

Special, 6/2/2026 10:30:00 AM

BE IT REMEMBERED that on June 02, 2026, there was begun and holden a SPECIAL session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Brandon Willis, Commissioner Pct. No. 1

Commissioner Cary Erickson, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable Zena Stephens, Sheriff

Honorable Roxanne Acosta-Hellberg, County Clerk

When the following proceedings were had and orders made, to-wit:

Notice of Meeting and Agenda
June 02, 2026

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
June 02, 2026**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **02nd** day of **June 2026** at its regular meeting place in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

10:00 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with our attorney regarding pending or anticipated litigation.

Jefferson County provides the opportunity for the public to view the Commissioner's Court meeting with the following options:

**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm**

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call.

Notice of Meeting and Agenda
June 02, 2026

The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Brandon Willis, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two

PURCHASING:

- (a). Consider and approve, execute, receive and file renewal for (IFB 25-018/CG), Term Contract for Disaster and Emergency Repair, Service, and Installation of Electrical Services for Jefferson County for a first (1) one-year renewal with Gulf Coast Electric Company from July 14, 2026 to July 13, 2027; Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Section 200.318-327.

SEE ATTACHMENTS ON PAGES 13 - 13

Motion by: Willis

Second by: Sinegal

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

- (b). Consider and approve, execute, receive and file renewal for (IFB 24-013/JW), Term Contract for Pest Control Services for Jefferson County for a second one (1) year renewal with Massey Services Inc., Inc. from July 7, 2026 to July 6, 2027.

SEE ATTACHMENTS ON PAGES 14 - 14

Motion by: Willis

Second by: Sinegal

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

- (c). Consider and approve, execute, receive and file Amendment No. 3 (three) to contract (IFB 22-046/MR), Term Contract for Trash and Biomedical Waste Container Service for Jefferson County. This amendment will increase the service of the 10cu yd container at the Jefferson County Correctional Facility, 5030 Highway 69 South, Beaumont TX, from 6 dumps to 7 dumps per week, increasing the rate from \$623.52 to \$723.52 per month.

SEE ATTACHMENTS ON PAGES 15 - 15

Motion by: Willis

Second by: Sinegal

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

Notice of Meeting and Agenda
June 02, 2026

- (d). Consider and approve, execute, receive and file Contract (IFB 26-021/MR) Roofing Renovations to Jefferson County Courthouse with Marsh Waterproofing, Inc. for a total contract amount of \$390,000.00 (Base Bid and Alternative No. 1 included) with additional unit price of \$50.00 per 10 lf galvanized hook strip replacement as needed. Contract awarded by Commissioners' Court May 19, 2026.

SEE ATTACHMENTS ON PAGES 16 - 26

Motion by: Willis

Second by: Sinegal

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

- (e). Consider and approve, execute, receive and file Professional Agreement (PROF 26-031/MR) with The LaBiche Architectural Group, Inc. for Annex I Water Intrusion Discovery in the amount of \$3,000.00; in accordance with a discretionary exemption as authorized by Local Government Code 262.024(a)(4) a personal or professional service. This project will be funded by Capital Projects.

SEE ATTACHMENTS ON PAGES 27 - 29

Motion by: Willis

Second by: Sinegal

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

- (f). Consider and approve, execute, receive and file Job Order Contract (JOC 26-032/MR) with Marsh Waterproofing, Inc. for Annex I Water Intrusion Discovery in the amount of \$2,800.00; in accordance with Region 5 contract 20230601-2. This project will be funded by Capital Projects.

SEE ATTACHMENTS ON PAGES 30 - 31

Motion by: Willis

Second by: Sinegal

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

- (g). Consider and approve, execute, receive and file Professional Agreement (PROF 26-033/DC) with The LaBiche Architectural Group, Inc. for 58th District Court Water Intrusion in the amount of \$10,000.00; in accordance with a discretionary exemption as authorized by Local Government Code 262.024(a)(4) a personal or professional service. This project funded by Capital Projects.

