

SPECIAL, 7/20/2021 10:30:00 AM

BE IT REMEMBERED that on July 20, 2021, there was begun and holden a SPECIAL session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Vernon Pierce, Commissioner Pct. No. 1

Commissioner Darrell Bush, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable Zena Stephens, Sheriff

Honorable Theresa Goodness , County Clerk

When the following proceedings were had and orders made, to-wit:

Notice of Meeting and Agenda and Minutes
July 20, 2021

Jeff R. Branick, County Judge
 Vernon Pierce, Commissioner, Precinct One
 Darrell Bush, Commissioner, Precinct Two
 Michael S. Sinegal, Commissioner, Precinct Three
 Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
 OF COMMISSIONERS' COURT
 OF JEFFERSON COUNTY, TEXAS
 July 20, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **20th** day of **July 2021** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

Note: Budget Workshops will be held this week, July 19-23, 2021 (see attached schedule)

9:15 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.

9:30 a.m.- WORKSHOP- To receive updated information from Johnson Controls on the Energy Conservation Project for the County.

10:00 a.m.-WORKSHOP- To receive information from Tim Richardson regarding progress in efforts to restore the coastline and marshes.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage: https://co.jefferson.tx.us/comm_crt/commmlink.htm Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer

Notice of Meeting and Agenda and Minutes
July 20, 2021

session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four

PLEDGE OF ALLEGIANCE: Vernon Pierce, Commissioner, Precinct One

PURCHASING:

1. Consider and approve Amendment No. 2 (two) to contract (RFP 16-010/YS), Lease of Properties Acquired as a Result of Buy-Out to transfer lease of property (Item 98, Property ID 75) from Bruce and Jacqueline Bundick to Justin Meyers.

SEE ATTACHMENTS ON PAGES 12 - 12

Motion by: Commissioner Bush

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

2. Consider and approve Amendment No. 3 (three) to contract (RFP 16-010/YS), Lease of Properties as a Result of Buy Out to transfer lease of property (Item 86, Property ID 41) from Meredith Hatcher to Taylor Barclay.

SEE ATTACHMENTS ON PAGES 13 - 13

Motion by: Commissioner Bush

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

3. Consider and approve a Lease Extension for (RFP 16-010/YS), Lease of Properties Acquired as a Result of Buy-Out for five (5) additional years from July 26, 2021 to July 25, 2026; as shown on Attachment A.

SEE ATTACHMENTS ON PAGES 14 - 26

Motion by: Commissioner Bush

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

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4. Consider and approve, execute, receive and file Amendment No. 3 (three) to contract (IFB 19-038/YS), Term Contract for Paper Stock and Envelopes for Jefferson County. This amendment will increase pricing; as shown on Attachment B. Price increases are due to industry manufacturing changes due to the pandemic.

SEE ATTACHMENTS ON PAGES 27 - 40

Motion by: Commissioner Bush

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

5. Discuss and possibly approve the County Treasurer to enter into contract negotiations for (RFP 21-007/DS), Jefferson County Bank Depository Contract and (RFP 21-017/DS) Jefferson County District and County Clerk's Trust Fund Depository.

Motion by: Commissioner Bush

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

6. Consider and approve removal from the Sheriff inventory of a 2017 Ford Explorer, VIN 1FM5K8AR0HGB34047, due to a vehicle accident and sold to Geico County Mutual Insurance Co.

SEE ATTACHMENTS ON PAGES 41 - 41

Motion by: Commissioner Bush

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY AUDITOR:

7. Regular County Bills - check #484541 through check #484768.

SEE ATTACHMENTS ON PAGES 42 - 49

Motion by: Commissioner Sinegal

Second by: Commissioner Alfred

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY CLERK:

8. Consider and possibly approve, execute, receive and file a Joint Election Agreement and Election Services Contract between Jefferson County and Port Neches-Groves ISD for the election to be held on November 2, 2021.

SEE ATTACHMENTS ON PAGES 50 - 63

Motion by: Commissioner Alfred

Second by: Commissioner Pierce

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY COMMISSIONERS:

9. Consider and possibly approve the adoption of a Proclamation recognizing the Pioneering Women.

SEE ATTACHMENTS ON PAGES 64 - 64

Motion by: Commissioner Alfred

Second by: Commissioner Sinegal

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

10. Consider, possibly approve, authorize the County Judge to execute, receive and file a Memorandum of Understanding between Jefferson County and Linda Patterson for her services as an independent consultant for the County Judge.

SEE ATTACHMENTS ON PAGES 65 - 66

Motion by: Commissioner Alfred

Second by: Commissioner Pierce

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

11. Consider, possibly approve, authorize the County Judge to execute, receive and file an Order Establishing Criteria for Redistricting of Political Boundaries for Jefferson County pursuant to the applicable provisions of the U.S. and Texas Constitutions, the Voting Rights Acts and the Texas Elections Code.

SEE ATTACHMENTS ON PAGES 67 - 77

Motion by: Commissioner Alfred

Second by: Commissioner Pierce

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

12. Conduct a public hearing regarding approval of an amendments to the Property Tax Abatement with Coastal Caverns 1, L.P pursuant to Texas Property Tax Code Chapter 312.401 et seq.

Motion by: Commissioner Alfred

Second by: Commissioner Pierce

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

13. Consider and possibly approve an amendment to the Property Tax Abatement with Coastal Caverns 1, L.P regarding phases 1, and 2 of that project pursuant to Texas Property Tax Code Chapter 312.401 et seq.

Motion by: Commissioner Alfred

Second by: Commissioner Pierce

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

14. Consider and possibly approve an amendment to the Property Tax Abatement with Coastal Caverns 1, L.P regarding phases 3, 4 & 5 of that project pursuant to Texas Property Tax Code Chapter 312.401 et seq.

Motion by: Commissioner Alfred

Second by: Commissioner Pierce

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

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15. Conduct a public hearing regarding approval of individual Tax Abatements for Project Green for Arbor Renewable Gas LLC phases 1, 2, 3 and 4 pursuant to Texas Tax Code Sec. 312.401.

Motion by: Commissioner Pierce

Second by: Commissioner Bush

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

16. Consider and possibly approve and authorize the County Judge to execute individual Property Tax Abatement Agreements with Arbor Renewable Gas LLC for Project Green regarding phases 1, 2, 3 and 4 of that project pursuant to Texas Property Tax Code Chapter 312.401 et seq.

Motion by: Commissioner Alfred

Second by: Commissioner Pierce

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

17. Consider, possibly approve, authorize the County Judge to execute, receive and file Project Completion Report for TxCDBG Contract No. 721623 relating to sewer improvements.

SEE ATTACHMENTS ON PAGES 78 - 83

Motion by: Commissioner Alfred

Second by: Commissioner Pierce

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

COUNTY TREASURER:

18. Receive and File Investment Schedule for June, 2021, including the year to date total earnings on County funds.

SEE ATTACHMENTS ON PAGES 84 - 86

Motion by: Commissioner Sinegal

Second by: Commissioner Bush

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

ENGINEERING:

19. Receive and file the Revisions to the Jefferson County Subdivision and Development Regulations-Section 11 Private Subdivisions.

SEE ATTACHMENTS ON PAGES 87 - 88

Motion by: Commissioner Pierce

Second by: Commissioner Bush

In favor: County Judge Branick, Commissioner Pierce, Commissioner Bush, Commissioner Sinegal, Commissioner Alfred

Action: APPROVED

Other Business:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge

The following option is available: Listen to audio by calling
571-748-4021 PIN # 623-6974#.

**BUDGET WORKSHOP SCHEDULE - REVISED
2021-2022**

Monday, July 19

9:30 a.m. Budget overview
9:45 a.m. Voter Registration (1031) Getz
10:00 a.m. County Clerk (1014)/Elections Department (1034) Goodness
10:15 a.m. District Clerk (2031) Smith
10:30 a.m. Environmental Control (5078) Conlin
10:45 a.m. Community Supervision (3058) Johnson
11:00 a.m. MIS (1025) Ross

12:00 p.m. thru 1:30 p.m. Break for Lunch

1:30 p.m. 172nd District Court (2036) Templeton
1:45 p.m. JP Pct 1, Pl 1 (2041) Doyle
2:00 p.m. Mosquito Control (5081) Wheeler
2:15 p.m. Health & Welfare I (5074)/II (5075)/Indigent Health (5079) Ede
2:30 p.m. Airport (7091) Rupp
2:45 p.m. Visitor Center (8040) - Hughes

Tuesday, July 20

10:30 a.m. Commissioners Court Meeting

12:00 p.m. – 1:30 p.m. – Break for lunch

1:30 p.m. Constable Pct. 1 (3065) Smith-Pollard
1:45 p.m. Constable Pct. 6 (3070) Stevenson
2:00 p.m. Constable Pct. 7 (3071) Adams
2:15 p.m. Constable Pct. 4 (3068) Werner
2:30 p.m. Sheriff (3059)/ Crime Lab (3060)/Jail (3062)/Marine (865) Stephens

Wednesday, July 21

9:30 a.m. District Attorney (2030) Wortham
9:45 a.m. Service Center (8095) Zurita
10:00 a.m. Maintenance – Beaumont (6083) Keller
10:15 a.m. GIS (proposed new department/division) Gross
10:30 a.m. Engineering (115) Falgout
10:45 a.m. Court Master (2055)
11:00 a.m. Capital Projects
General Services (1024)/Tobacco (125)
Road & Bridge Precincts
JC Assistance District 4
Discuss all other Departments not scheduled

Page Two:
Continued Budget Hearings

Wednesday, July 21

12:00 p.m. – 1:30 p.m. – Break for lunch

1:30 p.m. open

Thursday, July 22

Open

Friday, July 23

Open

The following departments are not scheduled - No capital other than computers or vehicles and no personnel changes requested. MIS will be asked to make recommendation for Computer requests and Service Center will be asked to make recommendation on vehicle requests. Extra help and/or Travel less than \$3,000 increase and only minor changes to other operating line items:

| | | |
|----------------------------------|-------------------------|------------------|
| Juvenile Probation/Detention | Dispute Resolution | County Judge |
| Agriculture | Human Resource | Constable Pct. 2 |
| Treasurer | Risk Management | Constable Pct. 8 |
| Jury | Port Arthur Maintenance | Tax |
| Criminal District Court | Mid-County Maintenance | |
| 58 th District Court | County Morgue | |
| 60 th District Court | Nurse Practitioner | |
| 136 th District Court | Child Welfare | |
| 252 nd District Court | Emergency Management | |
| 279 th District Court | Veterans | |
| 317 th District Court | Parks | |
| County Court at Law I | Historical Commission | |
| County Court at Law II | JP Pct. 4 | |
| County Court at Law III | JP Pct. 6 | |
| JP Pct. 1, Pl 2 | JP Pct. 7 | |
| JP Pct. 2 | JP Pct. 8 | |

NOTE: TIMES ARE TENTATIVE. YOU MAY WANT TO COME A FEW MINUTES EARLY IN CASE BUDGET HEARINGS ARE MOVING QUICKLY.

Amendment No. 2

RFP 16-010/YS

7/9/2021

Jaci Bundick
RFP 16-010/YS
Winnie, TX 77665

Yea-Mei Sauer
Contract Specialist, Jefferson County Purchasing

RE: RFP 16-010/YS

Bruce Bundick and I would like to transfer our lease property located at 21443 Englin Rd. We no longer own the adjacent property at 21195 Englin Rd and would like to transfer our lease to Justin Meyers who now lives there.

Please let me know if you need any additional information from us.

Thank you,



Jaci Bundick

409.828.1128

Item 98

Property ID 75


JEFFERSON COUNTY, TEXAS

Jeff Branick, County Judge

ATTEST:


Theresa Goodness
Interim County Clerk

July 14, 2020

Ms. Sauer,

Please transfer the current property lease on Davidson Rd from Meredith Hatcher to Taylor Barclay, the current homeowner at adjacent property 11584 Davidson Rd.

Thank you and let me know if you need anything else.

Meredith Hatcher

Meredith Hatcher
409.651.6280

Item 04

Property ID 41



JEFFERSON COUNTY, TEXAS

[Signature]
Jeff Branick, County Judge

ATTEST:

[Signature]
Theresa Goodness
Interim County Clerk

Attachment A**Award of RFP 16-010/YS, Lease of Properties as a Result of Buy Out****Awarded July 11, 2016**

| Proposal Item Number | Property ID Number | Address | Address | City, State | Zip code | Legal Description | Latitude | Longitude | Annual Lease Amount | Awarded to |
|----------------------|--------------------|---------|-------------------|-------------|----------|--|----------|-----------|---------------------|-------------------------|
| 1 | 123 | 227 | Lene Ln | Beaumont TX | 77705 | East half of Lot 7 Tract 4 Block 4 and Lot 8 Tract 7 Block 4 Orange Farms Abst 048855 | 29.55265 | -94.06438 | | None |
| 2 | 122 | 241 | Lene Ln | Beaumont TX | 77705 | West half of Lot 7 Tract 4 Block 4 and Lot 8 Tract 7 Block 4 Orange Farms Abst 048855 | 29.55271 | -94.06413 | | None |
| 3 | 144 | 390 | Lene Ln | Beaumont TX | 77705 | Lot 1 Block 2 Tract 12 .872 Acres, Lot 2 Block 2 Tract 13 .970 Acres and Lot 3 Blk 2 Tr 11 .485. Orange Farms 2.327 Ac | 29.92155 | -94.1087 | \$1.00 | Raymond & Carol Pringle |
| 4 | 83 | 438 | Hillebrandt Acres | Beaumont TX | 77705 | Lot 15, Block 5, Hillebrandt Acres Abstract 029250 | 29.93404 | -94.10818 | | None |
| 5 | 19 | 445 | Bass Rd | Beaumont TX | 77705 | Lot 27 Hillebrandt Heights Unrec .68 Abst 029300 | 29.92107 | -94.09465 | | None |
| 6 | 150 | 453 | Hillebrandt Acres | Beaumont TX | 77705 | Hillebrandt Acres L16 B6 .480Ac Abstract 029250 | 29.93375 | -94.10803 | \$36.00 | Ronnie Walston |

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|----|-----|-----|-------------------|-------------|-------|--|----------|-----------|---------|-----------------|
| 7 | 16 | 469 | Bass Rd | Beaumont TX | 77705 | Hillebrandt 26 Heights Unrec .68 Abstract 029300 | 29.92058 | -94.09444 | | None |
| 8 | 40 | 476 | Bass Rd | Beaumont TX | 77705 | Tr 3 Hillebrandt 28 Heights Unrec .414 Abstract 029300 | 29.92012 | -94.09438 | \$5.00 | Peggy McClendon |
| 9 | 128 | 477 | Hillebrandt Acres | Beaumont TX | 77705 | Hillebrandt Acres E15' Lot 14 Block 6 Lot 15 B6 .508 Acres Abstract 029250 | 29.93119 | -94.11267 | \$24.00 | Ronnie Walston |
| 10 | 49 | 492 | Bass Rd | Beaumont TX | 77705 | 28 Tr 2 & Hillebrandt 29 Heights Unrec .414 Abstract 029300 | 29.92014 | -94.09386 | \$5.00 | Peggy McClendon |
| 11 | 82 | 492 | Lene Ln | Beaumont TX | 77705 | Lot 1 Block 2 Tract 5 and Lot 2 Block 2 Tract 8 Orange Farms 1.89 Abstract 048855 | 29.92142 | -94.11057 | | None |
| 12 | 17 | 520 | Bass Rd | Beaumont TX | 77705 | Tr 1 Hillebrandt 29 Heights Unrec .414 Abstract 029300 | 29.92015 | -94.09349 | \$48.00 | James Wyble |
| 13 | 118 | 611 | Hillebrandt Acres | Beaumont TX | 77705 | Hillebrandt Acres Lot 11 Block 6 Abst 26 M Grange Tract 74 .649, Abstract 029250 | 29.93409 | -94.11089 | | None |

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| 14 | 89 | 993 | Hillebrandt Acres | Beaumont TX | 77705 | Hillebrandt Acres Lot 51, Block 1, Lot 52 Tract 2 Block 1 Abstract 029250 | 29.93225 | -94.11511 | \$20.00 | Casey Bonin |
| 15 | 79 | 1068 | Hillebrandt Acres | Beaumont TX | 77705 | Hillebrandt Acres, Lot 3, Block 2, Abstract 029250 | 29.93232 | -94.11608 | | None |
| 16 | 147 | 1291 | Hillebrandt | Beaumont TX | 77705 | Lot 38, Block 1, Hillebrandt Acres Abstract 26 Tract 119 M Grange Abstract 029250 | 29.93041 | -94.11799 | | None |
| 17 | 104 | 1420 | Hillebrandt Acres | Beaumont TX | 77705 | Hillebrandt Acres Lot 15 Block 2 Tract 20, .2661 Ac, Abstract 029250 | 29.93029 | -94.118 | \$601.00 | Dr. Richard A. Levacy MD |
| 19 | 73 | 1989 | Hillebrandt Acres | Beaumont TX | 77705 | Hillebrandt Acres Lots 4, 5, and 6, Block 1, Abstract 029250 | 29.93358 | -94.11722 | \$36.00 | John McNeil |
| 20 | 94 | 2040 | Hillebrandt Acres | Beaumont TX | 77705 | Part Tract 24509 L Hamshire 1.000 Section 198-B Abstract 300509 & Part Tract 24 509 L Hamshire 10.110Sec 198-Babstract 300509 | 29.93394 | -94.11505 | \$12.00 | Terrell Broussard |

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| 21 | 74 | 2065 | Hillebrandt Acres | Beaumont TX | 77705 | Lots 1 & 2, Block 1, Hillebrandt Acres-Abstract 029250 | 29.93394 | -94.11567 | \$36.00 | Curtis Randall |
| 22 | 101 | 3452 | Ballard Rd | Beaumont TX | 77705 | Abstract 49 Wm Smith Tracts 33, 39, 78, 155 & 156 Abstract 102 Wm Carr Tracts 45 & 233 2.017 Acres | 29.8794 | -94.16014 | | None |
| 23 | 126 | 3481 | Ballard Rd | Beaumont TX | 77705 | Tracts 44, 58, 34 and 43 49 WM Smith 0.58 Loc off of Labelle Rd. Abstract 300049 | 29.87914 | -94.16073 | | None |
| 24 | 148 | 3534 | Ballard Rd | Beaumont TX | 77705 | Tr 42 49 Wm Smith .22 Abstract 300049 Lot 42 | 29.87948 | -94.16147 | | None |
| 25 | 80 | 3577 | Doucet | Beaumont TX | 77705 | Tracts 74 & 75, 49 Wm Smith .59 Abstract 300049 Lot 74, 75 | 29.87802 | -94.16027 | | None |
| 26 | 140 | 3590 | Doucet | Beaumont TX | 77705 | Tract 64 49 Wm Smith .25 Abstract 300049 Lot 64 | 29.93611 | -94.0919 | | None |
| 27 | 76 | 7046 | Bayou Trace | Beaumont TX | 77705 | 191 Wm Reeves Tr 59 14.530747 J W Denny Tr 41 .240 Abstract 300191 | 29.84687 | -94.2221 | | None |
| 28 | 97 | 7303 | Backridge Rd | Beaumont TX | 77705 | Tract 4 Tract 18 168 Jno McGaffey 4.760 Abstract 300168 | 29.72208 | -93.94045 | \$10.00 | LaBelle Properties, Ltd. |

