

*Notice of Meeting and Agenda and Minutes  
June 11, 2018*

**REGULAR, 6/11/2018 1:30:00 PM**

BE IT REMEMBERED that on June 11, 2018, there was begun and holden a REGULAR session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable Zena Stephens, Sheriff

Honorable Carolyn L. Guidry , County Clerk

When the following proceedings were had and orders made, to-wit:

**Notice of Meeting and Agenda and Minutes**  
**June 11, 2018**

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS**  
**June 11, 2018**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **11th day of June 2018** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

11:00 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information from its counsel regarding pending or anticipated litigation with the County.

1:00 p.m.-Workshop: To receive information and consider long term recovery efforts in Jefferson County.

**INVOCATION: Brent A. Weaver, Commissioner, Precinct Two**

**PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three**

*Notice of Meeting and Agenda and Minutes*  
*June 11, 2018*

**PURCHASING:**

1. Consider and approve, execute, receive and file a renewal for (IFB 17-016/YS), Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County for a first one (1) year renewal with Advantage Interests, Inc. from June 18, 2018 to June 17, 2019.

**SEE ATTACHMENTS ON PAGES 9 - 9**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

2. Consider and approve temporary suspension of services and rental payments from Spurs Boot Shine in accordance with (RFP 17-013/YS), Operation and Installation of Shoe Shine Concession for Jefferson County, for a two-month time period (July 2018 through August 2018) at contractor's request due to upcoming surgery.

**SEE ATTACHMENTS ON PAGES 10 - 11**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

3. Consider and approve, execute, receive and file a renewal for (RFP 17-013/YS), Operation and Installation of Shoe Shine Concession for Jefferson County for a first one (1) year renewal with Spurs Boot Shine from June 30, 2018 to June 29, 2019.

**SEE ATTACHMENTS ON PAGES 12 - 12**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

**ADDENDUMS**

**Notice of Meeting and Agenda and Minutes**  
**June 11, 2018**

4. Consider and approve, execute, receive and file Change Order No. 1 for (JOC 18-014/DC) with SETEX Construction Corp. for Annex 1 repairs due to water damage, for an increase of \$1,847.08 for drywall repairs; bringing the total contract amount from \$42,843.38 up to \$44,690.46. This is in accordance with Choice Partners JOC Texas Contract 15/041JN-11-2015.

**SEE ATTACHMENTS ON PAGES 13 - 17**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

**COUNTY AIRPORT:**

5. Consider, possibly approve and authorize the County Judge to execute a 90-day extension of the Due-Diligence Period in the lease agreements of airport property between Jefferson County, Texas and GLOW Investment, Inc.

**SEE ATTACHMENTS ON PAGES 18 - 19**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

**COUNTY AUDITOR:**

6. Consider and approve budget amendment - Constable Pct.6 - replacement of furniture & equipment due to water damage.

120-3070-425-3084	MINOR EQUIPMENT	\$700.00	
120-3070-425-3078	OFFICE SUPPLIES	\$500.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$1,200.00

**SEE ATTACHMENTS ON PAGES 20 - 20**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

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**June 11, 2018**

7. Consider and approve downgrade of a Financial Manager position (budget of \$84,292) to an Accounting Technician position (budget of \$53,000). Consider and approve, increases to the annual budget of two Financial Manager positions by \$4,722 for a budget of \$85,000 each, increase the annual budget of three Financial Analyst positions by \$5,308 for a budget of \$65,000 each, and increase the annual budget of the 1st Assistant County Auditor position by \$3,991 for an annual budget of \$99,500. The net effect of these changes will provide an annual savings of \$2,439 including salary and fringe benefits.

**SEE ATTACHMENTS ON PAGES 21 - 23**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

8. Regular County Bills - check #447164 through checks #447425.

**SEE ATTACHMENTS ON PAGES 24 - 34**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

9. Consider and approve budget transfer - Road & Bridge Pct.4 - replacement of Vibratory Roller.

114-0409-431-6011	ROAD MACHINERY	\$127,000.00	
114-0402-431-3001	ASPHALT		\$62,000.00
114-0402-431-3016	CHEMICALS, SPRAYS, ETC.		\$40,000.00
114-0402-431-3079	CRUSHED STONE		\$25,000.00

**SEE ATTACHMENTS ON PAGES 35 - 35**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

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*June 11, 2018*

## **COUNTY COMMISSIONERS:**

10. Consider and approve Notice of Intent(NOI) for Hazard Mitigation projects for Ford Park, Airport and Emergency Sheltering. Projects are part of the 404 Hazard Mitigation Program administered through the State of Texas. Notice of Intent (NOI) is the first step in the application process for submission of competitive grant proposals.

**SEE ATTACHMENTS ON PAGES 36 - 44**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

## **COUNTY TREASURER:**

11. Receive and File Investment Schedule for May, 2018, including the year to date total earnings on County funds.

**SEE ATTACHMENTS ON PAGES 45 - 47**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

## **ENGINEERING:**

12. Execute, receive and file Utility Permit 05-U-18 to AT&T for the placement of a fiber optic cable starting in front of Kinder Morgan pumping station and ending at 6862 Erie Street. This project is located in Precinct 4.

**SEE ATTACHMENTS ON PAGES 48 - 52**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Weaver**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

*Notice of Meeting and Agenda and Minutes*  
June 11, 2018

## **HISTORICAL COMMISSION:**

13. Consider and possibly approve, receive and file the Jefferson County Historical Commission's Annual Report for 2017.

**SEE ATTACHMENTS ON PAGES 53 - 67**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

14. Consider and possibly approve, receive and file the Jefferson County Certified Local Government Annual Report for 2017.

**SEE ATTACHMENTS ON PAGES 68 - 74**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

15. Texas Historical Commission Distinguished Service Award Certificate regarding Jefferson County.

**Motion by: Commissioner Arnold**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

## **JUVENILE PROBATION:**

16. Receive and file the proposed Juvenile Probation budget for FY2019 in accordance with 140.004 Local Government Code.

**SEE ATTACHMENTS ON PAGES 75 - 113**

**Action: TABLED**

*Notice of Meeting and Agenda and Minutes*  
*June 11, 2018*

**SHERIFF'S DEPARTMENT:**

17. Please consider and possibly approve out of state travel for Emily Esquivel of the Crime Lab to assist with the ANSI-ASQ National Accreditation Board (ANAB) laboratory assessment of the Washington State Police. Travel is funded by ANAB and at no cost to the County.

**SEE ATTACHMENTS ON PAGES 114 - 115**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

18. Please consider and possibly approve Out-of-State travel for Deputy Matt Gardner to attend the National Computer Forensics Institute in Hoover, Alabama. This training is for the dates June 17-22, 2018, July 15-20, 2018 and July 29-August 2, 2018. These courses focus on investigating crimes involving computer and cellular telephone technology. All travel expenses are funded by the United States Secret Service at no cost to the county.

**SEE ATTACHMENTS ON PAGES 116 - 119**

**Motion by: Commissioner Arnold**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

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**Jeff R. Branick**  
**County Judge**

**CONTRACT RENEWAL FOR IFB 17-016/YS  
TERM CONTRACT FOR FIRE SPRINKLER, FIRE PUMP,  
KITCHEN HOOD SUPPRESSION AND HALON 1301 FIRE  
SUPPRESSION INSPECTION FOR JEFFERSON COUNTY**

The County entered into a contract with Advantage Interests, Inc. for one (1) year, from June 19, 2017 to June 18, 2018, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its first one-year option to renew the contract for one (1) additional year from June 18, 2018 to June 17, 2019.

ATTEST:

  
Carolyn L. Guidry, County Clerk

JEFFERSON COUNTY, TEXAS

  
Jeff Branick, County Judge



CONTRACTOR:  
Advantage Interests, Inc.

  
(Name)

**May 30, 2018**

**Jefferson County Commissions Court  
1149 Pearl St. Beaumont Tx 77701**

Dear members of Jefferson Co. Commissioners Court.

First of all, please allow me to say thank you to the court for allowing me to do business with the county for the last year. Even though this has been a hard year for all of us I have managed to become a profitable business within the courthouse. I projected to make around \$40,000 this year, no one could have seen the future. I have earned around \$20,000 this last year before expenses. And I look forward to reaching my projected amount this coming year. Business has been growing and I have been building a loyal customer base mainly due to my location at the courthouse.

I Linda Cobbs Riggs as the owner of Spurs Boot Shine request the extension of my contract to operate Spurs Boot Shine Stand located inside the Courthouse. My contact is set to expire June 30, 2018, I wish to exercise the right to renew the contract for the upcoming year beginning July 1, 2018 thru June 30, 2019 for the agreed amount of \$250 per month for the One (1) year period that was in the original agreement entered with Jefferson Co. on July 1, 2017. I look forward to working with the county for years to come.

On a separate matter concerning Spurs Boot Shine operations. I formally request non-payment of rent for the first two months July and August of the 2018-2019 contract renewal. The reason for this request is that Spurs Boot Shine stand will

be completely shut down during July and August 2018 because I am undergoing major surgery early July 2018 and will not be able to work during this time while I recover from the surgery. I am unable to find a proper personal to replace me during this time due to the strict guidelines set forth in the original contract and the standards that I require for my customers satisfaction.

I expect to be ready to resume operations of the stand on September 1, 2018 and at which time I will gladly resume full payment of the monthly rental of \$250 for the remainder of the contract. I look forward to returning to the courthouse healthy and ready to resume business with my customer base and growing even a larger one in the future.

Thank you for this consideration in these matters.

SINCERELY,



LINDA COBBS RIGGS  
SPURS BOOT SHINE  
475 CLEMMONS  
BEAUMONT, TX 77707  
409-504-8966

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**CONTRACT RENEWAL FOR RFP 17-013/YS**  
**OPERATION AND INSTALLATION OF SHOE SHINE CONCESSION**  
**FOR JEFFERSON COUNTY**

The County entered into a contract with Spurs Boot Shine for one (1) year, from July 1, 2017 to June 30, 2018, with an option to renew the contract for up to a five (5) year period.

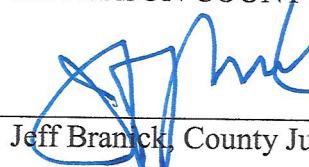
Pursuant to the contract, Jefferson County hereby exercises its first one-year option to renew the contract for one (1) additional year from June 30, 2018 to June 29, 2019.

ATTEST:

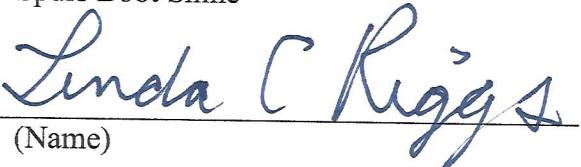
  
Carolyn L. Guidry, County Clerk



JEFFERSON COUNTY, TEXAS

  
Jeff Branick, County Judge

CONTRACTOR:  
Spurs Boot Shine

  
(Name)



"Strength in Construction"  
LA License # 54937

JOC 18-014/DC  
PO #012316

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May 22, 2018

Mailing Address:  
P.O. Box 20678  
Beaumont, Texas 77720-0678

■ (409) 842-8181  
■ (409) 842-2274  
✉ setex@setexconstruction.com  
✉ setexconstruction.com

Deborah Clark  
Jefferson County  
1149 Pearl Street  
Beaumont, TX 77701

Project: "Annex 1 Drywall Repair"

General Contracting

Subject: "Proposal"

Construction Management

Dear Mrs. Clark:

Design-Build

We are pleased to submit our proposal utilizing our 15/041JN-11-2015 Choice Partners JOC Texas Contract based on local CCI and our coefficient of .89.

Job Order Contracting

Proposal Recap:

Facilities Maintenance

1. Add Framing/Bracing above both entrance doors
2. Repair drywall above doors on both sides
3. Tape float and texture to match
4. Prep and repaint wall corner to corner to match
5. Protect floors and cabinets
6. Clean daily

Commercial

Industrial

Government

Healthcare

Infrastructure

Corporate

Education

Performing Arts

Historical

Subtotal	\$	1,802.03
Bond	\$	45.05
Total	\$	1,847.08

Proposed Exclusions:

Any items not specifically listed unforeseen items beyond scope. Please see representations of impacted areas.

We estimate approximately five (5) working days' total duration, upon material delivery.

This pricing is based on normal hours Monday thru Friday 7:00am to 4:00pm. Please contact us at 409-842-8181 at your convenience to go over this estimate.

Respectfully Submitted,  
**SETEX Construction Corp.**

Michael Waidley  
Project Manager  
18-0076

ATTEST  
DATE

*Michael Waidley*  
6/10/18



Change Order No. 1

Date of Issuance: 5/22/18	Effective Date: 5/22/18
Owner: Jefferson County	Owner's Contract No.: PO 072316
Contractor: SETEX Construction	Contractor's Project No.: J18-0076
Engineer:	Engineer's Project No.:
Project: Annex 1 Flooring	Contract Name: Annex 1

The Contract is modified as follows upon execution of this Change Order:

Description: Add framing and bracing above both entrance doors. Repair drywall, tape, float, texture and paint wall to match.

Attachments: [List documents supporting change]

CHANGE IN CONTRACT PRICE		CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price: <u>\$ 42,843.38</u>		Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___:  \$ _____		[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order:  \$ _____		Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] of this Change Order:  \$ 1,847.08		[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order:  \$ 44,690.46		Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
RECOMMENDED: _____ By: <u>Mike Doerner</u> Title: <u>E.U.C. SPECIALIST</u> Date: <u>6/11/2018</u>		ACCEPTED: _____ By: <u>Jeff Branie</u> Title: <u>Jefferson County Judge</u> Date: <u>JUNE 11, 2018</u>
		ACCEPTED: _____ By: <u>Project Manager</u> Title: _____ Date: <u>5/22/18</u>

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_



**Final Estimate**  
**Michael Waidley**  
**SETEX Construction**  
**15/041JN-11 - 2015 Choice Partners JOC Texas SETEX - Basic Contract Year**  
**- 8/18/2015 to 8/17/2016**  
**Jefferson County Annex 1 - 18-0076**

**Estimator: Michael Waidley**

**CO 1**

<b>Division Summary (MF04)</b>		<b>Grand Total</b>
01 - General Requirements	26 - Electrical	
02 - Existing Conditions	27 - Communications	
03 - Concrete	28 - Electronic Safety and Security	
04 - Masonry	31 - Earthwork	
05 - Metals	32 - Exterior Improvements	
06 - Wood, Plastics, and Composites	33 - Utilities	
07 - Thermal and Moisture Protection	34 - Transportation	
08 - Openings	35 - Waterway and Marine Transportation	
09 - Finishes	41 - Material Processing and Handling Equipment	
10 - Specialties	44 - Pollution Control Equipment	
11 - Equipment	46 - Water and Wastewater Equipment	
12 - Furnishings	48 - Electric Power Generation	
13 - Special Construction	Priced O&P	
14 - Conveying Equipment	Trades	
21 - Fire Suppression	Assemblies	
22 - Plumbing	FMR	
23 - Heating, Ventilating, and Air-Conditioning (HVAC)	MF04 Total (Without totalling components)	
25 - Integrated Automation	\$2,410.42	
<b>Totaling Components</b>		
Priced Line Items	\$2,410.42	\$1,802.03
RSMeans BEAUMONT, TX CCI 2018, 84.00%	\$ (385.67)	
<b>Material, Labor, and Equipment Totals (No Totalling Components)</b>		
Material:	\$625.03	
Labor:	\$1,785.39	
Equipment:	\$0.00	
Other:	\$0.00	
Laborhours:	23.16	
Green Line Items:	\$1,268.50	

## Final Estimate

Estimator: Michael Wardley

## Totalling Component Details

Description	Item Count	Applicable Amount	Applied Amount	Applied Result	Balance
<b>Priced Line Items</b>					
Included in Total: Yes					
Type: <input checked="" type="checkbox"/> Total, Master Format Type: MF04					
Values: a Total					
Includes: Priced					
Filtering: (none)					
 <b>RSMeans BEAUMONT, TX CCI 2018, 84.00%</b>					
Included in Total: Yes					
Type: <input checked="" type="checkbox"/> RSMeans CCI (Project Level)					
RSMeans BEAUMONT, TX CCI 2018, 84.00%					
Subtotal based on 1 items: "Priced Line Items"					
 <b>2015 Choice Partners JOC SETEX Texas Normal</b>					
Included in Total: Yes					
Type: <input checked="" type="checkbox"/> Percentage (Project Level)					
Subtotal based on 2 items: "Priced Line Items", "RSMeans BEAUMONT, TX CCI (Current)"					
 <b>Nonpriced Line Items</b>					
Included in Total: Yes					
Type: <input checked="" type="checkbox"/> Total, Master Format Type: MF04					
Values: a Total					
Includes: Non Priced					
Filtering: (none)					

## Final Estimate

CO 1

Item	Description	UM	Quantity	Unit Cost	Total	Book
<b>05 - Metals</b>						
1 05-41-13-30-5170	Partition, galvanized LB studs, 18 ga x 4" W studs 16" OC x 10' H, incl galvanized top & bottom track, excl openings, headers, beams, bracing & bridging	L.F.	43.0000	\$29.50	\$1,268.50	RSM1BFAC Gm, L, Q&P
<b>05 - Metals Total</b>						
<b>09 - Finishes</b>						
2 09-01-70-10-0180	Gypsum wallboard, repairs, cut square, patch, sand and finish, holes, 12" to 32" square	Ea.	4.0000	\$112.00	\$448.00	RSM1BFAC M, L, Q&P
3 09-91-03-20-0520	Paint preparation, surface protection, placement & removal, masking w/paper	S.F.	200.0000	\$0.76	\$152.00	RSM1BFAC M, L, Q&P
4 09-91-23-72-0800	Paints & coatings, walls & ceilings, interior, concrete, drywall or plaster, latex (20*5)*2 = 200.00 Paint, 2 coats, smooth finish, brushwork 20+20+10+10+7+7+7+3+3+3+3+7+7+7+7 = 162.00	S.F.	162.0000	\$0.96	\$155.52	RSM1BFAC M, L, Q&P
5 09-91-23-72-0840	Paints & coatings, walls & ceilings, interior, concrete, drywall or plaster, latex Paint, 2 coats, smooth finish, roller ((20*10)*2)*1.15 = 460.00	S.F.	460.0000	\$0.84	\$386.40	RSM1BFAC M, L, Q&P
<b>09 - Finishes Total</b>						
<b>Estimate Grand Total</b>						
<b>1,802.03</b>						
<b>\$1,141.92</b>						

## Addendum to Retail Development---Land Lease Agreements

This Addendum to those certain eight (8) separate and distinct Retail Development—Land Lease Agreements (herein collectively the “Land Leases”), all dated June \_\_, 2017, is entered into this the \_\_day of June, 2018, and shall be deemed incorporated within and made a part of each respective Land Leases for all purposes.

### RECITALS

WHEREAS, Jefferson County (herein the “County”) owns and controls certain real property located within and/or adjacent to the grounds of the Jefferson County Airport, which property was made available for development purposes on a surface rights land lease only (and not fee title basis); and

WHEREAS, Glow Investment, Inc., (herein “Glow” and/or the “Tenant”) expressed a desire to develop certain portions of the property, including those certain tracts defined separately in those certain EIGHT (8) SEPARATE Land Leases as the “Properties” and/or “Leased Premises”, which Properties are further defined and identified in Exhibits attached to each respective subject Land Leases, which development desire resulted in the County (also identified as the “Landlord” in the Land Leases) and Glow executing eight separate Land Leases; and

WHEREAS, each of the Land Leases provided for a period of time, referred to as the “Inspection Period”, for Glow, as the proposed Tenant, to complete due diligence investigation of each of the separate Properties and the related development site, during which period of time, Glow as provided the option to terminate all or any of the Land Leases if, for whatever reason, Glow determined that the development of all or any of the Properties was not economically or otherwise feasible; and

WHEREAS, Glow, despite aggressive efforts to complete the due diligence and due in part to delay in final resolution of surface area title issues related to the entirety of the development tract, including the Properties, has advised that it needs not less than an additional ninety (90) days to complete not only resolution of the title issues, but also all aspects of its due diligence related investigation of the Properties and each Property’s respective developmental prospects; and

WHEREAS, the County and Glow have agreed to enter into this Addendum as necessary to allow both completion of resolution of surface right related and other title issues and Glow's final due diligence investigation of the development prospects of the entire development tract, including the Properties, with said extension to be pursuant to the terms detailed herein.

