

Special, 8/19/2025 10:30:00 AM

BE IT REMEMBERED that on August 19, 2025, there was begun and holden a SPECIAL session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge (ABSENT)

Absent

Commissioner Brandon Willis, Commissioner Pct. No. 1

Commissioner Cary Erickson, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4
(ABSENT)

Absent

Honorable Zena Stephens, Sheriff

Honorable Roxanne Acosta-Hellberg, County Clerk

When the following proceedings were had and orders made, to-wit:

Notice of Meeting and Agenda
August 19, 2025

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
August 19, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **19th** day of **August 2025** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that

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August 19, 2025

day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four

PURCHASING:

- (a). Consider and approve renewal for (IFB 24-045/CG), Term Contract for Larvicidal Oil for Jefferson County Mosquito Control for a first one (1) year renewal with Clarke Mosquito Control Products, Inc., from September 23, 2025 to September 22, 2026.

NO ATTACHMENTS

Motion by: Erickson

Second by: Willis

In Favor: Willis, Erickson, Sinegal

Action: APPROVED

- (b). Consider and approve a Professional Services Agreement (PROF 25-043/DC) with Collins Engineers Inc for Engineering Services for Umphrey Park Boat Launch Damage Assessment, Port Arthur, Texas for a lump sum of \$14,094.00 in accordance with discretionary exemption as authorized by Local Government Code 262.024(a)(4) a personal or professional service. Funding available through Capital Projects.

SEE ATTACHMENTS ON PAGES 12 - 17

Motion by: Erickson

Second by: Willis

In Favor: Willis, Erickson, Sinegal

Action: APPROVED

- (c). Consider and approve, execute, receive and file Change Order #1 to Agreement (25-003/MR) Election Security Grant Services for the County Clerk's Office with Steepmeadow Solutions, LLC in the amount of \$13,157.00 for increased Application Development bringing the total amount from \$79,061.00 to \$92,218.00. Funded by the Election Security Grant.

SEE ATTACHMENTS ON PAGES 18 - 18

Motion by: Erickson

Second by: Willis

In Favor: Willis, Erickson, Sinegal

Action: APPROVED

- (d). Consider and approve, execute, receive and file Change Order #1 to Agreement (25-011/MR) County Clerk Microsoft Software with Steepmeadow Solutions, LLC for a decrease of \$14,073.12 for a reduction in the number of Microsoft Software License with Security & Compliance Add-On's decreasing the total amount from \$15,110.00 to \$1,036.88. Funded by the Election Security Grant.

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SEE ATTACHMENTS ON PAGES 19 - 19

Motion by: Erickson
Second by: Willis
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

- (e). Consider and approve, execute, receive and file Change Order No. 4 for Contract IFB 23-035/JW Crane Bayou Pump Station Generators and Building – Community Development Block Grant-Disaster Recovery (CDBG-DR) Program Project for Jefferson County to BDS Constructors, LLC. d/b/a MK Constructors for an additional twenty-two (22) contract days bringing the total from 643 to 665 calendar days due to a delay in receiving generator parts; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326. This project was awarded on Tuesday, August 15, 2023. Funding for this project provided by Texas General Land Office (GLO Contract No. 20-065-121-C408); and with any additional cost over the budgeted GLO grant funds for this project to be funded by Jefferson County Drainage District No. 7, per Interlocal Agreement.

SEE ATTACHMENTS ON PAGES 20 - 21

Motion by: Erickson
Second by: Willis
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

- (f). Consider and approve, execute, receive and file an auction of surplus property as authorized by Local Government Code §263.152(a)(1) by Horn's Auction, Inc. The auction is scheduled for Saturday, September 6, 2025 at 9:00 am.

SEE ATTACHMENTS ON PAGES 22 - 23

Motion by: Erickson
Second by: Willis
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

- (g). Consider and approve, execute, receive and file disposition of salvage property as authorized by Local Government Code §263.152(a)(3) for broken or obsolete items.

SEE ATTACHMENTS ON PAGES 24 - 26

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Motion by: Erickson
Second by: Willis
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

COUNTY AUDITOR:

- (a).Consider and approve budget transfer– R&B Pct. 3 – additional cost to repair road machinery.

SEE ATTACHMENTS ON PAGES 27 - 33

113-0305-431-4018	ROAD MACHINERY	\$20,000.00	
113-0305-431-3037	GASOLINE		\$20,000.00

Motion by: Willis
Second by: Erickson
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

- (b).Consider and approve budget transfer – R&B Pct. 1 – additional cost to repair road machinery.

SEE ATTACHMENTS ON PAGES 34 - 36

111-0105-431-4018	ROAD MACHINERY	\$4,400.00	
111-0102-431-3099	MISCELLANEOUS SUPPLIES		\$4,400.00

Motion by: Willis
Second by: Erickson
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

- (c).Regular County Bills – check #530950 through check #531165.

SEE ATTACHMENTS ON PAGES 37 - 44

Motion by: Willis
Second by: Erickson
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

COUNTY CLERK:

- (a). Consider, possibly approve, and authorize the County Judge to execute Joint Election Services Contract between Jefferson County and the CITY OF BEAUMONT, CITY OF BEVIL OAKS, CITY OF GROVES, CITY OF PORT ARTHUR, CITY OF PORT NECHES, JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7, JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1, JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 5, JEFFERSON COUNTY WATER CONTROL IMPROVEMENT DISTRICT NO. 10, PORT NECHES-GROVES ISD, PORT OF PORT ARTHUR NAVIGATION DISTRICT OF JEFFERSON COUNTY, TEXAS for the November 4, 2025, General Election.

SEE ATTACHMENTS ON PAGES 45 - 58

Motion by: Willis

Second by: Erickson

In Favor: Willis, Erickson, Sinegal

Action: APPROVED

- (b). Consider and possibly approve, execute, receive and file Order Calling for a Constitutional Amendment, Special, and Joint Election to be held on November 4, 2025, the Order includes the adoption of countywide vote centers for this election. The locations and times of Early Voting and Election Day voting are also attached.

SEE ATTACHMENTS ON PAGES 59 - 65

Motion by: Willis

Second by: Erickson

In Favor: Willis, Erickson, Sinegal

Action: APPROVED

- (c). Consider and possibly approve, execute, receive and file Notice calling for a Constitutional Amendment, Special, and Joint Election for November 4, 2025.

SEE ATTACHMENTS ON PAGES 66 - 73

Motion by: Willis

Second by: Erickson

In Favor: Willis, Erickson, Sinegal

Action: APPROVED

- (e). Consider and possibly approve, receive and file, the County Clerk's Records Archive Plan for fiscal year 2025-2026.

SEE ATTACHMENTS ON PAGES 74 - 74

Motion by: Erickson
Second by: Willis
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

- (d).Conduct Public hearing on the County Clerk's Records Archive Plan for fiscal year 2025-2026.

NO ATTACHMENTS

Motion by: Erickson
Second by: Willis
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

COUNTY TREASURER:

- (a).Receive and File Investment Schedule for July, 2025, including the year to date earnings on County funds.

SEE ATTACHMENTS ON PAGES 75 - 77

Motion by: Erickson
Second by: Willis
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

CRIME LAB:

- (a).Consider and possibly approve out of state travel for Courtney Rivers of the Crime Lab to attend the Intoxilyzer User's Group Conference in Newport, Rhode Island, August 17 - 21, 2025. Funds were set aside in the Crime Lab Budget for "Out of State" Travel for the User's Group Conference but the exact location of the conference had not been determined when the budget was approved.

SEE ATTACHMENTS ON PAGES 78 - 78

Motion by: Erickson
Second by: Willis
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

DISTRICT CLERK:

- (a).Conduct a public hearing on the District Clerk's Records Archive Plan for fiscal year 2025 – 2026.

NO ATTACHMENTS

Motion by: Erickson
Second by: Willis
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

- (b).Consider and possibly approve, receive and file, the District Clerk's Records Archive Plan for fiscal year 2025 - 2026.

SEE ATTACHMENTS ON PAGES 79 - 82

Motion by: Willis
Second by: Erickson
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

- (c).Consider and possibly approve a Resolution for Cheryl Rivers.

SEE ATTACHMENTS ON PAGES 83 - 83

Motion by: Willis
Second by: Erickson
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

ENGINEERING DEPARTMENT:

- (a).Consider and possibly approve a Replat of Part of Lot 2, Block 3 Lovell Farms Subdivision, Volume 3, Page 124, Map Records Jefferson County Texas into Lots 2A, 2B & 2C, Part of the Wm. Smith League, Abstract No. 49, Jefferson County, Texas. This replat is located on F.M. Highway 365 in Precinct #2. This replat is located in the City of Beaumont's ETJ and has met all of City of Beaumont and Jefferson County platting requirements

SEE ATTACHMENTS ON PAGES 84 - 85

Motion by: Erickson
Second by: Willis
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

ENVIRONMENTAL CONTROL:

- (a).Consider and possibly approve a new retail food establishment permit and fee schedule to comply with Senate Bill No. 541.

SEE ATTACHMENTS ON PAGES 86 - 86

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Motion by: Erickson
Second by: Willis
In Favor: Willis, Erickson, Sinegal
Action: APPROVED

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

**Receive reports from Elected Officials and staff on matters of community
interest without taking action.**

Jeff R. Branick
County Judge

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August 19, 2025

Special, August 19, 2025

There being no further business to come before the Court at this time, same is now here adjourned on this date, August 19, 2025.

CONTRACT RENEWAL FOR (IFB 24-045/CG) TERM CONTRACT FOR LARVICIDAL OIL FOR JEFFERSON COUNTY MOSQUITO CONTROL

The County entered into a contract with Clarke Mosquito Control Products, Inc. for one (1) year, from September 24, 2024 to September 23, 2025, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its first one-year option to renew the contract for one (1) additional year from September 23, 2025 to September 22, 2026.

ATTEST:

JEFFERSON COUNTY, TEXAS

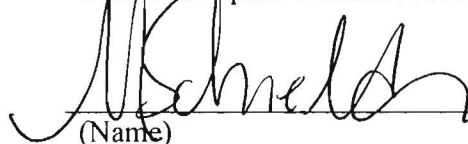

Roxanne Acosta Hellberg, County Clerk


Jeff Branick, County Judge
Michael Sirregal, Commissioner Pct. 3



CONTRACTOR:

Clarke Mosquito Control Products, Inc.


(Name)

PROF 25-043/DC

August 13, 2025

Mrs. Michelle Falgout, CFM, P.E.
County Engineer
Jefferson County Texas
Jefferson County Courthouse
1149 Pearl Street, 5th Floor
Beaumont, Texas 77701
Sent Via email (michelle.falgout@jeffcotx.us)

**RE: Proposal to Provide Professional Engineering Services for
Umphrey Park Boat Launch Damage Assessment
Port Arthur, Texas**

Dear Mrs. Falgout,

Collins Engineers, Inc. (Collins) cordially submits this proposal to Jefferson County (County) for Professional Engineering Services for the Umphrey Park Boat Launch Damage Assessment located on Pleasure Island, in Port Arthur, Texas.

BACKGROUND

The Umphrey Park south Boat Launch was constructed between 2022 and 2023. It is located at 3964 Martin Luther King Jr. Dr., Port Arthur, Texas, and consists of approximately 275 feet of steel sheet pile bulkhead with concrete cap, two concrete paved boat launches separated by a concrete and aluminum pier, and associated mooring hardware including stainless steel bollards and rubber fenders. Collins understands the intended purpose was for a recreational boat launch for recreational pleasure crafts and not for commercial use. In 2025, the County noticed excessive damage, which appears to be the cause of improper use. The County observed on multiple occasions, and as recently as August 12th, 2025, commercial construction vessels utilizing the facility (which is outside of its intended design function).

Jefferson County contacted Collins to perform a damage assessment to identify excessive wear and tear and damage that may be associated with the above improper use.

SCOPE OF WORK

Collins proposes the following scope of services for the damage assessment of the two boat launches and approximately 275 linear feet (LF) of bulkhead, the pier between the two launches, and the mooring hardware (approximate location shown below):

- Tabulation of types of damage, quantities, and locations of damaged structure and damaged or missing hardware.
- CAD drawing(s), including baseline/numbering nomenclature, general plan and typical cross
- Photographs depicting typical and significant deficiencies/defects.
- A Rough Order of Magnitude Cost of Repairs.

ASSUMPTIONS AND ADDITIONAL SERVICES

This proposal also assumes the effort described herein and the information provided is sufficient to deliver the proposed services for the project. It is possible new information could become available or additional engineering services may be required to complete the project. Additional services will incur additional fees, which will be presented to Jefferson County for review and approval prior to proceeding. Our standard rates are attached for reference.

SCHEDULE

Collins proposes the following schedule for the above-listed scope of services:

Underwater Inspection	within 4 weeks from receipt of Notice to Proceed
Draft Inspection Report	within 6 weeks from completion of inspection
Final Inspection Report	within 2 weeks of receipt of comments on the Draft Report

Damage Assessment	within 21 business days from notice to proceed
Draft Inspection Report	within 21 business days of completion of inspection
Final Inspection Report.....	within 14 business days of receipt of comments on draft report

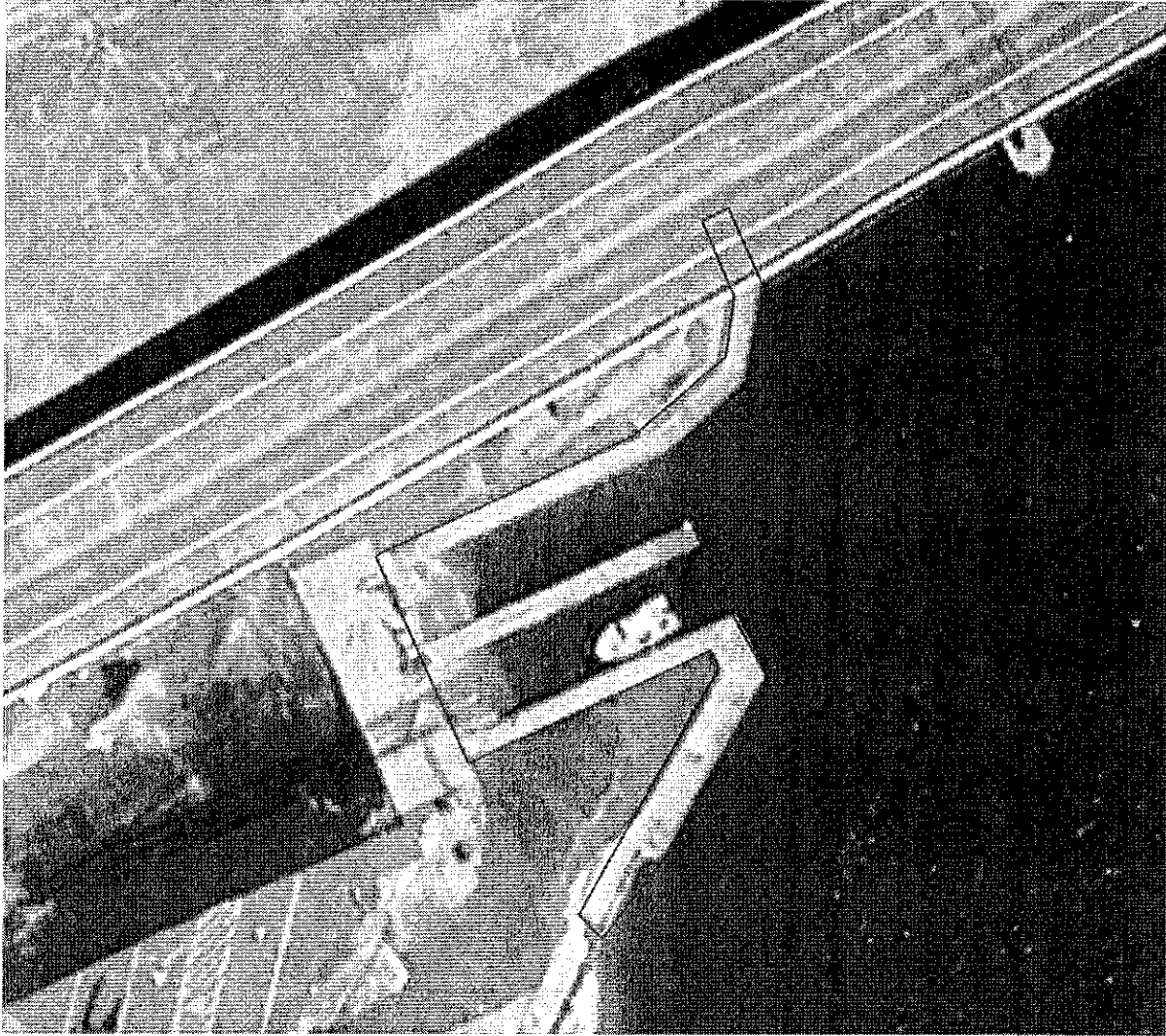
FEES

Collins proposes to perform the above scope of services for the following Lump Sum fee:

Lump Sum Fee..... \$ 14,094.00

CLOSING

We appreciate this opportunity to work with you on this project. If you have any questions, comments, or if there is anything else we can do to help, please contact the following:
 Desmond Castillo at 915-955-3760 (dcastillo@collinsengr.com) or Michael Schneider, P.E. at 347-385-8690 (mschneider@collinsengr.com).

**Field Preparation**

- Prepare a project specific safety, health and environmental plan identifying scope, personnel, training, procedures, equipment, risks and mitigations.
- Review available inspection/assessment reports and design drawings of the facility and its elements to ascertain existing conditions and structural configurations.
- Establish baseline stationing as a means of referencing defects and deficiencies encountered during the underwater inspection, and for repeatability of future assessments and repairs as applicable.

Underwater Inspection

- **Mobilize a 3-person dive team**, utilizing in-house engineer divers, fitted with surface-supplied diving equipment and/or commercial SCUBA equipment. The inspection will be conducted in accordance with The American Society of Civil Engineers (ASCE) Manual and Report on Engineering Practice (MOP) 130 – Waterfront Facilities Inspection and Assessment. Diving will be performed in accordance with OSHA and International Consensus Standards.
- **Perform below water investigation** to determine existing conditions and the necessity of any repairs. This portion of the investigation will be visual (non-destructive) in nature and will aim to identify observable defects in the underwater elements of the facility and its ancillary structures. Any observed significant defect and deficiencies will be located and quantified, photographed (as underwater conditions permit), or otherwise documented.
- **Perform a 100% Level I Underwater Inspection of the boat launch and surrounding 275 LF of bulkhead.** The underwater elements of the structures, along with their ancillary components, will be inspected for significant defects and deficiencies which could impact the serviceability of the structures and warrant repairs, such as observable steel reinforcement section loss, holes, and observable horizontal and vertical movement. The inspection will be visual and/or tactile in nature and will be conducted from the channel bottom up to four (4) feet above the mean high water (MHW) line.
- **Perform depth sounding** along the bulkhead, as well as within and in front of the boat launch to determine excessive scour potentially due to vessels exceeding the launch's design size.
- **Perform an Above Water Inspection** of the topside of the boat launch, the concrete pile cap atop the bulkhead, including any attached hardware.

Inspection Report

- An engineering inspection report, summarizing the findings from the underwater investigation, will be stamped, sealed, and delivered in an electronic PDF format by a Professional Engineer licensed in the State of Louisiana. The inspection report will include the following:
 - A narrative describing the purpose and scope of the inspection, a general description of the structure, and the method of inspection.
 - A summary of the overall condition of the structure, typical conditions, and significant defects/deficiencies.
 - An evaluation and discussion of each structure type's condition, including typical conditions and significant deficiencies/defects.



Sincerely,

COLLINS ENGINEERS, INC.

Timothy Weeks, P.E.
Sr. Vice President – SE Division Manager

Attachment: Appendix B - Collins 2025 Table of Rates

Cc: Michael Schneider, P.E. – Collins Engineers, Inc.
Desmond Castillo – Collins Engineers, Inc.



