

SPECIAL, 8/21/2017 1:30:00 PM

BE IT REMEMBERED that on August 21, 2017, there was begun and holden a SPECIAL session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable Zena Stephens, Sheriff

Honorable Carolyn L. Guidry , County Clerk

When the following proceedings were had and orders made, to-wit:

Notice of Meeting and Agenda and Minutes
August 21, 2017

Jeff R. Branick, County Judge
 Eddie Arnold, Commissioner, Precinct One
 Brent A. Weaver, Commissioner, Precinct Two
 Michael S. Sinegal, Commissioner, Precinct Three
 Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
 OF COMMISSIONERS' COURT
 OF JEFFERSON COUNTY, TEXAS
 August 21, 2017**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **21st** day of **August 2017** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

Immediately following Commissioners Court-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.0725 for deliberation regarding contract negotiations and whereas deliberation in open meeting would have a detrimental effect on the position of the government body in negotiations with a third party.

Immediately following Commissioners Court-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information regarding matters that are in or may require litigation.

INVOCATION: Eddie Arnold, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Brent A. Weaver, Commissioner, Precinct Two

PURCHASING:

1. Consider and approve, execute, receive and file a renewal for (IFB 14-035/JW), Term Contract for Hydrated Lime for Jefferson County for a third one (1) year renewal from September 12, 2017 to September 11, 2018 with Lhoist North America.

SEE ATTACHMENTS ON PAGES 10 - 10

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

2. Consider and approve award for (IFB 17-024/JW), Taxiway D Reconstruction (2017) at Jack Brooks Regional Airport to Oldcastle Materials Texas, Inc. (dba Gulf Coast an Oldcastle company) in the amount of \$3,167,678.80. The execution of a contract for this project is pending FAA AIP # 33 grant application.

SEE ATTACHMENTS ON PAGES 11 - 14

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

3. Consider and approve inter-department transfer of a 2002 Ford F-150 Pickup Truck VIN 1FT12X17W32NA74926 from Sheriff to Maintenance Port Arthur as authorized by Local Government Code §262.011 (j).

SEE ATTACHMENTS ON PAGES 15 - 16

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

Notice of Meeting and Agenda and Minutes
August 21, 2017

4. Consider and approve donation of salvage property as authorized by Local Government Code §263.152 (a) (4), by donating it to a charitable organization, Goodwill Industries.

SEE ATTACHMENTS ON PAGES 17 - 20

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

5. Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

SEE ATTACHMENTS ON PAGES 21 - 22

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY AUDITOR:

6. Consider and approve budget transfer - Juvenile Probation - additional cost for staff mileage reimbursements.

120-3063-424-5005	MILEAGE	\$7,000.00	
120-3063-424-1002	ASSISTANTS & CLERKS		\$7,000.00

SEE ATTACHMENTS ON PAGES 23 - 23

Motion by: Commissioner Weaver

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

7. Consider and approve budget transfer - Road & Bridge Pct.4 - additional cost.

114-0405-431-3006	BATTERIES	\$500.00	
114-0405-431-3083	TIRES AND TUBES	\$1,500.00	
114-0405-431-3084	MINOR EQUIPMENT	\$500.00	
114-0405-431-4009	BUILDINGS AND GROUNDS	\$1,000.00	
114-0405-431-4018	ROAD MACHINERY	\$2,000.00	
114-0406-431-3019	CULVERTS AND PIPE	\$2,300.00	

Notice of Meeting and Agenda and Minutes
August 21, 2017

114-0402-431-1028	LABORERS		\$7,800.00
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SEE ATTACHMENTS ON PAGES 24 - 24

Motion by: Commissioner Weaver
Second by: Commissioner Arnold
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred
Action: APPROVED

8. Receive and file Financial & Operating Statements - County Funds Only for the Month Ending July 30, 2017.

SEE ATTACHMENTS ON PAGES 25 - 40

Motion by: Commissioner Weaver
Second by: Commissioner Arnold
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred
Action: APPROVED

9. Regular County Bills - check #436935 through checks #437162.

SEE ATTACHMENTS ON PAGES 41 - 49

Motion by: Commissioner Weaver
Second by: Commissioner Arnold
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred
Action: APPROVED

COUNTY CLERK:

10. Consider and possibly approve, execute, receive and file Joint Election Services Contract and Lease Agreement with Sabine Pass ISD for the November 7, 2017, election.

SEE ATTACHMENTS ON PAGES 50 - 62

Motion by: Commissioner Sinegal
Second by: Commissioner Alfred
In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred
Abstained: Commissioner Sinegal
Action: APPROVED

Notice of Meeting and Agenda and Minutes
August 21, 2017

11. Consider and possibly approve, execute, receive and file Joint Election Services Contract and Lease Agreement with Port Neches-Groves ISD for the November 7, 2017, election.

SEE ATTACHMENTS ON PAGES 63 - 75

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred

Abstained: Commissioner Sinegal

Action: APPROVED

12. Consider and possibly approve, execute, receive and file Joint Election Services Contract and Lease Agreement with City of Port Neches for the November 7, 2017, election.

SEE ATTACHMENTS ON PAGES 76 - 88

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred

Abstained: Commissioner Sinegal

Action: APPROVED

13. Consider and possibly approve, execute, receive and file Joint Election Services Contract and Lease Agreement with City of Groves for the November 7, 2017, election.

SEE ATTACHMENTS ON PAGES 89 - 101

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred

Abstained: Commissioner Sinegal

Action: APPROVED

14. Consider and possibly approve, execute, receive and file Joint Election Services Contract and Lease Agreement with Water District No. 10 for the November 7, 2017, election.

SEE ATTACHMENTS ON PAGES 102 - 113

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred

Abstained: Commissioner Sinegal

Action: APPROVED

Notice of Meeting and Agenda and Minutes
August 21, 2017

15. Consider and possibly approve, execute, receive and file Joint Election Services Contract and Lease Agreement with Port of Beaumont for the November 7, 2017, election.

SEE ATTACHMENTS ON PAGES 114 - 126

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred

Abstained: Commissioner Sinegal

Action: APPROVED

COUNTY COMMISSIONERS:

16. Conduct a public hearing regarding the establishment of the Colonial Pipeline Reinvestment Zone pursuant to Sec. 312.201, Texas Tax Code.

OPEN PUBLIC HEARING NO SPEAKERS CLOSED

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

17. Consider and possibly approve an order to establish the Colonial Pipeline Reinvestment Zone pursuant to Sec. 312.401, Texas Tax Code.

Motion by: Commissioner Arnold

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

18. Consider and possibly approve a Resolution for Terrie Looney, Ph.D.

SEE ATTACHMENTS ON PAGES 127 - 127

Motion by: Commissioner Alfred

Second by: Commissioner Arnold

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY TREASURER:

19. Receive and File Investment Schedule for July, 2017, including the year to date total earnings on County funds.

SEE ATTACHMENTS ON PAGES 128 - 130

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

ENGINEERING:

20. Execute, receive and file Utility Permit 07-U-17 to Entergy Texas Inc. for the boring of an underground power line to Blewitt Road. This project is located in Precinct 4.

SEE ATTACHMENTS ON PAGES 131 - 136

Motion by: Commissioner Alfred

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

ADDENDUMS

SHERIFF'S DEPARTMENT:

21. Consider and possibly approve granting extended leave without pay for up to 90 days for Sandra Cantue, a Detention Officer with the Jefferson County Correctional Facility.

SEE ATTACHMENTS ON PAGES 137 - 137

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

DISTRICT ATTORNEY:

22. Immediately following Commissioners Court-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.0725 for deliberation regarding contract negotiations and whereas deliberation in open meeting would have a detrimental effect on the position of the government body in negotiations with a third party.

Motion by: Commissioner Arnold

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

23. Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information regarding matters that are in or may require litigation.

Motion by: Commissioner Alfred

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

Jeff R. Branick
County Judge

CONTRACT RENEWAL FOR IFB 14-035/JW
TERM CONTRACT FOR HYDRATED LIME FOR
JEFFERSON COUNTY

The County entered into a contract with Lhoist North America for one (1) year, from September 15, 2014 to September 14, 2015, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its third one-year option to renew the contract for one (1) additional year from September 12, 2017 to September 11, 2018.

ATTEST:

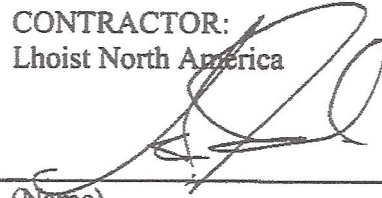

Carolyn L. Guidry, County Clerk

JEFFERSON COUNTY, TEXAS


Jeff Branick, County Judge



CONTRACTOR:
Lhoist North America


(Name)



12141 Wickchester Lane
Suite 640
Houston, TX 77079
TEL 713.491.8333
FAX 713.395.5486
www.GarverUSA.com

August 14, 2017

Mr. Alex Rupp
Jack Brooks Regional Airport
5000 Jerry Ware Blvd.
Beaumont, TX 77705

Re: JACK BROOKS REGIONAL AIRPORT – Taxiway 'D' Reconstruction (2017) Ware Ramp to Taxiway 'F' Recommendation of Award

Dear Mr. Rupp:

Bids were received for the Jack Brooks Regional Airport Taxiway 'D' Reconstruction (2017) project at the Jefferson County Courthouse at 11:00 am on August 8, 2017. A tabulation of the bids received is enclosed with this letter. For this project, our estimate of the bid was \$3,167,678.80.

We have reviewed the bid proposal for compliance with the "Instructions to Bidders". Each bid was to include the following.

- ☐ Bid Bond
- ☐ Completed Proposal
- ☐ Acceptance of Addenda
- ☐ Statement of Bidder's Qualifications

A total of four bids were received on the project; and all bidders provided the required information. The bids have been evaluated based on the total amount bid. In our review of the bids, we found mathematical errors in the bid submitted by Mitchell Enterprises. However, the low bidder, Oldcastle Materials Texas, submitted a base bid in the amount of \$3,167,678.80 for a total bid of \$3,167,678.80. We found no errors in the Oldcastle Materials bid.

Based on these findings we feel that it is in the best interest of Jefferson County and Jack Brooks Regional Airport to award the Taxiway 'D' Reconstruction (2017) contract to Oldcastle Materials Texas, of Beaumont, Texas.

Please contact me if you have any questions.

Sincerely,

Garver, LLC

Colin M. Bible, PE
Project Manager

Attachments: Bid Tabulation

**JACK BROOKS REGIONAL AIRPORT
TAXIWAY D RECONSTRUCTION (2017)
FINAL BID TABULATION -SCHEDULE 1
BID OPENING: 08/08/17; 11:00 A.M.**

**Oldcastle Material
low bidder**

**Mitchell Enterprises
2nd low bidder**

**Triple B Services
3rd low bidder**

**Allico LLC
4th low bidder**

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	SECTION 105	MOBILIZATION	L.S.	1	\$55,000.00	\$55,000.00	\$322,520.81	\$322,520.81	\$285,000.00	\$285,000.00	\$147,400.00	\$147,400.00
2	SS-120-1	SITE PREPARATION	L.S.	1	\$310,000.00	\$310,000.00	\$176,048.94	\$176,048.94	\$275,000.00	\$275,000.00	\$112,500.00	\$112,500.00
3	SS-300-5.1	LOCKOUT/TAGOUT AND CONSTANT CURRENT REGULATOR CALIBRATION PROCEDURES	L.S.	1	\$2,150.00	\$2,150.00	\$9,187.00	\$9,187.00	\$2,365.78	\$2,365.78	\$5,500.00	\$5,500.00
4	SS-300-5.2	NON-ENCASED, SCHEDULE 80 PVC CONDUIT, 1-WAY 1"C, MOUNTED TO SURFACE FOR TEMPORARY ELECTRICAL CONNECTION	L.F.	5,000	\$5.10	\$25,500.00	\$4.07	\$20,350.00	\$5.50	\$27,500.00	\$5.25	\$26,250.00
5	SS-301-5.1	EXISTING CONCRETE ENCASED, 2"Wx2"L ELECTRICAL HANDHOLE, REMOVED	EACH	1	\$1,800.00	\$1,800.00	\$1,027.00	\$1,027.00	\$600.00	\$600.00	\$575.00	\$575.00
6	SS-301-5.2	EXISTING CONCRETE ENCASED, 3"Wx3"L FAA-STYLE ELECTRICAL HANDHOLE, REMOVED	EACH	3	\$1,100.00	\$3,300.00	\$1,286.33	\$3,858.99	\$600.00	\$1,800.00	\$575.00	\$1,725.00
7	SS-301-5.3	EXISTING STAKE MOUNTED EDGE LIGHT, REMOVED	EACH	71	\$163.00	\$11,573.00	\$75.66	\$5,371.86	\$200.00	\$14,200.00	\$170.00	\$12,070.00
8	SS-301-5.4	EXISTING BASE MOUNTED EDGE LIGHT, REMOVED	EACH	2	\$1,150.00	\$2,300.00	\$97.50	\$195.00	\$235.00	\$470.00	\$220.00	\$440.00
9	SS-301-5.5	EXISTING BASE MOUNTED EDGE LIGHT, REMOVED, BASE TO REMAIN	EACH	1	\$230.00	\$230.00	\$49.00	\$49.00	\$260.00	\$260.00	\$245.00	\$245.00
10	SS-301-5.6	ABANDONED WIND CONE BASE, REMOVED	EACH	1	\$1,140.00	\$1,140.00	\$576.00	\$576.00	\$355.00	\$355.00	\$220.00	\$220.00
11	SS-301-5.7	EXISTING WIND CONE AND FOUNDATION, REMOVED	EACH	1	\$1,140.00	\$1,140.00	\$1,621.00	\$1,621.00	\$425.00	\$425.00	\$210.00	\$210.00
12	SS-301-5.8	EXISTING SEGMENTED CIRCLE MARKER SYSTEM, REMOVED	EACH	1	\$1,050.00	\$1,050.00	\$1,946.00	\$1,946.00	\$3,400.00	\$3,400.00	\$1,100.00	\$1,100.00
13	SS-301-5.9	ABANDONED SIGN BASE, REMOVED	EACH	4	\$890.00	\$3,560.00	\$518.75	\$2,075.00	\$300.00	\$1,200.00	\$86.00	\$344.00
14	SS-301-5.10	EXISTING BASE MOUNTED GUIDANCE SIGN, REMOVED	EACH	19	\$204.00	\$3,876.00	\$825.68	\$15,687.92	\$285.00	\$5,415.00	\$212.00	\$4,028.00
15	SS-301-5.11	EXISTING BASE MOUNTED GUIDANCE SIGN, REMOVED, BASE TO REMAIN	EACH	4	\$228.00	\$912.00	\$197.50	\$790.00	\$280.00	\$1,120.00	\$238.00	\$952.00
16	SS-301-5.12	CONCRETE ENCASED DUCT BANK REMOVAL	L.F.	650	\$19.80	\$12,870.00	\$16.02	\$10,413.00	\$6.00	\$3,900.00	\$0.50	\$325.00
17	SS-305-5.1	DIRECTIONAL BORING, 2-WAY 2"C POLYETHYLENE CONDUITS	L.F.	400	\$51.00	\$20,400.00	\$97.28	\$38,912.00	\$55.00	\$22,000.00	\$51.00	\$20,400.00
18	SS-310-5.1	L-858(L) BASE MOUNTED, 2-MODULE GUIDANCE SIGN, INSTALLED	EACH	4	\$5,050.00	\$20,200.00	\$3,923.50	\$15,694.00	\$5,400.00	\$21,600.00	\$5,100.00	\$20,400.00
19	SS-310-5.2	L-858(L) BASE MOUNTED, 3-MODULE GUIDANCE SIGN, INSTALLED	EACH	4	\$6,600.00	\$26,400.00	\$5,220.50	\$20,882.00	\$7,000.00	\$28,000.00	\$6,600.00	\$26,400.00
20	SS-310-5.3	L-861T(L) BASE MOUNTED TAXIWAY EDGE LIGHT, INSTALLED	EACH	75	\$1,050.00	\$78,750.00	\$772.81	\$57,960.75	\$1,150.00	\$86,250.00	\$1,010.00	\$75,750.00
21	SS-310-5.4	L-852T(L) LOW PROFILE BASE MOUNTED IN-PAVEMENT TAXIWAY EDGE LIGHT, INSTALLED IN EXISTING PAVEMENT	EACH	1	\$4,100.00	\$4,100.00	\$2,610.00	\$2,610.00	\$4,300.00	\$4,300.00	\$4,100.00	\$4,100.00
22	SS-310-5.5	FIELD LIGHTNING ARRESTOR, INSTALLED	EACH	5	\$775.00	\$3,875.00	\$702.60	\$3,513.00	\$1,000.00	\$5,000.00	\$760.00	\$3,800.00
23	SS-310-5.6	VEHICLE SIGN ASSEMBLY, INSTALLED	L.S.	1	\$6,100.00	\$6,100.00	\$519.00	\$519.00	\$6,400.00	\$6,400.00	\$6,400.00	\$6,400.00

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	low bidder		2nd low bidder		3rd low bidder		4th low bidder	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
24	D-701-1	18" REINFORCED CONCRETE PIPE (CLASS III)	L.F.	275	\$90.00	\$24,750.00	\$95.12	\$26,158.00	\$88.00	\$24,200.00	\$70.00	\$19,250.00
25	D-751-1	4'X4' SINGLE GRATE INLET (HEAVY-DUTY)	EACH	1	\$5,400.00	\$5,400.00	\$6,405.00	\$6,405.00	\$3,000.00	\$3,000.00	\$2,750.00	\$2,750.00
26	D-751-2	4'X4' JUNCTION BOX	EACH	1	\$5,400.00	\$5,400.00	\$5,420.00	\$5,420.00	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
27	P-101-1	CONCRETE PAVEMENT REMOVAL	S.Y.	18,355	\$11.00	\$201,905.00	\$5.89	\$108,110.95	\$15.00	\$275,325.00	\$17.00	\$312,035.00
28	P-101-2	MILLING AND REMOVAL OF ASPHALT PAVEMENT SURFACING (4" THICKNESS)	S.Y.	4,239	\$7.70	\$32,640.30	\$15.71	\$66,594.69	\$6.75	\$28,613.25	\$10.00	\$42,390.00
29	P-152-1	UNCLASSIFIED EXCAVATION	C.Y.	2,250	\$13.50	\$30,375.00	\$50.44	\$113,490.00	\$12.00	\$27,000.00	\$21.00	\$47,250.00
30	P-152-2	BORROW EXCAVATION	C.Y.	5,500	\$19.00	\$104,500.00	\$8.19	\$45,045.00	\$16.00	\$88,000.00	\$34.00	\$187,000.00
31	P-152-3	UNSUITABLE EXCAVATION	C.Y.	750	\$17.00	\$12,750.00	\$12.25	\$9,187.50	\$12.50	\$9,375.00	\$25.00	\$18,750.00
32	P-154-1	8" SUBBASE COURSE	S.Y.	15,172	\$19.50	\$295,854.00	\$28.06	\$425,726.32	\$24.50	\$371,714.00	\$26.00	\$394,472.00
33	P-155-1	16" LIME-TREATED SUBGRADE	S.Y.	16,159	\$7.00	\$113,113.00	\$15.20	\$245,616.80	\$8.25	\$133,311.75	\$19.00	\$307,021.00
34	P-155-2	LIME	TON	600	\$200.00	\$120,000.00	\$194.55	\$116,730.00	\$180.00	\$108,000.00	\$199.25	\$119,550.00
35	P-156-1	TEMPORARY EROSION CONTROL	L.S.	1	\$23,300.00	\$23,300.00	\$14,787.00	\$14,787.00	\$22,000.00	\$22,000.00	\$16,500.20	\$16,500.20
36	P-501-1	12.5" PORTLAND CEMENT CONCRETE PAVEMENT	S.Y.	14,359	\$82.00	\$1,177,438.00	\$95.00	\$1,364,105.00	\$90.00	\$1,292,310.00	\$104.00	\$1,493,336.00
37	P-605-1	CONCRETE JOINT CLEAN AND SEAL	L.F.	1,500	\$2.80	\$4,200.00	\$3.51	\$5,265.00	\$10.00	\$15,000.00	\$6.43	\$9,645.00
38	P-620-1	RETRO-REFLECTIVE PAVEMENT MARKINGS	S.F.	2,650	\$3.90	\$10,335.00	\$5.40	\$14,310.00	\$1.25	\$3,312.50	\$4.20	\$11,130.00
39	P-620-2	NON-REFLECTIVE BLACK OUTLINE	S.F.	4,300	\$2.00	\$8,600.00	\$3.57	\$15,351.00	\$1.25	\$5,375.00	\$3.20	\$13,760.00
40	P-620-3	PAVEMENT MARKING REMOVAL	L.S.	1	\$20,000.00	\$20,000.00	\$4,648.00	\$4,648.00	\$4,000.00	\$4,000.00	\$10,250.00	\$10,250.00
41	P-631-7.1	REFINED COAL TAR EMULSION WITH ADDITIVES FOR SLURRY COAT	S.Y.	18,637	\$4.60	\$85,730.20	\$2.07	\$38,578.59	\$6.60	\$123,004.20	\$3.50	\$65,229.50
42	T-901-1	SEEDING, INCLUDING FERTILIZING AND WATERING	ACRE	7	\$1,800.00	\$13,320.00	\$7,241.76	\$53,589.02	\$3,350.00	\$24,790.00	\$2,582.00	\$19,106.80
43	T-904-1	SODDING	S.Y.	1,405	\$3.60	\$5,058.00	\$12.97	\$18,222.85	\$4.50	\$6,322.50	\$10.50	\$14,752.50
44	T-905-1	TOPSOILING (OBTAINED ON SITE OR REMOVED FROM STOCKPILE; 2" THICKNESS)	S.Y.	36,567	\$1.65	\$60,335.55	\$3.43	\$125,424.81	\$1.50	\$54,850.50	\$1.25	\$45,708.75
45	L-107-5.1	L-807(L), STYLE I-B, SIZE 2 WIND CONE AND FOUNDATION, IN PLACE	EACH	1	\$9,200.00	\$9,200.00	\$8,241.00	\$8,241.00	\$10,000.00	\$10,000.00	\$9,300.00	\$9,300.00
46	L-107-5.2	SEGMENTED CIRCLE MARKER SYSTEM, IN PLACE	EACH	1	\$15,600.00	\$15,600.00	\$16,494.00	\$16,494.00	\$16,500.00	\$16,500.00	\$16,000.00	\$16,000.00
47	L-108-5.1	TRENCHING FOR DIRECT-BURIED CABLE, 18 INCH MINIMUM DEPTH	L.F.	300	\$5.90	\$1,770.00	\$2.76	\$828.00	\$6.40	\$1,920.00	\$6.00	\$1,800.00
48	L-108-5.2	NO. 8 AWG, 5 kV, L-824, TYPE C CABLE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT	L.F.	15,200	\$1.25	\$19,000.00	\$1.13	\$17,176.00	\$2.35	\$35,720.00	\$1.30	\$19,760.00
49	L-108-5.3	NO. 6 AWG, SOLID, BARE COUNTERPOISE WIRE, INSTALLED IN TRENCH, ABOVE THE DUCT BANK OR CONDUIT, INCLUDING GROUND RODS AND GROUND CONNECTORS	L.F.	6,500	\$1.25	\$8,125.00	\$1.35	\$8,775.00	\$1.55	\$10,075.00	\$1.30	\$8,450.00
50	L-108-5.4	NO. 1/0 AWG, STRANDED, BARE COUNTERPOISE WIRE, INSTALLED IN TRENCH, ABOVE THE DUCT BANK OR CONDUIT, INCLUDING GROUND RODS AND GROUND CONNECTORS	L.F.	350	\$3.05	\$1,067.50	\$1.75	\$612.50	\$3.50	\$1,225.00	\$3.25	\$1,137.50
51	L-108-5.5	TRENCHING FOR DIRECT-BURIED BARE COUNTERPOISE WIRE, 8" MINIMUM DEPTH	L.F.	5,600	\$2.55	\$14,280.00	\$1.89	\$10,584.00	\$3.00	\$16,800.00	\$2.60	\$14,560.00

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	low bidder		2nd low bidder		3rd low bidder		4th low bidder	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
52	L-108-5.6	NO. 6 AWG STRANDED, 600V RATED, TYPE THHN/THWN-2 CABLE, INSTALLED IN DUCT BANK OR CONDUIT	L.F.	150	\$1.25	\$187.50	\$0.85	\$127.50	\$2.00	\$300.00	\$1.50	\$225.00
53	L-108-5.7	NO. 8 AWG STRANDED, 600V RATED, TYPE THHN/THWN-2, GREEN INSULATED EQUIPMENT GROUND, INSTALLED IN DUCT BANK OR CONDUIT	L.F.	75	\$1.25	\$93.75	\$0.78	\$58.50	\$1.80	\$135.00	\$1.45	\$108.75
54	L-110-5.1	NON-ENCASED, ELECTRICAL CONDUIT, 1-WAY 2"C	L.F.	5,600	\$8.55	\$47,880.00	\$6.21	\$34,776.00	\$10.00	\$56,000.00	\$8.60	\$48,160.00
55	L-110-5.2	NON-ENCASED, ELECTRICAL DUCT BANK, 2-WAY 2"C	L.F.	70	\$10.00	\$700.00	\$12.97	\$907.90	\$11.30	\$791.00	\$11.00	\$770.00
56	L-110-5.3	NON-ENCASED, SCHEDULE 40 PVC DRAIN CONDUIT, 1-WAY 2"C	L.F.	225	\$10.00	\$2,250.00	\$5.68	\$1,278.00	\$11.30	\$2,542.50	\$11.00	\$2,475.00
57	L-110-5.4	ENCASED, ELECTRICAL CONDUIT, 1-WAY 2"C, WITH FLOWABLE FILL AND SAWCUT PAVEMENT REPAIR	L.F.	275	\$61.00	\$16,775.00	\$51.20	\$14,080.00	\$64.00	\$17,600.00	\$72.00	\$19,800.00
58	L-110-5.5	CONCRETE ENCASED, ELECTRICAL DUCT BANK, 2-WAY 2"C	L.F.	125	\$56.00	\$7,000.00	\$21.62	\$2,702.50	\$60.00	\$7,500.00	\$57.00	\$7,125.00
59	L-110-5.6	FAA-STYLE, CONCRETE ENCASED, SPLIT DUCT CONDUIT, 1-WAY 3"C	L.F.	700	\$86.00	\$60,200.00	\$20.50	\$14,350.00	\$90.00	\$63,000.00	\$90.00	\$63,000.00
61	L-115-5.1	CONCRETE ENCASED ELECTRICAL JUNCTION STRUCTURE, L-867 CLASS 1, SIZE 12" DIAMETER BY 24" DEPTH	EACH	2	\$780.00	\$1,560.00	\$385.00	\$770.00	\$1,000.00	\$2,000.00	\$800.00	\$1,600.00
62	L-115-5.2	CONCRETE ENCASED ELECTRICAL JUNCTION STRUCTURE, L-867 CLASS 1, SIZE 16" DIAMETER BY 24" DEPTH	EACH	8	\$870.00	\$6,960.00	\$420.00	\$3,360.00	\$1,150.00	\$9,200.00	\$890.00	\$7,120.00
63	L-115-5.3	ADJUST MANHOLE TO NEW GRADE	EACH	1	\$3,800.00	\$3,800.00	\$2,131.00	\$2,131.00	\$4,000.00	\$4,000.00	\$3,900.00	\$3,900.00
TOTALS						<u>\$3,167,678.80</u>		<u>\$3,671,825.70</u>		<u>\$3,676,872.98</u>		<u>\$3,852,312.00</u>



JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah Clark, Purchasing Agent

1149 Pearl Street, Beaumont, TX 77701 Phone: 409-835-8593 Fax: 409-835-8456

MEMORANDUM

To: Commissioners' Court

From: Deborah Clark
Purchasing Agent

A handwritten signature in black ink, appearing to be "D. Clark", is written over the name "Deborah Clark".

Date: August 15, 2017

Re: Inter-Department Transfer of County Property

Consider and possibly approve inter-department transfer of a 2002 Ford F-150 Pickup Truck VIN 1FT12X17W32NA74926 from Sheriff to Maintenance Port Arthur as authorized by Local Government Code §262.011 (j).

Thank you.

JEFFERSON COUNTY, TEXAS
 1149 PEARL STREET
 BEAUMONT, TX 77701

INTER-DEPARTMENT PROPERTY TRANSFER

DESCRIPTION OF PROPERTY	DEPARTMENT TRANSFERRING PROPERTY	VIN NO.	ASSET NO.	DEPARTMENT RECEIVING PROPERTY
2002 Ford F-150 Pickup Truck	Sheriff	1FTRX17W32NA74926	26612	Maintenance - Port Arthur

Approved by Commissioners' Court: _____



JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah Clark, Purchasing Agent

1149 Pearl Street, Beaumont, TX 77701 Phone: 409-835-8593 Fax: 409-835-8456

MEMORANDUM

To: Commissioners' Court

From: Deborah Clark
Purchasing Agent

A handwritten signature in dark ink, appearing to be "D. Clark", is written over the name "Deborah Clark" in the "From:" field.

Date: August 14, 2017

Re: Donation of Salvage Property – Computers & Equipment

Consider and possibly approve donation of salvage property as authorized by Local Government Code §263.152 (a) (4), by donating it to a charitable organization, Goodwill Industries.

Thank you.

Jefferson County Surplus
to be
Donated to Goodwill

DEPARTMENT	DESCRIPTION OF PROPERTY	SERIAL NO.	DEPARTMENT	ASSET NO.
	PERSONAL COMPUTERS			
MIS	GATEWAY E-4100-C	0034365866	25BT	28754
MIS	GATEWAY E-4100-C	0034774395	52BT	28175
MIS	GATEWAY M255-E	0036906323	32BT	30128
MIS	GATEWAY E-6610D	0040454216	115	32365
MIS	GATEWAY E-6610D	0040525121	FORDPK	32518
MIS	DELL OPTIPLEX 755	HLPKKH1	59BT	33176
MIS	DELL OPTIPLEX 755	FMPKKH1	59BT	33178
MIS	GATEWAY E-9425R	0038891964	25BT	33263
MIS	DELL OPTIPLEX 760	GBV8TK1	SMG	33419
MIS	DELL OPTIPLEX 760	FB0PTK1	59BT	33455
MIS	DELL VOSTRO 1720	JYJ0QK1	13BT	33483
MIS	DELL OPTIPLEX 780	7KCZNN1	63BT	33789
MIS	DELL OPTIPLEX 780	7KC2PN1	63BT	33796
MIS	DELL OPTIPLEX 780	7K72PN1	63BT	33798
MIS	DELL OPTIPLEX 780	7K51PN1	63BT	33802
MIS	DELL OPTIPLEX 780	7K81PN1	63BT	33803
MIS	DELL OPTIPLEX 780	7KD0PN1	63BT	33807
MIS	DELL OPTIPLEX 780	7K32PN1	63BT	33808
MIS	DELL OPTIPLEX 780	7KB1PN1	63BT	33810
MIS	DELL OPTIPLEX 780	7K92PN1	63BT	33811
MIS	DELL OPTIPLEX 780	D62FDQ1	59BT	33878
MIS	DELL OPTIPLEX 380	4GFLFQ1	14BT	33880
MIS	DELL OPTIPLEX 380	4GMMFQ1	14BT	33881
MIS	DELL OPTIPLEX 380	4GGLFQ1	14BT	33882
MIS	DELL OPTIPLEX 380	4GKKFQ1	14BT	33883
MIS	DELL OPTIPLEX 380	4GCKFQ1	14BT	33884
MIS	DELL OPTIPLEX 380	4GCMFQ1	14BT	33885
MIS	DELL OPTIPLEX 380	4GHMFQ1	14BT	33886
MIS	DELL OPTIPLEX 380	4GJLFQ1	14BT	33887
contact person: Andrae Thierry				

Approved by Commissioners' Court

Jefferson County Surplus
to be
Donated to Goodwill

DEPARTMENT	DESCRIPTION OF PROPERTY	SERIAL NO.	DEPARTMENT	ASSET NO.
	PERSONAL COMPUTERS			
MIS	DELL OPTIPLEX 380	4GRKFQ1	14BT	33888
MIS	DELL OPTIPLEX 380	4GQMFQ1	14BT	33889
MIS	DELL OPTIPLEX 380	4GPKFQ1	14BT	33890
MIS	DELL OPTIPLEX 380	4GJMFQ1	14BT	33891
MIS	DELL OPTIPLEX 380	4GHKFQ1	14BT	33892
MIS	DELL OPTIPLEX 380	4G9LFQ1	14BT	33894
MIS	DELL OPTIPLEX 380	4GILLFQ1	14BT	33895
MIS	DELL OPTIPLEX 380	4G8KFQ1	14BT	33896
MIS	DELL OPTIPLEX 380	4GDLFQ1	14BT	33897
MIS	DELL OPTIPLEX 380	4GBMFQ1	14BT	33898
MIS	DELL OPTIPLEX 380	4GFKFQ1	14BT	33899
MIS	DELL OPTIPLEX 380	4G8MFQ1	14BT	33900
MIS	DELL OPTIPLEX 380	4GGKFQ1	14BT	33901
MIS	DELL OPTIPLEX 380	4GPMFQ1	14BT	33902
MIS	DELL OPTIPLEX 380	4G7MFQ1	14BT	33903
MIS	DELL OPTIPLEX 380	4GNLFQ1	14BT	33904
MIS	DELL OPTIPLEX 380	4GMLFQ1	14BT	33905
MIS	DELL OPTIPLEX 380	4GNKFQ1	14BT	33908
MIS	DELL OPTIPLEX 380	4GJKFQ1	14BT	33909
MIS	DELL OPTIPLEX 380	4GKLFQ1	14BT	33911
MIS	DELL OPTIPLEX 380	4G9KFQ1	14BT	33914
MIS	DELL OPTIPLEX 380	4G6KFQ1	14BT	33920
MIS	DELL OPTIPLEX 380	4G6NFQ1	14BT	33922
MIS	DELL OPTIPLEX 380	4G5NFQ1	14BT	33923
MIS	DELL OPTIPLEX 380	4GTMFQ1	14BT	33924
MIS	DELL OPTIPLEX 380	4GSLFQ1	14BT	33925
MIS	DELL OPTIPLEX 380	4GTLFQ1	14BT	33926
MIS	DELL OPTIPLEX 380	4GTKFQ1	14BT	33927
MIS	DELL OPTIPLEX 380	4GRMFQ1	14BT	33928
contact person: Andrae Thierry				

to be
Donated to Goodwill

[illegible]

Approved by Commissioners' Court



JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah Clark, Purchasing Agent

1149 Pearl Street, Beaumont, TX 77701 Phone: 409-835-8593 Fax: 409-835-8456

MEMORANDUM

To: Commissioners' Court

From: Deborah Clark
Purchasing Agent

A handwritten signature in dark ink, appearing to be "DC" or a stylized version of the name, is written over the printed name of the Purchasing Agent.