Notice of Meeting and Agenda
June 02, 2026

SEE ATTACHMENTS ON PAGES 32 - 34

Motion by: Willis
Second by: Sinegal
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

COUNTY AUDITOR:

- (a).Consider and approve budget transfer – Road & Bridge Pct. 4 – additional cost for fuel, road materials, and equipment repair.

SEE ATTACHMENTS ON PAGES 35 - 36

114-0405-431-4018	ROAD MACHINERY	\$10,000.00	
114-0402-431-3001	ASPHALT	\$5,000.00	
114-0405-431-3034	DIESEL FUEL	\$17,000.00	
114-0402-431-3016	CHEMICALS, SPRAYS, ETC.		\$17,000.00
114-0405-431-3037	GASOLINE		\$5,000.00
114-0402-431-3079	CRUSHED STONE		\$9,999.00

Motion by: Erickson
Second by: Alfred
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

- (b).Consider and approve budget transfer – Tax – replacement of security system in Port Arthur.

SEE ATTACHMENTS ON PAGES 37 - 39

120-1011-415-6001	OFFICE MACHINES	\$11,868.00	
120-1011-415-1002	ASSISTANTS & CLERKS		\$11,868.00

Motion by: Erickson
Second by: Alfred
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

- (c).Consider and approve budget transfer – Road & Bridge Pct. 1 – security cameras.

SEE ATTACHMENTS ON PAGES 40 - 41

Notice of Meeting and Agenda
June 02, 2026

111-0108-431-6014	BUILDINGS AND STRUCTURES	\$5,585.00	
111-0102-431-3099	MISCELLANEOUS SUPPLIES		\$5,585.00

Motion by: Erickson

Second by: Alfred

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

- (d).Consider and approve electronic disbursement for \$1,349.24 to Texas Department of Criminal Justice for June insurance reimbursement.

NO ATTACHMENTS

Motion by: Erickson

Second by: Alfred

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

- (e).Consider and approve electronic disbursement for \$628,198.85 to LaSalle for revenue received from entities for inmate housing.

NO ATTACHMENTS

Motion by: Erickson

Second by: Alfred

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

- (f).Receive and file Financial & Operating Statements – County Funds Only for the Month Ending April 30. 2026.

SEE ATTACHMENTS ON PAGES 42 - 57

Motion by: Erickson

Second by: Alfred

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

- (g).Consider and possibly approve suspending the current Commissioners' Court order pursuant to Section 130.908 of the Texas Local Government for Justice of the Peace Pct. 2 through September 30, 2026. This will allow the office to continue normal operations for the remainder of the current budget year. All requested budget transfers including inter-series transfers will come to Commissioners' Court for possible approval. The original order will go back into effect beginning October 01, 2026.

NO ATTACHMENTS

Notice of Meeting and Agenda
June 02, 2026

Motion by: Erickson
Second by: Alfred
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

- (h). Consider and approve applying for the BJA FY 2025 State Criminal Alien assistance Program.

SEE ATTACHMENTS ON PAGES 58 - 94

Motion by: Erickson
Second by: Alfred
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

- (i). Regular County Bills – Check #539516 through check #539737 for (052626) and check #539738 thru check #539892 (060226).

SEE ATTACHMENTS ON PAGES 95 - 110

Motion by: Erickson
Second by: Alfred
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

COUNTY CLERK:

- (a). Consider and approve, receive and file the Notice of Deadline to File an Application for Place on the Ballot, Cities, School Districts and other Political Subdivisions.

SEE ATTACHMENTS ON PAGES 111 - 111

Motion by: Erickson
Second by: Sinegal
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

COUNTY COMMISSIONERS:

- (a). Consider and possibly approve a resolution for Jefferson County to nominate Opportunity Zones for Jefferson County pursuant to the One Big Beautiful Bill (OBBBA) to seek approval of these zones by the Texas Economic Development and Tourism Office of the Governor.

