET	33.48	427303	
CLINTON DEROUEN	39.96	427337	
DURWARD MINOR	203.04	427350	
ROXANA MITCHELL	311.04	427372	
KAREN RIGGS	189.00	427377	
			2,622.19*
JUVENILE DETENTION HOME			
STAR GRAPHICS SHARP	63.73	427220	
OAK FARM DAIRY	614.34	427235	
FLOWERS FOODS	211.03	427278	
BEN E KEITH FOODS	2,513.93	427279	
ATTABOY TERMITE & PEST CONTROL	80.00	427313	
A1 FILTER SERVICE COMPANY	183.79	427332	
EXCEL MEDICAL WASTE LLC	39.90	427370	
			3,706.72*
CONSTABLE PCT 1			
STAR GRAPHICS SHARP	89.62	427220	
UNITED STATES POSTAL SERVICE	72.31	427263	
LEXISNEXIS- ACCURINT	115.00	427316	
SILSBEE FORD INC	5,601.72	427353	
			5,878.65*
CONSTABLE-PCT 2			
LEXISNEXIS- ACCURINT	115.00	427316	
			115.00*
CONSTABLE-PCT 4			
STAR GRAPHICS SHARP	19.41	427220	
SILSBEE FORD INC	25,695.91	427353	

NAME	AMOUNT	CHECK NO.	TOTAL
TRANSUNION RISK AND ALTERNATIVE	70.00	427366	
			25,785.32*
CONSTABLE-PCT 6			
STAR GRAPHICS SHARP	19.41	427220	
UNITED STATES POSTAL SERVICE	11.09	427263	
LEXISNEXIS- ACCURINT	115.00	427316	
			145.50*
CONSTABLE PCT. 8			
STAR GRAPHICS SHARP	89.56	427220	
			89.56*
AGRICULTURE EXTENSION SVC			
STAR GRAPHICS SHARP	55.47	427220	
UNITED STATES POSTAL SERVICE	9.95	427263	
			65.42*
HEALTH AND WELFARE NO. 1			
CLAYBAR FUNERAL HOME, INC.	999.00	427157	
OFFICE DEPOT	1,415.54	427194	
PETTY CASH - N C WELFARE	201.47	427198	
STAR GRAPHICS SHARP	103.29	427220	
AUSTIN CECIL WALKES MD PA	2,932.58	427227	
UNITED STATES POSTAL SERVICE	65.71	427263	
JESSICA RAWLINSON	77.00	427277	
TINA CHAMPAGNE	59.40	427304	
LEXISNEXIS- ACCURINT	115.00	427316	
			5,968.99*
HEALTH AND WELFARE NO. 2			
O.W. COLLINS APARTMENTS	117.63	427159	
STAR GRAPHICS SHARP	38.82	427220	
AUSTIN CECIL WALKES MD PA	2,932.58	427227	
LEXISNEXIS- ACCURINT	115.00	427316	
			3,204.03*
NURSE PRACTITIONER			
STAR GRAPHICS SHARP	19.41	427220	
EXCEL MEDICAL WASTE LLC	39.90	427370	
			59.31*
ENVIRONMENTAL CONTROL			
STAR GRAPHICS SHARP	89.62	427220	
			89.62*
INDIGENT MEDICAL SERVICES			
LOCAL GOVERNMENT SOLUTIONS LP	3,773.00	427301	
			3,773.00*
MAINTENANCE-BEAUMONT			
AAA LOCK & SAFE	93.50	427130	
LOUIS AND COMPANY	1,163.90	427136	
CITY OF BEAUMONT - LANDFILL	77.00	427142	
CONSOLIDATED ELECTRICAL DIST, INC.	99.58	427161	
W.W. GRAINGER, INC.	97.98	427170	
HYDRO-CLEAN SERVICES, INC.	435.00	427182	
OFFICE DEPOT	86.95	427194	
OVERHEAD DOOR CO.	187.50	427195	
RALPH'S INDUSTRIAL ELECTRONICS	58.50	427204	
SANITARY SUPPLY, INC.	3,835.14	427205	
ACE IMAGEWEAR	1,499.43	427207	
AT&T	650.55	427216	
STAR GRAPHICS SHARP	19.41	427220	
WORTH HYDROCHEM	250.00	427231	
FIRETROL PROTECTION SYSTEMS, INC.	1,030.00	427309	
MEMBER'S BUILDING MAINTENANCE LLC	22,687.76	427351	
			32,272.20*
MAINTENANCE-PORT ARTHUR			
COASTAL WELDING SUPPLY	58.55	427158	
ENTERGY	6,218.47	427175	
STAR GRAPHICS SHARP	38.82	427220	