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| 29 | 87 | 7522 | Hillebrandt | Beaumont TX | 77705 | Oak Park Acres Lot 25-A Block 2.50 Acres M Grange Abstract 26 Tract 55 Abstract 047750 | 29.93531 | -94.10806 | \$60.00 | Grady A. Taylor |
| 30 | 132 | 7806 | Hwy 365 | Beaumont TX | 77705 | Tract 4 Block 15 Orange Farms Abstract 048855 | 29.54785 | -94.02711 | \$1.00 | Eric R. Brode |
| 31 | 129 | 7818 | Fm 365 | Beaumont TX | 77705 | Tract 3 .803 Acres 15 Orange Farms Abstract 048855 | 29.54699 | -94.0261 | \$1.00 | Eric R. Brode |
| 32 | 131 | 8599 | Hillebrandt Rd | Beaumont TX | 77705 | Lot 3 Block 2 Tract 1 .906 and Lot 4 Block 2 Tract 5 .908 Orange Farms Abstract 048855 | 29.56286 | -94.0462 | | None |
| 33 | 85 | 8629 | Hillebrandt Rd | Beaumont TX | 77705 | Lot 3 Block 2 Tract 8, .9142 and Tract 4 .09 Orange Farms, abstract 048855 | 29.92352 | -94.11226 | | None |
| 34 | 95 | 10140 | Baltimore | Beaumont TX | 77705 | Hillebrandt Acres Lot 8 Block 4 Abstract 029250 | 29.93415 | -94.11255 | | None |

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| 35 | 113 | 10155 | Baltimore | Beaumont TX | 77705 | Hillebrandt Acres North 1/2 Lot 1, Block 5 Abstract 029250 | 29.93415 | -94.11214 | \$4.00 | Michael Breland |
| 36 | 109 | 10191 | Baltimore | Beaumont TX | 77705 | Lot 2 Block 5 Abstract 029250 Hillebrandt Acres | 29.93386 | -94.1119 | \$7.00 | Michael Breland |
| 37 | 78 | 10234 | Baltimore | Beaumont TX | 77705 | Hillebrandt Acres Lots 11-13, Block 4 Abstract 029250 | 29.93348 | -94.11378 | | None |
| 38 | 72 | 10249 | Barton Rd | Beaumont TX | 77705 | Hillebrandt Acres Lot 4, Block 4 Abstract 029250 | 29.93352 | -94.11487 | | None |
| 39 | 11 | 11025 | Oak Ln | Beaumont TX | 77705 | Und 1/2 Int 9 3 Country Road Est Sect 3 Abstract 014861 Und Int In .500000 | 29.92057 | -94.09485 | | Phillip Hallmark |
| 40 | 18 | 11030 | Country Lane Rd | Beaumont TX | 77705 | Lots 10, 11, 12 & 13, Block 3, Country Road Estates Section 3 | 29.92057 | -94.094 | | Phillip Hallmark |
| 41 | 3 | 11034 | Kenner Rd | Beaumont TX | 77705 | 20 Hillebrandt 21 Heights Unrec 1.061 Abstract 029300 | 29.92097 | -94.09231 | \$5.00 | Peggy McClendon |
| 42 | 13 | 11037 | Hickory Ln | Beaumont TX | 77705 | 9 2 Country Road Est Sect 2 Abstract 014853 | 29.92063 | -94.0961 | | None |

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| 43 | 4 | 11049 | Kenner Rd | Beaumont TX | 77705 | Hillebrandt 8 Heights Unrec 2.809 Abstract 029300 And Lot 7 Hillebrandt Heights Unrec 2.791 Abst 029300 | 29.92079 | -94.09115 | \$20.00 | Kenneth W. Chadwick |
| 44 | 12 | 11087 | Hickory Ln | Beaumont TX | 77705 | 6& 2 1/2 All & Tr 1 S1/2 Of 8 2 Country Road Est Sec 2* Abstract 014853 | 29.91987 | -94.09611 | | None |
| 45 | 9 | 11090 | Country Lane Rd | Beaumont TX | 77705 | 14 3 Country Road Est Sect 3 Abstract 014861 | 29.91994 | -94.09397 | | Phillip Hallmark |
| 46 | 10 | 11091 | Country Lane Rd | Beaumont TX | 77705 | 21 4 Country Road Est Sect 3 Abstract 014861 | 29.91977 | -94.09359 | | None |
| 47 | 48 | 11111 | Oak Ln | Beaumont TX | 77705 | 6 7 3 Country Road Est Sect 3 Abstract 014861 | 29.91962 | -94.0948 | | Phillip Hallmark |
| 48 | 33 | 11124 | Oak Ln | Beaumont TX | 77705 | 16 2 Country Road Est Sect 2 Abstract 014853 | 29.91927 | -94.09518 | | None |
| 49 | 62 | 11126 | Hickory Ln | Beaumont TX | 77705 | Lot 12, Block 4 Country Road Estates Section 1 Abstract 014852 | 29.91915 | -94.09638 | | None |
| 50 | 57 | 11134 | Kenner Rd | Beaumont TX | 77705 | Hillebrandt 14 Heights Unrec 3 Abstract 029300 | 29.91965 | -94.09236 | | None |
| 51 | 28 | 11158 | Hickory Ln | Beaumont TX | 77705 | Lt 20 Blk 1 Country Road Est Sec2 Abstract 014853 | 29.91888 | -94.09638 | | None |
| 52 | 27 | 11174 | Hickory Ln | Beaumont TX | 77705 | 19 1 Country Road Est Sect 2 | 29.91852 | -94.09634 | | None |
| 53 | 35 | 11180 | Country Lane Rd | Beaumont TX | 77705 | 18 3 Country Road Est Sect 3 * Abstract 014861 | 29.91845 | -94.09405 | | None |
| 54 | 34 | 11189 | Oak Ln | Beaumont TX | 77705 | 3 3 Country Road Est Sect 3 Abstract 014861 | 29.91853 | -94.09476 | | None |
| 55 | 44 | 11189 | Country Lane Rd | Beaumont TX | 77705 | 17 4 Country Road Est Sect 3 Abstract 014861 | 29.9184 | -94.09353 | | None |

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| 56 | 29 | 11200 | Oak Ln | Beaumont TX | 77705 | 2 2 All 18 2 Tr 2 & All Of 19 2 Country Road Est Sect 2 Abstract 014853 | 29.91824 | -94.09513 | | None |
| 57 | 59 | 11210 | Country Lane Rd | Beaumont TX | 77705 | Lot 19, Block 3, Country Road Est Sect 3 Abstract 014861 | 29.91829 | -94.09393 | | None |
| 58 | 31 | 11217 | Kenner Rd | Beaumont TX | 77705 | Hillebrandt 1 Heights Unrec 2.80 Abstract 029300 | 29.91825 | -94.09169 | \$20.00 | John LeBlanc |
| 59 | 42 | 11223 | Oak Ln | Beaumont TX | 77705 | 1 3 Country Road Est Sect 1 Abstract 014852 | 29.91788 | -94.09476 | | None |
| 60 | 22 | 11224 | Oak Ln | Beaumont TX | 77705 | 20 2 Country Road Est Sect 2 Abstract 014853 | 29.91789 | -94.09526 | | None |
| 61 | 53 | 11232 | Country Lane Rd | Beaumont TX | 77705 | 20 3 Country Road Est Sect 1 Abstract 014852 | 29.91761 | -94.09409 | | None |
| 62 | 26 | 11242 | Hickory Ln | Beaumont TX | 77705 | 15 16 17 1 Country Road Est Sect 2 Abstract 014853 | 29.91735 | -94.09621 | | None |
| 63 | 23 | 11248 | Kenner Rd | Beaumont TX | 77705 | Lot 18 Hillebrandt Heights Unrec. Sec 3 Abst 029300 | 29.91804 | -94.09244 | \$103.00 | Phillip & Lydia Hallmark |
| 64 | 25 | 11258 | Sweetgum Ln | Beaumont TX | 77705 | 14 1 Country Road Est Sect 2 Abstract 014853 | 29.91743 | -94.09586 | | None |
| 65 | 43 | 11265 | Sweetgum Ln | Beaumont TX | 77705 | 1 2 Country Road Est Sect 2 Abstract 014853 | 29.91804 | -94.09477 | | None |
| 66 | 24 | 11276 | Sweetgum Ln | Beaumont TX | 77705 | 13 1 Country Road Est Sect 2 Abstract 014853 | 29.91741 | -94.09556 | | None |

| | | | | | | | | | | |
|----|-----|-------|-----------------|-------------|-------|--|----------|-----------|---------|----------------------|
| 67 | 21 | 11300 | Sweetgum Ln | Beaumont TX | 77705 | 10 & 11 1 Country Road Est Sect 1 12 1 Country Road Est Sect 2 Abstract 014852 | 29.91734 | -94.09434 | | None |
| 68 | 37 | 11309 | Country Lane Rd | Beaumont TX | 77705 | 7 5 Country Road Est Sect 1 Abstract 014852 | 29.91692 | -94.09401 | | None |
| 69 | 63 | 11309 | Kenner Rd | Beaumont TX | 77705 | Tracts 4 & 6, Lot 1, Block 14, Orange Farms 1.38 Abst 048855 | 29.91698 | -94.09181 | \$12.00 | Oscar & Amber Olvera |
| 70 | 8 | 11329 | Kenner Rd | Beaumont TX | 77705 | Tr 2 1 14 Orange Farms Abstract 048855 | 29.91671 | -94.09175 | \$12.00 | Oscar & Amber Olvera |
| 71 | 55 | 11345 | Country Lane Rd | Beaumont TX | 77705 | 6 5 Country Road Est Sect 1 Abstract 014852 | 29.91659 | -94.09393 | | None |
| 72 | 38 | 11346 | Country Lane Rd | Beaumont TX | 77705 | 8 1 Country Road Est Sect 1 Abstract 014852 | 29.91651 | -94.09444 | | None |
| 73 | 110 | 11369 | Country Lane Rd | Beaumont TX | 77705 | Lot 5, Block 5 Country Road Estates Section 1 Abstract 014852 | 29.91669 | -94.09578 | | None |
| 74 | 14 | 11394 | Country Lane Rd | Beaumont TX | 77705 | Lts 5 1 Tr 2 Lts 6 1 & S 1/2 Lt 7 1 Tr 1 Country Road Est Sect 1 Abstract 014852 | 29.91628 | -94.0961 | | None |
| 75 | 58 | 11422 | Country Lane Rd | Beaumont TX | 77705 | Lot 4, Block 1 Lot 5, Block 1 Tract 1 Country Road Estates Section 1 Abstract 014852 | 29.91573 | -94.0962 | \$6.00 | Carla Mason |

| | | | | | | | | | | |
|----|----|-------|-----------------|-------------|-------|---|----------|-----------|---------|--------------------------|
| 76 | 84 | 11456 | Davidson Rd | Beaumont TX | 77705 | Lot 3, Block 14, Tract 1 0.726 Acres Orange Farms Abst 048855 | 29.91518 | -94.08815 | \$1.00 | Landon Delage |
| 77 | 39 | 11465 | Sweetgum Ln | Beaumont TX | 77705 | 14 4 Country Road Est Sect 1 Abstract 014852 | 29.91719 | -94.09341 | \$12.00 | Phillip & Lydia Hallmark |
| 78 | 2 | 11471 | Country Lane Rd | Beaumont TX | 77705 | 1 4 Country Road Est Sect 1 Abstract 014852 | 29.91512 | -94.0958 | \$60.00 | Jason Vandiver |
| 79 | 52 | 11477 | Davidson Rd | Beaumont TX | 77705 | Tr 4 2 14 Orange Farms .666 Abstract 048855 | 29.9154 | -94.08851 | \$1.00 | Landon Delage |
| 80 | 20 | 11501 | Sweetgum Ln | Beaumont TX | 77705 | 13 4 Country Road Est Sect 1 Abstract 014852 | 29.91716 | -94.09481 | \$12.00 | Phillip & Lydia Hallmark |
| 81 | 50 | 11506 | Sweetgum Ln | Beaumont TX | 77705 | 8 5 Country Road Est Sect 1 Abstract 014852 | 29.91672 | -94.09493 | | |

| | | | | | | | | | | |
|----|-----|-------|-------------|---------------|-------|---|----------|-----------|---------|--------------------------|
| 82 | 64 | 11519 | Sweetgum Ln | Beaumont TX | 77705 | Lot 12, Block 4 Country Road Estates Section 1 Abstract 014852 | 29.91692 | -94.0945 | \$12.00 | Phillip & Lydia Hallmark |
| 83 | 138 | 11524 | Davidson Rd | Beaumont TX | 77705 | Lot 3, Block 14, Tract 10 0.666 Acres Orange Farms Abst 048855 | 29.91606 | -94.08812 | | |
| 84 | 51 | 11541 | Sweetgum Ln | Beaumont TX | 77705 | 11 4 Country Road Est Sect 1 Abstract 014852 | 29.91642 | -94.09262 | \$12.00 | Andrew Pritchard |
| 85 | 146 | 11600 | Sweetgum Ln | Beaumont TX | 77705 | Lots 11 & 12, Block 5 Country Road Est Section 1 Abstract 014852 | 29.91537 | -94.09305 | \$5.00 | Daniel R. Ward |
| 86 | 41 | 11604 | Davidson Rd | Beaumont TX | 77705 | 7 14 Tr 1 8 14 Tr 1 & Tr 11 Orange Farms 1.536 Loc Off Of Kenner Rd | 29.91781 | -94.08962 | \$12.00 | David & Meredith Hatcher |
| 87 | 5 | 11611 | Sweetgum Ln | Beaumont TX | 77705 | 7 4 Country Road Est Sect 1 Abstract 014852 | 29.91533 | -94.09261 | \$5.00 | George M. Greer |
| 88 | 149 | 12125 | Burr Lane | Nederland, TX | 77701 | 44 Tr 3 (Part) And (Part) Of 45 C O Ellstrom 1.000 Abstract 019250 | 29.9333 | -94.1132 | | None |

| | | | | | | | | | | |
|----|--|-------|-------------|-------------|-------|---|----------|-----------|--------|-------------------|
| 89 | 93 | 15106 | Labelle | Beaumont TX | 77705 | Lot 32, 102 Wm Carr .950 Abstract 300102 | 29.87782 | -94.15935 | | None |
| 90 | 136 | 17363 | Boondocks | Beaumont TX | 77705 | Tract 34 4.808 Acres 747 J W Denny (Out To Boondocks Rd) | 29.86798 | -94.22271 | | None |
| 91 | 151 | 17859 | Azalea Dr. | Beaumont TX | 77705 | Lots 27 and 28, Block 6, Green Thumb Estates Section 1 | 29.82694 | -94.22387 | | None |
| 92 | 141 | 17886 | Azalea Dr | Beaumont TX | 77705 | Lot 59, Block 8 Green Thumb Estates 1 Abstract 024900 | 29.8263 | -94.22453 | | None |
| 93 | 81 | 18084 | Azalea Dr | Beaumont TX | 77705 | Lots 45 & 46, Block 4 Green Thumb Estates Section 1 Abstract 024900 | 29.82363 | -94.22463 | | None |
| 94 | 105 | 18233 | Big Hill Rd | Winnie TX | 77655 | Pt Tract 26509 L Hamshire .48 Acres Abstract 300509, Pt Tract 26509 L Hamshire 10.00 Acres Abstract 300509 | 29.82147 | -94.23495 | | Phillip Hallmark |
| 95 | 106 Restrict ed to Recreatio nal Use Only | 18235 | Hwy 73 | Beaumont TX | 77705 | Part Tract 24509 L Hamshire 1.000 Section 198-B Abstract 300509 & Part Tract 24 509 L Hamshire 10.110Sec 198-Babstract 300509 | 29.82415 | -94.2336 | | Phillip Hallmark |
| 96 | 142 | 19268 | Big Hill Rd | Hamshire TX | 77705 | Tract 8480 T&No 1 Abstract 300480 Lot 8 | 29.80707 | -94.23506 | \$1.00 | Paul Rush Craigen |

| | | | | | | | | | | |
|-----|-----|--------|-------------------|-------------|-------|--|----------|-----------|----------|-------------------------------|
| 97 | 134 | 20615 | Highway 73 | Beaumont TX | 77622 | Tract 49 53 B A Vacocu 2.000 Abstract 300053 Lot 49 | 29.82511 | -94.23454 | | None |
| 98 | 75 | 21443 | Englin Rd | Beaumont TX | 77705 | Lot 31 Tract 1 and Lot 32 Tract 1 162 Benson Abstract 004300 | 29.78344 | -94.32803 | \$250.00 | Bruce & Jacqueline Bundick |
| 99 | 69 | 1179 A | Hillebrandt Acres | Beaumont TX | 77705 | Lot 44 Block 1 Abstract 029250 Hillebrandt Acres | 29.93091 | -94.1168 | | None |
| 100 | 85b | 8629 B | Hillebrandt Road | Beaumont TX | 77705 | 3.69 Acres out of Tract 1, Orange Farms Abstract 048855 | 29.92352 | -94.1123 | | None |
| 101 | 102 | 1551 | Hillebrandt Acres | Beaumont TX | 77705 | Lot 21 Block 1 Abstract 029250 Hillebrandt Acres | 29.93076 | -94.11889 | \$120.00 | Lynn Prescott |

ATTACHMENT B

IFB 19-038/YS

Term Contract for Paper Stock & Envelopes for Jefferson County

I. Paper Stock

| Item | Description | Manufacturer & Brand | Unit Price Per M | Sheets per case | Unit Price Per Case | Vendor |
|------|--|---|-------------------------------|-----------------|---------------------------------|--|
| 1 | 20 lb. Bond Paper, long grain, white 8½x11, Paper grade: Premium #4 | Domtar Copy Mondi Maestro Special | \$5.69 \$5.91 | 5000 | \$28.45 \$29.55 | Western BRW Paper-Bosworth Paper |
| 2 | 20 lb. Bond Paper, long grain, white 8½x11, 3-hole punched – Paper grade: Premium #4 | Domtar Copy Domtar Lettermark 92 | \$6.34 \$6.78 | 5000 | \$31.70 \$33.92 | Western BRW Paper-Bosworth Paper |
| 3 | 20 lb. Bond Paper, long grain, white 8½x14, Paper grade: Premium #4 | Domtar Copy Domtar Lettermark 92 | \$8.06 \$8.63 | 5000 | \$40.30 \$43.15 | Western BRW Paper-Bosworth Paper |
| 4 | 20 lb. Bond Paper, long grain, white 11x17, Paper grade: Premium #4 | Domtar Copy Domtar Lettermark 92 | \$12.68 \$13.24 | 2500 | \$31.70 \$33.09 | Western BRW Paper-Bosworth Paper |
| 5 | 20 lb. Bond Paper, long grain, colors (peach, orchid, cherry, ivory, grey), 8½x11 – ream wrap only (combined total), Paper grade: Premium #4 | Domtar Earth Choice Colors | \$8.00 \$9.06 | 5000 | \$40.00 \$45.03 | Western BRW Paper-Bosworth Paper |
| 6 | 20 lb. Bond Paper, long grain, colors (peach, orchid, cherry, ivory, grey), 8½x14 – ream wrap only (combined total), Paper grade: Premium #4 | Domtar Earth Choice Colors | \$10.78 \$12.35 | 5000 | \$53.90 \$61.75 | Western BRW Paper-Bosworth Paper |
| 7 | 20 lb. Bond Paper, colors (buff, salmon, goldenrod, pink, blue, canary, green), 8½x11 | Domtar Earth Choice Colors | \$8.00 \$9.01 | 5000 | \$40.00 \$45.03 | Western BRW Paper-Bosworth Paper |
| 8 | 20 lb. Bond Paper, long grain, colors (ivory, goldenrod, pink, blue, canary, green), 8½x14 | Domtar Earth Choice Colors | \$10.78 \$12.35 | 5000 | \$53.90 \$61.75 | Western BRW Paper-Bosworth Paper |
| 9 | 20 lb. Bond Paper, 25% rag, long grain, cockle finish, white, 8½x11. Paper grade: #1 | Nenah Atlas Bond | \$24.46 \$25.95 | 5000 | \$122.30 \$129.75 | Western BRW Paper-Bosworth Paper |
| 10 | 20 lb. Bond Paper, 25% rag, long grain, cockle finish, white, 8½x14. Paper grade: #1 | | | | | NO BID |