#### A G R E E M E N T T E R M S

1. Jefferson County, (joined herein by the Nederland Economic Development Corporation for all relevant purposes), as Landlord, agrees to extend the *INSPECTION PERIOD*, as defined within each of the eight (8) separate Land Leases, for a period of time of not less than ninety (90) days, including particularly, an extension of the *INSPECTION PERIOD* applicable to each of the said eight separate Land Leases, through and including September 10, 2018.
2. All other terms and conditions of each of the Land Leases not modified herein shall remain in full force and effect excepting ONLY those terms modified and/or extended by this Addendum. In the event of a conflict between the terms of this Addendum and all or any of the Land Leases as defined herein, this Addendum shall control.
3. The undersigned parties agree to execute such other and further agreements, if any, as may be necessary to effectuate the terms of this Addendum.

Executed this the \_\_\_\_ day of June, 2018.

Jefferson County

By: \_\_\_\_\_

County Judge Jeff Branick

Glow Investment, Inc.

By: \_\_\_\_\_, its \_\_\_\_\_

Nederland Economic Development Corporation

By: \_\_\_\_\_, Executive Director

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MEMORANDUM

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**TO:** COMMISSIONERS COURT  
**FROM:** FRAN LEE  
**SUBJECT:** BUDGET AMENDMENT  
**DATE:** JUNE 6, 2018

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The following budget amendment for Constable Pct. 6 is necessary for replacement of furniture and equipment due to water damage from upstairs restroom malfunction.

120-3070-425-3084	Minor Equipment	\$700
120-3070-425-3078	Office Supplies	\$500
120-9999-415-9999	Contingency	\$1,200

PATRICK SWAIN  
COUNTY AUDITOR  
(409) 835-8500



1149 PEARL ST. - 7TH FLOOR  
BEAUMONT, TEXAS 77701

June 7, 2018

Honorable Commissioners' Court:  
Jeff Branick, County Judge  
Eddie Arnold, Commissioner, Precinct No. 1  
Brent Weaver, Commissioner, Precinct No. 2  
Michael "Shane" Sinegal, Commissioner, Precinct No. 3  
Everette "Bo" Alfred, Commissioner, Precinct No. 4

Dear Judge & Commissioners;

For your consideration, the following proposal is submitted for your approval:

Consider and approve downgrade of a Financial Manager position (budget of \$84,292) to an Accounting Technician position (budget of \$53,000).

Consider and approve increase the annual budget of two Financial Manager positions by \$4,722 each for a budget of \$85,000 each, increase the annual budget of three Financial Analyst positions by \$5,308 each for a budget of \$65,000 each, and increase the annual budget of the 1<sup>st</sup> Assistant County Auditor position by \$3,991 for an annual budget of \$99,500.

The net effect of these changes will provide an annual savings of \$2,439 including salary and fringe benefits.

Over the last year, our office has had several retirements and other staffing changes. We have taken this opportunity to reorganize the office and duties of several positions. In addition, the work load has become much more demanding due to changes in requirements for FEMA for Tropical storm Harvey as well as any future disasters. Lastly, our office will begin scanning the weekly claims once the County Clerk discontinues this operation by the start of the upcoming fiscal year. We feel the office would be best suited to downgrade the financial manager position.

Please feel free to contact should you have any questions or concerns. Thank you for your time and your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "P. Swain".

Patrick Swain  
County Auditor

JEFFERSON COUNTY, TEXAS  
EMPLOYEE RECLASSIFICATION REQUESTS  
2017-2018 BUDGET YEAR

<u>Auditing</u>	Dowgrade	Current Position		Requested Position		New Budgeted Position	Increase Over Current Budget	FICA 7.65%	Retirement 18.50%	<u>Total</u>
		Position	Position	Position	Position					
	Financial Manager - 1422 - Grade 71		Accounting Technician - 11431 - Grade 53			53,000	(31,292)	(2,394)	(5,789)	(39,475)
Salary Increases	Financial Manager - 1422 - Grade 71		Financial Manager - 1422 - Grade 71			85,000	4,722	361	874	5,957
	Financial Manager - 1422 - Grade 71		Financial Manager - 1422 - Grade 71			85,000	4,722	361	874	5,957
	Financial Analyst - 1413 - Grade 48		Financial Analyst - 1413 - Grade 48			65,000	5,308	406	982	6,696
	Financial Analyst - 1413 - Grade 48		Financial Analyst - 1413 - Grade 48			65,000	5,308	406	982	6,696
	Financial Analyst - 1413 - Grade 48		Financial Analyst - 1413 - Grade 48			65,000	5,308	406	982	6,696
	1st Assistant County Auditor - 1427 - Grade 79		1st Assistant County Auditor - 1427 - Grade 79			99,500	3,991	305	738	5,034
<b>Total Changes</b>						<b>(1,933)</b>	<b>(149)</b>	<b>(357)</b>	<b>(2,439)</b>	

NAME

AMOUNT

CHECK NO.

TOTAL

JURY FUND

TRI-CITY COFFEE SERVICE  
DAWN DONUTS62.95  
91.00447259  
447391

153.95\*\*

ROAD &amp; BRIDGE PCT.#1

M&D SUPPLY  
MUNRO'S  
SANITARY SUPPLY, INC.  
SMART'S TRUCK & TRAILER, INC.  
DE LAGE LANDEN PUBLIC FINANCE  
ADVANCE AUTO PARTS  
ASCO  
REPUBLIC SERVICES  
TRANSIT & LEVEL CLINIC LLC  
GULF COAST  
SUN MULLET LLC65.37  
29.65  
81.01  
648.86  
70.00  
121.12  
992.69  
58.50  
35.00  
753.35  
276.00447216  
447220  
447240  
447244  
447347  
447362  
447364  
447390  
447394  
447401  
447421

3,131.55\*\*

ROAD &amp; BRIDGE PCT.#2

CERTIFIED LABORATORIES  
CHEMAX CORP.  
CITY OF NEDERLAND  
ENTERGY  
MUNRO'S  
OFFICE DEPOT  
VULCAN MATERIALS CO.  
BUMPER TO BUMPER  
BEAUMONT FREIGHTLINER STERLING  
JEFFERSON COUNTY CREDIT CARDS  
DE LAGE LANDEN PUBLIC FINANCE  
ASCO  
RODNEY MARTEL  
REPUBLIC SERVICES  
GULF COAST499.08  
469.79  
63.05  
183.48  
40.00  
119.29  
46,820.48  
139.17  
42.96  
164.04  
90.00  
60.14  
200.00  
94.38  
110.20447179  
447180  
447183  
447202  
447220  
447226  
447263  
447305  
447310  
447341  
447347  
447364  
447370  
447390  
447401

49,096.06\*\*

ROAD &amp; BRIDGE PCT. # 3

FAST SIGNS, INC.  
ENTERGY  
OFFICE DEPOT  
VULCAN MATERIALS CO.  
W. JEFFERSON COUNTY M.W.D.  
WINDSTREAM  
DE LAGE LANDEN PUBLIC FINANCE  
NORTHERN TOOL AND EQUIPMENT  
SHOPPA'S FARM SUPPLY  
REPUBLIC SERVICES  
TRANSIT & LEVEL CLINIC LLC972.44  
9.24  
19.99  
80,546.98  
27.14  
.45  
140.00  
127.98  
488.92  
44.21  
395.00447196  
447202  
447226  
447263  
447265  
447317  
447347  
447351  
447378  
447390  
447394

82,772.35\*\*

ROAD &amp; BRIDGE PCT.#4

ENTERGY  
M&D SUPPLY  
MUNRO'S  
PARTS EXCHANGE COMPANY, INC.  
SANITARY SUPPLY, INC.  
SMART'S TRUCK & TRAILER, INC.  
W. JEFFERSON COUNTY M.W.D.  
CDW COMPUTER CENTERS, INC.  
UNITED STATES POSTAL SERVICE  
SHI GOVERNMENT SOLUTIONS, INC.  
EQUIPMENT DEPOT  
NATALIE ROBERTS  
DRAGO SUPPLY  
DE LAGE LANDEN PUBLIC FINANCE  
ASCO  
SOUTHEAST TEXAS PARTS AND EQUIPMENT  
MARTIN MARIETTA MATERIALS  
REPUBLIC SERVICES16.68  
36.41  
117.59  
215.00  
377.18  
199.40  
89.28  
96.83  
7.00  
326.62  
289.00  
14.46  
514.52  
229.79  
494.81  
872.24  
462.40  
165.23447202  
447216  
447220  
447228  
447240  
447244  
447265  
447275  
447286  
447290  
447316  
447325  
447338  
447347  
447364  
447372  
447386  
447390

4,524.44\*\*

ENGINEERING FUND

NAME	AMOUNT	CHECK NO.	TOTAL
VERIZON WIRELESS	211.96	447284	
UNITED STATES POSTAL SERVICE	7.11	447286	
DE LAGE LANDEN PUBLIC FINANCE	460.94	447347	
<b>PARKS &amp; RECREATION</b>			<b>680.01**</b>
CITY OF PORT ARTHUR - WATER DEPT.	90.03	447182	
ENTERGY	9.24	447202	
AT&T	29.18	447247	
W. JEFFERSON COUNTY M.W.D.	54.28	447265	
WHOLESALE ELECTRIC SUPPLY CO.	292.21	447267	
PARKER LUMBER	334.16	447339	
<b>GENERAL FUND</b>			<b>809.10**</b>
<b>TAX OFFICE</b>			
OFFICE DEPOT	375.66	447226	
SOUTHEAST TEXAS WATER	254.50	447246	
AT&T	107.79	447247	
UNITED STATES POSTAL SERVICE	518.56	447286	
DE LAGE LANDEN PUBLIC FINANCE	370.00	447347	
CONTROL GROUP COMPANIES LCC	514.24	447360	
VECTOR SECURITY	360.00	447408	
<b>COUNTY HUMAN RESOURCES</b>			<b>2,500.75*</b>
CARPENTER'S TIME CENTER INC.	576.00	447178	
PINNACLE EMPLOYEE TESTING	150.00	447231	
UNITED STATES POSTAL SERVICE	2.51	447286	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
SOUTHEAST TEXAS OCCUPATIONAL MEDICI	300.00	447396	
<b>AUDITOR'S OFFICE</b>			<b>1,098.51*</b>
OFFICE DEPOT	164.31	447226	
SOUTHEAST TEXAS WATER	29.95	447246	
UNITED STATES POSTAL SERVICE	12.90	447286	
MSB	2.52	447331	
JEFFERSON COUNTY CREDIT CARDS	270.00	447341	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
<b>COUNTY CLERK</b>			<b>549.68*</b>
UNITED STATES POSTAL SERVICE	175.96	447286	
US POSTAL SERVICE	1,392.00	447291	
DE LAGE LANDEN PUBLIC FINANCE	1,052.82	447347	
<b>COUNTY JUDGE</b>			<b>2,620.78*</b>
POSTMASTER	182.00	447235	
GALVESTON COUNTY AUDITORS OFFICE	1,074.00	447293	
J.T. HAYNES	500.00	447315	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
JAN GIROUARD & ASSOCIATES LLC	400.00	447395	
<b>RISK MANAGEMENT</b>			<b>2,226.00*</b>
UNITED STATES POSTAL SERVICE	5.01	447286	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
<b>COUNTY TREASURER</b>			<b>75.01*</b>
OFFICE DEPOT	454.26	447226	
UNITED STATES POSTAL SERVICE	132.39	447286	
DE LAGE LANDEN PUBLIC FINANCE	331.89	447347	
<b>PRINTING DEPARTMENT</b>			<b>918.54*</b>
OLMSTED-KIRK PAPER	740.95	447227	
DE LAGE LANDEN PUBLIC FINANCE	1,200.00	447347	
<b>PURCHASING DEPARTMENT</b>			<b>1,940.95*</b>

NAME	AMOUNT	CHECK NO.	TOTAL
POR T ARTHUR NEWS, INC.	252.20	447232	
UNITED PARCEL SERVICE	12.45	447260	
UNITED STATES POSTAL SERVICE	54.21	447286	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
GENERAL SERVICES			388.86*
JEFFERSON CTY. APPRAISAL DISTRICT	90,511.50	447208	
CASH ADVANCE ACCOUNT	25.00	447209	
OLMSTED-KIRK PAPER	1,671.00	447227	
TIME WARNER COMMUNICATIONS	2,442.76	447252	
TRI-CITY COFFEE SERVICE	126.85	447259	
INTERFACE EAP	1,371.60	447271	
ADVANCED STAFFING	97.50	447272	
VERIZON WIRELESS	303.92	447284	
LEXISNEXIS- ACCURINT	4.25	447336	
JEFFERSON COUNTY CREDIT CARDS	453.72	447341	
SPOK INC	3.00	447376	
VECTOR SECURITY	37.00	447408	
DATA PROCESSING			97,048.10*
OFFICE DEPOT	109.99	447226	
CDW COMPUTER CENTERS, INC.	15,837.57	447275	
JEFFERSON COUNTY CREDIT CARDS	239.97	447341	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
PEERNET INC	563.42	447358	
SPOK INC	12.07	447376	
VOTERS REGISTRATION DEPT			16,833.02*
OFFICE DEPOT	67.82	447226	
UNITED STATES POSTAL SERVICE	95.83	447286	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
ELECTIONS DEPARTMENT			233.65*
CUMULUS BROADCASTING, INC.	3,499.00	447277	
UNITED STATES POSTAL SERVICE	21.62	447286	
DE LAGE LANDEN PUBLIC FINANCE	271.65	447347	
PV RENTALS LLC	133.93	447393	
DISTRICT ATTORNEY			3,926.20*
CAMEO / SABINE NECHES TRAVEL	863.90	447177	
FED EX	40.10	447197	
JEFFERSON CTY. BAR ASSOCIATION	100.00	447206	
CASH ADVANCE ACCOUNT	130.00	447209	
KIRKSEY'S SPRINT PRINTING	51.90	447214	
OFFICE DEPOT	473.32	447226	
UNITED STATES POSTAL SERVICE	198.52	447286	
MCM ELEGANTE HOTEL	106.95	447311	
DE LAGE LANDEN PUBLIC FINANCE	480.00	447347	
KATHLEEN KENNEDY	393.52	447374	
CIOX HEALTH	73.78	447403	
DISTRICT CLERK			2,911.99*
OFFICE DEPOT	79.96	447226	
POSTMASTER	182.00	447234	
UNITED STATES POSTAL SERVICE	322.48	447286	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
CRIMINAL DISTRICT COURT			654.44*
TODD W LEBLANC	800.00	447166	
DAVID GROVE	8,750.00	447167	
DAVID W BARLOW	4,375.00	447174	
DONALD W. DUESLER & ASSOC.	8,750.00	447190	
MARSHA NORMAND	8,750.00	447223	
OFFICE DEPOT	91.44	447226	
KEVIN PAULA SEKALY PC	8,750.00	447241	
RENE MULHOLLAND	1,624.75	447262	

NAME

AMOUNT

CHECK NO.

TOTAL

KEVIN S. LAINE UNITED STATES POSTAL SERVICE DE LAGE LANDEN PUBLIC FINANCE	2,437.50 6.67 441.64	447273 447286 447347	44,777.00*
58TH DISTRICT COURT			
DE LAGE LANDEN PUBLIC FINANCE JOHN WOOLDRIDGE	70.00 106.28	447347 447380	176.28*
60TH DISTRICT COURT			
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	70.00*
136TH DISTRICT COURT			
UNITED STATES POSTAL SERVICE DE LAGE LANDEN PUBLIC FINANCE ACCO BRANDS DIRECT	1.63 70.00 46.99	447286 447347 447368	118.62*
172ND DISTRICT COURT			
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	70.00*
252ND DISTRICT COURT			
DAVID W BARLOW TRAVIS EVANS EDWARD B. GRIPON, M.D., P.A. MIKE VAN ZANDT KEVIN S. LAINE UNITED STATES POSTAL SERVICE ALLEN PARKER DE LAGE LANDEN PUBLIC FINANCE JAMES R. MAKIN, P.C. THOMAS WILLIAM KELLEY	4,375.00 1,075.00 1,150.00 8,750.00 2,437.50 9.39 8,750.00 70.00 4,426.82 8,750.00	447174 447194 447201 447261 447273 447286 447337 447347 447348 447398	39,793.71*
279TH DISTRICT COURT			
ALISA RAUMAKER, CSR ANITA F. PROVO LEXIS-NEXIS JOEL WEBB VAZQUEZ P DEAN BRINKLEY JONATHAN L. STOVALL DE LAGE LANDEN PUBLIC FINANCE	52.20 300.00 69.00 150.00 150.00 150.00 70.00	447170 447236 447287 447303 447340 447343 447347	941.20*
317TH DISTRICT COURT			
UNITED STATES POSTAL SERVICE DE LAGE LANDEN PUBLIC FINANCE	4.23 70.00	447286 447347	74.23*
JUSTICE COURT-PCT 1 PL 1			
UNITED STATES POSTAL SERVICE LEXISNEXIS- ACCURINT DE LAGE LANDEN PUBLIC FINANCE	23.73 101.67 90.00	447286 447336 447347	215.40*
JUSTICE COURT-PCT 1 PL 2			
LEXISNEXIS- ACCURINT DE LAGE LANDEN PUBLIC FINANCE	101.67 70.00	447336 447347	171.67*
JUSTICE COURT-PCT 2			
JEFFERSON COUNTY CREDIT CARDS	194.97	447341	194.97*
JUSTICE COURT-PCT 4			
LEXISNEXIS- ACCURINT DE LAGE LANDEN PUBLIC FINANCE	101.67 90.00	447336 447347	191.67*
JUSTICE COURT-PCT 6			

NAME	AMOUNT	CHECK NO.	TOTAL
UNITED STATES POSTAL SERVICE	.76	447286	
LEXISNEXIS- ACCURINT	101.67	447336	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
JUSTICE COURT-PCT 7			172.43*
OFFICE DEPOT	575.07	447226	
POSTMASTER	4,400.00	447234	
LEXISNEXIS- ACCURINT	101.67	447336	
JUSTICE OF PEACE PCT. 8			5,076.74*
KIRKSEY'S SPRINT PRINTING	24.95	447214	
LEXISNEXIS- ACCURINT	101.67	447336	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
COUNTY COURT AT LAW NO.1			196.62*
OFFICE DEPOT	134.83	447226	
UNITED STATES POSTAL SERVICE	2.04	447286	
SIERRA SPRING WATER CO. - BT	79.46	447288	
DE LAGE LANDEN PUBLIC FINANCE	245.92	447347	
COUNTY COURT AT LAW NO. 2			462.25*
JACK LAWRENCE	255.00	447168	
A. MARK FAGGARD	250.00	447195	
TDCAA BOOK ORDERS	86.58	447250	
TEXAS COURT REPORTERS ASSOCIATION	395.00	447254	
UNITED STATES POSTAL SERVICE	9.51	447286	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
MATUSKA LAW FIRM	250.00	447373	
JARED GILTHORPE	250.00	447375	
COUNTY COURT AT LAW NO. 3			1,566.09*
NATHAN REYNOLDS, JR.	250.00	447237	
BRUCE N. SMITH	350.00	447245	
KEVIN S. LAINE	250.00	447273	
UNITED STATES POSTAL SERVICE	9.79	447286	
LAURIE PEROZZO	250.00	447334	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
THE MAYO LAW FIRM PLLC	250.00	447404	
LAW OFFICE OF SOLOMON FREIMUTH	300.00	447414	
COURT MASTER			1,729.79*
UNITED STATES POSTAL SERVICE	1.35	447286	
LEXIS-NEXIS	68.00	447287	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
MEDIATION CENTER			139.35*
OFFICE DEPOT	119.74	447226	
SOUTHEAST TEXAS WATER	87.40	447246	
UNITED STATES POSTAL SERVICE	6.92	447286	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
COMMUNITY SUPERVISION			284.06*
DE LAGE LANDEN PUBLIC FINANCE	280.00	447347	
SHERIFF'S DEPARTMENT			280.00*
CITY OF NEDERLAND	49.67	447183	
EQUINE MEDICINE & SURGERY	56.00	447193	
FED EX	317.61	447197	
JEFFERSON CTY. SHERIFF'S DEPARTMENT	416.00	447205	
JOHN LEGER	25.00	447215	
OFFICE DEPOT	217.35	447226	
AT&T	33.29	447247	
TEXAS NARCOTICS OFFICER'S ASSN.	440.00	447257	
CDW COMPUTER CENTERS, INC.	1,953.14	447275	

