

**SUPPLEMENT TO THE LOCAL RULES OF THE  
279<sup>TH</sup> AND 317<sup>TH</sup> DISTRICT COURTS  
OF JEFFERSON COUNTY, TEXAS  
FOR FAMILY LAW PROCEEDINGS**

**REQUEST FOR COURT PROCEEDINGS TO  
MODIFY TEMPORARY ORDERS**

This Supplement to The Local Rules of the 279<sup>th</sup> and 317<sup>th</sup> District Court of Jefferson County, Texas for Family Law Proceedings shall serve as an addendum to the Local Rules previously entered by the Courts on May 4, 2023 and shall supplement said rules as follows:

**3.5 Temporary Orders Court Proceedings**

- 3.5.1 Parties will be granted a reasonable amount of time per side for temporary orders court proceedings, to be determined by the Court's discretion. If there are exigent circumstances that may require significant time, please let the Court Coordinator know and the Court will make a decision on scheduling and time for the temporary orders court proceedings based on pleadings and/or supporting affidavits.
- 3.5.2 If you are asking the Court to order temporary spousal support, child support or to divide expenses, in addition to information required under Texas Family Code §154.063, you must provide a financial information statement, paystubs, or other income reporting documents, as well as proof of expenses for temporary spousal support cases. These items should be exchanged at least twenty-four hours before the scheduled temporary court proceeding.
- 3.5.3 In any case in which temporary orders have been entered in an open and active case, whether by agreement of the parties or after a contested temporary orders court proceeding, any attorney or party requesting to modify the existing temporary orders must first request and receive permission from the Court before scheduling any court proceeding on said modification. Attorneys or self-represented litigants requesting a court proceeding to modify temporary orders shall first send a letter or written request to the Court (copying opposing counsel or other self-represented litigants) identifying the provisions of the current temporary orders that you are requesting to modify, outlining the reason for the requested modification, and provide how long you anticipate the court proceeding to modify the temporary orders will last. Once the Court has reviewed and approved the request to schedule a court proceeding to modify temporary orders, the requesting party may schedule the appropriate court proceeding and submit a Notice of Court Proceeding in compliance with these Local Rules.

This Supplement shall apply to the section referenced herein and modifies the Local Rules previously entered by the 279<sup>th</sup> District Court and 317<sup>th</sup> District Court and is effective as of the date indicated below.

This Supplement to The Local Rules of the 279<sup>th</sup> and 317<sup>th</sup> District Court of Jefferson County, Texas for Family Law Proceedings – Request for Court Proceedings to Modify Temporary Orders is adopted and approved on the 24<sup>th</sup> day of July, 2023.

  
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JUDGE RANDY SHELTON  
279<sup>TH</sup> DISTRICT COURT

  
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JUDGE GORDON FRIESZ  
317<sup>TH</sup> DISTRICT COURT