

SPECIAL, 6/19/2017 1:30:00 PM

BE IT REMEMBERED that on June 19, 2017, there was begun and holden a SPECIAL session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable Zena Stephens, Sheriff

Honorable Carolyn L. Guidry , County Clerk (ABSENT) -

Theresa Goodness, Chief Deputy

When the following proceedings were had and orders made, to-wit:

Notice of Meeting and Agenda and Minutes
June 19, 2017

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
June 19, 2017**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **19th** day of **June 2017** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four

PLEDGE OF ALLEGIANCE: Eddie Arnold, Commissioner, Precinct One

PURCHASING:

1. Receive and file bids for (IFB 17-016/YS), Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County.

SEE ATTACHMENTS ON PAGES 9 - 84

Motion by: Commissioner Alfred

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

2. Reject all bids for (IFB 17-009/JW), Jefferson County Sheriff's Office Hangar Building at Jack Brooks Regional Airport.

Motion by: Commissioner Alfred

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

3. Consider and approve, execute, receive and file Acceptance of Offer for (IFB 17-016/YS), Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County with Advantage Interests, Inc., as shown on Attachment A.

SEE ATTACHMENTS ON PAGES 85 - 87

Motion by: Commissioner Alfred

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

4. Consider and approve, execute, receive and file a contract amendment for (IFB 15-011/JW), Term Contract for Trash and Biomedical Waste Container Service for Jefferson County. This amendment will assign pricing to Impact Waste, LLC, as this vendor acquired Industrial Transportation Waste, LLC.

SEE ATTACHMENTS ON PAGES 88 - 88

Motion by: Commissioner Alfred

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

Notice of Meeting and Agenda and Minutes
June 19, 2017

5. Consider and approve, execute, receive and file a renewal for (IFB 15-011/JW), Term Contract for Trash and Biomedical Waste Container Service for Jefferson with Excel Medical Waste, Impact Waste, LLC, and Republic Services of Beaumont for a second one (1) year renewal from June 27, 2017 to June 26, 2018.

SEE ATTACHMENTS ON PAGES 89 - 91

Motion by: Commissioner Alfred

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

6. Consider and approve, execute, receive and file a renewal for (IFB 14-016/JW), Term Contract for Pest Control for Jefferson County with Aattaboy Termite & Pest Control for a third one (1) year renewal from June 27, 2017 to June 26, 2018.

SEE ATTACHMENTS ON PAGES 92 - 92

Motion by: Commissioner Alfred

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

7. Consider and approve, execute, receive and file a contract extension for (RFP 10-066/KJS), Lease of the Downtown Jail Facility with LaSalle Corrections for an additional one (1) year term from July 23, 2017 to July 22, 2018.

SEE ATTACHMENTS ON PAGES 93 - 93

Motion by: Commissioner Alfred

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

8. Consider and approve the replacement of two (2) chillers at Ford Park Central Plant with Industrial and Commercial Mechanical in the amount of \$547,088.39. This is in accordance with Region V ESC HVAC Capital Equipment Services and Supplies Contract. Funds are available through Capital Projects.

SEE ATTACHMENTS ON PAGES 94 - 95

Action: TABLED

Notice of Meeting and Agenda and Minutes
June 19, 2017

9. Consider and approve disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

SEE ATTACHMENTS ON PAGES 96 - 98

Motion by: Commissioner Alfred

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

ADDENDUMS

10. Consider and approve, execute, receive and file a renewal agreement (Agreement 17-021/JW) with Thomson Reuters (Westlaw) and Jefferson County for Pro Doc access subscription for the County Judge's Office. This agreement is for a one-year term at a monthly cost of \$120.00 for three (3) users.

SEE ATTACHMENTS ON PAGES 99 - 104

Action: TABLED

11. Consider and approve the replacement of one (1) chiller at Ford Park Central Plant with Industrial and Commercial Mechanical in the amount of \$286,572.00. This is in accordance with Region V ESC HVAC Capital Equipment Services and Supplies Contract. Funds are available through Capital Projects.

SEE ATTACHMENTS ON PAGES 105 - 106

Motion by: Commissioner Alfred

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY AIRPORT:

12. Consider and approve License Agreement between Jefferson County and AT&T Services for utilization by AT&T of Airport property as staying area for Disaster Recovery Operations. (Term of Agreement is two years ending May 31, 2019).

SEE ATTACHMENTS ON PAGES 107 - 110

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY AUDITOR:

13. Consider and approve budget transfer - General Services - additional cost for termination allowance.

120-1024-419-1099	TERMINATION ALLOWANCE	\$100,000.00	
120-1024-419-2001	F.I.C.A. EXPENSE	\$8,000.00	
120-1024-419-2002	EMPLOYEES' RETIREMENT	\$17,000.00	
110-2027-412-5055	PETIT JURORS		\$125,000.00

SEE ATTACHMENTS ON PAGES 111 - 111

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

14. Consider and approve budget transfer - JP Pct.7 - additional cost for travel.

120-2048-412-5062	TRAVEL EXPENSE	\$1,000.00	
120-2048-412-4052	POSTAGE		\$1,000.00

SEE ATTACHMENTS ON PAGES 112 - 112

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

Notice of Meeting and Agenda and Minutes
June 19, 2017

15. Consider and approve budget transfer - Public Health I - additional cost for indigent burials.

120-5074-441-5006	BURIALS	\$25,000.00	
120-5074-441-1002	ASSISTANTS & CLERKS		\$25,000.00

SEE ATTACHMENTS ON PAGES 113 - 113

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

16. Consider and approve budget transfer - Juvenile Detention - additional cost.

120-3064-424-3044	JANITOR SUPPLIES	\$3,000.00	
120-3064-424-3033	FOOD	\$5,000.00	
120-3064-424-4009	BUILDINGS AND GROUNDS	\$20,000.00	
120-3064-424-5034	MEDICAL & SURGICAL	\$1,500.00	
120-3064-424-1002	ASSISTANTS & CLERKS		\$29,500.00

SEE ATTACHMENTS ON PAGES 114 - 115

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

17. Receive and file Financial & Operating Statements - County Funds Only for the Month Ending May 31, 2017.

SEE ATTACHMENTS ON PAGES 116 - 130

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

18. Regular County Bills - check #434724 through checks #435012.

SEE ATTACHMENTS ON PAGES 131 - 140

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

JUVENILE PROBATION:

19. Receive and file the proposed Juvenile Probation budget for FY 2018 in accordance with 140.004 Local Government Code.

SEE ATTACHMENTS ON PAGES 141 - 168

Motion by: Commissioner Arnold

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

Jeff R. Branick
County Judge



JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah L. Clark, Purchasing Agent

1149 Pearl Street, 1st Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

LEGAL NOTICE Advertisement for Invitation for Bids

May 15, 2017

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for IFB 17-016/YS, Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County. **Specifications for this project may be obtained from the Jefferson County website, <http://www.co.jefferson.tx.us/Purchasing/main.htm> or by calling 409-835-8593.**

It is highly recommended that bidders contact David Knight or Greg Keller at 409-835-8511 for a walk through of the facilities prior to submission of bid. Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope. Bidders shall forward an original and two (2) copies of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Commissioners' Courtroom at the time and date below. Bidders are invited to attend the sealed bid opening.

BID NAME:	Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County
BID NO:	IFB 17-016/YS
DUE DATE/TIME:	11:00 AM CDT, Tuesday, June 13, 2017
MAIL OR DELIVER TO:	Jefferson County Purchasing Department 1149 Pearl Street, 1st Floor Beaumont, Texas 77701

Any questions relating to these requirements should be directed to Yea-Mei Sauer, Contract Specialist, at 409-835-8593 or ysauer@co.jefferson.tx.us.

Jefferson County encourages Disadvantaged Business Enterprises to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE INVITATION.

Deborah L. Clark, Purchasing Agent
Jefferson County, Texas

Publish: Beaumont Enterprise & Port Arthur News – May 17, 2017 & May 24, 2017

IFB 17-016/YS
Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression
and Halon 1301 Fire Suppression Inspection
for Jefferson County
Bids due: 11:00 AM CDT, Tuesday, June 13, 2017

Table of Contents

Table of Contents	1
Instructions to Bidders	2
General Conditions of Bidding and Terms of Contract.....	6
Special Requirements/Instructions	12
Minimum Specifications	16
Bidder Information Form.....	20
Offer to Contract Form	21
Acceptance of Offer Form	22
Bid Form.....	23
Signature Page	25
Conflict of Interest Questionnaire	26
Local Government Officer Conflict Disclosure Statement Forms (OFFICE USE ONLY).....	27
Good Faith Effort Determination Checklist.....	28
Notice of Intent	29
HUB Subcontracting Participation Declaration Form	30
Residence Certification/Tax Form	34
Bid Affidavit	35

Bid Submissions:

Bidder is responsible for submitting one (1) *original* bid copy to include a completed copy of this specifications packet in its entirety; and two (2) numbered bid *hard copies* to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid submission and any other documentation requested within these specifications.

Additionally, Bidder must monitor the Jefferson County Purchasing Department Website (below) to see if addenda or additional instructions have been posted. Failure to return all required forms could result in a response being declared as non-responsive.

<http://www.co.jefferson.tx.us/purchasing/main.htm>

Instructions to Bidders

1. Bid Submission

Bids must be submitted in complete original form by mail or messenger to the following address:

Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, TX 77701

Bids will be accepted at the above address until the time and date specified herein, and immediately after will be publicly opened and read aloud.

Bidder shall submit bid in a tightly sealed opaque envelope or box, plainly marked "SEALED BID." The outside of the envelope or box shall also include the Bid Number, Bid Name, Bid Due Date, and the Bidder's Name and Address; and shall be addressed to the Purchasing Agent.

Late bids will not be accepted and will be returned unopened to the bidder.

All bids submitted in response to this invitation shall become the property of Jefferson County and will be a matter of public record available for review.

2. Bid Submissions During Time of Inclement Weather, Disaster, or Emergency

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a bid/proposal/statement of qualifications submission deadline, the closing will automatically be postponed until the next business day that County offices are open to the public. Should inclement weather conditions or any other unforeseen event cause delays in courier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the vendor to notify the county of their interest in the project should these conditions impact their ability to submit a bid/proposal/statement of qualifications submission before the stated deadline. The County reserves the right to make the final judgement call to extend any deadline.

Should an emergency or unanticipated event interrupt normal County processes, and bid/proposal/statement of qualifications submissions cannot be received by the Jefferson County Purchasing Department's office by the exact time specified in the IFB and urgent County requirements preclude amendment to the IFB, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first business day on which normal County processes resume.

3. Courthouse Security

Bidders are advised that all visitors to the Courthouse must pass through Security. **Bidders planning to hand deliver bids must allow time to get through Security, as a delay in entering the Courthouse will not be accepted as an excuse for late submittal.** Mondays and Tuesdays are particularly heavy days. Bidders are strongly urged to plan accordingly.

4. Preparation of Bids

The bid shall be legibly printed in ink or typed.

If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the bidder.

The bid shall be legally signed and shall include the complete address of the bidder.

Jefferson County is exempt from Federal and State Sales Taxes, and such taxes shall not be included in bid prices.

5. Signatures

All bids, notifications, claims, and statements must be signed by an individual authorized to bind the bidder. The individual signing certifies, under penalty of perjury, that he or she has the legal authorization to bind the bidder.

6. County Holidays – 2017:

January 16	Monday	Martin Luther King, Jr. Day
February 20	Monday	President's Day
April 14	Friday	Good Friday
May 29	Monday	Memorial Day
July 4	Tuesday	Independence Day
September 4	Monday	Labor Day
November 10	Friday	Veteran's Day
November 23 & 24	Thursday & Friday	Thanksgiving
December 25 & 26	Monday & Tuesday	Christmas
January 1, 2018	Monday	New Year's

7. Rejection or Withdrawal

Submission of additional terms, conditions or agreements with the bid document are grounds for deeming a bid non-responsive and may result in bid rejection. Jefferson County reserves the right to reject any and all bids and to waive any informalities and minor irregularities or defects in bids. Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the time set for receipt of bids. Bids are an irrevocable offer and may not be withdrawn within 90 days after opening date.

8. Emergency/Declared Disaster Requirements

In the event of an emergency or if Jefferson County is declared a disaster area, by the County, State, or Federal Government, this Acceptance of Offer may be subjected to unusual usage. Contractor shall service the county during such an emergency or declared disaster under the same terms and conditions that apply during non-emergency/disaster conditions. The pricing as specified in this Acceptance of Offer shall apply to serving the County's needs regardless of the circumstances. If Contractor is unable to supply the services under the terms of the Acceptance of Offer, then Contractor shall provide proof of such disruption and a copy of the invoice from Contractor's supplier(s). Additional profit margin as a result of supplying services during an emergency or declared disaster shall not be permitted. In the event that additional equipment, supplies, and materials are required during the declared disaster, additional shipping, handling and drayage fees may apply.

9. Award

The bid will be awarded to the responsible, responsive bidder(s) whose bid, conforming to the solicitation, will be most advantageous to Jefferson County – price and other factors considered. Unless otherwise specified in this IFB, Jefferson County reserves the right to accept a bid in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of Jefferson County. Any bidder who is in default to Jefferson County at the time of submittal of the bid shall have that bid rejected. Jefferson County reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by Jefferson County, shall be deemed non-responsive and the offer rejected.

In evaluating bids, Jefferson County shall consider the qualifications of the bidders, and, where applicable, operating costs, delivery time, maintenance requirements, performance data, and guarantees of materials and equipment. In addition, Jefferson County may conduct such investigation as it deems necessary to assist in the evaluation of a bid and to establish the responsibility, qualifications, and financial ability of the bidders to fulfill the contract.

Jefferson County reserves the right to award this contract on the basis of **lowest and best bid** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, and/or to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not awarded a contract, Offeror may appear before the Commissioners' Court and present evidence concerning Offeror responsibility after officially notifying the Office of the Purchasing Agent of Offeror's intent to appear.

10. Contract

A response to an IFB is an offer to contract with Jefferson County based upon the terms, conditions, and specifications contained in the IFB. Bids do not become contracts unless and until they are executed by Jefferson County, eliminating a formal signing of a separate contract. For that reason, all of the terms and conditions of the contract are contained in the IFB, unless any of the terms and conditions is modified by an IFB Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents.

11. Waiver of Subrogation

Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Jefferson County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.

12. Fiscal Funding

A multi-year contract (if requested by the specifications) continuing as a result of an extension option must include fiscal funding out. If, for any reason, funds are not appropriated to continue the contract, said contract shall become null and void.

13. Bid Results

Bid results are not provided in response to telephone inquiries. A preliminary tabulation of bids received will be posted on the Purchasing web page (<http://co.jefferson.tx.us/purchasing/main.htm>) as soon as possible following bid opening. A final tabulation will be posted following bid award, and will also be available for review in the Purchasing Department.

14. Changes and Addenda to Bid Documents

Each change or addendum issued in relation to this IFB document will be on file in the Office of the Purchasing Agent, and will be posted on the Purchasing web site as soon as possible. It shall be the bidder's responsibility to make inquiry as to change or addenda issued, and to monitor the web site. All such changes or addenda shall become part of the contract and all bidders shall be bound by such addenda. Information on all changes or addenda issued will be available at the Office of the County Purchasing Agent.

15. Specifications

Unless otherwise stated by the bidder, the bid will be considered as being in accordance with Jefferson County's applicable standard specifications, and any special specifications outlined in the bid document. References to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of Jefferson County, and should not be construed as excluding bids on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. Jefferson County reserves the right to determine if equipment/ product being bid is an acceptable alternate. All goods shall be new unless otherwise so stated in the bid. Any

unsolicited alternate bid, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of the bid, may be considered non-responsive.

16. Delivery

Bids shall include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder (in writing on the included Bid Form), prices bid will be considered as being based on F.O.B. destination/delivered freight included.

17. Interpretation of Bid and/or Contract Documents

All inquiries shall be made within a reasonable time prior to the date and time fixed for the bid opening, in order that a written response in the form of an addendum, if required, can be processed before the bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

18. Currency

Prices calculated by the bidder shall be stated in U.S. dollars.

19. Pricing

Prices shall be stated in units of quantity specified in the bid documents. In case of discrepancy in computing the amount of the bid, the unit price shall govern.

20. Notice to Proceed/Purchase Order

The successful bidder may not commence work under this contract until authorized to do so by the Purchasing Agent.

21. Certification

By signing the offer section of the Offer and Acceptance page, bidder certifies:

- The submission of the offer did not involve collusion or other anti-competitive practices.
- The bidder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to any public servant in connection with the submitted offer.
- The bidder hereby certifies that the individual signing the bid is an authorized agent for the bidder and has the authority to bind the bidder to the contract.

22. Definitions

"County" – Jefferson County, Texas.

"Contractor" – The bidder whose proposal is accepted by Jefferson County.

23. Minority-Women Business Enterprise Participation

It is the desire of Jefferson County to increase the participation of Minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the County does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms.

General Conditions of Bidding and Terms of Contract

By execution of this document, the vendor accepts all general and special conditions of the contract as outlined below and in the specifications and plans.

1. Bidding

1.1 Bids. All bids must be submitted on the bid form furnished in this package.

1.2 Authorized Signatures. The bid must be executed personally by the vendor, duly authorized partner of the partnership, or duly authorized officer of the corporation. If executed by an agent, a power of attorney or other evidence of authority to act on behalf of the vendor shall accompany the bid to become a valid bid.

1.3 Late Bids. Bids must be in the office of the Jefferson County Purchasing Agent before or at the specified time and date bids are due. Bids received after the submission deadline shall be rejected as non-responsive and returned unopened.

1.4 Withdrawal of Bids Prior to Bid Opening. A bid may be withdrawn before the opening date by submitting a written request to the Purchasing Agent. If time allows, the bidder may submit a new bid. Bidder assumes full responsibility for submitting a new bid before or at the specified time and date bids are due. Jefferson County reserves the right to withdraw a request for bids before the opening date.

1.5 Withdrawal of Bids after Bid Opening. Bidder agrees that its offer may not be withdrawn or cancelled by the vendor for a period of ninety (90) days following the date and time designated for the receipt of bids unless otherwise stated in the bid and/or specifications.

1.6 Bid Amounts. Bids shall show net prices, extensions where applicable and net total. In case of conflict between unit price and extension, the unit price will govern. Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be interpreted in the favor of Jefferson County.

1.7 Exceptions and/or Substitutions. All bids meeting the intent of the specifications and plans will be considered for award. Vendors taking exception to the specifications and plans, or offering substitutions, shall state these exceptions in the section provided. If bid is made on an article other than the one specified, which a bidder considers comparable, the name and grade of said article must be specified in the bid and sufficient specifications and descriptive data must accompany same to permit thorough evaluation. The absence of stated exceptions and/or substitutions shall indicate that the vendor has not taken any exceptions to the specifications and shall be responsible to perform in strict accordance with the specifications. As a matter of practice, Jefferson County rejects exception(s) and /or substitutions as non-responsive but reserves the right to accept any and/or all of the exception(s) and/or substitution(s) deemed to be in the best interest of Jefferson County.

1.8 Alternates. The Invitation for Bid and/or specifications may expressly allow bidder to submit an alternate bid. Presence of such an offer shall not be considered an indication of non-responsiveness.

1.9 Descriptions. Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

1.10 Bid Alterations. Bids cannot be altered or amended after submission deadline. Any interlineations, alterations, or erasures made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

1.11 Tax Exempt Status. Jefferson County is exempt from federal excise tax and state sales tax. Unless the bid form or specifications specifically indicate otherwise, the bid price must be net, exclusive of above-mentioned taxes and will be so construed. Therefore, the bid price shall not include taxes.

1.12 Quantities. Quantities indicated are estimated quantities only and are not a commitment to buy. Approximate usage does not constitute an order, but only implies the probable quantity that will be used. Commodities will be ordered on an as-needed basis. Bidder is responsible for accurate final counts.

1.13 Bid Award. Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Jefferson County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Jefferson County reserves the right to accept or reject in part or in whole any bid submitted, and to waive any technicalities or informalities for the best interest of the County. Jefferson County reserves the right to award based upon individual line items, sections or total bid.

1.14 Silence of Specifications for Complete Units. All materials, equipment and/or parts that will become a portion of the completed work, including items not specifically stated herein but, necessary to render the service(s) complete and operational per the specifications, are to be included in the bid price. Vendor may be required to furnish evidence that the service, as bid, will meet or exceed these requirements.

1.15 Addenda. Any interpretations, corrections or changes to the specifications and plans will be made by addenda no later than forty-eight (48) hours prior to the bid opening. Addenda will be posted on the Purchasing web site. Vendors are responsible for monitoring the web site in order to remain informed on addenda. Vendors shall acknowledge receipt of all addenda with submission of bid.

1.16 General Bid Bond/Surety Requirements. Failure to furnish bid bond/surety, if requested, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.17 General Insurance Requirements. Failure to furnish Affidavit of Insurance, if required in these specifications, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.18 Responsiveness. A responsive bid shall substantially conform to the requirements of this Invitation to Bid and/or specifications contained herein. Bidders who substitute any other terms, conditions, specifications and/or requirements or who qualify their bids in such a manner as to nullify or limit their liability to the contracting entity shall have their bids deemed non-responsive. Also, bids containing any clause that would limit contracting authority shall be considered non-responsive. Examples of non-responsive bids include but shall not be limited to: a) bids that fail to conform to required delivery schedules as set forth in the bid request; b) bids with prices qualified in such a manner that the bid price cannot be determined, such as with vague wording that may include "price in effect at the time of delivery," and c) bids made contingent upon award of other bids currently under consideration.

1.19 Responsible Standing of Bidder. To be considered for award, bidder must at least: have the ability to obtain adequate financial resources, be able to comply with required or proposed delivery/completion schedule, have a satisfactory record of performance; have a satisfactory record of integrity and ethics, and be otherwise qualified and eligible to receive award.

1.20 Proprietary Data. Bidder may, by written request, indicate as confidential any portion(s) of a bid that contain proprietary information, including manufacturing and/or design processes exclusive to the vendor. Jefferson County will protect from public disclosure such portions of a bid, unless directed otherwise by legal authority, including existing Open Records Acts.

1.21 Public Bid Opening. Bidders are invited to be present at the opening of bids. After the official opening of bids, a period of not less than one week is necessary to evaluate bids. The amount of time necessary for bid evaluation may vary and is determined solely by the County. Following the bid evaluation, all bids submitted are available for public review.

2. Performance

2.1 Design, Strength, and Quality. Design, strength, and quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practices. The apparent silence of specifications and/or plans as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications and/or plans shall be made on the basis of this statement.

2.2 Age and Manufacture. All tangible goods being bid must be new and unused, unless otherwise specified, in first-class condition, of current manufacture, and furnished ready to use. All items not specifically mentioned that are required for a complete unit shall be furnished.

2.3 Delivery Location. All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday, unless otherwise authorized by the Purchasing Agent or designee.

2.4 Delivery Schedule. Delivery time may be an important consideration in the evaluation of best value. The maximum number of days necessary for delivery ARO shall be stated in the space, if provided, on the bid form.

2.5 Delivery Charges. All delivery and freight charges, F.O.B. destination shown on Jefferson County purchase order, as necessary to perform contract are to be included in the bid price.

2.6 Installation Charges. All charges for assembly, installation and set-up shall be included in the bid price. Unless otherwise stated, assembly, installation and set-up will be required.

2.7 Operating Instructions and Training. Clear and concise operating instructions and descriptive literature will be provided in English, if requested. On-site detailed training in the safe and efficient use and general maintenance of item(s) purchased shall be provided as needed at the request of Jefferson County. Instructions and training shall be at no additional cost to the County.

2.8 Storage. Bidder agrees to provide storage of custom ordered materials, if requested, for up to thirty (30) calendar days.

2.9 Compliance with Federal, State, County, and Local Laws. Bids must comply with all federal, state, county and local laws, including, but not limited to, all applicable standard safety, emission, and noise control requirements. Any vehicles or equipment shall contain all standard safety, emission, and noise control requirements required for the types and sizes of equipment at the time of their manufacture. The contractor agrees, during the performance of work or service, to comply with all applicable codes and ordinances of Jefferson County or the State of Texas as they may apply, as these laws may now read, or as they may hereafter be changed or amended.

2.10 OSHA. The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with federal and State of Texas OSHA standards. The successful bidder will agree to indemnify and hold harmless Jefferson County for any and all damages that may be assessed against the County.

2.11 Patents and Copyrights. The successful vendor agrees to protect the County from claims involving infringements of patents and/or copyrights.

2.12 Samples, Demonstrations and Testing. At Jefferson County's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested at any point prior to or following bid award. Samples, demonstrations and/or testing may be requested upon delivery and/or any point during the term of resulting contract. All samples (including return thereof), demonstrations, and/or testing shall be at the expense of the bidder/vendor.

2.13 Acceptability. All articles enumerated in the bid shall be subject to inspection by an officer designated for that purpose by Jefferson County. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Purchasing Agent, who shall have the right to reject the whole or any part of the same. Items

and/or work determined to be contrary to specifications must be replaced at the vendor's expense. Inferior items not retrieved by the vendor within thirty (30) calendar days, or an otherwise agreed upon time, shall become the property of the County. If disposal of such items warrants an expense, an amount equal to the disposal expense will be deducted from amounts payable to the vendor.

2.14 Maintenance. Maintenance required for equipment bid should be available in Jefferson County by a manufacturer authorized maintenance facility. Cost for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Jefferson County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

2.15 Material Safety Data Sheets. Under the "Hazardous Communications Act," common known as the "Texas Right to Know Act," a bidder must provide the user department, with each delivery, material safety data sheets which are applicable to hazardous substances defined in the Act. Failure of the bidder to furnish this documentation, will be cause to reject any bid applying thereto.

2.16 Evaluation. Evaluation shall be used as a determinant as to which services are the most efficient and/or most economical for the County. It shall be based on all factors having a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Jefferson County Purchasing Department and recommendation to Jefferson County Commissioners' Court. Compliance with all bid requirements and needs of the using department are considered in evaluating bids. Pricing is not the only criteria for making a recommendation. The Jefferson County Purchasing Department reserves the right to contact any bidder, at any time, to clarify, verify or requirement information with regard to this bid.

3. Purchase Orders and Payment

3.1 Purchase Orders. A purchase order(s) shall be generated by the Jefferson County Purchasing Agent to the successful vendor. The purchase order number must appear on all itemized invoices and packing slips. The County will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all services rendered and accepted by the contract administrator for which a valid invoice has been received.

3.2 Invoices. All invoices shall reference the Purchase Order number. Invoices shall reference the bid item number or a detailed description for each item invoiced. If an item purchased and itemized on the invoice does not correspond to an item in any of the categories awarded to the vendor, invoice shall reference the item as "N/C" to indicate that it is a non-contract item. This requirement is to assist the County in verifying contract pricing on all invoices. Payment will be made under terms of net thirty (30) days unless otherwise agreed upon by seller and the purchasing department.

3.3 Prompt Payment. In accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S., payment will be made after receive and acceptance by the County of the merchandise ordered and of a valid invoice. Successful bidder(s) is required to pay subcontractors within ten (10) days after the successful bidder receives payment from the County.

3.4 Funding. Jefferson County is operated and funded on an October 1 to September 30 basis; accordingly, the County reserves the right to terminate, without liability to the County, any contract for which funding is not available.

4. Contract

4.1 Contract Definition. The General Conditions of Bidding and Terms of Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents made a part of this bid shall constitute the complete bid. This bid, when duly accepted by Jefferson County, shall constitute a contract equally binding between the successful bidder and Jefferson County.

4.2 Contract Agreement. Once a contract is awarded, the unit prices offered by the successful bidder shall remain firm for the term of the contract. Contract shall commence on date of award and,

upon agreement between vendor(s) and Jefferson County, may be renewed annually for up to four (4) additional years.

4.3 Change Order. No different or additional terms will become part of this contract with the exception of a change order. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing and at the discretion and approval of Jefferson County. No change order will be binding unless signed by an authorized representative of the County and the vendor.

4.4 Price Re-determination. A price re-determination may be requested at the time of annual renewal. All requests for price re-determination shall be in written form. Cause for such request, i.e., manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc., shall be substantiated in writing by the source of the cost increase. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Jefferson County reserves the right to accept or reject any/all requests for price re-determination as it deems to be in the best interest of the County.

4.5 Termination. Jefferson County reserves the right to terminate the contract for default if the bidder breached any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Jefferson County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or service within the proper amount of time, and/or to properly perform any and all services required to Jefferson County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days' written notice to either party unless otherwise specified. Jefferson County reserves the right to award canceled contract to the next lowest bidder. Bidder, in submitting this bid, agrees that Jefferson County shall not be liable to prosecution for damages in the event that the County declares the bidder in default.

4.6 Conflict of Interest. Employees of the County are not permitted to maintain financial interest in, or receive payment, directly or indirectly, borrow from, lend to, invest in, or engage in any substantial financial transaction with any individual, organization, supplier, or subcontractor who does business with the County without disclosure. When conflict of interest is discovered, it shall be grounds for termination of contract.

4.7 Injuries or Damages Resulting from Negligence. Successful vendor shall defend, indemnify and save harmless Jefferson County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful vendor shall pay any judgment with cost which may be obtained against Jefferson County growing out of such injury or damages.

4.8 Interest by Public Officials. No public official shall have interest in this contract, in accordance with Texas Local Government Code.

4.9 Warranty. The successful vendor shall warrant that all materials utilized in the performance of this contract shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

4.10 Uniform Commercial Code. The successful vendor and Jefferson County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

4.11 Venue. This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the County of Jefferson, Texas.

4.12 Sale, Assignment, or Transfer of Contract. The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Jefferson County.

4.13 Silence of Specifications. The apparent silence of these specifications as to any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

Special Requirements/Instructions

The following requirements and instructions supersede General Requirements where applicable.

1. Bid Requirement

Each bidder shall ensure that required parts of the bid are completed with accuracy and submitted as per the requirements within this specifications packet, including any addenda.

Bidder is responsible for submitting one (1) *original* bid copy to include a completed copy of this specifications packet in its entirety; and two (2) numbered bid *hard copies* to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid submission and any other documentation requested within these specifications.

All bids shall be tightly sealed in an opaque envelope or box and plainly marked "SEALED BID." The outside of the envelope or box shall also include: Bid Number, Bid Name, Bid Due Date, Bidder's Name and Address; and shall be addressed to the Purchasing Agent.

Jefferson County shall not be responsible for any effort or cost expended in the preparation of a response to this IFB. All protests should be coordinated through the Purchasing Office prior to award recommendation to Commissioners' Court.

2. Vendor Registration: SAM (System for Award Management).

Vendors doing business with Jefferson County are required to be registered with The System for Award Management (SAM), with an "active" status. The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from the SAM website at: <https://www.sam.gov>

Bid Respondents are strongly encouraged to review their firm's SAM (System for Award Management) status prior to Bid Submission.

3. Awarded Vendor(s): Submission of FORM 1295 (Texas Ethics Commission)

As of January 1, 2016, per House Bill 1295, the Texas Ethics Commission (TEC) requires all awarded vendors to complete a Certificate of Interested Parties (FORM 1295) at time of notification of award. Awarded Vendors must visit the TEC website link below, enter the required information on Form 1295, and print a copy of the completed form. The form will include a certification of filing that will contain a unique certification number.

At the time of award, the Jefferson County Purchasing Department will submit a request to the Awarded Vendor to both:

1. Submit FORM 1295 online via the Texas Ethics Commission website link below.
2. Submit a printed copy of FORM 1295, signed by an Authorized Agent of the Awarded Vendor and notarized to the Jefferson County Purchasing Department.

FORM 1295, Completion Instructions, and Login Instructions are available via the Texas Ethics Commission Website at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

4. Multiple Vendor Award

Jefferson County reserves the right to award this contract to more than one vendor at the County's discretion.

5. Delivery

If delivery is required, all items must be packaged so as to be protected from damage during shipping and handling. Any item(s) damaged in shipping must be replaced in kind, or repaired, by the contractor, at the discretion of, and at no additional charge to, Jefferson County.

6. Payment

Jefferson County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Bid Form(s) submitted as a part of the bid will be considered.