NAME	AMOUNT	CHECK NO.	TOTAL
UNITED STATES POSTAL SERVICE	1,550.50	447286	
FIVE STAR FEED	210.40	447299	
JEFFERSON COUNTY CREDIT CARDS	16.09	447341	
DE LAGE LANDEN PUBLIC FINANCE	800.00	447347	
TRANSUNION RISK AND ALTERNATIVE	405.90	447381	
GALLS LLC	240.00	447383	
REPUBLIC SERVICES	45.00	447390	
SOUTHEAST TEXAS OCCUPATIONAL MEDICI	200.00	447396	
CRIME LABORATORY			6,943.77*
FISHER SCIENTIFIC	231.00	447198	
OFFICE DEPOT	120.93	447226	
SOUTHEAST TEXAS WATER	79.90	447246	
DE LAGE LANDEN PUBLIC FINANCE	90.00	447347	
ATTAINIT	472.41	447389	
JAIL - NO. 2			994.24*
BOB BARKER CO., INC.	1,324.30	447173	
BEAUMONT TRACTOR COMPANY	161.75	447175	
ENTERGY	34,901.39	447202	
JACK BROOKS REGIONAL AIRPORT	886.03	447207	
M&D SUPPLY	435.56	447216	
MCNEILL INSURANCE AGENCY	213.00	447219	
OFFICE DEPOT	1,757.68	447226	
PORTER'S, INC.	832.80	447233	
RALPH'S INDUSTRIAL ELECTRONICS	500.09	447239	
SANITARY SUPPLY, INC.	2,220.10	447240	
LOWE'S HOME CENTERS, INC.	389.97	447292	
FIRETROL PROTECTION SYSTEMS, INC.	680.00	447329	
WORLD FUEL SERVICES	370.40	447335	
JEFFERSON COUNTY CREDIT CARDS	324.40	447341	
DE LAGE LANDEN PUBLIC FINANCE	1,280.00	447347	
SAM'S CLUB DIRECT	299.73	447357	
CONSTELLATION NEWENERGY - GAS DIVIS	2,014.23	447363	
MATERA PAPER COMPANY INC	1,558.84	447367	
GALLS LLC	312.00	447383	
CLIMATEC LLC	631.00	447384	
REPUBLIC SERVICES	2,053.00	447390	
IMPACT WASTE LLC	360.00	447400	
FOOD MARKETING CONCEPTS INC	21,090.75	447409	
HARDIE'S FRESH FOODS	9,494.00	447410	
BIMBO BAKERIES USA INC	2,716.30	447412	
CORRHEALTH LLC	78,900.85	447419	
JUVENILE PROBATION DEPT.			165,708.17*
FED EX	32.25	447197	
EDWARD B. GRIPON, M.D., P.A.	900.00	447201	
CASH ADVANCE ACCOUNT	760.12	447209	
OFFICE DEPOT	949.29	447226	
UNITED STATES POSTAL SERVICE	8.82	447286	
BRIA LYNCH	52.32	447327	
DE LAGE LANDEN PUBLIC FINANCE	140.00	447347	
JUVENILE DETENTION HOME			2,842.80*
ENTERGY	7,455.14	447202	
AT&T	689.84	447247	
WARREN EQUIPMENT CO.	322.01	447264	
FLOWERS FOODS	135.80	447301	
BEN E KEITH FOODS	176.17	447302	
VANSCHECA SANDERS-CHEVIS	500.00	447319	
DE LAGE LANDEN PUBLIC FINANCE	229.79	447347	
REPUBLIC SERVICES	550.55	447390	
CONSTABLE PCT 1			10,059.30*
OFFICE DEPOT	176.38	447226	
UNITED STATES POSTAL SERVICE	17.45	447286	
LEXISNEXIS- ACCURINT	101.66	447336	
DE LAGE LANDEN PUBLIC FINANCE	323.13	447347	
CONSTABLE-PCT 2			618.62*

NAME	AMOUNT	CHECK NO.	TOTAL
LEXISNEXIS- ACCURINT	101.66	447336	
JEFFERSON COUNTY CREDIT CARDS	17.95	447341	
AXON ENTERPRISE INC	224.00	447406	
CONSTABLE-PCT 4			343.61*
GT DISTRIBUTORS, INC.	303.01	447199	
OFFICE DEPOT	499.60	447226	
THIRD COAST TINT	125.00	447324	
INTERSTATE ALL BATTERY CENTER - BMT	139.60	447332	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
TRANSUNION RISK AND ALTERNATIVE	70.00	447381	
CONSTABLE-PCT 6			1,207.21*
KIRKSEY'S SPRINT PRINTING	70.70	447214	
UNITED STATES POSTAL SERVICE	7.90	447286	
LEXISNEXIS- ACCURINT	101.66	447336	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
CONSTABLE PCT. 7			250.26*
OFFICE DEPOT	110.41	447226	
CONSTABLE PCT. 8			110.41*
DE LAGE LANDEN PUBLIC FINANCE	322.93	447347	
COUNTY MORGUE			322.93*
BJ TRANSPORT SERVICE, INC.	8,800.00	447172	
SALAM INTERNATIONAL	6,101.13	447276	
FMMS HOLDINGS OF TEXAS LLC	43,200.00	447355	
AGRICULTURE EXTENSION SVC			58,101.13*
OFFICE DEPOT	398.40	447226	
TCAAA	300.00	447249	
TEXAS 4-H & YOUTH DEVELOPMENT	200.00	447308	
TEXAS 4-H & YOUTH DEVELOPMENT	30.00	447309	
DE LAGE LANDEN PUBLIC FINANCE	200.00	447347	
FARMCHEM CORP	129.52	447388	
PAULA TACKER	434.10	447416	
HEALTH AND WELFARE NO. 1			1,692.02*
O.W. COLLINS APARTMENTS	78.42	447186	
JOURNAL WATCH, INC.	54.50	447211	
NEW ENGLAND JOURNAL OF MEDICINE	99.50	447222	
PETTY CASH - N C WELFARE	140.00	447229	
UNITED STATES POSTAL SERVICE	84.75	447286	
CNA SURETY	73.50	447294	
COLLEGE OF PHYSICIANS AND SURGEONS	862.50	447326	
LEXISNEXIS- ACCURINT	152.50	447336	
DE LAGE LANDEN PUBLIC FINANCE	372.43	447347	
CENTERPOINT ENERGY RESOURCES	70.00	447413	
HEALTH AND WELFARE NO. 2			1,988.10*
JOURNAL WATCH, INC.	54.50	447211	
NEW ENGLAND JOURNAL OF MEDICINE	99.50	447222	
CNA SURETY	73.50	447294	
MARY STAGG	43.60	447300	
CLIA LABORATORY PROGRAM	300.00	447313	
COLLEGE OF PHYSICIANS AND SURGEONS	862.50	447326	
LEXISNEXIS- ACCURINT	152.50	447336	
DE LAGE LANDEN PUBLIC FINANCE	140.00	447347	
JACK L MARCUS INC	204.60	447407	
NURSE PRACTITIONER			1,930.70*
SIERRA SPRING WATER CO. - BT	1.64	447289	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	

NAME	AMOUNT	CHECK NO.	TOTAL
EXCEL MEDICAL WASTE LLC	35.00	447385	106.64*
ENVIRONMENTAL CONTROL			
OFFICE DEPOT	301.76	447226	
TEXAS FLOODPLAIN MGMT. ASSN.	350.00	447256	
DE LAGE LANDEN PUBLIC FINANCE	323.13	447347	
INDIGENT MEDICAL SERVICES			371.37*
KING'S PHARMACY BEAUMONT	284.65	447354	
CARDINAL HEALTH 110 INC	36,474.08	447369	
DANA JOHNSON	1,200.00	447379	
VECTOR SECURITY	30.00	447408	
TDS OPERATING INC	302.68	447417	
JAMES DYKES	1,200.00	447423	
MAINTENANCE-BEAUMONT			39,491.41*
BINSWANGER GLASS CO.	59.85	447176	
CITY OF BEAUMONT - WATER DEPT.	271.87	447181	
BILL CLARK BUGSPERTS	657.00	447184	
CONSOLIDATED ELECTRICAL DIST INC.	2,113.07	447187	
ECOLAB	209.95	447192	
W.W. GRAINGER, INC.	352.35	447200	
CASH ADVANCE ACCOUNT	95.00	447209	
M&D SUPPLY	64.06	447216	
SANITARY SUPPLY, INC.	1,269.40	447240	
AT&T	1,062.86	447247	
WORTH HYDROCHEM	250.00	447268	
CENTERPOINT ENERGY RESOURCES CORP	75.98	447306	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
REPUBLIC SERVICES	1,651.65	447390	
MAINTENANCE-PORT ARTHUR			8,203.04*
JOHNSTONE SUPPLY	54.04	447169	
CITY OF PORT ARTHUR - WATER DEPT.	1,214.26	447182	
COASTAL WELDING SUPPLY	30.78	447185	
WHOLESALE ELECTRIC SUPPLY CO.	64.42	447267	
HOWARD'S AUTO SUPPLY	242.76	447274	
SUNBELT RENTALS	303.00	447298	
ROSS RIDGE SAND COMPANY LP	29.40	447322	
PARKER LUMBER	417.17	447339	
DE LAGE LANDEN PUBLIC FINANCE	140.00	447347	
MEMBER'S BUILDING MAINTENANCE LLC	2,749.28	447371	
NELSON WATER GARDEN & NURSERY	559.00	447387	
MAINTENANCE-MID COUNTY			5,804.11*
CITY OF NEDERLAND	27.53	447183	
ENTERGY	351.98	447202	
ACE IMAGEWEAR	65.72	447243	
AT&T	703.26	447247	
W. JEFFERSON COUNTY M.W.D.	47.16	447265	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
A1 FILTER SERVICE COMPANY	99.50	447352	
REPUBLIC SERVICES	70.85	447390	
SERVICE CENTER			1,436.00*
J.K. CHEVROLET CO.	31.01	447204	
KINSEL FORD, INC.	265.22	447213	
MUNRO'S	79.40	447220	
PHILPOTT MOTORS, INC.	49.27	447230	
RITTER @ HOME	6.99	447238	
JEFFERSON CTY. TAX OFFICE	7.50	447279	
JEFFERSON CTY. TAX OFFICE	7.50	447280	
JEFFERSON CTY. TAX OFFICE	7.50	447281	
JEFFERSON CTY. TAX OFFICE	7.50	447282	
JEFFERSON CTY. TAX OFFICE	7.50	447283	
BUMPER TO BUMPER	744.76	447305	
LIBERTY TIRE RECYCLING LLC	116.00	447330	

NAME	AMOUNT	CHECK NO.	TOTAL
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
MYGHTY OF SOUTHEAST TEXAS	53.73	447349	
ACTION OVERHEAD DOOR	189.50	447361	
SOUTHEAST TEXAS PARTS AND EQUIPMENT	445.06	447372	
REPUBLIC SERVICES	94.38	447390	
DENNIS LOWE	57.76	447397	
MIDNIGHT AUTO	254.90	447399	
VETERANS SERVICE			2,495.48*
UNITED STATES POSTAL SERVICE	2.05	447286	
HILARY GUEST	100.17	447297	
DE LAGE LANDEN PUBLIC FINANCE	240.00	447347	
MOSQUITO CONTROL FUND			342.22*
MUNRO'S	54.95	447220	
PHILPOTT MOTORS, INC.	35.05	447230	
AT&T	31.93	447247	
TRADE A PLANE	36.00	447258	
UNITED PARCEL SERVICE	168.71	447260	
FIRST CALL	32.28	447295	
AMERICAN TIRE DISTRIBUTORS	1,908.36	447328	
PARKER LUMBER	39.46	447339	
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
REPUBLIC SERVICES	94.38	447390	
TARGET SPECIALTY PRODUCTS	4,046.40	447405	
PRO PEST AND LAWN STORE	10,692.00	447411	
TAM AUTO REPAIR	1,787.43	447422	
FEMA EMERGENCY			18,996.95**
JEFFERSON COUNTY CREDIT CARDS	599.00	447341	
ASCO	318,666.98	447365	
ASCO	326,666.98	447366	
FAMILY GROUP CONFERENCING			645,932.96**
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
J.C. FAMILY TREATMENT			70.00**
CASH ADVANCE ACCOUNT	590.55	447209	
PATRICIA VELASCO	1,120.00	447392	
LAW LIBRARY FUND			1,710.55**
DE LAGE LANDEN PUBLIC FINANCE	70.00	447347	
EMPG GRANT			70.00**
CASH ADVANCE ACCOUNT	977.32	447209	
RICHARD "ALEX" RUPP	1,079.76	447318	
COMMUNITY SUPERVISION FND			2,057.08**
TIME WARNER COMMUNICATIONS	90.05	447253	
TEXAS DEPT OF LICENSING &	200.00	447255	
SASSI INSTITUTE	1,380.00	447270	
UNITED STATES POSTAL SERVICE	58.93	447286	
JCCSC	572.00	447342	
TND WORKWEAR CO LLC	760.00	447402	
JEFF. CO. WOMEN'S CENTER			3,060.98**
CITY OF BEAUMONT - WATER DEPT.	1,715.21	447181	
ISI COMMERCIAL REFRIGERATION	53.00	447203	
KAY ELECTRONICS, INC.	90.00	447212	
M&D SUPPLY	36.90	447216	
KIM MCKINNEY, LPC, LMFT	75.00	447218	
OFFICE DEPOT	219.32	447226	
SYSCO FOOD SERVICES, INC.	1,361.59	447248	

NAME	AMOUNT	CHECK NO.	TOTAL
TIME WARNER COMMUNICATIONS	37.84	447251	
PETTY CASH - RESTITUTION I	134.66	447269	
BEN E KEITH FOODS	1,356.95	447302	
CENTERPOINT ENERGY RESOURCES CORP	383.19	447306	
DE LAGE LANDEN PUBLIC FINANCE	140.00	447347	
SAM'S CLUB DIRECT	583.38	447357	
MATERA PAPER COMPANY INC	273.25	447367	
SPOK INC	16.41	447376	
SPINDLETOP CENTER	200.00	447382	
REPUBLIC SERVICES	117.39	447390	
JOHNSON'S UPHOLSTERY & TRUCK ACCES	485.20	447425	
			7,279.29**
COMMUNITY CORRECTIONS PRG			
DE LAGE LANDEN PUBLIC FINANCE	90.00	447347	
DRUG DIVERSION PROGRAM			90.00**
MARKET BASKET	54.66	447217	
DE LAGE LANDEN PUBLIC FINANCE	80.00	447347	
			134.66**
LAW OFFICER TRAINING GRT			
JOHN STANLEY	1,309.67	447424	
COUNTY CLERK - RECORD MGT			1,309.67**
CASH ADVANCE ACCOUNT	1,214.10	447209	
MANATRON	11,330.37	447321	
			12,544.47**
COUNTY CLK RECORDS ARCHIV			
MANATRON	85,848.85	447321	
COUNTY RECORDS MANAGEMENT			85,848.85**
CDW COMPUTER CENTERS, INC.	75.99	447275	
UNITED STATES POSTAL SERVICE	1.42	447286	
			77.41**
DEPUTY SHERIFF EDUCATION			
EAST TEXAS PEACE OFFICERS ASSN.	375.00	447191	
J.P. COURTROOM TECH. FUND			375.00**
CDW COMPUTER CENTERS, INC.	100.36	447275	
HOTEL OCCUPANCY TAX FUND			100.36**
CITY OF BEAUMONT - WATER DEPT.	234.53	447181	
MUNRO'S	147.91	447220	
ATTABOY TERMITE & PEST CONTROL	55.00	447333	
DE LAGE LANDEN PUBLIC FINANCE	315.00	447347	
COUNTY HOME AND RANCH LP	167.16	447350	
REPUBLIC SERVICES	94.38	447390	
			1,013.98**
DISTRICT CLK RECORDS MGMT			
DE LAGE LANDEN PUBLIC FINANCE	140.00	447347	
CAPITAL PROJECTS FUND			140.00**
LJA ENGINEERING INC	505.00	447356	
AIRPORT FUND			505.00**
HILO / O'REILLY AUTO PARTS	115.91	447165	
JOHNSON CONTROLS, INC.	6,338.12	447210	
WHITE TUCKER COMPANY INC	114.34	447266	
E. SULLIVAN ADVERTISING & DESIGN	7,998.52	447278	
UNITED STATES POSTAL SERVICE	.82	447286	
LOWE'S HOME CENTERS, INC.	383.35	447292	
CBA LIGHTING & CONTROLS	1,263.92	447304	

NAME	AMOUNT	CHECK NO.	TOTAL
HLAVINKA EQUIPMENT COMPANY	98.34	447320	
DE LAGE LANDEN PUBLIC FINANCE	140.00	447347	
CRAWFORD ELECTRIC SUPPLY COMPANY	350.16	447359	
EASTERN AVIATION FUELS INC	40,973.46	447377	
REPUBLIC SERVICES	713.84	447390	
SE TX EMP. BENEFIT POOL			58,490.78**
STANDARD INSURANCE COMPANY	22,360.50	447312	
RELIANCE STANDARD LIFE INSURANCE	5,970.89	447314	
EXPRESS SCRIPTS INC	50,450.83	447415	
SETEC FUND			78,782.22**
CURTIS 1000, INC.	218.29	447189	
REPUBLIC SERVICES	1,205.39	447390	
LIABILITY CLAIMS ACCOUNT			1,423.68**
SHELLY BRACK	215.33	447418	
WORKER'S COMPENSATION FD			215.33**
TRISTAR RISK MANAGEMENT	20,299.89	447307	
SHERIFF'S FORFEITURE FUND			20,299.89**
A-1 TINT & ACCESSORIES	214.00	447164	
COTTON CARGO	5,531.75	447188	
CASH ADVANCE ACCOUNT	4,224.84	447209	
NATIONAL SHERIFF'S ASSOCIATION	685.00	447221	
SMART'S TRUCK & TRAILER, INC.	2,710.10	447244	
COPTER SOURCE LLC	14,849.00	447420	
MARINE DIVISION			28,214.69**
AVIALL	94.03	447171	
JACK BROOKS REGIONAL AIRPORT	133.03	447207	
SETZER HARDWARE, INC.	80.10	447242	
CDW COMPUTER CENTERS, INC.	189.99	447275	
SHI GOVERNMENT SOLUTIONS, INC.	239.85	447290	
AERO PRODUCTS	6,850.00	447296	
THE DINGO GROUP-PETE JORGENSEN MARI	677.37	447323	
NIGHT FLIGHT CONCEPTS INC	370.00	447353	
ASAP - CONSTABLE			8,634.37**
OFFICE DEPOT	289.35	447226	
TRISTAR RISK MANAGEMENT	2,610.84	447307	
AXON ENTERPRISE INC	560.00	447406	
			3,460.19***
			1,663,997.92***

**Jefferson County****Precinct Four**

Everette "Bo" Alfred  
Commissioner

P.O. Box 4025  
Beaumont, Texas 77704-4025  
409-835-8443 phone  
[www.co.jefferson.tx.us/prct4/index.html](http://www.co.jefferson.tx.us/prct4/index.html)

**MEMO**

TO: Ms. Fran Lee, Auditor's Office

FROM: Commissioner Everette Alfred

DATE: June 7, 2018

RE: Transfer Funds

Please transfer the following into account # 114-0409-431.60-11 (Road Machinery) for the purchase of a Vibratory Roller needed for road building. This equipment will replace a 1996 Vibratory Roller.

- **\$62,000** from account # 114-0402-431.30-01 (Asphalt); and
- **\$40,000** from account # 114-0402-431.30-16 (Chemicals, Sprays, Etc.); and
- **\$25,000** from account # 114-0402-431.30-79 (Crushed Stone).

Thank you.

EA/nr



## Texas Division of Emergency Management Recovery, Mitigation and Standards

### Texas Hazard Mitigation Grant Program (HMGP)

#### Notice of Intent (NOI) Form

FEMA Disaster #: DR-4332

Date: \_\_\_\_\_

Applicant: Jefferson County

City: Beaumont County: Jefferson State: TX

#### NOI Point of Contact (POC)

Name: John Johnson

Title Consultant

Phone: 409-722-5100

Mobile: 409-790-4255

Fax: 409-722-5101

Email: jjohnson@gmjinc.com

#### Mailing Address

Street Address: 2901 Turtle Creek Drive, Suite 445

City: Port Arthur State: Texas Zip: 77642

#### Assessment

Mitigation Action Plan (MAP) approval date: 9/11/2017

If NOT approved – Date submitted to State: \_\_\_\_\_

Is this specific project identified in the MAP? Yes

If YES, provide the page location of measure in MAP: 18-7 (PDF p. 392)

If NO, is this type of project identified in the MAP? N/A

Is Community in good standing with NFIP? Yes

#### Project Proposal

Estimated Project Cost: \$4,000,000

*(Please provide a researched estimate for the total cost of the project.)*

#### Funding Method for 25% Match:

County Funds, CDBG funds and funds from a school district partner.

#### Proposed Project Area:

Jefferson County, specific location to be determined.

**Damage History Related to Project:**

No damage history.

**Number of Residents or Structures at Risk:**

During hurricanes, this structure will be used as a shelter for first responders, key local government officials and essential industry personnel. During tornadoes, hazardous materials releases and other extraordinary incidents that offer little or no advance warning, the facility will be used as a safe room for the general public.

