

## 1 BAIL BOND BOARD MEETING

2 MARCH 21ST, 2024

3

4 THOSE PRESENT: Judge Raquel West

5 Judge Clint Woods

6 Kellie Holmes

7 Glenda Segura

8 Rhonda Brode

9 Tim Funchess

10 Al Reed

11 Chief Shauberger

12 Leslie Hughes

13 Sandra Mott

14 Mary Helm

15 Alex Sadler

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1                   JUDGE WEST: Let's call the meeting to  
2 order. Where is everybody, did they come and try to get  
3 in the door and leave because they --

4                   MS. HOLMES: Probably.

12:33PM 5                   MS. BRODE: They came in the back door.

6                   MS. SEGURA: I know Becky is off today.

7                   JUDGE WEST: But our voting members --  
8 okay. We do not have the minutes from last month's  
9 meeting, so we'll carry that over for next month on the  
12:34PM 10 agenda for February and March. The next thing on the  
11 agenda is district attorney office's report. They're  
12 not here.

13                   MS. HUGHES: Yeah. No. We -- he's  
14 processing it. I don't get the reports still like from  
12:34PM 15 the district clerk on amount collected or anything, but  
16 we're still processing them. They're getting paid.

17                   JUDGE WEST: Okay. I guess, is that one of  
18 the -- we'll talk about that later how people get  
19 reports. Okay. I think we have two applications for  
12:34PM 20 renewals.

21                   MS. HOLMES: Ken Stanley and Jana Day.

22                   JUDGE WEST: Everybody, those were sent out  
23 and -- on both, they were -- everything was in order.  
24 And so we've got renewal for Stan -- Stanley, and a  
12:34PM 25 renewal for Jana Day. Those would need separate

1 motions.

2 JUDGE WOODS: I make a motion to approve  
3 both applications.

4 MR. REED: I'll second.

12:35PM 5 JUDGE WEST: I think we do them at one  
6 time. So we've got a motion by Judge Woods and second  
7 by Al. Is there any other discussion on either of  
8 those?

9 MS. SEGURA: No. I have something. I  
12:35PM 10 wasn't in the meeting last month, but Becky left an  
11 application on Jamie Lynch.

12 JUDGE WEST: Let's take that up after this  
13 motion. Yeah. So any other discussion on either Stan  
14 Stanley or Jana Day's? All in --

12:35PM 15 MS. BRODE: Jana's collateral? I'm sorry.

16 JUDGE WEST: She left me a nice little  
17 collateral for Stan.

18 MS. BRODE: Yeah. She --

19 JUDGE WEST: But she did not prepare that  
12:35PM 20 for --

21 MS. BRODE: I'll follow-up after the  
22 meeting. I'll send you an e-mail.

23 JUDGE WEST: I don't see it in -- I've  
24 ordered new chairs. They're just not here yet. That  
12:36PM 25 one is done.

1 (Discussion off the record.)

2 JUDGE WEST: I'm not glad it was you, but  
3 I'm glad it wasn't during trial, you know, some serious  
4 thing.

12:36PM 5 CHIEF SHAUBERGER: I'm glad I saved  
6 somebody else.

12:36PM 10 (ALL RESPOND.)

11 JUDGE WEST: Any opposed?

12 All right. Those are approved. And so  
13 Glenda, you had something else with regard to that,  
14 somebody else?

12:36PM 15 MS. SEGURA: Yes. A Jamie Lynch, and it  
16 was with Professional Bail Bonds. She said that they  
17 were waiting on a license -- well, the license to be  
18 approved, submitted. She was supposed to be submitting  
19 her criminal history.

12:36PM 20 JUDGE WEST: I thought we -- yeah. I feel  
21 like that happened. It was approved. We approved that  
22 last time pending her getting that.

23 MS. SEGURA: Pending her criminal history.

24 JUDGE WEST: I feel like I've signed that  
12:37PM 25 since then. It came through my office, maybe. I don't

1 know.

2 MS. SEGURA: She sent me that. I'll --

3 JUDGE WEST: It's already been approved as  
4 long as her criminal history is approved, and it won't  
12:37PM 5 come into -- I mean, it won't -- I'm losing my words.

