

SPECIAL, 9/15/2020 10:30:00 AM

BE IT REMEMBERED that on September 15, 2020, there was begun and holden a SPECIAL session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable Zena Stephens, Sheriff (ABSENT)

CHIEF PORTER

Honorable Carolyn L. Guidry , County Clerk

When the following proceedings were had and orders made, to-wit:

Notice of Meeting and Agenda and Minutes
September 15, 2020

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
September 15, 2020**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **15th** day of **September 2020** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:30 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage: https://co.jefferson.tx.us/comm_crt/commmlink.htm Listen to audio by calling 571-748-4021 PIN # 623-6974#. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

Notice of Meeting and Agenda and Minutes
September 15, 2020

**PLEDGE OF ALLEGIANCE: Everett "Bo" Alfred, Commissioner,
Precinct Four**

PURCHASING:

1. Consider and approve award, execute, receive and file Acceptance of Offer for (IFB 20-031/YS), Term Contract for Trash and Biomedical Waste Container Services for Jefferson County with Clean Harbors Environmental Services, Inc. and Republic Services of Beaumont as shown as Attachment A.

SEE ATTACHMENTS ON PAGES 13 - 20

Motion by: Commissioner Alfred

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

2. Consider, establish, and approve a Selection Review Committee, to include one (1) elected official, to review responses received for Requests for Qualifications for professional Realtor Services, Title Preparation Services, Property Appraisal Services, and Land Surveying Services for Community Development Block Grant-Disaster Recovery (CDBG-DR) for Jefferson County; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

**PATRICK SWAIN, ,ALEX RUPP, CHARLIE HALLMARK,
 ALLISON GETZ, FRED JACKSON**

Motion by: Commissioner Alfred

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY AIRPORT:

3. Consider, possibly approve and authorize the County Judge to execute a lease amendment to the Lease Agreement between Jefferson County and Stone Oak Management. The amendment adds a hangar unit, Hangar 7 Unit #2. The amendment will increase the annual lease by \$17,010.

SEE ATTACHMENTS ON PAGES 21 - 21

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

4. Consider, possibly approve and authorize the County Judge to execute a lease amendment to the Lease Agreement between Jefferson County and Hotard Coaches, Inv. The amendment adds Jerry Ware Terminal Parking Lot to Hotard's existing parking lot lease agreement. The amendment will increase the annual lease by \$21,600.

Motion by: Commissioner Weaver

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY AUDITOR:

5. Consider and approve budget transfer – Constable Pct.1– purchase of equipment for vehicle & body camera.

120-3065-425-3084	MINOR EQUIPMENT	\$4,500.00	
120-3065-425-1005	EXTRA HELP		\$4,500.00

SEE ATTACHMENTS ON PAGES 22 - 23

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

6. Consider, approve, receive and file Sheriff and Constables' Fees to be effective January 1, 2021. No changes are recommended for this year.

SEE ATTACHMENTS ON PAGES 24 - 24

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

7. Consider, approve, and authorize the County Judge to execute Interlocal Contract for participation in the Southeast Texas Auto Theft Task Force.

SEE ATTACHMENTS ON PAGES 25 - 59

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

8. Regular County Bills – check #475055 through checks #475255

SEE ATTACHMENTS ON PAGES 60 - 69

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY CLERK:

9. Consider and possibly approve revised list of Election Day countywide polling locations for the November 3, 2020, Joint General and Special Election to include Queen of Vietnam Church in Port Arthur.

SEE ATTACHMENTS ON PAGES 70 - 70

Motion by: Commissioner Arnold

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

10. Consider and possibly approve, execute, receive and file Amended Order Calling for November 3, 2020 General Election.

SEE ATTACHMENTS ON PAGES 71 - 74

Motion by: Commissioner Arnold

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

11. Consider and possibly approve the following appointments to the Central Counting Station for the November 3, 2020, Joint General and Special Election: Counting Station Manager - Wayne Ozio; Tabulation Supervisor - Jeff Ross; Assistant Tabulation Supervisors - Mary Helm and Todd Frederick.

Motion by: Commissioner Arnold

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

12. Consider and possibly approve appointment of Election Judges for a term of two years beginning September 1, 2020, from lists submitted by the Democratic and Republican Party Chairs pursuant to Election Code 32.002.

SEE ATTACHMENTS ON PAGES 75 - 78

Motion by: Commissioner Arnold

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY COMMISSIONERS:

13. Consider, possibly approve and authorize the County Judge to extend the Declaration of Local Disaster dated 03-13-2020, Pursuant to Section 418.108 (b) of the Texas Government Code.

SEE ATTACHMENTS ON PAGES 79 - 79

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

14. Consider and possibly approve extending the Disaster Declaration for Hurricane Laura.

SEE ATTACHMENTS ON PAGES 80 - 80

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

15. Receive and file Certificate of Completion for Commissioner Alfred. Commissioner Alfred has successfully completed the continuing education provisions of Article 81.0025 of the Texas Local Government Code 2020.

SEE ATTACHMENTS ON PAGES 81 - 82

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

16. Consider, possibly approve, authorize the County Judge to execute a deed from Jefferson County to Lamar State College- Port Arthur (LSCPA) for 23.69 acres of land to be utilized by LSCPA as a commercial driver's license training facility Pursuant to Local Government Code Sec.272.001 (j).

\$5000 PAID FOR EASEMENT- APPROVAL SUBJECT TO REIMBURSEMENT BY LAMAR.

SEE ATTACHMENTS ON PAGES 83 - 87

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

17. Consider, possibly approve and authorize the County Judge to execute a Demolition Waiver in favor of the City of Port Arthur for a dangerous structure located at 400 Duane Street in Port Arthur, Texas.

SEE ATTACHMENTS ON PAGES 88 - 96

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

Notice of Meeting and Agenda and Minutes
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18. Consider and approve order to adopt tax rate at .364977 cents per \$100 valuation. Tax rate is .340705 for maintenance and operations and .024272 for debt service.

SEE ATTACHMENTS ON PAGES 97 - 98

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

19. Conduct public hearing on proposed 2020-2021 Jefferson County Budget.

OPEN

1ST COMMENT ON EDUCATION BUDGET ONLY 1% OF ENTIRE BUDGET. IMPACT FOR CHILDREN AND SCHOOLS EDUCATION SPENDING

2ND COMMENT - ANY BUDGET ALLOWANCE FOR ENVIRONMENTAL SOLUTIONS CLOSED

Motion by: Commissioner Arnold

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

20. Adopt the 2020-2021 budget.

SEE ATTACHMENTS ON PAGES 99 - 222

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

21. Consider and approve Intergovernmental agreement between Jefferson County and Drainage District 6 for joint application and project management for CDBG-MIT funds from the General Land Office.

SEE ATTACHMENTS ON PAGES 223 - 225

Action: TABLED

22. Receive and file Certificate of Completion for Commissioner Sinegal. Commissioner Sinegal has successfully completed the continuing education provisions of Article 81.0025 of the Texas Local Government Code 2020.

SEE ATTACHMENTS ON PAGES 226 - 226

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

ADDENDUMS

23. Consider and approve Revised Intergovernmental agreement between Jefferson County and Drainage District 6 for joint application and project management for CDBG-MIT funds from the General Land Office.

SEE ATTACHMENTS ON PAGES 227 - 229

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

ENGINEERING:

24. Consider and possibly approve a waiver of the minimum lot frontage for a subdivision of the property located at 11779 LaBelle Road.

SEE ATTACHMENTS ON PAGES 230 - 230

Motion by: Commissioner Weaver

Second by: County Judge Branick

In favor: County Judge Branick

Opposed: Commissioner Arnold, Commissioner Sinegal, Commissioner Alfred

Abstained: Commissioner Weaver

Action: NOT APPROVED

HISTORICAL COMMISSION:

25. Receive and file executed Subgrant Agreement with the Texas Historical Commission for Hurricanes Harvey, Irma, and Maria (HIM) Emergency Supplemental Historic Preservation Fund (ESHPPF) Grant.

SEE ATTACHMENTS ON PAGES 231 - 281

Motion by: Commissioner Alfred

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

HUMAN RESOURCES:

26. Consider and possibly approve and ratify extended leave without pay from August 11, 2020 through August 16, 2020 for Nicole Purdy, an employee of the Sheriff's Department.

Motion by: Commissioner Arnold

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

SHERIFF'S DEPARTMENT:

27. Consider and possibly approve authorizing the County Judge to execute an Inter-local agreement between Jefferson County and the cities of Beaumont and Pt. Arthur, Texas on asset sharing of the 2020-2021 Byrne Justice Assistance Grant (JAG) program award. Jefferson County's allocation is \$16,481.00.

SEE ATTACHMENTS ON PAGES 282 - 285

Motion by: Commissioner Alfred

Second by: Commissioner Weaver

In favor: County Judge Branick, Commissioner Arnold, Commissioner Weaver, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

Notice of Meeting and Agenda and Minutes
September 15, 2020

Jeff R. Branick
County Judge

ATTACHMENT A

IFB 20-031/YS

Term Contract for Trash and Biomedical Waste Container Service for Jefferson County

Item I. Standard Waste Containers (10 cubic yards & under) (continued)**Waste containers shall be provided and serviced by the successful bidder.**

Location	Qty	Capacity	Frequency of Service	Price per Container per Month	Vendor
Jack Brooks Regional Airport - Main Terminal Highway 69 South, Nederland TX Contact: Duke Youmans 409-719-4961	2	8 cu yd	1 day per week	\$152.50	Republic Services of Beaumont
Jefferson County Airport - Fuel Service Highway 69 South, Nederland TX Contact: Duke Youmans 409-719-4961	1	8 cu yd	1 day per week	\$76.25	Republic Services of Beaumont
Jefferson County Airport - Maintenance Shop Highway 69 South, Nederland TX Contact: Duke Youmans 409-719-4961	1	8 cu yd	1 day per week	\$76.25	Republic Services of Beaumont
Jefferson County Annex I Franklin Street, Beaumont TX Contact: Greg Keller 409-835-8511	1	10 cu yd	5 days per week	\$476.00	Republic Services of Beaumont
Jefferson County Annex II 1295 Pearl Street, Beaumont TX Contact: Greg Keller	1	10 cu yd	5 days per week	\$476.00	Republic Services of Beaumont
Jefferson County Annex IV Neches, Beaumont TX Contact: Greg Keller 409-835-8511	1	10 cu yd	5 days per week	\$476.00	Republic Services of Beaumont
Jefferson County Correctional Facility 5030 Highway 69 South, Beaumont TX Contact: Chief John Shaugerger 409-726-2520	1	4 cu yd	2 days per week	\$76.25	Republic Services of Beaumont
Jefferson County Mosquito Control District 8905 First Street, Beaumont TX Contact: Denise Wheeler 409-719-5940	1	8 cu yd	1 day per week	\$76.25	Republic Services of Beaumont
Jefferson County Women's Center 145 South 11th Street, Beaumont TX Contact: Kim Atkins 409-434-5470	1	10 cu yd	1 day per week	\$95.25	Republic Services of Beaumont
Jefferson County Service Center 7789 Viterbo Road, Beaumont TX Contact: Jose Zurita 409-719-5937	1	8 cu yd	1 day per week	\$76.25	Republic Services of Beaumont
Jefferson County Precinct #1 Service Center 20205 West Highway 90, China TX Contact: Paul Truax 409-434-5430	1	4 cu yd	1 day per week	\$38.00	Republic Services of Beaumont
Jefferson County Precinct #2 Service Center Viterbo Road, Beaumont TX Contact: Mike Trahan 409-727-2173	1	8 cu yd	1 day per week	\$76.25	Republic Services of Beaumont
Mid-County Tax Office 7759 Viterbo Road, Beaumont TX Contact: Mike Trahan 409-727-2173	1	8 cu yd	1 day per week	\$57.25	Republic Services of Beaumont
Jefferson County Precinct #4 Justice of the Peace FM 365, Beaumont TX Contact: Lynette Hensley 409-434-5460	1	6 cu yd	1 day per week	\$76.25	Republic Services of Beaumont
Jefferson County Precinct #4 Service Center Boyt Road, Beaumont TX Contact: Kenneth Minkins 409-434-5400	1	4 cu yd	2 days per week	\$76.25	Republic Services of Beaumont

Minnie Rogers Juvenile Justice Center 5326 Highway 69 South, Beaumont TX Contact Chief Ed Cockrell 409-722-7474	1	10 cu yd	5 days per week	\$476.00	Republic Services of Beaumont
Ben J. Rogers Regional Visitors Center 5055 IH-10 South, Beaumont TX Contact: Kathi Hughes 409-842-0500	1	8 cu yd	1 day per week	\$76.25	Republic Services of Beaumont
Jefferson County Sheriff's Department - Narcotics 4640 Hangar Drive, Beaumont TX Contact: Major Clay Woodward 409--726-2950	1	4 cu yd	1 day per week	\$38.00	Republic Services of Beaumont
Jefferson County Precinct #3 Stockpile 24420 Highway 124, Hamshire TX Contact: Kimberly Moles 409-736-2851	1	4 cu yd	1 day per week	\$38.00	Republic Services of Beaumont
Jefferson County Correctional Facility #3, 5030 Highway 69 South, Beaumont TX Contact: Chief John Shauburger 409-726-2520	1	10 cu yd	6 days per week	\$572.00	Republic Services of Beaumont

Item II. Standard Waste Containers (Roll-Off)

Waste Containers shall be provided and serviced by the successful bidder.

Location	Qty	Capacity	Frequency of Service	Price per Haul	Vendor
Jack Brooks Regional Airport - Maintenance Shop Highway 69 South, Nederland TX Contact: Duke Youmans 409-719-4961	1	30 cu yd	will call	\$275.00	Republic Services of Beaumont
Jefferson County Correctional Facility 5030 Highway 69 South, Nederland TX Contact: Chief John Shauburger 409-726-2520	1	40 cu yd	will call	\$350.00	Republic Services of Beaumont
Ford Park Baseball Fields 5115 IH-10 South, Beaumont TX Contact: Claudio Oliveira 409-951-5401	2	20 cu yd	will call	\$225.00	Republic Services of Beaumont

Item III. Compactor (Roll-Off)

County shall provide one (1) self-contained compactor, approximately 30 cubic yard capacity. Successful bidder shall transport this compactor to and from Ford Park Arena and disposal facility and shall treat and/or dispose of all compacted waste into this container.

Location	Qty	Capacity	Frequency of Service	Price per Haul	Vendor
Ford Park Arena 5115 IH-10 South, Beaumont TX Contact: Claudio Oliveira 409-951-5401	1	30 cu yd	will call	\$275.00	Republic Services of Beaumont

Item IV. Biomedical Waste Containers

Biomedical waste containers shall be provided and serviced by the successful bidder. Price of boxes and liners shall be included in bid price.

Location	Qty	Price per Container per Haul	Price per Container per Month	Vendor
Public Health Department - Unit I (Beaumont) 1295 Pearl Street, Beaumont TX Contact: Rachel Dragulski 409-835-8380	1	\$32.00	\$32.00	Clean Harbors Environmental Services, Inc.
Public Health Department - Unit II (Port Arthur) 800 Fourth Street, Port Arthur TX Contact: Vickie McIntyre 409-983-8380	1	\$32.00	\$32.00	Clean Harbors Environmental Services, Inc.

Jefferson County Regional Crime Lab 5030 Highway 69 South, Suite 500, Beaumont TX Contact: Julie Hannon 409-726-2577		6	\$32.00	\$192.00	Clean Harbors Environmental Services, Inc.
Jefferson County Employee Health Pearl Street, Suite 146-A, Beaumont TX Contact: Leslie Little 409-784-5881	1225	1	\$32.00	\$32.00	Clean Harbors Environmental Services, Inc.
Community Supervision - Port Arthur 800 Fourth Street, Port Arthur TX Contact: Jerry Johnson 409-951-2200		1	\$32.00	\$32.00	Clean Harbors Environmental Services, Inc.
Community Supervision - Beaumont Neches, Beaumont TX Contact: Jerry Johnson 409-951-2200	820	1	\$32.00	\$32.00	Clean Harbors Environmental Services, Inc.
Jefferson County Women's Center 145 South 11th Street, Beaumont TX Contact: Kim Atkins 409-434-5470		1	\$32.00	\$32.00	Clean Harbors Environmental Services, Inc.
Minnie Rogers Juvenile Justice Center 5326 Highway 69 South, Beaumont TX Contact: Chief Ed Cockrell 409-722-7474		1	\$32.00	\$32.00	Clean Harbors Environmental Services, Inc.
Juvenile Justice - Port Arthur Fourth Street, Port Arthur TX Contact: Chief Ed Cockrell 409-722-7474	900	1	\$32.00	\$32.00	Clean Harbors Environmental Services, Inc.
Jefferson County Correctional Facility - Property Division 5030 Highway 69 South, Beaumont TX Contact: Emily Beough 409-726-2500		1 will call/as needed	\$32.00	\$32.00	Clean Harbors Environmental Services, Inc.
Jack Brooks Regional Airport, Main Terminal 6000 Airline Drive, Beaumont TX Contact: Elisabeth Landry 409-719-4950		1 will call/as needed	\$32.00	\$32.00	Clean Harbors Environmental Services, Inc.
Jack Brooks Regional Airport, Jerry Ware Terminal Jerry Ware Drive, Beaumont TX Contact: Elisabeth Landry 409-719-4950	5000	1 will call/as needed	\$32.00	\$32.00	Clean Harbors Environmental Services, Inc.

Item V. Pharmaceutical Container Disposal

Location	Qty	Price per Container per Haul	Vendor
Public Health Department - Unit I (Beaumont) Pearl Street, Beaumont TX Contact: Rachel Dragulski 409-835-8380	1295 1	\$53.00	Clean Harbors Environmental Services, Inc.
Public Health Department - Unit II (Port Arthur) Fourth Street, Port Arthur TX Contact: Vickie McIntyre 409-983-8380	800 1	\$53.00	Clean Harbors Environmental Services, Inc.
Jefferson County Employee Health Pearl Street, Suite 146-A, Beaumont TX Contact: Leslie Little 409-784-5881	1225 1	\$53.00	Clean Harbors Environmental Services, Inc.
Minnie Rogers Juvenile Justice Center Highway 69 South, Beaumont TX Contact: Chief Ed Cockrell	5326 1	\$53.00	Clean Harbors Environmental Services, Inc.
Juvenile Justice - Port Arthur Fourth Street, Port Arthur TX Contact: Chief Ed Cockrell 409-983-8370	900 1	\$53.00	Clean Harbors Environmental Services, Inc.

Clean Harbors Environmental Services, Inc.
500 Independence Parkway South
LaPorte TX 77571
attn: Denise Ronquille-Bell
ronquille-bell.denise@cleanharbors.com

Republic Services of Beaumont
6425 State Highway 347
Beaumont TX 77705
attn: Jade Rayburn
Jrayburn@republicservices.com

ph: 409-218-9440
fx: 281-884-5593

ph: 409-728-6856
fx: 409-724-1406

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): _____, _____, _____, _____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

Clean Harbors Environmental Services, Inc.

Company Name

For clarification of this offer, contact:

500 Independence Parkway S.

Address

Denise K. Ronquille-Bell

Name

La Porte, TX 77571

City

State

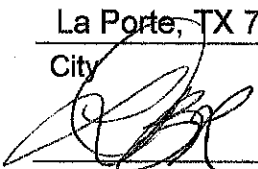
Zip

409-218-9440

Phone

281-884-5593

Fax


Signature of Person Authorized to Sign

ronquille-bell.denise@cleanharbors.com

E-mail

Denise K. Ronquille-Bell

Printed Name

Sales Representative Healthcare

Title

Bidder Shall Return Completed Form with Offer.

Acceptance of Offer

The Offer is hereby accepted for the following items: Trash and Biomedical Waste Container Service
Contract Term: One (1) year from date of award with an option to renew for four (4) additional years.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

This contract shall henceforth be referred to as Contract No. 20-031/YS, Term Contract for Trash and Biomedical Waste Container Service for Jefferson County. The Contractor has not been authorized to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order and/or a notice to proceed from the Jefferson County Purchasing Agent.

Countersigned:

Jeff R. Branick
County Judge

September 15, 2020
Date

Attest:

Carolyn L. Guidry
County Clerk



Bidder Shall Return Completed Form with Offer.

OFFER AND ACCEPTANCE FORM

OFFER TO CONTRACT

To Jefferson County:

We hereby offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid and any written exceptions in the offer. We understand that the items in this Invitation for Bid, including, but not limited to, all required certificates are fully incorporated herein as a material and necessary part of the contract.

The undersigned hereby states, under penalty of perjury, that all information provided is true, accurate, and complete, and states that he/she has the authority to submit this bid, which will result in a binding contract if accepted by Jefferson County.

We acknowledge receipt of the following amendment(s): _____, _____, _____, _____.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

BFI Waste Services of Texas,LP
dba Republic Services of Beaumont

Company Name

6425 SH 347

Address

Beaumont TX 77705

City State Zip



Signature of Person Authorized to Sign

For clarification of this offer, contact:

Jade Rayburn

Name

(409) 728-6856

Phone

(409) 724-1406

Fax

JRayburn@republicservices.com

E-mail

William Voigtman

Printed Name

Division General Manager

Title

Bidder Shall Return Completed Form with Offer.


Acceptance of Offer

The Offer is hereby accepted for the following items: Trash and Biomedical Waste Container Service
Contract Term: One (1) year from date of award with an option to renew for four (4) additional years.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by Jefferson County.

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Countersigned:

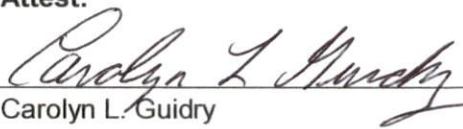


Jeff R. Branick
County Judge



Date

Attest:



Carolyn L. Guidry
County Clerk



Bidder Shall Return Completed Form with Offer.

1ST AMENDMENT TO LEASE AGREEMENT

This first rental agreement amendment (the "First Amendment"), is made and entered into effective this 15th day of September, 2020, by and between Jefferson County, ("Lessor") and Stone Oak Management, LLC. ("Lessee").

RECITALS

Whereas on October 1st, 2019, Lessor and Lessee entered into a certain Hangar/Office Lease Agreement (the "Lease Agreement"), whereby Lessee leased hangar and storage space from Lessor;

Whereas Lessee desires to add a Hangar 7 – Hangar Unit, recently vacated by another tenant, to their lease agreement;


Whereas the parties desire to amend the term of the Lease Agreement.

NOW, THEREFORE, IT IS HEREBY AGREED SECTION 2. RATE IS HEREBY AMENDED IN ITS ENTIRETY TO READ AS FOLLOWS:

RATE

2. RATE: For and in consideration of the rent and covenants herein contained, Lessor agrees to lease space as follows: "Hangar 7 – Unit 1 & 2" containing 13,500 square feet, more or less, of hangar space at a rate of \$2.52 annually per sqft (\$2,835.00/month \$34,020.00/year), and "Hangar 7 – Office A & B" containing 830 square feet, more or less, of office space at a rate of \$10.05 annually per sqft (\$695.13/month \$8,341.50/year), for a total hangar and office rental rate of (\$3,530.13/month \$42,361.50/year).

LESSOR: Jefferson County - Jack Brooks Regional Airport

By: 
 Jeff Branick – Jefferson County Judge

Lessee hereby executes the foregoing amendment for the purpose of binding itself to the terms of this Amendment and to the herein referenced lease.

LESSEE: Stone Oak Management

By: _____
 James Kerr – Stone Oak Management



(409) 835-8450 Phone
(409) 839-2350 Fax

1085 Pearl St, Room 103
Beaumont, TX 77701

Jevonne Smith Pollard
Constable, Precinct One


DATE: September 2, 2020
TO: Fran / Auditing
FROM: Constable Jevonne Pollard
RE: Transfer of funds

Please transfer the funds to the account numbers listed below:

\$4,500.00 from Extra Help account #120-3065-425.10-05 to Minor Equipment
#120-3065-425.30-84

To pay for equipment for vehicle and body camera. Please give me a call if you have any questions regarding this matter.

Thank you,


Jevonne Pollard
Constable PCT-1



(409) 835-8450 Phone
(409) 839-2350 Fax

1085 Pearl St, Room 103
Beaumont, TX 77701

Jevonne Smith Pollard
Constable, Precinct One

TO: Judge Jeff Branick Commissioner Eddie Arnold
 Patrick Swain Commissioner Brent Weaver
 Fran Lee Commissioner Michael Sinegal
 Commissioner Everette "Bo" Alfred

DATE: September 8, 2020

RE: Transfer of funds

We would like to request to transfer funds to cover the purchase of two Watchguard Vista HD Wearable Cameras for our two part time deputies to protect the deputies and for liability purposes for the county. We are also inquiring on purchasing side lights to be installed on our units, due to the recent events to prevent accidents when we have to pull out into traffic to protect the public and our deputies.

Sincerely,

A handwritten signature in black ink, appearing to read "Jevonne Pollard", is written over a horizontal line.

Jevonne Pollard
Constable PCT 1

NOTICE OF FEES CHARGED BY THE SHERIFF AND CONSTABLES OF JEFFERSON COUNTY, TEXAS EFFECTIVE January 1, 2021

On the 15th day of September 2020, the Commissioners' Court of Jefferson County, Texas, pursuant to the provisions of Section 118.131, Local Government Code, hereby set the following fees to be charged by the offices of Sheriff and Constables of Jefferson County, TX to become effective January 1, 2021

<u>County and District Courts</u>	<u>Service Fee</u>
Bill of Review	\$75.00
Citations – All types	\$75.00
Constable's Deed of Sale (All Courts)	\$100.00
Ex-Parte Protective Order	\$75.00
Notice By Publication	\$75.00
Notice of An Application for A Protective Order	\$75.00
Notice of Garnishment	\$75.00
Notice of Hearing	\$75.00
Notice of Substitute Trustee Sale	\$75.00
Notice to Show Cause	\$75.00
Notice to Take Deposition (Oral/Written)	\$75.00
Notice/Precept to Serve	\$75.00
Posting Written Notice– All types	\$75.00
Precept to Serve/Ex Parte Order	\$75.00
Protective Order	\$75.00
Subpoena/Summons	\$75.00
Tax Warrant	\$75.00
Temporary Ex Parte Protective Order	\$100.00
Turnover Order (All Courts)	\$ 100.00 maximum 2 hours per deputy \$ 50.00 per hour after 2 hours
Writ of Attachment (All Courts)	\$150.00
Writ of Certiorari (All Courts)	\$125.00
Writ of Execution * Commissions: 10% w/sale(No Maximum) 5% without sale(No Max)	\$175 maximum 2 hours per deputy * \$ 50.00 per hour after 2 hours
Writ of Garnishment (All Courts)	\$150.00
Writ of Habeas Corpus (All Courts)	\$150.00
Writ of Injunction	\$125.00
Writ of Possession	\$ 150.00 maximum 2 hours per deputy \$ 50.00 per hour after 2 hours
Writ of Possession/(non-eviction) Personal Property	\$150.00
Writ of Re-Entry (All Courts)	\$150.00
Writ of Sequestration (All Courts)	\$200.00
Writ of Temporary Injunction/Restraining Order	\$125.00
Writ of Turnover Order	\$ 100.00 maximum 2 hours per deputy \$ 50.00 per hour after 2 hours
Writ of Order of Sale (All Courts) *	\$175.00 *
Commissions: 10% with sale (no maximum)	
5% without sale (no maximum)	
Order of Sale/Tax	\$175.00
Without Order	
Commissions: 6% plus all cost	
6% without order (no maximum)	
<u>Justice of the Peace Courts</u>	
Eviction Citation (Forcible Entry/Detainer)	\$75.00
Justice Court Citation	\$75.00
Justice Court Subpoena	\$75.00
Magistrate Emergency Protective Order	\$75.00
Notice	\$75.00
Certified Mail	\$75.00
Order of Property Retrieval	\$150.00
Summons/Subpoenas	\$75.00
Writ of Assistance for Repossession of Aircraft	\$ 150.00 maximum 2 hours per deputy \$ 50.00 per hour after 2 hours
Writ of Attachment	\$150.00
Writ of Execution	\$175 maximum 2 hours per deputy *
* Commissions: 10% with sale (no maximum)	\$ 50.00 per hour after 2 hours
5% without sale (no maximum)	
Writ of Sequestration	\$200.00
Writ of Possession	\$ 150.00 maximum 2 hours per deputy \$ 50.00 per hour after 2 hours
Writ of Possession/(non-eviction) Personal Property	\$150.00
Writ of Sequestration	\$200.00
Writ of Re-entry	\$150.00
Certified Mail (Postage)	\$75.00
Notice of Substituted Trustee Sale	\$75.00
Turn Over Order	\$ 100.00 maximum 2 hours per deputy \$ 50.00 per hour after 2 hours
Commission to take Oral Deposition	\$75.00
<u>Warrants</u>	
Criminal Subpoena	\$5.00
Warrant -AFRS	\$50.00
Warrant for Arrest	\$50.00
Capias Pro Fine	\$60.00
Warrants (All Courts)	\$50.00
Distress Warrants	\$150.00
ALL OTHER WRITS NOT SPECIFICALLY LISTED	\$125.00

* With plaintiff to withhold or release levy, withhold collection, cancel or recall writ without Constable completing collection of judgment costs (except Tax Foreclosure Order of Sale) \$500

INTERLOCAL CONTRACT

SOUTHEAST TEXAS AUTO THEFT TASK FORCE

STATE OF TEXAS §
COUNTY OF JEFFERSON §

This Interlocal Contract, ("**Contract**") is entered into between the City of Beaumont, a municipal corporation situated in Jefferson County, Texas, ("**Beaumont**"), the City of Port Arthur, a municipal corporation situated in Jefferson County, Texas ("**Port Arthur**") , Jefferson County, a political subdivision of the State of Texas ("**Jefferson County**") , Hardin County, a political subdivision of the State of Texas ("**Hardin County**"), Jasper County, a political subdivision of the State of Texas ("**Jasper County**"), and Orange County, a political subdivision of the State of Texas ("**Orange County**") pursuant to the Interlocal Cooperation Act, Tex. Gov't Code Ann. Sec. 791.001 - 791.027 (Vernon 1997).

WITNESSETH

Whereas, Beaumont, Port Arthur, Hardin County, Jasper County, Jefferson County, and Orange County, collectively herein after referred to as “Parties”, seek to contract or agree with each other to perform certain governmental functions and services in a joint cooperative agency which is known as the Southeast Texas Auto Theft Task Force (“Task Force”); and

Whereas, the **Parties** are each independently authorized, pursuant to Tex. Gov't. Code Ann. Sec. 791.001 to enter into a joint contract to provide a governmental function or service which each party to the Contract is authorized to perform individually; and

Whereas, the **Parties** wish to file a joint application for grant funding (FY2021) with the Motor Vehicle Crimes Prevention Authority of the State of Texas ("**Authority**") in the amount of \$508,623.00; and

Whereas, there are approximately 400,000 registered motor vehicles in Jefferson, Hardin, Jasper, and Orange Counties combined; and, the **Parties** believe it to be in the best interest of the **Parties** to continue the operation of the **Task Force** based upon positive efforts of prior operations of the **Task Force** to combat auto thefts and auto burglaries in the region since 1993; and

Whereas, the **Parties** have agreed to collectively provide \$347,887 in funding (personnel services, equipment, vehicle supplies and maintenance, partial salaries, fringe benefits *et al*) to be used to *match* the funding sought from the **Authority**; and

Whereas, the **Parties** believe that it is in their mutual interest to enter into this **Contract** to carry out operations of the **Task Force**; and

Whereas, the **Parties** agree to abide by all pertinent federal, state and local laws and regulations;

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

ARTICLE I.

- 1.01 The purpose of this **Contract** is to *continue* the operation of the **Task Force** pursuant to a joint application filed with the **Authority** for FY 2021 grant funding of the **Task Force**. (See Exhibit "A" which is attached hereto and incorporated herein.)
- 1.02 The **Parties** to this **Contract** hereby mutually agree to cooperate to whatever extent is necessary to carry out the work plan set forth in the grant application.

ARTICLE II.

- 2.01 The term of this **Contract** shall be for a period of one (1) year from and after the date of August 31, 2020 subject to other termination rights of the **Parties** as established in this document.

ARTICLE III.

- 3.01 As a condition and part of this **Contract**, the **Parties** agree to contribute a total of \$347,887 in match funding for operation of the **Task Force** in the following amounts:

Match by the City of Beaumont	\$212,511
Match by the City of Port Arthur	\$55,582
Match by Jefferson County	\$55,294
Match by Hardin County	\$24,500
Match by Jasper County	-0-
Match by Orange County	-0-

ARTICLE IV.

- 4.01 The expenditure of funds, including the anticipated receipt of \$508,623.00 from the **Authority** is set out in Exhibit "B" which is attached hereto and incorporated herein.

ARTICLE V.

- 5.01 **Beaumont** is designated as the primary agency ("**GRANTEE**") for purposes of this **Contract** and for purposes of receipt and disbursement of all funds received from the **Authority**. **Beaumont** shall designate a lieutenant of the Beaumont

Police Department to serve as the director for the **Task Force** who shall be authorized to establish rules, regulations, directives, etc. for operation of the **Task Force** and the administration of funding for the **Task Force**.

ARTICLE VI.

- 6.01 Upon termination of this **Contract**, right, title and ownership of non-expendable property acquired pursuant to this **Contract** will revert to the individual party for which it was acquired, subject to the statutes of the State of Texas and approval of the **Authority**.

ARTICLE VII.

- 7.01 **Beaumont, Port Arthur, Hardin County, Jasper County, Jefferson County, and Orange County** as political subdivisions, are governed by the Texas Tort Claims Act, Chapter 101.001 et seq., Civil Practice and Remedies Code. **Beaumont, Port Arthur, Hardin County, Jasper County, Jefferson County and Orange County** warrant and represent to each other that they are self-insured or commercially insured for all claims falling within the Texas Tort Claims Act.
- 7.02 Each party to this **Contract** agrees that it shall have no liability whatsoever for acts or omissions of an individual employed by another party regardless of where the individual's actions occurred. Each party is solely responsible for the action and/or omissions of its own employees and officers.

ARTICLE VIII.

- 8.01 The **Parties** certify that the **Task Force** is a program that meets all the requirements of the **Authority** program, that the information set forth in this **Contract** is correct, and that the **Parties** will comply with the appropriate provisions of the **Authority**.
- 8.02 The **Parties** assure and certify that they will comply with the regulations, policies, guidelines, and requirements set forth in the “MVCPA Grant Assurances” section of the 2020 Grant Application and the Administrative Guide issued by the **Authority** pursuant to the acceptance and use of any federal funds. If any of the provisions of the “Assurances” are applicable pursuant to statutes of the State of Texas, the **Parties** will comply with those pertinent parts.
- 8.03 The **Parties** assure and certify to the **Authority** that they are in compliance with Subtitle A, Title II of the Americans with Disabilities Act (A.D.A.), 42 U.S.C. 12131-12134, and Department of Justice implementing regulation 28 C.F.R., Part 35.
- 8.04 Attached as Exhibit “C” is a digest representing the Authority's approved budget summary for grant 608-21-1230100. The Parties agree that they shall be responsible for determining, prior to expenditure of funds, that:
1. Salaries are in accordance with local policy of participating agencies.
 2. Personnel are classified in accordance with the needed qualification for the position.
 3. Fringe benefits are in accordance with local policy of the participating agencies.

4. Travel policy is in accordance with the travel policy of the City of Beaumont.

ARTICLE IX.

- 9.01 This **Contract** may only be amended by mutual agreement of the **Parties** hereto in writing and any amendments shall be attached to and incorporated into this **Contract**.

ARTICLE X.


- 10.1 In case any one or more of the provisions contained in this **Contract** shall be held to be invalid, illegal or unenforceable in any aspect, such invalidity, illegality or unenforceability shall not affect any other provision of the **Contract**, and this **Contract** shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

ARTICLE XI.

- 11.01 This **Contract** supersedes any and all other agreements, either oral or in writing, between the **Parties** hereto with respect to the subject matter hereof, and no other agreement, statement or promise relating to the subject matter of this agreement which is not contained herein shall be valid or binding.

EXECUTED by the City of Beaumont this 9th day of September, 2020.

CITY OF BEAUMONT, TEXAS


By: _____
Kyle Hayes, City Manager

EXECUTED by Jefferson County, this _____ day of _____, 2020.

JEFFERSON COUNTY, TEXAS

By: _____
Jeff Branick, County Judge

EXECUTED by the City of Port Arthur this _____ day of _____, 2020.

CITY OF PORT ARTHUR

By: _____
Ron Burton, City Manager

EXECUTED by Orange County this _____ day of _____, 2020.

ORANGE COUNTY, TEXAS

By: _____
John Gothia, County Judge

EXECUTED by Hardin County this _____ day of _____, 2020.

HARDIN COUNTY, TEXAS

By: _____
Wayne McDaniel, Jr, County Judge

EXECUTED by Jasper County this _____ day of _____, 2020.

JASPER COUNTY, TEXAS

By: _____

Mark Allen, County Judge



Exhibits A, B, & C

**FY21 Motor Vehicle Crime Prevention Authority (MVCPA)
Statement of Grant Award and Grantee Acceptance Notice**

Grant Number: **608-21-1230100**
 Grantee: **City of Beaumont**
 Program Title: **Southeast Texas Auto Theft Task Force**
 Grant Award Amount: **\$508,623**
 Total Cash Match Amount: **\$347,887**
 Reimbursement Percent: **59.38%**
 In-Kind Match Amount: **\$261,112**
 Grant Term: **September 1, 2020 to August 31, 2021**

That whereas, City of Beaumont (hereinafter referred to as Grantee), has heretofore submitted a grant application in response to the Request for Application issued on April 19, 2019 to the Motor Vehicle Crime Prevention Authority, State of Texas, entitled Southeast Texas Auto Theft Task Force, and further identified by grant number 608-21-1230100; and

Whereas, the Motor Vehicle Crime Prevention Authority has approved the grant application as evidenced by this FY21 Statement of Grant Award and certain special requirements from the Motor Vehicle Crime Prevention Authority dated **August 19, 2020**; and

Whereas, the Grantee desires to accept the FY21 grant award and use all funds for purposes and in compliance with the following requirements that are adopted in their entirety by reference:

- Texas Transportation Code, Chapter 1006;
- Texas Administrative Code: Title 43; Part 3; Chapter 57;
- Uniform Grant Management Standards (UGMS) as promulgated by the Texas Comptroller of Public Accounts;
- The Request for Applications issued on April 19, 2019;
- The current Motor Vehicle Crime Prevention Authority Grant Administrative Manual and forms and subsequently adopted grantee instruction manuals and forms;
- The Final Adopted Application attached to this Statement of Grant Award;
- The certification of compliance; and
- The Approved Grant Budget Summary:

Approved Grant Budget Summary				
	MVCPA	Cash Match	Total	In-Kind
Personnel	\$249,535	\$0	\$249,535	\$250,705
Fringe	\$0	\$186,850	\$186,850	\$0
Overtime	\$0	\$5	\$5	\$0
Professional and Contract Services	\$189,029	\$135,376	\$324,405	\$0
Travel	\$4	\$0	\$4	\$0
Equipment	\$0	\$0	\$0	\$0
Supplies and Direct Operating	\$70,055	\$25,656	\$95,711	\$10,407
Total	\$508,623	\$347,887	\$856,510	\$261,112
*Reimbursement Percent: 59.38% - \$508,623 MVCPA Amt. / \$856,510 (MVCPA Amt. plus \$347,887 – Cash Match)				

Now, therefore, the Grantee accepts the FY21 Statement of Grant Award under the conditions above including the special requirements in the grant application and the Statement of Grant Award as evidenced by this agreement, executed by the official authorized to sign the original grant application, or the official's designated successor, as presiding officer of and on behalf of the governing body of this grantee; and

The Motor Vehicle Crime Prevention Authority has awarded the above-referenced grant subject to the availability of state funds. The approved budget is reflected in the above Approved Grant Budget Summary. This grant is subject to and conditioned upon the acceptance of the MVCPA Grant Administrative Guide promulgated for this specific program fund (referenced above) by the Motor Vehicle Crime Prevention Authority. Applicable special conditions are listed below.

Special Conditions and Requirements (MVCPA will only apply special conditions to applicable jurisdictions):

XX Border Security Report Requirement – Grantees that receive Motor Vehicle Crime Prevention Authority funds and which are located along the United States of America border with the United States of Mexico and those that are adjacent to the Gulf Intracoastal Waterway are required to provide an additional report as required by the General Appropriations Act, page IX-38 Section 7:11 (b) 3; 86th Texas Legislature, Regular Session. The Governor or Legislative Budget Board may request additional information regarding the report data during the term of the grant.

XX Resolution Required – A Resolution must be adopted by the governing body and provided with the signed SGA. At a minimum the Resolution must state the jurisdictions authority to apply for the grant for the statutory purposes in Transportation Code Chapter 1006, provide that funds shall be returned in the event of loss or misuse and designate grant officials. Transportation Code Chapter 1006 is not referenced in the Resolution uploaded in GMTS, which calls for a correction of the Resolution.

APPROVED AND ACCEPTED BY:



Authorized Official

Kyle Hayes, City Mgr.

Printed Name and Title

9-9-20

Date Signed

City of Beaumont Grant Application Negotiation for Fiscal Year 2021

The Application was submitted by Kyle Hayes at 8/18/2020 3:02:25 PM and is now locked.
The confirmation Number is 2020081800144.

Program Title Please enter a short description of the proposed program that can be used as the title. *Southeast Texas Auto Theft Task Force*

Which type of grant are you applying for?

Continued Grant - Only available to agencies that have a 2020 grant. These are annual competitive grants for the program described in the application. The program must be submitted for substantially the same program as the previous year. The requested funds, match funds, and in-kind match must be within 5% of the previous year but in any event may not go below the 20% minimum cash match requirement. The number of staff positions must be within 5% of the total positions. Awarded activities are funded on a reimbursement basis.

To be eligible for consideration for funding, a program must be designed to support one or more of the following **MVCPA program categories**.

- Law Enforcement, Detection and Apprehension
- Reduction of the Sale of Stolen Vehicles or Parts
- Education Programs and Marketing

Grant Participation and Coverage Area

- **Other Coverage** (Describe): *Jefferson, Hardin, Orange, and Jasper counties and all municipalities therein.*
- **Law Enforcement Grant**
Participating and coverage agencies below.

Participating Agencies: agencies that will materially participate in the grant application through the use of interlocal agreements. The agencies selected in this list only includes agencies that will receive or provide funding and/or resources. The interlocal agreements do not need to be submitted with the application. Interlocal agreements will need to be executed prior to the first payment being made if selected for a grant. Letters of support with the application from the participating agencies are strongly recommended.

Coverage Agencies: agencies that will be covered by the grant but not materially participating in the grant application. These agencies will not be covered by a grant interlocal agreement but as law enforcement agencies may have jurisdictional coverage agreements unrelated to the grant. The agencies selected in this list only includes agencies that will be covered or where the chief of police or county sheriff indicates that their agency will coordinate or call upon the taskforce. These will not directly receive or provide funding and/or resources. Letters of support with the application from the participating agencies are strongly recommended.

Participating Agencies

TX1000000 HARDIN CO SO
TX1230000 JEFFERSON CO SO
TX1230100 BEAUMONT PD (MIP)
TX1230700 PORT ARTHUR PD (AE)

Coverage Agencies

TX1000100 KOUNTZE PD
TX1000200 SILSBEE PD
TX1000300 SOUR LAKE PD
TX1000900 LUMBERTON PD (IBR)
TX1210000 JASPER CO SO
TX1210100 JASPER PD

TX1210200 KIRBYVILLE PD
 TX1230300 GROVES PD
 TX1230500 NEDERLAND PD
 TX1230800 PORT NECHES PD
 TX1231000 LAMAR UNIVERSITY PD
 TX1810000 ORANGE CO SO
 TX1810100 BRIDGE CITY PD
 TX1810200 ORANGE PD
 TX1810300 PINEHURST PD
 TX1810400 VIDOR PD
 TX1810500 WEST ORANGE PD
 TX1810800 ROSE CITY PD

Resolution: Complete a Resolution and submit to local governing body for approval. [Sample Resolution](#) is found in the Request for Application or send a request for an electronic copy to grantsMVCPA@txdmv.gov.

Grant Budget Summary

Budget Category	MVCPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
Personnel	\$249,535		\$249,535	\$250,705
Fringe	\$0	\$186,850	\$186,850	\$0
Overtime	\$0	\$5	\$5	
Professional and Contract Services	\$189,029	\$135,376	\$324,405	
Travel	\$4	\$0	\$4	\$0
Equipment				
Supplies and Direct Operating Expenses (DOE)	\$70,055	\$25,656	\$95,711	\$10,407
Total	\$508,623	\$347,887	\$856,510	\$261,112
		68.40%		

The maximum award for this grant is \$508,623.

Description	Subcategory	Pct Time	MVCPA Funds	Cash Match	Total	In-Kind Match
Personnel						
Program Director / Commander	Investigator/LEO	100.00%	\$99,729		\$99,729	
Program Manager / Supervisor	Investigator/LEO	100.00%			\$0	\$92,535
Investigator 1	Investigator/LEO	100.00%	\$76,783		\$76,783	
Investigator 2	Investigator/LEO	100.00%	\$73,023		\$73,023	
Investigator 3	Investigator/LEO	100.00%			\$0	\$79,082
Investigator 4	Investigator/LEO	100.00%			\$0	\$79,082
	Total Personnel		\$249,535		\$249,535	\$250,705

Fringe

Description	Subcategory	Pct Time	MVCPA Funds	Cash Match	Total	In-Kind Match
Program Director / Commander	Investigator/LEO		\$0	\$34,544	\$34,544	
Program Manager / Supervisor	Investigator/LEO		\$0	\$33,047	\$33,047	
Investigator 1	Investigator/LEO		\$0	\$29,771	\$29,771	\$0
Investigator 2	Investigator/LEO		\$0	\$28,989	\$28,989	\$0
Investigator 3	Investigator/LEO		\$0	\$30,249	\$30,249	
Investigator 4	Investigator/LEO		\$0	\$30,250	\$30,250	
	Total Fringe		\$0	\$186,850	\$186,850	\$0

Overtime

Investigator 4	Investigator/LEO		\$0	\$1	\$1	
Program Manager / Supervisor	Investigator/LEO		\$0	\$1	\$1	
Investigator 1	Investigator/LEO		\$0	\$1	\$1	
Investigator 2	Investigator/LEO		\$0	\$1	\$1	
Investigator 3	Investigator/LEO		\$0	\$1	\$1	
	Total Overtime		\$0	\$5	\$5	

Professional and Contract Services

Jefferson County SO Investigator	Investigator/LEO - personnel	100.00%	\$68,662	\$17,166	\$85,828	
Hardin County SO Investigator	Investigator/LEO - personnel	100.00%	\$57,089		\$57,089	
Port Arthur PD Investigator	Investigator/LEO - personnel	100.00%	\$63,278	\$15,820	\$79,098	
Hardin County SO (Fringe)	Investigator/LEO - fringe	100.00%	\$0	\$24,500	\$24,500	
Jefferson County SO (Fringe)	Investigator/LEO - fringe	100.00%	\$0	\$38,128	\$38,128	
Port Arthur PD (Fringe)	Investigator/LEO - fringe	100.00%	\$0	\$39,762	\$39,762	
	Total Professional and Contract Services		\$189,029	\$135,376	\$324,405	

Travel

Annual TAVTI Conference	Law enforcement In-State		\$1	\$0	\$1	\$0
ABTPA Workshop / Board Meetings	Law enforcement In-State		\$1	\$0	\$1	\$0
Auto-Crime Related Training	Law enforcement In-State		\$1	\$0	\$1	\$0
Unplanned Investigative or Administrative Travel	Law enforcement In-State		\$1	\$0	\$1	\$0

Description	Subcategory	Pct Time	MVCPA Funds	Cash Match	Total	In-Kind Match
	Total Travel		\$4	\$0	\$4	\$0
Equipment						
	Total Equipment					
Supplies and Direct Operating Expenses (DOE)						
Office Lease			\$52,650	\$0	\$52,650	\$0
TAVTI Conference Registration Fees			\$1	\$0	\$1	\$0
Office, Field, & Operational Supplies			\$9,497	\$0	\$9,497	\$0
Office Maintenance / Cleaning			\$1	\$0	\$1	\$0
Auto Insurance for HCSO Vehicle			\$700	\$0	\$700	\$0
Office Utilities			\$1	\$0	\$1	\$0
Office Phone & Data Service			\$1	\$0	\$1	\$0
Public Awareness Advertising			\$1	\$0	\$1	\$0
Bait and Tracking Air Time			\$1	\$0	\$1	\$0
Cell Phone Service			\$1	\$0	\$1	\$0
Postage			\$1	\$0	\$1	\$0
Vehicle Lease 1			\$0	\$0	\$0	\$7,200
Vehicle Lease 2			\$7,200	\$0	\$7,200	\$0
Fuel, Oil, & Maintenance				\$25,656	\$25,656	\$3,207
	Total Supplies and Direct Operating Expenses (DOE)		\$70,055	\$25,656	\$95,711	\$10,407

Budget Narrative

Personnel: Commander:

The Task Force Commander will serve as the Program Director and macro-manage all task force personnel and associated law enforcement operations; oversee fiscal matters relating to the grant; complete payroll; direct priorities, establish expectations, enforce accountability, and initiate corrective actions; work closely with ABTPA, Beaumont Chief of Police, Beaumont CFO Office and its grant coordinator, and the Program Manager in efforts to maintain grant compliance and the continuance of mutually beneficial outcomes; liaison with officials of participating and coverage agencies; attend appropriate meetings, seminars, training, and webinars; administer or supervise any official task force webpage or social media presence; ensure that required ABTPA reports are submitted by the Program Manager; monitor progress and document accordingly; and, delegate to personnel as needed. The Commander will hold the rank of Lieutenant in the Beaumont Police Department and will spend 100% of work hours on task force and grant-related activities or

Budget Narrative

functions. The position will be completely funded with ABTPA Funds. Clothing allowance, clothing maintenance, and all fringe benefits will be cash-matched. Only actual figures will be submitted.

Supervisor:

The Task Force Supervisor will serve as Program Manager, supervise task force investigators, and monitor law enforcement activities on a first-line basis; schedule personnel, set goals, manage after-hour callouts, analyze available intelligence on trends or areas of increased criminal activity, and disseminate information to investigators and the Commander (Program Director) to facilitate the most effective and efficient approach to task force endeavors; review offense reports and make appropriate case assignments; assess risk, complete paperwork, and organize special projects, including both overt and covert operations and proactive enforcement; compile data and draft activity summaries for necessary periodic or recurring reports; complete and submit ABPTA quarterly reports; assist with activities associated with those of an investigator when required; delegate to personnel as needed; and, perform additional duties and/or complete other assignments as directed by the Program Director. The Supervisor will hold the rank of Sergeant at the Beaumont Police Department with 100% of work hours being dedicated to task force duties or functions. The salary will be shown as an in-kind match based on actual figures.

Beaumont Police Investigators (1-4):

The BPD Investigators will conduct investigations of auto-related cases as assigned, prepare and present completed cases to the District Attorney; identify and develop suspects; recover stolen vehicles and auto-related property; assist with other cases outside Beaumont but within Task Force jurisdiction; make recommendations to the Supervisor on special projects based on identifiable trends; forward information on suspects and trends; assist with special projects and operations; assist with 68A inspections and inspections of salvage yards and repair shops when necessary; and, complete other duties or assignments as directed.

Pursuant to Task Force goals and ABTPA expectations, as individually assigned, investigators will also develop and present crime prevention and awareness programs; conduct media interviews; disseminate public information on task force accomplishments or cases; issue official press releases to media; email suspect BOLO reports inter-departmentally; attend relevant neighborhood association or community-led meetings; liaison with participating agencies; obtain and maintain crime statistics for coverage areas; as appropriate, mail or email case update notices to crime victims; assist other task force personnel with assigned duties including investigations, inspections, and back up; maintain all surveillance equipment and assist with its use during investigations or covert operations; cooperate with probation and parole offices to stay informed of the statuses of known auto crime recidivists; coordinate and conduct inspections of salvage dealers and repair shops within the scope of the task force jurisdiction; monitor local auctions where insurance-totaled vehicles are sold; in conjunction with the Supervisor, organize covert sting operations as needed to identify illegal activities by salvage dealers or repair shops; coordinate and conduct VTR-68A inspections; complete seizure paperwork, organize seized property inventory, prepare seized property for auction, and work closely with personnel who are associated with the process; and, complete other assignments as directed by the Supervisor or Commander.

Clothing allowance, clothing maintenance, and all fringe benefits will be cash-matched. All BPD investigators will devote 100% of work hours toward auto-crime and grant-related activities. Two (2) BPD salaries will be in-kind match and two (2) will be funded by ABTPA. Only actual figures will be submitted.

Budget Narrative

Fringe: Fringe benefits include FICA, retirement withholding, and health insurance. City of Beaumont withholds FICA - Med at rate of 1.45% (except a Sgt who was hired before April 1, 1986). TMRS Retirement withholdings including agency contributions: City of Beaumont (19.35% Rate). Total Fringe is 20.80%. Health Insurance is \$13,800 per employee. Only actual figures will be submitted.

*Note: the totals for fringe benefits as cash match are for six (6) Task Force members whereas ABTPA only funds the salaries of three (3) Task Force members; therefore, at first glance, the fringe totals may appear disproportionately high.

Overtime: Criminal behavior is unpredictable; consequently, so are overtime expenses. In the majority of circumstances, task force personnel will flex hours to accommodate events or unexpected incidents that require an extended period of work beyond what is scheduled. However, upon occasion and within reason, overtime will be unavoidable due to the complexity of an incident, the hour it originated, the inability to flex due to personnel having already met the 40-hour limitation per week, or stipulations of a Collective Bargaining Labor Contract. Overtime is unpredictable, so rounded estimates are provided and, when necessary, it will be considered as part of cash match. Only actual figures will be submitted.

Professional and Contract Services: The Investigators (PAPD, HCSO, JCSO) will lead investigations of auto-related cases as assigned by each investigator's respective agency; prepare and present completed cases to the District Attorney; identify and develop suspects; recover stolen vehicles and auto-related property; make recommendations to the Supervisor on special projects based on identifiable trends; forward information on suspects and trends to the Supervisor; assist with special projects and operations; assist with 68A inspections and inspections of salvage yards and repair shops when necessary; and, complete other duties or assignments as directed. All contracted Task Force Officers will assist on auto-related cases and operations within coverage jurisdiction.

HCSO investigator will be the primary VTR-68A inspector for the Task Force and the salary will be fully funded by ABTPA.

JCSO and PAPD salaries will be primarily funded by ABTPA, both including an estimated 20% cash-match contribution. That is, both JCSO and PAPD salaries are expected to be reimbursed 80%. Only actual figures will be submitted.

Fringe benefits include FICA, retirement withholding, and health insurance for all contributing agencies. Workers Compensation and TEC figures for Jefferson County, Hardin County, and the City of Port Arthur. Workers Comp and TEC are figured together for Jefferson County at 5% whereas The City of Port Arthur is at 5% (WC) and 3.48% (TEC) respectively. Hardin County figures WC at 1.47% and TEC at 0.08%. FICA is withheld at a rate of 7.65%. Retirement withholdings including agency contributions are taken at the following rates: Jefferson County (14.9%), City of Port Arthur (13.1%), and Hardin County (13.62%). Health insurance costs also vary between agencies. Participating agencies are expected to submit only actual figures.

Budget Narrative

Travel: *Removed from budget due to Gov. Abbott's arbitrary reduction.

Annual TAVTI Conference / Board Meeting (\$3875):

Estimated price per night is \$165 per room. Three rooms for five nights is \$2475 ($3 \times \$165 \times 5 = \2475). Based on current GSA for Waco, per diem cost is estimated at \$56 per day per person ($56 \times 5 \times 5$ attendees = \$1400). Conference attendees would include investigators, program manager, and program director who are all law enforcement and funded or partially funded by the grant, cash-matched, or in-kind-matched. Only program manager and program director would attend any board meeting.

ABTPA Workshop / Board Meetings (\$936):

Estimated price per night is \$190 per room. Budgeting for a potential of three separate occasions. One room for three nights ($3 \times 190 = \$570$). Based on current GSA for Austin, per diem cost is estimated at \$61 per day per person ($61 \times 3 \times 2$ attendees = \$366). Attendees would include program manager and program director who are both law enforcement personnel whose salaries are funded or partially funded by grant, cash-match, or in-kind match.

Auto Theft Training (\$3765):

Potential training for new investigator(s) or other relevant training for Task Force members. Estimated price per night is \$190 per room. One room for five nights ($190 \times 5 = \$950$) and budgeting for potentially three training opportunities ($3 \times \$950 = \2850). Per diem estimate at \$61 per person ($61 \times 5 \times 3$ attendees = \$915). Attendees would include any investigator potentially in need of training that is either funded directly, cash-matched, or in-kind match of the grant. Only actual figures will be submitted if this line item is utilized.

Unplanned Investigative or Administrative Travel (\$1000):

During the course of any given year, unplanned meetings are scheduled or investigations lead out-of-town and become an unfunded expense. If needed, only law enforcement personnel listed on the ABTPA grant will utilize these funds for proper purposes. The availability of these designated funds will prevent budget adjustments for unexpected travel. However, only actual costs, if any, will be filed for reimbursement.

Supplies and Direct Operating Expenses (DOE): Office Lease (\$52,650):

Lease includes two adjacent sections of the same building owned by the same lessor. One section is for office space for investigators and garage space that includes a vehicle lift for assisting with inspections and investigations. The second section is warehouse space for storage of seized property pending court dispositions, recovered stolen property, task force vehicles, and other task force property (tools, equipment, etc). Cost is based on current payments of \$4,387.50 per month.

Office, Field, & Operational Supplies (\$9497):

These funds are used to purchase standard office supplies such as printing paper, photo paper, storage media, toner, ink cartridges, presentation / binding services, pens, letterhead, business cards, etc. It also covers field and operational supplies as needs arise such as hand cleaner, paper towels, degreaser, paint, paint stripper, official weight slips, small electronics, computer accessories, vehicle accessories, surveillance tools, mechanical tools, vehicle sanding material, acid restoration materials, vehicle cleaning and care, wi-fi service, disposable gloves, logo attire,

Budget Narrative

etc. This line item is intended as a readily accessible fund for unexpected expenses to better assist task force without budget adjustments. These are estimates, not allocations. Only actual costs will be submitted for reimbursement.

Office Maintenance (\$1):

*Removed from budget due to Gov. Abbott's arbitrary grant reduction due to his COVID-19 mandates.

Cost of cleaning and maintaining the office is based a city-wide contractual arrangement by the City of Beaumont. This is an estimate. **Due to budget shortfalls, this line item has been absorbed into the CID budget.

Auto Insurance for HCSO Vehicle (\$700):

Hardin County is not self insured. Estimate of premium. Only actual cost will be submitted.

Office Utilities (\$1):

*Removed from budget due to Gov. Abbott's arbitrary grant reduction due to his COVID-19 mandates.

This is an estimate, not an allocation. Only actual expenses will be submitted for reimbursement.

Office Phone & Data Service (\$1):

*Removed from budget due to Gov. Abbott's arbitrary grant reduction due to his COVID-19 mandates.

This expense includes the estimated cost for the multiple business lines (office phones and internet service) and a designated secure data line for communication with city and county computers. These are estimates not allocations. Only actual expenses will be submitted for reimbursement.

**Due to budget shortfalls, this line item has been reduced and may total less than actual expenses. Only actual expenses up to agreed amount will be submitted.

Public Awareness Advertising (\$1):

*Removed from budget due to Gov. Abbott's arbitrary grant reduction due to his COVID-19 mandates.

Due to the priority of increasing personnel costs, the original funds for this sub-category had to be removed. The line item remains as a placeholder in the event any surplus would permit the expense to be revisited.

Bait and Tracking Air Time (\$1):

*Removed from budget due to Gov. Abbott's arbitrary grant reduction due to his COVID-19 mandates.

*Due to budget shortfalls, this variable line item was made a placeholder for which the City may not be reimbursed unless a surplus develops elsewhere during FY20. It appears this line item has been absorbed by another city budget in the past.

Budget Narrative

The Task Force bait vehicle system will require monthly GPRS communication. The Task Force also intends to operate a web-based camera system and tracker that each require air time. These are estimates, not allocations. Only actual costs will be submitted for reimbursement.

Cell Phone Service (\$1):

*Removed from budget due to Gov. Abbott's arbitrary grant reduction due to his COVID-19 mandates.

****Due to budget shortfalls, this line item has been reduced and may total less than actual expenses. A portion of actual expenses may be absorbed into other City budgets. Only actual expenses up to agreed amount will be submitted.

Service cost based on reasonable monthly average allowance of \$50 per month. There are eight task force members, which would total \$4800 annually (\$400 per month).

Postage (\$1):

*Removed from budget due to Gov. Abbott's arbitrary grant reduction due to his COVID-19 mandates.

Estimated cost of postal fees or delivery services.

Vehicle Lease (\$14,400):

The vehicle lease is calculated at \$600 per month based on a local dealer estimate for a statewide leasing program to law enforcement agencies. It is also the ABTPA cap. The Beaumont Police Department currently provides two vehicles for investigators. Due to one being previously budgeted by BPD, its expense is listed as an in-kind match. The second one was recently acquired to replace an ABTPA-purchased vehicle, so it will be submitted for reimbursement.