II. Card Stock

| Item | Description | Manufacturer & Brand | Unit Price Per M | Sheets per case | Unit Price Per Case | Vendor |
|------|---|---|-------------------------------|-----------------|-------------------------------|---|
| 11 | 67 lb. Vellum cover stock (white) 8½x11, shrink wrap acceptable (combined total). Paper grade: #4 | Cenveo Domtar Earthchoice VB | \$16.04 \$18.20 | 2000 | \$32.08 \$36.39 | Western BRW Paper- Bosworth Paper |

| | | | | | | |
|----|--|------------------------------------|-------------------------------|------|---------------------------------|--------------------------------------|
| 12 | 67 lb. Vellum cover stock (aqua, green, gold, blue, pink, ivory, yellow, grey) 8½x11, shrink wrap acceptable (combined total). Paper grade: #4 | Domtar Earth Choice Vellum Bristol | \$16.90 \$19.56 | 2000 | \$33.80 \$38.11 | Western BRW Paper- Bosworth Paper |
| 13 | 20 lb. #1 White Sulfite, long grain white, 8½x11 Hammermill. Paper grade: Grade 1 watermark | | | | | NO BID |
| 14 | Brite Hue – 60 lb. text & cover 8½x11 (red, violet, green, orange, ultra fuchsia) | Neenah Astrobrights | \$13.37 \$13.98 | 5000 | \$66.85 \$69.89 | Western BRW Paper- Bosworth Paper |
| 15 | #80 8½x11 Classic Crest Avon Brilliant White | Neenah Classic Crest Cover | \$63.60 \$86.79 | 2000 | \$127.20 \$173.58 | Western BRW Paper- Bosworth Paper |
| 16 | #80 8½x11 Classic Crest Avon Ivory | Neenah Classic Crest Cover | \$65.70 \$88.01 | 2000 | \$131.40 \$176.02 | Western BRW Paper- Bosworth Paper |
| 17 | Olmsted-Kirk 80 lb, Starwhite Smooth Text Archiva, 8½x11 | Neenah | \$50.40 | 2000 | \$100.80 | Olmsted Kirk Paper Co. |

III. Envelopes

| Item | Description | Manufacturer & Brand | Unit Price Per M | Sheets per case | Unit Price Per Case | Vendor |
|------|--|----------------------|-------------------------------|-----------------|--------------------------------|--------------------------------------|
| 18 | 24 lb. catalog envelopes 10"x13" white woven | Cenveo | \$62.72 \$68.34 | 500 | \$31.35 \$34.17 | Western BRW Paper- Bosworth Paper |
| 19 | 28 lb. white catalog envelopes 9"x12" | Cenveo | \$54.20 \$63.31 | 500 | \$27.10 \$31.66 | Western BRW Paper- Bosworth Paper |
| 20 | 15"x10" brown kraft gummed flap document envelopes 32# | Cenveo | \$99.00 | 500 | \$49.50 | Olmsted Kirk Paper Co. |
| 21 | #9 window envelopes – 24 lb. white wove | Cenveo | \$19.50 | 2500 | \$48.75 | Olmsted Kirk Paper Co. |
| 22 | #9 regular envelopes – 24 lb. white wove | Cenveo | \$17.26 | 2500 | \$43.15 | Olmsted Kirk Paper Co. |
| 23 | #10 window envelopes – 24 lb. white wove (hard boxes) | Cenveo | \$19.50 | 2500 | \$48.75 | Olmsted Kirk Paper Co. |
| 24 | #10 regular envelopes – 24 lb. white wove (hard boxes) | Cenveo | \$17.26 | 2500 | \$43.15 | Olmsted Kirk Paper Co. |
| 25 | #11 window envelopes – 28 lb. white wove | Cenveo | \$34.55 \$42.30 | 2500 | \$86.38 \$105.95 | Western BRW Paper- Bosworth Paper |
| 26 | #11 regular envelopes – 28 lb. white wove | Cenveo | \$34.20 | 2500 | \$85.50 | Olmsted Kirk Paper Co. |
| 27 | #12 window envelopes – 24 lb. white wove | Cenveo | \$49.10 | 2500 | \$122.75 | Olmsted Kirk Paper Co. |
| 28 | #12 regular envelopes – 24 lb. white wove | | | | | NO BID |
| 29 | #10 brown kraft envelopes – 28 lb. | Cenveo | \$26.10 | 2500 | \$65.25 | Olmsted Kirk Paper Co. |

| | | | | | | |
|----|--|--------|---------|------|----------|------------------------|
| 30 | #12 brown kraft envelopes – 28 lb. | Cenveo | \$50.85 | 2500 | \$127.12 | Olmsted Kirk Paper Co. |
| 31 | #14 brown kraft envelopes – 28 lb. | | | | | NO BID |
| 32 | Opaque envelopes - 4½x9 (blue, green, natural, cream, gold, pink, gray, ivory, yellow) | Cenveo | \$23.26 | 2500 | \$58.15 | Olmsted Kirk Paper Co. |

IV. No Carbon Required Paper

| Item | Description | Manufacturer & Brand | Unit Price Per M | Sheets per case | Unit Price Per Case | Vendor |
|------|---|----------------------|--------------------------------|-----------------|---------------------------------|----------------------------------|
| 33 | 8½x11 2-part black image carbonless reverse collated | Neekoosa Carbonless | \$16.46 \$17.15 | 5000 | \$82.30 \$85.75 | Western BRW Paper-Bosworth Paper |
| 34 | 8½x11 Mead 3-part black image carbonless reverse collated | Neekoosa Carbonless | \$18.54 \$19.31 | 5000 | \$92.70 \$96.57 | Western BRW Paper-Bosworth Paper |
| 35 | 8½x11 Mead 4-part black image carbonless reverse collated | Neekoosa Carbonless | \$19.81 \$20.644 | 5000 | \$99.05 \$103.22 | Western BRW Paper-Bosworth Paper |
| 36 | 8½x11 Mead 5-part black image carbonless reverse collated | Neekoosa Carbonless | \$20.07 \$21.10 | 5000 | \$100.35 \$105.50 | Western BRW Paper-Bosworth Paper |
| 37 | 8½x14 Mead 2-part black image carbonless reverse collated | Neekoosa Carbonless | \$21.76 \$22.85 | 5000 | \$108.80 \$114.25 | Western BRW Paper-Bosworth Paper |
| 38 | 8½x14 Mead 3-part black image carbonless reverse collated | Neekoosa Carbonless | \$24.50 \$25.73 | 5000 | \$122.50 \$128.65 | Western BRW Paper-Bosworth Paper |
| 39 | 8½x14 Mead 4-part black image carbonless reverse collated | Neekoosa Carbonless | \$26.20 \$27.51 | 5000 | \$131.00 \$137.55 | Western BRW Paper-Bosworth Paper |
| 40 | 8½x14 Mead 5-part black image carbonless reverse collated | Neekoosa Carbonless | \$27.75 \$29.14 | 5000 | \$135.75 \$145.70 | Western BRW Paper-Bosworth Paper |
| 41 | 8½x11 Astro Bright Text, 60T | Neenah Astrobrights | \$13.37 \$13.98 | 5000 | \$66.85 \$69.89 | Western BRW Paper-Bosworth Paper |
| 42 | 8½x11 Astro Bright Cover, 65C | Neenah Astrobrights | \$26.50 \$29.06 | 2000 | \$53.00 \$58.12 | Western BRW Paper-Bosworth Paper |

Olmsted Kirk Paper Co.
1601 Valley View Lane
Dallas TX 75234
attn: Alan Proctor
aproctor@okpaper.com
ph: 214-637-7146
fx: 214-637-2131

Western-BRW Paper Co. – Bosworth Papers
10425 Okanella #600
Houston TX 77041
attn: Joseph T. Jordan
jtjordan@bosworthpapers.com
ph: 713-460-5060
fx: 713-460-2037



Amendment No. 3
IFB 19-038/YS

30

June 17, 2021

Yea-Mei Sauer
Contract Specialist
Jefferson County

Dear Ms. Sauer

Per our conversation several months ago, attached find updated pricing for your Fine Paper IFB 19-038YS.

These prices will go into effect 7.1.21

Over the past several months, we have seen increases across the board. Some mills (Domtar, SAPPI, Verso, Boise) have gone up not once, but twice, since the beginning of the year.

Other mills, (Boise) have exited the market in our part of the country, due to product mix issues and freight costs.

Domtar Lettermark (formerly Domtar Copy) will replace Boise Essentials for Copy Paper support sizes (legal, ledger, and 3hp). This is a domestic 92B product – you have used it in the past.

Letter Size Maestro Special 99B will replace Letter Size Boise Copy/Ovol Copy 92B on the contract. Going with an import product with over a 7 year track record with us in Houston allows us to soften the pricing blow on your most popular, most heavily used item. I have provided trial material to Kevin.

In my 39 years of Fine Paper Sales, I have not seen a market like this. Per our conversation in the Spring, this all goes back to the Pandemic, and Paper Mills rationalization of their manufacturing capacity moving forward as we come out of the Pandemic.

I am also including copies of price increase notices from most of our domestic suppliers.

As always, if you would like to discuss this, I am available at your convenience.

Thank you in advance, and have a good day.

JEFFERSON COUNTY, TEXAS

Jeff Branick, County Judge

Regards

Joseph T Jordan

Vice President – Business Papers

Ovol USA Houston



ATTEST:

Theresa Goodness
Interim County Clerk

6301 E. Stassney Lane
Building #9, #200
Austin, TX 78744
+1 512.339.9987
+1 512.339.1917 fax

10425 Okanella St. #600
Houston, TX 77041
+1 713.460.5060
+1 713.460.2037 fax

OVOL

bosworthpapers.com

JFB 19-038VS Jefferson County JEF835

UPDATE 7.1.21

TERM CONTRACT FOR PAPER STOCK AND ENVELOPES FOR JEFFERSON COUNTY

Paper Stock

| Item | Description | Manufacturer and Brand | Unit Price per M | Sheets per Case | Unit Price per Case | Vendor |
|--------------------------|--|------------------------|------------------|-----------------|---------------------|-------------------------|
| Paper Stock | | | | | | |
| 1 | 20# Bond Paper LG, White Letter size 99+8 | PR5-MAE851120A | \$5.910 | 5000 | \$29.55 | Western BRW dba OvoIUSA |
| 2 | 20# Bond Paper 3hp Letter size 92B | D83-3971 | \$6.784 | 5000 | \$33.92 | Western BRW dba OvoIUSA |
| 3 | 20# Bond Paper Legal Size 92B | D83-3972 | \$8.630 | 5000 | \$43.15 | Western BRW dba OvoIUSA |
| 4 | 20# Bond Paper Ledger Size 92B | D83-3973 | \$13.236 | 2500 | \$33.09 | Western BRW dba OvoIUSA |
| 5 | 20# Pastel Colors Letter Size | Various | \$9.006 | 5000 | \$45.03 | Western BRW dba OvoIUSA |
| 6 | 20# Pastel Colors Legal Size | Various | \$12.350 | 5000 | \$61.75 | Western BRW dba OvoIUSA |
| 7 | 20# Pastel Colors Letter Size | Various | \$9.006 | 5000 | \$45.03 | Western BRW dba OvoIUSA |
| 8 | 20# Pastel Colors Legal Size | Various | \$12.350 | 5000 | \$61.75 | Western BRW dba OvoIUSA |
| 9 | 20# 25% Cotton LG letter Size | N08-1166 | \$25.950 | 5000 | \$129.75 | Western BRW dba OvoIUSA |
| Card Stock | | | | | | |
| 11 | 67# Vellum Bristol White Letter Size | D83-82880 | \$18.195 | 2000 | \$36.39 | Western BRW dba OvoIUSA |
| 12 | 67# Vellum Bristol Colors Letter Size | Various | \$19.055 | 2000 | \$38.11 | Western BRW dba OvoIUSA |
| 14 | Letter Size 60# Astrobrights Text Std Colors | Various | \$13.978 | 5000 | \$69.89 | Western BRW dba OvoIUSA |
| 15 | 80# Letter Size ABW Classic Crest Cover | N08-3814 | \$86.790 | 2000 | \$173.58 | Western BRW dba OvoIUSA |
| 16 | 80# Letter Size Baronial Ivory Classic Crest Cover | N08-3824 | \$88.010 | 2000 | \$176.02 | Western BRW dba OvoIUSA |
| Envelopes | | | | | | |
| 18 | 24# White Wove Catalog 10 x 13 | Q04-48895 | \$68.340 | 500 | \$34.17 | Western BRW dba OvoIUSA |
| 19 | 28# White Wove Catalog 9x12 | Q04-87000 | \$63.310 | 500 | \$31.66 | Western BRW dba OvoIUSA |
| 25 | #11 28# White Wove Window | Q04-203 | \$42.380 | 2500 | \$105.95 | Western BRW dba OvoIUSA |
| 28 | #12 White Wove Regular | Q04-79169 | \$63.320 | 2500 | \$158.30 | Western BRW dba OvoIUSA |
| Carbonless Papers | | | | | | |
| 33 | Letter size 2 part Reverse | N33-50167 | \$17.150 | 5000 | \$85.75 | Western BRW dba OvoIUSA |
| 34 | Letter size 3 part Reverse | N33-50171 | \$19.314 | 5000 | \$96.57 | Western BRW dba OvoIUSA |
| 35 | Letter size 4 part Reverse | N33-50175 | \$20.644 | 5000 | \$103.22 | Western BRW dba OvoIUSA |
| 36 | Letter size 5 part Reverse | N33-50247 | \$21.100 | 5000 | \$105.50 | Western BRW dba OvoIUSA |

| | | | | | | | |
|----|--|-----------|---------------------|----------|------|----------|-------------------------|
| 37 | Legal size 2 part Reverse | N33-50169 | Nekoosa Carbonless | \$22,850 | 5000 | \$114.25 | Western BRW dba OvolUSA |
| 38 | Legal size 3 part Reverse | N33-50204 | Nekoosa Carbonless | \$25,730 | 5000 | \$128.65 | Western BRW dba OvolUSA |
| 39 | Legal size 4 part Reverse | N33-50229 | Nekoosa Carbonless | \$27,510 | 5000 | \$137.55 | Western BRW dba OvolUSA |
| 40 | Legal size 5 part Reverse | N33-50257 | Nekoosa Carbonless | \$29,140 | 5000 | \$145.70 | Western BRW dba OvolUSA |
| 41 | Letter Size 60# Astrobrights Text Std Colors | Various | Neenah Astrobrights | \$13,978 | 5000 | \$69.89 | Western BRW dba OvolUSA |
| 42 | Letter Size 65# Astrobright Cover Std Colors | Various | Neenah Astrobrights | \$29,060 | 2000 | \$58.12 | Western BRW dba OvolUSA |



100 Kingsley Park Drive
Fort Mill, SC 29715
803-802-7500

February 17, 2021

SUBJECT: DOMTAR – PRICING INFORMATION

Dear Valued Customer:

Effective with shipments March 17, 2021, pricing on the following products will increase by 6-8% in the US and Canada:

Printing Papers

- Offset rolls, Opaque rolls, Digital and Inkjet rolls
- Index, Tag, Vellum Bristol, Opaque Colors, and Fluorescent rolls and sheets

Office Papers

- Xerox® Brands, Mill Brands, Private Label, Multipurpose Colors and Fluorescent products

Converting Papers

- Envelope, Forms, Engineering, Digital and Inkjet rolls, Carbonless Base Stock, Bagstock, Ream Wrap

Publishing Papers

- Tradebook, Lightweight Opaque

Discounts and deviations to pricing will be reviewed. All current standard differentials and upcharges remain in effect.

Please contact your Domtar Account Manager with any questions. Thank you for your continued support.

Sincerely,

William R. Koehn
Vice President Communication Paper Sales





April 6, 2021

Dear Valued Customer,

Over the past year, we've been through unprecedented times and have worked hard to be one of your top suppliers. In 2020, we worked diligently with our suppliers to service our customers. As you may have seen in related industries, Avery Dennison's raw material prices and transportation costs have increased. This inflationary pressure has been caused by strong demand in anticipation of the economic recovery, as well as supply disruptions in various value chains, partly due to the severe winter storms that affected the oil and chemical industries in Texas. These unprecedented surges include sharp price increases in propylene and acrylic monomers (key adhesive components: up over 40% versus Q4 2020), filmic resins (up 40% versus Q4 2020) and domestic and ocean freight (up 20% and 300% versus 2020, respectively).

For the last several months, we have absorbed significant inflation related to these areas. Going forward, however, we can no longer absorb these increased costs. As a result, we must pass along a price increase for orders placed on and after, **May 6, 2021**.

Over the next few days, you will be receiving an updated price list from your Avery Dennison Graphics sales representative. We appreciate your understanding as Avery Dennison, and our industry at-large grapples with these dramatic events. We greatly value our business partnership with you and are committed to continuing to drive productivity, providing excellent customer service and efficient product solutions that meet your needs.

Thank you for your continued support.

Regards,



Mariana Rodriguez
Senior Director and General Manager
Avery Dennison Graphic Solutions

Sent by Avery Dennison North America
8080 Norton Parkway, Mentor, Ohio 44060



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graphics.averydennison.com

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BOISE PAPER™

A Division of Packaging Corporation of America

May 17, 2021

Dear Boise Paper Customer:

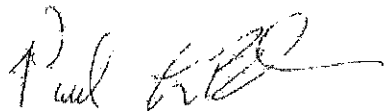
Boise Paper will raise prices by USD \$4.00/cwt (CAN \$5.00/cwt) on private label and branded office papers, printing papers, and converting papers effective with shipments June 21, 2021.

- X-9®
- ASPEN®
- Boise POLARIS®
- FIREWORX®
- Essential Copy®, Essential Recycled Copy®, and Essential Bright Copy®
- Boise® Copy
- Xerographic Paper
- Boise® Offset
- Boise® ASPEN® Offset and Envelope
- Boise® Opaque
- Boise® Inkjet
- Boise® White Wove Envelope
- All other converting products
- All corresponding private label products

Additionally, for all printing and converting papers, we are increasing the upcharge for each 10% recycled increment to USD \$2.50/cwt.

Please contact your Boise Paper sales representative with any questions.

Best regards,



Paul LeBlanc
Vice President, Boise Paper

New Brand Same Reliable Paper

INTRODUCING LETTERMARK™ Copy Paper

Product Features

- Available in 20 lb. and 24 lb. basis weights
- Available in popular office sizes and convenient small packs to meet the needs of a variety of office and home environments
- Pleasing 92 brightness
- Features ColorLok® Technology
- 99.99% jam free promise on high-speed digital printing equipment
- Guaranteed to perform on laser printers, desktop inkjet printers and copiers
- Made in North America

Environmental Characteristics

- Sustainable Forestry Initiative® (SFI®) Certified Sourcing
- Made with Elemental Chlorine Free (ECF) virgin fiber content
- Acid-free for archival quality



Product Replacement Guide

| If you currently order | Size | Description | Now order |
|------------------------|----------------------------|-----------------|-----------|
| NEW! | 8.5 x 11 3 Ream | Paper Ream Wrap | 4023 |
| 3633 | 8.5 x 11 5 Ream | Paper Ream Wrap | 3974 |
| NEW! | 8.5 x 11 400 Sheet Ream | Poly Ream Wrap | 4027 |
| NEW! | 8.5 x 11 800 Sheet XL Pack | Poly Ream Wrap | 4026 |
| 2750 | 8.5 x 11 | Paper Ream Wrap | 3970 |
| 2751 | 8.5 x 11 3HP | Paper Ream Wrap | 3971 |
| 2752 | 8.5 x 14 | Paper Ream Wrap | 3972 |
| 2753 | 11 x 17 | Paper Ream Wrap | 3973 |
| 3611 | 8.5 x 11 | Paper Ream Wrap | 3976 |
| 3612 | 11 x 17 | Paper Ream Wrap | 3977 |



For more information visit domtar.com.