6 MS. SEGURA: Okay.

7 MS. BRODE: Contingent.

8 JUDGE WEST: Contingent. There's the word.

9 So we'll check on that and see. I know something came  
12:37PM 10 across my desk, and I signed one of those -- a license  
11 looking thing for somebody but --

12 MS. SEGURA: Okay.

13 JUDGE WEST: -- that was a few weeks ago.  
14 Anything else on applications or renewals? Any  
12:37PM 15 complaints?

16 MS. BRODE: No, ma'am.

17 JUDGE WEST: Report from the treasurer.

18 MR. FUNCHESS: Out there for your review.  
19 Any questions, I'll answer.

12:37PM 20 JUDGE WEST: Any questions? All right.

21 Any release of property requests?

22 MS. SEGURA: No.

23 JUDGE WEST: Okay. Report from auditor's  
24 office.

12:38PM 25 MS. BRODE: I distribute -- we're doing

1 pretty good. And I would like to thank the bondsmen,  
2 seriously, the payments are coming through nicely, being  
3 very patient. They're coming through.

4 JUDGE WEST: Good. Perfect. Any questions  
12:38PM 5 about that? Okay. Next thing, the grace period, this  
6 says: Extend grace period another month on bondsmen  
7 liability to remove Class C offenses from the surety  
8 report.

9 Is that two different things or is it kind  
12:38PM 10 of one thing?

11 MS. BRODE: Right now, what's happening is  
12 the JPs are being added to their liability -- I mean, to  
13 their -- yeah -- their liability. We need to change to  
14 the Class C name so that it's separated.

12:39PM 15 JUDGE WEST: And that's all being worked  
16 on, so --

17 MS. BRODE: You talk.

18 JUDGE WEST: They're here. No. They're  
19 here. And that's just -- and I know last time -- we  
12:39PM 20 worked out last time, I guess, finally what is and isn't  
21 going to be on the liability. So that's done, and now  
22 it's just a matter of making it where when they put it  
23 into the system it is checked off correctly. They're  
24 going to be given an option of a regular bond or a Class  
12:39PM 25 C so that it doesn't go on. Is that correct? Go ahead,

1 Mary.

2 MS. HELM: The next step for that is we  
3 need to train the jail staff. We want to make sure we  
4 train the staff to know when to choose the other  
12:39PM 5 bondsmen. We're going to get with Morris when he  
6 returns next week to get the training schedule set. The  
7 only thing we ask of the bondsmen once they do start  
8 doing that, that's only going to go forward. So any of  
9 the ones they have on their liability that's still show  
12:40PM 10 up, they have to communicate that to the jail so that  
11 those are removed from their liability.

12 JUDGE WEST: Right. And we had talked  
13 about that. It was all done last month. We talked  
14 about who they would talk to and everything last month,  
12:40PM 15 yeah. So do we need -- is there a grace period that we  
16 still need to have, or is it just a matter of everybody  
17 needs to be looking at their stuff and letting the right  
18 person know? We don't need to extend the grace period?

19 MS. BRODE: Alex, the report that is being  
12:40PM 20 run where they can see what goes against their  
21 liability -- I mean, are the Class Cs -- are they a big  
22 number? Is anyone over their limits yet?

23 MS. SADLER: Not that I'm aware of. I know  
24 that Hallard has claimed they're getting close. I have  
12:40PM 25 not looked at it to see. But I don't think that's --

1 they are a huge number --

2 MS. BRODE: Okay.

3 MS. SADLER: -- in terms of liability.

4 MR. REED: Our company does not need a  
12:41PM 5 grace period. I don't know about the rest of them.

6 JUDGE WEST: I think at this point we're at  
7 a point where everything just needs to be going -- and  
8 if somebody gets in a bind because of that, it's not  
9 like we're going to jump up and take their -- you know,  
12:41PM 10 vote to take a license away or something. We just need  
11 everybody looking at their stuff and double checking it  
12 and getting with the right person to get it removed if  
13 it's already on there. Okay. So I don't think we need  
14 any other -- anything else on that.

12:41PM 15 The next thing is to discuss refund  
16 procedure of the bond assessment fee.

17 JUDGE WOODS: Should we make a motion to  
18 extend the grace period then, and vote on that or no?

19 JUDGE WEST: I don't know that we -- I  
12:41PM 20 mean, we can. I don't think we have to because it was  
21 the -- it was a 30-day increment --

22 JUDGE WOODS: So it just expired on its  
23 own.

24 JUDGE WEST: -- it expired on its own.

12:41PM 25 JUDGE WOODS: Make sure.