**Proposed Mitigation Action:**

Action #1: To build a structure or structures (including a dome or domes) in coastal (or near coastal) jurisdictions that can withstand 200 mile per hour winds and act as shelters of last resort. This is in conjunction with the Texas Safe Shelter Initiative. The school district partner will make alternate use of the facility as a gymnasium and/or multi-purpose facility.

Request: Funding to construct a hardened shelter/dome to act as a multi-use safe room, including as a shelter and base of operations for first responders and government officials in advance of hurricane landfall, as a safe room for the general public during tornadoes, hazardous materials releases and other extraordinary incidents that offer little or no advance warning, and for use by the school district partner at other times as a gymnasium and/or multi-purpose facility.

### Background and Discussion:

Jefferson County's emergency management plan for many years has provided that, when a hurricane threat is imminent, first responders and key local government officials from Jefferson County, the cities and special districts, as well as refineries and chemical plants, in Jefferson County, would evacuate personnel and equipment to shelter at Lumberton High School (in Hardin County, one county north of Jefferson County) in advance of landfall. They would then respond to their respective jurisdictions and facilities as soon as safely possible after the storm.

This element of the plan was not implemented during Hurricane Harvey because hurricane force winds had dissipated by the time the storm reached Southeast Texas. Had the plan been implemented, those personnel and equipment would have been isolated by floodwaters from Pine Island Bayou and unable to respond to their communities. This would have created a significant threat to public safety.

This event underscored the importance of having a facility in Jefferson County where first responders and key officials can shelter during hurricane landfall.

### List any technical studies in progress or completed?

N/A

Will this project be requested as a Phased project? Yes If yes, indicate activities:

- Hydrologic & Hydraulic Final
- Engineering
- Design EO 11988

Will this project require any of the following: (check all that apply)

- Benefit Cost Analysis
- Environmental Historical & Environmental Preservation Review
- Other: \_\_\_\_\_

Provide the Estimated Period of Performance (POP). If this will be a phased project, identify each POP):

POP (or Phase I POP): 6 mo. Phase II POP: 2 yrs.

Submit the completed application via email to [TDEM-Mitigation@dps.texas.gov](mailto:TDEM-Mitigation@dps.texas.gov).  
Please keep a copy for your files.



## Texas Division of Emergency Management Recovery, Mitigation and Standards

### Texas Hazard Mitigation Grant Program (HMGP) Notice of Intent (NOI) Form

FEMA Disaster #: DR-4332 Date: \_\_\_\_\_

Applicant: Jefferson County

City: Beaumont County: Jefferson State: TX

#### NOI Point of Contact (POC)

Name: John Johnson Title consultant

Phone: 409-722-5100 Mobile: 409-790-4255 Fax: 409-722-5101

Email: jjohnson@gmjinc.com

#### Mailing Address

Street Address: 2901 Turtle Creek Drive, Suite 445

City: Port Arthur State: Texas Zip: 77642

#### Assessment

Mitigation Action Plan (MAP) approval date: 9/11/2017

If NOT approved – Date submitted to State: \_\_\_\_\_

Is this specific project identified in the MAP? Yes

If YES, provide the page location of measure in MAP: 18-21 (PDF p. 405)

If NO, is this type of project identified in the MAP? N/A

Is Community in good standing with NFIP? Yes

#### Project Proposal

Estimated Project Cost: \$1,120,000

(Please provide a researched estimate for the total cost of the project.)

#### Funding Method for 25% Match:

County Funds and CDBG funds

#### Proposed Project Area:

Jefferson County, Ford Park (exhibit hall, arena and pavilion)

**Damage History Related to Project:**

No damage history.

**Number of Residents or Structures at Risk:**

This project addresses two buildings at Ford Park, the arena/exhibit hall and the amphitheater. Ford Park is a critical regional resource for disaster response not only in Jefferson County but throughout Southeast Texas. It has housed local, state and federal personnel and assets, serving as a staging area for deployment of a range of support activities throughout the region. In addition, it is available as a shelter in the event of a hazardous materials release or manmade disaster.

**Proposed Mitigation Action:**

Action #15: Storm harden/retrofit critical facilities throughout Jefferson County. Actions can include, but are not limited to window shutters, roof straps, flood proofing, roll-up door reinforcements (i.e. for fire stations), backup generator power with permanent hook-ups, hail resistant roofing materials, and surge protectors.

Request: Replace/harden 5 overhead doors and install two back-up generators.

**Background and Discussion:**

Ford Park is a county-owned entertainment and public assembly complex situated on 55 acres adjacent to Interstate 10 on the west side of Beaumont. Built in 2003, its first use in emergency management/response came in 2005 when evacuees from Hurricane Katrina were housed in the facility. Local officials were forced to re-evacuate those evacuees a month later as Hurricane Rita threatened the upper Texas coast.

The facility was then used during the region's response to Hurricane Rita as a base of operations and staging area not only for the local response, but for the regional response by state and federal agencies. The personnel and resources based at Ford Park served a multi-county region.

Ford Park was used in a similar fashion but to a lesser degree in 2008 during the region's response to Hurricane Ike, and in 2017 during the response to Hurricane Harvey.

Whether used to shelter evacuees fleeing a disaster elsewhere, or as a base of operations for response to a local disaster, Ford Park has proven to be vital in the region's disaster response activities.

This project seeks to undertake two activities to harden Ford Park and increase its resiliency and utility during and immediately after a disaster.

First, we propose to replace/harden five overhead doors on the arena/exhibit hall building. The current doors are standard commercial grade doors and were nearly compromised when subjected to hurricane force winds during Hurricane Ike. This project will replace those doors with heavy-duty windstorm-rated doors.

This project will also install back-up generators on the arena/exhibit hall building, as well as the pavilion/amphitheater building. This will ensure the facility will be able to remain functional in the event of a power outage during disaster response operations.

**List any technical studies in progress or completed?**

N/A

**Will this project be requested as a Phased project? No \_\_\_\_\_ If yes, indicate activities:**

- Hydrologic & Hydraulic Final
- Engineering
- Design EO 11988

**Will this project require any of the following: (check all that apply)**

- Benefit Cost Analysis
- Environmental Historical & Environmental Preservation Review
- Other: \_\_\_\_\_

**Provide the Estimated Period of Performance (POP). If this will be a phased project, identify each POP):**

**POP (or Phase I POP): \_\_\_\_\_ Phase II POP: \_\_\_\_\_**

**Submit the completed application via email to [TDEM-Mitigation@dps.texas.gov](mailto:TDEM-Mitigation@dps.texas.gov). Please keep a copy for your files.**



## Texas Division of Emergency Management Recovery, Mitigation and Standards

### Texas Hazard Mitigation Grant Program (HMGP)

#### Notice of Intent (NOI) Form

FEMA Disaster #: DR-4332

Date: 5/15/18

Applicant: Jefferson County, Texas

City: Beaumont

County: Jefferson County

State: TX

#### NOI Point of Contact (POC)

Name: John Johnson

Title: \_\_\_\_\_

Phone: 409-722-5100

Mobile: 409-790-4255

Fax: 409-722-5101

Email: jjohnson@gmjinc.com

#### Mailing Address

Street Address: 2901 Turtle Creek Drive, Suite 445

City: Beaumont

State: Texas Zip: 77642

#### Assessment

Mitigation Action Plan (MAP) approval date: 9/11/2017

If NOT approved – Date submitted to State: \_\_\_\_\_

Is this specific project identified in the MAP? Yes

If YES, provide the page location of measure in MAP: 405&398, Items 15&7

If NO, is this type of project identified in the MAP? N/A

Is Community in good standing with NFIP? Yes

#### Project Proposal

Estimated Project Cost: \$4,150,000

(Please provide a researched estimate for the total cost of the project.)

Funding Method for 25% Match:

County Funds / CDBG Funds

#### Proposed Project Area:

Jefferson County, Jack Brooks Regional Airport, Jerry Ware Terminal and Airport Fire Station.

**Damage History Related to Project:**

Minor water damage during periods of heavy wind and rain such as hurricanes.

**Number of Residents or Structures at Risk:**

Airport Fire and Rescue station, and the Jerry Ware Terminal building at the Jack Brooks Regional Airport. Number of first responder utilizing the airport facilities during Hurricane Harvey ranged between 200 and 500 personnel.

**Proposed Mitigation Action:**

Action #7: Identify and pursue any mitigation activities that would aid/enhance evacuations throughout the region.

Action #15: Storm harden/retrofit critical facilities throughout Jefferson County. Actions can include, but are not limited to window shutters, roof straps, flood proofing, roll-up door reinforcements (i.e. for fire stations), backup generator power with permanent hook-ups, hail resistant roofing materials, and surge protectors

Request: Renovations of the Jerry Ware Terminal at the Jack Brooks Regional Airport which serves as the hub for air and ground rescue and evacuations during natural disasters. Upgrade to accommodate evacuation & first responder personnel.

1. Rehab current/create new bathrooms to include showers and accommodate more first responders and evacuation personnel.  
2. Rehab current/create new offices to accommodate increased personnel to conduct rescue/evac/and medical special needs operations.

3. Create additional access to airfield and land-side areas for rescue/evac/and medical special needs ops.
4. Upgrade electrical and fire suppression system to meet code
5. Remove and reinstall new built-up roofing system at second and third floor existing windows.
6. Install new TDI impact window systems
7. Furnish and install new 600 KW diesel generator system with automatic transfer switch
8. Provide 45 RV hookups for EOC and first responder trailers
- 9.

**Jerry Ware Terminal 3rd Floor:**

Upgrade to accommodate 360 degree viewing of all areas around the Jerry Ware Terminal by increasing visibility to the North Ramp, GA Ramp, parking lots, Jerry Ware Drive, and the Main Terminal parking lot. Numerous times Medical Special Needs Personnel requested to get a count of the air med aircrafts on the ground, tail numbers, type, etc. Unsafe for personnel to wander freely around aircraft apron parking.

**Airport parking and hanger areas:**

Install approximately 45 RV hookups for emergency operations and first responder trailers to help eliminate the need for responding personnel to be transported to other sites during long-term rescue and recovery efforts.

**Background and Discussion:**

The Jack Brooks Regional Airport has been the epicenter of 4 civilian air lifts due to hurricanes.

During Rita, civilian evacuations were operated out of the Jack Brooks regional Airport. It is estimated that over 8,500 people were evacuated during Rita operations. Most were medical special needs and/or bed-ridden patients confined to stretchers and litters along with members of patients families. Due to the certainty of the impact location hitting Jefferson County, general population people were evacuated as well. The sheer amount of people involved, evacuees and first-responders, put the terminal facilities over capacity.

During Gustav and Ike, the airport again assisted with civilian air lifts prior to the hurricanes making landfall. Evacuations were operated out of the Airport Rescue Fire Fighting (ARFF) Building. Typical evacuation operations centered on medical special needs and/or non-ambulatory evacuees. Airport personnel devised a plan to stage ambulances on the airfield and offload evacuees into the ARFF Building where they were prepped/triaged and then loaded onto military aircraft destined to evacuation centers.

The ARFF bay was temporarily converted into a prep/triage/staging area. The fire house communication room was converted into the air-lift EOC with local EMS (Police, Fire, and Ambulance services) working side by side with National Guard Units and State deployed assets. The fire house Kitchen was converted into a mess hall for Airport, First Responders, and Evacuation Personnel.

During hurricane Harvey, four main areas of operations were conducted at the airport. These operations included search and rescue operations, general population evacuations (air and ground), medical special needs evacuations (air and ground), and humanitarian aid. Entities involved in the operations included local law enforcement, EMS, and fire departments, TXDPS, Texas Parks and Wildlife DOD, US Army, US Air Force, US Coast Guard, Customs and Border Patrol, FEMA Colorado Task Force-1, Texas Health and Human Services, National Guard medical teams, and private aircraft delivering humanitarian aid. Daily on site personnel ranged between 200 and 500.

The Airport Rescue and Fire Fighting team plays an integral role in coordinating and maintaining safety of aircraft and personnel during large scale natural disaster relief efforts. The hardening of the fire house building and operations center ensures that critical assets are protected and that personnel maintain situational readiness in order to respond during critical events.

**List any technical studies in progress or completed?**

--

Will this project be requested as a Phased project? Yes If yes, indicate activities:

- Hydrologic & Hydraulic Final
- Engineering
- Design EO 11988

Will this project require any of the following: (check all that apply)

- Benefit Cost Analysis
- Environmental Historical & Environmental Preservation Review
- Other: \_\_\_\_\_

Provide the Estimated Period of Performance (POP). If this will be a phased project, identify each POP):

POP (or Phase I POP): 6 Months Phase II POP: 2 Years

Submit the completed application via email to [TDEM-Mitigation@dps.texas.gov](mailto:TDEM-Mitigation@dps.texas.gov). Please keep a copy for your files.



Joleen E. Fregia  
 Chief Deputy  
 E-Mail  
[joleen@co.jefferson.tx.us](mailto:joleen@co.jefferson.tx.us)

Tim Funchess  
 County Treasurer  
 1149 Pearl Street – Basement  
 Beaumont, Texas 77701

Office (409) 835-8509  
 Fax (409) 839-2347  
 E-Mail  
[tfunchess@co.jefferson.tx.us](mailto:tfunchess@co.jefferson.tx.us)

June 6, 2018

Judge Jeff R. Branick and  
 Commissioners Court  
 Jefferson County Courthouse  
 Beaumont, Texas 77701

Gentlemen:

Enclosed is the Investment Schedule as of May 31, 2018, including interest earnings.

The weighted average yield to maturity on the County's investments is 1.774%. The interest rate on funds invested in an investment account at Wells Fargo is currently .70%.

The 90 day Treasury discount rate on May 31, 2018 was 1.87% and the interest on your checking accounts for the month of May was .70%

Included in the attached report are the balances for the County's pledged collateral.

This report meets the requirements for investment officers in compliance with the Texas Government Code. Title 10, Section 2256.023.

This should be on the agenda June 11, 2018, to be received and filed.

Sincerely,

Tim Funchess, CCT, CIO  
 Enclosure

Agenda should read:

Receive and File Investment Schedule for May, 2018,  
 including the year to date total earnings on County funds.

**JEFFERSON COUNTY  
MONTH END MAY 31, 2018 INVESTMENT SCHEDULE**

This is an unaudited statement made in  
The investment portfolios of Jefferson

This is an unaudited statement made in accordance with provisions of Government Code Title 10 Section 22556.023 The Public Funds. The investment portfolios of Jefferson County comply with the strategies in the Jefferson County Investment Policy and Procedures.

*Tim Finchess, Jefferson County Investment Office*

Linn I witness, Jefferson County Investment Officer

MAY, 2018, JEFFERSON COUNTY INVESTMENT MATURITIES  
MATURED SECURITIES AND INTEREST EARNED

128.15%

6/6/2018

FISCAL YEAR 2017-2018			
YIELD TO MATURITY AND INTEREST EARNINGS			
MONTH	90 DAY T. BILL YIELD	INVESTMENT INTEREST EARNED	CHECKING ACCOUNT YIELD
OCTOBER	1.130%	\$23,413.26	0.300%
NOVEMBER	1.239%	\$15,349.08	0.300%
DECEMBER	1.420%	\$71,947.03	0.300%
JANUARY	1.480%	\$36,374.88	0.300%
FEBRUARY	1.570%	\$48,601.52	0.300%
MARCH	1.680%	\$20,248.36	0.300%
APRIL	1.800%	\$62,724.85	0.300%
MAY	1.870%	\$50,371.29	0.700%
JUNE			
JULY			
AUGUST			
SEPTEMBER			
<b>ANNUAL TOTALS</b>		<b>\$ 329,030.27</b>	

Commissioners' Court Order No. 05-U-18Precinct No. 4

NOTICE OF PROPOSED PLACEMENT OF  
PUBLIC UTILITY LINE/COMMON CARRIER PIPELINE WITHIN  
JEFFERSON COUNTY RIGHT-OF-WAY  
(2003 REVISION)

Date 5-29-18

HONORABLE COMMISSIONERS' COURT  
JEFFERSON COUNTY  
BEAUMONT, TEXAS 77701

Gentlemen:

AT&T (Company) does hereby make application to use lands belonging to Jefferson County, for the purpose of constructing, maintaining or repairing a utility or common carrier pipeline for the distribution of fiber service, location of which is fully described as follows: AT&T will be burying a fiber optic cable to 6862 Erie.  
Starting in front of Kinder Morgan pumping station. Ending @ 6862 Erie.  
Total length of fiber in Jefferson County ROW is 3,234 ft. See attachment for  
1 pages of drawings attached. More details

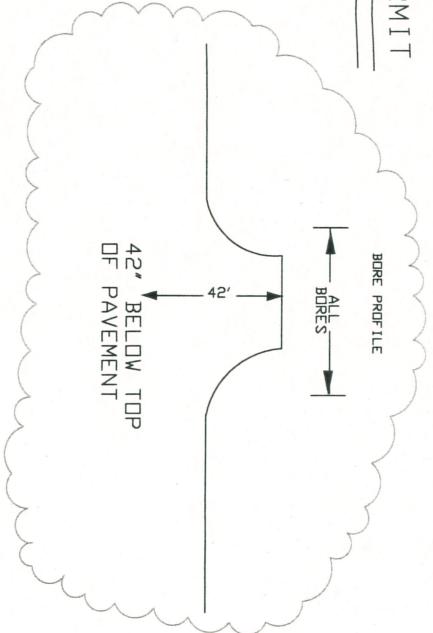
Construction will begin on or after June 18, 20 18.

It is understood that all work will comply with the requirements of the Utility and Common Carrier Pipeline Policy adopted by Jefferson County Commissioners' Court on 2003, and all subsequent revisions thereof to date.

Company AT&TBy Jay RomeroTitle Design EngineerAddress 350 Pine St. Suite 650Beaumont, TX 77701Telephone (409) 291-9286

Fax No. \_\_\_\_\_

## JEFFERSON COUNTY PERMIT

PROFILE  
GROUND LINE72'- FIBER OPTIC CABLE  
42' BELOW DIG LINE  
610 INCHES IN DIAMETER42' BORE PROFILE  
BORESOPERATING RANGE OF JOB STEPS  
TASK — 10 —  
MFRC 85%SPECIAL CIRCUITS N  
6203 FORWARDED N  
PERMIT Y  
REQUIREDHWY 69  
W CARDINAL DR  
CAUTION HIGH VOLTAGE  
AERIAL BURIED N  
HIGHWAY PERMIT NO.

Utility CO ESS - ENERGY STATE, INC.

REP NAME BOBBY BROWN

REP TEL NO (409) 755-2134

POLE CONTACTS (+) 0 (-) 0

Utility CO  
REP NAME  
REP TEL NO.

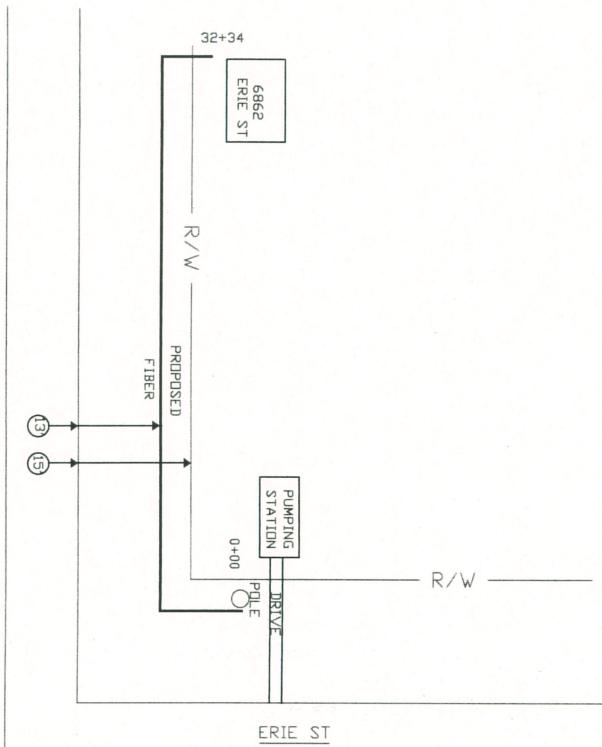
POLE CONTACTS (+) 0 (-) 0

Utility CO  
REP NAME  
REP TEL NO.

POLE CONTACTS (+) 0 (-) 0

Utility CO  
REP NAME  
REP TEL NO.