Fuel, Oil, & Maintenance (\$28,863):

Fuel costs are estimated based on 13,000 miles per year, 14 miles per gallon @ \$1.30 per gallon, totaling approximately \$1207 per vehicle per year. Oil changes and other maintenance costs are estimated at \$2000 per vehicle per year to include expendables such as tires, brakes, shocks, or other necessary repairs. Combining estimates result in an average cost of \$3207 per year multiplied by nine (9) vehicles totaling \$28,863. The \$3207 shown for the one vehicle previously budgeted by BPD is listed as an in-kind match whereas the remaining \$25,656 is listed as a cash match. These estimates are not allocated. Only actual costs will be submitted.

Revenue

Indicate Source of Cash and In-Kind Matches for the proposed program.

Cash Match

Source of Cash Match

City of Beaumont	Grantee	\$212,511
Hardin County	Subgrantee	\$24,500
City of Port Arthur	Subgrantee	\$55,582
Jefferson County	Subgrantee	\$55,294
Total Cash Match		\$347,887

In-Kind Match

Source of In-Kind Match

City of Beaumont	Grantee	\$261,112.00
Total In-Kind Match		\$261,112.00

Statistics to Support Grant Problem Statement

Use UCR data	2016	2017	2018
Larceny from a motor vehicle	2107	2333	1879
Larceny from a motor vehicle - Parts	290	158	184
Jurisdictions included in totals	Statistics a combination of Task Force and Jurisdiction		
Theft of a motor vehicle	916	964	915
Recoveries of Motor Vehicles	521	721	717
Jurisdictions included in totals	Statistics a combination of Task Force and Jurisdiction		

Provide any additional information or limitations about the data provide above

Application Narrative

Grant Introduction (Executive Summary)

- 1.1 Briefly describe the organization and program operation. Provide a high level summary to the intent of the application and how it will affect the local community. (500 words or less)

Since 1993, the Southeast Texas Auto Theft Task Force has continued to provide a multi-agency, multi-jurisdictional effort to reduce auto-related crimes within Jefferson, Orange, Hardin, and Jasper Counties. According to the most recent U.S. Census estimates in 2018, the counties have a combined population of over 431,000 folks with nearly 60% residing in Jefferson County. The Task Force is staffed by sworn personnel from Beaumont Police Department, Port Arthur Police Department, Jefferson County Sheriff's Office, and Hardin County Sheriff's Office.

According to TXDOT, there were about 397,000 vehicles registered within our four-county coverage area in 2018. Corresponding to the population, more than half were in Jefferson County, which is primarily urban and suburban areas. Orange County is mostly suburban and rural areas whereas Jasper and Hardin Counties are markedly more rural and more heavily wooded.

The Southeast Texas Auto Theft Task Force has been actively combating auto thefts for about 26 years. Through thorough investigations, development of suspects, crime prevention awareness and education, combined with surveillance, covert patrol, bait vehicle operations,

and inspections of salvage and repair businesses, Task Force personnel have done their best to positively impact our communities by facilitating a reduction in the occurrences of auto-related crimes. Despite these efforts, auto-related crimes continue to be a major problem with a significantly negative economic impact. Within the four county project area, there were still over 900 vehicles stolen and nearly 1900 vehicles burglarized in 2018.

Our coverage area denotes being in the top 20 locations where this grant is needed for both auto burglaries and auto thefts.

Grant Problem Statement

- 2.1 Provide an assessment of the motor vehicle burglary (including theft of parts) problem in the coverage area of this application.

It seems that offenses involving auto-related burglaries and thefts are occurring randomly at a steady pace without any identifiable trends. While window-shattering still occurs in large numbers due to visible valuables, the most prevalent method of operation is simply pulling on handles of unlocked doors with little to no suspect evidence left behind. In Beaumont, 89% of the guns stolen in auto burglaries were from unlocked cars (2018). When firearms and credit cards are stolen, there is a ripple effect that includes a myriad of additional crimes against both persons and property. Solving these crimes has become more challenging, forcing us to rely even more on a vigilant public, proactive patrolling, video surveillance, and bait operations.

Offenders are becoming more creative, organized, evasive, and brazenly violent in their predatory theft activities ("jugging") when victims are stalked and followed to or from banks or after instances of large purchases at retail establishments. Whether it is due to the fluid circumstances at the time of the offense or to the impromptu impatience of the offender, what used to be considered only a property crime has increasingly evolved into aggravated robberies and even murder. We know statistically that many guns are stolen from vehicles and more suspects are being arrested in possession of guns. Consequently, auto burglars should no longer be perceived in the vein of harmless, vehicular pickpockets. In 2019, a Beaumont citizen was murdered by an auto burglar that he confronted. Although these offenses appear to have no pattern, there is an occasional, albeit unpredictable, ebb and flow to auto burglaries, leaving investigators to wonder what determines it. We may never know but wondering is the first step. Are brief pauses uniquely applied to a few recidivists who are temporarily incarcerated for unrelated crimes? Are we dealing with an increase in juvenile offenders who operate around school schedules? Are offenses just random crimes of opportunity? Do some offenders plan when, where, and what to target in advance or cruise aimlessly? We suspect the answer is yes to all, and when suspect interviews are productive, information obtained indicates such, which begs the bigger question of how we determine how to combat all of these realities the best we can. The "cause" and "source" of crime are obviously the same: criminal behavior. Plain and simple. Any statements that claim to know how to eradicate criminal behavior in a free society are at best, mere guesses, but more likely deceptive, disingenuous, or ignorant. If there were solutions to individual criminal choices, it would have been initiated millennia ago and we wouldn't be facing recurring issues, but people are people. A big part of a perceivable, partial solution still falls on the general public heeding our advice to simply lock their cars and remove (or at least hide) their valuables thereby reducing opportunities for criminals. Citizens have a false sense of security within these "mobile offices" or "homes away from home" and often leave valuables, including firearms, within their vehicles when unoccupied, which compounds the problem.

The pervasive problem is further worsened by an apparent disinterest in the aggressive prosecution of misdemeanor auto burglaries. However, even when we manage to file felonies, we find the system failing its citizenry. For example, we recently (2019) filed four felonious Theft of Firearm cases (from auto burglaries) on a problematic recidivist to which the DA responded

by offering a plea 2 years of probation. As expected, once released, the defendant continued his crimes in two of our covered counties. Our efforts to communicate persuasively with local District Attorney Offices are re-doubled, but it can be foreseen that the possible inclusion of a prosecutorial element in a future grant may reap rewards. Unfortunately, the timing for FY2020 is not right for such a modification as we struggle to keep our manpower. Compounding the issues, for reasons that vary from cultural decay, stress management, financial self-preservation, among others, people are leaving the police profession, which trickles down to manpower issues within Task Forces as well. Keeping and/or replacing personnel or vehicles in a timely manner has proven difficult. Adding personnel seems nearly impossible. With manpower difficulties, the sheer volume of case-work and law enforcement duties makes it difficult to proactively address problems with different or creative approaches.

Our three-year average for motor vehicle burglaries (including theft of parts) was in the top twenty in Texas.

2.2 Provide an assessment of the motor vehicle theft problem in the coverage area of this application

Overall, the Southeast Texas Auto Theft Task Force has experienced steady declines in auto thefts since its 1993 inception when the Beaumont area had hit a national high of nearly 2800 in 1992. In contrast to the astronomical 1992, we are pleased to maintain these general declines in Jefferson County due to better public awareness, law enforcement, and manufacturer improvements. With 1992's threshold so high, it'd be easy to celebrate so-called declines by never reaching that ceiling again, but even so, we are dissatisfied and we aim to further build on these successes with lower reductions over the longer term. Despite our ongoing efforts throughout our coverage area, we see an inexplicable, unpredictable rollercoaster of stats where offenses spiked in 2017 (964) and then returned to a 2016 level in 2018 (915). Neither statistic is acceptable nor what we consider "low" at all. Our three-year average for motor vehicle thefts was in the top twenty of the state.

Nowadays, vehicles cost more than a house did several decades ago. The investment in vehicles is ever-increasing and therefore, the auto thefts have an ever-increasing impact on insurance premiums and the local economy.

Auto thefts are often a prerequisite to additional crimes and serve as getaway vehicles to help mask suspect identities during additional criminal activity. Autos are still targets for the more violent robberies (car jacking).

Unfortunately many vehicles are not recovered, but when they are, the location is often outside the jurisdiction of where the vehicles were originally stolen. This fact, in itself, is reason enough to assist neighboring agencies and to collaborate in efforts to linking recovery locations to possible suspects and/or larger organized crime operations.

2.3 Describe the geographical target area intended for this application. Include information about the taskforce governing and command structure. Include a description of the coverage area(s) and the nature of support and agreements supporting this application.

The geographical target area is Jefferson, Orange, Hardin, and Jasper Counties, which includes all the municipalities therein. Beaumont Police Department contributes the lion's share of manpower with four investigators, one sergeant as task force supervisor, and one lieutenant as task force commander. The majority of the Jefferson County region, including Beaumont and Port Arthur, are primarily urban and suburban. In contrast, Hardin and Jasper Counties are mostly rural whereas Orange County is seemingly more a mixture of both Jefferson and Hardin counties. The Jefferson County Sheriff's Office, Hardin County Sheriff's Office, and the Port Arthur Police Department contribute one investigator each. Each contributing agency head,

whether City Manager or County Judge, signs the ABTPA inter-local contract as required along with cooperative working agreements. The Program Director serves as liaison to the participating agencies. District Attorneys in coverage areas also sign contract on how to regulate the distribution of seized property and monies.

- 2.4 Will the program described in the application cover the community(ies) at large or will all or any part of this program be directed to serve a specific target population? **If No or Both, please describe the problem supporting the need for a special target population.**

Yes - the program will cover the communities at large.

Grant Goals and Activities

There are two parts to this section: 1) Functions of Proposed Program and Goals Strategies and Activities (GSA). In the following boxes, describe the functions of the proposed program and then complete a fillable form called GSA.

MVCPA programs must completely describe the functions they will perform in implementing the program. If Awarded, funds expended towards activities not described in this section will result in the reimbursement being denied.

Part 1

- 3.1 Functions of the Proposed Program Related to Burglary of a Motor Vehicle

The Southeast Texas Auto Theft Task Force will employ multiple Objectives, Approaches and Actions to reduce the incidence of Burglary of a Motor Vehicle and Theft From a Motor Vehicle in a comprehensive program to confront and reduce the problem.

Objective: Reduce the incidence of Burglary of a Motor Vehicle and Theft From a Vehicle

Approaches: - Identify and Target Offenders and Prolific Offenders - Collaborate with Law Enforcement Agencies and other Organizations - Community Crime Prevention Campaign

Actions: Identify and target Offenders and Prolific Offenders: Offenders in motor vehicle burglary and theft from a motor vehicle will be identified through intelligence gained from arrests, informants, other law enforcement agencies, surveillance observations, bait vehicle operations, repair shop inspections, salvage yard inspections, metal recycler inspections, as well as parts resale location inspections. The offenders would be the target of investigations based on the method of the crime, types of vehicles burglarized, property taken, geographical location of the crimes and any information or evidence pointing to or linking them to the crime(s). The use of covert operations will be employed to target burglary of a motor vehicle offenders, such as, buys of stolen property from auto burglaries and predatory theft ("juggler") bait operations, to identify and determine if there is an organized criminal enterprise involved.

Collaborate with other law enforcement agencies and other organizations: Collaborate with law enforcement agencies in and out of the project area, to determine crime trends, patterns, suspected offenders and recover stolen property, through intelligence sharing. Assist other agencies with auto crime cases, which involve Burglary of a Motor Vehicle or Theft of Property or Parts from a Motor Vehicle. This collaboration will be critical in determining if the crimes are being committed by an organized ring, if it is one individual or merely a crime of opportunity. The collaboration would include the District Attorney's Offices in the jurisdictions affected, in order to help them understand the scope and importance of the crime(s) and provide any additional information that might be needed to properly prosecute the offender(s) for maximum result.

3.2 Functions of the Proposed Program Related to Theft of a Motor Vehicle

The Southeast Texas Auto Theft Task Force will employ multiple Objectives, Approaches and Actions to reduce the incidence of Motor Vehicle Theft in a comprehensive program to confront and reduce the problem.

Objective: Reduce the Incidence of Motor Vehicle Theft

Approaches: - Identify and Target Offenders and Prolific Offenders - Collaborate with Law Enforcement Agencies and other Organizations - Community Crime Prevention Campaign

Actions: Identify and target Offenders and Prolific Offenders: Offenders involved in motor vehicle theft will be identified through intelligence gained from arrests, informants, other law enforcement agencies, surveillance observations, bait vehicle operations, use of the LPR system, repair shop inspections, used car dealership inspections, salvage yard inspections, metal recycler inspections, as well as parts resale location inspections. The offenders would be the target of investigations based on the method of the crime, types of vehicles stolen, other property taken, geographical location of the crimes and any information or evidence pointing to or linking them to the crime(s). The utilization of covert operations, such as surveillance of offenders and buys of stolen vehicles and/or parts to determine the origin and assist in the identification of chop shops.

Collaborate with other law enforcement agencies and other organizations: Collaborate with law enforcement agencies in and out of the project area, to determine crime trends, patterns, suspected offenders and recover stolen vehicles and other property, through intelligence sharing. Assist other agencies with auto crime cases, which involve Theft of a Motor Vehicle, Theft of Property or Parts from a Motor Vehicle. This collaboration will be critical in determining if the crimes are being committed by an organized ring, if it is one individual, or merely a crime of opportunity. The collaboration would include the District Attorney's Offices in the jurisdictions affected, in order to help them understand the scope and importance of the crime(s), and provide any additional information that might be needed to properly prosecute the offender(s) for maximum result. The collaboration would also include working with NICB and insurance companies on insurance fraud cases, cargo thefts, and gray market vehicles. It would also entail working with the Texas Department of Motor Vehicles and local tax offices on fraudulent titles, and conducting 68A inspections, to determine if vehicles are stolen.

3.3 Functions of the Proposed Program Related to Motor Vehicle Burglary and Theft Prevention

The Southeast Texas Auto Theft Task Force will employ multiple Objectives, Approaches and Actions to reduce the incidence of Burglary of a Motor Vehicle and Theft of a Motor vehicle in a comprehensive Crime Prevention Campaign to inform the community of methods and practices to avoid being a victim of auto crimes, coupled with educational presentations to civilian groups and law enforcement agencies to bring the issue to the forefront, in order to reduce the occurrence and increase the clearance of auto crimes cases.

Objective: Reduce the incidence of Motor Vehicle Theft through Community Crime Prevention Campaign and Education

Approaches: - Administer Community Educational Presentations - Administer Law Enforcement Educational Presentations - Utilize Local Media Outlets to Propagate Community Recognition of Auto Crimes and Prevention

Actions:

Administer Community Educational Presentations:

Educational Presentations will be conducted for civilian groups and civic organizations to promote and educate the civilian population of the seriousness of auto crimes. This opportunity will be used to inform the community on methods and practices of how to avoid becoming a victim of an auto crime. Things such as, but no limited to, not leaving your vehicle unattended with it running or simply with the keys in it. Instruction on planning ahead for multiple stop trips, such as putting things in a secure place that cannot be seen from outside the vehicle before arriving at a destination, so that they are not seen hiding their valuables. Being sure that they don't leave anything in plain view and explain the most frequent items taken in auto burglaries. Instruct them on being aware of their surroundings and paying attention to where they park their vehicles and who might be watching them.

Administer Law Enforcement Educational Presentations:

Educational presentations will be conducted for law enforcement agencies to inform officers on basic auto crime investigations. These presentations would be to inform the officers of trends pertaining to auto theft, including types of vehicles, organized rings involved in auto theft, identifying signs and evidence of auto theft, insurance fraud cases, fraudulent titles and utilizing the Southeast Texas Auto Theft Task Force as a resource. This opportunity would be used as a tool to build a rapport with other agencies and build the foundation for a good working relationship and open exchange for intelligence sharing.

Utilize Local Media Outlets to Propagate Community Recognition of Auto Crimes and Prevention:

Local Media Outlets will be used to disseminate information to the public, via television, radio, news publications and other local publications. Interviews and appearances at local events, civic organization meetings, as well as Neighborhood Association meetings would be used at opportunities to disseminate information and stress the importance of preventing auto crimes, placing emphasis of the dangers to the community of these types of crimes. Auto burglaries are frequently where criminals gain access to weapons, personal information which could lead to identity theft, as well as keys to personal spaces and/or the vehicle, stressing the fact that a simple auto burglary could arm a criminal and give them access to personal information and/or your home. Economic impact will be addressed as well conveying the fact that not only is there an immediate monetary loss, but insurance rates are affected as well, which affects everyone in the state. Each participating agency's Public Relations personnel and Social Media will be utilized to expand circulation of the prevention information.

Community Crime Prevention Campaign:

Crime prevention efforts will be concentrated on educating the community in practices which would help them avoid becoming a victim of auto crimes. This would be accomplished by using social media outlets, local television and radio interviews, public service announcements, press releases, free advertisements in local outlets, operating vehicle displays, trade shows and community events and educational presentations for citizens through the Citizens Police Academy, Neighborhood Association meetings and civic organizations. There will also be parking lot checks, during which the TFO's will look at vehicles and determine if the vehicle is more or less likely to be a victim of an auto burglary due to items being left in the vehicle, or it being left unlocked. Mock citations, noting a passing or failing grade, would be left on the vehicle in order to make the citizen aware of the grade, would be left on the vehicle in order to make the citizen aware of the potential of becoming a crime victim.

MVCPA Task Forces are required to collaborate across judicial boundaries and to develop regional strategies to implement funded activities. Describe how the applicant staff and jurisdiction will coordinate with other agencies and jurisdictions in the implementation of this program.

3.4 Collaboration Effort

Objective: Form Working Relationships with other Jurisdictions Pertaining to Burglary of a Motor Vehicle and Motor Vehicle Theft

Approaches: - Collaborate with other Law Enforcement Agencies - Collaborate with other Judicial Agencies - Collaborate with other State Agencies

Actions: Collaborate with other Law Enforcement Agencies The Southeast Texas Auto Theft Task Force has established long lasting working relationships with all local law enforcement agencies and through the affiliation with the ABTPA has those same relationships with other Task Forces throughout the state, over the last 26 plus years as an ABTPA funded task force. The reputation of the Southeast Texas Auto Theft Task Force is known to be one of competence, dedication and cooperativeness with all agencies in Texas as well as with agencies in many other states. Intelligence sharing, outside agency assistance and service to the program area are the backbone of the working relationships that have been formed. The Southeast Texas Auto Theft Task Force will continue to work with and share intelligence with agencies in and out of the program coverage area.

Collaborate with other Judicial Agencies The Southeast Texas Auto Theft Task force has long established relationships with all four of the District Attorney's Offices in the program coverage area. These relationships have been cooperative and focused on the prosecution of criminals in all four jurisdictions. These relationships include collaborative efforts on numerous cases involving some Organized Criminal Enterprises and some individuals. This will continue in the future due to the common interest of reducing auto crimes.

Collaborate with other State Agencies: The Southeast Texas Auto Theft Task Force will collaborate with the TXDMV and Local Tax Offices on ensuring that stolen vehicles are not registered. This will be achieved by the working with both entities in the matters of Fraudulent Titles and identification of motor vehicles. 68A inspections will also be conducted on vehicles deemed unregistered or questionable, as required by TXDMV.

3.5 Functions of the proposed program for other motor vehicle crimes investigations related to motor vehicle burglary or theft such as motor vehicle fraud related crime, insurance fraud, preventing stolen vehicles from entering Mexico, bridge/port crime, cartel or organized criminal enterprises etc...

Functions of the proposed program for other motor vehicle crimes investigations related to motor vehicle burglary or theft such as motor vehicle fraud related crime, insurance fraud, preventing stolen vehicles from entering Mexico, bridge/port crime, cartel or organized criminal enterprises etc...

Part II

Goals, Strategies, and Activities

Select Goals, Strategies, and Activity Targets for the proposed program.

Click on the link above and select the method by which statutory measures will be collected. Law Enforcement programs must also estimate targets for the MVCPA predetermined activities. The MVCPA board has determined that grants programs must document specific activities that are appropriate under each of the three goals. Applicants are allowed to write a limited number of user defined activities.

ID	Activity	Measure	Target
Mandatory Motor Vehicle Theft Measures Required for all Grantees.			
1.1.15	Increase the recovery rate of stolen motor vehicles	Report the number of vehicles recovered	<i>Mandatory. Reporting for Task Force Only</i>
1.1.16	Increase the clearance rate of motor vehicle thefts	Report the number of motor vehicle theft cases cleared	<i>Mandatory. Reporting for Task Force Only</i>
1.1.17	Increase the number of persons arrested for motor vehicle theft	Report the number of persons arrested for motor vehicle theft	<i>Mandatory. Reporting for Task Force Only</i>
Mandatory Burglary of a Motor Vehicle Measures Required for all Grantees			
2.1.12	Increase the clearance rate of motor vehicle burglaries	Report the number of burglary cases cleared	<i>Mandatory. Reporting for Task Force Only</i>
2.1.13	Increase the number of persons arrested for motor vehicle burglary	Report the number of persons arrested for burglary	<i>Mandatory. Reporting for Task Force Only</i>

Measures for Grantees. Add Target values for those that you will measure.

1 Goal 1: Reduce the Incidence of Motor Vehicle Theft through Enforcement Strategies

1.1 Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft

1.1.1	Identify groups of auto theft offenders through intelligence gathering, crime analysis and the use of informants	Number of groups identified	5
1.1.2	Identify and document/record prolific motor vehicle theft offenders [Prolific is defined as "linked to MVT offenses three or more times"]	Number identified/documented offenders	5
1.1.3	Collaborate with the District Attorneys' offices regarding sentencing, case packets or addressing repeat offenders	Report the total number of cases where LEOs collaborated with prosecutors	
1.1.5	Conduct inspections of local businesses related to vehicle enterprise (transportation code or occupation code authorized companies such as salvage yard, repair shop, parts recycling center, used car dealership, salvage rebuilder, title service company, other). (see 1.3 for number of vehicles inspected in these businesses)	Number of businesses inspected	5

ID	Activity	Measure	Target
1.1.6	Conduct bait vehicle operations that target motor vehicle theft offenders	Number of bait vehicle deployments	3
1.1.8	Deploy license plate readers (LPR)	Number of times LPR deployed	0
1.1.9	Respond to license plate reader (LPR) alert notifications	Number of times investigators responded to LPR alert notifications	
1.1.12	Conduct covert operations targeting motor vehicle theft offenders	Number of covert operations	2
1.1.13	Conduct warrant "round-up" operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of operations	
1.2	Strategy 2: Conduct Collaborative Efforts that Result In Reduction of Incidents of Motor Vehicle Theft		
1.2.1	Provide Agency Assists	Number of agency assists	120
1.2.2	Collaborate with other units or divisions (i.e. homicide, vice, narcotics, etc.) where a motor vehicle was used in the commission of the crime (includes identification of vehicle).	Number of times collaborated within departments or SOs participating in taskforce	100
1.2.3	Collaborate with LE agencies and other organizations that assist in the reduction of motor vehicle thefts	Number of times collaborated with coverage area agencies or other law enforcement agencies	80
1.2.4	Collaborate on investigations regarding stolen parts and other property	Number of cases investigated	
1.2.5	Conduct intelligence information-sharing	Number of intelligence meetings attended	12
1.2.6	Conduct intelligence information-sharing	Crime analysis bulletins disseminated	12
1.3	Strategy 3: Prevent and Reduce the Incidence of Motor Vehicle Related Fraud Activities		
1.3.1	Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud	Number of collaborations	2
1.3.2	Conduct 68(A) inspections (for TxDMV assignment or reassignment of VIN)	Number of vehicles inspected to complete a serialized 68A inspection form per TxDMV (VIN assignment, reassignment, bonded title)	100
1.3.3	Conduct VIN verification inspections. (All other reasons except bridge or port)	Number of vehicles inspected	
1.3.4	Coordinate with TxDMV/Tax Offices relating to investigation and enforcement of fraudulent titles and registration of stolen vehicles	Number of collaborations related to MVT	12
1.3.5	Persons arrested for Insurance Fraud		
1.3.6	Persons arrested for Title Fraud		

ID	Activity	Measure	Target
1.3.7	Persons arrested for Registration Fraud		
1.3.8	Persons arrested for Plate Fraud		
1.3.9	Persons arrested for Salvage or Dealer fraud		
1.3.10	Persons arrested for Odometer Fraud		
2	Goal 2: Reduce the Incidence of Theft from Motor Vehicles through Enforcement Strategies		
2.1	Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories		
2.1.1	Conduct bait vehicle operations that target vehicle burglary offenders	Number of bait vehicle burglary deployments	3
2.1.2	Identify "prolific BMV offenders" through informants and intelligence [Prolific is defined as "linked to BMV and theft of vehicle parts and accessories offenses three or more times"]	Number of offenders identified	5
2.1.3	Collaborate with the District Attorneys' offices regarding sentencing, case packets or addressing repeat offenders	Report the total number of cases where LEOs collaborated with prosecutors	
2.1.4	Conduct inspections of local businesses related to vehicle enterprise (transportation code or occupation code authorized companies such as salvage yard, repair shop, parts recycling center, used car dealership, salvage rebuilder, title service company, other).	Number of businesses inspected (see Goal 5 for number and value of parts recovered)	5
2.1.5	Conduct warrant "round-up" operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of "round up" operations	
2.1.7	BMV related cases presented to prosecutor	Report the total number of BMV related cases presented to prosecutor(s) where there was an incidence of theft from motor vehicles (includes criminal complaints for BMV, Theft, theft of parts or other cases directly tied to ABTPA statute of motor vehicle burglary and economic motor vehicle theft as defined in ABTPA statute)	10
2.2	Strategy 2: Conduct Collaborative Efforts that Result in the Reduction of Incidents of Theft From a Motor Vehicle		
2.2.1	Provide Agency Assists	Number of agency assists	120

ID	Activity	Measure	Target
2.2.2	Collaborate with other units or divisions (i.e. homicide, vice, narcotics, etc.) where a motor vehicle was used in the commission of the crime (includes identification of vehicle).	Number of times collaborated within departments or SOs participating in taskforce	20
2.2.3	Collaborate with LE agencies and other organizations that assist in the reduction of thefts from a motor vehicle	Number of times collaborated with coverage area agencies or other law enforcement agencies.	120
2.2.4	Investigate cases regarding stolen parts and other property	Number of cases investigated	
3 Goal 3: Educate/Train Citizens and Qualified Personnel in Detection and Prevention of Motor Vehicle Theft, Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories			
3.1 Strategy 1: Conduct Public Awareness Related Activities Used to Educate Citizens			
3.1.1	Conduct educational outreach events (include trade show, exhibits, booths at community events, vehicle displays, brochures, etc.)	Number of outreaches	1
3.1.2	Conduct educational presentations to citizens	Number of presentations	1
3.1.4	Conduct vehicle identification number (VIN) etchings	Number of etching events	
3.1.5	Purchase advertisements in local outlets	Number of advertisements purchased	0
3.1.6	Conduct vehicle report card initiatives.	Number report cards issued	0
3.1.7	Utilize social media outlets (FaceBook, Twitter, Instagram, etc.)	Number of postings in social media outlets	50
3.1.8	Deploy outdoor public notification signage	Number of deployments per month (if sign remains several months, count as 1 deployment per month)	0
3.1.10	Conduct media outreach, including, public service announcements, press releases, and interviews	Number of outreaches	
3.2 Strategy 2: Conduct Law Enforcement Training Activities to Educate Officers on Recognition and Apprehension of Stolen Vehicles and Property			
3.2.1	Conduct law enforcement training (TCOLE)	Number of classes	1
3.2.2	Conduct law enforcement training (TCOLE)	Number of participants	
3.2.3	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of classes	
3.2.4	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of participants	

Grant Evaluation

- 4.1 Describe the method and practice of evaluating the program activities. Including management and staff participation and systems (forms and software) used to ensure reliable and accurate data is collected and reported.

The local evaluation process establishes accountability and measurement of progress through collection of data and information throughout the chain of command. Investigators are required to keep activity logs and submit monthly reports to the Program Manager. The Task Force Supervisor reviews cases and monitors the activities of investigators. The Program Director oversees the entire operation, including the field supervisor, and maintains records of activity and spending. He works closely with the Beaumont CFO's grant coordinator and reports as necessary to the department heads of the participating agencies to discuss progress and/or problems.

UCR data for all agencies within the project area will be closely monitored to determine the overall impact of Task Force efforts. Personal activity logs and specific reports will be maintained to log progress on stated objectives. These include information detailing such things as the number of bait operations, inspections and public awareness initiatives performed. They will also record other items like arrests made, cases filed and vehicles recovered.

Progress of the program will be evaluated monthly. Each investigator will complete a monthly report based on ABTPA reporting categories and the specific objectives of this grant. Each report will be accompanied by documentation supporting the information given. The Project Manager will then compile that information into the quarterly Progress Reports that are forwarded to ABTPA.

- 4.2 Provide suggested measures that your think would better reflect the law enforcement or prevention work that your grant will perform. If the suggested measure fits into one of the goals 1-3 in the goals list above please indicate. If the suggested measure is a new kind of goal please suggest what best fits your measure.

Current Documents in folder

[Resolution.pdf](#) (8/18/2020 11:39:52 AM)

Certifications

The certifying official is the authorized official, Kyle Hayes, City Manager.

By submitting this application I certify that I have been designated by my jurisdiction as the authorized official to accept the terms and conditions of the grant. The statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

By submitting this application I certify that my jurisdiction agrees to comply with all terms and conditions if the grant is awarded and accepted. I further certify that my jurisdiction will comply with all applicable state and federal laws, rules and regulations in the application, acceptance, administration and operation of this grant.

PGM: GMCOMMV2	DATE 09-15-2020	PAGE: 1 60
NAME	AMOUNT	CHECK NO. TOTAL
ROAD & BRIDGE PCT.#1		
ENTERGY	941.85	475090
M&D SUPPLY	24.52	475103
OFFICE DEPOT	147.15	475108
SMART'S TRUCK & TRAILER, INC.	5.86	475124
SOUTHEAST TEXAS WATER	14.00	475126
ROSS RIDGE SAND COMPANY LP	329.60	475185
REPUBLIC SERVICES	76.05	475219
FUNCTION 4 LLC	19.41	475229
GULF COAST	1,012.10	475247
		2,570.54**
ROAD & BRIDGE PCT.#2		
CHEMAX CORP.	449.70	475074
ENTERGY	873.94	475090
MUNRO'S	40.92	475105
SMART'S TRUCK & TRAILER, INC.	86.46	475124
ROSS RIDGE SAND COMPANY LP	273.60	475185
REPUBLIC SERVICES	122.69	475219
FUNCTION 4 LLC	24.96	475229
BEARCOM / KAY ELECTRONICS	92.15	475244
GULF COAST	644.53	475247
		2,608.95**
ROAD & BRIDGE PCT. # 3		
FARM & HOME SUPPLY	223.75	475084
GULF COAST AUTOMOTIVE, INC.	195.43	475088
LOUIS' YAZOO SALES & SERVICE, LLC	453.75	475102
MUNRO'S	62.70	475105
PHILPOTT MOTORS, INC.	720.22	475109
SOUTHERN TIRE MART, LLC	53.45	475137
FASTENAL	73.66	475140
LOWE'S HOME CENTERS, INC.	67.28	475164
TEXAS GAS SERVICE	106.56	475167
WINDSTREAM	4.99	475181
JEFFERSON COUNTY CREDIT CARDS	49.99	475194
NORTHERN TOOL AND EQUIPMENT	448.94	475197
ACTION OVERHEAD DOOR	224.50	475206
FELIX AAA AUTO & TRUCK PARTS LLC	960.00	475218
REPUBLIC SERVICES	45.00	475219
CINTAS CORPORATION	90.36	475223
SMITTY'S HAMSHIRE GULF	7.00	475225
FUNCTION 4 LLC	38.82	475229
GERALD T PELTIER JR	200.00	475248
		4,026.40**
ROAD & BRIDGE PCT.#4		
ABLE FASTENER, INC.	38.08	475056
CHUCK'S WRECKER SERVICE	250.00	475075
RB EVERETT & COMPANY, INC.	9,467.08	475083
ENTERGY	18.02	475090
HARTMANN BLDG. SPECIALITIES	69.25	475095
M&D SUPPLY	657.79	475103
MUNRO'S	77.00	475105
UNITED STATES POSTAL SERVICE	10.00	475157
J&E WELDING INC	6,000.00	475200
ON TIME TIRE	75.00	475202
REPUBLIC SERVICES	214.79	475219
FUNCTION 4 LLC	63.73	475229
O'REILLY AUTO PARTS	243.28	475236
GULF COAST	106.05	475247
		17,290.07**
ENGINEERING FUND		
FUNCTION 4 LLC	127.84	475229
		127.84**
PARKS & RECREATION		
AUDILET TRACTOR SALES	84.35	475063
CITY OF PORT ARTHUR - WATER DEPT.	69.50	475077
ENTERGY	1,602.89	475090
RITTER @ HOME	33.77	475115

PGM: GMCOMMV2	DATE 09-15-2020		PAGE: 2
NAME	AMOUNT	CHECK NO.	TOTAL 61
SCOOTER'S LAWNMOWERS	599.96	475118	
PARKER LUMBER	384.43	475193	
ELKINS TRACTOR AND HAULING SVC, LLC	225.00	475241	2,999.90**
GENERAL FUND			
TAX OFFICE			
CURTIS 1000, INC.	981.97	475081	
OFFICE DEPOT	200.24	475108	
SOUTHEAST TEXAS WATER	137.25	475126	
UNITED STATES POSTAL SERVICE	572.27	475157	
UNITED STATES POSTAL SERVICE	56.10	475158	
TEXAS A&M AGRILIFE EXTENSION SERVIC	225.00	475224	
FUNCTION 4 LLC	102.60	475229	2,275.43*
COUNTY HUMAN RESOURCES			
PINNACLE EMPLOYEE TESTING	150.00	475110	
UNITED STATES POSTAL SERVICE	5.00	475157	
SIERRA SPRING WATER CO. - BT	28.77	475162	
VERENICE ROSALES	219.00	475213	
SOUTHEAST TEXAS OCCUPATIONAL MEDICI	228.00	475222	
FUNCTION 4 LLC	19.41	475229	650.18*
AUDITOR'S OFFICE			
SOUTHEAST TEXAS WATER	29.95	475126	
UNITED STATES POSTAL SERVICE	10.97	475157	
FUNCTION 4 LLC	19.41	475229	60.33*
COUNTY CLERK			
FED EX	20.16	475085	
OFFICE DEPOT	88.96	475108	
UNITED STATES POSTAL SERVICE	282.42	475157	
UNITED STATES POSTAL SERVICE	52.00	475158	
FUNCTION 4 LLC	66.25	475229	509.79*
COUNTY JUDGE			
UNITED STATES POSTAL SERVICE	3.84	475157	
LEXISNEXIS- ACCURINT	93.73	475190	
JAN GIROUARD & ASSOCIATES LLC	400.00	475221	
FUNCTION 4 LLC	19.41	475229	516.98*
RISK MANAGEMENT			
UNITED STATES POSTAL SERVICE	7.10	475157	
FUNCTION 4 LLC	19.41	475229	26.51*
COUNTY TREASURER			
UNITED STATES POSTAL SERVICE	157.63	475157	
AUTOMATED BUSINESS SYSTEMS	302.00	475176	
JEFFERSON COUNTY CREDIT CARDS	69.96	475194	
FUNCTION 4 LLC	92.04	475229	621.63*
PRINTING DEPARTMENT			
FUNCTION 4 LLC	333.16	475229	333.16*
PURCHASING DEPARTMENT			
OFFICE DEPOT	66.39	475108	
UNITED STATES POSTAL SERVICE	53.01	475157	
FUNCTION 4 LLC	19.41	475229	138.81*
GENERAL SERVICES			
CASH ADVANCE ACCOUNT	25.00	475100	
TIME WARNER COMMUNICATIONS	2,442.76	475127	
TEXAS WILDLIFE DAMAGE MGMT FUND	2,700.00	475129	

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NAME	AMOUNT	CHECK NO. TOTAL
TRIANGLE COMPUTER & TELEPHONE	25.00	475132
ADVANCED STAFFING	19.50	475138
FUNCTION 4 LLC	22,793.44	475229
		28,005.70*
DATA PROCESSING		
JEFFERSON COUNTY CREDIT CARDS	754.21	475194
FUNCTION 4 LLC	19.41	475229
		773.62*
VOTERS REGISTRATION DEPT		
UNITED STATES POSTAL SERVICE	266.46	475157
FUNCTION 4 LLC	19.41	475229
		285.87*
ELECTIONS DEPARTMENT		
HART INTER CIVIC	1,056.95	475094
SIERRA SPRING WATER CO. - BT	82.65	475160
FUNCTION 4 LLC	75.34	475229
		1,214.94*
DISTRICT ATTORNEY		
OFFICE DEPOT	1,091.97	475108
TEXAS DISTRICT & COUNTY ATTY ASSN.	60.00	475130
UNITED STATES POSTAL SERVICE	148.37	475157
FUNCTION 4 LLC	133.11	475229
		1,433.45*
DISTRICT CLERK		
OFFICE DEPOT	62.96	475108
UNITED STATES POSTAL SERVICE	162.15	475157
FUNCTION 4 LLC	19.41	475229
		244.52*
CRIMINAL DISTRICT COURT		
DAVID W BARLOW	4,375.00	475065
MARSHA NORMAND	8,750.00	475106
KEVIN PAULA SEKALY PC	8,750.00	475119
KEVIN S. LAINE	2,437.50	475139
UNITED STATES POSTAL SERVICE	7.27	475157
FUNCTION 4 LLC	122.48	475229
		24,442.25*
58TH DISTRICT COURT		
FUNCTION 4 LLC	19.41	475229
		19.41*
60TH DISTRICT COURT		
FUNCTION 4 LLC	19.41	475229
		19.41*
136TH DISTRICT COURT		
LEXIS-NEXIS	76.00	475159
THOMSON REUTERS-WEST	42.00	475208
FUNCTION 4 LLC	19.41	475229
		137.41*
172ND DISTRICT COURT		
UNITED STATES POSTAL SERVICE	.50	475157
FUNCTION 4 LLC	19.41	475229
		19.91*
252ND DISTRICT COURT		
DAVID W BARLOW	4,375.00	475065
MIKE VAN ZANDT	8,750.00	475133
KEVIN S. LAINE	2,437.50	475139
CHARLES ROJAS	8,750.00	475142
UNITED STATES POSTAL SERVICE	34.25	475157
LANGSTON ADAMS	900.00	475165
JEFFERSON COUNTY CREDIT CARDS	270.00	475194
BRITTANIE HOLMES	8,750.00	475205
FUNCTION 4 LLC	19.41	475229
THOMAS WILLIAM KELLEY	2,400.00	475242
		36,686.16*
279TH DISTRICT COURT		

PGM: GMCOMMV2	DATE 09-15-2020		PAGE: 4 63
NAME	AMOUNT	CHECK NO.	TOTAL
DAVID GROVE	100.00	475059	
NATHAN REYNOLDS, JR.	600.00	475114	
UNITED STATES POSTAL SERVICE	.50	475157	
LANGSTON ADAMS	150.00	475165	
JOEL WEBB VAZQUEZ	300.00	475170	
TONYA CONNELL TOUPS	300.00	475187	
ALICIA K HALL	200.00	475201	
FUNCTION 4 LLC	19.41	475229	
THE PARDUE LAW FIRM, PLLC	620.00	475254	
317TH DISTRICT COURT			2,289.91*
ANITA F. PROVO	600.00	475113	
CHARLES ROJAS	950.00	475142	
LANGSTON ADAMS	300.00	475165	
TONYA CONNELL TOUPS	150.00	475187	
ALICIA K HALL	200.00	475201	
MATUSKA LAW FIRM	325.00	475210	
PATRICIA VELASCO	2,465.42	475220	
FUNCTION 4 LLC	19.41	475229	
JUSTICE COURT-PCT 1 PL 1			5,009.83*
UNITED STATES POSTAL SERVICE	40.27	475157	
LEXISNEXIS- ACCURINT	93.73	475190	
FUNCTION 4 LLC	24.96	475229	
JUSTICE COURT-PCT 1 PL 2			158.96*
LEXISNEXIS- ACCURINT	93.73	475190	
FUNCTION 4 LLC	19.41	475229	
JUSTICE COURT-PCT 2			113.14*
CURTIS 1000, INC.	547.20	475081	
OFFICE DEPOT	177.72	475108	
JUSTICE COURT-PCT 4			724.92*
FUNCTION 4 LLC	24.96	475229	
JUSTICE COURT-PCT 6			24.96*
UNITED STATES POSTAL SERVICE	19.94	475157	
LEXISNEXIS- ACCURINT	93.73	475190	
FUNCTION 4 LLC	19.41	475229	
JUSTICE COURT-PCT 7			133.08*
OFFICE DEPOT	83.97	475108	
LEXISNEXIS- ACCURINT	93.73	475190	
JUSTICE OF PEACE PCT. 8			177.70*
UNITED STATES POSTAL SERVICE	73.90	475158	
LEXISNEXIS- ACCURINT	93.73	475190	
FUNCTION 4 LLC	19.41	475229	
COUNTY COURT AT LAW NO.1			187.04*
UNITED STATES POSTAL SERVICE	1.68	475157	
SIERRA SPRING WATER CO. - BT	7.00	475161	
THOMSON REUTERS-WEST	127.00	475208	
FUNCTION 4 LLC	68.20	475229	
COUNTY COURT AT LAW NO. 2			203.88*
UNITED STATES POSTAL SERVICE	5.45	475157	
LANGSTON ADAMS	400.00	475165	
FUNCTION 4 LLC	19.41	475229	
COUNTY COURT AT LAW NO. 3			424.86*

PGM: GMCOMMV2	DATE 09-15-2020	AMOUNT	CHECK NO.	PAGE: 5 64 TOTAL
UNITED STATES POSTAL SERVICE		7.96	475157	
FUNCTION 4 LLC		19.41	475229	
				27.37*
COURT MASTER				
RICHARD D. HUGHES		1,750.00	475097	
FUNCTION 4 LLC		19.41	475229	
				1,769.41*
MEDIATION CENTER				
UNITED STATES POSTAL SERVICE		3.35	475157	
FUNCTION 4 LLC		19.41	475229	
				22.76*
COMMUNITY SUPERVISION				
FUNCTION 4 LLC		77.64	475229	
				77.64*
SHERIFF'S DEPARTMENT				
CARPENTER'S TIME CENTER INC.		38.93	475073	
ENTERGY		716.65	475090	
OFFICE DEPOT		64.01	475108	
UNITED STATES POSTAL SERVICE		903.24	475157	
NMS LABS		720.00	475196	
MATERA PAPER COMPANY INC		631.68	475207	
TRANSUNION RISK AND ALTERNATIVE		575.00	475215	
REPUBLIC SERVICES		45.00	475219	
SOUTHEAST TEXAS OCCUPATIONAL MEDICI		275.00	475222	
FUNCTION 4 LLC		221.84	475229	
				4,191.35*
CRIME LABORATORY				
AGILENT TECHNOLOGIES		430.73	475061	
FED EX		88.33	475085	
FISHER SCIENTIFIC		243.83	475086	
SOUTHEAST TEXAS WATER		79.90	475126	
CERILLIANT		241.00	475166	
TECHSCAN INC		625.00	475177	
CAYMAN CHEMICAL COMPANY		75.00	475191	
FUNCTION 4 LLC		24.96	475229	
ANSI-ASQ NAT ACCREDITATION BOARD		5,100.00	475238	
				6,908.75*
JAIL - NO. 2				
AAA LOCK & SAFE		92.50	475055	
BOB BARKER CO., INC.		940.75	475064	
CITY OF BEAUMONT - WATER DEPT.		16.00	475076	
ECOLAB		854.85	475082	
M&D SUPPLY		177.90	475103	
OFFICE DEPOT		788.74	475108	
SANITARY SUPPLY, INC.		1,097.75	475117	
SHERIFF'S ASSOCIATION OF TEXAS		25.00	475122	
SHERWIN-WILLIAMS		725.00	475123	
WHOLESALE ELECTRIC SUPPLY CO.		787.04	475136	
WALMART COMMUNITY BRC		94.36	475155	
LOWE'S HOME CENTERS, INC.		341.64	475164	
UNITED RENTALS		845.91	475175	
INDUSTRIAL & COMMERCIAL MECHANICAL		225.00	475203	
SAM'S CLUB DIRECT		272.34	475204	
MATERA PAPER COMPANY INC		2,741.86	475207	
WASTEWATER TRANSPORT SERVICES LLC		2,003.00	475212	
GALLS LLC		4,474.53	475217	
REPUBLIC SERVICES		3,645.35	475219	
FUNCTION 4 LLC		354.97	475229	
THE MONOGRAM SHOP		18.00	475230	
TRINITY SERVICES GROUP INC		20,015.53	475246	
PRIDE ENTERPRISES		3,132.00	475250	
				43,670.02*
JUVENILE PROBATION DEPT.				
UNITED STATES POSTAL SERVICE		5.50	475157	
LYNN BIERHALTER		57.50	475179	
SHARON STREETMAN		69.00	475180	

PGM: GMCOMMV2	DATE 09-15-2020	PAGE: 6
NAME	AMOUNT	CHECK NO. TOTAL
TANISHA GRIFFIN	104.65	475214
FUNCTION 4 LLC	38.82	475229
JUVENILE DETENTION HOME		275.47*
LASHEA JONES	206.78	475189
A1 FILTER SERVICE COMPANY	183.79	475198
REPUBLIC SERVICES	704.70	475219
FUNCTION 4 LLC	63.73	475229
CONSTABLE PCT 1		1,159.00*
UNITED STATES POSTAL SERVICE	19.18	475157
FUNCTION 4 LLC	89.62	475229
CONSTABLE-PCT 2		108.80*
POSTMASTER	220.00	475111
SAM HOUSTON STATE UNIVERSITY	125.00	475116
CONSTABLE-PCT 4		345.00*
DISH NETWORK	67.63	475184
FUNCTION 4 LLC	19.41	475229
CONSTABLE-PCT 6		87.04*
UNITED STATES POSTAL SERVICE	1.26	475157
LEXISNEXIS- ACCURINT	93.73	475190
FUNCTION 4 LLC	19.41	475229
CONSTABLE PCT. 8		114.40*
FUNCTION 4 LLC	89.56	475229
COUNTY MORGUE		89.56*
PROCTOR'S MORTUARY INC	9,900.00	475192
FORENSIC MEDICAL	70,300.00	475240
AGRICULTURE EXTENSION SVC		80,200.00*
OFFICE DEPOT	54.98	475108
UNITED STATES POSTAL SERVICE	20.11	475157
JEFFERSON COUNTY CREDIT CARDS	425.16	475194
FUNCTION 4 LLC	55.47	475229
HEALTH AND WELFARE NO. 1		555.72*
CALVARY MORTUARY	1,500.00	475070
MUNRO'S	39.74	475105
OFFICE DEPOT	131.57	475108
AUSTIN CECIL WALKES MD PA	2,932.58	475134
MCKESSON MEDICAL-SURGICAL INC	228.48	475141
UNITED STATES POSTAL SERVICE	115.74	475157
LEXISNEXIS- ACCURINT	136.50	475190
SAM'S CLUB DIRECT	121.94	475204
FUNCTION 4 LLC	103.29	475229
HEALTH AND WELFARE NO. 2		5,309.84*
AUSTIN CECIL WALKES MD PA	2,932.58	475134
UNITED STATES POSTAL SERVICE	159.70	475158
LEXISNEXIS- ACCURINT	136.50	475190
FUNCTION 4 LLC	38.82	475229
NURSE PRACTITIONER		3,267.60*
FUNCTION 4 LLC	19.41	475229
ENVIRONMENTAL CONTROL		19.41*
OFFICE DEPOT	152.50	475108

PGM: GMCOMMV2	DATE 09-15-2020		PAGE: 7
NAME	AMOUNT	CHECK NO.	TOTAL 66
FUNCTION 4 LLC	89.62	475229	
INDIGENT MEDICAL SERVICES			242.12*
KING'S PHARMACY BEAUMONT	1,317.50	475199	
SAM'S CLUB DIRECT	419.88	475204	
MAINTENANCE-BEAUMONT			1,737.38*
CONSOLIDATED ELECTRICAL DIST INC.	37.57	475079	
JOHN CRANE, INC.	204.75	475080	
HERNANDEZ OFFICE SUPPLY, INC.	946.08	475096	
M&D SUPPLY	493.16	475103	
MCCOWN PAINT & SUPPLY OF TEXAS	75.37	475104	
RITTER @ HOME	288.60	475115	
ACE IMAGEWEAR	189.80	475121	
WHOLESALE ELECTRIC SUPPLY CO.	30.58	475136	
SOLAR	36.40	475163	
CENTERPOINT ENERGY RESOURCES CORP	1,861.87	475173	
FRED MILLER'S OUTDOOR EQUIPMENT LLC	1,559.97	475216	
REPUBLIC SERVICES	2,114.10	475219	
FUNCTION 4 LLC	19.41	475229	
GREGORY R KELLER	55.14	475233	
MAINTENANCE-PORT ARTHUR			7,912.80*
BETA TECHNOLOGY	408.50	475067	
ENTERGY	5,132.63	475090	
OFFICE DEPOT	69.85	475108	
S.E. TEXAS BUILDING SERVICE	7,234.98	475125	
TEXAS DEPT OF LICENSING &	20.00	475131	
LOWE'S HOME CENTERS, INC.	32.75	475164	
PARKER LUMBER	166.01	475193	
FRED MILLER'S OUTDOOR EQUIPMENT LLC	467.15	475216	
FUNCTION 4 LLC	38.82	475229	
ALL TERRAIN EQUIPMENT CO	119.25	475231	
THE HOME DEPOT PRO	1,317.35	475243	
MAINTENANCE-MID COUNTY			15,007.29*
CITY OF NEDERLAND	67.19	475078	
ENTERGY	2,187.53	475090	
RITTER @ HOME	9.99	475115	
ACE IMAGEWEAR	71.54	475121	
TIME WARNER COMMUNICATIONS	47.00	475128	
W. JEFFERSON COUNTY M.W.D.	27.67	475135	
LOWE'S HOME CENTERS, INC.	15.12	475164	
JEFFERSON COUNTY CREDIT CARDS	414.97	475194	
FRED MILLER'S OUTDOOR EQUIPMENT LLC	615.74	475216	
REPUBLIC SERVICES	92.10	475219	
FUNCTION 4 LLC	19.41	475229	
SERVICE CENTER			3,568.26*
SANITARY SUPPLY, INC.	245.85	475117	
JEFFERSON CTY. TAX OFFICE	7.50	475145	
JEFFERSON CTY. TAX OFFICE	7.50	475146	
JEFFERSON CTY. TAX OFFICE	7.50	475147	
JEFFERSON CTY. TAX OFFICE	7.50	475148	
JEFFERSON CTY. TAX OFFICE	7.50	475149	
JEFFERSON CTY. TAX OFFICE	7.50	475150	
JEFFERSON CTY. TAX OFFICE	7.50	475151	
JEFFERSON CTY. TAX OFFICE	7.50	475152	
VOYAGER FLEET SYSTEM, INC.	12,894.48	475168	
REPUBLIC SERVICES	122.69	475219	
FUNCTION 4 LLC	19.41	475229	
VETERANS SERVICE			13,342.43*
FUNCTION 4 LLC	66.56	475229	
MOSQUITO CONTROL FUND			66.56*
			297,939.73**

PGM: GMCOMMV2	DATE 09-15-2020	PAGE: 8
NAME	AMOUNT	CHECK NO. TOTAL
CITY OF NEDERLAND	39.28	475078
W.W. GRAINGER, INC.	19.20	475087
ENTERGY	548.81	475090
JACK BROOKS REGIONAL AIRPORT	161.20	475099
MUNRO'S	94.54	475105
AIRPORT GULF TOWING LLC	125.00	475178
THE DINGO GROUP-PETE JORGENSEN MARI	382.47	475186
PARKER LUMBER	26.26	475193
REPUBLIC SERVICES	122.69	475219
FUNCTION 4 LLC	19.41	475229
SALADIN PUMP & EQUIPMENT	1,183.50	475235
O'REILLY AUTO PARTS	468.68	475236
CY-FAIR TIRE	24.00	475245
		3,215.04**
FEMA EMERGENCY		
FIVE STAR FEED	3,555.03	475169
MARTIN PRODUCT SALES LLC	1,184.00	475182
SHERWIN-WILLIAMS	1,470.00	475188
JEFFERSON COUNTY CREDIT CARDS	169.64	475194
SAM'S CLUB DIRECT	1,055.89	475204
ALLIED UNIVERSAL SECURITY SERVICES	17,897.83	475249
JORDYN ROBERTS	360.00	475251
		25,692.39**
BREATH ALCOHOL TESTING		
CMI INC	111.53	475071
		111.53**
FAMILY GROUP CONFERENCING		
FUNCTION 4 LLC	19.41	475229
		19.41**
SECURITY FEE FUND		
ALLIED UNIVERSAL SECURITY SERVICES	27,347.53	475249
		27,347.53**
LAW LIBRARY FUND		
LEXIS-NEXIS	481.00	475159
FUNCTION 4 LLC	19.41	475229
		500.41**
JUVENILE PROB & DET. FUND		
RITE OF PASSAGE	6,128.39	475253
		6,128.39**
GRANT A STATE AID		
RITE OF PASSAGE	6,128.39	475253
		6,128.39**
COMMUNITY SUPERVISION FND		
BOSWORTH PAPER	393.75	475069
OFFICE DEPOT	79.69	475108
UNITED STATES POSTAL SERVICE	189.50	475157
UNITED STATES POSTAL SERVICE	260.25	475158
JCCSC	125.00	475195
		1,048.19**
JEFF. CO. WOMEN'S CENTER		
BELL'S LAUNDRY	546.14	475066
ISI COMMERCIAL REFRIGERATION	163.10	475098
KOMMERCIAL KITCHENS	335.86	475101
PREMIUM PLUMBING	124.13	475112
TEXAS FIRE & COMMUNICATIONS	95.00	475144
TOWER COMMUNICATIONS, INC.	60.00	475154
CENTERPOINT ENERGY RESOURCES CORP	155.25	475173
REPUBLIC SERVICES	150.26	475219
CINTAS CORPORATION	25.16	475223
FUNCTION 4 LLC	38.82	475229
		1,693.72**
COMMUNITY CORRECTIONS PRG		
FUNCTION 4 LLC	24.96	475229
		24.96**
DRUG DIVERSION PROGRAM		

PGM: GMCOMMV2	DATE 09-15-2020		PAGE: 9 68
NAME	AMOUNT	CHECK NO.	TOTAL
FUNCTION 4 LLC	22.19	475229	22.19**
REGIONAL COMM. SAVNS			
APPRISS SAFETY	7,542.56	475171	7,542.56**
HOTEL OCCUPANCY TAX FUND			
C. JOHNNIE-ON-THE-SPOT	280.00	475072	
CITY OF BEAUMONT - WATER DEPT.	144.20	475076	
MUNRO'S	146.90	475105	
REPUBLIC SERVICES	122.69	475219	
FUNCTION 4 LLC	87.36	475229	
ERIC ANTHONY LANG	500.00	475234	1,281.15**
DISTRICT CLK RECORDS MGMT			
FUNCTION 4 LLC	38.82	475229	38.82**
COUNTY CLERK ELECTION CON			
BATTERIES PLUS LLC	851.40	475237	851.40**
COUNTY CLERK HAVA FUND			
BINSWANGER GLASS CO.	5,295.00	475068	5,295.00**
CAPITAL PROJECTS FUND			
SE TEX CONSTRUCTION CORPORATION	79,591.70	475183	79,591.70**
AIRPORT FUND			
ACE GLASS & MIRROR, INC.	377.55	475057	
SPIDLE & SPIDLE	944.96	475058	
JOHNSTONE SUPPLY	534.06	475060	
FJORD AVIATION FUELING	280.81	475062	
CITY OF NEDERLAND	460.64	475078	
W.W. GRAINGER, INC.	176.84	475087	
ENTERGY	11,224.03	475092	
ENTERGY	42.73	475093	
MUNRO'S	81.65	475105	
SUPERIOR SUPPLY & STEEL	85.00	475143	
UNITED STATES POSTAL SERVICE	1.68	475157	
LOWE'S HOME CENTERS, INC.	787.65	475164	
SE TEX CONSTRUCTION CORPORATION	10,970.00	475183	
JEFFERSON COUNTY CREDIT CARDS	500.00	475194	
SOUTHEAST TEXAS PARTS AND EQUIPMENT	700.31	475209	
FRED MILLER'S OUTDOOR EQUIPMENT LLC	136.65	475216	
REPUBLIC SERVICES	1,319.94	475219	
FUNCTION 4 LLC	38.82	475229	
TITAN AVIATION FUELS	25,540.60	475239	53,203.92**
SE TX EMP. BENEFIT POOL			
EXPRESS SCRIPTS INC	70,650.06	475232	70,650.06**
SETEC FUND			
JLL VALUATION & ADVISORY SVCS, LLC	30,000.00	475255	30,000.00**
WORKER'S COMPENSATION FD			
TRISTAR RISK MANAGEMENT	10,915.67	475174	10,915.67**
DA SPECIAL CRIMES GRANT			
JEFFERSON COUNTY CREDIT CARDS	1,229.84	475194	1,229.84**
GLO DISASTER RECOVERY			
GRIFFITH MOSELEY JOHNSON & ASSOCIAT	18,702.47	475211	18,702.47**
MARINE DIVISION			

NAME	AMOUNT	CHECK NO.	TOTAL
CITY OF NEDERLAND	20.65	475078	
ENTERGY	667.36	475090	
SETZER HARDWARE, INC.	15.29	475120	
VERIZON WIRELESS	531.86	475153	
BUMPER TO BUMPER	158.58	475172	
JEFFERSON COUNTY CREDIT CARDS	2,259.40	475194	
BOEING DISTRIBUTION, INC	28.04	475252	
			3,681.18**
SHERIFF - COMMISSARY			
WALMART COMMUNITY BRC	998.16	475155	
			998.16**
			683,477.51***

Precincts Voting at Location (Precintos de votación en el Localización)	Election Day Polling Places (Localizaciones)	ADDRESS (Dirección)	City, State, Zip code (Ciudad, Estado, Código postal)
ALL (todos)	Amelia Elementary School	565 S. Major Dr	Beaumont, TX 77707
ALL (todos)	Beaumont Municipal Airport	455 Keith Rd.	Beaumont, TX 77713
ALL (todos)	Bevil Oaks City Hall	13560 River Oaks Blvd.	Bevil Oaks, TX 77713
ALL (todos)	BISD Administration Building	3395 Harrison Ave.	Beaumont, TX 77706
ALL (todos)	New Light Church	3780 Crow Rd.	Beaumont, TX 77706
ALL (todos)	Dishman Elementary	3475 Champions Dr.	Beaumont, TX 77707
ALL (todos)	O.C. Mike Taylor Career Center	2330 North St.	Beaumont, TX 77702
ALL (todos)	Precinct 1 Service Center	20205 W. Hwy. 90	China, TX 77613
ALL (todos)	Rogers Park Community Center	6540 Gladys Ave.	Beaumont, TX 77706
ALL (todos)	Roy Guess Elementary	8055 Voth Rd.	Beaumont, TX 77708
ALL (todos)	Hebert Library	2025 Merriman St.	Port Neches, TX 77651
ALL (todos)	Central Gardens Fire Station	2026 Spurlock Rd.	Nederland, TX 77627
ALL (todos)	Groves Public Library	5600 West Washington	Groves, TX 77619
ALL (todos)	Nederland City Hall	207 N. 12th Street	Nederland, TX 77627
ALL (todos)	Jerry Ware Airport Terminal	5000 Jerry Ware Dr.	Beaumont, TX 77705
ALL (todos)	JP 4 BLDG	19217 FM 365	Beaumont, TX 77705
ALL (todos)	Jefferson County ESD #4	12880 FM 365	Beaumont, TX 77705
ALL (todos)	Marion & Ed Hughes Public Library	2712 Nederland Ave.	Nederland, TX 77627
ALL (todos)	Port Neches City Hall	1005 Merriman	Port Neches, TX 77651
ALL (todos)	Groves Activity Building	6150 39th Street.	Groves, TX 77619
ALL (todos)	DeQueen Elementary	740 DeQueen Blvd.	Port Arthur, TX 77640
ALL (todos)	Zion Hill Baptist Church	5848 Roosevelt Ave.	Port Arthur, TX 77640
ALL (todos)	Jefferson County Sub-Courthouse	525 Lakeshore Dr.	Port Arthur, TX 77640
ALL (todos)	Port Acres Elementary	6301 Pat Ave	Port Arthur, TX 77640
ALL (todos)	O.W. Collins Retirement Center	4440 Gulfway Dr.	Port Arthur, TX 77642
ALL (todos)	Port Arthur Library	4615 9th Ave	Port Arthur, TX 77642
ALL (todos)	Queen of Vietnam Catholic Church**	801 9th Ave	Port Arthur, TX 77642
ALL (todos)	R.L. Gabby Eldridge Center	5262 S. Gulfway Dr	Sabine Pass, TX 77655
ALL (todos)	Travis Elementary	1115 Lakeview Ave.	Port Arthur, TX 77642
ALL (todos)	Willie Ryman Center	3248 39th St.	Port Arthur, TX 77642
ALL (todos)	Alice Keith Park Recreation Center	4075 Highland Ave.	Beaumont, TX 77705
ALL (todos)	Charlton-Pollard Elementary	825 Jackson St.	Beaumont, TX 77701
ALL (todos)	Lamar University Montagne Center, Cardinal Club Room	4401 S. MLK PKWY	Beaumont, TX 77705
ALL (todos)	Hamshire-Fannett High School	12702 2nd St	Hamshire, TX 77622
ALL (todos)	Jefferson County Courthouse	1085 Pearl St.	Beaumont, TX 77701
ALL (todos)	MLK Middle School	1400 Avenue A	Beaumont, TX 77701
ALL (todos)	John Paul Davis Community Center	3580 E. Lucas Dr.	Beaumont, TX 77703
ALL (todos)	Precinct 4 Service Center	7780 Boyt Rd.	Beaumont, TX 77713
ALL (todos)	Sterling Pruitt Center	2930 Gulf St.	Beaumont, TX 77703
ALL (todos)	Theodore Johns Library	4255 Fannett Rd.	Beaumont, TX 77705
**Denotes Change			

AMENDED ORDER OF GENERAL ELECTION
(ORDEN MODIFICADOA DE ELECCION GENERAL)

An election is hereby ordered to be held on November 3, 2020, in Jefferson County, Texas, for the purpose of electing the following county and precinct officers as required by Article XVI, Section 65 of the Texas Constitution:

(Por la presente se ordena que se lleve a cabo una elección el dia 3rd de Noviembre, 2020, en el Condado de Jefferson, Texas, con el propósito de elegir los siguientes officials del condado y del precinto como requerido por el Artículo XVI, Sección 65, de la Constitución de Texas:)

(List Offices) (Enúmere los puestos officials)

Sheriff
(Sherife)

County Tax Assessor-Collector
(Asesor-Colector de Impuestos del Condado)

County Commissioner, Precinct No. 1
(Comisionado del Condado, Precinto Núm. 1)

County Commissioner, Precinct No. 3
(Comisionado del Condado, Precinto Núm. 3)

Justice of the Peace, Precinct No. 1, Place 1
(Juez de Paz, Precinto Núm. 1, Lugar 1)

Constable, Precinct No. 1
(Condestable, Precinto Núm. 1)

Constable, Precinct No. 2
(Condestable, Precinto Núm. 2)

Constable, Precinct No. 4
(Condestable, Precinto Núm. 4)

Constable, Precinct No. 6
(Condestable, Precinto Núm. 6)

Constable, Precinct No. 7
(Condestable, Precinto Núm. 7)

Constable, Precinct No. 8
(Condestable, Precinto Núm. 8)

***NOTICE OF EARLY VOTING LOCATIONS AND HOURS FOR
November 3, 2020, GENERAL AND JOINT ELECTION
(Aviso de localizaciones y horas para elecciones adelantadas de Noviembre 3, 2020
Elecciones General y Conjunta)***

Early Voting by personal appearance will be conducted at the following dates and times:
(La votación adelantada en persona se llevará a en las siguientes fechas y horarios:)

EARLY VOTING LOCATIONS: (Localizaciones de Votación Adelantada):		
Beaumont Courthouse-Main location	1001 Pearl St., Beaumont, Texas	
Port Arthur Sub-Courthouse	525 Lakeshore Dr., Port Arthur, Texas	
Rogers Park Recreation Center	6540 Gladys, Beaumont, Texas	
Port Arthur Library	4615 Ninth Ave, Port Arthur, Texas	
Theodore Johns Library	4255 Fannett Rd., Beaumont, Texas	
John Paul Davis Community Center	3580 E Lucas, Beaumont, Texas	
Marion & Ed Hughes Public Library	2712 Nederland Ave., Nederland, Texas	
Groves Recreation Center	6150 39 th Street, Groves, Texas	
Effie & Wilton Hebert Library	2025 Merriman St., Port Neches, Texas	
J.P. Pct. 4 Bldg. (Judge Chesson’s Courtroom)	19217 FM 365, Beaumont Texas	
Precinct One Service Center	20205 W. Hwy. 90, China, Texas	
DATES AND HOURS FOR ALL ABOVE LOCATIONS: (Fechas y Horas para todas las localizaciones anteriores):		
October 13 - 16 (<i>Octubre 13 - 16</i>)	Tuesday - Friday (<i>Martes -Viernes</i>)	8:00 a.m. - 5:00 p.m.
October 19 - 23 (<i>Octubre 19 - 23</i>)	Monday - Friday (<i>Lunes -Viernes</i>)	8:00 a.m. - 5:00 p.m.
October 24 (<i>Octubre 24</i>)	Saturday (<i>Sábado</i>)	8:00 a.m. - 5:00 p.m.
October 25 (<i>Octubre 25</i>)	Sunday (<i>Domingo</i>)	12:00 p.m. - 5:00 p.m.
October 26 – October 30 (<i>Octubre 26- Octubre 30</i>)	Monday – Friday (<i>Lunes – Viernes</i>)	7:00 a.m. - 7:00 p.m.

