

BAIL BOND BOARD MEETING

MARCH 21ST, 2024

THOSE PRESENT: Judge Raquel West
Judge Clint Woods
Kellie Holmes
Glenda Segura
Rhonda Brode
Tim Funchess
Al Reed
Chief Shauburger
Leslie Hughes
Sandra Mott
Mary Helm
Alex Sadler

1 JUDGE WEST: Let's call the meeting to
2 order. Where is everybody, did they come and try to get
3 in the door and leave because they --

4 MS. HOLMES: Probably.

12:33PM

5 MS. BRODE: They came in the back door.

6 MS. SEGURA: I know Becky is off today.

7 JUDGE WEST: But our voting members --
8 okay. We do not have the minutes from last month's
9 meeting, so we'll carry that over for next month on the
10 agenda for February and March. The next thing on the
11 agenda is district attorney office's report. They're
12 not here.

12:34PM

13 MS. HUGHES: Yeah. No. We -- he's
14 processing it. I don't get the reports still like from
15 the district clerk on amount collected or anything, but
16 we're still processing them. They're getting paid.

12:34PM

17 JUDGE WEST: Okay. I guess, is that one of
18 the -- we'll talk about that later how people get
19 reports. Okay. I think we have two applications for
20 renewals.

12:34PM

21 MS. HOLMES: Ken Stanley and Jana Day.

22 JUDGE WEST: Everybody, those were sent out
23 and -- on both, they were -- everything was in order.
24 And so we've got renewal for Stan -- Stanley, and a
25 renewal for Jana Day. Those would need separate

12:34PM

1 motions.

2 JUDGE WOODS: I make a motion to approve
3 both applications.

4 MR. REED: I'll second.

12:35PM

5 JUDGE WEST: I think we do them at one
6 time. So we've got a motion by Judge Woods and second
7 by Al. Is there any other discussion on either of
8 those?

12:35PM

9 MS. SEGURA: No. I have something. I
10 wasn't in the meeting last month, but Becky left an
11 application on Jamie Lynch.

12 JUDGE WEST: Let's take that up after this
13 motion. Yeah. So any other discussion on either Stan
14 Stanley or Jana Day's? All in --

12:35PM

15 MS. BRODE: Jana's collateral? I'm sorry.

16 JUDGE WEST: She left me a nice little
17 collateral for Stan.

18 MS. BRODE: Yeah. She --

12:35PM

19 JUDGE WEST: But she did not prepare that
20 for --

21 MS. BRODE: I'll follow-up after the
22 meeting. I'll send you an e-mail.

12:36PM

23 JUDGE WEST: I don't see it in -- I've
24 ordered new chairs. They're just not here yet. That
25 one is done.

1 (Discussion off the record.)

2 JUDGE WEST: I'm not glad it was you, but
3 I'm glad it wasn't during trial, you know, some serious
4 thing.

12:36PM 5 CHIEF SHAUBERGER: I'm glad I saved
6 somebody else.

7 JUDGE WEST: According to Becky, those two
8 are in order. So we've got a motion and a second. All
9 in favor?

12:36PM 10 (ALL RESPOND.)

11 JUDGE WEST: Any opposed?

12 All right. Those are approved. And so
13 Glenda, you had something else with regard to that,
14 somebody else?

12:36PM 15 MS. SEGURA: Yes. A Jamie Lynch, and it
16 was with Professional Bail Bonds. She said that they
17 were waiting on a license -- well, the license to be
18 approved, submitted. She was supposed to be submitting
19 her criminal history.

12:36PM 20 JUDGE WEST: I thought we -- yeah. I feel
21 like that happened. It was approved. We approved that
22 last time pending her getting that.

23 MS. SEGURA: Pending her criminal history.

24 JUDGE WEST: I feel like I've signed that
12:37PM 25 since then. It came through my office, maybe. I don't

1 know.

2 MS. SEGURA: She sent me that. I'll --

3 JUDGE WEST: It's already been approved as
4 long as her criminal history is approved, and it won't
12:37PM 5 come into -- I mean, it won't -- I'm losing my words.

