

## **SECTION 1 OBJECTIVES**

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Jefferson County recognizes that a personnel system that recruits and retains competent, dependable personnel is indispensable to effective government.

The policies and procedures set forth in this manual are designed to:

- Promote high morale and foster good working relationships among employees by providing uniform personnel policies and procedures, equal opportunities in hiring, advancement and other personnel actions and consideration for employee needs;
- Encourage courteous and dependable service to the public;
- Provide fair and equal opportunity for qualified persons;
- Ensure that all operations are conducted in an ethical and legal manner so as to promote the County's reputation as an efficient, progressive body in the community and the state.