Invoices must indicate Jefferson County as applicable, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment; therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

Invoices shall be submitted to: Jefferson County Auditing Department, Attention: Accounts Payable, 1149 Pearl Street, 7th floor, Beaumont, TX 77701.

7. Usage Reports

Jefferson County reserves the right to request, and receive at no additional cost, up to two (2) times during the contract period, a usage report detailing the products and/or services furnished to date under a contract resulting from this IFB. The reports must be furnished no later than five (5) working days after written request and itemize all purchases to date by Jefferson County department, description of each item purchased, including manufacturer, quantity of each item purchased, per unit and extended price of each item purchased, and total amount and price of all items purchased.

8. Insurance

The contractor (including any and all subcontractors as defined in Section 9.1.3 below) shall, at all times during the term of this contract, maintain insurance coverages with not less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.

All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents; a copy of the policy wording or endorsement is required.

Contractor shall furnish Jefferson County with Certificate of Insurance naming Jefferson County as additional insured and will provide the actual policy wording or endorsement showing as such.

All insurance must be written by an insurer licensed to conduct business in the State of Texas.

Minimum Insurance Requirements

Public Liability, including Products & Completed Operations	\$1,000,000
Excess Liability	\$1,000,000

Property Insurance (policy below that is applicable to this project):

Improvements & Betterments Policy: Improvements/Remodeling (for Lease Tenants)
 Builder's Risk Policy: Structural Coverage for Construction Projects
 Installation Floater Policy: Improvements/Alterations to Existing Structure

Workers' Compensation

Statutory Coverage (see attached)

9. Workers' Compensation Insurance

9.1 Definitions:

9.1.1 **Certificate of coverage ("Certificate")** – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, DWC-81, DWC-82, DWC-83, or DWC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

9.1.2 **Duration of the project** – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

9.1.3 **Persons providing services on the project ("subcontractor") in article 406.096** – Includes all persons or entities performing all or part of the services under the contractor has undertaken to perform on the project, regardless of whether that person contracted directly

with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractor, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" includes, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

9.2 The Contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.

9.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract – refer to Section 8 above.

9.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

9.5 The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

9.5.1 A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

9.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.

9.6 The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.

9.7 The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

9.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Department of Workers' Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

- 9.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project to:
- 9.9.1 Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.
 - 9.9.2 Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.
 - 9.9.3 Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
 - 9.9.4 Obtain from each person with whom it contracts, and provide to the Contractor:
 - 9.9.4.1 A certificate of coverage, prior to the other person beginning work on the project; and
 - 9.9.4.2 the coverage period, if the coverage period shown on the current certificate of a new certificate of coverage showing extension of coverage, prior to the end of coverage ends during the duration of the project.
 - 9.9.5 Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.
 - 9.9.6 Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
 - 9.9.7 Contractually require each person with whom it contracts to perform as required by paragraphs 9.1. – 9.7., with the certificates of coverage to be provided to the person for whom they are providing services.
- 9.10 By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services of the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.
- 9.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

Minimum Specifications

The following requirements and specifications supersede General Requirements where applicable. Contact Yea-Mei Sauer, Contract Specialist (e-mail: ysauer@co.jefferson.tx.us; phone: 409-835-8593), regarding any questions or comments. Please reference bid number IFB 17-016/YS.

Scope

The intent of this invitation to bid and resulting contract is to obtain the services of qualified security firms/vendors to provide fire sprinkler, fire pump, kitchen hood suppression and halon 1301 suppression system inspections at various County locations for an annual term contract. Bidders may bid on any or all lots.

Annual Testing Service

- The Contractor shall make one regularly scheduled testing service call at twelve month intervals. **All testing and inspections shall be performed within ninety (90) days after contract award.** One copy of the annual inspection report shall be left at each site.
- The following services shall be performed:
 - Clean, adjust, and test all control equipment
 - Inspect and test outlying field equipment
 - Inspect and test to assure proper function of each device
- The regularly scheduled testing shall be established at a time mutually convenient to the County and Contractor. The Contractor shall give at least five days' notice. Some sites may require work to be performed on weekends or evening hours.
- The Contractor shall inform the County of any deficiencies to the system within 24 hours after test.
- The County shall provide a list of "Points of Contacts" for each destination to be tested.
- Within 120 days after contract award, the Contractor shall provide a list of all systems, types of equipment, installers, programmers, codes, numbers, zones and devices for each location including manufacturer, make and model number.
- Any material used under this section will be billed to the County at cost. The Contractor shall submit a copy of the invoice for the parts when submitting bill.
- **The Contractor shall train County employees in the operation, maintenance and overview of entire systems. This class shall be held at a site chosen by the County during normal business hours. The class shall be a minimum of six hours. The class shall be conducted by a qualified instructor knowledgeable in fire/burglar alarm repairs and maintenance. The Contractor shall submit a syllabus of said class, for approval, to the Purchasing Agent at least two weeks prior to class. Training certificates shall be provided to those attending all six hours of training.**
- The Contractor shall load test all batteries annually and replace as necessary and report all such replacements noting locations and reason for replacement. Contractor shall bill County for replacement batteries.
- The Contractor shall comply with all current local, state, federal code and regulations concerning the testing and maintenance of fire alarm systems.

Systems

Cooking Vent Hood Fire Suppression Systems: Semi-annually inspect and tag system.

Fire Pump Systems:

Fire Pumps: Annually inspect and conduct flow test of all fire pumps. Test as required.

Water Storage Tanks: Frequency and test method varies with type of tank.

Standpipe Systems:

Standpipe Fire Hoses: Semi-annually re-rack and replace gaskets. Every third year after installation, conduct pressure test (test pressure dependent on type of hose).

Fire Department Standpipe and Sprinkler Connections: Five (5) year inspection and flow test of all fire department connections, piping and check all valve assemblies.

Wet System: Inspect and flow test at required volume of water at design pressure for each zone of the system.

Dry System: Conduct hydrostatic test at 200 psi for two (2) hours or 50 psi over maximum working pressure on dry pipe standpipe systems and dry portions of wet pipe system.

Scheduling

Within thirty (30) days of award, the Contractor shall provide a proposed inspection schedule for all locations for approval by the designated representative of the Maintenance Department. Hours of service are from 8:00 am to 5:00 pm, Monday through Friday. All services and inspections shall be coordinated with the designated Jefferson County representative forty-eight (48) hours prior to arrival. A Jefferson County designated representative must sign all inspection and service reports after completion of work. All locations require an escort, which shall be designated by the Maintenance Department.

Inspection Reporting

Inspection reporting shall specifically identify each device inspected/tested, including type, building floor and location, zone, and rating (if applicable). Within ten (10) working days of the inspection, the Contractor shall provide a line item written proposal estimating the cost (labor and materials) to correct deficiencies noted in the report. Within one hundred twenty (120) days after contract award, the Contractor shall provide a list of all systems, types of equipment, installers, programmers, codes, numbers, zones, and devices for each location, including manufacturer, make, and model number.

Contractor Qualifications

The Contractor shall be fully licensed and accredited for the work performed as well as for Uniform Code (UC) standards 1971, 300 and 864 and be SCR (Sprinkler Certificate of Registration) licensed with the State Fire Marshall's Office. Copies of all applicable licenses and certificates should be provided with the bid. Forfeiture of any said license or certification during the term of this contract can be cause for immediate cancellation of contract. Proof of insurance shall be submitted with bid as required in Attachment E, Minimum Insurance Requirement.

Maintenance/Repair Service

- The contractor shall provide all materials and labor necessary to perform renovations, repairs, installation, or alteration of fire alarm systems to maintain the systems in good repair at all times as required by code. Contractor shall be prepared to work on all fire alarm systems at all County Owned and leased facilities. If the contractor requires a

third party provider to complete the maintenance/repair, the hourly rates shall not exceed the fixed hourly rates provided by the contractor and billed through the contractor.

- The contractor shall respond to calls placed for emergency service within one (1) hour from receipt of notification from the County, unless otherwise instructed by the General Maintenance Manager or his authorized representative(s). The County will determine what constitutes an emergency (i.e., inability to reset an alarm at a critical care facility such as a detention center). **THE REQUIREMENT TO PROVIDE EMERGENCY REPAIRS MEANS THAT THE CONTRACTOR MUST HAVE A 24-HOUR POINT OF CONTACT (NAME AND PHONE NUMBER) AND THE CAPABILITY TO RESPOND TO THE SITE WITHIN ONE HOUR AFTER CONTACT IS MADE (AS STATED ABOVE).**
- The County shall provide a list of "Point of Contacts" for each destination to be serviced. All maintenance shall be scheduled through the Maintenance Superintendent, David Knight (835-8511) or his authorized representative(s).
- All work shall be scheduled at the convenience of the County as not to interfere with the County's conduct of business. An hourly rate for maintenance/repair service call shall be quoted. In the event the contractor is required to perform work other than Monday through Friday from 7:30 a.m. to 5:00 p.m., and emergency calls, contractor shall charge no more than 1½ times the fixed hourly rate for the individual performing the service. This rate shall only be charged with prior authorization from the General Maintenance Supervisor or his authorized representative(s) acting within their authority for the County.
- Man hours paid under this contract shall be only for productive hours at the job site. Time spent for transportation of workers, material acquisition, handling and delivery, or for movement of contractor owned or rental equipment is not chargeable directly but is overhead and the cost shall be included in the hourly rate. **The County shall accept no bid with a minimum charge stipulation.**
- The contractor shall comply with all current Jefferson County Code and Regulations concerning the testing and maintenance of fire alarm systems.
- In the event the contractor is unable to repair any alarm panel within a reasonable amount of time, the County may contact another firm to repair the problem and charge full increase in cost to the contractor.

Estimates

- Contractor shall provide written "Not to Exceed" estimates on all non-emergency projects over \$500.00. This estimate shall include the estimated number of hours, hourly rate, number and type of employees required, estimated material cost and completion date. Contractor shall respond to requests for estimates within two (2) days and provide written estimates within five (5) days of the original request.
- It shall be the contractor's responsibility to ensure they have all information to prepare accurate estimates.
- Non-emergency work shall only be performed with the authorization of the County General Maintenance Manager or his authorized representative(s). Upon authorization actual work shall not exceed the contractor's estimate unless special arrangements have been made prior to completion of the work.
- Materials shall be billed to the County at Contractor cost. Contractor shall supply upon invoicing their suppliers bill of materials.
- Unreasonable estimates shall be deemed cause to terminate this contract.

Locations/Equipment

The following is a list of locations where monitoring and maintenance services shall be required.
Actual equipment verification shall be the responsibility of the bidder.

Courthouse (Old Building)
 1149 Pearl Street
 Beaumont TX 77701
 Attn: David Knight
 (409)835-8511

Courthouse (New Building)
 1085 Pearl Street
 Beaumont TX 77701
 Attn: David Knight
 (409)835-8511

Annex I
 1225 Pearl Street
 Beaumont TX 77701
 Attn: David Knight
 (409)835-8511

Annex II
 1295 Pearl Street
 Beaumont TX 77701
 Attn: David Knight
 (409)835-8511

Sheriff's Department
 1001 Pearl Street
 Beaumont TX 77701
 Attn: David Knight
 (409)835-8511

Correctional Facility
 5030 Highway 69 South
 Beaumont TX 77705
 Attn: Lt. Kenneth Harrell
 (409)726-2500

Juvenile Probation
 5326 Highway 69 South
 Beaumont TX 77705
 Attn: Chief Ed Cockrell
 (409)722-7474

Jack Brooks Regional Airport
 4875 Parker Drive
 Beaumont TX 77705
 Attn: Duke Youmans
 (409)722-0251

Subcourthouse
 709 Lakeshore Drive
 Port Arthur TX 77640
 Attn: Mark Bernard
 (409)983-8307

Road & Bridge, Precinct 2
 7759 Viterbo Road
 Beaumont TX 77705
 Attn: Mike Trahan
 (409)727-2173

Bidder Information Form

Instructions: Complete the form below. Please provide legible, accurate, and complete contact information. PLEASE PRINT.

Bid Name & Number: IFB 17-016/YS, Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County

Bidder's Company/Business Name: Advantage Interest Inc

Bidder's TAX ID Number: 30-115511

Contact Person: Robbie Young **Title:** Account Manager

Phone Number (with area code): 713-314-7495

Alternate Phone Number if available (with area code): 713-983-7253

Fax Number (with area code): 713-983-7292

Email Address: rdyoung@advantagefireprotection.com

Mailing Address (Please provide a physical address for bid bond return, if applicable):

7840 W. Little York
 Address
Houston TX 77040
 City, State, Zip Code

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): _____, _____, _____, _____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

Advantage Interests Inc
Company Name

7840 W Little York
Address

Houston TX 77040
City State Zip

[Signature]
Signature of Person Authorized to Sign

Joe Sanchez
Printed Name

Sales Manager
Title

For clarification of this offer, contact:

Robbie Young
Name

713-983-7253 713-983-7292
Phone Fax

rdyoung@advantagefireprotection.com
E-mail

Bidder Shall Return Completed Form with Offer.

Acceptance of Offer

The Offer is hereby accepted for the following items: Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County. Contract Term: One (1) year from date of award with an option to renew for four (4) additional years.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. IFB 17-016/YS, Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

Jeff R. Branick
County Judge

Date

Attest:

Carolyn L. Guidry
County Clerk

Bidder Shall Return Completed Form with Offer.

Bid Form

Instructions: Bidder should complete the Unit Price below.
The Total Price will be calculated by Jefferson County upon award.

Item	Unit	Description	Unit Price
1	Semi Annually	Sprinkler Systems (Wet Pipe System Inspection)	\$ 155.00
2	Semi Annually	Sprinkler Systems (Dry Pipe System Inspection)	\$ 155.00
3	Semi Annually	Cooking Vent Hood Fire Suppression Systems	\$ 105.00
4	Semi Annually	Halon 1301 System	\$ 248.00
5	Annually	Fire Pump Systems (Fire Pump Flow Test to be performed after hours or weekends only)	\$ 546.00
6	Semi Annually	Standpipe Systems	\$ 84.00

Total \$ 1293.00

Sprinkler Certificate of Registration (SCR) attached? Yes ☒ No ☐

Acknowledgment of Addenda (if any):

Addendum 1 _____ Date Received _____

Addendum 2 _____ Date Received _____

Addendum 3 _____ Date Received _____

Bidder Shall Return Completed Form with Offer.

Registered Location(s):

7840 W LITTLE YORK RD
HOUSTON TX 77040-5310

Registration Number**SCR-G-0573****Expiration Date: 05-18-2017****EFFECTIVE DATE: 05-18-2000****FIRE SPRINKLER CERTIFICATE OF REGISTRATION-GENERAL****Issued To:**

ADVANTAGE INTERESTS, INC.

DATE ISSUED: April 15, 2015

Chris Connealy, State Fire Marshal

SF081|0115

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: Huntsville ISD

Address: 441 FM 28241 East Huntsville, TX 77320

Contact Person and Title: Keith Conwell

Phone: 936-435-6922 Fax: _____

Contract Period: 2011-present Scope of Work: Inspections& service /Life Safety

REFERENCE TWO

Government/Company Name: METRO

Address: P.O. Box 61429, Houston, Texas, 77208-1429, USA

Contact Person and Title: Gregg Robinson

Phone: 7136156150 Fax: 7137589409

Contract Period: 2015-present Scope of Work: Service and Installaiton

REFERENCE THREE

Government/Company Name: City Of Houston General Services

Address: City HcIII Annex, 900 Bcigby, 2nd Floor, Houston, Texas, 77002, USA

Contact Person and Title: James Reddington

Phone: 8323938001 Fax: 8323938009

Contract Period: 2014-present Scope of Work: Installations, service and Inspections

Bidder Shall Return Completed Form with Offer.

Signature Page

As permitted under Article 4413 (32c) V.A.C.S., other governmental entities may wish to participate under the same terms and conditions contained in this contract (i.e., piggyback). In the event any other entity participates, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. Jefferson County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by another entity. Each entity reserves the right to determine their participation in this contract.

Would bidder be willing to allow other governmental entities to piggyback off this contract, if awarded, under the same terms and conditions? Yes ☒ No ☐

This bid shall remain in effect for ninety (90) days from bid opening and shall be exclusive of federal excise and state and local sales tax (exempt).

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price and upon the terms and conditions contained in the Invitation for Bid, Conditions of Bidding, Terms of Contract, and Specifications and all other items made a part of the accepted contract.

The undersigned affirms that they are duly authorized to execute the contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that neither the bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to bid or not to bid thereon.

Advantage Interest Inc

Bidder (Entity Name)

7840 W Little York

Street & Mailing Address

Houston TX 77040

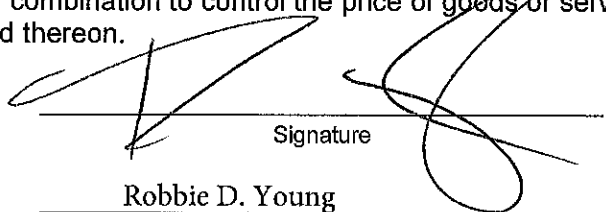
City, State & Zip

713-983-7253

Telephone Number

rdyoung@advantagefireprotecton.com

E-mail Address


Signature

Robbie D. Young

Print Name

6/12/2017

Date Signed

713-983-7292

Fax Number

Bidder Shall Return Completed Form with Offer.

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ****For vendor doing business with local governmental entity**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Advantage Interests Incorporated

2 ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information in this section is being disclosed.

N/A

Name of Officer

This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?


☐ Yes☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?

☐ Yes☐ No

D. Describe each employment or business and family relationship with the local government officer named in this section.

4


Signature of vendor doing business with the governmental entity

May 31, 2017

Date

Local Government Officer Conflicts Disclosure Statement - OFFICE USE ONLY

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT		FORM CIS
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.</p>		OFFICE USE ONLY
1	Name of Local Government Officer	Date Received
2	Office Held	
3	Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code	
4	Description of the nature and extent of employment or other business relationship with vendor named in item 3	
5	<p>List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p style="text-align: center;">(attach additional forms as necessary)</p>	
6	<p>AFFIDAVIT</p> <p style="text-align: center;">I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.</p> <p style="text-align: right; margin-right: 100px;">_____ Signature of Local Government Officer</p> <p>AFFIX NOTARY STAMP / SEAL ABOVE</p> <p>Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.</p> <p>_____ Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath</p>	

Adopted 8/7/2015

Good Faith Effort (GFE) Determination Checklist

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).

☒ Yes ☐ No

Instructions: In order to determine if a "Good Faith Effort" was made in soliciting HUBs for subcontracting opportunities, the following checklist and supporting documentation shall be completed by the Prime Contractor/Consultant, and returned with the Prime Contractor/ Consultant's bid. This list contains the **minimum** efforts that should be put forth by the Prime Contractor/Consultant when attempting to achieve or exceed the goals of HUB Subcontractor participation. The Prime Contractor/Consultant may extend his/her efforts in soliciting HUB Subcontractor participation beyond what is listed below.

Did the Prime Contractor/Consultant . . .

- | | | |
|---|-----------------------------|---|
| <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | 1. To the extent practical, and consistent with standard and prudent industry standards, divide the contract work into the smallest feasible portions, to allow for maximum HUB Subcontractor participation? |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 2. Notify in writing a reasonable number of HUBs, allowing sufficient time for effective participation of the planned work to be subcontracted? |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 3. Provide HUBs that were genuinely interested in bidding on a subcontractor, adequate information regarding the project (i.e., plans, specifications, scope of work, bonding and insurance requirements, and a point of contact within the Prime Contractor/Consultant's organization)? |
| <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | 4. Negotiate in good faith with interested HUBs, and not reject bids from HUBs that qualify as lowest and responsive bidders? |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 5. Document reasons HUBs were rejected? Was a written rejection notice, including the reason for rejection, provided to the rejected HUBs? |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | 6. If Prime Contractor/Consultant has zero (0) HUB participation, please explain the reasons why. |

If "No" was selected, please explain and include any pertinent documentation with your bid.

If necessary, please use a separate sheet to answer the above questions.

Joe Sanchez

Printed Name of Authorized Representative

Sales Manager

Title


Signature

6/12/2017

Date

Bidder Shall Return Completed Form with Offer.

Notice of Intent (NOI) to Subcontract with Historically Underutilized Business (HUB)

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).

☒ Yes ☐ No

Instructions for Prime Contractor/Consultant: Bidder shall submit this form with the bid; however, the information below may be submitted after contract award, but prior to beginning performance on the contract. Please submit one form for each HUB Subcontractor/Subconsultant with proper signatures, per the terms and conditions of your contract.

Contractor Name: Advantage Interest Inc HUB: p Yes p No

Address: 7840 W Little York Houston TX 77040

Street City State Zip

Phone (with area code): (713-983-7253 Fax (with area code):

Project Title & No.: No. IFB 17-016/YS Fire Sprinkler,Fire Pump, Kitchen hood and Halon 1301 fire suppression inspections

Prime Contract Amount: \$

HUB Subcontractor Name: Liberty Fire Protection

HUB Status (Gender & Ethnicity): Women Owned

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☒ Tx Unified Certification Prog.

Address: P.O. Box 2547 Alvin, Texas 77512

Street	City	State	Zip
<u>P.O. Box 2547</u>	<u>Alvin</u>	<u>Texas</u>	<u>77512</u>

Phone (with area code): 281) 824-0025 Fax (with area code): 832.553.2790

Proposed Subcontract Amount: \$ Percentage of Prime Contract: 25 %

Description of Subcontract Work to be Performed: Inspections, service and repair

Joe Sanchez
Printed Name of Contractor Representative

Signature of Representative

6/12/17

Date _____

Printed Name of HUB

Signature of Representative

Date _____

NOTE: NOTHING ON THIS NOTICE OF INTENT FORM IS INTENDED TO CONFER ANY RIGHTS, EXPRESSED OR IMPLIED, TO ANY THIRD PARTIES.

Pre-Approval for Subcontractor Substitutions must be obtained from the Jefferson County Purchasing Agent's Representative. The "HUB Subcontractor/Subconsultant Change Form" must be completed and faxed to 409-835-8456.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PAGE 1 OF 4

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).

☒ Yes ☐ No

Prime Contractor: Advantage Interest Inc HUB: ☐ Yes ☒ No

HUB Status (Gender & Ethnicity): _____

Address: 7840 W Little York Houston TX 77040

Street	City	State	Zip
7840 W Little York	Houston	TX	77040

Phone (with area code): 713-983-7253 Fax (with area code): 713-983-7292

Project Title & No.: Fire Sprinkler, Fire pump, KH and Halon Semi-Annual insp IFB/RFP No.: No. IFB 17-016/YS

Total Contract: \$ _____ Total HUB Subcontract(s): \$ _____

Construction HUB Goals: 12.8% MBE:: _____ % 12.6% WBE: _____ %

Sub-goals: 1.7 African-American, 9.7% Hispanic, 0.7% Native American, 0.8% Asian American.
Use these goals as a guide to diversify.

FOR HUB OFFICE USE ONLY:

Verification date HUB Program Office reviewed and verified HUB Sub information Date: _____ Initials: _____

PART I. HUB SUBCONTRACTOR DISCLOSURE

HUB Subcontractor Name: Liberty Fire Protection

HUB Status (Gender & Ethnicity): WBE

Certifying Agency: ☐ Texas Bldg & Procurement Comm. ☒ Texas Unified Certification Prog.

Address: P.O. Box 2547 Alvin Texas 77512

Contact person: Amber Title: _____

Phone (with area code): 281-824-0025 Fax (with area code): _____

Proposed Subcontract Amount: \$ Percentage of Prime Contract: 25 %

Description of Subcontract Work to be Performed: Inspections service and repairs

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PAGE 2 OF 4

HUB SUBCONTRACTOR DISCLOSURE

PART 1: Continuation Sheet

(Duplicate as Needed)

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____

Street	City	State	Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____

Street	City	State	Zip
--------	------	-------	-----

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$ _____ Percentage of Prime Contract: %

Description of Subcontract Work to be Performed:

All HUB Subcontractor Participation may be verified with the HUB Subcontractor(s) listed on Part I.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PAGE 3 OF 4

PART II: STATEMENT OF NON-COMPLIANCE FOR NOT MEETING HUB SUBCONTRACTING GOALS

Please complete Good Faith Effort (GFE) Checklist and attach any supporting documentation.

Our firm was unable to meet the HUB goals for this project for the following reasons:

- ☐ All subcontractors to be utilized are "Non-HUBs." (Complete Part III)
- ☐ HUBs were solicited but did not respond.
- ☐ HUBs solicited were not competitive.
- ☐ HUBs were unavailable for the following trade(s):
- ☐ Other:

Was the Jefferson County HUB Office contacted for assistance in locating HUBs? ☐ Yes ☐ No

PART III: DISCLOSURE OF OTHER "NON-HUB" SUBCONTRACTS

The bidder shall use this area to provide a listing of all "Non-HUB" Subcontractors, including suppliers, that will perform under this project. A list of those "Non-HUB" Subcontractors the bidder selects, after bid submission, shall be provided to the Purchasing Office not later than five (5) calendar days after being notified that bidder is the apparent low bidder. A list of those "Non-HUB" Subcontractors that are selected after contract award must be provided **immediately** after their selection.

Subcontractor Name: _____

Address: _____

Street	City	State	Zip
--------	------	-------	-----

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed:

Subcontractor Name: _____

Address: _____

Street	City	State	Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$ _____ Percentage of Prime Contract: %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PAGE 4 OF 4

Subcontractor Name: _____

Address: _____

Street	City	State	Zip
--------	------	-------	-----

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

Subcontractor Name: _____

Address: _____

Street	City	State	Zip
--------	------	-------	-----

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$ _____ Percentage of Prime Contract: _____ %

Description of Subcontract Work to be Performed: _____

I hereby certify that I have read the *HUB Program Instructions and Information*, truthfully completed all applicable parts of this form, and **attached any necessary support documentation as required**. I fully understand that intentionally falsifying information on this document may result in my not receiving a contract award or termination of any resulting contract.

Name (print or type): Joe Sanchez

Title: Sales Manager

Signature:

Date: 6/12/17

E-mail address: jsanchez@advantagefireprotection.com

Contact person that will be in charge of invoicing for this project:

Name (print or type): Julie Wilson

Title: Accounts Receivable Administrator

Date: 6/12/17

E-mail address: jwilson@advantagefireprotectin.com

Bidder Shall Return Completed Form with Offer.

Residence Certification/Tax Form

Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Jefferson County requests Resident Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.

(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

☒ I certify that Advantage Interests Inc [company name] is a Resident Bidder of Texas as defined in Government Code §2252.001.

☐ I certify that _____ [company name] is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is _____ (city and state).

Taxpayer Identification Number (T.I.N.):	30-115511
Company Name submitting bid/proposal:	Advnatae Interests Inc
Mailing address:	7840 W Little York
If you are an individual, list the names and addresses of any partnership of which you are a general partner:	

Property: List all taxable property owned by you or above partnerships in Jefferson County.

Jefferson County Tax Acct. No.*	Property address or location**

* This is the property amount identification number assigned by the Jefferson County Appraisal District.

** For real property, specify the property address or legal description. For business property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored as a warehouse or other location.

Bidder Shall Return Completed Form with Offer.

Bid Affidavit

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all commodities upon which prices are extended at the price offered, and upon the conditions contained in the specifications and the Notice to Bidders.

STATE OF TEXAS COUNTY OF Harris

BEFORE ME, the undersigned authority, a Notary Public in and for the State of TEXAS,
on this day personally appeared Joe Sanchez, who
(name)
after being by me duly sworn, did depose and say:

"I, Joe Sanchez am a duly authorized officer of/agent
(name)
for Advantage Interests Inc and have been duly authorized to execute the
(name of firm)
foregoing on behalf of the said Advantage Interest Inc.
(name of firm)

I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of services/commodities bid on, or to influence any person or persons to bid or not to bid thereon."

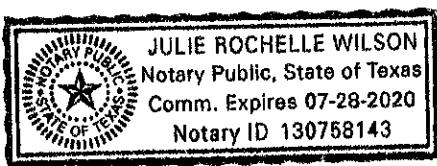
Name and address of bidder: Advantage Interest Inc
7840 W Little York Houston TX 77040

Fax: 713-983-7292 Telephone# 713-983-7253
by: Joe Sanchez Title: 6/12/17
(print name)

Signature: _____

SUBSCRIBED AND SWORN to before me by the above-named
Joe Sanchez on

this the 12th day of June, 2017.



Julie Rochelle Wilson
Notary Public in and for
the State of Texas

Bidder Shall Return Completed Form with Offer.

ADVANTAGE

INTERESTS INCORPORATED
FIRE-SECURITY-INTEGRATION

Robbie D. Young
Service Sales Representative

tel: 713-983-7253
fax: 713-983-7292
cell: 713-314-7495
toll free: 877-844-9778
Houston, TX 77040
Rdyoung@advantagefireprotection.com
www.advantagefireprotection.com

Original

RECEIVED 10:47 AM JUN 13 2017

BID NAME:

BID NO:

DUE DATE/TIME:

MAIL OR DELIVER TO:

Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression
and Halon 1301 Fire Suppression Inspection for Jefferson County

IFB 17-016/YS

11:00 AM CDT, Tuesday, June 13, 2017

Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, Texas 77701

Attention: Deborah L. Clark



JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah L. Clark, Purchasing Agent

1149 Pearl Street, 1st Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

LEGAL NOTICE Advertisement for Invitation for Bids

May 15, 2017

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for IFB 17-016/YS, Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County. **Specifications for this project may be obtained from the Jefferson County website, <http://www.co.jefferson.tx.us/Purchasing/main.htm> or by calling 409-835-8593.**

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope. Bidders shall forward an original and two (2) copies of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Commissioners' Courtroom at the time and date below. Bidders are invited to attend the sealed bid opening.

BID NAME:	Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County
BID NO:	IFB 17-016/YS
DUE DATE/TIME:	11:00 AM CDT, Tuesday, June 13, 2017
MAIL OR DELIVER TO:	Jefferson County Purchasing Department 1149 Pearl Street, 1st Floor Beaumont, Texas 77701

Any questions relating to these requirements should be directed to Yea-Mei Sauer, Contract Specialist, at 409-835-8593 or ysauer@co.jefferson.tx.us.

Jefferson County encourages Disadvantaged Business Enterprises to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE INVITATION.

Deborah L. Clark, Purchasing Agent
Jefferson County, Texas

Publish: Beaumont Enterprise & Port Arthur News – May 17, 2017 & May 24, 2017

IFB 17-016/YS
Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression
and Halon 1301 Fire Suppression Inspection
for Jefferson County
Bids due: 11:00 AM CDT, Tuesday, June 13, 2017

Table of Contents

Table of Contents	1
Instructions to Bidders	2
General Conditions of Bidding and Terms of Contract	6
Special Requirements/Instructions	12
Minimum Specifications.....	16
Bidder Information Form.....	20
Offer to Contract Form.....	21
Acceptance of Offer Form.....	22
Bid Form	23
Signature Page	25
Conflict of Interest Questionnaire	26
Local Government Officer Conflict Disclosure Statement Forms (OFFICE USE ONLY)	27
Good Faith Effort Determination Checklist.....	28
Notice of Intent	29
HUB Subcontracting Participation Declaration Form	30
Residence Certification/Tax Form.....	34
Bid Affidavit	35

Bid Submissions:

Bidder is responsible for submitting one (1) *original* bid copy to include a completed copy of this specifications packet in its entirety; and two (2) numbered bid *hard copies* to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid submission and any other documentation requested within these specifications.

Additionally, Bidder must monitor the Jefferson County Purchasing Department Website (below) to see if addenda or additional instructions have been posted. Failure to return all required forms could result in a response being declared as non-responsive.

<http://www.co.jefferson.tx.us/purchasing/main.htm>

Instructions to Bidders

1. Bid Submission

Bids must be submitted in complete original form by mail or messenger to the following address:

Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, TX 77701

Bids will be accepted at the above address until the time and date specified herein, and immediately after will be publicly opened and read aloud.

Bidder shall submit bid in a tightly sealed opaque envelope or box, plainly marked "SEALED BID." The outside of the envelope or box shall also include the Bid Number, Bid Name, Bid Due Date, and the Bidder's Name and Address; and shall be addressed to the Purchasing Agent.