550 West Jackson Boulevard, Suite 1200 Chicago, IL 60661
312.704.9300 • collinsengr.com

Collins Engineers, Inc.
Engineering Services Table of Rates
Effective Date Range 01/01/2025 - 12/31/2025

<u>Classification</u>	<u>Rate / Hour</u>	<u>Overtime Rate / Hour</u>
Principal Engineer (E8)	\$ 492.00	\$ 492.00
Principal Engineer (E7)	\$ 382.00	\$ 382.00
Senior Engineer (E6)	\$ 300.00	\$ 300.00
Senior Engineer (E5)	\$ 256.00	\$ 256.00
Engineer (E4)	\$ 226.00	\$ 226.00
Engineer (E3)	\$ 195.00	\$ 195.00
Junior Engineer (E2)	\$ 162.00	\$ 162.00
Junior Engineer (E1)	\$ 140.00	\$ 140.00
Senior Engineering Technician, Designer (T3)	\$ 179.00	\$ 223.75
Senior CAD Technician (D3)	\$ 165.00	\$ 206.25
Technician (T2)	\$ 136.00	\$ 170.00
CAD Technician (D2)	\$ 131.00	\$ 163.75
Junior CAD Technician (D1)	\$ 93.00	\$ 116.25
Junior Technician (T1)	\$ 95.00	\$ 118.75
Project Administrator	\$ 137.00	\$ 137.00
Project Planner	\$ 159.00	\$ 198.75
Clerical (C2)	\$ 131.00	\$ 163.75
Clerical (C1)	\$ 92.00	\$ 115.00

<u>Underwater Investigation</u>	<u>Rate / Day</u>	<u>Overtime Rate / Day</u>
Diver - All Classifications (Additional Labor Cost Per Day at diving site in diving or standby capacity.)	\$ 300.00	\$ 300.00

<u>Rope Access Investigation</u>	<u>Rate / Day</u>	<u>Rate / Day</u>
Rope Access Technician - All Classifications (Additional Labor Cost Per Day at site where Rope Access Techniques are used.)	\$ 165.00	\$ 165.00

Expenses will be billed as follows:

Travel & Lodging	Actual Cost
Sustenance	Current GSA ME&I Per Diem Rates
Printing and Reproduction	Actual Cost
Wi-Fi, Cell phone, and Shipping	Actual Cost
Equipment Rental	Actual Cost
Expendable Supplies	Actual Cost
14 ft. Boat and Motor	\$80.00 per day
15-19 ft. Boat, Motor, and Trailer	\$110.00 per day
20-21 ft. Boat, Motor, and Trailer	\$150.00 per day
22-25 ft. Boat, Motor, and Trailer	\$190.00 per day
Mileage: Automobile	Current IRS rate per mile plus tolls

Testimony and Preparation for Testimony before Courts, Commissions, etc.

Officer-Principal Engineer	At Above Standard Rates
All Other Classifications	

Payment is due within thirty days after submission of invoices.

Steepmeadow Solutions
Election Security Grant Services Delivery
Omnia/NCPA Contract 01-170 | Reseller No: 652395

Engagement Letter

Appendix B: Scope Change Order Form**Scope Change Order**

Client: Jefferson County Texas
Engagement: Election Security Grant Services Delivery
Assignment #: 25-003/MR

Date:	2/4/2025
Change #:	001
Associated Issue #:	NA

- Change Description**Project Scope Changes**

Increase the following line item amount based on available funds in the Election Security Grant. These additional funds will allow important feature updates & changes to the Election Software Application.

Original budget line item

SKU Name	Billable Type	Hours Estimate	Hourly Rate	Total Estimate
Application Development	Time & Materials	201.5	\$195.46	\$39,410

Update budget line items:

SKU Name	Billable Type	Hours Estimate	Hourly Rate	Total Estimate
Application Development	Time & Materials	268.9	\$195.46	\$52,567

Approval

The above Scope Change Order is approved as documented herein. This Scope Change Order is attached to and made part of the engagement letter dated 2/4/2025 by and between Steepmeadow Solutions Corporation and Jefferson County Texas. Except as amended by this scope change order, all terms and conditions of the engagement letter shall remain in full force and effect.

Name: Steven Sharpless	Name: <u>Jeff Branick</u> <i>Michael Sinegal</i>
Organization: Steepmeadow Solutions LLC	Organization: Jefferson County Texas
Signature: <u>DocuSigned by:</u> <u>Steve Sharpless</u> EC0E598BA97C41E...	Signature: <u>[Signature]</u>
Date: <u>8/12/2025</u>	Date: <u>8-19-2025</u>

ATTEST [Signature]DATE 8/19/2025

Steepmeadow Solutions
Election Security Grant Services Delivery
Omnia/NCPA Contract 01-170 | Reseller No: 652395

Appendix B: Scope Change Order Form**Scope Change Order**

Client: Jefferson County Texas
Engagement: Election Security Grant Software
Assignment #: 25-011/MR

Date:	8/12/2025
Change #:	001
Associated Issue #:	NA

- Change Description**Project Scope Changes**

Reduction of required software licensing for Grant period so that funds can be used to make additional changes to the Election Software Application.

Original budget line items

Microsoft Software: M365 F3 license	Monthly, billed per user [allocated month to month for optimized usage & cost savings]	\$5,750
Microsoft Software: Microsoft F5 Security & Compliance Add-on	Monthly, billed per user [allocated month to month for optimized usage & cost savings]	\$9,360

Updated/Revised budget line items:

Microsoft Software: M365 F3 license	Monthly, billed per user [allocated month to month for optimized usage & cost savings]	\$1,036.88
Microsoft Software: Microsoft F5 Security & Compliance Add-on	Monthly, billed per user [allocated month to month for optimized usage & cost savings]	\$0

Approval

The above Scope Change Order is approved as documented herein. This Scope Change Order is attached to and made part of the engagement letter dated 3/11/2025 by and between Steepmeadow Solutions Corporation and Jefferson County Except as amended by this scope change order, all terms and conditions of the engagement letter shall remain in full force and effect.

Name: Steven Sharpless	Name: <u>Jeff Brantick</u>
Organization: <u>Steepmeadow Solutions LLC</u>	Organization: <u>Jefferson County Texas</u>
Signature: <u>Steve Sharpless</u>	Signature: <u>[Signature]</u>
Date: <u>8/12/2025</u>	Date: <u>8-19-2025</u>



ATTEST

DATE

8/19/2025

Change Order No. 4

Project	Crane Bayou Pump Station Generators and Building	Project Number
Owner	Jefferson County, Texas	GLO Contract No.
Contractor	BDS Constructors, LLC d/b/a MK Constructors	20-065-121-C408
Construction Manager	Lewis Bernard, P.E.	IFB 23-035/JW
Design Professional	Lewis Bernard, P.E.	FNI No. JFF22292

Change Order No. 4 Date 7/24/25

Make the following modifications to the Contract Documents:

Item	Description	Change Amount
1	Delay in receiving generator repair parts	\$ <u>0.00</u>
Net Change in Contract Price this Change Order		\$ <u>0.00</u>
Net Change in Contract Times this Change Order		<u>22</u> days

The compensation in this Change Order is the full, complete, and final compensation for all costs Contractor may incur because of or relating to this change whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any cost for delay, extended overhead, ripple or impact cost, or any other effect on changed or unchanged Work because of this Change Order. The changes in Contract Times are the complete and final adjustments for impacts to the ability of Contractor to complete the Work within the Contract Times and are the only adjustments to which Contractor is entitled. All terms and provisions of the Contract Documents remain in effect except as specifically modified by this Change Order.

a. Original Contract Price	\$ <u>1,549,000.00</u>
b. Previously Approved Change Order/Contract Amendment Amounts	\$ <u>41,347.00</u>
c. Adjusted Contract Price (a + b)	\$ <u>1,590,347.00</u>
d. Contract Amendment Amount	\$ <u>7,195.00</u>
e. Revised Contract Price (c + d)	\$ <u>1,597,542.00</u>
f. Percent Change in Contract Price to Date	<u>3.1</u> %

	Original	Previous	Current
Substantial Completion Date	<u>02-02-2025</u>	<u>06-25-2025</u>	<u>07-17-2025</u>
Final Completion Date	<u>03-04-2025</u>	<u>07-25-2025</u>	<u>08-16-2025</u>

Recommended by Design Professional

Recommended by Construction Manager

Lewis Bernard, P.E. 8/12/25
Name Date

Lewis Bernard, P.E. 8/12/25
Name Date

Approved by Contractor

Approved by Owner

Mike Kelley
Name

08/19/2025
Date



ATTEST
DATE

8/19/2025



July 24, 2025

Lewis Bernard, PE
Freese and Nichols, Inc
10497 Town and Country Way,
Houston, TX 77024

Mr. Bernard,

As you are aware, one of the generators arrived on site with a faulty part and that delayed achieving substantial completion.

This fault would not have been realized until the generator was installed and tested. Due to these facts we are hereby requesting an additional 22 days added to the contract time.

Please let me know if you have questions or need more information.

Sincerely,


Mike Kelley



JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah Clark, Purchasing Agent

1149 Pearl Street, Beaumont, TX 77701 Phone: 409-835-8593 Fax: 409-835-8456

MEMORANDUM

To: Commissioners' Court

From: Deborah Clark
Purchasing Agent *dc*

Date: August 19, 2025

Re: Surplus Property Auction

Consider and approve, execute, receive and file an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) by Horn's Auction, Inc. The auction is schedule for Saturday, September 6, 2025 at 9:00 a.m.

Thank you.

JEFFERSON COUNTY, TEXAS
1149 PEARL STREET
BEAUMONT, TX 77701

SURPLUS PROPERTY SALE
HORN AUCTION
September 6, 2025

DEPARTMENT	DESCRIPTION OF PROPERTY	SERIAL NO.	ASSET NO.
JACK BROOKS AIRPORT	CHEVY CREW CAB UNIT- 85	1GBHV33K4LF300987	4239
JACK BROOKS AIRPORT	CHEVY 3/4 TON EXTENDED CAB UNIT-102	1GCGC29RXYF477479	25157
contact person: Becky Fuselier			
ROAD & BRIDGE PCT. 2	1977 REX STEEL WHEEL ROLLER - UNIT A-11	7HZ159	2613
ROAD & BRIDGE PCT. 2	2005 GRADALL XL 3100 - UNIT A-17	T7982N235	
ROAD & BRIDGE PCT. 2	1994 FORD F-700 DUMP TRUCK - UNIT C-9	1FDWK74CXRVA23704	16365
ROAD & BRIDGE PCT. 2	2001 FORD F-750 DUMP TRUCK - UNIT C-4	3FDXF75Y11MA88460	26334
ROAD & BRIDGE PCT. 2	2006 FORD F-150 PICKUP TRUCK - UNIT B-10	1FTRX14W16NA12256	29963
ROAD & BRIDGE PCT. 2	1991 CASE TRACTOR - UNIT A-14	JJE0014622	
contact person: Mike Trahan			



ATTEST

DATE

[Signature]
8/19/2025

Approved by Commissioners' Court:

[Signature]



JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah Clark, Purchasing Agent

1149 Pearl Street, Beaumont, TX 77701 Phone: 409-835-8593 Fax: 409-835-8456

MEMORANDUM

To: Commissioners' Court

From: Deborah Clark 
Purchasing Agent

Date: August 19, 2025

Re: Disposal of Salvage Property

Consider and approve, execute, receive and file disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

Thank you.

JEFFERSON COUNTY, TEXAS
1149 PEARL STREET
BEAUMONT, TX 77701

DISPOSAL OF SALVAGE PROPERTY

August 19, 2025



DEPARTMENT	DESCRIPTION OF PROPERTY	SERIAL NO.	ASSET NO.
COMMUNITY SUPERVISION - BMT.	MANITOWOC 0202A ICE MACHINE (1991)		5104
COMMUNITY SUPERVISION - BMT.	CANON NP4050 COPIER (1996)		14337
COMMUNITY SUPERVISION - BMT.	PORTABLE BUILDING (2016)		35760
contact person: Kim Valdez			
COMMUNITY SUPERVISION - PA.	XEROX COPIER (1985)		544
COMMUNITY SUPERVISION - PA.	MINOLTA COPIER #EP3170 & SORTER (1993)		6829
COMMUNITY SUPERVISION - PA.	12 STATIONARY CHAIRS (1997)		20921
COMMUNITY SUPERVISION - PA.	BURLE SECURITY SYSTEM (1997)		21078
COMMUNITY SUPERVISION - PA.	SHREDDER (2015)		35528
contact person: Heather McGallion			
DISTRICT ATTORNEY	BLACK LEATHER EXECUTIVE CHAIR		
DISTRICT ATTORNEY	2-WOODEN DESKS		
DISTRICT ATTORNEY	BLACK MESH CHAIR		
DISTRICT ATTORNEY	CREAM FABRIC CHAIR		19917
DISTRICT ATTORNEY	4-DRAWER FILE CABINET		12055
DISTRICT ATTORNEY	4-DRAWER FILE CABINET		
DISTRICT ATTORNEY	GREY FABRIC CHAIR		
contact person: Leanne Winfrey			
EMERGENCY MANAGEMENT	MOTOROLA MOBILE RADIO XLT2500	514CLD0478	
EMERGENCY MANAGEMENT	MOTOROLA MOBILE RADIO XLT2500	514CKT0186	
EMERGENCY MANAGEMENT	MOTOROLA MOBILE RADIO XLT2500	500CES4110	
contact person: Jeff Phillips			
J.P. PCT. 1, PL. 2	SWIVEL PIVOT CHAIR		1080

ATTEST

DATE

Approved by Commissioners' Court:

JEFFERSON COUNTY, TEXAS
1149 PEARL STREET
BEAUMONT, TX 77701

DISPOSAL OF SALVAGE PROPERTY

August 19, 2025



DEPARTMENT	DESCRIPTION OF PROPERTY	SERIAL NO.	ASSET NO.
MAINTENANCE - BMT.	2-DRAWER FILE CABINET		16111
MAINTENANCE - BMT.	TABLE		13129
MAINTENANCE - BMT.	2-DOOR WOODEN CABINET		
MAINTENANCE - BMT.	BLACK LEATHER EXECUTIVE CHAIR		
MAINTENANCE - BMT.	GREY FABRIC CHAIR		
MAINTENANCE - BMT.	CLOTHES RACK (3RD FLOOR)		
contact person: Grey Keller			
SHERIFF	1-SET OF STUN CUFFS 2 REMOTES ACCESSORY		
SHERIFF	DELL LAPTOP COMPUTER MODEL E5500		
SHERIFF	DESK CHAIR		18168
SHERIFF	COLT M-4 RIFLE 5056 CALIBER	A0287469	
SHERIFF	COLT M-4 RIFLE 5056 CALIBER	A0177967	
SHERIFF	COLT M-4 RIFLE 5056 CALIBER	A0256809	
SHERIFF	COLT M-4 RIFLE 5056 CALIBER	A0287468	
SHERIFF	COLT M-4 RIFLE 5056 CALIBER	A0177902	
SHERIFF	COLT M-4 RIFLE 5056 CALIBER	A0287470	
SHERIFF	COLT M-4 RIFLE 5056 CALIBER	A0177904	
SHERIFF	COLT M-4 RIFLE 5056 CALIBER	A0177590	
SHERIFF	COLT M-4 RIFLE 5056 CALIBER	A0199402	
SHERIFF	COLT M-4 RIFLE 5056 CALIBER	LHC000158	
SHERIFF	COLT M-4 RIFLE 9MM CALIBER	HT004186	
SHERIFF	SAVAGE MODEL 10 BOLT ACTION RIFLE .308 CAL	G457053	
SHERIFF	REMINGTON MODEL 700 7MM MAGNUM RIFLE	E6835888	
SHERIFF	REMINGTON MODEL 870 12 GUAGE	W583901M	
SHERIFF	REMINGTON MODEL 870 12 GUAGE	W594890M	
contact person: Chief D. Miller			

ATTEST

DATE

Approved by Commissioners' Court:

MEMORANDUM

TO: COMMISSIONERS COURT
FROM: JEFFERSON COUNTY AUDITORS OFFICE, RS PATIN
SUBJECT: BUDGET TRANSFER
DATE: 08/13/25

Budget adjustment – R&B Pct 3 – additional cost to repair Road Machinery

113-0305-431-4018	Road Machinery	\$20,000	
113-0305-431-3037	Gasoline		\$20,000



Outlook

Re: R B Everett

From Jeffery Collins <Jeffery.Collins@jeffersoncountytexas.gov>

Date Tue 8/12/2025 5:30 AM

To Rebekah Patin <Rebekah.Patin@jeffersoncountytexas.gov>

Good morning can you transfer 20,000 from account 113 0305 431 3037 to account 113 0305 431 4018.

Thanks,
Jeffery Collins
Superintendent
Pct #3 Road & Bridge
(409) 736-2851 Office
(713) 261-3882 cell

From: Rebekah Patin <Rebekah.Patin@jeffersoncountytexas.gov>

Sent: Monday, August 11, 2025 4:23 PM

To: Jeffery Collins

Subject: Re: R B Everett

Jeffery,

To keep it in the same fund can you send me a request to take it from
113-0305-431-3037 - Gasoline

That way it is in the same fund.

Thanks!

From: Jeffery Collins <Jeffery.Collins@jeffersoncountytexas.gov>

Sent: Monday, August 11, 2025 2:15 PM

To: Rebekah Patin <Rebekah.Patin@jeffersoncountytexas.gov>

Subject: R B Everett

Good evening I had a Break down in the Middle off rocking roads my 2 main machines went down I have to transfer money again sorry.

I would like to move 20,000 dollars from account 116 0604 452 3001 to 113 0305 431 4018. If there is any thing else i can do please let me know.

Thanks,
Jeffery Collins
Superintendent
Pct #3 Road & Bridge
(409) 736-2851 Office
(713) 261-3882 cell



R.B. Everett & Co.
8211 Red Bluff Rd.
Pasadena, Texas 77507
Phone No.: 281-991-8161
Fax No.: 281-991-5967

SALES ORDER

Sales Order Number: W40588
Sales Order Date: 06/26/25
Page: 1

Sold

To: JEFFERSON COUNTY PCT.3
AUDITORS OFFICE
1149 PEARL STREET, 7TH FLOOR
BEAUMONT, TX 77701

Ship

To: JEFFERSON COUNTY PCT.3
AUDITORS OFFICE
1149 PEARL STREET, 7TH FLOOR
BEAUMONT, TX 77701

F-26

Comp Date 07/14/25
Ship Via
Ship Date 06/26/25
Due Date 07/14/25
Terms Payable on Receipt
Brief Desc ETNYRE CHIPSPREADER/SNK7194

Customer ID 34750
P.O. Number PO NEEDED
P.O. Date 06/26/25
Work Shop No. R8457
SalesPerson Dayne Hobbs
Machine Hours 0

RECEIVED

JUL 15 2025

Fault Comments

ETNYRE CHIPSPREADER - S/N-K7194 - R8457
CUSTOMER: JEFFERSON COUNTY PCT 3 - JEFFERY COLLINS 713-261-3882
LOCATION: 24420 HWY 124, HAMSHIRE, TX 77622
COMPLAINT: CUSTOMER STATES UNIT WON'T STAY RUNNING, ONLY IF YOU HOLD A SWITCH

Items Ordered					
Item No.	Description	Unit	Quantity	Unit Price	Total Price
6702028	SWITCH-IGN,OFF-IGN-ST, J0525	Each	1	141.25	141.25
SS	Materials & Supplies	Each	1	50.00	50.00
6703274	SWITCH-TOGGLE,2POS,3POLE, J0525	Each	1	250.06	250.06
BROCK	Service Labor	Hour	9	205.00	1,845.00
MI	Mileage	Mile	117	3.15	368.55

Resolution Comments

DROVE TO THE CUSTOMERS YAR
CABLES TO IT. CHECK OUT UNIT F
GETTING VOLTS ON ONE SIDE OF
ALSO HAD PROBLEM WITH THE KI
STARTS UP BUT NOW IT WON'T M
GETTING POWER ON SIDE OF THI
CALIBRATE THE JOYSTICK, BUT IT
SEE IF WE HAD A PARK BRAKE SV
PART AND INSTALLED IT. UNIT MC
MONITOR HAS MOISTURE INSIDE

10,490.21 Total

JP THE BATTERY
IS NOT
STALLED IT.
SWITCH. UNIT
VAS NOT
UP. TRIED TO
DEPT TO
IE. GOT THE
OVER BACK ON.



