

*Notice of Meeting and Agenda and Minutes  
July 20, 2021*

**SPECIAL, 7/20/2021 10:30:00 AM**

BE IT REMEMBERED that on July 20, 2021, there was begun and holden a SPECIAL session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Vernon Pierce, Commissioner Pct. No. 1

Commissioner Darrell Bush, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable Zena Stephens, Sheriff

Honorable Theresa Goodness , County Clerk

When the following proceedings were had and orders made, to-wit:

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Jeff R. Branick, County Judge  
 Vernon Pierce, Commissioner, Precinct One  
 Darrell Bush, Commissioner, Precinct Two  
 Michael S. Sinegal, Commissioner, Precinct Three  
 Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
 OF COMMISSIONERS' COURT  
 OF JEFFERSON COUNTY, TEXAS**  
**July 20, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **20th day of July 2021** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

Note: Budget Workshops will be held this week, July 19-23, 2021 (see attached schedule)

9:15 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.

9:30 a.m.- WORKSHOP- To receive updated information from Johnson Controls on the Energy Conservation Project for the County.

10:00 a.m.-WORKSHOP- To receive information from Tim Richardson regarding progress in efforts to restore the coastline and marshes.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage: [https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer

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session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.

**INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four**

**PLEDGE OF ALLEGIANCE: Vernon Pierce, Commissioner, Precinct One**

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**PURCHASING:**

1. Consider and approve Amendment No. 2 (two) to contract (RFP 16-010/YS), Lease of Properties Acquired as a Result of Buy-Out to transfer lease of property (Item 98, Property ID 75) from Bruce and Jacqueline Bundick to Justin Meyers.

**SEE ATTACHMENTS ON PAGES 12 - 12**

**Motion by: Commissioner Bush**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

2. Consider and approve Amendment No. 3 (three) to contract (RFP 16-010/YS), Lease of Properties as a Result of Buy Out to transfer lease of property (Item 86, Property ID 41) from Meredith Hatcher to Taylor Barclay.

**SEE ATTACHMENTS ON PAGES 13 - 13**

**Motion by: Commissioner Bush**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

3. Consider and approve a Lease Extension for (RFP 16-010/YS), Lease of Properties Acquired as a Result of Buy-Out for five (5) additional years from July 26, 2021 to July 25, 2026; as shown on Attachment A.

**SEE ATTACHMENTS ON PAGES 14 - 26**

**Motion by: Commissioner Bush**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

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4. Consider and approve, execute, receive and file Amendment No. 3 (three) to contract (IFB 19-038/YS), Term Contract for Paper Stock and Envelopes for Jefferson County. This amendment will increase pricing; as shown on Attachment B. Price increases are due to industry manufacturing changes due to the pandemic.

**SEE ATTACHMENTS ON PAGES 27 - 40**

**Motion by: Commissioner Bush**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

5. Discuss and possibly approve the County Treasurer to enter into contract negotiations for (RFP 21-007/DS), Jefferson County Bank Depository Contract and (RFP 21-017/DS) Jefferson County District and County Clerk's Trust Fund Depository.

**Motion by: Commissioner Bush**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

6. Consider and approve removal from the Sheriff inventory of a 2017 Ford Explorer, VIN 1FM5K8AR0HGB34047, due to a vehicle accident and sold to Geico County Mutual Insurance Co.

**SEE ATTACHMENTS ON PAGES 41 - 41**

**Motion by: Commissioner Bush**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

**COUNTY AUDITOR:**

7. Regular County Bills - check #484541 through check #484768.

**SEE ATTACHMENTS ON PAGES 42 - 49**

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Alfred**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

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**COUNTY CLERK:**

8. Consider and possibly approve, execute, receive and file a Joint Election Agreement and Election Services Contract between Jefferson County and Port Neches-Groves ISD for the election to be held on November 2, 2021.

**SEE ATTACHMENTS ON PAGES 50 - 63**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Pierce**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

**COUNTY COMMISSIONERS:**

9. Consider and possibly approve the adoption of a Proclamation recognizing the Pioneering Women.

**SEE ATTACHMENTS ON PAGES 64 - 64**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Sinegal**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

10. Consider, possibly approve, authorize the County Judge to execute, receive and file a Memorandum of Understanding between Jefferson County and Linda Patterson for her services as an independent consultant for the County Judge.

**SEE ATTACHMENTS ON PAGES 65 - 66**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Pierce**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

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11. Consider, possibly approve, authorize the County Judge to execute, receive and file an Order Establishing Criteria for Redistricting of Political Boundaries for Jefferson County pursuant to the applicable provisions of the U.S. and Texas Constitutions, the Voting Rights Acts and the Texas Elections Code.

**SEE ATTACHMENTS ON PAGES 67 - 77**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Pierce**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

12. Conduct a public hearing regarding approval of an amendments to the Property Tax Abatement with Coastal Caverns 1, L.P pursuant to Texas Property Tax Code Chapter 312.401 et seq.

**Motion by: Commissioner Alfred**

**Second by: Commissioner Pierce**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

13. Consider and possibly approve an amendment to the Property Tax Abatement with Coastal Caverns 1, L.P regarding phases 1, and 2 of that project pursuant to Texas Property Tax Code Chapter 312.401 et seq.

**Motion by: Commissioner Alfred**

**Second by: Commissioner Pierce**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

14. Consider and possibly approve an amendment to the Property Tax Abatement with Coastal Caverns 1, L.P regarding phases 3, 4 & 5 of that project pursuant to Texas Property Tax Code Chapter 312.401 et seq.

**Motion by: Commissioner Alfred**

**Second by: Commissioner Pierce**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

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15. Conduct a public hearing regarding approval of individual Tax Abatements for Project Green for Arbor Renewable Gas LLC phases 1, 2, 3 and 4 pursuant to Texas Tax Code Sec. 312.401.

**Motion by: Commissioner Pierce**

**Second by: Commissioner Bush**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

16. Consider and possibly approve and authorize the County Judge to execute individual Property Tax Abatement Agreements with Arbor Renewable Gas LLC for Project Green regarding phases 1, 2, 3 and 4 of that project pursuant to Texas Property Tax Code Chapter 312.401 et seq.

**Motion by: Commissioner Alfred**

**Second by: Commissioner Pierce**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

17. Consider, possibly approve, authorize the County Judge to execute, receive and file Project Completion Report for TxCDBG Contract No. 721623 relating to sewer improvements.

**SEE ATTACHMENTS ON PAGES 78 - 83**

**Motion by: Commissioner Alfred**

**Second by: Commissioner Pierce**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

**COUNTY TREASURER:**

18. Receive and File Investment Schedule for June, 2021, including the year to date total earnings on County funds.

**SEE ATTACHMENTS ON PAGES 84 - 86**

**Motion by: Commissioner Sinegal**

**Second by: Commissioner Bush**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

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**ENGINEERING:**

19. Receive and file the Revisions to the Jefferson County Subdivision and Development Regulations-Section 11 Private Subdivisions.

**SEE ATTACHMENTS ON PAGES 87 - 88**

**Motion by: Commissioner Pierce**

**Second by: Commissioner Bush**

**In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred**

**Action: APPROVED**

**Other Business:**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick  
County Judge**

**The following option is available: Listen to audio by calling 571-748-4021 PIN # 623-6974#.**

**BUDGET WORKSHOP SCHEDULE - REVISED  
2021-2022**

**Monday, July 19**

<b>9:30 a.m.</b>	<b>Budget overview</b>
<b>9:45 a.m.</b>	<b>Voter Registration (1031) Getz</b>
<b>10:00 a.m.</b>	<b>County Clerk (1014)/Elections Department (1034) Goodness</b>
<b>10:15 a.m.</b>	<b>District Clerk (2031) Smith</b>
<b>10:30 a.m.</b>	<b>Environmental Control (5078) Conlin</b>
<b>10:45 a.m.</b>	<b>Community Supervision (3058) Johnson</b>
<b>11:00 a.m.</b>	<b>MIS (1025) Ross</b>

**12:00 p.m. thru 1:30 p.m. Break for Lunch**

<b>1:30 p.m.</b>	<b>172<sup>nd</sup> District Court (2036) Templeton</b>
<b>1:45 p.m.</b>	<b>JP Pct 1, Pl 1 (2041) Doyle</b>
<b>2:00 p.m.</b>	<b>Mosquito Control (5081) Wheeler</b>
<b>2:15 p.m.</b>	<b>Health &amp; Welfare I (5074)/II (5075)/Indigent Health (5079) Ede</b>
<b>2:30 p.m.</b>	<b>Airport (7091) Rupp</b>
<b>2:45 p.m.</b>	<b>Visitor Center (8040) - Hughes</b>

**Tuesday, July 20**

**10:30 a.m. Commissioners Court Meeting**

**12:00 p.m. – 1:30 p.m. – Break for lunch**

<b>1:30 p.m.</b>	<b>Constable Pct. 1 (3065) Smith-Pollard</b>
<b>1:45 p.m.</b>	<b>Constable Pct. 6 (3070) Stevenson</b>
<b>2:00 p.m.</b>	<b>Constable Pct. 7 (3071) Adams</b>
<b>2:15 p.m.</b>	<b>Constable Pct. 4 (3068) Werner</b>
<b>2:30 p.m.</b>	<b>Sheriff (3059)/ Crime Lab (3060)/Jail (3062)/Marine (865) Stephens</b>

**Wednesday, July 21**

<b>9:30 a.m.</b>	<b>District Attorney (2030) Wortham</b>
<b>9:45 a.m.</b>	<b>Service Center (8095) Zurita</b>
<b>10:00 a.m.</b>	<b>Maintenance – Beaumont (6083) Keller</b>
<b>10:15 a.m.</b>	<b>GIS (proposed new department/division) Gross</b>
<b>10:30 a.m.</b>	<b>Engineering (115) Falgout</b>
<b>10:45 a.m.</b>	<b>Court Master (2055)</b>
<b>11:00 a.m.</b>	<b>Capital Projects</b>
	<b>General Services (1024)/Tobacco (125)</b>
	<b>Road &amp; Bridge Precincts</b>
	<b>JC Assistance District 4</b>
	<b>Discuss all other Departments not scheduled</b>

**Page Two:**  
**Continued Budget Hearings**

**Wednesday, July 21**

12:00 p.m. – 1:30 p.m. – Break for lunch

1:30 p.m. open

**Thursday, July 22**

Open

**Friday, July 23**

Open

The following departments are not scheduled - No capital other than computers or vehicles and no personnel changes requested. MIS will be asked to make recommendation for Computer requests and Service Center will be asked to make recommendation on vehicle requests. Extra help and/or Travel less than \$3,000 increase and only minor changes to other operating line items:

<b>Juvenile Probation/Detention</b>	<b>Dispute Resolution</b>	<b>County Judge</b>
<b>Agriculture</b>	<b>Human Resource</b>	<b>Constable Pct. 2</b>
<b>Treasurer</b>	<b>Risk Management</b>	<b>Constable Pct. 8</b>
<b>Jury</b>	<b>Port Arthur Maintenance</b>	<b>Tax</b>
<b>Criminal District Court</b>	<b>Mid-County Maintenance</b>	
<b>58<sup>th</sup> District Court</b>	<b>County Morgue</b>	
<b>60<sup>th</sup> District Court</b>	<b>Nurse Practitioner</b>	
<b>136<sup>th</sup> District Court</b>	<b>Child Welfare</b>	
<b>252<sup>nd</sup> District Court</b>	<b>Emergency Management</b>	
<b>279<sup>th</sup> District Court</b>	<b>Veterans</b>	
<b>317<sup>th</sup> District Court</b>	<b>Parks</b>	
<b>County Court at Law I</b>	<b>Historical Commission</b>	
<b>County Court at Law II</b>	<b>JP Pct. 4</b>	
<b>County Court at Law III</b>	<b>JP Pct. 6</b>	
<b>JP Pct. 1, Pl 2</b>	<b>JP Pct. 7</b>	
<b>JP Pct. 2</b>	<b>JP Pct. 8</b>	

**NOTE: TIMES ARE TENTATIVE. YOU MAY WANT TO COME A FEW MINUTES EARLY IN CASE BUDGET HEARINGS ARE MOVING QUICKLY.**

Amendment No.2  
RFP 16-010/YS

7/9/2021

Jaci Bundick  
RFP 16-010/YS  
Winnie, TX 77665

Yea-Mei Sauer  
Contract Specialist, Jefferson County Purchasing

RE: RFP 16-010/YS

Bruce Bundick and I would like to transfer our lease property located at 21443 Englin Rd. We no longer own the adjacent property at 21195 Englin Rd and would like to transfer our lease to Justin Meyers who now lives there.

Please let me know if you need any additional information from us.

Thank you,

*Jaci Bundick*

Jaci Bundick

409.828.1128

Item 98  
Property ID 75



JEFFERSON COUNTY, TEXAS

*Jeff Branick*  
Jeff Branick, County Judge

ATTEST:

*Theresa Goodness*  
Theresa Goodness  
Interim County Clerk

July 14, 2020

Ms. Sauer,

Please transfer the current property lease on Davidson Rd from Meredith Hatcher to Taylor Barclay, the current homeowner at adjacent property 11584 Davidson Rd.

Thank you and let me know if you need anything else.

*Meredith Hatcher*

Meredith Hatcher  
409.651.6280

Item 94  
Property ID 41



JEFFERSON COUNTY, TEXAS

Jeff Branick, County Judge

ATTEST:

*Theresa Goodness*  
Theresa Goodness  
Interim County Clerk

**Attachment A****Award of RFP 16-010/YS, Lease of Properties as a Result of Buy Out****Awarded July 11, 2016**

Proposal Item Number	Property ID Number	Address	Address	City, State	Zip code	Legal Description	Latitude	Longitude	Annual Lease Amount	Awarded to
1	123	227	Lene Ln	Beaumont TX	77705	East half of Lot 7 Tract 4 Block 4 and Lot 8 Tract 7 Block 4 Orange Farms Abst 048855	29.55265	-94.06438		None
2	122	241	Lene Ln	Beaumont TX	77705	West half of Lot 7 Tract 4 Block 4 and Lot 8 Tract 7 Block 4 Orange Farms Abst 048855	29.55271	-94.06413		None
3	144	390	Lene Ln	Beaumont TX	77705	Lot 1 Block 2 Tract 12 .872 Acres, Lot 2 Block 2 Tract 13 .970 Acres and Lot 3 Blk 2 Tr 11 .485. Orange Farms 2.327 Ac	29.92155	-94.1087	\$1.00	Raymond & Carol Pringle
4	83	438	Hillebrandt Acres	Beaumont TX	77705	Lot 15, Block 5, Hillebrandt Acres Abstract 029250	29.93404	-94.10818		None
5	19	445	Bass Rd	Beaumont TX	77705	Lot 27 Hillebrandt Heights Unrec .68 Abst 029300	29.92107	-94.09465		None
6	150	453	Hillebrandt Acres	Beaumont TX	77705	Hillebrandt Acres L16 B6 .480Ac Abstract 029250	29.93375	-94.10803	\$36.00	Ronnie Walston

7	16	469	Bass Rd	Beaumont TX	77705	Hillebrandt 26 Heights Unrec .68 Abstract 029300	29.92058	-94.09444		None
8	40	476	Bass Rd	Beaumont TX	77705	Tr 3 Hillebrandt 28 Heights Unrec .414 Abstract 029300	29.92012	-94.09438	\$5.00	Peggy McClendon
9	128	477	Hillebrandt Acres	Beaumont TX	77705	Hillebrandt Acres E15' Lot 14 Block 6 Lot 15 B6 .508 Acres Abstract 029250	29.93119	-94.11267	\$24.00	Ronnie Walston
10	49	492	Bass Rd	Beaumont TX	77705	28 Tr 2 & Hillebrandt 29 Heights Unrec .414 Abstract 029300	29.92014	-94.09386	\$5.00	Peggy McClendon
11	82	492	Lene Ln	Beaumont TX	77705	Lot 1 Block 2 Tract 5 and Lot 2 Block 2 Tract 8 Orange Farms 1.89 Abstract 048855	29.92142	-94.11057		None
12	17	520	Bass Rd	Beaumont TX	77705	Tr 1 Hillebrandt 29 Heights Unrec .414 Abstract 029300	29.92015	-94.09349	\$48.00	James Wyble
13	118	611	Hillebrandt Acres	Beaumont TX	77705	Hillebrandt Acres Lot 11 Block 6 Abst 26 M Grange Tract 74 .649, Abstract 029250	29.93409	-94.11089		None

14	89	993	Hillebrandt Acres	Beaumont TX	77705	Hillebrandt Acres Lot 51, Block 1, Lot 52 Tract 2 Block 1 Abstract 029250	29.93225	-94.11511	\$20.00	Casey Bonin
15	79	1068	Hillebrandt Acres	Beaumont TX	77705	Hillebrandt Acres, Lot 3, Block 2, Abstract 029250	29.93232	-94.11608		None
16	147	1291	Hillebrandt Acres	Beaumont TX	77705	Lot 38, Block 1, Hillebrandt Acres Abstract 26 Tract 119 M Grange Abstract 029250	29.93041	-94.11799		None
17	104	1420	Hillebrandt Acres	Beaumont TX	77705	Hillebrandt Acres Lot 15 Block 2 Tract 20, .2661 Ac, Abstract 029250	29.93029	-94.118	\$601.00	Dr. Richard A. Levacy MD
19	73	1989	Hillebrandt Acres	Beaumont TX	77705	Hillebrandt Acres Lots 4, 5, and 6, Block 1, Abstract 029250	29.93358	-94.11722	\$36.00	John McNeil
20	94	2040	Hillebrandt Acres	Beaumont TX	77705	Part Tract 24509 L Hamshire 1.000 Section 198-B Abstract 300509 & Part Tract 24 509 L Hamshire 10.110Sec 198-Babstract 300509	29.93394	-94.11505	\$12.00	Terrell Broussard

21	74	2065	Hillebrandt Acres	Beaumont TX	77705	Lots 1 & 2, Block 1, Hillebrandt Acres-Abstract 029250	29.93394	-94.11567	\$36.00	Curtis Randall
22	101	3452	Ballard Rd	Beaumont TX	77705	Abstract 49 Wm Smith Tracts 33, 39, 78,155 & 156 Abstract 102 Wm Carr Tracts 45 & 233 2.017 Acres	29.8794	-94.16014		None
23	126	3481	Ballard Rd	Beaumont TX	77705	Tracts 44, 58, 34 and 43 49 WM Smith 0.58 Loc off of Labelle Rd. Abstract 300049	29.87914	-94.16073		None
24	148	3534	Ballard Rd	Beaumont TX	77705	Tr 42 49 Wm Smith .22 Abstract 300049 Lot 42	29.87948	-94.16147		None
25	80	3577	Doucet	Beaumont TX	77705	Tracts 74 & 75, 49 Wm Smith .59 Abstract 300049 Lot 74,75	29.87802	-94.16027		None
26	140	3590	Doucet	Beaumont TX	77705	Tract 6449 Wm Smith .25 Abstract 300049 Lot 64	29.93611	-94.0919		None
27	76	7046	Bayou Trace	Beaumont TX	77705	191 Wm Reeves Tr 59 14.530747 J W Denny Tr 41 .240 Abstract 300191	29.84687	-94.2221		None
28	97	7303	Backridgee Rd	Beaumont TX	77705	Tract 4 Tract 18 168 Jno McGaffey 4.760 Abstract 300168	29.72208	-93.94045	\$10.00	LaBelle Properties, Ltd.