Location of Election Day Polling Places (Ubicación de las casillas electorales el Día de Elección)

Precincts (precintos)	Election Day Polling Places (Localizaciones)	ADDRESS (Dirección)	City, State, Zip code (Ciudad, Estado, Código postal)
ALL (todos)	Amelia Elementary School	565 S. Major Dr	Beaumont, TX 77707
ALL (todos)	Beaumont Municipal Airport	455 Keith Rd.	Beaumont, TX 77713
ALL (todos)	Bevil Oaks City Hall	13560 River Oaks Blvd.	Bevil Oaks, TX 77713
ALL (todos)	BISD Administration Building	3395 Harrison Ave.	Beaumont, TX 77706
ALL (todos)	New Light Church**	3780 Crow Rd.	Beaumont, TX 77706
ALL (todos)	Dishman Elementary	3475 Champions Dr.	Beaumont, TX 77707
ALL (todos)	O.C. Mike Taylor Career Center	2330 North St.	Beaumont, TX 77702
ALL (todos)	Precinct 1 Service Center	20205 W. Hwy. 90	China, TX 77613
ALL (todos)	Rogers Park Community Center	6540 Gladys Ave.	Beaumont, TX 77706
ALL (todos)	Roy Guess Elementary	8055 Voth Rd.	Beaumont, TX 77708
ALL (todos)	Hebert Library	2025 Merriman St.	Port Neches, TX 77651
ALL (todos)	Central Gardens Fire Station	2026 Spurlock Rd.	Nederland, TX 77627
ALL (todos)	Groves Public Library	5600 West Washington	Groves, TX 77619
ALL (todos)	Nederland City Hall	207 N. 12th Street	Nederland, TX 77627
ALL (todos)	Jerry Ware Airport Terminal	5000 Jerry Ware Dr.	Beaumont, TX 77705
ALL (todos)	JP 4 BLDG	19217 FM 365	Beaumont, TX 77704
ALL (todos)	Jefferson County ESD #4	12880 FM 365	Beaumont, TX 77705
ALL (todos)	Marion & Ed Hughes Public Library	2712 Nederland Ave.	Nederland, TX 77627
ALL (todos)	Port Neches City Hall	1005 Merriman	Port Neches, TX 77651
ALL (todos)	Groves Activity Building	6150 39th Street.	Groves, TX 77619
ALL (todos)	DeQueen Elementary	740 DeQueen Blvd.	Port Arthur, TX 77640
ALL (todos)	Zion Hill Baptist Church**	5848 Roosevelt Ave.	Port Arthur, TX 77640
ALL (todos)	Jefferson County Sub-Courthouse	525 Lakeshore Dr.	Port Arthur, TX 77640
ALL (todos)	Port Acres Elementary**	6301 Pat Ave	Port Arthur, TX 77640
ALL (todos)	O W Collins Retirement Center	4440 Gulfway Dr..	Port Arthur, TX 77642
ALL (todos)	Port Arthur Library**	4615 9th Ave	Port Arthur, TX 77642
ALL (todos)	Queen of Vietnam Catholic Church**	801 9th Ave	Port Arthur, TX 77642
ALL (todos)	R.L. Gabby Eldridge Center	5262 S. Gulfway Dr	Sabine Pass, TX 77655
ALL (todos)	Travis Elementary	1115 Lakeview Ave.	Port Arthur, TX 77642
ALL (todos)	Sam Houston Elementary	3245 36th St	Port Arthur, TX 77642
ALL (todos)	Alice Keith Park Recreation Center	4075 Highland Ave.	Beaumont, TX 77705
ALL (todos)	Charlton-Pollard Elementary	825 Jackson St.	Beaumont, TX 77701
ALL (todos)	Lamar University Montagne Center, Cardinal Club Room**	4401 S. MLK PKWY	Beaumont, TX 77705
ALL (todos)	Hamshire-Fannett High School	12702 2nd St	Hamshire, TX 77622
ALL (todos)	Jefferson County Courthouse	1001 Pearl St.	Beaumont, TX 77701
ALL (todos)	MLK Middle School	1400 Avenue A	Beaumont, TX 77701
ALL (todos)	John Paul Davis Community Center	3580 E. Lucas Dr.	Beaumont, TX 77703
ALL (todos)	Precinct 4 Service Center	7780 Boyt Rd.	Beaumont, TX 77713
ALL (todos)	Sterling Pruitt Center	2930 Gulf St.	Beaumont, TX 77703
ALL (todos)	Theodore Johns Library	4255 Fannett Rd.	Beaumont, TX 77705

**Location Change (el cambio de ubicación)

Application for ballot by mail shall be mailed to:

(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Carolyn L. Guidry

P.O. Box 1151

Beaumont, TX 77704-1151

Application for ballot by mail must be received no later than the close of business on October 23, 2020.

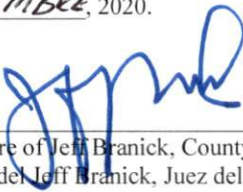
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse para el fin de las horas de negocio el 23 de Octubre, 2020)

Federal postcard applications must be received no later than the close of business on October 23, 2020.

(La tarjeta Federal de solicitud deberán recibirse no más tardar de las horas de negocio el 23 de Octubre, 2020)

Issued this 15TH day of SEPTEMBER 2020.

(Emitada esta día 15TH de SEPTIEMBRE, 2020.



Signature of Jeff Branick, County Judge
(Firma del Jeff Branick, Juez del Condado)

Name	Role	Phone Number	Address	City, ST, ZIP
Clifton Simoneaux	CCS Judge / EVBB Clerk	409-720-8610	223 Avenue D	Nederland, TX 77627
Wayne Ozio	CCS Manager / SVC / EVBB	409-790-0668	312 N 24th St.	Nederland, TX 77627
Katherine Rice	SVC Judge / EVBB Clerk	281-961-7775	13385 Powers Rd..	Hamshire, TX 77622
Dina Carr	EVBB Judge / CCS Clerk	310-480-0716	2225 Stillwater Dr.	Beaumont, TX 77705
Cassandra Rosado	SVC	409-332-7128	2997 61st St.	Port Arthur, TX 77640
Catherine Fontenot	SVC	409-656-1096	1770 Edson Dr.	Beaumont, TX 77706
David Butterbaugh	SVC	409-273-2973	9847 Hwy 90	Beaumont, TX 77713
David Reeves	SVC	409-748-9472	305 E 1st St.	Port Neches, TX 77651
Jerry Hidahl	SVC	409-719-7630	2116 Avenue L	Nederland, TX 77627
Roger Hamilton	SVC	409-726-2549	10029 Highway 90	Beaumont, TX 77713
Tammy Paris	SVC	409-293-7115	6126 Willis St.	Groves, TX 77619
Anne Ochoa	Poll Judge / SVC	409-543-6870	4620 Evergreen	Port Arthur, TX 77642
Cathy Hidahl	Poll Judge / SVC	409-722-6042	2116 Avenue L	Nederland, TX 77627
Craig Lege	Poll Judge / SVC	409-963-1680	6867 Howe	Groves TX 77619
Gwen Withrow	Poll Judge / SVC	409-433-2644	2602 Highland Blvd.	Nederland, TX 77627
Marie Errington	Poll Judge / SVC	409-962-3269, 409-543-2845(m)	4021 Wentworth Ave	Port Arthur, TX 77642
Michelle Bush	Poll Judge / SVC	409-728-2559	4010 Inez	Beaumont, TX 77705
Robert Withrow	Poll Judge / SVC	409-828-0225	2602 Highland Blvd.	Nederland, TX 77627
Donna Zollers	Poll Judge / EVBB	409-9630762, 409-548-7176(m)	6248 Adams	Groves, TX 77619
Kenneth Young	Poll Judge / EVBB	409-727-0293, 409-728-2695(m)	2419 Avenue G	Nederland TX 77627
Lanora Read	Poll Judge / EVBB	409-550-8488	2606 9th St.	Port Neches, Tx 77651
Larry McCown	Poll Judge / EVBB	409-892-0998	4755 Hardwood Ln	Beaumont, TX 77706
Sam Moffit	Poll Judge / EVBB	409-223-2090	1650 Reynolds Rd	Beaumont, TX 77707
Patricia Green	SVC / EVBB	409-626-2585	2225 Stillwater Dr.	Beaumont, TX 77705
Christy LaFleur	EVBB	409-540-1729	2709 Merriman St.	Port Neches, TX 77651
Judy Derouen	EVBB	409-963-7748	603 S 16th St	Nederland, TX 77627
Kaylee Orr	EVBB	409-960-2266	312 N 24th St.	Nederland, TX 77627
Keith Gebauer	EVBB	409-284-4565	PO Box 1928	Nederland TX 77627
Linda Reeves	EVBB	409-338-2094	3164 Dogwood Ln.	Port Neches, TX 77651
Shaun Best	EVBB	409-239-3710	4162 Treadway Rd #2	Beaumont, TX 77706
Madeline Badon	EVBB	409-243-2764	16225 Hashire Rd.	Winnie, TX 77665
Marie Maggio	EVBB	409-866-8089	6279 Ivanhoe Ln.	Beaumont, TX 77706
Marsha Morgan	EVBB	409-719-2245	105 S. 1st Street	Nederland, TX 77627
Max Zollers	EVBB	409-963-0762	6248 Adams	Groves, TX 77619
Michelle Barnette	EVBB	409-549-2009	630 22nd St.	Beaumont, TX 77706
Richard Reeves	EVBB	409-727-4695	3164 Dogwood Ln.	Port Neches, TX 77651
Rita Choate	EVBB	409-243-3301	10702 E Hamshre Rd	Hamshire, TX 77622
Robyn Deshotel	EVBB	409-433-3501	4545 Evergreen Dr.	Port Arthur, TX 77640
Stephen Doc Watson	EVBB	409-866-7095, 409-658-7711(m)	6015 Townhouse Ln	Beaumont, TX 77707
Alan Sturm	Poll Judge	409-962-2828	3118 Bernhardt	Port Arthur, TX 77642
April Hawkins	Poll Judge	409-727-5927	2726 Marilyn Ln	Port Neches, Tx 77651
Art Green	Poll Judge	409-665-0113	211 S. 2 1/2 Street	Nederland, TX 77627
Blaine Hall	Poll Judge	409-549-2422	2301 Rosedale	Port Arthur, TX 77642
Brian Markland	Poll Judge	409-880-5124	16153 Westbury Rd	China, TX 77613
Chris Breaux	Poll Judge	409-861-4791	7397 Pleasant Bend	Beaumont, TX 77708
Coby McConnell	Poll Judge	409-363-4192	7546 San Diego St.	Beaumont, TX 77708
Dana Schilling	Poll Judge	409-723-3262	2110 Central Dr.	Beaumont, TX 77706
Diane Fountain	Poll Judge	409-543-9654	6700 Coolidge Ave	Groves, TX 77619
Donna Gabrysch	Poll Judge	409-842-1941, 409-782-4744(m)	4460 Pebble Beach Dr	Beaumont, TX 77707
Anna Christian	Poll Judge	409-749-0509	4840 80th Street	Port Arthur, TX 77642
Janet Kizziah	Poll Judge	409-718-0714	119 7th Ave.	Nederland, TX 77627
Jeff Sadighi	Poll Judge	360-224-8036	1504 Gary Ave	Nederland TX 77627
Joan Yates	Poll Judge	409-347-7303	6252 Afton Ln	Beaumont, TX 77706

Keith Casey	Poll Judge	682-777-6029	6090 N Major Dr., #6	Beaumont, TX 77713
Linda Sherman	Poll Judge	409-722-4632	3608 Ave F	Nederland, TX 77627
Mabel Matthews	Poll Judge	409-753-3140	4849 Lawndale Ave..	Groves, TX 77619
Mark Godley	Poll Judge	409-727-8120	3743 Saba Ln.	Port Neches, TX 77651
Nancy Dickey	Poll Judge	409-347-2929	3410 Redwood Dr.	Beaumont, TX 77703
Nickey Matt	Poll Judge	409-749-0591	807 N. 33rd	Nederland, TX 77627
Nola Hall	Poll Judge	409-365-2436, 409-549-2422(m)	2301 Rosedale	Port Arthur, TX 77642
Pamela Trainer-Burrell	Poll Judge	409-203-0733	516 Amy St.	Port Arthur, TX 77640
Rachell Bridle	Poll Judge	620-253-6222	2620 Avenue H	Nederland, TX 77627
Ramona Hutchinson	Poll Judge	409-751-0187	3660 Winged Foot	Beaumont, TX 77707
Redell Fontenot	Poll Judge	409-727-1474	3001 8th St. Trlr 12	Port Neches, TX 77651
Rhonda Ray	Poll Judge	409781-1970	2180 Edson	Beaumont, TX 77706
Ron Ellington	Poll Judge	409-767-5943	3660 Winged Foot	Beaumont, TX 77707
Ronnie Mudd	Poll Judge	409-899-5568, 409-454-6963(m)	4790 Chadwick Ln	Beaumont, TX 77706
Sandy Craigen	Poll Judge	409-791-2796	2371 Mimosa St	Port Arthur, TX 77640
Susan Contreras	Poll Judge	409-540-0709	9210 Gross St	Beaumont, TX 77707
Susan Tindall	Poll Judge	409-253-2277	1077 Louisiana St	Nome, TX 77629
Jennifer LeBlanc	Poll Judge	409-626-2809	3310 Cleveland	Groves, TX 77619
Theresa Foster	Poll Judge	409-781-1344	3645 Ford	Beaumont, 77706
Bobby Simon	Poll Judge	409-289-1549	208 Hillterrice Drive	Nederland, TX 77627
Michell Halbert	Poll Judge	409-201-2228	4621 Graves Ave	Groves, TX 77619
Kerri Reeves	Poll Judge	409-720-7276	1403 S. 14th St.	Nederland, TX 77627
James Pruitt	Poll Judge	409-344-0818	703 Atlanta Ave.	Nederland, TX 77627

(30) Pcts Voting at Poll	(2) Polling Location	(6) Judge Party	(7) Judge Name
1-1	Amelia Elementary School	Democrat	KERRY EHRENSBERGER
1-2	Beaumont Municipal Airport	Democrat	STELLA SMITH
1-3	Bevil Oaks City Hall**	Democrat	Mildred Moss
1-4	BISD Administration Building	Democrat	MAC ENGLISH
1-5	New Light Church**	Democrat	
1-6	Dishman Elementary	Democrat	DERYL HOLDEN
1-7	O.C. Mike Taylor Career Center	Democrat	PAULA MOORE
1-8	Precinct 1 Service Center	Democrat	
1-9	Rogers Park Community Center -Group 1	Democrat	DAVID JAMES
1-9	Rogers Park Community Center -Group 2	Democrat	WILLIAM BOSTIC
1-10	Roy Guess Elementary	Democrat	DEBORAH CELESTINE
2-2	Central Gardens Fire Station	Democrat	Deborah Welch
2-3	Groves Public Library	Democrat	Linda Polidore-Ballou
2-4	Nederland City Hall	Democrat	Sylvia McDuffie
2-5	Jerry Ware Airport Terminal	Democrat	Noryour Akins
2-6	JP 4 BLDG	Democrat	GERALDINE BECKETT
2-7	Jefferson County ESD #4	Democrat	ROSEMARY MARTIN
2-8	Marion & Ed Hughes Public Library- Group 1	Democrat	AZZIE MILLS
2-8	Marion & Ed Hughes Public Library- Group 2	Democrat	Lorena Jerry
2-9	Port Neches City Hall	Democrat	Dorothy Jackson
2-10	Groves Activity Building	Democrat	Melba LeDoux
3-1	DeQueen Elementary	Democrat	Artemus Hancock
3-2	Zion Hill Baptist Church**	Democrat	Carolyn Levine
3-3	Jefferson County Sub-Courthouse	Democrat	Audry Blanchette
3-4	Port Acres Elementary**	Democrat	Edmonia Henderson
3-5	O W COLLINS RETIREMENT CENTER	Democrat	Doris Rogers
3-6	Port Arthur Library - Group 1	Democrat	LYNELL LANDRY
3-6	Port Arthur Library - Group 2	Democrat	JASMINE BERRY
3-8	R.L. Gabby Eldridge Center	Democrat	

(30) Pcts Voting at Poll	(2) Polling Location	(6) Judge Party	(7) Judge Name
3-9	Travis Elementary	Democrat	CRAIG GUIDRY
3-10	Sam Houston Elementary	Democrat	HAROLD JOSEPH
4-1	Alice Keith Park Recreation Center	Democrat	CHARLIE MINGO
4-2	Charlton-Pollard Elementary	Democrat	GREG PUMPHREY
4-3	Lamar University Montagne Center, Cardinal Club Room**	Democrat	Delia Bell-Kyle
4-4	Hamshire-Fannett High School		
4-5	Jefferson County Courthouse	Democrat	
4-6	MLK Middle School	Democrat	Ray Nelson
4-7	John Paul Davis Community Center - Group 1	Democrat	VERNON TUBBS
4-7	John Paul Davis Community Center - Group 2	Democrat	Mary Doyle
4-8	Precinct 4 Service Center	Democrat	BRADFORD WILLS
4-9	Sterling Pruitt Center	Democrat	KATHERINE CAMPBELL
4-10	Theodore Johns Library - Group 1	Democrat	Margaret Jones
4-10	Theodore Johns Library - Group 2	Democrat	Ed Clark



Resolution

STATE OF TEXAS

§
§
§

COMMISSIONERS' COURT

COUNTY OF JEFFERSON

OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED that at an emergency meeting of the Commissioners' Court of Jefferson County, Texas, held on the 15th day of September, 2020, on motion made by Everette D. Alfred, Commissioner of Precinct No. 4, and seconded by Brent Weaver, Commissioner of Precinct No. 2, the following Resolution was adopted:

WHEREAS, the Jefferson County Commissioners' Court finds that immediate action is required during times of an emergency; and


WHEREAS, the Jefferson County Commissioners' Court recognizes that the County Judge did sign a Disaster Declaration for Jefferson County on March 13, 2020; and

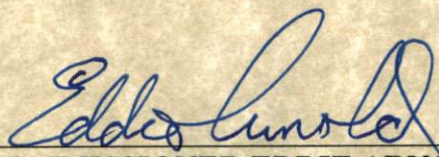
WHEREAS, the Jefferson County Commissioners' Court recognizes that this Disaster Declaration must be renewed pursuant to Section 418.108 (b), Government Code; and

WHEREAS, the Jefferson County Commissioners' Court recognizes that Jefferson County remains in a state of disaster as a result of the COVID-19 PANDEMIC and that the renewal of this Declaration of Disaster is necessary for the protection of life and property in Jefferson County;

NOW THEREFORE, BE IT RESOLVED that Commissioners' Court of Jefferson County, Texas, does hereby approve the renewal and extension of the Disaster Declaration entered on March 13, 2020.

SIGNED this 15th day of September, 2020.


 JUDGE JEFF R. BRANICK
 County Judge


 COMMISSIONER EDDIE ARNOLD
 Precinct No. 1


 COMMISSIONER MICHAEL S. SINEGAL
 Precinct No. 3


 COMMISSIONER BRENT A. WEAVER
 Precinct No. 2


 COMMISSIONER EVERETTE D. ALFRED
 Precinct No. 4




Resolution

STATE OF TEXAS

§
§
§

COMMISSIONERS' COURT

COUNTY OF JEFFERSON

OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED that at an emergency meeting of the Commissioners' Court of Jefferson County, Texas, held on the 15th day of September, 2020, on motion made by Everette D. Alfred, Commissioner of Precinct No. 4, and seconded by Brent Weaver, Commissioner of Precinct No. 2, the following Resolution was adopted:

RESOLUTION TO EXTEND DISASTER DECLARATION FOR HURRICANE LAURA

WHEREAS, the Jefferson County Commissioners' Court finds that immediate action is required during times of an emergency; and


WHEREAS, the Jefferson County Commissioners' Court recognizes that the County Judge did sign a Disaster Declaration for Jefferson County on August 23, 2020; and

WHEREAS, the Jefferson County Commissioners' Court recognizes that this Disaster Declaration must be renewed pursuant to Section 418.108 (b), Government Code; and

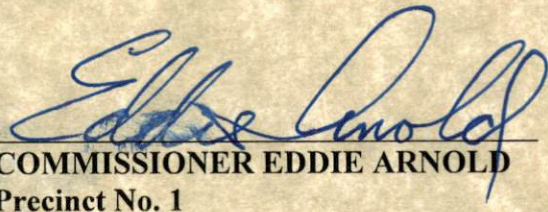
WHEREAS, the Jefferson County Commissioners' Court recognizes that Jefferson County remains in a state of disaster as a result of the devastation created by Hurricane Laura and that the renewal of this Declaration of Disaster is necessary for the protection of life and property in Jefferson County;

NOW THEREFORE, BE IT RESOLVED that Commissioners' Court of Jefferson County, Texas, does hereby approve the renewal and extension of the Disaster Declaration entered on August 23, 2020.

SIGNED this 15th day of September, 2020.



JUDGE JEFF R. BRANICK
County Judge

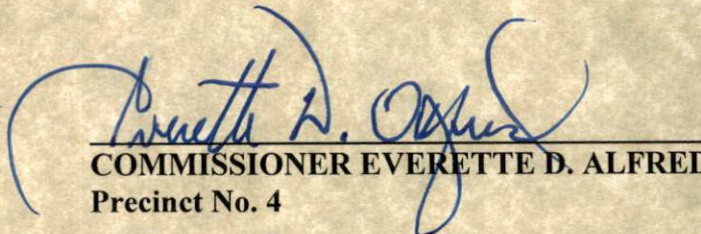
COMMISSIONER EDDIE ARNOLD
Precinct No. 1



COMMISSIONER MICHAEL S. SINEGAL
Precinct No. 3



COMMISSIONER BRENT A. WEAVER
Precinct No. 2



COMMISSIONER EVERETTE D. ALFRED
Precinct No. 4

RECEIVED SEP - 8 2020

Jefferson County



Precinct Four

Everette "Bo" Alfred
Commissioner

P.O. Box 4025
Beaumont, Texas 77704-4025
409-835-8443 phone
www.co.jefferson.tx.us/prct4/index.html

September 8, 2020

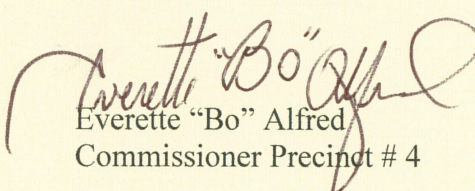
Ms. Loma George
Hon. Jeff Branick's Office

RE: Agenda Item

Please place this item on the Tuesday, September 15, 2020, Commissioners' Court Agenda.

Receive and file Certificate of Completion for Commissioner Everette Alfred. Commissioner Alfred has successfully completed the continuing education provisions of Article 81.0025 of the Texas Local Government Code 2020.

Thank you.


Everette "Bo" Alfred
Commissioner Precinct # 4

Enclosure

EA/nr

**COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS**
County Commissioner Continuing Education Transcript

Reporting Period: 1/1/2020 - 12/31/2020

Hon. Everette "Bo" Alfred
Commissioner
Jefferson County
1149 Pearl Street
Beaumont, TX 77701
Phone: (409) 835-8443
Fax: (409) 784-5803

ID:
204898
Term:
1/1/2003 - 12/31/2022

Date	Description	Earned Hours
1/1/2020	Excess hours carried from 2019	8.00
2/13/2020	2020 VG Young Conference	20.00
Total Hours Earned: 28.00		

**You have met your 2020 Commissioner Statutory Continuing Education requirement.
You will carry forward 8.00 hours to the next reporting period.**

See Statute: Section 81.0025 Continuing Education, Local Government Code

Because continuing education sponsors are not required by law to report attendance to the Association, this transcript may not be a complete list of continuing education hours earned by the commissioner for this calendar year.

Print Date: 9/4/2020

If this report does not agree with your records, please call
Administrative Assistant at (512) 482-0701 or (800) 733-
0699 or cjca@allison-bass.com

**AGENDA ITEM****September 15, 2020**

Consider, possibly approve, authorize the County Judge to execute a deed from Jefferson County to Lamar State College- Port Arthur (LSCPA) for 23.69 acres of land to be utilized by LSCPA as a commercial driver's license training facility Pursuant to Local Government Code Sec.272.001 (j).

4 pgs
DD

2020027901

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM THE INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

SPECIAL WARRANTY DEED

Date: 15th September, 2020

Grantor and Mailing Addresses:

Jefferson County, Texas
1149 Pearl Street, Fourth Floor
Beaumont, Jefferson County, TX 77701

Grantee: Lamar State College-Port Arthur

Grantee's Mailing Address (including county)

1830 Lakeshore Drive
Port Arthur, Jefferson County, Texas 77640

Consideration: Pursuant to Sec. 272.001(j) of the Texas Local Government Code, the consideration for the conveyance by Jefferson County Drainage District No. 7, Texas shall be Ten (\$10.00) dollars and no/100 and other valuable consideration and that Jefferson County, Texas do agree to convey to Lamar State College-Port Arthur any and all interest it may have in the property, including all improvements, as described more particularly as, subject to the reservations heretofore made:

23.69 acres of land out of and a part of Tract 13-B-1 situated in the T.&N.O.R., Survey No. 1, Abstract No. 257, recorded in Clerk's File No. 2016033831 in the Official Public Records of Jefferson County, Texas, and described in Exhibit "A" as attached and incorporated herein, for use as a commercial driving training facility.

Reservations from and Exceptions to Conveyance and Warranty: That such deed is subject to all restrictions, covenants, conditions, easements, rights-of-way and prescriptive rights whether recorded or not, and all recorded reservations if any and zoning and other laws affecting the property. In the event the Grantee chooses to abandon said property or discontinue using it as an educational facility, Jefferson County shall have the first option to purchase same.

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and to hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever, subject to the reservations heretofore made. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to

claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty by and through only the grantor.

Executed on the 15th day of September A.D. 2020.

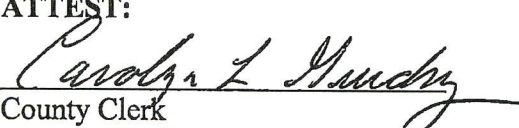
GRANTORS:

By: 

Name: JEFF R. Branick

Jefferson County

ATTEST:


County Clerk

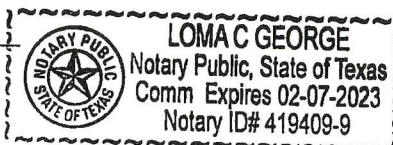


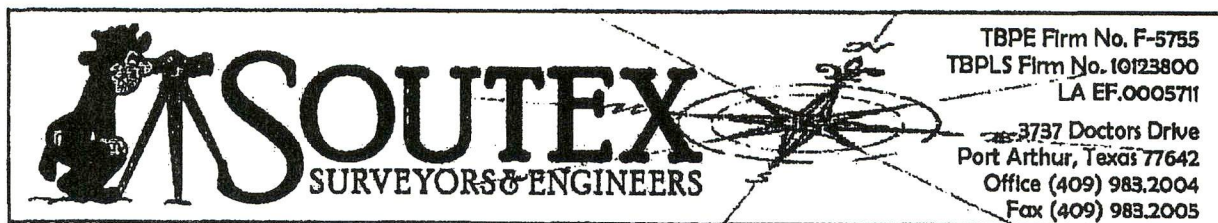
ACKNOWLEDGEMENT

THE STATE OF TEXAS §
 §
COUNTY OF JEFFERSON §

BEFORE ME, the undersigned Notary Public, on this day personally appeared Judge Jeff R. Branick known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same as the act and deed of the County of Jefferson, for the purposes and considerations therein expressed, and in the capacities therein stated

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 15th day of September A.D. 2020.





**23.69 ACRES OF LAND
OUT OF THE
T. & N.O.R.R. SURVEY NO.1
ABSTRACT NO. 257
JEFFERSON COUNTY, TEXAS**

BEING 23.69 acres of land out of and a part of Tract 13-B-1 situated in the T. & N.O.R.R. Survey No. 1, Abstract No. 257, recorded in File No. 2016033831, Official Public Records, Jefferson County, Texas; said 23.69 acre tract being more fully described by metes and bounds as follows, to wit;

Note: Bearings, coordinates, distances and acreage are based on the Texas Coordinate System of 1983, South Central Zone, US Survey Feet, and are referenced to SmartNet, North America.

BEGINNING at a ½" steel rod found for the Northwest corner of said Tract 13-B-1, said ½" steel rod being the Northeast corner of a (Called 72.89) acre tract of land described in a deed to Texas Department of Criminal Justice, recorded in File No. 9731119, Official Public Records, Jefferson County, Texas, and being the Northwest corner of the herein described tract; having a Texas Coordinate of N: 13941516.44, E: 3536629.26;

THENCE, South 82 deg., 51 min., 20 sec., East, on the North line of said Tract 13-B-1, a distance of 807.25' to point for corner on the West line of a 100' wide Jefferson County Drainage District No. 7 easement, recorded in Film Code 104-90-1940, Official Public Records, Jefferson County, Texas; said point for corner being the Northeast corner of the herein described tract;

THENCE, the following bearings and distance to points for corners on the West line of said Jefferson County Drainage District No. 7 easement;

South 17 deg., 32 min., 44 sec., East, 288.12';

South 07 deg., 42 min., 22 sec., West, 274.51';

South 20 deg., 42 min., 36 sec., East, 179.76';

South 34 deg., 22 min., 37 sec., East, 270.35';

South 39 deg., 33 min., 54 sec., East, 235.75';

South 45 deg., 33 min., 25 sec., East, at a distance of 334.90', leaving the West line of said drainage easement, continuing for a total distance of 483.17' to a point for corner being the Southeast corner of the herein described tract;

THENCE, South 62 deg., 17 min., 40 sec., West, a distance of 658.66' to a point for corner on the common line of said Tract 13-B-1, and the (Called 72.89) acre tract, same being the Southwest corner of the herein described tract, from which a 1/2" steel rod, capped and marked "SOUTEX", found for the Southwest corner of said Tract 13-B-1, bears South 27 deg., 42 min., 20 sec., East, a distance of 1437.45';

THENCE, North 27 deg., 42 min., 20 sec., West, on the common line of said Tract 13-B-1 and the (Called 72.89) acre tract, a distance of 2106.18' to the **POINT OF BEGINNING** and containing 23.69 acres of land more or less.

NOTE: This description is based on plat and deed information only and does not represent on the ground current field survey.

Lamar State College of Port Arthur
LS-20-0559

RETURN TO:

MS. CAROLYN GUIDRY
1001 PEARL STREET
BEAUMONT, TX 77701

FILED AND RECORDED

OFFICIAL PUBLIC RECORDS



Carolyn L. Guidry, County Clerk
Jefferson County, Texas

September 15, 2020 03:23:03 PM

FEE: \$0.00

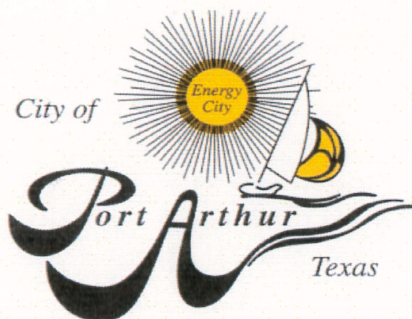
2020027901

**AGENDA ITEM****September 15, 2020**

Consider, possibly approve and authorize the County Judge to execute a Demolition Waiver in favor of the City of Port Arthur for a dangerous structure located at 400 Duane Street in Port Arthur, Texas.

THURMAN BILL BARTIE, MAYOR
CHARLOTTE MOSES, MAYOR PRO TEM

COUNCIL MEMBERS:
RAYMOND SCOTT, JR.
CAL JONES
THOMAS J. KINLAW III
HAROLD DOUCET, SR.
KAPRINA FRANK



RON BURTON
INTERIM CITY MANAGER

SHERRI BELLARD, TRMC
CITY SECRETARY

VAL TIZENO
CITY ATTORNEY

August 20, 2020

Certified: 9214 8969 0099 9790 1313 7242 84 & Copy Sent Via Regular Mail

Jefferson County et al.
1149 Pearl Street
Beaumont, Texas 77701-3638

400 DUANE STREET (RESIDENCE/CARPORT/SHED)
W50' LOT 3 BLOCK 10 MONTROSE 1 50'X190'

Dear Jefferson County et al,

An inspection was made on **08/19/2020** on the property located at **400 Duane Street, Port Arthur, TX**. The inspection disclosed that the building or structure located at the above listed address is unsafe and represents a threat to public health, safety and welfare. The City of Port Arthur's Housing Code of Ordinance Article VIII requires owners to **repair, rehabilitate or demolish** any structures which are (1) structurally unsound, unfit for human habitation, and/or substandard; (2) a hazard to public health, safety, and welfare by reason of access constituting a fire hazard or other danger to human life, inadequate maintenance, or abandonment.

The Demolition Division staff will discuss this letter and remedies with you at your request. Staff may be reached at (409) 983-8209. If this office receives no response from you, and if such elimination of defects through reconstruction, board-up or demolition has not begun within fifteen (15) days from the receipt of this letter, this division is required to institute proceedings as set forth in this code, which may involve the letting of contractor for demolition or cleanup of the property and/or filing of charges in Municipal Court for violation of this Code of Ordinance **Article VIII Section 18-381, Section 18-382**.

If you do not wish to discuss this matter with this office, you may appear before the Construction Board of Adjustments and Appeals and show cause why this request by the official should not be complied with. You have the right to appeal the decision of the Building Official to the Construction Board of Adjustments and Appeals. Your notice of appeal shall be in writing and filed within (15) days after the receipt of this letter at the office of the Demolition Division.

Sincerely,

Ronnie Mickens
Demolition Inspector

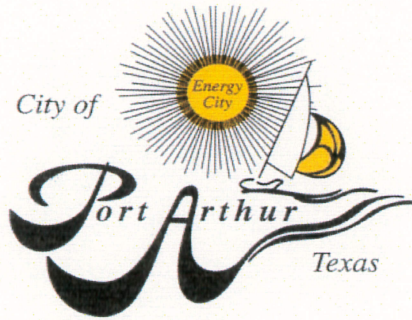
Deborah Verret
Demolition Supervisor

VH

101-Letter

THURMAN BILL BARTIE, MAYOR
CHARLOTTE MOSES, MAYOR PRO TEM

COUNCIL MEMBERS:
RAYMOND SCOTT, JR.
CAL J. JONES
THOMAS J. KINLAW III
HAROLD DOUCET, SR.
KAPRINA FRANK



RON BURTON
CITY MANAGER

SHERRI BELLARD, TRMC
CITY SECRETARY

VAL TIZENO
CITY ATTORNEY

August 20, 2020

Certified: 9214 8969 0099 9790 1313 7242 84 Copy Sent Via Regular Mail

Jefferson County
1149 Pearl Street
Beaumont, Texas 77701-3638

**RE: 400 DUANE STREET (RESIDENCE/CARPORT/SHED) W50' LOT 3 BLOCK 10 MONTROSE
1 50'X 190'**

Dear Jefferson County,

Enclosed is a Demolition Waiver. Please sign it in the presence of a Notary Public, and return it with a copy of your Deed and drivers license. **(For each waiver).**

If you have any questions, please do not hesitate to call me at (409) 983-8209.

Sincerely,

Ronnie Mickens
Demolition Inspector

DEMOLITION WAIVER

City of Port Arthur
Community Development Department—Demolition Division
444 4th Street—P. O. Box 1089, Port Arthur, TX 77641-1089
(409) 983-8209/(409) 983-8250

I, Jefferson County, am the owner of a Residence/Carport/Shed
(Owner's Name) (Description of Building(s))

at 400 Duane Street, legally described as W50' Lot 3 Block 10 Montrose 1 50'x190'
(Street Address) (Legal Description)

I hereby give my consent, without the necessity of a public hearing, to the City of Port Arthur to demolish the above described building(s) and to clear the above described property of all weeds, rubbish, trash and debris. The City of Port Arthur may use its own personal equipment to do such work, or the City may hire or otherwise engage others and the equipment of others, for such purpose. I also hereby consent to the filing of a lien against the above described property for all costs incurred by the City of Port Arthur in connection with such demolition provided that such costs do not exceed the actual amount.

Signature(s): _____, COUNTY CLERK

Mailing Address: 1149 PEARCE, 4TH FLOOR, BEAUMONT, TX 77701

Telephone Number(s): 409 835-8466

SUBSCRIBED AND SWORN BEFORE ME THIS _____ DAY OF _____, 20____

NOTARY PUBLIC IN AND FOR JEFFERSON COUNTY, TEXAS
MY COMMISSION EXPIRES: _____

APPROVED BY CITY STAFF: _____

Appraisal & Collection Technologies - JEFFERSON COUNTY

Window

Account Status

 Prev. Acc... Next Acco... Prev. Owner Next Owner Acct History Acct Summary **Notes** **Documents**
Go To:
 CELLIS
 ACT8006 v1.288

 ACCOUNT NO(04470000002555000000): YEAR = 2019, LEGAL STATUS = STRUCK OFF,
 CAUSE NUMBER = D200503

 09/08/2020 13:31:41
 ACTJC

STATUS DETAIL Expand Fees Summary

Account Information

Account No. 044700-000/025550-00000 Roll Code REAL PROPER

Certified Owner JEFFERSON COUNTY

Parcel Address 400 DUANE ST

Amount Due as of 09/08/2020 Owner No. 0

Tax Units

Tax Unit Description

List of Tax Units

1 9 35 43 51 55

AG INCLUDED

Remove Fees

Countywide ☐

Tax Unit, Yr, Rec. Type

Tax Unit

Year

Rec. Type

Multi Select

Amount Due/Paid Information

Year	Appr. Value	H	O	V	D	Base Levy	Paid Levy	Write-Off	Remaining Levy	Fees	Refund	Amount Due
2019	\$27,950					\$905.96	\$0.00	\$0.00	\$905.96	\$398.63	\$0.00	\$1,304.59
2018	\$27,950					\$890.79	\$0.00	\$0.00	\$890.79	\$520.22	\$0.00	\$1,411.01
2017	\$27,950										\$0.00	\$1,496.65
2016	\$27,950										\$0.00	\$1,532.65
2015	\$27,950										\$0.00	\$1,647.41
2014	\$27,950										\$0.00	\$1,802.00
2013	\$27,950										\$0.00	\$1,837.97
2012	\$27,950										\$0.00	\$1,920.29
2011	\$27,950										\$0.00	\$2,043.71
											\$0.00	\$18,769.12

Last Payment

Date

Last Payer

Alert Warning Messages

**** WARNING ****

The following condition(s) exist:

Struck Off Exists

OK

Record: 1/1



400 DUANE STREET



400 DUANE STREET



400 DUANE STREET



400 DUANE STREET



COUNTY OF JEFFERSON
STATE OF TEXAS

IN THE COMMISSIONERS COURT
OF JEFFERSON COUNTY, TEXAS

ORDER

On this 15th day of September, 2020, came on to be considered, the setting of the tax rate of Jefferson County, and the Court further finding that at least four members of the Commissioners' Court are now present, as required by law.

It is ORDERED, upon motion made by _____, Commissioner of Precinct No. __, seconded by _____, Commissioner of Precinct No. __ that the tax rate for 2020/2021 shall be:

(1) the debt service tax rate is hereby set at \$.024272 per one hundred dollars valuation for the County's 2020-21 debt service requirements; (2) the maintenance and operations tax rate is hereby set at \$.34340705 per one hundred dollars valuation; (3) to maintain the residence homestead exemptions of 20% or \$5,000 and \$40,000 for over 65.

THIS RATE WILL RAISE LESS TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE LOWERED BY 7.36% PERCENT AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOMES BY APPROXIMATELY \$1.50.

ORDERED and signed this 15th day of September, 2020.

JUDGE JEFF BRANICK
COUNTY JUDGE

COMMISSIONER EDDIE ARNOLD
PRECINCT NO. 1

COMMISSIONER MICHAEL SINEGAL
PRECINCT NO. 3

COMMISSIONER BRENT WEAVER
PRECINCT NO. 2

COMMISSIONER EVERETTE "BO" ALFRED
PRECINCT NO. 4

JEFFERSON COUNTY, TEXAS



ANNUAL BUDGET FISCAL YEAR 2020-2021

JEFF BRANICK
COUNTY JUDGE

EDDIE ARNOLD
COMMISSIONER, PCT. 1

BRENT WEAVER
COMMISSIONER, PCT. 2

**MICHAEL "SHANE"
SINEGAL**
COMMISSIONER, PCT. 3

EVERETTE "BO" ALFRED
COMMISSIONER, PCT. 4

PATRICK SWAIN
COUNTY AUDITOR

JEFFERSON COUNTY, TEXAS

ANNUAL BUDGET

This budget will raise less revenue from property taxes than last year's budget by an amount of \$6,857,500, which is a 7.36% decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$3,054,888.

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:



Property Tax Rate Comparison

	2020-2021	2019-2020
Property Tax Rate:	\$0.364977/100	\$0.364977/100
No-New Revenue Tax Rate:	\$0.406506/100	n/a
No-New Revenue Maintenance & Operations Tax	n/a	n/a
Voter-Approval Tax Rate:	\$0.446672/100	n/a
De Minimis Tax Rate:	\$0.575101/100	n/a
Debt Rate:	\$0.024272/100	\$0.022772/100

Total debt obligation for Jefferson County secured by property taxes is \$35,565,000.

FISCAL YEAR 2020-2021

HISTORY OF JEFFERSON COUNTY, TEXAS



Jefferson County Courthouse

Jefferson County is a 937 square mile County situated in the Coastal Plain or Gulf Prairie region of extreme southeastern Texas. The County is comprised of mainly grassy plains, though it has a dense forest belt, marshy saltgrass terrain, and coastal prairie within its boundaries. The area is low and flat with altitudes rising from sea level to approximately 50 feet above. The County has a subtropical humid climate with a mean annual temperature of 69 degrees and averages fifty-three inches of annual rainfall. The average growing season is 225 days a year. Several incorporated towns make up the County including: Beaumont, Bevil Oaks, China, Groves, Nederland, Nome, Port Arthur, Port Neches, and Taylor Landing.

Jefferson County was formed in 1836 and organized in 1837. It was one of the original counties in the Republic of Texas. The first County seat was Jefferson (named after Thomas Jefferson) on the east bank of Cow bayou and was replaced by Beaumont in 1838. The first Jefferson County courthouse was built in 1854 and later became a Confederate hospital during the Civil War. The second courthouse was a 3-story building, built in 1893. It was the County's seat of justice until demolished to make room for the current building. The courthouse as it stands today was built in 1931 for \$1,000,000. Since the building of the original courthouse in 1931, there have been

several extensions. The "New Courthouse" was built in the 1980's, and is attached to the original structure. The County also has a sub-courthouse located in Port Arthur. Other County Buildings and Annexes that house the operations and offices of the government are located at optimal points within the County.

The area that is Jefferson County has been claimed by several different nations. The first inhabitants were the Atakapa Indians, which settled in the Lower Neches and Sabine rivers. The French and Spanish disputed ownership of the area during the eighteenth century, and when the United States acquired Louisiana, the area was under Spanish control as part of the Atascosito District. Anglo settlement began in the area around 1821 with encouragement by the Mexican government. With the formation of the Texas Republic in 1836, residents of the newly formed County sought to increase settlement.

Jefferson County was changed drastically by the discovery of oil at Spindletop in 1901. Almost overnight, the area became a booming economic base for oil exploration and refining. Jefferson County's economy to this day is still rooted in the oil industry. Currently the economy of the County is based primarily on petroleum refining; the production and processing of petrochemicals and other chemicals; the fabrication of steel and steel products; shipping activity; the manufacture of wood, pulp, food and feed products; agriculture; and health care services. The County continues to diversify its economic base.

Jefferson County is the location of one of the fastest-growing industrial areas of Texas. The County endeavors to offer its citizens everything they seek in the way of employment, entertainment, cultural activities, and educational facilities. Jefferson County not only seeks to increase economic development in the area, but also seeks to provide its residents with an enriching community life.

SOURCES:

"JEFFERSON COUNTY." The Handbook of Texas Online.

<<http://www.tsha.utexas.edu/handbook/online/articles/view/JJ/hcj5.html>> [Accessed Thu Sep 7 8:52:03 US/Central 2000].

"A History of Jefferson County, Texas From Wilderness To Reconstruction." W. T. Block, A Master of Arts Thesis at Lamar University. =<http://block.dynip.com/wtblockjr/History%20of%20Jefferson%20County/Introduction.htm> [Accessed Thu Sep 7 8:52:03 US/Central 2000].

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BUDGET SUMMARY

PATRICK SWAIN
COUNTY AUDITOR
(409) 835-8500



1149 PEARL ST. - 7TH FLOOR
BEAUMONT, TEXAS 77701

September 15, 2020

Honorable Commissioners' Court:

Jeff Branick, County Judge
Eddie Arnold, Commissioner, Precinct No. 1
Brent Weaver, Commissioner, Precinct No. 2
Michael "Shane" Sinegal, Commissioner, Precinct No. 3
Everette "Bo" Alfred, Commissioner, Precinct No. 4

The Commissioners' Court of Jefferson County, Texas was committed to adopting a budget for the year 2020-2021, which would not require an increase in the County's overall property tax rate. We are proud to present a budget for the general fund that has increased by 0.9% from the 2019-2020 adjusted budget, and moreover maintains the same property tax rate. Therefore, in compliance with Section 111.033, Local Government Code, budget recommendations for fiscal year 2020-2021 are submitted for your consideration and approval.

This budget is prepared on the basis of \$24,796,639,395 of net taxable value, after exemptions, which is an decrease of 2.9% over the previous year's net taxable value. The County's tax rate is \$.364977 per \$100 of assessed value, 10.2% below the calculated No-new revenue tax rate. Net tax collections are estimated at 99% of the total levy.

The County's \$.364977 tax rate is allocated as follows:

General Fund	.340705
Debt Service	.024272

The fiscal year 2020-2021 budget provides for planned expenditures, net of contingency appropriations, for all operating funds totaling \$152,159,525. Contingencies in the amount of \$725,000 in the General Fund have also been appropriated. Such contingent appropriations are under the control of the Commissioners' Court and shall be distributed by that Court.

The Capital Projects for fiscal year 2020-2021, adopted independently of the operating budget, provides for planned expenditures of \$4,276,114.

Annual budgets are adopted for all funds except for enterprise funds, internal service funds, capital project funds, and certain special revenue funds where funds are designated for a specific purpose as identified in the grant award document, which adopts grant year or project length financial plans.

It is my opinion that the provisions of revenues and expenditures in this budget are adequate and that funds will be on hand to pay the obligations as set forth. All funds are expected to have sufficient resources to operate within the budgets as proposed. It is intended that each County department will operate within its total budget allocation.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Patrick Swain', with a stylized, flowing script.

Patrick Swain
County Auditor

BUDGET INITIATIVES, MAJOR GOALS AND ISSUES

The 2020-2021 budget year was a great challenge for the Commissioners' Court of Jefferson County. Commissioners' Court developed the current General Fund budget of \$138,212,956. In addition, Commissioners' Court was able to maintain the same property tax rate of .364977 cents per \$100 of taxable valuation, which is 10.2% below the No-new revenue tax rate. This property tax rate will enable Jefferson County to continue to provide services to its citizens and promote an atmosphere conducive to economic development within the County.

Budget initiatives for the current operating year include:

Provide a 3% salary increase for Sheriff Association union employees, 2.5% salary increase for Constable Association union employees, and a 2% salary increase for all other employees. The increase in cost is approximately \$1.3 million including fringe benefits.

Commissioners' Court will utilize previously transferred funds to complete outstanding capital projects.

Maintain capital expenditures for durable goods to replace needed equipment to necessary levels.

On an on-going basis, County officials review and identify key issues facing the County and determine goals and objectives for the current operating year and the future. For the present and future years, the following represent the Commissioners' Court's list of major goals and issues:

- * Economic Development
- * Transportation Infrastructure
- * Coastal Protection
- * Organizational Development & Improvement

Economic Development - *Enhance the economic development climate in the County for future growth by focusing on workforce training and education, by exploiting our industrial and transportation infrastructure to attract and retain business and industry, and utilizing existing legislation to incentivize the attraction of businesses that bring diversification to the economic base.*

Local Industry – Jefferson County is the largest crude & LNG exporter in the U.S. Several large projects are in construction, permitting, and development for the area and the County continues to work with other taxing entities to create a business environment conducive to this growth. These include such notables as Lucite, Air Products, Vitol,

Golden Pass Products, OCI, Exxon Mobil, Phillips 66, Sempra Energy, Coastal Caverns, Energy Transfer Partners, and others that cannot be disclosed at present because of confidentiality agreements.

Petrochemical expansions at the Motiva, Total, and Valero facilities located in Jefferson County represent approximately \$22 billion in project improvements. In addition, hundreds of millions of dollars are being spent on terminal and pipeline facilities to support these projects. Recent rail terminal facility expansions and new construction has significantly increased the transportation of Canadian tar sands oil and bitumen to our area for processing by area refineries. In total, announced expansion projects in our county exceed \$58 billion.

Cheniere, one of two companies with Liquefied Natural Gas Terminals on the border of the Texas/Louisiana Coast, is in the latter stages of construction of a \$10 billion liquefaction facility. Golden Pass LNG opened their terminal in mid 2011. With their opening, our ship channel is now home to over 50% of the nation's LNG capacity. Golden Pass LNG has received a permit allowing it to build a \$10 billion gas liquefaction facility in Jefferson County. Golden Pass LNG has made a final investment decision and has begun construction. Sempra Energy has also begun permitting a multi-billion-dollar liquefaction facility to be built on 3,000 acres of land they currently own in Jefferson County and has entered into agreements for purchase of their LNG with foreign countries.

The County continues to work with industry leaders, the Texas Workforce Commission, Lamar Institute of Technology, Lamar University and non-profit groups to supply a workforce able to handle the growing labor needs of the County. This is critical given the interest of the international community in locating facilities in our county.

Hotel/Motel Tax – The County collects a 2% hotel occupancy tax from Jefferson County hotels. This tax enables the County to enhance tourism in the area by funding a variety of events and projects. The County funds the operational cost of the Ben J. Rogers Regional Visitors' Center with revenue from the Hotel/Motel Tax.

Airport Development – The County continues to collaborate with American Airlines to provide direct flights to the Dallas area to enhance the Airport's operations and link Jefferson County to worldwide destinations. Airport facility renovations are continual as part of the Airport's master plan approved and funded by the FAA. The County has entered into several land lease contracts for economic development of the frontage road property in front of the Airport.

Transportation Infrastructure – *Provide adequate funding for County infrastructure.*

Sabine-Neches Waterway - The County has participated in a study by the U.S. Army Corps of Engineers into the feasibility of deepening the Sabine-Neches waterway. This will allow ports in Southeast Texas, the third largest in the nation, to accommodate newer deep draft vessels and thus remain competitive with other ports on the Gulf Coast. Recently, the U.S. Army Corps of Engineers issued their “Chief’s Report” which paves the way for federal funding of this project. The U S House and Senate recently passed legislation, which was signed by the President authorizing the construction of the waterway improvements at a cost in excess of \$1 billion. Congressional appropriations have been approved for engineering and design of the project and construction dollars have been appropriated and construction began in July 2020.

Coastal Protection – *Provide protection of the County’s natural resources.*

Protection measures – Hurricane Ike destroyed the beach dune system along the 20 miles of Jefferson County coastline. As a result, the 138,000 acres of marsh in Jefferson County are being continually assaulted by normal saltwater tidal changes, which will destroy the marshes’ regenerative growth. This marsh area is critical economically, environmentally, and recreationally, and acts as a significant buffer against hurricane related tidal surges. Jefferson County has collaborated with the U.S. Fish & Wildlife service, the Texas General Land office, Texas Commission on Environmental Quality, and Texas Parks & Wildlife department to address dune restoration issues. Jefferson County is currently working with State and Federal officials to leverage BP Oil Spill funding for coastal restoration projects. Thus far state and federal resources in excess of \$180 million are currently being employed to address the issue and both state and federal officials are committed to further funding. Construction has begun on restoration projects and restoration of the beach dune system is slated to begin when U S Corps of Engineers’ permits are received in the Spring of 2020. Invitations to bid on the beach restoration will be issued on September 30, 2020. Other projects associated with coastal restoration and protection, including salt water barriers and siphons that restore fresh water inflows, have recently been completed utilizing BP Oil Spill settlement proceeds, North American Wetlands Conservation Act funds, and other funding.

Organizational Development & Improvement - *Improve services to our citizens through development of employees within the County.*

Services – The County also intends to continue examining our business processes and use of technology to insure that citizen’s needs are addressed in the most efficient and cost-effective manner possible.

Strategic Planning and Performance Measures – The County continues with development of a strategic plan for enhanced long term budget planning including long range capital projects planning and help to a model of performance measures to assist with the budget process.

BUDGET HIGHLIGHTS

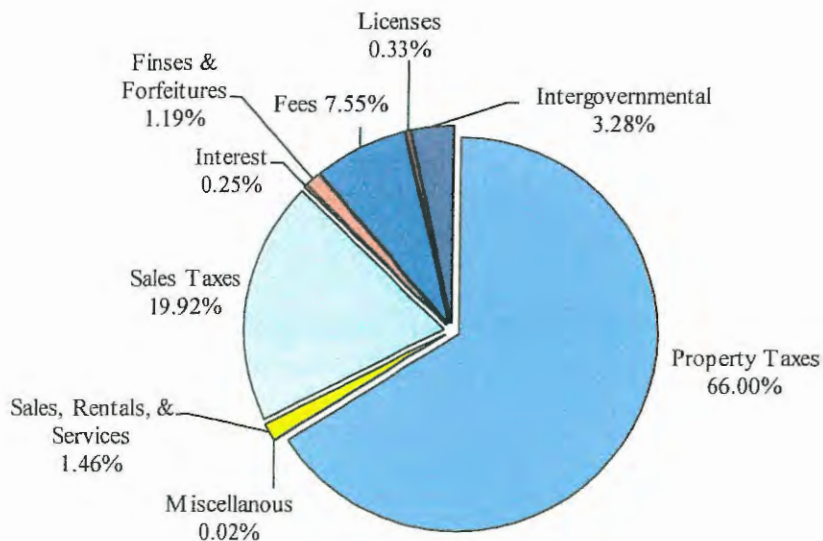
REVENUES

Jefferson County's budgeted revenues for the General Fund, Debt Service Fund, and Special Revenue Funds are derived as follows (excluding other sources):

Revenues by Source - All Funds Summary

	Approved 2019-2020	Approved 2020-2021	Percentage Change
Property Taxes	\$ 88,173,899	\$ 89,216,753	1.18%
Sales Taxes	27,190,000	26,930,000	-0.96%
Fees	10,879,555	10,199,937	-6.25%
Licenses	422,500	446,500	5.68%
Sales, Rentals, & Services	2,032,915	1,978,415	-2.68%
Intergovernmental	4,051,473	4,436,560	9.50%
Fines & Forfeitures	1,850,000	1,600,000	-13.51%
Interest	931,610	344,577	-63.01%
Miscellaneous	27,000	27,000	0.00%
Contributions	4,100	3,960	-3.41%

Revenues by Source - All Funds Summary Fiscal Year 2020-2021



Property taxes are expected to increase by about \$1 million for 2020-2021. This amount is based on a net taxable value of \$24,796,639,395 and an adopted tax rate of .364977¢. The County is anticipating a 99% collection rate for this budget year. This increase is mainly due to the reduction to the chapter 381 tax abatement rebate as a result of the decline in industrial value of property associated with the property. Industrial values continue to be a challenge in association with the uniform and equal provision of the Texas Constitution. The County is hopeful that legislation will be passed to help bridge the gap between market values and appraised values for these commercial and industrial properties. Overall, net taxable values are relatively flat from values from six years ago as a result.

Sales taxes collections are budgeted at \$26,930,000. The County collects ½ cent on all taxable sales within the County. The ½-cent sales tax was adopted in 1989. In addition, the County collects sales tax on alcoholic beverages. The County collects a 2% hotel occupancy tax from area hotels. This tax is used to fund the Ben J. Rogers Regional Visitors' Center as well as tourism grants. Voters adopted a 1-cent sales tax in November 2018 for a special assistance district.

Taxes typically make up about 86% of all revenues for the County. Please refer to page 23 for a ten-year historical account of Tax Revenues by Source.

Fees represent the third largest source of revenue for the County. Fees are anticipated to decrease by 6.25% as a result of decreased activity due to COVID-19. Fees include all departmental fees. Fees depend on the provisions of state law, and are usually mandatory, but occasionally are optional with the approval of Commissioners' Court. Revenues from this source depend on collections by departments, the actions of courts, incidence of offenses, and various other external factors. The County uses historical trends of actual revenue collections to estimate for the current year with making adjustments for any changes in the fee schedules.

Road and Bridge Fees are generated from a \$10 annual assessment at the time of license tag renewal. The Road and Bridge precincts utilize these funds for road construction and maintenance of roads as stipulated by the Texas statutes.

Auto registration fees represent the County's portion of the annual renewal fees for State auto registration. Based upon Chapter 152 of the State Tax Code this fee provides funding for construction, maintenance, bridge construction, purchases of right-of-way, and for relocation of utilities.

Other revenues are made up of licenses, sales, intergovernmental revenue, fines and forfeitures, interest, and other miscellaneous items. The County uses historical trends of

actual revenue collections to estimate for the current year with making adjustments for any changes in circumstances or rates such as interest rates.