POLE CONTACTS (+) 0 (-) 0

PROJECT NO A010000  
TOT PRINTS 8 PRINT NO. 101  
NPA/NXX: 409-842 PRT: 409842  
EXCH. BEAUMONT VICTOR  
TAX DIST. JEFF09  
GEO LOC. W3842  
ENGR. JR DRAWNR  
TELEPHONE NO. (409) 924-1494  
REC. REF. 390-320-55-2  
MAP REF. 491-A5  
SCALE 1:1000  
ISSUE DATE 05/29/2018  
PROJ. TITLE ADT/RUB ASE TMHW 6862 ERIE  
REV. NUMBER  
DATE REV.—PROPRIETARY—  
Not for use or disclosure outside the AT&T companies except under written agreement.

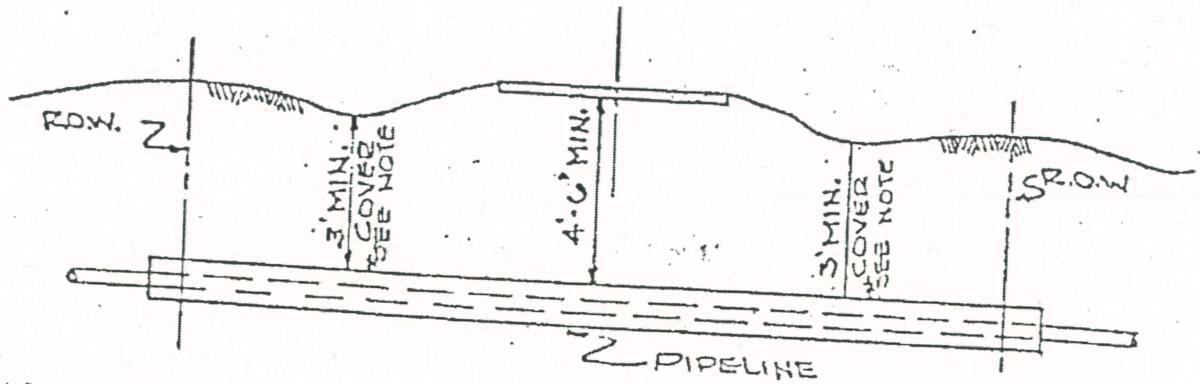
## FOR COMMON CARRIER PIPELINE COMPANY ONLY

1. Common Carrier Determination form must be attached to application.
2. Corporation/Person product is to be purchased from/delivered to:

Enclosed, please find the required application fee:

<u>      </u> road crossing @ \$100.00	\$ <u>N/A</u>
<u>3/4</u> miles parallel @ \$150.00/mile or fraction	\$ <u>N/A</u>
<b>TOTAL</b>	\$ <u>N/A</u>

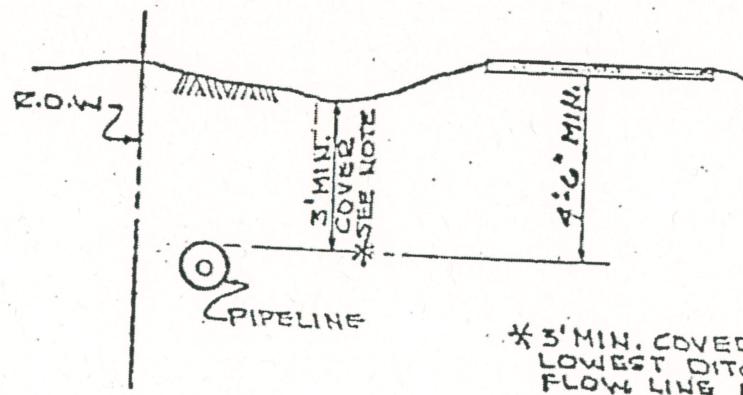
We understand that a Performance Bond will be required to protect against damage to Jefferson County's property. This will be \$5,000.00 per crossing and \$50,000.00 per mile or fraction thereof for parallel construction unless a special hazard to Jefferson County's property is judged to exist. No work will begin until the County Engineer has been furnished such bonds as Jefferson County Commissioners' Court may choose to require.



\* 3' MIN. COVER AT  
LOWEST DITCH  
FLOW LINE ELEV.

NOTE: CASING TO EXTEND  
1' 0" OUTSIDE R.O.W. EACH  
SIDE OF ROAD.

## 1. STANDARD PIPELINE CROSSING



\* 3' MIN. COVER AT  
LOWEST DITCH  
FLOW LINE ELEV.

## 2. STANDARD PARALLEL LINE

JEFFERSON COUNTY	
ENGINEERING DEPARTMENT	
PIPELINE DETAILS (STD.)	
12-7-79	NO SCALE

## ENGINEERING ACTION FORM

The minimum standard bond required is \$ N/A

Alando W. Rao  
Director of Engineering

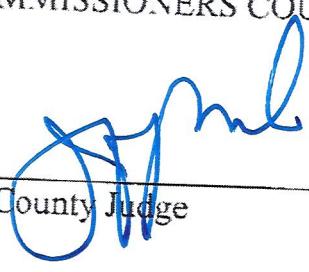
05/29/18  
Date

## COMMISSIONERS COURT ORDER

On this date the attached application of a utility or common carrier pipeline came on for the Courts consideration, and the Court having considered the application is of the opinion that the applicant is a utility or common carrier pipeline company meeting all the requirements of County Policy for installation of a line in County roads and that the plans or details presented with said application did not appear to violate the County Regulations. It is ORDERED that said applicant shall comply with all provisions of the Pipe Line Policy adopted by this Court, and all subsequent revisions. The bond required shall be \$ N/A. Special conditions of construction (are/are not) attached hereto.

COMMISSIONERS COURT

By

  
County Judge



## JEFFERSON COUNTY

### Historical Commission

Theresa Goodness  
Chair  
Linda McMahan  
Secretary/Treasurer and Coordinator  
Brenda Jackson

Leslie McMahan  
1<sup>st</sup> Vice-Chairman  
Paul Prosperie  
2<sup>nd</sup> Vice-Chairman

June 5, 2018

Honorable Jeff Branick  
County Judge  
Hand Delivered

RE: AGENDA ITEMS FOR COMMISSIONER'S COURT MEETING ON 6/11/2018

Dear Judge Branick:

Please place the following items on the Court's agenda for the June 11, 2018, meeting:

- a. Consider and possibly approve, receive and file the Jefferson County Historical Commission's Annual Report for 2017.
- b. Consider and possibly approve, receive and file the Jefferson County Certified Local Government Annual Report for 2017.

Sincerely,

Theresa Goodness  
Chairman  
Jefferson County Historical Commission

#90

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Friday, February 16, 2018 3:45:43 PM  
**Last Modified:** Friday, February 16, 2018 4:33:00 PM  
**Time Spent:** 00:47:16  
**IP Address:** 71.40.211.74

## Page 2: General Information

**Q1** Please enter the name of your county.

JEFFERSON

**Q2** Enter your primary CHC contact below as requested. List a co-chair if one exists; please DO NOT list vice-presidents as co-chairs.Name of 2017 CHC chair **Theresa Goodness**Name of 2017 CHC co-chair (if there are 2 chairs) **Les McMahan****Q3** Contact info for individual filling out report IF OTHER THAN CHAIR. This is who we will contact with questions about reporting answers.Name of individual filling out report **Linda McMahan, JCHC Coordinator**His/her email address and telephone number **histcomm@co.jefferson.tx.us 409-835-8701**

## Page 3: CHC Volunteer Hours

**Q4** How many volunteer hours were contributed in 2017? **Volunteer hours 3719**

Please enter numbers only for your answer; webpage will not advance if you enter punctuation, symbols or text.  
 If you do not keep track of hours, enter an approximate number of hours. Enter the number "0" if your CHC is inactive.

**Q5** Provide the total number of individuals who served as CHC appointees in 2017. Please enter numbers only for your answer; webpage will not advance if you enter punctuation, symbols or text. **# of CHC appointees 14****Q6** Provide any comments/clarifications about the volunteer hours you entered above. Please skip this question if you have no comments/clarifications. **Respondent skipped this question**

## Page 4: CHC Meetings and Appointee Participation

**Q7** Indicate the number of full commission meetings your CHC held in 2017. Both items below must be answered using numbers only; do not use symbols or text. Enter the number "0" in both boxes, if your CHC was inactive in 2017 (i.e., did not provide services to the county).

CHC full commission meetings in 2017 **6**  
CHC committee meetings in 2017 **6**

**Q8** Check the circle next to the percentage that best reflects how often a QUORUM was present for your full commission meetings in 2017. A majority of appointees must be present at a meeting to constitute a QUORUM. Clicking a circle places a check the circle; clicking again will uncheck the circle.

**100% of full commission meetings made quorum**

#### Page 5: CHC Meetings and Appointee Participation (continued)

**Q9** Check the percentage that best reflects the number of CHC appointees who have completed Open Meetings training.

**1-25% of our CHC appointees have taken Open Meetings training**

#### Page 6: CHC Financial Information

**Q10** Which serves as the repository for CHC money? Check each answer that applies to your CHC.

**County treasury**

**Q11** Enter the amount of money provided to your CHC next to each line item. Use numbers for the DOLLAR amount; please round up to the nearest dollar when necessary. Do not use symbols or text; commas and decimals are considered to be symbols. Each box requires an amount; enter the number "0" if no monies are associated with the line item.

Balance carried over from 0  
 2016:  
 Annual county allocation for 11600  
 2017 (not including money for  
 museums):  
 County money allotted for 0  
 museums in 2017:  
 Any other money issued by 0  
 county during 2017 (one-time  
 amount for a special project,  
 etc.):  
 CHC fundraising proceeds 0  
 (events, book sales, etc.)  
 during 2016:  
 Grant money provided to CHC 0  
 in 2017:  
 Partner/nonprofit money 0  
 donations made in 2017:  
 "Membership" dues (though 0  
 not recommended, some  
 CHCs do request dues):  
 Any other money amounts for 0  
 2017 not already included  
 above; DO NOT include CHC  
 appointee out-of-pocket  
 expenses.

**Q12** Provide any clarifications about above amounts; skip question if you have no comments.

Respondent skipped this question

**Q13** If your county employs an individual as a CHC liaison or as some other support position, please let us know if his/her salary comes out of the CHC county allocation or from some other budgetary line item. Also, let us know what responsibilities have been assigned to this individual. This information is frequently requested by CHCs.

Jefferson County Coordinator - Works 28 hours per week; no benefits except county retirement. Salary is separate budgetary line item from the JCHC budget. Responsibilities include annual budget preparation, tracking budgetary expenditures, liaison between county, cities, THC, and JCHC. In addition to routine office duties, Coordinator is included in courthouse restoration discussions, gives tours; maintains contact with state, regional & local historical preservation organizations; takes part in JCHC general meetings, Executive Board meetings & committee meetings. Takes all minutes, and post appropriate public meeting notices.

**Q14** Check each of the IN-KIND DONATIONS that was given to your CHC in 2017 by your COUNTY (county government). IN-KIND donations are goods and/or services provided to your organization at no charge.

We do not receive in-kind donations from our county.  
NOTE: if you check this box, then no other boxes will be checked for this question.

,  
Meeting and/or office space for CHC,

Space for a CHC-operated ,  
museum

Space for a CHC-sponsored exhibit (history, projects,  
photographs, etc.)

,  
Space for archive or records ,  
storage

Utilities associated with any spaces mentioned above,  
Exterior maintenance or heavy ,  
equipment

Project/event supplies and/or equipment,

Administrative supplies or services--postage, paper, ink,  
copier, etc.

,  
Assistance from county staff--posting meetings,  
financial reports, legal consultations, etc.

,  
County liaison whose job description involves providing  
services to CHC

,  
Professional expertise of county staff (for any  
subject/need)

,  
Computer hardware or ,  
software

Internet access,

Web hosting on county  
website

---

**Q15** Check each of the IN-KIND DONATIONS that was given to your CHC in 2017 by individuals or organizations (other than your COUNTY). Include in-kind donations made by CHC appointees.

Preservation consulting professional  
services

**Q16** A work plan defines project tasks, participants, time estimates, and a schedule. Check the option that best reflects how often is your CHC work plan updated.

Updated annually

**Q17** Check each of the parties who participates in your CHC planning process.

CHC chair,

CHC  
officers

CHC  
appointees

Page 9: Statewide Preservation Plan for Texas—Goal 1: Survey and Online Inventory

**Q18** Check the ONE statement/s that best reflects your county's involvement with survey work. Please reread the survey description above to ensure that you are providing an accurate answer.

Have initiated survey—CHC volunteers work on survey forms

**Q19** If you have a historic and cultural resources survey, check the formats that apply to your survey.

Respondent skipped this question

Page 10: Goal 1: Survey and Online Inventory (continued)

**Q20** Check the work items in which your CHC was actively involved during 2017.

**Reviewed applications for historical MARKERS**

**Maintain an inventory of subject MARKERS in your county**

**Periodically assess the condition of subject MARKERS in your county**

**Cleaned or repaired MARKERS**

**Provided an inventory of subject MARKERS for public use (brochure, website posting, etc.)**

**Maintain an inventory of properties that are DESIGNATED by Texas or the Secretary of the Interior as historic (i.e., National Register, Historic Texas Cemetery, Recorded Texas Historic Landmark, or State Archeological Landmark)**

**Provided an inventory of properties that are DESIGNATED as historic for public use (brochure, website posting, etc.)**

**Maintain an inventory of CEMETERIES in your county**

**Periodically assess the condition of CEMETERIES in your county**

**Cleaned or repaired objects in CEMETERIES**

**Provided an inventory of CEMETERIES for public use (brochure, website posting, etc.)**

**Q21** Check the box next to each work item in which your CHC was actively involved during 2017.

Identified and/or researched historic highways, roads, and trails in your county

Identified and/or researched historic farms and ranches in your county

Other work involving these cultural landscape themes::

JCHC/Certified Local Government Committee contacted residents in Port Neches, Nederland, China, Labell, Cheek and other areas to help identify, research & evaluate cultural and historic resources of those areas. Some residents shared little know photographs and information of original family farms, ranches or landed that had been divided or sold through generations. The Jefferson County CHC was contacted by a man writing a book on cattle drives that passed through our county. we assisted him by providing photographs and information.

**Q22** Check the box next to each work item in which your CHC was actively involved during 2017.

Respondent skipped this question

Page 12: Statewide Preservation Plan for Texas—Goal 3: Implement Policies and Incentives

**Q23** Check the box next to each of the comments that apply to your CHC's 2017 body of work.

CHC participated in community planning activities to ensure historic and cultural resources were considered when development or zoning is discussed by city officials

CHC participated as a consulting party in a federal Section 106 undertaking review

Tell us more about your CHC's involvement in the areas checked above. Skip commenting if no boxes are checked.:

(1) One Jefferson CHC appointee served on the Beaumont Landmark Commission; one served on the Port Arthur Landmark Commission. (3) When Jefferson CHC is contacted by the THC for project review under Section 106 of the National Historic Preservation Act of 1966, we review changes on new bridges, pipelines, railroad towers / bridges, roads or miscellaneous towers to see if there will be any adverse effect on history preservation in that area.

**Q24** Check the box if the statement applies to your CHC.

Respondent skipped this question

## Page 13: Statewide Preservation Plan for Texas—Goal 4: Leverage Economic Development Tools for Preservation

**Q25** Check the box for each work item in which your CHC was actively involved in 2017.

**Promoted historic and cultural sites to develop and sustain heritage tourism initiatives**

**Supported Main Street Program activities in a community within your county**

Tell us a bit more about your CHC's involvement in the areas you have checked above.:.

The JCHC included a page on our website dedicated to Historic Tourism. One of our members is very active at the Ben Rogers Regional Visitors Center and shares her enthusiasm about the many places to visit in Jefferson County. The JCHC is a member of Beaumont Main Street.

## Page 14: Statewide Preservation Plan for Texas—Goal 5: Learn and Experience History through Place

**Q26** Check the box for each work item in which your CHC was actively involved in 2017.

**Provided educational events/presentations/information on historic preservation and local history to audiences outside your CHC**

**Provided tours of a HISTORIC COURTHOUSE in your county**

**CHC appointees volunteered at a historic site that is open to the public at large**

**Q27** List events in which your CHC was involved that are associated with boxes checked above. Provide details for selected activities in the Project Description section at the end of this report.

Co-directed Magnolia Cemetery (Beaumont) tour; worked with the Museum of the Gulf Coast in researching, providing information and helping locate items to be used in exhibits on County history; Jefferson CHC Mini-Museum Archeology Month exhibit of finds from local archeological sites, and set-up an informational display and talked to attendees at a MiniCAST Workshop held at a local high school.

Tours: Tours upon request by visitors to Courthouse; Ozen High School Tour of Students from 18+ Transitional Program; Courthouse Tour of Students from Great Plans Honors Council-2017 Conference

Several JCHC Appointees serve as McFaddin-Ward House Museum Volunteers, John J. French Trading Post Museum Volunteer, Beaumont Heritage Society Volunteer, Chambers House Museum Volunteer.

## Page 15: Statewide Preservation Plan for Texas—Goal 6: Connect Preservation to Related Fields

**Q28** Partnering is more than just attending meetings of other organizations. Effective partnerships build a stronger and more diverse preservation community. Check each of the individuals and organizations with which your CHC partnered during 2017.

**County officials**,  
**City officials**,  
**Landmark commissions or local historic design/review boards**,  
**Libraries**,  
**Museums**,  
**Cemetery organizations**,  
**Texas Archeology Stewardship Network (work with the stewards)**,  
**Main Street managers and/or board members**,  
**Tourism organizations / visitors bureau / chambers of commerce / downtown business association**

## Page 16: Goal 6: Connect Preservation to Related Fields (continued)

**Q29** Check the boxes that reflect your CHC's role with museums.

**CHC appointees volunteer with museum/s**,  
**CHC operates a museum**,  
**CHC is considered to be the board of the county museum**

**Q30** Enter your county name and provide the name and location for each of the museums your CHC operates. Please skip this question if your CHC does not operate museums.

Jefferson County - Jefferson County Historical Commission Mini-Museum, 1149 Pearl Street, Beaumont, Texas 77701

**Q31** When considering your overall workload, check the range that applies to your CHC.

**1-25% of CHC time spent on museum related work**

## Page 17: Statewide Preservation Plan for Texas—Goal 7: Cultivate Political Commitment

**Q32** Check each way your CHC officially reported 2017 activities to your county officials.

Presented/will present summary of 2017 accomplishments to commissioners court in late 2017/early 2018

Attended county commissioners court regularly

Met with the county judge

Met with county commissioners

Submitted a CHC budget,

Submitted CHC bylaws,

Provided suggested CHC appointments

Page 18: Goal 7: Cultivate Political Commitment (continued)

**Q33** Check the elected officials that your CHC regularly invited to events and activities in 2017.

We do not regularly invite elected officials to our events

**Q34** Please enter your county name and the names of elected officials who attended one or more of your CHC events in 2017. Skip this question if no elected officials attended your events.

Respondent skipped this question

Page 19: Goal 7: Cultivate Political Commitment (continued)

**Q35** Check the activities and communications undertaken by your CHC in 2017 in support of Texas history and preservation.

Issued information to the public at large--newsletters, email, press releases, etc.

Submitted articles and/or letters to media outlets

Worked with preservation nonprofits who advocate for specific projects

Worked with preservation nonprofits who advocate for preservation in general

Page 20: Statewide Preservation Plan for Texas—Goal 8: Build Capacity of Preservation Community

**Q36** Check all of the ways in which your CHC tried to improve appointee participation in 2017.

Provided educational presentations for your CHC appointees

Used the THC website information to educate appointees

**Q37** If you ATTENDED a CHC regional meeting in 2017, please indicate:-- the counties that participated (including your county);-- topics or themes discussed; and -- how many times you have met formally as a group over the years. Please skip if the question does not apply to your CHC.

Respondent skipped this question

**Q38** Please list workshops that your CHC hosted in 2017, including information on the educational topic. Providing this information enables our staff to know more about your interests. Skip if the question does not apply to your CHC.

Respondent skipped this question

#### Page 21: Goal 8: Build Capacity of Preservation Community (continued)

**Q39** Reflecting 2017 activity, enter the number of CHC appointees that attended a training offered by the organization listed. Please use numbers only; do not use text or symbols.

