

# Jefferson County Name and/or Address Change Form



## New Name

\* Must provide supporting documentation.  
(Drivers License, Social Security Card or Marriage License)

Employee Name:	Social Security #
Former Name:	

## New Address

Name	Social Security #	
Address (Number & Street)	P.O. Box	Apt./Ste. #
City	State	Zip Code
Home Phone #	Work Phone #	

\* Request for name and/or address change must accompany a Form W-4.

Signature:	Date:
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Return to:  
Jefferson County  
Risk Management Department  
215 Franklin St., Suite 202  
Beaumont, TX 77701  
Phone (409) 835-8672 Fax (409)835-8634

Risk Management Use Only	White Copy ..... TCDRS #222 <input type="checkbox"/>
	Yellow Copy ..... Payroll <input type="checkbox"/>
	Pink Copy ..... Risk Management <input type="checkbox"/>