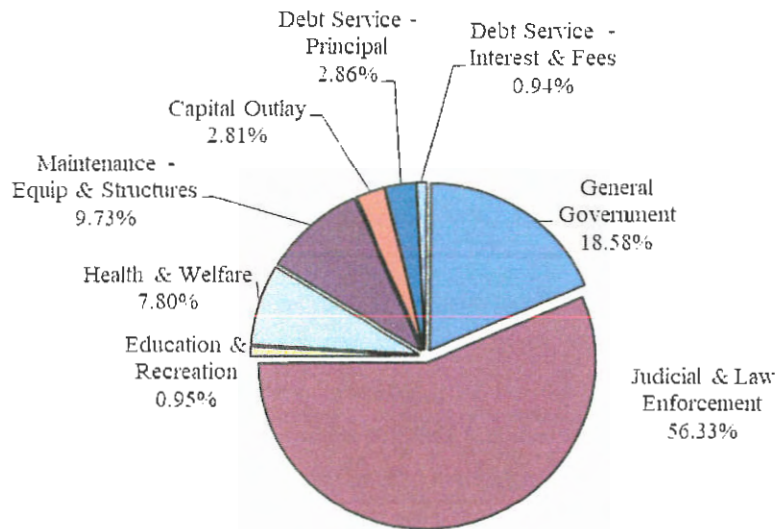
EXPENDITURES

Jefferson County's budgeted expenditures for the General Fund, Debt Service Fund, and Special Revenue Funds are derived as follows (excluding other uses):

Expenditures - All Funds Summary by Function

	Approved 2019-2020	Approved 2020-2021	Percentage Change
General Government	\$27,291,014	\$27,753,166	1.69%
Judicial & Law Enforcement	81,382,003	84,128,002	3.37%
Education & Recreation	1,399,674	1,411,976	0.88%
Health & Welfare	11,359,423	11,648,597	2.55%
Maintenance - Equipment & Structures	14,365,284	14,524,972	1.11%
Capital Outlay	6,326,076	4,205,444	-33.52%
Debt Service - Principal	4,120,000	4,270,000	3.64%
Debt Service - Interest and Commission	1,591,650	1,404,350	-11.77%
Debt Service - Transaction Fees	8,000	6,000	-25.00%

Expenditures - All Funds Summary
Budgeted for Fiscal Year 2020-2021



General Fund expenditures make up 90.4% of total budgeted expenditures, while Debt Service make up 3.72% and Special Revenue funds make up 5.88% percent. The overall change to the budget was a decrease of \$230,790 from the 2019-2020 approved budget year. This was a net effect of \$1.2 million increase related to the General Fund, which was offset by a \$1.4 million decrease in Special Revenue funds. The increase from the 2019-2020 approved budget year to 2020-2021 related to the General Fund and will be discussed below. Debt Service had a slight decrease. Special Revenue funds have an decrease of about \$1.4 million with the most of the decrease occurring for capital purchases in various funds for improvements and replacing needed equipment.

GENERAL FUND

The General Fund is used to account for the general governmental operations of the County. Included in these activities are budgets for the general government, judicial and law enforcement, education and recreation, health and welfare, maintenance of buildings and structures, capital outlay, and special purpose funding. Expenditures for fiscal year 2020-2021 including “transfers out” and contingency appropriation are approved at \$138,212,956. Revenues including “transfers in” are estimated at \$123,274,642.

Property Taxes represent 68% of the revenues generated by the General Fund. In 2020-2021 the budgeted property taxes for the General Fund is expected to increase by just under a million dollars from the prior year’s budget. This increase is mainly due to the

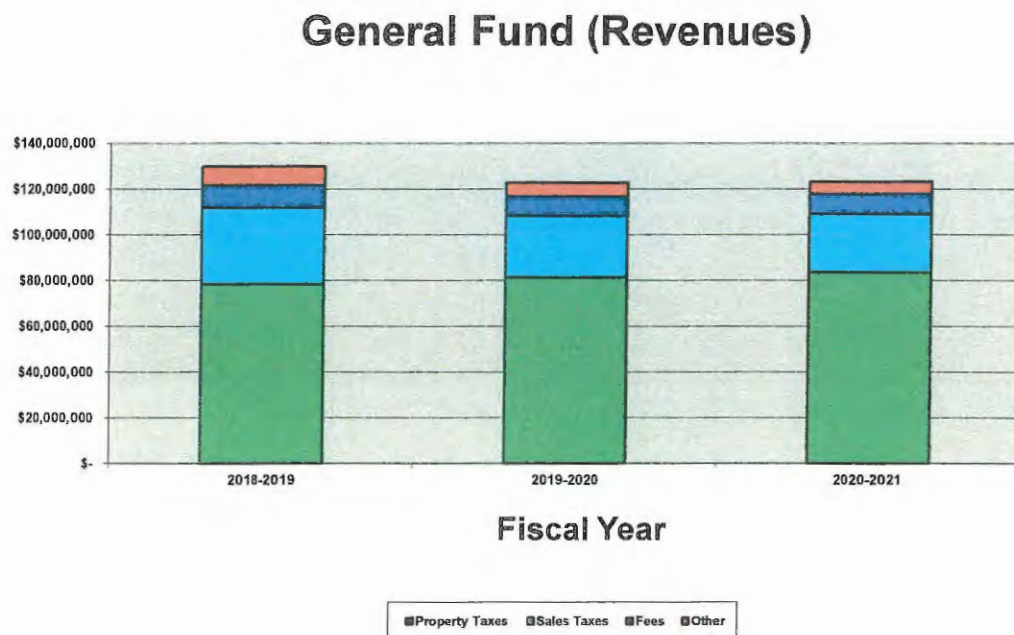
reduction to the chapter 381 tax abatement rebate as a result of a decline in industrial value of property associated with the property. Budgeted property tax revenue for 2020-2021 is \$83,481,544 for the General Fund.

Budgeted sales tax revenue for 2020-2021 is \$25,650,000, which represents 21% of the revenues generated by the General Fund. Revenue from Sales taxes have seen an influx from industrial expansions. The County anticipates revenue from Sales taxes to slow down due to the effects of COVID-19 during the 2020-2021 budget year.

Fees collected by the County account for 7% of the General Fund revenues. Estimated revenues for fees are budgeted at \$8,761,850. Fees are expected to remain level or decrease due to the effects of COVID-19 during the 2020-2021 budget year.

Other revenue sources include intergovernmental revenue, contractual payments on the housing of inmates for area cities, and interest revenue. Other revenue sources accounts for 4% of the budgeted General Fund revenues. Estimated revenues for other revenue sources are budgeted at \$5,381,248. Other revenue sources are expected to decrease about 12% with the prior year's budget. A large portion of the decrease is due to a reduction in interest revenue as a result of declining interest rates.

The following graph shows the relationship of the major revenue sources for fiscal year 2018-2019 through 2020-2021:



Expenditures budgeted for the 2020-2021 fiscal year total \$138,212,956 including contingency appropriation and “transfers out”.

General Fund Expenditures by Category

	Percentage of Budget	Approved 2019-2020	Approved 2020-2021	Percentage Change
Personnel Services	69.44%	\$ 94,285,966	\$ 95,971,081	1.79%
Operating Expenditures	26.92%	35,270,832	37,212,763	5.51%
Capital Outlay	1.14%	2,280,881	1,572,094	-31.08%
Special Purpose Funding	2.50%	5,197,191	3,457,018	-33.48%

Personnel services include salaries, wages, and fringe benefits of Jefferson County employees. The increase is due to a 3% salary increase for Sheriff Association union employees, a 2.5% salary increase for Constable Association union employees, and a 2% salary increase for all other employees and an increase in the employees' retirement rate as set by TCDRS.

Operating expenditures include all materials and supplies, maintenance and utilities, and miscellaneous services. Departments were diligent in maintaining their budgets as closely to current levels as possible. A large part of the 5.51% increase is associated with an increase in the jail medical contractual payments and increase for the annual fee for the new Court and Jail software program.

Capital outlay, which includes all capital equipment purchases over \$5,000 made by the County, decreased by \$708,787. The County will be replacing or purchasing necessary equipment including equipment purchases in the Road & Bridge departments, and other offices as needed. Other capital outlay needs, will be purchased with other funding including grants, where available.

Special Purpose Funding is used to account for expenditures that are non-operational in nature or do not specifically belong to a department. It consists of contingency appropriations and "transfers out". This budget year the following transfers are budgeted: Ford Park - \$1,425,767 and County match for Grant funds - \$1,306,251. Contingency appropriations are budgeted at \$725,000.

In 2020-2021, the County will anticipate utilizing \$14,938,314 of the General Fund reserves to balance the operating requirements of the County. The County's ending available fund balance will be 21.5% of budgeted expenditures, which complies with the County's fund balance policy. The amount that the County will utilize of the General Fund reserves will be used to fund capital outlay and special purpose funding.

General Fund Expenditures by Function

	Percentage of Budget	Approved 2019-2020	Approved 2020-2021	Percentage Change
General Government	20.36%	\$26,560,830	\$27,113,709	2.08%
Judicial & Law Enforcement	59.81%	76,969,602	79,652,440	3.49%
Education & Recreation	0.33%	438,659	441,555	0.66%
Health & Welfare	8.74%	11,359,423	11,648,597	2.55%
Maintenance - Equipment & Structures	10.76%	14,228,284	14,327,543	0.70%

The General Government increase is mainly due to a 2% salary increase for employees and an increase in employees' retirement rate. General Government is made up of the administrative functions of the County including the Tax Office, Auditor's Office, County Clerk, County Treasurer, Purchasing, MIS, and others.

Judicial and Law Enforcement increases are in large part due to 3% salary increase for Sheriff Association union employees, a 2.5% salary increase for Constable Association union employees, and a 2% salary increase for all other employees. Increases in the employees' retirement rate and Jail medical contract cost have also caused increases to this category.

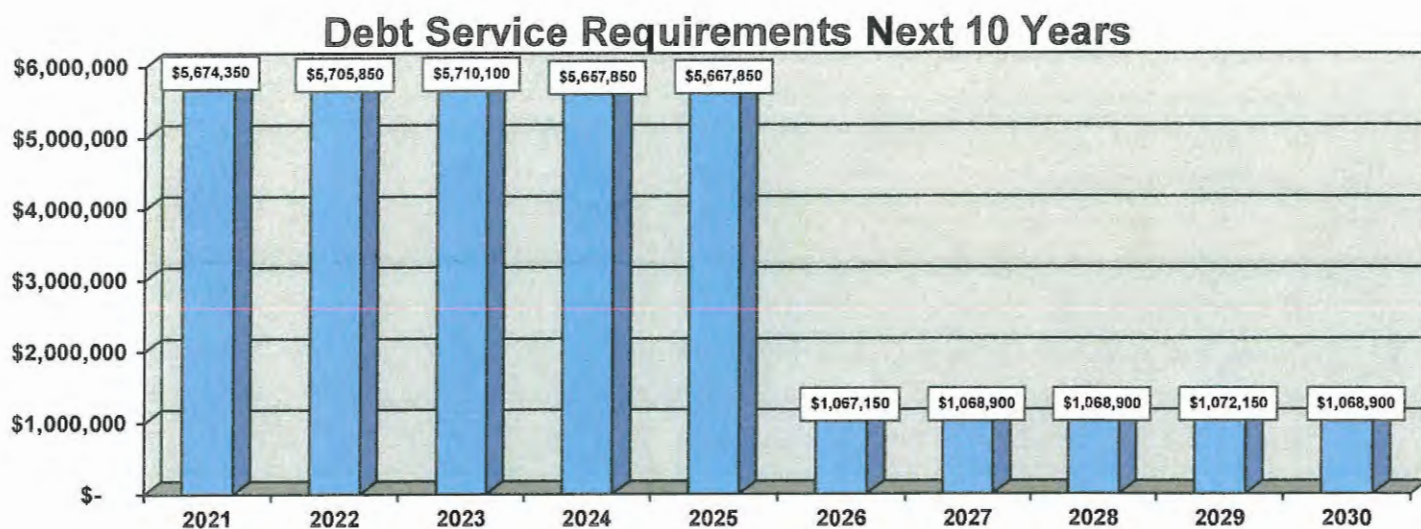
The Education and Recreation Division increase is due to a 2% salary increase to all employees and an increase in the employees' retirement rate. The only department for this division is the Agriculture Extension Service, which offers the citizens of Jefferson County access to a wealth of knowledge and experience on agricultural topics.

Health & Welfare increase is due to a 2% salary increase to all employees and an increase in the employees' retirement rate. This division provides health care for the indigent citizens of the County, support of the child protective services of the State of Texas, mosquito control practices throughout the County, emergency management, and environmental control functions for the County.

Maintenance – Equipment & Structures increase is due to a 2% salary increase to all employees and an increase in the employees' retirement rate. This division is responsible for the maintenance and operation of all County facilities and roadways.

DEBT SERVICE FUND

The Debt Service Fund is a legally restricted fund utilized to account for revenues recognized to liquidate the debt service requirements for the County's debt. This income is primarily earned through the allocation of property taxes to the fund.



At October 1, 2020, the County has debt issues outstanding of \$35,565,000. Revenues are budgeted at \$5,741,409 for 2020-2021, of which 99.9% comes from the allocation of property taxes. The remaining portion of funding to debt service is interest. Expenditures of \$5,680,350 are budgeted to meet the current debt service requirements. The County does not have any plans to issue additional debt for 2020-2021 fiscal year.

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for revenues allocated for restricted purposes as specified by statute. The County's funds are comprised of revenues generated from road fees, confiscated goods, security fees, contributions, and other sources. Revenues for 2020-2021 are budgeted at \$6,836,834 and expenditures are budgeted at \$8,991,219. Some items that will benefit the County are: the continued maintenance and operation of the County Clerk's imaging system, imaging systems in the District Clerk's and in the District Attorney's office. Additionally, continued maintenance and operation of the Texas Supreme Court e-file mandate in all courts. These systems will reduce the paperwork and create efficient ways to review the documents these offices manage. The County Clerk will also be working on a preservation project for records prior to 1990. The County is implementing a new Court and Jail software program, which will be funded by several funds to increase technology features, records management, and efficiencies for many departments within the County. The Marine Division is classified as a Special Revenue Fund since it is fully funded by the Sabine Neches Navigation District. The Marine Division provides law enforcement presence on the navigable waterways, terminals, and ship channels of the County. In addition, Courthouse security

will continue to be a high priority. Finally, the Ben J. Rogers Regional Visitors' Center is fully functioning and the Hotel Occupancy Tax Fund will continue to fund the operations and improvements to Ford Park.

CAPITAL PROJECTS

The County maintains an ongoing capital improvement program. General government capital improvements have been funded by a combination of bond proceeds, general fund transfers, and state grants. The main focus of the County's capital improvement program is related to Transportation, Environmental Infrastructure, Equipment Upgrades and Asset Protection.

Expenditures of \$4,276,114 are estimated for projects in the 2020-2021 fiscal year. All of the funding for these expenditures has already been transferred to the Capital Project funds and will not require additional funding during the 2020-2021 fiscal year. As other projects are identified, the County could use available fund balance above the minimum fund balance policy to budget transfers in futures years in order to minimize debt issuances. The current expenditures will impact the County on several levels including:

Transportation Infrastructure –The County is estimating to spend \$2,813,154 in 2020-2021 to repair road damage on the Major Drive Extension between Hwy 124 and Labelle Road. The proposed repairs will strengthen the road in order to handle heavy truck traffic along this section of the road.

Environmental Infrastructure –As part of this long-term project, the County has funded various environmental studies regarding shoreline erosion, sand source feasibility, and wetlands mitigation. The County is estimating to spend \$131,576 in 2020-2021 to assist the County with Federal or State funding for the shoreline project along McFaddin Beach. Also, the County has budgeted \$83,000 to enhance the boat ramps at the Keith Lake Park.

Equipment Upgrades and Asset Protection – The County has allocated \$1,248,384 in 2020-2021 to fund the Mid-County Tax office expansion, repairs to the Ford Park facility, and other County asset upgrades. These enhancements are expected to provide the citizens and employees with more efficient and safer operations.

ACKNOWLEDGMENTS

Acknowledgments The dedicated service and hard work of the entire staff of the Auditor's Office achieved the preparation of the 2020-2021 Annual Operating Budget. Sincere appreciation to the elected and appointed officials for their cooperation in completing this budget in a timely manner is also warranted. Commissioners' Court is also commended for exercising fiscal responsibility in their deliberations in setting the expenditures for the proposed fiscal year.

BUDGET POLICY & PROCEDURES

The overall goal of the County's budget policy and procedures are to establish and maintain effective management of the County's financial resources. Formal policy statements and major objectives provide the foundation for achieving this goal. Accordingly, this section outlines the policies and procedures used in guiding the preparation and management of the County's overall budget and the major objectives to be accomplished.

The County follows the policies below in establishing the budget.

Guidelines

- ⌘ The budget will be prepared in such a manner as to facilitate its understanding by citizens of the County, elected officials, and employees.
- ⌘ Financial information systems will be maintained to monitor operations of the County on an ongoing basis. Also, the accounting and financial reporting systems will be maintained in compliance with current generally accepted accounting principles.
- ⌘ The Auditors' Office will review all departmental budgets to identify possible increases or reductions, and will analyze all budget requests in detail.

Interim Financial Reporting

- ⌘ Commissioners Court and all Departments will be provided with monthly budget reports comparing actual versus budgeted revenue and expense activity.

Balanced Budget

- ⌘ The budget will be structurally balanced; total expenditures do not exceed total resources, or total estimated revenues plus reserves. The County will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures or accruing future year's revenues.

Capital Improvement Policies

- ⌘ The budget will provide for adequate maintenance of capital, infrastructure, equipment, and for their logical replacement. No “carryover” capital outlay will be budgeted unless specifically approved by Commissioners’ Court during the current year’s budget hearings.
- ⌘ The County will establish an appropriate mix of general fund transfers, state grant funds, and general obligation debt in the funding of capital projects.

Debt Management Policies

- ⌘ The County will confine long-term debt to capital improvements or projects that cannot be financed from current revenues.
- ⌘ The County will not use long-term debt for current operations.
- ⌘ The County will strive to have the final maturity of general obligation bonds at, or below thirty years, and within a period not to exceed the estimated useful life of the project.

Fund Balance Policies

- ⌘ The County will strive to maintain an unreserved, available fund balance of approximately 15% of budgeted expenditures for the General Fund. Fund balance for Debt Service funds will be maintained according to debt covenants, usually 1/12th of the next year’s debt principle payment requirements. Fund balance for Special Revenue funds will be maintained to ensure a positive fund balance for the individual funds.
- ⌘ It is the intent of the County to use excess available fund balances above the 15% to help fund capital replacement and capital projects in order to reduce the need for future debt.

Investment Policies

- ⌘ These Investment Policies apply to the investment of short-term operating funds of the County in excess of those funds required to meet current expenditures. Topics included in the investment policy are quite detailed and include information of Strategy, Scope, Objectives and Priorities, Responsibility and Control, Reporting, Institutions, Instruments, Procedures, Collateral and Safekeeping, and Policy Review and Amendments. The

complete policy can be reviewed in the separate Investment Policy Manual maintained by the Treasurer's office.

Capital Asset Procedures

- ⌘ Capital assets include buildings, roads, bridges, equipment, computers, furniture, and vehicles. Jefferson County's monetary criteria is \$10,000 or more and with a useful life of more than one year. Once purchased, all capital assets are maintained in the physical inventory until disposed.

The County follows the procedures below in establishing the budget.

- ⌘ Jefferson County's fiscal year begins on October 1st each year and ends on September 30th. The budget process for each upcoming fiscal year begins in May with the preparation of Budget Workpapers which are distributed to all County Departments. Each department is asked to project their financial requirements for the upcoming year. The Budget Workpapers are a guide for initial budget requests.
- ⌘ Departmental annual budget requests are then submitted by the Department or Agency Head to the County Auditor in June. The County Auditor compiles the initial requests and in July, budget hearings are held for each department. Commissioners' Court, which includes the County Judge and the four County Commissioners oversee the Budget Hearings. These hearings give Department Heads the opportunity to discuss with Commissioners' Court any changes in their budget, and items that are a priority. The public is invited to attend all budget hearings, which are posted according to the Open Meetings Act.
- ⌘ In conjunction with compiling departmental budget requests, the County Auditor prepares an estimate of available resources in each fund for the upcoming fiscal year. Expenditures budgeted in the various funds may not exceed the fund balances as of the first day of the fiscal year plus the anticipated revenue for the year as estimated by the County Auditor.
- ⌘ In September, the County Auditor prepares the proposed annual operating budget to be presented to the Commissioners' Court for their consideration. The budget represents the financial plan for the new fiscal year. Public hearings are held on the proposed budget.
- ⌘ The Commissioners' Court must adopt an annual operating budget by a majority vote of the Commissioners' Court before October 1. The adopted budget must be balanced; that is, available resources must be sufficient to

support annual appropriations. Accountability is then required for operations to remain within available resources.

- ⌘ The department is the legal level of budgetary control. Total expenditures cannot exceed the final appropriation once the budget has been adopted. Commissioners' Court can amend the total appropriations for an individual department. To comply with expenditure limitations, when one department's total appropriation is increased, another department's appropriation must be reduced by an equal amount. Commissioners' Court may also approve the transfer of appropriations within funds. All such amendments require Commissioners' Court approval.
- ⌘ The County uses funds to report its financial position and results of its operations. Funds for budget purposes are classified as Governmental and Fiduciary. Governmental Funds are used to account for the majority of the County's general activities, including the collection and disbursement of earmarked monies (Special Revenue Funds), the acquisition or construction of general fixed assets (Capital Projects Funds), and the servicing of general long-term debt (Debt Service Funds). The General Fund is used to account for all activities of the County not accounted for in any other fund. Proprietary Funds are used to account for activities similar to those found in the private sector (Enterprise Funds), where the determination of net income (loss) is necessary and/or useful to sound financial management.
- ⌘ Annual budgets are legally adopted for the General Fund and Debt Service Fund. Budgets for Special Revenue Funds are established pursuant to statute guidelines, and budgets for Capital Projects are established on a project basis. Enterprise funds have submitted an estimated net loss. The amount of the annual subsidy needed for the Enterprise funds are budgeted in the General Fund as a transfer.
- ⌘ All transactions affecting the acquisition and disposition of anything of value by the County are recorded in detail in the accounting system adopted by the Jefferson County Auditor.
- ⌘ The budgets of general government type funds (i.e. General Fund and Special Revenue Funds) are prepared on the modified accrual basis. Briefly, this means that obligations of the County are budgeted as expenditures, but revenues are recognized only when they are measurable and available.
- ⌘ Encumbrance accounting is used for all funds. Encumbrance accounting means that an estimated cost is recorded on the books at the time of an order of goods and services so that all obligations are booked. When the actual

cost is known, it is booked, and the encumbrance is reversed. All encumbrances lapse at year-end for all budgeted funds.

- ⌘ The Comprehensive Annual Financial Report (CAFR) shows the status of the County's finances on the basis of "generally accepted accounting principles" (GAAP). The CAFR and the budget are prepared on a basis consistent with GAAP using the modified accrual basis.
- ⌘ The budget document does not include Enterprise Funds, Internal Service Funds, and Special Revenue Funds that are grants. Grants are restricted for specific purposes. Because grants are presented to Commissioners' Court throughout the year and some run on different fiscal years, the grant budgets and accountings are maintained separately from this document.

JEFFERSON COUNTY, TEXAS

CALENDAR FOR BUDGET PREPARATION

Dates are approximate

APRIL 26 – Budget preparation packets sent to all County departments by County Auditor.

MAY 31 – Budget preparation packets are due back to the County Auditor's office.

JUNE 1 – JULY 12 – Compile initial budget requests, and estimate of available resources.

JULY 13 – 17 – Budget Hearings.

JULY 29 – Publish notice of public hearing on annual compensation of County Auditor, Assistant Auditors, and Court Reporters. (Section 152.905 LGC)

AUGUST 4 – Budget Workshop to discuss pending items for budget.

AUGUST 13 – Public hearings on Auditors and Court Reporters budget with District Judges. (Section 152.905 LGC)

AUGUST 18 – Commissioner Court Meeting to discuss tax rate and schedule public hearing and call for election if needed including record of vote

SEPTEMBER 3 – Notify Elected officials of salaries and allowances. (Section 152.013 LGC)

SEPTEMBER 4 – Notice of proposed increases in elected officials' salaries and allowances published in local newspaper. (Section 152.013 LGC)

SEPTEMBER 4 – Publish notice for budget public hearing. (Section 111.0385 LGC)

SEPTEMBER 4 – File budget with County Clerk. (Section 111.037 LGC)

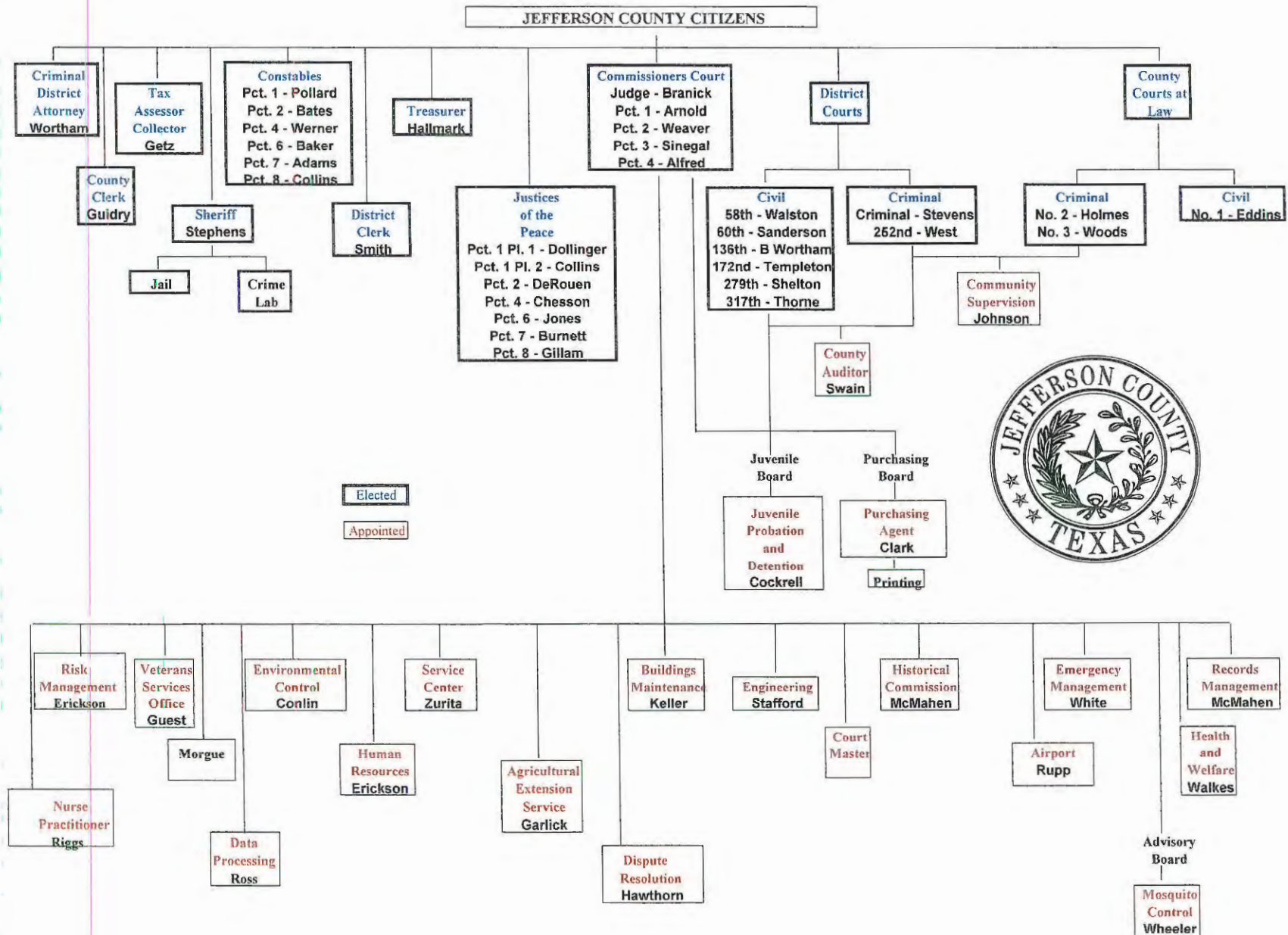
SEPTEMBER 15 – Adopt tax rate.

SEPTEMBER 15 – Public hearing and adopt budget. (Section 111.039 LGC)

SEPTEMBER 22 – Receive & file budget.

ORGANIZATION CHART OF JEFFERSON COUNTY

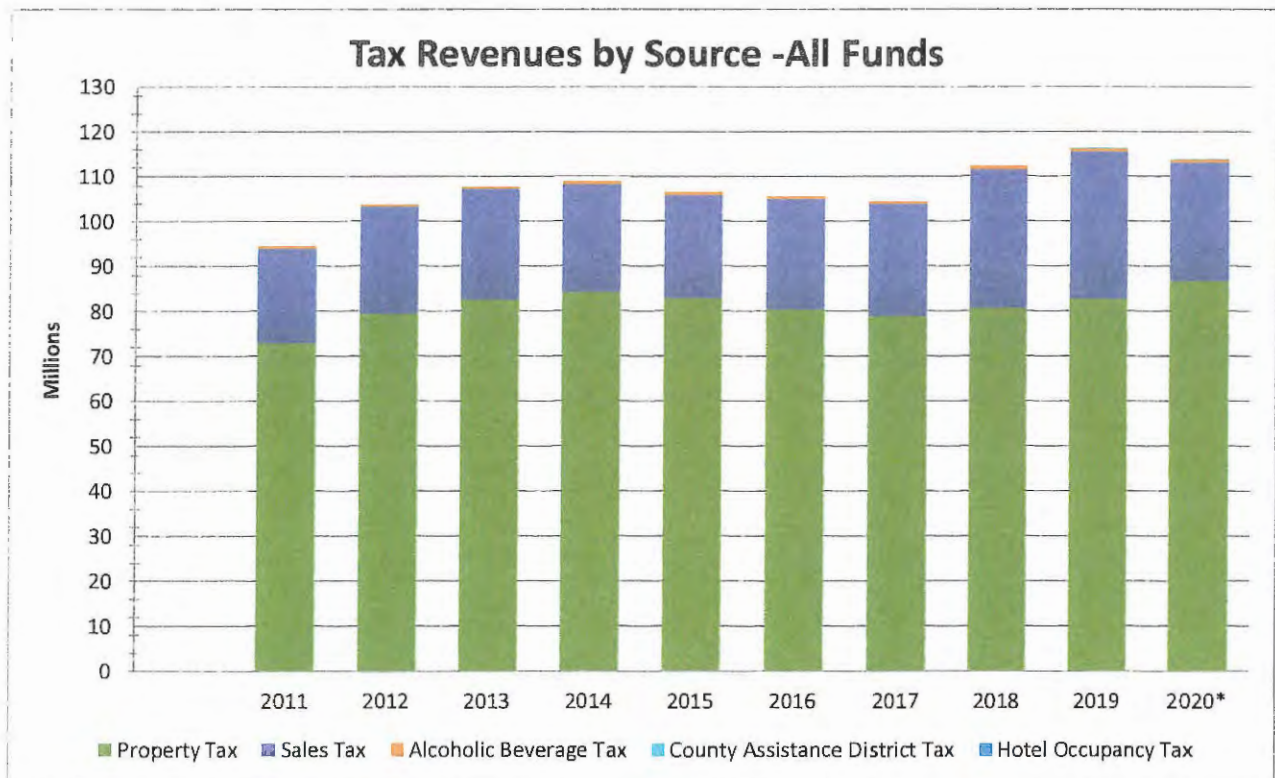
As of September 30, 2020



TAX REVENUES BY SOURCE - ALL FUNDS
LAST TEN FISCAL YEARS

Fiscal Year	Property Tax	Sales Tax	Alcoholic Beverage Tax	Hotel Occupancy Tax	County Assistance District Tax	Total
2011	\$72,959,364	\$20,961,453	\$547,605	\$981,619	\$ -	\$95,450,041
2012	79,446,316	23,864,675	484,988	1,064,165	-	104,860,144
2013	82,593,407	24,695,194	475,162	1,015,651	-	108,779,414
2014	84,262,722	24,064,857	614,384	1,150,383	-	110,092,346
2015	82,850,758	23,047,286	656,678	1,291,716	-	107,846,438
2016	80,400,650	24,595,048	673,135	1,211,569	-	106,880,402
2017	78,856,965	24,984,470	689,240	1,187,625	-	105,718,300
2018	80,704,782	30,911,766	743,739	1,696,852	-	114,057,139
2019	82,794,242	32,759,242	753,954	1,422,345	48,980	117,778,763
2020*	86,775,323	26,360,120	650,000	1,241,000	83,556	115,109,999

* Estimate for current year



**RATIO OF ANNUAL DEBT SERVICE EXPENDITURES
FOR GENERAL BONDED DEBT TO TOTAL GENERAL
EXPENDITURES**

LAST TEN FISCAL YEARS

Fiscal Year	Debt Service			General Expenditures	Ratio of Debt Service To General Expenditures
	Principal	Interest	Total Debt Service		
2010	\$ 3,760,000	\$ 3,538,141	\$ 7,298,141	\$ 137,187,243	5.32%
2011	4,942,070	3,530,237	8,472,307	142,843,651	5.93%
2012	4,430,000	2,169,209	6,599,209	143,444,952	4.60%
2013	3,965,000	1,960,536	5,925,536	142,672,765	4.15%
2014	4,280,000	1,837,099	6,117,099	141,963,383	4.31%
2015	4,420,000	1,691,644	6,111,644	147,375,682	4.15%
2016	4,590,000	1,534,121	6,124,121	142,043,535	4.31%
2017	4,690,000	1,410,930	6,100,930	143,919,630	4.24%
2018	3,640,000	1,264,258	4,904,258	148,191,679	3.31%
2019	3,450,000	1,235,808	4,685,808	157,517,701	2.97%

ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN TAX YEARS

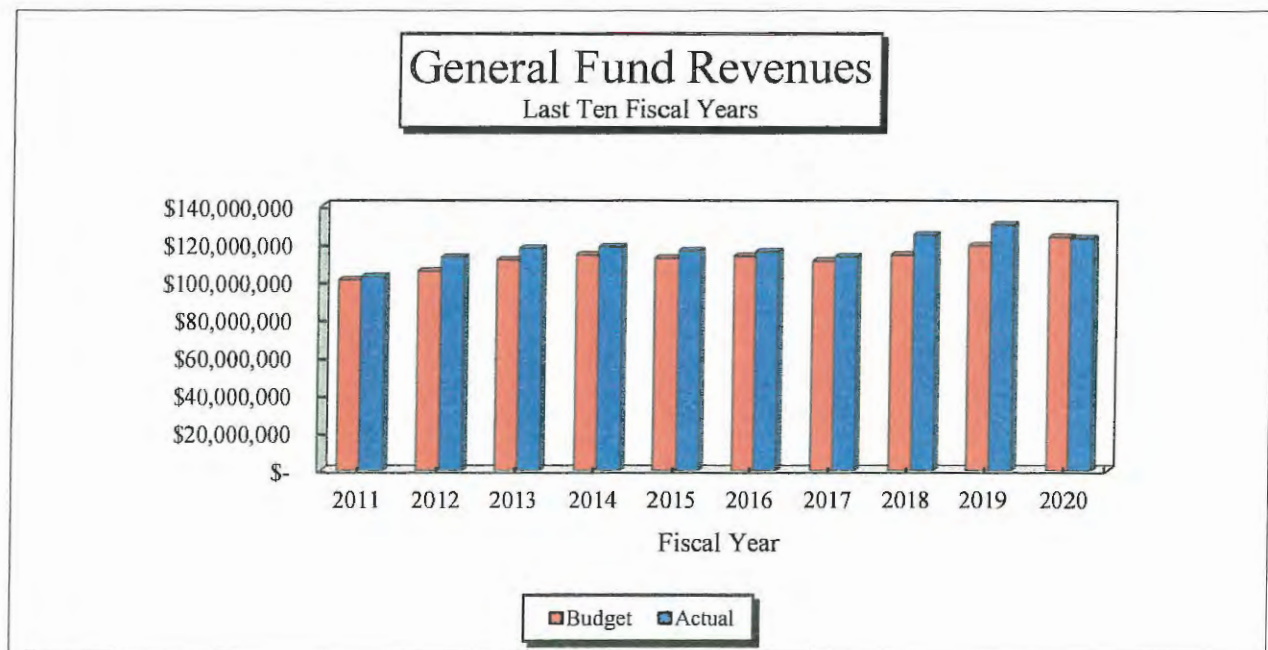
Tax Year	Assessed Value					Assessment Ratio	Estimated Actual Value
	Real Property	Less (a) Exemptions	Real Property (Net)	Personal Property	Total (b)		
2010	20,175,815,485	2,904,361,132	17,271,454,353	4,864,011,338	22,135,465,691	100%	25,039,826,823
2011	20,499,976,905	2,819,185,882	17,680,791,023	5,472,265,740	23,153,056,763	100%	25,972,242,645
2012	22,320,153,198	3,198,328,907	19,121,824,291	6,131,164,990	25,252,989,281	100%	28,451,318,188
2013	25,832,370,800	6,667,443,764	19,164,927,036	6,742,185,740	25,907,112,776	100%	32,574,556,540
2014	24,783,401,488	6,385,170,071	18,398,231,417	6,995,371,050	25,393,602,467	100%	31,778,772,538
2015	25,362,781,856	6,399,625,866	18,963,155,990	5,942,276,123	24,905,432,113	100%	31,305,057,979
2016	24,934,838,353	6,033,364,824	18,901,473,529	5,443,263,208	24,344,736,737	100%	30,378,101,561
2017	26,292,511,780	7,709,373,774	18,583,138,006	5,804,730,594	24,387,868,600	100%	32,097,242,374
2018	25,859,294,809	7,921,774,579	17,937,520,230	6,380,436,697	24,317,956,927	100%	32,239,731,506
2019	27,633,568,872	8,807,616,190	18,825,952,682	6,723,174,842	25,549,127,524	100%	34,356,743,714

- (a) Exemptions are evenly divided between regular homesteads, homestead property of person 65 years or older, veteran, abatements, charitable organizations, agriculture, and pollution control.
- (b) Net of exemptions.

GENERAL FUND REVENUES & TRANSFERS

LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Adjusted Budget</u>	<u>Actual</u>
2011	\$ 101,016,860	\$ 102,643,405
2012	105,517,925	112,903,367
2013	111,504,653	117,560,491
2014	114,209,840	118,381,543
2015	112,399,235	116,326,116
2016	113,455,177	115,827,182
2017	110,906,958	113,123,519
2018	114,110,807	124,545,505
2019	119,007,589	129,940,900
2020	123,540,366	122,850,176 *

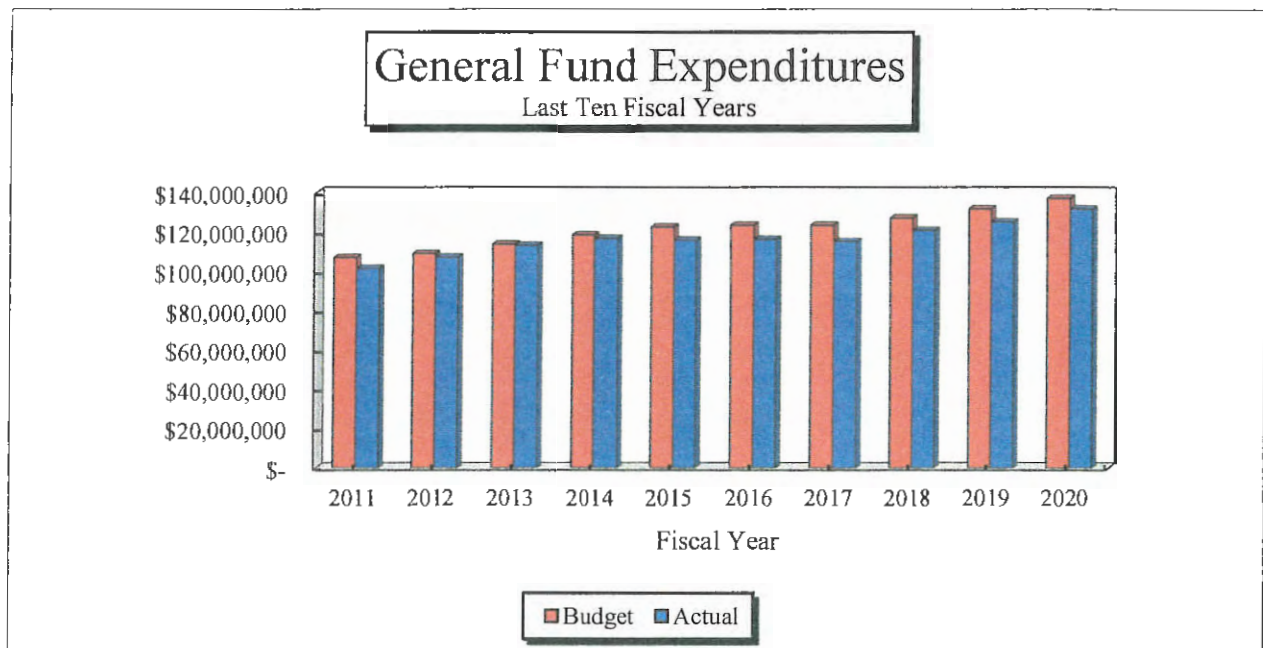


* Estimate for current year.

GENERAL FUND EXPENDITURES & TRANSFERS

LAST TEN FISCAL YEARS

Fiscal Year	Adjusted Budget	Actual
2011	\$ 107,016,860	\$ 101,375,430
2012	109,000,000	107,067,911
2013	113,800,000	113,163,205
2014	118,522,516	116,658,252
2015	122,481,618	115,709,659
2016	123,408,154	116,198,012
2017	123,384,980	115,155,856
2018	127,033,326	120,727,104
2019	131,666,480	125,025,840
2020	137,034,870	131,504,995 *



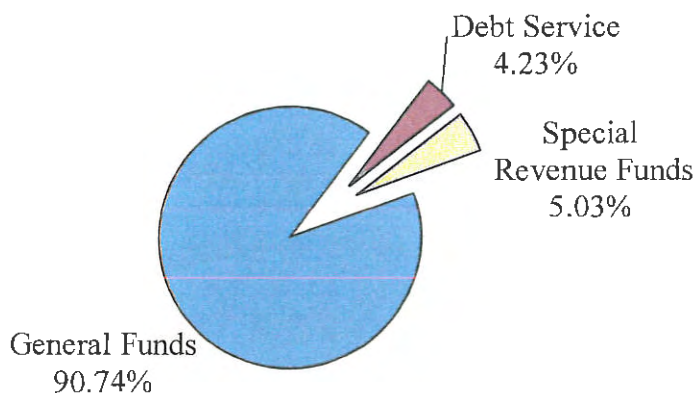
* Estimate for current year.

JEFFERSON COUNTY, TEXAS
ALL FUNDS SUMMARY

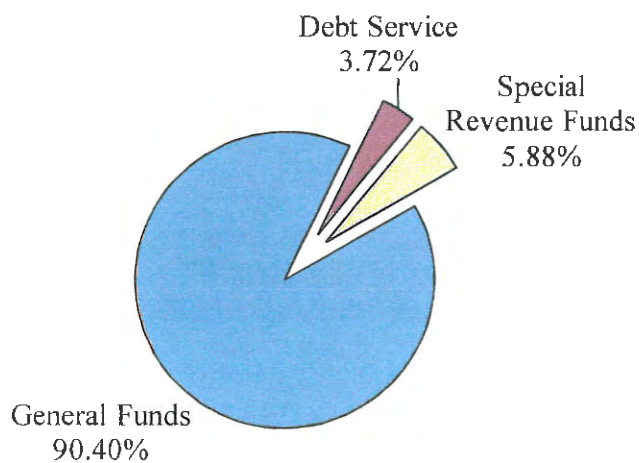
	ACTUAL 2018-2019	ESTIMATED 2019-2020	APPROVED 2020-2021
REVENUES			
Property Taxes	\$ 82,794,242	\$ 86,775,323	\$ 89,216,753
Sales Taxes	34,984,521	28,334,676	26,930,000
Fees	11,482,260	9,945,872	10,199,937
Licenses	741,707	715,606	446,500
Sales, Rentals & Services	2,891,453	1,859,807	1,978,415
Intergovernmental	4,337,907	3,732,684	4,436,560
Fines & Forfeitures	1,974,509	1,643,000	1,600,000
Interest	1,579,620	845,333	344,577
Miscellaneous	35,509	34,092	27,000
Contributions	80	50	3,960
Total Revenues	\$ 140,821,808	\$ 133,886,443	\$ 135,183,702
OTHER SOURCES			
Transfers In	437,075	533,822	669,183
Total Other Sources	\$ 437,075	\$ 533,822	\$ 669,183
Total Revenues & Other Sources	\$ 141,258,883	\$ 134,420,265	\$ 135,852,885
EXPENDITURES			
General Government	\$ 25,262,266	\$ 26,107,529	\$ 27,753,166
Judicial & Law Enforcement	73,006,255	78,241,487	84,128,002
Education & Recreation	1,241,343	1,254,028	1,411,976
Health & Welfare	10,455,443	10,851,575	11,648,597
Maintenance - Equipment & Structures	11,953,810	12,998,812	14,524,972
Capital Outlay	2,079,788	5,680,223	4,205,444
Debt Service -			
Principal	3,450,000	4,120,000	4,270,000
Interest and Commission	1,236,395	1,591,650	1,404,350
Transaction Fees	2,478	2,900	6,000
Total Expenditures	\$ 128,687,778	\$ 140,848,204	\$ 149,352,507
OTHER USES			
Transfers Out	\$ 6,767,552	\$ 4,510,208	\$ 2,807,018
Contingency Appropriation	-	-	725,000
Total Other Uses	\$ 6,767,552	\$ 4,510,208	\$ 3,532,018
Total Appropriations	\$ 135,455,330	\$ 145,358,412	\$ 152,884,525
BEGINNING FUND BALANCE	\$ 60,226,955	\$ 66,030,508	\$ 55,092,361
ENDING FUND BALANCE	\$ 66,030,508	\$ 55,092,361	\$ 38,060,721
RESERVED FUND BALANCE	1,196,461	999,035	1,060,094
ENDING AVAILABLE FUND BALANCE	\$ 64,834,047	\$ 54,093,326	\$ 37,000,627

JEFFERSON COUNTY, TEXAS
ALL FUNDS SUMMARY

FY 2021 - Revenues and Other Sources



FY 2021 - Expenditures and Other Uses





GENERAL FUND

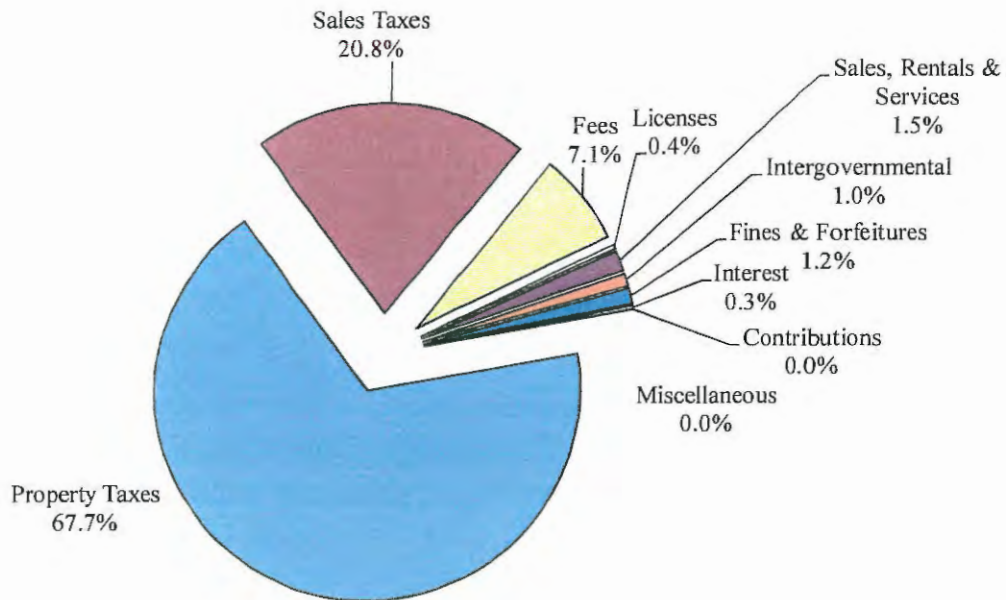
GENERAL FUND
SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2018-2019	ESTIMATED 2019-2020	APPROVED 2020-2021
REVENUES			
Property Taxes	\$ 78,435,411	\$ 81,298,485	\$ 83,481,544
Sales Taxes	33,513,196	27,010,120	25,650,000
Fees	9,798,069	8,563,509	8,761,850
Licenses	741,707	715,606	446,500
Sales, Rentals & Services	2,833,330	1,835,181	1,928,415
Intergovernmental	1,371,544	1,223,845	1,195,873
Fines & Forfeitures	1,798,713	1,499,000	1,475,000
Interest	1,395,809	674,188	308,400
Miscellaneous	31,605	30,192	27,000
Contributions	80	50	60
	<u>129,919,464</u>	<u>122,850,176</u>	<u>123,274,642</u>
Total Revenues	\$ 129,919,464	\$ 122,850,176	\$ 123,274,642
OTHER SOURCES			
Transfers In	\$ 21,436	\$ -	\$ -
	<u>21,436</u>	<u>-</u>	<u>-</u>
Total Other Sources	\$ 21,436	\$ -	\$ -
	<u>21,436</u>	<u>-</u>	<u>-</u>
Total Revenues & Other Sources	\$ 129,940,900	\$ 122,850,176	\$ 123,274,642
	<u>129,940,900</u>	<u>122,850,176</u>	<u>123,274,642</u>
EXPENDITURES			
General Government	\$ 24,822,170	\$ 25,458,449	\$ 27,113,709
Judicial & Law Enforcement	69,325,648	74,553,498	79,652,440
Education & Recreation	351,447	396,720	441,555
Health & Welfare	10,455,443	10,851,575	11,648,597
Maintenance - Equipment & Structures	11,953,810	12,978,643	14,327,543
Capital Outlay	1,384,012	2,800,883	1,572,094
	<u>118,292,530</u>	<u>127,039,768</u>	<u>134,755,938</u>
Total Expenditures	\$ 118,292,530	\$ 127,039,768	\$ 134,755,938
	<u>118,292,530</u>	<u>127,039,768</u>	<u>134,755,938</u>
OTHER USES			
Transfers Out	\$ 6,733,310	\$ 4,465,227	\$ 2,732,018
Contingency Appropriation	-	-	725,000
	<u>6,733,310</u>	<u>4,465,227</u>	<u>3,457,018</u>
Total Other Uses	\$ 6,733,310	\$ 4,465,227	\$ 3,457,018
	<u>6,733,310</u>	<u>4,465,227</u>	<u>3,457,018</u>
Total Appropriations	\$ 125,025,840	\$ 131,504,995	\$ 138,212,956
	<u>125,025,840</u>	<u>131,504,995</u>	<u>138,212,956</u>
BEGINNING FUND BALANCE	\$ 49,296,091	\$ 54,211,151	\$ 45,556,332
	<u>49,296,091</u>	<u>54,211,151</u>	<u>45,556,332</u>
ENDING FUND BALANCE	\$ 54,211,151	\$ 45,556,332	\$ 30,618,018
	<u>54,211,151</u>	<u>45,556,332</u>	<u>30,618,018</u>
RESERVED FUND BALANCE	847,849	847,849	847,849
	<u>847,849</u>	<u>847,849</u>	<u>847,849</u>
ENDING AVAILABLE FUND BALANCE	\$ 53,363,302	\$ 44,708,483	\$ 29,770,169
	<u>53,363,302</u>	<u>44,708,483</u>	<u>29,770,169</u>

**GENERAL FUND
SUMMARY OF REVENUES**

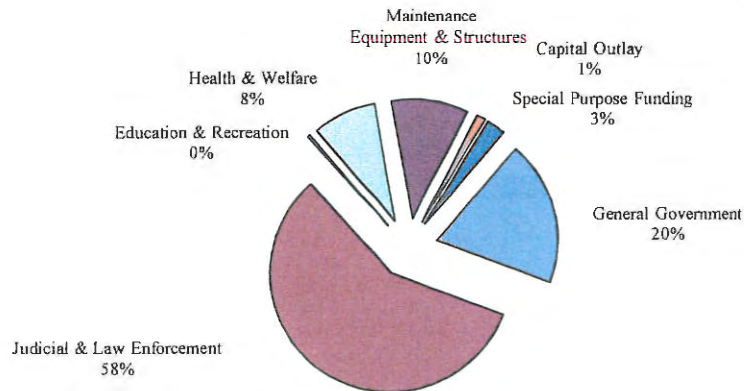
REVENUES	ACTUAL 2018-2019	ESTIMATED 2019-2020	APPROVED 2020-2021
Property Taxes	\$ 78,435,411	\$ 81,298,485	\$ 83,481,544
Sales Taxes	33,513,196	27,010,120	25,650,000
Fees	9,798,069	8,563,509	8,761,850
Licenses	741,707	715,606	446,500
Sales, Rentals & Services	2,833,330	1,835,181	1,928,415
Intergovernmental	1,371,544	1,223,845	1,195,873
Fines & Forfeitures	1,798,713	1,499,000	1,475,000
Interest	1,395,809	674,188	308,400
Miscellaneous	31,605	30,192	27,000
Contributions	80	50	60
Total	\$ 129,919,464	\$ 122,850,176	\$ 123,274,642

Approved 2020-2021

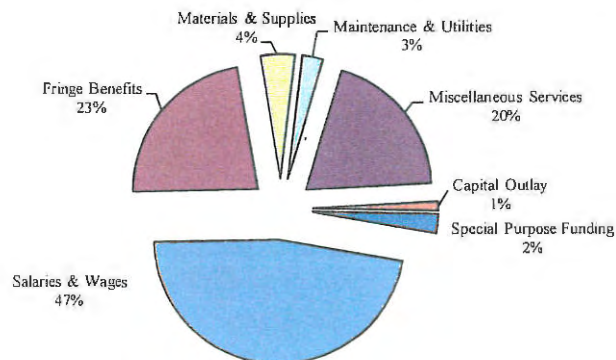


GENERAL FUND SUMMARY OF EXPENDITURES

<u>Department</u>	<u>APPROVED 2020-2021 BUDGET</u>	<u>% OF TOTAL</u>
General Government	\$ 27,113,709	19.62%
Judicial & Law Enforcement	79,652,440	57.62%
Education & Recreation	441,555	0.32%
Health & Welfare	11,648,597	8.43%
Maintenance - Equipment Structures	14,327,543	10.37%
Capital Outlay	1,572,094	1.14%
Special Purpose Funding	3,457,018	2.50%
Total	<u>\$ 138,212,956</u>	<u>100.00%</u>



<u>Category</u>	<u>APPROVED 2020-2021 BUDGET</u>	<u>% OF TOTAL</u>
Salaries & Wages	\$ 64,860,824	46.93%
Fringe Benefits	31,110,257	22.51%
Materials & Supplies	6,178,167	4.47%
Maintenance & Utilities	3,874,955	2.80%
Miscellaneous Services	27,159,641	19.65%
Capital Outlay	1,572,094	1.14%
Special Purpose Funding	3,457,018	2.50%
Total	<u>\$ 138,212,956</u>	<u>100.00%</u>



GENERAL FUND
SUMMARY OF EXPENDITURES BY DIVISION

	ACTUAL 2018-2019	ESTIMATED 2019-2020	APPROVED 2020-2021
<u>Department / Division</u>			
General Government			
Tax Assessor-Collector	\$ 3,896,157	\$ 4,024,235	\$ 4,395,127
Human Resources	447,514	470,987	493,126
County Auditor	1,483,781	1,550,705	1,648,162
County Clerk	2,204,411	2,246,242	2,462,620
County Judge	883,388	933,596	997,670
Risk Management	268,297	274,716	283,776
County Treasurer	398,867	410,278	417,682
Printing	150,400	152,755	157,296
Purchasing Agent	573,571	597,627	624,671
General Services	11,562,788	11,472,657	12,071,582
Management Information Systems	1,879,232	1,952,516	2,144,049
Voters Registration Department	95,365	171,052	146,207
Elections Department	669,572	884,153	938,349
Veterans Services	308,827	316,930	333,392
Total General Government	\$ 24,822,170	\$ 25,458,449	\$ 27,113,709
Judicial & Law Enforcement			
District Attorney	\$ 6,753,270	\$ 6,938,475	\$ 7,390,060
District Clerk	2,020,301	2,084,523	2,150,864
District Courts	4,911,104	5,176,649	5,378,701
Jury	429,738	446,819	669,286
Justice of the Peace	2,533,671	2,640,410	2,870,320
County Courts at Law	1,790,824	1,898,048	1,984,334
Court Master	484,452	371,043	482,006
Dispute Resolution Center	235,337	243,481	284,558
Juvenile Alternative School	409,447	-	-
Community Supervision	8,609	12,307	12,999
Sheriff	13,019,727	14,803,538	15,399,445
Crime Laboratory	1,273,180	1,372,815	1,556,589
Jail	28,179,582	30,696,424	32,765,979
Juvenile Probation	1,361,106	1,422,917	1,714,299
Juvenile Detention Home	1,912,574	2,038,255	2,376,954
Constables	3,179,119	3,450,294	3,556,046
County Morgue	823,607	957,500	1,060,000
Total Judicial & Law Enforcement	\$ 69,325,648	\$ 74,553,498	\$ 79,652,440
Education & Recreation			
Agricultural Extension Service	\$ 351,447	\$ 396,720	\$ 441,555
Total Education & Recreation	\$ 351,447	\$ 396,720	\$ 441,555

GENERAL FUND
SUMMARY OF EXPENDITURES BY DIVISION

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>Department / Division</u>			
Health & Welfare			
Health & Welfare Unit 1	\$ 1,306,166	\$ 1,279,126	\$ 1,481,209
Health & Welfare Unit 2	1,214,780	1,253,439	1,382,092
Nurse Practitioner	317,691	339,692	348,093
Child Welfare	106,987	103,625	120,000
Environmental Control	395,634	401,702	427,925
Indigent Medical Service	4,926,715	5,008,687	5,086,267
Mosquito Control	1,842,857	2,114,876	2,354,059
Emergency Management	194,613	200,428	248,952
Tobacco Settlement	<u>150,000</u>	<u>150,000</u>	<u>200,000</u>
Total Health & Welfare	\$ <u>10,455,443</u>	\$ <u>10,851,575</u>	\$ <u>11,648,597</u>
Maintenance - Equipment & Structures			
Courthouse & Annexes	\$ 2,525,662	\$ 2,638,391	\$ 2,968,941
Port Arthur Buildings	747,691	824,116	888,220
Mid-County Buildings	208,681	221,956	255,377
Road & Bridge Pct. #1	1,388,411	1,534,762	1,615,497
Road & Bridge Pct. #2	1,767,935	1,822,128	1,928,480
Road & Bridge Pct. #3	1,768,315	1,909,932	1,985,704
Road & Bridge Pct. #4	1,448,713	1,839,366	2,165,131
Engineering	971,892	944,822	1,104,199
Parks & Recreation	99,791	130,166	221,434
Service Center	<u>1,026,719</u>	<u>1,113,004</u>	<u>1,194,560</u>
Total Maintenance - Equipment & Structures	\$ <u>11,953,810</u>	\$ <u>12,978,643</u>	\$ <u>14,327,543</u>
Capital Outlay	\$ <u>1,384,012</u>	\$ <u>2,800,883</u>	\$ <u>1,572,094</u>
Special Purpose Funding			
Contingency Appropriation	\$ -	\$ -	\$ 725,000
Transfers Out	<u>6,733,310</u>	<u>4,465,227</u>	<u>2,732,018</u>
Total Special Purpose Funding	\$ <u>6,733,310</u>	\$ <u>4,465,227</u>	\$ <u>3,457,018</u>
Total General Fund Expenditures	\$ <u><u>125,025,840</u></u>	\$ <u><u>131,504,995</u></u>	\$ <u><u>138,212,956</u></u>

GENERAL GOVERNMENT

General Government includes the Tax Assessor-Collector, Human Resources, County Auditor, County Clerk, County Judge, Risk Management, County Treasurer, Printing, Purchasing Agent, General Services, Management Information Systems, and Veterans Services.

Tax Assessor Collector – main duties are to assess and collect property taxes; to issue certificates of title and license plates for motor vehicles and trailers. Elected for a four-year term by the voters of the County.

Human Resources – main duties are to provide staff support services for personnel administration. The personnel administration function includes obtaining qualified applicants to fill various job vacancies, maintaining equitable and competitive compensation practices, providing consultation to all departments on personnel related issues, reviewing and/or resolving employee concerns, grievance and appeals, ensuring compliance with federal and state laws, and developing/interpreting policy.

County Auditor – main duties are to act as the chief financial officer of the County; responsible for substantially all County finance and accounting control functions. Such functions include auditing, accounting systems design, financial planning, financial relations, and payroll.

County Clerk – main duties are to serve as clerk for both Commissioners' Court and County Courts; responsible for filing, indexing, and recording all legal instruments affecting real property titles; recording security instruments, births and deaths, and issuing marriage licenses. Elected for a four-year term by the voters of the County.

County Judge – main duties are: presiding officer of the Commissioners' Court; judge of the Probate Court; handles hearings on admittance to state hospital for the mentally ill and mentally challenged; and is head of civil defense and disaster relief. Elected for a four-year term by the voters of the County.

Risk Management – provides staff support services for benefits and risk administration. The benefits function includes administering the health and dental plan for the County, workers' compensation program, safety program, and retirement program.