Late bids will not be accepted and will be returned unopened to the bidder.

All bids submitted in response to this invitation shall become the property of Jefferson County and will be a matter of public record available for review.

2. Bid Submissions During Time of Inclement Weather, Disaster, or Emergency

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a bid/proposal/statement of qualifications submission deadline, the closing will automatically be postponed until the next business day that County offices are open to the public. Should inclement weather conditions or any other unforeseen event cause delays in courier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the vendor to notify the county of their interest in the project should these conditions impact their ability to submit a bid/proposal/statement of qualifications submission before the stated deadline. The County reserves the right to make the final judgement call to extend any deadline.

Should an emergency or unanticipated event interrupt normal County processes, and bid/proposal/statement of qualifications submissions cannot be received by the Jefferson County Purchasing Department's office by the exact time specified in the IFB and urgent County requirements preclude amendment to the IFB, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first business day on which normal County processes resume.

3. Courthouse Security

Bidders are advised that all visitors to the Courthouse must pass through Security. **Bidders planning to hand deliver bids must allow time to get through Security, as a delay in entering the Courthouse will not be accepted as an excuse for late submittal.** Mondays and Tuesdays are particularly heavy days. Bidders are strongly urged to plan accordingly.

4. Preparation of Bids

The bid shall be legibly printed in ink or typed.

If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the bidder.

The bid shall be legally signed and shall include the complete address of the bidder.

Jefferson County is exempt from Federal and State Sales Taxes, and such taxes shall not be included in bid prices.

5. Signatures

All bids, notifications, claims, and statements must be signed by an individual authorized to bind the bidder. The individual signing certifies, under penalty of perjury, that he or she has the legal authorization to bind the bidder.

6. County Holidays – 2017:

January 16	Monday	Martin Luther King, Jr. Day
February 20	Monday	President's Day
April 14	Friday	Good Friday
May 29	Monday	Memorial Day
July 4	Tuesday	Independence Day
September 4	Monday	Labor Day
November 10	Friday	Veteran's Day
November 23 & 24	Thursday & Friday	Thanksgiving
December 25 & 26	Monday & Tuesday	Christmas
January 1, 2018	Monday	New Year's

7. Rejection or Withdrawal

Submission of additional terms, conditions or agreements with the bid document are grounds for deeming a bid non-responsive and may result in bid rejection. Jefferson County reserves the right to reject any and all bids and to waive any informalities and minor irregularities or defects in bids. Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the time set for receipt of bids. Bids are an irrevocable offer and may not be withdrawn within 90 days after opening date.

8. Emergency/Declared Disaster Requirements

In the event of an emergency or if Jefferson County is declared a disaster area, by the County, State, or Federal Government, this Acceptance of Offer may be subjected to unusual usage. Contractor shall service the county during such an emergency or declared disaster under the same terms and conditions that apply during non-emergency/disaster conditions. The pricing as specified in this Acceptance of Offer shall apply to serving the County's needs regardless of the circumstances. If Contractor is unable to supply the services under the terms of the Acceptance of Offer, then Contractor shall provide proof of such disruption and a copy of the invoice from Contractor's supplier(s). Additional profit margin as a result of supplying services during an emergency or declared disaster shall not be permitted. In the event that additional equipment, supplies, and materials are required during the declared disaster, additional shipping, handling and drayage fees may apply.

9. Award

The bid will be awarded to the responsible, responsive bidder(s) whose bid, conforming to the solicitation, will be most advantageous to Jefferson County – price and other factors considered. Unless otherwise specified in this IFB, Jefferson County reserves the right to accept a bid in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of Jefferson County. Any bidder who is in default to Jefferson County at the time of submittal of the bid shall have that bid rejected. Jefferson County reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by Jefferson County, shall be deemed non-responsive and the offer rejected.

In evaluating bids, Jefferson County shall consider the qualifications of the bidders, and, where applicable, operating costs, delivery time, maintenance requirements, performance data, and guarantees of materials and equipment. In addition, Jefferson County may conduct such investigation as it deems necessary to assist in the evaluation of a bid and to establish the responsibility, qualifications, and financial ability of the bidders to fulfill the contract.

Jefferson County reserves the right to award this contract on the basis of **lowest and best bid** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, and/or to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not awarded a contract, Offeror may appear before the Commissioners' Court and present evidence concerning Offeror responsibility after officially notifying the Office of the Purchasing Agent of Offeror's intent to appear.

10. Contract

A response to an IFB is an offer to contract with Jefferson County based upon the terms, conditions, and specifications contained in the IFB. Bids do not become contracts unless and until they are executed by Jefferson County, eliminating a formal signing of a separate contract. For that reason, all of the terms and conditions of the contract are contained in the IFB, unless any of the terms and conditions is modified by an IFB Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents.

11. Waiver of Subrogation

Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Jefferson County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.

12. Fiscal Funding

A multi-year contract (if requested by the specifications) continuing as a result of an extension option must include fiscal funding out. If, for any reason, funds are not appropriated to continue the contract, said contract shall become null and void.

13. Bid Results

Bid results are not provided in response to telephone inquiries. A preliminary tabulation of bids received will be posted on the Purchasing web page (<http://co.jefferson.tx.us/purchasing/main.htm>) as soon as possible following bid opening. A final tabulation will be posted following bid award, and will also be available for review in the Purchasing Department.

14. Changes and Addenda to Bid Documents

Each change or addendum issued in relation to this IFB document will be on file in the Office of the Purchasing Agent, and will be posted on the Purchasing web site as soon as possible. It shall be the bidder's responsibility to make inquiry as to change or addenda issued, and to monitor the web site. All such changes or addenda shall become part of the contract and all bidders shall be bound by such addenda. Information on all changes or addenda issued will be available at the Office of the County Purchasing Agent.

15. Specifications

Unless otherwise stated by the bidder, the bid will be considered as being in accordance with Jefferson County's applicable standard specifications, and any special specifications outlined in the bid document. References to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of Jefferson County, and should not be construed as excluding bids on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. Jefferson County reserves the right to determine if equipment/ product being bid is an acceptable alternate. All goods shall be new unless otherwise so stated in the bid. Any

unsolicited alternate bid, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of the bid, may be considered non-responsive.

16. Delivery

Bids shall include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder (in writing on the included Bid Form), prices bid will be considered as being based on F.O.B. destination/delivered freight included.

17. Interpretation of Bid and/or Contract Documents

All inquiries shall be made within a reasonable time prior to the date and time fixed for the bid opening, in order that a written response in the form of an addendum, if required, can be processed before the bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

18. Currency

Prices calculated by the bidder shall be stated in U.S. dollars.

19. Pricing

Prices shall be stated in units of quantity specified in the bid documents. In case of discrepancy in computing the amount of the bid, the unit price shall govern.

20. Notice to Proceed/Purchase Order

The successful bidder may not commence work under this contract until authorized to do so by the Purchasing Agent.

21. Certification

By signing the offer section of the Offer and Acceptance page, bidder certifies:

- The submission of the offer did not involve collusion or other anti-competitive practices.
- The bidder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to any public servant in connection with the submitted offer.
- The bidder hereby certifies that the individual signing the bid is an authorized agent for the bidder and has the authority to bind the bidder to the contract.

22. Definitions

"County" – Jefferson County, Texas.

"Contractor" – The bidder whose proposal is accepted by Jefferson County.

23. Minority-Women Business Enterprise Participation

It is the desire of Jefferson County to increase the participation of Minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the County does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms.

General Conditions of Bidding and Terms of Contract

By execution of this document, the vendor accepts all general and special conditions of the contract as outlined below and in the specifications and plans.

1. Bidding

1.1 Bids. All bids must be submitted on the bid form furnished in this package.

1.2 Authorized Signatures. The bid must be executed personally by the vendor, duly authorized partner of the partnership, or duly authorized officer of the corporation. If executed by an agent, a power of attorney or other evidence of authority to act on behalf of the vendor shall accompany the bid to become a valid bid.

1.3 Late Bids. Bids must be in the office of the Jefferson County Purchasing Agent before or at the specified time and date bids are due. Bids received after the submission deadline shall be rejected as non-responsive and returned unopened.

1.4 Withdrawal of Bids Prior to Bid Opening. A bid may be withdrawn before the opening date by submitting a written request to the Purchasing Agent. If time allows, the bidder may submit a new bid. Bidder assumes full responsibility for submitting a new bid before or at the specified time and date bids are due. Jefferson County reserves the right to withdraw a request for bids before the opening date.

1.5 Withdrawal of Bids after Bid Opening. Bidder agrees that its offer may not be withdrawn or cancelled by the vendor for a period of ninety (90) days following the date and time designated for the receipt of bids unless otherwise stated in the bid and/or specifications.

1.6 Bid Amounts. Bids shall show net prices, extensions where applicable and net total. In case of conflict between unit price and extension, the unit price will govern. Any ambiguity in the bid as a result of omission, error, unintelligible or illegible wording shall be interpreted in the favor of Jefferson County.

1.7 Exceptions and/or Substitutions. All bids meeting the intent of the specifications and plans will be considered for award. Vendors taking exception to the specifications and plans, or offering substitutions, shall state these exceptions in the section provided. If bid is made on an article other than the one specified, which a bidder considers comparable, the name and grade of said article must be specified in the bid and sufficient specifications and descriptive data must accompany same to permit thorough evaluation. The absence of stated exceptions and/or substitutions shall indicate that the vendor has not taken any exceptions to the specifications and shall be responsible to perform in strict accordance with the specifications. As a matter of practice, Jefferson County rejects exception(s) and /or substitutions as non-responsive but reserves the right to accept any and/or all of the exception(s) and/or substitution(s) deemed to be in the best interest of Jefferson County.

1.8 Alternates. The Invitation for Bid and/or specifications may expressly allow bidder to submit an alternate bid. Presence of such an offer shall not be considered an indication of non-responsiveness.

1.9 Descriptions. Unless otherwise specified, any reference to make, manufacturer and/or model used in the bid specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

1.10 Bid Alterations. Bids cannot be altered or amended after submission deadline. Any interlineations, alterations, or erasures made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

1.11 Tax Exempt Status. Jefferson County is exempt from federal excise tax and state sales tax. Unless the bid form or specifications specifically indicate otherwise, the bid price must be net, exclusive of above-mentioned taxes and will be so construed. Therefore, the bid price shall not include taxes.

1.12 Quantities. Quantities indicated are estimated quantities only and are not a commitment to buy. Approximate usage does not constitute an order, but only implies the probable quantity that will be used. Commodities will be ordered on an as-needed basis. Bidder is responsible for accurate final counts.

1.13 Bid Award. Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Jefferson County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Jefferson County reserves the right to accept or reject in part or in whole any bid submitted, and to waive any technicalities or informalities for the best interest of the County. Jefferson County reserves the right to award based upon individual line items, sections or total bid.

1.14 Silence of Specifications for Complete Units. All materials, equipment and/or parts that will become a portion of the completed work, including items not specifically stated herein but, necessary to render the service(s) complete and operational per the specifications, are to be included in the bid price. Vendor may be required to furnish evidence that the service, as bid, will meet or exceed these requirements.

1.15 Addenda. Any interpretations, corrections or changes to the specifications and plans will be made by addenda no later than forty-eight (48) hours prior to the bid opening. Addenda will be posted on the Purchasing web site. Vendors are responsible for monitoring the web site in order to remain informed on addenda. Vendors shall acknowledge receipt of all addenda with submission of bid.

1.16 General Bid Bond/Surety Requirements. Failure to furnish bid bond/surety, if requested, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.17 General Insurance Requirements. Failure to furnish Affidavit of Insurance, if required in these specifications, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

1.18 Responsiveness. A responsive bid shall substantially conform to the requirements of this Invitation to Bid and/or specifications contained herein. Bidders who substitute any other terms, conditions, specifications and/or requirements or who qualify their bids in such a manner as to nullify or limit their liability to the contracting entity shall have their bids deemed non-responsive. Also, bids containing any clause that would limit contracting authority shall be considered non-responsive. Examples of non-responsive bids include but shall not be limited to: a) bids that fail to conform to required delivery schedules as set forth in the bid request; b) bids with prices qualified in such a manner that the bid price cannot be determined, such as with vague wording that may include "price in effect at the time of delivery," and c) bids made contingent upon award of other bids currently under consideration.

1.19 Responsible Standing of Bidder. To be considered for award, bidder must at least: have the ability to obtain adequate financial resources, be able to comply with required or proposed delivery/completion schedule, have a satisfactory record of performance; have a satisfactory record of integrity and ethics, and be otherwise qualified and eligible to receive award.

1.20 Proprietary Data. Bidder may, by written request, indicate as confidential any portion(s) of a bid that contain proprietary information, including manufacturing and/or design processes exclusive to the vendor. Jefferson County will protect from public disclosure such portions of a bid, unless directed otherwise by legal authority, including existing Open Records Acts.

1.21 Public Bid Opening. Bidders are invited to be present at the opening of bids. After the official opening of bids, a period of not less than one week is necessary to evaluate bids. The amount of time necessary for bid evaluation may vary and is determined solely by the County. Following the bid evaluation, all bids submitted are available for public review.

2. Performance

2.1 Design, Strength, and Quality. Design, strength, and quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practices. The apparent silence of specifications and/or plans as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications and/or plans shall be made on the basis of this statement.

2.2 Age and Manufacture. All tangible goods being bid must be new and unused, unless otherwise specified, in first-class condition, of current manufacture, and furnished ready to use. All items not specifically mentioned that are required for a complete unit shall be furnished.

2.3 Delivery Location. All deliveries will be made to the address(es) specified on the purchase order during normal working hours of 8:00 a.m. to 4:00 p.m., Monday through Friday, unless otherwise authorized by the Purchasing Agent or designee.

2.4 Delivery Schedule. Delivery time may be an important consideration in the evaluation of best value. The maximum number of days necessary for delivery ARO shall be stated in the space, if provided, on the bid form.

2.5 Delivery Charges. All delivery and freight charges, F.O.B. destination shown on Jefferson County purchase order, as necessary to perform contract are to be included in the bid price.

2.6 Installation Charges. All charges for assembly, installation and set-up shall be included in the bid price. Unless otherwise stated, assembly, installation and set-up will be required.

2.7 Operating Instructions and Training. Clear and concise operating instructions and descriptive literature will be provided in English, if requested. On-site detailed training in the safe and efficient use and general maintenance of item(s) purchased shall be provided as needed at the request of Jefferson County. Instructions and training shall be at no additional cost to the County.

2.8 Storage. Bidder agrees to provide storage of custom ordered materials, if requested, for up to thirty (30) calendar days.

2.9 Compliance with Federal, State, County, and Local Laws. Bids must comply with all federal, state, county and local laws, including, but not limited to, all applicable standard safety, emission, and noise control requirements. Any vehicles or equipment shall contain all standard safety, emission, and noise control requirements required for the types and sizes of equipment at the time of their manufacture. The contractor agrees, during the performance of work or service, to comply with all applicable codes and ordinances of Jefferson County or the State of Texas as they may apply, as these laws may now read, or as they may hereafter be changed or amended.

2.10 OSHA. The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with federal and State of Texas OSHA standards. The successful bidder will agree to indemnify and hold harmless Jefferson County for any and all damages that may be assessed against the County.

2.11 Patents and Copyrights. The successful vendor agrees to protect the County from claims involving infringements of patents and/or copyrights.

2.12 Samples, Demonstrations and Testing. At Jefferson County's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested at any point prior to or following bid award. Samples, demonstrations and/or testing may be requested upon delivery and/or any point during the term of resulting contract. All samples (including return thereof), demonstrations, and/or testing shall be at the expense of the bidder/vendor.

2.13 Acceptability. All articles enumerated in the bid shall be subject to inspection by an officer designated for that purpose by Jefferson County. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Purchasing Agent, who shall have the right to reject the whole or any part of the same. Items

and/or work determined to be contrary to specifications must be replaced at the vendor's expense. Inferior items not retrieved by the vendor within thirty (30) calendar days, or an otherwise agreed upon time, shall become the property of the County. If disposal of such items warrants an expense, an amount equal to the disposal expense will be deducted from amounts payable to the vendor.

2.14 Maintenance. Maintenance required for equipment bid should be available in Jefferson County by a manufacturer authorized maintenance facility. Cost for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Jefferson County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

2.15 Material Safety Data Sheets. Under the "Hazardous Communications Act," common known as the "Texas Right to Know Act," a bidder must provide the user department, with each delivery, material safety data sheets which are applicable to hazardous substances defined in the Act. Failure of the bidder to furnish this documentation, will be cause to reject any bid applying thereto.

2.16 Evaluation. Evaluation shall be used as a determinant as to which services are the most efficient and/or most economical for the County. It shall be based on all factors having a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Jefferson County Purchasing Department and recommendation to Jefferson County Commissioners' Court. Compliance with all bid requirements and needs of the using department are considered in evaluating bids. Pricing is not the only criteria for making a recommendation. The Jefferson County Purchasing Department reserves the right to contact any bidder, at any time, to clarify, verify or requirement information with regard to this bid.

3. Purchase Orders and Payment

3.1 Purchase Orders. A purchase order(s) shall be generated by the Jefferson County Purchasing Agent to the successful vendor. The purchase order number must appear on all itemized invoices and packing slips. The County will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all services rendered and accepted by the contract administrator for which a valid invoice has been received.

3.2 Invoices. All invoices shall reference the Purchase Order number. Invoices shall reference the bid item number or a detailed description for each item invoiced. If an item purchased and itemized on the invoice does not correspond to an item in any of the categories awarded to the vendor, invoice shall reference the item as "N/C" to indicate that it is a non-contract item. This requirement is to assist the County in verifying contract pricing on all invoices. Payment will be made under terms of net thirty (30) days unless otherwise agreed upon by seller and the purchasing department.

3.3 Prompt Payment. In accordance with the State of Texas Prompt Payment Act, Article 601f V.T.C.S., payment will be made after receive and acceptance by the County of the merchandise ordered and of a valid invoice. Successful bidder(s) is required to pay subcontractors within ten (10) days after the successful bidder receives payment from the County.

3.4 Funding. Jefferson County is operated and funded on an October 1 to September 30 basis; accordingly, the County reserves the right to terminate, without liability to the County, any contract for which funding is not available.

4. Contract

4.1 Contract Definition. The General Conditions of Bidding and Terms of Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents made a part of this bid shall constitute the complete bid. This bid, when duly accepted by Jefferson County, shall constitute a contract equally binding between the successful bidder and Jefferson County.

4.2 Contract Agreement. Once a contract is awarded, the unit prices offered by the successful bidder shall remain firm for the term of the contract. Contract shall commence on date of award and,

upon agreement between vendor(s) and Jefferson County, may be renewed annually for up to four (4) additional years.

4.3 Change Order. No different or additional terms will become part of this contract with the exception of a change order. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing and at the discretion and approval of Jefferson County. No change order will be binding unless signed by an authorized representative of the County and the vendor.

4.4 Price Re-determination. A price re-determination may be requested at the time of annual renewal. All requests for price re-determination shall be in written form. Cause for such request, i.e., manufacturer's direct cost, postage rates, Railroad Commission rates, Federal/State minimum wage law, Federal/State unemployment taxes, F.I.C.A, Insurance Coverage Rates, etc., shall be substantiated in writing by the source of the cost increase. The bidder's past experience of honoring contracts at the bid price will be an important consideration in the evaluation of the lowest and best bid. Jefferson County reserves the right to accept or reject any/all requests for price re-determination as it deems to be in the best interest of the County.

4.5 Termination. Jefferson County reserves the right to terminate the contract for default if the bidder breached any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Jefferson County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or service within the proper amount of time, and/or to properly perform any and all services required to Jefferson County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days' written notice to either party unless otherwise specified. Jefferson County reserves the right to award canceled contract to the next lowest bidder. Bidder, in submitting this bid, agrees that Jefferson County shall not be liable to prosecution for damages in the event that the County declares the bidder in default.

4.6 Conflict of Interest. Employees of the County are not permitted to maintain financial interest in, or receive payment, directly or indirectly, borrow from, lend to, invest in, or engage in any substantial financial transaction with any individual, organization, supplier, or subcontractor who does business with the County without disclosure. When conflict of interest is discovered, it shall be grounds for termination of contract.

4.7 Injuries or Damages Resulting from Negligence. Successful vendor shall defend, indemnify and save harmless Jefferson County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful vendor shall pay any judgment with cost which may be obtained against Jefferson County growing out of such injury or damages.

4.8 Interest by Public Officials. No public official shall have interest in this contract, in accordance with Texas Local Government Code.

4.9 Warranty. The successful vendor shall warrant that all materials utilized in the performance of this contract shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

4.10 Uniform Commercial Code. The successful vendor and Jefferson County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

4.11 Venue. This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the County of Jefferson, Texas.

4.12 Sale, Assignment, or Transfer of Contract. The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Jefferson County.

4.13 Silence of Specifications. The apparent silence of these specifications as to any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

Special Requirements/Instructions

The following requirements and instructions supersede General Requirements where applicable.

1. Bid Requirement

Each bidder shall ensure that required parts of the bid are completed with accuracy and submitted as per the requirements within this specifications packet, including any addenda.

Bidder is responsible for submitting one (1) *original* bid copy to include a completed copy of this specifications packet in its entirety; and two (2) numbered bid *hard copies* to include at a minimum all pages requiring completion and/or marked with instructions to be returned with bid submission and any other documentation requested within these specifications.

All bids shall be tightly sealed in an opaque envelope or box and plainly marked "SEALED BID." The outside of the envelope or box shall also include: Bid Number, Bid Name, Bid Due Date, Bidder's Name and Address; and shall be addressed to the Purchasing Agent.

Jefferson County shall not be responsible for any effort or cost expended in the preparation of a response to this IFB. All protests should be coordinated through the Purchasing Office prior to award recommendation to Commissioners' Court.

2. Vendor Registration: SAM (System for Award Management).

Vendors doing business with Jefferson County are **required** to be registered with The System for Award Management (SAM), with an "active" status. The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from the SAM website at: <https://www.sam.gov>

Bid Respondents are strongly encouraged to review their firm's SAM (System for Award Management) status prior to Bid Submission.

3. Awarded Vendor(s): Submission of FORM 1295 (Texas Ethics Commission)

As of January 1, 2016, per House Bill 1295, the Texas Ethics Commission (TEC) requires **all awarded vendors** to complete a Certificate of Interested Parties (FORM 1295) at time of notification of award. **Awarded Vendors** must visit the TEC website link below, enter the required information on Form 1295, and print a copy of the completed form. The form will include a certification of filing that will contain a unique certification number.

At the time of award, the Jefferson County Purchasing Department will submit a request to the Awarded Vendor to both:

1. Submit FORM 1295 online via the Texas Ethics Commission website link below.
2. Submit a printed copy of FORM 1295, signed by an Authorized Agent of the Awarded Vendor and notarized to the Jefferson County Purchasing Department.

FORM 1295, Completion Instructions, and Login Instructions are available via the Texas Ethics Commission Website at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

4. Multiple Vendor Award

Jefferson County reserves the right to award this contract to more than one vendor at the County's discretion.

5. Delivery

If delivery is required, all items must be packaged so as to be protected from damage during shipping and handling. Any item(s) damaged in shipping must be replaced in kind, or repaired, by the contractor, at the discretion of, and at no additional charge to, Jefferson County.

6. Payment

Jefferson County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Bid Form(s) submitted as a part of the bid will be considered.

Invoices must indicate Jefferson County as applicable, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment; therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

Invoices shall be submitted to: Jefferson County Auditing Department, Attention: Accounts Payable, 1149 Pearl Street, 7th floor, Beaumont, TX 77701.

7. Usage Reports

Jefferson County reserves the right to request, and receive at no additional cost, up to two (2) times during the contract period, a usage report detailing the products and/or services furnished to date under a contract resulting from this IFB. The reports must be furnished no later than five (5) working days after written request and itemize all purchases to date by Jefferson County department, description of each item purchased, including manufacturer, quantity of each item purchased, per unit and extended price of each item purchased, and total amount and price of all items purchased.

8. Insurance

The contractor (including any and all subcontractors as defined in Section 9.1.3 below) shall, at all times during the term of this contract, maintain insurance coverages with not less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.

All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents; a copy of the policy wording or endorsement is required.

Contractor shall furnish Jefferson County with Certificate of Insurance naming Jefferson County as additional insured and will provide the actual policy wording or endorsement showing as such.

All insurance must be written by an insurer licensed to conduct business in the State of Texas.

Minimum Insurance Requirements

Public Liability, including Products & Completed Operations	\$1,000,000
Excess Liability	\$1,000,000

Property Insurance (policy below that is applicable to this project):

Improvements & Betterments Policy: Improvements/Remodeling (for Lease Tenants)
 Builder's Risk Policy: Structural Coverage for Construction Projects
 Installation Floater Policy: Improvements/Alterations to Existing Structure

Workers' Compensation

Statutory Coverage (see attached)

9. Workers' Compensation Insurance

9.1 Definitions:

9.1.1 **Certificate of coverage ("Certificate")** – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, DWC-81, DWC-82, DWC-83, or DWC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

9.1.2 **Duration of the project** – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

9.1.3 **Persons providing services on the project ("subcontractor") in article 406.096** – Includes all persons or entities performing all or part of the services under the contract has undertaken to perform on the project, regardless of whether that person contracted directly

with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractor, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" includes, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

9.2 The Contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.

9.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract – refer to Section 8 above.

9.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

9.5 The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

9.5.1 A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

9.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.

9.6 The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.

9.7 The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

9.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Department of Workers' Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

- 9.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project to:
- 9.9.1 Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.
 - 9.9.2 Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.
 - 9.9.3 Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
 - 9.9.4 Obtain from each person with whom it contracts, and provide to the Contractor:
 - 9.9.4.1 A certificate of coverage, prior to the other person beginning work on the project; and
 - 9.9.4.2 the coverage period, if the coverage period shown on the current certificate of a new certificate of coverage showing extension of coverage, prior to the end of coverage ends during the duration of the project.
 - 9.9.5 Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.
 - 9.9.6 Notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
 - 9.9.7 Contractually require each person with whom it contracts to perform as required by paragraphs 9.1. – 9.7., with the certificates of coverage to be provided to the person for whom they are providing services.
- 9.10 By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services of the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.
- 9.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

Minimum Specifications

The following requirements and specifications supersede General Requirements where applicable. Contact Yea-Mei Sauer, Contract Specialist (e-mail: ysauer@co.jefferson.tx.us; phone: 409-835-8593), regarding any questions or comments. Please reference bid number IFB 17-016/YS.

Scope

The intent of this invitation to bid and resulting contract is to obtain the services of qualified security firms/vendors to provide fire sprinkler, fire pump, kitchen hood suppression and halon 1301 suppression system inspections at various County locations for an annual term contract. Bidders may bid on any or all lots.

Annual Testing Service

- The Contractor shall make one regularly scheduled testing service call at twelve month intervals. **All testing and inspections shall be performed within ninety (90) days after contract award.** One copy of the annual inspection report shall be left at each site.
- The following services shall be performed:
 - Clean, adjust, and test all control equipment
 - Inspect and test outlying field equipment
 - Inspect and test to assure proper function of each device
- The regularly scheduled testing shall be established at a time mutually convenient to the County and Contractor. The Contractor shall give at least five days' notice. Some sites may require work to be performed on weekends or evening hours.
- The Contractor shall inform the County of any deficiencies to the system within 24 hours after test.
- The County shall provide a list of "Points of Contacts" for each destination to be tested.
- Within 120 days after contract award, the Contractor shall provide a list of all systems, types of equipment, installers, programmers, codes, numbers, zones and devices for each location including manufacturer, make and model number.
- Any material used under this section will be billed to the County at cost. The Contractor shall submit a copy of the invoice for the parts when submitting bill.
- **The Contractor shall train County employees in the operation, maintenance and overview of entire systems. This class shall be held at a site chosen by the County during normal business hours. The class shall be a minimum of six hours. The class shall be conducted by a qualified instructor knowledgeable in fire/burglar alarm repairs and maintenance. The Contractor shall submit a syllabus of said class, for approval, to the Purchasing Agent at least two weeks prior to class. Training certificates shall be provided to those attending all six hours of training.**
- The Contractor shall load test all batteries annually and replace as necessary and report all such replacements noting locations and reason for replacement. Contractor shall bill County for replacement batteries.
- The Contractor shall comply with all current local, state, federal code and regulations concerning the testing and maintenance of fire alarm systems.

Systems

Cooking Vent Hood Fire Suppression Systems: Semi-annually inspect and tag system.

Fire Pump Systems:

Fire Pumps: Annually inspect and conduct flow test of all fire pumps. Test as required.

Water Storage Tanks: Frequency and test method varies with type of tank.

Standpipe Systems:

Standpipe Fire Hoses: Semi-annually re-rack and replace gaskets. Every third year after installation, conduct pressure test (test pressure dependent on type of hose).

Fire Department Standpipe and Sprinkler Connections: Five (5) year inspection and flow test of all fire department connections, piping and check all valve assemblies.

Wet System: Inspect and flow test at required volume of water at design pressure for each zone of the system.

Dry System: Conduct hydrostatic test at 200 psi for two (2) hours or 50 psi over maximum working pressure on dry pipe standpipe systems and dry portions of wet pipe system.

Scheduling

Within thirty (30) days of award, the Contractor shall provide a proposed inspection schedule for all locations for approval by the designated representative of the Maintenance Department. Hours of service are from 8:00 am to 5:00 pm, Monday through Friday. All services and inspections shall be coordinated with the designated Jefferson County representative forty-eight (48) hours prior to arrival. A Jefferson County designated representative must sign all inspection and service reports after completion of work. All locations require an escort, which shall be designated by the Maintenance Department.

Inspection Reporting

Inspection reporting shall specifically identify each device inspected/tested, including type, building floor and location, zone, and rating (if applicable). Within ten (10) working days of the inspection, the Contractor shall provide a line item written proposal estimating the cost (labor and materials) to correct deficiencies noted in the report. Within one hundred twenty (120) days after contract award, the Contractor shall provide a list of all systems, types of equipment, installers, programmers, codes, numbers, zones, and devices for each location, including manufacturer, make, and model number.

Contractor Qualifications

The Contractor shall be fully licensed and accredited for the work performed as well as for Uniform Code (UC) standards 1971, 300 and 864 and be SCR (Sprinkler Certificate of Registration) licensed with the State Fire Marshall's Office. Copies of all applicable licenses and certificates should be provided with the bid. Forfeiture of any said license or certification during the term of this contract can be cause for immediate cancellation of contract. Proof of insurance shall be submitted with bid as required in Attachment E, Minimum Insurance Requirement.

Maintenance/Repair Service

- The contractor shall provide all materials and labor necessary to perform renovations, repairs, installation, or alteration of fire alarm systems to maintain the systems in good repair at all times as required by code. Contractor shall be prepared to work on all fire alarm systems at all County Owned and leased facilities. If the contractor requires a

third party provider to complete the maintenance/repair, the hourly rates shall not exceed the fixed hourly rates provided by the contractor and billed through the contractor.

- The contractor shall respond to calls placed for emergency service within one (1) hour from receipt of notification from the County, unless otherwise instructed by the General Maintenance Manager or his authorized representative(s). The County will determine what constitutes an emergency (i.e., inability to reset an alarm at a critical care facility such as a detention center). **THE REQUIREMENT TO PROVIDE EMERGENCY REPAIRS MEANS THAT THE CONTRACTOR MUST HAVE A 24-HOUR POINT OF CONTACT (NAME AND PHONE NUMBER) AND THE CAPABILITY TO RESPOND TO THE SITE WITHIN ONE HOUR AFTER CONTACT IS MADE (AS STATED ABOVE).**
- The County shall provide a list of "Point of Contacts" for each destination to be serviced. All maintenance shall be scheduled through the Maintenance Superintendent, David Knight (835-8511) or his authorized representative(s).
- All work shall be scheduled at the convenience of the County as not to interfere with the County's conduct of business. An hourly rate for maintenance/repair service call shall be quoted. In the event the contractor is required to perform work other than Monday through Friday from 7:30 a.m. to 5:00 p.m., and emergency calls, contractor shall charge no more than 1½ times the fixed hourly rate for the individual performing the service. This rate shall only be charged with prior authorization from the General Maintenance Supervisor or his authorized representative(s) acting within their authority for the County.
- Man hours paid under this contract shall be only for productive hours at the job site. Time spent for transportation of workers, material acquisition, handling and delivery, or for movement of contractor owned or rental equipment is not chargeable directly but is overhead and the cost shall be included in the hourly rate. **The County shall accept no bid with a minimum charge stipulation.**
- The contractor shall comply with all current Jefferson County Code and Regulations concerning the testing and maintenance of fire alarm systems.
- In the event the contractor is unable to repair any alarm panel within a reasonable amount of time, the County may contact another firm to repair the problem and charge full increase in cost to the contractor.