R.B. Everett & Co.
 8211 Red Bluff Rd.
 Pasadena, Texas 77507
 Phone No.: 281-991-8161
 Fax No.: 281-991-5967

SALES ORDER

Sales Order Number: W40588
 Sales Order Date: 06/26/25
 Page: 2

Sold

To: JEFFERSON COUNTY PCT.3
 AUDITORS OFFICE
 1149 PEARL STREET, 7TH FLOOR
 BEAUMONT, TX 77701

Ship

To: JEFFERSON COUNTY PCT.3
 AUDITORS OFFICE
 1149 PEARL STREET, 7TH FLOOR
 BEAUMONT, TX 77701

Comp Date 07/14/25
 Ship Via
 Ship Date 06/26/25
 Due Date 07/14/25
 Terms Payable on Receipt
 Brief Desc ETNYRE CHIPSPREADER/SNK7194

Customer ID 34750
 P.O. Number PO NEEDED
 P.O. Date 06/26/25
 Work Shop No. R8457
 SalesPerson Dayne Hobbs
 Machine Hours 0

RECEIVED

JUL 15 2025

Printed Name: _____ Signature: _____ Date: _____

Sales Tax Breakdown:	Subtotal:	2,654.86
	Invoice Discount:	0.00
	Total Sales Tax:	0.00
	Total:	2,654.86



R.B. Everett & Co.
8211 Red Bluff Rd.
Pasadena, Texas 77507
Phone No.: 281-991-8161
Fax No.: 281-991-5967

SALES ORDER

Sales Order Number: W40239
Sales Order Date: 05/21/25
Page: 1

Sold

To: JEFFERSON COUNTY PCT.3
AUDITORS OFFICE
1149 PEARL STREET, 7TH FLOOR
BEAUMONT, TX 77701

Ship

To: JEFFERSON COUNTY PCT.3
AUDITORS OFFICE
1149 PEARL STREET, 7TH FLOOR
BEAUMONT, TX 77701

Comp Date 08/04/25
Ship Via
Ship Date 05/21/25
Due Date 08/05/25
Terms Payable on Receipt
Brief Desc ETNYRE 2000 GALLON DIST/SNS7134

Customer ID 34750
P.O. Number PO NEEDED
P.O. Date 05/21/25
Work Shop No. R8361
SalesPerson Dayne Hobbs
Machine Hours 887.1

Fault Comments

ETNYRE 2000 GALLON DIST - S/N- S7134 - R8361
CUSTOMER: JEFFERSON COUNTY PCT 3 - JEFFERY 713-261-3882/409-736-2851
LOCATION: 5700 JADE AVE PORT ARTHUR, TX 77640
COMPLAINT: CUSTOMER STATES UNIT WILL NOT SPRAY ON RIGHT HAND SIDE.

Items Ordered					
Item No.	Description	Unit	Quantity	Unit Price	Total Price
7051253	HARNESS-CAN VLV HARNESS J0525	Each	1	574.47	574.47
SS	Materials & Supplies	Each	1	50.00	50.00
FRT	SHIPPING AND HANDLING	Each	1	180.28	180.28
BROCK	Service Labor	Hour	3.5	205.00	717.50
Mi	Mileage	Mile	149	3.15	469.35
3370879	HARNESS-REAR BOX EXT J0525	Each	1	3,055.97	3,055.97
FRT	SHIPPIN & HANDLING	Each	1	430.28	430.28
BROCK	Service Labor	Hour	2.5	205.00	512.50
BROCK	Service Labor	Hour	1	205.00	205.00
BROCK	Service Labor	Hour	8	205.00	1,640.00

Resolution Comments

CHECKED ON THE UNIT . FOUND THAT CUSTOMER WILL NEED TO ORDER HARNESS FOR THE SPRAY BAR . THE HARNES THAT (WAS A QUICK FIX DIDN'T WORK STARTED TO REMOVE THE HARNES FROM THE BACK CONTROL BOX . AND UNDER THE TRUCK. STARTED TO RUN THE NEW HARNESS.
FINISHED REMOVING HARNESS, AND RUNNING THE NEW HARNESS AND TIE STRAPPING DOWN AND CHECKING THE FUNCTIONS.



R.B. Everett & Co.
 8211 Red Bluff Rd.
 Pasadena, Texas 77507
 Phone No.: 281-991-8161
 Fax No.: 281-991-5967

SALES ORDER

Sales Order Number: W40239
 Sales Order Date: 05/21/25
 Page: 2

Sold

To: JEFFERSON COUNTY PCT.3
 AUDITORS OFFICE
 1149 PEARL STREET, 7TH FLOOR
 BEAUMONT, TX 77701

Ship

To: JEFFERSON COUNTY PCT.3
 AUDITORS OFFICE
 1149 PEARL STREET, 7TH FLOOR
 BEAUMONT, TX 77701

Comp Date 08/04/25
 Ship Via
 Ship Date 05/21/25
 Due Date 08/05/25
 Terms Payable on Receipt
 Brief Desc ETNYRE 2000 GALLON DIST/SNS7134

Customer ID 34750
 P.O. Number PO NEEDED
 P.O. Date 05/21/25
 Work Shop No. R8361
 SalesPerson Dayne Hobbs
 Machine Hours 887.1

RECEIVED

AUG 11 2025

Printed Name: _____

Signature: _____

Date: _____

Sales Tax Breakdown:	Subtotal:	7,835.35
	Invoice Discount:	0.00
	Total Sales Tax:	0.00
	Total:	7,835.35

Jefferson County Courthouse
1149 Pearl St., 4th Floor
Beaumont, Texas 77701



Office (409) 835-8441
China (409) 434-5430
brandon.willis@jeffcotx.us

BRANDON WILLIS
County Commissioner
Precinct #1

MEMORANDUM

TO: Rebekah Patin & Fran Lee, Auditing
FROM: Lori Fountain, Pct. #1
DATE: August 13, 2025
RE: Budget Transfer – Agenda Item

Transfer from Acct. #	111-0102-431.30-99	Miscellaneous Supplies		\$4,400 .
Transfer to Acct. #	111-0105-431.40-18	Road Machinery	\$4,400 .	

This transfer request is to cover the evaluation of unit A-24 (2015 Gradall) for needed repairs.

Thank you,

Lori

(800) 687-0008
www.AscoEq.com



ASCO EQUIPMENT
5980 MARTIN LUTHER KING RD
BEAUMONT TX 77705
(409) 212-8100

SERVICE INVOICE
(PROFORMA)

ITEM / LOT ID	DESCRIPTION	QTY	B/O	PRICE	CORE	TOTAL
	Shop supply/ENV Fees	1.00		300.00		300.00
LABOR						4,095.00
SEGMENT 1 TOTAL:						
0.00 PARTS	4,095.00 LABOR	300.00 MISC.		0.00 TAX	4,395.00 TOTAL	

PARTS	0.00
LABOR	4,095.00
MISC.	300.00
BATTERY FEE	0.00
SALES TAX	0.00
TOTAL INVOICE (USD)	4,395.00

TERMS, LIENS, AND CONDITIONS

Customer agrees to the following terms and conditions in regard to the purchase of the equipment, parts or repairs described on the front of this agreement (these terms and conditions include the information on the front of this agreement and the terms and conditions stated within the Customer's credit application and rental agreement, if any, all of which are part of this agreement):

Payment for Services: On or before the completion of the services described on the front of this agreement (unless otherwise agreed in writing), Customer agrees to pay for the services, and any additional repairs, services or parts as described in any supplement(s) to the attached estimate, at the office of ASCO where such services are performed. Equipment repaired in ASCO's shop will not be released to Customer unless and until payment for the repairs is fully made.

Additional Repairs or Services: Customer understands and agrees that ASCO may not be able to determine the full extent of the services and repairs required at the time that the estimate is made. Should the need for additional repairs be discovered during the course of making the repairs, ASCO will endeavor to supplement the estimate with a written revision to the estimate; however, Customer's obligation to pay for the additional repairs and services is not conditional on such additional services and repairs being described in a written revision to the estimate.

Inspections; Acceptance of Parts and/ or Equipment. Customer represents and acknowledges that it has inspected the goods, services and equipment purchased by Customer from Associated Supply Company, Inc. ("ASCO"), finds the same to be in satisfactory condition, properly operating, and fit for the use or purpose intended by Customer. Customer acknowledges that the equipment or parts purchased have been selected solely by Customer for the purpose such equipment or parts are to be used and without reliance on ASCO or its employees, and that ASCO (i) has not selected the equipment or parts purchased, and (ii) is not responsible for the suitability of the equipment for the use Customer intends. Customer agrees that except as expressly set forth in this agreement, ASCO is not liable for and makes no warranties, either express, implied, or by operation of law, as to any matter whatsoever including, without limitation, the condition of the equipment or parts, its merchantability, or its fitness for any particular purpose, and Customer releases ASCO to the fullest extent allowed by law from any warranties, express, implied or arising by operation of law. There are no warranties which extend beyond the description of the equipment or parts on the front of this agreement.

Lien and Security Interest Related to Repair Work. Customer hereby authorizes all repair work to be done along with materials therefore and other repairs and materials incidental thereto. ASCO's employees may operate the above vehicles for purposes of testing, inspection or delivery at Customer's risk. An express possessory lien under Chapter 70, Subchapter A of the Texas Property Code, and a Security Interest under Title 1, Chapter 9 of the Texas Business and Commerce Code (Uniform Commercial Code - Secured Transactions) is granted to ASCO upon the machines, equipment and vehicles being repaired to secure all charges for labor, materials, and related expenses. Possession of the machines, equipment and vehicles may remain with ASCO until all charges are paid or arrangements satisfactory to ASCO are made. ASCO will not be held responsible for loss or damage to machines, equipment, or vehicles or articles left therein in case of fire, theft, accident or any other cause beyond ASCO'S control. Repairs are warranted for 90 days after the date of the repair; however, no warranty will apply if the invoice for such repairs is unpaid.

NOTICE OF RIGHT TO TAKE POSSESSION OF EQUIPMENT FOR UNPAID REPAIRS. As indicated by its signature on the front of this agreement, Customer agrees that the equipment repaired by ASCO is subject to repossession in accordance with Section 9.609 of the Texas Business and Commerce Code if payment of a check, money order, or a credit card transaction is stopped, is dishonored because of insufficient funds, no funds on deposit, or because the drawer or maker of the check, money order or the credit card holder has no account or the account has been closed.

NO BAILMENT. ASCO is not a bailee of Customer's property. ASCO does not accept control, custody or responsibility for the care of Customer's property. ASCO may, but is not required to, lock any equipment being repaired in a closed space. Customer's access to ASCO's premises may be conditioned in any manner deemed reasonably necessary by ASCO to maintain the safety of ASCO's property; and such safety measures may include (but are not limited to) requiring verification of Customer's identity, limiting hours of operation, and requiring Customer to sign in and sign out upon entering and leaving ASCO's premises. In the event that Customer fails to pick up the equipment being repaired within thirty (30) days after service is completed and/ or Customer fails to authorize ASCO to perform repair services within thirty (30) days after ASCO provides Customer with an estimate of the cost of such services, Customer will pay to ASCO, in addition to any repair charges then due, reasonable daily storage charges as determined by ASCO, but which storage charges will be not less than \$25.00 per day, and the equipment may be sold by ASCO to satisfy the payment of such storage charges.

Security Interest. Title to the goods, services and equipment will remain with ASCO until the total purchase price of goods, services and equipment has been paid in full. Customer grants to ASCO an express security interest under Title 1, Chapter 9 of the Texas Business and Commerce Code in the goods, services, and equipment to secure all charges therefore. In event of default in payment for the goods, services and equipment described herein, no further charges or purchases will be allowed. Purchaser further agrees to pay all costs of collection or enforcement hereof, including reasonable attorney's fees, for charges not paid that are more than 30 days past due. Exclusive jurisdiction and venue for any litigation between Customer and ASCO is in any district court or county court of law of Lubbock County, Texas. CUSTOMER HEREBY UNCONDITIONALLY WAIVES ITS RIGHTS TO A JURY TRIAL.

Parts Policies:

- Back ordered items will be shipped as soon as available.
- Electrical parts are non-returnable.
- Special order parts and parts "made as ordered" are non-refundable.
- Cores must be returned for credit within 10 days of purchase.
- Returned parts must be accompanied by a packing list or invoice and are subject to a 15% restocking charge.
- Claims for shortages or damages must be received within 5 days of sale.

Limitation of Purchaser's Remedies. The Customer's remedies, in the event of any claim made by the Customer against ASCO with respect to the goods, services and equipment sold here, shall be limited to return of such goods and equipment and repayment of the purchase price therefore or to repair and replace nonconforming goods, services and equipment. No consequential damages are permitted against ASCO in connection with the sale or the use of the goods, services and equipment sold here.

Indemnification. To the fullest extent permitted by law, Customer agrees to indemnify and hold harmless ASCO from and against any and all liability, suits, claims, demands and actions, and costs and expenses, including reasonable attorney's fees, loss of profit, business interruption or other special or consequential damages, damages relating to property damage, bodily injury, or damages relating to wrongful death, claimed against ASCO, and any of ASCO's officers, directors, agents, or employees, arising out of or related to the services, parts, equipment, supplies, goods and services furnished here, whether caused in whole or in part by the negligence of ASCO; however, this paragraph is not intended to indemnify ASCO for the replacement costs thereof as set forth above or parts, services or equipment supplied by ASCO which has been expressly warranted in writing.

Service Charge. All accounts past due 30 days will be charged a service charge at the periodic rate of 1 1/2% per month, which is an annual percentage rate of 18%.

Like Kind Exchange. Notice is hereby given that ASCO may assign its rights under this agreement to ASCO Exchange, LLC (or other entity) to sell the rental equipment described herein and, if applicable, to purchase trade-in property described herein.

PGM: GMCOMMV2	DATE 08-19-2025	PAGE: 1
NAME	AMOUNT	CHECK NO. 38 TOTAL
JURY FUND		
DAWN DONUTS	43.50	531096
ROAD & BRIDGE PCT.#1		43.50**
SPIDLE & SPIDLE	3,679.47	530972
RB EVERETT & COMPANY, INC.	378,130.00	530989
ACE IMAGEWEAR	43.09	531020
REPUBLIC SERVICES # 862	73.61	531095
WILLARD JANNISE	12.04	531099
GULF COAST	10,066.95	531119
ODP BUSINESS SOLUTIONS, LLC	42.06	531137
ROAD & BRIDGE PCT.#2		392,047.22**
SPIDLE & SPIDLE	3,173.09	530972
ENTERGY	937.63	530994
RITTER @ HOME	37.70	531016
ACE IMAGEWEAR	19.92	531020
SMART'S TRUCK & TRAILER, INC.	114.54	531022
S.E. TEXAS BUILDING SERVICE	520.00	531023
AT&T	96.44	531032
SOUTHERN TIRE MART, LLC	50.00	531037
BUMPER TO BUMPER	329.75	531062
MARTIN MARIETTA MATERIALS	57.00	531094
REPUBLIC SERVICES # 862	83.13	531095
ROAD & BRIDGE PCT. # 3		5,419.20**
CENTERPOINT ENERGY RESOURCES CORP	58.88	531063
REPUBLIC SERVICES # 862	73.61	531095
ROAD & BRIDGE PCT.#4		132.49**
CINTAS, INC.	128.97	530980
COASTAL WELDING SUPPLY INC	144.44	530983
ENTERGY	22.60	530994
HALLENBECK RADIATOR SERVICE	2,150.00	530998
M&D SUPPLY	107.98	531007
OVERHEAD DOOR CO.	305.25	531010
SANITARY SUPPLY, INC.	146.98	531018
SOUTHEAST TEXAS WATER	204.45	531029
JASON'S DELI	4,467.15	531043
UNITED STATES POSTAL SERVICE	2.22	531050
4IMPRINT, INC.	361.36	531054
JUSTIN'S STUMPGRINDING LLC	1,845.75	531076
ASCO	449.14	531086
REPUBLIC SERVICES # 862	226.45	531095
GULF COAST	421.20	531119
WASHINGTON COUNTY TRACTOR, INC	229.33	531129
ODP BUSINESS SOLUTIONS, LLC	390.35	531137
CITIBANK NA	269.95	531142
LONG PLAN PRINTING INC	588.00	531148
ENGINEERING FUND		12,461.57**
VERIZON WIRELESS	117.97	531047
ODP BUSINESS SOLUTIONS, LLC	213.52	531137
PARKS & RECREATION		331.49**
ENTERGY	60.62	530994
GENERAL FUND		60.62**
TAX OFFICE		
THE LABICHE ARCHITECTURAL GROUP	5,000.00	530976
CONSOLIDATED ELECTRICAL DIST INC.	887.10	530985
PITNEY BOWES INC	734.97	531013
ACE IMAGEWEAR	43.75	531020
SOUTHEAST TEXAS WATER	292.70	531027

PGM: GMCOMMV2	DATE 08-19-2025	PAGE: 2
NAME	AMOUNT	CHECK NO. 39 TOTAL
UNITED STATES POSTAL SERVICE	327.66	531050
ROCHESTER ARMORED CAR CO INC	189.20	531075
REPUBLIC SERVICES # 862	36.80	531095
WES VICE HARDWOODS & SUPPLY INC	561.86	531121
ODP BUSINESS SOLUTIONS, LLC	986.64	531137
		9,060.68*
COUNTY HUMAN RESOURCES		
PRE CHECK, INC.	226.90	531045
BAPTIST PHYSICIAN NETWORK	84.00	531051
BLUE TRITON BRANDS INC	78.97	531159
		389.87*
AUDITOR'S OFFICE		
UNITED STATES POSTAL SERVICE	.74	531050
		.74*
COUNTY CLERK		
FED EX	15.29	530991
UNITED STATES POSTAL SERVICE	263.28	531050
FUNCTION 4 LLC	374.00	531100
ODP BUSINESS SOLUTIONS, LLC	157.09	531137
		809.66*
COUNTY JUDGE		
WELLS PEYTON & PARTAIN, LLP	500.00	530974
JEFFERSON CTY. BAR ASSOCIATION	75.00	531002
ORGAIN BELL & TUCKER LLP	500.00	531009
CHARLES ROJAS	500.00	531042
UNITED STATES POSTAL SERVICE	10.49	531050
KIMBERLY PHELAN, P.C.	500.00	531065
JOSHUA C HEINZ	500.00	531081
		2,585.49*
RISK MANAGEMENT		
UNITED STATES POSTAL SERVICE	34.78	531050
		34.78*
COUNTY TREASURER		
UNITED STATES POSTAL SERVICE	186.95	531050
		186.95*
PRINTING DEPARTMENT		
CINTAS CORPORATION	92.49	531098
		92.49*
PURCHASING DEPARTMENT		
UNITED STATES POSTAL SERVICE	62.72	531050
CITIBANK NA	38.73	531142
		101.45*
GENERAL SERVICES		
CASH ADVANCE ACCOUNT	60.00	531004
SOUTHEAST TEXAS WATER	42.70	531030
GULF COAST ELECTRIC CO., INC.	300.00	531072
INDUSTRIAL & COMMERCIAL MECHANICAL	403.60	531080
CHAPMAN VENDING	276.99	531128
		1,083.29*
DATA PROCESSING		
PROGRESS SOFTWARE CORPORATION	140.00	531115
CITIBANK NA	135.64	531142
		275.64*
VOTERS REGISTRATION DEPT		
UNITED STATES POSTAL SERVICE	11.71	531050
		11.71*
DISTRICT ATTORNEY		
JEFFERSON CTY. DISTRICT ATTORNEY	20,460.00	531001
UNITED STATES POSTAL SERVICE	108.41	531050
CHRISTOPHER CADENA	2,013.08	531064
KIMBERLY R. BROUSSARD	345.60	531073

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NAME	AMOUNT	CHECK NO. 40 TOTAL
CITIBANK NA	284.00	531142
DISTRICT CLERK		22,643.09*
UNITED STATES POSTAL SERVICE	471.12	531050
FUNCTION 4 LLC	600.00	531100
TEXAS ASSOCIATION OF COUNTIES	200.00	531104
ODP BUSINESS SOLUTIONS, LLC	136.02	531137
CRIMINAL DISTRICT COURT		1,407.14*
DAVID GROVE	8,750.00	530973
DONALD W. DUESLER & ASSOC.	8,750.00	530987
JOHN D WEST	8,750.00	531044
UNITED STATES POSTAL SERVICE	1.32	531050
LANGSTON ADAMS	8,750.00	531056
KIMBERLY R. BROUSSARD	6,006.00	531073
RAEGAN MINALDI	8,750.00	531153
58TH DISTRICT COURT		49,757.32*
JEFFERSON CTY. BAR ASSOCIATION	165.00	531002
136TH DISTRICT COURT		165.00*
JEFFERSON CTY. BAR ASSOCIATION	165.00	531002
252ND DISTRICT COURT		165.00*
CHARLES ROJAS	8,750.00	531042
UNITED STATES POSTAL SERVICE	.74	531050
MARVIN LEWIS JR	8,750.00	531112
ODP BUSINESS SOLUTIONS, LLC	58.03	531137
AMAZON CAPITAL SERVICES	103.12	531141
279TH DISTRICT COURT		17,661.89*
SOUTHEAST TEXAS WATER	44.70	531031
317TH DISTRICT COURT		44.70*
SOUTHEAST TEXAS WATER	30.20	531024
GLEN M. CROCKER	650.00	531053
JUSTICE COURT-PCT 1 PL 1		680.20*
UNITED STATES POSTAL SERVICE	125.32	531050
JUSTICE COURT-PCT 1 PL 2		125.32*
UNITED STATES POSTAL SERVICE	31.08	531050
JUSTICE COURT-PCT 6		31.08*
UNITED STATES POSTAL SERVICE	77.09	531050
JUSTICE OF PEACE PCT. 8		77.09*
AMAZON CAPITAL SERVICES	93.09	531141
COUNTY COURT AT LAW NO.1		93.09*
JEFFERSON CTY. BAR ASSOCIATION	75.00	531002
SOUTHEAST TEXAS WATER	83.45	531026
UNITED STATES POSTAL SERVICE	8.88	531050
GERALD EDDINS	1,570.87	531085
COUNTY COURT AT LAW NO. 2		1,738.20*
TODD W LEBLANC	712.50	530970
THOMAS J. BURBANK PC	700.00	530979
MARVA PROVO	1,050.00	531015
UNITED STATES POSTAL SERVICE	39.22	531050