100 Kingsley Park Drive
Fort Mill, SC 29715
803-802-7500

May 21, 2021

SUBJECT: DOMTAR – PRICING INFORMATION

Dear Valued Customer:

Effective with shipments July 1, 2021, all Domtar office, printing, publishing, converting and specialty paper products in all pack sizes will increase 6 – 9% in the US and in Canada.

The upcharge for recycled products will increase to \$2.50/cwt per 10% post-consumer waste content.

All other standard differentials and upcharges remain in effect.

Discounts and deviations to pricing will be reviewed.

In addition, Husky® 7pt. Card and HuskyJET® 7pt. Card will be discontinued.

We appreciate your business. If you have any questions, please contact your Domtar Account Manager.

Sincerely,

A handwritten signature in black ink, reading 'Rob Melton'.

Rob Melton
Senior Vice President, Commercial Pulp and Paper



BOISE PAPER™

A Division of Packaging Corporation of America

February 15, 2021

Dear Boise Paper Customer:

Boise Paper will raise prices by USD \$3.00/cwt (CAN \$4.00/cwt) on private label and branded office papers, printing papers, and converting papers effective with shipments March 15, 2021.

- X-9®
- ASPEN®
- Boise POLARIS®
- FIREWORX®
- Essential Copy®, Essential Recycled Copy®, and Essential Bright Copy®
- Boise® Copy
- Xerographic Paper (rolls and sheets)
- Boise® Offset
- Boise® ASPEN® Offset and Envelope
- Boise® Opaque
- Boise® Inkjet
- Boise® White Wove Envelope
- All other converting products
- All corresponding private label products

Please contact your Boise Paper sales representative with any questions.

Best regards,



Paul LeBlanc
Vice President, Boise Paper



March 1, 2021

RE: CENVEO ENVELOPE PRICE INCREASE

To Our Valued Customers:

Current market conditions compounded by COVID disruption expenses have adversely impacted our cost structure. We are experiencing raw material cost increases across our supply-chain including a market-wide paper increase, as well as escalating costs for packaging, adhesives, window film and freight.

As a result, and after careful consideration of these market dynamics, Cenveo announces a 10% increase on all envelope grades effective with shipments beginning April 1, 2021.

We thank you for your business and continued support. If you have any questions, please contact your Cenveo Sales Representative.

We look forward to serving your future envelope needs.

Sincerely,

Cenveo Envelope Group



JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah Clark, Purchasing Agent

1149 Pearl Street, Beaumont, TX 77701 Phone: 409-835-8593 Fax: 409-835-8456

MEMORANDUM

To: Commissioners' Court

From: Deborah Clark
Purchasing Agent

A handwritten signature in dark ink, appearing to be "DC" or similar initials, written over the printed name of Deborah Clark.

Date: July 14, 2021

Re: Disposal of Wrecked Vehicle

Consider and approve removal from the Sheriff inventory of a 2017 Ford Explorer, VIN 1FM5K8AR0HGB34047, due to a vehicle accident and sold to Geico County Mutual Insurance Co.

Thank you.

| PGM: GMCOMMV2 | DATE 07-20-2021 | | PAGE: 1 42 |
|-------------------------------------|--------------------|-----------|---------------|
| NAME | AMOUNT | CHECK NO. | TOTAL |
| ROAD & BRIDGE PCT.#1 | | | |
| ENTERGY | 89.13 | 484572 | |
| MUNRO'S | 34.10 | 484589 | |
| SOUTHEAST TEXAS WATER | 7.00 | 484607 | |
| SOUTHERN TIRE MART, LLC | 162.22 | 484633 | |
| PETROLEUM SOLUTIONS, INC. | 239.50 | 484670 | |
| ADVANCE AUTO PARTS | 75.02 | 484710 | |
| | | | 606.97** |
| ROAD & BRIDGE PCT.#2 | | | |
| EASTEX RUBBER & GASKET | 93.42 | 484559 | |
| MUNRO'S | 20.00 | 484589 | |
| RITTER @ HOME | 14.37 | 484599 | |
| S.E. TEXAS BUILDING SERVICE | 346.66 | 484606 | |
| AT&T | 105.57 | 484615 | |
| W. JEFFERSON COUNTY M.W.D. | 27.67 | 484628 | |
| NEW WAVE WELDING TECHNOLOGY | 7.50 | 484686 | |
| ASCO | 581.31 | 484712 | |
| FRED MILLER'S OUTDOOR EQUIPMENT LLC | 59.85 | 484725 | |
| | | | 1,256.35** |
| ROAD & BRIDGE PCT. # 3 | | | |
| FARM & HOME SUPPLY | 7.95 | 484564 | |
| S.E. TEXAS BUILDING SERVICE | 65.00 | 484606 | |
| FELIX AAA AUTO & TRUCK PARTS LLC | 1,127.76 | 484727 | |
| | | | 1,200.71** |
| ROAD & BRIDGE PCT.#4 | | | |
| SPIDLE & SPIDLE | 4,592.58 | 484544 | |
| COASTAL WELDING SUPPLY | 72.00 | 484555 | |
| RB EVERETT & COMPANY, INC. | 3,900.00 | 484563 | |
| M&D SUPPLY | 77.01 | 484584 | |
| MUNRO'S | 208.14 | 484590 | |
| SOUTHEAST TEXAS WATER | 60.95 | 484609 | |
| AT&T | 84.32 | 484615 | |
| JASON'S DELI | 2,978.00 | 484642 | |
| UNITED STATES POSTAL SERVICE | 8.20 | 484651 | |
| LD CONSTRUCTION | 238.53 | 484689 | |
| ON TIME TIRE | 60.00 | 484703 | |
| SHOPPA'S FARM SUPPLY | 404.35 | 484722 | |
| O'REILLY AUTO PARTS | 333.52 | 484744 | |
| GULF COAST | 131.45 | 484753 | |
| | | | 13,149.05** |
| PARKS & RECREATION | | | |
| ADAMS BACKHOE SERVICE | 1,570.00 | 484542 | |
| ENTERGY | 2,049.34 | 484572 | |
| LOWE'S HOME CENTERS, INC. | 54.88 | 484659 | |
| NORTHERN TOOL AND EQUIPMENT | 379.95 | 484701 | |
| | | | 4,054.17** |
| GENERAL FUND | | | |
| TEXAS COMPTROLLER OF PUBLIC ACCOUNT | 28.49 | 484719 | |
| | | | 28.49* |
| TAX OFFICE | | | |
| PITNEY BOWES, INC. | 84.00 | 484595 | |
| ACE IMAGEWEAR | 38.61 | 484603 | |
| UNITED STATES POSTAL SERVICE | 454.68 | 484651 | |
| | | | 577.29* |
| COUNTY HUMAN RESOURCES | | | |
| UNITED STATES POSTAL SERVICE | 3.06 | 484651 | |
| | | | 3.06* |
| AUDITOR'S OFFICE | | | |
| UNITED STATES POSTAL SERVICE | 7.91 | 484651 | |
| | | | 7.91* |
| COUNTY CLERK | | | |

| PGM: GMCOMMV2 | DATE 07-20-2021 | AMOUNT | CHECK NO. | PAGE: 2 43 TOTAL |
|-------------------------------------|--------------------|--------|-----------|------------------------|
| NAME | | | | |
| KIRKSEY'S SPRINT PRINTING | 75.80 | 484582 | | |
| OFFICE DEPOT | 52.76 | 484593 | | |
| UNITED STATES POSTAL SERVICE | 300.81 | 484651 | | |
| SIERRA SPRING WATER CO. - BT | 54.86 | 484653 | | |
| RICOH USA INC | 265.41 | 484708 | | |
| | | | | 749.64* |
| COUNTY JUDGE | | | | |
| WELLS, PEYTON, GREENBERG & HUNT,LLP | 500.00 | 484546 | | |
| CHEROKEE COUNTY CLERK | 607.00 | 484557 | | |
| UNITED STATES POSTAL SERVICE | 2.14 | 484651 | | |
| ROCKY LAWDERMILK | 500.00 | 484661 | | |
| J.T. HAYNES | 500.00 | 484675 | | |
| JERRY JOHN BRAGG | 500.00 | 484691 | | |
| FRANCES BLAIR BETHEA | 500.00 | 484692 | | |
| DUNHAM HALLMARK PLLC | 500.00 | 484698 | | |
| JAN GIROUARD & ASSOCIATES LLC | 200.00 | 484730 | | |
| | | | | 3,809.14* |
| RISK MANAGEMENT | | | | |
| UNITED STATES POSTAL SERVICE | .51 | 484651 | | |
| | | | | .51* |
| COUNTY TREASURER | | | | |
| CASH ADVANCE ACCOUNT | 1,838.56 | 484580 | | |
| UNITED STATES POSTAL SERVICE | 79.72 | 484651 | | |
| | | | | 1,918.28* |
| PURCHASING DEPARTMENT | | | | |
| BEAUMONT ENTERPRISE | 121.88 | 484561 | | |
| UNITED STATES POSTAL SERVICE | 2.26 | 484651 | | |
| | | | | 124.14* |
| GENERAL SERVICES | | | | |
| B&L MAIL PRESORT SERVICE | 914.08 | 484549 | | |
| CITY OF BEAUMONT - CENTRAL COLLECTI | 92,736.88 | 484553 | | |
| CASH ADVANCE ACCOUNT | 120.00 | 484580 | | |
| TIME WARNER COMMUNICATIONS | 2,442.76 | 484619 | | |
| ADVANCED STAFFING | 97.50 | 484635 | | |
| TOWER COMMUNICATIONS, INC. | 2,517.00 | 484649 | | |
| EVERGREEN SOLUTIONS, LLC | 11,880.00 | 484765 | | |
| | | | | 110,708.22* |
| DATA PROCESSING | | | | |
| OFFICE DEPOT | 197.98 | 484593 | | |
| CDW COMPUTER CENTERS, INC. | 421.35 | 484639 | | |
| B&H PHOTO VIDEO PRO AUDIO | 176.25 | 484707 | | |
| | | | | 795.58* |
| VOTERS REGISTRATION DEPT | | | | |
| UNITED STATES POSTAL SERVICE | 149.28 | 484651 | | |
| | | | | 149.28* |
| ELECTIONS DEPARTMENT | | | | |
| RYDER TRANSPORTATION SERVICES | 1,804.65 | 484545 | | |
| HART INTER CIVIC | 141.05 | 484575 | | |
| OFFICE DEPOT | 37.51 | 484593 | | |
| UNITED STATES POSTAL SERVICE | 136.17 | 484651 | | |
| SIERRA SPRING WATER CO. - BT | 7.99 | 484653 | | |
| AT&T MOBILITY | 2,097.14 | 484728 | | |
| | | | | 4,224.51* |
| DISTRICT ATTORNEY | | | | |
| OFFICE DEPOT | 456.45 | 484593 | | |
| TEXAS DISTRICT & COUNTY ATTY ASSN. | 650.00 | 484624 | | |
| UNITED STATES POSTAL SERVICE | 295.97 | 484651 | | |
| THOMSON REUTERS-WEST | 4,067.58 | 484714 | | |
| RUSLAN SLIUSARENKO | 80.00 | 484767 | | |
| | | | | 5,550.00* |
| DISTRICT CLERK | | | | |
| KIRKSEY'S SPRINT PRINTING | 45.16 | 484582 | | |
| OFFICE DEPOT | 449.73 | 484593 | | |

| PGM: GMCOMMV2 | DATE 07-20-2021 | | PAGE: 3 44 |
|------------------------------|--------------------|-----------|---------------|
| NAME | AMOUNT | CHECK NO. | TOTAL |
| UNITED STATES POSTAL SERVICE | 209.17 | 484651 | |
| JAMIE SMITH | 100.00 | 484674 | |
| | | | 804.06* |
| CRIMINAL DISTRICT COURT | | | |
| KEVIN S. LAINE | 4,375.00 | 484636 | |
| | | | 4,375.00* |
| 58TH DISTRICT COURT | | | |
| SOUTHEAST TEXAS WATER | 29.95 | 484610 | |
| UNITED STATES POSTAL SERVICE | .43 | 484651 | |
| | | | 30.38* |
| 136TH DISTRICT COURT | | | |
| THOMSON REUTERS-WEST | 45.36 | 484715 | |
| | | | 45.36* |
| 252ND DISTRICT COURT | | | |
| EDWARD B. GRIPON, M.D., P.A. | 1,785.00 | 484571 | |
| WENDELL RADFORD | 10,525.00 | 484597 | |
| MIKE VAN ZANDT | 8,750.00 | 484627 | |
| KEVIN S. LAINE | 4,375.00 | 484636 | |
| UNITED STATES POSTAL SERVICE | 17.22 | 484651 | |
| JARED GILTHORPE | 700.00 | 484720 | |
| | | | 26,152.22* |
| 279TH DISTRICT COURT | | | |
| PHILLIP DOWDEN | 1,050.00 | 484548 | |
| ANITA F. PROVO | 275.00 | 484596 | |
| NATHAN REYNOLDS, JR. | 495.00 | 484598 | |
| SOUTHEAST TEXAS WATER | 26.38 | 484612 | |
| CHARLES ROJAS | 440.00 | 484641 | |
| JOEL WEBB VAZQUEZ | 330.00 | 484671 | |
| TONYA CONNELL TOUPS | 330.00 | 484683 | |
| LINDSAY LAW FIRM, PLLC | 165.00 | 484697 | |
| THE PARDUE LAW FIRM, PLLC | 2,869.00 | 484762 | |
| | | | 5,980.38* |
| 317TH DISTRICT COURT | | | |
| ANITA F. PROVO | 500.00 | 484596 | |
| NATHAN REYNOLDS, JR. | 450.00 | 484598 | |
| CHARLES ROJAS | 600.00 | 484641 | |
| UNITED STATES POSTAL SERVICE | 4.59 | 484651 | |
| GLEN M. CROCKER | 450.00 | 484657 | |
| JOEL WEBB VAZQUEZ | 150.00 | 484671 | |
| TONYA CONNELL TOUPS | 300.00 | 484683 | |
| WILLIAM FORD DISHMAN | 1,050.00 | 484717 | |
| MATUSKA LAW FIRM | 300.00 | 484718 | |
| ALICIA K HALL PLLC | 525.00 | 484764 | |
| | | | 4,329.59* |
| JUSTICE COURT-PCT 1 PL 1 | | | |
| UNITED STATES POSTAL SERVICE | 33.76 | 484651 | |
| | | | 33.76* |
| JUSTICE COURT-PCT 1 PL 2 | | | |
| OFFICE DEPOT | 4.68 | 484593 | |
| | | | 4.68* |
| JUSTICE COURT-PCT 4 | | | |
| AT&T | 84.32 | 484616 | |
| | | | 84.32* |
| JUSTICE COURT-PCT 6 | | | |
| UNITED STATES POSTAL SERVICE | 24.25 | 484651 | |
| | | | 24.25* |
| COUNTY COURT AT LAW NO.1 | | | |
| UNITED STATES POSTAL SERVICE | .86 | 484651 | |
| | | | .86* |
| COUNTY COURT AT LAW NO. 2 | | | |
| UNITED STATES POSTAL SERVICE | 13.27 | 484651 | |

| PGM: GMCOMMV2 | DATE 07-20-2021 | AMOUNT | CHECK NO. | PAGE: 4 45 TOTAL |
|-------------------------------------|--------------------|--------|-----------|------------------------|
| NAME | | | | |
| SIERRA SPRING WATER CO. - BT | 51.85 | 484654 | | |
| COUNTY COURT AT LAW NO. 3 | | | | 65.12* |
| THOMAS J. BURBANK PC | 400.00 | 484551 | | |
| NATHAN REYNOLDS, JR. | 400.00 | 484598 | | |
| UNITED STATES POSTAL SERVICE | 11.13 | 484651 | | |
| THE SAMUEL FIRM, PLLC | 250.00 | 484750 | | 1,061.13* |
| COURT MASTER | | | | |
| UNITED STATES POSTAL SERVICE | 1.02 | 484651 | | 1.02* |
| MEDIATION CENTER | | | | |
| UNITED STATES POSTAL SERVICE | 3.00 | 484651 | | 3.00* |
| SHERIFF'S DEPARTMENT | | | | |
| EQUINE MEDICINE & SURGERY | 132.00 | 484562 | | |
| FED EX | 21.05 | 484566 | | |
| SAM'S WESTERN WEAR, INC. | 220.98 | 484601 | | |
| SHERIFF'S ASSOCIATION OF TEXAS | 25.00 | 484604 | | |
| AT&T | 140.76 | 484615 | | |
| TIME WARNER COMMUNICATIONS | 1,024.75 | 484621 | | |
| UNITED STATES POSTAL SERVICE | 623.23 | 484651 | | |
| BEAUMONT OCCUPATIONAL SERVICE, INC. | 44.95 | 484658 | | |
| TRANSUNION RISK AND ALTERNATIVE | 575.00 | 484724 | | |
| GALLS LLC | 662.00 | 484726 | | 3,469.72* |
| CRIME LABORATORY | | | | |
| ACCUTOX, INC. | 32.00 | 484541 | | |
| AGILENT TECHNOLOGIES | 59.03 | 484547 | | |
| FED EX | 45.22 | 484567 | | |
| FISHER SCIENTIFIC | 80.35 | 484568 | | |
| OFFICE DEPOT | 152.20 | 484593 | | |
| SOUTHEAST TEXAS WATER | 79.90 | 484608 | | |
| ULINE SHIPPING SUPPLY SPECIALI | 108.81 | 484626 | | |
| ULTRA LABELING SYSTEMS | 273.57 | 484680 | | |
| AIRGAS USA, LLC | 407.63 | 484745 | | |
| C&B MICROSCOPE SERVICE | 660.00 | 484759 | | 1,898.71* |
| JAIL - NO. 2 | | | | |
| COASTAL WELDING SUPPLY | 106.18 | 484555 | | |
| COBURN SUPPLY COMPANY INC | 168.00 | 484556 | | |
| FAST SIGNS, INC. | 25.22 | 484565 | | |
| GT DISTRIBUTORS, INC. | 601.36 | 484569 | | |
| M&D SUPPLY | 1,079.38 | 484584 | | |
| OFFICE DEPOT | 396.24 | 484593 | | |
| RALPH'S INDUSTRIAL ELECTRONICS | 153.87 | 484600 | | |
| SHERWIN-WILLIAMS | 106.12 | 484605 | | |
| AT&T | 1,440.03 | 484615 | | |
| TEXAS JAIL ASSOCIATION | 870.00 | 484625 | | |
| WORTH HYDROCHEM | 342.00 | 484630 | | |
| COKE DOORS & MOLDING CO. | 690.00 | 484634 | | |
| STEVE MORGAN | 10.15 | 484656 | | |
| CLASSIC FORMS AND PRODUCTS | 357.00 | 484664 | | |
| SAM'S CLUB DIRECT | 845.92 | 484706 | | |
| MATERA PAPER COMPANY INC | 10,384.97 | 484713 | | |
| GALLS LLC | 524.70 | 484726 | | |
| CINTAS CORPORATION | 357.93 | 484731 | | |
| THE MONOGRAM SHOP | 123.00 | 484734 | | |
| CORRHEALTH LLC | 133,526.99 | 484740 | | |
| TRINITY SERVICES GROUP INC | 80,296.78 | 484752 | | |
| VICTORY SUPPLY LLC | 1,798.00 | 484754 | | |
| ES OPCO USA LLC | 1,166.00 | 484763 | | 235,369.84* |
| JUVENILE PROBATION DEPT. | | | | |
| OFFICE DEPOT | 48.32 | 484593 | | |
| UNITED STATES POSTAL SERVICE | 6.75 | 484651 | | |