Estimates

- Contractor shall provide written "Not to Exceed" estimates on all non-emergency projects over \$500.00. This estimate shall include the estimated number of hours, hourly rate, number and type of employees required, estimated material cost and completion date. Contractor shall respond to requests for estimates within two (2) days and provide written estimates within five (5) days of the original request.
- It shall be the contractor's responsibility to ensure they have all information to prepare accurate estimates.
- Non-emergency work shall only be performed with the authorization of the County General Maintenance Manager or his authorized representative(s). Upon authorization actual work shall not exceed the contractor's estimate unless special arrangements have been made prior to completion of the work.
- Materials shall be billed to the County at Contractor cost. Contractor shall supply upon invoicing their suppliers bill of materials.
- Unreasonable estimates shall be deemed cause to terminate this contract.

Locations/Equipment

The following is a list of locations where monitoring and maintenance services shall be required.
Actual equipment verification shall be the responsibility of the bidder.

Courthouse (Old Building)
 1149 Pearl Street
 Beaumont TX 77701
 Attn: David Knight
 (409)835-8511

Courthouse (New Building)
 1001 Pearl Street
 Beaumont TX 77701
 Attn: David Knight
 (409)835-8511

Annex I
 1225 Pearl Street
 Beaumont TX 77701
 Attn: David Knight
 (409)835-8511

Annex II
 1295 Pearl Street
 Beaumont TX 77701
 Attn: David Knight
 (409)835-8511

Annex IV
 820 Neches
 Beaumont TX 77701
 Attn: David Knight
 (409)835-8511

Correctional Facility
 5030 Highway 69 South
 Beaumont TX 77705
 Attn: Lt. Kenneth Harrell
 (409)726-2500

Juvenile Probation
 5326 Highway 69 South
 Beaumont TX 77705
 Attn: Chief Ed Cockrell
 (409)722-7474

Jack Brooks Regional Airport
 4875 Parker Drive
 Beaumont TX 77705
 Attn: Duke Youmans
 (409)722-0251

Subcourthouse
 709 Lakeshore Drive
 Port Arthur TX 77640
 Attn: Mark Bernard
 (409)983-8307

Road & Bridge, Precinct 2
 7759 Viterbo Road
 Beaumont TX 77705
 Attn: Mike Trahan
 (409)727-2173

Bidder Information Form

Instructions: Complete the form below. Please provide legible, accurate, and complete contact information. PLEASE PRINT.

Bid Name & Number: IFB 17-016/YS, Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County

Bidder's Company/Business Name: Firetrol Protection Systems, Inc.

Bidder's TAX ID Number: 87-0405034

Contact Person: Brandon Moss **Title:** PMA Sales

Phone Number (with area code): 281-630-9454

Alternate Phone Number if available (with area code): 713-343-1600

Fax Number (with area code): 713-343-1605

Email Address: Bmoss@firetrol.net

Mailing Address (Please provide a physical address for bid bond return, if applicable):

400 Garden Oaks Blvd

Address

Houston, TX 77018

City, State, Zip Code

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): _____, _____, _____, _____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

Firetrol Protection Systems For clarification of this offer, contact:
Company Name

400 Garden Oaks Blvd
Address

Brandon Moss
Name

Houston TX 77018
City State Zip

281-630-9454 713-343-1605
Phone Fax

Joe E McPeck
Signature of Person Authorized to Sign

Bmoss@Firetrol.net
E-mail

Joe McPeck
Printed Name

District General Mngn.
Title

Bidder Shall Return Completed Form with Offer.

Acceptance of Offer

The Offer is hereby accepted for the following items: Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County. Contract Term: One (1) year from date of award with an option to renew for four (4) additional years.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. IFB 17-016/YS, Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

Jeff R. Branick
County Judge

Date

Attest:

Carolyn L. Guidry
County Clerk

Bidder Shall Return Completed Form with Offer.

Bid Form

Instructions: Bidder should complete the Unit Price below.
The Total Price will be calculated by Jefferson County upon award.

Item	Unit	Description	Unit Price
1	Semi Annually	Sprinkler Systems (Wet Pipe System Inspection)	\$ 300. ⁰⁰
2	Semi Annually	Sprinkler Systems (Dry Pipe System Inspection)	\$ 300. ⁰⁰
3	Semi Annually	Cooking Vent Hood Fire Suppression Systems	\$ 280. ⁰⁰
4	Semi Annually	Halon 1301 System	\$ 350. ⁰⁰
5	Annually	Fire Pump Systems (Fire Pump Flow Test to be performed after hours or weekends only)	\$ 600. ⁰⁰
6	Semi Annually	Standpipe Systems	\$ 1,000. ⁰⁰

Total \$ _____

Sprinkler Certificate of Registration (SCR) attached? Yes ☐ No ☒

Acknowledgment of Addenda (if any):

Addendum 1 _____ Date Received _____

Addendum 2 _____ Date Received _____

Addendum 3 _____ Date Received _____

Bidder Shall Return Completed Form with Offer.

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: United Airlines
 Address: 4975 Wright Rd., Houston, TX 77032
 Contact Person and Title: Phil Jones - Manager of Facilities
 Phone: 281-553-6304 Fax: _____
 Contract Period: 2005 - Present Scope of Work: All Fire Life Safety

REFERENCE TWO

Government/Company Name: Rice University
 Address: 6100 Main St., Houston, TX 77005
 Contact Person and Title: RT Berbel / Jeff Coleman
 Phone: 713-818-8420 Fax: _____
 Contract Period: 2013 - Present Scope of Work: All Fire Sprinkler Service & Inspections

REFERENCE THREE

Government/Company Name: Federal Correctional Complex - Beaumont
 Address: 4550 Hebert Rd., Beaumont, TX 77705
 Contact Person and Title: George Cawuch - General Foreman
 Phone: 409-720-5340 Fax: _____
 Contract Period: 2016 - Present Scope of Work: All Fire Alarm Service & Inspections

Bidder Shall Return Completed Form with Offer.

Signature Page

As permitted under Article 4413 (32c) V.A.C.S., other governmental entities may wish to participate under the same terms and conditions contained in this contract (i.e., piggyback). In the event any other entity participates, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. Jefferson County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by another entity. Each entity reserves the right to determine their participation in this contract.

Would bidder be willing to allow other governmental entities to piggyback off this contract, if awarded, under the same terms and conditions? Yes ☒ No ☐

This bid shall remain in effect for ninety (90) days from bid opening and shall be exclusive of federal excise and state and local sales tax (exempt).

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price and upon the terms and conditions contained in the Invitation for Bid, Conditions of Bidding, Terms of Contract, and Specifications and all other items made a part of the accepted contract.

The undersigned affirms that they are duly authorized to execute the contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that neither the bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to bid or not to bid thereon.

Firetrol Protection Systems
Bidder (Entity Name)

Joe McReek
Signature

4100 Garden Oaks Blvd.
Street & Mailing Address

Joe McReek
Print Name

Houston, TX 77018
City, State & Zip

3/6/13/17
Date Signed

713-343-1600
Telephone Number

713-343-1605
Fax Number

Bmoss@Firetrol.net
E-mail Address

Bidder Shall Return Completed Form with Offer.

Conflict of Interest Questionnaire

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity		FORM CIQ
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	<div style="border: 1px solid black; padding: 2px; text-align: center; font-weight: bold;">OFFICE USE ONLY</div> <div style="border: 1px solid black; padding: 2px;">Date Received</div>	
<div style="border: 1px solid black; padding: 2px;"> 1 Name of vendor who has a business relationship with local governmental entity. <div style="text-align: center; font-size: 1.2em; margin-top: 10px;">Firetrul Protection Systems, Inc</div> </div>		
<div style="border: 1px solid black; padding: 2px;"> 2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. <div style="font-size: 0.8em; margin-top: 5px;">(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</div> </div>		
<div style="border: 1px solid black; padding: 2px;"> 3 Name of local government officer about whom the information in this section is being disclosed. <div style="text-align: center; font-size: 1.5em; margin-top: 10px;">N/A</div> <div style="text-align: center; font-size: 0.8em; margin-top: 5px;">Name of Officer</div> <p style="font-size: 0.8em; margin-top: 10px;">This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.</p> <p style="font-size: 0.8em;">A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <p style="font-size: 0.8em;">B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?</p> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <p style="font-size: 0.8em;">C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?</p> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <p style="font-size: 0.8em;">D. Describe each employment or business and family relationship with the local government officer named in this section.</p> </div>		
<div style="border: 1px solid black; padding: 2px;"> 4 <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; border-top: 1px solid black; text-align: center;"> Signature of vendor doing business with the governmental entity </div> <div style="width: 45%; border-top: 1px solid black; text-align: center;"> Date </div> </div> </div>		

Adopted 8/7/2015

Bidder Shall Return Completed Form with Offer.

Local Government Officer Conflicts Disclosure Statement - OFFICE USE ONLY

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT		FORM CIS
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.</p>		<p style="text-align: center;">OFFICE USE ONLY</p> <p>Date Received _____</p>
1	Name of Local Government Officer	
2	Office Held	
3	Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code	
4	Description of the nature and extent of employment or other business relationship with vendor named in item 3	
5	<p>List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in Item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p style="text-align: center;">(attach additional forms as necessary)</p>	
6	<p>AFFIDAVIT</p> <p style="text-align: center;">I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.</p> <p style="text-align: right;">_____ Signature of Local Government Officer</p> <p>AFFIX NOTARY STAMP / SEAL ABOVE</p> <p>Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.</p> <p>_____ Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath</p>	

Adopted 8/7/2015

Good Faith Effort (GFE) Determination Checklist

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).

☐ Yes ☒ No

Instructions: In order to determine if a "Good Faith Effort" was made in soliciting HUBs for subcontracting opportunities, the following checklist and supporting documentation shall be completed by the Prime Contractor/Consultant, and returned with the Prime Contractor/ Consultant's bid. This list contains the **minimum** efforts that should be put forth by the Prime Contractor/Consultant when attempting to achieve or exceed the goals of HUB Subcontractor participation. The Prime Contractor/Consultant may extend his/her efforts in soliciting HUB Subcontractor participation beyond what is listed below.


Did the Prime Contractor/Consultant . . .

- | | | |
|---|--|---|
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | 1. To the extent practical, and consistent with standard and prudent industry standards, divide the contract work into the smallest feasible portions, to allow for maximum HUB Subcontractor participation? |
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | 2. Notify in writing a reasonable number of HUBs, allowing sufficient time for effective participation of the planned work to be subcontracted? |
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | 3. Provide HUBs that were genuinely interested in bidding on a subcontractor, adequate information regarding the project (i.e., plans, specifications, scope of work, bonding and insurance requirements, and a point of contact within the Prime Contractor/Consultant's organization)? |
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | 4. Negotiate in good faith with interested HUBs, and not reject bids from HUBs that qualify as lowest and responsive bidders? |
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | 5. Document reasons HUBs were rejected? Was a written rejection notice, including the reason for rejection, provided to the rejected HUBs? |
| <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | 6. If Prime Contractor/Consultant has zero (0) HUB participation, please explain the reasons why. |

If "No" was selected, please explain and include any pertinent documentation with your bid.

If necessary, please use a separate sheet to answer the above questions.

Brandon Moss
Printed Name of Authorized Representative


Signature

PMA Sales
Title

6/12/17
Date

Bidder Shall Return Completed Form with Offer.

No HUB subcontractors were contacted because we do not sub out any work per our company policy. We utilize the design, construction, installation, service and inspection departments within our company for any and all needs.

Notice of Intent (NOI) to Subcontract with Historically Underutilized Business (HUB)

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).

☐ Yes ☒ No

Instructions for Prime Contractor/Consultant: Bidder shall submit this form with the bid; however, the information below may be submitted after contract award, but prior to beginning performance on the contract. Please submit one form for each HUB Subcontractor/Subconsultant with proper signatures, per the terms and conditions of your contract.

Contractor Name: _____ HUB: ☐ Yes ☐ No

Address: _____

Street	City	State	Zip

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____

Prime Contract Amount: \$

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____

Street	City	State	Zip

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$ _____ Percentage of Prime Contract: %

Description of Subcontract Work to be Performed:

Printed Name of Contractor Representative _____ Signature of Representative _____ Date _____

Printed Name of HUB _____ Signature of Representative _____ Date _____

NOTE: NOTHING ON THIS NOTICE OF INTENT FORM IS INTENDED TO CONFER ANY RIGHTS, EXPRESSED OR IMPLIED, TO ANY THIRD PARTIES.

Pre-Approval for Subcontractor Substitutions must be obtained from the Jefferson County Purchasing Agent's Representative. The "HUB Subcontractor/Subconsultant Change Form" must be completed and faxed to 409-835-8456.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PAGE 1 OF 4

This information must be submitted with your bid.

Bidder intends to utilize subcontractors/subconsultants in the fulfillment of this contract (if awarded).
☐ Yes ☒ No

Prime Contractor: _____ HUB: ☐ Yes ☐ No

HUB Status (Gender & Ethnicity): _____

Address: _____

Street	City	State	Zip
_____	_____	_____	_____

Phone (with area code): _____ Fax (with area code): _____

Project Title & No.: _____ IFB/RFP No.: _____

Total Contract: \$ _____ Total HUB Subcontract(s): \$ _____

Construction HUB Goals: 12.8% MBE:: _____ % 12.6% WBE: _____ %

Sub-goals: 1.7 African-American, 9.7% Hispanic, 0.7% Native American, 0.8% Asian American.
Use these goals as a guide to diversify.

FOR HUB OFFICE USE ONLY:

Verification date HUB Program Office reviewed and verified HUB Sub information Date: _____ Initials: _____

PART I. HUB SUBCONTRACTOR DISCLOSURE

HUB Subcontractor Name:

HUB Status (Gender & Ethnicity):

Certifying Agency: ☐ Texas Bldg & Procurement Comm. ☐ Texas Unified Certification Prog.

Address: _____

Street	City	State	Zip
--------	------	-------	-----

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$ _____ Percentage of Prime Contract: %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PAGE 2 OF 4

HUB SUBCONTRACTOR DISCLOSURE

PART I: Continuation Sheet

(Duplicate as Needed)

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____
Street City State Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$_____ Percentage of Prime Contract: _____%

Description of Subcontract Work to be Performed: _____

HUB Subcontractor Name: _____

HUB Status (Gender & Ethnicity): _____

Certifying Agency: ☐ Tx. Bldg & Procurement Comm. ☐ Jefferson County ☐ Tx Unified Certification Prog.

Address: _____

Street	City	State	Zip
--------	------	-------	-----

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$ _____ Percentage of Prime Contract: %

Description of Subcontract Work to be Performed: _____

All HUB Subcontractor Participation may be verified with the HUB Subcontractor(s) listed on Part I.

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PAGE 3 OF 4

PART II: STATEMENT OF NON-COMPLIANCE FOR NOT MEETING HUB SUBCONTRACTING GOALS

Please complete Good Faith Effort (GFE) Checklist and attach any supporting documentation.

Our firm was unable to meet the HUB goals for this project for the following reasons:

- ☐ All subcontractors to be utilized are "Non-HUBs." (Complete Part III)
- ☐ HUBs were solicited but did not respond.
- ☐ HUBs solicited were not competitive.
- ☐ HUBs were unavailable for the following trade(s):
- ☒ Other: Firetrvl does not sub work

Was the Jefferson County HUB Office contacted for assistance in locating HUBs? ☐ Yes ☒ No

PART III: DISCLOSURE OF OTHER "NON-HUB" SUBCONTRACTS

The bidder shall use this area to provide a listing of all "Non-HUB" Subcontractors, including suppliers, that will perform under this project. A list of those "Non-HUB" Subcontractors the bidder selects, after bid submission, shall be provided to the Purchasing Office not later than five (5) calendar days after being notified that bidder is the apparent low bidder. A list of those "Non-HUB" Subcontractors that are selected after contract award must be provided **immediately** after their selection.

Subcontractor Name: _____

Address: _____

Street	City	State	Zip
--------	------	-------	-----

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$_____ Percentage of Prime Contract: _____%

Description of Subcontract Work to be Performed:

Subcontractor Name: _____

Address: _____

Street	City	State	Zip
_____	_____	_____	_____

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$ _____ Percentage of Prime Contract: %

Description of Subcontract Work to be Performed: _____

Bidder Shall Return Completed Form with Offer.

Historically Underutilized Business (HUB) Subcontracting Participation Declaration Form

PAGE 4 OF 4

Subcontractor Name: _____

Address: _____

Street	City	State	Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$_____ Percentage of Prime Contract: _____%

Description of Subcontract Work to be Performed:

Subcontractor Name: _____

Address: _____

Street	City	State	Zip

Contact person: _____ Title: _____

Phone (with area code): _____ Fax (with area code): _____

Proposed Subcontract Amount: \$ _____ Percentage of Prime Contract: %

Description of Subcontract Work to be Performed: _____

I hereby certify that I have read the *HUB Program Instructions and Information*, truthfully completed all applicable parts of this form, and **attached any necessary support documentation as required**. I fully understand that intentionally falsifying information on this document may result in my not receiving a contract award or termination of any resulting contract.

Name (print or type): Brandon Moss

Title: PMA Sales

Signature: Paul M.

Date: 6/12/17

E-mail address: Bmoss@Firetrol.net

Contact person that will be in charge of invoicing for this project:

Name (print or type): Rachael K Knuts

Title: AR / AP

Date: 6/12/17

E-mail address: rkuncits@FiveTrl.net

Bidder Shall Return Completed Form with Offer.

Residence Certification/Tax Form

Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Jefferson County requests Resident Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

- (3) "Nonresident bidder" refers to a person who is not a resident.
- (4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

- ☒ I certify that Firetrol Protection Sys [company name] is a Resident Bidder of Texas as defined in Government Code §2252.001.
- ☐ I certify that _____ [company name] is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is _____ (city and state).

Taxpayer Identification Number (T.I.N.):	87 - 0405034
Company Name submitting bid/proposal:	Firetrol Protection Systems, Inc.
Mailing address:	400 Garden Oaks Blvd, Houston, TX 77018
If you are an individual, list the names and addresses of any partnership of which you are a general partner:	

Property: List all taxable property owned by you or above partnerships in Jefferson County.

Jefferson County Tax Acct. No.*	Property address or location**

* This is the property amount identification number assigned by the Jefferson County Appraisal District.

** For real property, specify the property address or legal description. For business property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored as a warehouse or other location.

Bidder Shall Return Completed Form with Offer.

Bid Affidavit

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all commodities upon which prices are extended at the price offered, and upon the conditions contained in the specifications and the Notice to Bidders.

STATE OF Texas COUNTY OF Harris

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas,

on this day personally appeared Joe McPeck, who
(name)
after being by me duly sworn, did depose and say:

"I, Joe McPeck am a duly authorized officer of/agent
(name)
for Firetrol Protection Systems and have been duly authorized to execute the
(name of firm)
foregoing on behalf of the said Firetrol Protection Systems.
(name of firm)

I hereby certify that the foregoing bid has not been prepared in collusion with any other bidder or other person or persons engaged in the same line of business prior to the official opening of this bid. Further, I certify that the bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of services/commodities bid on, or to influence any person or persons to bid or not to bid thereon."

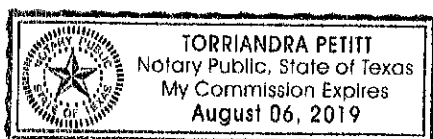
Name and address of bidder: Brandon Moss (Firetrol Protection Systems)
400 Garden Oaks Blvd, Houston, TX 77018

Fax: 713-343-1605 Telephone# 281-630-9454
by: Brandon Moss Title: PMA Sales
(print name)

Signature: Brandon Moss

SUBSCRIBED AND SWORN to before me by the above-named
Brandon Moss on

this the 13 day of June, 2017.



Sandra Pettit
Notary Public in and for
the State of Texas

Bidder Shall Return Completed Form with Offer.

retrofit protection systems
008 Garden Oaks Blvd
Houston, TX 77018

Original copy

Bid # 1FB 17-016/YJS
Fire Sprinkler, Fire Pump, Kite
Hood Suppression & Hood 1301
Fire Suppression Inspection for Te
Ce

Deborah L. Clark
Jefferson County Purchasing Department
1149 Pearl Street, 1st Floor
Beaumont, TX 77701

RECEIVED 10-12 AM 11:11 13 2017

RECEIVED 10-12 AM 11:11 13 2017

ATTACHMENT A

IFB 17-016/YS

Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County

			Advantage Interests, Inc.
Item	Unit	Description	Unit Price
1	semi-annually	Sprinkler Systems (wet pipe system inspection)	155.00
2	semi-annually	Sprinkler Systems (dry pipe system inspection)	155.00
3	semi-annually	Cooking Vent Hood Suppression Systems	105.00
4	semi-annually	Halon 1301 System	248.00
5	annually	Fire Pump Systems (fire pump flow test to be performed after hours or weekends only)	546.00
6	semi-annually	Standpipe Systems	84.00
Total			1293.00

Advantage Interests, Inc.
 7840 W Little York
 Houston TX 77040
 Attn: Robbie Young
 rdyoung@advantagefireprotection.com
 ph: 713-983-7253
 fx: 713-983-7292

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): _____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

<p>_____ Advantage Interests Inc Company Name</p> <p>_____ 7840 W Little York Address</p> <p>_____ Houson TX 77040 City State Zip</p> <p>_____ Signature of Person Authorized to Sign</p> <p>_____ Joe Sanchez Printed Name</p> <p>_____ Sales Manager Title</p>	<p>For clarification of this offer, contact:</p> <p>_____ Robbie Young Name</p> <p>_____ 713-983-7253 713-983-7292 Phone Fax</p> <p>_____ rdyoung@advantagefireprotection.com E-mail</p>
--	--

Bidder Shall Return Completed Form with Offer.

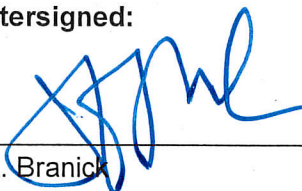
Acceptance of Offer

The Offer is hereby accepted for the following items: Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County. Contract Term: One (1) year from date of award with an option to renew for four (4) additional years.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. IFB 17-016/YS, Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

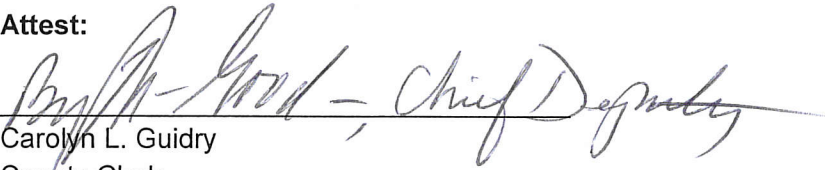


Jeff R. Branick
County Judge

JUNE 19, 2017

Date

Attest:



Carolyn L. Guidry
County Clerk



Bidder Shall Return Completed Form with Offer.



June 9, 2017

Dear Valued Customer:

We are pleased to announce and inform you, that as of September 23, 2016, the Business Unit and Assets of Industrial Transportation Waste, LLC (ITW) have been acquired by Impact Waste, LLC (Impact).

While ITW/Impact will continue to operate from its current yard/facility, the "brand" will transition to operate under Impact Waste, LLC. As such, please ensure that your records reflect this change of Impact Waste, LLC as the new ownership. Enclosed you will find a W-9 as well as Account Information. If you have any questions, please contact your account manager or feel free to call the office at 409-727-3335.

Thank you for your continued business and we look forward to our future business relationships.

Sincerely,

A handwritten signature in blue ink that reads 'Dana Hughes'.

Dana Hughes
Office Manager
danah@impactrecycle.com



ATTEST:

A handwritten signature in blue ink that reads 'Carolyn L. Guidry'.

Carolyn L. Guidry, County Clerk

JEFFERSON COUNTY, TEXAS

A handwritten signature in blue ink that reads 'Jeff Branick'.

Jeff Branick, County Judge

Physical Location: 6315 N Hwy 347 Beaumont, TX 77705
Mailing: PO Box 20413 Beaumont, TX 77720
Office Number 409-727-3335
Fax: 409-724-2911

CONTRACT RENEWAL FOR IFB 15-011/JW
TERM CONTRACT FOR TRASH AND BIOMEDICAL WASTE
CONTAINER SERVICE FOR JEFFERSON COUNTY

The County entered into a contract with Excel Medical Waste for one (1) year, from June 29, 2015 to June 28, 2016, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its second one-year option to renew the contract for one (1) additional year from June 27, 2017 to June 26, 2018.

ATTEST:

JEFFERSON COUNTY, TEXAS


Carolyn L. Guidry, County Clerk


Jeff Branick, County Judge



CONTRACTOR:
Excel Medical Waste

 06.01.17
(Name)

CONTRACT RENEWAL FOR IFB 15-011/JW
TERM CONTRACT FOR TRASH AND BIOMEDICAL WASTE
CONTAINER SERVICE FOR JEFFERSON COUNTY

The County entered into a contract with Impact Waste, LLC for one (1) year, from June 29, 2015 to June 28, 2016, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its second one-year option to renew the contract for one (1) additional year from June 27, 2017 to June 26, 2018.

ATTEST:

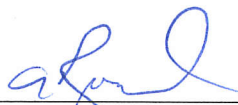
JEFFERSON COUNTY TEXAS


Carolyn L. Guidry, County Clerk


Jeff Branick, County Judge



CONTRACTOR:
Impact Waste, LLC


(Name)

CONTRACT RENEWAL FOR IFB 15-011/JW
TERM CONTRACT FOR TRASH AND BIOMEDICAL WASTE
CONTAINER SERVICE FOR JEFFERSON COUNTY

The County entered into a contract with Republic Services of Beaumont for one (1) year, from June 29, 2015 to June 28, 2016, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its second one-year option to renew the contract for one (1) additional year from June 27, 2017 to June 26, 2018.

ATTEST:

JEFFERSON COUNTY, TEXAS

Carolyn L. Guidry, Chief Deputy
 Carolyn L. Guidry, County Clerk

Jeff Branick
 Jeff Branick, County Judge



CONTRACTOR:
 Republic Services of Beaumont

Bill Vargason
 (Name)

Bill Vargason, General Manager

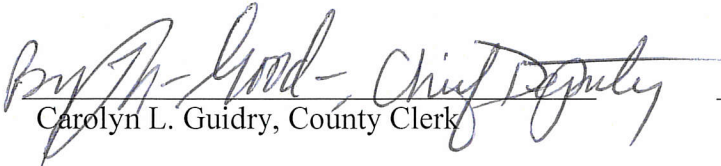
CONTRACT RENEWAL FOR IFB 14-016/JW
TERM CONTRACT FOR PEST CONTROL FOR
JEFFERSON COUNTY

The County entered into a contract with Attaboy Termite & Pest Control for one (1) year, from June 30, 2014 to June 29, 2015, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its third one-year option to renew the contract for one (1) additional year from June 27, 2017 to June 26, 2018.

ATTEST:

JEFFERSON COUNTY, TEXAS


Carolyn L. Guidry, County Clerk


Jeff Branick, County Judge



CONTRACTOR:

Attaboy Termite & Pest Control


(Name)



JEFFERSON COUNTY PURCHASING DEPARTMENT
Deborah L. Clark, Purchasing Agent

1149 Pearl Street, First Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

CONTRACT EXTENSION REQUEST

June 13, 2017

LaSalle Southwest Corrections
 26228 Ranch Road 12
 Dripping Springs TX 78620
 Attention: Mr. Tim Kurpiewski, CPA

Re: (RFP 10-066/KJS), Lease of the Jefferson County Downtown Jail Facility

Dear Mr. Kurpiewski :

Please be advised the above-referenced contract for Jefferson County will expire on **July 23, 2017**. It is requested that your company extend your current contract for an additional one (1) year, to expire July 22, 2018, as per the terms of the contract for one year periods on mutually acceptable terms at the expiration of the Primary Term.

Please sign the acknowledgment below to indicate your agreement and return to our office by Wednesday, June 21, 2017. Jefferson County appreciates your cooperation with this extension.

Best regards,

Sincerely,

Deborah L. Clark
 Purchasing Agent
 Jefferson County, Texas

DC: ys

Price Extension Received and Accepted: _____

6-13-17

Date

Project Number: RFP 10-066/KJS

Contractor: LaSalle Corrections, LLC

Signature: [Handwritten Signature]

Print Name and Title: Tim Kurpiewski, CFO

JEFFERSON COUNTY, TEXAS

ATTEST:



Carolyn L. Guidry, County Clerk

Jeff R. Branick, County Judge



Industrial and Commercial Mechanical
TACLA23943C
4445 Westpark Avenue
Beaumont, TX 77705
Phone (409) 842-3737
Fax (409) 842-3738

June 12, 2017

Jefferson County Purchasing Department
1149 Pearl Street, 7th floor
Beaumont, Texas 77701

Subject: Ford Park Event Center – Qty of 2 – Chillers -Amended Replacement Proposal
Attn: Mrs. Deb Clark – Jefferson County Purchasing Manager

Dear Mrs. Clark,
 Industrial Commercial Mechanical will furnish materials and labor to furnish and install a quantity of 2 -new Carrier Chillers at the Ford Park Event Center Central Plant, as listed below for your review:

<u>Item</u>	<u>Qty.</u>	<u>Description</u>
1	2	Carrier AquaEdge Water Cooled Chiller. Capacity: 750 Ton <ul style="list-style-type: none"> ◆ Cooler - Nozzle-in-Head, 150 psi – 2 PASS ◆ Cooler - Super E3 (SUPE3), .028 in, Copper ◆ Condenser - Nozzle-in-Head, 150 psi – 2 PASS ◆ Condenser - Tubing - Spike Fin III (SPK3), .028 in, Copper ◆ Chiller Bagging ◆ Refrigerant (Factory Charged) – R-134A ◆ Isolation Valve Package ◆ Automatic Hot Gas Bypass ◆ 84 dBA Sound ◆ BACnet communication ◆ Factory Insulation – ¾” (Except water box and lifting eyes) ◆ Factory Mounted Eaton VFD with Disconnect ◆ Factory Start Up ◆ 1st Year Complete Unit Parts and Labor Warranty
2.	2	Includes - Carrier RC5- Extended 2 nd thru 5 th year complete Parts only warranty (Includes the Variable Frequency Drive)
3.	2	Furnish all piping materials to remove existing piping for old chiller removal and new chiller installation; includes providing piping transitions for new chiller reconnecting to existing chill water piping at the central plant facility.
4.	2	Furnish Certified piping welder/pipefitter for piping installation work.
5.	2	Furnish Texas State licensed Electrician for Chiller wiring; demo work and Reconnection to existing wiring at the Ford park central Plant facility.
6.	2	Furnish Insulation Contractor; and materials for insulation of piping transitions.
7.	2	Furnish Crane, operator and rigger; to provide lifting for removal of old chiller And installation of new Chiller equipment at Ford Park Central Plant.
8.	2	Furnish Transportation; hauling equipment, for removal and disposal of old chiller Equipment disposed of by Industrial Commercial Mechanical LLC.
9.	2	Furnish HVAC Chiller Technicians for Dismantle, and removal of the old chiller Equipment, and performing the Installation and startup of new Chiller equipment.

Items not included in this proposal.

- Any changes or modifications not included in proposal or proposed scope of work.
- After-Hours work – All work is proposed being performed during regular time business hours.

Quoted Price to perform new Chiller Installation.

