

**SPECIAL, 4/7/2020 10:30:00 AM**

BE IT REMEMBERED that on April 07, 2020, there was begun and holden a SPECIAL session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3 (ABSENT)

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable Zena Stephens, Sheriff

Honorable Carolyn L. Guidry , County Clerk

When the following proceedings were had and orders made, to-wit:

*Notice of Meeting and Agenda and Minutes*  
*April 07, 2020*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
April 07, 2020**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **07th** day of **April 2020** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four**

**PLEDGE OF ALLEGIANCE: Eddie Arnold, Commissioner, Precinct One**

## **PURCHASING:**

1. Consider and approve contract renewal for (IFB 17-010/YS), Term Contract Crushed Slag (Gr. 1, Type D, Class 2) and Asphalt Products for Jefferson County for a third one (1) year renewal with Martin Asphalt Company from April 28, 2020 to April 27, 2021.

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**

**Action: APPROVED**

2. Consider and approve a contract renewal for (IFB 19-012/YS), Term Contract for Marine Motor Fuel for Jefferson County for a first one (1) year renewal with Sun Coast Resources, Inc. from May 5, 2020 to May 4, 2021.

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**

**Action: APPROVED**

3. Execute, receive and file a Lease Extension for (RFP 14-003/JW), Lease of Properties Acquired as a Result of Buy Out (Remaining Properties) for five (5) additional years with Darrell Faulk from July 6, 2019 to July 5, 2024.

**SEE ATTACHMENTS ON PAGES 9 - 9**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**

**Action: APPROVED**

***Notice of Meeting and Agenda and Minutes***  
***April 07, 2020***

4. Consider and approve, execute, receive and file a contract extension for (IFB 15-011/JW), Term Contract for Trash and Bio Medical Waste Container Service for Jefferson County with Impact Waste, LLC Republic Services of Beaumont, and Stericycle, Inc. for additional (3) months, to expire September 24, 2020.

**Impact Waste must resolve back taxes before contract awarded**

**SEE ATTACHMENTS ON PAGES 10 - 11**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**

**Action: APPROVED**

5. Consider and approve, execute, receive and file a contract extension for (IFB 17-019/YS), Term Contract for Aviation Fuel for Jack Brooks Regional Airport with Titan Aviation Fuels for an additional three (3) months to expire October 31, 2020.

**SEE ATTACHMENTS ON PAGES 12 - 12**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**

**Action: APPROVED**

6. Consider and approve disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such a price as it may command and return funds to the County.

**SEE ATTACHMENTS ON PAGES 13 - 13**

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**

**Action: APPROVED**

**COUNTY AUDITOR:**

7. Consider and approve budget transfer - Road &; Bridge Pct. 1 - additional cost for materials

111-0102-431-3080	COVER STONE	\$1,980.00	
111-0102-431-3079	CRUSHED STONE		\$1,980.00

**SEE ATTACHMENTS ON PAGES 14 - 14**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Weaver**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**  
**Action: APPROVED**

8. Consider and approve budget transfer – 279th District Court – purchase of laptop.

120-2038-412-6002	COMPUTER EQUIPMENT	\$2,000.00	
120-2038-412-5079	JUVENILE ATTORNEY FEES		\$2,000.00

**SEE ATTACHMENTS ON PAGES 15 - 15**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Weaver**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**  
**Action: APPROVED**

9. Consider and possibly approve U.S. Department of Justice, United States Marshal Service Modification No.14 to the current Inter-Governmental Agreement 78-01-0077. The purpose of this agreement is to adjust the current per diem rate of \$83.40 to \$83.68 and guard/transportation rate. The effective date is 2/1/2020.

**SEE ATTACHMENTS ON PAGES 16 - 16**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Weaver**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**  
**Action: APPROVED**

10. Consider and approve electronic disbursement for \$624.82 to Texas Department of Criminal Justice for April insurance reimbursement.

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Weaver**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**  
**Action: APPROVED**

11. Regular County Bills – check #470129 through checks #470323.

**SEE ATTACHMENTS ON PAGES 17 - 25**

**Motion by: Commissioner Alfred**  
**Second by: Commissioner Weaver**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**  
**Action: APPROVED**

## **COUNTY COMMISSIONERS:**

12. Consider, possibly approve and authorize the County Judge to extend the Declaration of Local Disaster dated 03-13-2020, Pursuant to Section 418.109 (b) of the Texas Government Code.

**SEE ATTACHMENTS ON PAGES 26 - 26**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Alfred**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**  
**Action: APPROVED**

## **ADDENDUMS**

13. EMERGENCY ADDENDUM Consider, possibly approve, authorize the County Judge to execute, receive and file an agreement between Jefferson County and The LaBiche Architectural Group, Inc for architectural services to prepare and submit the grant application process for the upcoming Round XI grant cycle to the Texas Historical Commission (THC) for the Jefferson County Historical Courthouse for an amount not to exceed \$3,000.00. (Deadline to the THC is April 21, 2020). **SEE ATTACHMENTS ON PAGES 40 - 43**

**Motion by: Commissioner Arnold**  
**Second by: Commissioner Alfred**  
**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**  
**Action: APPROVED**

## **ENGINEERING:**

14. Execute, receive and file Pipeline Permit 03-P-20 to Chevron Phillips Chemical Company LP for the construction of an 8 inch pipeline to transport Butadiene Feedstock crossing under Coke Dock Road via HDD. This project is located in Precinct No. 3.

**SEE ATTACHMENTS ON PAGES 27 - 38**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Arnold**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**

**Action: APPROVED**

## **HUMAN RESOURCES:**

15. Consider and approve clarification/amendment to Personnel Policy & pay policy changes for Families First Coronavirus Response Act: Employer Paid Leave Requirements (FFCRA) for the excluded class of Correctional Institution Personnel. The exclusion would not apply to the clerical staff for Correctional Institution departments. This clarification/amendment will provide equal treatment for clerical staff of Law Enforcement & Correctional Institution functions.

**Motion by: Commissioner Weaver**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Alfred**

**Action: APPROVED**

16. Consider and possibly approve a proposed amendment to the Emergency Closing Policy of Jefferson County.

**SEE ATTACHMENTS ON PAGES 39 - 39**

**Motion by: Commissioner Weaver**

**Second by: County Judge Branick**

**In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver**

**Opposed: Commissioner Alfred**

**Action: APPROVED**

***Notice of Meeting and Agenda and Minutes***  
***April 07, 2020***

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**Jeff R. Branick**  
**County Judge**




**LEASE EXTENSION FOR RFP 14-003/JW**  
**LEASE OF PROPERTIES ACQUIRED AS A RESULT OF "BUY-  
OUT" (REMAINING AVAILABLE PROPERTIES)**

The County entered into a lease with Darrell Faulk for five (5) years, from July 7, 2014 to July 6, 2019.

Pursuant to the lease, Jefferson County hereby exercises the option to extend the lease for five (5) additional years from July 6, 2019 to July 5, 2024.

ATTEST:

  
Carolyn L. Guidry, County Clerk

JEFFERSON COUNTY, TEXAS

  
Jeff Branick, County Judge



LEESEE:  
Darrell Faulk

  
(Name)



**JEFFERSON COUNTY PURCHASING DEPARTMENT**  
**Deborah L. Clark, Purchasing Agent**

1149 Pearl Street, First Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

**CONTRACT EXTENSION REQUEST**

March 30, 2020

Stericycle, Inc.  
 4010 Commercial Avenue  
 Northbrook IL 60062  
 Attention: Mr. Joe Sagala

Re: (IFB 15-011JW), Term Contract for Trash and Biomedical Waste Container Service for Jefferson County

Dear Mr. Sagala:

Please be advised the above-referenced contract for Jefferson County will expire on **June 24, 2020**. It is requested that your company extend your current contract for an additional three (3) months, to expire September 24, 2020.

Please sign the acknowledgment below to indicate your agreement and return to our office by Wednesday, April 15, 2020. Jefferson County appreciates your cooperation with this extension.

Best regards,

Sincerely,

*Deborah Clark*

Deborah L. Clark  
 Purchasing Agent  
 Jefferson County, Texas

DC: ys

Price Extension Received and Accepted: \_\_\_\_\_

*3/31/2020*  
 Date

Project Number: IFB 15-011/JW

Contractor: Stericycle, Inc.

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

*Joe Sagala Government Account Executive*

JEFFERSON COUNTY, TEXAS

ATTEST:

*Carolyn L. Guidry*

Carolyn L. Guidry, County Clerk

*Jeff R. Branick*  
 Jeff R. Branick, County Judge





**JEFFERSON COUNTY PURCHASING DEPARTMENT**  
**Deborah L. Clark, Purchasing Agent**

1149 Pearl Street, First Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

**CONTRACT EXTENSION REQUEST**

March 30, 2020

Republic Services of Beaumont  
 6425 Highway 347  
 Beaumont TX 77705  
 Attention: Mr. Bill Voigtman

Re: (IFB 15-011JW), Term Contract for Trash and Biomedical Waste Container Service for Jefferson County

Dear Mr. Voigtman:

Please be advised the above-referenced contract for Jefferson County will expire on **June 24, 2020**. It is requested that your company extend your current contract for an additional three (3) months, to expire September 24, 2020.

Please sign the acknowledgment below to indicate your agreement and return to our office by Wednesday, April 15, 2020. Jefferson County appreciates your cooperation with this extension.