County Treasurer – duties include receiving all money collected by the County, investing County revenue, paying and applying County funds as directed by the Commissioners' Court, and signing all County checks. Elected for a four-year term by the voters of the County.

Printing – provides support in the printing of all stationery, court dockets, Comprehensive Annual Financial Report, and the Annual Budget of the County.

Purchasing Agent – responsible for the procurement of goods, materials, and services for all departments and offices of the County. The department recommends award of bids to Commissioners' Court and administers bids and various contracts. The Purchasing Agent is also in charge of reviewing all requisitions, making proper buying decisions and processing purchase orders for same.

General Services – provides accounting control for expenditures of the County that are not allocated to specific departments.

Management Information Systems (M.I.S.) – provides all County departments with computer based systems support. This includes analysis of manual and automated procedures and the feasibility of implementing data and word processing systems. M.I.S. is also the interface between departments and users in the operation of systems. The department is responsible for the ongoing evolution of Countywide data systems.

Voters Registration Department – provides accounting for expenditures associated with the Tax Assessor Collector's responsibility to issue voter registration applications and certificates; and to compile election poll lists.

Elections Department – provides accounting for expenditures associated with the County Clerk's duties to provide general supervisory authority over all elections held within the County.

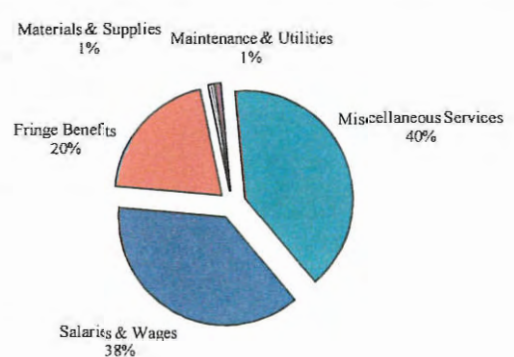
Veterans Services Office – develops and submits claims for benefits to the Department of Veterans Affairs for disability compensation, pension, death pension, medical benefits, burial benefits, insurance, education, home loans, records requests, and various benefits through other government agencies.

**GENERAL GOVERNMENT
DEPARTMENT SUMMARY**

	<u>ACTUAL 2018-2019</u>	<u>ESTIMATED 2019-2020</u>	<u>APPROVED 2020-2021</u>
<u>DEPARTMENTS</u>			
Tax Assessor-Collector	\$ 3,896,157	\$ 4,024,235	\$ 4,395,127
Human Resources	447,514	470,987	493,126
County Auditor	1,483,781	1,550,705	1,648,162
County Clerk	2,204,411	2,246,242	2,462,620
County Judge	883,388	933,596	997,670
Risk Management	268,297	274,716	283,776
County Treasurer	398,867	410,278	417,682
Printing	150,400	152,755	157,296
Purchasing Agent	573,571	597,627	624,671
General Services	11,562,788	11,472,657	12,071,582
Management Information Systems	1,879,232	1,952,516	2,144,049
Voters Registration Department	95,365	171,052	146,207
Elections Department	669,572	884,153	938,349
Veterans Services	308,827	316,930	333,392
Total	\$ 24,822,170	\$ 25,458,449	\$ 27,113,709

APPROPRIATIONS CATEGORY

Salaries & Wages	\$ 10,172,578
Fringe Benefits	5,509,944
Materials & Supplies	234,010
Maintenance & Utilities	238,828
Miscellaneous Services	10,958,349
Total	\$ 27,113,709



PERSONNEL SUMMARY

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Tax Assessor-Collector	1	54	-	-	-	-	-	55
Human Resources	-	4	-	-	-	-	-	4
County Auditor	-	15	-	-	-	-	-	15
County Clerk	1	30	-	-	-	-	-	31
County Judge	1	6	-	-	-	-	1	8
Risk Management	-	3	-	-	-	-	-	3
County Treasurer	1	3	-	-	-	-	-	4
Printing	-	-	-	1	-	-	-	1
Purchasing Agent	-	6	-	-	-	-	-	6
General Services	4	-	-	-	-	-	-	4
Management Information Systems	-	19	-	-	-	-	-	19
Voters Registration Department	-	1	-	-	-	-	-	1
Elections Department	-	5	-	-	-	-	-	5
Veterans Services	-	2	-	-	-	2	-	4
Total	8	148	-	1	-	2	1	160

**GENERAL GOVERNMENT
DIVISION SUMMARY**

	ACTUAL 2018-2019	ESTIMATED 2019-2020	APPROVED 2020-2021
<u>Tax Assessor-Collector</u>			
Salaries & Wages	\$ 2,462,675	\$ 2,506,904	\$ 2,699,541
Fringe Benefits	1,260,755	1,320,572	1,449,473
Materials & Supplies	41,139	43,219	45,600
Maintenance & Utilities	77,526	80,066	107,560
Miscellaneous Services	54,062	73,474	92,953
Total	<u>\$ 3,896,157</u>	<u>\$ 4,024,235</u>	<u>\$ 4,395,127</u>
<u>Human Resources</u>			
Salaries & Wages	\$ 289,801	\$ 297,244	\$ 310,218
Fringe Benefits	124,129	141,096	148,610
Materials & Supplies	2,747	2,245	3,224
Maintenance & Utilities	163	331	1,000
Miscellaneous Services	30,674	30,071	30,074
Total	<u>\$ 447,514</u>	<u>\$ 470,987</u>	<u>\$ 493,126</u>
<u>County Auditor</u>			
Salaries & Wages	\$ 978,448	\$ 1,015,883	\$ 1,073,611
Fringe Benefits	433,118	458,604	489,726
Materials & Supplies	6,948	7,286	8,625
Maintenance & Utilities	2,343	3,000	3,000
Miscellaneous Services	62,924	65,932	73,200
Total	<u>\$ 1,483,781</u>	<u>\$ 1,550,705</u>	<u>\$ 1,648,162</u>
<u>County Clerk</u>			
Salaries & Wages	\$ 1,406,974	\$ 1,436,592	\$ 1,576,154
Fringe Benefits	720,038	740,601	832,492
Materials & Supplies	16,764	16,870	15,000
Maintenance & Utilities	15,883	16,302	18,500
Miscellaneous Services	44,752	35,877	20,474
Total	<u>\$ 2,204,411</u>	<u>\$ 2,246,242</u>	<u>\$ 2,462,620</u>
<u>County Judge</u>			
Salaries & Wages	\$ 564,356	\$ 587,069	\$ 613,337
Fringe Benefits	272,809	292,680	305,712
Materials & Supplies	4,620	8,157	5,171
Maintenance & Utilities	350	421	1,150
Miscellaneous Services	41,253	45,269	72,300
Total	<u>\$ 883,388</u>	<u>\$ 933,596</u>	<u>\$ 997,670</u>
<u>Risk Management</u>			
Salaries & Wages	\$ 186,482	\$ 190,213	\$ 194,455
Fringe Benefits	74,704	78,852	81,171
Materials & Supplies	1,189	943	1,300
Maintenance & Utilities	1,852	1,177	2,000
Miscellaneous Services	4,070	3,531	4,850
Total	<u>\$ 268,297</u>	<u>\$ 274,716</u>	<u>\$ 283,776</u>

**GENERAL GOVERNMENT
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>County Treasurer</u>			
Salaries & Wages	\$ 252,512	\$ 257,341	\$ 262,987
Fringe Benefits	119,987	129,408	133,126
Materials & Supplies	6,694	2,886	3,650
Maintenance & Utilities	7,541	7,880	12,000
Miscellaneous Services	12,133	12,763	5,919
Total	<u>\$ 398,867</u>	<u>\$ 410,278</u>	<u>\$ 417,682</u>
<u>Printing</u>			
Salaries & Wages	\$ 60,413	\$ 61,526	\$ 65,790
Fringe Benefits	32,693	33,047	34,506
Materials & Supplies	26,675	25,066	37,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	30,619	33,116	20,000
Total	<u>\$ 150,400</u>	<u>\$ 152,755</u>	<u>\$ 157,296</u>
<u>Purchasing Agent</u>			
Salaries & Wages	\$ 356,094	\$ 370,980	\$ 386,434
Fringe Benefits	170,416	187,128	195,942
Materials & Supplies	2,549	2,118	3,150
Maintenance & Utilities	2,227	1,694	1,600
Miscellaneous Services	42,285	35,707	37,545
Total	<u>\$ 573,571</u>	<u>\$ 597,627</u>	<u>\$ 624,671</u>
<u>General Services</u>			
Salaries & Wages	\$ 927,275	\$ 956,384	\$ 1,016,000
Fringe Benefits	1,293,800	876,110	889,342
Materials & Supplies	42,802	46,310	55,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	9,298,911	9,593,853	10,111,240
Total	<u>\$ 11,562,788</u>	<u>\$ 11,472,657</u>	<u>\$ 12,071,582</u>
<u>Management Information Systems</u>			
Salaries & Wages	\$ 1,232,746	\$ 1,265,154	\$ 1,379,354
Fringe Benefits	546,515	586,307	648,851
Materials & Supplies	20,245	23,057	30,480
Maintenance & Utilities	61,981	60,520	66,768
Miscellaneous Services	17,745	17,478	18,596
Total	<u>\$ 1,879,232</u>	<u>\$ 1,952,516</u>	<u>\$ 2,144,049</u>
<u>Voters Registration Department</u>			
Salaries & Wages	\$ 54,600	\$ 53,354	\$ 61,125
Fringe Benefits	27,574	30,396	33,210
Materials & Supplies	4,949	10,000	15,000
Maintenance & Utilities	10,893	11,270	14,000
Miscellaneous Services	(2,651)	66,032	22,872
Total	<u>\$ 95,365</u>	<u>\$ 171,052</u>	<u>\$ 146,207</u>

**GENERAL GOVERNMENT
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>Elections Department</u>			
Salaries & Wages	\$ 273,683	\$ 314,128	\$ 330,596
Fringe Benefits	126,104	144,132	148,368
Materials & Supplies	20,591	6,500	9,500
Maintenance & Utilities	7,623	7,500	10,000
Miscellaneous Services	241,571	411,893	439,885
Total	<u>\$ 669,572</u>	<u>\$ 884,153</u>	<u>\$ 938,349</u>
<u>Veterans Services</u>			
Salaries & Wages	\$ 192,445	\$ 196,906	\$ 202,976
Fringe Benefits	103,882	107,208	119,415
Materials & Supplies	1,309	1,276	1,310
Maintenance & Utilities	814	907	1,250
Miscellaneous Services	10,377	10,633	8,441
Total	<u>\$ 308,827</u>	<u>\$ 316,930</u>	<u>\$ 333,392</u>

JUDICIAL & LAW ENFORCEMENT

Judicial & Law Enforcement includes Pre-Trial Release, District Attorney, District Clerk, District Courts, Jury, Justices of the Peace, County Courts at Law, Court Master, Dispute Resolution Center, Juvenile Alternative School, Community Supervision, Sheriff, Crime Laboratory, Jail, Juvenile Correctional Probation, Juvenile Detention Home, Constables, and County Morgue.

District Attorney – responsible for the prosecution of felony and misdemeanor criminal cases in the County; serves as legal advisor to Commissioners' Court and other County officials. Elected for a four-year term by the voters of the County.

District Clerk – duties revolve around the District Courts; specifically serves as legal record keeper for all documents filed in District Courts. Elected for a four-year term by the voters of the County.

District Courts – serve as trial courts of general jurisdiction of Texas. The geographical area served by each court is established by the Legislature, but each County must be served by at least one District Court. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy (the amount of money or damages involved) is \$200 or more, and any matters in which jurisdiction is not placed in another trial court. There are eight District Courts in Jefferson County: Criminal, 58th, 60th, 136th, 172nd, 252nd, 279th, and the 317th. Elected for a four-year term by the voters of the County.

Jury – department responsible for expenditures related to selection of the petit and grand juries seated in Jefferson County.

Justice of the Peace – presiding officer over the Justice and Small Claims Court; courts have original jurisdiction in Class C misdemeanor criminal cases, which are less serious minor offenses; courts have jurisdiction over minor civil matters; may issue search or arrest warrants; serve as the coroner in Jefferson County. There are seven Justice of the Peace Courts in Jefferson County. Justices of the Peace are elected for a four-year term by the voters of the County.

County Courts at Law – legal jurisdiction varies considerably and is established by statute, which creates the particular court. The jurisdiction of statutorily created County Courts at Law is concurrent with the jurisdiction of the County and District Courts in the County. There are three County Courts at Law in Jefferson County. Judges are elected for a four-year term by the voters of the County.

Court Master – is allocated all expenditures associated with the Drug Impact Court of Jefferson County.

Dispute Resolution Center – responsible for working with individuals, families, community groups, government agencies, and businesses to assist them in resolving conflict. Through the use of constructive means like mediation and facilitation, the Center has helped in thousands of matters to prevent the need for costly litigation, or escalation to the point of violence.

Sheriff's Office – diversified in its responsibilities by statute. The Sheriff provides security for the Courthouse. The Sheriff is responsible for prisoner transportation. Civil Warrants, Writs of Execution, Levies on and Posting of Property, and the sale of Real Property after foreclosure proceedings are functions which most people associate with the Office of the Sheriff. The Sheriff also oversees the following: The **Juvenile Alternative School** is allocated all expenditures associated with the security of the alternative school. This division was consolidated with the Sheriff's office effective October 1, 2019. The **Crime Lab** is allocated all expenditures associated with the examination of crime scene evidence in Jefferson County. The **Jail** is allocated all expenditures associated with the operation of the Jefferson County Correctional Facility. Elected for a four-year term by the voters of the County.

Community Supervision – represents maintenance and equipment expenditures mandated by the state to be provided to the Adult Probation Department.

Juvenile Probation and Juvenile Detention Home – represents all operating expenditures for the Jefferson County Juvenile Probation Department and Detention Facility.

Constables – are constitutionally authorized peace officers elected by precinct. While they may perform patrol functions and make criminal investigations, the main duty of most Constables is to serve as executive officer of the Justice of the Peace Courts. Constables serve subpoenas and other papers. Elected for a four-year term by the voters of the County.

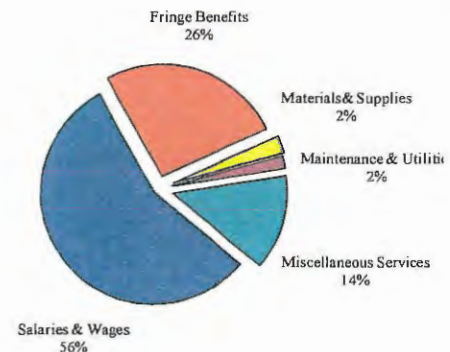
County Morgue – responsible for costs of laboratory and pathological services (autopsies) in Jefferson County.

**JUDICIAL & LAW ENFORCEMENT
DEPARTMENT SUMMARY**

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
DEPARTMENTS			
District Attorney	\$ 6,753,270	\$ 6,938,475	\$ 7,390,060
District Clerk	2,020,301	2,084,523	2,150,864
District Courts	4,911,104	5,176,649	5,378,701
Jury	429,738	446,819	669,286
Justice of the Peace	2,533,671	2,640,410	2,870,320
County Courts at Law	1,790,824	1,898,048	1,984,334
Court Master	484,452	371,043	482,006
Dispute Resolution Center	235,337	243,481	284,558
Juvenile Alternative School	409,447	-	-
Community Supervision	8,609	12,307	12,999
Sheriff	13,019,727	14,803,538	15,399,445
Crime Laboratory	1,273,180	1,372,815	1,556,589
Jail	28,179,582	30,696,424	32,765,979
Juvenile Probation	1,361,106	1,422,917	1,714,299
Juvenile Detention Home	1,912,574	2,038,255	2,376,954
Constables	3,179,119	3,450,294	3,556,046
County Morgue	823,607	957,500	1,060,000
Total	\$ 69,325,648	\$ 74,553,498	\$ 79,652,440

APPROPRIATIONS CATEGORY

	APPROVED 2020-2021
Salaries & Wages	\$ 44,471,771
Fringe Benefits	20,779,005
Materials & Supplies	2,071,931
Maintenance & Utilities	1,474,152
Miscellaneous Services	10,855,581
Total	\$ 79,652,440



PERSONNEL SUMMARY

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Unclassified or Contract	TOTAL
District Attorney	1	24	-	-	-	-	36	61
District Clerk	1	26	-	-	-	-	-	27
District Courts	8	18	-	-	-	-	11	37
Jury	-	1	-	-	-	-	1	2
Justice of the Peace	7	21	-	-	-	-	-	28
County Courts at Law	3	9	-	-	-	-	3	15
Court Master	-	3	-	-	-	-	1	4
Dispute Resolution Center	-	-	-	-	-	3	-	3
Sheriff	1	19	12	-	-	-	104	136
Crime Laboratory	-	-	11	-	-	-	-	11
Jail	-	13	3	8	-	-	237	261
Juvenile Probation	-	2	-	-	-	15	-	17
Juvenile Detention Home	-	1	19	-	-	1	-	21
Constables	6	8	-	-	-	-	14	28
County Morgue	-	-	-	-	-	-	-	-
Total	27	145	45	8	-	19	407	651

JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>District Attorney</u>			
Salaries & Wages	\$ 4,597,824	\$ 4,655,112	\$ 4,942,988
Fringe Benefits	1,950,186	2,056,609	2,229,295
Materials & Supplies	51,837	80,244	50,255
Maintenance & Utilities	10,688	11,424	15,000
Miscellaneous Services	142,735	135,086	152,522
Total	<u>\$ 6,753,270</u>	<u>\$ 6,938,475</u>	<u>\$ 7,390,060</u>
<u>District Clerk</u>			
Salaries & Wages	\$ 1,317,576	\$ 1,348,964	\$ 1,391,996
Fringe Benefits	644,665	680,556	694,103
Materials & Supplies	25,383	25,856	28,460
Maintenance & Utilities	17,496	17,119	20,725
Miscellaneous Services	15,181	12,028	15,580
Total	<u>\$ 2,020,301</u>	<u>\$ 2,084,523</u>	<u>\$ 2,150,864</u>
<u>Criminal District Court</u>			
Salaries & Wages	\$ 501,405	\$ 511,035	\$ 530,265
Fringe Benefits	220,547	242,352	255,506
Materials & Supplies	5,187	4,208	4,961
Maintenance & Utilities	413	415	1,200
Miscellaneous Services	724,047	795,084	795,195
Total	<u>\$ 1,451,599</u>	<u>\$ 1,553,094</u>	<u>\$ 1,587,127</u>
<u>58th District Court</u>			
Salaries & Wages	\$ 187,962	\$ 206,584	\$ 216,910
Fringe Benefits	75,521	83,832	96,400
Materials & Supplies	2,137	1,860	3,500
Maintenance & Utilities	73	75	150
Miscellaneous Services	4,918	6,032	6,875
Total	<u>\$ 270,611</u>	<u>\$ 298,383</u>	<u>\$ 323,835</u>
<u>60th District Court</u>			
Salaries & Wages	\$ 203,301	\$ 212,450	\$ 217,959
Fringe Benefits	93,946	98,952	111,422
Materials & Supplies	1,702	4,299	2,000
Maintenance & Utilities	154	123	500
Miscellaneous Services	1,198	4,462	6,275
Total	<u>\$ 300,301</u>	<u>\$ 320,286</u>	<u>\$ 338,156</u>
<u>136th District Court</u>			
Salaries & Wages	\$ 202,985	\$ 206,636	\$ 210,910
Fringe Benefits	96,028	100,872	112,853
Materials & Supplies	502	523	3,268
Maintenance & Utilities	76	77	300
Miscellaneous Services	3,426	4,714	4,222
Total	<u>\$ 303,017</u>	<u>\$ 312,822</u>	<u>\$ 331,553</u>

**JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY**

	<u>ACTUAL 2018-2019</u>	<u>ESTIMATED 2019-2020</u>	<u>APPROVED 2020-2021</u>
<u>172nd District Court</u>			
Salaries & Wages	\$ 202,016	\$ 208,341	\$ 217,134
Fringe Benefits	78,041	89,856	96,454
Materials & Supplies	1,377	1,256	2,000
Maintenance & Utilities	67	66	300
Miscellaneous Services	4,719	5,973	6,820
Total	<u>\$ 286,220</u>	<u>\$ 305,492</u>	<u>\$ 322,708</u>
<u>252nd District Court</u>			
Salaries & Wages	\$ 212,329	\$ 218,631	\$ 229,326
Fringe Benefits	100,845	106,596	111,211
Materials & Supplies	3,618	5,773	6,600
Maintenance & Utilities	2,512	3,011	5,000
Miscellaneous Services	817,067	867,999	834,937
Total	<u>\$ 1,136,371</u>	<u>\$ 1,202,010</u>	<u>\$ 1,187,074</u>
<u>279th District Court</u>			
Salaries & Wages	\$ 166,152	\$ 168,536	\$ 174,514
Fringe Benefits	77,994	81,936	84,650
Materials & Supplies	562	617	1,750
Maintenance & Utilities	33	43	250
Miscellaneous Services	168,720	160,252	186,675
Total	<u>\$ 413,461</u>	<u>\$ 411,384</u>	<u>\$ 447,839</u>
<u>317th District Court</u>			
Salaries & Wages	\$ 377,348	\$ 384,510	\$ 400,212
Fringe Benefits	151,146	159,324	183,607
Materials & Supplies	362	1,532	2,615
Maintenance & Utilities	72	55	650
Miscellaneous Services	220,596	227,757	253,325
Total	<u>\$ 749,524</u>	<u>\$ 773,178</u>	<u>\$ 840,409</u>
<u>Jury</u>			
Salaries & Wages	\$ 141,956	\$ 144,779	\$ 147,989
Fringe Benefits	63,100	66,432	68,297
Materials & Supplies	10,126	12,920	13,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	214,556	222,688	440,000
Total	<u>\$ 429,738</u>	<u>\$ 446,819</u>	<u>\$ 669,286</u>
<u>J.P. Precinct No. 1 - Place No. 1</u>			
Salaries & Wages	\$ 255,241	\$ 259,092	\$ 271,686
Fringe Benefits	126,383	132,996	137,710
Materials & Supplies	1,798	1,821	2,825
Maintenance & Utilities	2,101	2,272	2,500
Miscellaneous Services	4,950	5,500	7,880
Total	<u>\$ 390,473</u>	<u>\$ 401,681</u>	<u>\$ 422,601</u>

**JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY**

	<u>ACTUAL 2018-2019</u>	<u>ESTIMATED 2019-2020</u>	<u>APPROVED 2020-2021</u>
<u>J.P. Precinct No. 1 - Place No. 2</u>			
Salaries & Wages	\$ 247,013	\$ 261,982	\$ 266,821
Fringe Benefits	115,848	135,504	138,763
Materials & Supplies	3,991	3,250	3,100
Maintenance & Utilities	1,317	1,456	2,400
Miscellaneous Services	9,160	4,161	5,117
Total	<u>\$ 377,329</u>	<u>\$ 406,353</u>	<u>\$ 416,201</u>
<u>J.P. Precinct No. 2</u>			
Salaries & Wages	\$ 196,580	\$ 202,222	\$ 246,158
Fringe Benefits	87,467	91,240	120,585
Materials & Supplies	1,553	2,186	3,850
Maintenance & Utilities	1,611	1,557	2,000
Miscellaneous Services	2,292	1,524	4,000
Total	<u>\$ 289,503</u>	<u>\$ 298,729</u>	<u>\$ 376,593</u>
<u>J.P. Precinct No. 4</u>			
Salaries & Wages	\$ 241,702	\$ 247,130	\$ 268,095
Fringe Benefits	120,465	131,616	141,037
Materials & Supplies	1,759	2,022	2,600
Maintenance & Utilities	3,027	2,447	3,000
Miscellaneous Services	4,242	3,416	4,596
Total	<u>\$ 371,195</u>	<u>\$ 386,631</u>	<u>\$ 419,328</u>
<u>J.P. Precinct No. 6</u>			
Salaries & Wages	\$ 250,050	\$ 254,521	\$ 268,435
Fringe Benefits	122,569	128,470	133,962
Materials & Supplies	6,753	3,801	4,500
Maintenance & Utilities	1,846	1,974	3,100
Miscellaneous Services	2,753	3,097	6,785
Total	<u>\$ 383,971</u>	<u>\$ 391,863</u>	<u>\$ 416,782</u>
<u>J.P. Precinct No. 7</u>			
Salaries & Wages	\$ 244,927	\$ 259,153	\$ 269,098
Fringe Benefits	114,797	123,168	126,956
Materials & Supplies	3,050	3,231	4,834
Maintenance & Utilities	4,373	5,428	6,460
Miscellaneous Services	5,392	4,498	5,290
Total	<u>\$ 372,539</u>	<u>\$ 395,478</u>	<u>\$ 412,638</u>
<u>J.P. Precinct No. 8</u>			
Salaries & Wages	\$ 231,623	\$ 235,963	\$ 269,788
Fringe Benefits	105,710	110,772	121,465
Materials & Supplies	5,160	5,664	6,664
Maintenance & Utilities	1,242	1,098	2,000
Miscellaneous Services	4,926	6,178	6,260
Total	<u>\$ 348,661</u>	<u>\$ 359,675</u>	<u>\$ 406,177</u>

JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY

	ACTUAL 2018-2019	ESTIMATED 2019-2020	APPROVED 2020-2021
<u>County Court at Law #1</u>			
Salaries & Wages	\$ 338,086	\$ 354,283	\$ 364,135
Fringe Benefits	141,776	152,784	159,434
Materials & Supplies	1,193	1,202	2,000
Maintenance & Utilities	114	102	500
Miscellaneous Services	9,577	10,539	7,875
Total	<u>\$ 490,746</u>	<u>\$ 518,910</u>	<u>\$ 533,944</u>
<u>County Court at Law #2</u>			
Salaries & Wages	\$ 352,872	\$ 363,557	\$ 393,624
Fringe Benefits	128,848	139,824	159,284
Materials & Supplies	2,261	2,923	5,000
Maintenance & Utilities	341	316	750
Miscellaneous Services	59,064	74,819	85,560
Total	<u>\$ 543,386</u>	<u>\$ 581,439</u>	<u>\$ 644,218</u>
<u>County Court at Law #3</u>			
Salaries & Wages	\$ 473,265	\$ 492,102	\$ 506,690
Fringe Benefits	196,129	210,300	218,818
Materials & Supplies	1,821	3,887	5,850
Maintenance & Utilities	359	346	1,750
Miscellaneous Services	85,118	91,064	73,064
Total	<u>\$ 756,692</u>	<u>\$ 797,699</u>	<u>\$ 806,172</u>
<u>Court Master</u>			
Salaries & Wages	\$ 239,613	\$ 195,994	\$ 249,044
Fringe Benefits	117,605	96,924	120,032
Materials & Supplies	1,631	2,388	4,500
Maintenance & Utilities	34	100	250
Miscellaneous Services	125,569	75,637	108,180
Total	<u>\$ 484,452</u>	<u>\$ 371,043</u>	<u>\$ 482,006</u>
<u>Dispute Resolution Center</u>			
Salaries & Wages	\$ 156,357	\$ 156,756	\$ 174,004
Fringe Benefits	58,032	64,181	87,953
Materials & Supplies	2,566	2,101	1,185
Maintenance & Utilities	291	600	1,000
Miscellaneous Services	18,091	19,843	20,416
Total	<u>\$ 235,337</u>	<u>\$ 243,481</u>	<u>\$ 284,558</u>
<u>Juvenile Alternative School</u>			
Salaries & Wages	\$ 279,679	\$ -	\$ -
Fringe Benefits	124,398	-	-
Materials & Supplies	3,924	-	-
Maintenance & Utilities	1,446	-	-
Miscellaneous Services	-	-	-
Total	<u>\$ 409,447</u>	<u>\$ -</u>	<u>\$ -</u>

JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>Community Supervision</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	4,242	7,940	5,759
Maintenance & Utilities	75	75	1,000
Miscellaneous Services	4,292	4,292	6,240
Total	<u>\$ 8,609</u>	<u>\$ 12,307</u>	<u>\$ 12,999</u>
<u>Sheriff</u>			
Salaries & Wages	\$ 8,638,167	\$ 9,486,721	\$ 10,071,875
Fringe Benefits	3,828,228	4,352,554	4,705,517
Materials & Supplies	185,528	569,582	168,475
Maintenance & Utilities	102,646	108,557	122,900
Miscellaneous Services	265,158	286,124	330,678
Total	<u>\$ 13,019,727</u>	<u>\$ 14,803,538</u>	<u>\$ 15,399,445</u>
<u>Crime Laboratory</u>			
Salaries & Wages	\$ 810,289	\$ 861,266	\$ 986,921
Fringe Benefits	323,203	353,028	400,218
Materials & Supplies	53,356	60,824	62,100
Maintenance & Utilities	4,757	6,500	10,000
Miscellaneous Services	81,575	91,197	97,350
Total	<u>\$ 1,273,180</u>	<u>\$ 1,372,815</u>	<u>\$ 1,556,589</u>
<u>Jail</u>			
Salaries & Wages	\$ 14,393,819	\$ 15,332,551	\$ 16,405,767
Fringe Benefits	6,477,207	7,094,514	7,716,720
Materials & Supplies	1,450,443	1,423,478	1,474,000
Maintenance & Utilities	1,027,377	1,013,906	1,082,400
Miscellaneous Services	4,830,736	5,831,975	6,087,092
Total	<u>\$ 28,179,582</u>	<u>\$ 30,696,424</u>	<u>\$ 32,765,979</u>
<u>Juvenile Probation</u>			
Salaries & Wages	\$ 858,255	\$ 902,834	\$ 1,080,930
Fringe Benefits	458,668	471,682	526,237
Materials & Supplies	7,430	8,098	10,414
Maintenance & Utilities	3,087	2,834	4,267
Miscellaneous Services	33,666	37,469	92,451
Total	<u>\$ 1,361,106</u>	<u>\$ 1,422,917</u>	<u>\$ 1,714,299</u>
<u>Juvenile Detention Home</u>			
Salaries & Wages	\$ 1,074,287	\$ 1,132,578	\$ 1,354,564
Fringe Benefits	489,596	558,758	644,621
Materials & Supplies	117,154	120,059	114,127
Maintenance & Utilities	149,770	142,873	161,700
Miscellaneous Services	81,767	83,987	101,942
Total	<u>\$ 1,912,574</u>	<u>\$ 2,038,255</u>	<u>\$ 2,376,954</u>

**JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY**

	ACTUAL 2018-2019	ESTIMATED 2019-2020	APPROVED 2020-2021
<u>Constable Precinct No. 1</u>			
Salaries & Wages	\$ 529,008	\$ 531,389	\$ 559,407
Fringe Benefits	224,920	242,772	255,216
Materials & Supplies	26,281	43,075	24,354
Maintenance & Utilities	2,635	2,445	3,500
Miscellaneous Services	16,672	14,094	12,440
Total	<u>\$ 799,516</u>	<u>\$ 833,775</u>	<u>\$ 854,917</u>
<u>Constable Precinct No. 2</u>			
Salaries & Wages	\$ 303,112	\$ 306,548	\$ 342,222
Fringe Benefits	135,468	142,020	154,097
Materials & Supplies	9,818	27,274	8,400
Maintenance & Utilities	330	675	600
Miscellaneous Services	7,500	7,851	9,302
Total	<u>\$ 456,228</u>	<u>\$ 484,368</u>	<u>\$ 514,621</u>
<u>Constable Precinct No. 4</u>			
Salaries & Wages	\$ 298,752	\$ 314,652	\$ 338,594
Fringe Benefits	126,990	136,944	160,272
Materials & Supplies	5,269	29,113	7,768
Maintenance & Utilities	930	932	1,500
Miscellaneous Services	7,332	8,032	8,035
Total	<u>\$ 439,273</u>	<u>\$ 489,673</u>	<u>\$ 516,169</u>
<u>Constable Precinct No. 6</u>			
Salaries & Wages	\$ 387,065	\$ 404,163	\$ 413,619
Fringe Benefits	165,749	181,248	188,263
Materials & Supplies	4,832	29,080	15,168
Maintenance & Utilities	790	830	2,500
Miscellaneous Services	9,910	11,164	11,223
Total	<u>\$ 568,346</u>	<u>\$ 626,485</u>	<u>\$ 630,773</u>
<u>Constable Precinct No. 7</u>			
Salaries & Wages	\$ 317,956	\$ 330,055	\$ 350,135
Fringe Benefits	125,907	145,872	163,056
Materials & Supplies	2,146	30,545	5,700
Maintenance & Utilities	991	683	1,200
Miscellaneous Services	3,874	5,119	4,669
Total	<u>\$ 450,874</u>	<u>\$ 512,274</u>	<u>\$ 524,760</u>
<u>Constable Precinct No. 8</u>			
Salaries & Wages	\$ 312,626	\$ 319,110	\$ 339,956
Fringe Benefits	139,422	146,712	154,991
Materials & Supplies	5,172	28,901	10,349
Maintenance & Utilities	1,099	969	2,800
Miscellaneous Services	6,563	8,027	6,710
Total	<u>\$ 464,882</u>	<u>\$ 503,719</u>	<u>\$ 514,806</u>

JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>County Morgue</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	6,065	7,500	10,000
Miscellaneous Services	817,542	950,000	1,050,000
Total	\$ <u>823,607</u>	\$ <u>957,500</u>	\$ <u>1,060,000</u>

EDUCATION & RECREATION

Education and Recreation includes the Agricultural Extension Service of the County.

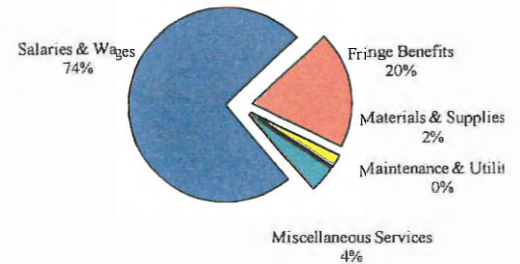
Agricultural Extension Service – County shares cost with Texas A&M University System to provide expert advice, assistance and training for a wide range of subjects under the four areas of family and consumer sciences, urban development, agriculture and natural resources, and 4-H and youth. Some of the subjects are horticulture, nutrition, health and wellness, agriculture awareness, pesticide management, parenting, money management, tourism, sustainable agriculture, youth development, waste management, preservation of nature, and water quality.

**EDUCATION & RECREATION
DEPARTMENT SUMMARY**

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>DEPARTMENTS</u>			
Agricultural Extension Service	\$ 351,447	\$ 396,720	\$ 441,555
Total	\$ <u>351,447</u>	\$ <u>396,720</u>	\$ <u>441,555</u>

APPROPRIATIONS CATEGORY

	<u>APPROVED</u> <u>2020-2021</u>
Salaries & Wages	\$ 326,645
Fringe Benefits	85,845
Materials & Supplies	9,274
Maintenance & Utilities	500
Miscellaneous Services	19,291
Total	\$ <u>441,555</u>



PERSONNEL SUMMARY

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Agricultural Extension Service	-	3	-	-	-	-	5	8
Total	-	3	-	-	-	-	5	8

**EDUCATION & RECREATION
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>Agriculture Extension Service</u>			
Salaries & Wages	\$ 269,443	\$ 301,005	\$ 326,645
Fringe Benefits	58,633	70,272	85,845
Materials & Supplies	7,780	8,866	9,274
Maintenance & Utilities	229	400	500
Miscellaneous Services	15,362	16,177	19,291
Total	\$ <u>351,447</u>	\$ <u>396,720</u>	\$ <u>441,555</u>

HEALTH & WELFARE

Health & Welfare includes Health & Welfare Units 1 and 2, Nurse Practitioner, Child Welfare, Environmental Control, Indigent Medical Service, Mosquito Control, Emergency Management, and Tobacco Settlement.

Health & Welfare Units 1 & 2 – responsible for the public health of all County citizens within the framework of County government. Provides medical care, mental health, and protective services for indigent care individuals and families. Cooperates with other community health providers, concerned citizens, and committed volunteers who help achieve its mission. Unit 1 is located in Beaumont, and Unit 2 is located in Port Arthur.

Nurse Practitioner – responsible for the County's in-house employee health care program. The Nurse Practitioner's primary function is preventive health care for all Jefferson County employees. This includes diagnosis and treatment of employees and their dependents.

Child Welfare – represents allocated expenditures that are associated with the County's support of the child protective services of the State of Texas.

Environmental Control – responsible for an integrated management program with elements designed to safeguard the quality of water supplies, to protect the groundwater resource from non-potable elements and contaminants, minimizing the impact of need residential, commercial and industrial development, and to promote water conservation. Environmental Control also identifies the best means of sewage collection, treatment and disposal; oversees new construction; issues State-mandated permits for industrial waste, sewage treatment plants and large-volume sewage discharges, and inspects and enforces permit conditions.

Indigent Medical Service – represents the expenditures incurred for outside medical and prescription service associated with the indigent population of Jefferson County.

Mosquito Control – represents expenditures associated with the control of mosquitoes in the County. By significantly reducing the mosquito population, the event of epidemic disease from occurring is reduced.

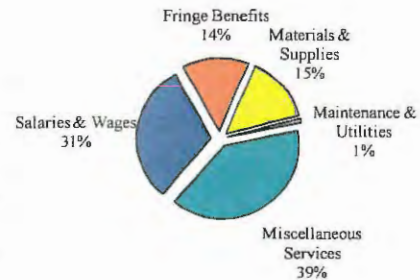
Emergency Management – responsible for the support systems and other statutory functions to help individuals and the community prepare for disasters regardless of the cause.

Tobacco Settlement – represents expenditures for special indigent health related services using tobacco settlement proceeds.

HEALTH & WELFARE DEPARTMENT SUMMARY

	<u>ACTUAL 2018-2019</u>	<u>ESTIMATED 2019-2020</u>	<u>APPROVED 2020-2021</u>
<u>DEPARTMENTS</u>			
Health & Welfare Unit 1	\$ 1,306,166	\$ 1,279,126	\$ 1,481,209
Health & Welfare Unit 2	1,214,780	1,253,439	1,382,092
Nurse Practitioner	317,691	339,692	348,093
Child Welfare	106,987	103,625	120,000
Environmental Control	395,634	401,702	427,925
Indigent Medical Service	4,926,715	5,008,687	5,086,267
Mosquito Control	1,842,857	2,114,876	2,354,059
Emergency Management	194,613	200,428	248,952
Tobacco Settlement	150,000	150,000	200,000
Total	<u>\$ 10,455,443</u>	<u>\$ 10,851,575</u>	<u>\$ 11,648,597</u>

	<u>APPROVED 2020-2021</u>
<u>APPROPRIATIONS CATEGORY</u>	
Salaries & Wages	\$ 3,593,075
Fringe Benefits	1,654,209
Materials & Supplies	1,714,644
Maintenance & Utilities	93,114
Miscellaneous Services	4,593,555
Total	<u>\$ 11,648,597</u>



PERSONNEL SUMMARY

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Health & Welfare Unit 1	-	3	-	1	5	4	-	13
Health & Welfare Unit 2	-	4	-	1	3	4	-	12
Nurse Practitioner	-	-	-	-	3	-	-	3
Environmental Control	-	2	-	-	3	-	-	5
Indigent Medical Services	-	-	-	-	1	-	-	1
Mosquito Control	-	1	-	13	-	-	-	14
Emergency Management	-	-	1	-	-	-	1	2
Tobacco Settlement	-	-	-	-	-	-	-	-
Total	-	10	1	15	15	8	1	50

**HEALTH & WELFARE
DIVISION SUMMARY**

	<u>ACTUAL 2018-2019</u>	<u>ESTIMATED 2019-2020</u>	<u>APPROVED 2020-2021</u>
<u>Health & Welfare Unit 1</u>			
Salaries & Wages	\$ 690,709	\$ 670,836	\$ 791,766
Fringe Benefits	294,634	295,285	353,019
Materials & Supplies	14,013	18,453	20,850
Maintenance & Utilities	4,300	4,534	4,800
Miscellaneous Services	302,510	290,018	310,774
Total	<u>\$ 1,306,166</u>	<u>\$ 1,279,126</u>	<u>\$ 1,481,209</u>
<u>Health & Welfare Unit 2</u>			
Salaries & Wages	\$ 669,320	\$ 676,177	\$ 761,952
Fringe Benefits	325,186	340,949	393,529
Materials & Supplies	15,818	17,716	17,842
Maintenance & Utilities	2,748	2,761	6,169
Miscellaneous Services	201,708	215,836	202,600
Total	<u>\$ 1,214,780</u>	<u>\$ 1,253,439</u>	<u>\$ 1,382,092</u>
<u>Nurse Practitioner</u>			
Salaries & Wages	\$ 199,678	\$ 203,768	\$ 208,485
Fringe Benefits	83,567	88,104	90,765
Materials & Supplies	17,152	28,937	29,012
Maintenance & Utilities	175	248	350
Miscellaneous Services	17,119	18,635	19,481
Total	<u>\$ 317,691</u>	<u>\$ 339,692</u>	<u>\$ 348,093</u>
<u>Child Welfare</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	106,987	103,625	120,000
Total	<u>\$ 106,987</u>	<u>\$ 103,625</u>	<u>\$ 120,000</u>
<u>Environmental Control</u>			
Salaries & Wages	\$ 245,331	\$ 250,440	\$ 272,051
Fringe Benefits	136,993	137,364	143,171
Materials & Supplies	2,051	1,886	2,650
Maintenance & Utilities	2,126	2,457	1,945
Miscellaneous Services	9,133	9,555	8,108
Total	<u>\$ 395,634</u>	<u>\$ 401,702</u>	<u>\$ 427,925</u>
<u>Indigent Medical Service</u>			
Salaries & Wages	\$ 270,017	\$ 363,594	\$ 396,889
Fringe Benefits	86,427	117,338	126,459
Materials & Supplies	902,791	859,963	862,463
Maintenance & Utilities	-	-	-
Miscellaneous Services	3,667,480	3,667,792	3,700,456
Total	<u>\$ 4,926,715</u>	<u>\$ 5,008,687</u>	<u>\$ 5,086,267</u>

**HEALTH & WELFARE
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>Mosquito Control</u>			
Salaries & Wages	\$ 785,571	\$ 830,133	\$ 983,762
Fringe Benefits	373,157	393,525	477,334
Materials & Supplies	593,924	786,965	781,527
Maintenance & Utilities	63,268	72,967	79,650
Miscellaneous Services	26,937	31,286	31,786
Total	<u>\$ 1,842,857</u>	<u>\$ 2,114,876</u>	<u>\$ 2,354,059</u>
<u>Emergency Management</u>			
Salaries & Wages	\$ 152,011	\$ 155,104	\$ 178,170
Fringe Benefits	42,352	45,324	69,932
Materials & Supplies	-	-	300
Maintenance & Utilities	-	-	200
Miscellaneous Services	250	-	350
Total	<u>\$ 194,613</u>	<u>\$ 200,428</u>	<u>\$ 248,952</u>
<u>Tobacco Settlement</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	150,000	150,000	200,000
Total	<u>\$ 150,000</u>	<u>\$ 150,000</u>	<u>\$ 200,000</u>

MAINTENANCE – EQUIPMENT & STRUCTURES

Maintenance – Equipment & Structures includes Courthouse & Annexes, Port Arthur Buildings, Mid-County Buildings, Road & Bridge Precincts, Engineering, Parks & Recreation, and Service Center.

Courthouse & Annexes, Port Arthur Buildings, and Mid-County Buildings – responsible for building services of Jefferson County. These departments direct activities associated with building maintenance and communications. Building Maintenance is responsible for structural maintenance and repair of the County's buildings, including electrical, heating, air conditioning, roofing, and mechanical systems. Communications includes the maintenance of the County's internal telephone system.

Road & Bridge Precincts – represents the expenditures associated with the maintenance of the County roads. There are four Road and Bridge Precincts, which are governed by the elected Commissioner of each precinct. Each Commissioner is elected to a four-year term by the voters of each precinct, and serves with the County Judge to make up the Commissioners' Court.

Engineering – responsible for the acquisition of land and the design and construction of capital improvement projects involving roadways, bridges, drainage systems, and buildings. Engineering updates and maintains the various maps and files of County owned properties and ROW, and manages inter-local agreements for engineering and construction projects. This department provides survey work for the County.

Parks and Recreation – represents expenditures associated with maintenance of the County parks, boat ramps, and beach cleaning.

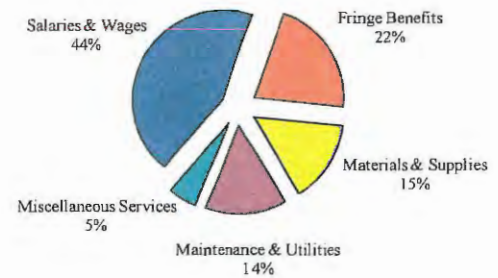
Service Center – represents expenditures associated with maintenance of all County owned vehicles.

**MAINTENANCE - EQUIPMENT & STRUCTURES
DEPARTMENT SUMMARY**

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>DEPARTMENTS</u>			
Courthouse & Annexes	\$ 2,525,662	\$ 2,638,391	\$ 2,968,941
Port Arthur Buildings	747,691	824,116	888,220
Mid-County Buildings	208,681	221,956	255,377
Road & Bridge Pct. #1	1,388,411	1,534,762	1,615,497
Road & Bridge Pct. #2	1,767,935	1,822,128	1,928,480
Road & Bridge Pct. #3	1,768,315	1,909,932	1,985,704
Road & Bridge Pct. #4	1,448,713	1,839,366	2,165,131
Engineering	971,892	944,822	1,104,199
Parks & Recreation	99,791	130,166	221,434
Service Center	1,026,719	1,113,004	1,194,560
Total	<u>\$ 11,953,810</u>	<u>\$ 12,978,643</u>	<u>\$ 14,327,543</u>

APPROPRIATIONS CATEGORY

	<u>APPROVED</u> <u>2020-2021</u>
Salaries & Wages	\$ 6,296,755
Fringe Benefits	3,081,254
Materials & Supplies	2,148,308
Maintenance & Utilities	2,068,361
Miscellaneous Services	732,865
Total	<u>\$ 14,327,543</u>



PERSONNEL SUMMARY

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Courthouse & Annexes	-	2	-	12	-	-	-	14
Port Arthur Buildings	-	1	-	6	-	-	-	7
Mid-County Buildings	-	-	-	1	-	-	-	1
Road & Bridge Pct. #1	1	1	-	11	-	-	-	13
Road & Bridge Pct. #2	1	1	-	14	-	-	-	16
Road & Bridge Pct. #3	1	1	-	14	-	-	-	16
Road & Bridge Pct. #4	1	2	-	14	-	-	1	18
Engineering	-	2	-	8	-	-	-	10
Parks & Recreation	-	-	-	-	-	-	-	-
Service Center	-	-	-	4	-	-	-	4
Total	<u>4</u>	<u>10</u>	<u>-</u>	<u>84</u>	<u>-</u>	<u>-</u>	<u>1</u>	<u>99</u>

MAINTENANCE - EQUIPMENT & STRUCTURES
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>Courthouse & Annexes</u>			
Salaries & Wages	\$ 594,498	\$ 633,671	\$ 779,217
Fringe Benefits	305,463	321,387	392,119
Materials & Supplies	82,643	87,151	90,500
Maintenance & Utilities	1,159,510	1,204,910	1,307,240
Miscellaneous Services	383,548	391,272	399,865
Total	<u>\$ 2,525,662</u>	<u>\$ 2,638,391</u>	<u>\$ 2,968,941</u>
<u>Port Arthur Buildings</u>			
Salaries & Wages	\$ 337,090	\$ 350,742	\$ 391,531
Fringe Benefits	163,741	169,356	180,310
Materials & Supplies	23,612	22,005	25,014
Maintenance & Utilities	122,541	156,949	172,865
Miscellaneous Services	100,707	125,064	118,500
Total	<u>\$ 747,691</u>	<u>\$ 824,116</u>	<u>\$ 888,220</u>
<u>Mid-County Buildings</u>			
Salaries & Wages	\$ 65,890	\$ 70,018	\$ 81,242
Fringe Benefits	35,440	37,904	41,796
Materials & Supplies	3,090	3,368	3,900
Maintenance & Utilities	53,858	56,666	71,300
Miscellaneous Services	50,403	54,000	57,139
Total	<u>\$ 208,681</u>	<u>\$ 221,956</u>	<u>\$ 255,377</u>
<u>Road & Bridge Pct. #1</u>			
Salaries & Wages	\$ 744,838	\$ 789,957	\$ 839,839
Fringe Benefits	371,239	400,632	424,621
Materials & Supplies	203,492	275,182	274,250
Maintenance & Utilities	57,226	57,734	60,600
Miscellaneous Services	11,616	11,257	16,187
Total	<u>\$ 1,388,411</u>	<u>\$ 1,534,762</u>	<u>\$ 1,615,497</u>
<u>Road & Bridge Pct. #2</u>			
Salaries & Wages	\$ 944,413	\$ 956,104	\$ 1,022,862
Fringe Benefits	477,251	493,488	538,663
Materials & Supplies	284,989	300,843	276,505
Maintenance & Utilities	46,789	56,871	73,450
Miscellaneous Services	14,493	14,822	17,000
Total	<u>\$ 1,767,935</u>	<u>\$ 1,822,128</u>	<u>\$ 1,928,480</u>
<u>Road & Bridge Pct. #3</u>			
Salaries & Wages	\$ 888,954	\$ 945,582	\$ 1,004,131
Fringe Benefits	448,629	475,776	495,663
Materials & Supplies	339,459	407,057	390,499
Maintenance & Utilities	76,693	68,228	79,311
Miscellaneous Services	14,580	13,289	16,100
Total	<u>\$ 1,768,315</u>	<u>\$ 1,909,932</u>	<u>\$ 1,985,704</u>

MAINTENANCE - EQUIPMENT & STRUCTURES
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>Road & Bridge Pct. #4</u>			
Salaries & Wages	\$ 836,995	\$ 940,587	\$ 1,150,778
Fringe Benefits	388,550	439,900	540,688
Materials & Supplies	58,017	288,441	352,700
Maintenance & Utilities	124,401	124,615	82,125
Miscellaneous Services	40,750	45,823	38,840
Total	<u>\$ 1,448,713</u>	<u>\$ 1,839,366</u>	<u>\$ 2,165,131</u>
<u>Engineering</u>			
Salaries & Wages	\$ 656,068	\$ 625,360	\$ 727,826
Fringe Benefits	283,882	280,124	328,844
Materials & Supplies	14,291	21,187	27,190
Maintenance & Utilities	1,612	1,905	1,100
Miscellaneous Services	16,039	16,246	19,239
Total	<u>\$ 971,892</u>	<u>\$ 944,822</u>	<u>\$ 1,104,199</u>
<u>Parks & Recreation</u>			
Salaries & Wages	\$ 34,004	\$ 35,257	\$ 43,224
Fringe Benefits	4,952	7,333	11,986
Materials & Supplies	20,234	21,172	72,750
Maintenance & Utilities	28,239	35,867	55,150
Miscellaneous Services	12,362	30,537	38,324
Total	<u>\$ 99,791</u>	<u>\$ 130,166</u>	<u>\$ 221,434</u>
<u>Service Center</u>			
Salaries & Wages	\$ 215,418	\$ 237,947	\$ 256,105
Fringe Benefits	101,576	119,624	126,564
Materials & Supplies	589,912	603,195	635,000
Maintenance & Utilities	111,809	142,976	165,220
Miscellaneous Services	8,004	9,262	11,671
Total	<u>\$ 1,026,719</u>	<u>\$ 1,113,004</u>	<u>\$ 1,194,560</u>

CAPITAL OUTLAY

Capital Outlay is the detail of all capital equipment purchases approved by Commissioners' Court for the fiscal year. All capital equipment purchases not listed require a budget amendment approved by the Court.

**CAPITAL OUTLAY
DEPARTMENT SUMMARY**

	<u>ACTUAL 2018-2019</u>	<u>ESTIMATED 2019-2020</u>	<u>APPROVED 2020-2021</u>
<u>DEPARTMENTS</u>			
Tax Assessor-Collector	\$ 2,453	\$ -	\$ 23,866
Human Resources	-	-	-
County Auditor	4,328	4,500	4,500
County Clerk	49,786	25,000	-
County Judge	-	-	-
Risk Management	-	-	3,705
County Treasurer	-	-	-
Printing	-	-	-
Purchasing Agent	-	2,861	-
General Services	-	50,000	-
Management Information Systems	214,361	238,736	905,642
Voters Registration Department	-	-	-
Elections Department	-	18,998	-
Veterans Services	-	-	-
District Attorney	81,174	20,200	4,000
District Clerk	1,074	1,400	1,300
District Courts	36,881	4,630	6,232
Jury Fund	-	-	-
Justice of the Peace	-	-	-
County Courts at Law	-	4,500	2,400
Court Master	-	-	-
Dispute Resolution Center	-	-	-
Juvenile Alternative School	-	-	-
Community Supervision	-	-	2,879
Sheriff	7,006	327,130	240,000
Crime Laboratory	-	951	-
Jail	21,112	309,231	184,341
Juvenile Probation	-	-	-
Juvenile Detention Home	-	-	-
Constables	4,820	109,157	43,417
County Morgue	-	-	-
Agricultural Extension Service	1,605	1,800	1,800
Health & Welfare Unit 1	25,526	-	-
Health & Welfare Unit 2	-	-	-
Nurse Practitioner	-	-	-
Environmental Control	-	-	-
Indigent Medical Services	-	-	-
Emergency Management	-	-	-
Mosquito Control	-	-	4,500
Courthouse & Annexes	92,832	52,353	6,875
Port Arthur Buildings	-	89,068	-
Mid-County Buildings	4,950	16,223	-
Road & Bridge Pct. #1	375,179	74,000	136,637
Road & Bridge Pct. #2	363,071	324,602	-
Road & Bridge Pct. #3	78,769	338,501	-
Road & Bridge Pct. #4	-	715,475	-
Engineering	1,004	9,290	-
Parks & Recreation	-	-	-
Service Center	18,081	62,277	-
Total Capital Outlay	\$ <u>1,384,012</u>	\$ <u>2,800,883</u>	\$ <u>1,572,094</u>

**CAPITAL OUTLAY
DIVISION SUMMARY**

Tax Assessor-Collector

120-1011-415-60-01	QUEUEING SYSTEM FOR MID-COUNTY OFFICE - NEW	\$ 21,366	
120-1011-415-60-02	COMPUTER & ACCESSORIES FOR MID-COUNTY QUEUEING SYSTEM - NEW	2,500	
			\$ 23,866

County Auditor

120-1013-415-60-02	2 - DESKTOP COMPUTER	\$ 1,500	
120-1013-415-60-02	1 - LAPTOP	3,000	
			\$ 4,500

Risk Management

120-1016-415-60-02	3 - DESKTOP COMPUTER	3,705	
			3,705

Management Information Systems

120-1025-415-60-02	DELL POWEREDGE R630 SERVER - REPLACE	11,500	
120-1025-415-60-02	2 - DELL POWEREDGE R330 SERVERS - REPLACE	14,400	
120-1025-415-60-02	2 - DELL STORAGE SERVER (SAN) -REPLACE	42,000	
120-1025-415-60-02	BARRACUDA BACKUP ALLIANCE - CLOUD STORAG	21,294	
120-1025-415-60-02	ALCATEL 10 GB SWITCH (JAIL)-UP BANDWIDTH	21,000	
120-1025-415-60-02	ALCATEL 10 GB SWITCH (PA COURTHOUSE)-UP BANDWIDTH	4,008	
120-1025-415-60-02	ALCATEL 10 GB SWITCH (H&W II) - UP BANDWIDTH	5,500	
120-1025-415-60-02	ALCATEL 10 GB SWITCH (JUV PA) - UP BANDWIDTH	2,435	
120-1025-415-60-02	ALCATEL 10 GB SWITCH (ADULT PROB) - UP BANDWIDTH	8,016	
120-1025-415-60-02	SAN SUPPORT/MAINTENANCE - RENEWAL	2,800	
120-1025-415-60-02	LAPTOP - HIGH END - REPLACE FOR ROUTER/SWITCH	2,245	
120-1025-415-60-02	4 - HIGH END COMPUTERS	9,600	
120-1025-415-60-02	WIRELESS ACCESS POINTS - INCREASE NETWORK	2,000	
120-1025-415-60-02	CISCO VOIP SWITCH - REPLACE	6,650	
120-1025-415-60-02	BATTERIES FOR HIGH END UPS FOR THE PHONE SYSTEM	1,600	
120-1025-415-60-53	IBM SOFTWARE SUBSCRIPTION - RENEW	3,000	
120-1025-415-60-53	MICRO FOCUS (RUMBA) SITE LICENSE RENEW	1,500	
120-1025-415-60-53	HAWKEYE-PATHFINDER - PROGRAMMING AS400 - RENEW	750	
120-1025-415-60-53	WATCHGUARD FIREWALL SW SUITE - RENEW	11,300	
120-1025-415-60-53	NORTON ANTIVIRUS - 1000 USERS - RENEW	17,600	
120-1025-415-60-53	BARRICUDA - BACKUP SERVERS - RENEW	10,100	
120-1025-415-60-53	LINOMA GOANYWHERE MAINTENANCE - FTP TRANSFER-RENEW	1,200	
120-1025-415-60-53	PREMIUM IMAIL ANTI-VIRUS - EMAIL SERVER - RENEW	2,400	
120-1025-415-60-53	PEERNET TIFF IMAGE PRINTER SOFTWARE - SERVER-RENEW	850	
120-1025-415-60-53	4 - VMWARE VSPHERE ENTERPRISE LICENSES - RENEW	6,750	
120-1025-415-60-53	VMWARE VCENTER ENTERPRISE LICENSE - RENEW	1,400	
120-1025-415-60-53	EVERGREEN ISERIES REPORT DOWNLOADER - RENEW	350	
120-1025-415-60-53	DROPBOX - RENEWAL ON REDUCED NUMBER	1,140	
120-1025-415-60-53	SOLAR WINDS - RENEW	902	
120-1025-415-60-53	MS WINDOWS SERVER 2019 DATA CENTER - NEW	4,460	
120-1025-415-60-53	SITEIMPROVE WEB SITE DEVELOPMENT - RENEW	2,900	
120-1025-415-60-53	PER-ZIP ADDRESS VERIFICATION - RENEW	3,000	
120-1025-415-60-53	PITNEY-BOWES ADDRESS VERIFICATION - RENEW	2,500	
120-1025-415-60-53	2 - SPOTLIGHT ON SQL SERVER ENTERPRISE - RENEW	937	
120-1025-415-60-53	SMS MESSAGING SERVER-USED BY JURY SYSTEM TXT MESSAGE	261	
120-1025-415-60-53	WINDOWS10 UPGRADE SOFTWARE	3,025	
120-1025-415-60-53	BACKUP EXEC - BACKUP FOR PHONE SYSTEM - RENEW	1,400	
120-1025-415-60-53	HELP SYSTEM - POWERTECH MAINTENANCE	3,832	
120-1025-415-60-53	TYLER TECHNOLOGIES SAAS FEE - YEAR 2	669,037	
			905,642

District Attorney

120-2030-412-60-02	2 - DESKTOP COMPUTER	2,500	
120-2030-412-60-02	1 - LAPTOP	1,500	
			4,000

District Clerk

120-2031-412-60-02	1 - DESKTOP COMPUTER	1,300	
			1,300

60th District Court

120-2034-412-60-01	VIDEO & ELECTRONIC EQUIPMENT UPGRADE	6,232	
			6,232

**CAPITAL OUTLAY
DIVISION SUMMARY**

County Court at Law #2

120-2052-412-60-02	2 - DESKTOP COMPUTER	2,400	
			2,400

Community Supervision

120-3058-424-60-02	1 - LAPTOP W/ CARRY CASE AND USB DRIVE	2,879	
			2,879

Sheriff's Office

120-3059-421-60-02	2 - DESKTOP COMPUTER	3,000	
120-3059-421-60-07	6 - PATROL VEHICLES INCLUDING EQUIPMENT	222,000	
120-3059-421-60-18	COBAN IN-CAR CPU MONITOR CAMERA/REPAIR	15,000	
			240,000

Jail

120-3062-423-60-02	6 - DESKTOP COMPUTER	6,975	
120-3062-423-60-13	REPLACEMENT OF AIR HANDLER UNITS- L DORM- 2	40,300	
120-3062-423-60-14	AWNING COVER FOR LAWN EQUIPMENT	10,600	
120-3062-423-60-14	ADMINISTRATION BUILDING ROOF REPAIR	6,442	
120-3062-423-60-14	FLOORING IN CRIME LAB REPLACEMENT	13,870	
120-3062-423-60-14	REPLUMB STORAGE BUILDING IN THE SALLYPORT	20,000	
120-3062-423-60-18	4 - WASHING MACHINES	38,621	
120-3062-423-60-18	DRYERS - 3 GAS & 1 ELECTRIC	16,562	
120-3062-423-60-35	50 - MOTOROLA XPR 3300 E RADIOS	30,971	
			184,341

Constable Pct 1

120-3065-425-60-07	2 - IN CAR CAMERAS - REPLACEMENT	11,800	
			11,800

Constable Pct. 7

120-3071-425-60-07	1 - FORD F-150 CREW CAB TRUCK - INCREASE FLEET	31,617	
			31,617

Agriculture Extension Services

120-4071-461-60-02	3 - COMPUTERS - COST SHARE	1,800	
			1,800

Mosquito Control

124-5081-448-60-02	3 - DESKTOP COMPUTER	4,500	
			4,500

Courthouse & Annexes

120-6083-416-60-03	ROOF REPAIR FOR 1085 PEARL ST - NEW COURTHOUSE	6,875	
			6,875

Road & Bridge Pct. #1

111-0109-431-60-02	1 - DESKTOP COMPUTER	2,000	
111-0109-431-60-11	1 - KUBOTA EXCAVATOR	51,900	
111-0109-431-60-11	RUBBER TIRE TRACKS	5,375	
111-0109-431-60-42	1 - 2020 FORD F-SERIES F-750 DUMP TRUCK	72,362	
111-0109-431-60-42	ACCESSORIES FOR DUMP TRUCK	5,000	
			136,637

Total Capital Outlay	\$ <u>1,572,094</u>
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SPECIAL PURPOSE FUNDING

Special Purpose Funding is used to account for expenditures that are non-operational or non-departmental in nature. Transfers to other funds include transfers to Special Revenue Funds, Capital Projects Funds, Jack Brooks Regional Airport Enterprise Fund, and to Ford Park Enterprise Fund to provide for improvements and operational expenditures. Contingency Appropriations are also noted here.