| PGM: GMCOMMV2 | DATE 07-20-2021 | PAGE: 5 |
|---------------------------------|--------------------|-----------------|
| NAME | AMOUNT | CHECK NO. TOTAL |
| CHARITY HIGHTOWER | 124.32 | 484742 179.39* |
| JUVENILE DETENTION HOME | | |
| S.E. TEXAS BUILDING SERVICE | 2,600.00 | 484606 |
| FLOWERS FOODS | 43.15 | 484667 |
| BEN E KEITH FOODS | 3,313.29 | 484668 |
| AI FILTER SERVICE COMPANY | 183.79 | 484702 |
| BIG THICKET PLUMBING INC | 150.00 | 484741 |
| | | 6,290.23* |
| CONSTABLE PCT 1 | | |
| UNITED STATES POSTAL SERVICE | 11.37 | 484651 |
| GALLS LLC | 1,000.00 | 484726 |
| | | 1,011.37* |
| CONSTABLE-PCT 2 | | |
| TEXAS STATE UNIVERSITY SAN MARS | 315.00 | 484613 |
| | | 315.00* |
| CONSTABLE-PCT 4 | | |
| AT&T | 42.16 | 484615 |
| DISH NETWORK | 82.64 | 484679 |
| | | 124.80* |
| CONSTABLE-PCT 6 | | |
| UNITED STATES POSTAL SERVICE | .86 | 484651 |
| | | .86* |
| CONSTABLE PCT. 8 | | |
| TND WORKWEAR CO LLC | 686.90 | 484733 |
| | | 686.90* |
| COUNTY MORGUE | | |
| FORENSIC MEDICAL | 123,900.00 | 484747 |
| | | 123,900.00* |
| AGRICULTURE EXTENSION SVC | | |
| OFFICE DEPOT | 44.52 | 484593 |
| | | 44.52* |
| HEALTH AND WELFARE NO. 1 | | |
| BROUSSARD'S MORTUARY | 5,875.00 | 484550 |
| MERCY FUNERAL HOME | 1,300.00 | 484587 |
| CLAYBAR HAVEN OF REST | 7,625.00 | 484647 |
| CLAYBAR HAVEN OF REST | 7,280.00 | 484648 |
| UNITED STATES POSTAL SERVICE | 45.94 | 484651 |
| | | 22,125.94* |
| HEALTH AND WELFARE NO. 2 | | |
| CLAYBAR FUNERAL HOME, INC. | 1,040.00 | 484554 |
| HANNAH FUNERAL HOME, INC. | 1,500.00 | 484574 |
| CLAYBAR HAVEN OF REST | 7,625.00 | 484647 |
| UNITED STATES POSTAL SERVICE | 9.84 | 484651 |
| PROCTOR'S MORTUARY INC | 1,500.00 | 484694 |
| | | 11,674.84* |
| CHILD WELFARE UNIT | | |
| S&M FAMILY OUTLET | 200.00 | 484660 |
| ROSS DRESS FOR LESS, INC. | 2,619.02 | 484677 |
| | | 2,819.02* |
| INDIGENT MEDICAL SERVICES | | |
| CARDINAL HEALTH 110 INC | 28,805.60 | 484716 |
| DUVALL'S RV LLC | 2,954.13 | 484738 |
| | | 31,759.73* |
| MAINTENANCE-BEAUMONT | | |
| W.W. GRAINGER, INC. | 443.11 | 484570 |
| ENTERGY | 31,797.20 | 484572 |
| HARTMANN BLDG. SPECIALITIES | 30.15 | 484576 |
| M&D SUPPLY | 194.13 | 484584 |
| RALPH'S INDUSTRIAL ELECTRONICS | 167.44 | 484600 |

| PGM: GMCOMMV2 | DATE 07-20-2021 | PAGE: 6 |
|------------------------------|--------------------|-----------------|
| NAME | AMOUNT | CHECK NO. TOTAL |
| ACE IMAGEWEAR | 203.70 | 484603 |
| TEXAS FIRE & COMMUNICATIONS | 105.00 | 484643 |
| OTIS ELEVATOR COMPANY | 2,808.46 | 484666 |
| CINTAS CORPORATION | 97.14 | 484731 |
| ADVANTAGE INTERESTS INC | 3,210.00 | 484737 |
| | | 39,056.33* |
| MAINTENANCE-PORT ARTHUR | | |
| ENTERGY | 5,960.43 | 484572 |
| | | 5,960.43* |
| MAINTENANCE-MID COUNTY | | |
| ACE IMAGEWEAR | 36.49 | 484603 |
| S.E. TEXAS BUILDING SERVICE | 4,341.67 | 484606 |
| TIME WARNER COMMUNICATIONS | 49.94 | 484623 |
| | | 4,428.10* |
| SERVICE CENTER | | |
| ACTION AUTO GLASS | 1,484.03 | 484543 |
| SPIDLE & SPIDLE | 9,917.88 | 484544 |
| CHUCK'S WRECKER SERVICE | 125.00 | 484552 |
| ENERGY COUNTRY | 2,232.80 | 484560 |
| J.K. CHEVROLET CO. | 684.10 | 484578 |
| KINSEL FORD, INC. | 907.52 | 484581 |
| M&D SUPPLY | 984.51 | 484584 |
| THE MUFFLER SHOP | 800.00 | 484588 |
| MUNRO'S | 318.45 | 484589 |
| PHILPOTT MOTORS, INC. | 1,609.40 | 484594 |
| RITTER @ HOME | 347.15 | 484599 |
| AT&T | 70.38 | 484615 |
| TIFCO INDUSTRIES INC | 21.19 | 484632 |
| VIN'S PAINT & BODY, INC. | 4,142.50 | 484637 |
| FASTENAL | 21.00 | 484638 |
| JEFFERSON CTY. TAX OFFICE | 7.50 | 484644 |
| JEFFERSON CTY. TAX OFFICE | 7.50 | 484645 |
| VOYAGER FLEET SYSTEM, INC. | 21,857.72 | 484665 |
| PETROLEUM SOLUTIONS, INC. | 175.06 | 484670 |
| BUMPER TO BUMPER | 2,360.48 | 484672 |
| ROBERT'S TEXACO XPRESS LUBE | 63.00 | 484687 |
| AMERICAN TIRE DISTRIBUTORS | 634.56 | 484688 |
| MIGHTY OF SOUTHEAST TEXAS | 1,050.70 | 484699 |
| ACTION OVERHEAD DOOR LLC | 259.00 | 484709 |
| ADVANCE AUTO PARTS | 889.75 | 484710 |
| MIDNIGHT AUTO | 630.00 | 484732 |
| O'REILLY AUTO PARTS | 259.98 | 484744 |
| THIS GUYS TOOLS, LLC | 44.25 | 484749 |
| | | 51,905.41* |
| VETERANS SERVICE | | |
| UNITED STATES POSTAL SERVICE | 3.14 | 484651 |
| | | 3.14* |
| | | 714,665.46** |
| MOSQUITO CONTROL FUND | | |
| JACK BROOKS REGIONAL AIRPORT | 519.49 | 484579 |
| MUNRO'S | 82.34 | 484589 |
| TIME WARNER COMMUNICATIONS | 65.83 | 484622 |
| PARKER LUMBER | 27.99 | 484695 |
| LJA ENGINEERING INC | 390.00 | 484704 |
| | | 1,085.65** |
| BREATH ALCOHOL TESTING | | |
| FISHER SCIENTIFIC | 203.74 | 484568 |
| ALCOHOL TESTING ALLIANCE | 255.00 | 484662 |
| | | 458.74** |
| J.C. FAMILY TREATMENT | | |
| PATRICIA VELASCO | 160.00 | 484729 |
| MARY BEVIL | 1,241.00 | 484761 |
| | | 1,401.00** |
| SECURITY FEE FUND | | |
| GALLS LLC | 176.76 | 484726 |

| PGM: GMCOMMV2 | DATE 07-20-2021 | AMOUNT | CHECK NO. | PAGE: 7 48 TOTAL |
|-------------------------------------|--------------------|--------|-----------|------------------------|
| NAME | | | | |
| ALLIED UNIVERSAL SECURITY SERVICES | 9,767.12 | 484758 | | 9,943.88** |
| LAW LIBRARY FUND | | | | |
| LEXIS-NEXIS | 401.00 | 484652 | | 401.00** |
| EMPG GRANT | | | | |
| SOUTHEAST TEXAS WATER | 9.95 | 484611 | | 9.95** |
| JUVENILE PROB & DET. FUND | | | | |
| EVERYDAY LIFE INC | 19,993.97 | 484676 | | 19,993.97** |
| GRANT A STATE AID | | | | |
| OFFICE DEPOT | 795.62 | 484593 | | |
| GRAYSON COUNTY DEPT OF JUVENILE | 4,151.49 | 484723 | | |
| TCSI, LLC | 5,930.70 | 484760 | | 10,877.81** |
| COMMUNITY SUPERVISION FND | | | | |
| TIME WARNER COMMUNICATIONS | 116.60 | 484620 | | |
| UNITED STATES POSTAL SERVICE | 82.24 | 484651 | | |
| LOCAL GOVERNMENT SOLUTIONS LP | 6,965.00 | 484684 | | |
| JCCSC | 325.00 | 484696 | | 7,488.84** |
| JEFF. CO. WOMEN'S CENTER | | | | |
| ISI COMMERCIAL REFRIGERATION | 105.00 | 484577 | | |
| MARKET BASKET | 105.69 | 484585 | | |
| KIM MCKINNEY, LPC, LMFT | 75.00 | 484586 | | |
| SYSCO FOOD SERVICES, INC. | 1,341.10 | 484617 | | |
| TIME WARNER COMMUNICATIONS | 47.49 | 484618 | | |
| PETTY CASH - RESTITUTION I | 110.00 | 484631 | | |
| TOWER COMMUNICATIONS, INC. | 60.00 | 484649 | | |
| CLEAN HARBORS ENVIROMENTAL SERVICES | 185.82 | 484663 | | |
| BEN E KEITH FOODS | 987.69 | 484669 | | |
| ATTABOY TERMITE & PEST CONTROL | 35.00 | 484690 | | |
| SAM'S CLUB DIRECT | 24.84 | 484706 | | |
| MATERA PAPER COMPANY INC | 433.96 | 484713 | | 3,511.59** |
| SHERIFF'S TRAINING GRANT | | | | |
| ENTERPRISE RENT A CAR COMPANY | 675.00 | 484721 | | 675.00** |
| COUNTY CLERK - RECORD MGT | | | | |
| MANATRON | 11,584.24 | 484681 | | 11,584.24** |
| DRUG INTERVENTION COURT | | | | |
| CLEAN HARBORS ENVIROMENTAL SERVICES | 112.86 | 484663 | | |
| RECOVERY COUNCIL OF SOUTHEAST TEXAS | 1,320.00 | 484757 | | 1,432.86** |
| COUNTY RECORDS MANAGEMENT | | | | |
| HHM & ASSOCIATES, INC. | 11,603.01 | 484766 | | 11,603.01** |
| CONST. PCT. 8 EDUCATION | | | | |
| TEXAS STATE UNIVERSITY SAN MARS | 630.00 | 484614 | | 630.00** |
| HOTEL OCCUPANCY TAX FUND | | | | |
| M&D SUPPLY | 27.69 | 484584 | | |
| MUNRO'S | 37.78 | 484589 | | |
| SAM'S CLUB DIRECT | 118.56 | 484706 | | |
| VICTORIA RHODES | 206.08 | 484755 | | |
| A-1 NATIONAL FIRE CO | 300.00 | 484756 | | 690.11** |
| CRIME LAB FUNDING CJD | | | | |

| PGM: GMCOMMV2 | DATE 07-20-2021 | | PAGE: 8 49 |
|-------------------------------------|--------------------|-----------|-----------------|
| NAME | AMOUNT | CHECK NO. | TOTAL |
| AGILENT TECHNOLOGIES | 193.98 | 484547 | |
| CAYMAN CHEMICAL COMPANY | 208.00 | 484693 | |
| | | | 401.98** |
| AIRPORT FUND | | | |
| ENTERGY | 446.77 | 484573 | |
| LOUIS' YAZOO SALES & SERVICE, LLC | 399.99 | 484583 | |
| AT&T | 276.80 | 484615 | |
| WHITE TUCKER COMPANY INC | 329.96 | 484629 | |
| UNITED STATES POSTAL SERVICE | .43 | 484651 | |
| LOWE'S HOME CENTERS, INC. | 122.21 | 484659 | |
| DISH NETWORK | 104.15 | 484678 | |
| DELTA INDUSTRIAL SERVICE & SUPPLY | 2,475.00 | 484700 | |
| ADVANCE AUTO PARTS | 157.49 | 484710 | |
| B&L ENVIRONMENTAL INC | 49,500.00 | 484736 | |
| TITAN AVIATION FUELS | 38,026.13 | 484746 | |
| BEARCOM / KAY ELECTRONICS | 90.00 | 484751 | |
| | | | 91,928.93** |
| SE TX EMP. BENEFIT POOL | | | |
| EXPRESS SCRIPTS INC | 83,759.16 | 484739 | |
| NEUROMUSCULAR CORPORATE SOLUTIONS | 20,400.00 | 484748 | |
| | | | 104,159.16** |
| SETEC FUND | | | |
| INDUSTRIAL & COMMERCIAL MECHANICAL | 1,652.00 | 484705 | |
| | | | 1,652.00** |
| WORKER'S COMPENSATION FD | | | |
| TRISTAR RISK MANAGEMENT | 4,374.45 | 484673 | |
| | | | 4,374.45** |
| APPELLATE JUDICIAL SYSTEM | | | |
| 9TH COURT OF APPEALS | 2,205.00 | 484685 | |
| | | | 2,205.00** |
| MARINE DIVISION | | | |
| DBS ELECTRONICS | 1,001.50 | 484558 | |
| ENTERGY | 678.04 | 484572 | |
| NOACK LOCKSMITH | 154.00 | 484591 | |
| RITTER @ HOME | 191.81 | 484599 | |
| SETZER HARDWARE, INC. | 99.92 | 484602 | |
| AT&T | 90.08 | 484615 | |
| ADVANCED SYSTEMS & ALARM SERVICES, | 60.00 | 484640 | |
| VERIZON WIRELESS | 531.86 | 484646 | |
| SIERRA SPRING WATER CO. - BT | 152.82 | 484655 | |
| BUMPER TO BUMPER | 272.50 | 484672 | |
| THE DINGO GROUP-PETE JORGENSEN MARI | 674.37 | 484682 | |
| ATTABOY TERMITE & PEST CONTROL | 18.34 | 484690 | |
| RC SERVICE | 456.46 | 484711 | |
| GALLS LLC | 278.00 | 484726 | |
| VECTOR SECURITY | 39.95 | 484735 | |
| IMAGE 360 BEAUMONT | 239.75 | 484743 | |
| | | | 4,939.40** |
| 2020 PORT SECURITY GRANT | | | |
| AEROCOMPUTERS CORP | 33,090.00 | 484768 | |
| | | | 33,090.00** |
| | | | 1,059,471.28*** |



JOINT ELECTION AGREEMENT AND
ELECTION SERVICES CONTRACT
BETWEEN JEFFERSON COUNTY
AND **Port Neches-Groves Independent School District**

This agreement made and entered into, by and between Jefferson County, hereinafter referred to as "County", acting herein by and through its County Judge and Commissioner's Court, joined herein by the **County Election Officer, Theresa Goodness, County Clerk**, and **Port Neches-Groves Independent School District** hereinafter referred to as "Political Subdivision", acting herein by and through its Executive Board.

WHEREAS, Political Subdivision is required to conduct an election on **November 2, 2021**;

THIS JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT is made this 20th day of July, 2021, by and between the Political Subdivision of **Port Neches-Groves Independent School District**, hereinafter called "Political Subdivision" and Jefferson County, Texas, by its County Judge and joined herein by its County Elections Officer, **Theresa Goodness**, hereinafter called "Contracting Officer," pursuant to Texas Election Code Section 31.092. The parties agree to enter into a Joint Election Agreement and an election services contract with each other in accordance with Chapter 271 of the Texas Election Code and this Agreement. This Agreement is entered into in consideration of the mutual covenants and promises hereinafter set out:

1. **RECITALS.** Contracting Officer is the County Clerk of Jefferson County, Texas, and is the County Officer in charge of election duties. Political Subdivision is a political entity situated wholly or partially within Jefferson County, Texas. Political Subdivision and Contracting Officer have determined that it is in the public interest of Jefferson County voters that the following contract be made and entered into for the purpose of having Contracting Officer furnish to Political Subdivision certain election services and equipment needed by Political Subdivision in connection with the holding of its November 2, 2021, Election. Jefferson County's certified Hart InterCivic electronic voting equipment is to be used in this Political Subdivision Election.
2. **DUTIES AND SERVICES OF CONTRACTING OFFICER.** Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

(a) Notify and coordinate presiding election judges, alternate judges, and all other election officials appointed by Commissioner's Court to conduct county elections required to administer this Election. Jefferson County will make emergency appointments of election officials if necessary. Compensate all election workers for time worked at the approved hourly rate by Commissioners' Court.

(b) Arrange for poll worker training through a third party or conduct necessary training. Notify all early voting and Election Day officials of the date, time and place thereof.

(c) Arrange for the use of early voting locations per the attached **Exhibit A – Early Voting Locations** and Election Day polling locations per the attached **Exhibit B – Election Day Vote Centers**. If emergency replacement polling locations are needed, Contracting Officer shall make necessary alternate arrangements to locate another public place (or if unavailable, a private building), and shall notify Political Subdivision as soon as possible.

(d) Procure election kits and supplies and distribute to the precinct judges and early voting deputies. Obtain from the Tax -Assessor /Voter Registrar lists of registered voters to be used in conducting the election in conformity with the boundaries of Political Subdivision and the election precincts established for the election. The Election Day list of registered voters shall be arranged in alphabetical order.

(e) Prepare and test all electronic voting equipment, format ballot styles, secure audio, oversee all equipment and voter registration database programming, assure compliance with equipment security requirements. Arrange for transport of equipment to and from polling locations.

(f) Serve as Early Voting Clerk for this Joint Election and process, print, mail, and tabulate ballots for any eligible voter, who applies for a ballot by mail including all eligible FPCA applicants. Supervise the conduct of early voting in person and appoint sufficient personnel to serve as deputy early voting clerks. Provide lists of early voters as provided by law if requested by Political Subdivision.

(g) Publish legal notice of the date, time and place of the public logic and accuracy test. Prepare test materials and conduct internal election testing, public logic and accuracy test, and tests of tabulation equipment.

(h) Arrange for the early ballot board, signature verification committee, tabulation personnel, and all equipment and supplies needed at central counting station. Tabulate early voting, election night, paper mail ballots and provisional ballots. Tabulate unofficial returns and assist in preparing the tabulation for the official canvass. Provide Political Subdivision its voter history report following the election if requested.

(i) Serve as Custodian of Records for election records in Contracting Officer's custody and provide for the retention of said election records as provided by law.

(j) Provide information services for voters and election officers.

(k) Maintain accurate records of all expenses incurred in connection with the responsibilities under this Agreement and provide Political Subdivision a final invoice after the conduct of the election. Provide any detailed backup to such invoice, if requested, reflecting the charges or components of the costs set forth on the invoice submitted to Political Subdivision.

(l) The Contracting Office is responsible for collecting the compensations sheets for the election judges, clerks, and early voting ballot board. The Contracting Officer will also pay the Election Services Contract

aforementioned for their services and time in accordance with their rate of pay policy.

(m) Contracting Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code, unless waived by the Secretary of State. A written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned Election Code. If requested, Contracting Officer shall provide a written report to Political Subdivision in a timely manner.