SEE ATTACHMENTS ON PAGES 112 - 112

Notice of Meeting and Agenda
June 02, 2026

Motion by: Erickson
Second by: Willis
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

- (b).Consider and possibly approve a Resolution honoring Dade Phelan.

SEE ATTACHMENTS ON PAGES 113 - 113

Motion by: Erickson
Second by: Willis
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

- (c).Consider and possibly approve a proclamation for Elder Abuse Awareness Month.

SEE ATTACHMENTS ON PAGES 114 - 114

Motion by: Alfred
Second by: Sinegal
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

EMERGENCY MANAGEMENT:

- (a).Consider, possibly approve and authorize the County Judge to execute the Agreement Between Jefferson County and the Southeast Texas Regional Planning Commission to participate in the Southeast Texas Alerting Network (STAN).

SEE ATTACHMENTS ON PAGES 115 - 118

Motion by: Alfred
Second by: Erickson
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

- (b).Consider, possibly approve a donation for Emergency Management from ExxonMobil in the amount of \$5,000.00 pursuant to Sec. 81.032, Texas Local Government Code.

NO ATTACHMENTS

Motion by: Alfred
Second by: Erickson
In Favor: Branick, Willis, Erickson, Sinegal, Alfred
Action: APPROVED

ENGINEERING DEPARTMENT:

- (a).Execute, receive and file Overweight Vehicle Permit 07-OW-26 and Road Use Agreement between Jefferson County and WHC Energy Services. Intended for the purpose of transporting all equipment and materials along Highway 73 to Livingston Land Farm to transport drilling mud. This project is located in Jefferson County in Precinct #3.

SEE ATTACHMENTS ON PAGES 119 - 133

Motion by: Alfred

Second by: Willis

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

ROAD & BRIDGE PCT. 4:

- (a).Consider, approve, and ratify the Jefferson County Precinct# 4 Summer "Read and Feed" Program in association with the Texas Department of Agriculture Summer Food Service Program not to exceed budgeted amount, \$19,745.60. The 2025-2026 Application Packet was approved on April 15, 2026, by the Texas Department of Agriculture.

SEE ATTACHMENTS ON PAGES 134 - 136

Motion by: Sinegal

Second by: Erickson

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

SHERIFF'S DEPARTMENT:

- (a).Receive and file the renewal agreement between the Defense Logistics Agency Disposition Services and the Sheriff's Office for participation in the Law Enforcement Support Office (LESO) Federal Surplus Equipment Program. The agreement was executed by the County Judge and Sheriff on May 19, 2026.

SEE ATTACHMENTS ON PAGES 137 - 150

Motion by: Alfred

Second by: Sinegal

In Favor: Branick, Willis, Erickson, Sinegal, Alfred

Action: APPROVED

VISITORS CENTER:

- (a).Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendations for previously tabled Spring 2026 grant for Lamar Research Foundation. Requested \$30,000, recommended \$15,500.

NO ATTACHMENTS

Motion by: Alfred

Second by: Sinegal

Abstained: Branick, Willis, Erickson, Sinegal, Alfred

Action:

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

Possible Consideration and approval of Resolutions or Proclamations not to be read during court.

Jeff R. Branick
County Judge

Notice of Meeting and Agenda
June 02, 2026

Special, June 02, 2026

There being no further business to come before the Court at this time, same is now here adjourned on this date, June 02, 2026.

**CONTRACT RENEWAL FOR IFB 25-018/CG
TERM CONTRACT FOR DISASTER AND EMERGENCY REPAIR,
SERVICE AND INSTALLATION OF ELECTRICAL SERVICES FOR
JEFFERSON COUNTY**

The County entered into a contract with Gulf Coast Electric Co, Inc. for one (1) year, from July 15, 2025 to July 14, 2026, with an option to renew the contract for up to a three (3) year period.