**SPECIAL PURPOSE FUNDING
DEPARTMENT SUMMARY**

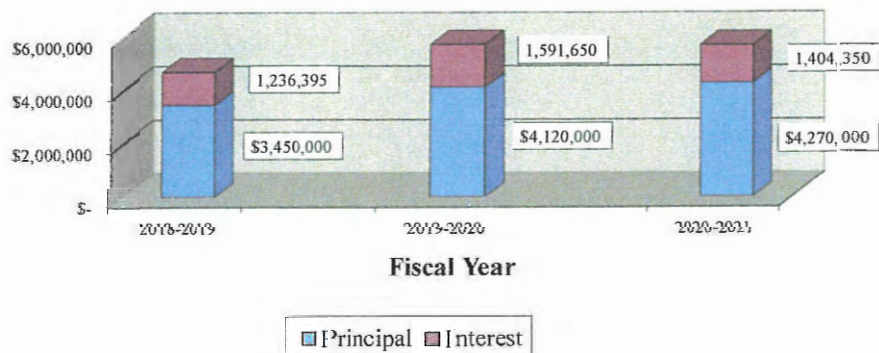
	<u>ACTUAL 2018-2019</u>	<u>ESTIMATED 2019-2020</u>	<u>APPROVED 2020-2021</u>
<u>DEPARTMENTS</u>			
Contingency Appropriation			
General Fund	\$ -	\$ -	\$ 725,000
Total Contingency Appropriation	\$ -	\$ -	\$ 725,000
Transfers Out			
General Fund	\$ 6,733,310	\$ 4,465,227	\$ 2,732,018
Total Transfers Out	\$ 6,733,310	\$ 4,465,227	\$ 2,732,018

DEBT SERVICE

DEBT SERVICE FUND
SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2018-2019	ESTIMATED 2019-2020	APPROVED 2020-2021
REVENUES			
Property Taxes	\$ 4,358,831	\$ 5,476,838	\$ 5,735,209
Interest	29,009	40,286	6,200
Total Revenues	\$ 4,387,840	\$ 5,517,124	\$ 5,741,409
OTHER SOURCES			
Transfers In	\$ 77,808	\$ -	\$ -
Total Other Sources	\$ 77,808	\$ -	\$ -
Total Revenues & Other Sources	\$ 4,465,648	\$ 5,517,124	\$ 5,741,409
EXPENDITURES			
Principal Payments	\$ 3,450,000	\$ 4,120,000	\$ 4,270,000
Interest Payments	1,236,395	1,591,650	1,404,350
Transaction Fees	2,478	2,900	6,000
Total Expenditures	\$ 4,688,873	\$ 5,714,550	\$ 5,680,350
OTHER USES			
Transfers Out	\$ -	\$ -	\$ -
Total Other Uses	\$ -	\$ -	\$ -
Total Appropriations	\$ 4,688,873	\$ 5,714,550	\$ 5,680,350
BEGINNING FUND BALANCE	\$ 571,837	\$ 348,612	\$ 151,186
ENDING FUND BALANCE	\$ 348,612	\$ 151,186	\$ 212,245
RESERVED FOR DEBT SERVICE	\$ 348,612	\$ 151,186	\$ 212,245

Principal & Interest Payments



DEBT SERVICE FUND
SUMMARY OF ANNUAL DEBT SERVICE REQUIREMENTS

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2021	\$ 4,270,000	\$ 1,404,350	\$ 5,674,350
2022	4,515,000	1,190,850	5,705,850
2023	4,745,000	965,100	5,710,100
2024	4,930,000	727,850	5,657,850
2025	5,100,000	567,850	5,667,850
2026	665,000	402,150	1,067,150
2027	700,000	368,900	1,068,900
2028	735,000	333,900	1,068,900
2029	775,000	297,150	1,072,150
2030	795,000	273,900	1,068,900
2031	820,000	250,050	1,070,050
2032	845,000	225,450	1,070,450
2033	870,000	200,100	1,070,100
2034	895,000	174,000	1,069,000
2035	925,000	147,150	1,072,150
2036	950,000	119,400	1,069,400
2037	980,000	90,900	1,070,900
2038	1,010,000	61,500	1,071,500
2039	1,040,000	31,200	1,071,200
	<u>\$ 35,565,000</u>	<u>\$ 7,831,750</u>	<u>\$ 43,396,750</u>

**DEBT SERVICE FUND
SUMMARY OF TOTAL INDEBTEDNESS**

<u>ISSUE</u>	<u>MATURITY DATE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITIES</u>	<u>OUTSTANDING 10/1/2019</u>
2012 Refunding - General Obligation	2025	\$ 47,305,000	\$ 26,635,000	\$ 20,670,000
2019 Certificates of Obligation	2039	15,395,000	500,000	14,895,000
Total				<u>\$ 35,565,000</u>

COMPUTATION OF LEGAL DEBT MARGIN

Assessed Value of Real Property \$18,249,537,280

Assessed Value of All Taxable Property \$24,796,639,395

**Bonds Issued Under Article III,
Section 52 of the Texas Constitution:**

The County is authorized under Article III, Section 52 of the State Constitution to issue bonds payable from ad valorem taxes for the construction and maintenance of roads. There is no constitutional or statutory limit as to the rate on bonds issued pursuant to such constitutional provision. However, the amount of bonds which may be issued is limited to 25% of the assessed valuation of real property in the County.

Debt Limit, 25% of Real Property Assessed Value \$ 4,562,384,320

Amount of Debt Applicable to Constitutional

Debt Limit:

Total Bonded Applicable Debt	\$ 35,565,000	
Less Amount Available in Debt Service Fund	<u>151,186</u>	<u>35,413,814</u>

LEGAL DEBT MARGIN, BONDS ISSUED
UNDER ARTICLE III, SECTION 52
OF THE TEXAS CONSTITUTION

\$ 4,526,970,506

Bonds Issued Under Article VIII, Section 9:

In addition to unlimited tax bonds, the County may issue statutorily authorized bonds payable from the proceeds of a limited ad valorem tax provided for in Article VII, Section 9 of the State Constitution. Such constitutional provision provides that a County is limited to an ad valorem tax rate of \$0.80 per \$100 of assessed valuation for general fund, permanent improvement fund, road and bridge fund, and jury fund purposes.

Certain of the County's bonds payable from such limited tax may be issued under the provisions of Government Code 1301.003 (c). The principal amount of all bonds which may be issued under the provision of such Code is limited in the aggregate to 5% of the assessed valuation. The debt limit under Government Code 1301.003 (c) is approximately \$1,239,831,970 compared to applicable bonds outstanding at October 1, 2020 of \$35,565,000.

DEBT SERVICE FUND
SCHEDULE OF CURRENT DEBT SERVICE REQUIREMENTS

ISSUE	BALANCE OUTSTANDING					BALANCE OUTSTANDING	
	10/1/2020	PRINCIPAL	INTEREST	FEES	TOTAL	10/1/2021	
2012 Refunding - General Obligation	\$ 20,670,000	\$ 3,745,000	\$ 857,700	\$ 3,000	\$ 4,605,700	\$ 16,925,000	
2019 Certificates of Obligation	14,895,000	525,000	546,650	3,000	1,074,650	14,370,000	
	<u>\$ 35,565,000</u>	<u>\$ 4,270,000</u>	<u>\$ 1,404,350</u>	<u>\$ 6,000</u>	<u>\$ 5,680,350</u>	<u>\$ 31,295,000</u>	

SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS
SUMMARY OF REVENUES AND EXPENDITURES

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
REVENUES			
Sales Taxes	\$ 1,471,325	\$ 1,324,556	\$ 1,280,000
Fees	1,684,191	1,382,363	1,438,087
Sales, Rentals & Services	58,123	24,626	50,000
Intergovernmental	2,966,363	2,508,839	3,240,687
Fines & Forfeitures	175,796	144,000	125,000
Interest	154,802	130,859	29,977
Contributions	<u>3,904</u>	<u>3,900</u>	<u>3,900</u>
Total Revenues	\$ <u>6,514,504</u>	\$ <u>5,519,143</u>	\$ <u>6,167,651</u>
OTHER SOURCES			
Transfers In	\$ <u>337,831</u>	\$ <u>533,822</u>	\$ <u>669,183</u>
Total Other Sources	\$ <u>337,831</u>	\$ <u>533,822</u>	\$ <u>669,183</u>
Total Revenues & Other Sources	\$ <u>6,852,335</u>	\$ <u>6,052,965</u>	\$ <u>6,836,834</u>
EXPENDITURES			
General Government	\$ 440,096	\$ 649,080	\$ 639,457
Judicial & Law Enforcement	3,680,607	3,687,989	4,475,562
Education & Recreation	889,896	857,308	970,421
Maintenance - Equipment & Structures	-	20,169	197,429
Capital Outlay	<u>695,776</u>	<u>2,879,340</u>	<u>2,633,350</u>
Total Expenditures	\$ <u>5,706,375</u>	\$ <u>8,093,886</u>	\$ <u>8,916,219</u>
OTHER USES			
Transfers Out	\$ <u>34,242</u>	\$ <u>44,981</u>	\$ <u>75,000</u>
Total Other Uses	\$ <u>34,242</u>	\$ <u>44,981</u>	\$ <u>75,000</u>
Total Appropriations	\$ <u>5,740,617</u>	\$ <u>8,138,867</u>	\$ <u>8,991,219</u>
BEGINNING FUND BALANCE	\$ <u>10,359,027</u>	\$ <u>11,470,745</u>	\$ <u>9,384,843</u>
ENDING AVAILABLE FUND BALANCE	\$ <u><u>11,470,745</u></u>	\$ <u><u>9,384,843</u></u>	\$ <u><u>7,230,458</u></u>

SPECIAL REVENUE FUNDS
SUMMARY OF EXPENDITURES BY DIVISION

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
Department / Division			
General Government			
County Clerk - Records Management	\$ 158,526	- \$ - 177,020	\$ 169,387
County Clerk - Records Archive	251,957	441,009	398,287
County Records Management	29,613	31,051	43,003
Tax Office Auto Dealer	-	-	28,780
	<u> </u>	<u> </u>	<u> </u>
Total General Government	\$ 440,096	\$ 649,080	\$ 639,457
Judicial & Law Enforcement			
Breath Alcohol Testing	\$ 4,030	\$ 6,975	\$ 16,380
Security Fee	388,384	583,270	590,625
DWI Pretrial Division	45,609	79,183	110,557
Misdemeanor Pretrial	1,494	1,494	1,500
Veteran's Pretrial	1,493	1,494	1,500
Law Officer Training	30,898	49,510	70,700
SCAAP Grant	-	14,289	7,200
D.A.R.E. Contributions	3,635	4,000	8,300
Family Protection Fee Fund	15,000	13,500	10,500
Deputy Sheriff Education	21,084	22,673	25,000
Constable Pct 1 - Education	-	-	2,500
Constable Pct 2 - Education	-	1,612	1,500
Constable Pct 4 - Education	-	-	1,000
Constable Pct 6 - Education	-	-	1,800
Constable Pct 7 - Education	503	503	1,000
Constable Pct 8 - Education	1,704	819	3,564
J.P. Courtroom Technology Fee	2,736	2,964	20,000
District Clerk - Records Management	14,636	13,132	18,293
Justice Court Building Security	-	-	-
Child Abuse Prevention	-	-	500
D.A.'s Forfeiture	78,424	106,139	137,000
Sheriff's Forfeiture	82,884	203,392	185,700
D.A.'s Hot Check	4,746	12,830	37,000
Local Truancy Prevention	-	-	5,000
Guardianship Fee	6,950	4,850	20,000
Juvenile Delinquency Prevention	-	-	100
County & District Court Technology Fund	3,191	3,700	4,000
District Court Records Technology Fund	24,765	24,035	58,410
Marine Division	2,208,045	2,217,431	2,775,363
ASAP - Constable Pct 2	463,676	-	-
Sheriff - Spindletop Grant	276,720	320,194	360,570
	<u> </u>	<u> </u>	<u> </u>
Total Judicial & Law Enforcement	\$ 3,680,607	\$ 3,687,989	\$ 4,475,562
Education & Recreation			
Law Library	\$ 2,881	\$ 2,873	\$ 3,360
Hotel Occupancy Tax	887,015	854,435	967,061
	<u> </u>	<u> </u>	<u> </u>
Total Education & Recreation	\$ 889,896	\$ 857,308	\$ 970,421

SPECIAL REVENUE FUNDS
SUMMARY OF EXPENDITURES BY DIVISION

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
Maintenance - Equipment & Structures			
Lateral Road - Precinct 1	\$ -	\$ -	\$ 39,000
Lateral Road - Precinct 2	-	-	-
Lateral Road - Precinct 3	-	-	60,000
Lateral Road - Precinct 4	-	8,000	8,000
J C Assistance District 4	-	12,169	90,429
	<u>\$ -</u>	<u>\$ 20,169</u>	<u>\$ 197,429</u>
Capital Outlay	<u>\$ 695,776</u>	<u>\$ 2,879,340</u>	<u>\$ 2,633,350</u>
Special Purpose Funding			
Transfers Out	<u>\$ 34,242</u>	<u>\$ 44,981</u>	<u>\$ 75,000</u>
	<u>\$ 34,242</u>	<u>\$ 44,981</u>	<u>\$ 75,000</u>
Total Special Fund Expenditures	<u><u>\$ 5,740,617</u></u>	<u><u>\$ 8,138,867</u></u>	<u><u>\$ 8,991,219</u></u>

SPECIAL REVENUE FUNDS
SUMMARY OF CHANGES IN FUND BALANCE BY FUND

	ESTIMATED BALANCE 10/1/2020	REVENUES	EXPENDITURES	PROPOSED BALANCE 9/30/2021
Lateral Road - Precinct 1	\$ 58,335	7,735	39,000	\$ 27,070
Lateral Road - Precinct 2	99,155	7,205	-	106,360
Lateral Road - Precinct 3	245,571	6,787	60,000	192,358
Lateral Road - Precinct 4	36,459	7,842	8,000	36,301
Breath Alcohol Testing	19,052	4,040	16,380	6,712
Security Fee	60,348	636,600	630,625	66,323
Law Library	948	52,002	52,860	90
DWI Pretrial Diversion	341,900	82,300	113,436	310,764
Misdemeanor Pre-Trial	77,368	20,190	1,500	96,058
Veteran's Pre-Trial Program	1,736	754	1,500	990
Law Officer Training	121,044	25,300	90,700	55,644
County Clerk - Records Management	1,203,735	353,000	769,387	787,348
County Clerk - Records Archive	1,423,638	353,500	398,287	1,378,851
SCAAP Grant	79,847	25,200	78,216	26,831
County Records Management	287,013	92,200	316,877	62,336
D.A.R.E. Contributions	11,068	3,928	8,300	6,696
Family Protection Fee Fund	11,061	11,010	10,500	11,571
Deputy Sheriff Education	15,607	21,040	25,000	11,647
Constable Pct. 1 - Education	5,424	964	2,500	3,888
Constable Pct. 2 - Education	2,986	783	1,500	2,269
Constable Pct. 4 - Education	6,682	785	1,000	6,467
Constable Pct. 6 - Education	4,204	785	1,800	3,189
Constable Pct. 7 - Education	5,585	785	1,000	5,370
Constable Pct. 8 - Education	5,946	785	3,564	3,167
Tax Office Auto Dealer	215,558	8,950	128,780	95,728
J.P. Courtroom Technology Fee	638,640	26,500	578,883	86,257
Hotel Occupancy Tax	2,405,904	1,206,000	1,195,759	2,416,145
District Clerk - Records Management	18,914	14,040	18,293	14,661
Justice Court Building Security	153,970	10,350	50,000	114,320
Child Abuse Prevention	18,104	1,790	500	19,394
D.A.'s Forfeiture	444,861	76,200	152,000	369,061
Sheriff's Forfeiture	719,118	101,750	500,700	320,168
D.A.'s Hot Check	68,357	2,500	37,000	33,857
J C Assistance District 4	121,478	80,300	90,429	111,349
Local Truancy Prevention	10,040	25,025	5,000	30,065
Guardianship Fee	315,419	20,760	20,000	316,179
Juvenile Delinquency Prevention	102	-	100	2
County & District Court Technology Fund	6,503	4,016	5,500	5,019
District Court Records Technology Fund	54,678	25,100	58,410	21,368
Marine Division	-	3,157,363	3,157,363	-
ASAP - Constable Pct 2	-	-	-	-
Sheriff-Spindletop Grant	68,485	360,670	360,570	68,585
Total	\$ 9,384,843	\$ 6,836,834	\$ 8,991,219	\$ 7,230,458

SPECIAL REVENUE FUNDS - GENERAL GOVERNMENT
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>County Clerk - Records Management</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	19,389	32,000	5,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	139,137	145,020	164,387
Total	<u>\$ 158,526</u>	<u>\$ 177,020</u>	<u>\$ 169,387</u>
<u>County Clerk - Records Archive</u>			
Salaries & Wages	\$ 60,352	\$ 51,760	\$ 94,956
Fringe Benefits	17,687	12,249	26,331
Materials & Supplies	1,430	-	2,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	172,488	377,000	275,000
Total	<u>\$ 251,957</u>	<u>\$ 441,009</u>	<u>\$ 398,287</u>
<u>County Records Management</u>			
Salaries & Wages	\$ 18,607	\$ 19,524	\$ 24,507
Fringe Benefits	4,898	5,376	6,796
Materials & Supplies	2,849	2,933	5,250
Maintenance & Utilities	101	208	300
Miscellaneous Services	3,158	3,010	6,150
Total	<u>\$ 29,613</u>	<u>\$ 31,051</u>	<u>\$ 43,003</u>
<u>Tax Office Auto Dealer</u>			
Salaries & Wages	\$ -	\$ -	\$ 4,525
Fringe Benefits	-	-	1,255
Materials & Supplies	-	-	10,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	13,000
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 28,780</u>

SPECIAL REVENUE FUNDS - JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>Breath Alcohol Testing</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	507	3,500	5,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	3,523	3,475	11,380
Total	<u>\$ 4,030</u>	<u>\$ 6,975</u>	<u>\$ 16,380</u>
<u>Security Fee</u>			
Salaries & Wages	\$ 278,189	\$ 244,018	\$ 248,284
Fringe Benefits	105,854	102,252	105,832
Materials & Supplies	4,341	7,000	6,509
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	230,000	230,000
Total	<u>\$ 388,384</u>	<u>\$ 583,270</u>	<u>\$ 590,625</u>
<u>DWI Pretrial Diversion</u>			
Salaries & Wages	\$ 29,655	\$ 47,068	\$ 63,205
Fringe Benefits	13,438	29,600	40,827
Materials & Supplies	2,516	2,515	6,525
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	-
Total	<u>\$ 45,609</u>	<u>\$ 79,183</u>	<u>\$ 110,557</u>
<u>Misdemeanor Pretrial</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	1,494	1,494	1,500
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	-
Total	<u>\$ 1,494</u>	<u>\$ 1,494</u>	<u>\$ 1,500</u>
<u>Veteran's Pretrial Diversion</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	1,493	1,494	1,500
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	-
Total	<u>\$ 1,493</u>	<u>\$ 1,494</u>	<u>\$ 1,500</u>
<u>Law Officer Training</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	24,836	37,612	54,000
Maintenance & Utilities	-	-	3,500
Miscellaneous Services	6,062	11,898	13,200
Total	<u>\$ 30,898</u>	<u>\$ 49,510</u>	<u>\$ 70,700</u>

SPECIAL REVENUE FUNDS - JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>SCAAP Grant</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	14,289	7,200
Total	<u>\$ -</u>	<u>\$ 14,289</u>	<u>\$ 7,200</u>
<u>D.A.R.E. Contributions</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	3,635	4,000	8,300
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	-
Total	<u>\$ 3,635</u>	<u>\$ 4,000</u>	<u>\$ 8,300</u>
<u>Family Protection Fee Fund</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	15,000	13,500	10,500
Total	<u>\$ 15,000</u>	<u>\$ 13,500</u>	<u>\$ 10,500</u>
<u>Deputy Sheriff Education</u>			
Miscellaneous Services	\$ 21,084	\$ 22,673	\$ 25,000
Total	<u>\$ 21,084</u>	<u>\$ 22,673</u>	<u>\$ 25,000</u>
<u>Constable Pct 1 - Education</u>			
Miscellaneous Services	\$ -	\$ -	\$ 2,500
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,500</u>
<u>Constable Pct 2 - Education</u>			
Miscellaneous Services	\$ -	\$ 1,612	\$ 1,500
Total	<u>\$ -</u>	<u>\$ 1,612</u>	<u>\$ 1,500</u>
<u>Constable Pct 4 - Education</u>			
Miscellaneous Services	\$ -	\$ -	\$ 1,000
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000</u>
<u>Constable Pct 6 - Education</u>			
Miscellaneous Services	\$ -	\$ -	\$ 1,800
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,800</u>
<u>Constable Pct 7 - Education</u>			
Miscellaneous Services	\$ 503	\$ 503	\$ 1,000
Total	<u>\$ 503</u>	<u>\$ 503</u>	<u>\$ 1,000</u>
<u>Constable Pct 8 - Education</u>			
Miscellaneous Services	\$ 1,704	\$ 819	\$ 3,564
Total	<u>\$ 1,704</u>	<u>\$ 819</u>	<u>\$ 3,564</u>

SPECIAL REVENUE FUNDS - JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>J.P. Courtroom Technology Fee</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	2,736	2,964	20,000
Total	<u>\$ 2,736</u>	<u>\$ 2,964</u>	<u>\$ 20,000</u>
<u>District Clerk - Records Management</u>			
Salaries & Wages	\$ 9,888	\$ 8,618	\$ 11,879
Fringe Benefits	2,602	2,368	3,294
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	2,146	2,146	3,120
Total	<u>\$ 14,636</u>	<u>\$ 13,132</u>	<u>\$ 18,293</u>
<u>Justice Court Building Security</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	-
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Child Abuse Prevention</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	500
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 500</u>
<u>D.A. Forfeiture</u>			
Salaries & Wages	\$ 72,821	\$ 100,000	\$ 120,000
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	5,603	6,139	10,000
Miscellaneous Services	-	-	7,000
Total	<u>\$ 78,424</u>	<u>\$ 106,139</u>	<u>\$ 137,000</u>
<u>Sheriff's Forfeiture</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	25,205	89,495	48,000
Maintenance & Utilities	25,311	63,889	64,000
Miscellaneous Services	32,368	50,008	73,700
Total	<u>\$ 82,884</u>	<u>\$ 203,392</u>	<u>\$ 185,700</u>

SPECIAL REVENUE FUNDS - JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>D.A.'s Hot Check</u>			
Salaries & Wages	\$ -	\$ -	\$ 30,000
Fringe Benefits	-	-	-
Materials & Supplies	-	530	3,000
Maintenance & Utilities	16	-	1,000
Miscellaneous Services	4,730	12,300	3,000
Total	<u>\$ 4,746</u>	<u>\$ 12,830</u>	<u>\$ 37,000</u>
<u>Local Truancy Prevention</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	5,000
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>
<u>Guardianship Fee</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	6,950	4,850	20,000
Total	<u>\$ 6,950</u>	<u>\$ 4,850</u>	<u>\$ 20,000</u>
<u>Juvenile Delinquency Prevention</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	100
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	-
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100</u>
<u>County & District Court Technology Fund</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	3,191	3,700	4,000
Total	<u>\$ 3,191</u>	<u>\$ 3,700</u>	<u>\$ 4,000</u>
<u>District Court Records Technology Fund</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	880	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	23,885	24,035	58,410
Total	<u>\$ 24,765</u>	<u>\$ 24,035</u>	<u>\$ 58,410</u>

SPECIAL REVENUE FUNDS - JUDICIAL & LAW ENFORCEMENT
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>Marine Division</u>			
Salaries & Wages	\$ 1,257,919	\$ 1,271,617	\$ 1,533,383
Fringe Benefits	522,926	545,448	641,180
Materials & Supplies	166,498	173,681	260,350
Maintenance & Utilities	192,165	148,500	227,000
Miscellaneous Services	68,537	78,185	113,450
Total	<u>\$ 2,208,045</u>	<u>\$ 2,217,431</u>	<u>\$ 2,775,363</u>
<u>ASAP - Constable Pct 2</u>			
Salaries & Wages	\$ 302,603	\$ -	\$ -
Fringe Benefits	138,979	-	-
Materials & Supplies	1,887	-	-
Maintenance & Utilities	1,520	-	-
Miscellaneous Services	18,687	-	-
Total	<u>\$ 463,676</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Sheriff - Spindletop Grant</u>			
Salaries & Wages	\$ 177,347	\$ 205,469	\$ 219,525
Fringe Benefits	81,945	99,156	104,395
Materials & Supplies	15,608	13,429	29,900
Maintenance & Utilities	1,645	1,965	3,000
Miscellaneous Services	175	175	3,750
Total	<u>\$ 276,720</u>	<u>\$ 320,194</u>	<u>\$ 360,570</u>

SPECIAL REVENUE FUNDS - EDUCATION & RECREATION
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>Law Library</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	2,881	2,873	3,360
Total	\$ <u>2,881</u>	\$ <u>2,873</u>	\$ <u>3,360</u>
<u>Hotel Occupancy Tax</u>			
Salaries & Wages	\$ 273,866	\$ 261,174	\$ 315,237
Fringe Benefits	124,824	130,034	147,459
Materials & Supplies	8,782	11,900	14,700
Maintenance & Utilities	36,970	36,271	41,500
Miscellaneous Services	442,573	415,056	448,165
Total	\$ <u>887,015</u>	\$ <u>854,435</u>	\$ <u>967,061</u>

SPECIAL REVENUE FUNDS - MAINTENANCE - EQUIPMENT & STRUCTURES
DIVISION SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>Lateral Road - Precinct 1</u>			
Materials & Supplies	\$ -	\$ -	\$ 39,000
Total	\$ -	\$ -	\$ 39,000
<u>Lateral Road - Precinct 2</u>			
Materials & Supplies	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -
<u>Lateral Road - Precinct 3</u>			
Materials & Supplies	\$ -	\$ -	\$ 60,000
Total	\$ -	\$ -	\$ 60,000
<u>Lateral Road - Precinct 4</u>			
Materials & Supplies	\$ -	\$ 8,000	\$ 8,000
Total	\$ -	\$ 8,000	\$ 8,000
<u>J C Assistance District 4</u>			
Salaries & Wages	\$ -	\$ 9,043	\$ 15,978
Fringe Benefits	-	2,526	4,430
Materials & Supplies	-	100	14,500
Maintenance & Utilities	-	500	43,697
Miscellaneous Services	-	-	11,824
Total	\$ -	\$ 12,169	\$ 90,429

SPECIAL REVENUE FUNDS - CAPITAL OUTLAY
DEPARTMENT SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>DEPARTMENTS</u>			
County Clerk - Records Management	\$ -	\$ 643,641	\$ 600,000
County Clerk - Records Archive	-	-	-
County Records Management	26,541	631,876	273,874
Tax Office Auto Dealer	-	-	100,000
Breath Alcohol Testing	-	-	-
Security Fee	11,550	25,000	40,000
DWI Pretrial Division	-	-	2,879
Law Officer Training	-	217,025	20,000
SCAAP Grant	-	-	71,016
D.A.R.E. Contributions	-	-	-
Family Protection Fee Fund	-	-	-
Deputy Sheriff Education	-	-	-
Constable Pct 1 - Education	-	-	-
Constable Pct 2 - Education	-	-	-
Constable Pct 4 - Education	-	-	-
Constable Pct 6 - Education	-	-	-
Constable Pct 7 - Education	-	-	-
Constable Pct 8 - Education	-	-	-
J.P. Courtroom Technology Fee	37,617	31,117	558,883
District Clerk - Records Management	-	-	-
Justice Court Building Security	-	-	50,000
Child Abuse Prevention	-	-	-
D.A.'s Forfeiture	10,971	10,000	15,000
Sheriff's Forfeiture	249,460	305,972	240,000
D.A.'s Hot Check	-	-	-
Local Truancy Prevention	-	-	-
Guardianship Fee	-	-	-
Juvenile Delinquency Prevention	-	-	-
County & District Court Technology Fund	2,443	14,000	1,500
District Court Records Technology Fund	-	-	-
Marine Division	151,325	181,528	382,000
ASAP - Constable Pct 8	-	-	-
Sheriff - Spindletop Grant	-	-	-
Sheriff - Spindletop Mental	-	-	-
Law Library	62,823	45,000	49,500
Hotel Occupancy Tax	143,046	774,181	228,698
Lateral Road - Precinct 1	-	-	-
Lateral Road - Precinct 2	-	-	-
Lateral Road - Precinct 3	-	-	-
Lateral Road - Precinct 4	-	-	-
J C Assistance District 4	-	-	-
Total Capital Outlay	\$ <u>695,776</u>	\$ <u>2,879,340</u>	\$ <u>2,633,350</u>

SPECIAL REVENUE FUNDS - SPECIAL PURPOSE FUNDING
DEPARTMENT SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>ESTIMATED</u> <u>2019-2020</u>	<u>APPROVED</u> <u>2020-2021</u>
<u>DEPARTMENTS</u>			
Transfers Out			
Sheriff's Forfeiture	\$ -	\$ -	\$ 75,000
Marine Division	34,242	21,981	-
DA Forfeiture Funds	<u>-</u>	<u>23,000</u>	<u>-</u>
Total Transfers Out	\$ <u>34,242</u>	\$ <u>44,981</u>	\$ <u>75,000</u>

CAPITAL PROJECTS

CAPITAL PROJECTS

2020-2021

	BUDGETED	FYTD	ACTUAL		
	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017
Beach Erosion and Dune Restoration	\$ 131,576	\$ 34,190	\$ 48,600	\$ 205,998	\$ 40,283
Labelle Road/Major Drive Extension	2,813,154	-	16,100	131,327	1,611,318
Courthouse Waterproofing	178,550	-	-	-	-
Fuel System Upgrade-Downtown	125,000	-	-	-	-
Ford Park Midway Surface Repairs	294,834	205,166	-	-	-
Ford Park Drainage	350,000	-	-	-	-
Mid-County Tax Office Expansion	300,000	-	-	-	-
Keith Lake Boat Ramp Redesign	83,000	-	-	-	-
Total Capital Projects	<u>\$ 4,276,114</u>	<u>\$ 239,356</u>	<u>\$ 64,700</u>	<u>\$ 337,325</u>	<u>\$ 1,651,601</u>

CAPITAL PROJECTS

2020-2021

Beach Erosion and Dune Restoration

This project consists of engineering and consulting services to assist the County in its efforts to secure funding for large-scale dune restoration from Sabine Pass to High Island. This project has carry-over funding in the amount of \$131,576 to complete this project.

Labelle Road/Major Drive Extension

This project consists of rehabilitation of a recently constructed extension of Major Drive from Hwy 124 to Labelle Road. This project is designed to increase the strength of the road in order to handle the heavy truck traffic associated with a nearby private sanitation disposal facility. This project has carry-over funding in the amount of \$2,813,154 for 2020-2021.

Courthouse Waterproofing

This project will track the expenditures related to waterproofing the downtown courthouse facility due to water intrusion from past rain events. Funding in the amount of \$178,550 is available for 2020-2021 from a prior year transfer from the General Fund.

Fuel System Upgrade

This project will track the expenditures related to upgrading the County's fuel systems with enhanced tracking of fuel usage and the latest in communication technology. Funding in the amount of \$125,000 is available for 2020-2021 from a prior year transfer from the General Fund.

Ford Park Midway Surface Repairs

This project will track the expenditures related to the surface area repair for the Ford Park Midway. Funding in the amount of \$294,834 is available for 2020-2021 from a prior year transfer from the General Fund.

Ford Park Drainage

This project will track the expenditures related to repairing drainage connections at the Ford Park facility. Funding in the amount of \$350,000 is available for 2020-2021 from a prior year transfer from the General Fund.

Mid-County Tax Office Expansion

This project will track the construction and equipment expenditures related to expanding the size of the Mid-County Tax Office. The expansion will include additional office space, parking and a drive thru window. Funding in the amount of \$300,000 is available for 2020-2021 from a prior year transfer from the General Fund.

Keith Lake Boat Ramp

This project will track the construction and equipment expenditures related to expanding repair of the Keith Lake Boat Ramps. Funding in the amount of \$83,000 is available for 2020-2021 from a prior year transfer from the General Fund.

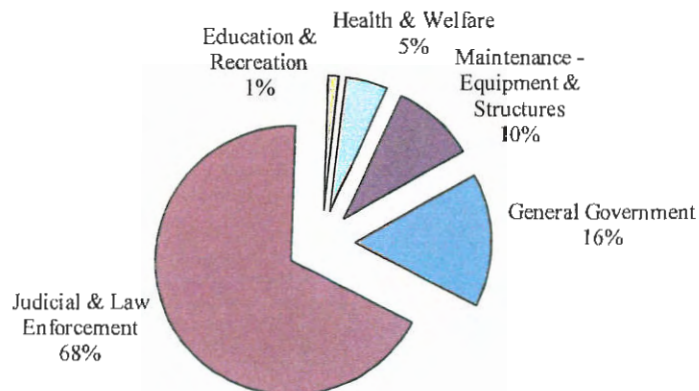


MISCELLANEOUS

PERSONNEL SCHEDULES
BUDGETED FUNDS - SUMMARY BY DEPARTMENT
FULL TIME AUTHORIZED POSITIONS

	Fiscal Year		
	2018-2019	2019-2020	2020-2021
GENERAL FUND			
General Government	160	160	160
Judicial & Law Enforcement	652	651	651
Education & Recreation	8	8	8
Health & Welfare	50	50	50
Maintenance - Equipment & Structures	99	99	99
	<u>969</u>	<u>968</u>	<u>968</u>
SPECIAL REVENUE FUNDS			
General Government	1	1	-
Judicial & Law Enforcement	33	24	25
Education & Recreation	5	5	5
Health & Welfare	-	-	-
Maintenance - Equipment & Structures	-	-	-
	<u>39</u>	<u>30</u>	<u>30</u>
TOTAL BUDGETED FUNDS			
General Government	161	161	160
Judicial & Law Enforcement	685	675	676
Education & Recreation	13	13	13
Health & Welfare	50	50	50
Maintenance - Equipment & Structures	99	99	99
	<u>1,008</u>	<u>998</u>	<u>998</u>

FY 2020-2021 Personnel



PERSONNEL SCHEDULES

COMPENSATION PLAN

Classified (CCG)		
Grade	Minimum	Maximum
27	22,014	33,023
28	22,564	33,847
29	23,129	34,691
30	23,707	35,561
31	24,299	36,450
32	24,908	37,360
33	25,533	38,296
34	26,170	39,254
35	26,822	40,235
36	27,492	41,240
37	28,180	42,272
38	28,887	43,328
39	29,608	44,411
40	30,349	45,522
41	31,107	46,660
42	31,884	47,827
43	32,680	49,022
44	33,498	50,248
45	34,335	51,504
46	35,193	52,790
47	36,074	54,110
48	36,975	55,461
49	37,900	56,850
50	38,847	58,270
51	39,819	59,727
52	40,812	61,220
53	41,834	62,749
54	42,881	64,321
55	43,953	65,927
56	45,049	67,577
57	46,176	69,264
58	47,332	70,997
59	48,516	72,772
60	49,726	74,591
61	50,969	76,457
62	52,247	78,367
63	53,551	80,328
64	54,891	82,335
65	56,261	84,394
66	57,669	86,505
67	59,110	88,666
68	60,588	90,882
69	62,102	93,157
70	63,656	95,483
71	65,247	97,871
72	66,878	100,317
73	68,550	102,826
74	70,264	105,397
75	72,019	108,030
76	73,821	110,730
77	75,667	113,501
78	77,559	116,339
79	79,497	119,245
80	81,484	122,229
81	83,523	125,284
82	85,611	128,415
83	87,749	131,625
84	89,946	134,914
85	92,193	138,291
86	94,499	141,744
87	96,860	145,290
88	99,282	148,922
89	101,762	152,646
90	104,307	156,460

Classified (CCG) (continued)		
Grade	Minimum	Maximum
91	106,914	160,372
92	109,586	164,382
93	112,329	168,491
94	115,134	172,702

Other Un-Classified (OTH)		
Grade	Minimum	Maximum
1	10,000	200,000

Elected Official (ELE)		
Grade	Minimum	Maximum
1	9,000	200,000

Constable's Contract per Hour (CON)		
Step	Minimum	Maximum
1	27.4664	27.4664
2	29.0348	29.0348
3	30.2812	30.2812
4	31.5272	31.5272
5	32.6427	32.6427
6	33.7683	33.7683
7	34.7729	34.7729
8	35.7984	35.7984
10	42.3410	42.3410

Law Enforcement Contract per Hour (CLE)		
Step	Minimum	Maximum
1	26.3221	26.3221
2	29.2232	29.2232
3	30.4798	30.4798
4	31.7358	31.7358
5	32.8490	32.8490
6	33.9828	33.9828
7	35.0044	35.0044
8	35.5252	35.5252
45	37.1904	37.1904
46	39.0082	39.0082
47	43.8907	43.8907
48	48.1501	48.1501
65	37.9342	37.9342
66	39.7884	39.7884

Detention Contract per Hour (CL2)		
Step	Minimum	Maximum
1	19.2750	19.2750
2	21.9937	21.9937
3	23.4988	23.4988
4	24.6465	24.6465
5	26.3774	26.3774
6	26.9136	26.9136
7	27.7226	27.7226
8	28.1365	28.1365
45	34.2510	34.2510
46	35.9253	35.9253
47	40.4217	40.4217
48	44.3447	44.3447
65	34.9361	34.9361
66	36.6438	36.6438

PERSONNEL SCHEDULES

BUDGETED FUNDS - SUMMARY BY MAJOR FUNCTION

FULL TIME AUTHORIZED POSITIONS

	<u>Grade</u>		<u>FTE</u>
<u>Elected Official</u>	ELE	1	39
<u>Clerical, Administrative & Fiscal</u>			
OFFICE ASSISTANT	CCG	34	2
RECEPTIONIST/CLERK	CCG	34	8
OFFICE SPECIALIST	CCG	38	21
SENIOR OFFICE SPECIALIST	CCG	43	15
ADMINISTRATIVE OFFICE SPECIALIST	CCG	46	8
OFFICE MANAGER	CCG	51	1
ELECTIONS MANAGER	CCG	64	1
ADMINISTRATIVE OPERATIONS MANAGER	CCG	59	6
ADMINISTRATIVE MANAGER TO DISTRICT ATTORNEY	CCG	60	1
DEPUTY COUNTY CLERK	CCG	40	14
SENIOR DEPUTY COUNTY CLERK	CCG	43	11
ADMINISTRATIVE DEPUTY COUNTY CLERK	CCG	53	1
CHIEF DEPUTY COUNTY CLERK	CCG	65	1
COUNTY CLERK ADMINISTRATOR	CCG	61	1
SECRETARY	CCG	38	12
SENIOR SECRETARY	CCG	45	13
ADMINISTRATIVE SECRETARY	CCG	50	14
ACCOUNT CLERK	CCG	40	44
SENIOR ACCOUNT CLERK	CCG	43	8
ACCOUNTING TECHNICIAN	CCG	53	7
COURT CLERK	CCG	40	6
SENIOR COURT CLERK	CCG	43	14
ADMINISTRATIVE AID TO COUNTY JUDGE	CCG	53	1
COURT COORDINATOR	CCG	53	21
ASSOCIATE COURT ADMINISTRATOR	CCG	53	11
CHIEF APPELLATE/WRIT DIVISION ASSISTANT	CCG	53	1
COORDINATOR/INDIGENT DEFENSE	CCG	53	1
DEPUTY DISTRICT CLERK	CCG	40	18
ADMINISTRATIVE DEPUTY DISTRICT CLERK	CCG	53	3
CHIEF DEPUTY DISTRICT CLERK	CCG	65	1
SENIOR DEPUTY DISTRICT CLERK	CCG	43	3
SENIOR BUYER	CCG	49	2
ASSISTANT PURCHASING AGENT	CCG	61	1
PURCHASING AGENT	CCG	75	1
CONTRACT SPECIALIST	CCG	55	1
COMPUTER SERVICES TECHNICIAN/OPERATOR	CCG	49	1
PERSONAL COMPUTER TECHNICIAN	CCG	49	5
PERSONAL COMPUTER TECHNICIAN II	CCG	52	1
ANALYST/PROGRAMMER	CCG	62	2

PERSONNEL SCHEDULES

BUDGETED FUNDS - SUMMARY BY MAJOR FUNCTION FULL TIME AUTHORIZED POSITIONS

	Grade		FTE
PROGRAMMER/ANALYST	CCG	65	4
SENIOR PROGRAMMER/ANALYST	CCG	70	2
COMPUTER SYSTEMS ADMINISTRATOR	CCG	68	3
ASSISTANT DIRECTOR OF MIS	CCG	79	1
DIRECTOR OF MIS	CCG	86	1
FINANCIAL TECHNICIANS	CCG	48	6
FINANCIAL ANALYST	CCG	59	3
FINANCIAL MANAGER	CCG	71	3
CHIEF DEPUTY TAX ASSESSOR	CCG	69	1
CHIEF DEPUTY COUNTY TREASURER	CCG	54	1
1ST ASSISTANT COUNTY AUDITOR	CCG	79	1
COUNTY AUDITOR	CCG	91	1
BENEFITS MANAGER	CCG	69	1
SENIOR BENEFITS ANALYST	CCG	56	2
HUMAN RESOURCE ASSISTANT	CCG	48	1
EMP RELATIONS/COMPENSATION MGR	CCG	66	1
DIRECTOR OF HR & RISK MANAGEMENT	CCG	88	1
SENIOR PERSONNEL SPECIALIST	CCG	56	1
VOTING ASSISTANTS	CCG	41	2
<u>Law Enforcement</u>			
TELECOMMUNICATOR	CCG	42	9
SENIOR TELECOMMUNICATOR	CCG	46	1
TELECOMMUNICATION SENIOR SUPERVISOR	CCG	54	1
ASSISTANT EMERGENCY MANAGEMENT COORDINATOR	CCG	57	1
ASSISTANT CHIEF DEPUTY SHERIFF	CCG	71	1
CHIEF DEPUTY SHERIFF	CCG	77	2
JUVENILE DETENTION OFFICER	CCG	42	13
LEAD JUVENILE DETENTION OFFICE	CCG	50	4
JUVENILE DETENTION SUPERINTENDENT	CCG	70	1
COOK	CCG	31	1
FOOD SERVICE MANAGER	CCG	52	1
CRIME LAB TECHNICIAN	CCG	48	2
FORENSIC SCIENTISTS	CCG	69	8
DIRECTOR OF CRIME LAB	CCG	72	1
<u>Labor, Trades & Maintenance</u>			
SIGN FABRICATOR	CCG	42	1
PAINTER	CCG	46	2
CARPENTER	CCG	55	4
PLUMBER	CCG	56	2
HEATING, VENT & AC MECHANIC	CCG	57	2
WELDER	CCG	50	1

PERSONNEL SCHEDULES

BUDGETED FUNDS - SUMMARY BY MAJOR FUNCTION FULL TIME AUTHORIZED POSITIONS

	<u>Grade</u>		<u>FTE</u>
ELECTRICIAN	CCG	58	2
LEAD PRINTER	CCG	49	1
UTILITY MAINT. WORKER/MULTICRAFT	CCG	40	9
UTILITY MAINT. WORKER - ST&HWY	CCG	44	4
MAINTENANCE TECHNICIAN	CCG	52	1
VAN DRIVER	CCG	36	2
EQUIP OPERATOR/MAINT. WORKER	CCG	47	12
SENIOR EQUIP OPERATOR/MAINT. WORKER	CCG	52	18
AUTOMOBILE MECHANIC	CCG	48	3
HEAVY EQUIPMENT MECHANIC	CCG	53	6
DIRECTOR OF SERVICE CENTER	CCG	59	1
GROUNDSKEEPER	CCG	32	1
BUILDING MAINTENANCE SUPERVISOR	CCG	58	2
SUPERINTENDENT OF BUILDING MAINTENANCE	CCG	62	1
DIRECTOR OF BUILDING MAINTENANCE	CCG	69	1
ROAD FOREMAN	CCG	56	6
ASSISTANT SUPERINTENDENT	CCG	58	2
PRECINCT ROAD SUPERINTENDENT	CCG	69	4
ENGINEERING SPECIALIST	CCG	62	6
ENGINEERING SUPERINTENDENT	CCG	71	1
DIRECTOR OF ENGINEERING	CCG	86	1
AIRCRAFT MECHANIC	CCG	62	1
PILOT/AIRCRAFT MECHANIC	CCG	63	1
PILOT/AVIATION SUPERVISOR	CCG	65	1
PILOT/ MECHANICAL SUPERVISOR	CCG	65	1
HERBICIDE APPL & MAINT WORKER	CCG	42	2
PESTICIDE APPL & MAINT WORKER	CCG	42	2
PESTICIDE APPL & VOTING MACHINE TECH	CCG	43	1
MOSQUITO CONTROL OPERATIONS FOREMAN	CCG	52	2
ENTOMOLOGIST	CCG	62	1
DIRECTOR OF MOSQUITO CONTROL	CCG	75	1
<u>Nursing & Public Health</u>			
PUBLIC HEALTH NURSE	CCG	63	4
ADMINISTRATIVE CLINICAL COORDINATOR/LVN	CCG	56	1
PUBLIC HEALTH NURSING SUPERVISOR	CCG	65	2
PHARMACIST	CCG	89	1
NURSE PRACTITIONER	CCG	80	1
MEDICAL ASSISTANT	CCG	41	1
PHARMACY TECHNICIAN	CCG	36	1
ADMINISTRATIVE DIRECTOR OF H&W	CCG	72	1

PERSONNEL SCHEDULES

BUDGETED FUNDS - SUMMARY BY MAJOR FUNCTION FULL TIME AUTHORIZED POSITIONS

	<u>Grade</u>		<u>FTE</u>
ENVIRONMENTAL HEALTH INSPECTOR	CCG	52	2
DIRECTOR OF ENVIRONMENTAL CONTROL	CCG	66	1
<u>Human & Social Services</u>			
JUVENILE PROBATION OFFICER	CCG	51	9
JUVENILE CASEWORK SUPERVISOR	CCG	61	4
JUVENILE CASEWORK MANAGER	CCG	67	2
WELFARE CASEWORKER	CCG	49	6
WELFARE CASEWORK SUPERVISOR	CCG	58	2
VETERANS SERVICE SUPERVISOR	CCG	49	1
VETERANS COUNTY SERVICE OFFICER	CCG	60	1
DIRECTOR OF JUV PROB & DETENTION	CCG	85	1
DIRECTOR OF VISITOR'S CENTER	CCG	62	1
CASE AIDE	CCG	43	2
SENIOR CASE MANAGER	CCG	43	1
CASE COORDINATOR	CCG	38	1
DIRECTOR OF DISPUTE RESOLUTION	CCG	69	1
<u>Other Un-Classified or Contract</u>			
DETENTION OFFICER	CL2	1-8	220
BAILIFF	CLE	1-8	7
SHERIFF'S DEPUTY	CLE	1-8	82
UNION ADMIN ASSISTANT	CLE	45/47	7
SERGEANT	CL2/CLE	45/65	20
LIEUTENANT	CL2/CLE	46/66	16
CAPTAIN	CL2/CLE	47	9
MAJOR	CL2/CLE	48	3
CONSTABLE DEPUTY	CON	1-10	14
ASSOCIATE JUDGE	OTH	1	1
ATTORNEY	OTH	1	30
INVESTIGATOR ASSISTANT	OTH	1	1
INVESTIGATOR	OTH	1	5
EXECUTIVE ASSISTANT	OTH	1	2
ASSISTANT TO COUNTY JUDGE	OTH	1	1
COURT REPORTER	OTH	1	14
EMERGENCY MANAGEMENT COORDINATOR	OTH	1	1
AGRICULTURE EXTENSION AGENT	OTH	1	5
Total			<u>998</u>

JEFFERSON COUNTY, TEXAS

MISCELLANEOUS STATISTICS

ELECTED COUNTY OFFICIALS

<u>Commissioners' Court</u>	<u>Length of Service</u>	<u>Term Expires</u>
Jeff Branick, County Judge	9 Years	12/31/2022
William "Eddie" Arnold, Commissioner, Pct. 1	15 Years	12/31/2020
Brent Weaver, Commissioner, Pct. 2	9 Years	12/31/2022
Michael "Shane" Sinegal, Commissioner, Pct. 3	11 Years	12/31/2020
Everette "Bo" Alfred, Commissioner, Pct. 4	17 Years	12/31/2022

OTHER ELECTED COUNTY OFFICIALS

<u>Name</u>	<u>Position</u>	<u>Length of Service</u>	<u>Term Expires</u>
Carolyn Guidry	County Clerk	15 Years	12/31/2022
Robert "Bob" Wortham	District Attorney	5 Years	12/31/2022
Allison Getz	Tax Assessor Collector	5 Years	12/31/2020
Charles Hallmark	County Treasurer	1 Year	12/31/2022
Zena Stephens	Sheriff	3 Years	12/31/2020
Jamie Smith	District Clerk	5 Years	12/31/2022
Kenneth Dollinger	Justice of the Peace Pct. 1 Pl. 1	23 Years	12/31/2020
Benjamin Collins	Justice of the Peace Pct. 1 Pl. 2	1 Year	12/31/2022
Marcus DeRouen	Justice of the Peace Pct. 2	10 Years	12/31/2022
Ray Chesson	Justice of the Peace Pct. 4	23 Years	12/31/2022
Ransom "Duce" Jones	Justice of the Peace Pct. 6	13 Years	12/31/2022
James Burnett	Justice of the Peace Pct. 7	17 Years	12/31/2022
Tom Gillam	Justice of the Peace Pct. 8	18 Years	12/31/2022
Jevonne Smith-Pollard	Constable Pct. 1	1 Year	12/31/2020
Christopher Bates	Constable Pct. 2	7 Years	12/31/2020
Charles "Bryan" Werner	Constable Pct. 4	3 Years	12/31/2020
Dana Baker	Constable Pct. 6	7 Years	12/31/2020
Robert "Bobby" Adams Jr	Constable Pct. 7	3 Years	12/31/2020
Eddie Collins	Constable Pct. 8	27 Years	12/31/2020
Gerald Eddins	Judge, County Court at Law #1	7 Years	12/31/2020
Terrence Holmes	Judge, County Court at Law #2	3 Years	12/31/2020
Clint Woods	Judge, County Court at Law #3	5 Years	12/31/2022
John Stevens	Judge, Criminal District Court	13 Years	12/31/2022
Jayne "Raquel" West	Judge, 252nd District Court	5 Years	12/31/2022
Wayne "Kent" Walston	Judge, 58th District Court	5 Years	12/31/2022
Justin Sanderson	Judge, 60th District Court	3 Years	12/31/2020
Baylor Wortham	Judge, 136th District Court	3 Years	12/31/2020
Mitch Templeton	Judge, 172nd District Court	1 Year	12/31/2022
Jeffrey "Randy" Shelton	Judge, 279th District Court	13 Years	12/31/2022
Lawrence Thorne	Judge, 317th District Court	21 Years	12/31/2022

JEFFERSON COUNTY, TEXAS

MISCELLANEOUS STATISTICS

APPOINTED OFFICIALS

<u>Name</u>	<u>Position</u>	<u>Length of Service</u>	<u>Term Expires</u>
James "Patrick" Swain	County Auditor	24 Years	12/31/2020
Deborah Clark	Purchasing Agent	11 Years	12/31/2020
Steve Stafford	Engineering	< 1 Year	
Starla Garlick	Agricultural Extension Service	12 Years	
Alex Rupp	Airport	7 Years	
Jose "Joe" Zurita, Jr	Service Center	4 Years	
	Buildings Maintenance -		
Greg Keller	Beaumont	2 Years	
	Buildings Maintenance - Port		
Mark Benard	Arthur	23 Years	
Vacant	Court Master		
Jeff Ross	MIS	< 1 Year	
Kara Hawthorn	Dispute Resolution Center	9 Years	
Mike White	Emergency Management	2 Years	
Rhonda Conlin	Environmental Control	4 Years	
Dr. A.C. Walkes	Health and Welfare Units	31 Years	
Leslie Riggs	Nurse Practitioner	9 Years	
	Human Resources & Risk		
Cary Erickson	Management	27 Years	
Edward Cockrell	Juvenile Probation & Detention	9 Years	
Denise Wheeler	Mosquito Control	< 1 Year	
Hilary Guest	Veterans Services Offices	18 Years	

CONSULTANTS AND ADVISORS

Certified Public Accountants	Pattillo, Brown, & Hill, LLP Waco, Texas
Co-Bond Counsel	Creighton, Fox, Johnson & Mills PLLC and Germer PLLC Beaumont, Texas
Financial Advisor	U.S. Capital Advisors, Houston, Texas

JEFFERSON COUNTY, TEXAS
MISCELLANEOUS STATISTICS

Date of Creation 1836

Date of Organization 1837

Location

Upper Texas Coast

Component of Beaumont-Port Arthur MSA

County Seat

Beaumont, Texas

Economy Base

Petroleum refining

Production and processing of petrochemicals

Fabrication of steel and steel products

Shipping activity

Manufacture of wood, pulp, food, and feed products

Agriculture

Health care services

Land Area (A) 876.3 square miles

Maintained Roads 371.48

Bond Rating "Aa2" Moody's Investors Service, Inc.
"AA-" Standard & Poor's Ratings Services

JEFFERSON COUNTY, TEXAS

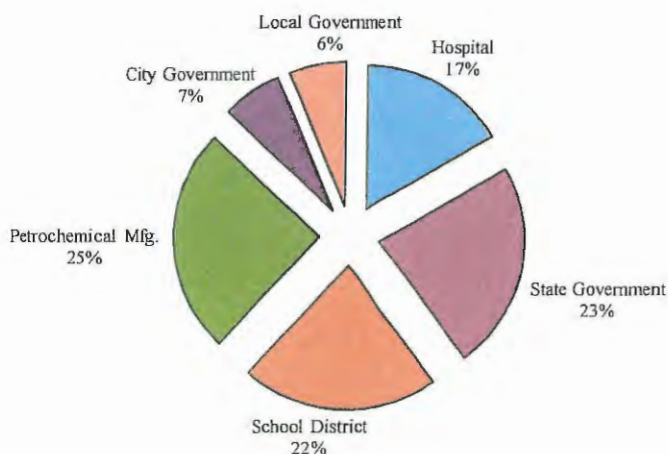
MISCELLANEOUS STATISTICS

Employment Statistics (A)

<u>Fiscal Year</u>	<u>Civilian Labor Force</u>	<u>Total Employment</u>	<u>Total Unemployment</u>	<u>Percent Unemployment</u>
2011	115,463	102,305	13,158	11.4%
2012	113,611	101,055	12,556	11.1%
2013	111,265	99,171	12,094	10.9%
2014	110,263	101,135	9,128	8.3%
2015	107,975	100,467	7,508	7.0%
2016	107,450	99,932	7,518	7.0%
2017	107,606	99,675	7,931	7.4%
2018	107,196	100,432	6,764	6.3%
2019	106,962	100,737	6,225	5.8%
2020 (B)	105,230	92,668	12,562	11.9%

Top Ten Major Employers County (C)

<u>Company</u>	<u>Industry</u>	<u>Employees</u>
State of Texas	State Government	4,392
Beaumont ISD	School District	2,668
Exxon Mobil Oil Corporation	Petrochemical Mfg.	2,434
Christus Health Southeast Texas	Hospital	1,620
Motiva Enterprises	Petrochemical Mfg.	1,540
Memorial Hermann Baptist Hospital	Hospital	1,501
Port Arthur ISD	School District	1,409
City of Beaumont	City Government	1,246
Jefferson County	Local Government	1,166
Valero	Petrochemical Mfg.	800



(A) Source: Labor Market Statistics - Texas Workforce Commission

(B) Average through end of June, 2020 (not finalized).

(C) Source: Local surveys

JEFFERSON COUNTY, TEXAS

MISCELLANEOUS STATISTICS

Population (A)

<u>Year</u>	<u>County</u>	<u>City of Beaumont</u>	<u>City of Port Arthur</u>	<u>Beaumont- Port Arthur MSA</u>
1960	245,659	119,175	66,676	306,016
1970	246,402	117,548	57,371	347,568
1980	250,938	118,102	61,195	375,497
1990	239,397	114,323	58,724	361,226
2000	252,051	113,866	57,755	385,090
2010	252,277	118,296	53,818	388,749
Current Estimate	251,565	116,825	54,280	392,563

Demographics

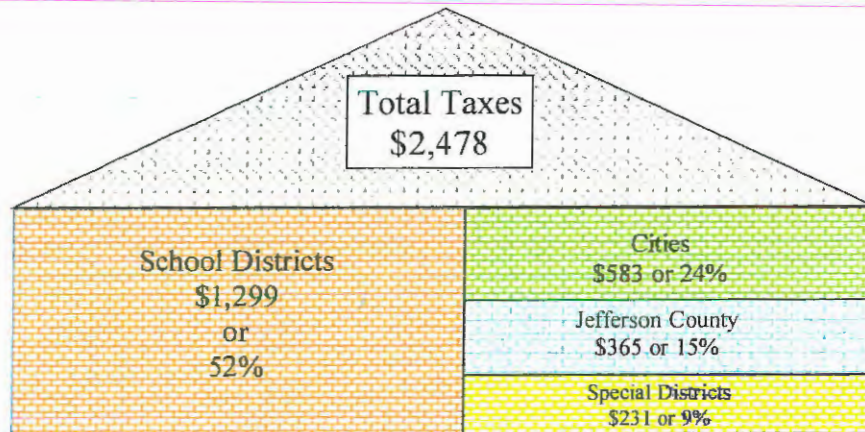
<u>Fiscal Year</u>	<u>Population (a)</u>	<u>Per Capita Personal Income (b)</u>	<u>Median Age (a)</u>	<u>School Enrollment (a)</u>
2010	252,273	\$ 36,071	35.6	62,433
2011	252,273	\$ 37,139	36.0	63,371
2012	252,802	\$ 38,712	35.9	63,371
2013	251,813	\$ 38,357	36.0	63,433
2014	252,358	\$ 39,958	35.9	63,350
2015	252,235	\$ 39,532	35.9	61,768
2016	254,308	\$ 42,505	35.9	60,809
2017	254,679	\$ 44,965	36.0	59,927
2018	256,299	\$ 44,965	36.0	59,927
2019	255,001	\$ 48,463	36.0	59,845

(A) Source: <http://www.census.gov>

(B) Source: Texas Workforce Commission

JEFFERSON COUNTY, TEXAS
MISCELLANEOUS STATISTICS

Property Tax Analysis for a \$100,000 Home in Tax Year 2019 (A)



County taxes for fiscal year 2019-2020 and fiscal year 2020-2021 for a \$100,000 home would be \$364.98 based on the property tax rate of .364977¢ per \$100 valuation.

Ten Year History of Abated Property Tax Values (B)

<u>Tax Year</u>	<u># of Companies</u>	<u>Value Loss Due to Abatement</u>	<u>Tax Loss</u>	<u>Tax Rate</u>
2010	13	790,191,580	\$ 2,884,199	0.00365000
2011	11	766,817,130	2,798,883	0.00365000
2012	9	1,196,539,640	4,367,370	0.00365000
2013	9	1,877,188,020	6,851,736	0.00365000
2014	7	1,259,803,019	4,598,281	0.00365000
2015	9	1,280,440,084	4,673,606	0.00365000
2016	17	1,176,803,900	4,295,334	0.00365000
2017	21	1,787,143,387	6,522,662	0.00364977
2018	16	2,206,406,841	8,052,877	0.00364977
2019	17	2,866,898,917	10,463,522	0.00364977
			<u>\$ 55,508,470</u>	

(A) Source: <http://www.jcad.org>

(B) Source: http://www.jcad.org/reports_abate.aspx

GLOSSARY OF TERMS

Accrual Basis—A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Actual - Final audited revenue or expenditure data for the fiscal year indicated.

Ad Valorem Tax — A tax levied against the value of real or personal property. Valuations are assessed by Jefferson County Appraisal District.

Allocation—Component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.

Appropriation—A legal authorization to incur obligations and to make expenditures for specific purposes.

Appraisal Value – To make an estimate of value for the purpose of taxation.

Appraisal District – An independent governmental entity responsible for appraising property within a county. The Appraisal District certifies the county assessed valuations.

Assessed Valuation—The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

Asset—Resources owned or held by a government which have monetary value.

Available Fund Balance—The portion of a fund's balance that is not restricted for a specific purpose and may be used for general appropriation.

Balanced Budget – According to GAAP a balanced budget is one in which the total expenditures do not exceed the total resources, or total estimated revenues plus reserves.

Bond—A written promise to pay to things: 1) a principle amount on a specified date, and 2) a series of interest payments for the term of the bond.

Bond Rating—Organizations like Standard and Poor's and Moody's rate the riskiness of government-issued securities and gives each security a bond rating.