6 MS. SEGURA: Okay.

7 MS. BRODE: Contingent.

8 JUDGE WEST: Contingent. There's the word.
9 So we'll check on that and see. I know something came
12:37PM 10 across my desk, and I signed one of those -- a license
11 looking thing for somebody but --

12 MS. SEGURA: Okay.

13 JUDGE WEST: -- that was a few weeks ago.
14 Anything else on applications or renewals? Any
12:37PM 15 complaints?

16 MS. BRODE: No, ma'am.

17 JUDGE WEST: Report from the treasurer.

18 MR. FUNCHES: Out there for your review.
19 Any questions, I'll answer.

12:37PM 20 JUDGE WEST: Any questions? All right.
21 Any release of property requests?

22 MS. SEGURA: No.

23 JUDGE WEST: Okay. Report from auditor's
24 office.

12:38PM 25 MS. BRODE: I distribute -- we're doing

1 pretty good. And I would like to thank the bondsmen,
2 seriously, the payments are coming through nicely, being
3 very patient. They're coming through.

4 JUDGE WEST: Good. Perfect. Any questions
12:38PM 5 about that? Okay. Next thing, the grace period, this
6 says: Extend grace period another month on bondsmen
7 liability to remove Class C offenses from the surety
8 report.

9 Is that two different things or is it kind
12:38PM 10 of one thing?

11 MS. BRODE: Right now, what's happening is
12 the JPs are being added to their liability -- I mean, to
13 their -- yeah -- their liability. We need to change to
14 the Class C name so that it's separated.

12:39PM 15 JUDGE WEST: And that's all being worked
16 on, so --

17 MS. BRODE: You talk.

18 JUDGE WEST: They're here. No. They're
19 here. And that's just -- and I know last time -- we
12:39PM 20 worked out last time, I guess, finally what is and isn't
21 going to be on the liability. So that's done, and now
22 it's just a matter of making it where when they put it
23 into the system it is checked off correctly. They're
24 going to be given an option of a regular bond or a Class
12:39PM 25 C so that it doesn't go on. Is that correct? Go ahead,

1 Mary.

2 MS. HELM: The next step for that is we
3 need to train the jail staff. We want to make sure we
4 train the staff to know when to choose the other
12:39PM 5 bondsmen. We're going to get with Morris when he
6 returns next week to get the training schedule set. The
7 only thing we ask of the bondsmen once they do start
8 doing that, that's only going to go forward. So any of
9 the ones they have on their liability that's still show
12:40PM 10 up, they have to communicate that to the jail so that
11 those are removed from their liability.

12 JUDGE WEST: Right. And we had talked
13 about that. It was all done last month. We talked
14 about who they would talk to and everything last month,
12:40PM 15 yeah. So do we need -- is there a grace period that we
16 still need to have, or is it just a matter of everybody
17 needs to be looking at their stuff and letting the right
18 person know? We don't need to extend the grace period?

19 MS. BRODE: Alex, the report that is being
12:40PM 20 run where they can see what goes against their
21 liability -- I mean, are the Class Cs -- are they a big
22 number? Is anyone over their limits yet?

23 MS. SADLER: Not that I'm aware of. I know
24 that Hallard has claimed they're getting close. I have
12:40PM 25 not looked at it to see. But I don't think that's --

1 they are a huge number --

2 MS. BRODE: Okay.

3 MS. SADLER: -- in terms of liability.

4 MR. REED: Our company does not need a

12:41PM 5 grace period. I don't know about the rest of them.

6 JUDGE WEST: I think at this point we're at

7 a point where everything just needs to be going -- and

8 if somebody gets in a bind because of that, it's not

9 like we're going to jump up and take their -- you know,

12:41PM 10 vote to take a license away or something. We just need

11 everybody looking at their stuff and double checking it

12 and getting with the right person to get it removed if

13 it's already on there. Okay. So I don't think we need

14 any other -- anything else on that.

12:41PM 15 The next thing is to discuss refund

16 procedure of the bond assessment fee.

17 JUDGE WOODS: Should we make a motion to

18 extend the grace period then, and vote on that or no?

19 JUDGE WEST: I don't know that we -- I

12:41PM 20 mean, we can. I don't think we have to because it was

21 the -- it was a 30-day increment --

22 JUDGE WOODS: So it just expired on its

23 own.