THC Archeology Steward training	1
THC/Texas Archeology Month 1 event	
Texas Archeological Society (TAS)	1
Texas Main Street Program	4
Texas State Historical Association (TSHA)	2
Local/regional historical association educational opportunity	19
Any other history-related opportunity that was offered locally/regionally	12

#### Page 22: Goal 8: Build Capacity of Preservation Community (continued)

**Q40** Rank the degree to which your CHC chair shares information with fellow appointees.

CHC listserv weekly messages

Shared info with appointees and/or public

THC website information specific to CHCs

Shared info with appointees and/or public

**Q41** Check the ways in which your CHC made concerted efforts in 2017 to improve work relative to previous years.

- Preservation education for appointees**
- Community outreach to adults**
- Community outreach to young people**
- Presence of CHC and/or county history on Internet**
- Relationship with county commissioners court**

---

Page 23: Project Description #1 (of 3) for CHC work from 2017

**Q42** Project Description #1---Expand on question 28 and tell us about ONE project/effort during the 2017 year of service that demonstrates robust partnerships with multiple organizations. Description must include the following information to illustrate the nature of efforts involved: -- your county name-- description of the project/effort-- CHC's role and role of each partner organization involved -- results and/or impact of project/effort on community

Jefferson County - Magnolia Cemetery Tour

On April 20, the Beaumont Heritage Society held their Bi-Monthly Heritage Happy Hour at Beaumont's Magnolia Cemetery. Special refreshments were available from the Giglio Distributing Company in honor of the local landmark and a new craft beer being presented to the community.

Stationed docents from the Jefferson CHC gave talks on early residents and the history of Beaumont. Some of the talks included information on sculptor Herring Coe, journalist Florence Stratton and the original Magnolia Cemetery plots.

Volunteers from the McFaddin-Ward House Museum and the Sons of the Confederate Veterans helped with the research of other local/famous residents buried in Magnolia Cemetery.

---

Page 24: Project Description #2 (of 3) for CHC work from 2017

**Q43 Project Description #2---Share ONE project, effort, or service that resulted in a preservation and/or protection outcome. Because historical markers do not provide legal protection nor preserve sites, marker projects should NOT be used to answer this question. Projects may include, but are not limited to, rehabilitations, clean-ups, digitization, oral history, etc. Project, effort, or service must adhere to the following requirements:-- its primary association is with history/historic preservation-- is an ongoing effort or one that was completed in 2017**

Jefferson County

On August 29 and 30, Jefferson County was heavily damaged by Tropical Storm Harvey. In Port Arthur alone, ninety percent of homes, schools, businesses, and churches were damaged in some way. Many residents were brought to safety by boat or helicopter.

The Port Arthur Public Library was flooded and six months later remains gutted with no date set for repairs to begin. One Jefferson CHC appointee had volunteered his Port Arthur history knowledge and organizational skills and was in the process of reorganizing the Library's historic archives. Because of his foresight, many priceless pictures and documents had been copied or photographed and saved. Thankfully, the Museum of the Gulf Coast had little damage. The curator, a Jefferson CHC appointee and the County HPO, volunteered her services to help preserve over 4,000 photographs and books (one a 1880 family Bible). She was interviewed by a local TV station as to how citizens could save and preserve their family collections.

Because of this crisis, the Jefferson CHC is in the process of planning a regional workshop on how to plan for a disaster and preserve our local historical documents and photographs. The projected date for the workshop is late summer or early fall, 2018.

Page 25: Project Description #3 (of 3) for CHC work from 2017

**Q44 Project Description #3---Expand upon your CHC's contribution to heritage tourism efforts in your region in 2017. Refer to question 36 for several heritage tourism examples. Description must include the following information to illustrate the nature of efforts involved:-- your county name-- describe event and your role in it-- partners and community involvement in planning and/or implementation-- impact of the event (attendance, participation, profit, etc.)**

Jefferson County-

Several of our Jefferson CHC appointees are very knowledgeable of the services offered by the Ben Rogers Regional Visitor Center. They are familiar with the many brochures, booklets and pamphlets available to businesses, historical organizations and the community in finding places of interest to take visitors who are passing through Jefferson County.

When the Reaud Honors College at Lamar University and Beaumont Foundation of America scheduled the Great Plains Honors Council- 2017 Conference to include a tour of downtown Beaumont and the historic Courthouse for 50+ college honor students, most visiting from out of state, handouts were made available which included the Jefferson CHC providing courthouse history brochures and other information for the tour participants. Feedback was received that this information would be shared with the students' colleges.

Page 26: CHC Comments for the THC

**Q45** Share your thoughts on THC/CHC Outreach services that have helped your CHC.

The Jefferson CHC and Texas Historical Commission have always had a good working relationship. Many friendships made through these two organizations have lasted long after retirement.

When the Jefferson CHC office opened two weeks after Tropical Storm Harvey hit the County, the first voice messages waiting for us were from the THC. "Are you OK? What can we do to help? What do you need?" were just a few of the many questions and offers made by the THC. Offers, suggestions and calls of concern from other CHCs across the state, who were also suffering, helped to make us feel we would survive this "inconvenience" and come back stronger than ever. Texas Strong!

---

**Q46** If you'd like, share information not already submitted in this report. Feel free to comment on specific preservation issues--successes and/or challenges--in your county.

During 2017, the Jefferson CHC lost two members. Already a small group, this year has made us more aware we need to encourage local residents to become an active part of the Historical Commission. Our area is made up of citizens from all over the world with much to offer. We need to be more active in working with the youth of our County. If we do not impress on them the importance of our local history, it will soon be lost. We are already in touch with other CHCs as to how we may enlarge our membership.

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## #16

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Tuesday, January 30, 2018 4:37:38 PM  
**Last Modified:** Friday, February 23, 2018 1:09:11 PM  
**Time Spent:** Over a week  
**IP Address:** 71.40.211.74

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## Page 1: CONTACT INFORMATION

**Q1 County**

Jefferson

---

**Q2 Name of Individual Completing the Annual Report**

Linda McMahan, Jefferson CHC Coordinator

---

**Q3 Mailing Address**

1149 Pearl Street - Third Floor

---

**Q4 City/State/Zip**

Beaumont, TX 77701

---

**Q5 Phone Number**

409 835 8701

---

**Q6 E-mail Address**

histcomm@co.jefferson.tx.us

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## Page 2: HISTORIC PRESERVATION OFFICER (HPO) or CLG Representative

**Q7 Does the County have a designated Historic Preservation Officer/CLG Representative?** **Yes**

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**Q8 Name of HPO/CLG Representative**

Sarah Bellian

---

**Q9** Does the Historic Preservation Officer/CLG Representative satisfy the Secretary of the Interior's Professional Qualification Standards?

YES, under  
**HISTORY**

**Q10** How many PAID staff members make up the county's preservation program? (e.g. 2 full time, 1 part-time)

1 part-time

**Q11** Please list all trainings attended by the Historic Preservation Officer/CLG Representative during the past fiscal year. If none, write "none".

None

**Q12** Please list any individual or institutional professional memberships held by the CLG.

**No Professional  
Memberships**

Please list any additional memberships not listed above.:

Beaumont Heritage Society; Texas Oral History Association, Texas Archeological Society, Texas African American Historic Cemetery Preservation, East Texas Historical Association, Texas State Historical Association, Nederland Historical Society, Tyrrell Historical Library Association, Texas Gulf Historical Society, Port Arthur Historical Society, Beaumont Main Street, Texas Historical Foundation

### Page 3: PRESERVATION (CLG) COMMITTEE PART A

**Q13** Does the CLG maintain an adequate and qualified CLG Committee as part of, or in coordination with, the County Historical Commission (CHC)?

Yes

### Page 4: PRESERVATION (CLG) COMMITTEE PART B

**Q14** How many members serve on the CLG Committee?

12

**Q15** How many times did the CLG Committee meet during the last fiscal year? (CLG regulations require that commissions meet at least 6 times a year.)

7

**Q16** Do the members of the CLG Committee represent the general ethnic diversity of the community?

No

**Q17** Have the CLG Committee or CHC meeting minutes been submitted to the THC for the past fiscal year? (If not, please send ASAP to virginia.owens@thc.texas.gov)

Yes

NO

**Q18** Did the CLG make any new appointments to the CLG Committee during the past fiscal year? (CLG regulations require that all current committee members have resumes on file with the THC.)

**Q19** When does the CLG Committee usually meet? Please include date and time. (e.g. Third Monday of the month at 4pm.)

Third Wednesday of the month at Noon

**Q20** Please list all trainings attended by members of the CLG Committee in the past fiscal year.

Texas Annual Archeological Field School, Real County June 2017  
TSHA March 2017 Save Texas History September 2017

**Q21** Has the CLG Committee adopted the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation as the standards for all Committee activities?

YES

## Page 5: PUBLIC PARTICIPATION

**Q22** Does the CLG allow for public comment during posted CLG Committee or CHC meetings?

Yes

**Q23** Please describe any projects, educational programs and public outreach activities completed during the past fiscal year. If none, write "none".

None

## Page 6: HISTORIC RESOURCES SURVEYS

**Q24** Does the CLG maintain a system for the survey and inventory of historic properties?

No

**Q25** Please list all of the CLG's historic resources surveys and updates with the date of completion. (e.g. Post Oak Historic District, 2008; Downtown, 2013; Phase 1 of Countywide survey, 2011)

Respondent skipped this question

**Q26** From the surveys listed above, what is the total number of historic properties surveyed in the CLG? (e.g. 546 historic properties) Respondent skipped this question

**Q27** Is the inventory regularly updated to reflect alterations, additions, and demolitions impacting historic resources? Respondent skipped this question

**Q28** What is the format of survey/inventory photos? Respondent skipped this question

**Q29** Is there historical documentation to go with the surveys? Respondent skipped this question

**Q30** Do the surveys include a map showing the locations of the resources? Respondent skipped this question

**Q31** Are the historic resources surveys and/or inventories available to the public? Respondent skipped this question

**Q32** Does the CLG have plans to conduct a new or update an existing survey? If so, please list name of the survey and the projected completion date. Respondent skipped this question

#### Page 7: PARTICIPATION IN THE NATIONAL REGISTER PROCESS PART A

**Q33** In the past fiscal year, has the CLG reviewed a National Register nomination? No

#### Page 8: PARTICIPATION IN THE NATIONAL REGISTER PROCESS PART B

**Q34** Did the CLG submit its recommendation regarding the National Register nomination to the THC's National Register Program, the city's chief elected official, the owner of the property, and the applicant of the nomination? Respondent skipped this question

**Q35** Did the CLG host or help host an informational meeting for the public concerning the proposed nomination? Respondent skipped this question

**Q36** Did the CLG provide reasonable opportunity for the public to comment on the National Register nomination? (i.e. at the CLG Committee meeting) Respondent skipped this question

## Page 9: MONITORING PROPERTIES (STATE AND FEDERAL)

**Q37** Did the CLG notify the Texas Historical Commission **NO**  
of any activities affecting National Register properties,  
SALs and RTHLs?

**Q38** Did the CLG provide comment on any federal  
undertakings through the Section 106 Federal Review  
Process in the past fiscal year?

**YES,**

Please list any Section 106 projects for which comment was  
provided to the federal agency in FY17.:

Proposed Installation of Compact-residence Windows at Fire  
HQ Building, 400 Walnut, Beaumont December 2016;  
Jefferson County TX Community Development Block Grant  
Contract 7216231, First Time Sewer Connection, March  
2017; Proposed Demolition of House at 2439 Broadway  
Street, Beaumont May, 2017; Proposed Telecommunication  
Tower and Associated Compound at 7069 Rainbow, Port  
Arthur August, 2017; 111-Foot Monopole Communications  
Tower to be Constructed at 1642 Spindletop Avenue,  
Beaumont, September 2017

## Page 10: ACQUIRING PROPERTY

**Q39** Does the CLG have the authority to acquire  
property? **No**

**Q40** Did the CLG acquire, or help others acquire, any  
historic property during the past fiscal year through  
purchase, donation or other means? **NO**

## Page 11: CLG GRANTS

**Q41** Did the CLG apply for an FY17 CLG Grant? **No**

**Q42** If the CLG did not apply for a CLG grant, what  
prevented the CLG from applying for CLG grant funds?

Other (please  
specify):

. In early 2016, County HPO Sarah Bellian met with the CLG / Jefferson CHC and it was agreed that no grant would be applied for at that time. The CLG / Jefferson CHC began to collect oral histories, pictures, information, etc. from outlying areas not to include CLG cities of Beaumont and Port Arthur. During 2016-2017 the collection of histories, pictures, information, etc. continued.

## Page 12: LOCAL PRESERVATION INCENTIVES

**Q43** Does the CLG offer any local incentives to support historic preservation projects?

**No local incentives**

Please list any incentive programs not listed above.:

N/A

**Q44** Are there any additional local incentives available for historic preservation projects not offered by the county? (e.g. local nonprofit) If so, please describe.

N/A

**Q45** What is the estimated total dollar amount of private funds reinvested as a result of these incentives? (e.g. facade grants supported \$125,000 of private reinvestment, \$850,000 spent on rehabilitations in pursuit of property tax abatements = \$975,000 total.)

**Respondent skipped this question**

**Q46** What is the total dollar amount of public funds used to support these preservation incentives? (e.g. \$15,000 facade grants, \$7,000 low interest loan, \$12,000 tax abatement = \$34,000 total.)

**Respondent skipped this question**

**Q47** How many properties were assisted by local preservation incentives identified in the question above?

**Respondent skipped this question**

## Page 13: PRESERVATION PLANNING AND FUTURE GOALS

**Q48** Does the CLG have a preservation plan, or a community comprehensive master plan that incorporates preservation goals?

**NO**

**Q49** Did the CLG make any revisions or updates to the preservation plan or a community comprehensive master plan during the past fiscal year?

**NO**

**Q50** Please describe any anticipated local preservation activities and initiatives for the next fiscal year.

On August 29 and 30, 2017 Jefferson County was heavily damaged by Tropical Storm Harvey. In Port Arthur alone, ninety percent of homes, schools, businesses and churches were damaged in some way. In the outlying areas, some homes were completely underwater. Now six months later, many structures are gutted and waiting for a date to be set for repairs to begin. Thankfully, the Museum of the Gulf Coast received little damage. The curator, a Jefferson CHC appointee and County HPO, Sarah Bellian, volunteered her services to help preserve over 4,000 photographs and books (one a 1880 family Bible) belonging to citizens from all over Jefferson County and surrounding areas. She was interviewed by a local TV station as to how citizens could save and preserve their family collections. Because of this crisis, the Jefferson CHC / CLG is in the process of planning a regional workshop on how to plan for a disaster and preserve our local historical documents and photographs. The projected date for the workshop is late summer or early fall 2018. This workshop will also give the county residents an opportunity to network with others who may have copies of lost documents or pictures they would share with others.

**Q51** Are there any specific issues that the Texas Historical Commission may be able to address in your community? (e.g. CLG grants, preservation planning, survey and inventory, training etc.)

In preparation for the projected workshop on how to plan for a disaster and preserve our local historical documents and photographs, the Jefferson CHC / CLG will be contacting the Texas Historical Commission for suggestions on handouts, possible speakers and listing of counties who have had similar workshops. Any help or suggestions will be greatly appreciated.

**Q52** Please use this space to describe any accomplishments of the CLG in the last fiscal year that are not reflected in the questions above.

A Texas Historical Marker is one way of preserving an important part of local and state history. During Tropical Storm Harvey, the Jefferson CHC lost two markers located along the Neches River due to erosion from fast moving water. This tragedy gave light to a long overdue marker survey for Jefferson County. Each member volunteered to go out across the county to photograph historical markers and the area the marker is placed. This will give the JCHC / CLG an opportunity to see what condition our National Register properties are in. After the survey, the Jefferson JCHC / CLG will be in contact with the Texas Historical Commission as what the next step in preserving our NRHP properties should be.

**Q53** Certification

I hereby certify that the information provided in this report is accurate and correct to the best of my knowledge.

BUDGET PREPARATION WORKSHEET  
2018-19 BUDGET YEAR

75

ACCOUNT DESCRIPTION	TWO YEAR AVERAGE '16 & '17	2016-2017 LAST YEARS ACTUALS	2017-2018 7 MONTHS ACTUAL	2017-2018 ADJUSTED BUDGET	2018-2019 DEPT. REQUEST
<b>JUVENILE PROBATION DEPT.</b>					
.10-01 DEPARTMENT HEAD	52,151	51,963	30,780	55,381	.....
.10-02 ASSISTANTS & CLERKS	738,230	704,812	420,681	971,740	.....
.10-94 LONGEVITY PAY	15,183	15,145	8,426	16,149	.....
.10-98 OVERTIME ALLOWANCE	672	498	850	1,000	.....
 * SALARIES AND WAGES					
	806,236	772,418	460,737	1,044,270	.....
.20-01 F.I.C.A. EXPENSE	62,973	62,402	34,720	83,320	.....
.20-02 EMPLOYEES' RETIREMENT	152,074	149,668	86,083	198,007	.....
.20-03 EMPLOYEES' INSURANCE	180,155	187,183	105,711	214,177	.....
.20-06 AUTOMOBILE ALLOWANCE	2,430	2,430	1,418	2,430	.....
.20-07 CELLULAR PHONE ALLOWANCE	450	450	263	450	.....
 * FRINGE BENEFITS					
	398,081	402,133	228,195	498,384	.....
.30-10 BOOKS-PRINTED	3,484	3,369	0	3,120	3,120
.30-78 OFFICE SUPPLIES	3,315	2,380	3,001	4,250	4,250
.30-84 MINOR EQUIPMENT	1,047	378	265	1,766	1,766
.30-90 EDUCATION & DEMONSTRATION	106	0	0	1,278	1,278
 * MATERIALS AND SUPPLIES					
	7,951	6,127	3,266	10,414	10,414
.40-11 EQUIPMENT- MISCELLANEOUS	0	0	125	600	600
.40-52 POSTAGE	2,023	1,877	1,808	2,467	2,467
.40-54 TELEPHONE	1,083	1,010	362	1,200	1,200
 * MAINTENANCE AND UTILITIES					
	3,106	2,887	2,295	4,267	4,267
.50-05 MILEAGE	26,795	29,993	12,059	24,865	24,865
.50-14 MENTAL EXAMINATION	14,525	12,259	11,971	25,000	25,000
.50-21 DUES/SUBSCRIPTIONS	284	294	318	335	335
.50-45 BONDS SURETY/NOTARY	142	142	0	400	400
.50-53 RENT-EQUIPMENT	2,414	2,146	1,252	6,046	6,046
.50-62 TRAVEL EXPENSE	7,359	8,171	1,671	10,000	10,000
.50-71 PAGER SERVICE	507	434	0	0	0
.50-77 CONTRACTUAL SERVICE	470	496	0	500	500
.50-81 RELIEF-BOARD & LODGING	1,160-	2,320-	0	26,671	26,671
 * MISCELLANEOUS SERVICES					
	51,334	51,615	27,271	93,817	93,817
** JUVENILE PROBATION DEPT.	1,266,708	1,235,180	721,764	1,651,152	.....

Department Probation Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 10-05 EXTRA HELP

Item Description	Item Cost
<b>Total Requested</b>	<b>0</b>

ACCOUNT 10-98 OVERTIME

Item Description	Item Cost
<b>Total Requested</b>	<b>0</b>

ACCOUNT 20-06 AUTOMOBILE ALLOWANCE

Item Description	Item Cost
No New Request	
<b>Total Requested</b>	

ACCOUNT 20-07 CELL PHONE ALLOWANCE

Item Description	Item Cost
No New Request	
<b>Total Requested</b>	

Department Probation Please list all items in order of priority. Use additional pages if necessary.

**ACCOUNT 30-11 SOFTWARE** (Please list out any computer software you are requesting for existing computers. Also, list any software for new computers you are asking for in this budget year. Do not combine software costs with the cost of new computers in the Capital Outlay section.)

Item Description	Item Cost
Total Requested	0

ACCOUNT 50-21 DUES/SUBSCRIPTIONS

Item Description	Item Cost
Texas Register	\$335
Total Requested	\$335

Probation  
Department \_\_\_\_\_ Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 50-62 TRAVEL

Item Description	Item Cost
See attached	
Total Requested	

ACCOUNT 50-77 CONTRACTUAL SERVICES

Item Description	Item Cost
\$500.00 is requested to contract for Sex Offender treatment groups.	
Sex Offender treatment is conducted by an experienced professional	
counselor.	
Total Requested	\$500.00

**Probation Training Budget FY 2019**  
**120-3063-424 50-62**

Chief to attend Chief Probation Officer's Conference FY 2019

Total 649

Four people to attend Texas Probation Association annual conference in Austin in April, 2019

Total 2376

Three people to attend Texas Probation Association Legislative Conference in August, 2019

Total 1782

One person to attend Sex Offenders Management Conference FY 2019

Total 839

Two people to attend Texas Juvenile Justice Department's Data Conference in Austin, TX FY 2019

Total 691

Two people to attend Texas Juvenile Justice Department Budget Conference in Austin, TX FY 2019

Total 484

2 people to attend TJJD's Post Legislative Conference in Austin, TX FY 2019

Total 816

Chief Probation Officer to attend meetings at the Texas Juvenile Justice Department in Austin, Texas.

Total 1500

Chief Probation Officer to attend Southeast Texas Chief's meeting located throughout Southeast Texas.

Total 863

**Total training budget 2019** **\$10,000**

Department Probation Please list all items in order of priority. Use additional pages if necessary.