Date: August 17, 2017

Re: Disposal of Salvage Property

Consider and possibly approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

Thank you.

DISPOSAL OF SALVAGE PROPERTY

August 21, 2017

Approved by Commissioners' Court: _____



**JEFFERSON COUNTY JUVENILE PROBATION DEPARTMENT
MINNIE ROGERS JUVENILE JUSTICE CENTER**

5326 Hwy 69 South
Beaumont, TX 77705
Ph: (409) 722-7474
Fx: (409) 726-2896

**Edward J. Cockrell, Sr.,
Chief Probation Officer**

900 Fourth Street
Port Arthur, TX 77640
Ph: (409) 983-8370
Fx: (409) 983-8348

MEMORANDUM

To: Fran Lee
Auditor's Office

From: Edward J. Cockrell, Sr.
Chief Juvenile Probation Officer

Date: August 14, 2017

Re: **Budget Transfer**

I am requesting the following budget transfer from line item **120-3063**:

From: 120-3063-424.10-02	Assistants and Clerks	\$7,000
To: 120-3063-424.50-05	Mileage	\$7,000

This transfer is needed for staff mileage cost for the duration of the budget year.



MEMO

To: Ms. Fran Lee, Auditing

From: Commissioner Everett Alfred, Precinct #4

Date: August 14, 2017

RE: **Transfer Funds – Out of Series**

Please make the following transfers from account # 114-0402-431.10-28 (Laborers) into the following accounts for additional cost of batteries, tires, equipment repairs, building materials, and pipes:

- **\$500** into account # 114-0405-431.30-06 (Batteries)
- **\$1,500** into account # 114-0405-431.30-83 (Tires and Tubes)
- **\$500** into account # 114-0405-431.30-84 (Minor Equipment)
- **\$1,000** into account # 114-0405-431.40-09 (Buildings and Grounds)
- **\$2,000** into account # 114-0405-431.40-18 (Road Machinery); and
- **\$2,300** into account # 114-0406-431.30-19 (Culverts and Pipe).

Thank you.

EA/nr

JEFFERSON COUNTY, TEXAS

**FINANCIAL & OPERATING
STATEMENTS - COUNTY FUNDS ONLY**

For the Month Ending July 31, 2017



Patrick Swain - County Auditor

PATRICK SWAIN
COUNTY AUDITOR
(409) 835-8500



1149 PEARL ST. - 7TH FLOOR
BEAUMONT, TEXAS 77701

August 16, 2017

Honorable Commissioners Court:
Judge Jeff R. Branick
Commissioner Eddie Arnold
Commissioner Brent Weaver
Commissioner Michael "Shane" Sinegal
Commissioner Everette "Bo" Alfred

Gentlemen:

In compliance with Section 114.023 of the Local Government Code, I herewith present the monthly report of the financial condition of Jefferson County as of July 31, 2017 together with the results of operations of the budget for the tenth period then ended.

Revenue:

Total budgeted revenue collected for the month ending July 31, 2017 is \$108,485,911. Budgeted Revenues are \$116,921,656 leaving \$8,435,745 in revenue to be collected in order to meet our budgetary revenue goals. Highlights of revenues are as follows:

Property Taxes:

Property tax collections are \$78,353,764 for the first ten months of the year. This amount represents 99% of the budgeted amount of \$79,071,350.

Sales Taxes:

Seventy-two percent of budgeted revenue for sales taxes has been collected. Sales Tax revenue is budgeted to be \$23,950,000.

Page Two

Licenses & Permits:

Eighty percent of budgeted revenue from Licenses & Permits has been collected. Licenses & Permits are budgeted to be \$420,620 for the year.

Intergovernmental:

Seventy-eight percent of Intergovernmental Revenue has been collected. Intergovernmental Revenue is budgeted to be \$1,360,786.

Fees:

Ninety-seven percent of the budgeted revenue for Fees has been collected. Revenue from Fees is budgeted to be \$10,267,800 for the year.

Fines and Forfeitures:

Eighty-three percent of Fines and Forfeitures have been collected. Revenues from Fines and Forfeitures are budgeted to be \$1,600,000.

Interest:

Seventy percent of the budgeted revenue for Interest has been collected. Revenues from Interest are budgeted to be \$227,100.

Other Revenues:

Ninety-six percent has been collected in Other Revenues. Revenues from Other Revenues are budgeted to be \$24,000 for the year.

Expenditures:

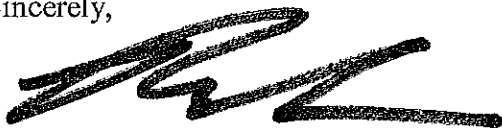
Overall for the County's budgeted funds, seventy-nine percent of the expenditures have been spent.

Page Three

Expenditures are budgeted to be \$125,086,716, which includes General Funds and debt service funds, excluding budgeted transfers of \$4,406,694 for the fiscal year ending September 30, 2017.

Please call me if you have any questions on the enclosed report.

Sincerely,

A handwritten signature in black ink, appearing to be 'PS', with a stylized flourish at the end.

Patrick Swain
County Auditor

JEFFERSON COUNTY, TEXAS
FINANCIAL & OPERATING
STATEMENTS - COUNTY FUNDS ONLY
FOR THE MONTH ENDING JULY 31, 2017
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Jefferson County, Texas
Consolidated Balance Sheet
For the Month Ending July 31, 2017

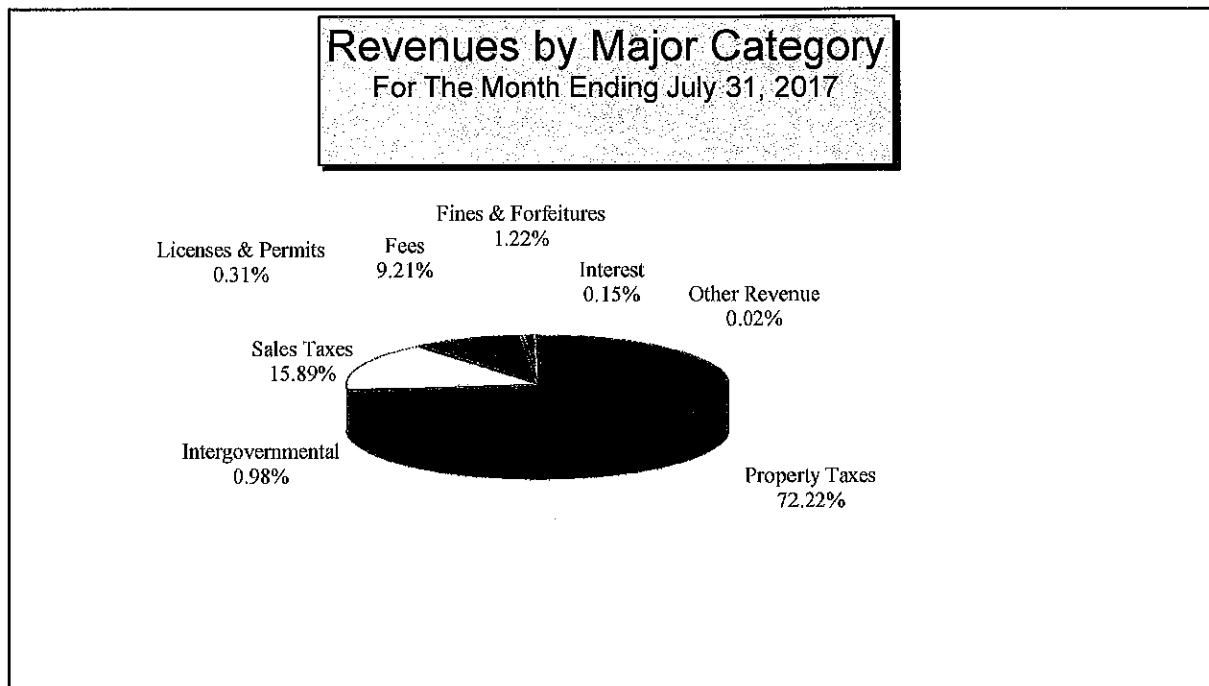
	General Funds	Special Revenue Funds	Capital Project Funds	Debt Service Funds	Enterprise Funds	Internal Service Funds	Total
<u>ASSETS</u>							
Cash and Cash Equivalents	\$ 58,778,788	20,093,737	4,036,336	625,255	(500,779)	(6,064,522)	\$ 76,968,815
Receivables & Prepaids	6,521,352	64,257	-	143,816	41,709	-	6,771,134
Intergovernmental Receivables	3,173,294	-	-	-	-	-	3,173,294
Due From Other Funds	150,000	-	-	-	-	-	150,000
Inventory	532,589	32,235	-	-	112,616	-	677,440
Other Assets	-	-	-	-	82,987,576	-	82,987,576
Total Assets	\$ <u>69,156,023</u>	\$ <u>20,190,229</u>	\$ <u>4,036,336</u>	\$ <u>769,071</u>	\$ <u>82,641,122</u>	\$ <u>(6,064,522)</u>	\$ <u>170,728,259</u>
<u>LIABILITIES AND FUND BALANCE/EQUITY</u>							
Payables	\$ 4,121,035	624,488	-	-	1,410,315	1,660,846	\$ 7,816,684
Intergovernmental Payables	360	-	-	-	46	-	406
Due To Other Funds	-	-	-	-	-	-	-
Other Liabilities	8,641,434	-	-	131,574	267,314	-	9,040,322
Fund Balance/Equity	<u>56,393,194</u>	<u>19,565,741</u>	<u>4,036,336</u>	<u>637,497</u>	<u>80,963,447</u>	<u>(7,725,368)</u>	<u>153,870,847</u>
Total Liabilities and Fund Balance/Equity	\$ <u>69,156,023</u>	\$ <u>20,190,229</u>	\$ <u>4,036,336</u>	\$ <u>769,071</u>	\$ <u>82,641,122</u>	\$ <u>(6,064,522)</u>	\$ <u>170,728,259</u>

Jefferson County, Texas
Statement of Changes in Fund Balances
For The Month Ending July 31, 2017

	6/30/2017	For the Month Ending July 31, 2017				7/31/2017
	Fund Balance	Receipts	Disbursements	Transfers In/(Out)	Prior Period Adjustment	Fund Balance
Jury Fund	\$ 478,336	\$ 6,936	\$ 55,223	\$ -	\$ -	\$ 430,049
Road & Bridge Pct. 1	3,035,612	72,564	92,684	-	-	3,015,492
Road & Bridge Pct. 2	1,149,127	64,752	126,469	-	-	1,087,410
Road & Bridge Pct. 3	979,723	61,181	133,331	-	-	907,573
Road & Bridge Pct. 4	1,994,315	82,982	124,266	-	-	1,953,031
Engineering Fund	302,015	4,522	63,504	-	-	243,033
Parks & Recreation	107,929	5,131	10,613	-	-	102,447
General Fund	48,891,449	3,463,155	7,757,415	(553,367)	-	44,043,822
Mosquito Control Fund	1,162,842	9,257	230,554	-	-	941,545
Tobacco Settlement Fund	3,668,129	663	-	-	-	3,668,792
Total General Funds	61,769,477	3,771,143	8,594,059	(553,367)	-	56,393,194
Total Special Revenue Funds	19,041,296	1,774,515	1,311,933	17,567	44,296	19,565,741
Total Capital Project Funds	4,152,169	2,113,496	2,229,329	-	-	4,036,336
Total Debt Service Funds	6,002,429	30,533	5,395,465	-	-	637,497
Total Enterprise Funds	80,760,596	587,913	920,862	535,800	-	80,963,447
Total Internal Service Funds	(6,744,607)	1,440,180	2,420,941	-	-	(7,725,368)
Total Balances	\$ 164,981,360	\$ 9,717,780	\$ 20,872,589	\$ -	\$ 44,296	\$ 153,870,847

Jefferson County Texas
Statement of Revenues by Category - Compared with Budget Allocation
For The Month Ending July 31, 2017

Category	Cumulative Actual	Annual Budget	Unrealized Balance	Percentage Unrealized
Property Taxes	\$ 78,353,764	\$ 79,071,350	\$ 717,586	0.91%
Sales Taxes	17,239,181	23,950,000	6,710,819	28.02%
Licenses & Permits	334,914	420,620	85,706	20.38%
Intergovernmental	1,059,199	1,360,786	301,587	22.16%
Fees	9,993,944	10,267,800	273,856	2.67%
Fines & Forfeitures	1,322,143	1,600,000	277,857	17.37%
Interest	159,642	227,100	67,458	29.70%
Other Revenue	23,124	24,000	876	3.65%
	<u>\$ 108,485,911</u>	<u>\$ 116,921,656</u>	<u>\$ 8,435,745</u>	<u>7.21%</u>



Jefferson County, Texas
Statement of Revenues - Compared With Budget Allocation
For The Month Ending July 31, 2017

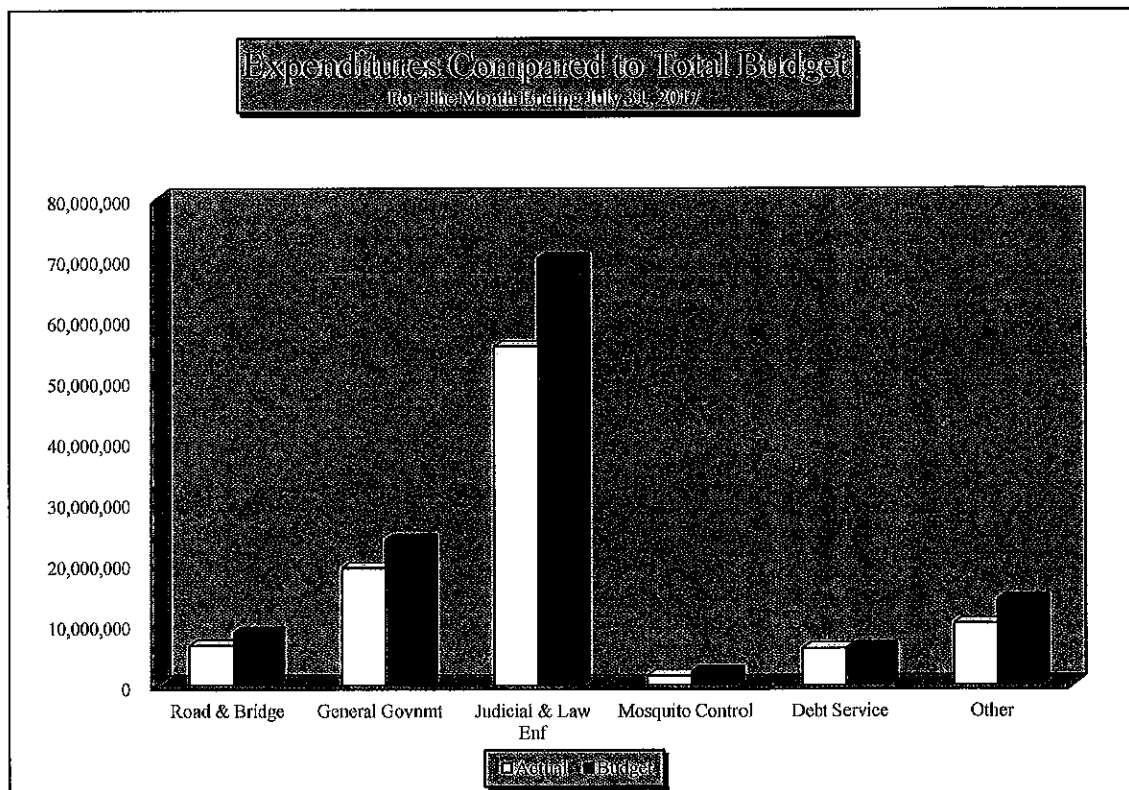
	October 2016										Cumulative	Annual	Unrealized
	-December	January	February	March	April	May	June	July			Total	Budget	Balance
Jury Fund													
Current Taxes	\$ 51,307	\$ 121,321	\$ 108,453	\$ 3,844	\$ 1,867	\$ 1,163	\$ 1,721	\$ 1,165	\$		290,841	\$ 293,589	\$ 2,748
Delinquent Taxes	1,585	435	382	757	356	670	366	405			4,956	5,527	571
Jury Fees	9,117	4,287	5,673	4,618	4,615	4,726	5,919	5,366			44,321	32,000	(12,321)
Other Revenue	76,772	21,420	17,000	-	-	14,994	51,340	-			181,526	400,000	218,474
Road & Bridge Pct. 1													
Current Taxes	98,835	233,706	208,917	7,405	3,594	2,240	3,314	2,244			560,255	565,552	5,297
Delinquent Taxes	2,071	569	499	989	466	876	479	529			6,478	7,224	746
Intergovernmental Revenue	-	-	-	-	-	-	-	-			-	-	-
Auto Registration Fees	-	81,287	-	-	-	-	504,996	-			586,283	575,740	(10,543)
Road & Bridge Fees	109,563	49,315	43,259	64,876	51,566	49,314	55,488	45,696			469,077	562,655	93,578
Sales, Rentals & Services	-	-	-	-	-	-	-	-			-	-	-
Fines and Forfeitures	42,608	15,976	17,936	27,161	26,978	18,105	23,937	24,095			196,796	235,530	38,734
Road & Bridge Pct. 2													
Current Taxes	90,564	214,149	191,434	6,785	3,293	2,053	3,037	2,055			513,370	518,225	4,855
Delinquent Taxes	1,899	521	457	907	427	802	439	485			5,937	6,620	683
Intergovernmental Revenue	-	-	-	-	-	-	-	-			-	-	-
Auto Registration Fees	-	74,485	-	-	-	-	462,736	-			537,221	527,560	(9,661)
Road & Bridge Fees	96,227	43,312	37,994	56,979	45,289	43,312	48,734	40,134			411,981	515,570	103,589
Sales, Rentals & Services	-	-	-	-	-	-	-	-			-	-	-
Fines and Forfeitures	39,041	14,639	16,435	24,888	24,720	16,590	21,934	22,078			180,325	215,820	35,495
Road & Bridge Pct. 3													
Current Taxes	82,671	195,484	174,750	6,195	3,006	1,874	2,772	1,877			468,629	473,059	4,430
Delinquent Taxes	1,733	476	417	828	390	733	401	443			5,421	6,043	622
Intergovernmental Revenue	-	-	-	-	-	-	-	-			-	-	-
Auto Registration Fees	-	67,993	-	-	-	-	422,406	-			490,399	481,580	(8,819)
Road & Bridge Fees	89,826	40,431	35,466	53,188	42,276	40,430	45,492	37,464			384,573	470,635	86,062
Sales, Rentals & Services	(250)	-	3,291	(723)	(1,881)	539	-	1,243			2,219	-	(2,219)
Fines and Forfeitures	35,639	13,364	15,003	22,719	22,566	15,144	20,022	20,154			164,611	197,010	32,399
Road & Bridge Pct. 4													
Current Taxes	105,595	249,693	223,207	7,912	3,840	2,394	3,541	2,397			598,579	604,236	5,657
Delinquent Taxes	2,213	607	533	1,057	498	936	512	565			6,921	7,718	797
Intergovernmental Revenue	-	-	-	-	-	-	-	4,829			4,829	1,200	(3,629)
Auto Registration Fees	-	86,847	-	-	-	-	539,537	-			626,384	615,120	(11,264)
Road & Bridge Fees	114,734	51,642	45,301	67,937	53,999	51,641	58,106	47,852			491,212	601,140	109,928
Sales, Rentals & Services	(563)	400	-	202	28,821	3,450	2,815	1,600			36,725	-	(36,725)
Fines and Forfeitures	45,518	17,067	19,161	29,017	-	19,341	25,572	25,739			181,415	251,640	70,225
Other Revenue	-	-	-	-	-	-	-	-			-	-	-

Jefferson County, Texas
Statement of Revenues - Compared With Budget Allocation
For The Month Ending July 31, 2017

	October 2016									Cumulative	Annual	Unrealized
	-December	January	February	March	April	May	June	July		Total	Budget	Balance
Engineering Fund												
Current Taxes	\$ 160,140	\$ 378,670	\$ 338,504	\$ 11,999	\$ 5,824	\$ 3,630	\$ 5,370	\$ 3,636	\$	907,773	\$ 916,353	\$ 8,580
Delinquent Taxes	3,468	952	835	1,656	780	1,466	802	886		10,845	12,095	1,250
Licenses and Permits	950	-	-	-	-	-	100	-		1,050	400	(650)
Sales, Rentals & Services	-	100	-	-	200	-	-	-		300	500	200
Parks & Recreation												
Current Taxes	9,047	21,394	19,124	678	-	205	303	205		50,956	51,771	815
Delinquent Taxes	-	-	-	-	329	-	-	-		329	-	(329)
Sales, Rentals & Services	17,791	4,372	3,964	5,947	5,261	6,423	5,278	4,926		53,962	70,200	16,238
General Fund												
Current Taxes	13,231,557	31,287,550	19,724,539	298,011	481,180	299,939	443,702	300,400		66,066,878	66,775,860	708,982
Delinquent Taxes	275,547	75,630	66,303	131,592	61,980	116,512	63,703	70,425		861,692	960,927	99,235
Sales Taxes	2,048,171	2,233,823	2,548,158	1,902,444	1,873,347	2,543,383	1,901,398	2,188,457		17,239,181	23,950,000	6,710,819
Other Taxes	1,449	-	-	-	-	-	21,675	-		23,124	24,000	876
Licenses and Permits	75,348	31,444	34,830	34,934	45,001	34,477	39,613	38,217		333,864	420,220	86,356
Intergovernmental Revenue	136,191	19,904	136,795	57,027	361,806	97,049	48,083	15,989		872,844	959,586	86,742
Fees of Office	897,664	290,453	432,095	324,120	349,344	304,760	369,615	396,207		3,364,258	4,095,500	731,242
Other Sales, Rentals & Svcs.	798,224	(63,745)	415,158	199,389	369,513	269,978	228,744	277,768		2,495,029	1,719,600	(775,429)
Fines & Forfeitures	134,651	3,971	74,837	3,474	54,341	93,550	68,457	165,715		598,996	700,000	101,004
Interest	6,894	4,083	25,508	14,404	18,622	7,791	51,502	9,977		138,781	200,000	61,219
Other Revenue	-	-	-	-	-	-	-	-		-	-	-
Mosquito Control Fund												
Current Taxes	321,045	759,148	678,625	24,055	11,675	7,278	10,766	7,288		1,819,880	1,837,083	17,203
Delinquent Taxes	7,705	2,115	1,854	3,680	1,733	3,257	1,781	1,969		24,094	26,870	2,776
Sales, Rentals & Services	-	-	-	-	-	-	-	-		-	-	-
Tobacco Settlement Fund												
Interest	2,101	237	1,169	700	964	432	3,112	663		9,378	15,000	5,622
Debt Service												
Current Taxes	1,072,063	2,535,016	2,266,128	80,325	38,986	24,302	35,949	24,339		6,077,108	5,935,622	(141,486)
Delinquent Taxes	23,608	5,964	5,384	11,109	4,949	10,483	5,244	6,081		72,822	66,976	(5,846)
Interest	844	227	1,842	1,122	1,553	701	5,081	113		11,483	12,100	617
Other, Sales, Rentals & Svcs.	-	-	-	-	-	-	-	-		-	-	-
Total	\$ 20,321,163	\$ 39,190,734	\$ 27,941,220	\$ 3,494,207	\$ 4,004,074	\$ 4,116,943	\$ 5,615,894	\$ 3,801,676	\$	108,485,911	\$ 116,921,656	\$ 8,435,745

Jefferson County, Texas
Statement of Expenditures - Compared With Budget Allocation - 83% of Budget Expended
For The Month Ending July 31, 2017

	<u>Cumulative Actual</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>	<u>Percentage Unencumbered</u>
Jury Fund	\$ 448,757	\$ 592,307	\$ 143,550	24.24%
Road & Bridge Funds	5,716,422	7,464,055	1,747,633	23.41%
Engineering Fund	756,954	996,435	239,481	24.03%
Parks & Recreation Fund	94,563	178,115	83,552	46.91%
General Fund:				
General Government	19,312,197	23,872,408	4,560,211	19.10%
Judicial	15,038,494	18,898,780	3,860,286	20.43%
Law Enforcement	40,186,197	50,630,705	10,444,508	20.63%
Education	303,771	409,333	105,562	25.79%
Health & Welfare	5,745,679	8,439,758	2,694,079	31.92%
Maintenance	2,917,732	3,757,551	839,819	22.35%
Other	1,098,481	1,409,972	311,491	22.09%
Mosquito Control Fund	1,582,114	2,228,867	646,753	29.02%
Tobacco Settlement	100,000	100,000	-	-
Debt Service Funds	6,105,455	6,108,430	2,975	0.05%
	<u>\$ 99,406,816</u>	<u>\$ 125,086,716</u>	<u>\$ 25,679,900</u>	<u>20.53%</u>



Jefferson County, Texas
Statement of Expenditures - Compared With Budget Allocation
For The Month Ending July 31, 2017

	October 2016									Cumulative	Annual	Unencumbered
	December	January	February	March	April	May	June	July	Encumbrances	Total	Budget	Balance
Jury Fund	\$ 166,100	\$ 46,447	\$ 47,203	\$ 15,392	\$ 15,152	\$ 46,827	\$ 53,688	\$ 55,223	\$ 2,725	\$ 448,757	\$ 592,307	\$ 143,550
Road & Brdg Pct. 1	311,049	400,646	109,019	97,022	146,992	92,987	134,420	92,684	113,358	1,498,177	1,891,088	392,911
Road & Brdg Pct. 2	347,319	99,594	116,204	117,215	108,363	185,510	158,416	126,469	78,967	1,338,057	1,721,091	383,034
Road & Brdg Pct. 3	344,010	100,365	101,393	101,965	111,303	181,224	133,384	133,331	194,653	1,401,628	1,835,539	433,911
Road & Brdg Pct. 4	382,544	125,425	72,202	114,457	116,209	242,508	161,673	124,266	139,276	1,478,560	2,016,337	537,777
Engineering	253,284	75,910	66,058	62,981	63,672	64,463	94,979	63,504	12,103	756,954	996,435	239,481
Parks & Recreation	22,055	6,075	4,015	4,712	10,982	5,401	14,553	10,613	16,157	94,563	178,115	83,552
Tax Assessor/Coll.	1,019,355	277,784	277,221	275,487	272,298	273,405	404,929	278,368	9,904	3,088,751	3,858,457	769,706
Human Resources	105,160	30,649	31,300	34,666	31,227	32,989	47,496	33,363	1,789	348,639	429,962	81,323
County Auditor	412,891	104,772	103,322	99,766	103,688	107,154	148,217	89,182	1,130	1,170,122	1,449,923	279,801
County Clerk	560,573	174,989	159,102	154,928	208,430	163,959	224,840	156,968	8,113	1,811,902	2,277,022	465,120
County Judge	224,357	71,009	59,088	56,839	64,024	61,686	90,860	70,955	341	699,159	889,895	190,736
Risk Management	64,857	18,362	18,903	18,507	18,477	18,523	27,592	18,565	306	204,092	251,816	47,724
County Treasurer	98,143	28,243	28,466	28,725	28,460	29,774	41,340	30,188	755	314,094	379,487	65,393
Printing Department	35,455	9,353	10,294	11,326	9,648	14,269	14,748	9,837	11,540	126,470	169,168	42,698
Purchasing Department	141,337	39,460	39,053	41,635	39,162	39,788	61,095	42,550	5,174	449,254	559,482	110,228
General Services	2,565,490	1,427,127	1,302,340	757,600	566,800	647,717	818,872	544,213	54,602	8,684,761	10,541,981	1,857,220
MIS	604,842	138,840	153,502	136,854	133,590	146,252	228,065	150,064	29,176	1,721,185	2,118,915	397,730
Voter's Registration	27,764	6,368	7,315	6,789	7,582	6,949	9,536	6,914	2,694	81,911	106,214	24,303
Elections	412,308	(23,806)	30,968	34,543	23,798	60,631	37,835	24,614	10,966	611,857	840,086	228,229
District Attorney	1,673,829	495,127	471,135	489,583	475,485	476,126	709,660	481,232	5,965	5,278,142	6,600,556	1,322,414
District Clerk	493,043	137,452	144,722	143,561	139,018	144,968	208,482	143,250	7,960	1,562,456	1,900,869	338,413
Criminal Dist. Court	320,764	103,368	105,607	103,190	102,468	115,880	141,696	225,802	1,354	1,220,129	1,495,083	274,954
58th Dist. Court	72,747	20,448	20,718	20,529	20,411	20,754	30,783	21,529	90	228,009	295,885	67,876
60th Dist. Court	77,782	21,416	21,633	21,464	21,630	22,107	32,762	22,310	226	241,330	291,462	50,132
136th Dist. Court	79,665	19,654	21,326	21,311	21,500	22,076	33,197	22,078	570	241,377	302,169	60,792
172nd Dist. Court	76,261	21,437	21,303	21,236	18,430	20,278	30,295	20,775	-	230,015	292,766	62,751
252nd Dist. Court	213,762	166,471	94,297	78,300	87,571	331,934	123,840	136,452	(445)	1,232,182	1,451,980	219,798
279th Dist. Court	89,031	35,245	31,733	30,950	26,294	27,737	33,827	27,212	-	302,029	398,987	96,958
317th Dist. Court	185,794	48,945	51,390	49,650	61,545	61,482	70,145	59,168	462	588,581	765,711	177,130
J.P. Pct. 1 Pl 1	92,732	27,275	26,796	27,957	27,525	27,429	40,644	27,743	1,084	299,185	367,606	68,421
J.P. Pct. 1 Pl 2	92,343	26,515	26,394	27,784	26,290	26,239	39,903	26,518	-	291,986	365,966	73,980
J.P. Pct. 2	75,276	22,939	22,722	22,814	21,762	22,961	33,883	21,481	109	243,947	339,964	96,017
J.P. Pct. 4	93,966	27,541	26,689	24,428	25,524	26,043	37,909	25,404	345	287,849	362,346	74,497
J.P. Pct. 6	92,553	27,096	27,016	28,057	27,165	27,226	39,858	27,707	245	296,923	368,970	72,047
J.P. Pct. 7	85,245	24,638	24,885	25,395	25,461	25,637	41,065	24,873	1,171	278,370	364,635	86,265
J.P. Pct. 8	85,104	24,493	25,624	24,457	25,173	24,525	35,749	24,826	605	270,556	359,946	89,390
Cnty. Court at Law 1	124,612	35,976	36,140	36,147	35,425	36,180	52,658	35,300	199	392,637	478,622	85,985
Cnty. Court at Law 2	152,507	46,466	44,641	47,535	45,231	46,227	64,150	45,691	275	492,723	646,168	153,445
Cnty. Court at Law 3	179,263	54,571	55,139	55,397	51,670	55,147	76,474	53,138	1,293	582,092	720,898	138,806
Court Master	96,490	30,374	29,127	27,917	27,530	27,747	40,317	28,331	-	307,833	404,152	176,319

Jefferson County, Texas
Statement of Expenditures - Compared With Budget Allocation
For The Month Ending July 31, 2017

	October 2016									Cumulative	Annual	Unencumbered
	December	January	February	March	April	May	June	July	Encumbrances	Total	Budget	Balance
Dispute Resolution	\$ 52,043	\$ 19,315	\$ 15,164	\$ 15,085	\$ 14,402	\$ 16,301	\$ 21,875	\$ 14,674	\$ 1,284	\$ 170,143	\$ 244,039	\$ 73,896
Alternative School	85,159	22,222	29,625	30,026	29,636	29,644	43,440	29,722	424	299,898	394,076	94,178
Comm. Supervision	1,073	358	1,699	1,365	1,968	2,447	1,009	358	2,055	12,332	19,082	6,750
Sheriff's Dept.	3,520,104	968,163	887,927	921,376	897,522	978,552	1,371,629	944,891	33,907	10,524,071	13,454,198	2,930,127
Crime Lab	336,227	90,116	92,281	91,951	89,120	93,027	136,354	105,660	17,248	1,051,984	1,342,460	290,476
Jail	6,883,080	2,219,915	1,969,283	2,050,097	2,034,550	1,820,477	2,795,020	2,334,767	269,493	22,376,682	27,760,000	5,383,318
Juvenile Probation	347,424	95,117	94,776	97,939	98,712	103,331	150,296	109,983	1,910	1,099,488	1,589,282	489,794
Juvenile Detention	467,821	159,365	138,084	145,158	153,389	154,972	204,260	147,424	47,840	1,618,313	2,106,820	488,507
Constable Pct. 1	250,667	52,854	54,953	52,784	21,411	77,304	78,745	56,875	4,024	649,617	811,364	161,747
Constable Pct. 2	110,549	32,631	31,510	32,924	32,457	32,717	47,576	33,024	1,880	355,268	448,812	93,544
Constable Pct. 4	130,162	28,872	31,490	30,622	29,381	40,341	47,760	31,757	941	371,326	461,861	90,535
Constable Pct. 6	151,594	42,219	69,995	43,497	44,041	44,116	61,434	40,363	-	497,259	585,912	88,653
Constable Pct. 7	114,215	30,196	24,138	26,615	33,950	30,089	46,337	30,758	326	336,624	438,613	101,989
Constable Pct. 8	112,534	32,101	31,940	32,448	31,796	32,017	47,593	33,071	326	353,826	433,225	79,399
County Morgue	142,012	110,050	63,692	58,635	76,347	38,504	90,936	58,075	1,258	639,509	785,000	145,491
Agriculture Ext.	101,453	26,949	26,392	26,640	27,174	27,701	40,180	26,066	1,216	303,771	409,333	105,562
Public Health # 1	285,480	93,640	82,604	78,539	125,197	103,510	120,657	96,459	4,732	990,818	1,258,276	267,458
Public Health # 2	281,862	91,254	90,076	86,506	81,074	88,948	120,241	93,106	2,420	935,487	1,241,175	305,688
Nurse Practitioner	76,087	23,029	21,728	22,389	23,897	23,911	32,253	22,529	9,859	255,682	305,055	49,373
Child Welfare	11,863	14,886	10,906	4,399	22,552	16,816	7,420	2,733	-	91,575	120,000	28,425
Env. Control	93,286	26,480	26,232	27,692	26,490	26,789	39,579	27,292	309	294,149	386,151	92,002
Ind. Medical Svcs.	249,311	1,924,775	111,741	100,957	106,552	118,010	126,928	73,404	182,535	2,994,213	4,901,207	1,906,994
Emergency Mgmt.	58,488	16,704	16,707	16,706	16,710	16,853	24,881	16,706	-	183,755	227,894	44,139
Beaumont Maintenance	481,172	234,179	160,281	183,669	166,790	352,950	157,604	272,288	172,709	2,181,642	2,773,185	591,543
Port Arthur Maint.	163,974	53,670	51,907	47,243	54,997	55,933	70,276	64,153	18,248	580,401	764,730	184,329
Mid-County Maint.	38,928	14,348	17,001	14,502	12,191	16,453	17,737	15,717	8,812	155,689	219,636	63,947
Service Center	167,681	95,477	60,861	55,794	84,584	112,162	79,302	96,811	101,574	854,246	1,115,164	260,918
Veteran Service	76,524	23,280	22,368	22,371	22,084	22,436	32,630	22,148	394	244,235	294,808	50,573
Mosquito Control	553,455	88,654	88,745	86,887	136,526	212,474	164,435	230,554	20,384	1,582,114	2,228,867	646,753
Tobacco Settlement	100,000	-	-	-	-	-	-	-	-	100,000	100,000	-
Debt Service Funds	500	708,990	-	-	-	500	-	5,395,465	-	6,105,455	6,108,430	2,975
Contingency	-	-	-	-	-	-	-	-	-	-	-	-
Total	\$ 27,996,390	\$ 11,914,868	\$ 8,390,111	\$ 7,903,887	\$ 7,888,465	\$ 8,700,004	\$ 11,002,222	\$ 13,989,524	\$ 1,621,345	\$ 99,406,816	\$ 125,086,716	\$ 25,679,900