PGM: GMCOMMV2	DATE 08-19-2025	PAGE: 4
NAME	AMOUNT	CHECK NO. 41 TOTAL
LANGSTON ADAMS	425.00	531056
JOEL WEBB VAZQUEZ	350.00	531061
LAW OFFICE OF GILES R COLE & ASSOC	350.00	531127
ODP BUSINESS SOLUTIONS, LLC	18.87	531137
LARRY STANDLEY	464.39	531163
COUNTY COURT AT LAW NO. 3		4,109.98*
TODD W LEBLANC	425.00	530970
A. MARK FAGGARD	775.00	530990
UNITED STATES POSTAL SERVICE	32.56	531050
KIMBERLY PHELAN, P.C.	350.00	531065
CITIBANK NA	263.00	531142
UNITED STATES TREASURY	350.00	531151
BLUE TRITON BRANDS INC	62.97	531160
COURT MASTER		2,258.53*
SOUTHEAST TEXAS WATER	16.95	531025
UNITED STATES POSTAL SERVICE	2.22	531050
SHERIFF'S DEPARTMENT		19.17*
EQUINE MEDICINE & SURGERY	1,662.05	530988
FED EX	12.00	530992
ENTERGY	809.00	530994
SAM'S WESTERN WEAR, INC.	181.30	531017
AT&T	144.66	531032
MOTOROLA SOLUTIONS INC	11,500.00	531039
UNITED STATES POSTAL SERVICE	2,909.07	531050
FIVE STAR FEED	265.72	531057
GALLS LLC	27,954.90	531093
REPUBLIC SERVICES # 862	73.61	531095
3L PRINTING COMPANY	565.00	531097
COTTON CARGO	216.00	531117
NEIGHBORHOOD VETERINARY CENTERS LLC	1,186.31	531132
ODP BUSINESS SOLUTIONS, LLC	122.44	531137
BEAUMONT OCCUPATIONAL SERVICES	189.75	531143
WILLIAM O HORN	1,000.00	531150
CRIME LABORATORY		48,791.81*
LYNN PEAVEY CO., INC.	485.02	531006
SOUTHEAST TEXAS WATER	84.90	531028
JAIL - NO. 2		569.92*
BOB BARKER CO., INC.	10,367.08	530977
CITY OF BEAUMONT - WATER DEPT.	16.00	530981
COASTAL WELDING SUPPLY INC	168.04	530983
M&D SUPPLY	107.64	531007
SHERWIN-WILLIAMS	817.93	531021
AT&T	39.82	531032
WARREN EQUIPMENT CO.	61.70	531035
WORTH HYDROCHEM OF THE GULF COAST	390.00	531036
AI FILTER SERVICE COMPANY	998.40	531079
INDUSTRIAL & COMMERCIAL MECHANICAL	17,285.00	531080
REPUBLIC SERVICES # 862	5,881.17	531095
FERGUSON ENTERPRISES INC	9,780.89	531102
ACME SUPPLY CO LTD	5,200.00	531107
LASALLE CORRECTIONS VI LLC	55,875.00	531111
TRINITY SERVICES GROUP INC	48,679.80	531118
ODP BUSINESS SOLUTIONS, LLC	473.01	531137
PTS OF AMERICA LLC	3,311.00	531158
JUVENILE PROBATION DEPT.		159,452.48*
UNITED STATES POSTAL SERVICE	6.92	531050
TY-JUNEA JONES	12.60	531131
ODP BUSINESS SOLUTIONS, LLC	175.23	531137
SHAQUITTA MITCHELL	103.60	531145
JUVENILE DETENTION HOME		298.35*

PGM: GMCOMMV2	DATE 08-19-2025	PAGE: 5
NAME	AMOUNT	CHECK NO. 42 TOTAL
HYDRO-CLEAN SERVICES, INC.	680.50	530999
OVERHEAD DOOR CO.	224.25	531010
S.E. TEXAS BUILDING SERVICE	2,250.00	531023
CHARMTX INC.	269.40	531058
BEN E KEITH COMPANY	4,516.59	531060
REPUBLIC SERVICES # 862	519.60	531095
BIG THICKET PLUMBING INC	180.00	531106
LA COSTA DENTAL OF PORT ARTHUR PA	70.00	531110
VEQUAL ROBERTS	500.00	531126
HOBART SERVICE	1,242.00	531146
CONSTABLE PCT 1		10,452.34*
UNITED STATES POSTAL SERVICE	126.17	531050
CONSTABLE-PCT 4		126.17*
TND WORKWEAR CO LLC	1,499.70	531101
CONSTABLE-PCT 6		1,499.70*
UNITED STATES POSTAL SERVICE	24.15	531050
CONSTABLE PCT. 7		24.15*
POSTMASTER	492.00	531014
THIRD COAST TINT	75.00	531070
CONSTABLE PCT. 8		567.00*
KIRKSEY'S SPRINT PRINTING	24.95	531005
ODP BUSINESS SOLUTIONS, LLC	90.46	531137
AGRICULTURE EXTENSION SVC		115.41*
UNITED STATES POSTAL SERVICE	27.64	531050
TYLER FITZGERALD	781.80	531114
WALMART CAPITAL ONE	210.77	531130
CITIBANK NA	45.00	531142
HEALTH AND WELFARE NO. 1		1,065.21*
UNITED STATES POSTAL SERVICE	66.38	531050
ODP BUSINESS SOLUTIONS, LLC	275.19	531137
BLUE TRITON BRANDS INC	127.90	531161
HEALTH AND WELFARE NO. 2		469.47*
ENTERGY	70.00	530997
LISA WASHINGTON	266.00	531140
NURSE PRACTITIONER		336.00*
MCKESSON MEDICAL-SURGICAL INC	640.47	531041
INDIGENT MEDICAL SERVICES		640.47*
LOCAL GOVERNMENT SOLUTIONS LP	4,048.00	531068
CARDINAL HEALTH 110 INC	3,697.54	531087
KAYLEE BENNETT	24.00	531120
THUY LE	957.00	531154
CLIFTON R LEWIS	4,800.00	531156
EMERGENCY MANAGEMENT		13,526.54*
VERIZON WIRELESS	899.99	531046
MAINTENANCE-BEAUMONT		899.99*
SPIDLE & SPIDLE	2,496.54	530972
CITY OF BEAUMONT - LANDFILL	45.50	530975
W.W. GRAINGER, INC.	455.58	530993
ACE IMAGEWEAR	279.43	531020

PGM: GMCOMMV2	DATE 08-19-2025	PAGE: 6
NAME	AMOUNT	CHECK NO. 43 TOTAL
BAKER DISTRIBUTING COMPANY	387.00	531059
REPUBLIC SERVICES # 862	1,558.80	531095
REXEL USA INC	118.74	531105
JCN OIL SERVICE	160.00	531122
		5,501.59*
MAINTENANCE-PORT ARTHUR		
CITY OF PORT ARTHUR	1,000.00	530982
COBURN SUPPLY COMPANY INC	182.74	530984
METAL-MART	401.26	531008
RITTER @ HOME	100.52	531016
SOLAR	84.91	531052
SHERWIN-WILLIAMS	11.35	531077
CHARTER COMMUNICATIONS	116.00	531133
PARKER'S BUILDING SUPPLY	180.60	531139
		2,077.38*
MAINTENANCE-MID COUNTY		
ENTERGY	2,682.04	530994
RITTER @ HOME	27.98	531016
SETZER HARDWARE, INC.	59.99	531019
ACE IMAGEWEAR	41.21	531020
S.E. TEXAS BUILDING SERVICE	3,608.32	531023
REPUBLIC SERVICES # 862	83.13	531095
		6,502.67*
SERVICE CENTER		
SPIDLE & SPIDLE	9,238.24	530972
CINTAS, INC.	73.73	530980
J.K. CHEVROLET CO.	655.62	531000
PHILPOTT MOTORS, INC.	250.84	531012
AT&T	96.44	531032
BUMPER TO BUMPER	841.27	531062
AMERICAN TIRE DISTRIBUTORS	1,685.84	531074
MIGHTY OF SOUTHEAST TEXAS	2,053.70	531078
ADVANCE AUTO PARTS	74.48	531084
REPUBLIC SERVICES # 862	83.13	531095
THE GOODYEAR TIRE & RUBBER COMPANY	5,520.00	531108
JCN OIL SERVICE	140.00	531122
TOWN AND COUNTRY FORD	167.90	531147
TILLS TOOLS	71.75	531155
		20,952.94*
VETERANS SERVICE		
BLUE TRITON BRANDS INC	71.95	531162
		71.95*
		389,551.09**
MOSQUITO CONTROL FUND		
ENTERGY	663.75	530994
AT&T	45.96	531032
BARNETT FENCE COMPANY	900.00	531066
REPUBLIC SERVICES # 862	83.13	531095
PRO PEST AND LAWN STORE	180.00	531103
CITIBANK NA	261.49	531142
		2,134.33**
EMPG GRANT		
VERIZON WIRELESS	56.81	531046
WALMART CAPITAL ONE	72.80	531130
		129.61**
JUVENILE PROB & DET. FUND		
VICTORIA COUNTY JUVENILE SERVICES	7,750.00	531071
RITE OF PASSAGE	10,075.00	531124
		17,825.00**
GRANT A STATE AID		
PEGASUS SCHOOL	14,095.08	531011
CDW COMPUTER CENTERS, INC.	474.68	531040
VICTORIA COUNTY JUVENILE SERVICES	29.00	531071
GRAYSON COUNTY DEPT OF JUVENILE	2,700.00	531090
BURKE CENTER	6,128.39	531091

PGM: GMCOMMV2	DATE 08-19-2025	PAGE: 7
NAME	AMOUNT	CHECK NO. 44 TOTAL
TCSI, LLC	3,247.31	531123
RITE OF PASSAGE	10,300.00	531124
ODP BUSINESS SOLUTIONS, LLC	8,845.43	531137
COMMUNITY SUPERVISION FND		45,819.89**
PEGGY HARRISON	78.40	531038
UNITED STATES POSTAL SERVICE	63.93	531050
CHARTER COMMUNICATIONS	130.83	531134
ODP BUSINESS SOLUTIONS, LLC	82.27	531137
CITIBANK NA	700.50	531142
SHERIFF'S TRAINING GRANT		1,055.93**
EAN SERVICES LLC	850.74	531089
LAW OFFICER TRAINING GRT		850.74**
ODP BUSINESS SOLUTIONS, LLC	162.05	531137
COUNTY CLERK - RECORD MGT		162.05**
DELL MARKETING L.P.	2,086.20	530986
COUNTY RECORDS MANAGEMENT		2,086.20**
TEXAS HISTORICAL COMMISSION	3,400.00	531034
J.P. COURTROOM TECH. FUND		3,400.00**
CDW COMPUTER CENTERS, INC.	729.14	531040
HOTEL OCCUPANCY TAX FUND		729.14**
KIRKSEY'S SPRINT PRINTING	321.07	531005
AT&T	105.58	531032
DISH NETWORK	154.39	531067
SAM'S CLUB DIRECT	91.16	531082
REPUBLIC SERVICES # 862	83.13	531095
AIRPORT FUND		755.33**
TRIANGLE LOCKSMITH	100.00	530971
BEAUMONT TRACTOR COMPANY	466.07	530978
CINTAS, INC.	142.89	530980
ENTERGY	15,035.88	530996
RITTER @ HOME	239.58	531016
SANITARY SUPPLY, INC.	115.79	531018
S.E. TEXAS BUILDING SERVICE	5,868.34	531023
AT&T	447.18	531032
MARSH WATERPROOFING & BUILDING	31,321.00	531048
LOWE'S HOME CENTERS, INC.	967.72	531055
CRAWFORD ELECTRIC SUPPLY COMPANY	543.69	531083
SOUTHEAST TEXAS PARTS AND EQUIPMENT	47.16	531088
GALLS LLC	5,741.37	531093
REPUBLIC SERVICES # 862	415.66	531095
HARTJE GRAHAM AIR CONDITIONING	1,856.00	531109
TITAN AVIATION FUELS	71,608.86	531113
CY-FAIR TIRE	372.09	531116
ODP BUSINESS SOLUTIONS, LLC	192.04	531137
AERO PERFORMANCE	641.36	531138
CRUMPLERS MACHINE AND WELDING	3,735.00	531165
SE TX EMP. BENEFIT POOL		139,857.68**
RETIREE FIRST	211,910.71	531152
LANTERN SPECIALTY CARE	294.88	531157
SETEC FUND		212,205.59**
INDUSTRIAL & COMMERCIAL MECHANICAL	4,726.15	531080
REPUBLIC SERVICES # 862	580.00	531095
PAYROLL FUND		5,306.15**

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NAME	AMOUNT	CHECK NO. 45 TOTAL
JEFFERSON CTY. - FLEXIBLE SPENDING	19,604.06	530950
CLEAT	5,299.00	530951
JEFFERSON CTY. TREASURER	11,902.15	530952
INTERNAL REVENUE SERVICE	5,208.00	530953
JEFFERSON CTY. COMMUNITY SUP.	5,529.88	530954
JEFFERSON CTY. TREASURER - HEALTH	591,060.68	530955
JEFFERSON CTY. TREASURER - GENERAL	35.00	530956
JEFFERSON CTY. TREASURER - PAYROLL	2,134,326.40	530957
JEFFERSON CTY. TREASURER - PAYROLL	710,454.17	530958
POLICE & FIRE FIGHTERS' ASSOCIATION	3,340.22	530959
TEXAS CHILD SUPPORT SDU	2,492.28	530960
JEFFERSON CTY. TREASURER - TCDS	844,208.61	530961
JEFFERSON COUNTY TREASURER	3,629.63	530962
JEFFERSON COUNTY - TREASURER -	11,291.09	530963
NECHES FEDERAL CREDIT UNION	31,262.43	530964
JEFFERSON COUNTY - NATIONWIDE	60,020.19	530965
SBA - U S DEPARTMENT OF TREASURY	423.07	530966
ALLSTATE BENEFITS	8,980.89	530967
SECURIAN LIFE INSURANCE COMPANY	1,167.64	530968
CHUBB	5,342.21	530969
		4,450,577.60**
LANGUAGE ACCESS FUND		
RUBEN ZAPATA	200.00	531144
		200.00**
ARPA CORONAVIRUS RECOVERY		
TIDAL BASIN GOVERNMENT CONSULTING	17,528.75	531125
JEFFERSON COUNTY:REVISION	26,120.12	531149
		43,648.87**
APPELLATE JUDICIAL SYSTEM		
9TH COURT OF APPEALS	2,359.63	531069
		2,359.63**
MARINE DIVISION		
ENTERGY	147.76	530994
JACK BROOKS REGIONAL AIRPORT	426.65	531003
SETZER HARDWARE, INC.	31.21	531019
AT&T	116.80	531032
THE GOODYEAR TIRE & RUBBER COMPANY	199.54	531108
AMAZON CAPITAL SERVICES	33.96	531141
BEAUTY BASICS	200.00	531164
		1,155.92**
SHERIFF - COMMISSARY		
TEXAS CORRECTIONAL INDUSTRIES	1,148.00	531033
WALMART CAPITAL ONE	917.85	531130
		2,065.85**
		5,732,372.69***



JOINT ELECTION AGREEMENT AND
ELECTION SERVICES CONTRACT
BETWEEN JEFFERSON COUNTY, TEXAS
AND

CITY OF BEAUMONT
CITY OF BEVIL OAKS
CITY OF GROVES
CITY OF PORT ARTHUR
CITY OF PORT NECHES

JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 5
JEFFERSON COUNTY WATER CONTROL IMPROVEMENT DISTRICT NO. 10
PORT NECHES-GROVES ISD
PORT OF PORT ARTHUR NAVIGATION DISTRICT OF JEFFERSON COUNTY, TEXAS

This agreement made and entered into, by and between **Jefferson County, Texas** ("County"), acting hereinafter by and under the authority granted to her by sections 31.091 & 31.092 of the Texas Election Code, the **County Election Officer, Roxanne Acosta-Hellberg, County Clerk for Jefferson County, Texas**, (hereinafter referred to as "County Election Officer"), and **City Of Beaumont, City of Bevil Oaks, City of Groves, City of Port Arthur, City of Port Neches, Jefferson County Drainage District NO. 7, Jefferson County Emergency Services District NO. 1, Jefferson County Emergency Services District NO. 5, Jefferson County Water Control Improvement District NO. 10, Port Neches-Groves ISD, Port of Port Arthur Navigation District of Jefferson County, TX** hereinafter referred to as "Political Subdivision"), acting herein by and through its governing body regardless of the name assigned to such governing body (hereinafter collectively referred to as "Parties").

WHEREAS, Political Subdivision is required to conduct an election on **November 4, 2025**; and the parties desire that the County Election Officer conduct the election for the Political Subdivision and, possibly, other political subdivisions located, in whole or in part, in Jefferson County, Texas. If other political subdivisions enter into a contract with the County for the purpose that the County Election Officer will run the election for the other political subdivisions, or expressly joins in this contract, Political Subdivision intends to reimburse Jefferson County, Texas the cost of running such election as determined by the County Election Officer, or share the cost of running the election with other political subdivisions based on the following terms and conditions.

THIS JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT is made this 19th day of August, 2025, by and between the Political Subdivision, and the

County, pursuant to Texas Election Code Section 31.092. The parties agree to enter into a Joint Election Agreement and an election services contract with each other in accordance with Chapter 271 of the Texas Election Code and this Agreement. This Agreement is entered into in consideration of the mutual covenants and promises hereinafter set out:

1. RECITALS. Political Subdivision is a political entity situated wholly or partially within Jefferson County, Texas. Political Subdivision and County Election Officer have determined that it is in the public interest of Jefferson County voters that the following contract be made and entered into for the purpose of having County Election Officer furnish to Political Subdivision certain election services and equipment needed by Political Subdivision in connection with the holding of its **November 4, 2025** Election. The County's voting equipment is to be used in this Election. The rental rate for the use of this election equipment has been approved by the Commissioners Court for Jefferson County, Texas.

2. DUTIES AND SERVICES OF COUNTY ELECTION OFFICER. County Election Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

(a) Notify and coordinate presiding election judges, alternate judges, and all other election officials required to administer this Election. The County will make emergency appointments of election officials if necessary. Compensate all election workers for time worked at the approved hourly rate by Commissioners Court.

(b) Arrange for poll worker training through a third party or conduct necessary training. Notify all early voting and election day officials of the date, time and place thereof.

(c) Arrange for the use of early voting polling locations and election day polling locations. If emergency replacement polling locations are needed, County Election Officer shall make necessary alternate arrangements to locate another public place (or if unavailable, a private building), and shall notify Political Subdivision as soon as possible. (See the early voting and election day polling location sheets attached).

(d) Procure election kits and supplies and distribute to the precinct judges and early voting deputies. Obtain from the Tax -Assessor /Voter Registrar lists of registered voters to be used in conducting the election in conformity with the boundaries of Political Subdivision and the election precincts established for the election. The Election Day list of registered voters shall be arranged in alphabetical order.

(e) Prepare and test all electronic voting equipment; format ballot styles; secure audio; oversee all equipment and voter registration database programming; and assure compliance with equipment security requirements. Arrange for transport of equipment to and from polling locations.