24 JUDGE WEST: -- it expired on its own.

12:41PM 25 JUDGE WOODS: Make sure.

1 JUDGE WEST: Yeah. Bond refund procedure
2 assessment fee?

3 MS. BRODE: That was -- Becky and I, we're
4 working on it. And I've sent an E-mail to Mary and
12:42PM 5 Alex. I haven't followed up on it yet. But what we
6 decided was we figured out a way that it could possibly
7 go through Odyssey but we haven't been able to work with
8 MIS to see. Instead of it going through accounts
9 payable and it was kind of stay with the case. I know I
10 haven't got with y'all yet.

11 JUDGE WEST: Let's just --

12 MS. BRODE: Can we table it?

13 JUDGE WEST: Yeah. Yeah. Let's table nine
14 if you just want to add that one to the next one as
12:42PM 15 well, Glenda?

16 MS. SEGURA: Yes.

17 JUDGE WEST: The next thing is to discuss
18 and vote on new bond forms that include the bond number.
19 Those forms have been prepared. Becky did that. I've
12:42PM 20 taken a look at them. They're the exact same except
21 that at the top it has the place for the bond number.
22 And so this helps everything, obviously, everybody keep
23 track of the bonds if they have the bond number on them.
24 What we can do, like we've done in the past for the
12:43PM 25 bondsmen, if you guys have already printed out a whole

1 ton of these is get a sticky or whatever -- however
2 y'all want to do it. But we're going to -- I think
3 today we'll probably vote to approve these and require
4 that the bond number is on it. So either you'll need to
12:43PM 5 get the new form or make sure that you do some type of
6 sticker or something where you put it at the top and
7 include that bond number on every bond. And the jail,
8 we'll need to do the same obviously on the cash bonds
9 and the PR bonds and things like that, so that number is
10 on everything.

11 MR. REED: So when is that going to go in
12 effect?

13 JUDGE WEST: We're going to vote on it
14 today.

12:43PM 15 MR. REED: Right. Today, but when will it
16 go effect?

17 JUDGE WEST: I don't know why it wouldn't
18 go into effect today from this point forward.

19 MR. REED: We won't have that stamp today.

12:44PM 20 JUDGE WEST: I mean, we can.

21 MS. HOLMES: You can just write the number
22 on there.

23 JUDGE WEST: Yeah. I mean, just write it
24 on the top for now.

12:44PM 25 MR. REED: Okay. We can do that.

1 JUDGE WEST: Yeah. I mean, we'll get you
2 the forms.

3 MS. HELM: Can I say a quick little --

4 JUDGE WEST: Yeah.

12:44PM

5 MS. HELM: So the bond number itself, the
6 bondsmen does not know that number at the time they're
7 writing the bond because it comes from Odyssey. But if
8 you could maybe -- if the bondsmen wouldn't mind it,
9 until you have that form, if you would just write the

12:44PM

10 word "bond" and put like -- kind of like it looks on the
11 form -- just so it kind of reminds the jail staff it's
12 posting the bond to write it on there. Because you
13 don't know -- the bond number doesn't get created until
14 they actually enter it into the system. But where that
15 is going to help is when we have issues own bonds -- if
16 someone has the same charge on multiple cases and they
17 post the multiple bonds, sometimes we have problems and
18 we're trying to figure out which one belongs to which
19 one. And it's hard sometimes if we don't know which
20 bond number that piece of paper really belonged to, so
21 that's kind of the intent.

12:45PM

22 JUDGE WEST: So really it's for the jail to
23 fill in, but we need the form to have it on there so --

24 MR. REED: Okay.

12:45PM

25 JUDGE WEST: -- you're reminding them to do

1 that.

2 MS. HELM: Think about it, if you don't
3 mind writing. That's part of the training we need to do
4 for your staff and then maybe Leslie can double check
12:45PM 5 that behind.

6 MS. HUGHES: I do.

7 MS. HELM: I think we've kind of already
8 been implementing that. We just want to add it to the
9 form.

12:45PM 10 MS. HUGHES: I write it on there before I
11 send it to the courts.

12 JUDGE WEST: Thank you. So we would need a
13 motion that would need to be approved.

14 JUDGE WOODS: I make a motion to approve
12:45PM 15 the new bond form.

16 MR. REED: I second that.

17 JUDGE WEST: I've got a motion and a
18 second. Any other discussion on that? All in favor?

19 (ALL RESPONDED.)