Jefferson County, Texas
Statement of Bonded Indebtedness
For The Month Ending July 31, 2017

Issue	Beginning Amount Outstanding	2016-2017 Requirements				2016-2017 Payments				Ending Amount Outstanding
		Principal	Interest	Fees	Total	Principal	Interest	Fees	Total	
2011 Refunding Bonds	1,150,000	1,150,000	34,500	2,500	1,187,000	1,150,000	34,500	725	1,185,225	-
2012 Refunding Bonds	34,380,000	3,275,000	1,367,200	2,500	4,644,700	3,275,000	1,367,200	1,900	4,644,100	31,105,000
2013 Refunding Bonds	540,000	265,000	9,230	2,500	276,730	265,000	9,230	1,900	276,130	275,000
	<u>\$ 36,070,000</u>	<u>\$ 4,690,000</u>	<u>\$ 1,410,930</u>	<u>\$ 7,500</u>	<u>\$ 6,108,430</u>	<u>\$ 4,690,000</u>	<u>\$ 1,410,930</u>	<u>\$ 4,525</u>	<u>\$ 6,105,455</u>	<u>\$ 31,380,000</u>

Jefferson County, Texas
Statement of Transfers In and Out

	<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>
120	General Fund	18,894 (c)	1,738,748 (a)
120	General Fund		41,461 (b)
223	Juvenile TJPC-A		749 (c)
224	Juvenile Grant R		3 (c)
225	Juvenile Probation & Detention Fund	752 (c)	
242	Body-Worn Camera Grant	25,850 (b)	
243	JAG Grant	9,137 (a)	
257	Auto Theft Grant	25,661 (b)	
265	Cheek H2O & Sewer	10,800 (b)	18,894 (c)
311	Capital Project Funds	120,960 (c)	41,098 (b)
312	CERTZ Grant	41,098 (b)	
325	Keith Lake Fish Pass		120,960 (c)
550	SETEC Fund	1,729,611 (a)	
741	Sheriff Forfeiture Fund		20,850 (b)
865	Marine Division		15,361 (b)
880	FY 2015 Port Security Grant	9,441 (b)	
881	FY 2016 Port Security Grant	5,920 (b)	
		<u>\$1,998,124</u>	<u>\$1,998,124</u>

(a) Budgeted Transfer

(b) Grant Match

(c) Close fund

PGM: GMCOMMV2	DATE 08-21-2017	PAGE: 1
NAME	AMOUNT	CHECK NO. 41 TOTAL
JURY FUND		
TRI-CITY COFFEE SERVICE	175.35	437024
ROAD & BRIDGE PCT.#1		175.35**
SPIDLE & SPIDLE	2,581.28	436938
GULF COAST SCREW & SUPPLY	541.46	436968
ENTERGY	91.81	436969
OFFICE DEPOT	3.09	436992
RALPH'S INDUSTRIAL ELECTRONICS	193.35	437004
SOUTHEAST TEXAS WATER	14.00	437013
UNITED STATES POSTAL SERVICE	.40	437047
A-1 MAIDA FENCE COMPANY	492.00	437128
GULF COAST	171.95	437152
ROAD & BRIDGE PCT.#2		4,089.34**
SPIDLE & SPIDLE	2,119.80	436938
CITY OF NEDERLAND	48.59	436951
MUNRO'S	40.00	436988
RITTER @ HOME	4.99	437002
AT&T	95.40	437014
BUMPER TO BUMPER	223.32	437066
CENTERPOINT ENERGY RESOURCES CORP	42.24	437068
INTERSTATE ALL BATTERY CENTER - BMT	45.95	437088
GULF COAST	217.55	437152
LJ'S HYDRAULIC & AIR REPAIR	1,238.07	437153
ROAD & BRIDGE PCT. # 3		4,075.91**
SPIDLE & SPIDLE	1,810.80	436938
AUDILET TRACTOR SALES	11.95	436942
CITY OF PORT ARTHUR - WATER DEPT.	29.76	436950
ENTERGY	27.39	436969
LOUIS' YAZOO SALES & SERVICE, LLC	140.44	436982
MUNRO'S	23.40	436988
OFFICE DEPOT	.00	436992
OIL CITY TRACTORS, INC.	238.29	436993
TIME WARNER COMMUNICATIONS	86.92	437016
VULCAN MATERIALS CO.	35,394.81	437028
LOWE'S HOME CENTERS, INC.	111.53	437052
CENTERPOINT ENERGY RESOURCES CORP	39.91	437068
MARTIN PRODUCT SALES LLC	5,047.04	437073
SPURLOCK ROAD VETERINARY CLINIC	32.98	437103
TRANSIT & LEVEL CLINIC LLC	1,470.00	437142
ROAD & BRIDGE PCT.#4		44,465.22**
M&D SUPPLY	127.27	436984
MUNRO'S	84.94	436988
OIL CITY TRACTORS, INC.	9,220.00	436993
SMART'S TRUCK & TRAILER, INC.	26.68	437012
AT&T	80.77	437014
BEAUMONT INDEPENDENT SCHOOL	8,960.00	437034
UNITED STATES POSTAL SERVICE	2.02	437047
4IMPRINT, INC.	563.13	437049
EVERETT D ALFRED	494.53	437058
MARTIN PRODUCT SALES LLC	543.17	437073
INTERSTATE ALL BATTERY CENTER - BMT	305.80	437088
ASCO	524.06	437110
FAUST ENGINEERING & SURVEYING INC	2,500.00	437114
SOUTHEAST TEXAS PARTS AND EQUIPMENT	41.56	437119
GCR TIRES & SERVICE	4,265.38	437123
CINTAS CORPORATION	151.19	437146
TRINITY VALLEY TRACTORS INC	384.71	437151
GULF COAST	774.25	437152
WAUKESHA-PEARCE INDUSTRIES LLC	90.65	437156
ALYNIA MACK NELSON	56.71	437160
ENGINEERING FUND		28,110.48**
UNITED STATES POSTAL SERVICE	2.17	437047

PGM: GMCOMMV2	DATE 08-21-2017	AMOUNT	CHECK NO.	PAGE: 2 42 TOTAL
FUNCTION 4 LLC		5,320.00	437154	5,322.17**
PARKS & RECREATION				
CONSOLIDATED ELECTRICAL DIST INC.		1,150.35	436955	
GOLD CREST ELECTRIC CO., INC.		687.20	436965	
LOWE'S HOME CENTERS, INC.		47.70	437052	
SPRINT WASTE SERVICES LP		310.80	437120	
SUPPLYWORKS		1,614.16	437130	3,810.21**
GENERAL FUND				
GERMER PLLC		600.00	437035	
TOMMY GUNN ATTORNEY AT LAW		300.00	437075	
THE FERGUSON LAW FIRM LLP		300.00	437162	1,200.00*
TAX OFFICE				
PITNEY BOWES, INC.		33.25	436996	
ACE IMAGEWEAR		20.74	437010	
UNITED STATES POSTAL SERVICE		619.85	437047	673.84*
COUNTY HUMAN RESOURCES				
UNITED STATES POSTAL SERVICE		1.61	437047	
HR SOUTHWEST		1,019.00	437057	1,020.61*
AUDITOR'S OFFICE				
UNITED STATES POSTAL SERVICE		10.80	437047	10.80*
COUNTY CLERK				
CASH ADVANCE ACCOUNT		337.95	436977	
OLMSTED-KIRK PAPER		149.19	436994	
UNITED STATES POSTAL SERVICE		238.89	437047	726.03*
COUNTY JUDGE				
UNITED STATES POSTAL SERVICE		3.22	437047	
THOMAS O. MOSES		500.00	437071	
JEFF R BRANICK		661.70	437074	
JERRY JOHN BRAGG		500.00	437091	
DUNHAM HALLMARK PLLC		500.00	437100	
THOMSON REUTERS-WEST		131.00	437112	
JAN GIROUARD & ASSOCIATES LLC		400.00	437143	2,695.92*
RISK MANAGEMENT				
UNITED STATES POSTAL SERVICE		30.70	437047	30.70*
COUNTY TREASURER				
UNITED STATES POSTAL SERVICE		88.54	437047	88.54*
PURCHASING DEPARTMENT				
PORT ARTHUR NEWS, INC.		232.80	436997	
UNITED STATES POSTAL SERVICE		2.20	437047	235.00*
GENERAL SERVICES				
B&L MAIL PRESORT SERVICE		1,302.31	436944	
CASH ADVANCE ACCOUNT		115.00	436977	
TIME WARNER COMMUNICATIONS		204.86	437018	
TOWER COMMUNICATIONS, INC.		4,870.00	437045	
CROWN CASTLE INTERNATIONAL		1,499.91	437062	
UNIVERSAL OPERATIONS LLC		6,072.77	437155	
TFFORCE FINAL MILE		40.09	437157	14,104.94*
VOTERS REGISTRATION DEPT				

PGM: GMCOMMV2	DATE 08-21-2017		PAGE: 3 43
NAME	AMOUNT	CHECK NO.	TOTAL
UNITED STATES POSTAL SERVICE	284.77	437047	284.77*
ELECTIONS DEPARTMENT			
PV RENTALS LLC	241.73	437139	241.73*
DISTRICT ATTORNEY			
FED EX	7.40	436963	
CASH ADVANCE ACCOUNT	269.64	436977	
NELL MCCALLUM & ASSOC., INC.	1,162.04	436985	
OFFICE DEPOT	724.39	436992	
RELIABLE COURT REPORTING	152.65	437001	
TEXAS DISTRICT & COUNTY ATTY ASSN.	250.00	437022	
UNITED STATES POSTAL SERVICE	197.67	437047	
MCM ELEGANTE HOTEL	313.95	437070	
THOMSON REUTERS-WEST	2,927.98	437113	
GALLS LLC	25.00	437129	
MATT TURNER	776.75	437147	6,807.47*
DISTRICT CLERK			
UNITED STATES POSTAL SERVICE	238.32	437047	
AERIALINK INC	153.80	437150	392.12*
CRIMINAL DISTRICT COURT			
CRISTY SMITH	208.55	436948	
MARSHA NORMAND	1,708.66	436989	
OFFICE DEPOT	10.00	436992	
KEVIN PAULA SEKALY PC	1,415.66	437008	
RENE MULHOLLAND	112.00	437026	
RENE MULHOLLAND	3,099.15	437027	
KEVIN S. LAINE	900.00	437032	
UNITED STATES POSTAL SERVICE	8.74	437047	
DUSTIN R. GALMOR	1,000.00	437099	8,462.76*
60TH DISTRICT COURT			
OFFICE DEPOT	78.87	436992	78.87*
136TH DISTRICT COURT			
UNITED STATES POSTAL SERVICE	6.21	437047	
SWEET SOUTHERN SOUND	1,684.47	437117	1,690.68*
172ND DISTRICT COURT			
LEXIS-NEXIS	56.00	437048	56.00*
252ND DISTRICT COURT			
DAVID W BARLOW	750.00	436945	
TRAVIS EVANS	800.00	436961	
JEFFERSON CTY. BAR ASSOCIATION	125.00	436976	
WENDELL RADFORD	900.00	437000	
UNITED STATES POSTAL SERVICE	137.56	437047	
LANGSTON ADAMS	800.00	437055	3,512.56*
279TH DISTRICT COURT			
LAIRO DOWDEN, JR.	700.00	436956	
BRITTANIE HOLMES	500.00	437108	
GORDON D FRIESZ	150.00	437133	1,350.00*
JUSTICE COURT-PCT 1 PL 1			
SOUTHERN COMPUTER WAREHOUSE	561.79	436940	
UNITED STATES POSTAL SERVICE	28.72	437047	590.51*
JUSTICE COURT-PCT 2			
MARC DEROUEN	141.26	437097	141.26*
JUSTICE COURT-PCT 4			

PGM: GMCOMMV2	DATE 08-21-2017		PAGE: 4
NAME	AMOUNT	CHECK NO.	TOTAL
AT&T	80.77	437014	80.77*
JUSTICE COURT-PCT 6			
UNITED STATES POSTAL SERVICE	26.48	437047	26.48*
COUNTY COURT AT LAW NO.1			
UNITED STATES POSTAL SERVICE	2.13	437047	
LEXIS-NEXIS	55.00	437048	
O'CONNOR'S	216.00	437140	273.13*
COUNTY COURT AT LAW NO. 2			
DAVID W BARLOW	250.00	436945	
KARLA J. M. ROGERS	150.00	437003	
UNITED STATES POSTAL SERVICE	1.61	437047	
LAURIE PEROZZO	250.00	437089	
MATUSKA LAW FIRM	250.00	437122	
ASHLEY CEDILLO	250.00	437145	1,151.61*
COUNTY COURT AT LAW NO. 3			
GAYLYN COOPER	300.00	436936	
EDWARD B. GRIPON, M.D., P.A.	595.00	436967	
UNITED STATES POSTAL SERVICE	6.85	437047	
ANITA U SEPEDA	200.00	437096	
BRITTANIE HOLMES	250.00	437108	1,351.85*
COURT MASTER			
OFFICE DEPOT	142.15	436992	142.15*
MEDIATION CENTER			
OFFICE DEPOT	147.88	436992	
SOUTHEAST TEXAS WATER	36.75	437013	
UNITED STATES POSTAL SERVICE	4.84	437047	189.47*
ALTERNATIVE SCHOOL			
OFFICE DEPOT	320.36	436992	320.36*
SHERIFF'S DEPARTMENT			
BEAUMONT ENTERPRISE	323.68	436960	
FED EX	64.98	436963	
JEFFERSON CTY. SHERIFF'S DEPARTMENT	2,329.00	436974	
KIRKSEY'S SPRINT PRINTING	24.95	436981	
LOUIS' YAZOO SALES & SERVICE, LLC	101.70	436982	
MOORMAN & ASSOCIATES, INC.	300.00	436987	
OFFICE DEPOT	676.50	436992	
SCANTRON CORPORATION	709.00	437006	
HENRY SCHEIN, INC.	2.31	437007	
AT&T	133.42	437014	
UNITED STATES POSTAL SERVICE	2,470.14	437047	
CHILD ABUSE & FORENSIC SERVICES	901.00	437051	
FIVE STAR FEED	104.80	437061	
SATCOM DIRECT COMMUNICATIONS INC	765.00	437085	
GALLS LLC	334.51	437129	9,240.99*
CRIME LABORATORY			
COLLABORATIVE TESTING SERVICES	1,200.00	436954	
HENRY SCHEIN, INC.	979.08	437007	
SOUTHEAST TEXAS WATER	79.90	437013	
MCKESSON MEDICAL-SURGICAL INC	159.38	437036	
AIRGAS SOUTHWEST	72.67	437084	
CAYMAN CHEMICAL COMPANY	140.00	437092	
EPPENDORF NORTH AMERICA INC	576.30	437107	
EXCEL MEDICAL WASTE LLC	70.00	437132	
ATTAINIT	4,371.55	437134	
LABSOURCE	409.12	437138	

PGM: GMCOMMV2	DATE 08-21-2017		PAGE: 5 45 TOTAL
NAME	AMOUNT	CHECK NO.	
VECTOR SECURITY	156.00	437158	8,214.00*
JAIL - NO. 2			
COASTAL WELDING SUPPLY	82.35	436953	
DESSER TIRE & RUBBER COMPANY	2,160.00	436957	
AT&T	1,391.78	437014	
LOWE'S HOME CENTERS, INC.	85.37	437052	
TEXAS GAS SERVICE	311.81	437059	
INTERCONTINENTAL JET CORP	662.45	437067	
WORLD FUEL SERVICES	1,276.42	437090	
EPIC CARD SERVICES LLC	532.00	437106	
MATERA PAPER COMPANY INC	634.50	437111	
KROPP HOLDINGS INC	2,587.67	437115	9,724.35*
JUVENILE PROBATION DEPT.			
CASH ADVANCE ACCOUNT	1,201.62	436977	
TEXAS PROBATION ASSOCIATION	735.00	437021	
UNITED STATES POSTAL SERVICE	5.24	437047	
SHANNA CITIZEN	77.04	437053	2,018.90*
JUVENILE DETENTION HOME			
CASH ADVANCE ACCOUNT	600.81	436977	
FLOWERS FOODS	67.90	437064	
BEN E KEITH FOODS	2,693.91	437065	
CENTERPOINT ENERGY RESOURCES CORP	305.48	437068	3,668.10*
CONSTABLE PCT 1			
UNITED STATES POSTAL SERVICE	46.27	437047	
GALLS LLC	132.00	437129	178.27*
CONSTABLE-PCT 2			
OFFICE DEPOT	419.13	436992	419.13*
CONSTABLE-PCT 4			
OFFICE DEPOT	501.14	436992	
AT&T	40.39	437014	541.53*
CONSTABLE-PCT 6			
UNITED STATES POSTAL SERVICE	15.84	437047	15.84*
AGRICULTURE EXTENSION SVC			
OFFICE DEPOT	86.86	436992	
UNITED STATES POSTAL SERVICE	1.61	437047	
DAVID OATES	714.07	437144	802.54*
HEALTH AND WELFARE NO. 1			
BROUSSARD'S MORTUARY	1,500.00	436947	
CALVARY MORTUARY	300.00	436949	
ENTERGY	48.07	436971	
MCKESSON MEDICAL-SURGICAL INC	.47	437036	
UNITED STATES POSTAL SERVICE	60.72	437047	
JESSICA RAWLINSON	18.73	437063	
PROCTOR'S MORTUARY INC	1,750.00	437093	3,677.99*
HEALTH AND WELFARE NO. 2			
CLAYBAR FUNERAL HOME, INC.	999.00	436952	
GABRIEL FUNERAL HOME, INC.	1,500.00	436964	
VICKIE MCINTYRE	163.02	437031	
PROCTOR'S MORTUARY INC	1,500.00	437094	
EXCEL MEDICAL WASTE LLC	140.00	437131	4,302.02*
NURSE PRACTITIONER			

PGM: GMCOMMV2	DATE 08-21-2017	AMOUNT	CHECK NO.	PAGE: 6 46 TOTAL
EXCEL MEDICAL WASTE LLC		70.00	437131	70.00*
INDIGENT MEDICAL SERVICES				
LOCAL GOVERNMENT SOLUTIONS LP		3,773.00	437082	3,773.00*
EMERGENCY MANAGEMENT				
VERIZON WIRELESS		150.00	437043	150.00*
MAINTENANCE-BEAUMONT				
JOHNSON SUPPLY		290.78	436979	
SANITARY SUPPLY, INC.		507.39	437005	
ACE IMAGEWEAR		159.30	437010	
INDUSTRIAL & COMMERCIAL MECHANICAL		300.75	437105	
MEMBER'S BUILDING MAINTENANCE LLC	22,	687.76	437116	
BUNA ELECTRIC MOTOR SERVICE INC		300.00	437135	
CINTAS CORPORATION		175.97	437146	24,421.95*
MAINTENANCE-PORT ARTHUR				
A&B OUTDOOR EQUIPMENT		201.95	436935	
BEAUMONT BRICK & STONE		37.95	436937	
BEAUMONT TRACTOR COMPANY		31.96	436946	
FAST SIGNS, INC.		50.00	436962	
W.W. GRAINGER, INC.		151.27	436966	
SANITARY SUPPLY, INC.		190.09	437005	
SHERWIN-WILLIAMS		51.30	437011	
TIME WARNER COMMUNICATIONS		71.41	437017	
TIME WARNER COMMUNICATIONS		300.57	437020	
HOWARD'S AUTO SUPPLY		13.29	437033	
BELT SOURCE		50.60	437072	
PARKER LUMBER		175.83	437095	
SUPPLYWORKS	1,	135.43	437130	
ALL TERRAIN EQUIPMENT CO		513.30	437161	2,974.95*
MAINTENANCE-MID COUNTY				
CITY OF NEDERLAND		19.15	436951	
SANITARY SUPPLY, INC.		66.85	437005	
ACE IMAGEWEAR		30.76	437010	
LOWE'S HOME CENTERS, INC.		180.29	437052	
CENTERPOINT ENERGY RESOURCES CORP		79.68	437068	
HIGHTECH SIGNS		65.00	437076	
COUNTY HOME AND RANCH LP		6.99	437102	
BOSCO INDUSTRIES	1,	422.00	437148	1,870.72*
SERVICE CENTER				
SPIDLE & SPIDLE	14,	158.70	436938	
J.K. CHEVROLET CO.		162.18	436973	
KINSEL FORD, INC.		397.86	436980	
MUNRO'S		39.70	436988	
PHILPOTT MOTORS, INC.		217.62	436995	
AT&T		63.60	437014	
JEFFERSON CTY. TAX OFFICE		7.50	437039	
JEFFERSON CTY. TAX OFFICE		7.50	437040	
JEFFERSON CTY. TAX OFFICE		7.50	437041	
JEFFERSON CTY. TAX OFFICE		7.50	437042	
FIRST CALL		29.98	437054	
BUMPER TO BUMPER		69.56	437066	
LIBERTY TIRE RECYCLING LLC		119.43	437087	
MIGHTY OF SOUTHEAST TEXAS		103.77	437101	
1800RADIATOR & AC		139.00	437127	
CINTAS CORPORATION		93.32	437146	
MIDNIGHT AUTO		169.90	437149	15,794.62*
				139,789.83**
MOSQUITO CONTROL FUND				
SUPERIOR TIRE & SERVICE		51.28	436939	
M&D SUPPLY		96.02	436984	

PGM: GMCOMMV2	DATE 08-21-2017	PAGE: 7 47
NAME	AMOUNT	CHECK NO. TOTAL
MUNRO'S	82.20	436988
POSTMASTER	147.00	436998
SETZER HARDWARE, INC.	17.04	437009
UNITED PARCEL SERVICE	12.71	437025
FIRST CALL	82.95	437054
CENTERPOINT ENERGY RESOURCES CORP	34.63	437068
PARKER LUMBER	37.46	437095
TEXAS DEPARTMENT OF AGRICULTURE	75.00	437137
		636.29**
BREATH ALCOHOL TESTING		
CASH ADVANCE ACCOUNT	840.20	436977
CHRIS FONTENOT	103.00	437078
		943.20**
J.C. FAMILY TREATMENT		
BEAUMONT OCCUPATIONAL SERVICE, INC.	253.85	437050
PATRICIA VELASCO	1,365.00	437136
		1,618.85**
SECURITY FEE FUND		
OFFICE DEPOT	35.69	436992
		35.69**
LAW LIBRARY FUND		
THOMSON REUTERS-WEST	4,869.15	437112
		4,869.15**
EMPG GRANT		
AT&T	.46	436941
VERIZON WIRELESS	130.14	437043
		130.60**
GRANT A STATE AID		
HAYS COUNTY	2,870.00	437030
BI INCORPORATED	503.78	437037
CORNELL CORRECTIONS OF TEXAS	5,031.30	437121
G4S YOUTH SERVICES LLC	13,264.01	437125
		21,669.09**
COMMUNITY SUPERVISION FND		
JEFFERSON CTY. COMMUNITY SUP.	1,925.92	436975
TIME WARNER COMMUNICATIONS	163.27	437019
UNITED STATES POSTAL SERVICE	56.65	437047
JCCSC	761.00	437098
		2,906.84**
JEFF. CO. WOMEN'S CENTER		
ECOLAB	87.10	436959
INTOXIMETERS, INC.	3,005.75	436972
LUBE SHOP	44.48	436983
KIM MCKINNEY, LPC, LMFT	225.00	436986
OFFICE DEPOT	142.40	436992
PREMIUM PLUMBING	340.06	436999
SYSCO FOOD SERVICES, INC.	1,115.24	437015
PETTY CASH - RESTITUTION I	98.00	437029
TEXAS FIRE & COMMUNICATIONS	142.50	437038
VINCENT'S A/C	236.26	437044
BEN E KEITH FOODS	1,112.25	437065
MATERA PAPER COMPANY INC	442.98	437111
CINTAS CORPORATION	80.42	437146
		7,072.44**
LAW OFFICER TRAINING GRT		
TEXAS COMMISSION ON LAW ENFORCEMENT	500.00	437083
BEST BUY BUSINESS ADVANTAGE ACCOUNT	411.51	437118
		911.51**
COUNTY CLK RECORDS ARCHIV		
MANATRON	9,360.75	437080
		9,360.75**
COUNTY RECORDS MANAGEMENT		

PGM: GMCOMMV2	DATE 08-21-2017	AMOUNT	CHECK NO.	PAGE: 8 48 TOTAL
NAME				
EAST TEXAS HISTORICAL ASSOCIATION	50.00	436958		50.00**
DARE CONTRIBUTIONS FUND				
CREATIVE PRODUCT SOURCING	746.65	437079		746.65**
DANY				
SORENSEN FORENSIC	9,720.00	437109		9,720.00**
DEPUTY SHERIFF EDUCATION				
CASH ADVANCE ACCOUNT	1,911.57	436977		1,911.57**
CONST. PCT. 4 EDUCATION				
CASH ADVANCE ACCOUNT	155.95	436977		
ALAN ROBERTS	150.00	437141		305.95**
HOTEL OCCUPANCY TAX FUND				
JOHNSON CONTROLS, INC.	990.00	436978		
CLASSIC FORMS AND PRODUCTS	4,418.40	437060		
DISH NETWORK	113.51	437077		
UNLIMITED LAWN CARE	496.00	437126		6,017.91**
AIRPORT FUND				
ENTERGY	180.71	436970		
AT&T	609.66	437014		
UNITED STATES POSTAL SERVICE	3.39	437047		
CENTERPOINT ENERGY RESOURCES CORP	105.03	437068		898.79**
SETEC FUND				
INDUSTRIAL & COMMERCIAL MECHANICAL	1,652.00	437105		1,652.00**
LIABILITY CLAIMS ACCOUNT				
STEVENS BALDO & LIGHTY PLLC	210.00	437159		210.00**
WORKER'S COMPENSATION FD				
TRISTAR RISK MANAGEMENT	15,703.35	437069		15,703.35**
SHERIFF'S FORFEITURE FUND				
AVIALL	373.48	436943		
AERO PRODUCTS	427.80	437056		
GALLS LLC	1,157.00	437129		1,958.28**
JUVENILE DELINQUENCY PREV				
PCM-G	19,363.00	437086		19,363.00**
ORCA - IKE				
TEXAS GENERAL LAND OFFICE	2,414.46	437023		2,414.46**
MARINE DIVISION				
SETZER HARDWARE, INC.	222.51	437009		
AT&T	86.23	437014		
VERIZON WIRELESS	531.86	437043		
THE DINGO GROUP-PETE JORGENSEN MARI	2,259.29	437081		
WINZER CORPORATION	164.98	437124		3,264.87**
ASAP - CONSTABLE				
OFFICE DEPOT	95.71	436992		95.71**
GLO IKE ROUND 2				

NAME	AMOUNT	CHECK NO.	TOTAL
TEXAS GENERAL LAND OFFICE	338.50	437023	338.50**
2015 PORT SECURITY GRANT			
LJA ENGINEERING INC	3,450.00	437104	3,450.00**
			348,093.96***



ELECTION SERVICES CONTRACT AND LEASE AGREEMENT
BETWEEN JEFFERSON COUNTY
AND
SABINE PASS INDEPENDENT SCHOOL DISTRICT

THIS CONTRACT is made this 13th day of July, 2017, by and between the Sabine Pass Independent School District, hereinafter called "Political Subdivision" and Jefferson County, Texas, by its County Elections Officer, Carolyn Guidry hereinafter called "Contracting Officer," pursuant to Texas Election Code Section 31.092. The parties agree to hold a November 7, 2017 Joint Election with each other in accordance with Chapter 271 of the Texas Election Code and this Agreement. This Agreement is entered into in consideration of the mutual covenants and promises hereinafter set out:

1. RECITALS.

Contracting Officer is the County Clerk of Jefferson County, Texas, and is the County Officer in charge of election duties. Political Subdivision is a political entity situated wholly or partially within Jefferson County, Texas. Political Subdivision and Contracting Officer have determined that it is in the public interest of Jefferson County voters that the following contract be made and entered into for the purpose of having Contracting Officer furnish to Political Subdivision certain election services and equipment needed by Political Subdivision in connection with the holding of its November 7, 2017 Election. Jefferson County's certified Hart InterCivic electronic voting equipment is to be used in the November 7, 2017 Joint Election, hereinafter called "Joint Election."

2. DUTIES AND SERVICES OF CONTRACTING OFFICER.

Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

- (a) Notify and coordinate presiding election judges, alternate judges, and all other election officials. Jefferson County will make emergency appointments of election officials if necessary.
- (b) Arrange for poll worker training through a third party or conduct necessary training. Notify all early voting and Election Day officials of the date, time and place thereof.
- (c) Arrange for the use of early voting locations per the attached Exhibit A and Election Day polling locations per the attached Exhibit B. If emergency replacement polling locations are needed, Contracting Officer shall make necessary alternate arrangements to locate another public place (or if unavailable, a private building), and shall notify Political Subdivision as soon as possible.
- (d) Procure election kits and supplies and distribute to the precinct judges and early

voting deputies. Obtain from the Tax –Assessor /Voter Registrar lists of registered voters to be used in conducting the election in conformity with the boundaries of Political Subdivision and the election precincts established for the election. The Election Day list of registered voters shall be arranged in alphabetical order.

(e) Prepare and test all electronic voting equipment, format ballot styles, secure audio, oversee all equipment and voter registration database programming, assure compliance with equipment security requirements. Arrange for transport of equipment to and from polling locations.

(f) Serve as Early Voting Clerk for the Joint Election and process, print, mail, and tabulate ballots for any eligible voter, who applies for a ballot by mail including all eligible FPCA applicants. Supervise the conduct of early voting in person and appoint sufficient personnel to serve as deputy early voting clerks. Provide lists of early voters as provided by law if requested by Political Subdivision.

(g) Publish legal notice of the date, time and place of the public logic and accuracy test. Prepare test materials and conduct internal election testing, public logic and accuracy test, and tests of tabulation equipment. Contracting Officer shall also publish a joint election notice one time in English and Spanish in Jefferson County newspaper(s).

(h) Arrange for the early ballot board, signature verification committee, tabulation personnel, and all equipment and supplies needed at central counting station. Tabulate early voting, election night, paper mail ballots and provisional ballots. Tabulate unofficial returns and assist in preparing the tabulation for the official canvass. Provide Political Subdivision its voter history report following the election if requested.

(i) Serve as Custodian of Records for election records in Contracting Officer's custody and provide for the 22 month and permanent storage of said election records as provided by law.

(j) Provide information services for voters and election officers.

(k) Maintain accurate records of all expenses incurred in connection with the responsibilities under this Agreement and provide Political Subdivision a final invoice after the conduct of the election. Provide any detailed backup to such invoice, if requested, reflecting the charges or components of the costs set forth on the invoice submitted to Political Subdivision.

(l) The Contracting Office is responsible for collecting the compensations sheets for the election judges, clerks, and early voting ballot board. The Contracting Officer will also pay the fore-mention for their services and time in accordance with their rate of pay policy.

(m) Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code, unless waived by the Secretary of State. A written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned Election Code. If requested, Contracting Officer

shall provide a written report to Political Subdivision in a timely manner.

(n) The Contracting Officer shall place the funds paid by Political Subdivision hereunder in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

3. DUTIES AND SERVICES OF POLITICAL SUBDIVISION.

Political Subdivision shall be responsible for performing the following duties:

(a) Prepare all election orders, resolutions, notices, and other pertinent documents for adoption and execution by the appropriate Political Subdivision officer or body. Take all actions necessary for calling the Joint Election which are required by the Texas Election Code and/or the Political Subdivision's governing body, charter, ordinances, or other applicable laws. Execute a Joint Election Agreement with Jefferson County for the purpose of sharing election equipment, election officials, county precinct polling locations, and costs. Serve as Custodian of Records for all election records in its possession as provided by law.

(b) Political Subdivision shall be responsible for the legal sufficiency of any order calling their election. Political Subdivision shall be responsible for all substantive and procedural legal issues governing the conduct of their election. Political Subdivision understands and agrees that Contracting Officer provides no legal advice to Political Subdivision.

(c) Adopt the county voting precincts for this election. Political Subdivision shall adopt the early voting locations used by the county which reside in the Political Subdivision jurisdictional boundaries with the stipulation to add additional locations and adopt all early voting dates, and times recommended by the Contracting Officer in accordance with the Texas Election Code. Political Subdivision shall adopt the Election Day Countywide polling locations on the attached Exhibit B.

(d) Prepare, post and publish all required election notices for Political Subdivision except for the joint election notice and the public test notice that Contracting Officer shall publish. In addition, if this election's polling locations are different than Political Subdivision's previous election, Political Subdivision shall post notice at the entrance to any previous polling places in its jurisdiction stating that the location has changed and provide the polling location and address for those voters for this election, pursuant to Texas Election Code Section 43.062, unless County has posted the change for their election. Educate the voters in Political Subdivision as much as possible on early voting times and places and Election Day polling locations.

(e) Political Subdivision shall confirm with Tax-Assessor/Voter Registrar its boundaries, county voting precincts and street details within those boundaries. Political Subdivision will validate all boundaries are defined properly within Jefferson County voter registration database, maps and street lists with block ranges and odd/even/both indicators before the coding and programming of the ballot begins. If changes are necessary after programming has begun the Political subdivision responsible will incur the cost of re-programming for all entities involved. Political Subdivision must proof and approve all programming work done for the jurisdiction according to the Timetable.

(f) Deliver to Contracting Officer, according to the attached Timetable, ballot language

with Spanish translations, candidate names or measures, the order in which they are to be printed on the ballot with the exact form and spelling. Provide pronunciation for difficult names or words to use on the audio recording. Timely review and sign off on ballot proofs.

(g) Any requests for early voting ballots to be voted by mail received by Political Subdivision must be hand delivered or faxed to Contracting Officer on the day of receipt. If the application is faxed, the original application must be mailed to Contracting Officer. Contracting Officer will process applications, mail appropriate ballots, and tabulate.

(h) If requested, assist Contracting Officer in recruiting bilingual poll workers. Provide documentation on Political Subdivision's efforts to recruit bilingual poll workers if requested by the U. S. Department of Justice.

(i) Pay prorated additional costs incurred by Contracting Officer if a recount for said election is required, the election is contested in any manner, or a runoff is required.

