

CAUSE NO. \_\_\_\_\_

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**IN THE DISTRICT COURT**

**317<sup>TH</sup> JUDICIAL DISTRICT**

**JEFFERSON COUNTY, TEXAS**

**FINAL COURT PROCEEDING / TRIAL ANNOUNCEMENT LETTER**

In compliance with the Court's requirements, the undersigned counsel or parties make the following announcement for the Final Court Proceeding / Hearing scheduled for \_\_\_\_\_:

(Please mark all that apply.)

- All outstanding issues in this case have been resolved and the parties have settled via Mediated Settlement Agreement or other written agreement, which has been filed with the Court. No Final Court Proceeding / Trial is necessary and a Final Order will be submitted to the Court within 30 days. The parties acknowledge that if a Final Order is not submitted by that time that the case will be dismissed by the Court.
- All discovery and mediation (if necessary) has been completed consistent with the Court's Scheduling and Docket Control Order, but the case has not settled and the Final Court Proceeding / Trial will be conducted as scheduled.
- A Motion for Continuance has been filed and is pending a decision by the Court.
- This letter is being submitted on or before 10:00 a.m. on the Thursday prior to the parties' scheduled Final Court Proceeding / Trial and is being submitted in lieu of the scheduled announcement hearing.

Signed and submitted on \_\_\_\_\_.

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Counsel for Petitioner –or–  
Petitioner if self-represented

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Counsel for Respondent – or –  
Respondent if self-represented