Pursuant to the contract, Jefferson County hereby exercises its first one-year option to renew the contract for one (1) additional year from July 14, 2026 to July 13, 2027..

ATTEST:


Roxanne Acosta Hellberg, County Clerk

JEFFERSON COUNTY, TEXAS


Jeff Branick, County Judge



CONTRACTOR:
Gulf Coast Electric Co., Inc.

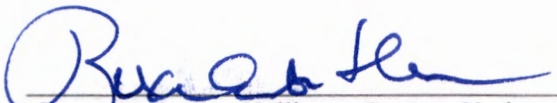


CONTRACT RENEWAL FOR IFB 24-013/JW
TERM CONTRACT FOR PEST CONTROL SERVICES FOR JEFFERSON
COUNTY

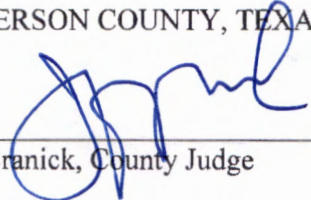
The County entered into a contract with Massey Services, Inc. for one (1) year, from July 9, 2024 to July 8, 2025, with an option to renew the contract for up to a five (5) year period.

Pursuant to the contract, Jefferson County hereby exercises its second (1) one-year option to renew the contract for one (1) additional year from July 7, 2026 to July 6, 2027.

ATTEST:


Roxanne Acosta Hellberg, County Clerk

JEFFERSON COUNTY, TEXAS


Jeff Branick, County Judge



CONTRACTOR:
Massey Services, Inc.


(Name)



JEFFERSON COUNTY PURCHASING DEPARTMENT
Deborah Clark, Purchasing Agent

1149 Pearl Street, First Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

AMENDMENT III TO CONTRACT

May 12, 2026

Republic Services of Beaumont
 Atten: Kimberly Walker
 6425 State Highway 347
 Beaumont, TX 77705

Dear Ms. Walker:

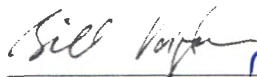
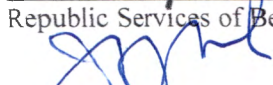
This letter will serve as Amendment III (three) to contract IFB 22-046/MR, Term Contract for Trash and Biomedical Waste Container Service for Jefferson County.

Amendment III (three) will keep the service for 6 days a week at the Jefferson County Correctional Facility located at 5030 Hwy 69 S, Beaumont, TX and add for the dumpster to be emptied twice on Monday.

Location	Qty	Capacity	Frequency of Service (Subject to Change)	Price per Container per Service	Additional Costs
Jefferson County Correctional Facility Gate #3, 5030 Highway 69 South, Beaumont TX Contact: Chief John Shauberger 409-726-2520	1	10 cu yd	6 days per week With extra dump on Monday	\$623.52 \$723.52	\$0.00

Please sign below, and return to Cindy Greene, Contract Specialist via email at:

(Email address redacted)


 Republic Services of Beaumont

 Jeff R. Branick
 Jefferson County Judge

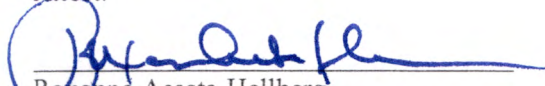
026 5/22/2026

Date

6-2-26

Date

Attest:


 Roxanne Acosta-Hellberg
 Jefferson County Clerk

6/2/26

Date



 AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the Nineteenth day of May in the year Two Thousand Twenty-Six
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Jefferson County Commissioners Court
1149 Pearl Street
Beaumont, TX 77701
409.835.8599

and the Contractor:
(Name, legal status, address and other information)

Marsh Waterproofing
240 S. Main St, Ste#2
Vidor, TX 77662
409-769-0459

for the following Project:
(Name, location and detailed description)

Jefferson County - Old Courthouse Roof Repairs
1149 Pearl Street
Beaumont, TX 77701

The Architect:
(Name, legal status, address and other information)