Bonded Indebtedness – The total amount of principle and interest due on bonds which have been sold to finance capital projects such as streets, bridges, and buildings. The most prevalent types of bonds are general obligation or revenue bonds.

Bond Refunding—The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

GLOSSARY OF TERMS

Budget—A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

Budget Amendment – A change in the authorized level of funding for an organization or line item account code that increases the total budget. Ideally, amendments increase total revenues and total expenditures by an equal amount. Amendments are made only with Commissioners' Court approval.

Budgetary Basis—This refers to the basis of accounting used to estimate financing sources and uses in the budget. These generally take one of three forms: GAAP, cash, or modified accrual.

Budget Calendar—The schedule of key dates, which a government follows in the preparation and adoption of the budget.

Budgetary Control—The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Callable – A financing term referring to debt service bonds which means the bonds can be retired, or paid off, earlier than the due date without penalty.

Capital Expenditures – Includes all purchases that will be capitalized, both items purchased within individual departments and purchased with capital project funds. Also includes items formerly classified as capital whose purchase amount is between \$5,000 and \$9,999.99 for content insurance purposes.

Capital Outlay—(Also known as capital assets) - Fixed assets which meets the estimated useful life and monetary cost criteria and warrants capitalization in the financial statements. All items owned by an organization can rightfully be considered assets, but as a practical matter, organizations do not capitalize all of them. Jefferson County's monetary criteria is \$10,000 or more and with a useful life of more than one year.

Capital Project—Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increases their useful life. Also called capital improvements.

Capital Project Fund – A fund used to account for the financial resources designated for major capital acquisitions of construction. Separate funds are required for each capital project per GAAP.

Capitalization – An accounting treatment whereby an item is recorded as an asset on the balance sheet rather than as an expense of the current period.

Cash Basis—A basis of accounting in which transactions are recognized only when cash is increased or decreased.

GLOSSARY OF TERMS

Categorical – A method of accounting for expenditures in summary format (i.e. salaries & wages, fringe benefits, materials & supplies, maintenance & utilities, & miscellaneous services).

Certificates of Obligation – Debt instruments, similar to bonds, sold to the public to finance the county's capital projects. This type of debt is usually repaid in annual installments over a period of 5 – 25 years.

Charges for Services – see Fees of Office.

Contingency—A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services—Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include rent, maintenance agreements, and professional consulting services.

Current Taxes – Taxes that are levied and collected prior to being delinquent. The tax year begins October 1st. Taxes are delinquent on February 1st, after which time penalty and interest charges accrue.

Debt Service—The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Debt Service Fund – A fund used to account for the accumulation and disbursement of resources associated with the county's debt obligations. Statutorily separate funds are required for each debt obligation.

Delinquent Taxes – Taxes that remain unpaid at February 1st. Taxes are delinquent on February 1st, after which time penalty and interest charges accrue. Attorney fees are assessed beginning July 1st.

Department (Organization) – The organizational unit which is functioning separately in its delivery of service.

Disbursement—The expenditure of monies from an account.

Employee (or Fringe) Benefits—Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

Encumbrance—The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Estimated Revenue – The amount of projected revenue for the fiscal cycle. Projections are generally based on prior experiences or increased fees.

GLOSSARY OF TERMS

Expenditure—The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense—Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Fees (Fees of Office) – Revenue charged or charged for services by various county departments to provide a service to the public or another governmental entity.

Fines and Forfeitures – Revenue generated through fines assessed by various courts. Forfeitures are payment as penalty assessed by the Courts through bail bond and property forfeitures.

Fiscal Policy—A government's policies with respect to revenues spending and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year—A twelve-month period designated as the operating year for accounting and budgeting, and financial reporting purposes. Jefferson County's fiscal year is October 1st through September 30th.

Fund—A fiscal entity with revenues and expenses, which are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance - The excess of the assets of a fund over its liabilities, reserves, and carryover.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Obligation Bond—This type of bond is backed by the full faith, credit, and taxing power of the government.

Goal – A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

Grants – A contribution by a government agency or other organization to support a particular function. Grants may be classified as either operational or capital and they are restricted for specific purposes. Because grants are presented to the Commissioners' Court throughout the year, the grant budgets and accountings are maintained separately from this document.

Hourly—An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads or to address temporary staffing needs. Hourly employees are paid on a per-hour basis and receive limited benefits.

GLOSSARY OF TERMS

Interfund Transfers – The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue – Funds received from federal, state, and local government sources in the form of grants and shared revenues.

Levy—To impose taxes for the support of government activities.

Line-Item Budget—A budget prepared along departmental lines that focuses on what is to be bought.

Long-Term Debt—Debt with a maturity of more than one year after the date of issuance.

Mandate – A formal order from State authorities to County government to make mandatory.

Maintenance and Utilities— Expenditures made for maintenance of buildings, vehicles and equipment, and utilities such as electricity, water, and gas necessary to conduct departmental operations.

Materials and Supplies—Expendable materials and operating supplies necessary to conduct departmental operations.

Modified Accrual Basis – Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

Non-callable – A financing term referring to debt service bonds which means the bonds cannot be retired, or paid off, earlier than the due date.

Objective—Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Obligations—Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Revenue—Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Operating Expenses—The cost for personnel, materials, and equipment required for a department to function.

Output Indicators – A unit of work accomplished, without reference to the resources required to do the work. Output indicators do not reflect the effectiveness or efficiency of the work performed.

GLOSSARY OF TERMS

Other Financing Sources – Includes transfers from other funds, sale of capital assets, insurance proceeds, bond proceeds, and other funding that is not considered to be revenue according to GAAP.

Other Financing Uses – Includes transfers to other funds and other funding that is not considered expenditures according to GAAP.

Pay-as-you-go Basis – A term used to describe a financial policy by which capital outlays are purchased from current resources rather than through borrowing.

Performance Indicators – Specific quantitative and/or qualitative measures of work performed as an objective of specific departments or programs. Data is collected to establish trend patterns concerning workloads and/or determine how effective or efficient a program is in achieving its objectives.

Personal Services—Expenditures for salaries, wages, and fringe benefits of a government's employees.

Program—A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Records Management – This term applies to the management of county records and government documents. Fees are budgeted for collection and expenses for the safeguarding of records according to the Texas Records Management Act.

Reserve—An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources—Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue—Sources of income financing the operations of government.

Salaries & Wages – The cost of all labor related expenses required for a department to function, including but not limited to salaries, merit, cost of living adjustments, etc.

Source of Revenue—Revenues are classified according to their source or point of origin.

Special Revenue Funds – These funds are set up to keep track of segregated revenue activities.

Statute – A law enacted by the legislative assembly.

Tax Rate – A percentage applies to all taxable property to raise general revenues.

GLOSSARY OF TERMS

Tax Rate Limit – The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state, and local, having jurisdiction in a given area.

Tax Levy—The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Taxes—Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out—Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance—The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges—The payment of a fee for direct receipt of a public service by the party who benefits from the service.

GLOSSARY OF TERMS

ACROYNMS

AC -	Air Conditioning
ADA -	American with Disabilities Act
ASAP -	Absent Student Assistance Project
BMT -	Beaumont
CAFR -	Comprehensive Annual Financial Report
CCTV -	Close Circuit Television
CD -	Compact Disc
CEPRA -	Coastal Erosion Planning and Response Account
CI -	Criminal Investigation
COLA -	Cost of Living Increase
CPI -	Consumer Price Index
DA -	District Attorney
DARE -	Drug Abuse Resistance Education
DR -	Doctor
DVD -	Digital Versatile Disk
FAA -	Federal Aviation Administration
FTE -	Full-time Equivalent
GAAP -	General Accepted Accounting Principles
GC/MC -	Gas chromatograph/mass spectrometer
GFOA -	Government Finance Officer Association
HP -	Hewlett Packard

GLOSSARY OF TERMS

ACROYNMS - continued

HP -	Horse Power
HR -	Hour
HR -	Human Resources
H&W -	Health & Welfare
HWY -	Highway
IA -	Internal Affairs
IBM -	International Business Machines
ID -	Identification
ISD -	Independent School District
JC -	Jefferson County
JP -	Justice of the Peace
LGC -	Local Government Code
LNG -	Liquified Natural Gas
LT -	Lieutenant
MB -	Megabyte
MFG -	Manufacturing
MIS -	Management Information Systems
MSA -	Metropolitan Statistical Area
NO -	Number
PA -	Port Arthur
PCT -	Precinct

GLOSSARY OF TERMS

ACROYNMS - continued

RAM -	Random Access Memory
RFP -	Request for Proposal
ROW -	Right of Way
RTV -	Rugged Terrain Vehicle
SCAAP -	State Criminal Alien Assistance Program
ST -	State
SUV -	Sports Utility Vehicle
TXDOT -	Texas Department of Transportation
UHF -	Ultra High Frequency
US -	United States
VOIP -	Voice over Internet Protocol



INTER-GOVERNMENTAL AGREEMENT
BETWEEN
COUNTY OF JEFFERSON
AND
JEFFERSON COUNTY DRAINAGE DISTRICT NUMBER 6

STATE OF TEXAS

COUNTY OF JEFFERSON

This Agreement between the COUNTY OF JEFFERSON, TEXAS, whose address is 1149 Pearl Street, Beaumont, Texas 77701 hereinafter referred to as "County" and the JEFFERSON COUNTY DRAINAGE DISTRICT NUMBER 6 whose address is 6550 Walden Road, Beaumont, Texas 77720 hereinafter referred to as "Drainage District No. 6", is as follows:

WHEREAS, the County and Drainage District No. 6 will submit a joint application for Texas General Land Office CDBG Hurricane Harvey State Mitigation Competition funds to the Texas General Land Office in an amount not to exceed \$100,000,000.00, with Drainage District No. 6 acting as the lead entity.

WHEREAS, the CDBG Hurricane Harvey State Mitigation Competition Contract (CDBG-MIT) will provide for a detention basin project on Bayou Din along with channel improvements on associated tributaries.

WHEREAS, the County and Drainage District No. 6 are desirous of reciting in writing certain duties and obligations between the parties hereto:

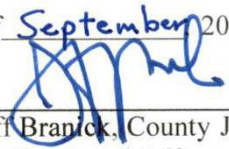
FOR AND IN CONSIDERATION of the mutual benefits flowing to the Drainage District No. 6 as well as the County as a result of the joint application and the receipt of a contract award under the CDBG Hurricane Harvey State Mitigation Competition and in consideration of Ten Dollars (\$10.00) and other good and valuable considerations the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. If awarded the CDBG-MIT funding for an amount not to exceed \$100,000,000.00, the County and the Drainage District No. 6 agree to a 1% contribution of matching funds, not to exceed \$ 1,000,000.00. The terms of the distribution of this contribution will be negotiated by the County and the Drainage District No. 6.
2. In the event any costs at the request or under the direction of/or approved by the Drainage District No. 6 which are determined by the Texas General Land Office to exceed actual or reasonable costs for performances rendered under said Texas General Land Office CDBG Hurricane Harvey State Mitigation contract, the Drainage District No. 6 will be responsible and pay for any such costs.
3. The Project Engineer shall coordinate with the County and Drainage District No. 6 all plans and specifications.

4. Prior to the bidding process, the Project Engineer shall submit specifications to the County and the Drainage District No. 6 for approval.
5. The Drainage District No. 6 shall fully and satisfactorily perform all of the conditions and obligations as lead entity under the terms of the CDBG-MIT Contract.
6. The Drainage District No. 6 shall submit such reports as are required by the CDBG-MIT Contract.
7. The County and/or the Drainage District No. 6 may terminate this Contract in whole or in part at either of the following times: (1) Upon notification by the Department of the termination of said CDBG-MIT contract, or (2) upon a violation of the terms of the Contract by other party.
8. The parties expressly agree that the County and the Drainage District NO. 6 requested and obtained the amount for this proposed CDBG-MIT contract at the request of the Drainage District No. 6 for the benefit of the citizens in the project area. Therefore, it is expressly agreed that any expenses or damages suffered by the County as a result of said project under the CDBG-MIT Contract or grant, other than such damages or unreasonable expenses which are incurred as a result of the intentional conduct of the County, shall be paid by the Drainage District No. 6. All said additional expenses not covered by the allocated grant funds shall be paid for by the Drainage District No. 6.
9. The parties further agree that all land purchases and improvements placed thereon, and all drainage facility improvements acquired by funds from said CDBG-MIT contract and/or purchased or provided by the Drainage District No. 6 shall be conveyed in fee simple to the Drainage District No. 6 upon completion of the grant contract. In consideration therefore, the Drainage District No. 6 agrees and will assume all legal responsibilities and obligations connected with the improvements and operation of said drainage facilities.
10. This is a good faith effort between the County and the Drainage District No. 6 to accommodate and assist the citizens of Jefferson County area by providing improved drainage to the project target area and each of the entities here do pledge their best efforts to fulfill the obligation set forth herein as well as the obligations and requirements set forth in said CDBG-MIT contract if awarded by the Texas General Land Office, the same being incorporated herein by reference the same as if fully set forth in this Contract.
11. The parties further agree, pursuant to Sec. 791.015, Texas Government Code, that any dispute regarding the terms of this agreement will be submitted to an agreed upon mediator for final and binding resolution.

COUNTY OF JEFFERSON

WITNESS OUR HANDS effective this 15th day of September 2020.



Jeff Branick, County Judge
County of Jefferson

ATTEST:



Carolyn Gundry, County Clerk County of
Jefferson



**COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS**
County Commissioner Continuing Education Transcript
Reporting Period: 1/1/2020 - 12/31/2020

Hon. Michael Shane Sinegal
Commissioner
Jefferson County
525 Lakeshore Dr
Port Arthur, TX 77640-6460
Phone: (409) 983-8300
Fax:

ID:
226748
Term:
1/1/2009 - 12/31/2020

Date	Description	Earned Hours
1/1/2020	Excess hours carried from 2019	8.00
2/13/2020	2020 VG Young Conference	16.00
Total Hours Earned: 24.00		

**You have met your 2020 Commissioner Statutory Continuing Education requirement.
You will carry forward 8.00 hours to the next reporting period.**

See Statute: Section 81.0025 Continuing Education, Local Government Code

Because continuing education sponsors are not required by law to report attendance to the Association, this transcript may not be a complete list of continuing education hours earned by the commissioner for this calendar year.

INTER-GOVERNMENTAL AGREEMENT
BETWEEN
COUNTY OF JEFFERSON
AND
JEFFERSON COUNTY DRAINAGE DISTRICT NUMBER 6

STATE OF TEXAS

COUNTY OF JEFFERSON

This INTER-GOVERNMENTAL AGREEMENT between the COUNTY OF JEFFERSON, TEXAS, whose address is 1149 Pearl Street, Beaumont, Texas 77701 hereinafter referred to as "COUNTY" and JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6 whose address is 6550 Walden Road, Beaumont, Texas 77707 hereinafter referred to as "DISTRICT", is as follows:

WHEREAS, the COUNTY and the DISTRICT will submit a joint application for Texas General Land Office CDBG Hurricane Harvey State Mitigation Competition funds to the Texas General Land Office in an amount not to exceed \$100,000,000.00, with the DISTRICT acting as the lead entity.

WHEREAS, upon award, the CDBG Hurricane Harvey State Mitigation Competition Contract (CDBG-MIT), will provide for a detention basin project on Bayou Din along with channel improvements on associated tributaries.

WHEREAS, the COUNTY and the DISTRICT are desirous of reciting in writing certain duties and obligations between the parties hereto:

FOR AND IN CONSIDERATION of the mutual benefits flowing to the COUNTY as well as the DISTRICT as a result of the joint application and the receipt of a contract award under the CDBG Hurricane Harvey State Mitigation Competition (CDBG-MIT) and in consideration of Ten Dollars (\$10.00) and other good and valuable considerations the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Upon award, the CDBG Hurricane Harvey State Mitigation Competition (CDBG-MIT) funding for an amount not to exceed \$100,000,000.00, the COUNTY and the DISTRICT agree to a 1% contribution of matching funds, not to exceed 1,000,000.00. The terms of the distribution of this contribution will be negotiated by the COUNTY and the DISTRICT.
2. The DISTRICT ENGINEER hereinafter referred to as the "PROJECT ENGINEER" shall coordinate with the COUNTY and the DISTRICT on all plans and specifications.
3. Prior to the bidding process, the PROJECT ENGINEER shall submit specifications to the COUNTY and the DISTRICT for approval.

4. The DISTRICT, shall fully and satisfactorily perform all the conditions and obligations as lead entity under the terms of the CDBG Hurricane Harvey State Mitigation Competition Contract (CDBG-MIT). The DISTRICT as lead entity shall submit such reports as are required by the CDBG Hurricane Harvey State Mitigation Competition Contract (CDBG-MIT). In the event any costs at the request or under the direction of/or approved by the DISTRICT which are determined by the Texas General Land Office to be unallowable, the DISTRICT will be responsible and pay for any such costs.
5. The parties further agree that all land purchases and improvements placed thereon, and all drainage facility improvements acquired by funds from said CDBG Hurricane Harvey State Mitigation Competition Contract (CDBG-MIT), and/or purchased or provided by the DISTRICT shall be conveyed in fee simple to the DISTRICT upon completion of the grant contract. In consideration therefore, the DISTRICT agrees and will assume all legal responsibilities and obligations connected with the improvements and operation of said drainage facilities.
6. This is a good faith effort between the COUNTY and the DISTRICT to accommodate and assist the citizens of Jefferson County by providing improved drainage to the project target area and each of the entities here do pledge their best efforts to fulfill the obligation set forth herein as well as the obligations and requirements set forth in said CDBG Hurricane Harvey State Mitigation Competition Contract (CDBG-MIT) upon award by the Texas General Land Office, the same being incorporated herein by reference the same as if fully set forth in this Inter-governmental Agreement.
7. The parties further agree, pursuant to Sec. 791.015, Texas Government Code, that any dispute regarding the terms of this agreement will be submitted to an agreed upon mediator for final and binding resolution.

COUNTY OF JEFFERSON

WITNESS OUR HANDS effective this 15th day of September 2020.


 Jeff Brantley, County Judge
 County of Jefferson

ATTEST:


 Carolyn Gundry, County Clerk County of
 Jefferson



WITNESS OUR HANDS effective this__day of_____, 2020.

Joshua W. Allen, Board President
Jefferson County Drainage District No. 6

ATTEST:

Charles Guillory, Board Secretary
Jefferson County Drainage District No. 6

Please add this to the agenda for Sept. 8:

Consider and possibly approve a waiver of the minimum lot frontage for a subdivision of the property located at 11779 LaBelle Rd.

Thanks
Steven

TEXAS HISTORICAL COMMISSION

HURRICANES HARVEY, IRMA, AND MARIA (HIM) EMERGENCY SUPPLEMENTAL HISTORIC PRESERVATION FUND (ESHPPF) GRANT

CFDA: 15.957

FEDERAL AGENCY: NATIONAL PARK SERVICE (NPS)
FEDERAL AWARD IDENTIFICATION NO. (FAIN): P19AP00014

SUBGRANT AGREEMENT TX-02-10026

ARTICLE I. PARTIES

This Agreement is entered into by the Texas Historical Commission (DUNS No. 099724275), an agency of the State of Texas, hereinafter referred to as “THC”, and Jefferson County (DUNS No. 010807535), hereinafter referred to as “Subgrantee”.

ARTICLE II. AUTHORITY & PURPOSE

This Agreement is made pursuant to a grant awarded to THC by the U.S. Department of the Interior, National Park Service (“NPS”), on April 4, 2019 under the provisions of the National Historic Preservation Act of 1966 as amended (54 U.S.C. Sec 300101 et seq.), Continuing Appropriations Act, 2017 (P.L. 115-123), and is pursuant to the terms and conditions of the Historic Preservation Fund (“HPF”) Grants Manual, 2007 (link in Art. III below), and all provisions under [2 CFR 200](#), Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

This Agreement is made for the purpose of funding a project or projects to be undertaken by Subgrantee as a participant in the Hurricanes Harvey, Irma, and Maria Emergency Supplemental Historic Preservation Fund (HIM-ESHPPF) Grant Program.

This Agreement is also authorized under Texas Government Code Ch. 442.005 and is subject to the Statewide Uniform Grant Management Standards (UGMS), Texas Government Code Ch. 783, and the conditions and assurances promulgated thereunder by the Texas State Comptroller’s Office. The UGMS can be found here: <https://comptroller.texas.gov/purchasing/grant-management>.

ARTICLE III. ACRONYMS & DEFINITIONS

- **Coercion.** Has the meaning given at section 103 of the Trafficking Victims Protection Act, as amended (22 U.S.C. § 7102).
- **Commercial sex act.** Has the meaning given at section 103 of the Trafficking Victims Protection Act, as amended (22 U.S.C. § 7102).
- **E.O.** Executive Order.
- **Employee.** Either:

- An individual employed by Subgrantee or a subcontractor who is engaged in the performance of the project or program under this award; or
- Another person engaged in the performance of the project or program under this award and not compensated by Subgrantee including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
- **ESHPPF.** Emergency Supplemental Historic Preservation Fund.
- **Forced labor.** Labor obtained by any of the following methods: The recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
- **Government.** The federal government of the United States of America.
- **HIM-ESHPPF.** The Hurricanes Harvey, Irma, and Maria Emergency Supplemental Historic Preservation Fund.
- **HPF.** Historic Preservation Fund.
- **Private entity.** Any entity other than a state, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25; and includes:
 - A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - A for-profit organization.
- **SAM.** System for Award Management.
- **Severe forms of trafficking in persons.** Has the meaning given at section 103 of the Trafficking Victims Protection Act, as amended (22 U.S.C. § 7102).
- **SHPO.** State Historic Preservation Office.
- **State.** The State of Texas.
- **UGMS.** The State of Texas Uniform Grant Management Standards.
- **United States.** The 50 states and the District of Columbia.
- **Worker.** Any person engaged in performing work on, or in connection with, an agreement covered by Executive Order 13658, and
 - Whose wages under such agreements are governed by the Fair Labor Standards Act (29 U.S.C. chapter 8), the Service Contract Labor Standards statute (41 U.S.C. chapter 67), or the Wage Rate Requirements (Construction) statute (40 U.S.C. chapter 31, subchapter IV),

- Other than individuals employed in a bona fide executive, administrative, or professional capacity, as those terms are defined in 29 C.F.R. § 541,
- Regardless of the contractual relationship alleged to exist between the individual and the employer.
- Includes workers performing on, or in connection with, the agreement whose wages are calculated pursuant to special certificates issued under 29 U.S.C. § 214(c).
- Also includes any person working on, or in connection with, the agreement and individually registered in a bona fide apprenticeship or training program registered with the Department of Labor's Employment and Training Administration, Office of Apprenticeship, or with a State Apprenticeship Agency recognized by the Office of Apprenticeship.

ARTICLE IV. SCOPE OF WORK

- A. The eligible Scope of Work for the project(s) under this Agreement is included in **Attachment B**, as attached hereto and herein incorporated by reference.
- B. The Scope of Work shall include eligible pre-development or development work, eligible review and compliance activities, and National Register of Historic Places nomination work as defined in Chapter 6, Sections J, I, K, M, and O of the HPF Grants Manual. The manual can be found here: https://www.nps.gov/preservation-grants/HPF_Manual.pdf. All of the activities defined in those sections apply unless specifically stated to the contrary in this Agreement. Funds may also be used for workshops or technical assistance to local government officials and property owners to preserve historic resources affected by Hurricane Harvey, or for the recordation and survey of damaged structures in accordance with Chapter 6, Section D of the HPF Grants Manual. Only damage resulting from the named disaster is eligible for assistance, and all development work must only be directed to properties listed in, or eligible for listing in, the National Register of Historic Places.
- C. The use of federal funds to improve public buildings, to finance services or programs contained in public buildings, or alter any building or facility financed in whole or in part with Federal funds (except privately owned residential structures), requires compliance with the 1990 Americans with Disabilities Act ("ADA"), Section 504 of the Rehabilitation Act of 1973, and the Architectural Barriers Act ("ABA"). Work altering the property should be done in compliance with all applicable regulations and guidance.
- D. No substantial involvement on the part of NPS is anticipated for the successful completion of the Scope of Work eligible under this award. It is anticipated that involvement will be limited to actions related to monitoring project performance, or technical assistance at the request of Subgrantee or THC.
- E. As necessary, Subgrantee represents and warrants that it will monitor the activities of any of its subrecipients under this Agreement to ensure that any subaward(s) are used for authorized purposes, in compliance with applicable statutes, regulations, and the terms and conditions of the subaward, and that subaward performance goals are achieved within the Scope of Work of this Agreement.

ARTICLE V. AMOUNT OF CONTRACT

The total amount of this Agreement shall not exceed **\$249,913.00**. THC shall reimburse Subgrantee on a cash basis exclusively from the U.S. Department of the Interior NPS Emergency Supplemental Historic Preservation Fund. This Agreement is subject to the availability of those funds and is subject to termination or cancellation, either in whole or in part, without penalty to THC if such funds are not appropriated or become unavailable.

ARTICLE VI. TERM OF THE AGREEMENT

The period of this Agreement begins on the date of the last signature in Article XVI and shall terminate on **March 31, 2023** ("Initial Term"), unless terminated at an earlier date per Article XII. **The period of performance for work eligible for reimbursement under this Agreement begins from the incident date of Hurricane Harvey, August 23, 2017, and shall terminate on March 31, 2023.**

All work authorized by this Agreement shall be completed by March 31, 2023 in order to be eligible for reimbursement hereunder. Any expenses incurred by Subgrantee for work completed before August 23, 2017 or after March 31, 2023 shall be considered ineligible for reimbursement, unless otherwise mutually agreed and pursuant to a dually executed amendment to this Agreement.

All reimbursement requests shall be submitted to THC within 30 days of the expiration of the Initial Term, or by **April 30, 2023**. All final products, deliverables, and final reports must be submitted within 60 days of the end of the Contract Term, or by **May 31, 2023**.

Extensions of the Initial Term of this Agreement may be granted by THC upon review and approval of a written extension request and sufficient justification by Subgrantee ("Extension"), provided that the same extension has first been provided to THC by NPS. Extensions are not guaranteed.

ARTICLE VII. AWARD & PAYMENT

- A. THC will provide funding to Subgrantee on a reimbursement basis in an amount not to exceed that defined in Article V, for the Scope of Work described in **Attachment B**, and in accordance with the THC-approved Estimated Budget found in **Attachment C**.
- B. Subgrantee shall request payment in accordance with the procedures set forth in **Attachment D**, Reimbursement Request Policies & Procedures.
- C. **Allowable and Eligible Costs.** Expenses charged against awards under this Agreement may not be incurred prior to the Hurricane Harvey incident date of August 23, 2017 and may be incurred only as necessary to carry out the approved objectives, scope of work, and budget approved by NPS and THC. Subgrantee shall not incur costs or obligate funds for any purpose pertaining to the operation of the project, program, or activities beyond the Period of Performance end date stipulated in this Agreement. Additional information on Eligible Costs can be found in **Attachment A**, NPS Grant Conditions as well as Chapter 13 of the HPF Grants Manual.
- D. **Travel Costs.** For travel costs charged against awards under this Agreement, costs incurred must be considered reasonable and otherwise allowable, to the extent that such costs do not

exceed charges normally allowed by Subgrantee in its regular operations as the result of Subgrantee's written travel policy, and these charges do not exceed federal GSA maximum travel rates or THC-set travel rates, as outlined in **Attachment D**, Reimbursement Request Policies & Procedures. All charges for travel must conform to the applicable cost principles.

- E. **Indirect Costs.** Indirect costs are allowable only if they are 1) applicable to Subgrantee's project(s), and 2) specifically included as a line item in the approved **Attachment C**, Estimated Budget.

ARTICLE VIII. PRIOR APPROVAL

Subgrantee shall obtain prior approval from THC for specific actions in accordance with 2 CFR 200.308 and the HPF Grants Manual, including:

- a) changes to approved budgets (of 10% or more per budget category),
- b) program revisions to Scope of Work, and
- c) use of income generated as a result of this grant program (not anticipated).

ARTICLE IX. INSURANCE & LIABILITY

A. **Insurance.** Subgrantee shall be required to (1) obtain liability insurance or (2) demonstrate present financial resources in an amount determined sufficient by the Government and THC to cover claims brought by third parties for death, bodily injury, property damage, or other loss resulting from one or more identified activities carried out in connection with this Agreement.

B. **Insured.** Reserved.

C. **Indemnification.** Neither party assumes any indemnification obligation under this agreement Subgrantee hereby agrees:

1. Reserved.
2. To pay the United States and the State of Texas the full value for all damage to the lands or other property of the United States or the State of Texas caused by Subgrantee, its officers, employees, or representatives.
3. To provide workers' compensation protection to Subgrantee, its officers, employees, and representatives.
4. To cooperate with THC and NPS in the investigation and defense of any claims that may be filed with NPS or the State of Texas arising out of the activities of Subgrantee, its agents, and employees.
5. In the event of damage to or destruction of the buildings and facilities assigned for the use of Subgrantee in whole or in part by any cause whatsoever, nothing herein contained shall be deemed to require NPS or the State of Texas to replace or repair the buildings or facilities. If NPS determines in writing, after consultation with THC and Subgrantee that damage to the buildings or portions thereof renders such buildings unsuitable for continued use, NPS shall assume sole control over such buildings or portions thereof. If the buildings or facilities rendered unsuitable for use are essential for conducting

operations authorized under this Agreement, then failure to substitute and assign other facilities acceptable for use will constitute termination of this Agreement by THC and NPS.

D. Flow-Down. For the purposes of this Article, "Subgrantee" includes such subgrantees, contractors, or subcontractors as, in the judgment of THC and subject to the Government's determination of sufficiency, have sufficient resources and/or maintain adequate and appropriate insurance to achieve the purposes of this Article.

ARTICLE X. REPORTS & DELIVERABLES

A. Interim Reports. Subgrantees will report on the funded project, tasks, or activities under this Agreement by submitting **Interim Progress Reports** to THC on a quarterly basis pursuant to the Reporting Periods included in Subsection C below, until the completion of the grant, and shall include:

1. A completed Interim Progress Report Cover Sheet (see **Attachment E**), and
2. Any backup documentation or attachments needed in order to submit completed information.

B. Final Report. A **Final Report** must be submitted within 60 days of the end of the contract period, or by **May 31, 2023**, and shall include:

1. A completed Final Report Cover Sheet (see **Attachment F**),
2. Any backup documentation or attachments needed in order to submit completed information, and
3. One digital copy of any deliverables, publications, or products associated with or produced by this grant (ex: before and after images, workshop materials, handouts, pamphlets, videotapes, press releases, etc.), under the terms and conditions stipulated in **Attachment G**, Digital Product Submission Guidelines.

C. Reporting Periods. The following reporting period end dates shall be used for the interim reports required pursuant to Subsection A above. For final reports, the reporting period end date shall be the end date of the Contract. **Quarterly interim progress reports shall be submitted no later than 15 days after the end of each reporting period.**

Period Begin Date	Period End Date	Report Due Date
Contract Execution	August 31, 2020	September 15, 2020
September 1, 2020	November 30, 2020	December 15, 2020
December 1, 2020	February 28, 2021	March 15, 2021
March 1, 2021	May 31, 2021	June 15, 2021
June 1, 2021	August 31, 2021	September 15, 2021
September 1, 2021	November 30, 2021	December 15, 2021
December 1, 2021	February 28, 2022	March 15, 2022
March 1, 2022	May 31, 2022	June 15, 2022
June 1, 2022	August 31, 2022	September 15, 2022
September 1, 2022	November 30, 2022	December 15, 2022
December 1, 2022	February 28, 2023	March 15, 2023

March 1, 2023	March 31, 2023	Final Report due May 31, 2023
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- D. **Report Submission.** All reports shall be submitted to THC via email to him-eshpf@thc.texas.gov. Subgrantee represents and warrants that it will submit timely, complete, and accurate reports in accordance with the grant and maintain appropriate backup documentation to support the reports. Failure to submit timely and acceptable progress reports places Subgrantee in noncompliance with the terms and conditions of this Agreement and can result in withholding, suspension, or termination.
- E. **Records Access and Review.** The Secretary of the Interior and the Comptroller General of the United States, THC, the State Comptroller of Texas and the duly authorized representatives of the foregoing, will have access, for the purpose of financial or programmatic review and examination, to any books, documents, papers, and records that are pertinent to this Agreement at all reasonable times during the period of retention in accordance with 2 CFR 200.333. THC reserves the right to direct Subgrantee to retain documents for a longer period of time or transfer certain records to THC custody when it is determined the records possess longer term retention value. Subgrantee must include the substance of this clause in all subawards and subcontracts.
- F. **Deliverables/Publications.** Subgrantee must include acknowledgment of grant support from the Historic Preservation Fund of the National Park Service, Department of Interior, in all deliverables, press, and publications concerning NPS grant-supported activities as referenced in the Scope of Work, **Attachment B**.
1. All deliverables must contain the following disclaimer and acknowledgement:

"This material was produced with assistance from the Emergency Supplemental Historic Preservation Fund, administered by the National Park Service, Department of the Interior. Any opinions, findings, and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the Department of the Interior."
 2. Deliverables/publications include but are not limited to: grant project reports; books, pamphlets, brochures or magazines; video or audio files; documentation of events, including programs, invitations and photos, websites, mobile apps, exhibits, and interpretive signs.
 3. Refer to the attached guidance document, **Attachment G**, Digital Product Submission Guidelines for instructions on creating, naming, and submitting digital copies of deliverables and publications.
 4. The NPS and THC shall have a royalty-free right to republish any materials produced under this grant. All photos included as part of the interim and final reporting, and deliverables or publications will be considered released to NPS for future official use. Photographer, date, and caption should be identified on each photo, so that NPS may provide proper credit for use.
 5. A digital (preferred) or physical copy of all deliverables must be available for public access.

ARTICLE XI. PROPERTY UTILIZATION

Subgrantee may not expend grant funds for tangible, nonexpendable personal property or equipment, including exempt property.

ARTICLE XII. MODIFICATION, REMEDIES FOR NONCOMPLIANCE, TERMINATION, & DISPUTE RESOLUTION

- A. This Agreement may be modified only by a written instrument executed by both parties. Requests for amendments, and any approved amendments, will be in writing.
- B. Additional conditions may be imposed by THC if it is determined that Subgrantee is non-compliant with the terms and conditions of this Agreement. Remedies for Noncompliance can be found in 2 CFR 200.338 and will be discussed on an as-needed basis between Subgrantee authorized officials and THC staff.
- C. This Agreement may be terminated consistent with applicable termination provisions for Agreements found in 2 CFR 200.339 through 200.342.
- D. The dispute resolution process provided in Chapter 2009 of the Texas Government Code is available to the parties to resolve any dispute arising under the Agreement, unless some other dispute resolution process is otherwise provided under this Agreement or relevant law.

ARTICLE XIII. GENERAL & SPECIAL PROVISIONS

A. General Provisions

- 1. **Compliance with Laws, Rules, and Requirements.** Subgrantee represents and warrants that it will comply and assure the compliance of all its subrecipients and contractors, with all applicable federal and state laws, rules, regulations, and policies in effect or hereafter established. In addition, Subgrantee represents and warrants that it will comply with all requirements imposed by THC concerning special requirements of law, program requirements, and other administrative requirements. In instances where multiple requirements apply to Subgrantee, the more restrictive requirement applies.
- 2. **OMB Circulars and Other Regulations.** The following Federal and State regulations are incorporated by reference into this Agreement. Full text for Federal regulations can be found at www.ecfr.gov.
 - a. Administrative Requirements:
2 CFR, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, in its entirety;
 - b. Determination of Allowable Costs:
2 CFR, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E;

- c. Audit Requirements:
2 CFR, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F.
- d. Code of Federal Regulations/Regulatory Requirements:
2 CFR Part 182 & 1401, “Government–Wide Requirements for a Drug–Free Workplace”;

2 CFR 180 & 1400, “Non–Procurement Debarment and Suspension”, previously located at 43 CFR Part 42, “Governmentwide Debarment and Suspension (Non-Procurement)”;

43 CFR 18, “New Restrictions on Lobbying”;

2 CFR Part 175, “Trafficking Victims Protection Act of 2000”;

FAR Clause 52.203–12, Paragraphs (a) and (b), Limitation on Payments to Influence Certain Federal Transactions;

2 CFR Part 25, System for Award Management (www.SAM.gov) and Data Universal Numbering System (DUNS); and

2 CFR Part 170, “Reporting Subawards and Executive Compensation”.
- e. State Regulations:

This Agreement is subject to the UGMS, developed and maintained by the State of Texas Comptroller’s Office under the authority of Chapter 783 of the Texas Government Code, to promote the efficient use of public funds in the local government and in programs requiring cooperation among local, state, and Federal agencies.

3. **Non–Discrimination.** All activities pursuant to this Agreement shall be in compliance with the requirements of Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended, (78 Stat. 252; 42 U.S.C. §§ 2000d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973, as amended, (87 Stat. 394; 29 U.S.C. § 794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. §§ 6101 et seq.); and with all other federal laws and regulations prohibiting discrimination on grounds of race, color, sexual orientation, national origin, disabilities, religion, age, or sex.
4. **Lobbying Prohibition.** Pursuant to 18 U.S.C. § 1913, Lobbying with Appropriated Moneys, no part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy, or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy, or appropriation; but this shall not prevent officers or employees of the United States or of its departments or agencies from communicating to any such Members

or official, at his request, or to Congress or such official, through the proper official channels, requests for legislation, law, ratification, policy, or appropriations which they deem necessary for the efficient conduct of the public business, or from making any communication whose prohibition by this section might, in the opinion of the Attorney General, violate the Constitution or interfere with the conduct of foreign policy, counter-intelligence, intelligence, or national security activities. Violations of this section shall constitute violations of section 1352(a) of title 31. In addition to the above, the related restrictions on the use of appropriated funds found in Div. F, § 402 of the Omnibus Appropriations Act of 2008 (P.L. 110-161) also apply.

5. **Anti-Deficiency Act.** Pursuant to 31 U.S.C. § 1341, nothing contained in this Agreement shall be construed as binding the NPS to expend in any one fiscal year any sum in excess of appropriations made by Congress, for the purposes of this Agreement for that fiscal year, or other obligation for the further expenditure of money in excess of such appropriations.
6. **Minority Business Enterprise Development.** Pursuant to Executive Order 12432, it is national policy to award a fair share of contracts to small and minority firms. NPS is strongly committed to the objectives of this policy, and Subgrantee is encouraged to take affirmative steps to ensure such fairness by ensuring procurement procedures are carried out in accordance with the Executive Order.
7. **Assignment.** No part of this Agreement shall be assigned to any other party without prior written approval of the NPS and THC.
8. **Member of Congress.** Pursuant to 41 U.S.C. § 22, no Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or adopted by or on behalf of the United States, or to any benefit to arise thereupon.
9. **Agency.** Neither THC nor Subgrantee is an agent or representative of the United States, the Department of the Interior, NPS, or the Park, nor will THC or Subgrantee represent itself as such to third parties. NPS employees are not agents of THC or Subgrantee and will not act on behalf of THC or Subgrantee.
10. **Non-Exclusive Agreement.** This Agreement in no way restricts THC, Subgrantee, or NPS from entering into similar agreements, or participating in similar activities or arrangements, with other public or private agencies, organizations, or individuals.
11. **Survival.** Any and all provisions which, by themselves or their nature, are reasonably expected to be performed after the expiration or termination of this Agreement shall survive and be enforceable after the expiration or termination of this Agreement. Any and all liabilities, actual or contingent, which have arisen during the term of and in connection with this Agreement shall survive expiration or termination of this Agreement.
12. **Partial Invalidity.** If any provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement or the application of such provision to the parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and

each provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

13. **Captions and Headings.** The captions, headings, article numbers and paragraph numbers appearing in this Agreement are inserted only as a matter of convenience and in no way shall be construed as defining or limiting the scope or intent of the provision of this Agreement nor in any way affecting this Agreement.
14. **No Employment Relationship.** This Agreement is not intended to and shall not be construed to create an employment relationship between NPS, THC, and Subgrantee or its representatives. No representative of Subgrantee shall perform any function or make any decision properly reserved by law or policy to the Government.
15. **No Third-Party Rights.** This Agreement creates enforceable obligations between only NPS, THC, and Subgrantee. Except as expressly provided herein, it is not intended, nor shall it be construed, to create any right of enforcement by or any duties or obligation in favor of persons or entities not a party to this Agreement.
16. **Foreign Travel.** Subgrantee shall comply with the provisions of the Fly America Act (49 U.S.C. § 40118). The implementing regulations of the Fly America Act are found at 41 CFR 301–10.131 through 301–10.143.
17. **Child Support Obligation.** Subgrantee represents and warrants that it will include the following clause in the award documents for every subaward and subcontract and will require subrecipients and contractors to certify accordingly: “Under Section 231.006 of the Family Code, the vendor or applicant certifies that the individual or business entity named in this Agreement, bid or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this Agreement may be terminated and payment may be withheld if this certification is inaccurate. A bid or an application for a contract, grant, or loan paid from funds awarded by the State must include the name and social security number of the individual or sole proprietor and each partner, shareholder, or owner with an ownership interest of at least 25 percent of the business entity submitting the bid or application.”
18. **Clean Air Act and Federal Water Pollution Control Act.** If the Contract Amount in Article V of this Agreement exceeds \$150,000, Subgrantee represents and warrants that it will comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387).
19. **Contract Work Hours and Safety Standards Act.** If the Contract Amount in Article V of this Agreement exceeds \$100,000 and Subgrantee seeks to employ mechanics or laborers to perform services involving funds under this Agreement, Subgrantee represents and warrants that it will comply with the requirements of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708).
20. **Cybersecurity Training Program (Local Government System).** If Subgrantee is a local government entity, Subgrantee represents and warrants its compliance with Section

2054.5191 of the Texas Government Code relating to the cybersecurity training program for local government employees who have access to a local government computer system or database.

21. **Cybersecurity Training Program (State Contractor).** If Subgrantee has access to any state computer system or database, Subgrantee shall complete cybersecurity training and verify completion of the training program to THC pursuant to and in accordance with Section 2054.5192 of the Government Code.
22. **Disclosure of Suspected Fraud, Unlawful Conduct, and Violations of Federal Criminal Law.** Subgrantee represents and warrants its compliance with 2 CFR § 200.113 and Section 321.022 of the Texas Government Code which require the disclosure in writing of violations of federal criminal law involving fraud, bribery, and gratuity and the reporting of suspected fraud; unlawful conduct; and certain civil, criminal, or administrative proceedings to SAM and/or the State Auditor's Office, as applicable.
23. **Disclosure Protections for Certain Charitable Organizations, Charitable Trusts, and Private Foundations.** Subgrantee represents and warrants that it will comply with Section 2252.906 of the Texas Government Code relating to disclosure protections for certain charitable organizations, charitable trusts, and private foundations.
24. **Excluded Parties.** Subgrantee certifies that it is not listed in the prohibited vendors list authorized by Executive Order No. 13224, *"Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism"*, published by the United States Department of the Treasury, Office of Foreign Assets Control.
25. **Executive Head of a State Agency Affirmation.** In accordance with Section 669.003 of the Texas Government Code, relating to contracting with the executive head of a state agency, Subgrantee certifies that it is not (1) the executive head of THC, (2) a person who at any time during the four years before the date of the contract or grant was the executive head of THC, or (3) a person who employs a current or former executive head of THC.
26. **Federal Solid Waste Disposal Act.** If applicable, Subgrantee represents and warrants that it will comply with the requirements of Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act.
27. **No Waiver on Sovereign Immunity.** The Parties expressly agree that no provision of the grant is in any way intended to constitute a waiver by THC or the State of Texas of any immunities from suit or from liability that THC or the State of Texas may have by operation of law.

B. Special Provisions

1. Public Information and Endorsements

- a. Subgrantee shall not publicize or otherwise circulate promotional material (such as advertisements, sales brochures, press releases, speeches, still and motion

pictures, articles, manuscripts or other publications) which states or implies governmental, departmental, bureau, or government employee endorsement of a business, product, service, or position which Subgrantee represents. No release of information relating to this award may state or imply that the State or the federal government approves of Subgrantee's work products or considers Subgrantee's work product to be superior to other products or services.

- b. All information submitted for publication or other public releases of information regarding this project shall carry the following disclaimer:

Partially funded by the Emergency Supplemental Historic Preservation Fund, National Park Service, Department of the Interior. Any opinions, findings, and conclusions or recommendations expressed in this material do not constitute endorsement or necessarily reflect the views of the Department of the Interior or U.S. Government.

- c. Subgrantee must obtain prior written approval from THC for any public information releases concerning this award which refer to THC, the Department of the Interior, or any bureau or employee of the foregoing (by name or title). The specific text, layout, photographs, etc. of the proposed release must be submitted with the request for approval. Subgrantee must provide THC with a digital copy of any public information releases concerning this award.
- d. Subgrantee must transmit notice of any public ceremonies planned to publicize the project or its results in a timely enough manner so that NPS, Department of the Interior, Congressional or other Government officials, THC staff and members, or other State officials can attend if desired.
- e. If Subgrantee is a governmental entity, Subgrantee represents and warrants its compliance with Chapter 551 of the Texas Government Code which requires all regular, special or called meeting of a governmental body to be open to the public, except as otherwise provided by law.
- f. Information, documentation, and other material in connection with this Agreement or any resulting contract or grant may be subject to public disclosure pursuant to Chapter 552 of the Texas Government Code (the "Public Information Act"). In accordance with Section 2252.907 of the Texas Government Code, Subgrantee is required to make any information created or exchanged with the State pursuant to the contract or grant, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the State.

2. **Publications of Results of Studies.** No party will unilaterally publish a joint publication without consulting the other party. This restriction does not apply to popular publications of previously published technical matter. Publications pursuant to this Agreement may be produced independently or in collaboration with others; however, in all cases proper credit will be given to the efforts of those parties' contribution to the publication. In the event that

no agreement is reached concerning the manner of publication or interpretation of results, either party may publish data after due notice and submission of the proposed manuscripts to the other. In such instances, the party publishing the data will give due credit to the cooperation but will assume full responsibility for any statements on which there is a difference of opinion.

3. **Rights in Data.** Subgrantee must grant the United States of America and the State a royalty-free, non-exclusive and irrevocable license to publish, reproduce and use, and dispose of, in any manner and for any purpose without limitation, and to authorize or ratify publication, reproduction or use by others, of all copyrightable material first produced or composed under this Agreement by Subgrantee, its employees, or any individual or concern specifically employed or assigned to originate and prepare such material.
4. **Retention and Access Requirements for Records.** All Subgrantee financial and programmatic records, supporting documents, statistical records, and other grant-related records shall be maintained and available for access in accordance with 2 CFR Part 200.333–200.337 and the HPF Grants Manual. THC reserves the right to direct Subgrantee to retain documents for a longer period of time or transfer certain records to THC custody when it is determined the records possess longer term retention value. Subgrantee must include the substance of this clause in all subawards and subcontracts.
5. **Audit Requirements**
 - a. Non–Federal entities that expend \$750,000 or more during a year in Federal awards shall have a single or program–specific audit conducted for that year in accordance with the Single Audit Act Amendments of 1996 (31 U.S.C. § 7501– 7507) and 2 CFR Part 200, Subpart F , which is available at <http://www.ecfr.gov/cgi-bin/text-idx?SID=fd6463a517ceea3fa13e665e525051f4&node=sp2.1.200.f&rgn=div6> or through a search on www.ecfr.gov.
 - b. Non–Federal entities that expend less than \$750,000 for a fiscal year in Federal awards are exempt from Federal audit requirements for that year, but records must be available for review or audit by appropriate officials of the THC or NPS.
 - c. Federal audits, if required, shall be made by an independent auditor in accordance with generally accepted Government auditing standards covering financial audits. Additional audit requirements applicable to this Agreement are found at 2 CFR Part 200, Subpart F, as applicable. Additional information on single audits is available from the Federal Audit Clearinghouse at <https://harvester.census.gov/facweb>.
 - d. Additionally, the State auditor may conduct an audit or investigation of any entity receiving funds from the state directly under this Agreement or indirectly through a subcontract under this Agreement. The acceptance of funds directly under the Agreement or indirectly through a subgrant under this Agreement acts as acceptance of the authority of the State auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, an entity

that is the subject of an audit or investigation by the State auditor must provide the State auditor with access to any information the State auditor considers relevant to the investigation or audit.

6. **Procurement Procedures.** Subgrantees must comply with the Federal procurement standards found in 2 CFR 200.317-320.

It is a national policy to place a fair share of purchases with minority business firms. The Department of the Interior is strongly committed to the objectives of this policy and encourages all subgrantees of its grants and cooperative agreements to take affirmative steps to ensure such fairness. Positive efforts shall be made by Subgrantee to utilize small businesses, minority-owned firms, and women's business enterprises, whenever possible.

Subgrantee shall take all of the following steps to further this goal:

- a. Ensure that small businesses, minority-owned firms, and women's business enterprises are used to the fullest extent practicable.
 - b. Make information on forthcoming opportunities available and arrange time frames for purchases and contracts to encourage and facilitate participation by small businesses, minority-owned firms, and women's business enterprises.
 - c. Consider in the contract process whether firms competing for larger contracts intend to subcontract with small businesses, minority-owned firms, and women's business enterprises.
 - d. Encourage contracting with consortiums of small businesses, minority-owned firms and women's business enterprises when a contract is too large for one of these firms to handle individually.
 - e. Use the services and assistance, as appropriate, of such organizations as the Small Business Development Agency in the solicitation and utilization of small business, minority-owned firms and women's business enterprises.
7. **Prohibition on Text Messaging and Using Electronic Equipment Supplied by the Government While Driving.** Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, was signed by President Barack Obama on October 1, 2009. This Executive Order introduces a Federal Government-wide prohibition on the use of text messaging while driving on official business or while using Government-supplied equipment. Please adopt and enforce policies that immediately ban text messaging while driving company-owned or rented vehicles, government-owned or leased vehicles, or while driving privately-owned vehicles when on official government business or when performing any work for or on behalf of the government.
8. **Seat Belt Provision.** Subgrantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for their employees when operating company-owned, rented, or personally owned vehicles. These measures include, but are not limited to, conducting education, awareness, and other appropriate programs for their employees about the importance of wearing seat belts and the consequences of not wearing them.
9. **Trafficking in Persons.** This term of award is pursuant to paragraph (g) of Section 106 of the Trafficking Victims Protections Act of 2000, as amended (2 CFR 175.15).

a. If Subgrantee is a private entity:

- i. Subgrantee, Subgrantee's employees, any subgrantees and employees under this Agreement may not:
 - 1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - 2) Procure a commercial sex act during the period of time that the award is in effect; or
 - 3) Use forced labor in the performance of the award or subawards under the award.
- ii. THC, as the State awarding agency, may unilaterally terminate this award, without penalty, if Subgrantee, a private entity:
 - 1) Is determined to have violated a prohibition in paragraph (a)(i) of this section; or
 - 2) Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph (a)(i). of this section through conduct that is either:
 - a) Associated with performance under this award: or
 - b) Imputed to Subgrantee using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Non-Procurement)," as implemented at 2 CFR Part 1400.

b. If Subgrantee is not a private entity:

THC, as the State awarding agency, may unilaterally terminate this award, without penalty, if Subgrantee is a not private entity, and

- i. Is determined to have violated an applicable prohibition in paragraph (a)(i) of this award term; or
- ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph (a)(i) of this section through conduct that is either:
 - 1) Associated with performance under this award; or
 - 2) Imputed to Subgrantee using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Non Procurement)," as implemented at 2 CFR Part 1400.

c. Provisions applicable to all Subgrantees.

- i. Subgrantee must inform THC immediately of any information Subgrantee receives from any source alleging a violation of a prohibition in paragraph (a)(i) of this section.

- ii. THC's right to terminate unilaterally that is described in paragraph (a)(ii) or (b) of this section:
 - 1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7104(g)), and
 - 2) Is in addition to all other remedies for noncompliance that are available to THC under this award.

10. Subgrantee Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights

- a. This award and employees working under the provisions of this Agreement will be subject to the whistleblower rights and remedies in the pilot program on employee whistleblower protections established at 41 U.S.C. § 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112–239).
- b. Subgrantee shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. § 4712.
- c. Subgrantee shall insert the substance of this clause, including this paragraph (c), in all subcontracts over the simplified acquisition threshold, 42 CFR § 52.203–17 (as referenced in 42 CFR § 3.908–9).

11. Conflicts of Interest

- a. *Applicability*
 - i. This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.
 - ii. In the procurement of supplies, equipment, construction, and services by Subgrantee and by employees and subcontractors of Subgrantee, the conflict of interest provisions in 2 CFR 200.318 and Chapter 176 of the Texas Local Government Code apply.
- b. *Requirements*
 - i. Subgrantee must avoid actual or potential prohibited conflicts of interest, including any significant financial interests that could cause a reasonable person to question Subgrantee's ability to provide impartial, technically sound, and objective performance under or with respect to this Agreement.
 - ii. In addition to any other prohibitions that may apply with respect to conflicts of interest, no key official of Subgrantee, if Subgrantee was substantially involved in the proposal or project, may have been a former Federal employee who, within the last one (1) year, participated personally and substantially in the evaluation, award, or administration of an award with respect to Subgrantee or subcontractors or in development of the requirement leading to the funding announcement.
- c. *Notification*
 - i. Subgrantee must disclose in writing any conflict of interest to THC in accordance with 2 CFR 200.112, Conflicts of Interest.
 - ii. Subgrantee must establish internal controls that include, at a minimum,

procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. Subgrantee is responsible for notifying THC in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by subcontractors.

- d. *Restrictions on Lobbying.* Non-Federal entities are strictly prohibited from using funds under this Agreement for lobbying activities and must provide the required certifications and disclosures pursuant to 43 CFR Part 18 and 31 U.S.C 1352.
- e. *Review Procedures.* THC will examine each conflict of interest disclosure on the basis of its particular facts and the nature of the project or projects under this Agreement, will determine whether a significant potential conflict exists, and, if it does, will develop an appropriate means for resolving it.
- f. *Enforcement.* Failure to resolve conflicts of interest in a manner that satisfies the State may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR 200.338, Remedies for Noncompliance, including suspension or debarment (see also 2 CFR Part 180).

12. Minimum Wages Under Executive Order 13658 (January 2015)

- a. *Executive Order Minimum Wage Rate.*
 - i. Subgrantee shall pay to workers, while performing in the United States, and performing on, or in connection with, this Agreement, a minimum hourly wage rate of \$10.10 per hour beginning January 1, 2015.
 - ii. Subgrantee shall adjust the minimum wage paid, if necessary, beginning January 1, 2016, and annually thereafter, to meet the Secretary of Labor's annual E.O. minimum wage. The Administrator of the Department of Labor's Wage and Hour Division (the Administrator) will publish annual determinations in the Federal Register no later than 90 days before the effective date of the new E.O. minimum wage rate. The Administrator will also publish the applicable E.O. minimum wage on www.wdol.gov (or any successor website) and on all wage determinations issued under the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute. The applicable published E.O. minimum wage is incorporated by reference into this agreement.
 - iii.
 - 1) Subgrantee may request a price adjustment only after the effective date of the new annual E.O. minimum wage determination. Prices will be adjusted only if labor costs increase as a result of an increase in the annual E.O. minimum wage, and for associated labor costs and relevant subaward costs. Associated labor costs shall include increases or decreases that result from changes in social security and unemployment taxes and workers' compensation insurance but will not otherwise include any amount for general and administrative costs, overhead, or profit.
 - 2) Subgrantee may be entitled to adjustments due to the new minimum wage, pursuant to paragraph (a)(ii). THC shall consider any Subgrantee requests for such price adjustment.
 - 3) Neither NPS nor THC will adjust the agreement price under this

clause for any costs other than those identified in paragraph (a)(iii)(1) of this clause, and will not provide duplicate price adjustments with any price adjustment under clauses implementing the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute.

- 4) Subgrantee warrants that the prices in this Agreement do not include allowance for any contingency to cover increased costs for which adjustment is provided under this clause.
- 5) Subgrantee shall pay, unconditionally to each worker, all wages due free and clear without subsequent rebate or kickback. Subgrantee may make deductions that reduce a worker's wages below the E.O. minimum wage rate only if done in accordance with 29 C.F.R. § 10.23, Deductions.
- 6) Subgrantee shall not discharge any part of its minimum wage obligation under this clause by furnishing fringe benefits or, with respect to workers whose wages are governed by the Service Contract Labor Standards statute, the cash equivalent thereof.
- 7) Nothing in this clause shall excuse Subgrantee from compliance with any applicable Federal or State prevailing wage law or any applicable law or municipal ordinance establishing a minimum wage higher than the E.O. minimum wage. However, wage increases under such other laws or municipal ordinances are not subject to price adjustment under this subpart.
- 8) Subgrantee shall pay the E.O. minimum wage rate whenever it is higher than any applicable collective bargaining agreement(s) wage rate.
- 9) Subgrantee shall follow the policies and procedures in 29 C.F.R. § 10.24(b) and 10.28 for treatment of workers engaged in an occupation in which they customarily and regularly receive more than \$30 a month in tips.

b. *Applicability*

- i. This clause applies to Workers as defined in this Agreement. As provided in that definition:
 - 1) Workers are covered regardless of the contractual relationship alleged to exist between Subgrantee or a subcontractor and the worker;
 - 2) Workers with disabilities whose wages are calculated pursuant to special certificates issued under 29 U.S.C. § 214(c) are covered; and
 - 3) Workers who are registered in a bona fide apprenticeship program or training program registered with the Department of Labor's Employment and Training Administration, Office of Apprenticeship, or with a State Apprenticeship Agency recognized by the Office of Apprenticeship, are covered.
- ii. This clause does not apply to -
 - 1) Fair Labor Standards Act (FLSA)-covered individuals performing in connection with contracts covered by the E.O., *i.e.* those individuals who perform duties necessary to the performance of this Agreement, but

who are not directly engaged in performing the specific work called for by this Agreement, and who spend less than 20 percent of their hours worked in a particular workweek performing in connection with such agreements;

- 2) Individuals exempted from the minimum wage requirements of the FLSA under 29 U.S.C. § 213(a) and 214(a) and (b), unless otherwise covered by the Service Contract Labor Standards statute, or the Wage Rate Requirements (Construction) statute. These individuals include but are not limited to:
 - a) Learners, apprentices, or messengers whose wages are calculated pursuant to special certificates issued under 29 U.S.C. § 214(a).
 - b) Students whose wages are calculated pursuant to special certificates issued under 29 U.S.C. § 214(b).
 - c) Those employed in a bona fide executive, administrative, or professional capacity (29 U.S.C. § 213(a)(1) and 29 C.F.R. § Part 541).
- c. *Notice.* Subgrantee shall notify all workers performing work on, or in connection with, this Agreement of the applicable E.O. minimum wage rate under this clause. With respect to workers covered by the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute, Subgrantee may meet this requirement by posting, in a prominent and accessible place at the worksite, the applicable wage determination under those statutes. With respect to workers whose wages are governed by the FLSA, Subgrantee shall post notice, utilizing the poster provided by the Administrator, which can be obtained at www.dol.gov/whd/govcontracts, in a prominent and accessible place at the worksite. Subgrantees that customarily post notices to workers electronically may post the notice electronically provided the electronic posting is displayed prominently on any website that is maintained by Subgrantee, whether external or internal, and customarily used for notices to workers about terms and conditions of employment.
- d. *Payroll Records.*
 - i. Subgrantee shall make and maintain records, for three (3) years after completion of the work, containing the following information for each worker:
 - 1) Name, address, and social security number;
 - 2) The worker's occupation(s) or classification(s);
 - 3) The rate or rates of wages paid;
 - 4) The number of daily and weekly hours worked by each worker;
 - 5) Any deductions made; and
 - 6) Total wages paid.

THC reserves the right to direct Subgrantee to retain documents for a longer period of time or transfer certain records to THC custody when it is determined the records possess longer term retention value.

- ii. Subgrantee shall make records pursuant to paragraph (d)(i) of this clause available for inspection and transcription by authorized representatives of

the Administrator. Subgrantee shall also make such records available upon request of THC or the NPS.

- iii. Subgrantee shall make a copy of this Agreement available, as applicable, for inspection or transcription by authorized representatives of the Administrator.
- iv. Failure to comply with this paragraph (d) shall be a violation of 29 CFR. § 10.26 and this Agreement. Upon direction of the Administrator or upon the action of the NPS or THC, payment shall be withheld until such time as the noncompliance is corrected.
- v. Nothing in this clause limits or otherwise modifies Subgrantee's payroll and recordkeeping obligations, if any, under the Service Contract Labor Standards statute, the Wage Rate Requirements (Construction) statute, the Fair Labor Standards Act, or any other applicable law.
- e. *Access.* Subgrantee shall permit authorized representatives of the Administrator or THC to conduct investigations, including interviewing workers at the worksite during normal working hours.
- f. *Withholding.* NPS or THC may, upon either's own action or upon written request of the Administrator, withhold funds or cause funds to be withheld, from Subgrantee under this or any other Federal agreement with Subgrantee, sufficient to pay workers the full amount of wages required by this clause.
- g. *Disputes.* The U.S. Department of Labor has set forth in 29 CFR § 10.51, Disputes Concerning Contractor Compliance, the procedures for resolving disputes concerning Subgrantee's compliance with Department of Labor regulations at 29 CFR § 10. Such disputes shall be resolved in accordance with those procedures. This includes disputes between Subgrantee (or any of its subcontractors) and THC, the Department of Labor, or the workers or their representatives.
- h. *Anti-Retaliation.* Subgrantee shall not discharge or in any other manner discriminate against any worker because such worker has filed any complaint or instituted or caused to be instituted any proceeding under or related to compliance with the E.O. or this clause, or has testified or is about to testify in any such proceeding.
- i. *Subcontractor Compliance.* Subgrantee is responsible for subcontractor compliance with the requirements of this clause and may be held liable for unpaid wages due to Subgrantee or subcontract workers.
- j. *Subawards.* Subgrantee shall include the substance of this clause, including this paragraph (j) in all subawards, regardless of dollar value, that are subject to the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute, and are to be performed in whole or in part in the United States.