Industrial and Commercial Mechanical is an awarded vendor for Region V ESC "HVAC Capital Equipment, Supplies, and/or Services #20150501. The below pricing is per the awarded rates.

\$547,088.39 Sales Tax is not included in price.

****Billed at completion if installation and startup, of each new Chiller.*

Please Allow 8 to 9 Weeks for Chiller Delivery at this current time.

****IMPORTANT COST SAVINGS NOTES****

Jefferson County - purchasing a Quantity of 2 – Carrier Chillers at the same purchase, will save the county approximately \$20,000.00 worth of savings through a Carrier; Value Rate quoted price.

*****The projected time frame to perform the Chiller Installation jobs would be approximately 5 weeks apart, for each Chiller installation.**

Thank you for the opportunity to provide this proposal for your consideration and, as always we appreciate your valuable business. Please let us know if you would like to move forward to schedule these new Chiller installations.

Jerry F. Johnson
Industrial Commercial Mechanical
Service Sales Representative.
Office: 409-842-3737
Mobil: 409-658-8797

ACCEPTED BY
(SIGN):_____

DATE:_____



JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah Clark, Purchasing Agent

1149 Pearl Street, Beaumont, TX 77701 Phone: 409-835-8593 Fax: 409-835-8456

MEMORANDUM

To: Commissioners' Court

From: Deborah Clark
Purchasing Agent

A handwritten signature in dark ink, appearing to be "DC", is written over the name "Deborah Clark".

Date: June 13, 2017

Re: Disposal of Scrap Property

Consider and possibly approve disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

Thank you.

JEFFERSON COUNTY, TEXAS
1149 PEARL STREET
BEAUMONT, TX 77701

DISPOSAL OF SCRAP SALVAGE PROPERTY

June 19, 2017

DEPARTMENT	DESCRIPTION OF PROPERTY	SERIAL NO.	ASSET NO.
CORRECTIONAL FACILITY	PICNIC TABLE		
CORRECTIONAL FACILITY	3-METAL TABLES		
CORRECTIONAL FACILITY	STEAM TABLE		
CORRECTIONAL FACILITY	400 FT. GUTTER METAL DRAINS		
CORRECTIONAL FACILITY	30 PIECES OF SCRAP METAL		
CORRECTIONAL FACILITY	6-METAL EXHAUST FANS		
CORRECTIONAL FACILITY	KETTLE		
CORRECTIONAL FACILITY	3-PIECES AIR DUCT METAL		
CORRECTIONAL FACILITY	5-AIR HANDLERS		
CORRECTIONAL FACILITY	4-LIGHT POLES		
CORRECTIONAL FACILITY	2-PERIMETER LIGHTS		
CORRECTIONAL FACILITY	9-AIR VENTS		
CORRECTIONAL FACILITY	2-FLAT METAL PIECES		
CORRECTIONAL FACILITY	7-TORO PUSH MOWERS		
CORRECTIONAL FACILITY	2-SNAPPER PUSH MOWERS		
CORRECTIONAL FACILITY	PROWLER MOWER		
CORRECTIONAL FACILITY	6-ECHO WEEDEATERS		
CORRECTIONAL FACILITY	JOHN DEER PUSHMOWER		
CORRECTIONAL FACILITY	METAL RACK		
CORRECTIONAL FACILITY	REFRIGERATOR		
CORRECTIONAL FACILITY	METAL WARMER		
CORRECTIONAL FACILITY	YARD MACHINE MOWER		
CORRECTIONAL FACILITY	ARIENS MOWER		
CORRECTIONAL FACILITY	EXMARK MOWER		
CORRECTIONAL FACILITY	2" COPPER PIPE W/FITTING & VALVE BODY		
CORRECTIONAL FACILITY	CLARK FLOOR BUFFER		
CORRECTIONAL FACILITY	ECHO WEEDEATER		
CORRECTIONAL FACILITY	18-12 VOLT BATTERIES		
CORRECTIONAL FACILITY	14-POWERSTART BATTERIES		

Approved by Commissioners' Court: _____

JEFFERSON COUNTY, TEXAS
1149 PEARL STREET
BEAUMONT, TX 77701

DISPOSAL OF SCRAP SALVAGE PROPERTY

June 19, 2017

DEPARTMENT	DESCRIPTION OF PROPERTY	SERIAL NO.	ASSET NO.
CORRECTIONAL FACILITY	4-GAS BOTTLES		
CORRECTIONAL FACILITY	PRO MOWER DECK		
CORRECTIONAL FACILITY	WATER CHILLER PUMP		
CORRECTIONAL FACILITY	REFER UNIT 18" x 20" x 39"		
CORRECTIONAL FACILITY	5-REFER COILS		
CORRECTIONAL FACILITY	GRIDDLE		
CORRECTIONAL FACILITY	WINDOW A/C UNIT		
CORRECTIONAL FACILITY	AIR COMPRESSOR		
CORRECTIONAL FACILITY	REFER VENT		
CORRECTIONAL FACILITY	REFER UNIT 4' x 3' x 3'		
CORRECTIONAL FACILITY	DELTA DRILL PRESS		
CORRECTIONAL FACILITY	100 FT. GALVANIZED METAL		
CORRECTIONAL FACILITY	865 FT. CHAIN LINK FENCE		
CORRECTIONAL FACILITY	1,500 FT. CABLE WIRE		
CORRECTIONAL FACILITY	56- 6 x 7 LOCKERS		
CORRECTIONAL FACILITY	35 SHEETS OF TIN		
CORRECTIONAL FACILITY	DOOR		
CORRECTIONAL FACILITY	FAN		
CORRECTIONAL FACILITY	65 FT. BARB WIRE		
CORRECTIONAL FACILITY	CART		
CORRECTIONAL FACILITY	2-REFER UNIT 2' x 3' x 4'		
CORRECTIONAL FACILITY	REFER UNIT 10" x 14" x 3'		
CORRECTIONAL FACILITY	ICE MACHINE		
contact person: Mistey Reeves			

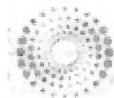
Approved by Commissioners' Court: _____

WEST ORDER FORM – Including Multi-Year CD-ROM

610 Opperman Drive, P.O. Box 64833

St. Paul, MN 55164-1803

Tel: 651/687-8000

**THOMSON REUTERS™****Check West account status below as applicable:**Rep Name & Number Elizabeth Mikesell - elizabeth.mikesell@tr.com - 0126248New ☐ (NACI Form attached)Existing with Increase Credit Limit ☐ (NACI Form attached)Existing with no changes ☒Existing with changes ☐ (Permanent name change must attach a Customer Name Change Form)Acct # 1003631584

Quote # _____

PO # _____

Date _____

Name/Subscriber Jefferson County

Bill To Acct # _____

Order Confirmation Contact Name Jeff BranickE-Mail jbranick@co.jefferson.tx.us

Password Contact Name (for password delivery) _____

Jeff Branick

E-Mail _____

jbranick@co.jefferson.tx.usTime and Billing Contact Name Deb ClarkE-Mail syphrett@co.jefferson.tx.us

REQUIRED

Permanent Address Change ☐One-Time Ship To ☐Additional Ship To ☐Additional Bill To ☐

Name _____

Attn: _____

Address _____

Suite/Floor _____

City _____

State _____

County _____

Zip _____

IF NEEDED

Online/CD-ROM/Practice Solutions/Software Products

Full Svc #	Online/CD-ROM/Practice Solutions/Software Products	Quantity *	Monthly Rate/ Banded/Base Rate	Per User/Conc. User Rate	Other	Total Monthly Charges
30007300	ProDoc Texas Office Practice Library CD-ROM	3	\$120.00	\$30.00	20	\$120.00

Notes:

* Fill in the maximum number of Passwords, Users, Seats, FTEs, Students, Terminals, CD/Concurrent Patron Users, Active Legal Holds, and Quantity of Additional Storage.

Total Monthly Charges \$ \$120.00

	Online/Practice Solutions/Software Products Subscriptions	
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Monthly Charges begin on the date West Publishing Corporation ("West, "we" or "our") processes your order and continue for 12 complete calendar months (Minimum Term). Subscriber ("you" or "I") is also responsible for all Excluded Charges. Excluded Charges are charges for accessing Westlaw data or a Practice Solutions service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

Initial below for a longer Minimum Term.

_____ **24 month Minimum Term.** Monthly Charges for the second 12 months will be _____% over the first 12 months

_____ **36 month Minimum Term.** Monthly Charges for the second 12 months will be _____% over the first 12 months; Monthly Charges for the third 12 months will be _____% over the second 12 months

Government Subscribers Post-Minimum Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Minimum Term, and your Monthly Charges will be billed at up to then current retail rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Automatic Renewal Term for Non-Government Subscribers Only. If you are a non-government subscriber, your subscription will automatically renew at the end of the Minimum Term. Each Automatic Renewal Term will be 12 months in length ("Automatic Renewal Term") and include a 7% price increase unless we notify you of a different rate at least 60 days before each Automatic Renewal Term begins. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

	West LegalEdcenter Products Subscriptions	
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Monthly Charges begin on the date we process your order and will continue for a Minimum Term of 12 complete calendar months. You are also responsible for Excluded Charges. Excluded Charges are charges for West LegalEdcenter programs which are not included in the Online CLE Pass. Excluded Charges will be billed at our then current rate via credit card billing.

Initial below for a longer Minimum Term.

_____ **24 month Minimum Term.** Monthly Charges for the second 12 months will be _____% over the first 12 months

_____ **36 month Minimum Term.** Monthly Charges for the second 12 months will be _____% over the first 12 months; Monthly Charges for the third 12 months will be _____% over the second 12 months

Post Minimum Term. Your West LegalEdcenter subscription, not part of a WestlawPRO Select, will change to a month-to-month status at the end of the Minimum Term, and your Monthly Charges will be billed at up to the then current retail rate.

Either of us may cancel effective at the end of the Minimum Term or any time thereafter on at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

_____ **West LegalEdcenter annual billing (please check if requested)**

	CD-ROM Products	
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Monthly Charges for CD-ROM Products subscriptions with Westlaw access begin on the date we process your order and continue for a Minimum Term of 12 complete calendar months.

During your subscription terms, you will receive subscription services consisting of automatic shipments of updates, replacement or supplemental CD-ROMs and online updates. If your CD-ROM product includes Westlaw access, you will be charged at our then current rate. Westlaw Charges will be invoiced and due monthly as incurred. For your reference, the current Westlaw charges schedules are located at <http://legalsolutions.com/schedule-a-westlaw>. Westlaw charges may change after at least 30 days written or online notice. Modification of Westlaw charges or Schedule A rates is not a basis for termination under Term, Termination of the General Terms and Conditions.

Initial below for a longer Minimum Term.

_____ **24 month Minimum Term.** Monthly Charges for the second 12 months will be _____% over the first 12 months

_____ **36 month Minimum Term.** Monthly Charges for the second 12 months will be _____% over the first 12 months; Monthly Charges for the third 12 months will be _____% over the second 12 months

_____ **Initials for Post Minimum Term Subscription Services.** I understand that West will continue to provide subscription services for the CD-ROM Products listed above after the Minimum Term. Your CD-ROM Products subscriptions will change to a month-to-month status at the end of the Minimum Term, and your Monthly Charges will be billed at up to our then current retail rate.

Your West sales representative will provide frequency of updates upon request. For transportation charges, returns and refunds see Miscellaneous below.

Either of us may cancel effective at the end of the Minimum Term or any time thereafter on at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

_____ **CD-ROM annual billing (please check if requested)**

	Banded Products Subscriptions	
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You certify that you have a total of _____ attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.

Internal Corporate Use Only	
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	BND
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Technical Contacts for Westlaw Patron Access and Campus Research

Technical Contact Name (please print): _____

Telephone: _____

E-Mail Address: _____

Current Account #: _____

Patron Access: IP Address: _____

One IP Address per terminal. Additional pages may be attached if needed.

Campus Research: IP Address Range _____

* Orders submitted without IP Address information may delay set up and access

_____ Subscriber Initials _____ Terminals will be used for Patron Access (not required for Campus Research).

_____ Subscriber Initials _____ Concurrent users will be used for Patron Access (not required for Campus Research).

Contact us to increase the number of publicly accessible terminals or concurrent users. If you are ordering the per terminal option, we reserve the right to increase your charges if we learn that you have increased the number of publicly accessible terminals without first contacting us.

For Internal Office Use Only

OF Instructions: Max Concu = # of terms/Eml to WTC/Blk Ancil/1 term = 5 atty = 1 pw/Tech cont = 59

	CD-ROM Renewals	
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Sub Matl #	CD-ROM Products	Current Monthly Charges*

Notes:

* I am aware that the Renewal Term Monthly Charges will be based on the Monthly Charges in effect when this Renewal Term starts.

During your subscription terms, CD-ROM subscription services include automatic shipments of updates, replacement or supplemental CD-ROMs and online updates. We may modify Westlaw Charges after at least 30 days written or online notice.

Initial below to select the Renewal Term.

_____ **24 month Renewal Term.** Monthly Charges for the first 12 months will be 9% over the Monthly Charges in effect the month before the Renewal Term starts. Monthly Charges for the second 12 months will be 9% over the first 12 months.

_____ **36 month Renewal Term.** Monthly Charges for the first 12 months will be 8% over the Monthly Charges in effect the month before the Renewal Term starts. Monthly Charges for the second 12 months will be 8% over the first 12 months; Monthly Charges for the third 12 months will be 8% over the second 12 months.

_____ **Initials for Post Renewal Term.** I understand that West will continue to provide subscription services for the CD-ROM Products listed above after the Renewal Term. Your CD-ROM Products subscriptions will change to a month-to-month status at the end of the Renewal Term, and your Monthly Charges will be billed at up to our then current retail rate.

Your West sales representative will provide frequency of updates upon request. For transportation charges, returns and refunds see Miscellaneous below.

Either of us may cancel effective at the end of the Renewal Term or any time thereafter on at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

_____ **CD-ROM annual billing (please check if requested)**

CD-ROM Look Back Renewals				
Sub Matl #	CD-ROM Products	Monthly Charges as billed under Subscriber's Most Recent Minimum Term or Renewal Term	Current Monthly Charges*	Look Back Renewal Monthly Charges

Total Look Back Monthly Renewal Charges \$ _____

Notes:

	683239Z05862 (Look Back)
	683239X68002 (LB Other)

* Current Monthly Charges are the rates in effect as of the date of this Order Form.

Look Back Renewal Monthly Charges (Monthly Charges) and the Renewal Term begin on the first day of the month following the date we process your order and continue for the term of complete calendar months you elect below. During your subscription terms, CD-ROM subscription services include automatic shipments of updates, replacement or supplemental CD-ROMs and online updates. We may modify Westlaw Charges after at least 30 days written or online notice.

Initial below to select the Renewal Term.

_____ **24 month Renewal Term.** Monthly Charges for the first 12 months will be \$_____ increased by 0%. Monthly Charges for the second 12 months will be 9% over the first 12 months.

_____ **36 month Renewal Term.** Monthly Charges for the first 12 months will be \$_____ increased by 0%. Monthly Charges for the second 12 months will be 8% over the first 12 months; Monthly Charges for the third 12 months will be 8% over the second 12 months.

_____ **Initials for Post Renewal Term.** I understand that West will continue to provide subscription services for the CD-ROM Products listed above after the Renewal Term. Your CD-ROM Products subscriptions will change to a month-to-month status at the end of the Renewal Term, and your Monthly Charges will be billed at up to our then current retail rate.

Your West sales representative will provide frequency of updates upon request. Transportation charges, returns and refunds information is in the "Miscellaneous" section below.

Either of us may cancel effective at the end of the Renewal Term or any time thereafter on at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Online/Practice Solutions/Software Renewals		
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Sub Matl #	Online/Practice Solutions/Software Products	Current Monthly Charges*

Notes:

* I am aware that the Renewal Term Monthly Charges will be based on the Monthly Charges in effect the month before the Renewal Term starts. This amount may be different from the Current Monthly Charges shown above.

Renewal Term Monthly Charges begin at the end of your Minimum Term or current Renewal Term. You are also responsible for all Excluded Charges. Excluded Charges are charges for accessing Westlaw data or Practice Solutions services that are not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

Initial below to select the Renewal Term.

_____ **12 month Renewal Term.** Monthly Charges for the first 12 months will be _____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term.

_____ **24 month Renewal Term.** Monthly Charges for the first 12 months will be _____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term. Monthly Charges for the second 12 months will be _____% over the first 12 months.

_____ **36 month Renewal Term.** Monthly Charges for the first 12 months will be _____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term. Monthly Charges for the second 12 months will be _____% over the first 12 months; Monthly Charges for the third 12 months will be _____% over the second 12 months.

When this Renewal Term expires the following will apply.

Government Subscribers Post-Renewal Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Renewal Term, and your Monthly Charges will be billed at up to the then current retail rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Automatic Renewal Term for Non-Government Subscribers Only. If you are a non-government subscriber, your subscription will automatically renew at the end of the Renewal Term. Each Automatic Renewal Term will be 12 months in length and include a 7% price increase unless we notify you of a different rate at least 60 days before each Automatic Renewal Term starts. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

	Print/CD-ROM Products	
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Full Svc #	Print/CD-ROM Products	Quantity	List Charges	Other	Charges	Print Subscription Service (y/n)

Notes:

Total Charges \$ _____

_____ **Initial for Subscription Services.** I understand West will continue to provide subscription services for the print and/or CD-ROM products designated above. Print and/or CD-ROM subscription services include automatic shipments. For print subscriptions you will receive automatic shipments of updates and supplements, such as pocket parts, pamphlets, replacement volumes or loose-leaf pages and will be billed or auto-charged or debited (if separately authorized) at our then current rates. Anniversary billed print products (annual billed and monthly billed) will be billed at then current rates. Monthly anniversary billed products will be billed monthly at then current rates. For CD-ROM subscriptions you will receive automatic shipments of updates and supplements and will be billed or auto-charged or debited (if separately authorized) at our then current rate.

Your West sales representative will provide frequency of updates upon request. Transportation charges, return and refund information is in the Miscellaneous section below.

Subscription services will continue until cancelled by either party at any time in writing. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

	Westlaw Roaming Access	
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If you access Westlaw regulated data, you receive roaming access by default. Roaming access permits users located outside your designated IP address range to access Westlaw regulated data. We may block roaming access at our option. You may choose to block roaming access by initialing below.

_____ **Initial to block roaming access**

	Miscellaneous	
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1. Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

2. Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

3. Excluded Charges. If you access Westlaw data or Practice Solutions services that are not included in your subscription you will be charged our then-current rate ("Excluded Charges"). Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at <http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-westlaw.pdf> and <http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-concourse-firm-central-caselogistix.pdf>. Excluded Charges may change after at least 30 days written or online notice. Modification of Excluded Charges or Schedule A rates is not a basis for termination under Term, Termination of the General Terms and Conditions.

4. Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms. You may authorize us to automatically charge a credit card or debit and electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you are authorizing, as part of this order, or have already authorized us to bill a credit card or debit card or make electronic fund transfer for West subscriptions on an ongoing basis, no further action is needed.

5. Returns and Refunds. You may return a print or CD-ROM product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS and Peer Monitor charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

6. Transportation Charges. Print and CD-ROM products are shipped F.O.B. origin. Transportation charges will be added for expedited shipments made at your request and for international product delivery. Expedited shipments and international product shipments will be charged at then-current carrier rates.

7. Applicable Law. This Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

8. General Terms and Conditions, located at <http://static.legalsolutions.thomsonreuters.com/static/general-terms-conditions.pdf>, apply to all products ordered, purchased or licensed on this Order Form except print. In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

9. Product Specific Terms. The following products have specific terms which are incorporated by reference and made part of this Order Form if they apply to your order. They can be found at <http://static.legalsolutions.thomsonreuters.com/static/product-specific-terms.pdf>. If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

- Campus Research
- CD-ROM
- ContractExpress
- Hosted Practice Solutions
- ProView eBooks
- Time and Billing
- Westlaw Doc & Form Builder
- Westlaw Paralegal
- Westlaw Patron Access
- West LegalEdcenter
- West km software
- Westlaw Public Records

ACKNOWLEDGMENT

I warrant that I am authorized to accept these terms and conditions on behalf of Subscriber.

Printed Name _____

Date _____

Signature X _____

For Credit Card Transactions only:

Visa _____ Master Card _____ Am Ex _____

Card # _____ Expir. Date _____ Total Amt. to Charge for this Order _____

Subscription charges for this order will be billed to your West account unless automatic credit card or electronic funds transfers have been separately authorized.



Industrial and Commercial Mechanical
TACLA23943C
4445 Westpark Avenue
Beaumont, TX 77705
Phone (409) 842-3737
Fax (409) 842-3738

June 3, 2016

Jefferson County Purchasing Department
1149 Pearl Street, 7th floor
Beaumont, Texas 77701

Subject: Ford Park Event Center – Chiller Replacement Proposal
Attn: Mrs. Deb Clark – Jefferson County Purchasing Manager

Dear Mrs. Clark,
 Industrial Commercial Mechanical will furnish materials and labor to furnish and install a new Carrier Chiller at the Ford Park Event Center Central Plant, as listed below for your review:

<u>Item</u>	<u>Qty.</u>	<u>Description</u>
1	1	Carrier AquaEdge Water Cooled Chiller. Capacity: 750 Ton ♦ Cooler - Nozzle-in-Head, 150 psi – 2 PASS ♦ Cooler - Super E3 (SUPE3), .028 in, Copper ♦ Condenser - Nozzle-in-Head, 150 psi – 2 PASS ♦ Condenser - Tubing - Spike Fin III (SPK3), .028 in, Copper ♦ Chiller Bagging ♦ Refrigerant (Factory Charged) – R-134A ♦ Isolation Valve Package ♦ Automatic Hot Gas Bypass ♦ 84 dBA Sound ♦ BACnet communication ♦ Factory Insulation – ¾" (Except water box and lifting eyes) ♦ Factory Mounted EATON VFD with Disconnect ♦ Factory Start Up ♦ 1 st Year Complete Unit Parts and Labor Warranty
2.	1	Includes - Carrier RC5- Extended 2 nd thru 5 th year complete Parts only warranty (Includes the Variable Frequency Drive)
3.	1	Furnish all piping materials to remove existing piping for old chiller removal and new chiller installation; includes providing piping transitions for new chiller reconnecting to existing chill water piping at the central plant facility.
4.	1	Furnish Certified piping welder/pipefitter for piping installation work.
5.	1	Furnish Texas State licensed Electrician for Chiller wiring; demo work and Reconnection to existing wiring at the Ford park central Plant facility.
6.	1	Furnish Insulation Contractor; and materials for insulation of piping transitions.
7.	1	Furnish Crane, operator and rigger; to provide lifting for removal of old chiller And installation of new Chiller equipment at Ford Park Central Plant.
8.	1	Furnish Transportation; hauling equipment, for removal and disposal of old chiller Equipment disposed of by Industrial Commercial Mechanical LLC.
9.	1	Furnish HVAC Chiller Technicians for Dismantle, and removal of the old chiller Equipment, and performing the Installation and startup of new Chiller equipment.

Items not included in this proposal.

- Any changes or modifications not included in proposal or proposed scope of work.
- After-Hours work – All work is proposed being performed during regular time business hours.

Quoted Price to perform new Chiller Installation.

Industrial and Commercial Mechanical is an awarded vendor for Region V ESC "HVAC Capital Equipment, Supplies, and/or Services #20150501. The below pricing is per the awarded rates.

\$286,572.00 Sales Tax is not included in price.

****Billed at completion of installation and startup of new Equipment.*

Thank you for the opportunity to provide this proposal for your consideration and, as always we appreciate your valuable business. Please let us know if you would like to move forward to schedule this new Chiller installation.

Jerry F. Johnson
Industrial Commercial Mechanical
Service Sales Representative.
Office: 409-842-3737
Mobil: 409-658-8797

ACCEPTED BY
(SIGN): _____ **DATE:** _____

PRINT
NAME: _____ **P.O.#** _____

TACLA 23943C – Regulated by the Texas Department of Licensing and Regulation
 PO Box 12157
 Austin, TX 78711
 1-800-803-9202, 512-463-6599

**AGENDA ITEM****June 12, 2017**

Consider and approve License Agreement between Jefferson County and AT&T Services for utilization by AT&T of Airport property as staying area for Disaster Recovery Operations. (Term of Agreement is two years ending May 31, 2019).

LICENSE AGREEMENT

This License Agreement (the "Agreement" or the "License"), executed this day of June, 2017, between **Jefferson County**, a political subdivision of the State of Texas (the "Licensor") and **AT&T Services, Inc., d/b/a AT&T** (the "Licensee").

Licensor owns real property (the "Property") known as the remote parking area for the airline passenger terminal, located at 6000 Airline Drive at **Jack Brooks Regional Airport**, Beaumont, TX, County of Jefferson, State of Texas.

Licensor and Licensee desire that Licensee shall stage Disaster Recovery Operations (as defined in Section 1 below) for the mutual benefit of Licensor and Licensee.

NOW, THEREFORE, for value received and the mutual promises contained in this Agreement, Licensor and Licensee agree as follows:

1. Premises and Uses.
 - a. Use of the Premises is subject to availability to be determined at the sole discretion of the Licensor. With this limitation, upon the occurrence of an emergency condition, which interrupts or threatens to interrupt telecommunication service to a substantial number of Jefferson County residents requiring AT&T to mobilize special efforts to respond to such conditions, Licensor grants unto Licensee the right to use space shown on Exhibit A (the "Site") for the staging of Disaster Recovery Operations. Disaster Recovery Operations shall mean any and all activities required to maintain telecommunication or other services which arise from or are in preparation for an event likely to have an effect on such services including but not limited to (and for example only) hurricanes, fires, tornados, earthquakes, floods and other manmade or non-manmade event.
 - b. The Site and other space permitted to be used under this Agreement, such as any roadways or parking areas adjacent to the Site, are collectively referred to herein as the "Premises".
2. Access to the Premises. Licensor hereby grants Licensee a right of ingress and egress to the Premises, together with a license to stage Disaster Recovery Operations. Licensee and its authorized representatives shall, at all times, have a right of ingress and egress on a twenty-four (24) hour basis, to and from the Premises and the Premises provided by the Licensor provided that Licensee shall give at least 24 hours advance notice to Airport Director.
3. Term. This License Agreement shall commence upon date of execution of this agreement, and run for a term of two (2) years ending May 31, 2019.
4. License Fee. In consideration for Licensee's use of the Premises, the Licensor, Jefferson County Department, shall be given priority in restoration of communication systems under the Licensee's purview, and other good and valuable consideration.
5. Installation. Subject to Licensor's approval, Licensee may install temporary fencing and other equipment on the Premises and may make such alterations as are necessary to carry out the intended use of the Premises. All improvements (including fixtures) added to the Premises by Licensee, at Licensee's expense, shall remain Licensee's property and shall be removed upon the expiration of this Agreement. No installation work shall be commenced by Licensee until it has given Licensor reasonable advance written notice of the work to be done, together with such assurances as Licensor may reasonably require that the work will not cause material damage or materially interfere with the operation of Licensor's business. Licensee shall be solely responsible for any property damage caused by Licensee from its use, installation or removal of any of its equipment, and Licensee shall (a) promptly notify Licensor in writing of any such

damage, and (b) promptly pay for the cost of any repair, replacement or restoration required.

6. Indemnification. Licensee shall indemnify the Licensor and hold it harmless against any claim of liability or loss from personal injury or property damage, which may arise out of Licensee's gross negligence or willful misconduct in connection with the Premises, excepting, however, such claims or damages as may be attributed in whole or in part to the acts or omissions of the Licensor, or its agents, servants and/or contractors. In the event of Licensor's gross negligence or willful misconduct, Licensor shall so indemnify Licensee, to the extent permitted by applicable law. Nothing in this provision or agreement waives Licensor's governmental immunities.
7. Notices. All notices, requests and other writings required under this Agreement must be in writing and shall be deemed validly given on the date posted if sent by certified mail, return receipt requested, addressed as follows (or any other address that the party to be notified may have designated to the send by like notice):

LICENSEE: AT&T Services, Inc.
Corporate Real Estate
7159 San Pedro Ave, Room 202 San Antonio, TX 78228
Phone: (210) 377-5436
ATTN: Portfolio Manager –

LICENSOR: Jack Brooks Regional Airport
5000 Jerry Ware Drive
Beaumont, TX 77705
Phone: (409) 719-4900
ATTN: Airport Director

8. Quiet Enjoyment. Licensor covenants and agrees that upon observance and performance of all the covenants, terms and conditions on Licensee's part to be observed and performed, Licensee shall peaceably and quietly hold and enjoy the Premises, the rights and privileges granted for the term demised without hindrance or interference by Licensor or any other person and Licensor shall perform all its obligations under this License.
9. Governing Law. This License shall be governed and interpreted by, and construed in accordance with, the laws of the State of Texas.

IN WITNESS WHEREOF, the parties hereto have executed this License as of the date first written above.

LICENSOR

Jefferson County, TX

a political subdivision of the State of Texas

By: _____

Name: Jeff Branick

Title: County Judge, Jefferson County Texas

LICENSEE

AT&T Services, Inc., d/b/a AT&T

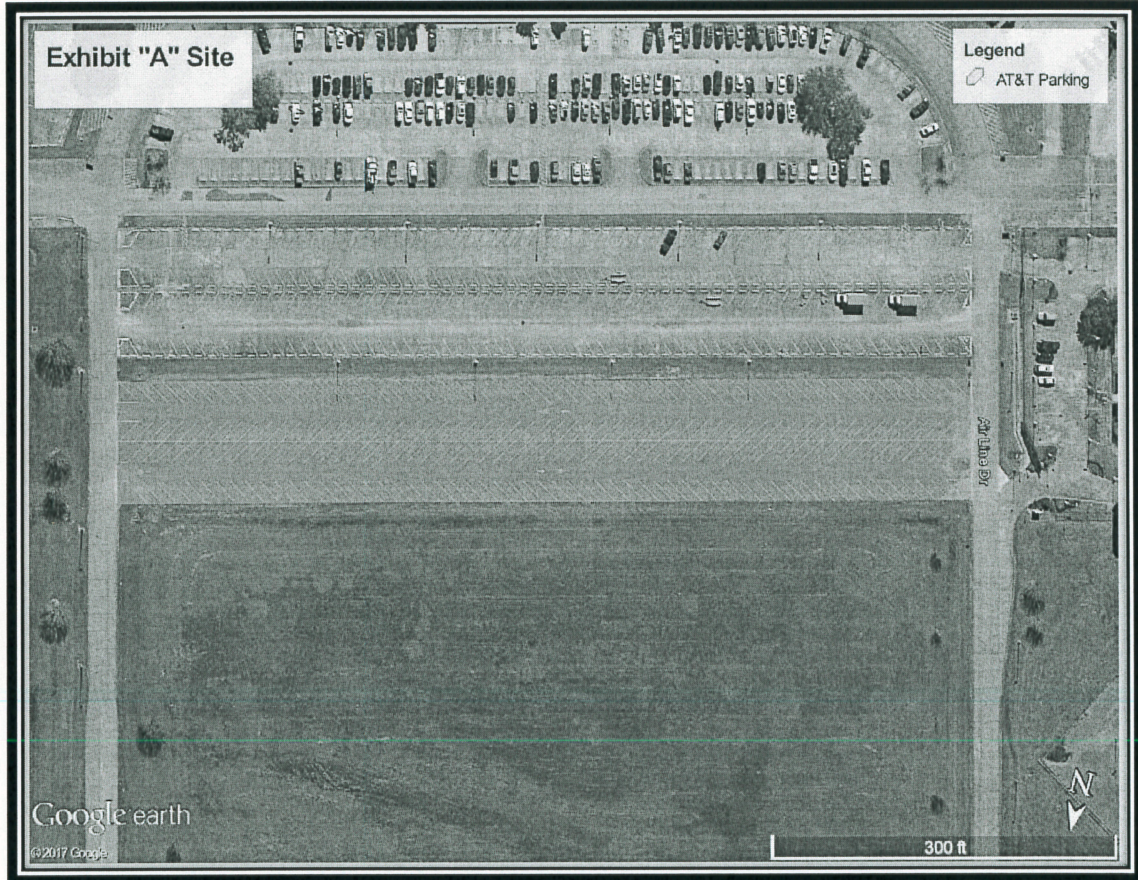
By: _____

Name: _____

Title: _____

Exhibit A "Site"

6000 Airline Drive, Beaumont, Texas



MEMORANDUM

TO: COMMISSIONERS COURT
FROM: FRAN LEE
SUBJECT: BUDGET AMENDMENT
DATE: JUNE 14, 2017

The following budget amendment for the General Services is necessary for additional cost for termination allowance.