12:45PM 20 JUDGE WEST: Any opposed? All right.
21 That --

22 MR. REED: I would like to go back to
23 number nine, just for discussions.

24 JUDGE WEST: Hang on. Let's get through
12:45PM 25 and then we'll go back. The next is to approve release

1 of out of county liability form. Is that kind of this
2 that she --

3 MS. HOLMES: I don't think so.

4 JUDGE WEST: Yeah. So what this is about

12:46PM

5 is we had discussed last month about how the bondsmen
6 would -- because of the out of county liability and that
7 it is going to go on your liability in that out of
8 county if that case is deposited -- however, for you
9 guys to get that information so that we can -- or the

12:46PM

10 jail can get that off your liability. There is a form
11 also that's been created for that. It has several
12 things that are probably your most normal ones, kind of
13 a check box that you can check off. Also has other, you
14 can write in other. It has a specific place that has

12:46PM

15 been added because of -- you guys, a lot of you told us
16 that sometimes nobody will give you anything in writing
17 from some of these counties, and so you're just talking
18 verbally to someone. It has a very specific spot that
19 says: If it's verbal only, then fill in all of these

12:47PM

20 blanks. I spoke with so and so in -- so whoever's
21 office at this phone number on this date, so it covers
22 you. So when you're making those -- having those
23 conversations, you'll need to get that information so
24 that you can fill it in, if they won't send you

12:47PM

25 something in writing. And that will be enough to get it

1 off your liability. So very easy form, one page. It
2 should have everything it needs on it. Y'all are
3 welcome to pass it around and look at it if you -- y'all
4 want to look at that real quick and see if there is
5 anything that stands out. But we would need to approve
6 that, as well. And I think that's really just to help
7 you guys make it as easy as we can to get that off of
8 your liability. Do you want take a look at it, Al?

9 MR. REED: No. Lisa is looking at it.

10 JUDGE WEST: Any issues that y'all see as
11 jump out at you.

12 UNKNOWN FEMALE: Who do we send that to?

13 JUDGE WEST: This will go Leslie.

14 UNKNOWN FEMALE: Poor Leslie.

15 JUDGE WEST: All right. So if anybody else
16 wants to take a look at it. But if we can get that --
17 since it's already going on your liability, the sooner
18 that happens the better so that we have that
19 documentation so Leslie can get that off of your
20 liability. Any motions on that?

21 JUDGE WOODS: I make a motion to approve
22 the new form.

23 CHIEF SHAUBERGER: I'll second.

24 JUDGE WEST: All right. I've got a motion
25 and a second. Any other discussions with regard to

1 that? That's the release of out of county liability
2 form -- try to make that all one word. All right. All
3 in favor of approving that form?

4 (ALL RESPONDED.)

12:49PM

5 JUDGE WEST: Any opposed? All right. That
6 passes. All right. So Al, what did you want to go back
7 to?

12:49PM

8 MR. REED: Number nine, I think there is an
9 expiration date that you can only go back maybe six
10 months or that far. So if we keep setting this off and
11 off, that means the bondsmen are losing one month, 2
12 months, 3 months of those bonds that we can't go back to
13 that.

12:49PM

14 MS. BRODE: This is something we've never
15 had.

16 MR. REED: I know. You've never had the
17 form, but it's been on the books for a very long time.

18 JUDGE WEST: So this is one of those things
19 that's been on the book but no one has ever done it.

12:49PM

20 MR. REED: Right.

21 JUDGE WEST: And so -- I mean, obviously
22 the sooner we get it done, the better. And I understand
23 that's what the law is, and so let's try to see where we
24 can get before that next meeting because I do

12:50PM

25 understand, obviously, y'all's position on that, so. In

1 addition to all the other things trying to get that
2 worked out. All right. So any other business that's
3 not on the agenda? Did everybody sign in? All right.
4 Is there a motion to adjourn?

12:50PM

5 CHIEF SHAUBERGER: I'll make a motion.

6 MR. REED: I'll second.

7 JUDGE WEST: We're adjourned.

8 (ADJOURNED.)

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