13. Data Availability

- a. *Applicability.* The Department of the Interior is committed to basing its decisions on the best available science and providing the American people with enough information to thoughtfully and substantively evaluate the data, methodology, and analysis used by the Department to inform its decisions.
- b. *Use of Data.* The regulations at 2 CFR 200.315 apply to data produced under a Federal award, including the provision that the Federal Government has the right to obtain, reproduce, publish, or otherwise use the data produced under a Federal award as well as authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes.
- c. *Availability of Data.* Subgrantee and THC shall make the data produced under this award and any subaward(s) available to the Government for public release, consistent with applicable law, to allow meaningful third-party evaluation and reproduction of the following:
 - i. The scientific data relied upon;
 - ii. The analysis relied upon; and
 - iii. The methodology, including models, used to gather and analyze data.

ARTICLE XIV. KEY OFFICIALS

Unless otherwise noted, all grant documents should be sent to him-eshpf@thc.texas.gov. Subgrantee shall include the subgrant agreement number on all correspondence.

Key officials are essential to ensure maximum coordination and communication between contract parties and the work being performed. The key officials for THC are as follows:

Texas HIM-ESHPP Program Coordinator

Lisa Hart

lisa.hart@thc.texas.gov

(512) 463-6000

Division of Architecture

Texas Historical Commission

P.O. Box 12276

Austin, Texas 78701-2276

Texas HIM-ESHPP Grant Coordinator

Norma Valle

norma.valle@thc.texas.gov

(512) 463-5976

Staff Services Division

Texas Historical Commission

P.O. Box 12276

Austin, Texas 78701-2276

ARTICLE XV. ATTACHMENTS

The following documents are attached to, and made a part of, this Agreement:

- A. NPS Grant Conditions
- B. Scope of Work
- C. Estimated Budget
- D. Reimbursement Request Policies & Procedures
- E. Interim Progress Report Cover Sheet
- F. Final Report Cover Sheet
- G. Digital Product Submission Guidelines
- H. HIM-ESHPP Subgrant Signature Card
**Please complete and return to him-eshpp@thc.texas.gov upon contract execution.*
- I. Direct Deposit Authorization Form
**Please complete and return to him-eshpp@thc.texas.gov upon contract execution.*

ARTICLE XVI. SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) set forth below.

FOR THE TEXAS HISTORICAL COMMISSION:

DocuSigned by:



9/3/2020

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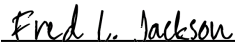
Name: Mark S. Wolfe

Date

Title: Executive Director and Texas SHPO

FOR THE SUBGRANTEE:

DocuSigned by:



9/3/2020

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Name: Jeff Branick

Date

Title: Jefferson County Judge

ATTACHMENT A

NPS GRANT CONDITIONS

State, Tribal, Local, Plans & Grants (STLPG) Division
National Park Service

1. ELIGIBLE COSTS

Eligible costs under this award are as described in this attachment as well as 2 CFR 200, and the Historic Preservation Fund (HPF) Grants Manual, found here:

https://www.nps.gov/preservation-grants/HPF_Manual.pdf.

For this grant program, they also include:

- a. Recovery of historic resources in areas that received a major disaster declaration pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. § 5121 et seq.);
- b. Projects under the eligible program areas as defined by the National Historic Preservation Act (NHPA)
- c. Administrative costs necessary to complete and administer the program
- d. Necessary compliance activities required by 54 U.S.C. § 306108 (commonly known as Section 106) of the National Historic Preservation Act related to the consequences of Hurricanes Harvey, Irma, and Maria
- e. Recovery and repair of properties;
 - i. Eligible properties include historic districts, buildings, sites, structures and objects listed or eligible for listing in the National Register of Historic Places
 - ii. Eligible properties include historic districts, buildings, sites, structures and objects listed or considered eligible for listing in the National Register of Historic Places by the Tribal Historic Preservation Officer;
 - iii. Eligible properties that receive funding must complete and submit a nomination as part of the project;
 - iv. All work must meet the *Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation*;
 - v. All projects receiving repair assistance must enter into a preservation agreement/covenant/easement
- f. Survey and inventory of historic resources to determine eligibility, degree of damage, and provide preparedness for future disasters;
- g. Projects must substantially mitigate the threat and include steps to mitigate future damage.
- h. Cost for producing a nomination to the National Register of Historic Places (if applicable);
- i. Cost for administering an easement/covenant for the property;
- j. Cost for any required audits or financial requests;
- k. Cost for the production of a project sign;
- l. Costs for public notice of subgrant opportunity, and notice of grant and subgrant awards;
- m. Costs associated with required training or reporting; and
- n. Any other costs as determined eligible by the NPS in accordance with the OMB circulars, NPS policies, and the Historic Preservation Fund Grants Manual.

2. OVERSIGHT

The National Park Service and THC will provide oversight of this grant project through the following reviews:

- a. Review and approval of interim and final reporting to include compliance with 2 CFR 200;
- b. Review and approval of consultants' qualifications to conduct the work of the grant project if over \$50,000 Federal share;
- c. Review and approval for compliance with the *Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation*;
- d. Review and approval for compliance with Sections 106 (54 U.S.C. § 306108) and 110f (54 U.S.C. § 306107) of the National Historic Preservation Act in coordination with the Commission;
- e. Review and approval for compliance with the National Environmental Protection Act (NEPA);
- f. Review and approval of project signage to notify the public of federal involvement;
- g. Review and approval of draft and executed easement/covenant (as required) to protect federal investment;
- h. Any other reviews as determined by the NPS or THC based on program needs or financial/programmatic risk factors (i.e., draft National Register nomination if required, etc.).

3. COST SHARING/MATCHING REQUIREMENT

Non-Federal cost-share/match is NOT required for this grant program.

4. ADMINISTRATIVE AND INDIRECT COSTS

The federally negotiated **indirect cost rate plus administrative costs** to be applied against this Agreement, by statute 54 U.S.C. § 302902, commonly known as Section 102 (e) of the National Historic Preservation Act (NHPA) of 1966, **shall not exceed 25% of the total budget**.

Administrative costs are defined as: Allowable, reasonable, and allocable costs related to the overall management of activities directly related to finance (accounting, auditing, budgeting, contracting), general administrative salaries and wages (grant administration, personnel, property management, equal opportunity) and other "overhead" functions (general legal services, general liability insurance, depreciation on buildings and equipment, etc.) not directly attributable to specific program areas identified in the grant agreement. All administrative costs reported must be absolutely necessary for project and/or program implementation, such as the cost items identified in the final grant agreement or items otherwise approved in writing by the THC and NPS Awarding Officer (AO).

5. PRE-AWARD INCURRENCE OF COSTS

Subgrantee shall be entitled to costs incurred on or after the incident period start date. This date for Hurricane Harvey has been established by the Federal Emergency Management Agency (FEMA) to be **August 23, 2017**. In accordance with 2 CFR 200.458, such costs are allowable only to the extent

that they would have been allowable if incurred after the date of the Federal award and only with the written approval of the awarding agency. Pre-award costs are authorized for necessary expenses related to the consequences of Hurricanes Harvey, Irma, and Maria, as stipulated in Public Law 115-123, including costs necessary to complete compliance activities required by Section 306108 of Title 54, United States Code (formerly Section 106 of the National Historic Preservation Act); costs needed to administer the program provided that grants shall only be available for areas that have received a major disaster declaration pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. § 5121 et seq.); and costs for the preservation, stabilization, rehabilitation, and repair of historic properties that are listed in or considered eligible for listing in the National Register of Historic Places damaged by the above-named storms within such as areas.

6. PATENTS AND INVENTIONS

Subgrantees of agreements which support experimental, developmental, or research work shall be subject to applicable regulations governing patents and inventions, including the government-wide regulations issued by the Department of Commerce at 37 CFR 401, Rights to Inventions Made by Non-profit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements. These regulations do not apply to any agreement made primarily for educational purposes.

7. REQUIREMENT FOR PROJECT SIGN/NOTIFICATION

Subgrantee must display public notification of the project in the form of a project sign, website posting, and proper credit for announcements and publications as appropriate.

Signage/notification will be provided to Subgrantee by THC. The sign/notification will be of reasonable and adequate design and construction to withstand weather exposure; be of a size that can be easily read from the public right-of-way; and be maintained in place throughout the project term as stipulated in this Grant Agreement. At a minimum, all notifications will contain the following statement:

“This project is being supported in part by an Emergency Supplemental Grant from the Historic Preservation Fund, administered by the National Park Service, U.S. Department of the Interior, and the Texas Historical Commission, an agency of the State of Texas.”

Additional information briefly identifying the historical significance of the property, recognizing other contributors, or use of the allowable logo (with approval) is encouraged and permissible. Photo documentation of the sign/notification in place at the project location site must be submitted to THC with the first quarterly interim report.

8. COMPLIANCE WITH SECTION 106

Per the NPS, pursuant to Section 106 of the National Historic Preservation Act (54 U.S.C. § 306108), THC, as the Texas SHPO for HIM-ESHPF grant assistance, must initiate consultation and must complete the consultation process stipulated in the regulations issued by the Advisory Council for Historic Preservation (ACHP) in 36 CFR 800, **prior** to the commencement of all grant-assisted construction, ground disturbance, or project planning. It shall be understood that NPS remains ultimately responsible for all findings and determinations. THC must retain proof of public

notice and a request for consultation for every selected subrecipient in its project files. Subgrantee will be required to submit documents to THC for determination of effects to historic properties. Review documentation will remain with each subgrant file until such time as Subgrantee submits a final report and photographs for work to THC to confirm that all work completed was done as required.

All documentation should conform to 800.11 of the 36 CFR Part 800. Documentation of proper review by THC staff for compliance with the appropriate Secretary of the Interior's *Standards* must be available to NPS at all times while the grant remains open. In addition, Subgrantee must comply with those recommendations stated in the Historic Preservation Fund Grants Manual Chapter 8, Section D "Standards Applicable to Subgrantees." Determinations of Adverse Effect will cause terminations of subgrant projects. In cases of cumulative adverse effects, however, there may be a need to develop a Memorandum of Agreement (MOA) with THC, NPS, and the Advisory Council on Historic Preservation (ACHP). Should a signed Programmatic Agreement exist for this Grant Program, it shall remain in place during the term agreed to and govern the activities of the ESHPF grant as related to Section 106 compliance until terminated.

9. COMPLIANCE WITH SECTION 110

Section 110 of The National Historic Preservation Act (NHPA) identifies the responsibility of the federal agency in their treatment of historic properties. Section 110(f) (54 U.S.C. § 306107) clarifies the responsibility of the agency to protect National Historic Landmarks (NHL) from harm. In addition, Section 110(k) (54 U.S.C. § 306113) prohibits NPS from funding any direct grantee or subgrantee that attempts to avoid the requirements of Section 106 (see above). Subgrantee must make every effort to ensure preservation projects do no harm to or have adverse effects on an NHL. Should it be discovered that Subgrantee has deliberately damaged a property (e.g., pre-emptive demolition) to avoid requirements, THC shall notify NPS to determine, in consultation with the ACHP, if the project can proceed. Should a signed Programmatic Agreement exist for this Grant Program, it shall remain in place during the term agreed to and govern the activities of the ESHPF grant as related to Section 110 compliance until terminated.

10. REQUIREMENT FOR NEPA COMPLIANCE

All ESHPF-funded grants are subject to the requirements of the National Environmental Policy Act (NEPA) of 1969, as amended. This Act requires Federal agencies to consider the reasonably foreseeable environmental consequences of all grant-supported activities. As part of NPS implementation of this Act, the Commission is required to notify NPS of any reasonably foreseeable impacts to the environment from grant-supported activities, or to certify that no such impacts will arise upon receipt of a grant award.

In addition, NPS has determined that most ESHPF grant funds are not expected to individually or cumulatively have a significant impact on the environment, unless the activity involves development (construction) or archeology. For construction or archeology projects, Subgrantee should submit an Environmental Screening Worksheet (ESW), in order to assist THC and the NPS in determining if a Categorical Exclusion (found in NPS Director's Order 12) can be utilized.

More information may be obtained at: www.nps.gov/subjects/nepa/policy.htm. Environmental Screening Worksheets can be found at <https://www.nps.gov/shpo/reporting.html> and should be

submitted with plans and specifications if required by the Scope of Work, to him-eshpf@thc.texas.gov.

11. NPS REVIEW OF PLANNING/DESIGN DOCUMENTS FOR CONFORMANCE TO THE SECRETARY OF THE INTERIOR'S "STANDARDS"

Subgrantee must submit the following to THC prior to the beginning of grant assisted work via him-eshpf@thc.texas.gov:

- a. a site plan that has the north direction clearly marked
- b. a city/county map with the site of the property clearly labeled
- c. set of plans and specifications for the project
- d. photographs (or digital images) of all exterior elevations of the building or site, with views identified and oriented and keyed to the site plan.
- e. interior photographs (or digital images) of all major rooms and those involved in the project, labeled and keyed to a floor plan
- f. any additional information that will better enable a technical review of the project to be completed like historic photographs, historic structure reports, building studies, etc.

Subgrantee must submit documents for the entire undertaking to THC for its review to ensure conformance with the *Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation*, and with the conditions listed in this Grant Agreement.

Work that does not comply with these *Standards* in the judgment of NPS and THC will not be reimbursed and may cause this Agreement to be terminated and funds de-obligated.

12. RESERVED

13. GIS SPATIAL DATA TRANSFER STANDARDS

All GIS data produced or collected by Subgrantee as part of the grant funds will be submitted to THC. All GIS data files shall be in a shapefile (*.shp) or GeoDatabase format, preferably a GeoDatabase format. Federal Geographic Data Committee compliant data set level metadata shall be maintained for each shapefile or feature class included. All cultural resources delineated with GIS data (points, lines or polygons) should further be established in compliance with the NPS Cultural Resource Spatial Data Transfer Standards with complete feature level metadata.

Template GeoDatabases and guidelines for creating GIS data in the NPS cultural resource spatial data transfer standards can be found at the NPS Cultural Resource GIS Facility webpage: https://www.nps.gov/crgis/crgis_standards.htm. Technical assistance to meet the NPS Cultural Resource Spatial Data Transfer Standard specifications will be made available if requested.

14. DISASTER PREPAREDNESS PLANNING

Subgrantee will develop a plan of action to address cultural resource disaster preparedness, response, and recovery as relevant to the Scope of Work under this Agreement. The "plan of action" must include but is not limited to how to mitigate effects on historic resources and/or improve disaster response and preparedness within the state and, specifically, the affected areas.

In accordance with 13 Texas Administrative Code § 6.94(a)(9), Subgrantee shall provide to THC the descriptions of its business continuity and disaster recovery plans.

15. INELIGIBLE ACTIVITIES

Acquisition of real property is not an eligible cost for assistance from this emergency funding. Reconstruction is limited to portions of a historic property that still retain (prior to reconstruction) sufficient significance and integrity to remain listed in the National Register. Total reconstructions are not eligible for grant assistance. If specific features or elements of a building or landscape are missing and thus need to be recreated, this work is potentially eligible for funding (provided adequate historical documentation is available). Major reconstruction projects, such as recreating a building or landscape that has been completely destroyed, are not eligible for grant assistance because vanished structures, by definition, have lost their integrity and therefore are no longer eligible for the National Register of Historic Places, or for grant assistance.

16. NOTICE OF FINANCIAL MANAGEMENT AND SUBRECIPIENT REVIEW

As part of government-wide efforts to improve coordination of financial management and increase financial accountability and transparency in the receipt and use of federal disaster funding, Subgrantee is hereby notified that this award may be subject to higher scrutiny. This may include a requirement to submit additional reporting documentation. There is higher chance of an audit associated with this funding.

Subgrantee must ensure the responsibility of all subcontractors under this Agreement by ensuring that such subrecipients will:

- a. Have adequate financial resources for performance, the necessary experience, organization, technical qualifications, and facilities; or a firm commitment, arrangement, or ability to obtain such;
- b. Be able to comply with the proposed or required completion schedule for the project;
- c. Have a satisfactory record of integrity, sound judgment, and satisfactory performance, especially with prior performance upon grants and contracts;
- d. Have an adequate accounting system and auditing procedures to provide effective accountability and control of property, funds, and assets sufficient to meet audit requirements.

NPS and THC oversight of this Agreement and any subcontracts under this Agreement will include:

- a. Review of any subcontract announcements and agreements;
- b. Review of any physical preservation work for compliance with the *Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation*;
- c. Review of any physical preservation work or archeological surveys for compliance with the National Environmental Protection Act (NEPA);
- d. Review, in concert with other National Park Service regional office(s), physical preservation work as per Section 110(f) (54 U.S.C. § 306107) which clarifies the responsibility of the agency to protect National Historic Landmarks (NHL) from

- harm;
- e. Review of draft and final executed preservation easement/covenant;
- f. Additional requirements as determined by THC for Subgrantee based on risk or program requirements.

17. UNANTICIPATED DISCOVERY PROTOCOLS

At a minimum, unanticipated discovery protocols for subgrants or contracts shall require Subgrantee and any subcontractors to immediately stop construction in the vicinity of the affected historic resource and take reasonable measures to avoid and minimize harm to the resource until the NPS or THC, as appropriate, has determined a suitable course of action within 15 calendar days. With the express permission of THC, Subgrantee may perform additional measures to secure the jobsite if THC and Subgrantee determine that unfinished work in the vicinity of the affected historic property would cause safety or security concerns.

18. PUBLICITY AND PRESS RELEASES

Press releases about this project must acknowledge the grant assistance provided by the Historic Preservation Fund and the National Park Service, and copies of the press releases must be provided to THC at him-eshpf@thc.texas.gov. Subgrantee must transmit notice of any public ceremonies planned to publicize funded or related projects in a timely enough manner so that THC, NPS, Department of the Interior, Congressional, Federal, legislative or State officials can attend if desired. All publicity and press releases related to activities funded with this award should include a statement that *"Funding for [this activity] was provided [in part or in whole] by emergency supplemental funding from the Historic Preservation Fund, administered by the National Park Service, U.S. Department of the Interior, and the Texas Historical Commission."*

19. NOTICE TO APPLICANTS FOR OTHER FINANCIAL ASSISTANCE FROM THE NATIONAL PARK SERVICE

Work approved under this grant shall in no way inhibit or preclude others from applying for federal assistance through other programs overseen or reviewed by NPS, such as the Federal Historic Preservation Tax Incentive for Income Producing Structures. It shall be understood that approvals through this grant funding are not transferable to other NPS or NPS sponsored programs. Subgrantee should understand that work performed under this grant program may impact other work approvals. Grant funds cannot be claimed as eligible expenses for potential tax credits.

20. STRENGTHENING BUY-AMERICAN PREFERENCES FOR INFRASTRUCTURE PROJECTS PER E.O. 13858

Per Executive Order 13858, entitled "Strengthening Buy-American Preferences for Infrastructure Projects" Subgrantee shall maximize, consistent with law, the use of iron and steel goods, products, and materials produced in the United States of America, for infrastructure projects as defined by the Executive Order when the statement of work includes alteration, construction, conversion, demolition, extension, improvement, maintenance, reconstruction, rehabilitation, or repair.

21. FUNDING FOR USE OF UNMANNED AIRCRAFT SYSTEMS (UAS)

If Federal funding is provided to a State, Tribal, local, or territorial government, or other non-profit organization, for the use of UAS (aka drones) as part of their scope of work, the recipient must have in place policies and procedures to safeguard individuals' privacy, civil rights, and civil liberties prior to expending such funds.

ESHPP funding for UAS usage is eligible only in this Agreement if an experienced, licensed contractor of UAS who possesses the appropriate license, certifications, and training to operate UAS is contracted. The contractor is required to provide proof of liability insurance in the operation of UAS for commercial use.

(end of Attachment A)

ATTACHMENT B

SCOPE OF WORK

The eligible and approved Scope of Work for the project or projects under this Agreement is described in this attachment below. In the event of a conflict between this Attachment B, Scope of Work, and any other terms or conditions of this Agreement, this Attachment B is subsequent to all other terms and conditions of this Agreement. Any changes to this scope must be approved by THC after review of a written request to THC by Subgrantee and executed in an amendment to this Agreement. Send scope of work change requests to him-eshpf@thc.texas.gov. Please include your subgrant agreement number on all correspondence.

Jefferson County Historic Resources Survey

Task 1: Historic Resource Survey Plan: Investigative Study Research Design, Draft Fieldwork Methodology and Draft Public Involvement Plan

The Contracted Service Provider(s) shall prepare an investigative study research design that delineates primary documentation tasks and establishes preliminary fieldwork methodology.

The Contracted Services Provider(s) shall follow the Texas Department of Transportation (TxDOT) Documentation Standard for Historical Studies Research Design (DS) [Documentation Standard for Preparing an Historic Resources Research Design](#), as applicable, and shall consult with THC if issues arise related to the DS.

The Contracted Services Provider(s) shall develop a draft fieldwork methodology. The draft fieldwork methodology shall address how the Contracted Services Provider(s) will conduct field investigations, which shall document historic-age properties.

The Contracted Services Provider(s) shall develop a draft public involvement plan. The public involvement plan shall identify potential interested parties in the county and outline efforts to involve them in the research and review of the historic resources survey. These parties may include, but are not limited to, the county historical commission (CHC), certified local government (CLG) staff, local and statewide historic preservation organizations, and local history museums, libraries, or repositories. The public involvement plan shall incorporate at least two (2) stakeholder meetings held within the county to be surveyed. The public involvement plan shall identify the location of the first stakeholder meeting and propose one (1) primary and one (1) alternate date and time; the date of the second stakeholder meeting will be dependent on the completion of the survey fieldwork. The Contracted Service Provider(s) shall ensure the availability of the proposed location for the primary and alternate times. The first stakeholder meeting shall be led by the Contracted Service Provider(s) who will provide information on the purpose and goals of the historic resource survey, the research design, the preliminary fieldwork methodology, the draft historic context, and the draft geographic survey scope. The first stakeholder meeting shall provide an opportunity for the stakeholders to express their views on the historic resources survey. The Contracted Service Provider(s) shall be prepared to collect information that the stakeholders might bring to the meeting, by means of scanning, copying, or photographing. The second stakeholder meeting shall be led by the Contracted Service Provider(s) who will provide information on the results of the

historic resources survey report, including the historic context, fieldwork, and evaluations. The second stakeholder meeting shall provide an opportunity for the stakeholders to express their views on the historic resources survey.

The Contracted Services Provider(s) shall submit the Task 1 draft deliverables - investigative study research design, draft fieldwork methodology and draft public involvement plan - in Adobe PDF plus the native file formats used, such as Microsoft Word or Adobe InDesign, submitted via email to him-esHPF@thc.texas.gov attention HIM-ESHPPF Program Manager. The Contracted Services Provider(s) is/are responsible for quality assurance and quality control of the deliverables before they are submitted to the THC for review.

The Contracted Services Provider(s) shall allow THC a minimum of thirty (30) calendar days to review and comment on the draft deliverables for this task before acceptance. Based on THC's review of the deliverable, THC may require additional consultation and revision of the deliverable before its acceptance.

Task 2: Draft Historic Context Report, Draft Countywide Survey Plan, Draft Geographic Survey Scope, and Final Public Involvement Plan

Upon THC review and acceptance of the Task 1 deliverables, the Contracted Services Provider(s) shall develop a draft historic context report specific to the county, a draft countywide survey plan, a draft geographic survey scope recommendation, and a final public involvement plan. The Contracted Services Provider(s) shall consult with the THC during the development of the deliverable for this task.

A historic context report shall be understood as a narrative that includes information based on cultural themes, specific chronological periods, and a defined geographic area. It describes the broad patterns of community development, considering history, architecture, archeology, engineering, and culture, and identifies specific resource types (buildings, structures, sites, objects, and/or districts) that represent those patterns. Work will conform with National Park Service's *National Register Bulletin 39: Researching a Historic Property*.

Based on the appropriate historic context, including the identified Period(s) of Significance and Area(s) of Significance, the Contracted Service Provider(s) shall develop a draft countywide survey plan and develop a draft geographic survey scope recommending specific communities, locations, areas, and/or themes in which to conduct the initial phase of field investigations.

The identified geographic scope shall be of reasonable scale that completion of a windshield-level field investigation by the Contracted Service Provider(s) is feasible before the end of the Contract period and within the Contract budget. The draft geographic survey scope shall also propose how future phases of field investigations covering the remainder of the county should be organized.

After addressing any THC comments regarding the Task 1 deliverable of the draft public involvement plan, the Contracted Services Provider(s) shall submit the final public involvement plan.

The Contracted Services Provider(s) shall submit the Task 2 draft deliverables – the draft historic context report, draft countywide survey plan, draft geographic survey scope and final public involvement plan - in Adobe PDF plus the native file formats used, such as Microsoft Word or

Adobe InDesign, submitted via email to him-eshpf@thc.texas.gov attention HIM-ESHPPF Program Manager. The Contracted Services Provider(s) is/are responsible for quality assurance and quality control of the deliverables before they are submitted to the THC for review.

The Contracted Services Provider(s) shall allow THC a minimum of thirty (30) calendar days to review and comment on the draft deliverables for this task before acceptance. Based on THC's review of the deliverable, THC may require additional consultation and revision of the deliverable before its acceptance.

Task 3: First Stakeholder Meeting, Final Geographic Survey Scope, and Final Fieldwork

Methodology

Upon THC review and acceptance of the Task 2 deliverable, the Contracted Service Provider(s) shall lead the first stakeholder meeting, develop the final fieldwork methodology, and develop the final geographic survey scope.

The Contracted Services Provider(s) shall lead at least one (1) stakeholder meeting, as described in the public involvement plan, prior to conducting the survey fieldwork. As a deliverable, the Contracted Services Provider(s) shall submit a copy of the stakeholder meeting agenda, a copy of the meeting sign-in sheet, copies of any materials presented or displayed at the meeting, copies or summaries of any comments received, copies of any information collected at the meeting, and a memorandum briefly describing the meeting and how the views and comments of the stakeholders have been taken into account.

After addressing any THC comments regarding the Task 2 deliverable of the draft geographic survey scope, the Contracted Services Provider(s) shall submit the final geographic survey scope in which to conduct the initial phase of field investigations.

After addressing any THC comments regarding the Task 1 deliverable of the draft fieldwork methodology, and taking into account any relevant comments from other stakeholders, the Contracted Services Provider(s) shall submit the final fieldwork methodology. The final fieldwork methodology shall estimate the number of historic-age properties and the range of property types likely to be included in the initial phase of field investigations within the geographic survey scope.

The Contracted Services Provider(s) shall submit the Task 3 draft deliverables the first stakeholder meeting documentation, the final geographic survey scope, and the final fieldwork methodology—in both in Adobe PDF and the native file formats used, such as Microsoft Word or Adobe InDesign, submitted via email to him-eshpf@thc.texas.gov attention HIM-ESHPPF Program Manager. The Contracted Services Provider(s) shall also submit the Task 3 draft deliverables on one (1) compact flash drive and two (2) hard copies to the HIM ESHPPF Program Manager. The Contracted Services Provider(s) is/are responsible for quality assurance and quality control of the deliverables before they are submitted to the THC for review.

The Contracted Services Provider(s) shall allow THC a minimum of thirty (30) calendar days to review and comment on the draft deliverables for this task before acceptance. Based on THC's review of the deliverable, THC may require additional consultation and revision of the deliverable before its acceptance.

Task 4: Draft Historic Resources Survey Report

Upon THC review and approval of the Task 3 deliverable, the Contract Services Provider(s) shall complete a windshield-level survey of the area(s) identified in the final geographic survey scope. The survey shall apply the appropriate historic contexts and implement the final fieldwork methodology.

To the extent possible, the Contracted Services Provider(s) shall document historic properties on private land from the public rights-of-way only. Documentation shall include field forms created using the “Details” sub-tables in the CRSurveyor Collector cultural resource survey tool to that record salient historic significance, physical features, and historic integrity of each historic-age property surveyed, as well as digital photographs of each historic-age property surveyed and their surrounding context.

The historic resources survey shall result in a report that applies the evaluation methodology in narrative format with a survey form for each surveyed property, GIS data collected using the CRSurveyor Collector cultural resource survey tool, and a Microsoft Access-compatible database containing all data from the CRSurveyor Collector. The historic resources survey report shall also include appropriate graphics, such as maps and historic photographs, to illustrate the history, condition, and development of the surveyed properties.

The Contracted Services Provider(s) shall submit the Task 4 draft deliverables in both Adobe PDF and the native file formats used, such as Microsoft Word or Adobe PDF, Adobe Access-compatible, and ESRI ArcGIS Pro-compatible file formats, as appropriate submitted via email to him-eshpf@thc.texas.gov attention HIM-ESHPPF Program Manager. The Contracted Services Provider(s) shall also submit the Task 4 draft deliverables on one (1) compact flash drive and two (2) hard copies to the HIM ESHPPF Program Manager. The Contracted Services Provider(s) is/are responsible for quality assurance and quality control of the deliverables before they are submitted to the THC for review.

The Contracted Services Provider(s) shall allow THC a minimum of sixty (60) calendar days to review and comment on the draft deliverables for this task before acceptance. Based on THC’s review of the deliverable, THC may require additional consultation and revision of the deliverable before its acceptance.

Task 5: Second Stakeholder Meeting, Final Historic Resources Survey Report and Final Historic Context Report

Upon THC review and approval of the Task 4 deliverable, the Contracted Services Provider(s) shall submit the final historic resources survey report and final historic context report that addresses all comments from THC from all previous tasks.

Upon THC review and approval of the Task 4 deliverable, the Contracted Services Provider(s) shall lead at least one (1) stakeholder meeting, as described in the public involvement plan, after conducting the survey fieldwork, to present the findings of the historic resources survey report. As a deliverable, the Contracted Services Provider(s) shall submit a copy of the stakeholder meeting agenda, a copy of the meeting sign-in sheet, copies of any materials presented or displayed at the meeting, copies or summaries of any comments received, copies of any information collected at the meeting, and a memorandum briefly describing the meeting and how the views and comments of the stakeholders have been taken into account.

The Contracted Services Provider(s) shall consult with the THC during the development of the

deliverables for these tasks, including seeking THC comments on questions, data gaps, and/or requests for clarification.

The Contracted Services Provider(s) shall submit the Task 5 draft deliverables in Adobe PDF plus the native file formats used, such as Microsoft Word or Adobe PDF, Adobe Access-compatible, and ESRI ArcGIS Pro-compatible file formats, as appropriate, via email to him-eshpf@thc.texas.gov attention HIM-ESHPPF Program Manager. The Contracted Services Provider(s) shall also submit the Task 5 draft deliverables on three (3) compact flash drives and three (3) hard copies contained in individual three-ring binders to the HIM ESHPPF Program Manager. The final Task 5 deliverable shall address any THC comments concerning the pre-final Task 6 deliverable. The Contracted Services Provider(s) is/are responsible for quality assurance and quality control of the deliverables before they are submitted to the THC for review.

The Contracted Services Provider(s) shall allow THC a minimum of sixty (60) calendar days to review and comment on the draft deliverables for this task before acceptance. Based on THC's review of the deliverable, THC may require additional consultation and revision of the deliverable before its acceptance.

Task 6: Draft and Final Public Involvement Plan for Historic Preservation Plan

The Contracted Service Provider(s) shall prepare a public involvement plan to guide the development of a county-wide Historic Preservation Plan.

The public involvement plan for the historic preservation plan shall identify potential interested parties in the county and, at minimum, outline efforts to involve them in the vision development and planning process. These parties may include, but are not limited to, the county historical commission (CHC), certified local government (CLG) staff, local and statewide historic preservation organizations, and local history museums, libraries, or repositories.

The public involvement plan for the historic preservation plan shall incorporate at least two (2) stakeholder meetings held within the county. The public involvement plan shall identify the location of the first stakeholder meeting and propose one (1) primary and one (1) alternate date and time; the date of the second stakeholder meeting will be dependent on the completion of the draft Historic Preservation Plan. The Contracted Service Provider(s) shall ensure the availability of the proposed location for the primary and alternate times. The first stakeholder meeting shall be led by the Contracted Service Provider(s) who will provide information on the purpose and goals of the Historic Preservation Plan. The first stakeholder meeting shall provide an opportunity for the stakeholders to express their views on the vision, guiding principles that will shape the future of the County's preservation efforts and the framework of the county historic preservation program. The Contracted Service Provider(s) shall be prepared to collect information that the stakeholders might bring to the meeting, by means of scanning, copying, or photographing. The second stakeholder meeting shall be led by the Contracted Service Provider(s) who will provide information on the results of all stakeholder meetings and the draft Historic Preservation Plan. The second stakeholder meeting shall provide an opportunity for the stakeholders to express their views on the draft Historic Preservation Plan. Views expressed will be taken into account as part of the finalization of the Plan.

The Contracted Services Provider(s) shall submit the Task 6 draft deliverable - draft public involvement plan for the Historic Preservation Plan- in Adobe PDF plus the native file formats used, such as Microsoft Word or Adobe InDesign, submitted via email to [him-](mailto:him-eshpf@thc.texas.gov)

eshpf@thc.texas.gov attention HIM-ESHPPF Program Manager. The Contracted Services Provider(s) shall also submit deliverable on one (1) compact flash drive and two (2) hard copies to the HIM ESHPPF Program Manager. The Contracted Services Provider(s) is/are responsible for quality assurance and quality control of the deliverables before they are submitted to the THC for review.

The Contracted Services Provider(s) shall allow THC a minimum of thirty (30) calendar days to review and comment on the draft deliverable for this task before acceptance.

After addressing any THC comments regarding the Task 6 deliverable of the draft public involvement plan, the Contracted Services Provider(s) shall submit the final public involvement plan. The Contracted Services Provider(s) shall submit the Task 6 final deliverable – the final public involvement plan - in Adobe PDF plus the native file formats used, such as Microsoft Word or Adobe InDesign, submitted via email to him-eshpf@thc.texas.gov attention HIM-ESHPPF Program Manager. The Contracted Services Provider(s) shall also submit deliverable on one (1) compact flash drive and two (2) hard copies to the HIM ESHPPF Program Manager. The Contracted Services Provider(s) is/are responsible for quality assurance and quality control of the deliverables before they are submitted to the THC for review.

The Contracted Services Provider(s) shall allow THC a minimum of thirty (30) calendar days to review and comment on the draft deliverables for this task before acceptance. Based on THC's review of the deliverable, THC may require additional consultation and revision of the deliverable before its acceptance.

Task 7: Draft and Final County-Wide Historic Preservation Plan

Upon THC review and acceptance of the Task 6 deliverables, the Contracted Services Provider(s) shall develop a draft Historic Preservation Plan that identifies preservation goals and creates a means to promote and measure preservation progress. The plan shall include, but not be limited to, identifying goals and strategies to guide rehabilitation of historic properties, strategies to address disaster and emergency preparedness, timelines for goals, and recommendations for future plan updates. The Contracted Services Provider(s) shall consult with the THC during the development of the deliverable for this task.

The Contracted Services Provider(s) shall submit the Task 7 draft deliverable - draft Historic Preservation Plan - in Adobe PDF plus the native file formats used, such as Microsoft Word or Adobe InDesign, submitted via email to him-eshpf@thc.texas.gov attention HIM-ESHPPF Program Manager. The Contracted Services Provider(s) shall also submit deliverable on one (1) compact flash drive and two (2) hard copies to the HIM ESHPPF Program Manager. The Contracted Services Provider(s) is/are responsible for quality assurance and quality control of the deliverables before they are submitted to the THC for review.

The Contracted Services Provider(s) shall allow THC a minimum of sixty (60) calendar days to review and comment on the draft deliverable for this task before acceptance

After addressing any THC comments regarding the Task7 deliverable of the draft Historic Preservation Plan, the Contracted Services Provider(s) shall submit the final Historic Preservation Plan- in Adobe PDF plus the native file formats used, such as Microsoft Word or Adobe InDesign, submitted via email to him-eshpf@thc.texas.gov attention HIM-ESHPPF Program Manager. The

Contracted Services Provider(s) shall also submit deliverable on one (1) compact flash drive and two (2) hard copies to the HIM ESHPF Program Manager. The Contracted Services Provider(s) is/are responsible for quality assurance and quality control of the deliverables before they are submitted to the THC for review.

The Contracted Services Provider(s) shall allow THC a minimum of thirty (30) calendar days to review and comment on the final deliverables for this task before acceptance. Based on THC's review of the deliverable, THC may require additional consultation and revision of the deliverable before its acceptance.

Task 8: Project Website

The Contracted Services Provider(s) shall produce a website for the project.

The website will be maintained and hosted by Jefferson County. The website will be a simple, straightforward method for convenient information dissemination. Content of the website will match the contents of the project approved deliverables.

The website portal will contain high resolution images, be user friendly and searchable utilizing Search Engine Optimization (SEO). Ideally, there should be a customized url.

The Contracted Services Provider(s) shall submit a draft website for review. THC will review content and appearance. The Contracted Services Provider(s) shall consult with the THC during the development of the deliverable for this task. The Contracted Services Provider(s) is/are responsible for quality assurance and quality control of the deliverable before it is submitted to the THC for review.

The Contracted Services Provider(s) shall allow THC a minimum of thirty (30) calendar days to review and comment on the draft deliverable for this task before acceptance. Based on THC's review of the deliverable, THC may require additional consultation and revision of the deliverable before its acceptance.

After addressing any THC comments regarding the draft web site, the Contracted Services Provider(s) shall submit the final content via email to him-eshpf@thc.texas.gov attention HIM-ESHPPF Program Manager.

The Contracted Services Provider(s) shall allow THC a minimum of thirty (30) calendar days to review and comment on the final deliverable for this task before acceptance. Based on THC's review of the deliverable, THC may require additional consultation and revision of the deliverable before its acceptance.

ATTACHMENT C

ESTIMATED BUDGET

The eligible and approved Estimated Budget for the project or projects under this Agreement is shown in this attachment below. It's understood and expected that actual expenses can and likely will vary.

Any anticipated variations of 10% or more per budget category must be approved by THC prior to incurring expenditures (where possible) and will only be allowed after review of a written request to THC by Subgrantee and executed in an amendment to this Agreement. Send budget change requests to him-eshpf@thc.texas.gov. Please include your subgrant agreement number on all correspondence.

Budget Category			Total Estimated Amount (\$)
Personnel			232,000.00
Travel			17,092.50
Supplies			900.00
Contractual (Non-Construction)			
Construction (N/A)			
Other (Please Specify)			
Indirect Costs (N/A)			
Total			\$249,992.50

ATTACHMENT D

REIMBURSEMENT REQUEST POLICIES & PROCEDURES

The required reimbursement request policies and procedures are described in this attachment. Please direct financial and administrative questions to THC's HIM-ESHPP Grant Coordinator, Norma Valle. Please direct program, scope, and technical assistance questions to THC's HIM-ESHPP Program Coordinator, Lisa Hart, whose contact information can be found under Article XIV, Key Officials.

All work under this Agreement must be completed by **March 31, 2023**. Any expenses incurred by Subgrantee for work completed before August 23, 2017 (Hurricane Harvey incident date) or after March 31, 2023 shall be considered ineligible for reimbursement, unless an extension has been granted by THC.

Subgrantee must complete and return the attached Subgrant Signature Card (see **Attachment H**) before any reimbursements can be processed.

Subgrantee is encouraged to receive reimbursements via electronic funds transfer, where possible, to a bank account set up in the Texas Centralized Accounting Payroll and Personnel System (CAPPS) as identified by Subgrantee on the State of Texas Direct Deposit Authorization Form (see **Attachment I**).

Subgrantee may submit reimbursement requests electronically as a PDF file directly to him-eshpp@thc.texas.gov or as a hard copy by US mail or local land-carrier service to the address listed in Article XIV, Key Officials, to the attention of Lisa Hart, HIM-ESHPP Program Coordinator.

Allowable Costs

Please refer to the NPS Grant Conditions, Attachment A, Section 1, and Chapter 13 of the Historic Preservation Fund Grant Manual (HPF) for detailed allowable and unallowable costs under this grant program.

The following items are ineligible for reimbursement without exception:

- sales tax
- alcohol
- food and beverages (except for meals for traveling Subgrantee staff, "per diem")

All procurements must comply with the Federal Procurement Standards in 2 CFR 200, which includes obtaining at least one (1) bid for all procurements regardless of dollar amount. Please see the details of 2 CFR 200 here (or do an online search to find the circular more easily): <https://www.ecfr.gov/cgi-bin/text-idx?SID=7171c0a78045d8b17f10ef38340808b2&mc=true&node=pt2.1.200&rgn=div5>. Procurements must also comply with the State of Texas Uniform Management Standards (UGMS), details of which can be found here: <https://comptroller.texas.gov/purchasing/grant-management>.

Backup Documentation

Requests shall be accompanied by complete documentation, including vendor invoices, proof of

payment, receipts, accounting system screen shots, credit card statement copies, cancelled (deposited) check copies as applicable, purchase orders, requisitions, and contracts as applicable, or any other available documentation, for all expenses identified in the approved Scope of Work and Estimated Budget.

Use this list of documents as a guide when preparing a request package:

_____ (a.) Billing Statement (or Invoice) on Subgrantee letterhead with:

- Complete mailing address
- Subgrant contract number
- Subgrantee's Federal tax identification number
- Period covered by the request (start and end dates)
- Signed by an authorized individual identified on the Subgrant Signature Card
(Attachment H)

The format of this invoice is up to Subgrantee, provided that all relevant information is included.

_____ (b.) Summary of Expenditures being claimed with the current request showing:

- a general breakdown by budget category (using the data in the Estimated Budget in **Attachment C**). Please include columns showing Estimated Costs versus Actual Costs, so that variations can be clearly identified.
- an itemized list of expenditures under the current request, showing all individual transactions that add up to the claimed amount of the current request.

The format of this summary is up to Subgrantee, provided that all expenses add up to the claimed amount, and sufficient backup documentation can be clearly linked with expenditures.

_____ (c.) Copies of Vendor Invoices showing evidence that:

- Invoices are in the name of Subgrantee
- Services dates are within the approved project period
- Purchase price is compatible with the estimated budget cost and falls within budget
- Purchases are relevant to the project scope of work

_____ (d.) Proof of Payment to Vendors showing:

- Evidence that paid amounts and dates align with invoices, receipts, and other provided backup documentation
- Evidence that any applicable discounts and/or credits were applied
- Including any of the following if applicable:
 - Copies of receipts or properly endorsed (cancelled/deposited) checks (**front and back**)
 - Copies of bank account or credit card statements with all other irrelevant or confidential information blacked out, showing grant expenditures
 - Accounting system screen shots showing payments, if applicable and/or paid via direct deposit
 - Any other verifiable proof of payment. This is subject to the review and approval by THC's HIM-ESHPF Grant Coordinator.

_____ (e.) Staff Time documentation, if applicable, including:

- Copies of time records or timesheets for Subgrantee staff, including supervisor's verification (signature). Time Records must show the actual hours worked, date(s) worked, and the specific duties performed. Employees can claim their regular wage.
- Spreadsheets or other records indicating time spent and value of time, if staff is paid on a basis of a percentage of overall time, versus a varied hourly amount per day.
- Evidence of employee's rates of pay
- Documentation must state that no other federal funds were used for this purpose, and that this portion of salaries and benefits was not used as match for any other federal grant programs.

Payment Schedule

Reimbursement requests may be submitted as often as expenses are incurred, but not more frequently than monthly. All final requests must be submitted to THC within 30 days of the end of the contract period, or by **April 30, 2023**, unless an extension has been granted by THC. Final reimbursements will be made only after an acceptable final report and final products/deliverables have been received and approved by THC.

Requests will first be reviewed by THC's Program Coordinator and federal reviewers before they go to THC's Grant Coordinator for final review and reimbursement processing. Once invoices are received by the Grant Coordinator, reimbursement will be processed within 30 days per the Texas Prompt Payment Act.

Reimbursement payments to Subgrantee are subject to the receipt of Federal funds from NPS.

Travel Records

Any travel documentation (including that for subcontractors, if itemized on their invoices) must identify traveler(s), date(s) of travel, any costs for lodging, per diem (meals and incidentals), airfare, parking, personal vehicle mileage, ground transportation (including ridesharing). All receipts are required.

Maximum Allowable Travel Rates

THC will reimburse Subgrantee or other subgrant participant traveling for purposes of the program as verified by THC. Since travel allowances may vary among federal, State, and local organizations, a traveler will be reimbursed the lowest allowed amount. Although Subgrantee is neither an employee of the State of Texas or THC, nor does this Agreement create any such employment relationship, the maximum allowable rates for travel under this Agreement will be in accordance with the Textravel guide distributed by the Texas Comptroller of Public Accounts, available at <https://fm.xcpa.texas.gov/fmx/travel/texttravel/rates/current.php>. These rates are consistent with the federal General Services Administration (GSA) and Internal Revenue Service (IRS) set rates.

ATTACHMENT E

INTERIM PROGRESS REPORT COVER SHEET

Subgrantee is required to submit quarterly Interim Progress Reports for subgrant projects in accordance with Article X of this Agreement.

Please complete all information below and attach extra pages as needed. Submit completed cover sheet and any accompanying documentation to him-eshpf@thc.texas.gov no later than **15 days** after the end of each quarterly reporting period.

-
- 1. Subgrant Agreement Number:**
 - 2. Project Title:**
 - 3. Current Reporting Period End Date:**
 - 4. Briefly describe the progress to date in completing the objectives in the grant contract Scope of Work.**
 - 5. Briefly describe any difficulties or delays you have been made aware of that were encountered in completing the project work during this reporting period.**
 - 6. Attach any draft or completed products, deliverables, or photographs showing all work completed during this reporting period.**
 - 7. Briefly describe any concerns, issues, or items with which you need THC assistance at this time.**

Signature of Authorized Certifying Official

Date

Printed Name

Title

Email Address

Phone Number

ATTACHMENT F

FINAL REPORT COVER SHEET

Subgrantee is required to submit a Final Report for subgrant projects in accordance with Article X of this Agreement.

Please complete all information below and attach extra pages as needed. Submit completed cover sheet and any accompanying documentation to him-eshpf@thc.texas.gov no later than **60 days** following the end of the contract period.

-
- 1. Subgrant Agreement Number:**
 - 2. Project Title:**
 - 3. Current Reporting Period End Date:**
 - 4. Provide a final summary of the work completed under this Agreement. Note any differences between planned and actual objectives as outlined in the Scope of Work, Attachment B of this Agreement.**
 - 5. Attach any final products, deliverables, or photographs showing all work completed during the final reporting period (if they have not already been submitted).**
 - 6. Provide an itemized budget breakdown of final project costs, showing the planned versus actual expenditures in comparison to the approved Estimated Budget in Attachment C of this Agreement.**

Signature of Authorized Certifying Official

Date

Printed Name

Title

Email Address

Phone Number

ATTACHMENT G

DIGITAL PRODUCT SUBMISSION GUIDELINES

The National Park Service's State, Tribal, Local, Plans & Grants (STLPG) Division developed these guidelines to outline the digital product submission process for this grant program. Products submitted digitally may be uploaded and shared with the general public through the Integrated Resource Management Application (IRMA), NPS's digital repository system.

THC will be responsible for submitting products to NPS and through IRMA. Subgrantee is responsible for working with THC's Program Coordinator and reviewers to ensure that all products described in this attachment, relevant to Subgrantee's project(s) under this Agreement, are submitted to THC with the correct filing and naming system, and that these guidelines are followed as closely as possible.

What to Submit

Provide one digital copy of each product, deliverable, or publication applicable to the project(s) covered under this Agreement. These include, but are not limited to, the following materials:

SUBMIT	DO NOT SUBMIT
<p>Reports, plans and guidelines (including historic structure reports, design guidelines, economic impact studies, treatment reports, historic context statements, preservation plans)</p> <p>Substantive event materials (including programs, proceedings, handouts, photographs)</p> <p>Professionally produced content (including books, documentaries, oral histories, presentations and PSAs)</p> <p>Interpretive products (including books, brochures, posters, interpretive tours, coloring books or other youth-focused products, lesson plans)</p> <p>Online content (including websites, story maps, and other web-based projects)</p>	<p>Digital copies saved on CD/DVD-Rs or flash drives (unless arrangements have been made with your grant administrator)</p> <p>Confidential/restricted reports that cannot be viewed by the general public (including archeological reports, architectural reports on federal buildings or restricted sites)</p> <p>Other documentation not intended for the general public (including survey forms, financial records, correspondence)</p> <p>Ephemeral products unlikely to be of future value to the general public (including flyers, postcards, invitations, meeting minutes)</p>

NOTE: Final grant products may be made available to the general public and should, by default, feature the NPS disclaimer found in Article XIII, Section B.1(b) of this Agreement. Printed products must feature a printed disclaimer when feasible. Audio products must include a spoken version

of the disclaimer. Video products must include the disclaimer as an on-screen graphic. A disclaimer is not required when it would be unreasonable to do so, such as on size-restrictive publications like postcards or flyers. For additional questions about the required disclaimer, consult with THC's Program Coordinator.

Naming Files for Submission

- Name each file you will be submitting using the following naming convention:
[Grant Program]_[Fiscal Year]_[State]_[Subgrantee]_[FAIN Number]_[Short File Description]
- Do not use spaces or special characters (#, %, &, ?) in the file name.
- For "Short File Description," write a brief (less than 50 characters), unique description that would help someone easily and quickly identify the file.
- If files are part of a series, append the number 001, 002, etc. to the end of the description.
Ex: Audio files submitted under an FY 2020 grant by Example County -
HIM_20_TX_Example County_P19AP00014_JohnDoeInterview001.mp3
HIM_20_TX_Example County_P19AP00014_JohnDoeInterview002.mp3

Required File Formats and Resolution Standards

- *Reports and publications:* PDF files saved at 300 ppi (pixels per inch) and 100% of the original document size. When possible, convert original documents to PDFs (for example, saving as PDFs from Word or InDesign files). Otherwise, save high resolution scans of printed materials as PDFs.
- *Photos:* JPEG or TIFF files saved at a minimum resolution of 3000 x 2000 pixels (or 6 megapixels).
 - **When submitting photographs, include captions, photo credit, and a signed release form (if needed).** Photo release forms are available on the National Park Service's (NPS) State, Tribal, Local, Plans & Grants (STLPG) Division website (www.nps.gov/stlpg).
 - **Development (construction) grants must submit at least one before and one after photograph of work completed under the grant.** Refer to the [NPS Documenting Historic Places on Film Guidelines](#) for more information on photographing a variety of historic environments and buildings. See part three of [NR Bulletin 23: How To Improve The Quality Of Photographs For National Register Nominations](#).
- *Videos:* MP4 files saved at a resolution of 1280 by 720 pixels. All videos produced with HPF funding should include closed captioning. When reasonable, provide transcripts of videos as Word documents.
- *Audio:* Uncompressed WAV files. When reasonable, provide transcripts of audio files as Word documents.
- For more information about formatting deliverables, consult the [National Archives' Tables of File Formats](#).

Creating an Index File for Your Submission

- Include this information in the index file for *each product* that is being submitted: - -
- Federal Award Identifier Number (FAIN)

- Subgrant Agreement Number
- Title of Product
- Filename
- Product Creator(s) - Give full names and their roles. Include up to 5 names or organizations.
- Date Completed
- Extent (number of pages, photographs, or length of audio/video files; use when applicable)
- Description (up to 200 words)
- Save the index file as a Microsoft Word document using the following naming convention:
[Grant Program]_[Fiscal Year]_[State]_[Subgrantee]_[FAIN Number]_Index.docx
Ex: HIM_20_TX_Example County_P19AP00014_Index.docx

Submitting Your Files to THC

- Submit your documents via email to him-eshpf@thc.texas.gov.
- If your files are too large to email, submit them via Dropbox and notify the THC by sending an email to him-eshpf@thc.texas.gov.

Reviewing Submitted Files

- When THC receives the files, we will review your submitted products for compliance with the HPF Grants Manual, the *Secretary of the Interior's Standards for Archeology and Historic Preservation*, and any other relevant requirements.
- If there are issues with the submitted files or grant products, THC will contact you and may ask for corrections and resubmission if necessary.
- THC will submit final files to NPS. NPS will review and approve submitted products for compliance with the HPF Grants Manual, the *Secretary of the Interior's Standards for Archeology and Historic Preservation*, and any other relevant requirements.
- If there are issues with the submitted files or grant products, the Texas SHPO grants manager will contact THC staff accordingly.
- NPS will determine whether the submitted products are suitable for sharing with the general public through Integrated Resource Management Application (IRMA). If so, NPS will upload the files to IRMA to make them publicly available.

(end of Attachment G)

ATTACHMENT H

HIM-ESHPF SUBGRANT SIGNATURE CARD

This attachment designates Subgrantee signatory authority for any and all applicable person(s) with authority to sign grant application packages, funding agreements, contracts, reimbursement request forms, time sheets, correspondence, and any other grant forms or documents that require signature approval. Edit titles as needed, the following are for example only. Electronic signatures are also accepted on subgrant documents and are otherwise considered verified.

Upon execution of this Agreement, Subgrantee staff shall complete and return this attachment via email to him-eshpf@thc.texas.gov. If Subgrantee officials change throughout the period of this Agreement, please send an updated form.

Subgrant Contract Number: TX-02-10026

Title	Typed or Printed Name	Signature
Property Owner, Legal Representative, or Potential Purchaser of the Property		
Manager, Lessee, or Maintainer of the Property		
Primary Grant Project Contact		
Secondary Grant Project Contact		
City Mayor or Elected Official		
County Judge		
Accountant		
City Secretary		
<i>(other) – edit titles and add rows or pages as needed</i>		

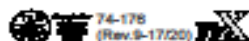
ATTACHMENT I

DIRECT DEPOSIT AUTHORIZATION FORM

Subgrantee is encouraged to receive reimbursements via electronic funds transfer, where possible, to a bank account set up in the Texas Centralized Accounting Payroll and Personnel System (CAPPS). The form on the following page is a Direct Deposit Authorization Form, maintained by the Texas Comptroller's Office.

Upon execution of this Agreement, Subgrantee may complete and return this attachment via email to him-eshpf@thc.texas.gov to be set up for direct deposit. If Subgrantee bank account information changes throughout the period of this Agreement, please send an updated form.

(see next page)
(next page is final page of this Agreement)



STATE OF TEXAS

For Comptroller's Use Only

Direct Deposit Authorization

This form may be used by vendors, individual recipients or state employees to receive payments from the state of Texas by direct deposit or to change/cancel existing direct deposit information.

Transaction Types

SECTION 1	1. Select transaction types:	
	<input type="checkbox"/> New setup (Sections 2, 3, 5 and 6)	<input type="checkbox"/> Change account type (Sections 2, 3, 4, 5 and 6)
	<input type="checkbox"/> Change financial institution (Sections 2, 3, 4, 5 and 6)	<input type="checkbox"/> Cancellation (Sections 2 and 6 - Sections 7 and 8 for state agency use)
	<input type="checkbox"/> Change account number (Sections 2, 3, 4, 5 and 6)	<input type="checkbox"/> Change custodial agency _____

Payee Identification

SECTION 2	2. Payee type		3. Identification number		4. Mail code (If not known, leave blank.)	
	<input type="checkbox"/> State employee		<input type="checkbox"/> Social Security number (SSN)*			
	<input type="checkbox"/> Vendor or other recipient		<input type="checkbox"/> Texas Identification Number (TIN)		<input type="checkbox"/> Individual Taxpayer Identification Number (ITIN)	
			<input type="checkbox"/> Employer Identification Number (EIN)			
5. Payee name				6. Phone (Area code and number)		
				()		ext.
7. Mailing address (Street, city, state and ZIP code)						

New Account Information (Setups and Changes) (Completion by financial institution is recommended)

SECTION 3	8. Financial institution name		9. City		10. State	
	11. Routing number (9 digits)		12. Customer account number (maximum 17 characters)		13. Account type	
					<input type="checkbox"/> Checking <input type="checkbox"/> Savings	
	14. Financial representative name (optional)		15. Title (optional)			
16. Financial representative signature (optional)				17. Phone (Area code and number) (optional)		18. Date (optional)
				()		ext.

Existing Account Information (Changes Only)

SECTION 4	19. Routing number (9 digits)		20. Customer account number (maximum 17 characters)		21. Account type	
					<input type="checkbox"/> Checking <input type="checkbox"/> Savings	

International Payments Verification (required)

SECTION 5	22. Will these payments be forwarded to a financial institution outside the United States?..... <input type="checkbox"/> YES <input type="checkbox"/> NO	
	If "YES," also complete the ACH (Direct Deposit) Payment Destination Confirmation (Form 74-227).	

Authorization for Setup, Changes or Cancellation (required)

SECTION 6	I authorize the Texas Comptroller of Public Accounts to electronically deposit my payments from the state of Texas to my financial institution. I understand that the Texas Comptroller of Public Accounts will reverse any payments made to my account in error. I further understand that the Texas Comptroller of Public Accounts will comply at all times with the National Automated Clearing House Association's rules. (For further information on these rules, please contact your financial institution.)		
	23. Authorized signature		24. Printed name
			25. Date

Cancellation by Agency (for state agency use)

SECTION 7	26. Reason		27. Date

State Agency Contact (for state agency use)

SECTION 8	28. Authorized signature		29. Date
	30. Phone (Area code and number)		31. Agency number
	()		
	32. Agency name		
33. Comments			

34. Please return to the paying agency at the following address:

* See Federal Privacy Act Statement on page 2.



JEFFERSON COUNTY SHERIFF'S OFFICE

Zena Stephens, Sheriff

1001 Pearl Street, Suite 103
Beaumont, TX 77701
(409) 835-8411

Charlie Porter
Chief of Law Enforcement
cporter@co.jefferson.tx.us

John Shauburger
Chief of Corrections
jshauburger@co.jefferson.tx.us

MEMORANDUM

August 20, 2020

To: Honorable Judge Jeff Branick
Commissioner Eddie Arnold
Commissioner Brent Weaver
Commissioner Michael Sinegal
Commissioner Everette "Bo" Alfred

From: Chief Deputy John Shauburger

RE: JAG Program Award

Consider, possibly approve and authorize the Jefferson County Judge to execute an Inter-local Agreement between Jefferson County and the cities of Beaumont and Port Arthur on asset sharing of the 2020 Byrne Justice Assistance Grant (JAG) Program Award.

Jefferson County's allocation is \$16,481.00 and is budgeted for computer equipment, body cameras and printer ink for the Sheriff's Office.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Shauburger', is written over a horizontal line.

John Shauburger
Chief Deputy

Resolution No.

The State of Texas)	
County of Jefferson)	
City of Beaumont, Texas)	Know All by These Present
City of Port Arthur, Texas)	

Inter-Local Agreement

**Between the County of Jefferson, Texas; City of Beaumont, Texas; and City of Port Arthur, Texas
2020 Edward Byrne Justice Assistance Grant (JAG) Program Award**

This Agreement is made and entered into this _____ day of _____, 2020, by and between The County of Jefferson, Texas acting by and through its governing body, the Commissioners Court; the City of Beaumont, Texas acting by and through its governing body, the City Council; and the City of Port Arthur, Texas acting by and through its governing body, the City Council, witnesseth:

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

WHEREAS, the total funding allocation is \$109,872; and the City of Beaumont, Texas, and the City of Port Arthur, Texas, agree to provide Jefferson County, Texas \$16,481 from the JAG award and the City of Beaumont, Texas, and the City of Port Arthur, Texas agree to allocate the remaining funds as follows:

\$68,410 to the City of Beaumont, Texas, and \$24,981 to the City of Port Arthur, Texas.

WHEREAS, Jefferson County, Texas, the City of Beaumont, Texas, and the City of Port Arthur, Texas, believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, Jefferson County, Texas, the City of Beaumont, Texas, and the City of Port Arthur, Texas agree as follows:

Section 1.

The City of Beaumont, Texas and the City of Port Arthur, Texas agree to provide Jefferson County, Texas \$16,481 from the JAG award; and the City of Beaumont, Texas and the City of Port Arthur, Texas agree to allocate the remaining funds as follows:

\$68,410 to the City of Beaumont, Texas; and \$24,981 to the City of Port Arthur, Texas.

Section 2.

Jefferson County, Texas agrees to use the funding for equipment purchases and/or Technology Enhancement until 2023.

The City of Beaumont, Texas agrees to use the funding for equipment purchases and/or Technology Enhancement until 2023.

The City of Port Arthur, Texas agrees to use the funding for equipment purchases and/or Technology Enhancement until 2023.

Section 3.

Each party to this agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 4.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 5.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

Section 6.

The City of Beaumont agrees to act as the fiscal agent in applying for, dispersing, monitoring, and reporting for this JAG funding.

City of Beaumont, Texas

CITY MANAGER

City of Port Arthur, Texas

CITY MANAGER

Jefferson County, Texas

COUNTY JUDGE

*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our view of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).

2020 JAG

2020 JAG BUDGET	
Jefferson County	
Technology Enhancement	
Computer Hardware / Software	
4 - Laptop Computers @ \$2,800 each, including software & docking stations (Patrol)	\$11,200.00
4 - Body Cameras @ \$ 963.75 each (Patrol)	\$3,855.00
Printer Ink	\$931.00
Sub - Total	\$15,986.00
Total (Can only spend this amount unless NIBRS compliant) NIBRS (less 3% of total award)	15,986.00 \$ 495.00
Jefferson County Total Award	\$16,481.00

Special, September 15, 2020

There being no further business to come before the Court at this time,
same is now here adjourned on this date, September 15, 2020