The LaBiche Architectural Group, Inc.
7999 Gladys Avenue, Suite 101
Beaumont, TX 77706
(409) 860-0197

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

- ☐ The date of this Agreement.
- ☒ A date set forth in a notice to proceed issued by the Owner.
- ☐ Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

- ☒ Not later than One Hundred Eighty (180) calendar days from the date of commencement of the Work.
- ☐ By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Three Hundred and Ninety Thousand Dollars and Zero Cents (\$ 390,000.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
Provide and install new skylight system on Roof Area D per specifications section 086200.	\$145,000.00

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
------	-------	---------------------------

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price
------	-------

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
22 ga Galvanized Hook Strip to match Existing per Detail 1/R3	10 lf	\$50.00

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

It is hereby agreed between both parties to this contract that the amount of said damages are hereby ascertained and liquidated at the greater of TWO HUNDRED AND FIFTY DOLLARS (\$250.00) per day of delay, or the actual measurable damages to Jefferson County including penalties, or other fees which may be charged to Jefferson County for failure to meet the time requirements. The Contractor hereby agrees to pay the stated sum to Jefferson County for each and every day of delinquency.

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the Fifteenth day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Fifteenth day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than Thirty (30) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™-2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201-2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201-2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

10%

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

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User Notes:

(6a0c92ca4c28019c5ab11ef7)

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

0.00 % per annum

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

- ☐ Arbitration pursuant to Section 15.4 of AIA Document A201–2017
- ☒ Litigation in a court of competent jurisdiction
- ☐ Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:

(Name, address, email address, and other information)

Judge Jeff Branick
1149 Pearl Street
Beaumont, TX 77701
409.835.8599
jbranick@co.jefferson.tx.us

§ 8.3 The Contractor's representative:

(Name, address, email address, and other information)

Tim Marsh
240 S. Main St, Ste#2
Vidor, TX 77662
409-769-0459
office@marshwaterproofing.com

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with a building information modeling exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with a building information modeling exhibit, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

N/A

§ 8.7 Other provisions:

AIA Document A101 – 2017. Copyright © 1915, 1918, 1925, 1937, 1951, 1958, 1961, 1963, 1967, 1974, 1977, 1987, 1991, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 19:19:10 CDT on 05/19/2026 under Subscription No. 20250098887 which expires on 02/07/2027, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiaccontracts.com.

User Notes:

(6a0c92ca4c28019c5ab11ef7)

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™-2017, Exhibit D, Insurance and Bonds- located in Construction Manual for Roofing Renovations to Jefferson County Courthouse - IFB 26- 021/MR) Roofing Renovations to Jefferson County Courthouse
- .3 General Conditions of the Contract for Construction - located in Construction Manual for Roofing Renovations to Jefferson County Courthouse - IFB 26- 021/MR) Roofing Renovations to Jefferson County Courthouse

.5 Drawings

Number	Title	Date
Exhibit B	Index of Drawings	04/02/2026

.6 Specifications

Section	Title	Date	Pages
Exhibit C	Table of Contents	04/02/2026	2

.7 Addenda, if any:

Number	Date	Pages
No. 1	04/27/2026	2
No. 2	04/22/2026	5
No. 3	05/01/2026	2

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

- ☐ AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

- ☐ The Sustainability Plan:

Title	Date	Pages
-------	------	-------

- ☐ Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

Exhibit A - Contractors Completed Bid Packet
 Exhibit D - Construction Manual for Roofing Renovations to Jefferson County Courthouse dated
 04/02/2026

This Agreement entered into as of the day and year first written above.



OWNER (Signature)

BY: Judge Jeff Branick - Jefferson County Judge

(Printed name and title)



CONTRACTOR (Signature)

BY: Tim Marsh, President

(Printed name and title)

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas.