29	87	7522	Hillebrandt	Beaumont	TX	77705	Oak Park Acres Lot 25-A Block 2.50 Acres M Grange Abstract 26 Tract 55 Abstract 047750	29.93531	-94.10806	\$60.00	Grady A. Taylor
30	132	7806	Hwy 365	Beaumont	TX	77705	Tract 4 Block 15 Orange Farms Abstract 048855	29.54785	-94.02711	\$1.00	Eric R. Brode
31	129	7818	Fm 365	Beaumont	TX	77705	Tract 3 .803 Acres 15 Orange Farms Abstract 048855	29.54699	-94.0261	\$1.00	Eric R. Brode
32	131	8599	Hillebrandt	Beaumont	TX	77705	Lot 3 Block 2 Tract 1 .906 and Lot 4 Block 2 Tract 5 .908 Orange Farms Abstract 048855	29.56286	-94.0462		None
33	85	8629	Hillebrandt	Beaumont	TX	77705	Lot 3 Block 2 Tract 8, .9142 and Tract 4 .09 Orange Farms, abstract 048855	29.92352	-94.11226		None
34	95	10140	Baltimore	Beaumont	TX	77705	Hillebrandt Acres Lot 8 Block 4 Abstract 029250	29.93415	-94.11255		None

35	113	10155	Baltimore	Beaumont TX	77705	Hillebrandt Acres North 1/2 Lot 1, Block 5 Abstract 029250	29.93415	-94.11214	\$4.00	Michael Breland
36	109	10191	Baltimore	Beaumont TX	77705	Lot 2 Block 5 Abstract 029250 Hillebrandt Acres	29.93386	-94.11119	\$7.00	Michael Breland
37	78	10234	Baltimore	Beaumont TX	77705	Hillebrandt Acres Lots 11-13, Block 4 Abstract 029250	29.93348	-94.11378		None
38	72	10249	Barton Rd	Beaumont TX	77705	Hillebrandt Acres Lot 4, Block 4 Abstract 029250	29.93352	-94.11487		None
39	11	11025	Oak Ln	Beaumont TX	77705	Und 1/2 Int 9 3 Country Road Est Sect 3 Abstract 014861 Und Int In .500000	29.92057	-94.09485		Phillip Hallmark
40	18	11030	Country Lane Rd	Beaumont TX	77705	Lots 10, 11, 12 & 13, Block 3, Country Road Estates Section 3	29.92057	-94.094		Phillip Hallmark
41	3	11034	Kenner Rd	Beaumont TX	77705	20 Hillebrandt 21 Heights Unrec 1.061 Abstract 029300	29.92097	-94.09231	\$5.00	Peggy McClendon
42	13	11037	Hickory Ln	Beaumont TX	77705	9 2 Country Road Est Sect 2 Abstract 014853	29.92063	-94.0961		None

43	4	11049	Kenner Rd	Beaumont TX	77705	Hillebrandt 8 Heights Unrec 2.809 Abstract 029300 And Lot 7 Hillebrandt Heights Unrec 2.791 Abst 029300	29.92079	-94.09115	\$20.00	Kenneth W. Chadwick
44	12	11087	Hickory Ln	Beaumont TX	77705	6& 2 7 2 All & Tr 1 S1/2 Of 8 2 Country Road Est Sec 2* Abstract 014853	29.91987	-94.09611		None
45	9	11090	Country Lane Rd	Beaumont TX	77705	14 3 Country Road Est Sect 3 Abstract 014861	29.91994	-94.09397		Phillip Hallmark
46	10	11091	Country Lane Rd	Beaumont TX	77705	21 4 Country Road Est Sect 3 Abstract 014861	29.91977	-94.09359		None
47	48	11111	Oak Ln	Beaumont TX	77705	6 7 3 Country Road Est Sect 3 Abstract 014861	29.91962	-94.0948		Phillip Hallmark
48	33	11124	Oak Ln	Beaumont TX	77705	16 2 Country Road Est Sect 2 Abstract 014853	29.91927	-94.09518		None
49	62	11126	Hickory Ln	Beaumont TX	77705	Lot 12, Block 4 Country Road Estates Section 1 Abstract 014852	29.91915	-94.09638		None
50	57	11134	Kenner Rd	Beaumont TX	77705	Hillebrandt 14 Heights Unrec 3 Abstract 029300	29.91965	-94.09236		None
51	28	11158	Hickory Ln	Beaumont TX	77705	Lt 20 Blk 1 Country Road Est Sec2 Abstract 014853	29.91888	-94.09638		None
52	27	11174	Hickory Ln	Beaumont TX	77705	19 1 Country Road Est Sect 2	29.91852	-94.09634		None
53	35	11180	Country Lane Rd	Beaumont TX	77705	18 3 Country Road Est Sect 3 * Abstract 014861	29.91845	-94.09405		None
54	34	11189	Oak Ln	Beaumont TX	77705	3 3 Country Road Est Sect 3 Abstract 014861	29.91853	-94.09476		None
55	44	11189	Country Lane Rd	Beaumont TX	77705	17 4 Country Road Est Sect 3 Abstract 014861	29.9184	-94.09353		None

56	29	11200	Oak Ln	Beaumont TX	77705	2 2 All 18 2 Tr 2 & All Of 19 2 Country Road Est Sect 2 Abstract 014853	29.91824	-94.09513		None
57	59	11210	Country Lane Rd	Beaumont TX	77705	Lot 19, Block 3, Country Road Est Sect 3 Abstract 014861	29.91829	-94.09393		None
58	31	11217	Kenner Rd	Beaumont TX	77705	Hillebrandt 1 Heights Unrec 2.80 Abstract 029300	29.91825	-94.09169	\$20.00	John LeBlanc
59	42	11223	Oak Ln	Beaumont TX	77705	1 3 Country Road Est Sect 1 Abstract 014852	29.91788	-94.09476		None
60	22	11224	Oak Ln	Beaumont TX	77705	20 2 Country Road Est Sect 2 Abstract 014853	29.91789	-94.09526		None
61	53	11232	Country Lane Rd	Beaumont TX	77705	20 3 Country Road Est Sect 1 Abstract 014852	29.91761	-94.09409		None
62	26	11242	Hickory Ln	Beaumont TX	77705	15 16 17 1 Country Road Est Sect 2 Abstract 014853	29.91735	-94.09621		None
63	23	11248	Kenner Rd	Beaumont TX	77705	Lot 18 Hillebrandt Heights Unrec. Sec 3 Abst 029300	29.91804	-94.09244	\$103.00	Phillip & Lydia Hallmark
64	25	11258	Sweetgum Ln	Beaumont TX	77705	14 1 Country Road Est Sect 2 Abstract 014853	29.91743	-94.09586		None
65	43	11265	Sweetgum Ln	Beaumont TX	77705	1 2 Country Road Est Sect 2 Abstract 014853	29.91804	-94.09477		None
66	24	11276	Sweetgum Ln	Beaumont TX	77705	13 1 Country Road Est Sect 2 Abstract 014853	29.91741	-94.09556		None

67	21	11300	Sweetgum Ln	Beaumont TX	77705	10 & 11 1 Country Road Est Sect 1 12 1 Country Road Est Sect 2 Abstract 014852	29.91734	-94.09434	None
68	37	11309	Country Lane Rd	Beaumont TX	77705	7 5 Country Road Est Sect 1 Abstract 014852	29.91692	-94.09401	None
69	63	11309	Kenner Rd	Beaumont TX	77705	Tracts 4 & 6, Lot 1, Block 14, Orange Farms 1.38 Abst 048855	29.91698	-94.09181	\$12.00 Oscar & Amber Olvera
70	8	11329	Kenner Rd	Beaumont TX	77705	Tr 2 1 14 Orange Farms Abstract 048855	29.91671	-94.09175	\$12.00 Oscar & Amber Olvera
71	55	11345	Country Lane Rd	Beaumont TX	77705	6 5 Country Road Est Sect 1 Abstract 014852	29.91659	-94.09393	None
72	38	11346	Country Lane Rd	Beaumont TX	77705	8 1 Country Road Est Sect 1 Abstract 014852	29.91651	-94.09444	None
73	110	11369	Country Lane Rd	Beaumont TX	77705	Lot 5, Block 5 Country Road Estates Section 1 Abstract 014852	29.91669	-94.09578	None
74	14	11394	Country Lane Rd	Beaumont TX	77705	Lts 5 1 Tr 2 Lts 6 1 & S 1/2 Lt 7 1 Tr1 Country Road Est Sect 1 Abstract 014852	29.91628	-94.0961	None
75	58	11422	Country Lane Rd	Beaumont TX	77705	Lot 4, Block 1 Lot 5, Block 1 Tract 1 Country Road Estates Section 1 Abstract 014852	29.91573	-94.0962	\$6.00 Carla Mason

76	84	11456	Davidson Rd	Beaumont TX	77705	Lot 3, Block 14, Tract 1 0.726 Acres Orange Farms Abst 048855	29.91518	-94.08815	\$1.00	Landon Delage
77	39	11465	Sweetgum Ln	Beaumont TX	77705	14 4 Country Road Est Sect 1 Abstract 014852	29.91719	-94.09341	\$12.00	Phillip & Lydia Hallmark
78	2	11471	Country Lane Rd	Beaumont TX	77705	1 4 Country Road Est Sect 1 Abstract 014852	29.91512	-94.0958	\$60.00	Jason Vandiver
79	52	11477	Davidson Rd	Beaumont TX	77705	Tr 4 2 14 Orange Farms .666 Abstract 048855	29.9154	-94.08851	\$1.00	Landon Delage
80	20	11501	Sweetgum Ln	Beaumont TX	77705	13 4 Country Road Est Sect 1 Abstract 014852	29.91716	-94.09481	\$12.00	Phillip & Lydia Hallmark
81	50	11506	Sweetgum Ln	Beaumont TX	77705	8 5 Country Road Est Sect 1 Abstract 014852	29.91672	-94.09493		

82	64	11519	Sweetgum Ln	Beaumont TX	77705	Lot 12, Block 4 Country Road Estates Section 1 Abstract 014852	29.91692	-94.0945	\$12.00	Phillip & Lydia Hallmark
83	138	11524	Davidson Rd	Beaumont TX	77705	Lot 3, Block 14, Tract 10 0.666 Acres Orange Farms Abst 048855	29.91606	-94.08812		
84	51	11541	Sweetgum Ln	Beaumont TX	77705	11 4 Country Road Est Sect 1 Abstract 014852	29.91642	-94.09262	\$12.00	Andrew Pritchard
85	146	11600	Sweetgum Ln	Beaumont TX	77705	Lots 11 & 12, Block 5 Country Road Est Section 1 Abstract 014852	29.91537	-94.09305	\$5.00	Daniel R. Ward
86	41	11604	Davidson Rd	Beaumont TX	77705	7 14 Tr 1 8 14 Tr 1 & Tr 11 Orange Farms 1.536 Loc Off Of Kenner Rd	29.91781	-94.08962	\$12.00	David & Meredith Hatcher
87	5	11611	Sweetgum Ln	Beaumont TX	77705	7 4 Country Road Est Sect 1 Abstract 014852	29.91533	-94.09261	\$5.00	George M. Greer
88	149	12125	Burr Lane	Nederland, TX	77701	44 Tr 3 (Part) And (Part) Of 45 C O Ellstrom 1.000 Abstract 019250	29.9333	-94.1132		None

89	93	15106	Labelle	Beaumont TX	77705	Lot 32, 102 Wm Carr .950 Abstract 300102	29.87782	-94.15935	None
90	136	17363	Boondocks	Beaumont TX	77705	Tract 34 4.808 Acres 747 J W Denny (Out To Boondocks Rd)	29.86798	-94.22271	None
91	151	17859	Azalea Dr.	Beaumont TX	77705	Lots 27 and 28, Block 6, Green Thumb Estates Section 1	29.82694	-94.22387	None
92	141	17886	Azalea Dr	Beaumont TX	77705	Lot 59, Block 8 Green Thumb Estates 1 Abstract 024900	29.8263	-94.22453	None
93	81	18084	Azalea Dr	Beaumont TX	77705	Lots 45 & 46, Block 4 Green Thumb Estates Section 1 Abstract 024900	29.82363	-94.22463	None
94	105	18233	Big Hill Rd	Winnie TX	77655	Pt Tract 26509 L Hamshire .48 Acres Abstract 300509, Pt Tract 26509 L Hamshire 10.00 Acres Abstract 300509	29.82147	-94.23495	Phillip Hallmark
95	106 Restrict ed to Recreatio nal Use Only	18235	Hwy 73	Beaumont TX	77705	Part Tract 24509 L Hamshire 1.000 Section 198- B Abstract 300509 & Part Tract 24 509 L Hamshire 10.110Sec 198-Babstract 300509	29.82415	-94.2336	Phillip Hallmark
96	142	19268	Big Hill Rd	Hamshire TX	77705	Tract 8480 T&No 1 Abstract 300480 Lot 8	29.80707	-94.23506	\$1.00 Paul Rush Craigen

97	134	20615	Highway 73	Beaumont TX	77622	Tract 49 53 B A Vacou 2.000 Abstract 300053 Lot 49	29.82511	-94.23454	None	
98	75	21443	Englin Rd	Beaumont TX	77705	Lot 31 Tract 1 and Lot 32 Tract 1 162 Benson Abstract 004300	29.78344	-94.32803	\$250.00	Bruce & Jacqueline Bundick
99	69	1179 A	Hillebrandt Acres	Beaumont TX	77705	Lot 44 Block 1 Abstract 029250 Hillebrandt Acres	29.93091	-94.1168	None	
100	85b	8629 B	Hillebrandt Road	Beaumont TX	77705	3.69 Acres out of Tract 1, Orange Farms Abstract 048855	29.92352	-94.1123	None	
101	102	1551	Hillebrandt Acres	Beaumont TX	77705	Lot 21 Block 1 Abstract 029250 Hillebrandt Acres	29.93076	-94.11889	\$120.00	Lynn Prescott

## ATTACHMENT B

### IFB 19-038/YS Term Contract for Paper Stock & Envelopes for Jefferson County

#### I. Paper Stock

Item	Description	Manufacturer & Brand	Unit Price Per M	Sheets per case	Unit Price Per Case	Vendor
1	20 lb. Bond Paper, long grain, white 8½x11, Paper grade: Premium #4	Domtar Copy Mondi Maestro Special	\$5.69 \$5.91	5000	\$28.45 \$29.55	Western BRW Paper-Bosworth Paper
2	20 lb. Bond Paper, long grain, white 8½x11, 3-hole punched – Paper grade: Premium #4	Domtar Copy Domtar Lettermark 92	\$6.34 \$6.78	5000	\$31.70 \$33.92	Western BRW Paper-Bosworth Paper
3	20 lb. Bond Paper, long grain, white 8½x14, Paper grade: Premium #4	Domtar Copy Domtar Lettermark 92	\$8.06 \$8.63	5000	\$40.30 \$43.15	Western BRW Paper-Bosworth Paper
4	20 lb. Bond Paper, long grain, white 11x17, Paper grade: Premium #4	Domtar Copy Domtar Lettermark 92	\$12.68 \$13.24	2500	\$31.70 \$33.09	Western BRW Paper-Bosworth Paper
5	20 lb. Bond Paper, long grain, colors (peach, orchid, cherry, ivory, grey), 8½x11 – ream wrap only (combined total), Paper grade: Premium #4	Domtar Earth Choice Colors	\$8.00 \$9.06	5000	\$40.00 \$45.03	Western BRW Paper-Bosworth Paper
6	20 lb. Bond Paper, long grain, colors (peach, orchid, cherry, ivory, grey), 8½x14 – ream wrap only (combined total), Paper grade: Premium #4	Domtar Earth Choice Colors	\$10.78 \$12.35	5000	\$53.90 \$61.75	Western BRW Paper-Bosworth Paper
7	20 lb. Bond Paper, colors (buff, salmon, goldenrod, pink, blue, canary, green), 8½x11	Domtar Earth Choice Colors	\$8.00 \$9.01	5000	\$40.00 \$45.03	Western BRW Paper-Bosworth Paper
8	20 lb. Bond Paper, long grain, colors (ivory, goldenrod, pink, blue, canary, green), 8½x14	Domtar Earth Choice Colors	\$10.78 \$12.35	5000	\$53.90 \$61.75	Western BRW Paper-Bosworth Paper
9	20 lb. Bond Paper, 25% rag, long grain, cockle finish, white, 8½x11. Paper grade: #1	Nenah Atlas Bond	\$24.46 \$25.95	5000	\$122.30 \$129.75	Western BRW Paper-Bosworth Paper
10	20 lb. Bond Paper, 25% rag, long grain, cockle finish, white, 8½x14. Paper grade: #1					NO BID

#### II. Card Stock

Item	Description	Manufacturer & Brand	Unit Price Per M	Sheets per case	Unit Price Per Case	Vendor
11	67 lb. Vellum cover stock (white) 8½x11, shrink wrap acceptable (combined total). Paper grade: #4	Centee Domtar Earthchoice VB	\$16.04 \$18.20	2000	\$32.08 \$36.39	Western BRW Paper-Bosworth Paper

12	67 lb. Vellum cover stock (aqua, green, gold, blue, pink, ivory, yellow, grey) 8½x11, shrink wrap acceptable (combined total). Paper grade: #4	Domtar Earth Choice Vellum Bristol	\$16.90 \$19.56	2000	\$33.80 \$38.11	Western BRW Paper- Bosworth Paper
13	20 lb. #1 White Sulfite, long grain white, 8½x11 Hammermill. Paper grade: Grade 1 watermark					NO BID
14	Brite Hue – 60 lb. text & cover 8½x11 (red, violet, green, orange, ultra fuchsia)	Neenah Astrobrights	\$13.37 \$13.98	5000	\$66.85 \$69.89	Western BRW Paper- Bosworth Paper
15	#80 8½x11 Classic Crest Avon Brilliant White	Neenah Classic Crest Cover	\$63.60 \$86.79	2000	\$127.20 \$173.58	Western BRW Paper- Bosworth Paper
16	#80 8½x11 Classic Crest Avon Ivory	Neenah Classic Crest Cover	\$65.70 \$88.01	2000	\$131.40 \$176.02	Western BRW Paper- Bosworth Paper
17	Olmsted-Kirk 80 lb. Starwhite Smooth Text Archiva, 8½x11	Neenah	\$50.40	2000	\$100.80	Olmsted Kirk Paper Co.