(n) The Contracting Officer shall place the funds paid by Political Subdivision hereunder in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

3. DUTIES AND SERVICES OF POLITICAL SUBDIVISION. Political Subdivision shall be responsible for performing the following duties:

(a) Prepare all election orders, resolutions, notices, and other pertinent documents for adoption and execution by the appropriate Political Subdivision officer or body. Take all actions necessary for calling the Political Subdivision Election which are required by the Texas Election Code and/or the Political Subdivision's governing body, charter, ordinances, or other applicable laws. Execute an Election Services Contract Agreement with Jefferson County Clerk for the purpose of election administration. Serve as Custodian of Records for all election records in its possession as provided by law.

(b) Political Subdivision shall be responsible for the legal sufficiency of any order calling their election. Political Subdivision shall be responsible for all substantive and procedural legal issues governing the conduct of their election. Political Subdivision understands and agrees that Contracting Officer provides no legal advice to Political Subdivision.

(c) Adopt the county voting precincts for this election. Political Subdivision shall adopt the early voting locations used by the county located in the Political Subdivision's jurisdictional boundaries with the stipulation to add additional locations and adopt all early voting dates, and hours recommended by the Contracting Officer in accordance with the Texas Election Code as listed on **Exhibit A – Early Voting Locations**. Political Subdivision shall adopt the Election Day Vote Center polling locations on the attached **Exhibit B – Election Day Vote Centers** for each county voting precinct that is within its jurisdictional boundaries. Political Subdivision shall confirm the accuracy of its jurisdictional boundaries and precincts.

(d) Prepare, post and publish all required election notices for Political Subdivision except for the Public Test Notice that Contracting Officer shall publish. In addition, if this election's polling locations are different than Political Subdivision's previous election, Political Subdivision shall post notice at the entrance to any previous polling places in its jurisdiction stating that the location has changed and provide the polling location and address for those voters for this election, pursuant to Texas Election Code Section 43.062, unless County has posted the change for their election. Educate the voters in Political Subdivision on early voting times and places and Election Day polling locations.

(e) Political Subdivision shall confirm with Tax-Assessor/Voter Registrar its boundaries, county voting precincts and street details within those boundaries. Political Subdivision will validate all boundaries are defined properly within Jefferson County voter registration database, maps and street lists with block ranges and odd/even/both indicators before the coding and Election Services Contract

programming of the ballot begins. If changes are necessary after programming has begun, the Political Subdivision responsible will incur the cost of re-programming for all entities involved. Political Subdivision must proof and approve all programming work done for the jurisdiction according to the attached **Exhibit C- CALENDAR**

(f) Deliver to Contracting Officer, according to the attached **Exhibit C - CALENDAR**, ballot language with Spanish translations, candidate names or measures, the order in which they are to be printed on the ballot with the exact form and spelling. Provide pronunciation for difficult names or words to use on the audio recording. Timely review and sign off on ballot proofs.

(g) Any requests for early voting ballots to be voted by mail received by Political Subdivision must be hand delivered or faxed to Contracting Officer on the day of receipt. If the application is faxed, the original application must be mailed to Contracting Officer. Contracting Officer will process applications, mail appropriate ballots, and tabulate.

(h) If requested, assist Contracting Officer in recruiting bilingual poll workers. Provide documentation on Political Subdivision's efforts to recruit bilingual poll workers if requested by the U. S. Department of Justice.

(i) Pay prorated additional costs incurred by Contracting Officer if a recount for said election is required, the election is contested in any manner, or a runoff is required.

(j) Canvass the returns and declare the election results for Political Subdivision. Political Subdivision is responsible for filing any precinct reports required by the Secretary of State.

(k) The deposit will be waived for this Election Agreement for all Political Subdivisions. All costs will be assessed according to attached schedule on **Exhibit D – Contract Costs** and a detailed billed will be rendered within 30 days after the canvassing of the election or the receipt of all invoices needed to validate the billing. Any discrepancies in billing should be addressed immediately.

(l) Political Subdivision agrees to enter into a Joint Election Agreement with any other political subdivision in Jefferson County which enters into an Election Services Contract with Contracting Officer and which holds an election on **November 2, 2021**.

4. **COST OF SERVICES.** Political Subdivision shall share some expenses for the above services, supplies and equipment. Additional elections may lower costs for each entity, and election cancellations may raise costs for each entity. It is understood that other political entities may wish to participate in the use of the County's electronic voting equipment and polling locations, and it is agreed that Contracting Officer may enter into other contracts with entities for those purposes on terms and conditions generally similar to those set forth in this Agreement. Only the actual expenses directly attributable to this Agreement and any prorated shared expenses may be charged to Political Subdivision, plus a 10% administrative fee.

- (a) Costs for early voting, election day, equipment delivery, supplies and mail ballots, including payroll and equipment leasing, will be shared proportionally between all political subdivisions which enter into a joint election agreement with County according

to the number of voting precincts within each political subdivision. Equipment leasing costs are listed on **Exhibit D – Contract Costs.**

- (b) Costs for ballot programming will be paid by each political subdivision for the number of election contests each has on the ballot according to costs as listed on **Exhibit D - Contract Costs.**

5. GENERAL CONDITIONS.

(a) The parties agree that the timing is critical on all duties in this Agreement. Lack of adherence to any deadline in the CALENDAR without prior agreement of Contracting Officer may result in cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Agreement or, at the discretion of Contracting Officer, a late penalty surcharge in an amount not to exceed 10% of the final election cost. Adherence to the CALENDAR is critical because of Jefferson County's obligation to complete all programming and testing and to process, print and mail military and overseas ballots by state/federal deadlines and our duty to conduct federal, state, county elections and/or other contracted elections.

(b) In accordance with Section 31.098 of the Texas Election Code, Contracting Officer is authorized to contract with third persons for election services and supplies and is authorized to hire necessary temporary personnel to perform contracted duties. Part-time personnel will be compensated at the hourly rate set by Jefferson County.

(c) Political Subdivision acknowledges that electronic voting equipment is highly technical and it is conceivable that, despite the best effort of the parties and technical assistance, it might fail during the election. Contracting Officer will do whatever is possible to remedy the situation, but Political Subdivision agrees that should such equipment fail, it will not make any claim for damages of any kind.

(d) Any qualified voter in the Joint Election may vote early by personal appearance at any of the joint early voting locations or at any Vote Center/Polling Location on Election Day.

(e) Jefferson County Elections Department may contract with numerous political entities for the Joint Election, and the parties agree that all ballot styles will be programmed into one electronic voting system. Each voter will receive one ballot which contains all races and issues in the Joint Election for which the voter is eligible at the address and in the precinct in which the voter is currently registered. One joint voter sign in process consisting of a common list of registered voters and common signature rosters shall be used in precincts in which the county polling locations are used.

(f) The Contracting Officer shall file copies of this Agreement with the Auditor and Treasurer of Jefferson County not later than the 10th day from receipt of the fully executed contract by Contracting Officer.

(g) Jefferson County is self-insured for personal liability issues. Should Political Subdivision desire insurance for injuries during this election or other liabilities, entity shall make such

arrangements separate from this Agreement.

(h) In the event that the performance by Contracting Officer of any of its obligations hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

(i) The parties to this Agreement agree that Political Subdivision may cancel this Agreement in the event that it has no need to conduct an election by 60th day before Election Day. If Political Subdivision's election is cancelled after deadline, a \$200 contract preparation and processing fee will be due in addition to any costs incurred by Contracting Officer on behalf of Political Subdivision prior to said cancellation.

(j) The Political Subdivision has the option of extending the terms of this Agreement through its runoff election, if applicable. Political Subdivision may reduce the number of the adopted early voting locations and/or Election Day voting locations in which precincts are not involved in a runoff election. In the event of a runoff which Political Subdivision wants Contracting Officer to conduct, Political Subdivision agrees to attempt to coordinate the date with other entities participating in this Joint Election. If Political Subdivision elects to have Contracting Officer conduct a runoff election, the cost will be determined by the number of entities participating and the actual costs plus administrative fees. Political Subdivision will be responsible for all orders, notices, and publications required for their runoff except the publication of the public logic and accuracy test which Contracting Officer will publish.

6. DISPUTE RESOLUTION PROCEDURE

The parties agree to use dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Agreement. Either party must give written notice to the other party of a claim for breach of this Agreement not later than the 180th day after the date of the event, giving rise to the claim. By their execution of their Agreement, the parties acknowledge and knowingly and voluntarily agree that neither the execution of this Agreement; nor the conduct, act or inaction by any person in the execution, administration, or performance of this Agreement constitutes or is intended to constitute a waiver of the party's immunity from suit with respect to claims of third parties.

7. ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire agreement between Port Neches-Groves Independent School District and Contracting Officer. This Agreement may be amended only in writing and signed by the parties.

8. NOTICES

Except as otherwise provided in this section, all notices, consents, approvals, demands, request, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have duly given or served when delivered by hand delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid, and addressed as set forth below or to such other person or address as may be given in writing by either party to the other in accordance with this section:

Port Neches-Groves Independent School District:

Dr. Mike Gonzales
Superintendent
620 Ave. C
Port Neches, TX 77651

JEFFERSON COUNTY:

Theresa Goodness, County Clerk
P. O. Box 1151
Beaumont, TX 77704

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 12 day of July, 2021.

Port Neches-Groves Independent School District

(seal)

By: [Signature]
Name: Dr. Mike Gonzales
Title: Superintendent

Attest: [Signature]

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 20th day of July, 2021.

Jefferson County, Texas

By: [Signature]
Name: Jeff Branick
Title: County Judge

(seal)



By: [Signature]
Name: Theresa Goodness
Election Services Contract
Last Updated: 6/16/2021

Attest: [Signature]

Title: County Clerk

EXHIBIT A

NOTICE OF EARLY VOTING LOCATIONS AND HOURS FOR
November 2, 2021, CONSTITUTIONAL AMENDMENT AND JOINT ELECTION
(Aviso de localizaciones y horas para elecciones adelantadas de Noviembre 2, 2021
Sobre En miendas A La Constitución y Conjunta)

Early Voting by personal appearance will be conducted at the following dates and times:
(La votación adelantada en persona se llevará a en las siguientes fechas y horarios:)

EARLY VOTING LOCATIONS:

(Localizaciones de Votación Adelantada):

| | |
|--|---|
| Beaumont Courthouse-Main location | 1001 Pearl St., Beaumont, Texas |
| Port Arthur Sub-Courthouse | 525 Lakeshore Dr., Port Arthur, Texas |
| Rogers Park Recreation Center | 6540 Gladys, Beaumont, Texas |
| Port Arthur Library | 4615 Ninth Ave, Port Arthur, Texas |
| Theodore Johns Library | 4255 Fannett Rd., Beaumont, Texas |
| John Paul Davis Community Center | 3580 E Lucas, Beaumont, Texas |
| Marion & Ed Hughes Public Library | 2712 Nederland Ave., Nederland, Texas |
| Groves Recreation Center | 6150 39th Street, Groves, Texas |
| Effie & Wilton Hebert Library | 2025 Merriman St., Port Neches, Texas |
| Ray Chesson Office Building | 19217 FM 365, Beaumont Texas |
| Precinct One Service Center | 20215 W. Hwy. 90, China, Texas |

DATES AND HOURS FOR ALL ABOVE LOCATIONS:

(Fechas y Horas para todas las localizaciones anteriores):

| | | |
|---|--------------------------------------|-----------------------|
| October 18 - 22 (Octubre 18 - 22) | Monday - Friday (Lunes -Viernes) | 8:00 a.m. - 5:00 p.m. |
| October 23 (Octubre 23) | Saturday (Sábado) | 8:00 a.m. - 5:00 p.m. |
| October 25 – October 29 (Octubre 25- Octubre 29) | Monday – Friday (Lunes – Viernes) | 7:00 a.m. - 7:00 p.m. |

EXHIBIT B - ELECTION DAY VOTE CENTERS

| Precincts | Election Day Polling Places | ADDRESS (Dirección) | City, State, Zip |
|-------------|------------------------------------|---------------------|------------------|
| ALL (todos) | Amelia Elementary School | 565 S. Major Dr | Beaumont, TX |
| ALL (todos) | Beaumont Municipal Airport | 455 Keith Rd. | Beaumont, TX |
| ALL (todos) | Bevil Oaks City Hall | 13560 River Oaks | Bevil Oaks, TX |
| ALL (todos) | BISD Administration Building | 3395 Harrison Ave. | Beaumont, TX |
| ALL (todos) | New Light Church** | 3780 Crow Rd. | Beaumont, TX |
| ALL (todos) | Dishman Elementary | 3475 Champions Dr. | Beaumont, TX |
| ALL (todos) | O.C. Mike Taylor Career Center | 2330 North St. | Beaumont, TX |
| ALL (todos) | Precinct 1 Service Center | 20215 W. Hwy. 90 | China, TX |
| ALL (todos) | Rogers Park Community Center | 6540 Gladys Ave. | Beaumont, TX |
| ALL (todos) | Roy Guess Elementary | 8055 Voth Rd. | Beaumont, TX |
| ALL (todos) | Hebert Library | 2025 Merriman St. | Port Neches, TX |
| ALL (todos) | Central Gardens Fire Station | 2026 Spurlock Rd. | Nederland, TX |
| ALL (todos) | Groves Public Library | 5600 West | Groves, TX |
| ALL (todos) | Nederland City Hall | 207 N. 12th Street | Nederland, TX |
| ALL (todos) | Jerry Ware Airport Terminal | 5000 Jerry Ware Dr. | Beaumont, TX |
| ALL (todos) | Ray Chesson Office Building | 19217 FM 365 | Beaumont, TX |
| ALL (todos) | Jefferson County ESD #4 | 12880 FM 365 | Beaumont, TX |
| ALL (todos) | Marion & Ed Hughes Public Library | 2712 Nederland Ave. | Nederland, TX |
| ALL (todos) | Port Neches City Hall | 1005 Merriman | Port Neches, TX |
| ALL (todos) | Groves Activity Building | 6150 39th Street. | Groves, TX |
| ALL (todos) | DeQueen Elementary | 740 DeQueen Blvd. | Port Arthur, TX |
| ALL (todos) | Zion Hill Baptist Church | 5848 Roosevelt Ave. | Port Arthur, TX |
| ALL (todos) | Jefferson County Sub-Courthouse | 525 Lakeshore Dr. | Port Arthur, TX |
| ALL (todos) | Former Dowling Elementary Campus | 6301 Pat Ave | Port Arthur, TX |
| ALL (todos) | O W COLLINS RETIREMENT | 4440 GULFWAY DR. | Port Arthur, TX |
| ALL (todos) | Port Arthur Library | 4615 9th Ave | Port Arthur, TX |
| ALL (todos) | R.L. Gabby Eldridge Center | 5262 S. Gulfway Dr | Sabine Pass, TX |
| ALL (todos) | Travis Elementary | 1115 Lakeview Ave. | Port Arthur, TX |
| ALL (todos) | Sam Houston Elementary | 3245 36th St | Port Arthur, TX |
| ALL (todos) | Alice Keith Park Recreation Center | 4075 Highland Ave. | Beaumont, TX |
| ALL (todos) | Charlton-Pollard Elementary | 825 Jackson St. | Beaumont, TX |
| ALL (todos) | Lamar University Montagne Center | 4401 S. MLK PKWY | Beaumont, TX |
| ALL (todos) | Hamshire-Fannett High School | 12702 2nd St | Hamshire, TX |
| ALL (todos) | Jefferson County Courthouse | 1001 Pearl St. | Beaumont, TX |
| ALL (todos) | MLK Middle School | 1400 Avenue A | Beaumont, TX |
| ALL (todos) | John Paul Davis Community Center | 3580 E. Lucas Dr. | Beaumont, TX |
| ALL (todos) | Precinct 4 Service Center | 7780 Boyt Rd. | Beaumont, TX |
| ALL (todos) | Sterling Pruitt Center | 2930 Gulf St. | Beaumont, TX |
| ALL (todos) | Theodore Johns Library | 4255 Fannett Rd. | Beaumont, TX |
| | **Location Change | | |

EXHIBIT C CALENDAR

The Political Subdivision agrees that timing is critical, and lack of adherence to this CALENDAR without prior agreement of Contracting Officer may result in additional charges or cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Contract.

School Districts must adhere to all deadlines, even if on Spring Break.

Please refer to the Texas Secretary of State's website for a complete calendar of events including citations to the Texas Election Code and for information specific to entity type. Confer with your attorney on any statutes that govern your entity. Please comply with all orders, postings and notices as required for your Political Subdivision. Contracting Officer will provide the publication of one Notice of Public Test in English and Spanish.

SEPTEMBER 1, 2021

Prior to September 1, 2021, each Political Subdivision is responsible for validating with the Voter Registrar that the boundaries for their voting precincts are correct and supplying the Contracting Officer with a map of such boundaries.

68th day before Election Day

Recommended date to conduct ballot position drawing.

Notice of ballot position drawing must be posted for 72 hours immediately preceding time of drawing.

****Please schedule ballot drawing as soon as possible and email the BALLOT FORMAT AND ORDER OF CANDIDATES ON BALLOT to Contracting Officer at countyclerk@co.jefferson.tx.us.****

60th day before Election Day

Last day for the governing body of a political subdivision to deliver notice of the election to the county clerk/elections administrator and voter registrar of each county in which the political subdivision is wholly or partly located. (Sec. 4.008).

Deadline to notify Contracting Officer via email of the following items:

- whether or not Political Subdivision has a **contested election**.
- **candidate names**, including **write-in candidates**.
- any **candidate withdrawals** or **election cancellation**.
- **order of candidates on ballot**. (We prefer to receive it sooner if it is available.)
- **Spanish translations** of all ballot titles, contests, and ballot language.
- **phonetic pronunciations** of all candidate names which will be used for the ballot audio recording.

60th day before Election Day - Continued

Deadline to **cancel election** and incur **no fees** under the Election Services Agreement.

Deadline to receive executed **Election Services Agreement** by mail, personal delivery, or email.

Deadline to receive copy of **Order of Election**.

Contracting Officer contact information:

Email: countyclerk@co.jefferson.tx.us

Mail: P. O. Box 1151, Beaumont, TX 77704-1151

Hand Delivery: 1085 Pearl Street, First Floor, Beaumont, Texas 77701

If additional time is needed because of meeting schedules, please notify us.

****Deadlines for ballot proofing and ballot approval will be emailed with ballot proofs. The parties must adhere to deadlines of 24 hour turnaround time, even if they occur during Spring Break, in order for our office to meet the State and Federal deadlines to mail military and overseas ballots.****

45th day before Election Day

Deadline to mail ballots to military or overseas voters who submitted their ballot request via a federal postcard application (FPCA) or via a standard application for ballot by mail and indicated that they are outside the United States. Ballots must be mailed by this date or the 7th day after the clerk receives the application. If the early voting clerk cannot meet this 45th-day deadline, the clerk must notify the Secretary of State within 24 hours. (Sec. 86.004(b)).

30th day before Election Day

Last day to register to vote or make a change of address effective for the election. (Secs. 13.143, 15.025).

First day of period during which notice of election must be published if the method of giving notice is **not** specified by a law outside the Election Code, and **publication** is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d)).

21st day before Election Day

Last day to post notice of election on bulletin board used for posting notices of meetings of governing body. (Sec. 4.003(b)). A [Record of Posting Notice of Election \(PDF\)](#) should be completed at the time of posting. (Sec. 4.005).

15th day before Election Day

First day to vote early in person. (Sec. 85.001(a)).

NOTE - Political Subdivisions Other than Cities and Counties: Early voting in person must be conducted at least eight (8) hours each weekday that is not a legal state holiday unless the political subdivision has fewer than 1,000 registered voters, in which case early voting in person must be conducted at least three (3) hours per day. (Sec. 85.005(b)).