PARTICIPATION (List any matching funds the County will be responsible for in regards to Federal, State or Local grant agreements.)

Item Description	Item Cost
Total Requested	0

Department Probation Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 30-84 MINOR EQUIPMENT (List out any equipment under \$5,000. Do not list any computers here even if under \$5,000. List all computers in 60-02 Computer Equipment under the Capital Outlay section.)

Department Probation Please list all items in order of priority. Use additional pages if necessary.

**CAPITAL OUTLAY** (List any equipment over \$5,000 plus all computers. Please indicate whether the equipment is a new item or will be a replacement for old equipment. Commissioners' Court will closely scrutinize any Capital Outlay requests, so please provide full written justification for each item requested.)

BUDGET PREPARATION WORKSHEET  
2018-19 BUDGET YEAR

83

ACCOUNT DESCRIPTION	TWO YEAR AVERAGE '16 & '17	2016-2017 LAST YEARS ACTUALS	2017-2018 7 MONTHS ACTUAL	2017-2018 ADJUSTED BUDGET	2018-2019 DEPT. REQUEST
<b>JUVENILE DETENTION HOME</b>					
.10-01 DEPARTMENT HEAD	52,151	51,963	30,779	55,381	.....
.10-02 ASSISTANTS & CLERKS	774,380	767,090	464,297	933,860	.....
.10-05 EXTRA HELP	169,686	159,759	87,123	187,034	.....
.10-94 LONGEVITY PAY	14,853	15,396	9,299	16,674	.....
.10-97 HOLIDAY PAY	36,443	35,470	28,088	45,033	.....
.10-98 OVERTIME ALLOWANCE	6,113	7,151	3,157	6,429	.....
<hr/>					
* SALARIES AND WAGES	1,053,624	1,036,829	622,743	1,244,411	.....
<hr/>					
.20-01 F.I.C.A. EXPENSE	80,036	79,685	46,634	97,024	.....
.20-02 EMPLOYEES' RETIREMENT	191,185	188,841	114,235	230,575	.....
.20-03 EMPLOYEES' INSURANCE	205,631	214,176	120,730	239,402	.....
.20-06 AUTOMOBILE ALLOWANCE	2,430	2,430	1,418	2,430	.....
.20-07 CELLULAR PHONE ALLOWANCE	450	450	263	450	.....
<hr/>					
* FRINGE BENEFITS	479,732	485,582	283,280	569,881	.....
<hr/>					
.30-07 BEDDING, BLANKETS, & LINEN	1,043	587	1,483	1,500	1,500
.30-17 CLOTHING	2,284	1,353	678	3,300	3,300
.30-23 DISHES, UTENSILS, ETC.	293	291	0	300	300
.30-33 FOOD	83,031	81,599	80,055	84,000	84,000
.30-44 JANITOR SUPPLIES	10,090	12,113	8,500	9,500	9,500
.30-50 MEDICAL SUPPLIES	369	459	0	1,000	1,000
.30-78 OFFICE SUPPLIES	1,035	869	1,400	1,579	1,579
.30-84 MINOR EQUIPMENT	3,782	3,521	7,626	7,987	7,777
<hr/>					
* MATERIALS AND SUPPLIES	101,926	100,792	99,742	109,166	108,956
<hr/>					
.40-09 BUILDINGS AND GROUNDS	34,792	41,994	23,982	35,000	35,000
.40-11 EQUIPMENT- MISCELLANEOUS	3,858	7,716	873	5,300	5,300
.40-53 GAS- NATURAL AND BUTANE	4,463	4,208	3,085	5,000	5,000
.40-54 TELEPHONE	8,604	8,977	4,123	8,300	8,300
.40-56 ELECTRICITY	84,399	90,165	37,428	88,000	89,000
.40-57 WATER AND SEWER	34,802	34,133	15,471	39,000	38,000
<hr/>					
* MAINTENANCE AND UTILITIES	170,917	187,193	84,962	180,600	180,600
<hr/>					
.50-05 MILEAGE	10	19	31	300	300
.50-32 HOSPITAL SERVICE	1,500	3,000	0	3,000	3,000
.50-34 MEDICAL & SURGICAL	5,519	3,045	3,859	9,000	9,000
.50-53 RENT-EQUIPMENT	3,591	3,522	2,055	3,933	3,933
.50-62 TRAVEL EXPENSE	4,098	4,390	2,334	8,511	8,511
.50-77 CONTRACTUAL SERVICE	38,354	37,308	31,521	40,431	43,343
<hr/>					
* MISCELLANEOUS SERVICES	53,071	51,284	39,800	65,175	68,080
<hr/>					
** JUVENILE DETENTION HOME	1,859,269	1,861,680	1,130,527	2,169,233	.....



**JEFFERSON COUNTY JUVENILE PROBATION DEPARTMENT  
MINNIE ROGERS JUVENILE JUSTICE CENTER**

5326 Hwy 69 South  
Beaumont, TX 77705  
Ph: (409) 722-7474  
Fx: (409) 726-2896

**Edward "Ed" Cockrell, Sr.  
Chief Juvenile Probation Officer**

900 Fourth Street  
Port Arthur, TX 77640  
Ph: (409) 983-8370  
Fx: (409) 983-8348

**MEMORANDUM**

To: Patrick Swain  
Auditor

From: Edward J. Cockrell, Sr *SC*  
Chief Juvenile Probation Officer

Date: May 29, 2018

Re: Extra Hours for Detention Staff and other 10-Series Line Items for FY 2018-19 Budget

The Juvenile Detention Center operates under a U. S Department of Labor ruling obtained by Human Resources Director, Carey Erickson, which complies with the Fair Labor Standards Act. Juvenile Supervision Officer are qualified as law enforcement (security personnel in corrections institution – October 1997). This exemption allows the department to require these officers to attend monthly staff training and be paid straight time as opposed to giving them time and a half comp time off, up to eleven hours per month.

Please place \$23,300 as Extra Hours in line item #10-02

Extra Help is used to fund all part-time Supervision Officers that supplement shifts, working during employee illness, employee personal leave, vacation time, bereavement time, military leave, etc. It is recommended that Extra Help line item 10-05 remain the same as of FY18 at \$187,034.

Please add these figures to the budget request:

120-3064-424-10-05	Extra Help (Remain the Same)	\$187,034
120-3064-424-10-97	Holiday Pay (Remain the Same)	\$45,033
120-3064-424-10-94	Longevity Pay (to be completed by Auditing)	
120-3064-424-10-96	Vacation Pay (to be completed by Auditing)	
120-3064-424-10-98	Overtime Allowance (Remain the Same)	\$6,429



**JEFFERSON COUNTY JUVENILE PROBATION DEPARTMENT**  
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**Edward "Ed" Cockrell, Sr.**  
**Chief Juvenile Probation Officer**

900 Fourth Street  
 Port Arthur, TX 77640  
 Ph: (409) 983-8370  
 Fx: (409) 983-8348

Memorandum

To: Patrick Swain  
 Auditor

From: Edward J. Cockrell, Sr *2C*  
 Chief Juvenile Probation Officer

Re: Justification/Budget

**Budget 120-3064**

(3064) 40 – 56 Electricity

The FY19 proposed Juvenile Detention Budget has an increase in line item of \$1000.00.

Adjusted Budget FY18	Department Request	Increase
\$88,000	\$89,000	\$1,000

This line item increase is based on current year usage. This line item has been discussed with Fran Lee in the Auditor's office and she recommended the increase.

**(3064) 50 – 77 Contractual**

Adjusted Budget FY18	Department Request	Increase
\$40,431	\$43,343	\$2,912

Note: 40 – 57 Water and Sewer line item is being reduced by \$1,000. The request for increase in Contractual is due to increase in service prices.

Department Detention Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 10-05 EXTRA HELP

Item Description	Item Cost
No New Request	
Total Requested	

ACCOUNT 10-98 OVERTIME

Item Description	Item Cost
No New Request	
Total Requested	

ACCOUNT 20-06 AUTOMOBILE ALLOWANCE

Item Description	Item Cost
No New Request	
Total Requested	

ACCOUNT 20-07 CELL PHONE ALLOWANCE

Item Description	Item Cost
No New Request	
Total Requested	

Department Detention Please list all items in order of priority. Use additional pages if necessary.

**ACCOUNT 30-11 SOFTWARE** (Please list out any computer software you are requesting for existing computers. Also, list any software for new computers you are asking for in this budget year. Do not combine software costs with the cost of new computers in the Capital Outlay section.)

Item Description	Item Cost
Total Requested	0

**ACCOUNT 50-21 DUES/SUBSCRIPTIONS**

Item Description	Item Cost
Total Requested	0

Department Detention Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 50-62 TRAVEL

Item Description	Item Cost
See attached	
Total Requested	

ACCOUNT 50-77 CONTRACTUAL SERVICES

Item Description	Item Cost
See attached	
Total Requested	

**Detention Training Budget FY 2019**

Two people to attend Handle with Care Restraint Training  
for facilitators in Fort Bend and Williamson County, TX

Reg. 800 Total 1156

American Red Cross (CPR and First Aid)  
33 staff for recertification and 2 instructors

Total 1200

Three people to attend Texas Juvenile Detention Association conference  
in FY 2019

Reg. 225 Total 2295

Three people to attend Texas Juvenile Detention Association management  
conference in FY 2019

Reg. 225 Total 2295

Five people to attend Quality Assurance

Reg. 0 Total 1265

**Total detention training budget 8511**



**JEFFERSON COUNTY JUVENILE PROBATION DEPARTMENT**  
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**Chief Juvenile Probation Officer**

900 Fourth Street  
 Port Arthur, TX 77640  
 Ph: (409) 983-8370  
 Fx: (409) 983-8348

**50 – 77 Contractual Services**

**Item**

1. A 1 Filter	\$ 2,208.00
2. Vent a Hood	\$ 1,120.00
3. Smoke Detector Inspection	\$ 650.00
4. Dumpster Service – Republic	\$ 6,600.00
5. Fire Inspection – Sprinkler	\$ 2,145.00
6. A C Inspection	\$ 3,800.00
7. Plumbing Maintenance – Bio Smart	\$ 1,800.00
8. Southern Folgers – Detention Locks	\$11,454.00
9. Cummings Southern Plains – Generator Inspection	\$ 1,573.00
10. Professional Nurses Medical Exams	\$10,400.00
11. Ice Machine Inspection/Maintenance	\$ 633.00
12. Attaboy – Insect Extermination	<u>\$ 960.00</u>
	\$43,343.00

Department Detention Please list all items in order of priority. Use additional pages if necessary.

PARTICIPATION (List any matching funds the County will be responsible for in regards to Federal, State or Local grant agreements.)

Item Description	Item Cost
This line item is requested in the amount of \$200,000 to be specifically	
dedicated to the programming in the Juvenile Detention Center in	
cooperation with IFA (Inspire, Encourage, Achieve). The IFA is a	
non profit organization to perpetuate the late Ben Rogers' legacy.	
Regina Rogers has donated well over 4 million dollars of her personal	
funds, and 1.5 million in in-kind contributions to this project and obtains	
grants to broaden the services in the Detention Center. The program was	
originally provided at no expense to the county. At this time, it is	
recommended that this program be funded at the requested amount. A full	
description of the program is attached.	
Total Requested	\$200,000



## Grant Proposal & Project Budget

## 2018 Jefferson County Juvenile Probation

### IEA – Inspire, Encourage, Achieve

#### Funding Proposal

**Amount of Request: \$200,000**

**Purpose of Request:** Funds will be used by IEA – Inspire, Encourage, Achieve to provide a multi-disciplinary response to crime and delinquency for juvenile justice involved youth who are brought to the attention of the Jefferson County Juvenile Probation Department and the Minnie Rogers Juvenile Justice Center (MRJJC). As a result of the current and past support extended to IEA by the Jefferson County Commissioners Court, the organization continues to achieve significant outcomes in reducing recidivism rates. This request will help interrupt a path toward adult criminal behavior by preparing young people for becoming tax-paying citizens who are educated, civically engaged, workforce ready and able to achieve dignity, respect and a meaningful quality of life.

#### History & Intervention Strategies

**IEA-Inspire, Encourage, Achieve – is a private non-profit organization operating in a unique partnership with the Jefferson County Juvenile Probation Department to reduce recidivism rates among juvenile offenders in Southeast Texas.** Originated by Regina Rogers and the late Julie Rogers, IEA was founded in 1997 in memory of the late Ben Rogers to perpetuate his legacy of helping young people achieve dignity and respect through knowledge, compassion, understanding and love. Since the program's inception, **Regina has invested over \$4 million of her personal funds and an additional 1.5 million in in-kind contributions.**

IEA utilizes strength-based approaches, cross-system collaborations and community assets to alter the trajectory of juvenile justice involved youth who were vulnerable to entering the adult criminal justice system. Since its inception (1997), IEA has been endorsed by key stakeholders throughout the community for its work with juvenile justice involved youth. As a result of IEA's service-delivery model, youth detained at the Minnie Rogers Juvenile Justice Center (MRJJC) have the opportunity to acquire knowledge and skills

that help them learn how to alter thoughts and behaviors that lead to a cycle of incarceration and involvement in the adult criminal population. IEA's holistic approach to programming and family support has reduced the rate of recidivism (repeat offenses) and enabled probation officers to work more effectively with the youth.

Last year, IEA (the only **organization of its kind in Texas**) **extended a rescuing hand to nearly 400 youth by providing services with compassion, understanding and love during a critical turning point in their lives.** A total of 57 youth were served through IEA's outreach program and the remaining youth were served through services provided to youth detained at the Minnie Rogers Juvenile Justice Center as well as those provided for youth whose parents participated in Parent Project, a 10-week parenting education and support group. Through **parenting classes**, home visits, family nights and experiential exercises, parents of juvenile justice involved youth as well as parents of youth who are at-risk of delinquency benefited from a supportive network of resources that enabled them to strengthen their parenting skills and develop stronger support systems.

**Of the 57 youth who were enrolled in IEA's outreach program for comprehensive services while on juvenile probation, a total of 51 were not detained at the Minnie Rogers Juvenile Justice Center for a new criminal offense. A total of 10 of those participants used skills learned in the program to market themselves for employment and were hired by local employers.** From services offered to youth detained in the MRJJC to its Ben's Kids outreach efforts, IEA empowers juvenile justice involved youth to adopt law-abiding lifestyles by offering alternatives to criminal behavior and increasing access to mental health and personal development opportunities. Every juvenile offender detained in the MRJJC has an opportunity to benefit from programming offered within the institutional component of IEA. Referrals are made by the Jefferson County Juvenile Probation Department to the Ben's Kids outreach component of IEA while youth are detained as well as during pre and post adjudication.

Additionally, IEA strategically coordinates community-based service-delivery including: case management, counseling, academic support (including tutoring sessions and book club meetings), one-on-one mentoring, youth support groups, sober support/substance abuse recovery, group counseling,

art therapy, community service projects, job training and other enrichment opportunities.

In an article of a local publication, Juvenile Court Judge Larry Thorne stated, "I serve on an advisory board for Texas juvenile probation, am I'm aware of the scarcity of funds for kids that are in trouble or close to being in trouble, and IEA is the gap filler in our community. Their success rate is incredible. They is hardly any recidivism with kids; there is nothing close to that in the state." If IEA is awarded funds, the organization plans to continue measuring its impact by tracking recidivism rates, the number of youth who successfully complete juvenile probation, the number of youth who acquire educational and employment skills, and monitoring the character qualities that are strengthen and developed in each child as a result of their participation in the programs offered.

### **IEA Programming Costs**

IEA continues to invest in creative service-delivery for hundreds of Southeast Texas youth who are struggling socially, emotionally and academically are referred to the organization by the Jefferson County Juvenile Probation Department as well as by school districts, courts and other organizations who recognize when young people are at-risk of engaging in delinquent activities. As a cost-effective intervention option designed to counter the disadvantages of poverty, abuse, neglect, distress, academic deficiencies, fragmented support systems and risky behaviors, IEA helps juvenile justice involved youth and those who are at-risk of delinquency (including siblings of youth on probation) strengthen and develop character qualities that increase their confidence in making healthy lifestyle choices.

The resilience demonstrated by youth whose lives were marked by challenges but were able to triumph over difficult situations, as a result of caring and supportive members of our community who believed in their potential, have been supported largely by opportunities made available with funding from Jefferson County combined with other leveraged resources (including in-kind contributions, donated services, and volunteer hours). With 100% of **IEA's annual budget of \$600,000** dedicated to programming offered in **Jefferson County**, the organization is seeking funding in the amount of **\$200,000 to support its service-delivery and coordination of programming at Minnie Rogers Juvenile Justice Center as well as those offered through**

**its Ben's Kids Outreach Program** – which increases youth access to community-based support and resources.

### **Community Collaborations**

IEA continues to sustain its collaborative efforts with community-based providers that offer pro-social and wellness experiences – including those offered by **the Beaumont Police Department's Cops & Kids Fitness Center (housed inside IEA's outreach facility in Beaumont – which is equipped with a boxing ring and exercise equipment), Love Yoga, Spindletop Center and Right Choice.** As a community-based provider for **the Jefferson County Juvenile Drug Court Program** and an intervention option that is highly utilized by Jefferson County Juvenile Probation, IEA continues to provide service-delivery to Jefferson County Youth with histories of disappointing and discouraging life experiences and loose or absent connections to community-based support systems (i.e., church, enrichment activities, service organizations, etc.)

IEA has been able to demonstrate a return on investment from the funding provided in past years from Jefferson County. In addition to motivating youth to achieve a high school diploma while enrolled in the organization's outreach program, IEA is providing job training opportunities that equip youth with skills that increase their marketability for employment. Although youth served at the Minnie Rogers Juvenile Justice Center benefit from IEA's services while detained, Jefferson County Juvenile Probation may refer them and their parents for continued support through IEA's outreach programs (including Ben's Kids and Parent Project).

In collaboration with Jefferson County Juvenile Probation, IEA is fortunate to have a strong coalition of partners that recognize the value of our work in transforming the lives of juvenile offenders (including Lamar University, Beaumont Independent School District, City of Beaumont, City of Port Arthur, U.S. Attorney's Office, Eastern District of Texas and Beaumont Art League).

IEA leverages its resources through building and sustaining community-based partnerships. Once clients have been introduced to personal development opportunities within IEA, they are guided toward implementing a plan for continuing to access similar services upon their completion of juvenile probation. Current partners and referral sources include, Spindletop Center, Family Services of Southeast Texas, Communities in Schools, Buckner's STAR

(Service to at-risk youth) Program, Southeast Texas Regional Planning Commission, CASA (Court Appointed Special Advocates) and Catholic Charities of Southeast Texas.

### **Summary**

IEA is seeking funding from Jefferson County to help provide innovative intervention services for juvenile offenders detained at the Minnie Rogers Juvenile Justice Center (MRJJC) and those under supervision by the Jefferson County Juvenile Probation Department. The organization's rehabilitative strategy provides a direct economic benefit to Southeast Texas, since it helps reduce recidivism rates and the cost of detaining youth for future violations, which often lead to their incarceration as adults.

In a videotaped interview, **Mark Blanton, former Port Arthur Chief of Police stated, "IEA has given young people a way to realize their potential, to set long-term goals, and to get a sense of direction and hope they didn't have before. I'm just completely in awe of what IEA does and what its results have been."** In addition to local recognition of its value, IEA's efforts have also been featured by the Texas Public Policy Foundation in "Getting More for Less in Juvenile Justice" and a National Department of Justice article that focuses on Project Safe Neighborhoods Initiatives.