### III. Envelopes

Item	Description	Manufacturer & Brand	Unit Price Per M	Sheets per case	Unit Price Per Case	Vendor
18	24 lb. catalog envelopes 10"x13" white woven	Cenveo	\$62.72 \$68.34	500	\$31.35 \$34.17	Western BRW Paper- Bosworth Paper
19	28 lb. white catalog envelopes 9"x12"	Cenveo	\$54.20 \$63.31	500	\$27.10 \$31.66	Western BRW Paper- Bosworth Paper
20	15"x10" brown kraft gummed flap document envelopes 32#	Cenveo	\$99.00	500	\$49.50	Olmsted Kirk Paper Co.
21	#9 window envelopes – 24 lb. white wove	Cenveo	\$19.50	2500	\$48.75	Olmsted Kirk Paper Co.
22	#9 regular envelopes – 24 lb. white wove	Cenveo	\$17.26	2500	\$43.15	Olmsted Kirk Paper Co.
23	#10 window envelopes – 24 lb. white wove (hard boxes)	Cenveo	\$19.50	2500	\$48.75	Olmsted Kirk Paper Co.
24	#10 regular envelopes – 24 lb. white wove (hard boxes)	Cenveo	\$17.26	2500	\$43.15	Olmsted Kirk Paper Co.
25	#11 window envelopes – 28 lb. white wove	Cenveo	\$34.55 \$42.30	2500	\$86.38 \$105.95	Western BRW Paper- Bosworth Paper
26	#11 regular envelopes – 28 lb. white wove	Cenveo	\$34.20	2500	\$85.50	Olmsted Kirk Paper Co.
27	#12 window envelopes – 24 lb. white wove	Cenveo	\$49.10	2500	\$122.75	Olmsted Kirk Paper Co.
28	#12 regular envelopes – 24 lb. white wove					NO BID
29	#10 brown kraft envelopes – 28 lb.	Cenveo	\$26.10	2500	\$65.25	Olmsted Kirk Paper Co.

30	#12 brown kraft envelopes – 28 lb.	Cenveo	\$50.85	2500	\$127.12	Olmsted Kirk Paper Co.
31	#14 brown kraft envelopes – 28 lb.					NO BID
32	Opaque envelopes - 4½x9 (blue, green, natural, cream, gold, pink, gray, ivory, yellow)	Cenveo	\$23.26	2500	\$58.15	Olmsted Kirk Paper Co.

#### IV. No Carbon Required Paper

Item	Description	Manufacturer & Brand	Unit Price Per M	Sheets per case	Unit Price Per Case	Vendor
33	8½x11 2-part black image carbonless reverse collated	Neekoosa Carbonless	\$16.46 \$17.15	5000	\$82.30 \$85.75	Western BRW Paper-Bosworth Paper
34	8½x11 Mead 3-part black image carbonless reverse collated	Neekoosa Carbonless	\$18.54 \$19.31	5000	\$92.70 \$96.57	Western BRW Paper-Bosworth Paper
35	8½x11 Mead 4-part black image carbonless reverse collated	Neekoosa Carbonless	\$19.84 \$20.644	5000	\$99.05 \$103.22	Western BRW Paper-Bosworth Paper
36	8½x11 Mead 5-part black image carbonless reverse collated	Neekoosa Carbonless	\$20.07 \$21.10	5000	\$100.35 \$105.50	Western BRW Paper-Bosworth Paper
37	8½x14 Mead 2-part black image carbonless reverse collated	Neekoosa Carbonless	\$21.76 \$22.85	5000	\$108.80 \$114.25	Western BRW Paper-Bosworth Paper
38	8½x14 Mead 3-part black image carbonless reverse collated	Neekoosa Carbonless	\$24.50 \$25.73	5000	\$122.50 \$128.65	Western BRW Paper-Bosworth Paper
39	8½x14 Mead 4-part black image carbonless reverse collated	Neekoosa Carbonless	\$26.20 \$27.51	5000	\$131.00 \$137.55	Western BRW Paper-Bosworth Paper
40	8½x14 Mead 5-part black image carbonless reverse collated	Neekoosa Carbonless	\$27.75 \$29.14	5000	\$135.75 \$145.70	Western BRW Paper-Bosworth Paper
41	8½x11 Astro Bright Text, 60T	Neenah Astrobrights	\$13.37 \$13.98	5000	\$66.85 \$69.89	Western BRW Paper-Bosworth Paper
42	8½x11 Astro Bright Cover, 65C	Neenah Astrobrights	\$26.50 \$29.06	2000	\$53.00 \$58.12	Western BRW Paper-Bosworth Paper

Olmsted Kirk Paper Co.  
1601 Valley View Lane  
Dallas TX 75234  
attn: Alan Proctor  
[aproctor@okpaper.com](mailto:aproctor@okpaper.com)  
ph: 214-637-7146  
fx: 214-637-2131

Western-BRW Paper Co. – Bosworth Papers  
10425 Okanella #600  
Houston TX 77041  
attn: Joseph T. Jordan  
[jtjordan@bosworthpapers.com](mailto:jtjordan@bosworthpapers.com)  
ph: 713-460-5060  
fx: 713-460-2037

June 17, 2021

Yea-Mei Sauer

Contract Specialist

Jefferson County

Dear Ms. Sauer

Per our conversation several months ago, attached find updated pricing for your Fine Paper IFB 19-038YS.

These prices will go into effect 7.1.21

Over the past several months, we have seen increases across the board. Some mills (Domtar, SAPPi, Verso, Boise) have gone up not once, but twice, since the beginning of the year.

Other mills, (Boise) have exited the market in our part of the country, due to product mix issues and freight costs.

Domtar Lettermark (formerly Domtar Copy) will replace Boise Essentials for Copy Paper support sizes (legal, ledger, and 3hp). This is a domestic 92B product – you have used it in the past.

Letter Size Maestro Special 99B will replace Letter Size Boise Copy/Ovol Copy 92B on the contract. Going with an import product with over a 7 year track record with us in Houston allows us to soften the pricing blow on your most popular, most heavily used item. I have provided trial material to Kevin.

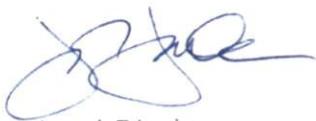
In my 39 years of Fine Paper Sales, I have not seen a market like this. Per our conversation in the Spring, this all goes back to the Pandemic, and Paper Mills rationalization of their manufacturing capacity moving forward as we come out of the Pandemic.

I am also including copies of price increase notices from most of our domestic suppliers.

As always, if you would like to discuss this, I am available at your convenience.

Thank you in advance, and have a good day.

Regards



Joseph T Jordan

Vice President – Business Papers

Ovol USA Houston



**JEFFERSON COUNTY, TEXAS**

**Jeff Branick, County Judge**

**ATTEST:**



Theresa Goodness  
Interim County Clerk

IFB 19-038YS Jefferson County JEF835

TERM CONTRACT FOR PAPER STOCK AND ENVELOPES FOR JEFFERSON COUNTY

Paner Stock

37	Legal size 2 part Reverse	N33-50169	Nekoosa Carbonless	\$22.850	5000	\$114.75	Western BRW dba OvolUSA
38	Legal size 3 part Reverse	N33-50204	Nekoosa Carbonless	\$25.730	5000	\$128.65	Western BRW dba OvolUSA
39	Legal size 4 part Reverse	N33-50229	Nekoosa Carbonless	\$27.510	5000	\$137.55	Western BRW dba OvolUSA
40	Legal size 5 part Reverse	N33-50257	Nekoosa Carbonless	\$29.140	5000	\$145.70	Western BRW dba OvolUSA
41	Letter Size 60# Astrobrights Text Std Colors	Various	Neenah Astrobrights	\$13.978	5000	\$69.89	Western BRW dba OvolUSA
42	Letter Size 65# Astrobright Cover Std Colors	Various	Neenah Astrobrights	\$29.060	2000	\$58.12	Western BRW dba OvolUSA



100 Kingsley Park Drive  
Fort Mill, SC 29715  
803-802-7500

February 17, 2021

**SUBJECT: DOMTAR – PRICING INFORMATION**

Dear Valued Customer:

Effective with shipments March 17, 2021, pricing on the following products will increase by 6-8% in the US and Canada:

Printing Papers

- Offset rolls, Opaque rolls, Digital and Inkjet rolls
- Index, Tag, Vellum Bristol, Opaque Colors, and Fluorescent rolls and sheets

Office Papers

- Xerox® Brands, Mill Brands, Private Label, Multipurpose Colors and Fluorescent products

Converting Papers

- Envelope, Forms, Engineering, Digital and Inkjet rolls, Carbonless Base Stock, Bagstock, Ream Wrap

Publishing Papers

- Tradebook, Lightweight Opaque

Discounts and deviations to pricing will be reviewed. All current standard differentials and upcharges remain in effect.

Please contact your Domtar Account Manager with any questions. Thank you for your continued support.

Sincerely,

*William R. Koeh*

William R. Koeh  
Vice President Communication Paper Sales



April 6, 2021

Dear Valued Customer,

Over the past year, we've been through unprecedeted times and have worked hard to be one of your top suppliers. In 2020, we worked diligently with our suppliers to service our customers. As you may have seen in related industries, Avery Dennison's raw material prices and transportation costs have increased. This inflationary pressure has been caused by strong demand in anticipation of the economic recovery, as well as supply disruptions in various value chains, partly due to the severe winter storms that affected the oil and chemical industries in Texas. These unprecedeted surges include sharp price increases in propylene and acrylic monomers (key adhesive components; up over 40% versus Q4 2020), filmic resins (up 40% versus Q4 2020) and domestic and ocean freight (up 20% and 300% versus 2020, respectively).

For the last several months, we have absorbed significant inflation related to these areas. Going forward, however, we can no longer absorb these increased costs. As a result, we must pass along a price increase for orders placed on and after, **May 6, 2021**.

Over the next few days, you will be receiving an updated price list from your Avery Dennison Graphics sales representative. We appreciate your understanding as Avery Dennison, and our industry at-large grapples with these dramatic events. We greatly value our business partnership with you and are committed to continuing to drive productivity, providing excellent customer service and efficient product solutions that meet your needs.

Thank you for your continued support.

Regards,

*Mariana*

Mariana Rodriguez  
Senior Director and General Manager  
Avery Dennison Graphic Solutions

Sent by Avery Dennison North America  
8080 Norton Parkway, Mentor, Ohio 44060



**AVERY  
DENNISON**

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**BOISE PAPER™**  
A Division of Packaging Corporation of America

May 17, 2021

Dear Boise Paper Customer:

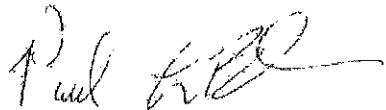
Boise Paper will raise prices by USD \$4.00/cwt (CAN \$5.00/cwt) on private label and branded office papers, printing papers, and converting papers effective with shipments June 21, 2021.

- X-9®
- ASPEN®
- Boise POLARIS®
- FIREWORX®
- Essential Copy®, Essential Recycled Copy®, and Essential Bright Copy®
- Boise® Copy
- Xerographic Paper
- Boise® Offset
- Boise® ASPEN® Offset and Envelope
- Boise® Opaque
- Boise® Inkjet
- Boise® White Wove Envelope
- All other converting products
- All corresponding private label products

Additionally, for all printing and converting papers, we are increasing the upcharge for each 10% recycled increment to USD \$2.50/cwt.

Please contact your Boise Paper sales representative with any questions.

Best regards,



Paul LeBlanc  
Vice President, Boise Paper

# New Brand

---

# Same Reliable Paper

## INTRODUCING

## LETTERMARK™ Copy Paper

### Product Features

- Available in 20 lb. and 24 lb. basis weights
- Available in popular office sizes and convenient small packs to meet the needs of a variety of office and home environments
- Pleasing 92 brightness
- Features ColorLok® Technology
- 99.99% jam free promise on high-speed digital printing equipment
- Guaranteed to perform on laser printers, desktop inkjet printers and copiers
- Made in North America

### Environmental Characteristics

- Sustainable Forestry Initiative® (SFI®) Certified Sourcing
- Made with Elemental Chlorine Free (ECF) virgin fiber content
- Acid-free for archival quality



### Product Replacement Guide

If you currently order	Size	Description	Now order
NEW!	8.5 x 11 3 Ream	Paper Ream Wrap	4023
3633	8.5 x 11 5 Ream	Paper Ream Wrap	3974
NEW!	8.5 x 11 400 Sheet Ream	Poly Ream Wrap	4027
NEW!	8.5 x 11 800 Sheet XL Pack	Poly Ream Wrap	4026
2750	8.5 x 11	Paper Ream Wrap	3970
2751	8.5 x 11 3HP	Paper Ream Wrap	3971
2752	8.5 x 14	Paper Ream Wrap	3972
2753	11 x 17	Paper Ream Wrap	3973
3611	8.5 x 11	Paper Ream Wrap	3976
3612	11 x 17	Paper Ream Wrap	3977



 **Domtar**  
PAPER

For more information visit [domtar.com](http://domtar.com).



100 Kingsley Park Drive  
Fort Mill, SC 29715  
803-802-7500

May 21, 2021

**SUBJECT: DOMTAR – PRICING INFORMATION**

Dear Valued Customer:

Effective with shipments July 1, 2021, all Domtar office, printing, publishing, converting and specialty paper products in all pack sizes will increase 6 – 9% in the US and in Canada.

The upcharge for recycled products will increase to \$2.50/cwt per 10% post-consumer waste content.

All other standard differentials and upcharges remain in effect.

Discounts and deviations to pricing will be reviewed.

In addition, Husky® 7pt. Card and HuskyJET® 7pt. Card will be discontinued.

We appreciate your business. If you have any questions, please contact your Domtar Account Manager.

Sincerely,

A handwritten signature in black ink that reads "Rob Melton".

Rob Melton  
Senior Vice President, Commercial Pulp and Paper

To learn more about Domtar Paper, please visit [paper.domtar.com](http://paper.domtar.com)  
or find us on Facebook, Instagram, Twitter or LinkedIn.





February 15, 2021

Dear Boise Paper Customer:

Boise Paper will raise prices by USD \$3.00/cwt (CAN \$4.00/cwt) on private label and branded office papers, printing papers, and converting papers effective with shipments March 15, 2021.

- X-9®
- ASPEN®
- Boise POLARIS®
- FIREWORX®
- Essential Copy®, Essential Recycled Copy®, and Essential Bright Copy®
- Boise® Copy
- Xerographic Paper (rolls and sheets)
- Boise® Offset
- Boise® ASPEN® Offset and Envelope
- Boise® Opaque
- Boise® Inkjet
- Boise® White Wove Envelope
- All other converting products
- All corresponding private label products

Please contact your Boise Paper sales representative with any questions.

Best regards,

A handwritten signature in black ink, appearing to read "Paul LeBlanc".

Paul LeBlanc  
Vice President, Boise Paper

# Cenveo®

March 1, 2021

## RE: CENVEO ENVELOPE PRICE INCREASE

To Our Valued Customers:

Current market conditions compounded by COVID disruption expenses have adversely impacted our cost structure. We are experiencing raw material cost increases across our supply-chain including a market-wide paper increase, as well as escalating costs for packaging, adhesives, window film and freight.