(j) Canvass the returns and declare the election results for Political Subdivision. Political Subdivision is responsible for filing any precinct reports required by the Secretary of State

(k) The deposit will be waived for this Election Agreement for all Political Subdivisions. All costs will be assessed according to attached schedule on Exhibit D – Contract Costs and a detailed billed will be rendered within 30 days after the canvassing of the election or the receipt of all invoices needed to validate the billing. Any discrepancies in billing should be addressed immediately.

4.COST OF SERVICES.

Political Subdivision shall share some expenses for the above services, supplies and equipment in accordance with the attached Exhibit D - Cost Estimate. This cost estimate may be amended, if necessary, after filing deadlines and election cancellations. Additional elections may lower costs for each entity, and election cancellations may raise costs for each entity. It is understood that other political entities may wish to participate in the use of the County's electronic voting equipment and polling locations, and it is agreed that Contracting Officer may enter into other contracts with entities for those purposes on terms and conditions generally similar to those set forth in this Agreement. Only the actual expenses directly attributable to this Agreement and any prorated shared expenses may be charged to Political Subdivision, plus a 10% administrative fee.

5. GENERAL CONDITIONS.

(a) The parties agree that the timing is critical on all duties in this Agreement. Lack of adherence to any deadline in the Timetable without prior agreement of Contracting Officer may result in cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Agreement or, at the discretion of Contracting Officer, a late penalty surcharge in an amount not to exceed 10% of the final election cost.

Adherence to the Timetable is critical because of Jefferson County's obligation to complete all programming and testing and to process, print and mail military and

overseas ballots by state/federal deadlines and our duty to conduct federal, state, county elections and/or other contracted elections.

(b) In accordance with Section 31.098 of the Texas Election Code, Contracting Officer is authorized to contract with third persons for election services and supplies and is authorized to hire necessary temporary personnel to perform contracted duties. Part-time personnel will be compensated at the hourly rate set by Jefferson County.

(c) Political Subdivision acknowledges that electronic voting equipment is highly technical and it is conceivable that, despite the best effort of the parties and technical assistance, it might fail during the election. Contracting Officer will do whatever is possible to remedy the situation, but Political Subdivision agrees that should such equipment fail, it will not make any claim for damages of any kind.

(d) Any qualified voter in the Joint Election may vote early by personal appearance at any of the joint early voting locations in Exhibit A.

(e) Jefferson County Elections Department may contract with numerous political entities for the Joint Election, and the parties agree that all ballot styles will be programmed into one electronic voting system. Each voter will receive one ballot which contains all races and issues in the Joint Election for which the voter is eligible at the address and in the precinct in which the voter is currently registered. One joint voter sign in process consisting of a common list of registered voters and common signature rosters shall be used in precincts in which the county polling locations are used.

(f) The Contracting Officer shall file copies of this Agreement with the Auditor and Treasurer of Jefferson County not later than the 10th day from receipt of the fully executed contract by Contracting Officer.

(g) Jefferson County is self-insured for personal liability issues. Should Political Subdivision desire insurance for injuries during this election or other liabilities, they shall make such arrangements separate from this Agreement.

(h) In the event that the performance by Contracting Officer of any of its obligations hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

(i) The parties to this Agreement agree that Political Subdivision may cancel this Agreement in the event that it has no need to conduct an election by September 8, 2017. If Political Subdivision's election is cancelled after deadline in the Timetable, a \$200 contract preparation and processing fee will be due in addition to any costs incurred by Contracting Officer on behalf of Political Subdivision prior to said cancellation.

(j) The Political Subdivision has the option of extending the terms of this Agreement through its runoff election, if applicable. Political Subdivision may reduce the number

of the adopted early voting locations and/or Election Day voting locations in which precincts are not involved in a runoff election. In the event of a runoff which Political Subdivision wants Contracting Officer to conduct, Political Subdivision agrees to attempt to coordinate the date with other entities participating in this Joint Election. If Political Subdivision elects to have Contracting Officer conduct a runoff election, the cost will be determined by the number of entities participating and the actual costs plus administrative fees. Political Subdivision will be responsible for all orders, notices, and publications required for their runoff except the publication of the public logic and accuracy test which Contracting Officer will publish.

6. DISPUTE RESOLUTION PROCEDURE

The parties agree to use dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Agreement. Either party must give written notice to the other party of a claim for breach of this Agreement not later than the 180th day after the date of the event, giving rise to the claim. By their execution of their Agreement, the parties acknowledge and knowingly and voluntarily agree that neither the execution of this Agreement; nor the conduct, act or inaction by any person in the execution, administration, or performance of this Agreement constitutes or is intended to constitute a waiver of the party's immunity from suit with respect to claims of third parties.

7. ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire agreement between Sabine Pass Independent School District and Jefferson County. This Agreement may be amended only in writing and signed by the parties.

8. NOTICES

Except as otherwise provided in this section, all notices, consents, approvals, demands, request, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have duly given or served when delivered by hand delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid, and addressed as set forth below or to such other person or address as may be given in writing by either party to the other in accordance with this section:

SABINE PASS INDEPENDENT SCHOOL DISTRICT:

Kristi Heid, Superintendent
5641 S. Gulfway Dr.
Sabine Pass, TX 77655

JEFFERSON COUNTY:

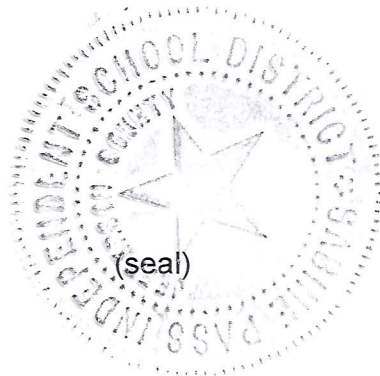
Carolyn L. Guidry, County Clerk
P. O. Box 1151
Beaumont, TX 77704

IN WITNESS WHEREOF, the SABINE PASS INDEPENDENT SCHOOL DISTRICT to the terms of this Agreement and has caused this Agreement to be executed on the 13th day of July 2017.

SABINE PASS INDEPENDENT SCHOOL DISTRICT

By: Kristi Heid
 Name: Kristi Heid
 Title: Superintendent

Attest: August Blanton



IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 21st day of AUGUST, 2017.

JEFFERSON COUNTY, TEXAS

By: Jeff Branick
 Name: Jeff Branick
 Title: County Judge

Attest: Carolyn L. Guidry



IN WITNESS WHEREOF, Jefferson County agrees to the terms of this Agreement and has caused this Agreement to be executed on the 16th day of AUGUST 2017.

JEFFERSON COUNTY, TEXAS

By: Carolyn L. Guidry
 Name: Carolyn L. Guidry
 Title: County Clerk

Attest: A. Good Chief Deputy



EXHIBIT A



***NOTICE OF EARLY VOTING LOCATIONS AND HOURS FOR
November 7, 2017, GENERAL ELECTION
(Advicodde Locales y horarioparaelecci'onsadelantadasde
Noviembre 7, 2017 Eleci'on Generale***

Early Voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

EARLY VOTING LOCATIONS:

(Localizaciones de Votacion Adelantada):

Beaumont Courthouse Main -	1001 Pearl St., Beaumont, Texas
Port Arthur Sub-Courthouse -	525 Lakeshore Dr., Port Arthur, Texas (Tentative)
Rogers Park Recreation Center -	6540 Gladys, Beaumont, Texas
Port Arthur Public Library -	4615 Ninth Ave, Port Arthur, Texas
Theodore Johns Library -	4255 Fannett Rd., Beaumont, Texas
Groves Recreation Center -	6150 39 th Street, Groves, Texas (Tentative)
Effie & Wilton Hebert Library -	2025 Merriman St., Port Neches, Texas

DATES AND HOURS FOR ALL ABOVE LOCATIONS:

(Fechas y Horas para todas las localizaciones):

October 23 - 27 (Octubre 20 - 24)	Monday - Friday (Lunes - Viernes)	8:00 a.m. - 5:00 p.m.
October 28 (Octubre 25)	Saturday (Sábado)	8:00 a.m. - 5:00 p.m.
October 30 - 31 (Octubre 27-31)	Monday – Tuesday (Lunes – Martes)	8:00 a.m. - 5:00 p.m.
November 1 (Noviembre 1)	Wednesday (Miércoles)	8:00 a.m. - 5:00 p.m.
November 2 – 3 (Noviembre 2 – 3)	Thursday – Friday (Jueves- Viernes)	7:00 a.m. – 7:00 p.m.

DATES AND HOURS FOR LOCATION BELOW:

(Fechas y Horas para todas las localizaciones):

R.L. Gabby Recreation Center	5262 S Gulfway Dr. , Sabine Pass, Texas	
November 2 – 3 (<i>Noviembre 2 – 3</i>)	Thursday – Friday (Jueves- Viernes)	7:00 a.m. – 7:00 p.m.

EXHIBIT B

Precincts (precintos)	Election Day Polling Places (Localizaciones)	ADDRESS (Dirección)	City, State Zip code
<i>ALL (todos)</i>	Amelia Elementary School	565 S. Major Dr	Beaumont, TX 77707
<i>ALL (todos)</i>	Beaumont Municipal Airport	455 Keith Rd.	Beaumont, TX 77713
<i>ALL (todos)</i>	Bevil Oaks Civic Center	7390 Sweetgum Rd.	Bevil Oaks, TX 77713
<i>ALL (todos)</i>	BISD Administration Building	3395 Harrison Ave.	Beaumont, TX 77706
<i>ALL (todos)</i>	Calvary Baptist Church	3650 Dowlen Rd.	Beaumont, TX 77706
<i>ALL (todos)</i>	Dishman Elementary	3475 Champions Dr.	Beaumont, TX 77707
<i>ALL (todos)</i>	O.C. Mike Taylor Career Center	2330 North St.	Beaumont, TX 77702
<i>ALL (todos)</i>	Precinct 1 Service Center	20205 W. Hwy. 90	China, TX 77613
<i>ALL (todos)</i>	Rogers Park Community Center	6540 Gladys Ave.	Beaumont, TX 77706
<i>ALL (todos)</i>	Roy Guess Elementary	8055 Voth Rd.	Beaumont, TX 77708
<i>ALL (todos)</i>	Hebert Library	2025 Merriman St.	Port Neches, TX 77651
<i>ALL (todos)</i>	Central Gardens Fire Station**	2026 Spurlock Rd.	Nederland, TX 77627
<i>ALL (todos)</i>	Groves Public Library **	5600 West Washington	Groves, TX 77619
<i>ALL (todos)</i>	Nederland City Hall	207 N. 12th Street	Nederland, TX 77627
<i>ALL (todos)</i>	Jerry Ware Airport Terminal	5000 Jerry Ware Dr.	Beaumont, TX 77705
<i>ALL (todos)</i>	JP 4 BLDG	19217 FM 365	Beaumont, TX 77704
<i>ALL (todos)</i>	LaBelle-Fannett VFD	12880 FM 365	Beaumont, TX 77705
<i>ALL (todos)</i>	Marion & Ed Hughes Public Library	2712 Nederland Ave.	Nederland, TX 77627
<i>ALL (todos)</i>	Port Neches City Hall	1005 Merriman	Port Neches, TX 77651
<i>ALL (todos)</i>	Groves Activity Building **	6150 39th Street.	Groves, TX 77619
<i>ALL (todos)</i>	DeQueen Elementary	740 DeQueen Blvd.	Port Arthur, TX 77640
<i>ALL (todos)</i>	El Vista Community Center	615 Ellias St.	Port Arthur, TX 77640
<i>ALL (todos)</i>	Jefferson County Sub-Courthouse	525 Lakeshore Dr.	Port Arthur, TX 77640
<i>ALL (todos)</i>	Memorial 9th Grade Academy	2441 61st St.	Port Arthur, TX 77642
<i>ALL (todos)</i>	O W COLLINS RETIREMENT CENTER	4440 GULFWAY DR.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Port Arthur Public Library	4615 9th Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Port Arthur Recreation Center	1308 9th Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	R.L. Gabby Eldridge Center	5262 S. Gulfway Dr	Sabine Pass, TX 77655
<i>ALL (todos)</i>	Travis Elementary	1115 Lakeview Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Willie Ryman III Community Center	3248 39th St.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Alice Keith Park Recreation Center	4075 Highland Ave.	Beaumont, TX 77705
<i>ALL (todos)</i>	Charlton-Pollard Elementary	825 Jackson St.	Beaumont, TX 77701
<i>ALL (todos)</i>	Dr. Mae Jones-Clark Elementary	3525 Cleveland St.	Beaumont, TX 77703
<i>ALL (todos)</i>	Hamshire Community Building	12393 2nd St.	Hamshire, TX 77622
<i>ALL (todos)</i>	Jefferson County Courthouse	1001 Pearl St.	Beaumont, TX 77701
<i>ALL (todos)</i>	MLK Middle School	1400 Avenue A	Beaumont, TX 77701
<i>ALL (todos)</i>	John Paul Davis Community Center	3580 E. Lucas Dr.	Beaumont, TX 77703
<i>ALL (todos)</i>	Precinct 4 Service Center	7780 Boyt Rd.	Beaumont, TX 77713
<i>ALL (todos)</i>	Sterling Pruitt Center	2930 Gulf St.	Beaumont, TX 77703
<i>ALL (todos)</i>	Theodore Johns Library	4255 Fannett Rd.	Beaumont, TX 77705

BILLING/LEASING RATES FOR POLITICAL SUBDIVISIONS

EQUIPMENT	LEASE RATE
Voting Equipment	
Judge's Booth Controller	\$330.00
eSlate	\$330.00
Disable Access Unit (DAU)	\$396.00
Privacy Booth	\$20.00
Ballot Box	\$5.00
Communication Devices	
EA Tablet + WIFI	\$119.50
Cell Phone	\$30.00
Mandatory Signs	
Large A-Frame (ID Required)	\$10.00
Large A-Frame (Notices)	\$10.00
PROGRAMMING	
1 - 5 RACES	\$1,125.00
6 - 10 RACES	\$1,898.00
11-20 RACES	\$2,475.00
21-40 RACES	\$3,135.00
41-75 RACES	\$3,960.00
76-100 RACES	\$4,704.00
BALLOT PRINTING	
8.5 X 11	\$0.23
8.5 X 14	\$0.25
8.5 X 17	\$0.28
Sample Ballots	\$0.06
SUPPLIES	
ELECTION KITS / w Seals EV & ED	\$40.00
Mail Ballots (Per Set)	\$0.75
Supply Bag Consumables (per location)	\$20.00

REVISED 07/19/16

Approved By Commissioners Court: _____

EXHIBIT C

CALENDAR

The Political Subdivision agrees that timing is critical, and lack of adherence to this CALENDAR without prior agreement of Contracting Officer may result in additional charges or cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Contract.

School Districts must adhere to all deadlines, even if on Spring Break.

Please refer to the Texas Secretary of State's website for a complete calendar of events including citations to the Texas Election Code and for information specific to entity type. Confer with your attorney on any statutes that govern your entity. Please comply with all orders, postings and notices as required for your Political Subdivision. Contracting Officer will provide the publication of one Notice of Public Test in English and Spanish.

Prior to January 1, 2017, each Political Subdivision is responsible for validating with the Voter Registrar that the boundaries for their voting precincts are correct and supplying the Contracting Officer with a map of such boundaries.

Thursday, August 31, 2017
68th day before Election Day

Recommended date to conduct ballot position drawing
Notice of ballot position drawing must be posted for 72 hours immediately preceding time of drawing.
**Please schedule ballot drawing as soon as possible and email the BALLOT FORMAT AND ORDER OF CANDIDATES ON BALLOT to Contracting Officer at guidry@co.jefferson.tx.us. AND CC ndoyle@co.jefferson.tx.us **

Friday, September 8, 2017
60th day before Election Day

Last day for the governing body of a political subdivision to deliver notice of the election to the county clerk/elections administrator and voter registrar of each county in which the political subdivision is wholly or partly located (Sec. 4.008)

Deadline to notify Contracting Officer via email of the following items:

- if Political Subdivision has a contested election.
- candidate names, including write-in candidates.
- any candidate withdrawals or election cancellation.
- order of candidates on ballot. (We prefer to receive it sooner if it is available.)
- Spanish translations of all ballot titles, contests, and ballot language.
- phonetic pronunciations of all candidate names which will be used for the ballot audio recording.

Friday, September 8, 2017

60th day before Election Day - Continued

Deadline to cancel election and incur no fees under the Election Services Agreement

Deadline to receive executed Election Services Agreement by mail, personal delivery, or email.

Deadline to receive copy of Order of Election

Contracting Officer contact information:

Email: guidry@co.jefferson.tx.us

Mail: P. O. Box 1151, Beaumont, TX 77704-1151

Hand Delivery: 1085 Pearl Street, First Floor, Beaumont, Texas 77701

If additional time is needed because of meeting schedules, please notify us.

Deadlines for ballot proofing and ballot approval will be emailed with ballot proofs. The parties must adhere to deadlines of 24 hour turnaround time, even if they occur during Spring Break, in order for our office to meet the State and Federal deadlines to produce mail military and overseas ballots for the Early Voting Clerk.

Saturday, September 23, 2017

45th day before Election Day

Deadline to mail ballots to military or overseas voters who submitted their ballot request via a federal postcard application (FPCA) or via a standard application for ballot by mail and indicated that they are outside the United States. Ballots must be mailed by this date or the 7th day after the clerk receives the application. If the early voting clerk cannot meet this 45th-day deadline, the clerk must notify the Secretary of State within 24 hours. (Sec. 86.004(b)).

Tuesday, October 10, 2017

30th day before Election Day

Last day to register to vote or make a change of address effective for the November 7, 2017 election (Secs. 13.143, 15.025)

First day of period during which notice of election must be published if the method of giving notice is not specified by a law outside the Election Code, and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by an authority of a city or school district must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d))

Friday, October 20 2017

19th day before Election Day

Last day to post notice of election on bulletin board used for posting notices of meetings of governing body (Sec. 4.003(b)). A Record of Posting Notice of Election (PDF) should be completed at the time of posting. (Sec. 4.005)

Monday, October 23, 2017

12th day before Election Day

First day to vote early in person (Sec. 85.001(a))

NOTE - Political Subdivisions Other than Cities and Counties: Early voting in person must be conducted at least eight (8) hours each weekday that is not a legal state holiday unless the political subdivision has fewer than 1,000 registered voters, in which case early voting in person must be conducted at least three (3) hours per day. (Sec. 85.005(b)).

NOTE – Cities and counties: Early voting in person must be conducted on the weekdays of the early voting period and during the hours that the county clerk’s or city secretary’s main business office is regularly open for business. (Sec. 85.005(a)). However, because cities and counties must have office hours for election-related business at least three (3) hours every business day for this type of election, we harmonize these requirements with the result that, if a city or county is not regularly open for business on one or more weekdays, on those “closed” days, a city or county must conduct early voting for at least three (3) hours a day at the main early voting location (except for a city’s two 12-hour days, when it must be open for the full 12 hours).

NOTE - Cities: Cities must choose two (2) weekdays for the main early voting polling place location to be open for 12 hours during the regular early voting period. City council must choose the two weekdays. (Sec. 85.005(d)).

NOTE - Independent School Districts: Despite the change in state law that allows an ISD to be closed on school holidays during the mandatory office hours period, you are required to be open during the entire early voting period, except on legal state and national holidays.

NOTE - Joint Elections: If entities are conducting early voting by personal appearance jointly, we recommend a unified schedule covering all requirements; i.e., no entity’s requirements should be neglected or subtracted as a result of a joint agreement.

Saturday, October 28, 2017

10th day before Election Day

Last day of period during which notice of election must be published if method of giving notice is not specified by a law outside the Election Code and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by a Commissioners’ Court or by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d))

Last day to mail a copy of the notice of election to each registered voter in the county if method of giving notice is not specified by a law outside the Election Code and this method of giving notice is selected. (Secs. 1.006, 4.003(a)(3)).

Cities and Counties – Weekend Early Voting Hours - Notice Requirement: Last day to post notice on bulletin board used for posting notice of city council or commissioners court, if early voting will be conducted on Saturday (Sec. 85.007). Notice must be posted at least 72 hours before early voting begins on a Saturday or Sunday. Notice must also be posted to the political subdivision’s website, if one is maintained.

NOTE - NEW LAW: Section 85.007, as amended by House Bill 2721 (2015), requires that the election notice, which includes the days and hours of early voting be posted on the political subdivision’s website, if the political subdivision maintains a website.

Friday, November 3, 2017

4th day before Election Day

Last day to vote early by personal appearance (Sec. 85.001(a)).

TUESDAY, NOVEMBER 7, 2017

ELECTION DAY

NOTE: The November Election Law Calendar has not been published by the SOS and the dates have been estimated by the County Clerk’s office.



ELECTION SERVICES AGREEMENT

STATE OF TEXAS

COUNTY OF JEFFERSON

THIS CONTRACT is made this 10 day of JULY, 2017, by and between the Political Subdivision of Port Neches Groves Independent School District, hereinafter called "Political Subdivision" and Jefferson County, Texas, by its County Elections Officer, Carolyn Guidry hereinafter called "Contracting Officer," pursuant to Texas Election Code Section 31.092. The parties agree to hold a November 7, 2017 Joint Election with each other in accordance with Chapter 271 of the Texas Election Code and this Agreement. This Agreement is entered into in consideration of the mutual covenants and promises hereinafter set out:

1. RECITALS.

Contracting Officer is the County Clerk of Jefferson County, Texas, and is the County Officer in charge of election duties. Political Subdivision is a political entity situated wholly or partially within Jefferson County, Texas. Political Subdivision and Contracting Officer have determined that it is in the public interest of Jefferson County voters that the following contract be made and entered into for the purpose of having Contracting Officer furnish to Political Subdivision certain election services and equipment needed by Political Subdivision in connection with the holding of its November 7, 2017 Election. Jefferson County's certified Hart InterCivic electronic voting equipment is to be used in the November 7, 2017 Joint Election, hereinafter called "Joint Election."

2. DUTIES AND SERVICES OF CONTRACTING OFFICER.

Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

(a) Notify and coordinate presiding election judges, alternate judges, and all other election officials. Jefferson County will make emergency appointments of election officials if necessary.

(b) Arrange for poll worker training through a third party or conduct necessary training. Notify all early voting and Election Day officials of the date, time and place thereof.

(c) Arrange for the use of early voting locations per the attached Exhibit A and Election Day polling locations per the attached Exhibit B. If emergency replacement polling locations are needed, Contracting Officer shall make necessary alternate arrangements to locate another public place (or if unavailable, a private building), and shall notify Political Subdivision as soon as possible.

(d) Procure election kits and supplies and distribute to the precinct judges and early voting deputies. Obtain from the Tax –Assessor /Voter Registrar lists of registered voters to be used in conducting the election in conformity with the boundaries of Political Subdivision and the election precincts established for the election. The Election Day list of registered voters shall be arranged in alphabetical order.

(e) Prepare and test all electronic voting equipment, format ballot styles, secure audio, oversee all equipment and voter registration database programming, assure compliance with equipment security requirements. Arrange for transport of equipment to and from polling locations.

(f) Serve as Early Voting Clerk for the Joint Election and process, print, mail, and tabulate ballots for any eligible voter, who applies for a ballot by mail including all eligible FPCA applicants. Supervise the conduct of early voting in person and appoint sufficient personnel to serve as deputy early voting clerks. Provide lists of early voters as provided by law if requested by Political Subdivision.

(g) Publish legal notice of the date, time and place of the public logic and accuracy test. Prepare test materials and conduct internal election testing, public logic and accuracy test, and tests of tabulation equipment. Contracting Officer shall also publish a joint election notice one time in English and Spanish in Jefferson County newspaper(s).

(h) Arrange for the early ballot board, signature verification committee, tabulation personnel, and all equipment and supplies needed at central counting station. Tabulate early voting, election night, paper mail ballots and provisional ballots. Tabulate unofficial returns and assist in preparing the tabulation for the official canvass. Provide Political Subdivision its voter history report following the election if requested.

(i) Serve as Custodian of Records for election records in Contracting Officer's custody and provide for the 22 month and permanent storage of said election records as provided by law.

(j) Provide information services for voters and election officers.

(k) Maintain accurate records of all expenses incurred in connection with the responsibilities under this Agreement and provide Political Subdivision a final invoice after the conduct of the election. Provide any detailed backup to such invoice, if requested, reflecting the charges or components of the costs set forth on the invoice submitted to Political Subdivision.

(l) The Contracting Office is responsible for collecting the compensations sheets for the election judges, clerks, and early voting ballot board. The Contracting Officer will also pay the fore-mention for their services and time in accordance with their rate of pay policy.

(m) Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code, unless waived by the Secretary of State. A

written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned Election Code. If requested, Contracting Officer shall provide a written report to Political Subdivision in a timely manner.

(n) The Contracting Officer shall place the funds paid by Political Subdivision hereunder in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

3. DUTIES AND SERVICES OF POLITICAL SUBDIVISION.

Political Subdivision shall be responsible for performing the following duties:

(a) Prepare all election orders, resolutions, notices, and other pertinent documents for adoption and execution by the appropriate Political Subdivision officer or body. Take all actions necessary for calling the Joint Election which are required by the Texas Election Code and/or the Political Subdivision's governing body, charter, ordinances, or other applicable laws. Execute a Joint Election Agreement with Jefferson County for the purpose of sharing election equipment, election officials, county precinct polling locations, and costs. Serve as Custodian of Records for all election records in its possession as provided by law.

(b) Political Subdivision shall be responsible for the legal sufficiency of any order calling their election. Political Subdivision shall be responsible for all substantive and procedural legal issues governing the conduct of their election. Political Subdivision understands and agrees that Contracting Officer provides no legal advice to Political Subdivision.

(c) Adopt the county voting precincts for this election. Political Subdivision shall adopt the early voting locations used by the county which reside in the Political Subdivision jurisdictional boundaries with the stipulation to add additional locations and adopt all early voting dates, and times recommended by the Contracting Officer in accordance with the Texas Election Code. Political Subdivision shall adopt the Election Day Countywide polling locations on the attached Exhibit B.

(d) Prepare, post and publish all required election notices for Political Subdivision except for the joint election notice and the public test notice that Contracting Officer shall publish. In addition, if this election's polling locations are different than Political Subdivision's previous election, Political Subdivision shall post notice at the entrance to any previous polling places in its jurisdiction stating that the location has changed and provide the polling location and address for those voters for this election, pursuant to Texas Election Code Section 43.062, unless County has posted the change for their election. Educate the voters in Political Subdivision as much as possible on early voting times and places and Election Day polling locations.

(e) Political Subdivision shall confirm with Tax-Assessor/Voter Registrar its boundaries, county voting precincts and street details within those boundaries. Political Subdivision will validate all boundaries are defined properly within Jefferson County voter registration database, maps and street lists with block ranges and odd/even/both indicators before the coding and programming of the ballot begins. If changes are necessary after programming has begun the Political subdivision responsible will incur the cost of re-programming for all entities involved. Political Subdivision must proof and approve all programming work done for the jurisdiction according to the Timetable.

(f) Deliver to Contracting Officer, according to the attached Timetable, ballot language with Spanish translations, candidate names or measures, the order in which they are to be printed on the ballot with the exact form and spelling. Provide pronunciation for difficult names or words to use on the audio recording. Timely review and sign off on ballot proofs.

(g) Any requests for early voting ballots to be voted by mail received by Political Subdivision must be hand delivered or faxed to Contracting Officer on the day of receipt. If the application is faxed, the original application must be mailed to Contracting Officer. Contracting Officer will process applications, mail appropriate ballots, and tabulate.

(h) If requested, assist Contracting Officer in recruiting bilingual poll workers. Provide documentation on Political Subdivision's efforts to recruit bilingual poll workers if requested by the U. S. Department of Justice.

(i) Pay prorated additional costs incurred by Contracting Officer if a recount for said election is required, the election is contested in any manner, or a runoff is required.

(j) Canvass the returns and declare the election results for Political Subdivision. Political Subdivision is responsible for filing any precinct reports required by the Secretary of State

(k) The deposit will be waived for this Election Agreement for all Political Subdivisions. All costs will be assessed according to attached schedule on Exhibit D – Contract Costs and a detailed billed will be rendered within 30 days after the canvassing of the election or the receipt of all invoices needed to validate the billing. Any discrepancies in billing should be addressed immediately.

4.COST OF SERVICES.

Political Subdivision shall share some expenses for the above services, supplies and equipment in accordance with the attached Exhibit D - Cost Estimate. This cost estimate may be amended, if necessary, after filing deadlines and election cancellations. Additional elections may lower costs for each entity, and election cancellations may raise costs for each entity. It is understood that other political entities may wish to participate in the use of the County's electronic voting equipment and polling locations, and it is agreed that Contracting Officer may enter into other contracts with entities for those purposes on terms and conditions generally similar to those set forth in this Agreement. Only the actual expenses directly attributable to this Agreement and any prorated shared expenses may be charged to Political Subdivision, plus a 10% administrative fee.

5. GENERAL CONDITIONS.

(a) The parties agree that the timing is critical on all duties in this Agreement. Lack of adherence to any deadline in the Timetable without prior agreement of Contracting Officer may result in cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Agreement or, at the discretion of Contracting Officer, a late penalty surcharge in an amount not to exceed 10% of the final election cost.

Adherence to the Timetable is critical because of Jefferson County's obligation to complete all programming and testing and to process, print and mail military and overseas ballots by state/federal deadlines and our duty to conduct federal, state, county elections and/or other contracted elections.

(b) In accordance with Section 31.098 of the Texas Election Code, Contracting Officer is authorized to contract with third persons for election services and supplies and is authorized to hire necessary temporary personnel to perform contracted duties. Part-time personnel will be compensated at the hourly rate set by Jefferson County.

(c) Political Subdivision acknowledges that electronic voting equipment is highly technical and it is conceivable that, despite the best effort of the parties and technical assistance, it might fail during the election. Contracting Officer will do whatever is possible to remedy the situation, but Political Subdivision agrees that should such equipment fail, it will not make any claim for damages of any kind.

(d) Any qualified voter in the Joint Election may vote early by personal appearance at any of the joint early voting locations in Exhibit A.

(e) Jefferson County Elections Department may contract with numerous political entities for the Joint Election, and the parties agree that all ballot styles will be programmed into one electronic voting system. Each voter will receive one ballot which contains all races and issues in the Joint Election for which the voter is eligible at the address and in the precinct in which the voter is currently registered. One joint voter sign in process consisting of a common list of registered voters and common signature rosters shall be used in precincts in which the county polling locations are used.

(f) The Contracting Officer shall file copies of this Agreement with the Auditor and Treasurer of Jefferson County not later than the 10th day from receipt of the fully executed contract by Contracting Officer.

(g) Jefferson County is self-insured for personal liability issues. Should Political Subdivision desire insurance for injuries during this election or other liabilities, they shall make such arrangements separate from this Agreement.

(h) In the event that the performance by Contracting Officer of any of its obligations hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

(i) The parties to this Agreement agree that Political Subdivision may cancel this Agreement in the event that it has no need to conduct an election by September 8, 2017. If Political Subdivision's election is cancelled after deadline in the Timetable, a \$200 contract preparation and processing fee will be due in addition to any costs incurred by Contracting Officer on behalf of Political Subdivision prior to said cancellation.

(j) The Political Subdivision has the option of extending the terms of this Agreement through its runoff election, if applicable. Political Subdivision may reduce the number of the adopted early voting locations and/or Election Day voting locations in which precincts are not involved in a runoff election. In the event of a runoff which Political Subdivision wants Contracting Officer to conduct, Political Subdivision agrees to attempt to coordinate the date with other entities participating in this Joint Election. If Political Subdivision elects to have Contracting Officer conduct a runoff election, the cost will be determined by the number of entities participating and the actual costs plus administrative fees. Political Subdivision will be responsible for all orders, notices, and publications required for their runoff except the publication of the public logic and accuracy test which Contracting Officer will publish.

6. DISPUTE RESOLUTION PROCEDURE

The parties agree to use dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Agreement. Either party must give written notice to the other party of a claim for breach of this Agreement not later than the 180th day after the date of the event, giving rise to the claim. By their execution of their Agreement, the parties acknowledge and knowingly and voluntarily agree that neither the execution of this Agreement; nor the conduct, act or inaction by any person in the execution, administration, or performance of this Agreement constitutes or is intended to constitute a waiver of the party's immunity from suit with respect to claims of third parties.

7. ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire agreement between Port Neches Groves Independent School District and Jefferson County. This Agreement may be amended only in writing and signed by the parties.

8. NOTICES

Except as otherwise provided in this section, all notices, consents, approvals, demands, request, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have duly given or served when delivered by hand delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid, and addressed as set forth below or to such other person or address as may be given in writing by either party to the other in accordance with this section:

PORT NECHES GROVES INDEPENDENT SCHOOL DISTRICT:

Sheri Drawhorn, Business Manager
620 Avenue C
Port Neches, TX 77651

JEFFERSON COUNTY:

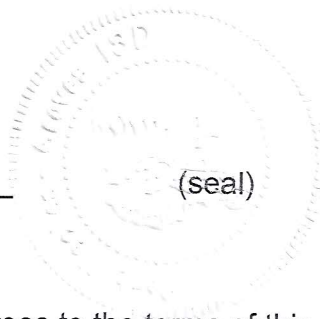
Carolyn L. Guidry, County Clerk
P. O. Box 1151
Beaumont, TX 77704

IN WITNESS WHEREOF, the Port Neches Groves Independent School District agrees to the terms of this Agreement and has caused this Agreement to be executed on the 10 day of July 2017.

PORT NECHES GROVES INDEPENDENT SCHOOL DISTRICT

By *Sheri Drawhorn*
 Name: Sheri Drawhorn
 Title: Business Manager

Attest: *Cheryl Gaudin*



IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 21st day of August, 2017.

JEFFERSON COUNTY, TEXAS

By *Jeff Branick*
 Name: Jeff Branick
 Title: County Judge

Attest *Carolyn L. Guidry*



IN WITNESS WHEREOF, Jefferson County agrees to the terms of this Agreement and has caused this Agreement to be executed on the 16th day of AUGUST 2017.