(f) Serve as Early Voting Clerk for this Joint Election; and also process, print, mail, and tabulate ballots for any eligible voter, who applies for a ballot by mail including all eligible FPCA

applicants. Supervise the conduct of early voting in person and appoint sufficient personnel to serve as deputy early voting clerks. Provide lists of early voters as provided by law if requested by Political Subdivision.

(g) Publish legal notice of the date, time and place of the public logic and accuracy test. Prepare test materials and conduct internal election testing, public logic and accuracy test, and tests of tabulation equipment.

(h) Arrange for the early ballot board, signature verification committee, tabulation personnel, and all equipment and supplies needed at central counting station. Tabulate early voting, election night, paper mail ballots and provisional ballots. Tabulate unofficial returns and assist in preparing the tabulation for the official canvass. Provide Political Subdivision its voter history report following the election if requested.

(i) Serve as Custodian of Records for election records in County Election Officer's custody and provide for the retention of said election records as provided by law.

(j) Provide information services for voters and election officers.

(k) Maintain accurate records of all expenses incurred in connection with the responsibilities under this Agreement and provide Political Subdivision a final invoice after the conduct of the election. Provide any detailed backup to such invoice, if requested, reflecting the charges or components of the costs set forth on the invoice submitted to Political Subdivision.

(l) The Contracting Office is responsible for collecting the compensations sheets for the election judges, clerks, and early voting ballot board. The County Election Officer will also pay the aforementioned for their services and time in accordance with their rate of pay policy.

(m) County Election Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code, unless waived by the Secretary of State. A written report shall be submitted to the Secretary of State as required by Section 127.201(e) of the aforementioned Election Code. If requested, County Election Officer shall provide a written report to Political Subdivision in a timely manner.

(n) The County Election Officer shall place the funds paid by Political Subdivision hereunder in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

3. DUTIES AND SERVICES OF POLITICAL SUBDIVISION. Political Subdivision shall be responsible for performing the following duties:

(a) Prepare all election orders, resolutions, notices, and other pertinent documents for adoption and execution by the appropriate Political Subdivision officer or body. Take all actions necessary for calling the Election for the Political Subdivision, which are required by the Texas Election Code and/or the Political Subdivision's governing body, charter, ordinances, or other applicable laws. Execute an Election Services Contract with the County for the purpose of election administration. Serve as Custodian of Records for all election records in its possession as

provided by law.

(b) Political Subdivision shall be responsible for the legal sufficiency of any order calling their election. Political Subdivision shall be responsible for all substantive and procedural legal issues governing the conduct of their election. Political Subdivision understands and agrees that County Election Officer provides no legal advice to Political Subdivision.

(c) Political Subdivision shall adopt the early voting and election day vote center polling locations used by the County. Political Subdivision shall adopt all early voting dates, and hours recommended by the County Election Officer in accordance with the Texas Election Code. Political Subdivision shall adopt the Election Day Vote Center polling locations for each county voting precinct that is within its jurisdictional boundaries. Political Subdivision shall confirm the accuracy of its jurisdictional boundaries and precincts.

(d) Prepare, post and publish all required election notices for Political Subdivision except for the Public Test Notice that County Election Officer shall publish. In addition, if this election's polling locations are different than Political Subdivision's previous election, Political Subdivision shall post notice at the entrance to any previous polling places in its jurisdiction stating that the location has changed and provide the polling location and address for those voters for this election, pursuant to Texas Election Code Section 43.062, unless County has posted the notice of the change for their election. Educate the voters in the Political Subdivision on early voting and election day times, dates and polling locations.

(e) Political Subdivision shall confirm with Tax-Assessor/Voter Registrar its boundaries, county voting precincts and street details within those boundaries. Political Subdivision will validate all boundaries are defined properly within Jefferson County voter registration database, maps and street lists with block ranges and odd/even/both indicators before the coding and programming of the ballot begins. If changes are necessary after programming has begun, the Political Subdivision responsible will incur the cost of re-programming for all entities involved. Political Subdivision must proof and approve all programming work done for the jurisdiction according to the Election Day Calendar published by the Secretary of State of Texas for the **November 4, 2025** General Election, known as the SOS Election Day Calendar for **November 4, 2025**.

(f) Deliver to County Election Officer, according to the above-mentioned Election Day Calendar, ballot language with Spanish translations, candidate names or measures, the order in which they are to be printed on the ballot with the exact form and spelling. Provide pronunciation for difficult names or words to use on the audio recording. Timely review and sign off on ballot proofs.

(g) Any requests for early voting ballots to be voted by mail received by Political Subdivision must be hand delivered or faxed to County Election Officer on the day of receipt. If the application is faxed, the original application must be mailed to County Election Officer. County Election Officer will process applications, mail appropriate ballots, and tabulate.

(h) If requested, assist County Election Officer in recruiting bilingual poll workers. Provide documentation on Political Subdivision's efforts to recruit bilingual poll workers if requested by

the U. S. Department of Justice.

(i) Pay prorated additional costs incurred by County Election Officer if a recount for said election is required, the election is contested in any manner, or a runoff is required.

(j) Canvass the returns and declare the election results for Political Subdivision. Political Subdivision is responsible for filing any precinct reports required by the Secretary of State.

(k) The deposit will be waived for this Election Agreement for all Political Subdivisions. All costs will be assessed and a detailed bill will be rendered within a reasonable time after the canvassing of the election or the receipt of all invoices needed to validate the billing. Any discrepancies in billing should be addressed immediately.

(l) Political Subdivision agrees to enter into a Joint Election Agreement with any other political subdivision in Jefferson County which enters into an Election Services Contract with the County and which holds an election on **November 4, 2025**.

4. COST OF SERVICES. Political Subdivision shall share some expenses for the above services, supplies and equipment. Additional elections may lower costs for each entity, and election cancellations may raise costs for each entity. It is understood that other political entities may wish to participate in the use of the County's electronic voting equipment and polling locations, and it is agreed that County Election Officer may enter into other contracts with entities for those purposes on terms and conditions generally similar to those set forth in this Agreement. Only the actual expenses directly attributable to this Agreement and any shared expenses may be charged to Political Subdivision, plus a 10% administrative fee.

(a) Costs for early voting and election day may include: equipment delivery, supplies, mail ballots, payroll, equipment leasing, and any additional costs, will be shared proportionally between all political subdivisions which enter into a joint election agreement with County according to the number of voting precincts within each political subdivision. (See the Estimated Election Cost Sheet attached).

5. GENERAL CONDITIONS.

(a) The parties agree that the timing is critical on all duties in this Agreement. Lack of adherence to any deadline in the Election Day Calendar without prior agreement of County Election Officer may result in cancellation of County Election Officer's duties and obligations to conduct Political Subdivision's election under this Agreement or, at the discretion of County Election Officer, a late penalty surcharge in an amount not to exceed 10% of the final election cost but not less than \$75.00, in accordance with section 31.100(d) of the Texas Elections Code. Adherence to the Secretary of State of Texas' Election Day Calendar is critical because of the County's obligation to complete all programming and testing; to process, print and mail military and overseas ballots by state/federal deadlines; the County's duty to conduct federal, state, county elections ; and/or other contracted elections.

(b) In accordance with Section 31.098 of the Texas Election Code, County Election Officer is authorized to contract with third persons for election services and supplies and is authorized to

hire necessary temporary personnel to perform contracted duties. Part-time personnel will be compensated at the hourly rate set by the County.

(c) Political Subdivision acknowledges that electronic voting equipment is highly technical and it is conceivable that, despite the best effort of the parties and technical assistance, it might fail during the election. County Election Officer will do whatever is possible to remedy the situation, but Political Subdivision agrees that should such equipment fail, it will not make any claim for damages of any kind.

(d) Any qualified voter in the Joint Election may vote early by personal appearance at any of the joint early voting locations or at any Vote Center/Polling Location on election day.

(e) The County Election Officer may contract with numerous political subdivisions for the Joint Election, and the parties agree that all ballot styles will be programmed into one voting system. Each voter will receive one ballot which contains all races and issues in the Joint Election for which the voter is eligible at the address and in the precinct in which the voter is currently registered. One joint voter sign in process consisting of a common list of registered voters and common signature rosters shall be used in precincts in which the county polling locations are used.

(f) The County Election Officer shall file copies of this Agreement with the Auditor and Treasurer of Jefferson County not later than the 10th day from receipt of the fully executed contract by County Election Officer.

(g) The County is self-insured for personal liability issues. Should Political Subdivision desire insurance for injuries during this election or other liabilities, entity shall make such arrangements separate from this Agreement.

(h) In the event that the performance by County Election Officer of any of its obligations hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

(i) The parties to this Agreement agree that Political Subdivision may cancel this Agreement in the event that it has no need to conduct an election by 60th day before election day. If Political Subdivision's election is cancelled after deadline, a \$200 contract preparation and processing fee will be due in addition to any costs incurred by County Election Officer on behalf of Political Subdivision prior to said cancellation.

(j) The Political Subdivision has the option of extending the terms of this Agreement through its runoff election, if applicable. Political Subdivision may reduce the number of the adopted early voting locations and/or election day voting locations in which precincts are not involved in a runoff election. In the event of a runoff that Political Subdivision wants County Election Officer to conduct, Political Subdivision, with input from the County Election Officer, agrees to

coordinate the date with other entities participating in this Joint Election. If Political Subdivision elects to have County Election Officer conduct a runoff election, the cost will be determined by the number of entities participating and the actual costs plus administrative fees. Political Subdivision will be responsible for all orders, notices, and publications required for their runoff except the publication of the public logic and accuracy test which County Election Officer will publish.

6. DISPUTE RESOLUTION PROCEDURE

The parties agree to use dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Agreement. Either party must give written notice to the other party of a claim for breach of this Agreement not later than the 180th day after the date of the event, giving rise to the claim. By their execution of their Agreement, the parties acknowledge and knowingly and voluntarily agree that neither the execution of this Agreement, nor the conduct, act or inaction by any person in the execution, administration or performance of this Agreement constitutes or is intended to constitute a waiver of the party's immunity from suit with respect to claims of third parties.

7. ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire agreement between **City Of Beaumont, City of Bevil Oaks, City of Groves, City of Port Arthur, City of Port Neches, Jefferson County Drainage District NO. 7, Jefferson County Emergency Services District NO. 1, Jefferson County Emergency Services District NO. 5, Jefferson County Water Control Improvement District NO. 10, Port Neches-Groves ISD, Port of Port Arthur Navigation District of Jefferson County, TX** and Jefferson County, Texas. This Agreement may be amended only in writing and signed by the parties.

8. NOTICES

Except as otherwise provided in this section, all notices, consents, approvals, demands, request, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have duly given or served when delivered by hand delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid, and addressed as set forth below or to such other person or address as may be given in writing by either party to the other in accordance with this section:

CITY OF BEAUMONT

Kenneth R. Williams
City Manager
City of Beaumont, Texas
801 Main Street
Beaumont, Texas 77701

CITY OF BEVIL OAKS

Cheri Mitchell
Mayor
City of Bevil Oaks
7525 Sweetgum Rd

Beaumont, TX 77713

CITY OF GROVES

Kevin Carruth
City Manager
City of Beaumont, Texas
3947 Lincoln Avenue
Groves, Texas 77619

CITY OF PORT ARTHUR

Ron Burton
City Manager
444 4th St
Port Arthur, TX 77640

CITY OF PORT NECHES

Andre' Wimer
City Manager
PO Box 758
Port Neches, TX 77651

JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7

Allen Sims
Jefferson County Drainage District No. 7
PO Box 3244
Port Arthur, TX 77643

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1

John Johnson
Board President
13550 River Oaks Blvd
Beaumont TX 77713

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 5

Daniel Hidalgo
Board President
12393 2nd St
Hamshire, TX 77622

JEFFERSON COUNTY WATER CONTROL IMPROVEMENT DISTRICT NO. 10

Stephen Savant
Board President

3707 Central Blvd
Nederland, TX 77627

PORT NECHES-GROVES ISD Dr. Mike Gonzales
Superintendent
776 Magnolia
Port Neches, TX 77651

**PORT OF PORT ARTHUR NAVIGATION DISTRICT OF JEFFERSON COUNTY,
TEXAS** Larry Kelley
Port Director/CEO
POBOX 1428
Port Arthur, TX 77641

JEFFERSON COUNTY: Roxanne Acosta-Hellberg
Jefferson County Clerk
P. O. Box 1151
Beaumont, TX 77704

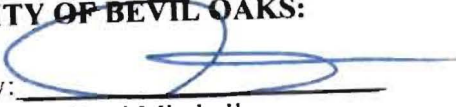
CITY OF BEAUMONT:

By: 
Name: Kenneth Williams
City of Beaumont

Attest: 

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 22 day of August, 2025.

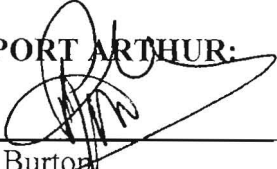
CITY OF BEVIL OAKS:

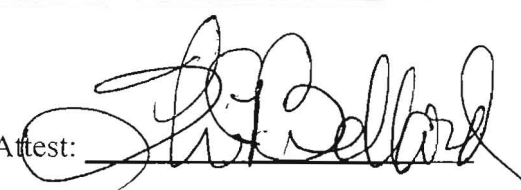
By: 
Name: Cheri Mitchell
City of Bevil Oaks

Attest: 

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 15 day of August, 2025.

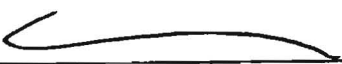
CITY OF PORT ARTHUR:

By: 
 Name: Ron Burton
 City of Port Arthur

Attest: 

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 22nd day of August, 2025.

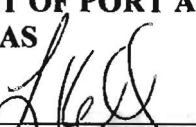
CITY OF PORT NECHES

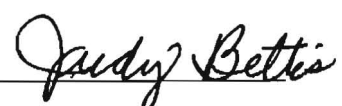
By: 
 Name: Andre' Wimer
 City of Port Neches

Attest: 

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 17th day of July, 2025.

PORT OF PORT ARTHUR NAVIGATION DISTRICT OF JEFFERSON COUNTY, TEXAS

By: 
 Name: Larry Kelley
 Port of Port Arthur Navigation District of Jefferson County, Texas

Attest: 

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 7th day of August, 2025.

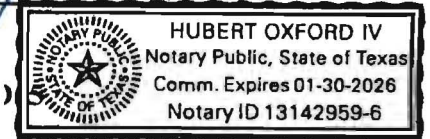
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1

By: [Signature]
 Name: John Johnson

Attest: [Signature]

Jefferson County Emergency Services District NO. 1

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 29th day of July, 2025.

**JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 5**

By: [Signature]
 Name: Daniel Hidalgo

Attest: [Signature]
 Aaron Permenter, JCESD No. 5 Secretary

Jefferson County Emergency Services District NO. 5

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 26th day of July, 2025.

JEFFERSON COUNTY WATER CONTROL IMPROVEMENT DISTRICT NO. 10

By: [Signature]
 Name: Stephen Savant

Attest: _____

Jefferson County Water Control Improvement District NO. 10

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 14 day of August, 2025.

PORT NECHES-GROVES ISD

By: [Signature]
 Name: Dr. Mike Gonzales
 Port Neches-Groves ISD

Attest: [Signature]

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 14 day of July, 2025.

**PORT OF PORT ARTHUR NAVIGATION DISTRICT OF JEFFERSON COUNTY,
TEXAS**

By: [Signature]
Name: Larry Kelley
Port of Port Arthur Navigation District of Jefferson County, Texas

Attest: [Signature]

IN WITNESS WHEREOF, each of the parties agrees to the terms of this Agreement and has caused this Agreement to be executed on the 7th day of August, 2025.

By: [Signature] 8/19/2025
Name: Roxanne Acosta-Hellberg
Title: County Election Officer for Jefferson County, Texas.

Received and filed:
Jefferson County

By: [Signature]
Hon. Jeff Branick
Title: County Judge for Jefferson County, Texas.



Attest: [Signature]
County Clerk Jefferson County, Texas
Date Copy of agreement Furnished
to County Treasurer for Jefferson County, Texas: 8/22/25

Date Copy of agreement Furnished
to the Auditor for Jefferson County, Texas: 8/22/25

ESTIMATED ELECTION COSTS

Costs may be adjusted for changes at the time of the election

#1 Publish Legal Notices

Publish Legal Notices – the Number of published posts based on type of Election	TBD
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#2 Transportation of Voting Equipment

Rental cost of trucks to transport voting equipment during EV & ED.	TBD
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#3 Polling Location Site Rental

Rental fees charged by locations	TBD
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#4 Professional Services

Contracted services – includes cost of support personnel and mail ballot services	TBD
---	-----

#5 EV & ED Field Tech Support

Wages and mileage for Field Technicians	TBD
---	-----

#6 EV & ED Supplies

Election Kits – extension cords, seals, PPE, envelopes, power strips, etc.	\$ 50.00
A – Frames and totems	\$ 145.00
File box with forms	\$ 250.00

#7 Internet Service for Cell Phones and Wifi Cards

Cell Phones and Internet Service	\$35.00
Wifi Cards and Internet Service	\$35.00

#8 Printing Fees and Postage

Cost of all printed ballots (ballots by mail, sample ballots and test ballots)/sheet	\$.50
Mail Ballots per set (completed in house)	\$ TBD
Mail Ballots to be cured per set	\$ TBD
Cost of Activation Cards (ballots)	TBD

#9 Public Test, EVBB, SVC and CCS Personnel Costs

Payroll costs associated with the operation of the EVBB, SVC, CCS and Public Test.	TBD
--	-----

#10 Early Voting Personnel and Other Training

Wages, training and expenses for training of Early Voting personnel	TBD
---	-----

#11 Election Day Personnel

REVISED 7-2023

Wages, training and other expenses for Election Day personnel	TBD
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#12 Security and Maintenance Personnel for EV and ED

Overtime wages for Sheriff Deputies and Maintenance personnel	TBD
---	-----

#13 & #14 Early Voting & Election Day Equipment Usage Fees

DS200 Scanner/Tabulator with Cart	\$450.00
Quad Cart with 4 ExpressVote Machines	\$850.00
ExpressVote wit Curbside Cart	\$215.00
ES&S Pollbook + Printer	\$100.00
DS450 – 2 in the Central Counting Station (CCS)	\$1,030.00

#15 - 10% Administrative Fee (TEC Section 31.100)

10% Administrative Fee allowed by statute.	TBD
--	-----

*Proportionate costs will be calculated based on the number of voting precincts in the Political Subdivision divided by the total number of voting precincts participating in this election.

**Political Subdivision located in 1 to 5 precincts, in whole or in part, shall not be charged over \$10,000.00 for a joint election with county/state races.

***Political Subdivision requiring run-off elections will be billed 100% of the cost of the election.

****For those elections where the County is not a participant, costs shall be allocated based on the number of precincts, in whole or in part, encompassed by the Political Subdivision.

Branch Early Voting Locations (*sucursal sitios de votación adelantada*)Location (*sitio*)Hours (*horas*)

See attached.	10/25 (7 AM - 7 PM), 10/26 (12 PM - 6 PM)

Applications for ballot by mail shall be mailed to:

(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Roxanne Acosta-Hellberg

Name of Early Voting Clerk

(Nombre del Secretario/a de la Votación Adelantada)

P.O. Box 1151

Address (*Dirección*)

Beaumont, TX

77704

City (*Ciudad*)Zip Code (*Código Postal*)

(409) 835-8760

Telephone Number (*Número de teléfono*)

Roxanne.Acosta-Hellberg@jeffersoncountytexas.gov

Email Address (*Dirección de Correo Electrónico*)

www.jeffersonelections.com

Early Voting Clerk's Website (*Sitio web del Secretario/a de Votación Adelantada*)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:

(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

10 / 24 / 2025
 (date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:

(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

10 / 24 / 2025
 (date)(fecha)

Issued this 19th day of August, 20 25.
 (day) (month) (year)
 (Emitida este día 19th de Agosto, 20 25.)
 (día) (mes) (año)

[Signature]
 Signature of County Judge
 (Firma del Juez del Condado)



[Signature]
 Signature of Commissioner
 (Firma del Comisionado)

[Signature]
 Signature of Commissioner
 (Firma del Comisionado)

[Signature]
 Signature of Commissioner
 (Firma del Comisionado)

[Signature]
 Signature of Commissioner
 (Firma del Comisionado)

State Constitutional Amendments

Proposition 1

(SJR 59) "The constitutional amendment providing for the creation of the permanent technical institution infrastructure fund and the available workforce education fund to support the capital needs of educational programs offered by the Texas State Technical College System."