Best regards,

Sincerely,

Deborah L. Clark  
 Purchasing Agent  
 Jefferson County, Texas

DC: ys

Price Extension Received and Accepted: 3/31/2020

Date

Project Number: IFB 15-011/JW

Contractor: Republic Services of Beaumont

Signature:

Print Name and Title: Bill Voigtman



ATTEST:

Carolyn L. Guidry, County Clerk

JEFFERSON COUNTY, TEXAS

Jeff R. Branick, County Judge





**JEFFERSON COUNTY PURCHASING DEPARTMENT**  
*Deborah L. Clark, Purchasing Agent*

1149 Pearl Street, First Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

**CONTRACT EXTENSION REQUEST**

March 30, 2020

Titan Aviation Fuels  
 601 N. McCarthy Boulevard  
 Newbern NC 28562  
 Attention: Mr. Byron Gray

Re: (IFB 17-019/YS), Term Contract for Aviation Fuel for Jack Brooks Regional Airport

Dear Mr. Gray:

Please be advised the above-referenced contract for Jefferson County will expire on **July 31, 2020**. It is requested that your company extend your current contract for an additional three (3) months, to expire October 31, 2020.

Please sign the acknowledgment below to indicate your agreement and return to our office by Wednesday, April 8, 2020. Jefferson County appreciates your cooperation with this extension.

Best regards,

Sincerely,

*Deborah Clark*

Deborah L. Clark  
 Purchasing Agent  
 Jefferson County, Texas

DC: ys

Price Extension Received and Accepted: \_\_\_\_\_

3-31-20

Date

Project Number: IFB 17-019/YS

Contractor: Titan Aviation Fuels

Signature: \_\_\_\_\_

*[Signature]*

Print Name and Title: \_\_\_\_\_

Robert L. Stallings, IV President

ATTEST: \_\_\_\_\_

*Carolyn L. Guidry*  
 Carolyn L. Guidry, County Clerk

JEFFERSON COUNTY, TEXAS

*[Signature]*  
 Jeff R. Branick, County Judge





# JEFFERSON COUNTY PURCHASING DEPARTMENT

## DISPOSAL OF SALVAGE PROPERTY

*For Metal*

Date: 3-27-20

Department: Correctional Facility

Contact Person: Mistey Reeves

Phone: 726-2520

Fax: 720-4031

Department Head Approval: \_\_\_\_\_

Approved in Com. Court: \_\_\_\_\_

Description of Property	Serial No.	Asset No.	Condition of Property
2 Stock Trailer	N/A	N/A	Broken
A/C Motor	40F52240	N/A	Broken
Trailer	N/A	N/A	Broken
6 Exhaust Fans	N/A	N/A	Broken
Boiler	0905296576	N/A	Broken
2 A/C Motors	C56B31F21,EEV76942	N/A	Broken
Oven	W81NTE21679105	N/A	Broken
Kettle	FE30471356T003	N/A	Broken

Jefferson County Courthouse  
P.O. Box 4025  
Beaumont, Texas 77704



**Eddie Arnold**  
Jefferson County  
Commissioner Pct. #1

Office (409) 835-8442  
Fax (409) 835-8628  
eddiearnold@co.jefferson.tx.us

### **MEMORANDUM**

**TO: Fran Lee, Auditing**

**FROM: Ann Shorts, R&B Pct. #1**

**DATE: 03-26-2020**

**RE: Transfer of funds**

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We are requesting an account transfer in the amount of \$1,980.00  
from account (111-0102-431.30-79) Crushed Stone (limestone)  
into account (111-0102-431.30-80) Cover Stone

This transfer is needed for our yearly delivery of Cover Stone

Thank you,  
Ann Shorts  
R & B #1

**Fran Lee**

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**From:** Randy Shelton <rshelton@co.jefferson.tx.us>  
**Sent:** Tuesday, March 31, 2020 1:11 PM  
**To:** Lee, Fran  
**Subject:** Transfer of Funds

Fran,

As we discussed, my court handles three of the essential matters identified in the Supreme Court's Emergency Orders. Those matters are temporary restraining orders, family protective orders and child welfare cases. We are also mandated to conduct these hearings remotely. In order for us to operate remotely, I need a laptop so my coordinator can access court files from the AS400 and Workflow systems. It is my understanding that the cost of this laptop is approximately \$1500.00. Therefore, I am requesting that \$2000.00 be transfer from my attorneys' fees account to my computer equipment account to make this acquisition. Please place this on the commissioners court agenda for next week if possible. Thank you.

Regards,

Judge Randy Shelton  
 279th District Court  
 1149 Pearl St.  
 Beaumont, Texas 77701  
 Tele: (409) 835-8655  
 Fax: (409) 835-8764

120 - 2038 - 412 - 5079 Juvenile Attorney Fees \$2,000  
 120 - 2038 - 412 - 6002 Capital - Computer  
 Equipment \$2,000

U. S. Department of Justice  
United States Marshals Service

Modification of Intergovernmental Agreement

1. Agreement No. 78-01-0077	2. Effective Date 2-1-2020	3. Facility Code(s) 6DH	4. Modification No. 14	5. DUNS No. 010807-535
6. Issuing Federal Agency  United States Marshals Service Prisoner Operations Division Intergovernmental Agreements Branch CG-3, Suite 3000 Washington, DC 20530-0001		7. Local Government  Jefferson County Jail 1001 Pearl Street Beaumont, Texas 77701		
8. Appropriation Data 15X1020	9. Per-Diem Rate \$83.68	10. Guard/Transportation Hourly Rate \$27.89		
<p>11. EXCEPT AS PROVIDED SPECIFICALLY HEREIN, ALL TERMS AND CONDITIONS OF THE IGA DOCUMENT REFERRED TO IN BLOCK 1, REMAIN UNCHANGED. TERMS OF THIS MODIFICATION:</p> <p>The purpose of this modification is to adjust the current per diem rate of \$83.40 to \$83.68 and guard/transportation rate from \$27.75 to \$27.89 to reflect the Department of Labor Wage Determination 2015-5218 Revision 13, dated 9/16/2019.</p> <p>NO OTHER TERMS OR CONDITIONS, TO INCLUDE PRICE, ARE AFFECTED BY THIS CHANGE</p>				
12. INSTRUCTIONS TO LOCAL GOVERNMENT FOR EXECUTION OF THIS MODIFICATION:				
A. <input type="checkbox"/> LOCAL GOVERNMENT IS NOT REQUIRED TO SIGN THIS DOCUMENT		B. <input checked="" type="checkbox"/> LOCAL GOVERNMENT IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ALL COPIES TO U. S. MARSHAL		
13. APPROVALS				
<p>A. LOCAL GOVERNMENT</p> <p>_____ Signature</p> <p>_____ TITLE</p> <p>_____ DATE</p>		<p>B. FEDERAL GOVERNMENT</p> <p><i>Jeffrey Eason</i> _____ Signature</p> <p>Chief, Intergovernmental Agreements 02-27-20 _____ TITLE DATE</p>		



PGM: GMCOMMV2	DATE 04-07-2020	PAGE: 1
NAME	AMOUNT	CHECK NO. TOTAL
JURY FUND		
TRI-CITY COFFEE SERVICE	186.35	470223
DAWN DONUTS	45.50	470292
		231.85**
ROAD & BRIDGE PCT.#1		
SPIDLE & SPIDLE	1,874.91	470156
BEAUMONT ENTERPRISE	350.00	470173
GULF COAST SCREW & SUPPLY	105.11	470178
M&D SUPPLY	243.90	470187
TEXAS STATE DIRECTORY	89.00	470221
SOUTHERN TIRE MART, LLC	635.80	470227
ADVANCE AUTO PARTS	87.04	470278
FUNCTION 4 LLC	19.41	470297
		3,405.17**
ROAD & BRIDGE PCT.#2		
EASTEX RUBBER & GASKET	87.54	470172
ENTERGY	153.57	470179
MUNRO'S	20.46	470190
RITTER @ HOME	23.60	470198
LOWE'S HOME CENTERS, INC.	66.46	470242
BUMPER TO BUMPER	256.72	470247
INTERSTATE ALL BATTERY CENTER - BMT	189.00	470262
FRED MILLER'S OUTDOOR EQUIPMENT LLC	159.85	470289
FUNCTION 4 LLC	24.96	470297
CY-FAIR TIRE	903.95	470311
		1,886.11**
ROAD & BRIDGE PCT. # 3		
BEAUMONT TRACTOR COMPANY	1,209.58	470161
COASTAL WELDING SUPPLY	225.66	470169
MUNRO'S	38.85	470190
ROMERO GLASS CO.	396.95	470199
AT&T	74.63	470212
WEAVER, FALGOUT, & CARRUTH, INC.	132.28	470225
WINDSTREAM	4.99	470252
ON TIME TIRE	130.00	470273
SOUTHEAST TEXAS PARTS AND EQUIPMENT	36.00	470285
FUNCTION 4 LLC	38.82	470297
C & I OIL OF BEAUMONT LP	1,969.13	470314
LATCH OIL INC	457.83	470318
		4,714.72**
ROAD & BRIDGE PCT.#4		
CITY OF BEAUMONT - LANDFILL	308.00	470158
ART SIGNS & DECALS	180.00	470159
AUDILET TRACTOR SALES	11,876.92	470160
COBURN SUPPLY COMPANY INC	19.76	470170
ENTERGY	895.68	470179
M&D SUPPLY	90.68	470187
MUNRO'S	77.85	470190
SMART'S TRUCK & TRAILER, INC.	195.58	470209
VULCAN MATERIALS CO.	69,078.70	470224
TRANTEX, INC.	1,434.70	470232
J&E WELDING INC	225.00	470271
ON TIME TIRE	230.00	470273
FUNCTION 4 LLC	63.73	470297
O'REILLY AUTO PARTS	281.10	470302
WC TRACTOR - BEAUMONT	78.54	470305
GULF COAST	67.95	470312
VACUUM TRUCK RENTALS LLC	3,250.00	470322
		88,354.19**
ENGINEERING FUND		
OFFICE DEPOT	55.14	470193
UNITED STATES POSTAL SERVICE	3.00	470238
FUNCTION 4 LLC	127.84	470297
		185.98**
PARKS & RECREATION		
AUDILET TRACTOR SALES	12.00	470160