As a result, and after careful consideration of these market dynamics, Cenveo announces a 10% increase on all envelope grades effective with shipments beginning April 1, 2021.

We thank you for your business and continued support. If you have any questions, please contact your Cenveo Sales Representative.

We look forward to serving your future envelope needs.

Sincerely,

Cenveo Envelope Group



**JEFFERSON COUNTY PURCHASING DEPARTMENT**  
*Deborah Clark, Purchasing Agent*

---

1149 Pearl Street, Beaumont, TX 77701      Phone: 409-835-8593 Fax: 409-835-8456

**MEMORANDUM**

To: Commissioners' Court

From: Deborah Clark  
Purchasing Agent

A handwritten signature of "Deborah Clark" is written in cursive script to the right of the "From" line.

Date: July 14, 2021

Re: Disposal of Wrecked Vehicle

Consider and approve removal from the Sheriff inventory of a 2017 Ford Explorer, VIN 1FM5K8AR0HGB34047, due to a vehicle accident and sold to Geico County Mutual Insurance Co.

Thank you.

NAME

AMOUNT

CHECK NO.

TOTAL

## ROAD &amp; BRIDGE PCT.#1

ENTERGY	89.13	484572
MUNRO'S	34.10	484589
SOUTHEAST TEXAS WATER	7.00	484607
SOUTHERN TIRE MART, LLC	162.22	484633
PETROLEUM SOLUTIONS, INC.	239.50	484670
ADVANCE AUTO PARTS	75.02	484710

606.97\*\*

## ROAD &amp; BRIDGE PCT.#2

EASTEX RUBBER & GASKET	93.42	484559
MUNRO'S	20.00	484589
RITTER @ HOME	14.37	484599
S.E. TEXAS BUILDING SERVICE	346.66	484606
AT&T	105.57	484615
W. JEFFERSON COUNTY M.W.D.	27.67	484628
NEW WAVE WELDING TECHNOLOGY	7.50	484686
ASCO	581.31	484712
FRED MILLER'S OUTDOOR EQUIPMENT LLC	59.85	484725

1,256.35\*\*

## ROAD &amp; BRIDGE PCT. # 3

FARM & HOME SUPPLY	7.95	484564
S.E. TEXAS BUILDING SERVICE	65.00	484606
FELIX AAA AUTO & TRUCK PARTS LLC	1,127.76	484727

1,200.71\*\*

## ROAD &amp; BRIDGE PCT.#4

SPIDLE & SPIDLE	4,592.58	484544
COASTAL WELDING SUPPLY	72.00	484555
RB EVERETT & COMPANY, INC.	3,900.00	484563
M&D SUPPLY	77.01	484584
MUNRO'S	208.14	484590
SOUTHEAST TEXAS WATER	60.95	484609
AT&T	84.32	484615
JASON'S DELI	2,978.00	484642
UNITED STATES POSTAL SERVICE	8.20	484651
LD CONSTRUCTION	238.53	484689
ON TIME TIRE	60.00	484703
SHOPPA'S FARM SUPPLY	404.35	484722
O'REILLY AUTO PARTS	333.52	484744
GULF COAST	131.45	484753

13,149.05\*\*

## PARKS &amp; RECREATION

ADAMS BACKHOE SERVICE	1,570.00	484542
ENTERGY	2,049.34	484572
LOWE'S HOME CENTERS, INC.	54.88	484659
NORTHERN TOOL AND EQUIPMENT	379.95	484701

4,054.17\*\*

## GENERAL FUND

TEXAS COMPTROLLER OF PUBLIC ACCOUNT	28.49	484719
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28.49\*

## TAX OFFICE

PITNEY BOWES, INC.	84.00	484595
ACE IMAGEWEAR	38.61	484603
UNITED STATES POSTAL SERVICE	454.68	484651

577.29\*

## COUNTY HUMAN RESOURCES

UNITED STATES POSTAL SERVICE	3.06	484651
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3.06\*

## AUDITOR'S OFFICE

UNITED STATES POSTAL SERVICE	7.91	484651
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7.91\*

## COUNTY CLERK

NAME	AMOUNT	CHECK NO.	TOTAL
KIRKSEY'S SPRINT PRINTING	75.80	484582	
OFFICE DEPOT	52.76	484593	
UNITED STATES POSTAL SERVICE	300.81	484651	
SIERRA SPRING WATER CO. - BT	54.86	484653	
RICOH USA INC	265.41	484708	
COUNTY JUDGE			749.64*
WELLS, PEYTON, GREENBERG & HUNT, LLP	500.00	484546	
CHEROKEE COUNTY CLERK	607.00	484557	
UNITED STATES POSTAL SERVICE	2.14	484651	
ROCKY LAUDERMILK	500.00	484661	
J.T. HAYNES	500.00	484675	
JERRY JOHN BRAGG	500.00	484691	
FRANCES BLAIR BETHEA	500.00	484692	
DUNHAM HALLMARK PLLC	500.00	484698	
JAN GIROUARD & ASSOCIATES LLC	200.00	484730	
RISK MANAGEMENT			3,809.14*
UNITED STATES POSTAL SERVICE	.51	484651	
COUNTY TREASURER			.51*
CASH ADVANCE ACCOUNT	1,838.56	484580	
UNITED STATES POSTAL SERVICE	79.72	484651	
PURCHASING DEPARTMENT			1,918.28*
BEAUMONT ENTERPRISE	121.88	484561	
UNITED STATES POSTAL SERVICE	2.26	484651	
GENERAL SERVICES			124.14*
B&L MAIL PRESORT SERVICE	914.08	484549	
CITY OF BEAUMONT - CENTRAL COLLECTI	92,736.88	484553	
CASH ADVANCE ACCOUNT	120.00	484580	
TIME WARNER COMMUNICATIONS	2,442.76	484619	
ADVANCED STAFFING	97.50	484635	
TOWER COMMUNICATIONS, INC.	2,517.00	484649	
EVERGREEN SOLUTIONS, LLC	11,880.00	484765	
DATA PROCESSING			110,708.22*
OFFICE DEPOT	197.98	484593	
CDW COMPUTER CENTERS, INC.	421.35	484639	
B&H PHOTO VIDEO PRO AUDIO	176.25	484707	
VOTERS REGISTRATION DEPT			795.58*
UNITED STATES POSTAL SERVICE	149.28	484651	
ELECTIONS DEPARTMENT			149.28*
RYDER TRANSPORTATION SERVICES	1,804.65	484545	
HART INTER CIVIC	141.05	484575	
OFFICE DEPOT	37.51	484593	
UNITED STATES POSTAL SERVICE	136.17	484651	
SIERRA SPRING WATER CO. - BT	7.99	484653	
AT&T MOBILITY	2,097.14	484728	
DISTRICT ATTORNEY			4,224.51*
OFFICE DEPOT	456.45	484593	
TEXAS DISTRICT & COUNTY ATTY ASSN.	650.00	484624	
UNITED STATES POSTAL SERVICE	295.97	484651	
THOMSON REUTERS-WEST	4,067.58	484714	
RUSLAN SLIUSARENKO	80.00	484767	
DISTRICT CLERK			5,550.00*
KIRKSEY'S SPRINT PRINTING	45.16	484582	
OFFICE DEPOT	449.73	484593	

NAME

AMOUNT

CHECK NO.

TOTAL

UNITED STATES POSTAL SERVICE JAMIE SMITH	209.17 100.00	484651 484674	804.06*
CRIMINAL DISTRICT COURT			
KEVIN S. LAINE	4,375.00	484636	4,375.00*
58TH DISTRICT COURT			
SOUTHEAST TEXAS WATER UNITED STATES POSTAL SERVICE	29.95 .43	484610 484651	30.38*
136TH DISTRICT COURT			
THOMSON REUTERS-WEST	45.36	484715	45.36*
252ND DISTRICT COURT			
EDWARD B. GRIPON, M.D., P.A. WENDELL RADFORD MIKE VAN ZANDT KEVIN S. LAINE UNITED STATES POSTAL SERVICE JARED GILTHORPE	1,785.00 10,525.00 8,750.00 4,375.00 17.22 700.00	484571 484597 484627 484636 484651 484720	26,152.22*
279TH DISTRICT COURT			
PHILLIP DOWDEN ANITA F. PROVO NATHAN REYNOLDS, JR. SOUTHEAST TEXAS WATER CHARLES ROJAS JOEL WEBB VAZQUEZ TONYA CONNELL TOUPS LINDSAY LAW FIRM, PLLC THE PARDUE LAW FIRM, PLLC	1,050.00 275.00 495.00 26.38 440.00 330.00 330.00 165.00 2,869.00	484548 484596 484598 484612 484641 484671 484683 484697 484762	5,980.38*
317TH DISTRICT COURT			
ANITA F. PROVO NATHAN REYNOLDS, JR. CHARLES ROJAS UNITED STATES POSTAL SERVICE GLEN M. CROCKER JOEL WEBB VAZQUEZ TONYA CONNELL TOUPS WILLIAM FORD DISHMAN MATUSKA LAW FIRM ALICIA K HALL PLLC	500.00 450.00 600.00 4.59 450.00 150.00 300.00 1,050.00 300.00 525.00	484596 484598 484641 484651 484657 484671 484683 484717 484718 484764	4,329.59*
JUSTICE COURT-PCT 1 PL 1			
UNITED STATES POSTAL SERVICE	33.76	484651	33.76*
JUSTICE COURT-PCT 1 PL 2			
OFFICE DEPOT	4.68	484593	4.68*
JUSTICE COURT-PCT 4			
AT&T	84.32	484616	84.32*
JUSTICE COURT-PCT 6			
UNITED STATES POSTAL SERVICE	24.25	484651	24.25*
COUNTY COURT AT LAW NO.1			
UNITED STATES POSTAL SERVICE	.86	484651	.86*
COUNTY COURT AT LAW NO. 2			
UNITED STATES POSTAL SERVICE	13.27	484651	

NAME	AMOUNT	CHECK NO.	TOTAL
SIERRA SPRING WATER CO. - BT	51.85	484654	65.12*
COUNTY COURT AT LAW NO. 3			
THOMAS J. BURBANK PC	400.00	484551	
NATHAN REYNOLDS, JR.	400.00	484598	
UNITED STATES POSTAL SERVICE	11.13	484651	
THE SAMUEL FIRM, PLLC	250.00	484750	
COURT MASTER			1,061.13*
UNITED STATES POSTAL SERVICE	1.02	484651	1.02*
MEDIATION CENTER			
UNITED STATES POSTAL SERVICE	3.00	484651	3.00*
SHERIFF'S DEPARTMENT			
EQUINE MEDICINE & SURGERY	132.00	484562	
FED EX	21.05	484566	
SAM'S WESTERN WEAR, INC.	220.98	484601	
SHERIFF'S ASSOCIATION OF TEXAS	25.00	484604	
AT&T	140.76	484615	
TIME WARNER COMMUNICATIONS	1,024.75	484621	
UNITED STATES POSTAL SERVICE	623.23	484651	
BEAUMONT OCCUPATIONAL SERVICE, INC.	44.95	484658	
TRANSUNION RISK AND ALTERNATIVE	575.00	484724	
GALLS LLC	662.00	484726	
CRIME LABORATORY			3,469.72*
ACCUTOX, INC.	32.00	484541	
AGILENT TECHNOLOGIES	59.03	484547	
FED EX	45.22	484567	
FISHER SCIENTIFIC	80.35	484568	
OFFICE DEPOT	152.20	484593	
SOUTHEAST TEXAS WATER	79.90	484608	
ULINE SHIPPING SUPPLY SPECIALI	108.81	484626	
ULTRA LABELING SYSTEMS	273.57	484680	
AIRGAS USA, LLC	407.63	484745	
C&B MICROSCOPE SERVICE	660.00	484759	
JAIL - NO. 2			1,898.71*
COASTAL WELDING SUPPLY	106.18	484555	
COBURN SUPPLY COMPANY INC	168.00	484556	
FAST SIGNS, INC.	25.22	484565	
GT DISTRIBUTORS, INC.	601.36	484569	
M&D SUPPLY	1,079.38	484584	
OFFICE DEPOT	396.24	484593	
RALPH'S INDUSTRIAL ELECTRONICS	153.87	484600	
SHERWIN-WILLIAMS	106.12	484605	
AT&T	1,440.03	484615	
TEXAS JAIL ASSOCIATION	870.00	484625	
WORTH HYDROCHEM	342.00	484630	
COKER DOORS & MOLDING CO.	690.00	484634	
STEVE MORGAN	10.15	484656	
CLASSIC FORMS AND PRODUCTS	357.00	484664	
SAM'S CLUB DIRECT	845.92	484706	
MATERA PAPER COMPANY INC	10,384.97	484713	
GALLS LLC	524.70	484726	
CINTAS CORPORATION	357.93	484731	
THE MONOGRAM SHOP	123.00	484734	
CORRHEALTH LLC	133,526.99	484740	
TRINITY SERVICES GROUP INC	80,296.78	484752	
VICTORY SUPPLY LLC	1,798.00	484754	
ES OPCO USA LLC	1,166.00	484763	
JUVENILE PROBATION DEPT.			235,369.84*
OFFICE DEPOT	48.32	484593	
UNITED STATES POSTAL SERVICE	6.75	484651	

NAME	AMOUNT	CHECK NO.	TOTAL
CHARITY HIGHTOWER	124.32	484742	179.39*
JUVENILE DETENTION HOME			
S.E. TEXAS BUILDING SERVICE	2,600.00	484606	
FLOWERS FOODS	43.15	484667	
BEN E KEITH FOODS	3,313.29	484668	
A1 FILTER SERVICE COMPANY	183.79	484702	
BIG THICKET PLUMBING INC	150.00	484741	6,290.23*
CONSTABLE PCT 1			
UNITED STATES POSTAL SERVICE	11.37	484651	
GALLS LLC	1,000.00	484726	1,011.37*
CONSTABLE-PCT 2			
TEXAS STATE UNIVERSITY SAN MARS	315.00	484613	315.00*
CONSTABLE-PCT 4			
AT&T	42.16	484615	
DISH NETWORK	82.64	484679	124.80*
CONSTABLE-PCT 6			
UNITED STATES POSTAL SERVICE	.86	484651	.86*
CONSTABLE PCT. 8			
TND WORKWEAR CO LLC	686.90	484733	686.90*
COUNTY MORGUE			
FORENSIC MEDICAL	123,900.00	484747	123,900.00*
AGRICULTURE EXTENSION SVC			
OFFICE DEPOT	44.52	484593	44.52*
HEALTH AND WELFARE NO. 1			
BROUSSARD'S MORTUARY	5,875.00	484550	
MERCY FUNERAL HOME	1,300.00	484587	
CLAYBAR HAVEN OF REST	7,625.00	484647	
CLAYBAR HAVEN OF REST	7,280.00	484648	
UNITED STATES POSTAL SERVICE	45.94	484651	22,125.94*
HEALTH AND WELFARE NO. 2			
CLAYBAR FUNERAL HOME, INC.	1,040.00	484554	
HANNAH FUNERAL HOME, INC.	1,500.00	484574	
CLAYBAR HAVEN OF REST	7,625.00	484647	
UNITED STATES POSTAL SERVICE	9.84	484651	
PROCTOR'S MORTUARY INC	1,500.00	484694	11,674.84*
CHILD WELFARE UNIT			
S&M FAMILY OUTLET	200.00	484660	
ROSS DRESS FOR LESS, INC.	2,619.02	484677	2,819.02*
INDIGENT MEDICAL SERVICES			
CARDINAL HEALTH 110 INC	28,805.60	484716	
DUVALL'S RV LLC	2,954.13	484738	31,759.73*
MAINTENANCE-BEAUMONT			
W.W. GRAINGER, INC.	443.11	484570	
ENTERGY	31,797.20	484572	
HARTMANN BLDG. SPECIALITIES	30.15	484576	
M&D SUPPLY	194.13	484584	
RALPH'S INDUSTRIAL ELECTRONICS	167.44	484600	