Proposition 2

(SJR 18) "The constitutional amendment prohibiting the imposition of a tax on the realized or unrealized capital gains of an individual, family, estate, or trust."

Proposition 3

(SJR 5) "The constitutional amendment requiring the denial of bail under certain circumstances to persons accused of certain offenses punishable as a felony."

Proposition 4

(HJR 7) "The constitutional amendment to dedicate a portion of the revenue derived from state sales and use taxes to the Texas water fund and to provide for the allocation and use of that revenue."

Proposition 5

(HJR 99) "The constitutional amendment authorizing the legislature to exempt from ad valorem taxation tangible personal property consisting of animal feed held by the owner of the property for sale at retail."

Proposition 6

(HJR 4) "The constitutional amendment prohibiting the legislature from enacting a law imposing an occupation tax on certain entities that enter into transactions conveying securities or imposing a tax on certain securities transactions."

Proposition 7

(HJR 133) "The constitutional amendment authorizing the legislature to provide for an exemption from ad valorem taxation of all or part of the market value of the residence homestead of the surviving spouse of a veteran who died as a result of

a condition or disease that is presumed under federal law to have been service-connected."

Proposition 8

(HJR 2) "The constitutional amendment to prohibit the legislature from imposing death taxes applicable to a decedent's property or the transfer of an estate, inheritance, legacy, succession, or gift."

Proposition 9

(HJR 1) "The constitutional amendment to authorize the legislature to exempt from ad valorem taxation a portion of the market value of tangible personal property a person owns that is held or used for the production of income."

Proposition 10

(SJR 84) "The constitutional amendment to authorize the legislature to provide for a temporary exemption from ad valorem taxation of the appraised value of an improvement to a residence homestead that is completely destroyed by a fire."

Proposition 11

(SJR 85) "The constitutional amendment authorizing the legislature to increase the amount of the exemption from ad valorem taxation by a school district of the market value of the residence homestead of a person who is elderly or disabled."

Proposition 12

(SJR 27) "The constitutional amendment regarding the membership of the State Commission on Judicial Conduct, the membership of the tribunal to review the commission's recommendations, and the authority of the commission, the tribunal, and the Texas Supreme Court to more effectively sanction judges and justices for judicial misconduct."

Proposition 13

(SJR 2) "The constitutional amendment to increase the amount of the exemption of residence homesteads from ad valorem taxation by a school district from \$100,000 to \$140,000."

Proposition 14

(SJR 3) "The constitutional amendment providing for the establishment of the Dementia Prevention and Research Institute of Texas, establishing the Dementia Prevention and Research Fund to provide money for research on and prevention and treatment of dementia, Alzheimer's disease, Parkinson's disease, and related disorders in this state, and transferring to that fund \$3 billion from state general revenue."

Proposition 15

(SJR 34) "The constitutional amendment affirming that parents are the primary decision makers for their children."

Proposition 16

(SJR 37) "The constitutional amendment clarifying that a voter must be a United States citizen."

Proposition 17

(HJR 34) "The constitutional amendment to authorize the legislature to provide for an exemption from ad valorem taxation of the amount of the market value of real property located in a county that borders the United Mexican States that arises from the installation or construction on the property of border security infrastructure and related improvements."

Ballot Items from the following Election Partners:

City of Beaumont
 City of Bevil Oaks
 City of Groves
 City of Port Neches
 City of Port Arthur
 Jefferson County Drainage District No 7
 Jefferson County ESD No 1
 Jefferson County ESD No 5
 Jefferson County WCID No 10
 Port Neches-Groves ISD
 Port of Port Arthur

EARLY VOTING

October 20 – October 31

November Constitutional Amendment Election – Countywide Polling – All precincts may vote at any Vote Center.
(Elección de enmienda constitucional de noviembre – Lugares de votación en todo el condado – Todos los precintos pueden votar en cualquier centro de votación.)

Election Day Polling Places	Address	City, State, Zip Code
<i>Localizaciones</i>	<i>Dirección</i>	<i>Ciudad, Estado, Código postal</i>
Precinct 1 Service Center (Front Conference Room)	20205 W. Hwy 90	China, TX 77613
Rogers Park Community Center	6540 Gladys Ave	Beaumont, TX 77706
Hebert Library (Community Room)	2025 Merriman St	Port Neches, TX 77651
Ray Chesson Office Building (Courtroom)	19217 FM 365	Beaumont, TX 77705
Marion & Ed Hughes Public Library (Meeting Room)	2712 Nederland Ave	Nederland, TX 77627
Groves Activity Building (Lounge)	6150 39 th Street	Groves, TX 77619
Jefferson County Sub-Courthouse (Foyer)	525 Lakeshore Dr	Port Arthur, TX 77640
Port Arthur Library (Lucy Stiefel Gallery)	4615 9 th Avenue	Port Arthur, TX 77642
Jefferson County Courthouse (Lobby)	1085 Pearl St	Beaumont, TX 77701
John Paul Davis Community Center	3580 E. Lucas Dr	Beaumont, TX 77703
Theodore Johns Library (Meeting Room)	4255 Fannett Rd	Beaumont, TX 77705

DATES AND HOURS FOR ALL ABOVE LOCATIONS:

(Fechas y Horas para todas las localizaciones anteriores):

October 20 – 24, 2025 (Octubre 20 – 24, 2025)	Monday - Friday (Lunes -Viernes)	8:00 a.m. - 5:00 p.m.
October 25, 2025 (Octubre 25, 2025)	Saturday (Sábado)	7:00 a.m. - 7:00 p.m.
October 26, 2025 (Octubre 26, 2025)	Sunday (Domingo)	12:00 p.m. - 6:00 p.m.
October 27 – October 31, 2025 (Octubre 27 – Octubre 31, 2025)	Monday – Friday (Lunes – Viernes)	7:00 a.m. – 7:00 p.m.

ELECTION DAY NOVEMBER 4, 2025

November Constitutional Amendment Election – Countywide Polling – All precincts may vote at any Vote Center.
(Elección de enmienda constitucional de noviembre – Lugares de votación en todo el condado – Todos los precintos pueden votar en cualquier centro de votación.)

Election Day Polling Places	Address	City, State, Zip Code
<i>Localizaciones</i>	<i>Dirección</i>	<i>Ciudad, Estado, Código postal</i>
Amelia Elementary School (Gymnasium)	565 S. Major Dr	Beaumont, TX 77707
BISD Administration Building (Boardroom)	3395 Harrison Ave	Beaumont, TX 77706
Precinct 1 Service Center (Front Conference Room)	20205 W. Hwy 90	China, TX 77613
Rogers Park Community Center	6540 Gladys Ave	Beaumont, TX 77706
RC Miller Library (Meeting Room)	1605 Dowlen Road	Beaumont, TX 77706
Caldwood Elementary (Gymnasium)	102 Berkshire Lane	Beaumont, TX 77707
Bevil Oaks Civic Center	7390 Sweetgum Road	Bevil Oaks, TX 77713
Hebert Library (Community Room)	2025 Merriman St	Port Neches, TX 77651
Jefferson County WCID 10 Fire Station (Front Lobby)	2024 Spurlock Rd.	Nederland, TX 77627
Nederland Recreation Center (Meeting Room)	2301 Avenue H	Nederland, TX 77627
Ray Chesson Office Building (Courtroom)	19217 FM 365	Beaumont, TX 77705
Jefferson County ESD #4 (Main Meeting Room)	12880 FM 365	Beaumont, TX 77705
Marion & Ed Hughes Public Library (Meeting Room)	2712 Nederland Ave	Nederland, TX 77627
Groves Activity Building (Lounge)	6150 39 th Street	Groves, TX 77619
Hamshire VFD and Community Center	12318 2 nd St	Hamshire, TX 77622
DeQueen Elementary (Fifth Grade Hall)	740 DeQueen Blvd	Port Arthur, TX 77640
Jefferson County Sub-Courthouse (Foyer)	525 Lakeshore Dr	Port Arthur, TX 77640
El Vista Community Center	615 Ellias Street	Port Arthur, TX 77640
Port Acres Elementary (Main Hallway)	5900 Jade Ave	Port Arthur, TX 77640
Port Arthur Library (Lucy Stiefel Gallery)	4615 9 th Avenue	Port Arthur, TX 77642
R.L. Gabby Eldridge Center	5262 S. Gulfway Dr	Sabine Pass, TX 77655
Travis Elementary (Library)	1115 Lakeview Ave	Port Arthur, TX 77642
Alice Keith Park Recreation Center	4075 Highland Ave	Beaumont, TX 77705
Charlton-Pollard Elementary (Gymnasium)	825 Jackson St	Beaumont, TX 77701
Lamar University Montagne Center (Cardinal Club Room)	4401 S. MLK Pkwy	Beaumont, TX 77705
Jefferson County Courthouse (Lobby) Main Polling Location	1085 Pearl St	Beaumont, TX 77701
John Paul Davis Community Center	3580 E. Lucas Dr	Beaumont, TX 77703
Precinct 4 Service Center (Conference Room)	7780 Boyt Rd	Beaumont, TX 77713
Roy Guess Elementary (Hallway near Gymnasium)	8055 Voth Rd.	Beaumont, TX 77708
Sterling Pruitt Center (Multi-purpose Room)	2930 Gulf St	Beaumont, TX 77703
Theodore Johns Library (Meeting Room)	4255 Fannett Rd	Beaumont, TX 77705

[illegible]

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Roxanne Acosta-Hellberg

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

P.O. Box 1151

Address *(Dirección)*

Beaumont, TX

77704

City *(Ciudad)*

Zip Code *(Código Postal)*

(409) 835-8760

Telephone Number *(Número de teléfono)*

Roxanne.Acosta-Hellberg@jeffersoncountytexas.gov

Email Address *(Dirección de Correo Electrónico)*

www.jeffersonelections.com

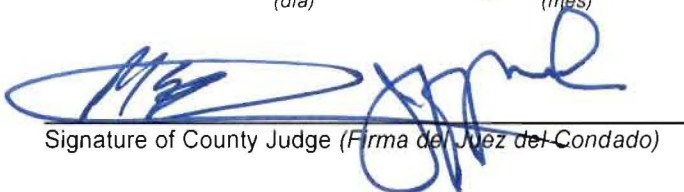
Early Voting Clerk's Website *(Sitio web del Secretario/a de Votación Adelantada)*

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

10 / 24 / 2025
(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

Issued this 19th day of August, 20 25.
(day) (month) (year)
(Emitada este día 19th de Agosto, 20 25.)
(día) (mes) (año)


 Signature of County Judge *(Firma del Juez del Condado)*



**ATTACHMENT
ADJUNTO**

Notice is hereby given that the polling places listed below will be open from 7 AM to 7 PM, November 4, 2025, for voting in a special election involving Constitutional Amendments, measures and candidate races from the following entities: City of Beaumont, City of Bevil Oaks, City of Groves, City of Port Neches, City of Port Arthur, Jefferson County Drainage District No 7, Jefferson County ESD No 1, Jefferson County ESD No 5, Jefferson County WCID No 10, Port Neches-Groves ISD and Port of Port Arthur Navigational District of Jefferson County. *(Por la presente se notifica que los lugares de votacion que se enumeran a continuacion estaran abiertos de 7 a.m. a 7 p.m., el 4 de noviembre de 2025, para votar en una eleccion especial que involucre enmiendas constitucionales, medidas y contiendas de cadidatos de las siguientes entidades: Ciudad de Beaumont, Ciudad de Bevil Oaks, Ciudad de Groves, Ciudad de Port Neches, Cuidad de Port Arthur, Distrito de drenaje no. 7 del condado de Jefferson, ESD no. 1 del condado de Jefferson, ESD no. 5 del condado de Jefferson, WCID no. 10 del condado de Jefferson, Port Neches-Groves ISD y el distrito de navegacion del Puerto de Port Arthur del condado de Jefferson.*

On Election Day, voters must vote in the precinct where registered to vote, unless the countywide polling place program is being used in the election. *(El Dia de Eleccion, los votantes deberan votar en el precinto donde estan inscritos para votar, a menos que el programa de sitios de votacion del condado se esta utilizando en la eleccion.)*

During Early Voting, a voter may vote at any of the locations listed: *(Durante Votacion Adelantada, los votantes podran votar en cualquiera de los sitios de votacion nombradas abajo.)*

State Constitutional Amendments

Proposition 1

(SJR 59) "The constitutional amendment providing for the creation of the permanent technical institution infrastructure fund and the available workforce education fund to support the capital needs of educational programs offered by the Texas State Technical College System."

Proposition 2

(SJR 18) "The constitutional amendment prohibiting the imposition of a tax on the realized or unrealized capital gains of an individual, family, estate, or trust."

Proposition 3

(SJR 5) "The constitutional amendment requiring the denial of bail under certain circumstances to persons accused of certain offenses punishable as a felony."

Proposition 4

(HJR 7) "The constitutional amendment to dedicate a portion of the revenue derived from state sales and use taxes to the Texas water fund and to provide for the allocation and use of that revenue."

Proposition 5

(HJR 99) "The constitutional amendment authorizing the legislature to exempt from ad valorem taxation tangible personal property consisting of animal feed held by the owner of the property for sale at retail."

Proposition 6

(HJR 4) "The constitutional amendment prohibiting the legislature from enacting a law imposing an occupation tax on certain entities that enter into transactions conveying securities or imposing a tax on certain securities transactions."

Proposition 7

(HJR 133) "The constitutional amendment authorizing the legislature to provide for an exemption from ad valorem taxation of all or part of the market value of the residence homestead of the surviving spouse of a veteran who died as a result of

a condition or disease that is presumed under federal law to have been service-connected."

Proposition 8

(HJR 2) "The constitutional amendment to prohibit the legislature from imposing death taxes applicable to a decedent's property or the transfer of an estate, inheritance, legacy, succession, or gift."

Proposition 9

(HJR 1) "The constitutional amendment to authorize the legislature to exempt from ad valorem taxation a portion of the market value of tangible personal property a person owns that is held or used for the production of income."

Proposition 10

(SJR 84) "The constitutional amendment to authorize the legislature to provide for a temporary exemption from ad valorem taxation of the appraised value of an improvement to a residence homestead that is completely destroyed by a fire."

Proposition 11

(SJR 85) "The constitutional amendment authorizing the legislature to increase the amount of the exemption from ad valorem taxation by a school district of the market value of the residence homestead of a person who is elderly or disabled."

Proposition 12

(SJR 27) "The constitutional amendment regarding the membership of the State Commission on Judicial Conduct, the membership of the tribunal to review the commission's recommendations, and the authority of the commission, the tribunal, and the Texas Supreme Court to more effectively sanction judges and justices for judicial misconduct."

Proposition 13

(SJR 2) "The constitutional amendment to increase the amount of the exemption of residence homesteads from ad valorem taxation by a school district from \$100,000 to \$140,000."

Proposition 14

(SJR 3) "The constitutional amendment providing for the establishment of the Dementia Prevention and Research Institute of Texas, establishing the Dementia Prevention and Research Fund to provide money for research on and prevention and treatment of dementia, Alzheimer's disease, Parkinson's disease, and related disorders in this state, and transferring to that fund \$3 billion from state general revenue."

Proposition 15

(SJR 34) "The constitutional amendment affirming that parents are the primary decision makers for their children."

Proposition 16

(SJR 37) "The constitutional amendment clarifying that a voter must be a United States citizen."

Proposition 17

(HJR 34) "The constitutional amendment to authorize the legislature to provide for an exemption from ad valorem taxation of the amount of the market value of real property located in a county that borders the United Mexican States that arises from the installation or construction on the property of border security infrastructure and related improvements."

Ballot Items from the following Election Partners:

City of Beaumont
 City of Bevil Oaks
 City of Groves
 City of Port Neches
 City of Port Arthur
 Jefferson County Drainage District No 7
 Jefferson County ESD No 1
 Jefferson County ESD No 5
 Jefferson County WCID No 10
 Port Neches-Groves ISD
 Port of Port Arthur

EARLY VOTING October 20 – October 31

November Constitutional Amendment Election – Countywide Polling – All precincts may vote at any Vote Center.
(Elección de enmienda constitucional de noviembre – Lugares de votación en todo el condado – Todos los precintos pueden votar en cualquier centro de votación.)

Election Day Polling Places <i>Localizaciones</i>	Address <i>Dirección</i>	City, State, Zip Code <i>Ciudad, Estado, Código postal</i>
Precinct 1 Service Center (Front Conference Room)	20205 W. Hwy 90	China, TX 77613
Rogers Park Community Center	6540 Gladys Ave	Beaumont, TX 77706
Hebert Library (Community Room)	2025 Merriman St	Port Neches, TX 77651
Ray Chesson Office Building (Courtroom)	19217 FM 365	Beaumont, TX 77705
Marion & Ed Hughes Public Library (Meeting Room)	2712 Nederland Ave	Nederland, TX 77627
Groves Activity Building (Lounge)	6150 39 th Street	Groves, TX 77619
Jefferson County Sub-Courthouse (Foyer)	525 Lakeshore Dr	Port Arthur, TX 77640
Port Arthur Library (Lucy Stiefel Gallery)	4615 9 th Avenue	Port Arthur, TX 77642
Jefferson County Courthouse (Lobby)	1085 Pearl St	Beaumont, TX 77701
John Paul Davis Community Center	3580 E. Lucas Dr	Beaumont, TX 77703
Theodore Johns Library (Meeting Room)	4255 Fannett Rd	Beaumont, TX 77705

DATES AND HOURS FOR ALL ABOVE LOCATIONS:

(Fechas y Horas para todas las localizaciones anteriores):

October 20 – 24, 2025 (Octubre 20 – 24, 2025)	Monday - Friday (Lunes -Viernes)	8:00 a.m. - 5:00 p.m.
October 25, 2025 (Octubre 25, 2025)	Saturday (Sábado)	7:00 a.m. - 7:00 p.m.
October 26, 2025 (Octubre 26, 2025)	Sunday (Domingo)	12:00 p.m. - 6:00 p.m.
October 27 – October 31, 2025 (Octubre 27 – Octubre 31, 2025)	Monday – Friday (Lunes – Viernes)	7:00 a.m. – 7:00 p.m.

ELECTION DAY NOVEMBER 4, 2025

November Constitutional Amendment Election – Countywide Polling – All precincts may vote at any Vote Center.
(Elección de enmienda constitucional de noviembre – Lugares de votación en todo el condado – Todos los precintos pueden votar en cualquier centro de votación.)