NAME	AMOUNT	CHECK NO.	TOTAL
CARRIER ENTERPRISE LLC	189.40	427348	
MEMBER'S BUILDING MAINTENANCE LLC	2,749.28	427351	
			9,254.52*
MAINTENANCE-MID COUNTY			
CITY OF NEDERLAND	25.68	427156	
ENTERGY	2,165.36	427175	
RITTER @ HOME	19.97	427202	
SANITARY SUPPLY, INC.	31.70	427205	
ACE IMAGEWEAR	30.12	427207	
STAR GRAPHICS SHARP	19.41	427220	
W. JEFFERSON COUNTY M.W.D.	26.13	427229	
NORTHERN TOOL AND EQUIPMENT	279.98	427331	
			2,598.35*
SERVICE CENTER			
W.W. GRAINGER, INC.	109.25	427170	
J.K. CHEVROLET CO.	189.55	427183	
KINSEL FORD, INC.	463.35	427189	
MUNRO'S	40.08	427191	
PHILPOTT MOTORS, INC.	13.64	427199	
AT&T	62.36	427216	
STAR GRAPHICS SHARP	19.41	427220	
FASTENAL	95.00	427239	
JEFFERSON CTY. TAX OFFICE	7.50	427244	
JEFFERSON CTY. TAX OFFICE	7.50	427245	
JEFFERSON CTY. TAX OFFICE	7.50	427246	
JEFFERSON CTY. TAX OFFICE	16.75	427247	
JEFFERSON CTY. TAX OFFICE	7.50	427248	
JEFFERSON CTY. TAX OFFICE	7.50	427249	
JEFFERSON CTY. TAX OFFICE	7.50	427250	
JEFFERSON CTY. TAX OFFICE	7.50	427251	
JEFFERSON CTY. TAX OFFICE	7.50	427252	
JEFFERSON CTY. TAX OFFICE	7.50	427253	
JEFFERSON CTY. TAX OFFICE	7.50	427254	
JEFFERSON CTY. TAX OFFICE	7.50	427255	
VOYAGER FLEET SYSTEM, INC.	14,109.32	427273	
BUMPER TO BUMPER	928.91	427282	
ROBERT'S TEXACO XPRESS LUBE	91.00	427307	
AMERICAN TIRE DISTRIBUTORS	3,028.16	427308	
MIGHTY OF SOUTHEAST TEXAS	310.93	427329	
EASTEX PRESSURE WASHERS	363.00	427336	
SPANKY'S WRECKER SERVICE INC	300.00	427340	
SILSBEE FORD INC	103.42	427353	
CINTAS CORPORATION	92.08	427382	
SNAP ON TOOLS	414.95	427386	
			20,833.66*
VETERANS SERVICE			
STAR GRAPHICS SHARP	66.56	427220	
HILARY GUEST	114.26	427271	
			180.82*
			315,901.88**
MOSQUITO CONTROL FUND			
SUPERIOR TIRE & SERVICE	25.64	427140	
ENTERGY	571.54	427175	
MUNRO'S	82.20	427191	
OFFICE DEPOT	271.67	427194	
STAR GRAPHICS SHARP	19.41	427220	
UNITED PARCEL SERVICE	22.58	427226	
TEXAS COMMISSION ON ENVIRONMENTAL	500.00	427272	
TDATA, INC	507.95	427287	
PCM-G	2,985.00	427311	
SILSBEE FORD INC	325.00	427353	
ONSITE AVIONICS LLC	1,000.00	427361	
			6,310.99**
FAMILY GROUP CONFERENCING			
STAR GRAPHICS SHARP	19.41	427220	
			19.41**
SECURITY FEE FUND			