NAME	AMOUNT	CHECK NO.	TOTAL
ACE IMAGEWEAR	203.70	484603	
TEXAS FIRE & COMMUNICATIONS	105.00	484643	
OTIS ELEVATOR COMPANY	2,808.46	484666	
CINTAS CORPORATION	97.14	484731	
ADVANTAGE INTERESTS INC	3,210.00	484737	
MAINTENANCE-PORT ARTHUR			39,056.33*
ENTERGY	5,960.43	484572	
MAINTENANCE-MID COUNTY			5,960.43*
ACE IMAGEWEAR	36.49	484603	
S.E. TEXAS BUILDING SERVICE	4,341.67	484606	
TIME WARNER COMMUNICATIONS	49.94	484623	
SERVICE CENTER			4,428.10*
ACTION AUTO GLASS	1,484.03	484543	
SPIDLE & SPIDLE	9,917.88	484544	
CHUCK'S WRECKER SERVICE	125.00	484552	
ENERGY COUNTRY	2,232.80	484560	
J.K. CHEVROLET CO.	684.10	484578	
KINSEL FORD, INC.	907.52	484581	
M&D SUPPLY	984.51	484584	
THE MUFFLER SHOP	800.00	484588	
MUNRO'S	318.45	484589	
PHILPOTT MOTORS, INC.	1,609.40	484594	
RITTER @ HOME	347.15	484599	
AT&T	70.38	484615	
TIFCO INDUSTRIES INC	21.19	484632	
VIN'S PAINT & BODY, INC.	4,142.50	484637	
FASTENAL	21.00	484638	
JEFFERSON CTY. TAX OFFICE	7.50	484644	
JEFFERSON CTY. TAX OFFICE	7.50	484645	
VOYAGER FLEET SYSTEM, INC.	21,857.72	484665	
PETROLEUM SOLUTIONS, INC.	175.06	484670	
BUMPER TO BUMPER	2,360.48	484672	
ROBERT'S TEXACO XPRESS LUBE	63.00	484687	
AMERICAN TIRE DISTRIBUTORS	634.56	484688	
MIGHTY OF SOUTHEAST TEXAS	1,050.70	484699	
ACTION OVERHEAD DOOR LLC	259.00	484709	
ADVANCE AUTO PARTS	889.75	484710	
MIDNIGHT AUTO	630.00	484732	
O'REILLY AUTO PARTS	259.98	484744	
THIS GUYS TOOLS, LLC	44.25	484749	
VETERANS SERVICE			51,905.41*
UNITED STATES POSTAL SERVICE	3.14	484651	
MOSQUITO CONTROL FUND			3.14*
JACK BROOKS REGIONAL AIRPORT	519.49	484579	
MUNRO'S	82.34	484589	
TIME WARNER COMMUNICATIONS	65.83	484622	
PARKER LUMBER	27.99	484695	
LJA ENGINEERING INC	390.00	484704	
BREATH ALCOHOL TESTING			1,085.65**
FISHER SCIENTIFIC	203.74	484568	
ALCOHOL TESTING ALLIANCE	255.00	484662	
J.C. FAMILY TREATMENT			458.74**
PATRICIA VELASCO	160.00	484729	
MARY BEVIL	1,241.00	484761	
SECURITY FEE FUND			1,401.00**
GALLS LLC	176.76	484726	

NAME	AMOUNT	CHECK NO.	TOTAL
ALLIED UNIVERSAL SECURITY SERVICES	9,767.12	484758	9,943.88**
LAW LIBRARY FUND			
LEXIS-NEXIS	401.00	484652	401.00**
EMPG GRANT			
SOUTHEAST TEXAS WATER	9.95	484611	9.95**
JUVENILE PROB & DET. FUND			
EVERYDAY LIFE INC	19,993.97	484676	19,993.97**
GRANT A STATE AID			
OFFICE DEPOT	795.62	484593	
GRAYSON COUNTY DEPT OF JUVENILE	4,151.49	484723	
TCSI, LLC	5,930.70	484760	
COMMUNITY SUPERVISION FND			10,877.81**
TIME WARNER COMMUNICATIONS	116.60	484620	
UNITED STATES POSTAL SERVICE	82.24	484651	
LOCAL GOVERNMENT SOLUTIONS LP	6,965.00	484684	
JCCSC	325.00	484696	
JEFF. CO. WOMEN'S CENTER			7,488.84**
ISI COMMERCIAL REFRIGERATION	105.00	484577	
MARKET BASKET	105.69	484585	
KIM MCKINNEY, LPC, LMFT	75.00	484586	
SYSSCO FOOD SERVICES, INC.	1,341.10	484617	
TIME WARNER COMMUNICATIONS	47.49	484618	
PETTY CASH - RESTITUTION I	110.00	484631	
TOWER COMMUNICATIONS, INC.	60.00	484649	
CLEAN HARBORS ENVIROMENTAL SERVICES	185.82	484663	
BEN E KEITH FOODS	987.69	484669	
ATTABOY TERMITE & PEST CONTROL	35.00	484690	
SAM'S CLUB DIRECT	24.84	484706	
MATERA PAPER COMPANY INC	433.96	484713	
SHERIFF'S TRAINING GRANT			3,511.59**
ENTERPRISE RENT A CAR COMPANY	675.00	484721	675.00**
COUNTY CLERK - RECORD MGT			
MANATRON	11,584.24	484681	11,584.24**
DRUG INTERVENTION COURT			
CLEAN HARBORS ENVIROMENTAL SERVICES	112.86	484663	
RECOVERY COUNCIL OF SOUTHEAST TEXAS	1,320.00	484757	
COUNTY RECORDS MANAGEMENT			1,432.86**
HHM & ASSOCIATES, INC.	11,603.01	484766	
CONST. PCT. 8 EDUCATION			11,603.01**
TEXAS STATE UNIVERSITY SAN MARS	630.00	484614	
HOTEL OCCUPANCY TAX FUND			630.00**
M&D SUPPLY	27.69	484584	
MUNRO'S	37.78	484589	
SAM'S CLUB DIRECT	118.56	484706	
VICTORIA RHODES	206.08	484755	
A-1 NATIONAL FIRE CO	300.00	484756	
CRIME LAB FUNDING CJD			690.11**

NAME	AMOUNT	CHECK NO.	TOTAL
AGILENT TECHNOLOGIES CAYMAN CHEMICAL COMPANY	193.98 208.00	484547 484693	401.98**
AIRPORT FUND			
ENTERGY LOUIS' YAZOO SALES & SERVICE, LLC AT&T WHITE TUCKER COMPANY INC UNITED STATES POSTAL SERVICE LOWE'S HOME CENTERS, INC. DISH NETWORK DELTA INDUSTRIAL SERVICE & SUPPLY ADVANCE AUTO PARTS B&L ENVIRONMENTAL INC TITAN AVIATION FUELS BEARCOM / KAY ELECTRONICS	446.77 399.99 276.80 329.96 .43 122.21 104.15 2,475.00 157.49 49,500.00 38,026.13 90.00	484573 484583 484615 484629 484651 484659 484678 484700 484710 484736 484746 484751	
SE TX EMP. BENEFIT POOL			91,928.93**
EXPRESS SCRIPTS INC NEUROMUSCULAR CORPORATE SOLUTIONS	83,759.16 20,400.00	484739 484748	104,159.16**
SETEC FUND			
INDUSTRIAL & COMMERCIAL MECHANICAL	1,652.00	484705	1,652.00**
WORKER'S COMPENSATION FD			
TRISTAR RISK MANAGEMENT	4,374.45	484673	4,374.45**
APPELLATE JUDICIAL SYSTEM			
9TH COURT OF APPEALS	2,205.00	484685	2,205.00**
MARINE DIVISION			
DBS ELECTRONICS ENTERGY NOACK LOCKSMITH RITTER @ HOME SETZER HARDWARE, INC. AT&T ADVANCED SYSTEMS & ALARM SERVICES, VERIZON WIRELESS SIERRA SPRING WATER CO. - BT BUMPER TO BUMPER THE DINGO GROUP-PETE JORGENSEN MARI ATTABOY TERMITE & PEST CONTROL RC SERVICE GALLS LLC VECTOR SECURITY IMAGE 360 BEAUMONT	1,001.50 678.04 154.00 191.81 99.92 90.08 60.00 531.86 152.82 272.50 674.37 18.34 456.46 278.00 39.95 239.75	484558 484572 484591 484599 484602 484615 484640 484646 484655 484672 484682 484690 484711 484726 484735 484743	
2020 PORT SECURITY GRANT			4,939.40**
AEROCOMPUTERS CORP	33,090.00	484768	33,090.00** 1,059,471.28***



JOINT ELECTION AGREEMENT AND  
ELECTION SERVICES CONTRACT  
BETWEEN JEFFERSON COUNTY  
AND Port Neches-Groves Independent School District

This agreement made and entered into, by and between Jefferson County, hereinafter referred to as "County", acting herein by and through its County Judge and Commissioner's Court, joined herein by the **County Election Officer, Theresa Goodness, County Clerk**, and **Port Neches-Groves Independent School District** hereinafter referred to as "Political Subdivision", acting herein by and through its Executive Board.

**WHEREAS**, Political Subdivision is required to conduct an election on **November 2, 2021**;

**THIS JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT** is made this 20<sup>th</sup> day of July, 2021, by and between the Political Subdivision of **Port Neches-Groves Independent School District**, hereinafter called "Political Subdivision" and Jefferson County, Texas, by its County Judge and joined herein by its County Elections Officer, **Theresa Goodness**, hereinafter called "Contracting Officer," pursuant to Texas Election Code Section 31.092. The parties agree to enter into a Joint Election Agreement and an election services contract with each other in accordance with Chapter 271 of the Texas Election Code and this Agreement. This Agreement is entered into in consideration of the mutual covenants and promises hereinafter set out:

1. **RECITALS.** Contracting Officer is the County Clerk of Jefferson County, Texas, and is the County Officer in charge of election duties. Political Subdivision is a political entity situated wholly or partially within Jefferson County, Texas. Political Subdivision and Contracting Officer have determined that it is in the public interest of Jefferson County voters that the following contract be made and entered into for the purpose of having Contracting Officer furnish to Political Subdivision certain election services and equipment needed by Political Subdivision in connection with the holding of its November 2, 2021, Election. Jefferson County's certified Hart InterCivic electronic voting equipment is to be used in this Political Subdivision Election.
2. **DUTIES AND SERVICES OF CONTRACTING OFFICER.** Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

(a) Notify and coordinate presiding election judges, alternate judges, and all other election officials appointed by Commissioner's Court to conduct county elections required to administer this Election. Jefferson County will make emergency appointments of election officials if necessary. Compensate all election workers for time worked at the approved hourly rate by Commissioners' Court.

- (b) Arrange for poll worker training through a third party or conduct necessary training. Notify all early voting and Election Day officials of the date, time and place thereof.
- (c) Arrange for the use of early voting locations per the attached **Exhibit A – Early Voting Locations** and Election Day polling locations per the attached **Exhibit B – Election Day Vote Centers**. If emergency replacement polling locations are needed, Contracting Officer shall make necessary alternate arrangements to locate another public place (or if unavailable, a private building), and shall notify Political Subdivision as soon as possible.
- (d) Procure election kits and supplies and distribute to the precinct judges and early voting deputies. Obtain from the Tax -Assessor /Voter Registrar lists of registered voters to be used in conducting the election in conformity with the boundaries of Political Subdivision and the election precincts established for the election. The Election Day list of registered voters shall be arranged in alphabetical order.
- (e) Prepare and test all electronic voting equipment, format ballot styles, secure audio, oversee all equipment and voter registration database programming, assure compliance with equipment security requirements. Arrange for transport of equipment to and from polling locations.
- (f) Serve as Early Voting Clerk for this Joint Election and process, print, mail, and tabulate ballots for any eligible voter, who applies for a ballot by mail including all eligible FPCA applicants. Supervise the conduct of early voting in person and appoint sufficient personnel to serve as deputy early voting clerks. Provide lists of early voters as provided by law if requested by Political Subdivision.
- (g) Publish legal notice of the date, time and place of the public logic and accuracy test. Prepare test materials and conduct internal election testing, public logic and accuracy test, and tests of tabulation equipment.
- (h) Arrange for the early ballot board, signature verification committee, tabulation personnel, and all equipment and supplies needed at central counting station. Tabulate early voting, election night, paper mail ballots and provisional ballots. Tabulate unofficial returns and assist in preparing the tabulation for the official canvass. Provide Political Subdivision its voter history report following the election if requested.
- (i) Serve as Custodian of Records for election records in Contracting Officer's custody and provide for the retention of said election records as provided by law.
- (j) Provide information services for voters and election officers.
- (k) Maintain accurate records of all expenses incurred in connection with the responsibilities under this Agreement and provide Political Subdivision a final invoice after the conduct of the election. Provide any detailed backup to such invoice, if requested, reflecting the charges or components of the costs set forth on the invoice submitted to Political Subdivision.
- (l) The Contracting Office is responsible for collecting the compensations sheets for the election judges, clerks, and early voting ballot board. The Contracting Officer will also pay the Election Services Contract

aforementioned for their services and time in accordance with their rate of pay policy.

(m) Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code, unless waived by the Secretary of State. A written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned Election Code. If requested, Contracting Officer shall provide a written report to Political Subdivision in a timely manner.

(n) The Contracting Officer shall place the funds paid by Political Subdivision hereunder in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

**3. DUTIES AND SERVICES OF POLITICAL SUBDIVISION.** Political Subdivision shall be responsible for performing the following duties:

(a) Prepare all election orders, resolutions, notices, and other pertinent documents for adoption and execution by the appropriate Political Subdivision officer or body. Take all actions necessary for calling the Political Subdivision Election which are required by the Texas Election Code and/or the Political Subdivision's governing body, charter, ordinances, or other applicable laws. Execute an Election Services Contract Agreement with Jefferson County Clerk for the purpose of election administration. Serve as Custodian of Records for all election records in its possession as provided by law.

(b) Political Subdivision shall be responsible for the legal sufficiency of any order calling their election. Political Subdivision shall be responsible for all substantive and procedural legal issues governing the conduct of their election. Political Subdivision understands and agrees that Contracting Officer provides no legal advice to Political Subdivision.

(c) Adopt the county voting precincts for this election. Political Subdivision shall adopt the early voting locations used by the county located in the Political Subdivision's jurisdictional boundaries with the stipulation to add additional locations and adopt all early voting dates, and hours recommended by the Contracting Officer in accordance with the Texas Election Code as listed on **Exhibit A – Early Voting Locations**. Political Subdivision shall adopt the Election Day Vote Center polling locations on the attached **Exhibit B – Election Day Vote Centers** for each county voting precinct that is within its jurisdictional boundaries. Political Subdivision shall confirm the accuracy of its jurisdictional boundaries and precincts.

(d) Prepare, post and publish all required election notices for Political Subdivision except for the Public Test Notice that Contracting Officer shall publish. In addition, if this election's polling locations are different than Political Subdivision's previous election, Political Subdivision shall post notice at the entrance to any previous polling places in its jurisdiction stating that the location has changed and provide the polling location and address for those voters for this election, pursuant to Texas Election Code Section 43.062, unless County has posted the change for their election. Educate the voters in Political Subdivision on early voting times and places and Election Day polling locations.

(e) Political Subdivision shall confirm with Tax-Assessor/Voter Registrar its boundaries, county voting precincts and street details within those boundaries. Political Subdivision will validate all boundaries are defined properly within Jefferson County voter registration database, maps and street lists with block ranges and odd/even/both indicators before the coding and Election Services Contract

programming of the ballot begins. If changes are necessary after programming has begun, the Political Subdivision responsible will incur the cost of re-programming for all entities involved. Political Subdivision must proof and approve all programming work done for the jurisdiction according to the attached **Exhibit C- CALENDAR**

(f) Deliver to Contracting Officer, according to the attached **Exhibit C - CALENDAR**, ballot language with Spanish translations, candidate names or measures, the order in which they are to be printed on the ballot with the exact form and spelling. Provide pronunciation for difficult names or words to use on the audio recording. Timely review and sign off on ballot proofs.

(g) Any requests for early voting ballots to be voted by mail received by Political Subdivision must be hand delivered or faxed to Contracting Officer on the day of receipt. If the application is faxed, the original application must be mailed to Contracting Officer. Contracting Officer will process applications, mail appropriate ballots, and tabulate.

(h) If requested, assist Contracting Officer in recruiting bilingual poll workers. Provide documentation on Political Subdivision's efforts to recruit bilingual poll workers if requested by the U. S. Department of Justice.

(i) Pay prorated additional costs incurred by Contracting Officer if a recount for said election is required, the election is contested in any manner, or a runoff is required.

(j) Canvass the returns and declare the election results for Political Subdivision. Political Subdivision is responsible for filing any precinct reports required by the Secretary of State.

(k) The deposit will be waived for this Election Agreement for all Political Subdivisions. All costs will be assessed according to attached schedule on **Exhibit D – Contract Costs** and a detailed bill will be rendered within 30 days after the canvassing of the election or the receipt of all invoices needed to validate the billing. Any discrepancies in billing should be addressed immediately.

(l) Political Subdivision agrees to enter into a Joint Election Agreement with any other political subdivision in Jefferson County which enters into an Election Services Contract with Contracting Officer and which holds an election on **November 2, 2021**.

4. **COST OF SERVICES.** Political Subdivision shall share some expenses for the above services, supplies and equipment. Additional elections may lower costs for each entity, and election cancellations may raise costs for each entity. It is understood that other political entities may wish to participate in the use of the County's electronic voting equipment and polling locations, and it is agreed that Contracting Officer may enter into other contracts with entities for those purposes on terms and conditions generally similar to those set forth in this Agreement. Only the actual expenses directly attributable to this Agreement and any prorated shared expenses may be charged to Political Subdivision, plus a 10% administrative fee.

(a) Costs for early voting, election day, equipment delivery, supplies and mail ballots, including payroll and equipment leasing, will be shared proportionally between all political subdivisions which enter into a joint election agreement with County according

to the number of voting precincts within each political subdivision. Equipment leasing costs are listed on **Exhibit D – Contract Costs.**

- (b) Costs for ballot programming will be paid by each political subdivision for the number of election contests each has on the ballot according to costs as listed on **Exhibit D - Contract Costs.**

## 5. GENERAL CONDITIONS.

(a) The parties agree that the timing is critical on all duties in this Agreement. Lack of adherence to any deadline in the CALENDAR without prior agreement of Contracting Officer may result in cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Agreement or, at the discretion of Contracting Officer, a late penalty surcharge in an amount not to exceed 10% of the final election cost. Adherence to the CALENDAR is critical because of Jefferson County's obligation to complete all programming and testing and to process, print and mail military and overseas ballots by state/federal deadlines and our duty to conduct federal, state, county elections and/or other contracted elections.

(b) In accordance with Section 31.098 of the Texas Election Code, Contracting Officer is authorized to contract with third persons for election services and supplies and is authorized to hire necessary temporary personnel to perform contracted duties. Part-time personnel will be compensated at the hourly rate set by Jefferson County.