120-1024-419-1099	Termination Allowance	\$100,000
120-1024-419-2001	FICA	\$ 8,000
120-1024-419-2002	Employees Retirement	\$ 17,000
110-2027-412-5055	Petit Jurors	\$125,000



PRECINCT 7
(409) 719-5900
(409) 724-2148 FAX

BRAD BURNETT
JUSTICE OF THE PEACE

7933 VITERBO ROAD,
SUITE 1
BEAUMONT, TEXAS 77705

June 6, 2017

Fran ,

Would you please transfer the amount of 1,000 from the Postage account 120-2048-412-40-52 to the "Travel Expense" account 120-2048-412-50-62 to cover school for 2017 Legislative Updates. Thank you . Please let me know if you need anything else.

Sincerely

A handwritten signature in cursive script, appearing to read "Denise Roccaforte", is written over a horizontal line.

Denise Roccaforte
Justice of The Peace PCT 7



A. CECIL WALKES, M.D.
COUNTY HEALTH DIRECTOR

Johnnie Roberts, MSW
ADMINISTRATIVE DIRECTOR

Jefferson County Public
Health Department

June 7, 2017

TO: FRAN LEE
Financial Manager

FROM: A. C. Walkes, County Health Authority Director
Johnnie Roberts, Administrative Director

RE: Transfer of Funds

Please make the following budget transfers to 120-5074-441-5006 - Burials

AMT:	FROM:	LINE ITEM
\$25,000	120-5074-441-1002	Assistants & Clerks

Your help is appreciated.

Johnnie Roberts

cc: A. Cecil Walkes, M.D.



**JEFFERSON COUNTY JUVENILE PROBATION DEPARTMENT
MINNIE ROGERS JUVENILE JUSTICE CENTER**

5326 Hwy 69 South
Beaumont, TX 77705
Ph: (409) 722-7474
Fx: (409) 726-2896

**Edward J. Cockrell, Sr.,
Chief Probation Officer**

900 Fourth Street
Port Arthur, TX 77640
Ph: (409) 983-8370
Fx: (409) 983-8348

MEMORANDUM

To: Fran Lee
Auditor's Office

From: Edward J. Cockrell, Sr.
Chief Juvenile Probation Officer

Date: June 14, 2017

Re: **Budget Transfer**

I am requesting the following budget transfer from line item **120-3064**:

From: 120-3064-424.10-02	Assistants and Clerks	\$20,000
To: 120-3064-424.40-09	Buildings and Grounds	\$20,000

This transfer is requested to cover repairs and to finish the remainder of the fiscal year.

From: 120-3064-424.10-02	Assistants and Clerks	\$3,000
To: 120-3064-424.30-44	Janitorial Supplies	\$3,000

This transfer is requested to purchase cleaning supplies that will last the remainder of the fiscal year.

From: 120-3064-424.10-02	Assistance and Clerks	\$5,000
To: 120-3064-424.30.33	Food	\$5,000

This transfer is requested to purchase MRE's which are utilized in the event of evacuation from detention.

From:	120-3064-424.10-02	Assistance and Clerks	\$1,500
To:	120-3064-424.50-34	Medical and Surgical	\$1,500

This transfer is requested to cover medical cost for a detainee.

JEFFERSON COUNTY, TEXAS

FINANCIAL & OPERATING
STATEMENTS - COUNTY FUNDS ONLY

For the Month Ending May 31, 2017



Patrick Swain - County Auditor

PATRICK SWAIN
COUNTY AUDITOR
(409) 835-8500



1149 PEARL ST. - 7TH FLOOR
BEAUMONT, TEXAS 77701

June 13, 2017

Honorable Commissioners Court:
Judge Jeff R. Branick
Commissioner Eddie Arnold
Commissioner Brent Weaver
Commissioner Michael "Shane" Sinegal
Commissioner Everette "Bo" Alfred

Gentlemen:

In compliance with Section 114.023 of the Local Government Code, I herewith present the monthly report of the financial condition of Jefferson County as of May 31, 2017 together with the results of operations of the budget for the eighth period then ended.

Revenue:

Total budgeted revenue collected for the month ending May 31, 2017 is \$99,068,341. Budgeted Revenues are \$116,921,656 leaving \$17,853,315 in revenue to be collected in order to meet our budgetary revenue goals. Highlights of revenues are as follows:

Property Taxes:

Property tax collections are \$77,342,168 for the first eight months of the year. This amount represents 98% of the budgeted amount of \$79,071,350.

Sales Taxes:

Fifty-five percent of budgeted revenue for sales taxes has been collected. Sales Tax revenue is budgeted to be \$23,950,000.

Page Two

Licenses & Permits:

Sixty-one percent of budgeted revenue from Licenses & Permits has been collected. Licenses & Permits are budgeted to be \$420,620 for the year.

Intergovernmental:

Sixty-nine percent of Intergovernmental Revenue has been collected. Intergovernmental Revenue is budgeted to be \$1,360,786.

Fees:

Sixty-two percent of the budgeted revenue for Fees has been collected. Revenue from Fees is budgeted to be \$10,267,800 for the year.

Fines and Forfeitures:

Fifty-seven percent of Fines and Forfeitures have been collected. Revenues from Fines and Forfeitures are budgeted to be \$1,600,000.

Interest:

Thirty-nine percent of the budgeted revenue for Interest has been collected. Revenues from Interest are budgeted to be \$227,100.

Other Revenues:

Six percent has been collected in Other Revenues. Revenues from Other Revenues are budgeted to be \$24,000 for the year.

Expenditures:

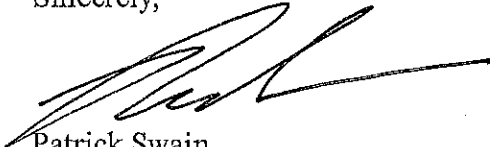
Overall for the County's budgeted funds, sixty percent of the expenditures have been spent.

Page Three

Expenditures are budgeted to be \$125,086,716, which includes General Funds and debt service funds, excluding budgeted transfers of \$4,406,694 for the fiscal year ending September 30, 2017.

Please call me if you have any questions on the enclosed report.

Sincerely,

A handwritten signature in black ink, appearing to read 'Patrick Swain', with a long horizontal flourish extending to the right.

Patrick Swain
County Auditor

JEFFERSON COUNTY, TEXAS
 FINANCIAL & OPERATING
 STATEMENTS - COUNTY FUNDS ONLY
 FOR THE MONTH ENDING MAY 31, 2017
TABLE OF CONTENTS

	<u>PAGE</u>
Consolidated Balance Sheet	1
Statement of Changes in Fund Balances	2
Statement of Revenues by Category - Compared with Budget Allocation	3
Statement of Revenues - Compared with Budget Allocation	4-5
Statement of Expenditures - Compared with Budget Allocation – 67% Budget Expended	6
Statement of Expenditures - Compared with Budget Allocation	7-8
Statement of Bonded Indebtedness	9
Statement of Transfers In and Out	10

Jefferson County, Texas
Consolidated Balance Sheet
For the Month Ending May 31, 2017

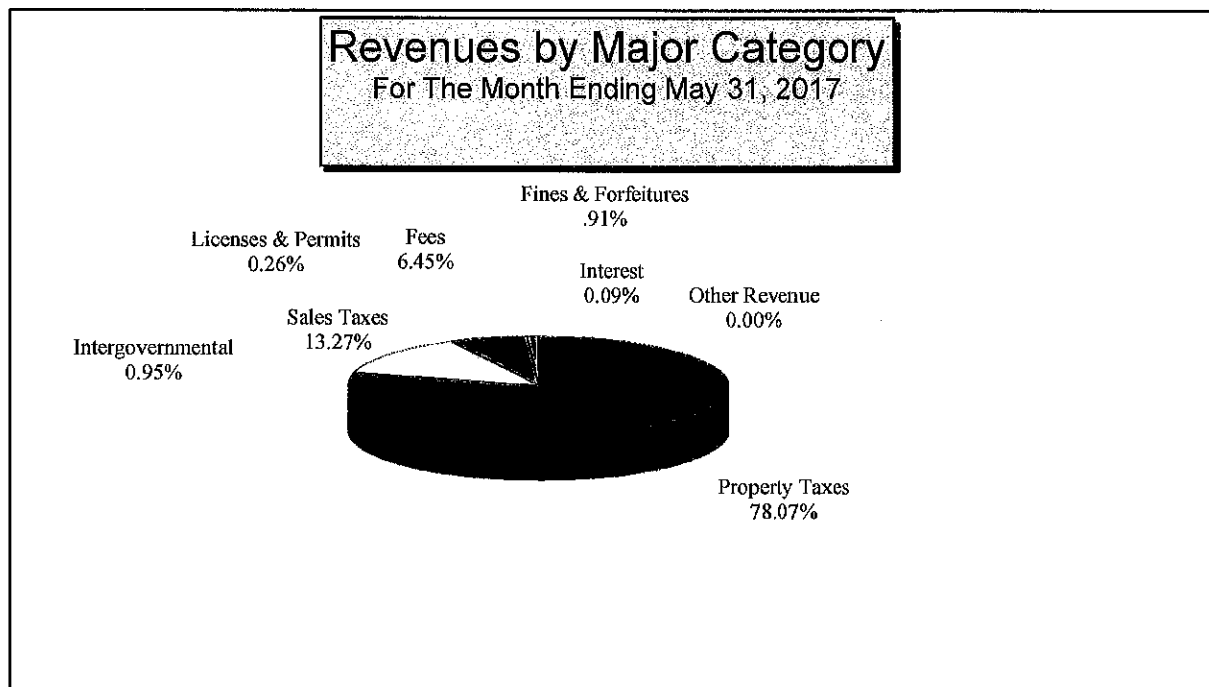
	General Funds	Special Revenue Funds	Capital Project Funds	Debt Service Funds	Enterprise Funds	Internal Service Funds	Total
<u>ASSETS</u>							
Cash and Cash Equivalents	\$ 69,680,912	20,011,719	4,355,642	5,943,913	(585,230)	(5,703,133)	\$ 93,703,823
Receivables & Prepaids	6,523,693	65,019	-	143,816	41,709	-	6,774,237
Intergovernmental Receivables	3,042,749	22,868	-	-	-	-	3,065,617
Due From Other Funds	150,000	-	-	-	-	-	150,000
Inventory	532,589	32,235	-	-	112,616	-	677,440
Other Assets	-	-	-	-	82,987,576	-	82,987,576
Total Assets	\$ 79,929,943	\$ 20,131,841	\$ 4,355,642	\$ 6,087,729	\$ 82,556,671	\$ (5,703,133)	\$ 187,358,693
<u>LIABILITIES AND FUND BALANCE/EQUITY</u>							
Payables	\$ 4,071,933	624,370	-	-	1,410,314	1,660,846	\$ 7,767,463
Intergovernmental Payables	360	5,369	-	-	14	-	5,743
Due To Other Funds	-	-	-	-	-	-	-
Other Liabilities	8,641,434	746,722	-	131,574	267,314	-	9,787,044
Fund Balance/Equity	67,216,216	18,755,380	4,355,642	5,956,155	80,879,029	(7,363,979)	169,798,443
Total Liabilities and Fund Balance/Equity	\$ 79,929,943	\$ 20,131,841	\$ 4,355,642	\$ 6,087,729	\$ 82,556,671	\$ (5,703,133)	\$ 187,358,693

Jefferson County, Texas
Statement of Changes in Fund Balances
For The Month Ending May 31, 2017

	4/30/2017	For the Month Ending May 31, 2017				5/31/2017
	Fund Balance	Receipts	Disbursements	Transfers In/(Out)	Prior Period Adjustment	Fund Balance
Jury Fund	\$ 497,952	\$ 21,553	\$ 46,827	\$ -	\$ -	\$ 472,678
Road & Bridge Pct. 1	2,604,270	70,535	92,987	-	-	2,581,818
Road & Bridge Pct. 2	893,416	62,757	185,510	-	-	770,663
Road & Bridge Pct. 3	744,518	58,720	181,224	-	-	622,014
Road & Bridge Pct. 4	1,690,651	77,762	242,508	-	-	1,525,905
Engineering Fund	450,089	5,096	64,463	-	-	390,722
Parks & Recreation	115,674	6,628	5,401	-	-	116,901
General Fund	59,656,439	3,767,439	7,668,110	-	-	55,755,768
Mosquito Control Fund	1,516,669	10,535	212,474	-	-	1,314,730
Tobacco Settlement Fund	3,664,585	432	-	-	-	3,665,017
Total General Funds	71,834,263	4,081,457	8,699,504	-	-	67,216,216
Total Special Revenue Funds	19,291,243	777,511	1,313,374	-	-	18,755,380
Total Capital Project Funds	4,374,165	122,037	140,560	-	-	4,355,642
Total Debt Service Funds	5,921,169	35,486	500	-	-	5,956,155
Total Enterprise Funds	81,606,467	604,742	1,332,180	-	-	80,879,029
Total Internal Service Funds	(7,286,632)	1,992,372	2,069,719	-	-	(7,363,979)
Total Balances	\$ 175,740,675	\$ 7,613,605	\$ 13,555,837	\$ -	\$ -	\$ 169,798,443

Jefferson County Texas
Statement of Revenues by Category - Compared with Budget Allocation
For The Month Ending May 31, 2017

Category	Cumulative Actual	Annual Budget	Unrealized Balance	Percentage Unrealized
Property Taxes	\$ 77,342,168	\$ 79,071,350	\$ 1,729,182	2.19%
Sales Taxes	13,149,326	23,950,000	10,800,674	45.10%
Licenses & Permits	256,984	420,620	163,636	38.90%
Intergovernmental	938,958	1,360,786	421,828	31.00%
Fees	6,385,822	10,267,800	3,881,978	37.81%
Fines & Forfeitures	904,440	1,600,000	695,560	43.47%
Interest	89,194	227,100	137,906	60.72%
Other Revenue	1,449	24,000	22,551	93.96%
	<u>\$ 99,068,341</u>	<u>\$ 116,921,656</u>	<u>\$ 17,853,315</u>	<u>15.27%</u>



Jefferson County, Texas
Statement of Revenues - Compared With Budget Allocation
For The Month Ending May 31, 2017

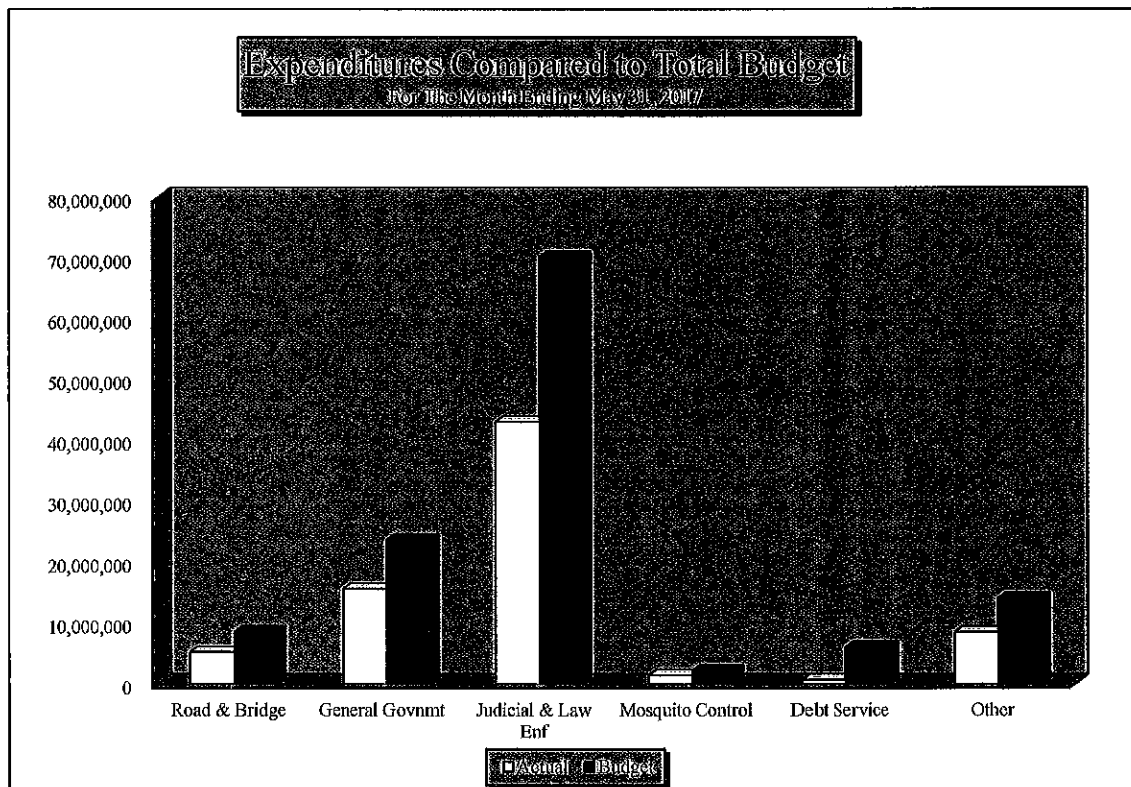
	October 2016					Cumulative		Annual	Unrealized
	-December	January	February	March	April	May	Total		
Jury Fund									
Current Taxes	\$ 51,307	\$ 121,321	\$ 108,453	\$ 3,844	\$ 1,867	\$ 1,163	\$ 287,955	\$ 293,589	\$ 5,634
Delinquent Taxes	1,585	435	382	757	356	670	4,185	5,527	1,342
Jury Fees	9,117	4,287	5,673	4,618	4,615	4,726	33,036	32,000	(1,036)
Other Revenue	76,772	21,420	17,000	-	-	14,994	130,186	400,000	269,814
Road & Bridge Pct. 1									
Current Taxes	98,835	233,706	208,917	7,405	3,594	2,240	554,697	565,552	10,855
Delinquent Taxes	2,071	569	499	989	466	876	5,470	7,224	1,754
Intergovernmental Revenue	-	-	-	-	-	-	-	-	-
Auto Registration Fees	-	81,287	-	-	-	-	81,287	575,740	494,453
Road & Bridge Fees	109,563	49,315	43,259	64,876	51,566	49,314	367,893	562,655	194,762
Sales, Rentals & Services	-	-	-	-	-	-	-	-	-
Fines and Forfeitures	42,608	15,976	17,936	27,161	26,978	18,105	148,764	235,530	86,766
Road & Bridge Pct. 2									
Current Taxes	90,564	214,149	191,434	6,785	3,293	2,053	508,278	518,225	9,947
Delinquent Taxes	1,899	521	457	907	427	802	5,013	6,620	1,607
Intergovernmental Revenue	-	-	-	-	-	-	-	-	-
Auto Registration Fees	-	74,485	-	-	-	-	74,485	527,560	453,075
Road & Bridge Fees	96,227	43,312	37,994	56,979	45,289	43,312	323,113	515,570	192,457
Sales, Rentals & Services	-	-	-	-	-	-	-	-	-
Fines and Forfeitures	39,041	14,639	16,435	24,888	24,720	16,590	136,313	215,820	79,507
Road & Bridge Pct. 3									
Current Taxes	82,671	195,484	174,750	6,195	3,006	1,874	463,980	473,059	9,079
Delinquent Taxes	1,733	476	417	828	390	733	4,577	6,043	1,466
Intergovernmental Revenue	-	-	-	-	-	-	-	-	-
Auto Registration Fees	-	67,993	-	-	-	-	67,993	481,580	413,587
Road & Bridge Fees	89,826	40,431	35,466	53,188	42,276	40,430	301,617	470,635	169,018
Sales, Rentals & Services	(250)	-	3,291	(723)	(1,881)	539	976	-	(976)
Fines and Forfeitures	35,639	13,364	15,003	22,719	22,566	15,144	124,435	197,010	72,575
Road & Bridge Pct. 4									
Current Taxes	105,595	249,693	223,207	7,912	3,840	2,394	592,641	604,236	11,595
Delinquent Taxes	2,213	607	533	1,057	498	936	5,844	7,718	1,874
Intergovernmental Revenue	-	-	-	-	-	-	-	1,200	1,200
Auto Registration Fees	-	86,847	-	-	-	-	86,847	615,120	528,273
Road & Bridge Fees	114,734	51,642	45,301	67,937	53,999	51,641	385,254	601,140	215,886
Sales, Rentals & Services	(563)	400	-	202	28,821	3,450	32,310	-	(32,310)
Fines and Forfeitures	45,518	17,067	19,161	29,017	-	19,341	130,104	251,640	121,536
Other Revenue	-	-	-	-	-	-	-	-	-

Jefferson County, Texas
Statement of Revenues - Compared With Budget Allocation
For The Month Ending May 31, 2017

	October 2016	January	February	March	April	May	Cumulative Total	Annual Budget	Unrealized Balance
	-December								
Engineering Fund									
Current Taxes	\$ 160,140	\$ 378,670	\$ 338,504	\$ 11,999	\$ 5,824	\$ 3,630	\$ 898,767	\$ 916,353	\$ 17,586
Delinquent Taxes	3,468	952	835	1,656	780	1,466	9,157	12,095	2,938
Licenses and Permits	950	-	-	-	-	-	950	400	(550)
Sales, Rentals & Services	-	100	-	-	200	-	300	500	200
Parks & Recreation									
Current Taxes	9,047	21,394	19,124	678	-	205	50,448	51,771	1,323
Delinquent Taxes	-	-	-	-	329	-	329	-	(329)
Sales, Rentals & Services	17,791	4,372	3,964	5,947	5,261	6,423	43,758	70,200	26,442
General Fund									
Current Taxes	13,231,557	31,287,550	19,724,539	298,011	481,180	299,939	65,322,776	66,775,860	1,453,084
Delinquent Taxes	275,547	75,630	66,303	131,592	61,980	116,512	727,564	960,927	233,363
Sales Taxes	2,048,171	2,233,823	2,548,158	1,902,444	1,873,347	2,543,383	13,149,326	23,950,000	10,800,674
Other Taxes	1,449	-	-	-	-	-	1,449	24,000	22,551
Licenses and Permits	75,348	31,444	34,830	34,934	45,001	34,477	256,034	420,220	164,186
Intergovernmental Revenue	136,191	19,904	136,795	57,027	361,806	97,049	808,772	959,586	150,814
Fees of Office	897,664	290,453	432,095	324,120	349,344	304,760	2,598,436	4,095,500	1,497,064
Other Sales, Rentals & Svcs.	798,224	(63,745)	415,158	199,389	369,513	269,978	1,988,517	1,719,600	(268,917)
Fines & Forfeitures	134,651	3,971	74,837	3,474	54,341	93,550	364,824	700,000	335,176
Interest	6,894	4,083	25,508	14,404	18,622	7,791	77,302	200,000	122,698
Other Revenue	-	-	-	-	-	-	-	-	-
Mosquito Control Fund									
Current Taxes	321,045	759,148	678,625	24,055	11,675	7,278	1,801,826	1,837,083	35,257
Delinquent Taxes	7,705	2,115	1,854	3,680	1,733	3,257	20,344	26,870	6,526
Sales, Rentals & Services	-	-	-	-	-	-	-	-	-
Tobacco Settlement Fund									
Interest-	2,101	237	1,169	700	964	432	5,603	15,000	9,397
Debt Service									
Current Taxes	1,072,063	2,535,016	2,266,128	80,325	38,986	24,302	6,016,820	5,935,622	(81,198)
Delinquent Taxes	23,608	5,964	5,384	11,109	4,949	10,483	61,497	66,976	5,479
Interest	844	227	1,842	1,122	1,553	701	6,289	12,100	5,811
Other, Sales, Rentals & Svcs.	-	-	-	-	-	-	-	-	-
Total	\$ 20,321,163	\$ 39,190,734	\$ 27,941,220	\$ 3,494,207	\$ 4,004,074	\$ 4,116,943	\$ 99,068,341	\$ 116,921,656	\$ 17,853,315

Jefferson County, Texas
Statement of Expenditures - Compared With Budget Allocation - 67% of Budget Expended
For The Month Ending May 31, 2017

	Cumulative Actual	Annual Budget	Unencumbered Balance	Percentage Unencumbered
Jury Fund	\$ 344,666	\$ 1,017,307	\$ 672,641	66.12%
Road & Bridge Funds	4,632,025	7,460,855	2,828,830	37.92%
Engineering Fund	588,932	996,435	407,503	40.90%
Parks & Recreation Fund	64,977	181,315	116,338	64.16%
General Fund:				
General Government	15,716,247	23,747,408	8,031,161	33.82%
Judicial	11,582,640	18,598,780	7,016,140	37.72%
Law Enforcement	31,184,580	50,630,705	19,446,125	38.41%
Education	237,722	409,333	171,611	41.92%
Health & Welfare	4,862,102	8,439,758	3,577,656	42.39%
Maintenance	2,393,088	3,757,551	1,364,463	36.31%
Other	932,926	1,409,972	477,046	33.83%
Mosquito Control Fund	1,490,982	2,228,867	737,885	33.11%
Tobacco Settlement	100,000	100,000	-	-
Debt Service Funds	709,990	6,108,430	5,398,440	88.38%
	<u>\$ 74,840,877</u>	<u>\$ 125,086,716</u>	<u>\$ 50,245,839</u>	<u>40.17%</u>



Statement of Expenditures - Compared With Budget Allocation

For The Month Ending May 31, 2017

	October 2016												Annual Budget	Unencumbered Balance
	December	January	February	March	April	May	Encumbrances		Cumulative Total					
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$				
Jury Fund	166,100	46,447	47,203	15,392	15,152	46,827	7,545		344,666	1,017,307		\$	672,641	
Road & Brdg Pct. 1	311,049	400,646	109,019	97,022	146,992	92,987	127,007		1,284,722	1,891,088			606,366	
Road & Brdg Pct. 2	347,319	99,594	116,204	117,215	108,363	185,510	103,692		1,077,897	1,721,091			643,194	
Road & Brdg Pct. 3	344,010	100,365	101,393	101,965	111,303	181,224	161,694		1,101,954	1,835,539			733,585	
Road & Brdg Pct. 4	382,544	125,425	72,202	114,457	116,209	242,508	114,107		1,167,452	2,013,137			845,685	
Engineering	253,284	75,910	66,058	62,981	63,672	64,463	2,564		588,932	996,435			407,503	
Parks & Recreation	22,055	6,075	4,015	4,712	10,982	5,401	11,737		64,977	181,315			116,338	
Tax Assessor/Coll.	1,019,355	277,784	277,221	275,487	272,298	273,405	7,776		2,403,326	3,858,457			1,455,131	
Human Resources	105,160	30,649	31,300	34,666	31,227	32,989	3,621		269,612	429,962			160,350	
County Auditor	412,891	104,772	103,322	99,766	103,688	107,154	906		932,499	1,449,923			517,424	
County Clerk	560,573	174,989	159,102	154,928	208,430	163,959	8,821		1,430,802	2,277,022			846,220	
County Judge	224,357	71,009	59,088	56,839	64,024	61,686	-		537,003	889,895			352,892	
Risk Management	64,857	18,362	18,903	18,507	18,477	18,523	-		157,629	251,816			94,187	
County Treasurer	98,143	28,243	28,466	28,725	28,460	29,774	326		242,137	379,487			137,350	
Printing Department	35,455	9,353	10,294	11,326	9,648	14,269	7,323		97,668	169,168			71,500	
Purchasing Department	141,337	39,460	39,053	41,635	39,162	39,788	12,114		352,549	559,482			206,933	
General Services	2,565,490	1,427,127	1,302,340	757,600	566,800	647,717	63,694		7,330,768	10,416,981			3,086,213	
MIS	604,842	138,840	153,502	136,854	133,590	146,252	35,754		1,349,634	2,118,915			769,281	
Voter's Registration	27,764	6,368	7,315	6,789	7,582	6,949	-		62,767	106,214			43,447	
Elections	412,308	(23,806)	30,968	34,543	23,798	60,631	11,411		549,853	840,086			290,233	
District Attorney	1,673,829	495,127	471,135	489,583	475,485	476,126	7,814		4,089,099	6,600,556			2,511,457	
District Clerk	493,043	137,452	144,722	143,561	139,018	144,968	7,185		1,209,949	1,900,869			690,920	
Criminal Dist. Court	320,764	103,368	105,607	103,190	102,468	115,880	147		851,424	1,495,083			643,659	
58th Dist. Court	72,747	20,448	20,718	20,529	20,411	20,754	120		175,727	295,885			120,158	
60th Dist. Court	77,782	21,416	21,633	21,464	21,630	22,107	120		186,152	291,462			105,310	
136th Dist. Court	79,665	19,654	21,326	21,311	21,500	22,076	570		186,102	302,169			116,067	
172nd Dist. Court	76,261	21,437	21,303	21,236	18,430	20,278	-		178,945	292,766			113,821	
252nd Dist. Court	213,762	166,471	94,297	78,300	87,571	331,934	479		972,814	1,151,980			179,166	
279th Dist. Court	89,031	35,245	31,733	30,950	26,294	27,737	-		240,990	398,987			157,997	
317th Dist. Court	185,794	48,945	51,390	49,650	61,545	61,482	1,828		460,634	765,711			305,077	
J.P. Pct. 1 Pl 1	92,732	27,275	26,796	27,957	27,525	27,429	-		229,714	367,606			137,892	
J.P. Pct. 1 Pl 2	92,343	26,515	26,394	27,784	26,290	26,239	707		226,272	365,966			139,694	
J.P. Pct. 2	75,276	22,939	22,722	22,814	21,762	22,961	510		188,984	339,964			150,980	
J.P. Pct. 4	93,966	27,541	26,689	24,428	25,524	26,043	166		224,357	362,346			137,989	
J.P. Pct. 6	92,553	27,096	27,016	28,057	27,165	27,226	311		229,424	368,970			139,546	
J.P. Pct. 7	85,245	24,638	24,885	25,395	25,461	25,637	28		211,289	364,635			153,346	
J.P. Pct. 8	85,104	24,493	25,624	24,457	25,173	24,525	107		209,483	359,946			150,463	
Cnty. Court at Law 1	124,612	35,976	36,140	36,147	35,425	36,180	-		304,480	478,622			174,142	
Cnty. Court at Law 2	152,507	46,466	44,641	47,535	45,231	46,227	-		382,607	646,168			263,561	
Cnty. Court at Law 3	179,263	54,571	55,139	55,397	51,670	55,147	79		451,266	720,898			269,632	
Court Master	96,490	30,374	29,127	27,917	27,530	27,747	269		239,454	484,152			244,698	