NOTE – Cities and counties: Early voting in person must be conducted on the weekdays of the early voting period and during the hours that the county clerk’s or city secretary’s main business office is regularly open for business. (Sec. 85.005(a)). However, because cities and counties must have office hours for election-related business at least three (3) hours every business day for this type of election, we harmonize these requirements with the result that, if a city or county is not regularly open for business on one or more weekdays, on those “closed” days, a city or county must conduct early voting for at least three (3) hours a day at the main early voting location (except for a city’s two 12-hour days, when it must be open for the full 12 hours).

NOTE - Cities: Cities **must** choose two (2) weekdays for the main early voting polling place location to be open for 12 hours during the regular early voting period. City council must choose the two weekdays. (Sec. 85.005(d)).

NOTE - Independent School Districts: Despite the change in state law that allows an ISD to be closed on school holidays during the mandatory office hours period, you are **required** to be open during the entire early voting period, except on legal state and national holidays.

NOTE - Joint Elections: If entities are conducting early voting by personal appearance jointly, we *recommend* a unified schedule covering all requirements; i.e., no entity’s requirements should be neglected or subtracted as a result of a joint agreement.

10th day before Election Day

Last day of period during which notice of election must be published if method of giving notice is not specified by a law outside the Election Code and publication is the selected method of giving notice. (Sec. 4.003(a)(1)). The notice of election ordered by a commissioners court or by an authority of a city or school district, must be given by publication in a newspaper in addition to any other method specified. (Secs. 4.003(c) and (d)).

Last day to mail a copy of the notice of election to each registered voter in the county if method of giving notice is not specified by a law outside the Election Code and this method of giving notice is selected. (Secs. 1.006, 4.003(a)(3)).

Cities and Counties – Weekend Early Voting Hours - Notice Requirement: Last day to post notice on bulletin board used for posting notice of city council or commissioners court, if early voting will be conducted on Saturday (Sec. 85.007). Notice must be posted at least 72 hours before early voting begins on a Saturday or Sunday. Notice must also be posted to the political subdivision’s website, if one is maintained.

NOTE - NEW LAW: Section 85.007, as amended by House Bill 2721 (2015), requires that the election notice, which includes the days and hours of early voting be posted on the political subdivision’s website, if the political subdivision maintains a website.

4th day before Election Day

Last day to vote early by personal appearance. (Sec. 85.001(a)).

Election Day

Polls open 7:00 A.M. – 7:00 P.M.

30 days from date of final invoice

Pay balance due for election services. Please make checks payable to:

Jefferson County Treasurer
P O Box 1151,
Beaumont, Texas 77704-1151

EXHIBIT D**CONTRACT COSTS**

| Voting Equipment | |
|---------------------------------------|-------------|
| Judge's Booth Controller | \$330.00 |
| eSlate | \$330.00 |
| Disable Access Unit (DAU) | \$396.00 |
| Privacy Booth | \$20.00 |
| Ballot Box | \$5.00 |
| Communication Devices | |
| EA Tablet + WIFI | \$119.50 |
| Cell Phone | \$30.00 |
| Mandatory Signs | |
| Large A-Frame (ID Required) | \$10.00 |
| Large A-Frame (Notices) | \$10.00 |
| PROGRAMMING | COUNTY COST |
| 1 - 5 RACES | \$1,125.00 |
| 6 - 10 RACES | \$1,898.00 |
| 11-20 RACES | \$2,475.00 |
| 21-40 RACES | \$3,135.00 |
| 41-75 RACES | \$3,960.00 |
| 76-100 RACES | \$4,704.00 |
| BALLOT PRINTING | COUNTY COST |
| 8.5 X 11 | \$0.23 |
| 8.5 X 14 | \$0.25 |
| 8.5 X 17 | \$0.28 |
| Sample Ballots | \$0.06 |
| SUPPLIES | |
| ELECTION KITS / w Seals EV & ED | \$40.00 |
| Mail Ballots (Per Set) | \$0.75 |
| Supply Bag Consumables (per location) | \$20.00 |

REVISED 07/19/16



PROCLAMATION

STATE OF TEXAS

§
§
§

COMMISSIONERS' COURT

COUNTY OF JEFFERSON

OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED at a meeting of Commissioners' Court of Jefferson County, Texas, held on the 20th day of July, 2021, on motion made by Everette Alfred, Commissioner of Precinct No. 4, and seconded by Michael Sinegal, Commissioner of Precinct No. 3, the following Proclamation was adopted:

PIONEERING WOMEN

WHEREAS, Pioneering Women is a grass-roots organization founded to enhance the lives of women, and its mission is to motivate, educate, activate and uplift women for the betterment of humanity; and

WHEREAS, the year 2021, is "Reformers "Let's Ruffle Some Feathers" the ratification of the 19th Amendment to the U.S. Constitution, which guarantees women the right to vote. Achieving this milestone required a lengthy and difficult struggle; and the victory took decades of agitation and protest; and

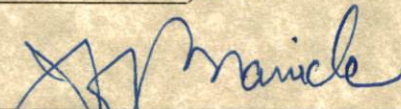
WHEREAS, this milestone is something many of us take for granted today with our busy schedules, Pioneering Women is dedicated to honoring the legacy of those past pioneers and spotlighting the contributions of present-day pioneers in our community; and

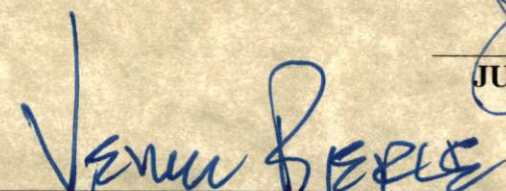
WHEREAS, the "Reformers "Let's Ruffle Some Feathers" honoree luncheon, will celebrate seven (7) extraordinary women for their dedication and contributions to their professions and our communities; Sade' Chick, Stephanie Davis, Debbie Bando, Gabriela Properzi, Belinda George, Susan Gonzalez, Kim Phelan; and

WHEREAS, Pioneering Women financially supports many non-profit organizations in the community as well as provide students of higher learning textbooks, 2nd Chances to students seeking high school equivalency with GED tests and supporting Women in Crisis.

THEREFORE, NOW BE IT RESOLVED by the Commissioners Court of Jefferson County, Texas that in honor and recognition of the 2021 Honorees, do hereby declare the Year 2021, as The Reformers "Let's Ruffle Some Feathers".

Signed this 20th day of July, 2021.


JUDGE JEFF R. BRANICK
County Judge


COMMISSIONER VERNON PIERCE
Precinct No. 1


COMMISSIONER DARRELL W. BUSH
Precinct No. 2


COMMISSIONER MICHAEL S. SINEGAL
Precinct No. 3


COMMISSIONER EVERETTE D. ALFRED
Precinct No. 4



**AGENDA ITEM****July 20, 2021**

Consider, possibly approve, authorize the County Judge to execute, receive and file a Memorandum of Understanding between Jefferson County and Linda Patterson for her services as an independent consultant for the County Judge.

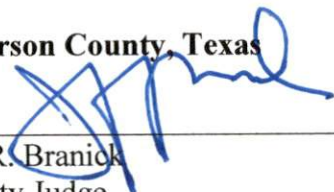
**MEMORANDUM OF UNDERSTANDING
BETWEEN
JEFFERSON COUNTY
AND
LINDA PATTERSON**

WHEREAS, the County Judge has requested and Linda Patterson has agreed to work, as needed, as an independent consultant contractor, one day per week on Tuesdays, to assist the County Judge; and

WHEREAS, Jefferson County has agreed to pay and Linda Patterson has agreed to accept payment for her services at the rate of \$45.00 per hour which she will invoice to the Jefferson County Auditor on a monthly basis through the office of the County Judge; and

WHEREAS, Jefferson County and Linda Patterson agree that this agreement may be terminated by either party by giving thirty days' written notice.

Jefferson County, Texas



Jeff R. Branick
County Judge



Linda Patterson

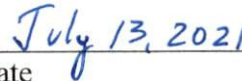
Address: 725 Gulf Avenue
Port Neches, TX 77651

Date



7/20/2021

Date



July 13, 2021

ORDER _____**AN ORDER ESTABLISHING CRITERIA FOR REDISTRICTING OF
POLITICAL BOUNDARIES**

The Commissioners Court is the governing body of Jefferson County, Texas, meeting in a duly scheduled and posted meeting, does hereby adopt the following criteria for use in the redistricting of all county political boundaries. Any plan for the redistricting of representative members of the Commissioners Court of the Jefferson County should, to the maximum extent possible, conform to the following criteria:

1. The plan should ensure that all applicable provisions of the U.S. and Texas Constitutions, the Voting Rights Act, the Texas Election Code are honored.
2. The plan should be drawn in such a manner that the maximum deviation from an ideal size, as determined by dividing the total population of the county divided by four (the number of single member districts that compose the Commissioners Court of Jefferson County, by not more than five (5%) percent for any single precinct, or a total top to bottom deviation (percentage of deviation below and above the ideal size) of not more than ten (10%) percent.
3. The plan should address minority representation, and if at all possible, in conformity with constitutional standards, avoid retrogression in the percentage of population and voting age demographics consistent with existing minority representation.
4. The plan should, avoid fragmentation and preserve minority communities of interest to the maximum extent possible. These communities of interest should be recognized and retained intact where possible. Only when the overall minority population of the county is sufficiently large to require more than one minority district should minority populations be divided, and only then to the least degree possible.
5. The plan should not, however, attempt to unreasonably join geographically remote minority populations into a single precinct unless there are strong and genuine connections between these communities as reflected by common schools, churches, or cultural ties. For example, minority populations in two separate towns, located miles apart, may not have sufficient links or common political cohesion to justify joining these two minority population centers into a single electoral group. Particularly when dealing with distinct minority groups,

such as Black and Hispanic populations, a general assumption that separate minority populations will vote in a “block” may be unsupportable in fact.

6. The plan should seek compact and contiguous political boundaries. Physical boundaries of cultural or economic significance, such as rivers, multi-laned control access highways or turnpikes, which tend to divide populations in fundamental ways, should be recognized and where possible, should only serve as necessary to achieve recognized objectives. To the maximum extent possible, clearly recognized boundaries, such as streets and highways, should be used to facilitate ease of voter identification of boundaries, as well as election administration.
7. Where possible, well-recognized and long used election precinct boundaries should be retained intact (within the limitations imposed by state and federal law) or with as little alteration as possible.
8. Election precincts in the plan should be sized in conformity with state law. For example, in counties that use traditional, hand counted paper ballots, no election precinct may contain more than 2000 voters. In counties with voting systems that allow for automated ballot counting, this number may be increased to as many as 5000 registered voters.
9. The plan should afford incumbent office holders with the assurance that they will continue to represent the majority of individuals who elected these incumbents, and all incumbents’ residential locations should be retained in their reformed precincts to ensure continuity in leadership during the remaining term of incumbents to the extent possible.
10. The plan should address fundamental and necessary governmental functions, and to the extent possible, ensure that these functions are enhanced rather than impaired. For example, county road mileage should be balanced to the extent possible between the resulting commissioner’s precincts. Election administration should not be unduly complex as a result of election boundaries.
11. The plan should ensure that election voting precincts under that plan do not contain territory from more than one commissioner’s precinct, justice precinct, congressional district, state representative district, state senatorial district and state Board of Education. Although no longer required, city election wards should be honored in virtually all circumstances, with city and rural county voters being kept in separate voting precincts to the extent possible. Where they exist, other special election districts, such as water, hospital, or navigation

districts, should be structured in a manner to provide to the greatest extent possible the harmonious administration of various election jurisdictions.

12. The plan should attempt to locate polling places in convenient, well-known locations that are accessible to disabled voters to the maximum extent possible. Public buildings should be utilized to the maximum extent possible as polling places. Where necessary, buildings routinely open to the public, such as churches, retail businesses, or private buildings dedicated to public activities, can be used as polling places.
13. If the reduction of polling places can be accomplished, without impinging upon voter convenience and minority voting rights, such reductions can be considered.
14. Citizen input should be encouraged, but in order to minimize cost and to have sufficient information to evaluate such proposals fairly, the County will only consider proposed plans submitted to the County for evaluation by individual citizens or groups if the proposed plan is submitted to the County in a commonly used GIS format, such as .SHP, .MAP, .KLM, .GPX, .MDB, along with maps and demographic data sufficient to address voting rights concerns.

The foregoing criteria are deemed to be illustrative, but not exclusive, examples of fundamentally important issues, which should be considered in any redistricting plan. Therefore, the Commissioners Court expresses its intention to measure any plan submitted for consideration by this set of criteria, and to base any eventual exercise of discretion upon the foregoing criteria.

The criteria approved this date were considered in open Court, following posting not less than 72 hours before any action taken on the same. Upon motion by Everette Alfred, second by Vernon Pierce, the Commissioners Court of Jefferson County hereby adopts the criteria set forth herein by a vote of 5 to 0.

Signed this 20 day of July, 2021.

County Judge

Attest:

County Clerk



ALLISON, BASS & MAGEE, L.L.P.*Attorneys at Law*

A. O. WATSON HOUSE
 402 WEST 12TH STREET
 AUSTIN, TEXAS 78701
 (512) 482-0701
 FAX (512) 480-0902

JOSHUA HUMPHREYS
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ROBERT T. BASS
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J. ERIC MAGEE
e.magee@allison-bass.com

REDISTRICTING ADVISORY

July 9, 2021

As we have previously advised you, the Census Bureau has formally announced that the 2020 federal census data will not be released until September 30, 2021. Although several lawsuits have been filed seeking to expedite the release of census data, the only ruling to date that provides some possibility that the data necessary for redistricting purposes might be released earlier is a ruling out of Ohio that gives the Census Bureau till August 16, 2021 to release "Legacy Data". Legacy data is a preliminary set of data that has not been processed by the Census Bureau in the format normally used by redistricting software. While experienced programmers could use the Legacy data to make preliminary plans, until the formal release, those preliminary plans would not be suitable for the final product for redistricting. So, at best, the use of Legacy data might give interested parties roughly two more weeks to begin the redistricting effort. The prospect now is that the plan review cannot meaningfully begin till October 1, 2021.

The only bill that addressed redistricting that passed both houses and was signed by the Governor is HB 2025, by Rep. Todd Hunter. This bill, which is attached, establishes a deadline for State and local governments to act on the basis of any "report or counts" issued by the Census Bureau no later than the 1st day of the Month after the 150th day of publication of that report or count. This means that counties, cities and school districts should target March 1st as the date each should be finished with their redistricting efforts. This statute, signed by the Governor on June 15, 2021, could be subject to any further action by the Texas Legislature acting in a special session. HB 2025 does not address election dates for primary elections, filing periods, or the like. There will be a special session to draft federal congressional and state legislative boundaries, and we expect more clarity as these events unfold.

It will take us as much as three weeks after the release of the census data on September 30, 2021 to load that data into our software, and to begin producing our "initial analysis" of your existing political boundaries. As noted in our contract for services, should our initial analysis reveal that your existing boundaries remain legally viable, you have the option to terminate our services at that point, and have no further financial obligation to our firm. You will recall that local political subdivisions have a maximum deviation not to exceed 10% from top to bottom. In other words, if your smallest and largest political divisions, such as Commissioners Court precincts, city wards, or school board districts do not exceed a total deviation from an ideal sized (equally balanced population) division of 10%, you are under no legal requirement to redistrict. However, you may determine that redistricting is desirable if other considerations suggest redistricting might be appropriate in order to streamline election administration or to address peculiar matters unique to your county, city or school district. These considerations might include ease of access to polling places due to geography, clusters of communities, or other factors or combination of factors that have become obvious since 2010.


July 8, 2021

Page | 2

Prior to the release of census data on September 30, 2021, you may want to take some procedural steps that will be useful when the time comes to consider one or more alternative plans for redrawing your political boundaries.

1. The first item for consideration is the adoption of criteria which will guide the redistricting effort. Attached to this Advisory are suggested guidelines. These guidelines are intended to provide a framework for both the plans that might be developed by the executive body of your political jurisdiction itself, or any outside group that might suggest a plan for consideration. This would include any Citizens Committee formed by your political subdivision itself.
2. Consider whether or not your executive body wants to delegate some measure of authority to a Citizens Committee to propose possible redistricting plans to the Executive Body of your political subdivision. Citizens Committees were favored by the Department of Justice, when Section 5 of the Voting Rights Act was operable, in the belief that citizens participation was beneficial to the redistricting process. You are not obligated to form such committees, but if you do elect to do so, the membership of such committees should generally reflect the demographic makeup of your jurisdiction, and be representative of the various racial or ethnic populations present in your jurisdiction by similar percentages of population.
3. Adoption of Rules of Procedure and Decorum. If your political subdivision does not already have Rules of Procedure and Decorum, it is suggested that you consider adoption of such rules prior to any public hearing on redistricting. These matters are typically conducted without any discord, but on occasion, rules adopted well prior to the redistricting workshops or public hearings can be helpful. If you do not presently have such rules, we can provide a draft set for your consideration.
4. Scheduling preliminary workshops. We recommend that each political jurisdiction that will be participating in our redistricting program conduct an initial workshop to receive information regarding the process, and to ask questions you may have. We will organize, with your participation, regional workshops for this purpose, so that your questions might be answered well in advance of the release of census data.

Sincerely,


James P. Allison


Robert T. Bass


J. Eric Magee

RTB/jm

Enclosures:

HB 2025
Order Appointing Citizens Advisory Committee
Order Establishing Criteria

H.B. No. 2025

AN ACT

relating to certain statutes and governmental actions that relate to the federal census.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 2058.001(b), Government Code, is amended to read as follows:

(b) A governmental entity shall recognize and act on a published report or count relating to a federal decennial census and released by the director of the Bureau of the Census of the United States Department of Commerce on the later of:

(1) ~~[en]~~ September 1 of the year after the calendar year during which the census was taken ~~[if the report or count is published on or before that date]~~; or

(2) ~~[en]~~ the first day of the first calendar month occurring after the 150th day after the date of the [its] publication of the report or count ~~[if the report or count is published after September 1 of the year after the calendar year during which the census was taken]~~.

SECTION 2. Section 2058.002, Government Code, is amended by adding Subsections (c), (d), and (e) to read as follows:

H.B. No. 2025

(c) Nothing in this chapter prohibits the legislature from acting on published reports and counts described by Section 2058.001(b) and relating to the 2020 federal decennial census, regardless of the date the reports or counts are published.

(d) Notwithstanding any other law, the commissioners court of a county may act on published reports or counts described by Section 2058.001(b) and relating to the 2020 federal decennial census, and any information provided by the state relating to redistricting based on those reports or counts, in carrying out the commissioners court's duties under Chapter 42, Election Code, with respect to establishing or changing election precincts, regardless of the date the reports or counts are published or the information is provided or any required period for those duties as provided by law.

(e) This subsection and Subsections (c) and (d) expire September 1, 2023.

SECTION 3. Chapter 2058, Government Code, is amended by adding Section 2058.0021 to read as follows:

Sec. 2058.0021. APPLICABILITY OF 2010 FEDERAL CENSUS; TEMPORARY PROVISION. (a) Except as expressly provided by other law and notwithstanding the definition of "population" in Sections 311.005 and 312.011, a statute that applies to a political subdivision having a certain population according to the most

H.B. No. 2025

recent federal census:

(1) continues to apply to the same political subdivisions to which the statute applied under the 2010 federal census, regardless of whether the political subdivisions continue to have the population prescribed by the statute according to the 2020 federal census; and

(2) does not apply to a political subdivision to which the statute did not apply under the 2010 federal census, regardless of whether the political subdivision has the population prescribed by the statute according to the 2020 federal census.

(b) This section expires September 1, 2023.

SECTION 4. This Act takes effect immediately if it receives a vote of two-thirds of all the members elected to each house, as provided by Section 39, Article III, Texas Constitution. If this Act does not receive the vote necessary for immediate effect, this Act takes effect September 1, 2021.