1                   JUDGE WEST: Yeah. Bond refund procedure  
2 assessment fee?

3                   MS. BRODE: That was -- Becky and I, we're  
4 working on it. And I've sent an E-mail to Mary and  
12:42PM 5 Alex. I haven't followed up on it yet. But what we  
6 decided was we figured out a way that it could possibly  
7 go through Odyssey but we haven't been able to work with  
8 MIS to see. Instead of it going through accounts  
9 payable and it was kind of stay with the case. I know I  
12:42PM 10 haven't got with y'all yet.

11                  JUDGE WEST: Let's just --

12                  MS. BRODE: Can we table it?

13                  JUDGE WEST: Yeah. Yeah. Let's table nine  
14 if you just want to add that one to the next one as  
12:42PM 15 well, Glenda?

16                  MS. SEGURA: Yes.

17                  JUDGE WEST: The next thing is to discuss  
18 and vote on new bond forms that include the bond number.  
19 Those forms have been prepared. Becky did that. I've  
12:42PM 20 taken a look at them. They're the exact same except  
21 that at the top it has the place for the bond number.  
22 And so this helps everything, obviously, everybody keep  
23 track of the bonds if they have the bond number on them.  
24 What we can do, like we've done in the past for the  
12:43PM 25 bondsmen, if you guys have already printed out a whole

1 ton of these is get a sticky or whatever -- however  
2 y'all want to do it. But we're going to -- I think  
3 today we'll probably vote to approve these and require  
4 that the bond number is on it. So either you'll need to  
12:43PM 5 get the new form or make sure that you do some type of  
6 sticker or something where you put it at the top and  
7 include that bond number on every bond. And the jail,  
8 we'll need to do the same obviously on the cash bonds  
9 and the PR bonds and things like that, so that number is  
12:43PM 10 on everything.

11 MR. REED: So when is that going to go in  
12 effect?

13 JUDGE WEST: We're going to vote on it  
14 today.

12:43PM 15 MR. REED: Right. Today, but when will it  
16 go effect?

17 JUDGE WEST: I don't know why it wouldn't  
18 go into effect today from this point forward.

19 MR. REED: We won't have that stamp today.

12:44PM 20 JUDGE WEST: I mean, we can.

21 MS. HOLMES: You can just write the number  
22 on there.

23 JUDGE WEST: Yeah. I mean, just write it  
24 on the top for now.

12:44PM 25 MR. REED: Okay. We can do that.

1 JUDGE WEST: Yeah. I mean, we'll get you  
2 the forms.

3 MS. HELM: Can I say a quick little --

4 JUDGE WEST: Yeah.

12:44PM 5 MS. HELM: So the bond number itself, the  
6 bondsmen does not know that number at the time they're  
7 writing the bond because it comes from Odyssey. But if  
8 you could maybe -- if the bondsmen wouldn't mind it,  
9 until you have that form, if you would just write the  
12:44PM 10 word "bond" and put like -- kind of like it looks on the  
11 form -- just so it kind of reminds the jail staff it's  
12 posting the bond to write it on there. Because you  
13 don't know -- the bond number doesn't get created until  
14 they actually enter it into the system. But where that  
12:44PM 15 is going to help is when we have issues own bonds -- if  
16 someone has the same charge on multiple cases and they  
17 post the multiple bonds, sometimes we have problems and  
18 we're trying to figure out which one belongs to which  
19 one. And it's hard sometimes if we don't know which  
12:45PM 20 bond number that piece of paper really belonged to, so  
21 that's kind of the intent.

22 JUDGE WEST: So really it's for the jail to  
23 fill in, but we need the form to have it on there so --

24 MR. REED: Okay.

12:45PM 25 JUDGE WEST: -- you're reminding them to do

1 that.

2 MS. HELM: Think about it, if you don't  
3 mind writing. That's part of the training we need to do  
4 for your staff and then maybe Leslie can double check  
12:45PM 5 that behind.

6 MS. HUGHES: I do.

7 MS. HELM: I think we've kind of already  
8 been implementing that. We just want to add it to the  
9 form.

12:45PM 10 MS. HUGHES: I write it on there before I  
11 send it to the courts.

12 JUDGE WEST: Thank you. So we would need a  
13 motion that would need to be approved.

14 JUDGE WOODS: I make a motion to approve  
12:45PM 15 the new bond form.

16 MR. REED: I second that.

17 JUDGE WEST: I've got a motion and a  
18 second. Any other discussion on that? All in favor?

19 (ALL RESPONDED.)