PGM: GMCOMMV2	DATE 04-07-2020		PAGE: 2
NAME	AMOUNT	CHECK NO.	TOTAL 18
ENTERGY	200.37	470179	
ELKINS TRACTOR AND HAULING SVC, LLC	450.00	470306	
			662.37**
GENERAL FUND			
TAX OFFICE			
OFFICE DEPOT	1,731.98	470193	
SANITARY SUPPLY, INC.	196.78	470201	
AT&T	110.16	470212	
UNITED STATES POSTAL SERVICE	786.51	470238	
FUNCTION 4 LLC	102.60	470297	
			2,928.03*
COUNTY HUMAN RESOURCES			
UNITED STATES POSTAL SERVICE	.42	470238	
FUNCTION 4 LLC	19.41	470297	
			19.83*
AUDITOR'S OFFICE			
OFFICE DEPOT	143.45	470193	
PATRICK SWAIN	75.00	470213	
UNITED STATES POSTAL SERVICE	147.51	470238	
FUNCTION 4 LLC	19.41	470297	
			385.37*
COUNTY CLERK			
FED EX	6.49	470174	
UNITED STATES POSTAL SERVICE	188.76	470238	
FUNCTION 4 LLC	66.25	470297	
			261.50*
COUNTY JUDGE			
JEFFERSON CTY. BAR ASSOCIATION	125.00	470183	
UNITED STATES POSTAL SERVICE	1.68	470238	
FUNCTION 4 LLC	19.41	470297	
			146.09*
RISK MANAGEMENT			
UNITED STATES POSTAL SERVICE	.84	470238	
FUNCTION 4 LLC	19.41	470297	
			20.25*
COUNTY TREASURER			
UNITED STATES POSTAL SERVICE	66.62	470238	
FUNCTION 4 LLC	92.04	470297	
			158.66*
PRINTING DEPARTMENT			
FUNCTION 4 LLC	333.16	470297	
FUNCTION 4 LLC	270.00	470298	
FUNCTION 4 LLC	1,624.79	470299	
			2,227.95*
PURCHASING DEPARTMENT			
PORT ARTHUR NEWS, INC.	148.00	470196	
FUNCTION 4 LLC	19.41	470297	
			167.41*
GENERAL SERVICES			
BOSWORTH PAPER	2,571.95	470162	
JEFFERSON CTY. APPRAISAL DISTRICT	218,422.75	470184	
TIME WARNER COMMUNICATIONS	633.03	470216	
ADVANCED STAFFING	97.50	470228	
SPOK INC	3.00	470288	
FUNCTION 4 LLC	225.74	470297	
GULF COAST STRATEGIC HWY COALITION	5,000.00	470308	
ALLISON, BASS & MAGEE, LLP	15,165.17	470309	
			242,119.14*
DATA PROCESSING			
SPOK INC	12.09	470288	
FUNCTION 4 LLC	19.41	470297	
			31.50*
VOTERS REGISTRATION DEPT			

PGM: GMCOMMV2	DATE 04-07-2020	PAGE: 3
NAME	AMOUNT	CHECK NO. TOTAL
POSTMASTER	965.00	470197
UNITED STATES POSTAL SERVICE	120.39	470238
FUNCTION 4 LLC	19.41	470297
		1,104.80*
ELECTIONS DEPARTMENT		
CDW COMPUTER CENTERS, INC.	275.72	470231
FUNCTION 4 LLC	75.34	470297
RUNBECK ELECTION SERVICES, INC	5,077.10	470307
ZION HILL MISSIONARY BAPTIST CHURCH	500.00	470319
NEW LIGHT CHURCH WORLD OUTREACH &	1,300.00	470320
		7,228.16*
DISTRICT ATTORNEY		
FED EX	12.13	470174
OFFICE DEPOT	1,037.04	470193
UNITED STATES POSTAL SERVICE	52.71	470238
FUNCTION 4 LLC	133.11	470297
		1,234.99*
DISTRICT CLERK		
OFFICE DEPOT	313.06	470193
UNITED STATES POSTAL SERVICE	197.04	470238
FUNCTION 4 LLC	19.41	470297
		529.51*
CRIMINAL DISTRICT COURT		
BRUCE N. SMITH	6,360.00	470210
KEVIN S. LAINE	3,437.50	470229
JOHN D WEST	800.00	470235
JOEL WEBB VAZQUEZ	600.00	470246
FUNCTION 4 LLC	122.48	470297
		11,319.98*
58TH DISTRICT COURT		
OFFICE DEPOT	201.10	470193
FUNCTION 4 LLC	19.41	470297
		220.51*
60TH DISTRICT COURT		
FUNCTION 4 LLC	19.41	470297
		19.41*
136TH DISTRICT COURT		
FUNCTION 4 LLC	19.41	470297
		19.41*
172ND DISTRICT COURT		
LEXIS-NEXIS	80.00	470239
FUNCTION 4 LLC	19.41	470297
		99.41*
252ND DISTRICT COURT		
KEVIN S. LAINE	2,437.50	470229
UNITED STATES POSTAL SERVICE	22.07	470238
FUNCTION 4 LLC	19.41	470297
		2,478.98*
279TH DISTRICT COURT		
FUNCTION 4 LLC	19.41	470297
		19.41*
317TH DISTRICT COURT		
GLEN M. CROCKER	150.00	470241
JOEL WEBB VAZQUEZ	150.00	470246
LINDSAY LAW FIRM, PLLC	500.00	470267
BRITTANIE HOLMES	150.00	470277
WILLIAM FORD DISHMAN	225.00	470284
FUNCTION 4 LLC	19.41	470297
		1,194.41*
JUSTICE COURT-PCT 1 PL 1		
UNITED STATES POSTAL SERVICE	32.64	470238

PGM: GMCOMMV2	DATE 04-07-2020	AMOUNT	CHECK NO.	PAGE: 4 20 TOTAL
NAME				
FUNCTION 4 LLC		24.96	470297	
JUSTICE COURT-PCT 1 PL 2				57.60*
FUNCTION 4 LLC		19.41	470297	
JUSTICE COURT-PCT 4				19.41*
FUNCTION 4 LLC		24.96	470297	
JUSTICE COURT-PCT 6				24.96*
UNITED STATES POSTAL SERVICE		2.66	470238	
SIERRA SPRING WATER CO. - BT		75.90	470240	
FUNCTION 4 LLC		19.41	470297	
JUSTICE OF PEACE PCT. 8				97.97*
FUNCTION 4 LLC		19.41	470297	
COUNTY COURT AT LAW NO.1				19.41*
FUNCTION 4 LLC		68.20	470297	
COUNTY COURT AT LAW NO. 2				68.20*
FUNCTION 4 LLC		19.41	470297	
COUNTY COURT AT LAW NO. 3				19.41*
JARED GILTHORPE		500.00	470287	
FUNCTION 4 LLC		19.41	470297	
COURT MASTER				519.41*
UNITED STATES POSTAL SERVICE		.50	470238	
FUNCTION 4 LLC		19.41	470297	
MEDIATION CENTER				19.91*
FUNCTION 4 LLC		19.41	470297	
COMMUNITY SUPERVISION				19.41*
FUNCTION 4 LLC		77.64	470297	
SHERIFF'S DEPARTMENT				77.64*
JEFFERSON CTY. SHERIFF'S DEPARTMENT		2,443.00	470182	
CASH ADVANCE ACCOUNT		467.96	470185	
OFFICE DEPOT		70.59	470193	
HENRY SCHEIN, INC.		820.88	470203	
AT&T		310.78	470212	
UNITED STATES POSTAL SERVICE		501.52	470238	
FIVE STAR FEED		199.50	470244	
GALLS LLC		328.06	470290	
FUNCTION 4 LLC		221.84	470297	
CRIME LABORATORY				5,364.13*
SIGMA-ALDRICH, INC.		93.12	470155	
AGILENT TECHNOLOGIES		92.15	470157	
FISHER SCIENTIFIC		112.27	470175	
LARRY'S REFRIGERATION		914.80	470234	
VERIZON WIRELESS		75.98	470236	
CAYMAN CHEMICAL COMPANY		312.00	470263	
LIPOMED		39.20	470265	
EPPENDORF NORTH AMERICA INC		446.40	470275	
FUNCTION 4 LLC		24.96	470297	
LEEDS PRECISION INSTRUMENTS, INC.		2,745.00	470304	
JAIL - NO. 2				4,855.88*