Statement of Expenditures - Compared With Budget Allocation

For The Month Ending May 31, 2017

	October 2016												Annual Budget	Unencumbered Balance																				
	Cumulative																																	
	Dispute Resolution	Alternative School	Comm. Supervision	Sheriff's Dept.	Crime Lab	Jail	Juvenile Probation	Juvenile Detention	Constable Pct. 1	Constable Pct. 2	Constable Pct. 4	Constable Pct. 6	Constable Pct. 7	Constable Pct. 8	County Morgue	Agriculture Ext.	Public Health # 1	Public Health # 2	Nurse Practitioner	Child Welfare	Env. Control	Ind. Medical Svcs.	Emergency Mgmt.	Beaumont Maintenance	Port Arthur Maint.	Mid-County Maint.	Service Center	Veteran-Service	Mosquito Control	Tobacco Settlement	Debt-Service Funds	Contingency	Total	
December	January	February	March	April	May	Encumbrances																												
	\$ 52,043	\$ 19,315	\$ 15,164	\$ 14,402	\$ 16,301	\$ 1,164	\$ 133,474	\$ 244,039	\$ 110,565																									
	85,159	22,222	29,625	29,636	29,644	-	226,312	394,076	167,764																									
	1,073	358	1,699	1,968	2,447	502	9,412	19,082	9,670																									
	3,520,104	968,163	887,927	897,522	978,552	55,381	8,229,025	13,454,198	5,225,173																									
	336,227	90,116	92,281	89,120	93,027	17,403	810,125	1,342,460	532,335																									
	6,883,080	2,219,915	1,969,283	2,034,550	1,820,477	316,683	17,294,085	27,760,000	10,465,915																									
	347,424	95,117	94,776	98,712	103,331	1,651	838,950	1,589,282	750,332																									
	467,821	159,365	138,084	153,389	154,972	53,785	1,272,574	2,106,820	834,246																									
	250,667	52,854	54,953	21,411	77,304	6,322	516,295	811,364	295,069																									
	110,549	32,631	31,510	32,457	32,717	514	273,302	448,812	175,510																									
	130,162	28,872	31,490	29,381	40,341	2,873	293,741	461,861	168,120																									
	151,594	42,219	69,995	44,041	44,116	1,013	396,475	585,912	189,437																									
	114,215	30,196	24,138	33,950	30,089	614	259,817	438,613	178,796																									
	112,534	32,101	31,940	31,796	32,017	445	273,281	433,225	159,944																									
	142,012	110,050	63,692	76,347	38,504	1,946	491,186	785,000	293,814																									
	101,453	26,949	26,392	27,174	27,701	1,413	237,722	409,333	171,611																									
	285,480	93,640	82,604	125,197	103,510	4,488	773,458	1,258,276	484,818																									
	281,862	91,254	90,076	81,074	88,948	4,083	723,803	1,241,175	517,372																									
	76,087	23,029	21,728	23,897	23,911	9,052	200,093	305,055	104,962																									
	11,863	14,886	10,906	22,552	16,816	-	81,422	120,000	38,578																									
	93,286	26,480	26,232	26,490	26,789	238	227,207	386,151	158,944																									
	249,311	1,924,775	111,741	106,552	118,010	102,605	2,713,951	4,901,207	2,187,256																									
	58,488	16,704	16,707	16,710	16,853	-	142,168	227,894	85,726																									
	481,172	234,179	160,281	166,790	352,950	233,294	1,812,335	2,773,185	960,850																									
	163,974	53,670	51,907	54,997	55,933	28,126	455,850	764,730	308,880																									
	38,928	14,348	17,001	12,191	16,453	11,480	124,903	219,636	94,733																									
	167,681	95,477	60,861	84,584	112,162	167,154	743,713	1,115,164	371,451																									
	76,524	23,280	22,368	22,084	22,436	150	189,213	294,808	105,595																									
	553,455	88,654	88,745	136,526	212,474	324,241	1,490,982	2,228,867	737,885																									
	100,000	-	-	-	-	-	100,000	100,000	-																									
	500	708,990	-	-	500	-	709,990	6,108,430	5,398,440																									
Total	\$ 27,996,390	\$ 11,914,868	\$ 8,390,111	\$ 7,888,465	\$ 8,700,004	\$ 2,047,152	\$ 74,840,877	\$ 125,086,716	\$ 50,245,839																									

Jefferson County, Texas
Statement of Bonded Indebtedness
For The Month Ending May 31, 2017

Issue	Beginning Amount Outstanding	2016-2017 Requirements				2016-2017 Payments				Ending Amount Outstanding
		Principal	Interest	Fees	Total	Principal	Interest	Fees	Total	
2011 Refunding Bonds	1,150,000	1,150,000	34,500	2,500	1,187,000	-	17,250	725	17,975	1,150,000
2012 Refunding Bonds	34,380,000	3,275,000	1,367,200	2,500	4,644,700	-	683,600	1,900	685,500	34,380,000
2013 Refunding Bonds	540,000	265,000	9,230	2,500	276,730	-	4,615	1,900	6,515	540,000
	\$ 36,070,000 \$	4,690,000 \$	1,410,930 \$	7,500 \$	6,108,430	- \$	705,465 \$	4,525 \$	709,990 \$	36,070,000

Jefferson County, Texas
Statement of Transfers In and Out

	<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>
120	General Fund		1,193,811 (a)
311	Capital Project Funds	120,960 (c)	41,098 (b)
312	CERTZ Grant	41,098 (b)	
325	Keith Lake Fish Pass		120,960 (c)
550	SETEC Fund	1,193,811 (a)	
741	Sheriff Forfeiture Fund		5,920 (a)
881	FY 2016 Port Securitiy Grant	5,920 (a)	
		<u>\$1,361,789</u>	<u>\$1,361,789</u>

(a) Budgeted Transfer

(b) Grant Match

(c) Close fund

PGM: GMCOMMV2	DATE	PAGE: 1
NAME	06-19-2017	131
	AMOUNT	CHECK NO. TOTAL
JURY FUND		
CURTIS 1000, INC.	2,574.00	434776
TRI-CITY COFFEE SERVICE	34.10	434842
		2,608.10**
ROAD & BRIDGE PCT.#1		
SPIDLE & SPIDLE	2,680.25	434758
ENTERGY	734.77	434788
ISI COMMERCIAL REFRIGERATION	303.67	434796
M&D SUPPLY	216.71	434805
MUNRO'S	28.65	434809
SOUTHEAST TEXAS WATER	14.00	434826
WHITE REPROGRAPHICS	16.50	434845
WALMART COMMUNITY BRC	208.32	434877
EDDIE ARNOLD	602.29	434902
ADVANCE AUTO PARTS	176.06	434962
REPUBLIC SERVICES	45.00	434990
GULF COAST	1,125.60	434999
		6,151.82**
ROAD & BRIDGE PCT.#2		
SPIDLE & SPIDLE	2,186.76	434758
ENTERGY	6.08	434788
OFFICE DEPOT	127.38	434811
RITTER @ HOME	23.14	434817
AT&T	93.54	434828
TRI-CITY FASTENER & SUPPLY	36.76	434841
BUMPER TO BUMPER	167.74	434901
MARTIN PRODUCT SALES LLC	1,577.40	434911
GCR TIRES & SERVICE	96.05	434976
REPUBLIC SERVICES	72.60	434990
GULF COAST	235.60	434999
		4,623.05**
ROAD & BRIDGE PCT. # 3		
SPIDLE & SPIDLE	1,642.30	434758
BEAUMONT ENTERPRISE	163.78	434781
FARM & HOME SUPPLY	2.58	434782
MUNRO'S	38.40	434809
PHILPOTT MOTORS, INC.	270.00	434812
TIME WARNER COMMUNICATIONS	86.92	434834
TRI-CITY FASTENER & SUPPLY	13.20	434841
MATHESON TRI-GAS	747.63	434843
WALMART COMMUNITY BRC	45.96	434877
CENTERPOINT ENERGY RESOURCES CORP	35.10	434903
BEAUMONT FREIGHTLINER STERLING	107.90	434906
NORTHERN TOOL AND EQUIPMENT	77.00	434948
ON TIME TIRE	244.12	434952
ASCO	231.03	434964
CINTAS CORPORATION	277.14	434993
		3,983.06**
ROAD & BRIDGE PCT.#4		
BEAUMONT TRACTOR COMPANY	184.68	434767
DYNAMIC POWER SYSTEM, INC.	1,073.34	434778
FED EX	178.42	434784
CASH ADVANCE ACCOUNT	260.00	434799
M&D SUPPLY	156.77	434805
MUNRO'S	144.01	434809
OFFICE DEPOT	208.70	434811
AT&T	76.48	434828
WHOLESALE ELECTRIC SUPPLY CO.	56.70	434847
UNITED STATES POSTAL SERVICE	.40	434879
MARTIN PRODUCT SALES LLC	3,654.40	434911
A-1 MACHINE & HYDRAULIC	95.00	434934
ON TIME TIRE	188.00	434952
SOUTHEAST TEXAS PARTS AND EQUIPMENT	661.91	434972
GCR TIRES & SERVICE	463.15	434976
REPUBLIC SERVICES	72.60	434990
TRINITY VALLEY TRACTORS INC	368.18	434998
GULF COAST	1,050.91	434999
		8,893.65**
ENGINEERING FUND		

PGM: GMCOMMV2	DATE 06-19-2017		PAGE: 2
NAME	AMOUNT	CHECK NO.	TOTAL 132
OFFICE DEPOT	130.06	434811	130.06**
PARKS & RECREATION			
ENTERGY	1,402.30	434788	
JIFFY TROPHIES	129.00	434800	
SCOOTER'S LAWNMOWERS	394.99	434821	
LOWE'S HOME CENTERS, INC.	163.96	434889	2,090.25**
GENERAL FUND			
TAX OFFICE			
OFFICE DEPOT	1,850.40	434811	
TERRY WUENSCHER	892.80	434855	
UNITED STATES POSTAL SERVICE	853.64	434879	
ALLISON GETZ	922.80	434984	
ELISHA MONTIEL	832.80	435000	
CANDACE LABRIOLA	201.00	435012	5,553.44*
COUNTY HUMAN RESOURCES			
UNITED STATES POSTAL SERVICE	2.02	434879	2.02*
AUDITOR'S OFFICE			
OFFICE DEPOT	343.59	434811	
UNITED STATES POSTAL SERVICE	10.95	434879	354.54*
COUNTY CLERK			
OFFICE DEPOT	249.76	434811	
UNITED STATES POSTAL SERVICE	364.78	434879	
RICOH USA INC	235.15	434960	849.69*
COUNTY JUDGE			
JOHN E MACEY	500.00	434806	
US POSTAL SERVICE	166.00	434885	
JERRY JOHN BRAGG	500.00	434937	
JAN GIROUARD & ASSOCIATES LLC	400.00	434992	
THE MAYO LAW FIRM PLLC	500.00	435004	2,066.00*
RISK MANAGEMENT			
UNITED STATES POSTAL SERVICE	1.27	434879	1.27*
COUNTY TREASURER			
UNITED STATES POSTAL SERVICE	230.10	434879	
LEXISNEXIS- ACCURINT	118.45	434936	348.55*
PURCHASING DEPARTMENT			
BEAUMONT ENTERPRISE	2,021.60	434781	
UNITED STATES POSTAL SERVICE	2.69	434879	2,024.29*
GENERAL SERVICES			
B&L MAIL PRESORT SERVICE	1,600.14	434766	
JEFFERSON CTY. APPRAISAL DISTRICT	250,609.29	434798	
CASH ADVANCE ACCOUNT	80.00	434799	
TIME WARNER COMMUNICATIONS	204.86	434836	
TRI-CITY COFFEE SERVICE	77.85	434842	
TOWER COMMUNICATIONS, INC.	2,435.00	434876	
ALLISON, BASS & ASSOCIATES, LLP	717.25	434894	
LEXISNEXIS- ACCURINT	8.00	434936	
COLIN'S KITCHEN LLC	37.40	434986	
HILL COUNTRY PEST CONTROL	4,146.00	434996	
TFFORCE FINAL MILE	162.64	435006	260,078.43*
DATA PROCESSING			

PGM: GMCOMMV2	DATE 06-19-2017	PAGE: 3 133 TOTAL
NAME	AMOUNT	CHECK NO.
BOSWORTH PAPER	727.20	434769
CASH ADVANCE ACCOUNT	1,229.59	434799
OFFICE DEPOT	140.22	434811
CDW COMPUTER CENTERS, INC.	14.41	434857
SHI GOVERNMENT SOLUTIONS, INC.	161.00	434883
MICHAEL BAIN	352.03	434920
MORSE COMMUNICATIONS INC	8,807.86	434931
LEXISNEXIS- ACCURINT	118.45	434936
PEERNET INC	547.00	434955
		12,097.76*
VOTERS REGISTRATION DEPT		
UNITED STATES POSTAL SERVICE	151.71	434879
ALLISON GETZ	89.24	434984
		240.95*
DISTRICT ATTORNEY		
SOUTHERN COMPUTER WAREHOUSE	482.24	434764
OFFICE DEPOT	960.19	434811
UNITED STATES POSTAL SERVICE	158.38	434879
MCM ELEGANTE HOTEL	104.65	434908
LEXISNEXIS- ACCURINT	355.35	434936
THOMSON REUTERS-WEST	789.71	434966
CIOX HEALTH	168.87	435003
FAWNN PAUL	519.98	435010
		3,539.37*
DISTRICT CLERK		
OFFICE DEPOT	64.74	434811
TRI-CITY COFFEE SERVICE	215.80	434842
UNITED STATES POSTAL SERVICE	425.74	434879
RICOH USA INC	19.18	434960
		725.46*
CRIMINAL DISTRICT COURT		
EDWARD B. GRIPON, M.D., P.A.	2,185.00	434787
TEXAS CENTER FOR JUDICIARY	160.00	434839
UNITED STATES POSTAL SERVICE	12.01	434879
EDWARD TANNER	1,401.58	434958
		3,758.59*
58TH DISTRICT COURT		
UNITED STATES POSTAL SERVICE	.40	434879
MELISSA NAIL	350.00	434994
		350.40*
60TH DISTRICT COURT		
KIRKSEY'S SPRINT PRINTING	24.95	434802
UNITED STATES POSTAL SERVICE	4.84	434879
		29.79*
136TH DISTRICT COURT		
UNITED STATES POSTAL SERVICE	.40	434879
		.40*
172ND DISTRICT COURT		
AMERICAN BAR ASSOCIATION	301.00	434761
UNITED STATES POSTAL SERVICE	13.12	434879
LEXIS-NEXIS	56.00	434880
		370.12*
252ND DISTRICT COURT		
RICHARD D. HUGHES	800.00	434794
NATHAN REYNOLDS, JR.	2,700.00	434816
KEVIN S. LAINE	1,500.00	434853
UNITED STATES POSTAL SERVICE	101.08	434879
RYAN GERTZ	9,387.50	434938
		14,488.58*
279TH DISTRICT COURT		
DAVID GROVE	150.00	434759
PHILLIP DOWDEN	500.00	434763
ANITA F. PROVO	225.00	434814

PGM: GMCOMMV2	DATE 06-19-2017	PAGE: 4
NAME	AMOUNT	CHECK NO.
		TOTAL
WENDELL RADFORD	325.00	434815
NATHAN REYNOLDS, JR.	75.00	434816
KEVIN PAULA SEKÁLY PC	325.00	434823
CHARLES ROJAS	75.00	434859
LEXIS-NEXIS	56.00	434880
GLEN M. CROCKER	500.00	434884
LANGSTON ADAMS	225.00	434891
TONYA CONNELL TOUPS	225.00	434926
JONATHAN L. STOVALL	150.00	434943
MATUSKA LAW FIRM	150.00	434974
TARA SHELANDER	500.00	434975
LAW OFFICE OF J SCOTT FREDERICK	650.00	434982
		4,131.00*
317TH DISTRICT COURT		
CASH ADVANCE ACCOUNT	562.24	434799
TEXAS CENTER FOR JUDICIARY	275.00	434840
UNITED STATES POSTAL SERVICE	.46	434879
		837.70*
JUSTICE COURT-PCT 1 PL 1		
UNITED STATES POSTAL SERVICE	35.90	434879
LEXISNEXIS- ACCURINT	118.45	434936
		154.35*
JUSTICE COURT-PCT 1 PL 2		
UNITED STATES POSTAL SERVICE	1.07	434879
LEXISNEXIS- ACCURINT	118.45	434936
		119.52*
JUSTICE COURT-PCT 2		
KIRKSEY'S SPRINT PRINTING	24.95	434802
CLASSIC FORMS AND PRODUCTS	99.00	434895
LEXISNEXIS- ACCURINT	118.45	434936
		242.40*
JUSTICE COURT-PCT 4		
AT&T	76.48	434828
LEXISNEXIS- ACCURINT	118.45	434936
		194.93*
JUSTICE COURT-PCT 6		
UNITED STATES POSTAL SERVICE	43.51	434879
LEXISNEXIS- ACCURINT	118.45	434936
		161.96*
JUSTICE COURT-PCT 7		
POSTMASTER	4,320.00	434813
LEXISNEXIS- ACCURINT	118.45	434936
		4,438.45*
JUSTICE OF PEACE PCT. 8		
LEXISNEXIS- ACCURINT	118.45	434936
		118.45*
COUNTY COURT AT LAW NO.1		
UNITED STATES POSTAL SERVICE	.40	434879
LEXIS-NEXIS	55.00	434880
		55.40*
COUNTY COURT AT LAW NO. 2		
CLERK - SUPREME COURT OF TEXAS	310.00	434830
TEXAS ASSN. FOR COURT ADMINISTRATIO	110.00	434833
UNITED STATES POSTAL SERVICE	4.55	434879
ALEX BILL III	250.00	434946
		674.55*
COUNTY COURT AT LAW NO. 3		
JOHN D WEST	250.00	434863
UNITED STATES POSTAL SERVICE	4.03	434879
DANIEL CLAYTON	500.00	434882
JOEL WEBB VAZQUEZ	300.00	434900
ANTOINE FREEMAN	250.00	434927

PGM: GMCOMMV2	DATE 06-19-2017	PAGE: 5
NAME	AMOUNT	CHECK NO. TOTAL
BRITTANIE HOLMES	300.00	434957
THE MAYO LAW FIRM PLLC	250.00	435004
		1,854.03*
COURT MASTER		
UNITED STATES POSTAL SERVICE	.40	434879
		.40*
MEDIATION CENTER		
MARKET BASKET	248.87	434807
SOUTHEAST TEXAS WATER	29.80	434826
TRI-CITY COFFEE SERVICE	82.95	434842
UNITED STATES POSTAL SERVICE	8.46	434879
KARA HAWTHORN	71.29	434947
		441.37*
SHERIFF'S DEPARTMENT		
CASH ADVANCE ACCOUNT	707.71	434799
OFFICE DEPOT	143.42	434811
AT&T	124.84	434828
KEESHA GUILLORY	300.00	434856
UNITED STATES POSTAL SERVICE	1,689.58	434879
SHI GOVERNMENT SOLUTIONS, INC.	482.00	434883
RITA HURT	825.00	434950
SOUR LAKE VETERINARY CLINIC	28.00	434956
TRANSUNION RISK AND ALTERNATIVE	480.00	434980
REPUBLIC SERVICES	45.00	434990
3L PRINTING COMPANY	25.00	434991
		4,850.55*
CRIME LABORATORY		
GUARDIAN FORCE	180.00	434755
FISHER SCIENTIFIC	69.90	434785
OFFICE DEPOT	587.18	434811
HENRY SCHEIN, INC.	349.70	434820
CERILLIANT	482.00	434892
EXCEL MEDICAL WASTE LLC	35.00	434985
ATTAINIT	3,284.47	434989
		4,988.25*
JAIL - NO. 2		
AAA LOCK & SAFE	302.50	434752
JOHNSTONE SUPPLY	172.83	434760
ECOLAB	399.90	434780
W.W. GRAINGER, INC.	22.74	434786
ENTERGY	41.58	434789
HERNANDEZ OFFICE SUPPLY, INC.	550.17	434792
INTERSTATE BATTERIES OF BEAUMONT/PA	371.90	434795
CASH ADVANCE ACCOUNT	1,511.10	434799
KAY ELECTRONICS, INC.	9,180.00	434801
KOMMERCIAL KITCHENS	546.00	434803
M&D SUPPLY	496.50	434805
RITTER @ HOME	1,136.00	434817
RALPH'S INDUSTRIAL ELECTRONICS	93.96	434818
SANITARY SUPPLY, INC.	8,728.32	434819
AT&T	1,384.27	434828
STANLEY STEEMER CARPET CLEANING	132.90	434829
SUTHERLAND LUMBER CO.	219.09	434831
WHOLESALE ELECTRIC SUPPLY CO.	21.05	434847
DNA RESTAURANT & MEAT MARKET EQUIP	160.00	434858
LOWE'S HOME CENTERS, INC.	695.46	434889
ULTRA-CHEM, INC.	231.00	434893
SUNBELT RENTALS	24.00	434896
DEEP SOUTH COMPANIES TEXAS	3,035.00	434909
MARK ELLIS	14.76	434912
MODERN AG PRODUCTS LTD	225.65	434922
INDEPENDENT STATIONERS	44.22	434945
AI FILTER SERVICE COMPANY	737.60	434949
EMERGENCY POWER SERVICE	993.50	434951
INDUSTRIAL & COMMERCIAL MECHANICAL	62,016.00	434953
SMITHS DETECTION	9,231.07	434959
CONMED INC	262,014.22	434963
MATERA PAPER COMPANY INC	8,889.78	434965

PGM: GMCOMMV2	DATE 06-19-2017	PAGE: 6
NAME	AMOUNT	CHECK NO. TOTAL
JOHN CHATELAIN II	144.00	434967
GALLS LLC	73.00	434983
LONE STAR UNIFORMS	25,134.12	434987
REPUBLIC SERVICES	2,890.00	434990
FUNCTION 4 LLC	499.00	435002
		402,363.19*
JUVENILE PROBATION DEPT.		
FED EX	84.66	434783
FED EX	90.99	434784
EDWARD B. GRIPON, M.D., P.A.	900.00	434787
CHERYL TARVER	107.00	434851
UNITED STATES POSTAL SERVICE	9.87	434879
MARY HAWKINS	107.53	435005
MYLSHIA TOMPKINS	27.28	435008
		1,327.33*
JUVENILE DETENTION HOME		
ALL STAR PLUMBING	188.83	434762
FLOWERS FOODS	115.96	434898
BEN E KEITH FOODS	193.99	434899
VANSHECA SANDERS-CHEVIS	600.00	434915
KAREN ROBERTS	300.00	434933
EXCEL MEDICAL WASTE LLC	35.00	434985
REPUBLIC SERVICES	455.00	434990
		1,888.78*
CONSTABLE PCT 1		
UNITED STATES POSTAL SERVICE	48.78	434879
LEXISNEXIS- ACCURINT	118.45	434936
GALLS LLC	10.95	434983
		178.18*
CONSTABLE-PCT 2		
CASH ADVANCE ACCOUNT	365.03	434799
OFFICE DEPOT	164.20	434811
LEXISNEXIS- ACCURINT	118.45	434936
		647.68*
CONSTABLE-PCT 4		
AT&T	38.24	434828
DISH NETWORK	56.50	434916
		94.74*
CONSTABLE-PCT 6		
KARL J. HOLMES	119.46	434793
UNITED STATES POSTAL SERVICE	33.38	434879
LEXISNEXIS- ACCURINT	118.45	434936
HIGGINBOTHAM INSURANCE AGENCY INC	71.00	434981
		342.29*
CONSTABLE PCT. 8		
THOMSON REUTERS-WEST	472.00	434966
		472.00*
COUNTY MORGUE		
W.W. GRAINGER, INC.	1,859.60	434786
		1,859.60*
AGRICULTURE EXTENSION SVC		
WALMART COMMUNITY BRC	64.23	434877
UNITED STATES POSTAL SERVICE	2.02	434879
		66.25*
HEALTH AND WELFARE NO. 1		
CLAYBAR FUNERAL HOME, INC.	999.00	434772
MERCY FUNERAL HOME	1,500.00	434808
UNITED STATES POSTAL SERVICE	44.57	434879
CARLETTE SULLIVAN	138.00	434929
LEXISNEXIS- ACCURINT	118.45	434936
TRAVIS GUILLORY	20.00	435009
		2,820.02*
HEALTH AND WELFARE NO. 2		

PGM: GMCOMMV2	DATE 06-19-2017	PAGE: 7 137 TOTAL
NAME	AMOUNT	CHECK NO.
CLAYBAR FUNERAL HOME, INC.	999.00	434771
O.W. COLLINS APARTMENTS	117.63	434774
ENTERGY	70.00	434791
CARLETTE SULLIVAN	138.00	434929
LEXISNEXIS- ACCURINT	118.45	434936
EXCEL MEDICAL WASTE LLC	35.00	434985
TRAVIS GUILLORY	20.00	435009
JACK L MARCUS INC	187.35	435011
NURSE PRACTITIONER		1,685.43*
NSO - NURSES SERVICE ORGANIZATION	1,828.00	434753
CHILD WELFARE UNIT		1,828.00*
J.C. PENNEY'S	398.03	434887
SEARS COMMERICAL CREDIT	99.54	434888
INDIGENT MEDICAL SERVICES		497.57*
LOCAL GOVERNMENT SOLUTIONS LP	3,773.00	434928
EMERGENCY MANAGEMENT		3,773.00*
VERIZON WIRELESS	150.00	434874
MAINTENANCE-BEAUMONT		150.00*
A-1 GLASS CO.	465.00	434754
CITY OF BEAUMONT - LANDFILL	16.50	434765
COBURN'S, BEAUMONT BOWIE (1)	132.04	434773
W.W. GRAINGER, INC.	351.98	434786
RALPH'S INDUSTRIAL ELECTRONICS	312.59	434818
SANITARY SUPPLY, INC.	2,310.98	434819
ACE IMAGEWEAR	237.43	434825
WORTH HYDROCHEM	250.00	434848
TEXAS FIRE & COMMUNICATIONS	1,520.00	434862
SE TEX CONSTRUCTION CORPORATION	2,508.00	434914
MEMBER'S BUILDING MAINTENANCE LLC	22,687.76	434970
REPUBLIC SERVICES	1,365.00	434990
MAINTENANCE-PORT ARTHUR		32,157.28*
ALLIED ELECTRIC, INC.	105.00	434757
ENTERGY	4,893.78	434788
RALPH'S INDUSTRIAL ELECTRONICS	27.50	434818
TIME WARNER COMMUNICATIONS	71.41	434835
TIME WARNER COMMUNICATIONS	300.57	434837
LOWE'S HOME CENTERS, INC.	68.32	434889
ACADIAN HARDWOODS, BEAUMONT	934.68	434890
PARKER LUMBER	157.92	434939
CARRIER ENTERPRISE LLC	419.58	434968
MAINTENANCE-MID COUNTY		6,978.76*
ACE IMAGEWEAR	30.76	434825
W. JEFFERSON COUNTY M.W.D.	27.14	434844
REPUBLIC SERVICES	109.00	434990
SERVICE CENTER		166.90*
CHUCK'S WRECKER SERVICE	175.00	434770
J.K. CHEVROLET CO.	576.20	434797
MUNRO'S	39.70	434809
PHILPOTT MOTORS, INC.	52.10	434812
AT&T	62.36	434828
S.E. TEXAS AUTO EQUIPMENT	824.90	434852
VIN'S PAINT & BODY, INC.	803.10	434854
JEFFERSON CTY. TAX OFFICE	7.50	434864
JEFFERSON CTY. TAX OFFICE	7.50	434865
JEFFERSON CTY. TAX OFFICE	7.50	434866
JEFFERSON CTY. TAX OFFICE	7.50	434867
JEFFERSON CTY. TAX OFFICE	7.50	434868

PGM: GMCOMMV2	DATE 06-19-2017	PAGE: 8
NAME	AMOUNT	CHECK NO.
		TOTAL
JEFFERSON CTY. TAX OFFICE	7.50	434869
JEFFERSON CTY. TAX OFFICE	7.50	434870
JEFFERSON CTY. TAX OFFICE	7.50	434871
JEFFERSON CTY. TAX OFFICE	7.50	434872
JEFFERSON CTY. TAX OFFICE	7.50	434873
BUMPER TO BUMPER	19.00	434901
AMERICAN TIRE DISTRIBUTORS	305.76	434932
REPUBLIC SERVICES	72.60	434990
DENNIS LOWE	470.75	434995
MIDNIGHT AUTO	79.95	434997
		3,518.42*
VETERANS SERVICE		
UNITED STATES POSTAL SERVICE	2.82	434879
		2.82*
		792,961.20**
MOSQUITO CONTROL FUND		
MUNRO'S	82.20	434809
AMERICAN TIRE DISTRIBUTORS	1,834.56	434932
REPUBLIC SERVICES	72.60	434990
		1,989.36**
J.C. FAMILY TREATMENT		
BEAUMONT OCCUPATIONAL SERVICE, INC.	254.75	434886
		254.75**
LAW LIBRARY FUND		
THOMSON REUTERS-WEST	2,392.05	434966
		2,392.05**
EMPG GRANT		
VERIZON WIRELESS	128.91	434874
		128.91**
GRANT A STATE AID		
BI INCORPORATED	386.02	434860
VERIZON WIRELESS	25.98	434874
CLINICAL PATHOLOGY ASSOCIATES	125.00	434907
4M YOUTH SERVICES	5,422.40	434910
HAYS COUNTY JUVENILE CENTER	1,015.54	434919
CORNELL CORRECTIONS OF TEXAS	5,031.30	434973
G4S YOUTH SERVICES LLC	10,766.30	434979
THOMAS PRINTING & PUBLISHING	192.25	435007
		22,964.79**
279 JUVENILE DRUG COURT		
IEA - INSPIRE, ENCOURAGE, ACHIEVE	5,755.69	434875
		5,755.69**
COMMUNITY SUPERVISION FND		
OFFICE DEPOT	150.98	434811
TIME WARNER COMMUNICATIONS	163.27	434838
UNITED STATES POSTAL SERVICE	121.83	434879
LOCAL GOVERNMENT SOLUTIONS LP	6,965.00	434928
JCCSC	310.00	434942
EXCEL MEDICAL WASTE LLC	140.00	434985
TX TAG	3.50	434988
		7,854.58**
JEFF. CO. WOMEN'S CENTER		
BINSWANGER GLASS CO.	397.87	434768
LUBE SHOP	7.00	434804
OFFICE DEPOT	216.54	434811
SYSCO FOOD SERVICES, INC.	2,593.82	434832
PETTY CASH - RESTITUTION I	98.00	434849
BEN E KEITH FOODS	2,640.72	434899
ATTABOY TERMITE & PEST CONTROL	50.00	434935
ROCHESTER ARMORED CAR CO INC	114.75	434941
SAM'S CLUB DIRECT	134.82	434954
MATERA PAPER COMPANY INC	406.37	434965
EXCEL MEDICAL WASTE LLC	35.00	434985
REPUBLIC SERVICES	91.00	434990
		6,785.89**
COUNTY CLERK - RECORD MGT		

PGM: GMCOMMV2	DATE 06-19-2017	AMOUNT	CHECK NO.	PAGE: 9 139 TOTAL
MANATRON		16,643.00	434923	16,643.00**
SCAAP GRANT				
SMITHS DETECTION		13,327.75	434959	13,327.75**
COUNTY RECORDS MANAGEMENT				
SOUTHERN COMPUTER WAREHOUSE		440.46	434764	
OFFICE DEPOT		466.80	434811	
UNITED STATES POSTAL SERVICE		.46	434879	
SHI GOVERNMENT SOLUTIONS, INC.		481.18	434883	1,388.90**
DEPUTY SHERIFF EDUCATION				
EAST TEXAS PEACE OFFICERS ASSN.		300.00	434779	300.00**
HOTEL OCCUPANCY TAX FUND				
COTTON CARGO		145.00	434775	
CASH ADVANCE ACCOUNT		257.24	434799	
SOUTHWESTERN PRINTING		150.00	434827	
UNITED STATES POSTAL SERVICE		304.44	434879	
DISH NETWORK		113.51	434918	
JOSEPH SEMIEN		8.03	434921	
JESSIE DAVIS		101.12	434930	
SOUTHEAST TEXAS.COM		300.00	434969	
REPUBLIC SERVICES		72.60	434990	1,451.94**
CAPITAL PROJECTS FUND				
TOTAL SAFETY, INC.		2,791.60	434861	
INLAND ENVIRONMENTS INC.		12,800.00	434897	
GOWAN INC		30,788.00	434913	
THE HEARTFIELD LAW FIRM		308.07	434940	46,687.67**
AIRPORT FUND				
TRIANGLE LOCKSMITH		179.88	434756	
ENTERGY		95.71	434790	
RALPH'S INDUSTRIAL ELECTRONICS		7.60	434818	
AT&T		599.74	434828	
WHITE TUCKER COMPANY INC		221.24	434846	
DISH NETWORK		98.01	434917	
BLUE GLOBES		226.40	434925	
CRAWFORD ELECTRIC SUPPLY COMPANY		302.93	434961	
EASTERN AVIATION FUELS INC		45,055.16	434977	
REPUBLIC SERVICES		582.80	434990	47,369.47**
AIRPORT IMPROVE. GRANTS				
ARCENEUX WILSON & COLE LLC		13,612.50	434978	13,612.50**
SETEC FUND				
REPUBLIC SERVICES		1,542.80	434990	1,542.80**
LIABILITY CLAIMS ACCOUNT				
LIBERTY MUTUAL		1,249.59	434944	1,249.59**
WORKER'S COMPENSATION FD				
TRISTAR RISK MANAGEMENT		8,610.31	434904	
TRISTAR RISK MANAGEMENT		1,605.29	434905	10,215.60**
PAYROLL FUND				
JEFFERSON CTY. - FLEXIBLE SPENDING		13,993.50	434724	
CLEAT		306.00	434725	
JEFFERSON CTY. TREASURER		18,852.37	434726	
RON STADTMUELLER - CHAPTER 13		530.00	434727	
INTERNAL REVENUE SERVICE		475.00	434728	

NAME	AMOUNT	CHECK NO.	TOTAL
JEFFERSON CTY. ASSN. OF D.S. & C.O.	4,460.00	434729	
JEFFERSON CTY. COMMUNITY SUP.	10,098.48	434730	
JEFFERSON CTY. TREASURER - HEALTH	465,145.77	434731	
JEFFERSON CTY. TREASURER - GENERAL	25.00	434732	
JEFFERSON CTY. TREASURER - PAYROLL	1,626,568.86	434733	
JEFFERSON CTY. TREASURER - PAYROLL	647,786.26	434734	
MONEY LIFE INSURANCE OF AMERICA	126.84	434735	
POLICE & FIRE FIGHTERS' ASSOCIATION	2,908.98	434736	
TGSLC	581.86	434737	
UNITED WAY OF BEAUMONT& N JEFFERSON	8.00	434738	
JEFFERSON CTY. TREASURER - TCDRS	609,328.45	434739	
OPPENHEIMER FUNDS DISTRIBUTOR, INC	1,581.65	434740	
JEFFERSON COUNTY TREASURER	2,599.91	434741	
JEFFERSON COUNTY - TREASURER -	6,796.39	434742	
NECHES FEDERAL CREDIT UNION	52,182.72	434743	
JEFFERSON COUNTY - NATIONWIDE	66,567.55	434744	
TENNESSEE CHILD SUPPORT	115.38	434745	
SBA - U S DEPARTMENT OF TREASURY	168.49	434746	
U S DEPARTMENT OF TREASURY	194.04	434747	
WILLIAM E HEITKAMP	748.53	434748	
JOHN TALTON	2,073.08	434749	
IL DEPT OF HEALTHCARD AND FAMILY SER	49.85	434750	
BELINDA M ZURITA	230.77	434751	
			3,534,503.73**
GUARDIANSHIP FEE			
LAIRON DOWDEN, JR.	200.00	434777	
			200.00**
JUVENILE DELINQUENCY PREV			
SHI GOVERNMENT SOLUTIONS, INC.	5,569.71	434883	
			5,569.71**
MARINE DIVISION			
ENTERGY	559.01	434788	
RITTER @ HOME	69.68	434817	
SEARS COMMERCIAL CREDIT CENTER	1,575.03	434822	
SETZER HARDWARE, INC.	45.85	434824	
AT&T	81.90	434828	
VERIZON WIRELESS	531.86	434874	
SIERRA SPRING WATER CO. - BT	124.89	434881	
THE DINGO GROUP-PETE JORGENSEN MARI	4,244.42	434924	
LJ'S HYDRAULIC & AIR REPAIR	264.90	435001	
			7,497.54**
ASAP - CONSTABLE PCT 8			
10-32 SUPPLY	500.00	434850	
			500.00**
SHERIFF - COMMISSARY			
BEST BUY BUSINESS ADVANTAGE ACCOUNT	5,470.84	434971	
			5,470.84**
			4,577,098.25***



**JEFFERSON COUNTY JUVENILE PROBATION DEPARTMENT
MINNIE ROGERS JUVENILE JUSTICE CENTER**

5326 Hwy 69 South
Beaumont, TX 77705
Ph: (409) 722-7474
Fx: (409) 726-2896

Edward "Ed" Cockrell, Sr.
Chief Juvenile Probation Officer

900 Fourth Street
Port Arthur, TX 77640
Ph: (409) 983-8370
Fx: (409) 983-8348

MEMORANDUM

To: Loma George
County Judge's Office

From: Edward J. Cockrell, Sr. *EC*
Chief Juvenile Probation Officer

Date: June 6, 2017

Re: Commissioners' Court Agenda, June 19, 2017

Please place the following item on the Commissioners' Court agenda for June 19, 2017:

Juvenile Probation

Receive and file the proposed Juvenile Probation budget for FY 2018 in accordance with 140.004 Local Government Code.