Texas Board of Architectural Examiners
 P.O. Box 12337
 Austin, TX 78711-2337
 Telephone: (512) 305-9000 / Fax: (512) 305-8900

ATTEST
 DATE

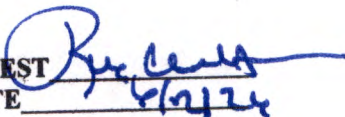



EXHIBIT B**ROOFING RENOVATIONS TO
JEFFERSON COUNTY COURTHOUSE****INDEX OF DRAWINGS****ROOFING:**

R1	ROOF PLAN
R2	ROOFING DETAILS
R3	ROOFING DETAILS

END OF INDEX OF DRAWINGS

A handwritten signature in blue ink, appearing to read "John H. LaBiche", written over the bottom right portion of the professional seal.

04/02/2026

EXHIBIT C

ROOFING RENOVATIONS TO
JEFFERSON COUNTY COURTHOUSE

TABLE OF CONTENTS TECHNICAL SPECIFICATIONS

LEGAL NOTICE
TABLE OF CONTENTS
BID FORM
PAYMENT BOND
PERFORMANCE BOND
BID BOND
INDEX OF DRAWINGS

Division	Section Title	Pages
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SPECIFICATIONS GROUP***General Requirements Subgroup*****DIVISION 01 – GENERAL REQUIREMENTS**

010300	SPECIAL CONDITIONS	3
010410	PROJECT COORDINATION	2
010450	CUTTING AND PATCHING	3
011000	SUMMARY OF WORK	4
011200	ALTERATION PROJECT PROCEDURES	3
012500	SUBSTITUTION PROCEDURES	4
013100	PROJECT MANAGEMENT AND COORDINATION	7
013200	CONSTRUCTION PROGRESS DOCUMENTATION	4
013300	SUBMITTAL PROCEDURES	10
014000	QUALITY REQUIREMENTS	7
014200	REFERENCES	13
015000	TEMPORARY FACILITIES AND TEMPORARY CONTROLS	8
016000	PRODUCT REQUIREMENTS	7
016100	MATERIAL AND EQUIPMENT	2
017300	EXECUTION	4
017419	CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL	2
017700	CLOSEOUT PROCEDURES	5
017823	OPERATION AND MAINTENANCE DATA	5
017839	PROJECT RECORD DOCUMENTS	4

Facility Construction Subgroup**DIVISION 02 – EXISTING CONDITIONS**

020600	BUILDING ASBESTOS SURVEY REPORT	10
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DIVISIONS 03 - 05

NOT APPLICABLE

DIVISION 06 - WOOD AND PLASTICS

061050	ROOF CARPENTRY	6
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DIVISION 07 - THERMAL AND MOISTURE PROTECTION

075220	ROOFING INSTALLER'S WARRANTY	2
075555	COAL TAR PITCH ROOFING SYSTEM REPAIRS	9



[Signature] 04/02/2026

ROOFING RENOVATIONS TO
JEFFERSON COUNTY COURTHOUSE

076200	FLASHING AND SHEET METAL	8
077200	ROOF ACCESSORIES	6

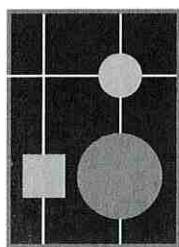
DIVISION 08 - DOORS AND WINDOWS

086200	METAL FRAMED SKYLIGHT	9
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DIVISION 9 – 32
NOT APPLICABLE

END OF TABLE OF CONTENTS





The LaBiche
ARCHITECTURAL GROUP, INC.

Dohn H. LaBiche, FAIA - Principal
Greg Wall, AIA - Principal

7999 Gladys Avenue, Suite 101
Beaumont, Texas 77706
(409) 860-0197 • Fax (409) 860-0198

May 18, 2026

Jefferson County
Mrs. Michelle Falgout, PE
1001 Pearl Street
Beaumont, Texas 77701

Project: Jefferson County Courthouse – Annex 1 Water Intrusion

Re: Proposal for Architectural Services

Dear Mrs. Falgout,

We appreciate the opportunity to submit this proposal for Architectural Services for the referenced project for your approval. The LaBiche Architectural Group, Inc. (hereinafter "Architect") shall provide to Jefferson County Commissioners Court, (hereinafter "Client") the services described below for the compensation described below. This proposal is based upon our experience with roofing/waterproofing projects of a similar type.