PGM: GMCOMMV2	DATE 04-07-2020	PAGE: 5
NAME	AMOUNT	CHECK NO. TOTAL
BEAUMONT TRACTOR COMPANY	70.78	470161
W.W. GRAINGER, INC.	304.32	470177
M&D SUPPLY	298.74	470187
OFFICE DEPOT	160.47	470193
SCOOTER'S LAWNMOWERS	3,294.95	470204
SCOTT EQUIPMENT, INC.	55,182.40	470205
AT&T	993.58	470212
TRIANGLE COMPUTER & TELEPHONE	456.50	470222
LOWE'S HOME CENTERS, INC.	271.58	470242
MARK ELLIS	10.06	470253
INTERSTATE ALL BATTERY CENTER - BMT	404.85	470262
EMERGENCY POWER SERVICE	1,144.50	470272
INDUSTRIAL & COMMERCIAL MECHANICAL	922.50	470274
CONSTELLATION NEWENERGY - GAS DIVIS	1,285.86	470279
KROPP HOLDINGS INC	243.54	470283
GALLS LLC	367.50	470290
FUNCTION 4 LLC	354.97	470297
EPIC BUSINESS ESSENTIALS, LLC	21.50	470321
		65,788.60*
JUVENILE PROBATION DEPT.		
FED EX	68.51	470174
UNITED STATES POSTAL SERVICE	13.55	470238
ROXANA MITCHELL	160.43	470291
FUNCTION 4 LLC	38.82	470297
TRISH DAVIS	93.73	470303
		375.04*
JUVENILE DETENTION HOME		
SANITARY SUPPLY, INC.	1,822.31	470201
SHERWIN-WILLIAMS	171.10	470208
S.E. TEXAS BUILDING SERVICE	2,600.00	470211
AT&T	695.17	470212
FUNCTION 4 LLC	63.73	470297
		5,352.31*
CONSTABLE PCT 1		
FUNCTION 4 LLC	89.62	470297
		89.62*
CONSTABLE-PCT 4		
FUNCTION 4 LLC	19.41	470297
		19.41*
CONSTABLE-PCT 6		
UNITED STATES POSTAL SERVICE	7.05	470238
GALLS LLC	254.80	470290
FUNCTION 4 LLC	19.41	470297
		281.26*
CONSTABLE PCT. 8		
FUNCTION 4 LLC	89.56	470297
		89.56*
AGRICULTURE EXTENSION SVC		
FUNCTION 4 LLC	55.47	470297
		55.47*
HEALTH AND WELFARE NO. 1		
OFFICE DEPOT	1,468.42	470193
UNITED STATES POSTAL SERVICE	99.04	470238
BONNIE SWAIN	159.13	470266
FUNCTION 4 LLC	103.29	470297
		1,829.88*
HEALTH AND WELFARE NO. 2		
BROUSSARD'S MORTUARY	1,500.00	470163
CLAYBAR FUNERAL HOME, INC.	1,040.00	470167
CLAYTON THOMPSON FUNERAL HOME	1,500.00	470168
GABRIEL FUNERAL HOME, INC.	1,500.00	470176
HANNAH FUNERAL HOME, INC.	1,500.00	470180
TIME WARNER COMMUNICATIONS	136.72	470218
UNITED STATES POSTAL SERVICE	16.25	470238

PGM: GMCOMMV2	DATE 04-07-2020	PAGE: 6 22 TOTAL
NAME	AMOUNT	CHECK NO.
CLIA LABORATORY PROGRAM	360.00	470251
MELANCON'S FUNERAL HOME	1,500.00	470268
FUNCTION 4 LLC	38.82	470297
		9,091.79*
NURSE PRACTITIONER		
MCKESSON MEDICAL-SURGICAL INC	89.24	470233
FUNCTION 4 LLC	19.41	470297
		108.65*
ENVIRONMENTAL CONTROL		
OFFICE DEPOT	142.67	470193
AT&T	32.72	470212
FUNCTION 4 LLC	89.62	470297
		265.01*
INDIGENT MEDICAL SERVICES		
CARDINAL HEALTH 110 INC	30,590.32	470282
MAINTENANCE-BEAUMONT		30,590.32*
A-1 SHEET METAL & A.C., INC.	180.00	470154
CITY OF BEAUMONT - WATER DEPT.	725.01	470164
COBURN SUPPLY COMPANY INC	162.77	470170
ECOLAB	209.95	470171
W.W. GRAINGER, INC.	592.00	470177
ENTERGY	968.06	470179
M&D SUPPLY	339.53	470187
RALPH'S INDUSTRIAL ELECTRONICS	669.62	470200
SANITARY SUPPLY, INC.	2,068.92	470201
ACE IMAGEWEAR	213.94	470207
AT&T	407.52	470212
TIME WARNER COMMUNICATIONS	77.63	470220
CENTERPOINT ENERGY RESOURCES CORP	2,854.23	470248
FIRETROL PROTECTION SYSTEMS, INC.	380.00	470261
LANDSCAPER'S WHOLESALE MARKET	89.00	470269
EMERGENCY POWER SERVICE	972.50	470272
AT&T	16,062.50	470293
FUNCTION 4 LLC	19.41	470297
		26,992.59*
MAINTENANCE-PORT ARTHUR		
CITY OF PORT ARTHUR - WATER DEPT.	630.40	470165
AT&T	1,353.08	470212
TEXAS GAS SERVICE	329.29	470243
FUNCTION 4 LLC	38.82	470297
		2,351.59*
MAINTENANCE-MID COUNTY		
CITY OF NEDERLAND	75.82	470166
ENTERGY	308.02	470179
RITTER @ HOME	25.98	470198
SANITARY SUPPLY, INC.	123.46	470201
ACE IMAGEWEAR	52.56	470207
AT&T	719.59	470212
FUNCTION 4 LLC	19.41	470297
		1,324.84*
SERVICE CENTER		
J.K. CHEVROLET CO.	60.27	470181
MUNRO'S	96.64	470190
PHILPOTT MOTORS, INC.	164.14	470195
RITTER @ HOME	13.57	470198
VIN'S PAINT & BODY, INC.	1,820.46	470230
BUMPER TO BUMPER	298.80	470247
AMERICAN TIRE DISTRIBUTORS	512.08	470260
MIGHTY OF SOUTHEAST TEXAS	183.54	470270
FUNCTION 4 LLC	19.41	470297
		3,168.91*
VETERANS SERVICE		
OFFICE DEPOT	142.80	470193
UNITED STATES POSTAL SERVICE	9.10	470238

PGM: GMCOMMV2	DATE 04-07-2020	PAGE: 7
NAME	AMOUNT	CHECK NO. TOTAL
FUNCTION 4 LLC	66.56	470297
		218.46*
MOSQUITO CONTROL FUND		433,091.36**
CITY OF NEDERLAND	30.65	470166
MUNRO'S	643.66	470190
OFFICE DEPOT	81.61	470193
SETZER HARDWARE, INC.	32.33	470206
AT&T	32.72	470212
TIME WARNER COMMUNICATIONS	102.90	470217
PARKER LUMBER	146.30	470264
AERO PERFORMANCE	526.72	470286
FUNCTION 4 LLC	19.41	470297
O'REILLY AUTO PARTS	110.63	470302
CY-FAIR TIRE	78.00	470311
		1,804.93**
FEMA EMERGENCY		
OFFICE DEPOT	1,247.74	470193
OFFICE DEPOT	24,857.15	470194
SANITARY SUPPLY, INC.	6,058.64	470202
GULF COAST	105.41	470313
		32,268.94**
LATERAL ROADS- PRECINCT 4		
GULF COAST	63.50	470313
		63.50**
FAMILY GROUP CONFERENCING		
FUNCTION 4 LLC	19.41	470297
		19.41**
J.C. FAMILY TREATMENT		
KELLY WEBSTER	15.99	470255
DEANN WILLS	1,350.50	470317
		1,366.49**
SECURITY FEE FUND		
ALLIED UNIVERSAL SECURITY SERVICES	8,740.14	470316
		8,740.14**
LAW LIBRARY FUND		
THOMSON REUTERS-WEST	219.64	470281
FUNCTION 4 LLC	19.41	470297
		239.05**
EMPG GRANT		
TIME WARNER COMMUNICATIONS	112.57	470219
BEARCOM / KAY ELECTRONICS	2,019.53	470310
		2,132.10**
GRANT A STATE AID		
CDW COMPUTER CENTERS, INC.	40.31	470231
YOUTH ADVOCATE PROGRAM	7,078.75	470257
		7,119.06**
COMMUNITY SUPERVISION FND		
OFFICE DEPOT	774.86	470193
UNITED STATES POSTAL SERVICE	270.08	470238
LOCAL GOVERNMENT SOLUTIONS LP	6,965.00	470259
		8,009.94**
JEFF. CO. WOMEN'S CENTER		
CITY OF BEAUMONT - WATER DEPT.	674.39	470164
ENTERGY	1,338.77	470179
M&D SUPPLY	23.14	470187
MARKET BASKET	24.88	470188
KIM MCKINNEY, LPC, LMFT	150.00	470189
OFFICE DEPOT	114.84	470193
SYSCO FOOD SERVICES, INC.	1,295.90	470214
PETTY CASH - RESTITUTION I	110.00	470226
BEN E KEITH FOODS	1,135.04	470245