NAME	AMOUNT	CHECK NO.	TOTAL
JEFFERSON COUNTY CREDIT CARDS	160.42	427322	
			160.42**
LAW LIBRARY FUND			
STAR GRAPHICS SHARP	19.41	427220	
THOMSON REUTERS-WEST	174.00	427347	
			193.41**
EMPG GRANT			
SOUTHEAST TEXAS WATER	190.55	427212	
STAR GRAPHICS SHARP	6.93	427220	
JEFFERSON COUNTY CREDIT CARDS	1,193.05	427322	
			1,390.53**
JUVENILE DETENTION - TJPC			
VERIZON WIRELESS	56.27	427256	
			56.27**
GRANT A STATE AID			
GULF COAST TRADES CENTER	3,193.93	427173	
BI INCORPORATED	305.46	427242	
OMNICARE SAN ANTONIO	1,899.17	427297	
VICTORIA COUNTY JUVENILE SERVICES	5,536.47	427302	
TJJD	43,101.03	427335	
CORNELL CORRECTIONS OF TEXAS	5,031.30	427357	
GRAYSON COUNTY DEPT OF JUVENILE	8,596.00	427364	
SAN MARCOS TREATMENT CENTER	13,175.00	427388	
			80,838.36**
COMMUNITY SUPERVISION FND			
DIANNA L. COLUMBUS	129.60	427160	
JEFFERSON CTY. COMMUNITY SUP.	1,522.21	427185	
CASH ADVANCE ACCOUNT	459.50	427187	
OFFICE DEPOT	2,347.66	427194	
UNITED STATES POSTAL SERVICE	99.57	427263	
THE CHANGE COMPANIES	464.94	427268	
LOCAL GOVERNMENT SOLUTIONS LP	6,965.00	427301	
JCCSC	188.00	427325	
EXCEL MEDICAL WASTE LLC	114.80	427370	
			12,291.28**
JEFF. CO. WOMEN'S CENTER			
GOLD CREST ELECTRIC CO., INC.	65.72	427169	
M&D SUPPLY	168.44	427190	
SOUTHEAST TEXAS MEDICAL ASSOCIATES	60.00	427210	
STAR GRAPHICS SHARP	38.82	427220	
SYSCO FOOD SERVICES, INC.	1,249.55	427221	
TIME WARNER COMMUNICATIONS	35.04	427223	
TEXAS FIRE & COMMUNICATIONS	594.00	427243	
VINCENT'S A/C	130.00	427259	
TOWER COMMUNICATIONS, INC.	60.00	427260	
BEN E KEITH FOODS	1,796.27	427279	
ROCHESTER ARMORED CAR CO INC	114.75	427324	
SAM'S CLUB DIRECT	557.55	427341	
MATERA PAPER COMPANY INC	1,132.96	427346	
EXCEL MEDICAL WASTE LLC	39.90	427370	
			6,043.00**
COMMUNITY CORRECTIONS PRG			
STAR GRAPHICS SHARP	24.96	427220	
			24.96**
DRUG DIVERSION PROGRAM			
STAR GRAPHICS SHARP	22.19	427220	
JEFFERSON COUNTY CREDIT CARDS	79.95	427322	
			102.14**
REGIONAL COMM. SAVNS			
CITY OF BEAUMONT - CENTRAL COLLECTI	12,105.00	427153	
			12,105.00**
COUNTY RECORDS MANAGEMENT			
UNITED STATES POSTAL SERVICE	8.45	427263	
			8.45**
HOTEL OCCUPANCY TAX FUND			