Election Day Polling Places	Address	City, State, Zip Code
Localizaciones	Dirección	Ciudad, Estado, Código postal
Amelia Elementary School (Gymnasium)	565 S. Major Dr	Beaumont, TX 77707
BISD Administration Building (Boardroom)	3395 Harrison Ave	Beaumont, TX 77706
Precinct 1 Service Center (Front Conference Room)	20205 W. Hwy 90	China, TX 77613
Rogers Park Community Center	6540 Gladys Ave	Beaumont, TX 77706
RC Miller Library (Meeting Room)	1605 Dowlen Road	Beaumont, TX 77706
Caldwood Elementary (Gymnasium)	102 Berkshire Lane	Beaumont, TX 77707
Bevil Oaks Civic Center	7390 Sweetgum Road	Bevil Oaks, TX 77713
Hebert Library (Community Room)	2025 Merriman St	Port Neches, TX 77651
Jefferson County WCID 10 Fire Station (Front Lobby)	2024 Spurlock Rd.	Nederland, TX 77627
Nederland Recreation Center (Meeting Room)	2301 Avenue H	Nederland, TX 77627
Ray Chesson Office Building (Courtroom)	19217 FM 365	Beaumont, TX 77705
Jefferson County ESD #4 (Main Meeting Room)	12880 FM 365	Beaumont, TX 77705
Marion & Ed Hughes Public Library (Meeting Room)	2712 Nederland Ave	Nederland, TX 77627
Groves Activity Building (Lounge)	6150 39 th Street	Groves, TX 77619
Hamshire VFD and Community Center	12318 2 nd St	Hamshire, TX 77622
DeQueen Elementary (Fifth Grade Hall)	740 DeQueen Blvd	Port Arthur, TX 77640
Jefferson County Sub-Courthouse (Foyer)	525 Lakeshore Dr	Port Arthur, TX 77640
El Vista Community Center	615 Ellias Street	Port Arthur, TX 77640
Port Acres Elementary (Main Hallway)	5900 Jade Ave	Port Arthur, TX 77640
Port Arthur Library (Lucy Stiefel Gallery)	4615 9 th Avenue	Port Arthur, TX 77642
R.L. Gabby Eldridge Center	5262 S. Gulfway Dr	Sabine Pass, TX 77655
Travis Elementary (Library)	1115 Lakeview Ave	Port Arthur, TX 77642
Alice Keith Park Recreation Center	4075 Highland Ave	Beaumont, TX 77705
Charlton-Pollard Elementary (Gymnasium)	825 Jackson St	Beaumont, TX 77701
Lamar University Montagne Center (Cardinal Club Room)	4401 S. MLK Pkwy	Beaumont, TX 77705
Jefferson County Courthouse (Lobby) Main Polling Location	1085 Pearl St	Beaumont, TX 77701
John Paul Davis Community Center	3580 E. Lucas Dr	Beaumont, TX 77703
Precinct 4 Service Center (Conference Room)	7780 Boyt Rd	Beaumont, TX 77713
Roy Guess Elementary (Hallway near Gymnasium)	8055 Voth Rd.	Beaumont, TX 77708
Sterling Pruitt Center (Multi-purpose Room)	2930 Gulf St	Beaumont, TX 77703
Theodore Johns Library (Meeting Room)	4255 Fannett Rd	Beaumont, TX 77705

**Jefferson County Clerk
Proposed Records Archive Plan
Fiscal year 2025-2026**

In accordance with Local Government Code Sec. 118.025, the Jefferson County Clerk, Roxanne Acosta-Hellberg, proposes the following expenditures be made from funds collected under this section by imposing of a Records Archive fee which was adopted by the Jefferson County Commissioners' Court on August 4, 2003 and which was effective September 1, 2003:

Contractual Preservation Project <i>(Preservation, Restoration, and Imaging of Records created before 1990-Outsource via RFP Specs)</i>	\$ 178,500
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Stationary & Office Supplies <i>(Supplies used in the Preservation and Restoration of Records filed before 1990)</i>	\$ 2,000
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Salaries-Deputy County Clerks <i>(Education Pay for Deputies working on the Preservation and Restoration of the County Clerk's Records Archive)</i>	\$ 9,000
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Extra Help <i>(Salaries for temporary/part-time help to work on the Preservation and Restoration of the County Clerk's Records Archive)</i>	\$ 90,000
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Fringe Benefits	\$ 27,127
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Total Proposed Expenditure	\$ 306,627
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Clint Turner
Chief Deputy
E-Mail
Clint.Turner@jeffcotx.us

Tim Funchess
County Treasurer
1149 Pearl Street – Basement
Beaumont, Texas 77701

Office (409) 835-8509
Fax (409) 839-2347
E-Mail
tim.funchess@jeffcotx.us

August 7, 2025

Judge Jeff R. Branick and
Commissioners Court
Jefferson County Courthouse
Beaumont, Texas 77701

Gentlemen:

Enclosed is the Investment Schedule as of July 31, 2025, including interest earnings.

The weighted average yield to maturity on the County's investments is 4.329%. The 90 day Treasury discount rate on July 31, 2025 was 4.24% and the interest on your checking accounts for the month of July was 3.99

Included in the attached report are the balances for the County's pledged collateral.

This report meets the requirements for investment officers in compliance with the Texas Government Code. Title 10, Section 2256.023.

This should be on the agenda August 19, 2025, to be received and filed.

Sincerely,

Tim Funchess, CCT, CIO
Enclosure

Agenda should read:

Receive and File Investment Schedule for July, 2025,
including the year to date total earnings on County funds.

JEFFERSON COUNTY
MONTH END JULY 31, 2025 INVESTMENT SCHEDULE

SECURITY DESCRIPTION	SETTLEMENT DATE	PAR AMOUNT	AMOUNT PAID	PRICE PAID	EXP. YIELD	MATURITY Date	CALL DATE	# Days to mat	# Days Invested	CUSIP/C. D. NUMBER	BROKER DEALER	CURRENT VALUE	Current Price	ACCRUED FROM PURCHASE COUPON	Coupon paid TO DATE	BOOK VALUE ACCRUED INT.)
INVESTMENTS																
TEXAS CLASS		\$20,000,000.00	\$20,000,000.00	100	4.248%		NONE			TX-01-0485-4001	TEXAS CLASS	\$20,000,000.00			\$278,819.80	\$20,000,000.00
7																
CDs and Securities																
FHLB 4.65%	23-Dec-24	\$5,000,000.00	\$5,000,000.00	100	4.650%	23-Dec-27	23-Dec-25	875	1095	3130B4DJ7	NATIONAL ALLIANCE	\$4,990,300.00	\$99.8060	\$24,541.67	\$116,250.00	\$5,014,841.67
FNMA 4.55%	13-Jan-25	\$5,000,000.00	\$5,000,000.00	100	4.550%	13-Jan-28	13-Jan-26	896	1095	3136GA5M7	NATIONAL ALLIANCE	\$4,995,700.00	\$99.9140	\$11,375.00	\$113,750.00	\$5,007,075.00
FHLB 4.50%	15-Jan-25	\$5,000,000.00	\$5,000,000.00	100	4.500%	15-Jan-27	15-Jan-26	533	730	3130B4MH1	NATIONAL ALLIANCE	\$4,989,950.00	\$99.7990	\$10,000.00	\$112,500.00	\$4,999,950.00
FNMA 4.50%	18-Feb-25	\$5,500,000.00	\$5,500,000.00	100	4.500%	18-Feb-28	18-Feb-26	932	1095	3136GAAH2	NATIONAL ALLIANCE	\$5,488,725.00	\$99.7950	\$112,062.50	\$0.00	\$5,600,787.50
FHLB 4.35%	03-Mar-25	\$5,000,000.00	\$5,000,000.00	100	4.350%	03-Mar-28	03-Mar-26	946	1096	3130B5FB9	NATIONAL ALLIANCE	\$4,981,100.00	\$99.6220	\$89,416.67	\$0.00	\$5,070,516.67
FNMA 4.11%	27-Mar-25	\$5,300,000.00	\$5,300,000.00	100	4.110%	24-Mar-28	24-Mar-27	967	1093	3136GADG1	NATIONAL ALLIANCE	\$5,285,902.00	\$99.7340	\$75,030.33	\$0.00	\$5,360,932.33
FFCB 4.30%	30-Jun-25	\$5,000,000.00	\$5,000,000.00	100	4.300%	30-Jun-28	30-Jun-26	1065	1096	3133ETMX2	NATIONAL ALLIANCE	\$4,992,400.00	\$99.8480	\$17,916.67	\$0.00	\$5,010,316.67
FHLB 4.25%	22-May-25	\$4,105,000.00	\$4,105,000.00	100	4.250%	22-Nov-27	22-May-26	844	914	3130B6JZ0	NATIONAL ALLIANCE	\$4,098,226.75	\$99.8350	\$33,438.65	\$0.00	\$4,131,665.40
FHLB 4.00%	25-Sep-24	\$5,000,000.00	\$5,001,111.11	100	4.000%	10-Sep-27	10-Sep-25	771	1080	3130B2UF0	NATIONAL ALLIANCE	\$4,983,200.00	\$99.6640	\$78,333.33	\$92,777.78	\$5,061,533.33
FHLB 4.25%	25-Oct-24	\$1,700,000.00	\$1,700,000.00	100	4.250%	22-Oct-27	22-Apr-26	813	1092	3130B3G72	NATIONAL ALLIANCE	\$1,693,013.00	\$99.5890	\$19,868.75	\$35,723.61	\$1,712,881.75
FHLB 4.20%	25-Oct-24	\$3,300,000.00	\$3,300,000.00	100	4.200%	22-Oct-27	22-Apr-26	813	1092	3130B3FG3	NATIONAL ALLIANCE	\$3,284,391.00	\$99.5270	\$38,115.00	\$68,145.00	\$3,322,506.00
FAMCA 4.50%	04-Nov-24	\$5,000,000.00	\$5,000,000.00	100	4.500%	04-Nov-27	04-Nov-25	826	1095	3142WVQQ8	NATIONAL ALLIANCE	\$4,986,250.00	\$99.7250	\$54,375.00	\$112,500.00	\$5,040,625.00
					WEIGHTED	EQUIVALENT			WEIGHTED			TOTAL MARKET				TOTAL BOOK
		TOTAL PAR	AMT. INVESTED		AVG. YLD	TREAS. RATE			AVG.	MATURITY		VALUE				VALUE
INVESTMENT ACCTS		\$20,000,000.00	\$20,000,000.00									\$20,000,000.00		0.00	\$278,819.80	
CDs and Securities		\$54,905,000.00	\$54,906,111.11		4.329%	3.980%			632	DAYS		\$54,769,157.75		564,473.57	\$651,646.39	
TOTALS ALL ACCTS:		\$74,905,000.00	\$74,906,111.11									\$74,769,157.75		564,473.57	\$930,466.19	\$75,333,631.32

PLEDGE COLLATERAL REPORT WELLS FARGO ALL COUNTY FUNDS AS OF JULY 31, 2025		COMPLIANCE STATEMENT This is an unaudited statement made in accordance with provisions of Government Code Title 10 Section 2256.023 The Public Funds Investment Act The investment portfolios of Jefferson County comply with the strategies in the Jefferson County Investment Policy and Procedures.  Tim Funchess, Jefferson County Treasurer/Investment Officer
MARKET VALUE OF PLEDGE SECURITIES	\$250,000,000.00	
BALANCE IN ALL ACCOUNTS:	\$153,814,410.49	
OVER OR (UNDER) AMOUNT:	\$96,185,589.51	
	162.53%	

**JULY 2025, JEFFERSON COUNTY INVESTMENT MATURITIES
MATURED SECURITIES AND INTEREST EARNED**

[illegible]

FISCAL YEAR 2024-2025

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YIELD TO MATURITY AND INTEREST EARNINGS

MONTH	90 DAY T. BILL RATE	INVESTMENT INTEREST EARNED	CHECKING ACCOUNT YIELD	TEXAS CLASS INTEREST	TEXAS CLASS YIELD
OCTOBER	4.440%	\$773,427.18	4.270%		
NOVEMBER	4.390%	\$704,354.07	4.190%		
DECEMBER	4.230%	\$724,783.38	4.140%		
JANUARY	4.200%	\$777,958.63	3.980%		
FEBRUARY	4.200%	\$861,013.10	3.950%		
MARCH	4.210%	\$710,176.79	3.950%		
APRIL	4.200%	\$788,645.47	3.960%		
MAY	4.250%	\$848,485.86	3.950%		
JUNE	4.240%	\$658,060.81	4.000%		
JULY	4.240%	\$816,507.19	3.990%		
AUGUST					
SEPTEMBER					
ANNUAL TOTALS		\$7,663,412.48		\$0.00	\$7,663,412.48

Compliance with
OUT OF STATE TRAVEL POLICY

Courtney Rivers attendance at the:
Intoxilyzer Users Group Conference
August 17-21, 2025 (1 person)
Newport, Maine

1. It is included in the yearly budget.
2. This training directly impacts the employee's ability to perform his/her assigned tasks.
3. The benefit is worth the cost because this training is directly related to the breath test program, and attendees receive continuing education units for this training. All technical supervisors are required to earn continuing education units each year. This training also allows the Lab to obtain current information from sources outside of our own area.
4. The training is occasionally offered in Texas, but this year it is out of state.

**Jefferson County District Clerk
Jamie Smith**



2026 DISTRICT CLERK RECORDS ARCHIVE PLAN

I. BACKGROUND AND PURPOSE

The District Clerk's office maintains millions of records dating back from the mid 1800's to present. These records are on various forms of medium ranging from hard bound binders, roll film and micro fiche, as well as original paper documents. In the year 2000 our office began the process of using scanned imaging. Efile has been mandated in Civil, Criminal and Family Law filings. Imaged records are accessible to law firms through our website online documents and the public through our public terminals in the District Clerk's office.

In 2016 we began outsourcing civil files to be imaged for archival purposes. Our paper file inventory consists of 187,541 cases dating from 1992 to present. There remains over 25 years of back file scanning that needs to be imaged for archival purposes.

II. AUTHORITY

The responsibilities of the District Clerk and their authority to govern the records of the Jefferson County District Courts are established by the Texas Government Code. The Texas State Library and Archives Commission, Schedule DC – Records Retention, establishes the retention period for all documents maintained by the District Clerk. The Jefferson County District Clerk is the Records Management Officer for all records of the District Courts of Jefferson County, Texas.

III. 2025 DESIGNATION OF COURT DOCUMENTS

Pursuant to the Texas Government Code, Chapter 51, Section 305, the District Clerk hereby designates that in lieu of filing records control schedules, we have adopted records control schedules that comply with minimum requirements established on records retention schedules issued by the Texas State Library and Archives Commission for use in our records management program. In doing so, I also certify that the administrative rules for electronic records, adopted by the commission under Local Government Code 205.003(a) will be followed for records subject to the rules. For the purpose of this section the following documents constitute the Jefferson County District Courts Records Archive:

A. Civil and Tax Courts

Civil Court Dockets (1844 - 1984)

Civil Court Indexes (1844 - 1984)

Civil Court Minute Books (1844 – 1984)

Civil Court Minutes Film/Paper Source (1984 – Present) **Civil Court Case Filings Paper Source (1988 – Present)**

Execution Docket Books (1850 – 2004)

Executions and Orders of Sale Civil and Tax (1850 – 2004)

Tax Court Minute Books (1903 – 1967)

Tax & Court Case Filings Paper Source (1992 – Present)

Civil filings paper source = 36,178

B. Criminal Courts

Criminal Court Indexes (1904 – 1985)

Criminal Court Minute Books (1929 -1987)

Criminal Court Case Filings Paper Source (1996 – Present)

Criminal filings paper source = 66,193

C. Family Courts Family

Court Case Files: -

Adoptions

- Name Change Petitions

- Paternity Suits

- Voluntary Legitimizing Petitions and Statements

Family Court Dockets (1844 – 1984)

Family Court Indexes (1844 – 1984)

Family Court Minute Books (1894 – 1988)

Family Court Case Filings Paper Source (1992 – Present)

Family Court filings paper source = 80,044

D. Juvenile Courts Juvenile

Case Files:

- Adoption

- Paternity Suits (Adjudicating parentage)

- Name Change Petitions

- Voluntary Legitimizing Petitions and Statement

Juvenile Court Dockets

Juvenile Court Minute Books (1910 – 1964)

Juvenile Court Indexes (1964 – 1985)

Juvenile Court Case Filings Paper Source (1998 – Present)

Juvenile court filings paper source = 5,126

IV. GOAL

The goal is to preserve, reproduce and archive all paper documents, regardless of type, as efficiently as possible. To complete our efforts toward electronic storage of all case files, we envision using computers to access all records with a view to the future of using the computers entirely for court activity. In addition to preserving the documents, the images will be added to our existing imaging system and improve customer service. Additionally, significant space savings will be realized once paper documents are destroyed.

It is the intent to use a portion of the Records Archive SB1685 fund balance for archiving seminars, archiving equipment and continuing a back file scan projects.

V. FUNDING

Projected Annual Revenue (SB1685)

Based on FY 2024--2025 filing figures

YEAR	Beginning Fund Balance	Estimated Revenues	Estimated Expenditures	Estimated Ending FB
FY 2024	\$38,783	\$775.00	\$38,450 <i>Equipment Maintenance</i> \$2,250 <i>Kofile Book Preservation</i> \$35,000 <i>Archive Seminars</i> \$1,200	\$1,108.00
FY 2025	\$4,803	\$900.00	\$3,000 Equipment Maintenance \$2,350 Archive Seminars \$650	\$2,703.00
FY 2026	\$1,809.00	\$294.00	\$2,103.00 <i>Equipment Maintenance - Minolta</i> \$1,395.00 <i>Minor Equipment</i> \$708.00	\$0



AUTHORIZED



DEALER

MAINTENANCE AGREEMENT

Customer Number: JEF777

MAY, 2025

Billing Address:

JEFFERSON COUNTY DISTRICT CLERKS OFFICE
ROOM 203
1085 PEARL STREET
BEAUMONT, TX 77701

Equipment Location:

JEFFERSON COUNTY DISTRICT CLERKS OFFICE
ROOM 203
1085 PEARL STREET
BEAUMONT, TX 77701

ATT: DARLENE TYDLACKA
Darlene.Tydlacka@jeffcotx.us

409-835-8581
FAX:

ATT: LA-SHANTA HOLLOWAY
La-shanta.Holloway@jeffcotx.us

CONTRACT INFORMATION

Contract Number:	Contract Type:	Contract Effective Dates From:	Contract Effective Dates To:	Contract Price:
C-345	CMAC	10/18/25	10/17/26	\$ 1,395.00

EQUIPMENT INFORMATION

Equipment Make:	Equipment Model:	Equipment S/N:
MINOLTA	MS6000 W/ MSP3000 Printer UC-2 Carrier	727911022016 / 31183386

EXPLANATION OF CONTRACT TYPES

CMAC: Provides 100% coverage of all technical and preventative maintenance calls on an annual basis.
Comprehensive Travel time, labor, all emergency calls and parts (except glass, lamps, drums, and consumables) are included.

CLMAC: Same as Comprehensive (CMAC) above, however, all parts are billable.
Comprehensive labor

SMAC: Contract includes a specified number of service calls each year. The number of calls is noted in
Standard the contract information section above. All parts are billable.

NOTE: Equipment not provided or previously serviced by PMA is subject to inspection prior to maintenance coverage. Necessary repairs and inspection are billable in addition to agreement pricing.

PLEASE SIGN AND RETURN WITH PURCHASE ORDER TO CONTINUE FULL COVERAGE

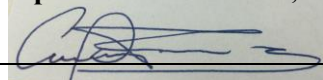
Customer Approval: Po # _____

By: _____
Signature: _____

Print Name: _____

Title: _____ Date: ____ / ____ / ____

Precision Microproducts of America, Inc. Approval:

By: _____
Signature:  _____

Print Name: CARLOS FERNANDES

Title: ACCOUNT REPRESENTATIVE Date: 5 / 12 / 25

carlosf@p-m-a.com**PRECISION MICROPRODUCTS OF AMERICA, INC.**

7 OLD DOCK ROAD SUITE 3 YAPHANK, NY 11980

Orders: 1-800-932-9215 Phone: 1-631-580-3456 Fax: 1-631-580-3003

WWW.P-M-A.COM



Resolution

STATE OF TEXAS

§
§
§

COMMISSIONERS COURT

COUNTY OF JEFFERSON

OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED at a meeting of Commissioners Court of Jefferson County, Texas, held on the 19th day of August, 2025, on motion made by Brandon Willis, Commissioner of Precinct No. 1, and seconded by Cary Erickson, Commissioner of Precinct No. 2, the following Resolution was adopted:

WHEREAS, CHERYL RIVERS, has devoted 19 years serving the people of Jefferson County with pride and professionalism; and courtesy towards her co-workers, Judges, Attorneys and the general public. She will be missed by her co-workers in the District Clerk's office, and particularly those in the Family Law Division.

WHEREAS, CHERYL RIVERS, has dedicated her exceptional work ethic and knowledge to her position as a Deputy Clerk for the Jefferson County District Clerk's Office Family Law Division; and has earned the respect of the public as well as her colleagues

WHEREAS, CHERYL RIVERS, has served under three Honorable District Clerks: Lolita Ramos, Jane Birge, and Jamie Smith.

NOW THEREFORE, BE IT RESOLVED that the Jefferson County Commissioners Court does hereby honor and commend **CHERYL RIVERS**, for her dedicated service as a valuable employee of Jefferson County and wishes her well in her retirement.

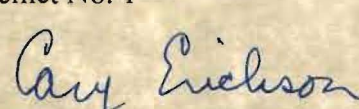
SIGNED this 19th day of August, 2025.


JUDGE JEFF R. BRANICK
County Judge




COMMISSIONER BRANDON WILLIS
Precinct No. 1


COMMISSIONER MICHAEL S. SINEGAL
Precinct No. 3


COMMISSIONER CARY ERICKSON
Precinct No. 2


COMMISSIONER EVERETTE D. ALFRED
Precinct No. 4



August 6, 2025

PEPE DOMINGUEZ
JEFFERSON COUNTY ENGINEERING
1149 PEARL 5TH FL
BEAUMONT TX 77701

RE: ETJ Plat

Dear Mr. Dominguez:

Please see the enclosed Replat of a part of Lot 2, Block 3, Lovell Farms Subdivision into Lots 2A, 2B and 2C, Block 3, Lovell Farms Subdivision, Beaumont, Jefferson County, Texas. This replat is located in the City of Beaumont's ETJ (extra-territorial jurisdiction) and was, therefore, submitted to my office under the "One Stop" Agreement with the County. Please place this plat on the County Commissioner's agenda at your earliest convenience.