PGM: GMCOMMV2	DATE 04-07-2020	PAGE: 8 24
NAME	AMOUNT	CHECK NO. TOTAL
CENTERPOINT ENERGY RESOURCES CORP	279.02	470248
SAM'S CLUB DIRECT	365.36	470276
TEXAS WINDSTORM INSURANCE ASSOC	2,269.00	470280
SPOK INC	16.44	470288
FUNCTION 4 LLC	38.82	470297
ALETHIA PERRAULT-CHAPMAN	20.00	470323
COMMUNITY CORRECTIONS PRG		7,855.60**
FUNCTION 4 LLC	24.96	470297
DRUG DIVERSION PROGRAM		24.96**
OFFICE DEPOT	133.18	470193
FUNCTION 4 LLC	22.19	470297
LAW OFFICER TRAINING GRT		155.37**
BLUE360 MEDIA	1,950.00	470300
COUNTY CLK RECORDS ARCHIV		1,950.00**
MANATRON	28,624.40	470256
HOTEL OCCUPANCY TAX FUND		28,624.40**
CITY OF BEAUMONT - WATER DEPT.	76.37	470164
CASH ADVANCE ACCOUNT	440.65	470185
M&D SUPPLY	54.69	470187
OFFICE DEPOT	92.63	470193
TIME WARNER COMMUNICATIONS	122.38	470215
FUNCTION 4 LLC	87.36	470297
DISTRICT CLK RECORDS MGMT		874.08**
FUNCTION 4 LLC	38.82	470297
COUNTY CLERK ELECTION CON		38.82**
SAM'S CLUB DIRECT	256.54	470276
FIRING RANGE		256.54**
TRS RANGE SERVICES LLC	109,430.50	470315
CAPITAL PROJECTS FUND		109,430.50**
SE TEX CONSTRUCTION CORPORATION	123,505.65	470254
C O SERIES 2019 PROJECTS		123,505.65**
JOHNSON CONTROLS, INC.	630,147.00	470186
AIRPORT FUND		630,147.00**
CITY OF NEDERLAND	673.46	470166
UNITED STATES POSTAL SERVICE	1.34	470238
FUNCTION 4 LLC	38.82	470297
SE TX EMP. BENEFIT POOL		713.62**
HOLMES MURPHY	13,750.00	470250
EXPRESS SCRIPTS INC	166,697.45	470301
WORKER'S COMPENSATION FD		180,447.45**
TRISTAR RISK MANAGEMENT	11,616.44	470249
PAYROLL FUND		11,616.44**
JEFFERSON CTY. - FLEXIBLE SPENDING	15,036.00	470129
CLEAT	306.00	470130
JEFFERSON CTY. TREASURER	16,149.17	470131



NAME	AMOUNT	CHECK NO.	TOTAL
RON STADTMUELLER - CHAPTER 13	339.81	470132	
INTERNAL REVENUE SERVICE	208.00	470133	
JEFFERSON CTY. ASSN. OF D.S. & C.O.	4,200.00	470134	
JEFFERSON CTY. COMMUNITY SUP.	8,498.29	470135	
JEFFERSON CTY. TREASURER - HEALTH	549,347.63	470136	
JEFFERSON CTY. TREASURER - GENERAL	35.00	470137	
JEFFERSON CTY. TREASURER - PAYROLL	1,731,369.21	470138	
JEFFERSON CTY. TREASURER - PAYROLL	605,337.06	470139	
MONY LIFE INSURANCE OF AMERICA	87.12	470140	
POLICE & FIRE FIGHTERS' ASSOCIATION	2,071.89	470141	
US DEPARTMENT OF EDUCATION	442.49	470142	
JEFFERSON CTY. TREASURER - TCDRS	700,225.38	470143	
JEFFERSON COUNTY TREASURER	2,788.75	470144	
JEFFERSON COUNTY - TREASURER -	7,443.35	470145	
NECHES FEDERAL CREDIT UNION	40,360.67	470146	
JEFFERSON COUNTY - NATIONWIDE	59,686.62	470147	
JOHN TALTON	715.38	470148	
BELINDA M ZURITA	230.77	470149	
INVESCO INVESTMENT SERVICES, INC	1,344.99	470150	
TRELLIS COMPANY	275.40	470151	
JEFFERSON CTY. TREASURER - PAYROLL	154,094.33	470152	
JEFFERSON CTY. TREASURER - PAYROLL	54.26	470153	
			3,900,647.57**
MARINE DIVISION			
CITY OF NEDERLAND	20.65	470166	
OFFICE DEPOT	508.28	470193	
SETZER HARDWARE, INC.	99.87	470206	
THE DINGO GROUP-PETE JORGENSEN MARI	345.90	470258	
			974.70**
			5,591,558.01***





# Resolution

STATE OF TEXAS

§  
§  
§

COMMISSIONERS' COURT

COUNTY OF JEFFERSON

OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED that at an emergency meeting of the Commissioners' Court of Jefferson County, Texas, held on the 10<sup>th</sup> day of April, 2020, on motion made by Eddie Arnold, Commissioner of Precinct No. 1, and seconded by Everette D. Alfred, Commissioner of Precinct No. 4, the following Resolution was adopted:

**WHEREAS**, the Jefferson County Commissioners' Court finds that immediate action is required during times of an emergency; and

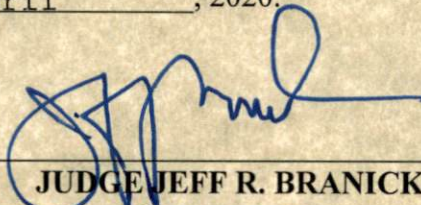
**WHEREAS**, the Jefferson County Commissioners' Court recognizes that the County Judge did sign a Disaster Declaration for Jefferson County on March 13, 2020; and

**WHEREAS**, the Jefferson County Commissioners' Court recognizes that this Disaster Declaration must be renewed pursuant to Section 418.108 (b), Government Code; and

**WHEREAS**, the Jefferson County Commissioners' Court recognizes that Jefferson County remains in a state of disaster as a result of the COVID-19 PANDEMIC and that the renewal of this Declaration of Disaster is necessary for the protection of life and property in Jefferson County;

**NOW THEREFORE, BE IT RESOLVED** that Commissioners' Court of Jefferson County, Texas, does hereby approve the renewal and extension of the Disaster Declaration entered on March 13, 2020.

SIGNED this 10<sup>th</sup> day of April, 2020.

  
\_\_\_\_\_  
**JUDGE JEFF R. BRANICK**  
County Judge

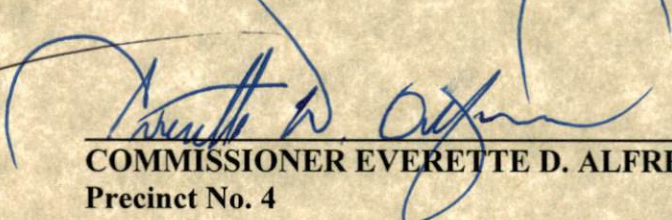
ABSENT

\_\_\_\_\_  
**COMMISSIONER EDDIE ARNOLD**  
Precinct No. 1

ABSENT

\_\_\_\_\_  
**COMMISSIONER MICHAEL S. SINEGAL**  
Precinct No. 3

  
\_\_\_\_\_  
**COMMISSIONER BRENT A. WEAVER**  
Precinct No. 2

  
\_\_\_\_\_  
**COMMISSIONER EVERETTE D. ALFRED**  
Precinct No. 4





Permit No. 03-P-20Precinct No. Three (3)**BOND # 022226952**  
**LIBERTY MUTUAL**APPLICATION FOR PIPE LINE PERMIT  
(2003 REVISION)Date March 31, 2020HONORABLE COMMISSIONERS' COURT  
JEFFERSON COUNTY  
BEAUMONT, TEXAS 77701

Gentlemen:

ChevronPhillipsChemical Company LP (Company) does hereby made application to use lands belonging to Jefferson County, for the purpose of constructing, maintaining or repairing a pipe line for the distribution of an 8 inch pipeline to transport Butadiene Feedstock. location of which is fully described as follows: Starting at the CPChem Port Arthur Dock Storage Facility the 8 inch line routes southwesterly on CPChem property, then turns southeasterly crossing under Coke Dock Road via HDD. The line then turn southwesterly to the CPChem Barge Docks.

Pages of drawings attached.

Construction will begin ~~on or~~ after April 13, 2020. It is \_\_\_\_\_ understood that all work will comply with the requirements of the Pipe Line Policy adopted by Jefferson County Commissioners' Court on APRIL, 2020 and all subsequent revisions thereof to date.

One road crossing @ \$100.00	\$	100
miles parallel @ \$150.00/mile or fraction	\$	

TOTAL	\$	100.00
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Enclosed, please find the required permit fee: \$100.00

We understand that a Performance Bond will be required to protect against damage to Jefferson County's property. This will be \$5,000.00 per crossing and \$50,000.00 per mile or fraction thereof for parallel construction unless a special hazard to Jefferson County's property is judged to exist. No work will begin until the County Engineer has

been furnished such bonds as Jefferson County Commissioners' Court may choose to require.

Permit is issued for a period of twenty-five (25) years, at which time, the permit must be renewed.