NAME	AMOUNT	CHECK NO.	TOTAL
AL COOK NURSERY	112.19	427162	
MUNRO'S	140.79	427191	
AT&T	179.04	427216	
STAR GRAPHICS SHARP	121.52	427220	
TACVB	375.00	427306	
TEXAS FOREST TRAIL REGION	250.00	427310	
			1,178.54**
DISTRICT CLK RECORDS MGMT			
STAR GRAPHICS SHARP	38.82	427220	
			38.82**
CAPITAL PROJECTS FUND			
ALLCO, INC.	97,802.82	427258	
SE TEX CONSTRUCTION CORPORATION	17,239.91	427296	
CONSTRUCTION ZONE OF TEXAS LLC	4,291.54	427354	
SHEPLEY BULFINCH	4,556.31	427371	
			123,890.58**
AIRPORT FUND			
HILO / O'REILLY AUTO PARTS	2.52	427133	
CRABTREE BARRICADE SYSTEMS, INC.	190.94	427163	
FED EX	148.74	427167	
ENTERGY	14,648.07	427177	
OFFICE DEPOT	173.10	427194	
SANITARY SUPPLY, INC.	389.00	427205	
SHERWIN-WILLIAMS	284.20	427208	
AT&T	599.96	427216	
STAR GRAPHICS SHARP	38.82	427220	
WHITE TIRE	369.00	427230	
UNITED STATES POSTAL SERVICE	.40	427263	
LOWE'S HOME CENTERS, INC.	211.92	427267	
DISH NETWORK	95.53	427299	
BLUE GLOBES	400.00	427300	
ROBERT'S TEXACO XPRESS LUBE	14.00	427307	
UNIFIRST HOLDINGS INC	126.26	427314	
INDUSTRIAL DISPOSAL SUPPLY CO	81.87	427320	
JEFFERSON COUNTY CREDIT CARDS	613.76	427322	
CRAWFORD ELECTRIC SUPPLY COMPANY	612.72	427342	
WILLIAMS FIRE & HAZARD CONTROL	7,787.06	427343	
ADVANCE AUTO PARTS	101.82	427344	
SOUTHEAST TEXAS PARTS AND EQUIPMENT	178.61	427356	
EASTERN AVIATION FUELS INC	43,247.13	427362	
EAGLE PUMP & METERS INC	842.85	427389	
			71,158.28**
SE TX EMP. BENEFIT POOL			
STANDARD INSURANCE COMPANY	21,383.71	427288	
RELIANCE STANDARD LIFE INSURANCE	5,784.57	427291	
			27,168.28**
SETEC FUND			
INDUSTRIAL TRANSPORTATION WASTE LLC	1,160.00	427383	
IMPACT WASTE LLC	1,160.00	427390	
			2,320.00**
LIABILITY CLAIMS ACCOUNT			
RAHUL BANDARI	2,250.00	427392	
			2,250.00**
WORKER'S COMPENSATION FD			
TRISTAR RISK MANAGEMENT	4,839.53	427286	
			4,839.53**
SHERIFF'S FORFEITURE FUND			
AVIALL	349.68	427145	
			349.68**
DISTRICT CRT RECORDS TECH			
WESTERN MICROGRAPHICS & IMAGING	1,500.00	427338	
			1,500.00**
MARINE DIVISION			

NAME	AMOUNT	CHECK NO.	TOTAL
ENTERGY	556.69	427175	
AT&T	81.90	427216	
VERIZON WIRELESS	531.86	427257	
OTIS ELEVATOR COMPANY	2,589.60	427275	
BRAZOS ELEVATOR COMPANY LLC	155.00	427391	
			3,915.05**
			697,648.95***

Resolution

STATE OF TEXAS	§	COMMISSIONERS' COURT
	§	
COUNTY OF JEFFERSON	§	OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED at a meeting of Commissioners' Court of Jefferson County, Texas, held on the 14th day of November, 2016, on motion made by Eddie Arnold, Commissioner of Precinct No. 1, and seconded by Brent Weaver, Commissioner of Precinct No. 2, the following Resolution was adopted:

CODE OF CONDUCT POLICY FOR METHODS OF PROCUREMENT

WHEREAS, the Texas Department of Agriculture Code of Conduct Sec. 5.1.2 outlines the procurement processes that must be adhered to by recipients of TxxCDBG Grant funds to avoid conflicts of interest and provide for fair competitive procurement for purchases using the grant funds; and

WHEREAS, Jefferson County has applied for and received grant funds that are subject to the requirement for compliance with this code of conduct.