(c) Political Subdivision acknowledges that electronic voting equipment is highly technical and it is conceivable that, despite the best effort of the parties and technical assistance, it might fail during the election. Contracting Officer will do whatever is possible to remedy the situation, but Political Subdivision agrees that should such equipment fail, it will not make any claim for damages of any kind.

(d) Any qualified voter in the Joint Election may vote early by personal appearance at any of the joint early voting locations or at any Vote Center/Polling Location on Election Day.

(e) Jefferson County Elections Department may contract with numerous political entities for the Joint Election, and the parties agree that all ballot styles will be programmed into one electronic voting system. Each voter will receive one ballot which contains all races and issues in the Joint Election for which the voter is eligible at the address and in the precinct in which the voter is currently registered. One joint voter sign in process consisting of a common list of registered voters and common signature rosters shall be used in precincts in which the county polling locations are used.

(f) The Contracting Officer shall file copies of this Agreement with the Auditor and Treasurer of Jefferson County not later than the 10<sup>th</sup> day from receipt of the fully executed contract by Contracting Officer.

(g) Jefferson County is self-insured for personal liability issues. Should Political Subdivision desire insurance for injuries during this election or other liabilities, entity shall make such

arrangements separate from this Agreement.

(h) In the event that the performance by Contracting Officer of any of its obligations hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party thereto, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

(i) The parties to this Agreement agree that Political Subdivision may cancel this Agreement in the event that it has no need to conduct an election by 60<sup>th</sup> day before Election Day. If Political Subdivision's election is cancelled after deadline, a \$200 contract preparation and processing fee will be due in addition to any costs incurred by Contracting Officer on behalf of Political Subdivision prior to said cancellation.

(j) The Political Subdivision has the option of extending the terms of this Agreement through its runoff election, if applicable. Political Subdivision may reduce the number of the adopted early voting locations and/or Election Day voting locations in which precincts are not involved in a runoff election. In the event of a runoff which Political Subdivision wants Contracting Officer to conduct, Political Subdivision agrees to attempt to coordinate the date with other entities participating in this Joint Election. If Political Subdivision elects to have Contracting Officer conduct a runoff election, the cost will be determined by the number of entities participating and the actual costs plus administrative fees. Political Subdivision will be responsible for all orders, notices, and publications required for their runoff except the publication of the public logic and accuracy test which Contracting Officer will publish.

## **6. DISPUTE RESOLUTION PROCEDURE**

The parties agree to use dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Agreement. Either party must give written notice to the other party of a claim for breach of this Agreement not later than the 180<sup>th</sup> day after the date of the event, giving rise to the claim. By their execution of their Agreement, the parties acknowledge and knowingly and voluntarily agree that neither the execution of this Agreement; nor the conduct, act or inaction by any person in the execution, administration, or performance of this Agreement constitutes or is intended to constitute a waiver of the party's immunity from suit with respect to claims of third parties.

## **7. ENTIRE AGREEMENT/AMENDMENT**

This Agreement constitutes the entire agreement between Port Neches-Groves Independent School District and Contracting Officer. This Agreement may be amended only in writing and signed by the parties.

## 8. NOTICES

Except as otherwise provided in this section, all notices, consents, approvals, demands, request, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have duly given or served when delivered by hand delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid, and addressed as set forth below or to such other person or address as may be given in writing by either party to the other in accordance with this section:

### Port Neches-Groves Independent School District:

Dr. Mike Gonzales  
Superintendent  
620 Ave. C  
Port Neches, TX 77651

**JEFFERSON COUNTY:** Theresa Goodness, County Clerk  
P. O. Box 1151  
Beaumont, TX 77704

**IN WITNESS WHEREOF**, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 12 day of July,  
2021.

Port Neches-Groves Independent School District

(seal)

By: Mike Gonzales  
Name: Dr. Mike Gonzales  
Title: Superintendent

Attest: Theresa Goodness

**IN WITNESS WHEREOF**, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 20<sup>th</sup> day of July,  
2021.

Jefferson County, Texas

By: Jeff Branick  
Name: Jeff Branick  
Title: County Judge



(seal)

By: Theresa Goodness  
Name: Theresa Goodness  
Election Services Contract  
Last Updated: 6/16/2021

Attest: Theresa Goodness

Title: County Clerk

EXHIBIT A

***NOTICE OF EARLY VOTING LOCATIONS AND HOURS FOR  
November 2, 2021, CONSTITUTIONAL AMENDMENT AND JOINT ELECTION  
(Aviso de localizaciones y horas para elecciones adelantadas de Noviembre 2, 2021  
Sobre Enmiendas A La Constitución y Conjunta)***

Early Voting by personal appearance will be conducted at the following dates and times:  
*(La votación adelantada en persona se llevará a en las siguientes fechas y horarios:)*

**EARLY VOTING LOCATIONS:**

(Localizaciones de Votación Adelantada):

Beaumont Courthouse-Main location	1001 Pearl St., Beaumont, Texas
Port Arthur Sub-Courthouse	525 Lakeshore Dr., Port Arthur, Texas
Rogers Park Recreation Center	6540 Gladys, Beaumont, Texas
Port Arthur Library	4615 Ninth Ave, Port Arthur, Texas
Theodore Johns Library	4255 Fannett Rd., Beaumont, Texas
John Paul Davis Community Center	3580 E Lucas, Beaumont, Texas
Marion & Ed Hughes Public Library	2712 Nederland Ave., Nederland, Texas
Groves Recreation Center	6150 39 <sup>th</sup> Street, Groves, Texas
Effie & Wilton Hebert Library	2025 Merriman St., Port Neches, Texas
Ray Chesson Office Building	19217 FM 365, Beaumont Texas
Precinct One Service Center	20215 W. Hwy. 90, China, Texas

**DATES AND HOURS FOR ALL ABOVE LOCATIONS:**

(Fechas y Horas para todas las localizaciones anteriores):

October 18 - 22 <i>(Octubre 18 - 22)</i>	Monday - Friday <i>(Lunes - Viernes)</i>	8:00 a.m. - 5:00 p.m.
October 23 <i>(Octubre 23)</i>	Saturday <i>(Sábado)</i>	8:00 a.m. - 5:00 p.m.
October 25 – October 29 <i>(Octubre 25- Octubre 29)</i>	Monday – Friday <i>(Lunes – Viernes)</i>	7:00 a.m. - 7:00 p.m.

## EXHIBIT B - ELECTION DAY VOTE CENTERS

Precincts	Election Day Polling Places	ADDRESS (Dirección)	City, State, Zip
ALL (todos)	Amelia Elementary School	565 S. Major Dr	Beaumont, TX
ALL (todos)	Beaumont Municipal Airport	455 Keith Rd.	Beaumont, TX
ALL (todos)	Bevil Oaks City Hall	13560 River Oaks	Bevil Oaks, TX
ALL (todos)	BISD Administration Building	3395 Harrison Ave.	Beaumont, TX
ALL (todos)	New Light Church**	3780 Crow Rd.	Beaumont, TX
ALL (todos)	Dishman Elementary	3475 Champions Dr.	Beaumont, TX
ALL (todos)	O.C. Mike Taylor Career Center	2330 North St.	Beaumont, TX
ALL (todos)	Precinct 1 Service Center	20215 W. Hwy. 90	China, TX
ALL (todos)	Rogers Park Community Center	6540 Gladys Ave.	Beaumont, TX
ALL (todos)	Roy Guess Elementary	8055 Voth Rd.	Beaumont, TX
ALL (todos)	Hebert Library	2025 Merriman St.	Port Neches, TX
ALL (todos)	Central Gardens Fire Station	2026 Spurlock Rd.	Nederland, TX
ALL (todos)	Groves Public Library	5600 West	Groves, TX
ALL (todos)	Nederland City Hall	207 N. 12th Street	Nederland, TX
ALL (todos)	Jerry Ware Airport Terminal	5000 Jerry Ware Dr.	Beaumont, TX
ALL (todos)	Ray Chesson Office Building	19217 FM 365	Beaumont, TX
ALL (todos)	Jefferson County ESD #4	12880 FM 365	Beaumont, TX
ALL (todos)	Marion & Ed Hughes Public Library	2712 Nederland Ave.	Nederland, TX
ALL (todos)	Port Neches City Hall	1005 Merriman	Port Neches, TX
ALL (todos)	Groves Activity Building	6150 39th Street.	Groves, TX
ALL (todos)	DeQueen Elementary	740 DeQueen Blvd.	Port Arthur, TX
ALL (todos)	Zion Hill Baptist Church	5848 Roosevelt Ave.	Port Arthur, TX
ALL (todos)	Jefferson County Sub-Courthouse	525 Lakeshore Dr.	Port Arthur, TX
ALL (todos)	Former Dowling Elementary Campus	6301 Pat Ave	Port Arthur, TX
ALL (todos)	O W COLLINS RETIREMENT	4440 GULFWAY DR.	Port Arthur, TX
ALL (todos)	Port Arthur Library	4615 9th Ave	Port Arthur, TX
ALL (todos)	R.L. Gabby Eldridge Center	5262 S. Gulfway Dr	Sabine Pass, TX
ALL (todos)	Travis Elementary	1115 Lakeview Ave.	Port Arthur, TX
ALL (todos)	Sam Houston Elementary	3245 36th St	Port Arthur, TX
ALL (todos)	Alice Keith Park Recreation Center	4075 Highland Ave.	Beaumont, TX
ALL (todos)	Charlton-Pollard Elementary	825 Jackson St.	Beaumont, TX
ALL (todos)	Lamar University Montagne Center	4401 S. MLK PKWY	Beaumont, TX
ALL (todos)	Hamshire-Fannett High School	12702 2nd St	Hamshire, TX
ALL (todos)	Jefferson County Courthouse	1001 Pearl St.	Beaumont, TX
ALL (todos)	MLK Middle School	1400 Avenue A	Beaumont, TX
ALL (todos)	John Paul Davis Community Center	3580 E. Lucas Dr.	Beaumont, TX
ALL (todos)	Precinct 4 Service Center	7780 Boyt Rd.	Beaumont, TX
ALL (todos)	Sterling Pruitt Center	2930 Gulf St.	Beaumont, TX
ALL (todos)	Theodore Johns Library	4255 Fannett Rd.	Beaumont, TX
	**Location Change		

**EXHIBIT C**  
**CALENDAR**

The Political Subdivision agrees that timing is critical, and lack of adherence to this CALENDAR without prior agreement of Contracting Officer may result in additional charges or cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Contract.

**School Districts must adhere to all deadlines, even if on Spring Break.**

Please refer to the Texas Secretary of State's website for a complete calendar of events including citations to the Texas Election Code and for information specific to entity type. Confer with your attorney on any statutes that govern your entity. Please comply with all orders, postings and notices as required for your Political Subdivision. Contracting Officer will provide the publication of one Notice of Public Test in English and Spanish.

**SEPTEMBER 1, 2021**

Prior to September 1, 2021, each Political Subdivision is responsible for validating with the Voter Registrar that the boundaries for their voting precincts are correct and supplying the Contracting Officer with a map of such boundaries.

**68<sup>th</sup> day before Election Day**

Recommended date to conduct ballot position drawing.

Notice of ballot position drawing must be posted for 72 hours immediately preceding time of drawing.

\*\*Please schedule ballot drawing as soon as possible and email the BALLOT FORMAT AND ORDER OF CANDIDATES ON BALLOT to Contracting Officer at [countyclerk@co.jefferson.tx.us](mailto:countyclerk@co.jefferson.tx.us).\*\*

**60th day before Election Day**

Last day for the governing body of a political subdivision to deliver notice of the election to the county clerk/elections administrator and voter registrar of each county in which the political subdivision is wholly or partly located. (Sec. 4.008).

Deadline to notify Contracting Officer via email of the following items:

- whether or not Political Subdivision has a **contested election**.
- **candidate names**, including **write-in candidates**.
- any **candidate withdrawals** or **election cancellation**.
- **order of candidates on ballot**. (We prefer to receive it sooner if it is available.)
- **Spanish translations** of all ballot titles, contests, and ballot language.
- **phonetic pronunciations** of all candidate names which will be used for the ballot audio recording.

### **60th day before Election Day - Continued**

Deadline to **cancel election** and incur **no fees** under the Election Services Agreement.

Deadline to receive executed **Election Services Agreement** by mail, personal delivery, or email.

Deadline to receive copy of **Order of Election**.

Contracting Officer contact information:

Email: [countyclerk@co.jefferson.tx.us](mailto:countyclerk@co.jefferson.tx.us)

Mail: P. O. Box 1151, Beaumont, TX 77704-1151

Hand Delivery: 1085 Pearl Street, First Floor, Beaumont, Texas 77701

If additional time is needed because of meeting schedules, please notify us.

**\*\*Deadlines for ballot proofing and ballot approval will be emailed with ballot proofs. The parties must adhere to deadlines of 24 hour turnaround time, even if they occur during Spring Break, in order for our office to meet the State and Federal deadlines to mail military and overseas ballots.\*\***

### **45th day before Election Day**

Deadline to mail ballots to military or overseas voters who submitted their ballot request via a federal postcard application (FPCA) or via a standard application for ballot by mail and indicated that they are outside the United States. Ballots must be mailed by this date or the 7th day after the clerk receives the application. If the early voting clerk cannot meet this 45th-day deadline, the clerk must notify the Secretary of State within 24 hours. (Sec. 86.004(b)).

### **30th day before Election Day**

Last day to register to vote or make a change of address effective for the election. (Secs. 13.143, 15.025).

First day of period during which notice of election must be published if the method of giving notice is **not** specified by a law outside the Election Code, and **publication** is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d)).

### **21st day before Election Day**

Last day to post notice of election on bulletin board used for posting notices of meetings of governing body. (Sec. 4.003(b)). A [Record of Posting Notice of Election \(PDF\)](#) should be completed at the time of posting. (Sec. 4.005).

### **15th day before Election Day**

First day to vote early in person. (Sec. 85.001(a)).

**NOTE - Political Subdivisions Other than Cities and Counties:** Early voting in person must be conducted at least eight (8) hours each weekday that is not a legal state holiday unless the political subdivision has fewer than 1,000 registered voters, in which case early voting in person must be conducted at least three (3) hours per day. (Sec. 85.005(b)).

**NOTE – Cities and counties:** Early voting in person must be conducted on the weekdays of the early voting period and during the hours that the county clerk's or city secretary's main business office is regularly open for business. (Sec. 85.005(a)). However, because cities and counties must have office hours for election-related business at least three (3) hours every business day for this type of election, we harmonize these requirements with the result that, if a city or county is not regularly open for business on one or more weekdays, on those "closed" days, a city or county must conduct early voting for at least three (3) hours a day at the main early voting location (except for a city's two 12-hour days, when it must be open for the full 12 hours).

**NOTE - Cities:** Cities **must** choose two (2) weekdays for the main early voting polling place location to be open for 12 hours during the regular early voting period. City council must choose the two weekdays. (Sec. 85.005(d)).

**NOTE - Independent School Districts:** Despite the change in state law that allows an ISD to be closed on school holidays during the mandatory office hours period, you are **required** to be open during the entire early voting period, except on legal state and national holidays.

**NOTE - Joint Elections:** If entities are conducting early voting by personal appearance jointly, we *recommend* a unified schedule covering all requirements; i.e., no entity's requirements should be neglected or subtracted as a result of a joint agreement.

### **10th day before Election Day**

Last day of period during which notice of election must be published if method of giving notice is not specified by a law outside the Election Code and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by a commissioners court or by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d)).

Last day to mail a copy of the notice of election to each registered voter in the county if method of giving notice is not specified by a law outside the Election Code and this method of giving notice is selected. (Secs. 1.006, 4.003(a)(3)).

**Cities and Counties – Weekend Early Voting Hours - Notice Requirement:** Last day to post notice on bulletin board used for posting notice of city council or commissioners court, if early voting will be conducted on Saturday (Sec. 85.007). Notice must be posted at least 72 hours before early voting begins on a Saturday or Sunday. Notice must also be posted to the political subdivision's website, if one is maintained.

**NOTE - NEW LAW:** Section 85.007, as amended by House Bill 2721 (2015), requires that the election notice, which includes the days and hours of early voting be posted on the political subdivision's website, if the political subdivision maintains a website.

**4th day before Election Day**

Last day to vote early by personal appearance. (Sec. 85.001(a)).

**Election Day**

Polls open 7:00 A.M. – 7:00 P.M.

