

**ATTACHMENT A
JEFFERSON COUNTY EMPLOYEE EXCELLENCE AWARD
NOMINATION FORM**

Name of Nominee: _____

Position Title: _____

Division/Department: _____

Number of years employed with the County: _____

Briefly outline nominee's current job responsibilities: _____

All items below must be completed. Attach additional pages if necessary.

Describe at least three qualities and/or characteristics that reflect the nominee's professionalism and dedication to excellence in his/her work:

Cite specific example(s) of the nominee's actions or attitudes that underscore his/her dedication to the job and public service, and that show that he/she is committed to the highest standard of moral, ethical and professional excellence:

Cite example(s) of the nominee's interaction with co-workers/citizens that show self-confidence, courtesy, and respect for others:

Submitted by: _____

Department: _____ Date: _____