JEFFERSON COUNTY, TEXAS

By: *Carolyn L. Guidry*
 Name: Carolyn L. Guidry
 Title: County Clerk

Attest *A. Good - Chief Deputy* (seal)



EXHIBIT A



***NOTICE OF EARLY VOTING LOCATIONS AND HOURS FOR
November 7, 2017, GENERAL ELECTION
(Advicóde Locales y horarioparaelecci'onsadelantadasde
Noviembre 7, 2017 Eleci'on Generale***

Early Voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

EARLY VOTING LOCATIONS:

(Localizaciones de Votacion Adelantada):

Beaumont Courthouse Main -	1001 Pearl St., Beaumont, Texas
Port Arthur Sub-Courthouse -	525 Lakeshore Dr., Port Arthur, Texas (Tentative)
Rogers Park Recreation Center -	6540 Gladys, Beaumont, Texas
Port Arthur Public Library -	4615 Ninth Ave, Port Arthur, Texas
Theodore Johns Library -	4255 Fannett Rd., Beaumont, Texas
Groves Recreation Center -	6150 39 th Street, Groves, Texas (Tentative)
Effie & Wilton Hebert Library -	2025 Merriman St., Port Neches, Texas

DATES AND HOURS FOR ALL ABOVE LOCATIONS:

(Fechas y Horas para todas las localizaciones):

October 23 - 27 (Octubre 20 - 24)	Monday - Friday (Lunes - Viernes)	8:00 a.m. - 5:00 p.m.
October 28 (Octubre 25)	Saturday (Sábado)	8:00 a.m. - 5:00 p.m.
October 30 - 31 (Octubre 27-31)	Monday - Tuesday (Lunes - Martes)	8:00 a.m. - 5:00 p.m.
November 1 (Noviembre 1)	Wednesday (Miércoles)	8:00 a.m. - 5:00 p.m.
November 2 - 3 (Noviembre 2 - 3)	Thursday - Friday (Jueves- Viernes)	7:00 a.m. - 7:00 p.m.

DATES AND HOURS FOR LOCATION BELOW:

(Fechas y Horas para todas las localizaciones):

R.L. Gabby Recreation Center	5262 S Gulfway Dr. , Sabine Pass, Texas	
November 2 – 3 (<i>Noviembre 2 – 3</i>)	Thursday – Friday (Jueves- Viernes)	7:00 a.m. – 7:00 p.m.

EXHIBIT B

Precincts (precintos)	Election Day Polling Places (Localizaciones)	ADDRESS (Dirección)	City, State Zip code
<i>ALL (todos)</i>	Amelia Elementary School	565 S. Major Dr	Beaumont, TX 77707
<i>ALL (todos)</i>	Beaumont Municipal Airport	455 Keith Rd.	Beaumont, TX 77713
<i>ALL (todos)</i>	Bevil Oaks Civic Center	7390 Sweetgum Rd.	Bevil Oaks, TX 77713
<i>ALL (todos)</i>	BISD Administration Building	3395 Harrison Ave.	Beaumont, TX 77706
<i>ALL (todos)</i>	Calvary Baptist Church	3650 Dowlen Rd.	Beaumont, TX 77706
<i>ALL (todos)</i>	Dishman Elementary	3475 Champions Dr.	Beaumont, TX 77707
<i>ALL (todos)</i>	O.C. Mike Taylor Career Center	2330 North St.	Beaumont, TX 77702
<i>ALL (todos)</i>	Precinct 1 Service Center	20205 W. Hwy. 90	China, TX 77613
<i>ALL (todos)</i>	Rogers Park Community Center	6540 Gladys Ave.	Beaumont, TX 77706
<i>ALL (todos)</i>	Roy Guess Elementary	8055 Voth Rd.	Beaumont, TX 77708
<i>ALL (todos)</i>	Hebert Library	2025 Merriman St.	Port Neches, TX 77651
<i>ALL (todos)</i>	Central Gardens Fire Station**	2026 Spurlock Rd.	Nederland, TX 77627
<i>ALL (todos)</i>	Groves Public Library **	5600 West Washington	Groves, TX 77619
<i>ALL (todos)</i>	Nederland City Hall	207 N. 12th Street	Nederland, TX 77627
<i>ALL (todos)</i>	Jerry Ware Airport Terminal	5000 Jerry Ware Dr.	Beaumont, TX 77705
<i>ALL (todos)</i>	JP 4 BLDG	19217 FM 365	Beaumont, TX 77704
<i>ALL (todos)</i>	LaBelle-Fannett VFD	12880 FM 365	Beaumont, TX 77705
<i>ALL (todos)</i>	Marion & Ed Hughes Public Library	2712 Nederland Ave.	Nederland, TX 77627
<i>ALL (todos)</i>	Port Neches City Hall	1005 Merriman	Port Neches, TX 77651
<i>ALL (todos)</i>	Groves Activity Building **	6150 39th Street.	Groves, TX 77619
<i>ALL (todos)</i>	DeQueen Elementary	740 DeQueen Blvd.	Port Arthur, TX 77640
<i>ALL (todos)</i>	El Vista Community Center	615 Elias St.	Port Arthur, TX 77640
<i>ALL (todos)</i>	Jefferson County Sub-Courthouse	525 Lakeshore Dr.	Port Arthur, TX 77640
<i>ALL (todos)</i>	Memorial 9th Grade Academy	2441 61st St.	Port Arthur, TX 77642
<i>ALL (todos)</i>	O W COLLINS RETIREMENT CENTER	4440 GULFWAY DR.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Port Arthur Public Library	4615 9th Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Port Arthur Recreation Center	1308 9th Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	R.L. Gabby Eldridge Center	5262 S. Gulfway Dr	Sabine Pass, TX 77655
<i>ALL (todos)</i>	Travis Elementary	1115 Lakeview Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Willie Ryman III Community Center	3248 39th St.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Alice Keith Park Recreation Center	4075 Highland Ave.	Beaumont, TX 77705
<i>ALL (todos)</i>	Charlton-Pollard Elementary	825 Jackson St.	Beaumont, TX 77701
<i>ALL (todos)</i>	Dr. Mae Jones-Clark Elementary	3525 Cleveland St.	Beaumont, TX 77703
<i>ALL (todos)</i>	Hamshire Community Building	12393 2nd St.	Hamshire, TX 77622
<i>ALL (todos)</i>	Jefferson County Courthouse	1001 Pearl St.	Beaumont, TX 77701
<i>ALL (todos)</i>	MLK Middle School	1400 Avenue A	Beaumont, TX 77701
<i>ALL (todos)</i>	John Paul Davis Community Center	3580 E. Lucas Dr.	Beaumont, TX 77703
<i>ALL (todos)</i>	Precinct 4 Service Center	7780 Boyt Rd.	Beaumont, TX 77713
<i>ALL (todos)</i>	Sterling Pruitt Center	2930 Gulf St.	Beaumont, TX 77703
<i>ALL (todos)</i>	Theodore Johns Library	4255 Fannett Rd.	Beaumont, TX 77705

EXHIBIT C

CALENDAR

The Political Subdivision agrees that timing is critical, and lack of adherence to this CALENDAR without prior agreement of Contracting Officer may result in additional charges or cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Contract.

School Districts must adhere to all deadlines, even if on Spring Break.

Please refer to the Texas Secretary of State's website for a complete calendar of events including citations to the Texas Election Code and for information specific to entity type. Confer with your attorney on any statutes that govern your entity. Please comply with all orders, postings and notices as required for your Political Subdivision. Contracting Officer will provide the publication of one Notice of Public Test in English and Spanish.

Prior to January 1, 2017, each Political Subdivision is responsible for validating with the Voter Registrar that the boundaries for their voting precincts are correct and supplying the Contracting Officer with a map of such boundaries.

Thursday, August 31, 2017

68th day before Election Day

Recommended date to conduct ballot position drawing

Notice of ballot position drawing must be posted for 72 hours immediately preceding time of drawing.

**Please schedule ballot drawing as soon as possible and email the BALLOT FORMAT AND ORDER OF CANDIDATES ON BALLOT to Contracting Officer at guidry@co.jefferson.tx.us. AND CC ndoyle@co.jefferson.tx.us **

Friday, September 8, 2017

60th day before Election Day

Last day for the governing body of a political subdivision to deliver notice of the election to the county clerk/elections administrator and voter registrar of each county in which the political subdivision is wholly or partly located (Sec. 4.008)

Deadline to notify Contracting Officer via email of the following items:

- if Political Subdivision has a contested election.
- candidate names, including write-in candidates.
- any candidate withdrawals or election cancellation.
- order of candidates on ballot. (We prefer to receive it sooner if it is available.)
- Spanish translations of all ballot titles, contests, and ballot language.
- phonetic pronunciations of all candidate names which will be used for the ballot audio recording.

Friday, September 8, 2017

60th day before Election Day - Continued

Deadline to cancel election and incur no fees under the Election Services Agreement
Deadline to receive executed Election Services Agreement by mail, personal delivery, or email.
Deadline to receive copy of Order of Election
Contracting Officer contact information:
Email: guidry@co.jefferson.tx.us
Mail: P. O. Box 1151, Beaumont, TX 77704-1151
Hand Delivery: 1085 Pearl Street, First Floor, Beaumont, Texas 77701
If additional time is needed because of meeting schedules, please notify us.

Deadlines for ballot proofing and ballot approval will be emailed with ballot proofs. The parties must adhere to deadlines of 24 hour turnaround time, even if they occur during Spring Break, in order for our office to meet the State and Federal deadlines to produce mail military and overseas ballots for the Early Voting Clerk.

Saturday, September 23, 2017

45th day before Election Day

Deadline to mail ballots to military or overseas voters who submitted their ballot request via a federal postcard application (FPCA) or via a standard application for ballot by mail and indicated that they are outside the United States. Ballots must be mailed by this date or the 7th day after the clerk receives the application. If the early voting clerk cannot meet this 45th-day deadline, the clerk must notify the Secretary of State within 24 hours. (Sec. 86.004(b)).

Tuesday, October 10, 2017

30th day before Election Day

Last day to register to vote or make a change of address effective for the November 7, 2017 election (Secs. 13.143, 15.025)
First day of period during which notice of election must be published if the method of giving notice is not specified by a law outside the Election Code, and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by an authority of a city or school district must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d))

Friday, October 20 2017

19th day before Election Day

Last day to post notice of election on bulletin board used for posting notices of meetings of governing body (Sec. 4.003(b)). A Record of Posting Notice of Election (PDF) should be completed at the time of posting. (Sec. 4.005)

Monday, October 23, 2017

12th day before Election Day

First day to vote early in person (Sec. 85.001(a))

NOTE - Political Subdivisions Other than Cities and Counties: Early voting in person must be conducted at least eight (8) hours each weekday that is not a legal state holiday unless the political subdivision has fewer than 1,000 registered voters, in which case early voting in person must be conducted at least three (3) hours per day. (Sec. 85.005(b)).

NOTE – Cities and counties: Early voting in person must be conducted on the weekdays of the early voting period and during the hours that the county clerk's or city secretary's main business

office is regularly open for business. (Sec. 85.005(a)). However, because cities and counties must have office hours for election-related business at least three (3) hours every business day for this type of election, we harmonize these requirements with the result that, if a city or county is not regularly open for business on one or more weekdays, on those “closed” days, a city or county must conduct early voting for at least three (3) hours a day at the main early voting location (except for a city’s two 12-hour days, when it must be open for the full 12 hours).

NOTE - Cities: Cities must choose two (2) weekdays for the main early voting polling place location to be open for 12 hours during the regular early voting period. City council must choose the two weekdays. (Sec. 85.005(d)).

NOTE - Independent School Districts: Despite the change in state law that allows an ISD to be closed on school holidays during the mandatory office hours period, you are required to be open during the entire early voting period, except on legal state and national holidays.

NOTE - Joint Elections: If entities are conducting early voting by personal appearance jointly, we recommend a unified schedule covering all requirements; i.e., no entity’s requirements should be neglected or subtracted as a result of a joint agreement.

Saturday, October 28, 2017

10th day before Election Day

Last day of period during which notice of election must be published if method of giving notice is not specified by a law outside the Election Code and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by a Commissioners’ Court or by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d))

Last day to mail a copy of the notice of election to each registered voter in the county if method of giving notice is not specified by a law outside the Election Code and this method of giving notice is selected. (Secs. 1.006, 4.003(a)(3)).

Cities and Counties – Weekend Early Voting Hours - Notice Requirement: Last day to post notice on bulletin board used for posting notice of city council or commissioners court, if early voting will be conducted on Saturday (Sec. 85.007). Notice must be posted at least 72 hours before early voting begins on a Saturday or Sunday. Notice must also be posted to the political subdivision’s website, if one is maintained.

NOTE - NEW LAW: Section 85.007, as amended by House Bill 2721 (2015), requires that the election notice, which includes the days and hours of early voting be posted on the political subdivision’s website, if the political subdivision maintains a website.

Friday, November 3, 2017

4th day before Election Day

Last day to vote early by personal appearance (Sec. 85.001(a)).

TUESDAY, NOVEMBER 7, 2017

ELECTION DAY

NOTE: The November Election Law Calendar has not been published by the SOS and the dates have been estimated by the County Clerk’s office.

BILLING/LEASING RATES FOR POLITICAL SUBDIVISIONS

EQUIPMENT	LEASE RATE
Voting Equipment	
Judge's Booth Controller	\$330.00
eSlate	\$330.00
Disable Access Unit (DAU)	\$396.00
Privacy Booth	\$20.00
Ballot Box	\$5.00
Communication Devices	
EA Tablet + WIFI	\$119.50
Cell Phone	\$30.00
Mandatory Signs	
Large A-Frame (ID Required)	\$10.00
Large A-Frame (Notices)	\$10.00
PROGRAMMING	
1 - 5 RACES	\$1,125.00
6 - 10 RACES	\$1,898.00
11-20 RACES	\$2,475.00
21-40 RACES	\$3,135.00
41-75 RACES	\$3,960.00
76-100 RACES	\$4,704.00
BALLOT PRINTING	
8.5 X 11	\$0.23
8.5 X 14	\$0.25
8.5 X 17	\$0.28
Sample Ballots	\$0.06
SUPPLIES	
ELECTION KITS / w Seals EV & ED	\$40.00
Mail Ballots (Per Set)	\$0.75
Supply Bag Consumables (per location)	\$20.00

REVISED 07/19/16

Approved By Commissioners Court: _____



ORIGINAL

ELECTION SERVICES AGREEMENT

STATE OF TEXAS

COUNTY OF JEFFERSON

THIS CONTRACT is made this 22ND day of JULY, 2017, by and between the Political Subdivision of the City of Port Neches, hereinafter called "Political Subdivision" and Jefferson County, Texas, by its County Elections Officer, Carolyn Guidry hereinafter called "Contracting Officer," pursuant to Texas Election Code Section 31.092. The parties agree to hold a November 7, 2017 Joint Election with each other in accordance with Chapter 271 of the Texas Election Code and this Agreement. This Agreement is entered into in consideration of the mutual covenants and promises hereinafter set out:

1. RECITALS.

Contracting Officer is the County Clerk of Jefferson County, Texas, and is the County Officer in charge of election duties. Political Subdivision is a political entity situated wholly or partially within Jefferson County, Texas. Political Subdivision and Contracting Officer have determined that it is in the public interest of Jefferson County voters that the following contract be made and entered into for the purpose of having Contracting Officer furnish to Political Subdivision certain election services and equipment needed by Political Subdivision in connection with the holding of its November 7, 2017 Election. Jefferson County's certified Hart InterCivic electronic voting equipment is to be used in the November 7, 2017 Joint Election, hereinafter called "Joint Election."

2. DUTIES AND SERVICES OF CONTRACTING OFFICER.

Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

- (a) Notify and coordinate presiding election judges, alternate judges, and all other election officials. Jefferson County will make emergency appointments of election officials if necessary.
- (b) Arrange for poll worker training through a third party or conduct necessary training. Notify all early voting and Election Day officials of the date, time and place thereof.
- (c) Arrange for the use of early voting locations per the attached Exhibit A and Election Day polling locations per the attached Exhibit B. If emergency replacement polling locations are needed, Contracting Officer shall make necessary alternate arrangements to locate another public place (or if unavailable, a private building), and shall notify Political Subdivision as soon as possible.

- (d) Procure election kits and supplies and distribute to the precinct judges and early voting deputies. Obtain from the Tax –Assessor /Voter Registrar lists of registered voters to be used in conducting the election in conformity with the boundaries of Political Subdivision and the election precincts established for the election. The Election Day list of registered voters shall be arranged in alphabetical order.
- (e) Prepare and test all electronic voting equipment, format ballot styles, secure audio, oversee all equipment and voter registration database programming, assure compliance with equipment security requirements. Arrange for transport of equipment to and from polling locations.
- (f) Serve as Early Voting Clerk for the Joint Election and process, print, mail, and tabulate ballots for any eligible voter, who applies for a ballot by mail including all eligible FPCA applicants. Supervise the conduct of early voting in person and appoint sufficient personnel to serve as deputy early voting clerks. Provide lists of early voters as provided by law if requested by Political Subdivision.
- (g) Publish legal notice of the date, time and place of the public logic and accuracy test. Prepare test materials and conduct internal election testing, public logic and accuracy test, and tests of tabulation equipment. Contracting Officer shall also publish a joint election notice one time in English and Spanish in Jefferson County newspaper(s).
- (h) Arrange for the early ballot board, signature verification committee, tabulation personnel, and all equipment and supplies needed at central counting station. Tabulate early voting, election night, paper mail ballots and provisional ballots. Tabulate unofficial returns and assist in preparing the tabulation for the official canvass. Provide Political Subdivision its voter history report following the election if requested.
- (i) Serve as Custodian of Records for election records in Contracting Officer's custody and provide for the 22 month and permanent storage of said election records as provided by law.
- (j) Provide information services for voters and election officers.
- (k) Maintain accurate records of all expenses incurred in connection with the responsibilities under this Agreement and provide Political Subdivision a final invoice after the conduct of the election. Provide any detailed backup to such invoice, if requested, reflecting the charges or components of the costs set forth on the invoice submitted to Political Subdivision.
- (l) The Contracting Office is responsible for collecting the compensations sheets for the election judges, clerks, and early voting ballot board. The Contracting Officer will also pay the fore-mention for their services and time in accordance with their rate of pay policy.
- (m) Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code, unless waived by the Secretary of State. A

written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned Election Code. If requested, Contracting Officer shall provide a written report to Political Subdivision in a timely manner.

(n) The Contracting Officer shall place the funds paid by Political Subdivision hereunder in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

3. DUTIES AND SERVICES OF POLITICAL SUBDIVISION.

Political Subdivision shall be responsible for performing the following duties:

(a) Prepare all election orders, resolutions, notices, and other pertinent documents for adoption and execution by the appropriate Political Subdivision officer or body. Take all actions necessary for calling the Joint Election which are required by the Texas Election Code and/or the Political Subdivision's governing body, charter, ordinances, or other applicable laws. Execute a Joint Election Agreement with Jefferson County for the purpose of sharing election equipment, election officials, county precinct polling locations, and costs. Serve as Custodian of Records for all election records in its possession as provided by law.

(b) Political Subdivision shall be responsible for the legal sufficiency of any order calling their election. Political Subdivision shall be responsible for all substantive and procedural legal issues governing the conduct of their election. Political Subdivision understands and agrees that Contracting Officer provides no legal advice to Political Subdivision.

(c) Adopt the county voting precincts for this election. Political Subdivision shall adopt the early voting locations used by the county which reside in the Political Subdivision jurisdictional boundaries with the stipulation to add additional locations and adopt all early voting dates, and times recommended by the Contracting Officer in accordance with the Texas Election Code. Political Subdivision shall adopt the Election Day Countywide polling locations on the attached Exhibit B.

(d) Prepare, post and publish all required election notices for Political Subdivision except for the joint election notice and the public test notice that Contracting Officer shall publish. In addition, if this election's polling locations are different than Political Subdivision's previous election, Political Subdivision shall post notice at the entrance to any previous polling places in its jurisdiction stating that the location has changed and provide the polling location and address for those voters for this election, pursuant to Texas Election Code Section 43.062, unless County has posted the change for their election. Educate the voters in Political Subdivision as much as possible on early voting times and places and Election Day polling locations.

(e) Political Subdivision shall confirm with Tax-Assessor/Voter Registrar its boundaries, county voting precincts and street details within those boundaries. Political Subdivision will validate all boundaries are defined properly within Jefferson County voter registration database, maps and street lists with block ranges and odd/even/both indicators before the coding and programming of the ballot begins. If changes are necessary after programming has begun the Political subdivision responsible will incur the cost of re-programming for all entities involved. Political Subdivision must proof and approve all programming work done for the jurisdiction according to the Timetable.

(f) Deliver to Contracting Officer, according to the attached Timetable, ballot language with Spanish translations, candidate names or measures, the order in which they are to be printed on the ballot with the exact form and spelling. Provide pronunciation for difficult names or words to use on the audio recording. Timely review and sign off on ballot proofs.

(g) Any requests for early voting ballots to be voted by mail received by Political Subdivision must be hand delivered or faxed to Contracting Officer on the day of receipt. If the application is faxed, the original application must be mailed to Contracting Officer. Contracting Officer will process applications, mail appropriate ballots, and tabulate.

(h) If requested, assist Contracting Officer in recruiting bilingual poll workers. Provide documentation on Political Subdivision's efforts to recruit bilingual poll workers if requested by the U. S. Department of Justice.

(i) Pay prorated additional costs incurred by Contracting Officer if a recount for said election is required, the election is contested in any manner, or a runoff is required.

(j) Canvass the returns and declare the election results for Political Subdivision. Political Subdivision is responsible for filing any precinct reports required by the Secretary of State

(k) The deposit will be waived for this Election Agreement for all Political Subdivisions. All costs will be assessed according to attached schedule on Exhibit D – Contract Costs and a detailed billed will be rendered within 30 days after the canvassing of the election or the receipt of all invoices needed to validate the billing. Any discrepancies in billing should be addressed immediately.

4.COST OF SERVICES.

Political Subdivision shall share some expenses for the above services, supplies and equipment in accordance with the attached Exhibit D - Cost Estimate. This cost estimate may be amended, if necessary, after filing deadlines and election cancellations. Additional elections may lower costs for each entity, and election cancellations may raise costs for each entity. It is understood that other political entities may wish to participate in the use of the County's electronic voting equipment and polling locations, and it is agreed that Contracting Officer may enter into other contracts with entities for those purposes on terms and conditions generally similar to those set forth in this Agreement. Only the actual expenses directly attributable to this Agreement and any prorated shared expenses may be charged to Political Subdivision, plus a 10% administrative fee.

5. GENERAL CONDITIONS.

(a) The parties agree that the timing is critical on all duties in this Agreement. Lack of adherence to any deadline in the Timetable without prior agreement of Contracting Officer may result in cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Agreement or, at the discretion of Contracting Officer, a late penalty surcharge in an amount not to exceed 10% of the final election cost.

Adherence to the Timetable is critical because of Jefferson County's obligation to complete all programming and testing and to process, print and mail military and overseas ballots by state/federal deadlines and our duty to conduct federal, state, county elections and/or other contracted elections.

(b) In accordance with Section 31.098 of the Texas Election Code, Contracting Officer is authorized to contract with third persons for election services and supplies and is authorized to hire necessary temporary personnel to perform contracted duties. Part-time personnel will be compensated at the hourly rate set by Jefferson County.

(c) Political Subdivision acknowledges that electronic voting equipment is highly technical and it is conceivable that, despite the best effort of the parties and technical assistance, it might fail during the election. Contracting Officer will do whatever is possible to remedy the situation, but Political Subdivision agrees that should such equipment fail, it will not make any claim for damages of any kind.

(d) Any qualified voter in the Joint Election may vote early by personal appearance at any of the joint early voting locations in Exhibit A.

(e) Jefferson County Elections Department may contract with numerous political entities for the Joint Election, and the parties agree that all ballot styles will be programmed into one electronic voting system. Each voter will receive one ballot which contains all races and issues in the Joint Election for which the voter is eligible at the address and in the precinct in which the voter is currently registered. One joint voter sign in process consisting of a common list of registered voters and common signature rosters shall be used in precincts in which the county polling locations are used.

(f) The Contracting Officer shall file copies of this Agreement with the Auditor and Treasurer of Jefferson County not later than the 10th day from receipt of the fully executed contract by Contracting Officer.

(g) Jefferson County is self-insured for personal liability issues. Should Political Subdivision desire insurance for injuries during this election or other liabilities, they shall make such arrangements separate from this Agreement.

(h) In the event that the performance by Contracting Officer of any of its obligations hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

(i) The parties to this Agreement agree that Political Subdivision may cancel this Agreement in the event that it has no need to conduct an election by September 8, 2017. If Political Subdivision's election is cancelled after deadline in the Timetable, a \$200 contract preparation and processing fee will be due in addition to any costs incurred by Contracting Officer on behalf of Political Subdivision prior to said cancellation.

(j) The Political Subdivision has the option of extending the terms of this Agreement through its runoff election, if applicable. Political Subdivision may reduce the number of the adopted early voting locations and/or Election Day voting locations in which precincts are not involved in a runoff election. In the event of a runoff which Political Subdivision wants Contracting Officer to conduct, Political Subdivision agrees to attempt to coordinate the date with other entities participating in this Joint Election. If Political Subdivision elects to have Contracting Officer conduct a runoff election, the cost will be determined by the number of entities participating and the actual costs plus administrative fees. Political Subdivision will be responsible for all orders, notices, and publications required for their runoff except the publication of the public logic and accuracy test which Contracting Officer will publish.

6. DISPUTE RESOLUTION PROCEDURE

The parties agree to use dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Agreement. Either party must give written notice to the other party of a claim for breach of this Agreement not later than the 180th day after the date of the event, giving rise to the claim. By their execution of their Agreement, the parties acknowledge and knowingly and voluntarily agree that neither the execution of this Agreement; nor the conduct, act or inaction by any person in the execution, administration, or performance of this Agreement constitutes or is intended to constitute a waiver of the party's immunity from suit with respect to claims of third parties.

7. ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire agreement between The City of Port Neches and Jefferson County. This Agreement may be amended only in writing and signed by the parties.

8. NOTICES

Except as otherwise provided in this section, all notices, consents, approvals, demands, request, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have duly given or served when delivered by hand delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid, and addressed as set forth below or to such other person or address as may be given in writing by either party to the other in accordance with this section:

CITY OF PORT NECHES, TEXAS:

Andre' Wimer, City Manager
P O Box 758
Port Neches, TX 77651

JEFFERSON COUNTY:

Carolyn L. Guidry, County Clerk
P. O. Box 1151
Beaumont, TX 77704

IN WITNESS WHEREOF, the City of Port Neches agrees to the terms of this Agreement and has caused this Agreement to be executed on the 22nd day of July 2017.

CITY OF PORT NECHES, TEXAS

By [Signature]

Name: Andre' Wimer

Title: City Manager

Attest: James Mendoza



IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 21st day of August, 2017.

JEFFERSON COUNTY, TEXAS

By [Signature]

Name: Jeff Branick

Title: County Judge

Attest: Carolyn L. Guidry



IN WITNESS WHEREOF, Jefferson County agrees to the terms of this Agreement and has caused this Agreement to be executed on the 16th day of AUGUST 2017.

JEFFERSON COUNTY, TEXAS

By: Carolyn L. Guidry

Name: Carolyn L. Guidry

Title: County Clerk

Attest: Sh. Good - Chief Deputy (seal)

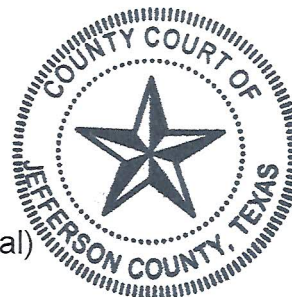


EXHIBIT A



NOTICE OF EARLY VOTING LOCATIONS AND HOURS FOR
November 7, 2017, GENERAL ELECTION
(Advicodde Locales y horarioparaelecci'onsadelantadasde
Noviembre 7, 2017 Eleci'on Generale

Early Voting by personal appearance will be conducted each weekday at:
 (La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

EARLY VOTING LOCATIONS:

(Localizaciones de Votacion Adelantada):

Beaumont Courthouse Main -	1001 Pearl St., Beaumont, Texas
Port Arthur Sub-Courthouse -	525 Lakeshore Dr., Port Arthur, Texas (Tentative)
Rogers Park Recreation Center -	6540 Gladys, Beaumont, Texas
Port Arthur Public Library -	4615 Ninth Ave, Port Arthur, Texas
Theodore Johns Library -	4255 Fannett Rd., Beaumont, Texas
Groves Recreation Center -	6150 39 th Street, Groves, Texas (Tentative)
Effie & Wilton Hebert Library -	2025 Merriman St., Port Neches, Texas

DATES AND HOURS FOR ALL ABOVE LOCATIONS:

(Fechas y Horas para todas las localizaciones):

October 23 - 27 (Octubre 20 - 24)	Monday - Friday (Lunes - Viernes)	8:00 a.m. - 5:00 p.m.
October 28 (Octubre 25)	Saturday (Sábado)	8:00 a.m. - 5:00 p.m.
October 30 - 31 (Octubre 27-31)	Monday – Tuesday (Lunes – Martes)	8:00 a.m. - 5:00 p.m.
November 1 (Noviembre 1)	Wednesday (Miércoles)	8:00 a.m. - 5:00 p.m.
November 2 – 3 (Noviembre 2 – 3)	Thursday – Friday (Jueves- Viernes)	7:00 a.m. – 7:00 p.m.

DATES AND HOURS FOR LOCATION BELOW:

(Fechas y Horas para todas las localizaciones):

R.L. Gabby Recreation Center	5262 S Gulfway Dr. , Sabine Pass, Texas	
November 2 – 3 (<i>Noviembre 2 – 3</i>)	Thursday – Friday (Jueves- Viernes)	7:00 a.m. – 7:00 p.m.

EXHIBIT B

Precincts (precintos)	Election Day Polling Places (Localizaciones)	ADDRESS (Dirección)	City, State Zip code
<i>ALL (todos)</i>	Amelia Elementary School	565 S. Major Dr	Beaumont, TX 77707
<i>ALL (todos)</i>	Beaumont Municipal Airport	455 Keith Rd.	Beaumont, TX 77713
<i>ALL (todos)</i>	Bevil Oaks Civic Center	7390 Sweetgum Rd.	Bevil Oaks, TX 77713
<i>ALL (todos)</i>	BISD Administration Building	3395 Harrison Ave.	Beaumont, TX 77706
<i>ALL (todos)</i>	Calvary Baptist Church	3650 Dowlen Rd.	Beaumont, TX 77706
<i>ALL (todos)</i>	Dishman Elementary	3475 Champions Dr.	Beaumont, TX 77707
<i>ALL (todos)</i>	O.C. Mike Taylor Career Center	2330 North St.	Beaumont, TX 77702
<i>ALL (todos)</i>	Precinct 1 Service Center	20205 W. Hwy. 90	China, TX 77613
<i>ALL (todos)</i>	Rogers Park Community Center	6540 Gladys Ave.	Beaumont, TX 77706
<i>ALL (todos)</i>	Roy Guess Elementary	8055 Voth Rd.	Beaumont, TX 77708
<i>ALL (todos)</i>	Hebert Library	2025 Merriman St.	Port Neches, TX 77651
<i>ALL (todos)</i>	Central Gardens Fire Station**	2026 Spurlock Rd.	Nederland, TX 77627
<i>ALL (todos)</i>	Groves Public Library **	5600 West Washington	Groves, TX 77619
<i>ALL (todos)</i>	Nederland City Hall	207 N. 12th Street	Nederland, TX 77627
<i>ALL (todos)</i>	Jerry Ware Airport Terminal	5000 Jerry Ware Dr.	Beaumont, TX 77705
<i>ALL (todos)</i>	JP 4 BLDG	19217 FM 365	Beaumont, TX 77704
<i>ALL (todos)</i>	LaBelle-Fannett VFD	12880 FM 365	Beaumont, TX 77705
<i>ALL (todos)</i>	Marion & Ed Hughes Public Library	2712 Nederland Ave.	Nederland, TX 77627
<i>ALL (todos)</i>	Port Neches City Hall	1005 Merriman	Port Neches, TX 77651
<i>ALL (todos)</i>	Groves Activity Building **	6150 39th Street.	Groves, TX 77619
<i>ALL (todos)</i>	DeQueen Elementary	740 DeQueen Blvd.	Port Arthur, TX 77640
<i>ALL (todos)</i>	El Vista Community Center	615 Ellias St.	Port Arthur, TX 77640
<i>ALL (todos)</i>	Jefferson County Sub-Courthouse	525 Lakeshore Dr.	Port Arthur, TX 77640
<i>ALL (todos)</i>	Memorial 9th Grade Academy	2441 61st St.	Port Arthur, TX 77642
<i>ALL (todos)</i>	O W COLLINS RETIREMENT CENTER	4440 GULFWAY DR.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Port Arthur Public Library	4615 9th Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Port Arthur Recreation Center	1308 9th Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	R.L. Gabby Eldridge Center	5262 S. Gulfway Dr	Sabine Pass, TX 77655
<i>ALL (todos)</i>	Travis Elementary	1115 Lakeview Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Willie Ryman III Community Center	3248 39th St.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Alice Keith Park Recreation Center	4075 Highland Ave.	Beaumont, TX 77705
<i>ALL (todos)</i>	Charlton-Pollard Elementary	825 Jackson St.	Beaumont, TX 77701
<i>ALL (todos)</i>	Dr. Mae Jones-Clark Elementary	3525 Cleveland St.	Beaumont, TX 77703
<i>ALL (todos)</i>	Hamshire Community Building	12393 2nd St.	Hamshire, TX 77622
<i>ALL (todos)</i>	Jefferson County Courthouse	1001 Pearl St.	Beaumont, TX 77701
<i>ALL (todos)</i>	MLK Middle School	1400 Avenue A	Beaumont, TX 77701
<i>ALL (todos)</i>	John Paul Davis Community Center	3580 E. Lucas Dr.	Beaumont, TX 77703
<i>ALL (todos)</i>	Precinct 4 Service Center	7780 Boyt Rd.	Beaumont, TX 77713
<i>ALL (todos)</i>	Sterling Pruitt Center	2930 Gulf St.	Beaumont, TX 77703
<i>ALL (todos)</i>	Theodore Johns Library	4255 Fannett Rd.	Beaumont, TX 77705

EXHIBIT C

CALENDAR

The Political Subdivision agrees that timing is critical, and lack of adherence to this CALENDAR without prior agreement of Contracting Officer may result in additional charges or cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Contract.

School Districts must adhere to all deadlines, even if on Spring Break.

Please refer to the Texas Secretary of State's website for a complete calendar of events including citations to the Texas Election Code and for information specific to entity type. Confer with your attorney on any statutes that govern your entity. Please comply with all orders, postings and notices as required for your Political Subdivision. Contracting Officer will provide the publication of one Notice of Public Test in English and Spanish.

Prior to January 1, 2017, each Political Subdivision is responsible for validating with the Voter Registrar that the boundaries for their voting precincts are correct and supplying the Contracting Officer with a map of such boundaries.

Thursday, August 31, 2017

68th day before Election Day

Recommended date to conduct ballot position drawing

Notice of ballot position drawing must be posted for 72 hours immediately preceding time of drawing.

**Please schedule ballot drawing as soon as possible and email the BALLOT FORMAT AND ORDER OF CANDIDATES ON BALLOT to Contracting Officer at guidry@co.jefferson.tx.us. AND CC ndoyle@co.jefferson.tx.us **

Friday, September 8, 2017

60th day before Election Day

Last day for the governing body of a political subdivision to deliver notice of the election to the county clerk/elections administrator and voter registrar of each county in which the political subdivision is wholly or partly located (Sec. 4.008)

Deadline to notify Contracting Officer via email of the following items:

- if Political Subdivision has a contested election.
- candidate names, including write-in candidates.
- any candidate withdrawals or election cancellation.
- order of candidates on ballot. (We prefer to receive it sooner if it is available.)
- Spanish translations of all ballot titles, contests, and ballot language.
- phonetic pronunciations of all candidate names which will be used for the ballot audio recording.

