



JEFFERSON COUNTY, TEXAS

1149 Pearl Street, 5th Floor

Beaumont, Texas 77701

RIGHT – OF – WAY ABANDONMENT APPLICATION

ANY PUBLIC RIGHT-OF-WAY, INCLUDING EASEMENTS, ALLEYS, AND UNIMPROVED ROADWAYS, MUST BE PURCHASED FROM THE COUNTY AT FAIR MARKET VALUE.

In order to process your request- all application information must be completed to the best of your ability and a property appraisal for the area being abandoned will be required at your sole cost. The appraiser must be approved by the County. You must hand deliver or mail your completed request with all supporting documentation and **\$300** application fee to the address above.

Applicant Name: _____ Company/Firm: _____

[] Property Owner [] Developer [] Architect [] Engineer [] Contractor [] Realtor

Phone Number: _____ Email: _____

Abandonment Requested: ☐ Right of Way ☐ Easement ☐ Other _____

Description of Right-of-Way requested to be abandoned: _____

Address of property requested to be abandoned or closest intersection: _____

****This information can be found at <http://jcad.org> Click on Property Search****

Subdivision name: _____

Affected Lots: _____ Block number: _____

Length (feet): _____ Width (feet) _____ Variable Width _____ Total Area(sq ft) _____

Method by which County originally acquired the easement/right of way:

☐ Plat dedication/donation ☐ County Purchase ☐ by prescription

Jefferson County Property Tax ID Number for the property owner requesting the abandonment _____

Are you the only property owner on both sides of the area requested to be abandoned? ☐ Yes ☐ No

If not, the name and address of other abutting owners to the property: _____

SIGNATURES OF CURRENT OWNER AND ADJOINING PROPERTY OWNER(S)

Notarized signatures of **all** owners of properties that adjoin and/or are served by the easement to be vacated **must** be included with this application in the form of a letter. List owners below and include an adequate legal description of said properties. If one or more of the parties below hold the property in a Trust or has designated a Power of Attorney or Attorney in Fact, then a copy of the Trust Document or Durable Power of Attorney **must** accompany the consent form.

Owner Name	Phone Number & Email	Legal Description	Notarized Consent attached?

Does the area requested to be abandoned provide access to any other properties? ☐ Yes ☐ No

PROPERTY OWNER NAME: _____

MAILING ADDRESS: _____ CITY _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ EMAIL: _____

****Attach additional pages to this Application if more space is needed for additional property owners****

Purpose and/or proposed future use of the easement:

☐ Yard(s) ☐ Parking ☐ Replat with Adjoining Land ☐ Expand Building Area

☐ Other; Describe: _____

Required consent letters from the following entities must be submitted with this Application. The following entities should provide a signed letter on their letterhead approving the requested abandonment.

- Any Emergency Services District that the property is located in
- Jefferson County Precinct the property is located in
- Any water entity that the property is located in
- Any utility company that has lines, cables, equipment or services that cross or lie within the property

SIGNATURE OF APPLICANT: _____ Date: _____

Printed Name: _____

IN ADDITION TO THE INFORMATION REQUIRED ABOVE, YOU MUST ALSO PROVIDE THE FOLLOWING SUPPORTING DOCUMENTS AND FEES:

- Attachment/letter showing why abutting owners are not joining in this application;
- Application fee of \$300 (will be applied to purchase price if sale is completed);
- Appraisal of Fair Market Value of the property to be abandoned at the cost of applicant by an appraiser who has been agreed to by the County.
- Property plat with meets and bounds description prepared by a Registered Professional Land Surveyor (RPLS).

SUBMIT COMPLETED APPLICATION AND ALL ATTACHMENTS TO:

**Jefferson County Engineering Department
1149 Pearl Street, 5th Floor
Beaumont, Texas 77701**

FOR QUESTIONS REGARDING THIS APPLICATION CALL

**Jefferson County Engineering Department
409-835-8584**