Once Commissioner's Court has signed the plat, please let us know so we can pick the plat up for filing.

If you have any questions or I can be of further assistance, please do not hesitate to contact me. My office is located in City Hall at 801 Main St., my phone number is 409-785-4750 or you can email me at demi.engman@beaumonttexas.gov.

Thank you,

A handwritten signature in black ink, appearing to read "DEMI ENGMAN", written over a horizontal line.

Demi Engman
Director of Planning & Community Development

PLANNING & COMMUNITY
DEVELOPMENT 
T 409.880.3100
F 409.880.3110
PO Box 3827 | Beaumont, TX 77704
beaumonttexas.gov

OWNER DEDICATION:

MICHAEL LENE, OWNER OF PART OF LOT 2, BLOCK 3, RECORDED IN COUNTY CLERK FILE NO. 2008017551, OPRJCT, LOVELL FARMS SUBDIVISION (VOL. 3, PAGE 124, MRJCT), DO HEREBY SUBDIVIDE SAID PROPERTY AND DEDICATE TO PUBLIC USE EASEMENTS SHOWN HEREON FOREVER; AND DO HEREBY BIND MYSELF, MY HEIRS, SUCCESSORS AND ASSIGNS TO WARRANT AND FOREVER DEFEND THE TITLE TO THE LAND SO DEDICATED.

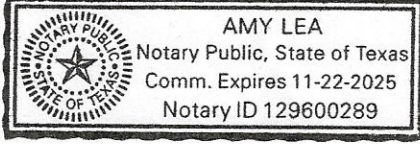
Michael Lene
MICHAEL LENE, OWNER

STATE OF TEXAS
COUNTY OF JEFFERSON

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED, MICHAEL LENE, KNOWN TO ME TO BE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE 5th DAY OF August, A.D., 2025

A. Lee
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



SURVEYOR:

I, SCOTT N BRACKIN, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, CERTIFY THAT THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL STANDARD LAND SURVEY ON THE GROUND, THAT ALL CORNERS WERE FOUND OR SET AS NOTED, AND THAT THE PLAT IS DRAWN TO SCALE, THAT THE PROPERTY SHOWN HEREON LIES WITHIN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF BEAUMONT, TEXAS, AND CORRECTLY REPRESENTS SAID SURVEY BY ME AND IS IN ACCORDANCE WITH THE SUBDIVISION REGULATIONS OF BEAUMONT, JEFFERSON COUNTY, TEXAS.

SURVEY DATED: July 22, 2025

Scott N. Brackin
SCOTT N. BRACKIN
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6650



CERTIFICATE OF COUNTY APPROVAL:

APPROVED BY THE COMMISSIONERS COURT OF JEFFERSON COUNTY, TEXAS OF THE _____ DAY OF _____, 20____, AUTHORIZING THE FILING FOR RECORD OF THIS PLAT. JEFFERSON COUNTY ASSUMES ON OBLIGATIONS FOR THE MAINTENANCE OF STREETS, ROAD, DRAINAGE OR ANY OTHER IMPROVEMENTS.

COMMISSIONER, PRECINCT NO. 1
JEFFERSON COUNTY, TEXAS

COMMISSIONER, PRECINCT NO. 2
JEFFERSON COUNTY, TEXAS

COMMISSIONER, PRECINCT NO. 3
JEFFERSON COUNTY, TEXAS

COMMISSIONER, PRECINCT NO. 4
JEFFERSON COUNTY, TEXAS

COUNTY JUDGE
JEFFERSON COUNTY, TEXAS

CERTIFICATE OF COUNTY ENGINEER:

I, _____, COUNTY ENGINEER OF JEFFERSON COUNTY, TEXAS DO HEREBY CERTIFY THAT THIS PLAT COMPLIES WITH ALL EXISTING RULES AND REGULATIONS OF THIS OFFICE AS ADOPTED BY THE COMMISSIONER'S COURT OF JEFFERSON COUNTY, TEXAS.

COUNTY ENGINEER

DEVELOPMENT REGULATIONS NOTE:

NO CONSTRUCTION OR OTHER DEVELOPMENT WITHIN THIS PLAT MAY BEGIN UNTIL ALL JEFFERSON COUNTY DEVELOPMENT REQUIREMENTS HAVE BEEN MET.

SCHOOL DISTRICT NOTE:

THIS MINOR PLAT IS WITHIN THE BOUNDARIES OF THE HAMSHIRE FANNETT ISD.

UTILITY NOTES:

ELECTRIC UTILITY SERVICE WILL BE PROVIDED BY: ENTERGY TEXAS
TELEPHONE UTILITY SERVICE WILL BE PROVIDED BY: AT&T
GAS UTILITY SERVICE WILL BE PROVIDED BY: CENTERPOINT ENERGY
WATER UTILITY SERVICE WILL BE PROVIDED BY: WEST JEFFERSON CO. MWD
SEWER UTILITY SERVICE WILL BE PROVIDED BY: UNKNOWN
CABLE UTILITY SERVICE WILL BE PROVIDED BY: UNKNOWN

SEWAGE DISPOSAL NOTE:

NO STRUCTURE IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A PUBLIC SEWER SYSTEM OR TO AN ON-SITE WASTEWATER SYSTEM, WHICH HAS BEEN APPROVED AND PERMITTED BY JEFFERSON COUNTY.

INDIVIDUAL WATER SUPPLY NOTE:

NO STRUCTURE IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A PUBLIC WATER SUPPLY, STATE APPROVED COMMUNITY WATER SYSTEM, OR ENGINEERED RAINWATER COLLECTION SYSTEM.

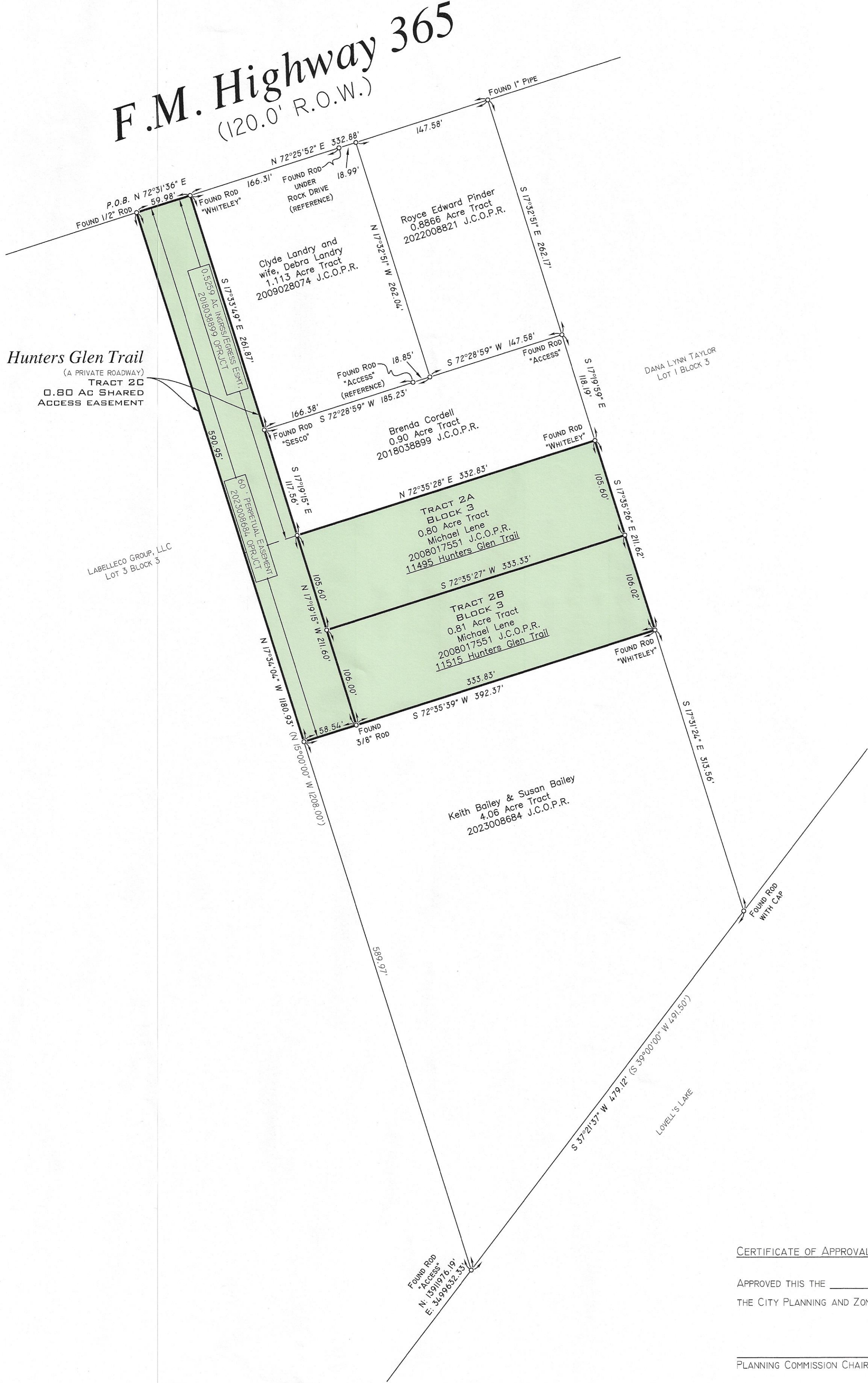
Required Clear Space for an On-Site Sewage Facility (OSSF)

Type of Facility	Usage Rate - Gallons per Day (without water saving devices)	Required Clear Area for OSSF (In Square Feet)	Usage Rate - Gallons per Day (with water saving devices)	Required Clear Area for OSSF (In Square Feet)
Single Family Dwelling (1 or 2 Bedrooms) < 1500 sq. ft.	225	6428	180	5143
Single Family Dwelling (3 Bedrooms) < 2500 sq. ft.	300	8571	240	6857
Single Family Dwelling (4 Bedrooms) < 3500 sq. ft.	375	10714	300	8571
Single Family Dwelling (5 Bedrooms) < 4500 sq. ft.	450	12857	360	10286
Single Family Dwelling (6 Bedrooms) < 5500 sq. ft.	525	15000	420	12000

Note: SAMPLE - consult the TCEQ Regulations for proper sizes

SURVEYOR'S NOTES:

- THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF A TITLE COMMITMENT, AND NOT ALL EASEMENTS, WHETHER OF RECORD OR NOT, WERE RESEARCHED AT THE TIME OF THIS SURVEY OR SHOWN HEREON.
- ALL BEARINGS AND COORDINATES ARE GRID, BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NAD83), SOUTH CENTRAL ZONE.
- ACCORDING TO FEMA'S FLOOD INSURANCE RATE MAP NO. 4803850270C, DATED AUGUST 6, 2002, THE SUBJECT PROPERTY IS LOCATED IN FLOOD ZONE "X".
- NO IMPROVEMENTS, UTILITIES, OR WATER FEATURES ARE SHOWN HEREON.
- ALL CORNERS ARE MARKED WITH SET IRON RODS HAVE A PLASTIC CAP STAMPED "ACCESS SURVEYORS", UNLESS SHOWN OTHERWISE.



COUNTY CLERK

I, ROXANNE ACOSTA-HELLBERG, COUNTY CLERK OF JEFFERSON COUNTY, TEXAS DO HEREBY CERTIFY THAT THE WITHIN INSTRUMENT WAS FILED FOR REGISTRATION IN MY OFFICE

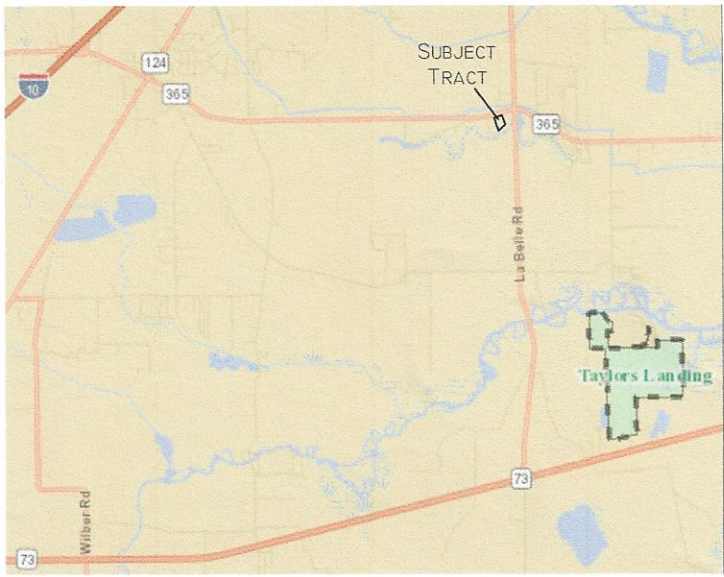
AND DULY RECORDED ON _____, 20____, IN COUNTY CLERK'S FILE

NO. _____ JEFFERSON COUNTY OFFICIAL PUBLIC RECORDS.

COUNTY CLERK, JEFFERSON COUNTY, TEXAS

BY: _____, DEPUTY

VICINITY MAP
NOT TO SCALE



LEGAL DESCRIPTION:

BEING A 2.61 ACRE TRACT OF LAND LYING IN THE WILLIAM SMITH LEAGUE, ABSTRACT NUMBER 49, IN JEFFERSON COUNTY, TEXAS AND BEING PART OF LOT 2, BLOCK 3, LOVELL FARMS SUBDIVISION, RECORDED IN VOLUME 3, PAGE 124, OF THE MAP RECORDS OF JEFFERSON COUNTY, TEXAS, AND PART OF THAT PROPERTY DESCRIBED IN AN INSTRUMENT TO MICHAEL LENE, RECORDED IN COUNTY CLERK'S FILE NO. 2008017551, OF THE OFFICIAL PUBLIC RECORDS OF JEFFERSON COUNTY, TEXAS, 2.61 ACRES BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

NOTE: ALL BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (NAD83), SOUTH CENTRAL ZONE.

BEGINNING AT A 1/2" ROD FOUND IN THE SOUTH RIGHT OF WAY LINE OF A PUBLIC ROAD KNOWN AS F.M. HIGHWAY 365, THE NORTHEAST CORNER OF LOT 3, BLOCK 3, OF SAID LOVELL FARMS SUBDIVISION, THE NORTHWEST CORNER OF SAID LOT 2 AND THE NORTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE NORTH 72°31'36" EAST, ALONG THE SOUTH RIGHT OF WAY LINE OF SAID F.M. HIGHWAY 365, THE NORTH LINE OF SAID LOT 2 AND THE MOST WESTERLY NORTH LINE OF THE HEREIN DESCRIBED TRACT, A DISTANCE OF 59.98' TO A ROD CAPED "WHITELEY" FOUND FOR THE NORTHWEST CORNER OF A 1.113 ACRE TRACT DESCRIBED IN AN INSTRUMENT TO CLYDE LANDRY, ET UX, RECORDED IN COUNTY CLERK'S FILE NO. 2009028074, OF SAID OFFICIAL PUBLIC RECORDS, THE MOST NORTHERLY NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE SOUTH 17°33'40" EAST, ALONG THE WEST LINE OF SAID 1.113 ACRE TRACT AND THE MOST NORTHERLY EAST LINE OF THE HEREIN DESCRIBED TRACT, A DISTANCE OF 261.87' TO A ROD CAPED "SECO" FOUND FOR THE SOUTHWEST CORNER OF SAID 1.113 ACRE TRACT, THE NORTHWEST CORNER OF A 0.90 ACRE TRACT DESCRIBED IN AN INSTRUMENT TO BRENDA CORDELL, RECORDED IN COUNTY CLERK'S FILE NO. 2018038899, OF SAID OFFICIAL PUBLIC RECORDS AND AN ANGLE POINT IN THE MOST NORTHERLY EAST LINE OF THE HEREIN DESCRIBED TRACT;

THENCE SOUTH 17°19'15" EAST, ALONG THE WEST LINE OF SAID 0.90 ACRE TRACT AND THE MOST NORTHERLY EAST LINE OF THE HEREIN DESCRIBED TRACT, A DISTANCE OF 117.50' TO A ROD CAPED "WHITELEY" FOUND FOR THE SOUTHWEST CORNER OF SAID 0.90 ACRE TRACT AND AN INTERIOR CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE NORTH 72°35'28" EAST, ALONG THE SOUTH LINE OF SAID 0.90 ACRE TRACT AND THE MOST EASTERLY NORTH LINE OF THE HEREIN DESCRIBED TRACT, A DISTANCE OF 332.83' TO A ROD CAPED "WHITELEY" FOUND IN THE WEST LINE OF LOT 1, BLOCK 3, OF SAID LOVELL FARMS SUBDIVISION, THE SOUTHEAST CORNER OF SAID 0.90 ACRE TRACT, THE EAST LINE OF SAID LOT 2, AND THE MOST EASTERLY NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE SOUTH 17°35'20" EAST, ALONG WEST LINE OF SAID LOT 1, THE EAST LINE OF SAID LOT 2 AND THE MOST SOUTHERLY EAST LINE OF THE HEREIN DESCRIBED TRACT, A DISTANCE OF 211.62' TO A ROD CAPED "WHITELEY" FOUND FOR THE NORTHEAST CORNER OF A 4.06 ACRE TRACT DESCRIBED IN AN INSTRUMENT TO KEITH BAILEY, ET UX, RECORDED IN COUNTY CLERK'S FILE NO. 2023008684, OF SAID OFFICIAL PUBLIC RECORDS, AND THE SOUTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE SOUTH 72°35'39" WEST, ALONG THE NORTH LINE OF SAID 4.06 ACRE TRACT AND THE SOUTH LINE OF THE HEREIN DESCRIBED TRACT, A DISTANCE OF 392.37' TO A ROD CAPED "ACCESS" SET FOR THE NORTHWEST CORNER OF SAID 4.06 ACRE TRACT, IN THE EAST LINE OF SAID LOT 3, THE WEST LINE OF SAID LOT 2 AND THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE NORTH 17°34'04" WEST, ALONG THE EAST LINE OF SAID LOT 3, THE WEST LINE OF SAID LOT 2 AND THE WEST LINE OF THE HEREIN DESCRIBED TRACT, A DISTANCE OF 590.95' TO THE POINT AND PLACE OF BEGINNING, CONTAINING 2.61 ACRES OF LAND, MORE OR LESS.

REPLAT OF PART OF
Lot 2, Block 3
Lovell Farms Subdivision
VOL. 3, PG. 124, MRJCT
INTO
Lots 2A, 2B & 2C
PART OF THE
WM. SMITH LEAGUE,
ABSTRACT NO. 49,
JEFFERSON COUNTY, TEXAS

CERTIFICATE OF APPROVAL BY THE CITY PLANNING AND ZONING COMMISSION:

APPROVED THIS THE _____ DAY OF _____, 20____, BY
THE CITY PLANNING AND ZONING COMMISSION OF THE CITY OF BEAUMONT, TEXAS.

PLANNING COMMISSION CHAIRMAN

ATTEST: SECRETARY

LEGEND

- = POINT FOR CORNER
- = SET IRON ROD CAPED "ACCESS SURVEYORS", UNLESS SHOWN OTHERWISE



SCALE: 1" = 80'
SHEET: 24" X 36"

Jefferson County Environmental Control
Retail Food Establishment Permit and Fee Schedule

87

Type of Food Establishment	Risk		
	1 Low	2 Medium	3 High
Restaurants (0-20)	\$100.00	\$150.00	\$200.00
Restaurants (21-50)	\$125.00	\$175.00	\$225.00
Restaurants (51-75)	\$150.00	\$200.00	\$250.00
Restaurants (76+)	\$175.00	\$225.00	\$275.00
Convenience Store	\$150.00	\$200.00	\$250.00
Grocery Store	\$200.00	\$250.00	\$300.00
Take Out Food	\$150.00	\$200.00	\$250.00
Mobile Vendor	\$100.00	\$225.00	\$250.00
Caterer		\$200.00	\$250.00
Bakeries	\$100.00	\$150.00	\$200.00
Meat/Fish Market	\$150.00	\$175.00	\$225.00
Snow Cone Stand	\$100.00	\$150.00	
Temporary Permits	\$25.00		
Festival Permits	\$25.00		
Miscellaneous Fees			
School Inspection	no charge		
General Sanitation Inspection	\$150.00		
Re-Inspection	\$75.00		
Late Fee	\$50.00		
Plan Review	\$75.00		
Replacement Permit Fee	\$20.00		