**30 days from date of final invoice**

Pay balance due for election services. Please make checks payable to:

Jefferson County Treasurer  
P O Box 1151,  
Beaumont, Texas 77704-1151

**EXHIBIT D****CONTRACT COSTS**

Voting Equipment	
Judge's Booth Controller	\$330.00
eSlate	\$330.00
Disable Access Unit (DAU)	\$396.00
Privacy Booth	\$20.00
Ballot Box	\$5.00
Communication Devices	
EA Tablet + WIFI	\$119.50
Cell Phone	\$30.00
Mandatory Signs	
Large A-Frame (ID Required )	\$10.00
Large A-Frame (Notices )	\$10.00
PROGRAMMING	
1 - 5 RACES	\$1,125.00
6 - 10 RACES	\$1,898.00
11-20 RACES	\$2,475.00
21-40 RACES	\$3,135.00
41-75 RACES	\$3,960.00
76-100 RACES	\$4,704.00
BALLOT PRINTING	
8.5 X 11	\$0.23
8.5 X 14	\$0.25
8.5 X 17	\$0.28
Sample Ballots	\$0.06
SUPPLIES	
ELECTION KITS / w Seals EV & ED	\$40.00
Mail Ballots (Per Set)	\$0.75
Supply Bag Consumables (per location)	\$20.00

REVISED 07/19/16



## PROCLAMATION

STATE OF TEXAS

§

COMMISSIONERS' COURT

COUNTY OF JEFFERSON

§

OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED at a meeting of Commissioners' Court of Jefferson County, Texas, held on the 20<sup>th</sup> day of July, 2021, on motion made by Everette Alfred, Commissioner of Precinct No. 4, and seconded by Michael Sinegal, Commissioner of Precinct No. 3, the following Proclamation was adopted:

### PIONEERING WOMEN

**WHEREAS**, Pioneering Women is a grass-roots organization founded to enhance the lives of women, and its mission is to motivate, educate, activate and uplift women for the betterment of humanity; and

**WHEREAS**, the year 2021, is "Reformers "Let's Ruffle Some Feathers" the ratification of the 19<sup>th</sup> Amendment to the U.S. Constitution, which guarantees women the right to vote. Achieving this milestone required a lengthy and difficult struggle; and the victory took decades of agitation and protest; and

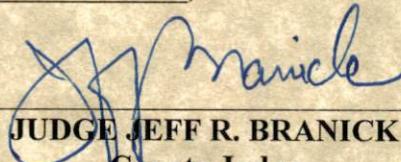
**WHEREAS**, this milestone is something many of us take for granted today with our busy schedules, Pioneering Women is dedicated to honoring the legacy of those past pioneers and spotlighting the contributions of present-day pioneers in our community; and

**WHEREAS**, the "Reformers "Let's Ruffle Some Feathers" honoree luncheon, will celebrate seven (7) extraordinary women for their dedication and contributions to their professions and our communities; Sade' Chick, Stephanie Davis, Debbie Bando, Gabriela Properzi, Belinda George, Susan Gonzalez, Kim Phelan; and

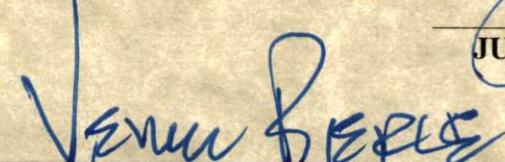
**WHEREAS**, Pioneering Women financially supports many non-profit organizations in the community as well as provide students of higher learning textbooks, 2<sup>nd</sup> Chances to students seeking high school equivalency with GED tests and supporting Women in Crisis.

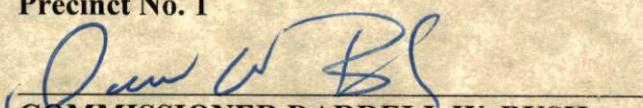
**THEREFORE, NOW BE IT RESOLVED** by the Commissioners Court of Jefferson County, Texas that in honor and recognition of the 2021 Honorees, do hereby declare the Year 2021, as The Reformers "Let's Ruffle Some Feathers".

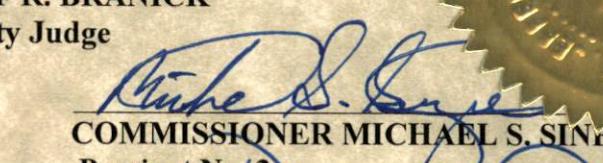
Signed this 20<sup>th</sup> day of July, 2021.

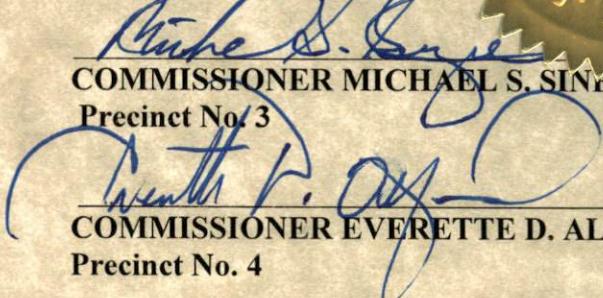
  
JUDGE JEFF R. BRANICK  
County Judge



  
COMMISSIONER VERNON PIERCE  
Precinct No. 1

  
COMMISSIONER DARRELL W. BUSH  
Precinct No. 2

  
COMMISSIONER MICHAEL S. SINEGAL  
Precinct No. 3

  
COMMISSIONER EVERETTE D. ALFRED  
Precinct No. 4

**AGENDA ITEM****July 20, 2021**

Consider, possibly approve, authorize the County Judge to execute, receive and file a Memorandum of Understanding between Jefferson County and Linda Patterson for her services as an independent consultant for the County Judge.

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
JEFFERSON COUNTY  
AND  
LINDA PATTERSON**

**WHEREAS**, the County Judge has requested and Linda Patterson has agreed to work, as needed, as an independent consultant contractor, one day per week on Tuesdays, to assist the County Judge; and

**WHEREAS**, Jefferson County has agreed to pay and Linda Patterson has agreed to accept payment for her services at the rate of \$45.00 per hour which she will invoice to the Jefferson County Auditor on a monthly basis through the office of the County Judge; and

**WHEREAS**, Jefferson County and Linda Patterson agree that this agreement may be terminated by either party by giving thirty days' written notice.

**Jefferson County, Texas**

Jeff R. Branick  
County Judge

Date

7/20/2021

*Linda Patterson*

Linda Patterson  
Address: 725 Gulf Avenue  
Port Neches, TX 77651

Date

July 13, 2021

**ORDER** \_\_\_\_\_**AN ORDER ESTABLISHING CRITERIA FOR REDISTRICTING OF  
POLITICAL BOUNDARIES**

The Commissioners Court is the governing body of Jefferson County, Texas, meeting in a duly scheduled and posted meeting, does hereby adopt the following criteria for use in the redistricting of all county political boundaries. Any plan for the redistricting of representative members of the Commissioners Court of the Jefferson County should, to the maximum extent possible, conform to the following criteria:

1. The plan should ensure that all applicable provisions of the U.S. and Texas Constitutions, the Voting Rights Act, the Texas Election Code are honored.
2. The plan should be drawn in such a manner that the maximum deviation from an ideal size, as determined by dividing the total population of the county divided by four (the number of single member districts that compose the Commissioners Court of Jefferson County, by not more than five (5%) percent for any single precinct, or a total top to bottom deviation (percentage of deviation below and above the ideal size) of not more than ten (10%) percent.
3. The plan should address minority representation, and if at all possible, in conformity with constitutional standards, avoid retrogression in the percentage of population and voting age demographics consistent with existing minority representation.
4. The plan should, avoid fragmentation and preserve minority communities of interest to the maximum extent possible. These communities of interest should be recognized and retained intact where possible. Only when the overall minority population of the county is sufficiently large to require more than one minority district should minority populations be divided, and only then to the least degree possible.
5. The plan should not, however, attempt to unreasonably join geographically remote minority populations into a single precinct unless there are strong and genuine connections between these communities as reflected by common schools, churches, or cultural ties. For example, minority populations in two separate towns, located miles apart, may not have sufficient links or common political cohesion to justify joining these two minority population centers into a single electoral group. Particularly when dealing with distinct minority groups,

such as Black and Hispanic populations, a general assumption that separate minority populations will vote in a “block” may be unsupportable in fact.

6. The plan should seek compact and contiguous political boundaries. Physical boundaries of cultural or economic significance, such as rivers, multi-laned control access highways or turnpikes, which tend to divide populations in fundamental ways, should be recognized and where possible, should only serve as necessary to achieve recognized objectives. To the maximum extent possible, clearly recognized boundaries, such as streets and highways, should be used to facilitate ease of voter identification of boundaries, as well as election administration.
7. Where possible, well-recognized and long used election precinct boundaries should be retained intact (within the limitations imposed by state and federal law) or with as little alteration as possible.
8. Election precincts in the plan should be sized in conformity with state law. For example, in counties that use traditional, hand counted paper ballots, no election precinct may contain more than 2000 voters. In counties with voting systems that allow for automated ballot counting, this number may be increased to as many as 5000 registered voters.
9. The plan should afford incumbent office holders with the assurance that they will continue to represent the majority of individuals who elected these incumbents, and all incumbents’ residential locations should be retained in their reformed precincts to ensure continuity in leadership during the remaining term of incumbents to the extent possible.
10. The plan should address fundamental and necessary governmental functions, and to the extent possible, ensure that these functions are enhanced rather than impaired. For example, county road mileage should be balanced to the extent possible between the resulting commissioner’s precincts. Election administration should not be unduly complex as a result of election boundaries.
11. The plan should ensure that election voting precincts under that plan do not contain territory from more than one commissioner’s precinct, justice precinct, congressional district, state representative district, state senatorial district and state Board of Education. Although no longer required, city election wards should be honored in virtually all circumstances, with city and rural county voters being kept in separate voting precincts to the extent possible. Where they exist, other special election districts, such as water, hospital, or navigation

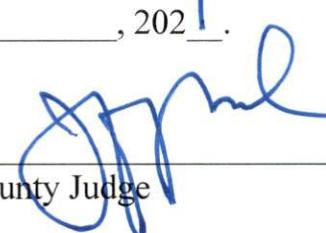
districts, should be structured in a manner to provide to the greatest extent possible the harmonious administration of various election jurisdictions.

12. The plan should attempt to locate polling places in convenient, well-known locations that are accessible to disabled voters to the maximum extent possible. Public buildings should be utilized to the maximum extent possible as polling places. Where necessary, buildings routinely open to the public, such as churches, retail businesses, or private buildings dedicated to public activities, can be used as polling places.
13. If the reduction of polling places can be accomplished, without impinging upon voter convenience and minority voting rights, such reductions can be considered.
14. Citizen input should be encouraged, but in order to minimize cost and to have sufficient information to evaluate such proposals fairly, the County will only consider proposed plans submitted to the County for evaluation by individual citizens or groups if the proposed plan is submitted to the County in a commonly used GIS format, such as .SHP, .MAP, .KLM, .GPX, .MDB, along with maps and demographic data sufficient to address voting rights concerns.

The foregoing criteria are deemed to be illustrative, but not exclusive, examples of fundamentally important issues, which should be considered in any redistricting, plan. Therefore, the Commissioners Court expresses its intention to measure any plan submitted for consideration by this set of criteria, and to base any eventual exercise of discretion upon the foregoing criteria.

The criteria approved this date were considered in open Court, following posting not less than 72 hours before any action taken on the same. Upon motion by Everette Alfred, second by Vernon Pierce, the Commissioners Court of Jefferson County hereby adopts the criteria set forth herein by a vote of 5 to 0.

Signed this 20 day of July, 2021.

  
County Judge

Attest:

  
County Clerk



# ALLISON, BASS & MAGEE, L.L.P.

*Attorneys at Law*

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## REDISTRICTING ADVISORY

July 9, 2021

As we have previously advised you, the Census Bureau has formally announced that the 2020 federal census data will not be released until September 30, 2021. Although several lawsuits have been filed seeking to expedite the release of census data, the only ruling to date that provides some possibility that the data necessary for redistricting purposes might be released earlier is a ruling out of Ohio that gives the Census Bureau till August 16, 2021 to release "Legacy Data". Legacy data is a preliminary set of data that has not been processed by the Census Bureau in the format normally used by redistricting software. While experienced programmers could use the Legacy data to make preliminary plans, until the formal release, those preliminary plans would not be suitable for the final product for redistricting. So, at best, the use of Legacy data might give interested parties roughly two more weeks to begin the redistricting effort. The prospect now is that the plan review cannot meaningfully begin till October 1, 2021.

The only bill that addressed redistricting that passed both houses and was signed by the Governor is HB 2025, by Rep. Todd Hunter. This bill, which is attached, establishes a deadline for State and local governments to act on the basis of any "report or counts" issued by the Census Bureau no later than the 1<sup>st</sup> day of the Month after the 150<sup>th</sup> day of publication of that report or count. This means that counties, cities and school districts should target March 1<sup>st</sup> as the date each should be finished with their redistricting efforts. This statute, signed by the Governor on June 15, 2021, could be subject to any further action by the Texas Legislature acting in a special session. HB 2025 does not address election dates for primary elections, filing periods, or the like. There will be a special session to draft federal congressional and state legislative boundaries, and we expect more clarity as these events unfold.

It will take us as much as three weeks after the release of the census data on September 30, 2021 to load that data into our software, and to begin producing our "initial analysis" of your existing political boundaries. As noted in our contract for services, should our initial analysis reveal that your existing boundaries remain legally viable, you have the option to terminate our services at that point, and have no further financial obligation to our firm. You will recall that local political subdivisions have a maximum deviation not to exceed 10% from top to bottom. In other words, if your smallest and largest political divisions, such as Commissioners Court precincts, city wards, or school board districts do not exceed a total deviation from an ideal sized (equally balanced population) division of 10%, you are under no legal requirement to redistrict. However, you may determine that redistricting is desirable if other considerations suggest redistricting might be appropriate in order to streamline election administration or to address peculiar matters unique to your county, city or school district. These considerations might include ease of access to polling places due to geography, clusters of communities, or other factors or combination of factors that have become obvious since 2010.

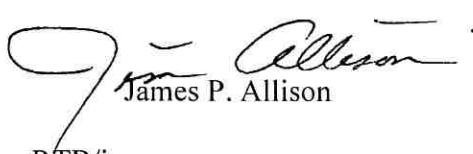
July 8, 2021

Page | 2

Prior to the release of census data on September 30, 2021, you may want to take some procedural steps that will be useful when the time comes to consider one or more alternative plans for redrawing your political boundaries.

1. The first item for consideration is the adoption of criteria which will guide the redistricting effort. Attached to this Advisory are suggested guidelines. These guidelines are intended to provide a framework for both the plans that might be developed by the executive body of your political jurisdiction itself, or any outside group that might suggest a plan for consideration. This would include any Citizens Committee formed by your political subdivision itself.
2. Consider whether or not your executive body wants to delegate some measure of authority to a Citizens Committee to propose possible redistricting plans to the Executive Body of your political subdivision. Citizens Committees were favored by the Department of Justice, when Section 5 of the Voting Rights Act was operable, in the belief that citizens participation was beneficial to the redistricting process. You are not obligated to form such committees, but if you do elect to do so, the membership of such committees should generally reflect the demographic makeup of your jurisdiction, and be representative of the various racial or ethnic populations present in your jurisdiction by similar percentages of population.
3. Adoption of Rules of Procedure and Decorum. If your political subdivision does not already have Rules of Procedure and Decorum, it is suggested that you consider adoption of such rules prior to any public hearing on redistricting. These matters are typically conducted without any discord, but on occasion, rules adopted well prior to the redistricting workshops or public hearings can be helpful. If you do not presently have such rules, we can provide a draft set for your consideration.
4. Scheduling preliminary workshops. We recommend that each political jurisdiction that will be participating in our redistricting program conduct an initial workshop to receive information regarding the process, and to ask questions you may have. We will organize, with your participation, regional workshops for this purpose, so that your questions might be answered well in advance of the release of census data.

Sincerely,



James P. Allison

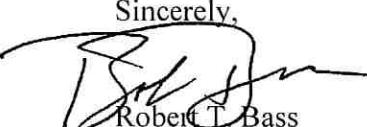
RTB/jm

Enclosures:

HB 2025

Order Appointing Citizens Advisory Committee

Order Establishing Criteria



Robert T. Bass



J. Eric Magee

H.B. No. 2025

AN ACT

relating to certain statutes and governmental actions that relate to the federal census.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 2058.001(b), Government Code, is amended to read as follows:

(b) A governmental entity shall recognize and act on a published report or count relating to a federal decennial census and released by the director of the Bureau of the Census of the United States Department of Commerce on the later of:

(1) ~~[en]~~ September 1 of the year after the calendar year during which the census was taken ~~[if the report or count is published on or before that date]~~; or

(2) ~~[en]~~ the first day of the first calendar month occurring after the 150th day after the date of the [its] publication of the report or count [if the report or count is published after September 1 of the year after the calendar year during which the census was taken].

SECTION 2. Section 2058.002, Government Code, is amended by adding Subsections (c), (d), and (e) to read as follows:

H.B. No. 2025

(c) Nothing in this chapter prohibits the legislature from acting on published reports and counts described by Section 2058.001(b) and relating to the 2020 federal decennial census, regardless of the date the reports or counts are published.

(d) Notwithstanding any other law, the commissioners court of a county may act on published reports or counts described by Section 2058.001(b) and relating to the 2020 federal decennial census, and any information provided by the state relating to redistricting based on those reports or counts, in carrying out the commissioners court's duties under Chapter 42, Election Code, with respect to establishing or changing election precincts, regardless of the date the reports or counts are published or the information is provided or any required period for those duties as provided by law.

(e) This subsection and Subsections (c) and (d) expire September 1, 2023.

SECTION 3. Chapter 2058, Government Code, is amended by adding Section 2058.0021 to read as follows:

Sec. 2058.0021. APPLICABILITY OF 2010 FEDERAL CENSUS; TEMPORARY PROVISION. (a) Except as expressly provided by other law and notwithstanding the definition of "population" in Sections 311.005 and 312.011, a statute that applies to a political subdivision having a certain population according to the most

H.B. No. 2025

recent federal census:

(1) continues to apply to the same political subdivisions to which the statute applied under the 2010 federal census, regardless of whether the political subdivisions continue to have the population prescribed by the statute according to the 2020 federal census; and

(2) does not apply to a political subdivision to which the statute did not apply under the 2010 federal census, regardless of whether the political subdivision has the population prescribed by the statute according to the 2020 federal census.

(b) This section expires September 1, 2023.

SECTION 4. This Act takes effect immediately if it receives a vote of two-thirds of all the members elected to each house, as provided by Section 39, Article III, Texas Constitution. If this Act does not receive the vote necessary for immediate effect, this Act takes effect September 1, 2021.

H.B. No. 2025

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President of the Senate

Speaker of the House

I certify that H.B. No. 2025 was passed by the House on May 4, 2021, by the following vote: Yeas 146, Nays 1, 1 present, not voting; and that the House concurred in Senate amendments to H.B. No. 2025 on May 28, 2021, by the following vote: Yeas 142, Nays 0, 1 present, not voting.