Company ChevronPhillipsChemicalCompanyLP

By V. Chandrashekar

V. Chand

March 24, 2020

Title GM Operations/Technical, Petrochemicals

Address P.O. Box 690, Mont Belieu ,  
TX 77580 Attn: Leo Delaney

Phone No. 713/890\_6021

713/890\_6150

FAX No. \_\_\_\_\_

*C.C. Attn: Leo Delaney*

*Right of Way Analyst*

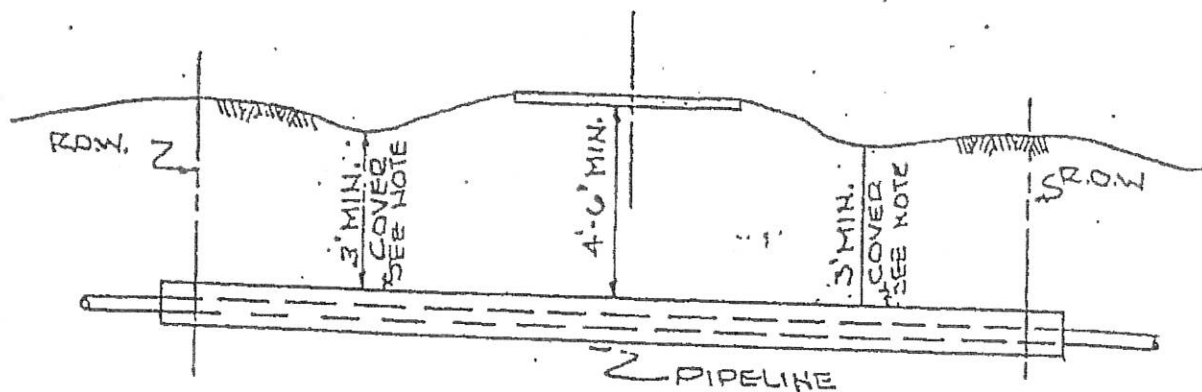
*8600 Siolander Road*

*Baytown, Texas 77521*

*713 890 6021*

*281 460 6742*

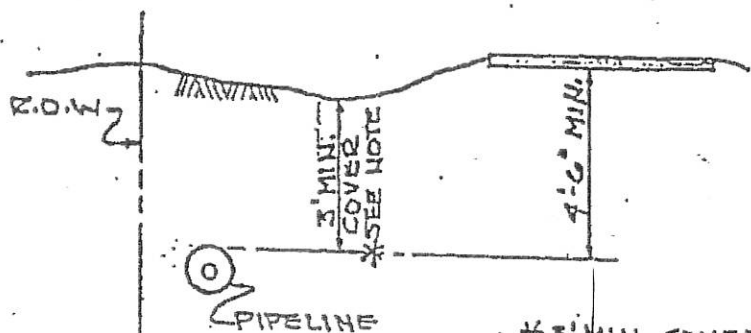
*\*\* ( P.O. Box 690,  
Mont Belieu  
Tx 77580 )*



3' MIN. COVER AT  
LOWEST DITCH  
FLOW LINE ELEV.

NOTE: CASING TO EXTEND  
1'-0\"/>

## 1. STANDARD PIPELINE CROSSING



\*3' MIN. COVER AT  
LOWEST DITCH  
FLOW LINE ELEV.

## 2. STANDARD PARALLEL LINE

JEFFERSON COUNTY ENGINEERING DEPARTMENT. PIPELINE DETAILS (STD.)
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## ENGINEERING ACTION FORM

The minimum standard bond required is \$ 5,000.00-

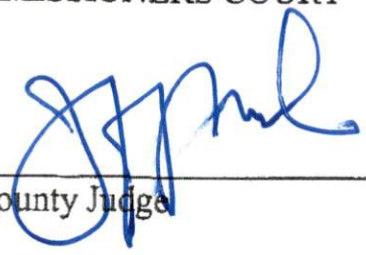
*Stam Stifford*  
Director of Engineering

03/31/2020  
Date

## COMMISSIONERS COURT ORDER

On this date the attached application of a utility or common carrier pipeline came on for the Courts consideration, and the Court having considered the application is of the opinion that the applicant is a utility or common carrier pipeline company meeting all the requirements of County Policy for installation of a line in County roads and that the plans or details presented with said application did not appear to violate the County Regulations. It is ORDERED that said applicant shall comply with all provisions of the Pipe Line Policy adopted by this Court, and all subsequent revisions. The bond required shall be \$ 5,000.00. Special conditions of construction (are/are not) attached hereto.

COMMISSIONERS COURT

By   
County Judge



**Rondy Spardella**  
Insurance & Claims  
Specialist

10001 Six Pines Drive  
Room 7026  
The Woodlands, TX  
77380

P O Box 4910  
The Woodlands, TX  
77387-4910

Telephone: 832-813-4210  
Fax: 832-813-6050  
spardr@cpcchem.com

March 26, 2020

Jefferson County Commissioners' Court  
1149 Pearl Street, 5th Floor  
Beaumont, Texas 77701

RE: Chevron Phillips Chemical Company LP  
Letter of Self Insurance – Pipeline Permit

To Whom It May Concern:

Please be advised that Chevron Phillips Chemical Company LP ("Company") retains (self-insures) general liability risks up to \$1,000,000 per occurrence combined single limit and \$2,000,000 in the annual general aggregate. Losses that fall within this retention level, including those for which Chevron Phillips Chemical Company LP is contractually liable, are paid through the financial resources of the Company.

Chevron Phillips Chemical Company LP maintains automobile liability and workers' compensation / employer's liability insurance programs in compliance with local law.

Unless canceled earlier, this letter will remain in effect until the expiration or termination of the subject agreement (or any renewal thereof) and is being provided in lieu of a certificate of insurance.

Sincerely,

A handwritten signature in cursive script that reads "Rondy Spardella".

Rondy Spardella  
Insurance and Claims Specialist  
Chevron Phillips Chemical Company LP



## PIPELINE RIGHT OF WAY BOND

Bond No. 022226952

KNOW ALL MEN BY THESE PRESENTS:

That we, Chevron Phillips Chemical Company LP, as Principal, and Liberty Mutual Insurance Company, a corporation organized under the laws of the State of Massachusetts with its principal office in Boston, MA, as Surety, are held and firmly bound unto the Jefferson County Commissioners' Court, as Obligee, in the full penal sum of Five Thousand and No/100 Dollars (\$5,000.00), lawful money of the United States, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above bounden Principal has obtained or is about to obtain from the said Obligee a Right-of-Way Permit, and the term of said permit is as indicated opposite the block checked below:

[ ] Beginning the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, and ending  
the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

[ X ] Continuous, beginning the 20th day of March, 2020.

WHEREAS, the Principal is required by law to file with the Jefferson County Commissioners' Court, a bond for the above indicated term and conditioned as hereinafter set forth.

NOW, THEREFORE, it is mutually agreed by and between the principal and surety that the above obligation shall cover all permits that specifically refer to the above obligation.

NOW, THE CONDITION OF THIS OBLIGATION IS SUCH, That if the above bounden Principal as such permittee shall do the work authorized as described and specified to the satisfaction of said Obligee or its duly authorized agent, and upon the completion of said work clean up and restore the right-of-way to original condition where such work shall have been done to the satisfaction of the said Obligee or its duly authorized agent, and shall hold said Obligee harmless on account of all claims for damages that may occur to persons or property including damages to property belonging to said Obligee arising out of the prosecution of such work, then this obligation shall be void, otherwise to remain in full force and effect.

PROVIDED, that if this bond is for a fixed term, it may be continued by Certificate executed by the Surety hereon; and

PROVIDED FURTHER, that regardless of the number of years this bond shall continue or be continued in force and of the number of premiums that shall be payable or paid, the Surety shall not be liable hereunder for a larger amount, in the aggregate, than the amount of this bond, and

PROVIDED FURTHER, that if the Surety shall so elect, this bond may be canceled by the Surety as to subsequent liability by giving thirty (30) days notice in writing to said Obligee.

Signed, sealed and dated this 20th day of March, 2020

CHEVRON PHILLIPS CHEMICAL COMPANY LP

By:  (SEAL)

LIBERTY MUTUAL INSURANCE COMPANY

By:  (SEAL)  
Joyce A. Johnson, Attorney-in-Fact





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No: 8201260-022001

## POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Philip N. Bair, Alfredo B. Barrera III, Janie Cermeno, Eric S. Feigl, John L. Hohlt, Joyce A. Johnson, Jessica Richmond, Chelsea Nielson

all of the city of Houston state of Texas each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 13th day of May, 2019.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

By:

David M. Carey  
David M. Carey, Assistant Secretary

State of PENNSYLVANIA  
County of MONTGOMERY ss

On this 13th day of May, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Teresa Pastella, Notary Public  
Upper Merion Twp., Montgomery County  
My Commission Expires March 28, 2021  
Member, Pennsylvania Association of Notaries

By:

Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

### ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

### ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 20th day of March, 2020.



By:

Renee C. Llewellyn  
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



**Global Gas**  
Chevron Pipe Line Company  
PO Box 690  
Mont Belvieu, Tx 77580

March 26, 2020

Jefferson County Engineering Department  
1149 Pearl Street, 5<sup>th</sup> Floor  
Beaumont, Texas 77701  
ATTN: Earnest Clement

Hello Mr. Earnest Clement

SUBJECT: Application and drawing package for Coke Dock Road HDD Permit

Please find enclosed, in quintuplet, our Jefferson County pipeline application DWG. package for Permit to construct an 8-inch Port Arthur Dock Pipeline via HDD under/across Coke Dock Road.