Friday, September 8, 2017

60th day before Election Day - Continued

Deadline to cancel election and incur no fees under the Election Services Agreement
Deadline to receive executed Election Services Agreement by mail, personal delivery, or email.
Deadline to receive copy of Order of Election
Contracting Officer contact information:
Email: guidry@co.jefferson.tx.us
Mail: P. O. Box 1151, Beaumont, TX 77704-1151
Hand Delivery: 1085 Pearl Street, First Floor, Beaumont, Texas 77701
If additional time is needed because of meeting schedules, please notify us.

Deadlines for ballot proofing and ballot approval will be emailed with ballot proofs. The parties must adhere to deadlines of 24 hour turnaround time, even if they occur during Spring Break, in order for our office to meet the State and Federal deadlines to produce mail military and overseas ballots for the Early Voting Clerk.

Saturday, September 23, 2017

45th day before Election Day

Deadline to mail ballots to military or overseas voters who submitted their ballot request via a federal postcard application (FPCA) or via a standard application for ballot by mail and indicated that they are outside the United States. Ballots must be mailed by this date or the 7th day after the clerk receives the application. If the early voting clerk cannot meet this 45th-day deadline, the clerk must notify the Secretary of State within 24 hours. (Sec. 86.004(b)).

Tuesday, October 10, 2017

30th day before Election Day

Last day to register to vote or make a change of address effective for the November 7, 2017 election (Secs. 13.143, 15.025)

First day of period during which notice of election must be published if the method of giving notice is not specified by a law outside the Election Code, and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by an authority of a city or school district must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d))

Friday, October 20 2017

19th day before Election Day

Last day to post notice of election on bulletin board used for posting notices of meetings of governing body (Sec. 4.003(b)). A Record of Posting Notice of Election (PDF) should be completed at the time of posting. (Sec. 4.005)

Monday, October 23, 2017

12th day before Election Day

First day to vote early in person (Sec. 85.001(a))

NOTE - Political Subdivisions Other than Cities and Counties: Early voting in person must be conducted at least eight (8) hours each weekday that is not a legal state holiday unless the political subdivision has fewer than 1,000 registered voters, in which case early voting in person must be conducted at least three (3) hours per day. (Sec. 85.005(b)).

NOTE – Cities and counties: Early voting in person must be conducted on the weekdays of the early voting period and during the hours that the county clerk's or city secretary's main business

office is regularly open for business. (Sec. 85.005(a)). However, because cities and counties must have office hours for election-related business at least three (3) hours every business day for this type of election, we harmonize these requirements with the result that, if a city or county is not regularly open for business on one or more weekdays, on those “closed” days, a city or county must conduct early voting for at least three (3) hours a day at the main early voting location (except for a city’s two 12-hour days, when it must be open for the full 12 hours).

NOTE - Cities: Cities must choose two (2) weekdays for the main early voting polling place location to be open for 12 hours during the regular early voting period. City council must choose the two weekdays. (Sec. 85.005(d)).

NOTE - Independent School Districts: Despite the change in state law that allows an ISD to be closed on school holidays during the mandatory office hours period, you are required to be open during the entire early voting period, except on legal state and national holidays.

NOTE - Joint Elections: If entities are conducting early voting by personal appearance jointly, we recommend a unified schedule covering all requirements; i.e., no entity’s requirements should be neglected or subtracted as a result of a joint agreement.

Saturday, October 28, 2017

10th day before Election Day

Last day of period during which notice of election must be published if method of giving notice is not specified by a law outside the Election Code and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by a Commissioners’ Court or by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d))

Last day to mail a copy of the notice of election to each registered voter in the county if method of giving notice is not specified by a law outside the Election Code and this method of giving notice is selected. (Secs. 1.006, 4.003(a)(3)).

Cities and Counties – Weekend Early Voting Hours - Notice Requirement: Last day to post notice on bulletin board used for posting notice of city council or commissioners court, if early voting will be conducted on Saturday (Sec. 85.007). Notice must be posted at least 72 hours before early voting begins on a Saturday or Sunday. Notice must also be posted to the political subdivision’s website, if one is maintained.

NOTE - NEW LAW: Section 85.007, as amended by House Bill 2721 (2015), requires that the election notice, which includes the days and hours of early voting be posted on the political subdivision’s website, if the political subdivision maintains a website.

Friday, November 3, 2017

4th day before Election Day

Last day to vote early by personal appearance (Sec. 85.001(a)).

TUESDAY, NOVEMBER 7, 2017

ELECTION DAY

NOTE: The November Election Law Calendar has not been published by the SOS and the dates have been estimated by the County Clerk’s office.

BILLING/LEASING RATES FOR POLITICAL SUBDIVISIONS

EQUIPMENT	LEASE RATE
Voting Equipment	
Judge's Booth Controller	\$330.00
eSlate	\$330.00
Disable Access Unit (DAU)	\$396.00
Privacy Booth	\$20.00
Ballot Box	\$5.00
Communication Devices	
EA Tablet + WIFI	\$119.50
Cell Phone	\$30.00
Mandatory Signs	
Large A-Frame (ID Required)	\$10.00
Large A-Frame (Notices)	\$10.00
PROGRAMMING	
1 - 5 RACES	\$1,125.00
6 - 10 RACES	\$1,898.00
11-20 RACES	\$2,475.00
21-40 RACES	\$3,135.00
41-75 RACES	\$3,960.00
76-100 RACES	\$4,704.00
BALLOT PRINTING	
8.5 X 11	\$0.23
8.5 X 14	\$0.25
8.5 X 17	\$0.28
Sample Ballots	\$0.06
SUPPLIES	
ELECTION KITS / w Seals EV & ED	\$40.00
Mail Ballots (Per Set)	\$0.75
Supply Bag Consumables (per location)	\$20.00

REVISED 07/19/16

Approved By Commissioners Court: _____



JOINT ELECTION AND ELECTION SERVICES AGREEMENT

STATE OF TEXAS

COUNTY OF JEFFERSON

THIS CONTRACT is made this 10th day of JULY, 2017, by and between the Political Subdivision of the City of Groves, hereinafter called "Political Subdivision" and Jefferson County, Texas, by its County Elections Officer, Carolyn Guidry, hereinafter called "Contracting Officer," pursuant to Texas Election Code Section 31.092. The parties agree to hold a November 7, 2017 Joint Election with each other in accordance with Chapter 271 of the Texas Election Code and this Agreement. This Agreement is entered into in consideration of the mutual covenants and promises hereinafter set out:

1. RECITALS.

Contracting Officer is the County Clerk of Jefferson County, Texas, and is the County Officer in charge of election duties. Political Subdivision is a political entity situated wholly or partially within Jefferson County, Texas. Political Subdivision and Contracting Officer have determined that it is in the public interest of Jefferson County voters that the following contract be made and entered into for the purpose of having Contracting Officer furnish to Political Subdivision certain election services and equipment needed by Political Subdivision in connection with the holding of its November 7, 2017 Election. Jefferson County's certified Hart InterCivic electronic voting equipment is to be used in the November 7, 2017 Joint Election, hereinafter called "Joint Election."

2. DUTIES AND SERVICES OF CONTRACTING OFFICER.

Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

(a) Notify and coordinate presiding election judges, alternate judges, and all other election officials. Jefferson County will make emergency appointments of election officials if necessary.

(b) Arrange for poll worker training through a third party or conduct necessary training. Notify all early voting and Election Day officials of the date, time and place thereof.

(c) Arrange for the use of early voting locations per the attached Exhibit A and Election Day polling locations per the attached Exhibit B. If emergency replacement polling locations are needed, Contracting Officer shall make necessary alternate arrangements to locate another public place (or if unavailable, a private building), and shall notify Political Subdivision as soon as possible.

(d) Procure election kits and supplies and distribute to the precinct judges and early voting deputies. Obtain from the Tax –Assessor /Voter Registrar lists of registered voters to be used in conducting the election in conformity with the boundaries of Political Subdivision and the election precincts established for the election. The Election Day list of registered voters shall be arranged in alphabetical order.

(e) Prepare and test all electronic voting equipment, format ballot styles, secure audio, oversee all equipment and voter registration database programming, assure compliance with equipment security requirements. Arrange for transport of equipment to and from polling locations.

(f) Serve as Early Voting Clerk for the Joint Election and process, print, mail, and tabulate ballots for any eligible voter, who applies for a ballot by mail including all eligible FPCA applicants. Supervise the conduct of early voting in person and appoint sufficient personnel to serve as deputy early voting clerks. Provide lists of early voters as provided by law if requested by Political Subdivision.

(g) Publish legal notice of the date, time and place of the public logic and accuracy test. Prepare test materials and conduct internal election testing, public logic and accuracy test, and tests of tabulation equipment. Contracting Officer shall also publish a joint election notice one time in English and Spanish in Jefferson County newspaper(s).

(h) Arrange for the early ballot board, signature verification committee, tabulation personnel, and all equipment and supplies needed at central counting station. Tabulate early voting, election night, paper mail ballots and provisional ballots. Tabulate unofficial returns and assist in preparing the tabulation for the official canvass. Provide Political Subdivision its voter history report following the election if requested.

(i) Serve as Custodian of Records for election records in Contracting Officer's custody and provide for the 22 month and permanent storage of said election records as provided by law.

(j) Provide information services for voters and election officers.

(k) Maintain accurate records of all expenses incurred in connection with the responsibilities under this Agreement and provide Political Subdivision a final invoice after the conduct of the election. Provide any detailed backup to such invoice, if requested, reflecting the charges or components of the costs set forth on the invoice submitted to Political Subdivision.

(l) The Contracting Office is responsible for collecting the compensations sheets for the election judges, clerks, and early voting ballot board. The Contracting Officer will also pay the fore-mention for their services and time in accordance with their rate of pay policy.

(m) Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code, unless waived by the Secretary of State. A

written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned Election Code. If requested, Contracting Officer shall provide a written report to Political Subdivision in a timely manner.

(n) The Contracting Officer shall place the funds paid by Political Subdivision hereunder in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

3. DUTIES AND SERVICES OF POLITICAL SUBDIVISION.

Political Subdivision shall be responsible for performing the following duties:

(a) Prepare all election orders, resolutions, notices, and other pertinent documents for adoption and execution by the appropriate Political Subdivision officer or body. Take all actions necessary for calling the Joint Election which are required by the Texas Election Code and/or the Political Subdivision's governing body, charter, ordinances, or other applicable laws. Execute a Joint Election Agreement with Jefferson County for the purpose of sharing election equipment, election officials, county precinct polling locations, and costs. Serve as Custodian of Records for all election records in its possession as provided by law.

(b) Political Subdivision shall be responsible for the legal sufficiency of any order calling their election. Political Subdivision shall be responsible for all substantive and procedural legal issues governing the conduct of their election. Political Subdivision understands and agrees that Contracting Officer provides no legal advice to Political Subdivision.

(c) Adopt the county voting precincts for this election. Political Subdivision shall adopt the early voting locations used by the county which reside in the Political Subdivision jurisdictional boundaries with the stipulation to add additional locations and adopt all early voting dates, and times recommended by the Contracting Officer in accordance with the Texas Election Code. Political Subdivision shall adopt the Election Day Countywide polling locations on the attached Exhibit B.

(d) Prepare, post and publish all required election notices for Political Subdivision except for the joint election notice and the public test notice that Contracting Officer shall publish. In addition, if this election's polling locations are different than Political Subdivision's previous election, Political Subdivision shall post notice at the entrance to any previous polling places in its jurisdiction stating that the location has changed and provide the polling location and address for those voters for this election, pursuant to Texas Election Code Section 43.062, unless County has posted the change for their election. Educate the voters in Political Subdivision as much as possible on early voting times and places and Election Day polling locations.

(e) Political Subdivision shall confirm with Tax-Assessor/Voter Registrar its boundaries, county voting precincts and street details within those boundaries. Political Subdivision will validate all boundaries are defined properly within Jefferson County voter registration database, maps and street lists with block ranges and odd/even/both indicators before the coding and programming of the ballot begins. If changes are necessary after programming has begun the Political subdivision responsible will incur the cost of re-programming for all entities involved. Political Subdivision must proof and approve all programming work done for the jurisdiction according to the Timetable.

(f) Deliver to Contracting Officer, according to the attached Timetable, ballot language with Spanish translations, candidate names or measures, the order in which they are to be printed on the ballot with the exact form and spelling. Provide pronunciation for difficult names or words to use on the audio recording. Timely review and sign off on ballot proofs.

(g) Any requests for early voting ballots to be voted by mail received by Political Subdivision must be hand delivered or faxed to Contracting Officer on the day of receipt. If the application is faxed, the original application must be mailed to Contracting Officer. Contracting Officer will process applications, mail appropriate ballots, and tabulate.

(h) If requested, assist Contracting Officer in recruiting bilingual poll workers. Provide documentation on Political Subdivision's efforts to recruit bilingual poll workers if requested by the U. S. Department of Justice.

(i) Pay prorated additional costs incurred by Contracting Officer if a recount for said election is required, the election is contested in any manner, or a runoff is required.

(j) Canvass the returns and declare the election results for Political Subdivision. Political Subdivision is responsible for filing any precinct reports required by the Secretary of State

(k) The deposit will be waived for this Election Agreement for all Political Subdivisions. All costs will be assessed according to attached schedule on Exhibit D – Contract Costs and a detailed billed will be rendered within 30 days after the canvassing of the election or the receipt of all invoices needed to validate the billing. Any discrepancies in billing should be addressed immediately.

4.COST OF SERVICES.

Political Subdivision shall share some expenses for the above services, supplies and equipment in accordance with the attached Exhibit D - Cost Estimate. This cost estimate may be amended, if necessary, after filing deadlines and election cancellations. Additional elections may lower costs for each entity, and election cancellations may raise costs for each entity. It is understood that other political entities may wish to participate in the use of the County's electronic voting equipment and polling locations, and it is agreed that Contracting Officer may enter into other contracts with entities for those purposes on terms and conditions generally similar to those set forth in this Agreement. Only the actual expenses directly attributable to this Agreement and any prorated shared expenses may be charged to Political Subdivision, plus a 10% administrative fee.

5. GENERAL CONDITIONS.

(a) The parties agree that the timing is critical on all duties in this Agreement. Lack of adherence to any deadline in the Timetable without prior agreement of Contracting Officer may result in cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Agreement or, at the discretion of Contracting Officer, a late penalty surcharge in an amount not to exceed 10% of the final election cost.

Adherence to the Timetable is critical because of Jefferson County's obligation to complete all programming and testing and to process, print and mail military and overseas ballots by state/federal deadlines and our duty to conduct federal, state, county elections and/or other contracted elections.

(b) In accordance with Section 31.098 of the Texas Election Code, Contracting Officer is authorized to contract with third persons for election services and supplies and is authorized to hire necessary temporary personnel to perform contracted duties. Part-time personnel will be compensated at the hourly rate set by Jefferson County.

(c) Political Subdivision acknowledges that electronic voting equipment is highly technical and it is conceivable that, despite the best effort of the parties and technical assistance, it might fail during the election. Contracting Officer will do whatever is possible to remedy the situation, but Political Subdivision agrees that should such equipment fail, it will not make any claim for damages of any kind.

(d) Any qualified voter in the Joint Election may vote early by personal appearance at any of the joint early voting locations in Exhibit A.

(e) Jefferson County Elections Department may contract with numerous political entities for the Joint Election, and the parties agree that all ballot styles will be programmed into one electronic voting system. Each voter will receive one ballot which contains all races and issues in the Joint Election for which the voter is eligible at the address and in the precinct in which the voter is currently registered. One joint voter sign in process consisting of a common list of registered voters and common signature rosters shall be used in precincts in which the county polling locations are used.

(f) The Contracting Officer shall file copies of this Agreement with the Auditor and Treasurer of Jefferson County not later than the 10th day from receipt of the fully executed contract by Contracting Officer.

(g) Jefferson County is self-insured for personal liability issues. Should Political Subdivision desire insurance for injuries during this election or other liabilities, they shall make such arrangements separate from this Agreement.

(h) In the event that the performance by Contracting Officer of any of its obligations hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

(i) The parties to this Agreement agree that Political Subdivision may cancel this Agreement in the event that it has no need to conduct an election by September 8, 2017. If Political Subdivision's election is cancelled after deadline in the Timetable, a \$200 contract preparation and processing fee will be due in addition to any costs incurred by Contracting Officer on behalf of Political Subdivision prior to said cancellation.

(j) The Political Subdivision has the option of extending the terms of this Agreement through its runoff election, if applicable. Political Subdivision may reduce the number of the adopted early voting locations and/or Election Day voting locations in which precincts are not involved in a runoff election. In the event of a runoff which Political Subdivision wants Contracting Officer to conduct, Political Subdivision agrees to attempt to coordinate the date with other entities participating in this Joint Election. If Political Subdivision elects to have Contracting Officer conduct a runoff election, the cost will be determined by the number of entities participating and the actual costs plus administrative fees. Political Subdivision will be responsible for all orders, notices, and publications required for their runoff except the publication of the public logic and accuracy test which Contracting Officer will publish.

6. DISPUTE RESOLUTION PROCEDURE

The parties agree to use dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Agreement. Either party must give written notice to the other party of a claim for breach of this Agreement not later than the 180th day after the date of the event, giving rise to the claim. By their execution of their Agreement, the parties acknowledge and knowingly and voluntarily agree that neither the execution of this Agreement; nor the conduct, act or inaction by any person in the execution, administration, or performance of this Agreement constitutes or is intended to constitute a waiver of the party's immunity from suit with respect to claims of third parties.

7. ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire agreement between The City of Groves and Jefferson County. This Agreement may be amended only in writing and signed by the parties.

8. NOTICES

Except as otherwise provided in this section, all notices, consents, approvals, demands, request, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have duly given or served when delivered by hand delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid, and addressed as set forth below or to such other person or address as may be given in writing by either party to the other in accordance with this section:

CITY OF GROVES, TEXAS:

D. E. Sosa, City Manager
3947 Lincoln Ave
Groves, TX 77619

JEFFERSON COUNTY:

Carolyn L. Guidry, County Clerk
P. O. Box 1151
Beaumont, TX 77704

IN WITNESS WHEREOF, the City of Groves agrees to the terms of this Agreement and has caused this Agreement to be executed on the 10th day of July 2017.

CITY OF GROVES, TEXAS

By [Signature]
Name: D. E. Sosa
Title: City Manager

Attest: [Signature]

(seal)

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 21st day of AUGUST, 2017.

JEFFERSON COUNTY, TEXAS

By [Signature]
Name: Jeff Branick
Title: County Judge

Attest [Signature]



IN WITNESS WHEREOF, Jefferson County agrees to the terms of this Agreement and has caused this Agreement to be executed on the 16th day of AUGUST 2017.

JEFFERSON COUNTY, TEXAS

By: [Signature]
Name: Carolyn L. Guidry
Title: County Clerk

Attest [Signature]



EXHIBIT A



NOTICE OF EARLY VOTING LOCATIONS AND HOURS FOR
November 7, 2017, GENERAL ELECTION
(Advicóde Locales y horarioparaelecci'onsadelantadasde
Noviembre 7, 2017 Eleci'on Generale

Early Voting by personal appearance will be conducted each weekday at:
 (La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

EARLY VOTING LOCATIONS:

(Localizaciones de Votacion Adelantada):

Beaumont Courthouse Main -	1001 Pearl St., Beaumont, Texas
Port Arthur Sub-Courthouse -	525 Lakeshore Dr., Port Arthur, Texas (Tentative)
Rogers Park Recreation Center -	6540 Gladys, Beaumont, Texas
Port Arthur Public Library -	4615 Ninth Ave, Port Arthur, Texas
Theodore Johns Library -	4255 Fannett Rd., Beaumont, Texas
Groves Recreation Center -	6150 39 th Street, Groves, Texas (Tentative)
Effie & Wilton Hebert Library -	2025 Merriman St., Port Neches, Texas

DATES AND HOURS FOR ALL ABOVE LOCATIONS:

(Fechas y Horas para todas las localizaciones):

October 23 - 27 (Octubre 20 - 24)	Monday - Friday (Lunes -Viernes)	8:00 a.m. - 5:00 p.m.
October 28 (Octubre 25)	Saturday (Sábado)	8:00 a.m. - 5:00 p.m.
October 30 - 31 (Octubre 27-31)	Monday – Tuesday (Lunes – Martes)	8:00 a.m. - 5:00 p.m.
November 1 (Noviembre 1)	Wednesday (Miércoles)	8:00 a.m. - 5:00 p.m.
November 2 – 3 (Noviembre 2 – 3)	Thursday – Friday (Jueves- Viernes)	7:00 a.m. – 7:00 p.m.

DATES AND HOURS FOR LOCATION BELOW:

(Fechas y Horas para todas las localizaciones):

R.L. Gabby Recreation Center	5262 S Gulfway Dr. , Sabine Pass, Texas	
November 2 – 3 (<i>Noviembre 2 – 3</i>)	Thursday – Friday (Jueves- Viernes)	7:00 a.m. – 7:00 p.m.

EXHIBIT B

Precincts (precintos)	Election Day Polling Places (Localizaciones)	ADDRESS (Dirección)	City, State Zip code
ALL (todos)	Amelia Elementary School	565 S. Major Dr	Beaumont, TX 77707
ALL (todos)	Beaumont Municipal Airport	455 Keith Rd.	Beaumont, TX 77713
ALL (todos)	Bevil Oaks Civic Center	7390 Sweetgum Rd.	Bevil Oaks, TX 77713
ALL (todos)	BISD Administration Building	3395 Harrison Ave.	Beaumont, TX 77706
ALL (todos)	Calvary Baptist Church	3650 Dowlen Rd.	Beaumont, TX 77706
ALL (todos)	Dishman Elementary	3475 Champions Dr.	Beaumont, TX 77707
ALL (todos)	O.C. Mike Taylor Career Center	2330 North St.	Beaumont, TX 77702
ALL (todos)	Precinct 1 Service Center	20205 W. Hwy. 90	China, TX 77613
ALL (todos)	Rogers Park Community Center	6540 Gladys Ave.	Beaumont, TX 77706
ALL (todos)	Roy Guess Elementary	8055 Voth Rd.	Beaumont, TX 77708
ALL (todos)	Hebert Library	2025 Merriman St.	Port Neches, TX 77651
ALL (todos)	Central Gardens Fire Station**	2026 Spurlock Rd.	Nederland, TX 77627
ALL (todos)	Groves Public Library **	5600 West Washington	Groves, TX 77619
ALL (todos)	Nederland City Hall	207 N. 12th Street	Nederland, TX 77627
ALL (todos)	Jerry Ware Airport Terminal	5000 Jerry Ware Dr.	Beaumont, TX 77705
ALL (todos)	JP 4 BLDG	19217 FM 365	Beaumont, TX 77704
ALL (todos)	LaBelle-Fannett VFD	12880 FM 365	Beaumont, TX 77705
ALL (todos)	Marion & Ed Hughes Public Library	2712 Nederland Ave.	Nederland, TX 77627
ALL (todos)	Port Neches City Hall	1005 Merriman	Port Neches, TX 77651
ALL (todos)	Groves Activity Building **	6150 39th Street.	Groves, TX 77619
ALL (todos)	DeQueen Elementary	740 DeQueen Blvd.	Port Arthur, TX 77640
ALL (todos)	El Vista Community Center	615 Ellias St.	Port Arthur, TX 77640
ALL (todos)	Jefferson County Sub-Courthouse	525 Lakeshore Dr.	Port Arthur, TX 77640
ALL (todos)	Memorial 9th Grade Academy	2441 61st St.	Port Arthur, TX 77642
ALL (todos)	O W COLLINS RETIREMENT CENTER	4440 GULFWAY DR.	Port Arthur, TX 77642
ALL (todos)	Port Arthur Public Library	4615 9th Ave.	Port Arthur, TX 77642
ALL (todos)	Port Arthur Recreation Center	1308 9th Ave.	Port Arthur, TX 77642
ALL (todos)	R.L. Gabby Eldridge Center	5262 S. Gulfway Dr	Sabine Pass, TX 77655
ALL (todos)	Travis Elementary	1115 Lakeview Ave.	Port Arthur, TX 77642
ALL (todos)	Willie Ryman III Community Center	3248 39th St.	Port Arthur, TX 77642
ALL (todos)	Alice Keith Park Recreation Center	4075 Highland Ave.	Beaumont, TX 77705
ALL (todos)	Charlton-Pollard Elementary	825 Jackson St.	Beaumont, TX 77701
ALL (todos)	Dr. Mae Jones-Clark Elementary	3525 Cleveland St.	Beaumont, TX 77703
ALL (todos)	Hamshire Community Building	12393 2nd St.	Hamshire, TX 77622
ALL (todos)	Jefferson County Courthouse	1001 Pearl St.	Beaumont, TX 77701
ALL (todos)	MLK Middle School	1400 Avenue A	Beaumont, TX 77701
ALL (todos)	John Paul Davis Community Center	3580 E. Lucas Dr.	Beaumont, TX 77703
ALL (todos)	Precinct 4 Service Center	7780 Boyt Rd.	Beaumont, TX 77713
ALL (todos)	Sterling Pruitt Center	2930 Gulf St.	Beaumont, TX 77703
ALL (todos)	Theodore Johns Library	4255 Fannett Rd.	Beaumont, TX 77705

EXHIBIT C

CALENDAR

The Political Subdivision agrees that timing is critical, and lack of adherence to this CALENDAR without prior agreement of Contracting Officer may result in additional charges or cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Contract.

School Districts must adhere to all deadlines, even if on Spring Break.

Please refer to the Texas Secretary of State's website for a complete calendar of events including citations to the Texas Election Code and for information specific to entity type. Confer with your attorney on any statutes that govern your entity. Please comply with all orders, postings and notices as required for your Political Subdivision. Contracting Officer will provide the publication of one Notice of Public Test in English and Spanish.

Prior to January 1, 2017, each Political Subdivision is responsible for validating with the Voter Registrar that the boundaries for their voting precincts are correct and supplying the Contracting Officer with a map of such boundaries.

Thursday, August 31, 2017
68th day before Election Day

Recommended date to conduct ballot position drawing
Notice of ballot position drawing must be posted for 72 hours immediately preceding time of drawing.

**Please schedule ballot drawing as soon as possible and email the BALLOT FORMAT AND ORDER OF CANDIDATES ON BALLOT to Contracting Officer at guidry@co.jefferson.tx.us. AND CC ndoyle@co.jefferson.tx.us **

Friday, September 8, 2017
60th day before Election Day

Last day for the governing body of a political subdivision to deliver notice of the election to the county clerk/elections administrator and voter registrar of each county in which the political subdivision is wholly or partly located (Sec. 4.008)

Deadline to notify Contracting Officer via email of the following items:

- if Political Subdivision has a contested election.
- candidate names, including write-in candidates.
- any candidate withdrawals or election cancellation.
- order of candidates on ballot. (We prefer to receive it sooner if it is available.)
- Spanish translations of all ballot titles, contests, and ballot language.
- phonetic pronunciations of all candidate names which will be used for the ballot audio recording.

Friday, September 8, 2017

60th day before Election Day - Continued

Deadline to cancel election and incur no fees under the Election Services Agreement
Deadline to receive executed Election Services Agreement by mail, personal delivery, or email.
Deadline to receive copy of Order of Election
Contracting Officer contact information:
Email: guidry@co.jefferson.tx.us
Mail: P. O. Box 1151, Beaumont, TX 77704-1151
Hand Delivery: 1085 Pearl Street, First Floor, Beaumont, Texas 77701
If additional time is needed because of meeting schedules, please notify us.

**Deadlines for ballot proofing and ballot approval will be emailed with ballot proofs. The parties must adhere to deadlines of 24 hour turnaround time, even if they occur during Spring Break, in order for our office to meet the State and Federal deadlines to produce mail military and overseas ballots for the Early Voting Clerk. **

Saturday, September 23, 2017

45th day before Election Day

Deadline to mail ballots to military or overseas voters who submitted their ballot request via a federal postcard application (FPCA) or via a standard application for ballot by mail and indicated that they are outside the United States. Ballots must be mailed by this date or the 7th day after the clerk receives the application. If the early voting clerk cannot meet this 45th-day deadline, the clerk must notify the Secretary of State within 24 hours. (Sec. 86.004(b)).

Tuesday, October 10, 2017

30th day before Election Day

Last day to register to vote or make a change of address effective for the November 7, 2017 election (Secs. 13.143, 15.025)

First day of period during which notice of election must be published if the method of giving notice is not specified by a law outside the Election Code, and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by an authority of a city or school district must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d))

Friday, October 20 2017

19th day before Election Day

Last day to post notice of election on bulletin board used for posting notices of meetings of governing body (Sec. 4.003(b)). A Record of Posting Notice of Election (PDF) should be completed at the time of posting. (Sec. 4.005)

Monday, October 23, 2017

12th day before Election Day

First day to vote early in person (Sec. 85.001(a))

NOTE - Political Subdivisions Other than Cities and Counties: Early voting in person must be conducted at least eight (8) hours each weekday that is not a legal state holiday unless the political subdivision has fewer than 1,000 registered voters, in which case early voting in person must be conducted at least three (3) hours per day. (Sec. 85.005(b)).

NOTE – Cities and counties: Early voting in person must be conducted on the weekdays of the early voting period and during the hours that the county clerk’s or city secretary’s main business office is regularly open for business. (Sec. 85.005(a)). However, because cities and counties must have office hours for election-related business at least three (3) hours every business day for this type of election, we harmonize these requirements with the result that, if a city or county is not regularly open for business on one or more weekdays, on those “closed” days, a city or county must conduct early voting for at least three (3) hours a day at the main early voting location (except for a city’s two 12-hour days, when it must be open for the full 12 hours).

NOTE - Cities: Cities must choose two (2) weekdays for the main early voting polling place location to be open for 12 hours during the regular early voting period. City council must choose the two weekdays. (Sec. 85.005(d)).

NOTE - Independent School Districts: Despite the change in state law that allows an ISD to be closed on school holidays during the mandatory office hours period, you are required to be open during the entire early voting period, except on legal state and national holidays.

NOTE - Joint Elections: If entities are conducting early voting by personal appearance jointly, we recommend a unified schedule covering all requirements; i.e., no entity’s requirements should be neglected or subtracted as a result of a joint agreement.

Saturday, October 28, 2017

10th day before Election Day

Last day of period during which notice of election must be published if method of giving notice is not specified by a law outside the Election Code and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by a Commissioners’ Court or by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d))

Last day to mail a copy of the notice of election to each registered voter in the county if method of giving notice is not specified by a law outside the Election Code and this method of giving notice is selected. (Secs. 1.006, 4.003(a)(3)).

Cities and Counties – Weekend Early Voting Hours - Notice Requirement: Last day to post notice on bulletin board used for posting notice of city council or commissioners court, if early voting will be conducted on Saturday (Sec. 85.007). Notice must be posted at least 72 hours before early voting begins on a Saturday or Sunday. Notice must also be posted to the political subdivision’s website, if one is maintained.

NOTE - NEW LAW: Section 85.007, as amended by House Bill 2721 (2015), requires that the election notice, which includes the days and hours of early voting be posted on the political subdivision’s website, if the political subdivision maintains a website.

Friday, November 3, 2017

4th day before Election Day

Last day to vote early by personal appearance (Sec. 85.001(a)).

TUESDAY, NOVEMBER 7, 2017

ELECTION DAY

NOTE: The November Election Law Calendar has not been published by the SOS and the dates have been estimated by the County Clerk’s office.

BILLING/LEASING RATES FOR POLITICAL SUBDIVISIONS

EQUIPMENT	LEASE RATE
Voting Equipment	
Judge's Booth Controller	\$330.00
eSlate	\$330.00
Disable Access Unit (DAU)	\$396.00
Privacy Booth	\$20.00
Ballot Box	\$5.00
Communication Devices	
EA Tablet + WIFI	\$119.50
Cell Phone	\$30.00
Mandatory Signs	
Large A-Frame (ID Required)	\$10.00
Large A-Frame (Notices)	\$10.00
PROGRAMMING	
1 - 5 RACES	\$1,125.00
6 - 10 RACES	\$1,898.00
11-20 RACES	\$2,475.00
21-40 RACES	\$3,135.00
41-75 RACES	\$3,960.00
76-100 RACES	\$4,704.00
BALLOT PRINTING	
8.5 X 11	\$0.23
8.5 X 14	\$0.25
8.5 X 17	\$0.28
Sample Ballots	\$0.06
SUPPLIES	
ELECTION KITS / w Seals EV & ED	\$40.00
Mail Ballots (Per Set)	\$0.75
Supply Bag Consumables (per location)	\$20.00

REVISED 07/19/16

Approved By Commissioners Court: _____



ELECTION SERVICES AGREEMENT

STATE OF TEXAS

COUNTY OF JEFFERSON

THIS CONTRACT is made this 10TH day of AUGUST, 2017, by and between the Political Subdivision of Water District No. 10, hereinafter called "Political Subdivision" and Jefferson County, Texas, by its County Elections Officer, Carolyn Guidry hereinafter called "Contracting Officer," pursuant to Texas Election Code Section 31.092. The parties agree to hold a November 7, 2017 Joint Election with each other in accordance with Chapter 271 of the Texas Election Code and this Agreement. This Agreement is entered into in consideration of the mutual covenants and promises hereinafter set out:

1. RECITALS.

Contracting Officer is the County Clerk of Jefferson County, Texas, and is the County Officer in charge of election duties. Political Subdivision is a political entity situated wholly or partially within Jefferson County, Texas. Political Subdivision and Contracting Officer have determined that it is in the public interest of Jefferson County voters that the following contract be made and entered into for the purpose of having Contracting Officer furnish to Political Subdivision certain election services and equipment needed by Political Subdivision in connection with the holding of its November 7, 2017 Election. Jefferson County's certified Elections System & Software electronic voting equipment is to be used in the November 7, 2017 Joint Election, hereinafter called "Joint Election."

2. DUTIES AND SERVICES OF CONTRACTING OFFICER.

Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

- (a) Notify and coordinate presiding election judges, alternate judges, and all other election officials. Jefferson County will make emergency appointments of election officials if necessary.
- (b) Arrange for poll worker training through a third party or conduct necessary training. Notify all early voting and Election Day officials of the date, time and place thereof.
- (c) Arrange for the use of early voting locations per the attached Exhibit A and Election Day polling locations per the attached Exhibit B. If emergency replacement polling locations are needed, Contracting Officer shall make necessary alternate arrangements to locate another public place (or if unavailable, a private building), and shall notify Political Subdivision as soon as possible.