**Findings from an internal analysis (conducted by the Jefferson County Juvenile Probation Department) for the purpose of assessing the impact of services offered by IEA to juvenile offenders revealed: Of the 229 juvenile offenders served by IEA over a three-year period, 79% did not have a negative outcome. A total of 17.9% would have been sent to an alternative placement or TYC had IEA not been a resource.** With an average of 11 juvenile offenders per year being kept from placement as a result of IEA's comprehensive services, taxpayers have been potentially saved \$188,100 per year. When factoring the cost of TYC incarceration for one juvenile offender, there is an additional expense that escalates to nearly \$100,000 or more annually. Therefore, the Jefferson County Juvenile Probation Department estimates that **IEA has potentially saved Jefferson County and the State of Texas nearly \$287,000 annually.**

Through our programs, juvenile offenders recognize their own value and are encouraged to change their lives. In sum, an investment of time and resources to support IEA's intervention efforts in the community is far less expensive than the costs associated with residential placement and incarceration of juvenile offenders. In recognition of the two decades that IEA has led efforts of youth advocacy and civic action to help young people Transform Hardships into Hope, **the House of Representatives of the 85th Legislature passed a resolution last year to commemorate the organization's 20th anniversary.**

## IEA – Inspire, Encourage, Achieve

### Project Budget

Budget Item	Description	Amount Attributed to Project Request	Amount Requested from Jefferson County	Amount Funded by Other Sources
Executive Director	Provides leadership and day-to-day oversight of IEA's operations to ensure that service-delivery and administrative tasks of the project are completed within guidelines that are consistent with achieving and/or furthering the organization's mission.	\$36,000	\$24,000	\$12,000
Counseling & Case Management	Counseling and Case Management with transitional services that connect youth to school and community-based resources.	\$41,600	\$35,000	\$6,600
Professional Mentors	Professional Mentors for youth served at the Minnie Rogers Juvenile Justice Center and in the Ben's Kids Outreach Program. Professional mentors also assist with coaching and training volunteer mentors.	\$52,400	\$20,000	\$32,400
Service Coordinators	Two service coordinators (one bilingual) to assist counseling, mentoring and case management staff in providing and coordinating pro-social activities for youth and family support sessions for parents.	\$63,732	\$44,000	\$19,732
Counseling and Consulting Services	Counseling and consulting services provided by licensed professionals. Counselors will provide individual and group counseling sessions for youth as well as for parents.	\$40,000	\$15,000	\$25,000
Academic Support	Educational specialists to assess and evaluate academic strengths as well as challenges of youth experiencing difficulties in school; Educational coaches to work in collaboration with educational specialists to address foundational learning problems, provide specialized tutoring and facilitate academic motivation experiences that will help youth correlate their learning to specific career clusters.	\$20,000	\$8,000	\$12,000

Budget Item	Description	Amount Attributed to Project Request	Amount Requested from Jefferson County	Amount Funded by Other Sources
Development Associate	Works closely with the executive director to provide overall leadership, program development, financial administration, fiscal reporting and management of IEA's institutional and outreach programming for juvenile offenders and their families.	\$9,000	\$7,000	\$2,000
Project Supplies	Office supplies and materials associated with service delivery (including uniform shirts for job training)	\$8,000	\$2,000	\$6,000
Transportation	Fuel and mileage associated with assisting youth with accessing community-based resources and support (including counseling and pro-social activities)	\$12,000	\$6,000	\$6,000
Operating Expenses	Expenses associated with IEA's lease, utilities, facility maintenance, business insurance and other related operating costs are projected at approximately \$200,000 annually. It is estimated that approximately 20% of the organization's operating expenses will be attributed to this project.	\$40,000	\$39,000	\$1,000
	<b>Total</b>	<b>\$322,732</b>	<b>\$200,000</b>	<b>\$122,732</b>



## IEA – Inspire★Encourage★Achieve / Ben's Kids

### Fact Sheet

*"I thank IEA for stick with me through my struggles. It is good to have the support of people (IEA) that you can trust" ~ Ben's Kids Participant*

*"IEA is wonderful. They do great things for and with my child. My child loves attending IEA activities and events. She has experienced so many new activities. She cannot wait to get home to tell me about her activities" ~ Ben's Kids Parent*

**Mission:** The mission of *Inspire, Encourage, Achieve* (IEA) is to initiate and support educational programming and rehabilitative services for at-risk youth in Southeast Texas by inspiring and encouraging them to achieve.

#### Two Components

- \* **Minnie Rogers Juvenile Justice Center (MRJJC):** at least **250** youth impacted annually
- \* **Outreach:** over **75** youth impacted annually with direct services offered to youth enrolled in the organization's Ben's Kids Outreach Program, Parent Project, and Global Youth Service Activities - where additional support and resources are extended to their families through case management, referrals and parenting education/support groups.

#### Services Provided in Detention

- \* Individual and Group Counseling, including anger management and substance abuse intervention/education
- \* Academic Support
- \* Art therapy
- \* Yoga (in partnership with Love Yoga Studio)
- \* One-on-one mentoring
- \* Service Coordination (between IEA, court, attorneys, probation officers, parents, and schools)
- \* "You can change your life" Speaker Series
- \* Gender specific Self-Care Classes

#### Outreach Services

- \* Case management
- \* Individual and Group Counseling (including anger management and substance abuse intervention and education)
- \* One-on-one mentoring
- \* Academic remediation, including tutoring and literacy instruction
- \* Monthly group meetings with mentors and other volunteers
- \* Parent counseling and support
- \* Annual summer enrichment experiences
- \* Jefferson County Juvenile Drug Court Coordination
- \* Workforce development – Taste-O's Project (IEA coordinated job training activities with community partners)
- \* Access to personal development opportunities (including equestrian therapy provided by Stable Spirit and yoga classes by Love Yoga), community service at The Giving Field and other service project locations in Jefferson County, organized sports and recreational activities (including referrals to the Cops & Kids Fitness Center)

Note: Transportation is provided for youth & parents.

★ In an effort to fuel continued progress toward productive paths, IEA annually celebrates accomplishments of **Ben's Kids** as well as the **support and involvement** of their parents at the end of the school-year. Among the presentations are awards that commend youth for **Character Qualities** they either strengthened or developed, **civic engagement/service** (including participation in a **Global Youth Service Project**) and participants of the **Taste-O's Youth Job Training Program** are applauded for the workforce readiness skills they acquire. IEA motivates students to achieve a high school diploma while enrolled in the organization's outreach program. Many students who complete the IEA program prior to becoming seniors in high school continue to either remain in school or enroll in an alternative education program.

★ In 2017, IEA helped **nearly 350** youth strengthen and develop character qualities that increased their confidence in making healthy lifestyle choices while **nearly 100 parents** actively worked with a counselor and/or other IEA team members to improve their parenting skills and develop stronger support systems. IEA continues to have a positive impact because of friends like you who understand how our **comprehensive service-delivery model** saves lives.



## Happy Holidays!

Thank you for being a treasured supporter of IEA. We look forward to your involvement in 2018!

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### *20 YEARS of Transforming Hardships into Hope*

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## IEA HONORED



**Back (Left to Right):** Jefferson County Juvenile Probation Chief Ed Cockrell, Jefferson County Family Court Judge Randy Shelton, Speaker of the House Joe Strauss and IEA Founder Regina Rogers.

**Front (Left to Right):** IEA Board Member and Representative Joe Deshotel, IEA Executive Director Angeliqueca Avery, Jefferson County Family Court Judge Larry Thorne and Representative Dade Phelan.

On April 11th 2017, in recognition of the two decades that IEA has led efforts of youth advocacy and civic action to help young people "Transform Hardships into Hope," the House of Representatives of the 85th Legislature passed a resolution this year to commemorate the organization's 20th anniversary.

Special thanks to Representative Dade Phelan for sponsoring the bill. IEA is appreciative of Representatives Phelan and Deshotel for their support and continued concern for improving the lives of children, particularly those whose lives have intersected with the juvenile justice system.

[Learn More](#)



## Global Youth Service Day

On Friday, April 28th, The Ballroom of Holiday Inn & Suites, Beaumont Plaza was dressed to dazzle in preparation for The Arc Celebrity Style Show. In partnership with the Arc of Greater Beaumont, IEA youth participated in the event as a part of this year's Global Youth Service Project.

To learn more about IEA's youth participation during this year's Global Youth Service Day, click the button below.

[Learn More](#)

## Camp Bright Star at Lamar University



During this year's Camp Bright Star, scholars had the opportunity to participate in

## Awards & Recognition Program



Featured above: IEA Board Member and Sponsor Linda Domino, Sponsors Shirlene Cook of Delta Sigma Theta

weekly field trips, enrichment sessions and recreational activities that enhanced their social-emotional maturity through planned experiences and support.

Lamar University's Department of Sociology, Social Work and Criminal Justice, Spindletop-Gladys City Boomtown Museum, The Center for Innovation, Commercialization and Entrepreneurship (CICE), and Lamar Institute of Technology (LIT) were all instrumental in the program's success.

To learn more about what occurred during Camp Bright Star, follow the link below.

[Camp Bright Star](#)

Alumnae Chapter and Karen & Mike Fuljenz

#### IEA's Awards & Recognition

Ceremony was held on June 13th of this year with guest speaker, Joseph Agris, DDS, MD giving a compelling speech for the youth with the parting words: "Regiment your life and don't put off what you know you need to do. You always need a goal, a schedule, and hard work, and you will succeed."

Among those in attendance to celebrate the accomplishments of Ben's Kids were parents, dedicated volunteers, community leaders and caring sponsors.

[Awards](#)

## Join us in providing hope and healing!

This holiday season, your gift can help IEA respond to the needs of vulnerable youth whose lives have been challenged by hardships and disappointments. Your sensitivity, compassion and generosity allow IEA to offer comprehensive services to Southeast Texas youth.

**Best wishes for a warm holiday season!**



Donate

# Sponsors



IEA extends a heartfelt thank you to longtime **IEA** board member **Carl Griffith and Lori Ryerkerk** for requesting donations to IEA in lieu of their wedding gifts.

Please click below for a full list of other IEA supporters (as of print deadline). We are grateful for their continued endorsement and encouragement of our efforts!

## Sponsors

## TESTIMONIALS!



As an illustration of IEA's work and impact, many youth who complete the program exit the juvenile justice system and become productive citizens.

## BOARD OF DIRECTORS

### Board Members

#### Officers

Kevin J. Roy, DBA	President
Gilbert J. Low	Vice-President
Linda Dunnin	Secretary
Megan Galvin	Treasurer

President John B. Adeje	Carl R. Griffith, Jr.
Philia United Methodist Baptist Church	President & CEO, CMZ Inc.

Patricia A. Ainsley	Mark J. D'Amico, Esq.
Community Volunteer	Henry C. Calfee, Director of Research

John A. Bocchicchio	James F. Brady, Esq.
Community Volunteer	Attorney, O'Halloran, Del & Tucker, LLP

Mike Brattin	Thomas J. Canning
Retired, (1981-1991)	Community Volunteer

Josephine Cianciulli, Director of Operations	James P. Martin, Jr.
Workers' Solutions, Oklahoma City	Community Volunteer

Howard J. Cawley	James P. Martin, Jr.
Chair, Oklahoma County	President, Jefferson County
Community Probation Department	Community Probation

Joseph P. McNamee	Bob Marasco
Retired, IEA Director	Executive Director, Oklahoma City
Administrative, IEA (1991-1992)	Community Volunteer

Terri McNamee	Eric McNamee
Community Volunteer	President, IEA Foundation

Bob McNamee	Terri McNamee
Attala County Attorney	President, IEA Foundation
Attala County, MS	Community Probation

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Community Probation	President, IEA Foundation

Here are two testimonials from women, **Jessica Mondragon** and **Bethany Henry**, whose lives have been impacted positively by IEA's efforts.

### Testimonials

achieve dignity and respect through knowledge, compassion, understanding and love. Click the link below for a full list of **outstanding** individuals who serve on IEA's board.

### Board of Directors

Connect with us



Inspire Encourage Achieve! (409) 839-8778 |

Department Detention Please list all items in order of priority. Use additional pages if necessary.

ACCOUNT 30-84 MINOR EQUIPMENT (List out any equipment under \$5,000. Do not list any computers here even if under \$5,000. List all computers in 60-02 Computer Equipment under the Capital Outlay section.)

# United Communications Inc.

5615 College St. / Beaumont, TX 77707  
Phone - (409) 842-3790 / Fax - (409) 842-1991  
[Lindasterling1@yahoo.com](mailto:Lindasterling1@yahoo.com)

April 23, 2018

Jefferson County Juvenile  
Hwy. 69 South  
Beaumont, Texas

Attn: Steve Jacoby

Dear Mr. Jacoby,

This is the pricing, which you requested, for the Kenwood TK-3360 UHF Portable Radios.

	<b>Each</b>	<b>Total</b>
10 – Kenwood TK-3360-LKVP UHF Portable Belt Clips, Desk Chargers and Programming.	\$350.00	\$3500.00
<b>Total Purchase Price</b>		<b>\$3500.00</b>

If you have any questions about this quote, or any other type of Mobile Communication needs, Please don't hesitate to give me a call.

Thanks,

Linda Sterling

**FREE PARCEL SHIPPING WITH MYLOWE'S. GET STARTED >**

Open until 10PM!  
Beaumont Lowe's ▾

Prices, promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

Item # 416732 Model # SFDC-1050FB

## Utilitech Pro 42-in 2-Speed High Velocity Fan

35 Ratings



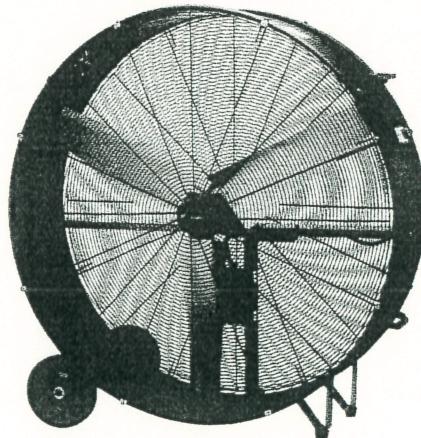
4.0 Average

86%

Recommend  
this  
product



Community  
Q&A  
[View Now](#)



# \$345.00

- Convenient handles offer greater portability
- 8-in wheels for easy movement
- Powerful motor and high efficient blades make large air flow

#### Lowe's Extended Protection Plans

4 YEAR: \$79.97

3 YEAR: \$49.97



#### FREE Store Pickup

7 available today at Beaumont Lowe's!



#### Delivery

Delivery available

Aisle 17 , Bay 2



Get 5% OFF\* Every Day

Subject to credit approval. Exclusions apply. Cannot be combined with Special Financing.

[Get Details >](#)

#### Product Information

FREE PARCEL SHIPPING WITH MYLOWE'S. GET STARTED &gt;



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Item # 579299 Model # 1030211

## Shop-Vac 22-in 3-Speed Air Mover Fan

3 Ratings



4.5 Average

100%

Recommend this product



Community Q&A  
[View Now](#)



\$199.00

- Collapsible carriage handle and rear wheels for portability
- 3-speed control and 3-positions for drying floors, walls or ceilings
- Top carrying handle for lifting

### Lowe's Replacement Plans

1 YEAR: \$19.97
2 YEAR: \$24.97



**FREE Store Pickup**



**Shipping & Delivery**

● Unavailable for Pickup at Beaumont Lowe's

● Available!

Date: 4/25/2018

ATT: Dennis Copeland  
 Jefferson County Juvenile Probation;  
 Beaumont, TX 77705

409-722-7474  
 409-722-1125 fax

FROM: TIM GANDRE  
 TG+ALLIANCES  
 P.O. BOX 1199  
 KATY, TX 77492

281-391-3080 v/f  
 281-635-6892 c  
[tgandre@tg-alliance.com](mailto:tgandre@tg-alliance.com)

### MODUFORM

172 INDUSTRIAL BLVD  
 FITCHBURG, MA 01420

800-221-6638  
 978-345-0188 Fax

RE:

<u>QTY</u>	<u>STOCK #</u>	<u>DESCRIPTION</u>	<u>NET \$@</u>	<u>EXTENSION</u>
4	520-10-318	Settee/Sofa, 54x30x30x16"SH Grade 7 Rotomold Vinyl - 318 Burgundy	\$ 1,265.40	\$ 5,061.60
		Dock Delivery	Total NET: \$	5,061.60
			Freight: \$	<u>630.00</u>
				\$ 5,691.60

**Receiving and Installation NOT Included**  
 Pricing Firm for 30 days

Department Detention Please list all items in order of priority. Use additional pages if necessary.

**CAPITAL OUTLAY** (List any equipment over \$5,000 plus all computers. Please indicate whether the equipment is a new item or will be a replacement for old equipment. Commissioners' Court will closely scrutinize any Capital Outlay requests, so please provide full written justification for each item requested.)



# JEFFERSON COUNTY SHERIFF'S OFFICE

SHERIFF ZENA STEPHENS

## MEMORANDUM

DATE:

TO: Honorable Judge Jeff Branick  
Commissioner Eddie Arnold  
Commissioner Brent Weaver  
Commissioner Michael Sinegal  
Commissioner Everette "Bo" Alfred

FROM: Chief Deputy John Shauberger

RE: Out of state travel

Consider and possibly approve out of state travel for Emily Esquivel of the Crime Lab to assist with the ANSI-ASQ National Accreditation Board (ANAB) laboratory assessment of the Washington State Police. Travel is funded by ANAB and at no cost to the County.

Sincerely,

Chief Deputy John Shauberger

**Compliance with  
OUT OF STATE TRAVEL POLICY**

Emily Esquivel's participation at the:  
ANSI-ASQ National Accreditation Board (ANAB) Assessment  
July 8-12, 2018  
Washington State Police – Breath Alcohol Calibration Laboratory  
Seattle, Washington

1. It is not included in the yearly budget. All expenses will be covered by ANAB.
2. The participation in laboratory accreditation events impacts the employee's ability to perform his/her assigned tasks and directly impacts the accreditation capabilities of the Crime Lab.
3. The benefit is worth the cost because the trip is at no cost to the County, other than the employee's time.
4. This assessment opportunity is not offered in Texas.



# JEFFERSON COUNTY SHERIFF'S OFFICE

## SHERIFF ZENA STEPHENS

### MEMORANDUM

DATE: June 6, 2018

TO: Honorable Judge Jeff Branick  
Commissioner Eddie Arnold  
Commissioner Brent Weaver  
Commissioner Michael Sinegal  
Commissioner Everette "Bo" Alfred

FROM: Chief John Shauberger

RE: Out-of-State Travel

Please consider and possibly approve Out-of-State travel for Deputy Matt Gardner to attend the National Computer Forensics Institute in Hoover, Alabama.

There are three (3) separate courses:

Social Networking Investigations June 17-22, 2018

Basic Investigation of Computer and Electronic Crimes Program July 15-20, 2018

Basic Mobile Device Investigations July 29-August 2, 2018

These courses focus on investigating crimes involving computer and cellular telephone technology. All travel expenses are funded by the United States Secret Service at no cost to the county.

Sincerely,

A handwritten signature in black ink, appearing to read "John Shauberger".

Chief John Shauberger

## Out of State Travel

For: Detective Matt Gardner  
Criminal Investigation Division  
Cyber-Crimes Unit

Where: National Computer Forensic Institute  
Hoover, Alabama

When: June 17-22, 2018

### **Course Title: Social Networking Investigations**

1. Is the trip budgeted? If not, how is the trip to be funded?

This training is not budgeted and there are no expenses incurred during this training. Per diem is provided and fuel expenses are reimbursed. This trip is funded by the United States Secret Service.

2. Is the training mandatory or does the training directly impact the employee's assigned job duties?

This training is essential for my performance as an investigator assigned to investigate crimes involving computer and cellular telephone technology.

3. Does the benefit appear to be worth the cost?

The benefit is worth the cost because the training is free and the benefit directly improves my ability to function in my assigned duties.

4. Is the training available locally or within Texas at a lower cost?

This type of training is not offered in Texas.

## Out of State Travel

For: Detective Matt Gardner  
Criminal Investigation Division  
Cyber-Crimes Unit

Where: National Computer Forensic Institute  
Hoover, Alabama

When: July 15-20, 2018

### **Course Title: Basic Investigation of Computer and Electronic Crimes Program**

1. Is the trip budgeted? If not, how is the trip to be funded?

This training is not budgeted and there are no expenses incurred during this training. Per diem is provided and fuel expenses are reimbursed. This trip is funded by the United States Secret Service.

2. Is the training mandatory or does the training directly impact the employee's assigned job duties?

This training is essential for my performance as an investigator assigned to investigate crimes involving computer and cellular telephone technology.

3. Does the benefit appear to be worth the cost?

The benefit is worth the cost because the training is free and the benefit directly improves my ability to function in my assigned duties.

4. Is the training available locally or within Texas at a lower cost?

This type of training is not offered in Texas.

## Out of State Travel

For: Detective Matt Gardner  
Criminal Investigation Division  
Cyber-Crimes Unit

Where: National Computer Forensic Institute  
Hoover, Alabama

When: July 29-August 3, 2018

### **Course Title: Basic Mobile Device Investigations**

1. Is the trip budgeted? If not, how is the trip to be funded?

This training is not budgeted and there are no expenses incurred during this training. Per diem is provided and fuel expenses are reimbursed. This trip is funded by the United States Secret Service.

2. Is the training mandatory or does the training directly impact the employee's assigned job duties?

This training is essential for my performance as an investigator assigned to investigate crimes involving computer and cellular telephone technology.

3. Does the benefit appear to be worth the cost?

The benefit is worth the cost because the training is free and the benefit directly improves my ability to function in my assigned duties.

4. Is the training available locally or within Texas at a lower cost?

This type of training is not offered in Texas.

**Regular, June 11, 2018**

There being no further business to come before the Court at this time,  
same is now here adjourned on this date, June 11, 2018