- Cover Letter- listing documents included in application package and documents mailed separately.
- Executed Jefferson County Application for Pipeline Permit, dated 3-24-2020.
- Plan/Profile documents, Revision C, Drawing No. 06412-039-00-IFP-01 for 8-inch pipeline HDD under/across Coke Dock Road, Jefferson County, TX. By Geo Engineering.
- Coke Dock Road - Traffic Control Plan, Rev B, IFP, dated 3-18-2020
- Route Map – Rev B, IFP, dated 3-18-2020, Location of 8-inch Line crossing Coke Dock Road, Jefferson County, TX Drawing No. 021224-AFS-DW-P3801

Recipient Name  
Recipient Company

Page 2

- Permit Fee Check in the amount of \$100.00, Mailed Fed Ex on March 25, 2020 & received March 26, 2020 @ 10:15AM.
- BOND No. 022226952 dated March 20, 2020, \$5,000. Jefferson County, TX for 8-inch pipeline crossing Coke Dock Road.
- Chevron Phillips Chemical Company LP Letter of Self Insurance dated March 26, 2020.

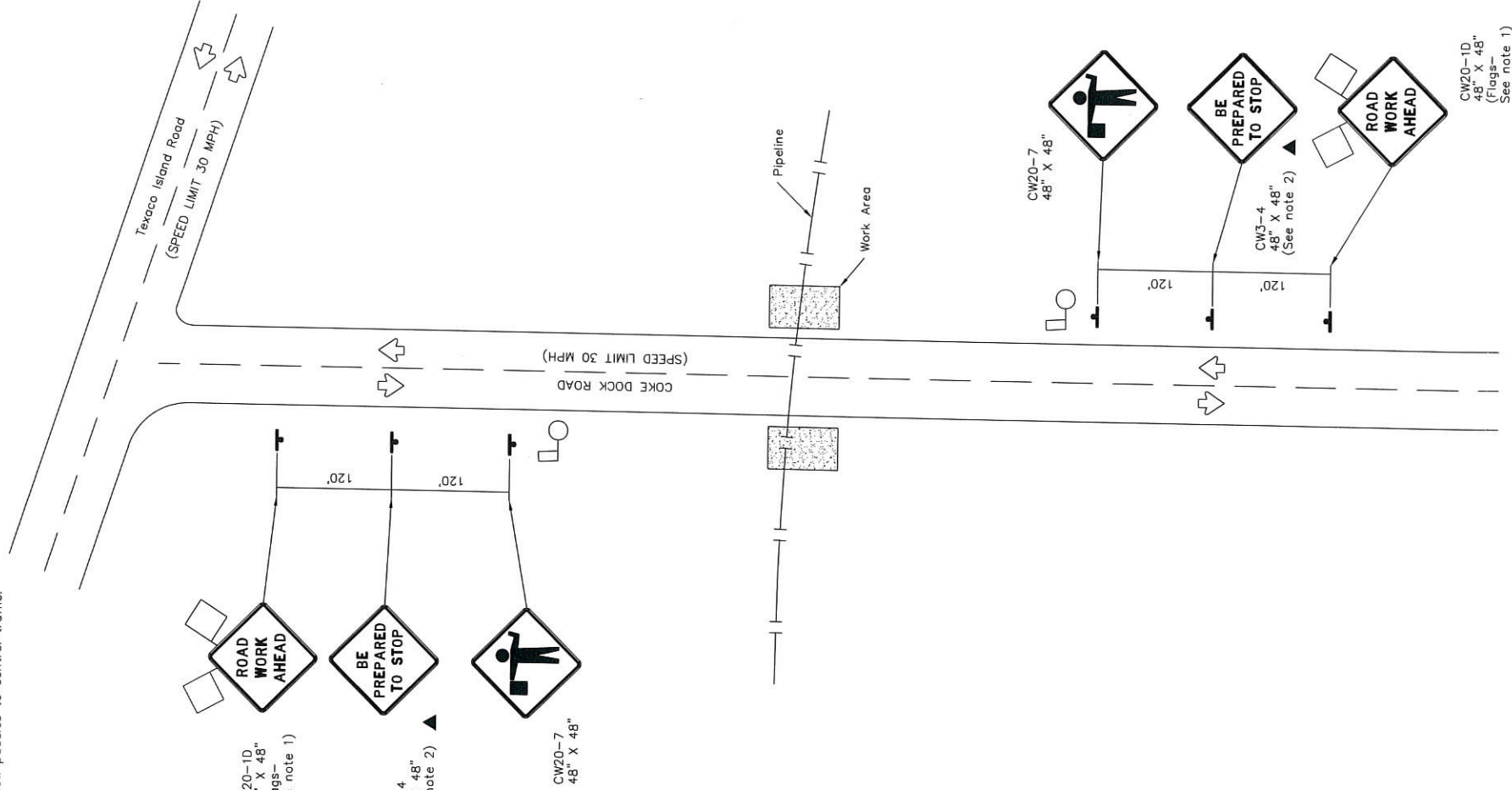
Sincerely,

*Leo Delaney*

Right-of-Way Analyst  
Enclosures: 5 sets of 8 documents

GENERAL NOTES

1. Flags attached to signs where shown, are REQUIRED.
2. All traffic control devices illustrated are REQUIRED, except those denoted with the triangle symbol may be omitted when stated elsewhere in the plans, or for routine maintenance work, when approved by the Engineer.
3. Flaggers should use two-way radios or other methods of communication to control traffic.
4. Length of work space should be based on the ability of flaggers to communicate.
5. Flaggers should use 24" stop/slow paddles to control traffic; flags should be limited to emergency situations.



TWO LANE TWO-WAY  
CONTROL WITH FLAGGERS

Posted Speed *	Minimum Sign Spacing "X" Distance
30	120'
35	160'
40	240'
45	320'
50	400'
55	500'
60	600'
65	700'
70	800'
75	900'

\* Conventional Roads Only

DWG NO.  
021224-AFS-DW-P6501

DRAWN BY  
SAW

DATE  
03/17/20

SCALE  
NTS

SHEET  
SHT 1 OF 1

PROJECT NO.  
021224



REV	DESCRIPTION	BY	DATE	APP
B	ISSUED FOR PERMIT	SAW	03/18/20	JD
A	ISSUED FOR REVIEW	SAW	03/17/20	JD

Chevron

Pipe Line

CHEVRON PIPE LINE  
OLD LPG DOCK LINE

TRAFFIC CONTROL PLAN - COKE DOCK ROAD



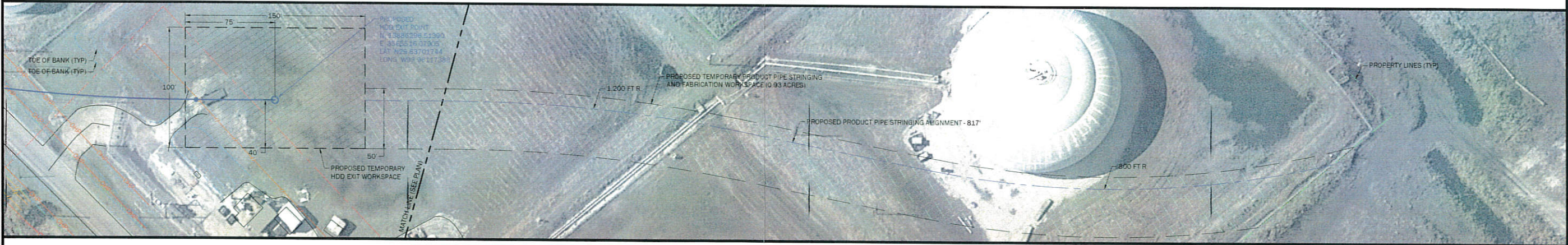
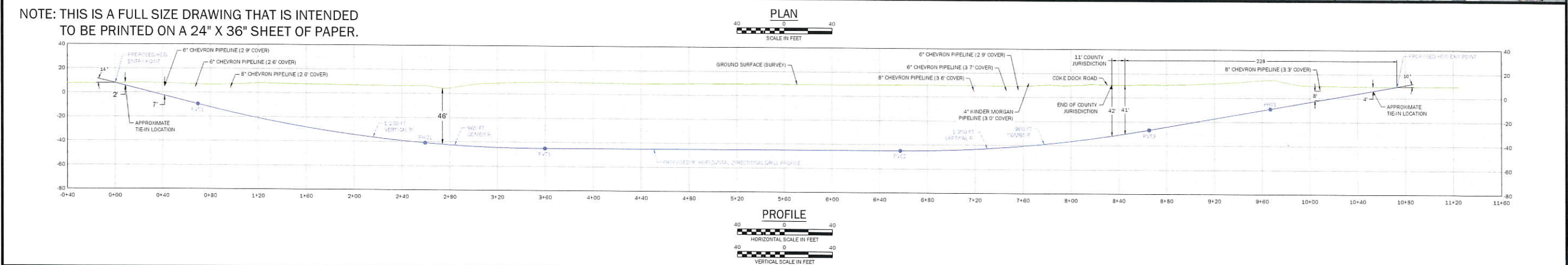
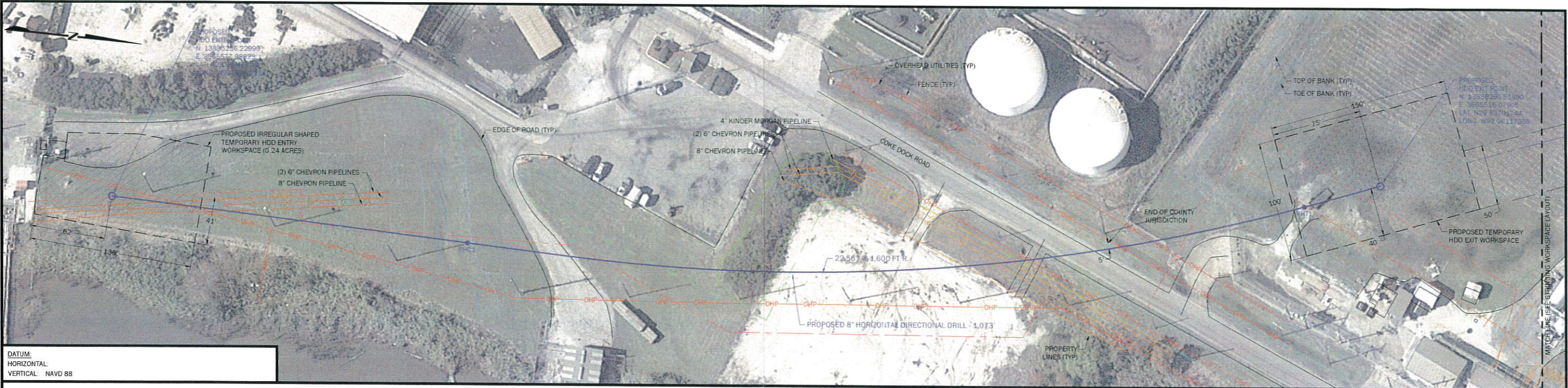