12:45PM 20 JUDGE WEST: Any opposed? All right.

21 That --

22 MR. REED: I would like to go back to  
23 number nine, just for discussions.

24 JUDGE WEST: Hang on. Let's get through  
12:45PM 25 and then we'll go back. The next is to approve release

1 of out of county liability form. Is that kind of this  
2 that she --

3 MS. HOLMES: I don't think so.

4 JUDGE WEST: Yeah. So what this is about  
12:46PM 5 is we had discussed last month about how the bondsmen  
6 would -- because of the out of county liability and that  
7 it is going to go on your liability in that out of  
8 county if that case is deposed of -- however, for you  
9 guys to get that information so that we can -- or the  
12:46PM 10 jail can get that off your liability. There is a form  
11 also that's been created for that. It has several  
12 things that are probably your most normal ones, kind of  
13 a check box that you can check off. Also has other, you  
14 can write in other. It has a specific place that has  
12:46PM 15 been added because of -- you guys, a lot of you told us  
16 that sometimes nobody will give you anything in writing  
17 from some of these counties, and so you're just talking  
18 verbally to someone. It has a very specific spot that  
19 says: If it's verbal only, then fill in all of these  
12:47PM 20 blanks. I spoke with so and so in -- so whoever's  
21 office at this phone number on this date, so it covers  
22 you. So when you're making those -- having those  
23 conversations, you'll need to get that information so  
24 that you can fill it in, if they won't send you  
12:47PM 25 something in writing. And that will be enough to get it

1 off your liability. So very easy form, one page. It  
2 should have everything it needs on it. Y'all are  
3 welcome to pass it around and look at it if you -- y'all  
4 want to look at that real quick and see if there is  
12:47PM 5 anything that stands out. But we would need to approve  
6 that, as well. And I think that's really just to help  
7 you guys make it as easy as we can to get that off of  
8 your liability. Do you want take a look at it, A1?

9 MR. REED: No. Lisa is looking at it.

12:48PM 10 JUDGE WEST: Any issues that y'all see as  
11 jump out at you.

12 UNKNOWN FEMALE: Who do we send that to?

13 JUDGE WEST: This will go Leslie.

14 UNKNOWN FEMALE: Poor Leslie.

12:48PM 15 JUDGE WEST: All right. So if anybody else  
16 wants to take a look at it. But if we can get that --  
17 since it's already going on your liability, the sooner  
18 that happens the better so that we have that  
19 documentation so Leslie can get that off of your  
12:48PM 20 liability. Any motions on that?

21 JUDGE WOODS: I make a motion to approve  
22 the new form.

23 CHIEF SHAUBERGER: I'll second.

24 JUDGE WEST: All right. I've got a motion  
12:48PM 25 and a second. Any other discussions with regard to

1 that? That's the release of out of county liability  
2 form -- try to make that all one word. All right. All  
3 in favor of approving that form?

4 (ALL RESPONDED.)

12:49PM 5 JUDGE WEST: Any opposed? All right. That  
6 passes. All right. So Al, what did you want to go back  
7 to?

8 MR. REED: Number nine, I think there is an  
9 expiration date that you can only go back maybe six  
12:49PM 10 months or that far. So if we keep setting this off and  
11 off, that means the bondsmen are losing one month, 2  
12 months, 3 months of those bonds that we can't go back to  
13 that.

14 MS. BRODE: This is something we've never  
12:49PM 15 had.

16 MR. REED: I know. You've never had the  
17 form, but it's been on the books for a very long time.

18 JUDGE WEST: So this is one of those things  
19 that's been on the book but no one has ever done it.

12:49PM 20 MR. REED: Right.

21 JUDGE WEST: And so -- I mean, obviously  
22 the sooner we get it done, the better. And I understand  
23 that's what the law is, and so let's try to see where we  
24 can get before that next meeting because I do  
12:50PM 25 understand, obviously, y'all's position on that, so. In

1 addition to all the other things trying to get that  
2 worked out. All right. So any other business that's  
3 not on the agenda? Did everybody sign in? All right.  
4 Is there a motion to adjourn?

12:50PM 5 CHIEF SHAUBERGER: I'll make a motion.

6 MR. REED: I'll second.

7 JUDGE WEST: We're adjourned.

8 (ADJOURNED.)

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