PROJECT INFORMATION:

The project, as we understand it, is:

1. Discovery work in limited locations on the exterior walls with a minimum of one each at a high and low steel lenti location for the purposed of determining conditions for the development of a future proposal to best address lenti rusting, epoxy sealing cracks at the brick columns, and recaulking windows.
2. Architectural Services associated with site visit and review of discovery work results. Coordination as needed with structural engineering representation and review.
3. Architect will contract with Fittz & Shipman Engineers for structural evaluations.

COMPENSATION:

The scope of work outlined above will be performed for a fixed fee of **Three Thousand Dollars (\$3,000.00)**, plus reimbursable expenses and distributed as follows:

- ☐ Additional Services requested by Client will be charged hourly per the fee schedule attached.
- ☐ Reimbursable expenses shall include all printing required for the project. Other expenses shall be approved by Owner prior to expenditures. Cost of reimbursable expenses shall be billed at direct cost of the expenditure.

Architectural Proposal for
Jefferson County Courthouse – Annex 1 Water Intrusion

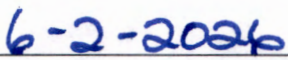
We have assembled this proposal based on our understanding of the specific needs related to this project. If you are in agreement with the terms and qualifications of this proposal, please sign one copy and return to us. We are extremely interested in working with you on this project and look forward to hearing back from you.

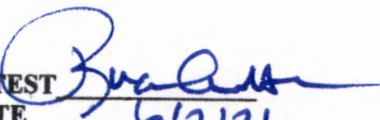
Respectfully,



Dohn H. LaBiche, FAIA

Approved By:


Name
Date

ATTEST
DATE 
6/2/26



Architectural Proposal for
Jefferson County Courthouse – Annex 1 Water Intrusion

HOURLY RATE SCHEDULE

<u>PERSONNEL</u>	<u>HOURLY RATE*</u>
Principal	250.00
Senior Project Architect	200.00
Project Architect	175.00
Intern Architect II	125.00
Draftsman	100.00
Secretarial	75.00

*The rates for services of the Architect as set forth in this Agreement shall be adjusted in accordance with their normal salary review practices.

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas.

*Texas Board of Architectural Examiners
P.O. Box 12337
Austin, TX 78711-2337
Telephone: (512) 305-9000 / Fax: (512) 305-8900*

Marsh Waterproofing, Inc.

Specializing in Building Restoration

Physical Address:
240 South Main St. Suite #2
Vidor, TX 77662

Mailing Address:
P.O. Drawer 968
Vidor, TX 77670-0968

Ph# 409-769-0459
Toll free: 1-866-251-0234
Fax# 409-769-1682

Email: office@marshwaterproofing.com

May 27, 2026

Attn : Jefferson County
Greg.Keller@jeffersoncountytexas.gov

RE : Jefferson County Courthouse

Our recommendations and specifications are based on the information received from your engineer or representative. We will furnish at the above building, all labor, materials, tools, equipment, supervision, Workmen's Compensation, Public Liability and Property Damage Insurance necessary to complete in a thoroughly workmanlike manner all the work described below:

Our pricing coefficient is .89 for regular hours and 1.2 after hours – SETX region.

Scope of Work: Discovery Work – Annex 1

- I. Provide man lift and other tools and manpower to remove bricks necessary for the discovery work.