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Chief Clerk of the House

I certify that H.B. No. 2025 was passed by the Senate, with amendments, on May 25, 2021, by the following vote: Yeas 31, Nays 0.

---

Secretary of the Senate

APPROVED: \_\_\_\_\_

Date

---

Governor

***IN THE \_\_\_\_\_ (EXECUTIVE BODY)  
OF  
(POLITICAL SUBDIVISION)***

**ORDER APPOINTING MEMBERS OF  
CITIZENS ADVISORY COMMITTEE  
TO ASSIST THE (EXECUTIVE BODY)**

**ON REDISTRICTING OF (POLITICAL SUBDIVISION) POLITICAL BOUNDARIES**

The (EXECUTIVE BODY) of (POLITICAL SUBDIVISION), acting in conformity with the provisions of the Texas Constitution, and Chapter 42 of the Texas Election Code, in a public meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_\_ after due notice, determined that the appointment of a Citizens Advisory Committee to assist in the revision of political boundaries would serve the public interest and facilitate greater participation by the public in the vital processes of democracy.

Each member of the (Executive Body) has nominated (number) individuals from their respective elective jurisdictions to serve as prospective members of the Citizens Advisory Committee, as follows:

Division 1:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

Division 2:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

Division 3:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

Division 4:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

In addition, the Presiding Officer has nominated the following three (3) individuals to serve on the Citizens Committee, without regard to the political sub-division of the (Political Subdivision) in which that individual may reside.

Presiding Officer:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone" \_\_\_\_\_

The above nominations are hereby approved. The Citizens Committee shall initially report for service at \_\_\_\_:00 a.m. on the \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_ at the (designated location), (address), for purposes of organization and to elect a chairperson of said Committee. The Committee shall meet at such times and places as the Committee shall determine, and shall report their activities to the (Executive Body) on a regular basis, or as directed by the (Executive Body).

Members of the Citizens Committee shall serve without compensation, but with the eternal gratitude of the (Executive Body) and with the respect and admiration of the people of (Political Subdivision). Read and Adopted by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays on this date.

Date:

\_\_\_\_\_  
(Presiding Officer)

Attest:

\_\_\_\_\_  
(Recording Officer)

**PROJECT COMPLETION REPORT**

A1200

Grant Recipient Name

JEFFERSON COUNTY

Contract Number

7216231

Grant Recipient Name:	JEFFERSON COUNTY	Contract No:	7216231	Region	SETRPC
Contract Start Date:	Dec 30, 2016	Contract End Date:	Dec 29, 2018	DUNS No.	010807535

**Part I. General Reports**

**Total Persons Benefitting:** Total Contract Beneficiaries: **49** Low-to-Moderate Income Beneficiaries: **49**

<b>Certificate of Expenditures:</b>			TxCDBG Funds not Received (including pending draws)				
<u>Activity</u>	<u>TxCDBG Funds</u>	<u>TxCDBG Funds Drawn To-Date</u>	<u>TxCDBG Reserved Funds</u>	<u>Unutilized Funds (Deob)</u>	<u>Match Funds</u>	<u>Additional Local Funds</u>	<u>Percent Matched</u>
03J Sewer Improvements	\$40,050.00	\$35,911.85		\$4,138.15			
03J Sewer - Engineering	\$13,860.00	\$13,860.00		\$0.00			
14A Rehab: Single-unit Sewer	\$178,950.00	\$154,628.15		\$24,321.85		\$12,485.00	
14A Rehab: Sewer Service Er	\$35,640.00	\$35,640.00		\$0.00			
03J Sewer Impr. Acquisition	\$3,000.00	\$1,410.00		\$1,590.00			
21A General Administration	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$26,500.00		
<b>Total</b>	<b>\$ 275,000.00</b>	<b>\$ 244,950.00</b>	<b>\$ 0.00</b>	<b>\$ 30,050.00</b>	<b>\$ 26,500.00</b>	<b>\$ 12,485.00</b>	<b>10.8 %</b>

Note: if a contract activity is not listed, click on the Activity field and type the needed Activity name

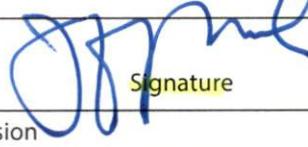
For Reserved Funds, list specific costs

Project Completion Status  Complete  Conditionally Complete

**Certifications:**

As chief elected official of the contractor jurisdiction, I certify that:

- All activities undertaken with funds provided under the contract identified in this report, have, to the best of my knowledge, been carried out in accordance with the contract agreement;
- The information contained in this Project Completion Report is accurate to the best of my knowledge;
- All records related to contractor activities are available for review;
- TxCDBG funds were not used to reduce the level of local financial support for housing and community development activities;
- No attempt to recover any capital costs of public improvements assisted in whole or in part with such funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements unless (a) such funds are used to pay the proportion of such fee or assessment that related to the capital costs of such public improvements that are financed from revenue sources other than such funds; or (b) for purposes of assessing any amount against properties owned and occupied by persons of moderate income, contractor certifies that it lacks sufficient funds under this contract to comply with the requirements of clause (a);
- The persons to benefit from the activities described in Exhibit A, Performance Statement, of this contract are receiving service or a benefit from the use of the new or improved facilities and activities; and
- Proper provision has been made for the payment of all unpaid costs and unsettled third-party claims and the State of Texas is under no obligation to make any further payment to the recipient under the contract agreement in excess of the amount identified in the Certificate of Expenditures table as "TxCDBG Reserved Funds".
- The expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Jeff R. Branick, County Judge		07/20/2021
Name and Title (Print)		Date
<input type="checkbox"/> Original Submittal	<input checked="" type="checkbox"/> Revision	Date revised: Jul 9, 2021

# PROJECT COMPLETION REPORT

A1200

Grant Recipient Name

**JEFFERSON COUNTY**

Contract Number 79

**7216231**

## Civil Rights & Citizen Participation:

Equal Opportunity Requirements

Section 3 Requirements

Promotion of MBE Participation

Excessive Force Policy

Section 504 Requirements

Fair Housing Requirements

Citizen Participation Requirements

Limited English Proficiency Requirements

Fair Housing Activity (describe):

The County Commissioners Court passed the Fair Housing Policy as part of the Civil Rights Resolution on February 13, 2017. The Public Service Announcement for Jefferson County support of Fair Housing was published in both English and Spanish in the "Beaumont Enterprise" and "Port Arthur News" on February 22, 2017.

Final Public Hearing Comments:

The County conducted the Performance Hearing on February 21, 2019. The discussion included the number of households that were provided the first time public sewer service under the contract, the amount of grant funds and local funds spent on the project and the number of low to moderate income persons served. Also the County provided information on the new 2018 TxCDBG Grant that will provide opportunities for low to moderate income households in the unincorporated areas in the southwest sector of the County including the Cheek Community first time sewer service.

Final Public Hearing Date: **Feb 21, 2019** Hearing Publication Date: **Feb 15, 2019** Work Completed Date: **Dec 20, 2018**

## Attachments:

The following documents support this report.

Final Public Hearing Publication (w/ affidavit or tearsheet)

Attached

Section 3 Annual Report

Attached

Project Map (for all construction projects)

Attached  N/A

Evidence of Benefit (projects on private property)

Attached  N/A

**PROJECT COMPLETION REPORT**

A1200

Grant Recipient Name**JEFFERSON COUNTY**Contract Number 80**7216231****Part II. Performance Report** Report work performed and performance measures for each contract budget activity.**Actual Accomplishments:**

Activity	Item Installed or Action Performed	Units	Perf. Stat Quantities	Actual Quantities	% Change
03J Sewer Improvements	Install 2 inch force main	I.f.	537	537	0
03J Sewer Improvements	Connection of literal sewer line to existing force main	lump sum	1	1	0
14A Rehab: Single-Unit Sewer	Install Grinder Station including pump and panel box	each	20	20	0
14A Rehab: Single-Unit Sewer	Mitigate existing spetic tanks	lump sum	1	1	0
14A Rehab: Single-Unit Sewer	Install 1.25 inch low pressure sewer line	I.f.	2,741	2,741	0

Does the current Performance Statement accurately reflect the project location(s)?  Yes

Have final project record drawings been received by the Grant Recipient?

 Yes, in digital fomat (original vector data)**HUD Performance Measures:**

Activity	Objective	Outcome
03J Sewer Improvements	1. Suitable Living Environment	1. Availability / Accessibility
Benefit Indicator	Facility/Infrastructure, new access	No. of Beneficiaries <input type="text"/> 49
Special Category	none	

Activity	Objective	Outcome
14A Rehab: Single-Unit Sewer	1. Suitable Living Environment	1. Availability / Accessibility
Benefit Indicator	Facility/Infrastructure, new access	No. of Beneficiaries <input type="text"/> 49
Special Category	none	

Check this box if this project includes Housing activities (other than water/sewer connections)

**Part III(a) Beneficiary Detail Report** - Activities on Public Property

Identify all activities that benefit the persons reported on this sheet; report beneficiary details for those persons.

Fields marked in pink ("Total" or "Grand Total") must equal the total beneficiaries for the activity(s) in the contract Performance Statement.

<b>Activity:</b>	<b>03J Sewer Improvements</b>	<b>Activity:</b>
------------------	-------------------------------	------------------

<b>Beneficiaries by Demographic:</b>		No. of Persons		
Gender	Male	Female	Total	
	17	32	49	
Race	Non-Hispanic	Hispanic	Sub-Total	
White		1	1	
Black/ African American	48	0	48	
Grand Total:		49		

**Beneficiaries by Income:**

Income Level	No. of Persons
Very Low (at or below 30% of the AMFI)	10
Low (31-50% of the AMFI)	11
Moderate (51-80% of the AMFI)	28
Non-Low/Moderate (above 80% of the AMFI)	0
Total	49
Subtotal - All Low/Mod	49
Percent Low/Mod	100.00%

**Part III(b) Beneficiary Detail Report** - Activities on Private Property

Identify all activities that benefit the persons reported on this sheet; report beneficiary details for those persons and households.

Fields marked in pink ("Total" or "Grand Total") must equal the total beneficiaries for the activity(s) in the contract Performance Statement. Fields marked in yellow ("Total" or "Grand Total") must equal the total households served by the activity(s) in the contract Perf. Statement.

<b>Activity:</b>	14A Rehab: Single-Unit Sewer	<b>Activity:</b>	
------------------	------------------------------	------------------	--

<b>Beneficiaries by Demographic:</b>		No. of Persons			No. of Households (demographics of the Head of Household)		
Gender		Male	Female	Total	Male	Female	Total
		17	32	49	8	12	20
Race		Non-Hispanic	Hispanic	Sub-Total	Non-Hispanic	Hispanic	Sub-Total
White			1	1		1	1
Black/ African American		48		48	19		19
Grand Total:		49		20			

**Beneficiaries by Income:**

Income Level	No. of Persons	No. of Owner Occupied Households	No. of Renter Occupied Households
Very Low (at or below 30% of the AMFI)	9	5	
Low (31-50% of the AMFI)	11	5	
Moderate (51-80% of the AMFI)	29	9	1
Non-Low/Moderate (above 80% of the AMFI)			
Total	49	20	
Subtotal - All Low/Mod	49	20	
Percent Low/Mod	100.00%	100	

**PROJECT COMPLETION REPORT**

A1200

Grant Recipient NameJEFFERSON COUNTYContract Number 837216231**Part IV Final Financial Interest Report**

Report all contracts executed under this TxCDBG contract that are valued at or above \$2,000.

**Contracts with no subcontractors**

		Contract Amount				
Type of Services	Business Name	TxCDBG Funds	Match Funds	Additional Local Funds	Total Dollars	Year Executed
Administration	David J. Waxman, Inc	\$3,500.00	\$26,500.00		\$30,000.00	2017

At least one contract executed under this TxCDBG contract  
 includes subcontracts.

No contracts executed under this TxCDBG contract  
 include subcontracts.

**Contracts with Prime and Sub Contractors**

		Contract Amount				
Type of Services		TxCDBG Funds	Match Funds	Additional Local Funds	Total Dollars	Year Executed
Engineering		\$49,500.00			\$49,500.00	
Prime (name)	LJA Engineering	\$4,950.00	\$0.00		\$4,950.00	2017
Subcontractor	Action Civil Engineers, LLC	\$44,550.00	\$0.00		\$44,550.00	2017

Construction/Rehab	\$188,965.00		\$12,485.00	\$201,450.00	Year Executed
Prime (name)	MK Construction	\$24,641.89		\$5,000.00	\$29,641.89
Subcontractor	H&H Onsite Wastewater 	\$164,323.11		\$7,485.00	\$171,808.11



Joleen E. Fregia  
 Chief Deputy  
 E-Mail  
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Charlie Hallmark  
 County Treasurer  
 1149 Pearl Street – Basement  
 Beaumont, Texas 77701

Office (409) 835-8509  
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 E-Mail  
[hallmark@co.jefferson.tx.us](mailto:hallmark@co.jefferson.tx.us)

July 12, 2021

Judge Jeff R. Branick and  
 Commissioners Court  
 Jefferson County Courthouse  
 Beaumont, Texas 77701

Gentlemen:

Enclosed is the Investment Schedule as of June 30th, 2021, including interest earnings.

The 90 day Treasury discount rate on June 30th, 2021 was 0.05% and the interest on your checking accounts for the month of June was 0.16%

Included in the attached report are the balances for the County's pledged collateral.

This report meets the requirements for investment officers in compliance with the Texas Government Code. Title 10, Section 2256.023.

This should be on the agenda for July 20th, 2021, to be received and filed.

Sincerely,

Charlie Hallmark CIO  
 Enclosure

Agenda should read:

Receive and File Investment Schedule for June, 2021,  
 including the year to date total earnings on County funds.

**JEFFERSON COUNTY  
MONTH END JUNE, 2021 INVESTMENT SCHEDULE**

This is an unaudited statement made in accordance with provisions of Government Code Title 10 Section 22560.023 Title Public Funds Investment Act. The investment portfolios of Jefferson County comply with the strategies in the Jefferson County Investment Policy and Procedures.

*Charlie Hallmark, Jefferson County Investment Officer*

## FISCAL YEAR 2020-2021

### YIELD TO MATURITY AND INTEREST EARNINGS

MONTH	90 DAY T. BILL YIELD	INVESTMENT INTEREST EARNED	CHECKING ACCOUNT YIELD	TEXAS CLASS INTEREST	TEXAS CLASS YIELD
OCTOBER	0.100%	\$41,201.10	0.160%	\$4,788.40	0.129%
NOVEMBER	0.080%	\$10,622.45	0.160%	\$196.36	0.120%
DECEMBER	0.090%	\$12,634.41	0.160%	\$143.66	0.088%
JANUARY	0.060%	\$35,117.10	0.160%	\$0.00	0.000%
FEBRUARY	0.040%	\$21,375.10	0.160%	\$0.00	0.000%
MARCH	0.030%	\$20,335.54	0.160%	\$0.00	0.000%
APRIL	0.010%	\$18,703.46	0.160%	\$0.00	0.000%
MAY	0.010%	\$18,278.18	0.160%	\$0.00	0.000%
JUNE	0.050%	\$20,399.87	0.160%	\$0.00	0.000%
JULY					
AUGUST					
SEPTEMBER					
<b>ANNUAL TOTALS</b>		<b>\$198,667.21</b>		<b>\$5,128.42</b>	<b>\$203,795.63</b>



**JEFFERSON COUNTY**  
Engineering Department

**ENGINEERING DEPARTMENT**

**AGENDA ITEM**

July 20, 2021

- a) Receive and file the Revisions to the Jefferson County Subdivision and Development Regulations-**Section 11 Private Subdivisions**.

## SECTION 11 PRIVATE SUBDIVISIONS

**11.1 Requirements for Private Subdivisions.** Requirements for Private Subdivisions are the same as those for Public Subdivisions with the following exceptions:

- (a) The Subdivision entrance(s) must be marked with a sign clearly legible from the nearest Public Right-of-Way "Private Subdivision"
- (b) Each owner of land within the subdivision shall execute and file a covenant to run with the land which shall preserve the Private Road Right-of-Way for the benefit of all current and future Lot owners.
- (c) County will not maintain ditches, roads, culverts, signage, traffic control or other facilities inside a private subdivision.

### 11.2 Acceptance of Private Subdivision into the County System

- (a) All streets, drainage facilities, driveway culverts, signage, etc. must meet or exceed current rules, regulations and policies for acceptance. All work necessary to bring streets drainage facilities, driveway culverts, signage, etc. shall be completed and paid for by Owners.
- (b) Final inspection will be performed by the County. Final discretionary approval of facilities is vested in the County Commissioner and the County Engineer and approved by Jefferson County Commissioner's Court. For acceptance, Road Maintenance and Construction security shall follow the requirements set forth in the Subdivision Rules and Regulations.

**11.3 Acceptance of Other Non-County Roads into the Jefferson County Road System.** Person(s) that desire the County to take a Private Road into the County Road System must file a Plat. The requirements for the plat are the same as those for Public Road Subdivisions and must show any and all encroachments and all structures within twenty-five (25) feet of the Right-of-Way.

A Surveyor must set corners at all property lines that intersect the Right-of-Way.

Property Owners must supply proper size driveway culverts. Proper size will be determined by the precinct Commissioner.

Owners of the road are required to file a Donation Deed to Jefferson County. This Donation Deed will include a Metes and Bounds Description of that portion of the road being donated.

**Special, July 20, 2021**

There being no further business to come before the Court at this time,  
same is now here adjourned on this date, July 20, 2021