- (d) Procure election kits and supplies and distribute to the precinct judges and early voting deputies. Obtain from the Tax –Assessor /Voter Registrar lists of registered voters to be used in conducting the election in conformity with the boundaries of Political Subdivision and the election precincts established for the election. The Election Day list of registered voters shall be arranged in alphabetical order.
- (e) Prepare and test all electronic voting equipment, format ballot styles, secure audio, oversee all equipment and voter registration database programming, assure compliance with equipment security requirements. Arrange for transport of equipment to and from polling locations.
- (f) Serve as Early Voting Clerk for the Joint Election and process, print, mail, and tabulate ballots for any eligible voter, who applies for a ballot by mail including all eligible FPCA applicants. Supervise the conduct of early voting in person and appoint sufficient personnel to serve as deputy early voting clerks. Provide lists of early voters as provided by law if requested by Political Subdivision.
- (g) Publish legal notice of the date, time and place of the public logic and accuracy test. Prepare test materials and conduct internal election testing, public logic and accuracy test, and tests of tabulation equipment. Contracting Officer shall also publish a joint election notice one time in English and Spanish in Jefferson County newspaper(s).
- (h) Arrange for the early ballot board, signature verification committee, tabulation personnel, and all equipment and supplies needed at central counting station. Tabulate early voting, election night, paper mail ballots and provisional ballots. Tabulate unofficial returns and assist in preparing the tabulation for the official canvass. Provide Political Subdivision its voter history report following the election if requested.
- (i) Serve as Custodian of Records for election records in Contracting Officer's custody and provide for the 22 month and permanent storage of said election records as provided by law.
- (j) Provide information services for voters and election officers.
- (k) Maintain accurate records of all expenses incurred in connection with the responsibilities under this Agreement and provide Political Subdivision a final invoice after the conduct of the election. Provide any detailed backup to such invoice, if requested, reflecting the charges or components of the costs set forth on the invoice submitted to Political Subdivision.
- (l) The Contracting Office is responsible for collecting the compensations sheets for the election judges, clerks, and early voting ballot board. The Contracting Officer will also pay the fore-mention for their services and time in accordance with their rate of pay policy.
- (m) Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code, unless waived by the Secretary of State. A

written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned Election Code. If requested, Contracting Officer shall provide a written report to Political Subdivision in a timely manner.

(n) The Contracting Officer shall place the funds paid by Political Subdivision hereunder in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

3. DUTIES AND SERVICES OF POLITICAL SUBDIVISION.

Political Subdivision shall be responsible for performing the following duties:

(a) Prepare all election orders, resolutions, notices, and other pertinent documents for adoption and execution by the appropriate Political Subdivision officer or body. Take all actions necessary for calling the Joint Election which are required by the Texas Election Code and/or the Political Subdivision's governing body, charter, ordinances, or other applicable laws. Execute a Joint Election Agreement with Jefferson County for the purpose of sharing election equipment, election officials, county precinct polling locations, and costs. Serve as Custodian of Records for all election records in its possession as provided by law.

(b) Political Subdivision shall be responsible for the legal sufficiency of any order calling their election. Political Subdivision shall be responsible for all substantive and procedural legal issues governing the conduct of their election. Political Subdivision understands and agrees that Contracting Officer provides no legal advice to Political Subdivision.

(c) Adopt the county voting precincts for this election. Political Subdivision shall adopt the early voting locations used by the county which reside in the Political Subdivision jurisdictional boundaries with the stipulation to add additional locations and adopt all early voting dates, and times recommended by the Contracting Officer in accordance with the Texas Election Code. Political Subdivision shall adopt the Election Day Countywide polling locations on the attached Exhibit B.

(d) Prepare, post and publish all required election notices for Political Subdivision except for the joint election notice and the public test notice that Contracting Officer shall publish. In addition, if this election's polling locations are different than Political Subdivision's previous election, Political Subdivision shall post notice at the entrance to any previous polling places in its jurisdiction stating that the location has changed and provide the polling location and address for those voters for this election, pursuant to Texas Election Code Section 43.062, unless County has posted the change for their election. Educate the voters in Political Subdivision as much as possible on early voting times and places and Election Day polling locations.

(e) Political Subdivision shall confirm with Tax-Assessor/Voter Registrar its boundaries, county voting precincts and street details within those boundaries. Political Subdivision will validate all boundaries are defined properly within Jefferson County voter registration database, maps and street lists with block ranges and odd/even/both indicators before the coding and programming of the ballot begins. If changes are necessary after programming has begun the Political subdivision responsible will incur the cost of re-programming for all entities involved. Political Subdivision must proof and approve all programming work done for the jurisdiction according to the Timetable.

(f) Deliver to Contracting Officer, according to the attached Timetable, ballot language with Spanish translations, candidate names or measures, the order in which they are to be printed on the ballot with the exact form and spelling. Provide pronunciation for difficult names or words to use on the audio recording. Timely review and sign off on ballot proofs.

(g) Any requests for early voting ballots to be voted by mail received by Political Subdivision must be hand delivered or faxed to Contracting Officer on the day of receipt. If the application is faxed, the original application must be mailed to Contracting Officer. Contracting Officer will process applications, mail appropriate ballots, and tabulate.

(h) If requested, assist Contracting Officer in recruiting bilingual poll workers. Provide documentation on Political Subdivision's efforts to recruit bilingual poll workers if requested by the U. S. Department of Justice.

(i) Pay prorated additional costs incurred by Contracting Officer if a recount for said election is required, the election is contested in any manner, or a runoff is required.

(j) Canvass the returns and declare the election results for Political Subdivision. Political Subdivision is responsible for filing any precinct reports required by the Secretary of State

(k) The deposit will be waived for this Election Agreement for all Political Subdivisions. All costs will be assessed according to attached schedule on Exhibit D – Contract Costs and a detailed billed will be rendered within 30 days after the canvassing of the election or the receipt of all invoices needed to validate the billing. Any discrepancies in billing should be addressed immediately.

4.COST OF SERVICES.

Political Subdivision shall share some expenses for the above services, supplies and equipment in accordance with the attached Exhibit D - Cost Estimate. This cost estimate may be amended, if necessary, after filing deadlines and election cancellations. Additional elections may lower costs for each entity, and election cancellations may raise costs for each entity. It is understood that other political entities may wish to participate in the use of the County's electronic voting equipment and polling locations, and it is agreed that Contracting Officer may enter into other contracts with entities for those purposes on terms and conditions generally similar to those set forth in this Agreement. Only the actual expenses directly attributable to this Agreement and any prorated shared expenses may be charged to Political Subdivision, plus a 10% administrative fee.

5. GENERAL CONDITIONS.

(a) The parties agree that the timing is critical on all duties in this Agreement. Lack of adherence to any deadline in the Timetable without prior agreement of Contracting Officer may result in cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Agreement or, at the discretion of Contracting Officer, a late penalty surcharge in an amount not to exceed 10% of the final election cost.

Adherence to the Timetable is critical because of Jefferson County's obligation to complete all programming and testing and to process, print and mail military and overseas ballots by state/federal deadlines and our duty to conduct federal, state, county elections and/or other contracted elections.

(b) In accordance with Section 31.098 of the Texas Election Code, Contracting Officer is authorized to contract with third persons for election services and supplies and is authorized to hire necessary temporary personnel to perform contracted duties. Part-time personnel will be compensated at the hourly rate set by Jefferson County.

(c) Political Subdivision acknowledges that electronic voting equipment is highly technical and it is conceivable that, despite the best effort of the parties and technical assistance, it might fail during the election. Contracting Officer will do whatever is possible to remedy the situation, but Political Subdivision agrees that should such equipment fail, it will not make any claim for damages of any kind.

(d) Any qualified voter in the Joint Election may vote early by personal appearance at any of the joint early voting locations in Exhibit A.

(e) Jefferson County Elections Department may contract with numerous political entities for the Joint Election, and the parties agree that all ballot styles will be programmed into one electronic voting system. Each voter will receive one ballot which contains all races and issues in the Joint Election for which the voter is eligible at the address and in the precinct in which the voter is currently registered. One joint voter sign in process consisting of a common list of registered voters and common signature rosters shall be used in precincts in which the county polling locations are used.

(f) The Contracting Officer shall file copies of this Agreement with the Auditor and Treasurer of Jefferson County not later than the 10th day from receipt of the fully executed contract by Contracting Officer.

(g) Jefferson County is self-insured for personal liability issues. Should Political Subdivision desire insurance for injuries during this election or other liabilities, they shall make such arrangements separate from this Agreement.

(h) In the event that the performance by Contracting Officer of any of its obligations hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

(i) The parties to this Agreement agree that Political Subdivision may cancel this Agreement in the event that it has no need to conduct an election by September 8, 2017. If Political Subdivision's election is cancelled after deadline in the Timetable, a \$200 contract preparation and processing fee will be due in addition to any costs incurred by Contracting Officer on behalf of Political Subdivision prior to said cancellation.

(j) The Political Subdivision has the option of extending the terms of this Agreement through its runoff election, if applicable. Political Subdivision may reduce the number of the adopted early voting locations and/or Election Day voting locations in which precincts are not involved in a runoff election. In the event of a runoff which Political Subdivision wants Contracting Officer to conduct, Political Subdivision agrees to attempt to coordinate the date with other entities participating in this Joint Election. If Political Subdivision elects to have Contracting Officer conduct a runoff election, the cost will be determined by the number of entities participating and the actual costs plus administrative fees. Political Subdivision will be responsible for all orders, notices, and publications required for their runoff except the publication of the public logic and accuracy test which Contracting Officer will publish.

6. DISPUTE RESOLUTION PROCEDURE

The parties agree to use dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Agreement. Either party must give written notice to the other party of a claim for breach of this Agreement not later than the 180th day after the date of the event, giving rise to the claim. By their execution of their Agreement, the parties acknowledge and knowingly and voluntarily agree that neither the execution of this Agreement; nor the conduct, act or inaction by any person in the execution, administration, or performance of this Agreement constitutes or is intended to constitute a waiver of the party's immunity from suit with respect to claims of third parties.

7. ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire agreement between Water District No. 10 and Jefferson County. This Agreement may be amended only in writing and signed by the parties.

8. NOTICES

Except as otherwise provided in this section, all notices, consents, approvals, demands, request, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have duly given or served when delivered by hand delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid, and addressed as set forth below or to such other person or address as may be given in writing by either party to the other in accordance with this section:

WATER DISTRICT NO. 10:

Tommy McDonald, General Manager
3707 Central Blvd.
Nederland, TX 77627

JEFFERSON COUNTY:

Carolyn L. Guidry, County Clerk
P. O. Box 1151
Beaumont, TX 77704

IN WITNESS WHEREOF, the WATER DISTRICT NO. 10 to the terms of this Agreement and has caused this Agreement to be executed on the August day of 10 2017.

WATER DISTRICT NO. 10

By Tommy McDonald
Name: Tommy McDonald
Title: General Manager

Attest: Maelyn Byrd (seal)

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 21st day of AUGUST, 2017.

JEFFERSON COUNTY, TEXAS

By Jeff Branick
Name: Jeff Branick
Title: County Judge

Attest: Carolyn L. Guidry



IN WITNESS WHEREOF, Jefferson County agrees to the terms of this Agreement and has caused this Agreement to be executed on the 16th day of AUGUST 2017.

JEFFERSON COUNTY, TEXAS

By: Carolyn L. Guidry
Name: Carolyn L. Guidry
Title: County Clerk

Attest: JH. Good - Chief Deputy

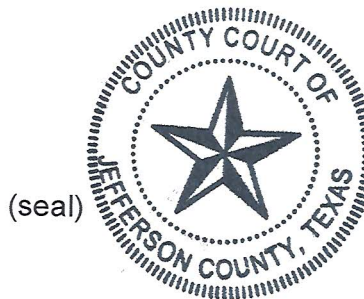


EXHIBIT A



***NOTICE OF EARLY VOTING LOCATIONS AND HOURS FOR
November 7, 2017, GENERAL ELECTION
(Advicodé Locales y horarioparaelecci'onsadelantadasde
Noviembre 7, 2017 Eleci'on Generale***

Early Voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

EARLY VOTING LOCATIONS:

(Localizaciones de Votacion Adelantada):

Beaumont Courthouse Main -	1001 Pearl St., Beaumont, Texas
Port Arthur Sub-Courthouse -	525 Lakeshore Dr., Port Arthur, Texas (Tentative)
Rogers Park Recreation Center -	6540 Gladys, Beaumont, Texas
Port Arthur Public Library -	4615 Ninth Ave, Port Arthur, Texas
Theodore Johns Library -	4255 Fannett Rd., Beaumont, Texas
Groves Recreation Center -	6150 39 th Street, Groves, Texas (Tentative)
Effie & Wilton Hebert Library -	2025 Merriman St., Port Neches, Texas

DATES AND HOURS FOR ALL ABOVE LOCATIONS:

(Fechas y Horas para todas las localizaciones):

October 23 - 27 (Octubre 20 - 24)	Monday - Friday (Lunes - Viernes)	8:00 a.m. - 5:00 p.m.
October 28 (Octubre 25)	Saturday (Sábado)	8:00 a.m. - 5:00 p.m.
October 30 - 31 (Octubre 27-31)	Monday – Tuesday (Lunes – Martes)	8:00 a.m. - 5:00 p.m.
November 1 (Noviembre 1)	Wednesday (Miércoles)	8:00 a.m. - 5:00 p.m.
November 2 – 3 (Noviembre 2 – 3)	Thursday – Friday (Jueves- Viernes)	7:00 a.m. – 7:00 p.m.

DATES AND HOURS FOR LOCATION BELOW:

(Fechas y Horas para todas las localizaciones):

R.L. Gabby Recreation Center	5262 S Gulfway Dr. , Sabine Pass, Texas	
November 2 – 3 (<i>Noviembre 2 – 3</i>)	Thursday – Friday (Jueves- Viernes)	7:00 a.m. – 7:00 p.m.

EXHIBIT B

Precincts (precintos)	Election Day Polling Places (Localizaciones)	ADDRESS (Dirección)	City, State Zip code
<i>ALL (todos)</i>	Amelia Elementary School	565 S. Major Dr	Beaumont, TX 77707
<i>ALL (todos)</i>	Beaumont Municipal Airport	455 Keith Rd.	Beaumont, TX 77713
<i>ALL (todos)</i>	Bevil Oaks Civic Center	7390 Sweetgum Rd.	Bevil Oaks, TX 77713
<i>ALL (todos)</i>	BISD Administration Building	3395 Harrison Ave.	Beaumont, TX 77706
<i>ALL (todos)</i>	Calvary Baptist Church	3650 Dowlen Rd.	Beaumont, TX 77706
<i>ALL (todos)</i>	Dishman Elementary	3475 Champions Dr.	Beaumont, TX 77707
<i>ALL (todos)</i>	O.C. Mike Taylor Career Center	2330 North St.	Beaumont, TX 77702
<i>ALL (todos)</i>	Precinct 1 Service Center	20205 W. Hwy. 90	China, TX 77613
<i>ALL (todos)</i>	Rogers Park Community Center	6540 Gladys Ave.	Beaumont, TX 77706
<i>ALL (todos)</i>	Roy Guess Elementary	8055 Voth Rd.	Beaumont, TX 77708
<i>ALL (todos)</i>	Hebert Library	2025 Merriman St.	Port Neches, TX 77651
<i>ALL (todos)</i>	Central Gardens Fire Station**	2026 Spurlock Rd.	Nederland, TX 77627
<i>ALL (todos)</i>	Groves Public Library **	5600 West Washington	Groves, TX 77619
<i>ALL (todos)</i>	Nederland City Hall	207 N. 12th Street	Nederland, TX 77627
<i>ALL (todos)</i>	Jerry Ware Airport Terminal	5000 Jerry Ware Dr.	Beaumont, TX 77705
<i>ALL (todos)</i>	JP 4 BLDG	19217 FM 365	Beaumont, TX 77704
<i>ALL (todos)</i>	LaBelle-Fannett VFD	12880 FM 365	Beaumont, TX 77705
<i>ALL (todos)</i>	Marion & Ed Hughes Public Library	2712 Nederland Ave.	Nederland, TX 77627
<i>ALL (todos)</i>	Port Neches City Hall	1005 Merriman	Port Neches, TX 77651
<i>ALL (todos)</i>	Groves Activity Building **	6150 39th Street.	Groves, TX 77619
<i>ALL (todos)</i>	DeQueen Elementary	740 DeQueen Blvd.	Port Arthur, TX 77640
<i>ALL (todos)</i>	El Vista Community Center	615 Ellias St.	Port Arthur, TX 77640
<i>ALL (todos)</i>	Jefferson County Sub-Courthouse	525 Lakeshore Dr.	Port Arthur, TX 77640
<i>ALL (todos)</i>	Memorial 9th Grade Academy	2441 61st St.	Port Arthur, TX 77642
<i>ALL (todos)</i>	O W COLLINS RETIREMENT CENTER	4440 GULFWAY DR.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Port Arthur Public Library	4615 9th Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Port Arthur Recreation Center	1308 9th Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	R.L. Gabby Eldridge Center	5262 S. Gulfway Dr	Sabine Pass, TX 77655
<i>ALL (todos)</i>	Travis Elementary	1115 Lakeview Ave.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Willie Ryman III Community Center	3248 39th St.	Port Arthur, TX 77642
<i>ALL (todos)</i>	Alice Keith Park Recreation Center	4075 Highland Ave.	Beaumont, TX 77705
<i>ALL (todos)</i>	Charlton-Pollard Elementary	825 Jackson St.	Beaumont, TX 77701
<i>ALL (todos)</i>	Dr. Mae Jones-Clark Elementary	3525 Cleveland St.	Beaumont, TX 77703
<i>ALL (todos)</i>	Hamshire Community Building	12393 2nd St.	Hamshire, TX 77622
<i>ALL (todos)</i>	Jefferson County Courthouse	1001 Pearl St.	Beaumont, TX 77701
<i>ALL (todos)</i>	MLK Middle School	1400 Avenue A	Beaumont, TX 77701
<i>ALL (todos)</i>	John Paul Davis Community Center	3580 E. Lucas Dr.	Beaumont, TX 77703
<i>ALL (todos)</i>	Precinct 4 Service Center	7780 Boyt Rd.	Beaumont, TX 77713
<i>ALL (todos)</i>	Sterling Pruitt Center	2930 Gulf St.	Beaumont, TX 77703
<i>ALL (todos)</i>	Theodore Johns Library	4255 Fannett Rd.	Beaumont, TX 77705

EXHIBIT C **CALENDAR**

The Political Subdivision agrees that timing is critical, and lack of adherence to this CALENDAR without prior agreement of Contracting Officer may result in additional charges or cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Contract.

School Districts must adhere to all deadlines, even if on Spring Break.

Please refer to the Texas Secretary of State's website for a complete calendar of events including citations to the Texas Election Code and for information specific to entity type. Confer with your attorney on any statutes that govern your entity. Please comply with all orders, postings and notices as required for your Political Subdivision. Contracting Officer will provide the publication of one Notice of Public Test in English and Spanish.

Prior to January 1, 2017, each Political Subdivision is responsible for validating with the Voter Registrar that the boundaries for their voting precincts are correct and supplying the Contracting Officer with a map of such boundaries.

Thursday, August 31, 2017
68th day before Election Day

Recommended date to conduct ballot position drawing
Notice of ballot position drawing must be posted for 72 hours immediately preceding time of drawing.
**Please schedule ballot drawing as soon as possible and email the BALLOT FORMAT AND ORDER OF CANDIDATES ON BALLOT to Contracting Officer at guidry@co.jefferson.tx.us. AND CC ndoyle@co.jefferson.tx.us **

Friday, September 8, 2017
60th day before Election Day

Last day for the governing body of a political subdivision to deliver notice of the election to the county clerk/elections administrator and voter registrar of each county in which the political subdivision is wholly or partly located (Sec. 4.008)

Deadline to notify Contracting Officer via email of the following items:

- if Political Subdivision has a contested election.
- candidate names, including write-in candidates.
- any candidate withdrawals or election cancellation.
- order of candidates on ballot. (We prefer to receive it sooner if it is available.)
- Spanish translations of all ballot titles, contests, and ballot language.
- phonetic pronunciations of all candidate names which will be used for the ballot audio recording.

Friday, September 8, 2017
60th day before Election Day - Continued

Deadline to cancel election and incur no fees under the Election Services Agreement

Deadline to receive executed Election Services Agreement by mail, personal delivery, or email.

Deadline to receive copy of Order of Election

Contracting Officer contact information:

Email: guidry@co.jefferson.tx.us

Mail: P. O. Box 1151, Beaumont, TX 77704-1151

Hand Delivery: 1085 Pearl Street, First Floor, Beaumont, Texas 77701

If additional time is needed because of meeting schedules, please notify us.

Deadlines for ballot proofing and ballot approval will be emailed with ballot proofs. The parties must adhere to deadlines of 24 hour turnaround time, even if they occur during Spring Break, in order for our office to meet the State and Federal deadlines to produce mail military and overseas ballots for the Early Voting Clerk.

Saturday, September 23, 2017

45th day before Election Day

Deadline to mail ballots to military or overseas voters who submitted their ballot request via a federal postcard application (FPCA) or via a standard application for ballot by mail and indicated that they are outside the United States. Ballots must be mailed by this date or the 7th day after the clerk receives the application. If the early voting clerk cannot meet this 45th-day deadline, the clerk must notify the Secretary of State within 24 hours. (Sec. 86.004(b)).

Tuesday, October 10, 2017

30th day before Election Day

Last day to register to vote or make a change of address effective for the November 7, 2017 election (Secs. 13.143, 15.025)

First day of period during which notice of election must be published if the method of giving notice is not specified by a law outside the Election Code, and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by an authority of a city or school district must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d))

Friday, October 20 2017

19th day before Election Day

Last day to post notice of election on bulletin board used for posting notices of meetings of governing body (Sec. 4.003(b)). A Record of Posting Notice of Election (PDF) should be completed at the time of posting. (Sec. 4.005)

Monday, October 23, 2017

12th day before Election Day

First day to vote early in person (Sec. 85.001(a))

NOTE - Political Subdivisions Other than Cities and Counties: Early voting in person must be conducted at least eight (8) hours each weekday that is not a legal state holiday unless the political subdivision has fewer than 1,000 registered voters, in which case early voting in person must be conducted at least three (3) hours per day. (Sec. 85.005(b)).

NOTE – Cities and counties: Early voting in person must be conducted on the weekdays of the early voting period and during the hours that the county clerk’s or city secretary’s main business

office is regularly open for business. (Sec. 85.005(a)). However, because cities and counties must have office hours for election-related business at least three (3) hours every business day for this type of election, we harmonize these requirements with the result that, if a city or county is not regularly open for business on one or more weekdays, on those “closed” days, a city or county must conduct early voting for at least three (3) hours a day at the main early voting location (except for a city’s two 12-hour days, when it must be open for the full 12 hours).

NOTE - Cities: Cities must choose two (2) weekdays for the main early voting polling place location to be open for 12 hours during the regular early voting period. City council must choose the two weekdays. (Sec. 85.005(d)).

NOTE - Independent School Districts: Despite the change in state law that allows an ISD to be closed on school holidays during the mandatory office hours period, you are required to be open during the entire early voting period, except on legal state and national holidays.

NOTE - Joint Elections: If entities are conducting early voting by personal appearance jointly, we recommend a unified schedule covering all requirements; i.e., no entity’s requirements should be neglected or subtracted as a result of a joint agreement.

Saturday, October 28, 2017

10th day before Election Day

Last day of period during which notice of election must be published if method of giving notice is not specified by a law outside the Election Code and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by a Commissioners’ Court or by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d))

Last day to mail a copy of the notice of election to each registered voter in the county if method of giving notice is not specified by a law outside the Election Code and this method of giving notice is selected. (Secs. 1.006, 4.003(a)(3)).

Cities and Counties – Weekend Early Voting Hours - Notice Requirement: Last day to post notice on bulletin board used for posting notice of city council or commissioners court, if early voting will be conducted on Saturday (Sec. 85.007). Notice must be posted at least 72 hours before early voting begins on a Saturday or Sunday. Notice must also be posted to the political subdivision’s website, if one is maintained.

NOTE - NEW LAW: Section 85.007, as amended by House Bill 2721 (2015), requires that the election notice, which includes the days and hours of early voting be posted on the political subdivision’s website, if the political subdivision maintains a website.

Friday, November 3, 2017

4th day before Election Day

Last day to vote early by personal appearance (Sec. 85.001(a)).

TUESDAY, NOVEMBER 7, 2017
ELECTION DAY

NOTE: The November Election Law Calendar has not been published by the SOS and the dates have been estimated by the County Clerk’s office.

BILLING/LEASING RATES FOR POLITICAL SUBDIVISIONS

EQUIPMENT	LEASE RATE
Voting Equipment	
Judge's Booth Controller	\$330.00
eSlate	\$330.00
Disable Access Unit (DAU)	\$396.00
Privacy Booth	\$20.00
Ballot Box	\$5.00
Communication Devices	
EA Tablet + WIFI	\$119.50
Cell Phone	\$30.00
Mandatory Signs	
Large A-Frame (ID Required)	\$10.00
Large A-Frame (Notices)	\$10.00
PROGRAMMING	
1 - 5 RACES	\$1,125.00
6 - 10 RACES	\$1,898.00
11-20 RACES	\$2,475.00
21-40 RACES	\$3,135.00
41-75 RACES	\$3,960.00
76-100 RACES	\$4,704.00
BALLOT PRINTING	
8.5 X 11	\$0.23
8.5 X 14	\$0.25
8.5 X 17	\$0.28
Sample Ballots	\$0.06
SUPPLIES	
ELECTION KITS / w Seals EV & ED	\$40.00
Mail Ballots (Per Set)	\$0.75
Supply Bag Consumables (per location)	\$20.00

REVISED 07/19/16

Approved By Commissioners Court: _____



ELECTION SERVICES AGREEMENT

STATE OF TEXAS

COUNTY OF JEFFERSON

THIS CONTRACT is made this 14TH day of August, 2017, by and between the Political Subdivision of Port of Beaumont, hereinafter called "Political Subdivision" and Jefferson County, Texas, by its County Elections Officer, Carolyn Guidry hereinafter called "Contracting Officer," pursuant to Texas Election Code Section 31.092. The parties agree to hold a November 7, 2017 Joint Election with each other in accordance with Chapter 271 of the Texas Election Code and this Agreement. This Agreement is entered into in consideration of the mutual covenants and promises hereinafter set out:

1. RECITALS.

Contracting Officer is the County Clerk of Jefferson County, Texas, and is the County Officer in charge of election duties. Political Subdivision is a political entity situated wholly or partially within Jefferson County, Texas. Political Subdivision and Contracting Officer have determined that it is in the public interest of Jefferson County voters that the following contract be made and entered into for the purpose of having Contracting Officer furnish to Political Subdivision certain election services and equipment needed by Political Subdivision in connection with the holding of its November 7, 2017 Election. Jefferson County's certified Hart electronic voting equipment is to be used in the November 7, 2017, Joint Election, hereinafter called "Joint Election."

2. DUTIES AND SERVICES OF CONTRACTING OFFICER.

Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

- (a) Notify and coordinate presiding election judges, alternate judges, and all other election officials. Jefferson County will make emergency appointments of election officials if necessary.
- (b) Arrange for poll worker training through a third party or conduct necessary training. Notify all early voting and Election Day officials of the date, time and place thereof.
- (c) Arrange for the use of early voting locations per the attached Exhibit A and Election Day polling locations per the attached Exhibit B. If emergency replacement polling locations are needed, Contracting Officer shall make necessary alternate arrangements to locate another public place (or if unavailable, a private building), and shall notify Political Subdivision as soon as possible.

- (d) Procure election kits and supplies and distribute to the precinct judges and early voting deputies. Obtain from the Tax –Assessor /Voter Registrar lists of registered voters to be used in conducting the election in conformity with the boundaries of Political Subdivision and the election precincts established for the election. The Election Day list of registered voters shall be arranged in alphabetical order.
- (e) Prepare and test all electronic voting equipment, format ballot styles, secure audio, oversee all equipment and voter registration database programming, assure compliance with equipment security requirements. Arrange for transport of equipment to and from polling locations.
- (f) Serve as Early Voting Clerk for the Joint Election and process, print, mail, and tabulate ballots for any eligible voter, who applies for a ballot by mail including all eligible FPCA applicants. Supervise the conduct of early voting in person and appoint sufficient personnel to serve as deputy early voting clerks. Provide lists of early voters as provided by law if requested by Political Subdivision.
- (g) Publish legal notice of the date, time and place of the public logic and accuracy test. Prepare test materials and conduct internal election testing, public logic and accuracy test, and tests of tabulation equipment. Contracting Officer shall also publish a joint election notice one time in English and Spanish in Jefferson County newspaper(s).
- (h) Arrange for the early ballot board, signature verification committee, tabulation personnel, and all equipment and supplies needed at central counting station. Tabulate early voting, election night, paper mail ballots and provisional ballots. Tabulate unofficial returns and assist in preparing the tabulation for the official canvass. Provide Political Subdivision its voter history report following the election if requested.
- (i) Serve as Custodian of Records for election records in Contracting Officer's custody and provide for the 22 month and permanent storage of said election records as provided by law.
- (j) Provide information services for voters and election officers.
- (k) Maintain accurate records of all expenses incurred in connection with the responsibilities under this Agreement and provide Political Subdivision a final invoice after the conduct of the election. Provide any detailed backup to such invoice, if requested, reflecting the charges or components of the costs set forth on the invoice submitted to Political Subdivision.
- (l) The Contracting Office is responsible for collecting the compensations sheets for the election judges, clerks, and early voting ballot board. The Contracting Officer will also pay the fore-mention for their services and time in accordance with their rate of pay policy.
- (m) Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code, unless waived by the Secretary of State. A written report shall be submitted to the Secretary of State as required by Section

127.201(E) of the aforementioned Election Code. If requested, Contracting Officer shall provide a written report to Political Subdivision in a timely manner.

(n) The Contracting Officer shall place the funds paid by Political Subdivision hereunder in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

3. DUTIES AND SERVICES OF POLITICAL SUBDIVISION.

Political Subdivision shall be responsible for performing the following duties:

(a) Prepare all election orders, resolutions, notices, and other pertinent documents for adoption and execution by the appropriate Political Subdivision officer or body. Take all actions necessary for calling the Joint Election which are required by the Texas Election Code and/or the Political Subdivision's governing body, charter, ordinances, or other applicable laws. Execute a Joint Election Agreement with Jefferson County for the purpose of sharing election equipment, election officials, county precinct polling locations, and costs. Serve as Custodian of Records for all election records in its possession as provided by law.

(b) Political Subdivision shall be responsible for the legal sufficiency of any order calling their election. Political Subdivision shall be responsible for all substantive and procedural legal issues governing the conduct of their election. Political Subdivision understands and agrees that Contracting Officer provides no legal advice to Political Subdivision.

(c) Adopt the county voting precincts for this election. Political Subdivision shall adopt the early voting locations used by the county which reside in the Political Subdivision jurisdictional boundaries with the stipulation to add additional locations and adopt all early voting dates, and times recommended by the Contracting Officer in accordance with the Texas Election Code. Political Subdivision shall adopt the Election Day Countywide polling locations on the attached Exhibit B.

(d) Prepare, post and publish all required election notices for Political Subdivision except for the joint election notice and the public test notice that Contracting Officer shall publish. In addition, if this election's polling locations are different than Political Subdivision's previous election, Political Subdivision shall post notice at the entrance to any previous polling places in its jurisdiction stating that the location has changed and provide the polling location and address for those voters for this election, pursuant to Texas Election Code Section 43.062, unless County has posted the change for their election. Educate the voters in Political Subdivision as much as possible on early voting times and places and Election Day polling locations.

(e) Political Subdivision shall confirm with Tax-Assessor/Voter Registrar its boundaries, county voting precincts and street details within those boundaries. Political Subdivision will validate all boundaries are defined properly within Jefferson County voter registration database, maps and street lists with block ranges and odd/even/both indicators before the coding and programming of the ballot begins. If changes are necessary after programming has begun the Political subdivision responsible will incur the cost of re-programming for all entities involved. Political Subdivision must proof and approve all programming work done for the jurisdiction according to the Timetable.

complete all programming and testing and to process, print and mail military and overseas ballots by state/federal deadlines and our duty to conduct federal, state, county elections and/or other contracted elections.

(b) In accordance with Section 31.098 of the Texas Election Code, Contracting Officer is authorized to contract with third persons for election services and supplies and is authorized to hire necessary temporary personnel to perform contracted duties. Part-time personnel will be compensated at the hourly rate set by Jefferson County.

(c) Political Subdivision acknowledges that electronic voting equipment is highly technical and it is conceivable that, despite the best effort of the parties and technical assistance, it might fail during the election. Contracting Officer will do whatever is possible to remedy the situation, but Political Subdivision agrees that should such equipment fail, it will not make any claim for damages of any kind.

(d) Any qualified voter in the Joint Election may vote early by personal appearance at any of the joint early voting locations in Exhibit A.

(e) Jefferson County Elections Department may contract with numerous political entities for the Joint Election, and the parties agree that all ballot styles will be programmed into one electronic voting system. Each voter will receive one ballot which contains all races and issues in the Joint Election for which the voter is eligible at the address and in the precinct in which the voter is currently registered. One joint voter sign in process consisting of a common list of registered voters and common signature rosters shall be used in precincts in which the county polling locations are used.

(f) The Contracting Officer shall file copies of this Agreement with the Auditor and Treasurer of Jefferson County not later than the 10th day from receipt of the fully executed contract by Contracting Officer.

(g) Jefferson County is self-insured for personal liability issues. Should Political Subdivision desire insurance for injuries during this election or other liabilities, they shall make such arrangements separate from this Agreement.

(h) In the event that the performance by Contracting Officer of any of its obligations hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

(i) The parties to this Agreement agree that Political Subdivision may cancel this Agreement in the event that it has no need to conduct an election by September 8, 2017. If Political Subdivision's election is cancelled after deadline in the Timetable, a \$200 contract preparation and processing fee will be due in addition to any costs incurred by Contracting Officer on behalf of Political Subdivision prior to said cancellation.

(j) The Political Subdivision has the option of extending the terms of this Agreement

through its runoff election, if applicable. Political Subdivision may reduce the number of the adopted early voting locations and/or Election Day voting locations in which precincts are not involved in a runoff election. In the event of a runoff which Political Subdivision wants Contracting Officer to conduct, Political Subdivision agrees to attempt to coordinate the date with other entities participating in this Joint Election. If Political Subdivision elects to have Contracting Officer conduct a runoff election, the cost will be determined by the number of entities participating and the actual costs plus administrative fees. Political Subdivision will be responsible for all orders, notices, and publications required for their runoff except the publication of the public logic and accuracy test which Contracting Officer will publish.

6. DISPUTE RESOLUTION PROCEDURE

The parties agree to use dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Agreement. Either party must give written notice to the other party of a claim for breach of this Agreement not later than the 180th day after the date of the event, giving rise to the claim. By their execution of their Agreement, the parties acknowledge and knowingly and voluntarily agree that neither the execution of this Agreement; nor the conduct, act or inaction by any person in the execution, administration, or performance of this Agreement constitutes or is intended to constitute a waiver of the party's immunity from suit with respect to claims of third parties.

7. ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire agreement between Port of Beaumont and Jefferson County. This Agreement may be amended only in writing and signed by the parties.

8. NOTICES

Except as otherwise provided in this section, all notices, consents, approvals, demands, request, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have duly given or served when delivered by hand delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid, and addressed as set forth below or to such other person or address as may be given in writing by either party to the other in accordance with this section:

PORT OF BEAUMONT:

David C. Fisher, Port Director and CEO
P.O. Box 2297
Beaumont, TX 77704

JEFFERSON COUNTY:

Carolyn L. Guidry, County Clerk
P. O. Box 1151
Beaumont, TX 77704

IN WITNESS WHEREOF, the PORT OF BEAUMONT to the terms of this Agreement and has caused this Agreement to be executed on the 19TH day of August 2017.

PORT OF BEAUMONT

By 
 Name: David C. Fisher
 Title: Port Director & CEO

Attest: 

(seal)

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 21ST day of August 2017.

JEFFERSON COUNTY, TEXAS

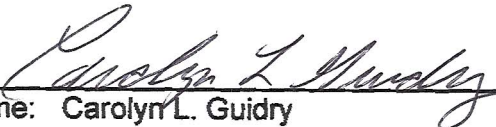
By 
 Name: Jeff Branick
 Title: County Judge

Attest 



IN WITNESS WHEREOF, Jefferson County agrees to the terms of this Agreement and has caused this Agreement to be executed on the _____ day of _____ 2017.

JEFFERSON COUNTY, TEXAS

By: 
 Name: Carolyn L. Guidry
 Title: County Clerk

Attest 



EXHIBIT A



NOTICE OF EARLY VOTING LOCATIONS AND HOURS FOR
November 7, 2017, GENERAL ELECTION
(Advicade Locales y horarioparaelecci'onsadelantadasde
Noviembre 7, 2017 Eleci'on Generale

Early Voting by personal appearance will be conducted each weekday at:
 (La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

EARLY VOTING LOCATIONS:

(Localizaciones de Votacion Adelantada):

Beaumont Courthouse Main - 1001 Pearl St., Beaumont, Texas
 Port Arthur Sub-Courthouse - 525 Lakeshore Dr., Port Arthur, Texas **(Tentative)**
 Rogers Park Recreation Center - 6540 Gladys, Beaumont, Texas
 Port Arthur Public Library - 4615 Ninth Ave, Port Arthur, Texas
 Theodore Johns Library - 4255 Fannett Rd., Beaumont, Texas
 Groves Recreation Center - 6150 39th Street, Groves, Texas **(Tentative)**
 Effie & Wilton Hebert Library - 2025 Merriman St., Port Neches, Texas

DATES AND HOURS FOR ALL ABOVE LOCATIONS:

(Fechas y Horas para todas las localizaciones):

October 23 - 27 (Octubre 20 - 24)	Monday - Friday (Lunes - Viernes)	8:00 a.m. - 5:00 p.m.
October 28 (Octubre 25)	Saturday (Sábado)	8:00 a.m. - 5:00 p.m.
October 30 - 31 (Octubre 27-31)	Monday - Tuesday (Lunes - Martes)	8:00 a.m. - 5:00 p.m.
November 1 (Noviembre 1)	Wednesday (Miércoles)	8:00 a.m. - 5:00 p.m.
November 2 - 3 (Noviembre 2 - 3)	Thursday - Friday (Jueves- Viernes)	7:00 a.m. - 7:00 p.m.

EXHIBIT B

Precincts (precintos)	Election Day Polling Places (Localizaciones)	ADDRESS (Dirección)	City, State Zip code
ALL (todos)	Amelia Elementary School	565 S. Major Dr	Beaumont, TX 77707
ALL (todos)	Beaumont Municipal Airport	455 Keith Rd.	Beaumont, TX 77713
ALL (todos)	Bevil Oaks Civic Center	7390 Sweetgum Rd.	Bevil Oaks, TX 77713
ALL (todos)	BISD Administration Building	3395 Harrison Ave.	Beaumont, TX 77706
ALL (todos)	Calvary Baptist Church	3650 Dowlen Rd.	Beaumont, TX 77706
ALL (todos)	Dishman Elementary	3475 Champions Dr.	Beaumont, TX 77707
ALL (todos)	O.C. Mike Taylor Career Center	2330 North St.	Beaumont, TX 77702
ALL (todos)	Precinct 1 Service Center	20205 W. Hwy. 90	China, TX 77613
ALL (todos)	Rogers Park Community Center	6540 Gladys Ave.	Beaumont, TX 77706
ALL (todos)	Roy Guess Elementary	8055 Voth Rd.	Beaumont, TX 77708
ALL (todos)	Hebert Library	2025 Merriman St.	Port Neches, TX 77651
ALL (todos)	Central Gardens Fire Station**	2026 Spurlock Rd.	Nederland, TX 77627
ALL (todos)	Groves Public Library **	5600 West Washington	Groves, TX 77619
ALL (todos)	Nederland City Hall	207 N. 12th Street	Nederland, TX 77627
ALL (todos)	Jerry Ware Airport Terminal	5000 Jerry Ware Dr.	Beaumont, TX 77705
ALL (todos)	JP 4 BLDG	19217 FM 365	Beaumont, TX 77704
ALL (todos)	LaBelle-Fannett VFD	12880 FM 365	Beaumont, TX 77705
ALL (todos)	Marion & Ed Hughes Public Library	2712 Nederland Ave.	Nederland, TX 77627
ALL (todos)	Port Neches City Hall	1005 Merriman	Port Neches, TX 77651
ALL (todos)	Groves Activity Building **	6150 39th Street.	Groves, TX 77619
ALL (todos)	DeQueen Elementary	740 DeQueen Blvd.	Port Arthur, TX 77640
ALL (todos)	El Vista Community Center	615 Elias St.	Port Arthur, TX 77640
ALL (todos)	Jefferson County Sub-Courthouse	525 Lakeshore Dr.	Port Arthur, TX 77640
ALL (todos)	Memorial 9th Grade Academy	2441 61st St.	Port Arthur, TX 77642
ALL (todos)	O W COLLINS RETIREMENT CENTER	4440 GULFWAY DR.	Port Arthur, TX 77642
ALL (todos)	Port Arthur Public Library	4615 9th Ave.	Port Arthur, TX 77642
ALL (todos)	Port Arthur Recreation Center	1308 9th Ave.	Port Arthur, TX 77642
ALL (todos)	R.L. Gabby Eldridge Center	5262 S. Gulfway Dr	Sabine Pass, TX 77655
ALL (todos)	Travis Elementary	1115 Lakeview Ave.	Port Arthur, TX 77642
ALL (todos)	Willie Ryman III Community Center	3248 39th St.	Port Arthur, TX 77642
ALL (todos)	Alice Keith Park Recreation Center	4075 Highland Ave.	Beaumont, TX 77705
ALL (todos)	Charlton-Pollard Elementary	825 Jackson St.	Beaumont, TX 77701
ALL (todos)	Dr. Mae Jones-Clark Elementary	3525 Cleveland St.	Beaumont, TX 77703
ALL (todos)	Hamshire Community Building	12393 2nd St.	Hamshire, TX 77622
ALL (todos)	Jefferson County Courthouse	1001 Pearl St.	Beaumont, TX 77701
ALL (todos)	MLK Middle School	1400 Avenue A	Beaumont, TX 77701
ALL (todos)	John Paul Davis Community Center	3580 E. Lucas Dr.	Beaumont, TX 77703
ALL (todos)	Precinct 4 Service Center	7780 Boyt Rd.	Beaumont, TX 77713
ALL (todos)	Sterling Pruitt Center	2930 Gulf St.	Beaumont, TX 77703
ALL (todos)	Theodore Johns Library	4255 Fannett Rd.	Beaumont, TX 77705

EXHIBIT C CALENDAR

The Political Subdivision agrees that timing is critical, and lack of adherence to this CALENDAR without prior agreement of Contracting Officer may result in additional charges or cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Contract.

School Districts must adhere to all deadlines, even if on Spring Break.

Please refer to the Texas Secretary of State's website for a complete calendar of events including citations to the Texas Election Code and for information specific to entity type. Confer with your attorney on any statutes that govern your entity. Please comply with all orders, postings and notices as required for your Political Subdivision. Contracting Officer will provide the publication of one Notice of Public Test in English and Spanish.

Prior to January 1, 2017, each Political Subdivision is responsible for validating with the Voter Registrar that the boundaries for their voting precincts are correct and supplying the Contracting Officer with a map of such boundaries.

Thursday, August 31, 2017
68th day before Election Day

Recommended date to conduct ballot position drawing
Notice of ballot position drawing must be posted for 72 hours immediately preceding time of drawing.
**Please schedule ballot drawing as soon as possible and email the BALLOT FORMAT AND ORDER OF CANDIDATES ON BALLOT to Contracting Officer at guidry@co.jefferson.tx.us. AND CC ndoyle@co.jefferson.tx.us **

Friday, September 8, 2017
60th day before Election Day

Last day for the governing body of a political subdivision to deliver notice of the election to the county clerk/elections administrator and voter registrar of each county in which the political subdivision is wholly or partly located (Sec. 4.008)

Deadline to notify Contracting Officer via email of the following items:

- if Political Subdivision has a contested election.
- candidate names, including write-in candidates.
- any candidate withdrawals or election cancellation.
- order of candidates on ballot. (We prefer to receive it sooner if it is available.)
- Spanish translations of all ballot titles, contests, and ballot language.
- phonetic pronunciations of all candidate names which will be used for the ballot audio recording.

Friday, September 8, 2017

60th day before Election Day - Continued

Deadline to cancel election and incur no fees under the Election Services Agreement

Deadline to receive executed Election Services Agreement by mail, personal delivery, or email.

Deadline to receive copy of Order of Election

Contracting Officer contact information:

Email: guidry@co.jefferson.tx.us

Mail: P. O. Box 1151, Beaumont, TX 77704-1151

Hand Delivery: 1085 Pearl Street, First Floor, Beaumont, Texas 77701

If additional time is needed because of meeting schedules, please notify us.

Deadlines for ballot proofing and ballot approval will be emailed with ballot proofs. The parties must adhere to deadlines of 24 hour turnaround time, even if they occur during Spring Break, in order for our office to meet the State and Federal deadlines to produce mail military and overseas ballots for the Early Voting Clerk.

Saturday, September 23, 2017

45th day before Election Day

Deadline to mail ballots to military or overseas voters who submitted their ballot request via a federal postcard application (FPCA) or via a standard application for ballot by mail and indicated that they are outside the United States. Ballots must be mailed by this date or the 7th day after the clerk receives the application. If the early voting clerk cannot meet this 45th-day deadline, the clerk must notify the Secretary of State within 24 hours. (Sec. 86.004(b)).

Tuesday, October 10, 2017

30th day before Election Day

Last day to register to vote or make a change of address effective for the November 7, 2017 election (Secs. 13.143, 15.025)

First day of period during which notice of election must be published if the method of giving notice is not specified by a law outside the Election Code, and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by an authority of a city or school district must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d))

Friday, October 20 2017

19th day before Election Day

Last day to post notice of election on bulletin board used for posting notices of meetings of governing body (Sec. 4.003(b)). A Record of Posting Notice of Election (PDF) should be completed at the time of posting. (Sec. 4.005)

Monday, October 23, 2017

12th day before Election Day

First day to vote early in person (Sec. 85.001(a))

NOTE - Political Subdivisions Other than Cities and Counties: Early voting in person must be conducted at least eight (8) hours each weekday that is not a legal state holiday unless the political subdivision has fewer than 1,000 registered voters, in which case early voting in person must be conducted at least three (3) hours per day. (Sec. 85.005(b)).

EXHIBIT "D"
CONTRACT COSTS

Voting Equipment	
Judge's Booth Controller	\$330.00
eSlate	\$330.00
Disable Access Unit (DAU)	\$396.00
Privacy Booth	\$20.00
Ballot Box	\$5.00

Communication Devices	
EA Tablet + WIFI	\$119.50
Cell Phone	\$30.00

Mandatory Signs	
Large A-Frame (ID Required)	\$10.00
Large A-Frame (Notices)	\$10.00

PROGRAMMING	COUNTY COST
1 - 5 RACES	\$1,125.00
6 - 10 RACES	\$1,898.00
11-20 RACES	\$2,475.00
21-40 RACES	\$3,135.00
41-75 RACES	\$3,960.00
76-100 RACES	\$4,704.00

BALLOT PRINTING	COUNTY COST
8.5 X 11	\$0.23
8.5 X 14	\$0.25
8.5 X 17	\$0.28
Sample Ballots	\$0.06

SUPPLIES	
ELECTION KITS / w Seals EV & ED	\$40.00
Mail Ballots (Per Set)	\$0.75
Supply Bag Consumables (per location)	\$20.00

REVISED 07/19/16

NOTE – Cities and counties: Early voting in person must be conducted on the weekdays of the early voting period and during the hours that the county clerk’s or city secretary’s main business office is regularly open for business. (Sec. 85.005(a)). However, because cities and counties must have office hours for election-related business at least three (3) hours every business day for this type of election, we harmonize these requirements with the result that, if a city or county is not regularly open for business on one or more weekdays, on those “closed” days, a city or county must conduct early voting for at least three (3) hours a day at the main early voting location (except for a city’s two 12-hour days, when it must be open for the full 12 hours).

NOTE - Cities: Cities must choose two (2) weekdays for the main early voting polling place location to be open for 12 hours during the regular early voting period. City council must choose the two weekdays. (Sec. 85.005(d)).

NOTE - Independent School Districts: Despite the change in state law that allows an ISD to be closed on school holidays during the mandatory office hours period, you are required to be open during the entire early voting period, except on legal state and national holidays.

NOTE - Joint Elections: If entities are conducting early voting by personal appearance jointly, we recommend a unified schedule covering all requirements; i.e., no entity’s requirements should be neglected or subtracted as a result of a joint agreement.

Saturday, October 28, 2017

10th day before Election Day

Last day of period during which notice of election must be published if method of giving notice is not specified by a law outside the Election Code and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by a Commissioners’ Court or by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d)).

Last day to mail a copy of the notice of election to each registered voter in the county if method of giving notice is not specified by a law outside the Election Code and this method of giving notice is selected. (Secs. 1.006, 4.003(a)(3)).

Cities and Counties – Weekend Early Voting Hours - Notice Requirement: Last day to post notice on bulletin board used for posting notice of city council or commissioners court, if early voting will be conducted on Saturday (Sec. 85.007). Notice must be posted at least 72 hours before early voting begins on a Saturday or Sunday. Notice must also be posted to the political subdivision’s website, if one is maintained.

NOTE - NEW LAW: Section 85.007, as amended by House Bill 2721 (2015), requires that the election notice, which includes the days and hours of early voting be posted on the political subdivision’s website, if the political subdivision maintains a website.

Friday, November 3, 2017

4th day before Election Day

Last day to vote early by personal appearance (Sec. 85.001(a)).

TUESDAY, NOVEMBER 7, 2017
ELECTION DAY

NOTE: The November Election Law Calendar has not been published by the SOS and the dates have been estimated by the County Clerk’s office.



Resolution

STATE OF TEXAS

§
§
§

COMMISSIONERS COURT

COUNTY OF JEFFERSON

OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED at a meeting of Commissioners Court of Jefferson County, Texas, held on the 21st day of August, 2017, on a motion made by Everette D. Alfred, Commissioner of Precinct No. 4, and seconded by Eddie Arnold, Commissioner of Precinct No. 1, the following Resolution was adopted:

WHEREAS, *Dr. Terrie Looney, Coastal and Marine Services Agent*, has devoted 19 years of her life serving the people of Jefferson County with pride and professionalism; and

WHEREAS, *Dr. Terrie Looney*, began her career with Texas A&M Agrilife Extension Service, Texas Sea Grant and Jefferson County in 1998 as a Coastal and Marine Resource Agent under the direction of Vince Mannino, she has worked in all aspects her profession not only in Jefferson, but Chambers, Liberty, Hardin, and Orange counties as well; and


WHEREAS, *Dr. Terrie Looney*, received her Ph.D. in 2015; and

WHEREAS, through hard work and commitment to excellence, ***Dr. Terrie Looney***, has earned the respect of her colleagues and the citizens of Jefferson County; and

WHEREAS, having made a significant contribution to Jefferson County, the Texas A&M Agrilife Extension Service and Texas Sea Grant program, ***Dr. Terrie Looney***, is recognized for her unselfish devotion to the common good and welfare of the citizens of Jefferson County; and will be missed by her friends and co-workers.


NOW THEREFORE, BE IT RESOLVED that the Jefferson County Commissioners Court does hereby honor and commend ***Dr. Terrie Looney***, for her dedicated service as a valuable employee of Jefferson County, Texas A&M Agrilife Extension Service, and Texas Sea Grant program and wishes her well in her retirement.

SIGNED this 21st day of August 2017.




JUDGE JEFF R. BRANICK
County Judge

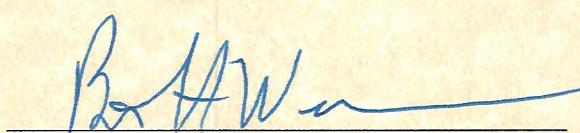




COMMISSIONER EDDIE ARNOLD
Precinct No. 1



COMMISSIONER MICHAEL S. SINEGAL
Precinct No. 3



COMMISSIONER BRENT A. WEAVER
Precinct No. 2



COMMISSIONER EVERETTE D. ALFRED
Precinct No. 4



Joleen E. Fregia
Chief Deputy
E-Mail
joleen@co.jefferson.tx.us

Tim Funchess
County Treasurer
1149 Pearl Street – Basement
Beaumont, Texas 77701

Office (409) 835-8509
Fax (409) 839-2347
E-Mail
tfunchess@co.jefferson.tx.us

August 11, 2017

Judge Jeff R. Branick and
 Commissioners Court
 Jefferson County Courthouse
 Beaumont, Texas 77701

Gentlemen:

Enclosed is the Investment Schedule as of July 31, 2017, including interest earnings.

The weighted average yield to maturity on the County's investments is 1.518%. The interest rate on funds invested in an investment account at Wells Fargo is currently .30%.

The 90 day Treasury interest rate on July 31, 2017 was 1.075% and the interest on your checking accounts for the month of July was .30%

Included in the attached report are the balances for the County's pledged collateral.

This report meets the requirements for investment officers in compliance with the Texas Government Code. Title 10, Section 2256.023.

This should be on the agenda August 21, 2017, to be received and filed.

Sincerely,

Tim Funchess, CCT, CIO
 Enclosure

Agenda should read:

Receive and File Investment Schedule for July, 2017,
 including the year to date total earnings on County funds.

FISCAL YEAR 2016-2017			
YIELD TO MATURITY AND INTEREST EARNINGS			
MONTH	90 DAY T. BILL YIELD	INVESTMENT INTEREST EARNED	CHECKING ACCOUNT YIELD
OCTOBER	0.366%	\$3,646.03	0.100%
NOVEMBER	0.480%	\$23,545.66	0.100%
DECEMBER	0.500%	\$32,407.80	0.100%
JANUARY	0.523%	\$7,122.83	0.100%
FEBRUARY	0.523%	\$35,883.57	0.100%
MARCH	0.769%	\$19,840.96	0.100%
APRIL	0.803%	\$27,640.73	0.100%
MAY	0.978%	\$11,797.59	0.100%
JUNE	1.037%	\$81,016.70	0.300%
JULY	1.075%	\$15,573.68	0.300%
AUGUST			
SEPTEMBER			
ANNUAL TOTALS		\$ 258,475.55	

Permit No. 07-U-17Precinct No. 4

NOTICE OF PROPOSED PLACEMENT OF
PUBLIC UTILITY LINE/Common Carrier Pipeline Within
JEFFERSON COUNTY RIGHT-OF-WAY
(2003 REVISION)

Date 08/14/17

HONORABLE COMMISSIONERS' COURT
JEFFERSON COUNTY
BEAUMONT, TEXAS 77701

Gentlemen:

Entergy Texas Inc. (Company) does hereby made application to use
lands belonging to Jefferson County, for the purpose of constructing, maintaining or
repairing a utility or common carrier pipeline for the distribution of
Electricity, location of which is fully described as
follows:

1 aerial, 1 plan/profile

 pages of drawings attached.Construction will begin on or after August 15, 20 17.

It is understood that all work will comply with the requirements of the Utility and
Common Carrier Pipeline Policy adopted by Jefferson County Commissioners' Court on
 , and all subsequent revisions thereof to date.

Company Entergy Texas Inc.By Al HarringtonTitle Right of Way

Address P.O. Box 2951
, Beaumont, TX 77702

Telephone 409/785-2266Fax No. aharrin@entergy.com

FOR COMMON CARRIER PIPELINE COMPANY ONLY

1. Common Carrier Determination form must be attached to application.
2. Corporation/Person product is to be purchased from/delivered to:

Enclosed, please find the required application fee:

<u>N/A</u>	road crossing @ \$100.00	\$	<u>N/A</u>
<u>N/A</u>	miles parallel @ \$150.00/mile or fraction	\$	<u>N/A</u>
TOTAL		\$	<u>N/A</u>

We understand that a Performance Bond will be required to protect against damage to Jefferson County's property. This will be \$5,000.00 per crossing and \$50,000.00 per mile or fraction thereof for parallel construction unless a special hazard to Jefferson County's property is judged to exist. No work will begin until the County Engineer has been furnished such bonds as Jefferson County Commissioners' Court may choose to require.

ENGINEERING ACTION FORM

The minimum standard bond required is \$ N/A

for Stam A. J. J.
Director of Engineering

08/14/17
Date

COMMISSIONERS COURT ORDER

On this date the attached application of a utility or common carrier pipeline came on for the Courts consideration, and the Court having considered the application is of the opinion that the applicant is a utility or common carrier pipeline company meeting all the requirements of County Policy for installation of a line in County roads and that the plans or details presented with said application did not appear to violate the County Regulations. It is ORDERED that said applicant shall comply with all provisions of the Pipe Line Policy adopted by this Court, and all subsequent revisions. The bond required shall be \$ N/A. Special conditions of construction (are/are not) attached hereto.

COMMISSIONERS COURT

By 
County Judge

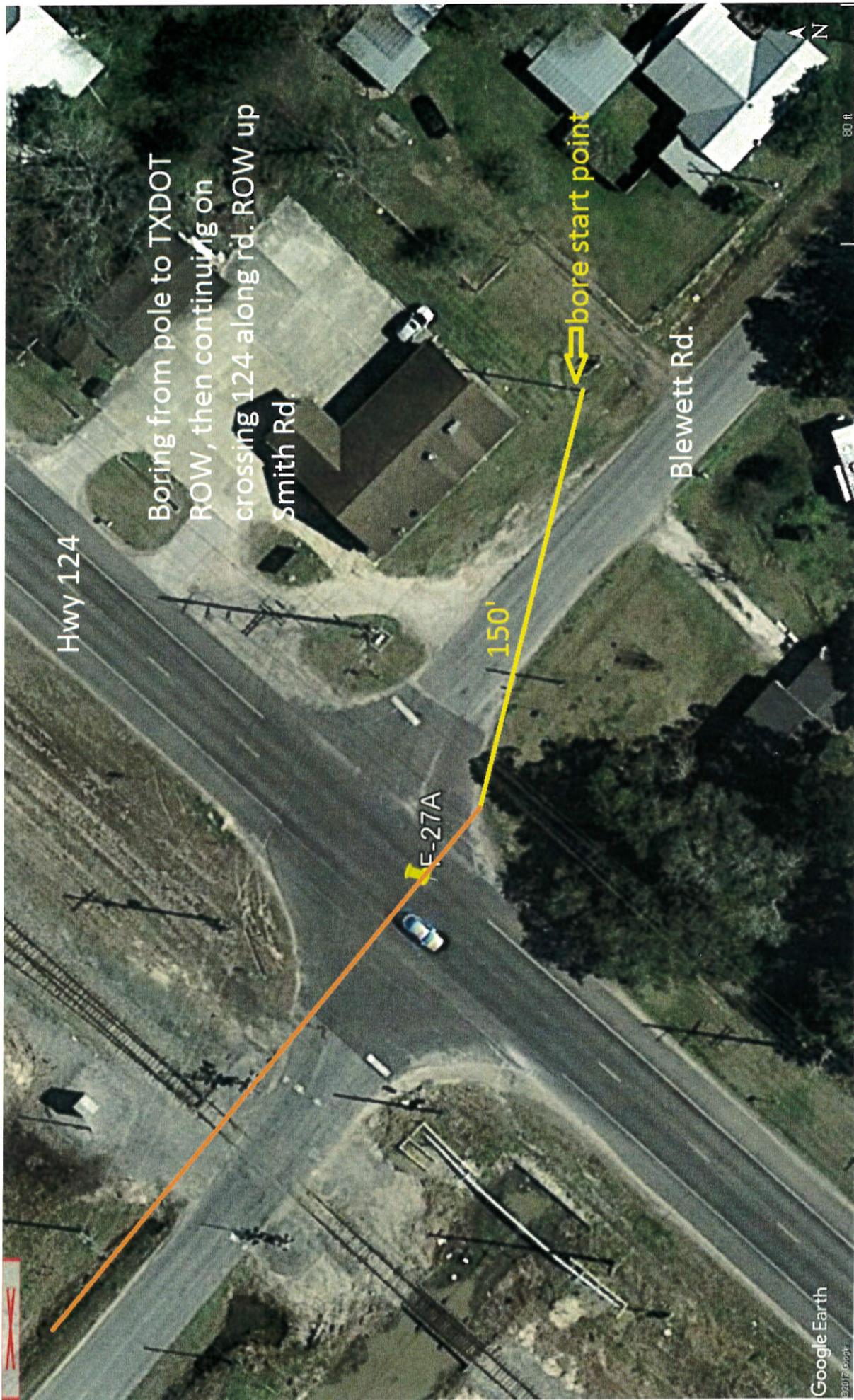
PERMIT 07-U-17

Sincerely,

Al Harrington

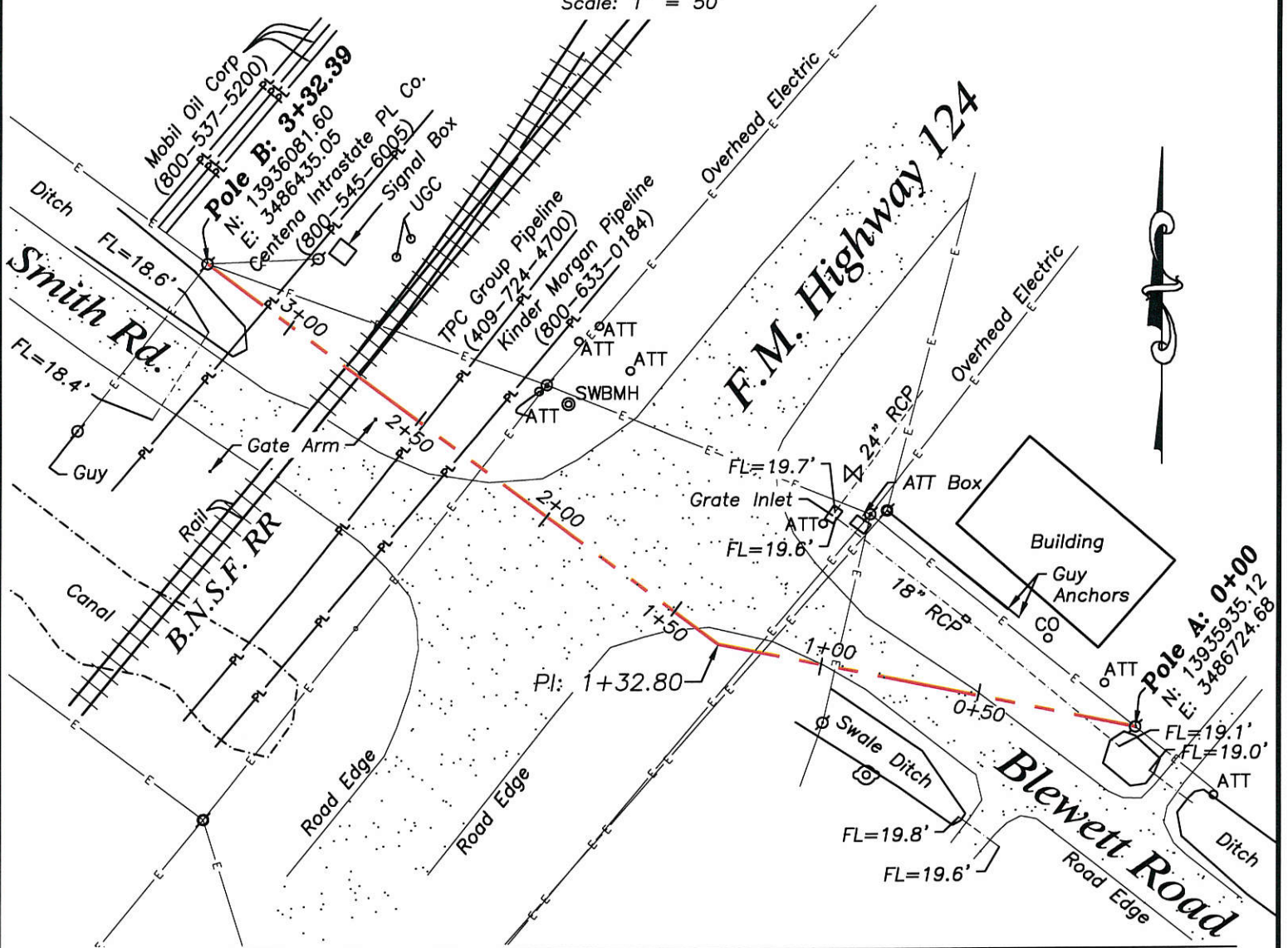
Right of Way Dept.
60 N. 11th Street
Beaumont, TX 77702

Steve Roane for
Al Haminger



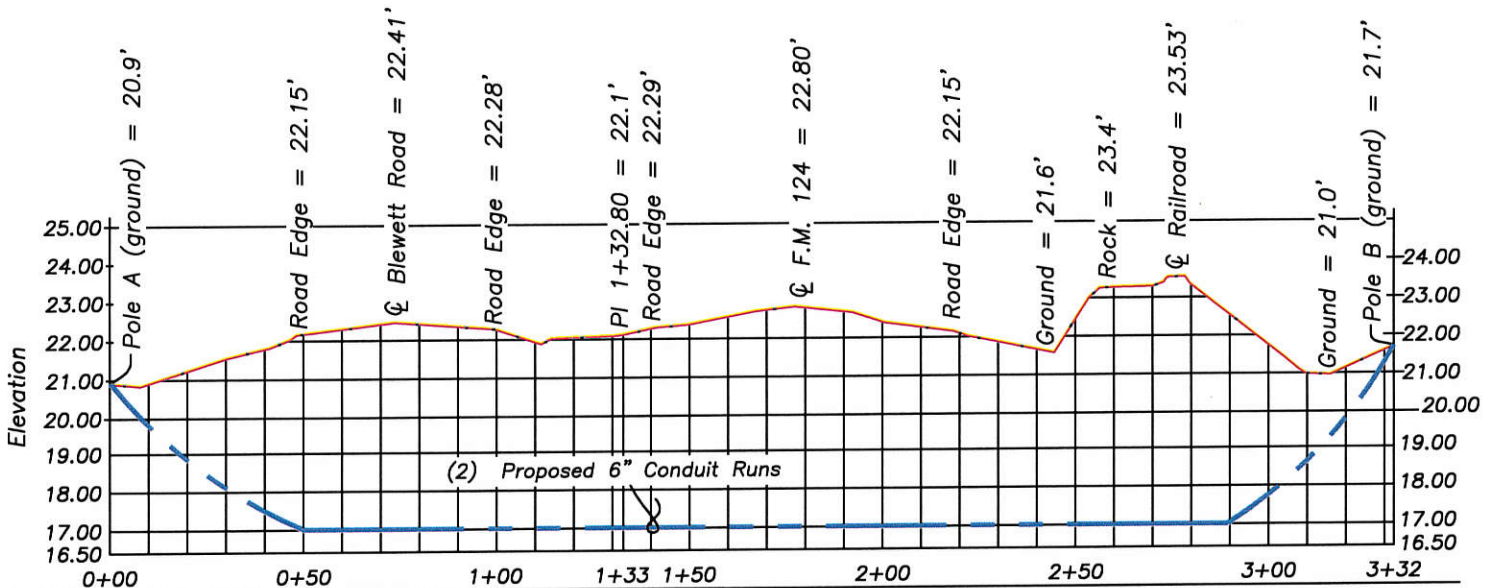
Plan View

Scale: 1" = 50'



Profile View

Horiz. Scale: 1" = 50' Vert. Scale: 1" = 5'



Surveyor's Notes:

- (1) Project orientated to Grid North, based on the Texas Coordinate System of 1983 (NAD83), South Central Zone. All coordinates are grid.
- (2) All elevations were obtained by RTK GPS observation and tied to Trimble's VRS network (NAVD88).
- (3) No underground utilities were located. A Texas811 "One-Call" locate request should be placed before any excavation takes place.
- (4) Pipelines shown hereon are based on above ground markers only and should be verified before bore.
- (5) Proposed 6" conduits must have a minimum coverage of 4 feet under roadways and 3 feet under ditches.

RCP = Reinforced Concrete Pipe

SWB MH = Southwestern Bell Manhole

UGC = Underground Cable

ATT = AT&T Underground Cable Pedestal

CO = Cleanout

⊗ = Water Meter

⊙ = Gas Meter

⊘ = Utility Pole

Access Surveyors
Commercial - Industrial - Residential
11025 Old Voth Road - Beaumont, Texas 77701
Telephone (409) 838-6322 Facsimile 838-6122
www.access-surveyors.com § rpls5163@aol.com



Plat Prepared for:

Entergy

Entergy Texas, Inc.
60 N. 11th Street
Beaumont, TX 77702

Permit Drawing
for

Proposed Boring Location
Entergy Texas, Inc.
T. & N.O. RR SURVEY,
Section 21, Abstract 261
Jefferson County, Texas
August 10, 2017



JEFFERSON COUNTY SHERIFF'S OFFICE
SHERIFF ZENA STEPHENS

MEMORANDUM

DATE: August 16, 2017

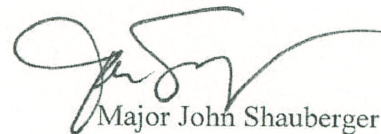
TO: Honorable Judge Jeff Branick
Commissioner Eddie Arnold
Commissioner Brent Weaver
Commissioner Michael Sinegal
Commissioner Everett "Bo" Alfred

FROM: Major John Shauburger

RE: Extended Leave for Officer Sandra Canute

At the request of Sheriff Zena Stephens, consider and possibly approve granting extended leave without pay for up to 90 days for Sandra Cantue, a Detention Officer with the Jefferson County Correctional Facility.

Sincerely,



Major John Shauburger

Special, August 21, 2017

There being no further business to come before the Court at this time,
same is now here adjourned on this date, August 21, 2017