NOW, THEREFORE BE IT RESOLVED that the Commissioners Court of Jefferson County, Texas does hereby adopt the following code of conduct for methods of procurement of services for which TxCDBG grant funds will be utilized:

No employee, officer, or agent of Jefferson County, Texas shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of Jefferson County shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

As a Grant Recipient of a TxCDBG contract, Jefferson County shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

No employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the Jefferson County District Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to

be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Signed this 14th day of November, 2016.

JUDGE JEFF R.BRANICK
County Judge

COMMISSIONER EDDIE ARNOLD
Precinct No. 1

COMMISSIONER MICHAEL S. SINEGAL
Precinct No. 3

COMMISSIONER BRENT A. WEAVER
Precinct No. 2

Absent
COMMISSIONER EVERETTE D. ALFRED
Precinct No. 4

Proclamation

STATE OF TEXAS	§	COMMISSIONERS' COURT
	§	
COUNTY OF JEFFERSON	§	OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED at a meeting of Commissioners' Court of Jefferson County, Texas, held on the 14th day of November, 2016, on motion made by Eddie Arnold, Commissioner of Precinct No. 1, and seconded by Brent Weaver, Commissioner of Precinct No. 2, the following Proclamation was adopted:

National Adoption Day

WHEREAS, Jefferson County recognizes the importance of giving children permanent, safe and loving families through adoption; and

WHEREAS, more than 6,000 children in Texas are waiting for permanent families; and

WHEREAS, more than 50 children in Jefferson County are waiting for permanent families; and

WHEREAS, to help these children find permanent, nurturing families, the local courts of Jefferson County will open their doors on National Adoption Day, November 18, 2016, to finalize the adoptions of local children and join other organizations to celebrate all adoptions; and

WHEREAS, This effort along with similar celebrations in all 50 states around the country will offer children the chance to live with stable and loving families and encourage other dedicated individuals to make a powerful difference in the lives of a child through adoption;

NOW, THEREFORE, BE IT RESOLVED that the Commissioners Court of Jefferson County, does hereby proclaim November 18, 2016, as **NATIONAL ADOPTION DAY** in Jefferson County, and in so doing, urge all citizens to join in a national effort to raise awareness about the importance of adoption.

SIGNED this 14th day of November, 2016.

JUDGE JEFF R. BRANICK
County Judge

COMMISSIONER EDDIE ARNOLD
Precinct No. 1

COMMISSIONER MICHAEL S. SINEGAL
Precinct No. 3

COMMISSIONER BRENT A. WEAVER
Precinct No. 2

Absent
COMMISSIONER EVERETTE D. ALFRED
Precinct No. 4

AGENDA ITEM **November 14, 2016**

Receive and file Certificate of Completion for Commissioner Brent Weaver. Commissioner Weaver has successfully completed the continuing education provisions of Article 81.0025 of the Texas Local Government Code.

COUNTY JUDGES AND COMMISSIONERS ASSOCIATION OF TEXAS

County Commissioner Continuing Education Transcript

Reporting Period: 1/1/ 2016- 12/31/2016

Hon. Brent Weaver
Jefferson County Commissioner, Pct.2
7759 Viterbo Rd Ste 1
Beaumont, TX 77705-9297

Phone: (409) 727-2173
Fax: (409) 722-1916

Term:
1/1/2011 - 12/31/2018

Last 4 digits of SSN
[redacted]

01/01/2016	Excess hours carried from prior period	8.00
06/14/2016	South Texas Conference	8.00

Total Hours Earned: 16.00

You have met your 2016 Commissioner Statutory Continuing Education requirement.

You will carry forward 0.00 hours to the next reporting period.

See Statute: Section 81.0025 Continuing Education, Local Government Code

Because continuing education sponsors are not required by law to report attendance to the Association, this transcript may not be a complete list of continuing education hours earned by the commissioner for this calendar year.

If this report does not agree with your records, please call Administrative Assistant at (512) 482-0701 or (800) 733-0699 or cjca@allison-bass.com

Regular, November 14, 2016

There being no further business to come before the Court at this time, same is now here adjourned on this date, November 14, 2016