BUDGET PREPARATION WORKSHEET
2017-18 BUDGET YEAR

142

ACCOUNT DESCRIPTION	TWO YEAR AVERAGE '15 & '16	2015-2016 LAST YEARS ACTUALS	2016-2017 7 MONTHS ACTUAL	2016-2017 ADJUSTED BUDGET	2017-2018 DEPT. REQUEST
JUVENILE PROBATION DEPT.					
.10-01 DEPARTMENT HEAD	51,734	52,339	29,970	53,768
.10-02 ASSISTANTS & CLERKS	764,275	771,648	438,173	944,322
.10-94 LONGEVITY PAY	15,462	15,221	8,880	16,674
.10-98 OVERTIME ALLOWANCE	463	846	89	89

* SALARIES AND WAGES	831,934	840,054	477,112	1,014,853
.20-01 F.I.C.A. EXPENSE	63,034	63,544	35,998	81,070
.20-02 EMPLOYEES' RETIREMENT	153,665	154,479	86,913	183,334
.20-03 EMPLOYEES' INSURANCE	172,560	173,126	108,093	198,647
.20-06 AUTOMOBILE ALLOWANCE	2,430	2,430	1,418	2,430
.20-07 CELLULAR PHONE ALLOWANCE	450	450	263	450

* FRINGE BENEFITS	392,139	394,029	232,685	465,931
.30-10 BOOKS-PRINTED	3,536	3,598	0	2,533	3,120
.30-78 OFFICE SUPPLIES	3,932	4,249	2,955	4,250	4,250
.30-84 MINOR EQUIPMENT	1,692	1,715	0	1,766	1,766
.30-90 EDUCATION & DEMONSTRATION	106	212	0	1,278	1,278

* MATERIALS AND SUPPLIES	9,265	9,774	2,955	9,827	10,414
.40-11 EQUIPMENT- MISCELLANEOUS	0	0	0	600	600
.40-52 POSTAGE	1,946	2,169	998	2,467	2,467
.40-54 TELEPHONE	978	1,156	401	1,200	1,200

* MAINTENANCE AND UTILITIES	2,924	3,325	1,399	4,267	4,267
.50-05 MILEAGE	22,529	23,596	14,028	24,895	24,895
.50-14 MENTAL EXAMINATION	22,881	16,790	3,145	25,000	25,000
.50-21 DUES/SUBSCRIPTIONS	267	274	294	305	305
.50-45 BONDS SURETY/NOTARY	182	142	0	400	400
.50-53 RENT-EQUIPMENT	3,218	2,682	1,213	6,046	6,046
.50-62 TRAVEL EXPENSE	7,372	6,546	4,539	10,000	10,000
.50-71 PAGER SERVICE	579	579	338	587	0
.50-77 CONTRACTUAL SERVICE	222	444	0	500	500
.50-81 RELIEF-BOARD & LODGING	20,463	0	2,170	26,671	26,671

* MISCELLANEOUS SERVICES	77,712	51,053	21,387	94,404	93,817
.60-07 AUTOMOBILES	24,961	0	0	0

* CAPITAL OUTLAY	24,961	0	0	0
** JUVENILE PROBATION DEPT.	1,338,935	1,298,235	735,538	1,589,282

Juvenile

Department Probation Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 10-05 EXTRA HELP

Item Description	Item Cost
Total Requested	0

ACCOUNT 10-98 OVERTIME

Item Description	Item Cost
Total Requested	0

ACCOUNT 20-06 AUTOMOBILE ALLOWANCE

Item Description	Item Cost
No New Request	
Total Requested	

ACCOUNT 20-07 CELL PHONE ALLOWANCE

Item Description	Item Cost
No New Request	
Total Requested	

Juvenile

Department Probation Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 30-11 SOFTWARE (Please list out any computer software you are requesting for existing computers. Also, list any software for new computers you are asking for in this budget year. Do not combine software costs with the cost of new computers in the Capital Outlay section.)

Item Description	Item Cost
Total Requested	0

ACCOUNT 50-21 DUES/SUBSCRIPTIONS

Item Description	Item Cost
Texas Registrar	\$305.00
Total Requested	\$305.00

Juvenile
 Department Probation Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 50-62 TRAVEL

Item Description	Item Cost
See attached	
Total Requested	

ACCOUNT 50-77 CONTRACTUAL SERVICES

Item Description	Item Cost
\$500.00 is requested to contract for Sex Offender treatment groups.	
Sex Offender treatment is conducted by an experienced professional counselor.	
Total Requested	\$500.00

Probation Training Budget FY 2018
120-3063-424 50-62

Chief to attend Chief Probation Officer's Conference FY 2018

Total 550

Four people to attend Texas Probation Association annual conference in Austin in April, 2018

Total 2040

Four people to attend Texas Probation Association Legislative Conference in August, 2018

Total 2040

One person to attend Sex Offenders Management Conference FY 2015

Total 582

Two people to attend Texas Juvenile Justice Department's Data Conference in Austin, TX FY 2018

Total 570

Two people to attend Texas Juvenile Justice Department Budget Conference in Austin, TX FY 2018

Total 276

Two people to attend TJJD's Post Legislative Conference in Austin, TX FY 2018

Total 862

One person to attend Texas Gang Investigator's Conference in FY 2018

Total 590

Chief Probation Officer to attend meetings at the Texas Juvenile Justice Department in Austin, Texas.

Total 850

Chief Probation Officer to attend Southeast Texas Chief's meeting located throughout Southeast Texas.

Total 500

Per Diem for officers making placement trips @ \$30 per day for 38 days.

Total 1140

Total training budget 2018

\$10,000

Juvenile
 Department Probation Please list all items in order of priority. Use additional pages if necessary.

PARTICIPATION (List any matching funds the County will be responsible for in regards to Federal, State or Local grant agreements.)

Item Description	Item Cost
Total Requested	0

Department Probation

Department Probation Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 30-84 MINOR EQUIPMENT (List out any equipment under \$5,000. Do not list any computers here even if under \$5,000. List all computers in 60-02 Computer Equipment under the Capital Outlay section.)

● Page 5

CAPITAL OUTLAY (List any equipment over \$5,000 plus all computers. Please indicate whether the equipment is a new item or will be a replacement for old equipment. Commissioners' Court will closely scrutinize any Capital Outlay requests, so please provide full written justification for each item requested.)

Item Description	Item Cost
Total Requested	0

BUDGET PREPARATION WORKSHEET
2017-18 BUDGET YEAR

150

ACCOUNT DESCRIPTION	TWO YEAR AVERAGE '15 & '16	2015-2016 LAST YEARS ACTUALS	2016-2017 7 MONTHS ACTUAL	2016-2017 ADJUSTED BUDGET	2017-2018 DEPT. REQUEST
JUVENILE DETENTION HOME					
.10-01 DEPARTMENT HEAD	51,733	52,339	29,970	53,768
.10-02 ASSISTANTS & CLERKS	770,541	781,669	457,114	905,333
.10-05 EXTRA HELP	170,257	179,612	91,078	181,586
.10-94 LONGEVITY PAY	13,788	14,310	8,936	16,900
.10-97 HOLIDAY PAY	37,543	37,415	25,682	43,721
.10-98 OVERTIME ALLOWANCE	4,883	5,074	3,949	6,242

* SALARIES AND WAGES	1,048,744	1,070,419	616,729	1,207,550
.20-01 F.I.C.A. EXPENSE	79,135	80,386	46,196	94,204
.20-02 EMPLOYEES' RETIREMENT	189,725	193,529	110,140	213,037
.20-03 EMPLOYEES' INSURANCE	187,206	197,086	123,711	227,853
.20-06 AUTOMOBILE ALLOWANCE	2,430	2,430	1,418	2,430
.20-07 CELLULAR PHONE ALLOWANCE	450	450	263	450

* FRINGE BENEFITS	458,946	473,881	281,728	537,974
.30-07 BEDDING, BLANKETS, & LINEN	1,494	1,499	587	1,500	1,500
.30-17 CLOTHING	3,243	3,214	0	3,300	3,300
.30-23 DISHES, UTENSILS, ETC.	284	294	0	300	300
.30-33 FOOD	83,565	84,463	79,533	84,000	84,000
.30-44 JANITOR SUPPLIES	8,020	8,067	7,936	9,500	9,500
.30-50 MEDICAL SUPPLIES	279	279	459	1,000	1,000
.30-78 OFFICE SUPPLIES	1,293	1,200	1,400	1,579	1,579
.30-84 MINOR EQUIPMENT	2,943	4,043	741	5,530	5,287

* MATERIALS AND SUPPLIES	101,119	103,059	90,656	106,709	106,466
.40-09 BUILDINGS AND GROUNDS	26,021	27,589	19,822	35,000	35,000
.40-11 EQUIPMENT- MISCELLANEOUS	3,118	0	7,716	8,000	8,000
.40-53 GAS- NATURAL AND BUTANE	5,302	4,718	1,854	8,500	8,500
.40-54 TELEPHONE	8,219	8,231	4,814	8,300	8,300
.40-56 ELECTRICITY	79,922	78,633	41,081	90,000	88,000
.40-57 WATER AND SEWER	36,056	35,470	15,225	39,000	39,000

* MAINTENANCE AND UTILITIES	158,636	154,641	90,512	188,800	186,800
.50-05 MILEAGE	0	0	19	300	300
.50-32 HOSPITAL SERVICE	0	0	0	3,000	3,000
.50-34 MEDICAL & SURGICAL	7,614	7,993	4,018	9,000	9,000
.50-53 RENT-EQUIPMENT	3,796	3,659	1,991	3,933	3,933
.50-62 TRAVEL EXPENSE	5,112	3,806	1,344	8,511	8,511
.50-77 CONTRACTUAL SERVICE	39,071	39,400	32,581	41,043	40,431

* MISCELLANEOUS SERVICES	55,592	54,858	39,953	65,787	65,175
** JUVENILE DETENTION HOME	1,823,036	1,856,858	1,119,578	2,106,820



**JEFFERSON COUNTY JUVENILE PROBATION DEPARTMENT
MINNIE ROGERS JUVENILE JUSTICE CENTER**

5326 Hwy 69 South
Beaumont, TX 77705
Ph: (409) 722-7474
Fx: (409) 726-2896

Edward "Ed" Cockrell, Sr.
Chief Juvenile Probation Officer

900 Fourth Street
Port Arthur, TX 77640
Ph: (409) 983-8370
Fx: (409) 983-8348

MEMORANDUM

To: Patrick Swain
Auditor

From: Edward J. Cockrell, Sr. *EC*
Chief Juvenile Probation Officer

Date: May 30, 2017

Re: FY 2018 Proposed Budget

The proposed budget will be on the Commissioners Court agenda to review and file for Monday, June 19, 2017. As per our conversation, the Juvenile Board will meet on June 16th, 2017 at 11:30 a.m in the 279th District Court Jury Room. I am requesting you attend this meeting.



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MEMORANDUM

To: Patrick Swain
Auditor

From: Edward J. Cockrell, Sr. *EC*
Chief Juvenile Probation Officer

Date: May 30, 2017

Re: Extra Hours for Detention Staff and other 10-Series Line items for FY 2017-18 Budget

The Juvenile Detention Center operates under a U.S Department of Labor ruling obtained by Human Resources Director, Carey Erickson, which is in compliance with the Fair Labor Standards Act. Juvenile Supervision Officer are qualified as law enforcement (security personnel in corrections institution – October, 1997). This exemption allows the department to require these officers to attend monthly staff training and be paid straight time as opposed to giving them time and a half comp time off, up to eleven hours per month.

Please place \$23,300 as Extra Hours in line item #10-02

Extra Help is used to fund all part-time Supervision Officers that supplement shifts, working during employee illness, employee personal leave, vacation time, bereavement time, military leave, etc. It is recommended that Extra Help line item 10-05 remain the same as FY17 at \$181,586.

Please add these figures to the budget request:

120-3064-424-10-05 Extra Help (Remain the Same)	\$181,586
120-3064-424-10-97 Holiday Pay (Remain the Same)	\$43,721
120-3064-424-10-94 Longevity Pay (to be completed by Auditing)	
120-3064-424-10-96 Vacation Pay (to be completed by Auditing)	
120-3064-424-10-98 Overtime Allowance (Remain the Same)	\$6,242



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MEMORANDUM

To: Patrick Swain
Auditor

From: Edward J. Cockrell, Sr. *EC*
Chief Juvenile Probation Officer

Date: May 30, 2017

Re: Justification/Budget

Budget 120-3063

(3063) 30-10 – Books Printed

The FY18 proposed Juvenile Probation Budget has an increase in the line item of \$587.00.

Adjusted Budget FY17
\$2,533

Department Request
\$3,120

Increase
\$587.00

NOTE: 50-71 Pager Services line item is being reduced by \$587 (Removed).

Department Detention

Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 10-05 EXTRA HELP

Item Description	Item Cost
No New Request	
Total Requested	

ACCOUNT 10-98 OVERTIME

Item Description	Item Cost
No New Request	
Total Requested	

ACCOUNT 20-06 AUTOMOBILE ALLOWANCE

Item Description	Item Cost
No New Request	
Total Requested	

ACCOUNT 20-07 CELL PHONE ALLOWANCE

Item Description	Item Cost
No New Request	
Total Requested	

Juvenile
 Department Detention Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 30-11 SOFTWARE (Please list out any computer software you are requesting for existing computers. Also, list any software for new computers you are asking for in this budget year. Do not combine software costs with the cost of new computers in the Capital Outlay section.)

Item Description	Item Cost
Total Requested	0

ACCOUNT 50-21 DUES/SUBSCRIPTIONS

Item Description	Item Cost
Total Requested	0

Juvenile
 Department Detention Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 50-62 TRAVEL

Item Description	Item Cost
See attached	
Total Requested	

ACCOUNT 50-77 CONTRACTUAL SERVICES

Item Description	Item Cost
See attached	
Total Requested	

Detention Training Budget FY 2018

Two people to attend Handle with Care Restraint Training
for facilitators in Fort Bend and Williamson County, TX

Reg. 800 Total 1156

American Red Cross (CPR and First Aid)
33 staff for recertification and 2 instructors

Total 1200

Three people to attend Texas Juvenile Detention Association conference
in FY 2018

Reg. 225 Total 2295

Three people to attend Texas Juvenile Detention Association management
conference in FY 2018

Reg. 225 Total 2295

Five people to attend Quality Assurance

Reg. 0 Total 1265

Total detention training budget

8511



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50-77 Contractual Services

Item

1. A C Filter	\$ 2,390.00
2. Vent a Hood	\$ 1,120.00
3. Smoke Detector Inspection	\$ 471.00
4. Dumpste3r Service – Waste Management	\$ 5,163.00
5. Fire Inspection	\$ 900.00
6. A C Inspection	\$ 3,600.00
7. Plumbing Maintenance - Bio Smart	\$ 2,340.00
8. Southern Folgers – Detention Lock	\$11,229.00
9. Cummings Southern Plains – Generator Inspection	\$ 1,573.00
10. Professional Nurses Medical Exams @ 200	\$10,400.00
11. Ice Machine Inspection/Maintenance	\$ 285.00
12. Attaboy – Insect Extermination	<u>\$ 960.00</u>
	\$40,431.00

Juvenile
 Department Detention Please list all items in order of priority. Use additional pages if necessary.

PARTICIPATION (List any matching funds the County will be responsible for in regards to Federal, State or Local grant agreements.)

Item Description	Item Cost
This line item is requested in the amount of \$200,000 to be specifically	
dedicated to the programming in the Juvenile Detention Center in cooperation	
with IEA (Inspire, Encourage, Achieve). The IEA is a non-profit organization	
to perpetuate the late Ben Rogers' legacy. Regina Rogers has donated well	
over one million dollars to this project and obtains grants to broaden	
the services in the Detention Center. The program was originally provided	
at no expense to the County. At this time, it is recommended that this	
program be funded. A full description of the program is attached.	
Total Requested	\$200,000



Grant Proposal & Project Budget

2017 Jefferson County Juvenile Probation

IEA – Inspire, Encourage, Achieve Funding Proposal

Amount of Request: \$200,000 (see enclosed project budget for details)

Purpose of Request: Funds will be used by IEA – Inspire, Encourage, Achieve to provide a multi-disciplinary response to crime and delinquency for juvenile justice involved youth who are brought to the attention of the Jefferson County Juvenile Probation Department and the Minnie Rogers Juvenile Justice Center (MRJJC). As a result of the current and past support extended to IEA by the Jefferson County Commissioners Court, the organization continues to achieve significant outcomes in reducing recidivism rates and this request will help interrupt a path toward adult criminal behavior and instead will prepare young people for becoming tax-paying citizens who are educated, civically engaged, workforce ready and able to achieve dignity, respect and a meaningful quality of life.

History & Intervention Strategies

IEA–Inspire, Encourage, Achieve – is a private non-profit organization operating in a unique partnership with the Jefferson County Juvenile Probation Department to reduce recidivism rates among juvenile offenders in Southeast Texas. Originated by Regina Rogers and the late Julie Rogers, IEA was founded in 1997 in memory of the late Ben Rogers to perpetuate his legacy of helping young people achieve dignity and respect through knowledge, compassion, understanding and love.

IEA utilizes strength-based approaches, cross-system collaborations and community assets to alter the trajectory of juvenile justice involved youth who were vulnerable to entering the adult criminal justice system. Since its inception (1997), IEA has been endorsed by key stakeholders throughout the community for its work with juvenile justice involved youth. As a result of IEA's service-delivery model, youth detained at the Minnie Rogers Juvenile Justice Center (MRJJC) have the opportunity to acquire knowledge and skills that help them learn how to alter thoughts and behaviors that lead to a cycle of incarceration and involvement in the adult criminal population. IEA's holistic approach to programming and family support has reduced the rate of recidivism (repeat offenses) and enabled probation officers to work more effectively with the youth.

In 2016, IEA (the only **organization of its kind in Texas**) **extended a rescuing hand to 339 youth by providing services with compassion, understanding and love during a critical turning point in their lives.** Through **parenting classes**, home visits, family nights and experiential exercises, parents of juvenile justice involved youth as well as parents of youth who are at-risk of delinquency benefited from a supportive network of resources that enabled them to strengthen their parenting skills and develop stronger support systems. **Of the 56 youth who received comprehensive services through Ben's Kids, 50 were not detained at MRJJC for a new offense while enrolled in the organization's**

outreach program. From services offered to youth detained in the MRJJC to its Ben's Kids outreach efforts, IEA empowers juvenile justice involved youth to adopt law-abiding lifestyles by offering alternatives to criminal behavior and increasing access to mental health and personal development opportunities. Every juvenile offender detained in the MRJJC has an opportunity to benefit from programming offered within the institutional component of IEA. Referrals are made by the Jefferson County Juvenile Probation Department to the Ben's Kids outreach component of IEA while youth are detained as well as during pre and post adjudication.

Additionally, IEA strategically coordinates community-based service-delivery including: case management, counseling, academic support (including tutoring sessions and book club meetings), one-on-one mentoring, youth support groups, sober support/substance abuse recovery, group counseling, art therapy, community service projects, job training and other enrichment opportunities. The enclosed items provide further details about services IEA offers.

IEA Programming Costs

IEA continues to invest in creative service-delivery for hundreds of Southeast Texas youth who are struggling socially, emotionally and academically are referred to the organization by the Jefferson County Juvenile Probation Department as well as by school districts, courts and other organizations who recognize when young people are at-risk of engaging in delinquent activities. As a cost-effective intervention option designed to counter the disadvantages of poverty, abuse, neglect, distress, academic deficiencies, fragmented support systems and risky behaviors, IEA helps juvenile justice involved youth and those who are at-risk of delinquency (including siblings of youth on probation) strengthen and develop character qualities that increase their confidence in making healthy lifestyle choices.

The resilience demonstrated by youth whose lives were marked by challenges but were able to triumph over difficult situations, as a result of caring and supportive members of our community who believed in their potential, have been supported largely by opportunities made available with funding from Jefferson County combined with other leveraged resources (including in-kind contributions, donated services, and volunteer hours). With 100% of **IEA's annual budget of \$550,000** dedicated to programming offered in **Jefferson County**, the organization is seeking funding in the amount of **\$200,000 to support its service-delivery and coordination of programming at Minnie Rogers Juvenile Justice Center as well as those offered through its Ben's Kids Outreach Program** – which increases youth access to community-based support and resources.

Community Collaborations

IEA continues to sustain its collaborative efforts with community-based providers that offer pro-social and wellness experiences – including those offered by **the Beaumont Police Department's Cops & Kids Fitness Center (housed inside IEA's outreach facility in Beaumont – which is equipped with a boxing ring and exercise equipment), Love Yoga, Spindletop Center and Right Choice.**

As a community-based provider for **the Jefferson County Juvenile Drug Court Program** and an intervention option that is highly utilized by Jefferson County Juvenile Probation, IEA continues to provide service-delivery to Jefferson County Youth with histories of disappointing and discouraging life experiences and loose or absent connections to community-based support systems (i.e., church, enrichment activities, service organizations, etc.)

IEA has been able to demonstrate a return on investment from the funding provided in past years from Jefferson County. In addition to motivating youth to achieve a high school diploma while enrolled in the organization's outreach program, IEA is providing job training opportunities that equip youth with skills that increase their marketability for employment. In partnership with area HEB Stores and other businesses, IEA's **Taste-O's (Taste Our Success) Job Training Program helps youth acquire skills they can market for employment.** Although youth served at the Minnie Rogers Juvenile Justice Center benefit from IEA's services while detained, Jefferson County Juvenile Probation may refer them and their parents for continued support through IEA's outreach programs (including Ben's Kids and Parent Project).

In collaboration with Jefferson County Juvenile Probation, IEA is fortunate to have a strong coalition of partners that recognize the value of our work in transforming the lives of juvenile offenders (including Lamar University, Beaumont Independent School District, City of Beaumont, City of Port Arthur, U.S. Attorney's Office, Eastern District of Texas and Beaumont Art League).

IEA leverages its resources through building and sustaining community-based partnerships. Once clients have been introduced to personal development opportunities within IEA, they are guided toward implementing a plan for continuing to access similar services upon their completion of juvenile probation. Current partners and referral sources include, Spindletop Center, Family Services of Southeast Texas, Communities in Schools, Buckner's STAR (Service to at-risk youth) Program, Southeast Texas Regional Planning Commission, CASA (Court Appointed Special Advocates) and Catholic Charities of Southeast Texas.

Summary

IEA is seeking funding from Jefferson County to help provide innovative intervention services for juvenile offenders detained at the Minnie Rogers Juvenile Justice Center (MRJJC) and those under supervision by the Jefferson County Juvenile Probation Department. The organization's rehabilitative strategy provides a direct economic benefit to Southeast Texas, since it helps reduce recidivism rates and the cost of detaining youth for future violations, which often lead to their incarceration as adults.

In a videotaped interview, during his time as the Chief of Police in Port Arthur **Mark Blanton stated, "IEA has given young people a way to realize their potential, to set long-term goals, and to get a sense of direction and hope they didn't have before. I'm just completely in awe of what IEA does and what its results have been."** In addition to local recognition of its value, IEA's

efforts have also been featured by the Texas Public Policy Foundation in "Getting More for Less in Juvenile Justice" and a National Department of Justice article that focuses on Project Safe Neighborhoods Initiatives.

Findings from an internal analysis (conducted by the Jefferson County Juvenile Probation Department) for the purpose of assessing the impact of services offered by IEA to juvenile offenders revealed: Of the 229 juvenile offenders served by IEA over a three-year period, 79% did not have a negative outcome. A total of 17.9% would have been sent to an alternative placement or TYC had IEA not been a resource. With an average of 11 juvenile offenders per year being kept from placement as a result of IEA's comprehensive services, taxpayers have been potentially saved \$188,100 per year. When factoring the cost of TYC incarceration for one juvenile offender, there is an additional expense that escalates to nearly \$100,000 or more annually. Therefore, the Jefferson County Juvenile Probation Department estimates that **IEA has potentially saved Jefferson County and the State of Texas nearly \$287,000 annually.**

Through our programs, juvenile offenders recognize their own value and are encouraged to change their lives. In sum, an investment of time and resources to support IEA's intervention efforts in the community is far less expensive than the costs associated with residential placement and incarceration of juvenile offenders. In recognition of the two decades that IEA has led efforts of youth advocacy and civic action to help young people Transform Hardships into Hope, **the House of Representatives of the 85th Legislature passed a resolution this year to commemorate the organization's 20th anniversary.**

IEA – Inspire, Encourage, Achieve

Project Budget

Budget Item	Description	Amount Attributed to Project Request	Amount Requested from Jefferson County	Amount Funded by Other Sources
Executive Director	Provides leadership and day-to-day oversight of IEA's operations to ensure that service-delivery and administrative tasks of the project are completed within guidelines that are consistent with achieving and/or furthering the organization's mission.	\$36,000	\$24,000	\$12,000
Counseling & Case Management	Counseling and Case Management with transitional services that connect youth to school and community-based resources.	\$41,600	\$35,000	\$6,600
Professional Mentors	Professional Mentors for youth served at the Minnie Rogers Juvenile Justice Center and in the Ben's Kids Outreach Program. Professional mentors also assist with coaching and training volunteer mentors.	\$52,400	\$20,000	\$32,400
Service Coordinators	Two service coordinators (one bilingual) to assist counseling, mentoring and case management staff in providing and coordinating pro-social activities for youth and family support sessions for parents.	\$63,732	\$44,000	\$19,732
Counseling and Consulting Services	Counseling and consulting services provided by licensed professionals. Counselors will provide individual and group counseling sessions for youth as well as for parents.	\$40,000	\$15,000	\$25,000
Academic Support	Educational specialists to assess and evaluate academic strengths as well as challenges of youth experiencing difficulties in school; Educational coaches to work in collaboration with educational specialists to address foundational learning problems, provide specialized tutoring and facilitate academic motivation experiences that will help youth correlate their learning to specific career clusters.	\$20,000	\$8,000	\$12,000

Budget Item	Description	Amount Attributed to Project Request	Amount Requested from Jefferson County	Amount Funded by Other Sources
Development Associate	Works closely with the executive director to provide overall leadership, program development, financial administration, fiscal reporting and management of IEA's institutional and outreach programming for juvenile offenders and their families.	\$9,000	\$7,000	\$2,000
Project Supplies	Office supplies and materials associated with service delivery (including uniform shirts for job training)	\$8,000	\$2,000	\$6,000
Transportation	Fuel and mileage associated with assisting youth with accessing community-based resources and support (including counseling and pro-social activities)	\$12,000	\$6,000	\$6,000
Operating Expenses	Expenses associated with IEA's lease, utilities, facility maintenance, business insurance and other related operating costs are projected at approximately \$200,000 annually. It is estimated that approximately 20% of the organization's operating expenses will be attributed to this project.	\$40,000	\$39,000	\$1,000
	Total	\$322,732	\$200,000	\$122,732

Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 30-84 MINOR EQUIPMENT (List out any equipment under \$5,000. Do not list any computers here even if under \$5,000. List all computers in 60-02 Computer Equipment under the Capital Outlay section.)

Item Description	Item Cost
10 - Kenwood TK-3360 UHF Portable @ 400.00 each	\$4,000.00
5 - Employee Recognition Plaques @ \$50.00 each	\$250.00
2 - Employee Recognition Plaques @ \$105 each	\$210.00
2 - Fuller Mighty Maid FBMM @ \$376 each	\$752.00
1 - Ultra 250 MPH 350 CFM Electric Amp Blower	\$75.00
Total Requested	\$5,287.00

Special, June 19, 2017

There being no further business to come before the Court at this time,
same is now here adjourned on this date, June 19, 2017