H.B. No. 2025

President of the Senate

Speaker of the House

I certify that H.B. No. 2025 was passed by the House on May 4, 2021, by the following vote: Yeas 146, Nays 1, 1 present, not voting; and that the House concurred in Senate amendments to H.B. No. 2025 on May 28, 2021, by the following vote: Yeas 142, Nays 0, 1 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 2025 was passed by the Senate, with amendments, on May 25, 2021, by the following vote: Yeas 31, Nays 0.

Secretary of the Senate

APPROVED: _____

Date

Governor

*IN THE _____ (EXECUTIVE BODY)
OF
(POLITICAL SUBDIVISION)*

**ORDER APPOINTING MEMBERS OF
CITIZENS ADVISORY COMMITTEE
TO ASSIST THE (EXECUTIVE BODY)
ON REDISTRICTING OF (POLITICAL SUBDIVISION) POLITICAL BOUNDARIES**

The (EXECUTIVE BODY) of (POLITICAL SUBDIVISION), acting in conformity with the provisions of the Texas Constitution, and Chapter 42 of the Texas Election Code, in a public meeting on the _____ day of _____, 202_ after due notice, determined that the appointment of a Citizens Advisory Committee to assist in the revision of political boundaries would serve the public interest and facilitate greater participation by the public in the vital processes of democracy.

Each member of the (Executive Body) has nominated (number) individuals from their respective elective jurisdictions to serve as prospective members of the Citizens Advisory Committee, as follows:

Division 1:

Name: _____
Address: _____
Phone: _____

Name: _____
Address: _____
Phone: _____

Division 2:

Name: _____
Address: _____
Phone: _____

Name: _____
Address: _____
Phone: _____

Division 3:

Name: _____
Address: _____
Phone: _____

Name: _____
Address: _____
Phone: _____

Division 4:

Name: _____
Address: _____
Phone: _____

Name: _____
Address: _____
Phone: _____

In addition, the Presiding Officer has nominated the following three (3) individuals to serve on the Citizens Committee, without regard to the political sub-division of the (Political Subdivision) in which that individual may reside.

Presiding Officer:

Name: _____
Address: _____
Phone: _____

Name: _____
Address: _____
Phone: _____

Name: _____
Address: _____
Phone: _____

The above nominations are hereby approved. The Citizens Committee shall initially report for service at ____:00 a.m. on the _____ day of _____, 202_ at the (designated location), (address), for purposes of organization and to elect a chairperson of said Committee. The Committee shall meet at such times and places as the Committee shall determine, and shall report their activities to the (Executive Body) on a regular basis, or as directed by the (Executive Body).

Members of the Citizens Committee shall serve without compensation, but with the eternal gratitude of the (Executive Body) and with the respect and admiration of the people of (Political Subdivision). Read and Adopted by a vote of _____ ayes and _____ nays on this date.

Date:

(Presiding Officer)

Attest:

(Recording Officer)

PROJECT COMPLETION REPORT

A1200

Grant Recipient Name**JEFFERSON COUNTY**Contract Number**7216231**Grant Recipient Name: **JEFFERSON COUNTY**Contract No: **7216231**Region: **SETRPC**Contract Start Date: **Dec 30, 2016**Contract End Date: **Dec 29, 2018**DUNS No. **010807535****Part I. General Reports****Total Persons Benefitting:**

Total Contract Beneficiaries:

49

Low-to-Moderate Income Beneficiaries:

49**Certificate of Expenditures:**

| Activity | TxCDBG Funds | TxCDBG Funds Drawn To-Date | TxCDBG Funds not Received (including pending draws) | | Match Funds | Additional Local Funds | Percent Matched |
|------------------------------|----------------------|----------------------------|---|-------------------------|--------------------|------------------------|-----------------|
| | | | TxCDBG Reserved Funds | Unutilized Funds (Deob) | | | |
| 03J Sewer Improvements | \$40,050.00 | \$35,911.85 | | \$4,138.15 | | | |
| 03J Sewer - Engineering | \$13,860.00 | \$13,860.00 | | \$0.00 | | | |
| 14A Rehab: Single-unit Sewer | \$178,950.00 | \$154,628.15 | | \$24,321.85 | | \$12,485.00 | |
| 14A Rehab: Sewer Service E | \$35,640.00 | \$35,640.00 | | \$0.00 | | | |
| 03J Sewer Impr. Acquisition | \$3,000.00 | \$1,410.00 | | \$1,590.00 | | | |
| 21A General Administration | \$3,500.00 | \$3,500.00 | \$0.00 | \$0.00 | \$26,500.00 | | |
| Total | \$ 275,000.00 | \$ 244,950.00 | \$0.00 | \$30,050.00 | \$26,500.00 | \$12,485.00 | 10.8 % |

Note: if a contract activity is not listed, click on the Activity field and type the needed Activity name


For Reserved Funds, list specific costs

Project Completion Status

☒ Complete☐ Conditionally Complete**Certifications:**

As chief elected official of the contractor jurisdiction, I certify that:

- All activities undertaken with funds provided under the contract identified in this report, have, to the best of my knowledge, been carried out in accordance with the contract agreement;
- The information contained in this Project Completion Report is accurate to the best of my knowledge;
- All records related to contractor activities are available for review;
- TXCDBG funds were not used to reduce the level of local financial support for housing and community development activities;
- No attempt to recover any capital costs of public improvements assisted in whole or in part with such funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements unless (a) such funds are used to pay the proportion of such fee or assessment that related to the capital costs of such public improvements that are financed from revenue sources other than such funds; or (b) for purposes of assessing any amount against properties owned and occupied by persons of moderate income, contractor certifies that it lacks sufficient funds under this contract to comply with the requirements of clause (a);
- The persons to benefit from the activities described in Exhibit A, Performance Statement, of this contract are receiving service or a benefit from the use of the new or improved facilities and activities; and
- Proper provision has been made for the payment of all unpaid costs and unsettled third-party claims and the State of Texas is under no obligation to make any further payment to the recipient under the contract agreement in excess of the amount identified in the Certificate of Expenditures table as "TxCDBG Reserved Funds".
- The expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

| | | |
|---|--|----------------------------------|
| Jeff R. Branick, County Judge |  | 07/20/2021 |
| Name and Title (Print) | | Signature |
| <input type="checkbox"/> Original Submittal | <input checked="" type="checkbox"/> Revision | Date revised: Jul 9, 2021 |

PROJECT COMPLETION REPORT

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Grant Recipient Name

JEFFERSON COUNTY

Contract Number 79

7216231

Civil Rights & Citizen Participation:

- | | | | |
|--|---|--|--|
| <input checked="" type="checkbox"/> Equal Opportunity Requirements | <input checked="" type="checkbox"/> Section 3 Requirements | <input checked="" type="checkbox"/> Promotion of MBE Participation | <input checked="" type="checkbox"/> Excessive Force Policy |
| <input checked="" type="checkbox"/> Section 504 Requirements | <input checked="" type="checkbox"/> Fair Housing Requirements | <input checked="" type="checkbox"/> Citizen Participation Requirements | <input checked="" type="checkbox"/> Limited English Proficiency Requirements |

Fair Housing Activity (describe):

The County Commissioners Court passed the Fair Housing Policy as part of the Civil Rights Resolution on February 13, 2017. The Public Service Announcement for Jefferson County support of Fair Housing was published in both English and Spanish in the "Beaumont Enterprise" and "Port Arthur News" on February 22, 2017.

Final Public Hearing Comments:

The County conducted the Performance Hearing on February 21, 2019. The discussion included the number of households that were provided the first time public sewer service under the contract, the amount of grant funds and local funds spent on the project and the number of low to moderate income persons served. Also the County provided information on the new 2018 TxCDBG Grant that will provide opportunities for low to moderate income households in the unincorporated areas in the southwest sector of the County including the Cheek Community first time sewer service.

Final Public Hearing Date: Feb 21, 2019

Hearing Publication Date: Feb 15, 2019

Work Completed Date: Dec 20, 2018

Attachments: The following documents support this report.

| | | |
|--|--|------------------------------|
| Final Public Hearing Publication (w/ affidavit or tearsheet) | <input checked="" type="checkbox"/> Attached | |
| Section 3 Annual Report | <input checked="" type="checkbox"/> Attached | |
| Project Map (for all construction projects) | <input checked="" type="checkbox"/> Attached | <input type="checkbox"/> N/A |
| Evidence of Benefit (projects on private property) | <input checked="" type="checkbox"/> Attached | <input type="checkbox"/> N/A |

PROJECT COMPLETION REPORT

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Grant Recipient NameJEFFERSON COUNTYContract Number 807216231**Part II. Performance Report** Report work performed and performance measures for each contract budget activity.**Actual Accomplishments:**

| Activity | Item Installed or Action Performed | Units | Perf. Stat Quantities | Actual Quantities | % Change |
|------------------------------|---|----------|-----------------------|-------------------|----------|
| 03J Sewer Improvements | Install 2 inch force main | l.f. | 537 | 537 | 0 |
| 03J Sewer Improvements | Connection of literal sewer line to existing force main | lump sum | 1 | 1 | 0 |
| 14A Rehab: Single-Unit Sewer | Install Grinder Station including pump and panel box | each | 20 | 20 | 0 |
| 14A Rehab: Single-Unit Sewer | Mitigate existing spetic tanks | lump sum | 1 | 1 | 0 |
| 14A Rehab: Single-Unit Sewer | Install 1.25 inch low pressure sewer line | l.f. | 2,741 | 2,741 | 0 |

Does the current Performance Statement accurately reflect the project location(s)? Yes

Have final project record drawings been received by the Grant Recipient?

Yes, in digital fomate (original vector data)

HUD Performance Measures:

| Activity | Objective | Outcome |
|------------------------|-------------------------------------|---------------------------------|
| 03J Sewer Improvements | 1. Suitable Living Environment | 1. Availability / Accessibility |
| Benefit Indicator | Facility/Infrastructure, new access | No. of Beneficiaries 49 |
| Special Category | none | |

| Activity | Objective | Outcome |
|------------------------------|-------------------------------------|---------------------------------|
| 14A Rehab: Single-Unit Sewer | 1. Suitable Living Environment | 1. Availability / Accessibility |
| Benefit Indicator | Facility/Infrastructure, new access | No. of Beneficiaries 49 |
| Special Category | none | |

Check this box if this project includes Housing activities (other than water/sewer connections) ☐

PROJECT COMPLETION REPORT

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Grant Recipient NameJEFFERSON COUNTYContract Number 817216231**Part III(a) Beneficiary Detail Report - Activities on Public Property**

Identify all activities that benefit the persons reported on this sheet; report beneficiary details for those persons.

Fields marked in pink ("Total" or "Grand Total") must equal the total beneficiaries for the activity(s) in the contract Performance Statement.

| | | |
|------------------|-------------------------------|------------------|
| Activity: | 03J Sewer Improvements | Activity: |
|------------------|-------------------------------|------------------|

| | | | |
|--------------------------------------|----------------|----------|-----------|
| Beneficiaries by Demographic: | No. of Persons | | |
| Gender | Male | Female | Total |
| | 17 | 32 | 49 |
| Race | Non-Hispanic | Hispanic | Sub-Total |
| White | | 1 | 1 |
| Black/ African American | 48 | 0 | 48 |
| Grand Total: | 49 | | |

Beneficiaries by Income:

| | |
|--|----------------|
| Income Level | No. of Persons |
| Very Low (at or below 30% of the AMFI) | 10 |
| Low (31-50% of the AMFI) | 11 |
| Moderate (51-80% of the AMFI) | 28 |
| Non-Low/Moderate (above 80% of the AMFI) | 0 |
| Total | 49 |
| Subtotal - All Low/Mod | 49 |
| Percent Low/Mod | 100.00% |

PROJECT COMPLETION REPORT

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Grant Recipient NameJEFFERSON COUNTYContract Number 827216231**Part III(b) Beneficiary Detail Report - Activities on Private Property**

Identify all activities that benefit the persons reported on this sheet; report beneficiary details for those persons and households.

Fields marked in pink ("Total" or "Grand Total") must equal the total beneficiaries for the activity(s) in the contract Performance Statement.

Fields marked in yellow ("Total" or "Grand Total") must equal the total households served by the activity(s) in the contract Perf. Statement.

| | | |
|------------------|-------------------------------------|------------------|
| Activity: | 14A Rehab: Single-Unit Sewer | Activity: |
|------------------|-------------------------------------|------------------|

Beneficiaries by Demographic:

| Gender | No. of Persons | | | No. of Households (demographics of the Head of Household) | | |
|-------------------------|----------------|----------|-----------|--|----------|-----------|
| | Male | Female | Total | Male | Female | Total |
| | 17 | 32 | 49 | 8 | 12 | 20 |
| Race | Non-Hispanic | Hispanic | Sub-Total | Non-Hispanic | Hispanic | Sub-Total |
| White | | 1 | 1 | | 1 | 1 |
| Black/ African American | 48 | | 48 | 19 | | 19 |
| Grand Total: | 49 | | | 20 | | |

Beneficiaries by Income:

| Income Level | No. of Persons | No. of Owner Occupied Households | No. of Renter Occupied Households |
|--|----------------|-------------------------------------|--------------------------------------|
| Very Low (at or below 30% of the AMFI) | 9 | 5 | |
| Low (31-50% of the AMFI) | 11 | 5 | |
| Moderate (51-80% of the AMFI) | 29 | 9 | 1 |
| Non-Low/Moderate (above 80% of the AMFI) | | | |
| Total | 49 | 20 | |
| Subtotal - All Low/Mod | 49 | 20 | |
| Percent Low/Mod | 100.00% | 100 | |

PROJECT COMPLETION REPORT

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Grant Recipient NameJEFFERSON COUNTYContract Number 837216231**Part IV Final Financial Interest Report**

Report all contracts executed under this TxDBG contract that are valued at or above \$2,000.

Contracts with no subcontractors

| | | Contract Amount | | | | |
|------------------|----------------------|-----------------|-------------|------------------------|---------------|---------------|
| Type of Services | Business Name | TxCDBG Funds | Match Funds | Additional Local Funds | Total Dollars | Year Executed |
| Administration | David J. Waxman, Inc | \$3,500.00 | \$26,500.00 | | \$30,000.00 | 2017 |

☒ At least one contract executed under this TxDBG contract includes subcontracts.☐ No contracts executed under this TxDBG contract include subcontracts.**Contracts with Prime and Sub Contractors**

| | | Contract Amount | | | | |
|------------------|-----------------------------|-----------------|-------------|------------------------|---------------|---------------|
| Type of Services | | TxCDBG Funds | Match Funds | Additional Local Funds | Total Dollars | Year Executed |
| Engineering | | \$49,500.00 | | | \$49,500.00 | |
| Prime (name) | LJA Engineering | \$4,950.00 | \$0.00 | | \$4,950.00 | 2017 |
| Subcontractor | Action Civil Engineers, LLC | \$44,550.00 | \$0.00 | | \$44,550.00 | 2017 |

| | | | | | | |
|--------------------|-------------------------|--------------|--|-------------|--------------|---------------|
| Construction/Rehab | | \$188,965.00 | | \$12,485.00 | \$201,450.00 | Year Executed |
| Prime (name) | MK Construction | \$24,641.89 | | \$5,000.00 | \$29,641.89 | 2017 |
| Subcontractor | H&H Onsite Wastewater S | \$164,323.11 | | \$7,485.00 | \$171,808.11 | 2017 |



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July 12, 2021

Judge Jeff R. Branick and
 Commissioners Court
 Jefferson County Courthouse
 Beaumont, Texas 77701

Gentlemen:

Enclosed is the Investment Schedule as of June 30th, 2021, including interest earnings.

The 90 day Treasury discount rate on June 30th, 2021 was 0.05% and the interest on your checking accounts for the month of June was 0.16%

Included in the attached report are the balances for the County's pledged collateral.

This report meets the requirements for investment officers in compliance with the Texas Government Code. Title 10, Section 2256.023.

This should be on the agenda for July 20th, 2021, to be received and filed.

Sincerely,

Charlie Hallmark CIO
 Enclosure

Agenda should read:

Receive and File Investment Schedule for June, 2021,
 including the year to date total earnings on County funds.

FISCAL YEAR 2020-2021

YIELD TO MATURITY AND INTEREST EARNINGS

| MONTH | 90 DAY T. BILL YIELD | INVESTMENT INTEREST EARNED | CHECKING ACCOUNT YIELD | TEXAS CLASS INTEREST | TEXAS CLASS YIELD |
|----------------------|-------------------------|-------------------------------|---------------------------|-------------------------|----------------------|
| | | | | | |
| OCTOBER | 0.100% | \$41,201.10 | 0.160% | \$4,788.40 | 0.129% |
| NOVEMBER | 0.080% | \$10,622.45 | 0.160% | \$196.36 | 0.120% |
| DECEMBER | 0.090% | \$12,634.41 | 0.160% | \$143.66 | 0.088% |
| JANUARY | 0.060% | \$35,117.10 | 0.160% | \$0.00 | 0.000% |
| FEBRUARY | 0.040% | \$21,375.10 | 0.160% | \$0.00 | 0.000% |
| MARCH | 0.030% | \$20,335.54 | 0.160% | \$0.00 | 0.000% |
| APRIL | 0.010% | \$18,703.46 | 0.160% | \$0.00 | 0.000% |
| MAY | 0.010% | \$18,278.18 | 0.160% | \$0.00 | 0.000% |
| JUNE | 0.050% | \$20,399.87 | 0.160% | \$0.00 | 0.000% |
| JULY | | | | | |
| AUGUST | | | | | |
| SEPTEMBER | | | | | |
| | | | | | |
| ANNUAL TOTALS | | \$198,667.21 | | \$5,128.42 | \$203,795.63 |



JEFFERSON COUNTY
Engineering Department

ENGINEERING DEPARTMENT

AGENDA ITEM

July 20, 2021

- a) Receive and file the Revisions to the Jefferson County Subdivision and Development Regulations-**Section 11 Private Subdivisions.**

SECTION 11 PRIVATE SUBDIVISIONS

11.1 Requirements for Private Subdivisions. Requirements for Private Subdivisions are the same as those for Public Subdivisions with the following exceptions:

- (a) The Subdivision entrance(s) must be marked with a sign clearly legible from the nearest Public Right-of-Way "Private Subdivision"
- (b) Each owner of land within the subdivision shall execute and file a covenant to run with the land which shall preserve the Private Road Right-of-Way for the benefit of all current and future Lot owners.
- (c) County will not maintain ditches, roads, culverts, signage, traffic control or other facilities inside a private subdivision.

11.2 Acceptance of Private Subdivision into the County System

- (a) All streets, drainage facilities, driveway culverts, signage, etc. must meet or exceed current rules, regulations and policies for acceptance. All work necessary to bring streets drainage facilities, driveway culverts, signage, etc. shall be completed and paid for by Owners.
- (b) Final inspection will be performed by the County. Final discretionary approval of facilities is vested in the County Commissioner and the County Engineer and approved by Jefferson County Commissioner's Court. For acceptance, Road Maintenance and Construction security shall follow the requirements set forth in the Subdivision Rules and Regulations.

11.3 Acceptance of Other Non-County Roads into the Jefferson County Road System. Person(s) that desire the County to take a Private Road into the County Road System must file a Plat. The requirements for the plat are the same as those for Public Road Subdivisions and must show any and all encroachments and all structures within twenty-five (25) feet of the Right-of-Way.

A Surveyor must set corners at all property lines that intersect the Right-of-Way.

Property Owners must supply proper size driveway culverts. Proper size will be determined by the precinct Commissioner.

Owners of the road are required to file a Donation Deed to Jefferson County. This Donation Deed will include a Metes and Bounds Description of that portion of the road being donated.

Special, July 20, 2021

There being no further business to come before the Court at this time,
same is now here adjourned on this date, July 20, 2021