**audubon**  
**Field Solutions**  
 10205 WESTHEIMER ROAD  
 SUITE 100  
 HOUSTON, TEXAS 77042  
 PHONE: (281) 669-0590



ROUTE MAP	
CHEVRON PIPELINE	
PROPOSED 8" OLD LPG LPG DOCK LINE PIPELINE	
0+00	13+34
SCALE	DRAWING NO
1" = 50'	004204 AEC DW 03001





**ISSUED FOR PERMIT**

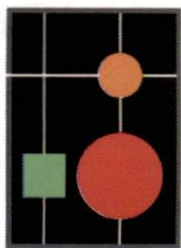
STRINGING WORKSPACE LAYOUT

REFERENCES		REVISIONS		DRAWN		DESIGN		CHK'D		APP'D		DATE		GEOENGINEERS		CHEVRON PHILLIPS CHEMICAL COMPANY LP.		Project No.	
DRAWING NUMBER	REFERENCE DRAWING TITLE	NO	DESCRIPTION	RBM	OJC	OJC	DPS	OJC	DPS	OJC	DPS	03/12/20	03/12/20	2155A West Chesterfield Blvd	Springfield, MO 65807	Telephone (417) 831-9700	Fax (417) 831-9777	06412-039-00	06412-039-00-01
021224	TOPO/SURVEY	A	FOR DISCUSSION ONLY	JLE	OJC	OJC	DPS	OJC	DPS	OJC	DPS	03/19/20	03/19/20	GEOENGINEERS		8-INCH PORT ARTHUR DOCK LINE 8-INCH PORT ARTHUR DOCK LINE HDD HDD DESIGN PLAN AND PROFILE PORT ARTHUR, TEXAS		1 of 1	
021224	MAPPING BASE	B	ISSUED FOR PERMIT	RBM	OJC	OJC	DPS	OJC	DPS	OJC	DPS	03/25/20	03/25/20						
021224	PROPERTY BASE	C	ISSUED FOR PERMIT																



### **Proposed Amendment to the Emergency Closing Policy**

**F. In any event where there is a Declared Disaster under Chapter 418 of the Government Code any closures notwithstanding, any employee assigned to the EOC by the County Judge and/or designated as essential by the County Judge shall be eligible for the extraordinary/premium pay described in section III-C of this policy for all hours worked in support of emergency operations.**



**The LaBiche**  
ARCHITECTURAL GROUP, INC.

Dohn H. LaBiche, FAIA - Principal  
Greg Wall, AIA - Principal

7999 Gladys Avenue, Suite 101  
Beaumont, Texas 77706  
(409) 860-0197 • Fax (409) 860-0198

April 6, 2020

Jefferson County Commissioners Court  
Commissioner Eddie Arnold, Pct. #1  
1001 Pearl Street  
Beaumont, TX 77701

Project: Preparation of THCPP Grant Round XI application for Jefferson County Courthouse

Re: Proposal for Architectural Services

Dear Commissioner Arnold,

We appreciate the opportunity to submit this proposal for Architectural Services for the referenced project for your approval. The LaBiche Architectural Group, Inc. (hereinafter "Architect") shall provide to Jefferson County Commissioners Court, (hereinafter "Client") the services described below for the compensation described below. This proposal is based upon our experience with applying for grants through the Texas Historic Courthouse Preservation Program (THCPP).

#### PROJECT INFORMATION:

The project, as we understand it, is the preparation of the application for Round XI of the Texas Historic Courthouse Preservation Program (THCPP).

#### SCOPE OF WORK:

The Architect and the Architect's consultants shall perform those services described below:

1. Prepare and submit Round XI grant application on behalf of the Client.
2. Submit application to Texas Historical Commission by April 21, 2020.
3. Assist county with correspondence with THC during the grant process.

#### COMPENSATION:

The scope of work outlined above will be performed at an hourly rate not to exceed **Three Thousand Dollars (\$3,000.00)**, plus reimbursable expenses and distributed as follows:

- ☐ Additional Services requested by Client will be charged hourly per the fee schedule attached.
- ☐ Reimbursable expenses shall include all printing required for the project. Other expenses shall be approved by Owner prior to expenditures. Cost of reimbursable expenses shall be billed at 1.25 times the expenditure.



Architectural Proposal for  
THCPP Round XI Grant Application

We have assembled this proposal based on our understanding of the specific needs related to this project. If you are in agreement with the terms and qualifications of this proposal, please sign one copy and return to us. We are extremely interested in working with you on this project and look forward to hearing back from you.

Respectfully,



Dohn H. LaBiche, FAIA

Approved By:




Name

04/07/2020

Date

**ATTEST:**

  
**Carolyn L. Guidry, County Clerk**

Architectural Proposal for  
THCPP Round XI Grant Application

**HOURLY RATE SCHEDULE**

<u>PERSONNEL</u>	<u>HOURLY RATE*</u>
Principal/ Engineer/ Historical Consultant	150.00
Senior Project Architect	125.00
Project Architect	100.00
Intern Architect II	95.00
Intern Architect I	80.00
Draftsman	60.00
Interior Finish Consultant II	85.00
Secretarial	50.00

\*The rates for services of the Architect as set forth in this Agreement shall be adjusted in accordance with their normal salary review practices.

*The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas.*

*Texas Board of Architectural Examiners  
P.O. Box 12337  
Austin, TX 78711-2337  
Telephone: (512) 305-9000 / Fax: (512) 305-8900*

April 1, 2020

The Honorable Jeff Branick  
P.O. Box 836  
Fort Davis, TX 77704

Dear Judge Jeff Branick,

The staff of the Texas Historic Courthouse Preservation Program (THCPP) has completed its review of the most recent submittal of the Preservation Master Plan for the Jefferson County Courthouse which was received in our office electronically on 1/21/2020. Due to delays in the review schedule, your master plan update is still underway and not yet complete. **Let us reassure you that this delay will not impact your score if you plan to apply for grant funding in the upcoming Round XI grant cycle.**

Your county's reviewer will continue to work with your consultant until your Preservation Master Plan update is consistent with the Preservation Master Plan Update outline, program rules, project goals, and for conformance with the Secretary of the Interior's *Standards for the Treatment of Historic Properties*. Once the submittal meets these requirements, your county will be eligible to receive reimbursement for the payments made to your consultant, minus the \$5000 match. If your county needs reimbursement prior to completion of the update, please reach out to Susan Tietz at 512-463-5860 so that we can make arrangements for partial reimbursement.

We hope your county decides to apply for grant funding in the upcoming Round XI grant cycle. Please be aware that applications for Round XI are due in our office no later than 5 p.m. on Tuesday, April 21, 2020. While this is a state holiday, staff will be available to receive your application. We do not anticipate any changes to the Round XI grant cycle schedule related to Covid 19, but please reach out to your reviewer or check the THC website for updates. As a precaution, we will be receiving Round XI grant applications electronically. Please send an email to [courthouse\\_program@thc.texas.gov](mailto:courthouse_program@thc.texas.gov) to be assigned a folder for uploading your grant application and to receive further instructions.

On behalf of the Texas Historical Commission, I want to commend you and your county for its commitment to historic preservation. We look forward to continuing to work with you on your courthouse preservation project. Should you have any questions, please call your county's project reviewer Susan Tietz at 512-463-5860.

Respectfully yours,



Bess Althaus Graham, AIA, NCARB, LEED AP BD+C  
Deputy SHPO / Director, Division of Architecture  
Texas Historical Commission

cc: Theresa Goodness  
Dohn Labiche

**Special, April 07, 2020**

There being no further business to come before the Court at this time,  
same is now here adjourned on this date, April 07, 2020