Total Price: \$2,800.00

Labor - \$1,650

Foreman – 30 hours @ \$20/hr = \$600
Laborer – 30 hours @ \$17.5/hr = \$525
Laborer – 30 hours @ \$17.5/hr = \$525

Equipment - \$1,150

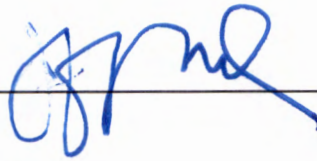
Rental 40-ft manlift weekly - \$1,150

Region 5

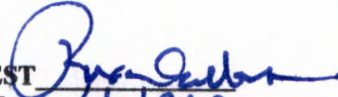
JOC #20230601-2 2025 – 2026

Respectfully Submitted,
Tim Marsh
President
Marsh Waterproofing, Inc.

Acceptance Signature & Date: _____



ATTEST
DATE


 6/24/24


NOTES – VALID FOR 30 DAYS

- If needed, Owner to furnish two (2) 110-volt amp outlets and one (1) 220 volt 50-amp single phase outlet and connect contractors power cord as supplied by contractor.
- If needed, Owner to furnish cold water at spigot in work area.
- If needed, Owner will cooperate with contractor in moving cars, etc. to minimize the risk of overspray.
- This proposal does not include any asbestos removal, encapsulation, or disposal of the same.
- We are not responsible for the relocation or covering of any product or production areas that could get damaged by dust, dirt, falling deck or water during the project.
- If needed, Owner will furnish interior and exterior storage area, parking space for trucks and storage trailers.
- If needed, Owner to move all non-permanently mounted items away from surfaces to be treated.
- If needed, Owner to cut back any existing landscaping a minimum of two feet away from the building prior to work commencing if needed.
- The scope of work under this contract expressly does NOT include investigation, detection, abatement, replacement, removal or detoxification of and Hazardous Environmental Condition.
- “Hazardous Environmental Condition” means any type or form of asbestos, lead or fungus, including mildew, mold, rot, rust, mycotoxins, spores, scents or byproducts produced or released by fungi.
- Our quote is based on the fact that this specification meets your insurance company approval and local code approval.



Dohn H. LaBiche, FAIA - Principal
Greg Wall, AIA - Principal

7999 Gladys Avenue, Suite 101
Beaumont, Texas 77706
(409) 860-0197 • Fax (409) 860-0198

May 18, 2026

PROF 26-033/DC

Jefferson County
Mrs. Michelle Falgout, PE
1001 Pearl Street
Beaumont, Texas 77701

Project: Jefferson County Courthouse – Judge Walston Water Intrusion

Re: Proposal for Architectural Services

Dear Mrs. Falgout,

We appreciate the opportunity to submit this proposal for Architectural Services for the referenced project for your approval. The LaBiche Architectural Group, Inc. (hereinafter "Architect") shall provide to Jefferson County Commissioners Court, (hereinafter "Client") the services described below for the compensation described below. This proposal is based upon our experience with roofing/waterproofing projects of a similar type.

PROJECT INFORMATION:

The project, as we understand it, is:

1. All work associated with constructing a water proof connection from the connector roof of the new court house to the old court house wall including cutting and removing limestone panels on the outside of the old court house, install flashing and other necessary systems to provide a waterproof connection.
2. Replacing the roof system on the connector roof.
3. Replacing one (1) double pane window glass in Judge Walston's office that has lost its seal.
4. Removing old caulk and recaulking all five (5) windows in Judge Walston's office.
5. Architectural Services associated with site visit and review of discovery work results.

COMPENSATION:

The scope of work outlined above will be performed for a fixed fee of **Ten Thousand Dollars (\$10,000)**, plus reimbursable expenses and distributed as follows:

- ☐ Additional Services requested by Client will be charged hourly per the fee schedule attached.
- ☐ Proposal does not include the cost of TDI or ADA inspections.
- ☐ Reimbursable expenses shall include all printing required for the project. Other expenses shall be approved by Owner prior to expenditures. Cost of reimbursable expenses shall be billed at direct cost of the expenditure.

Architectural Proposal for
Jefferson County Courthouse – Judge Walston Water Intrusion

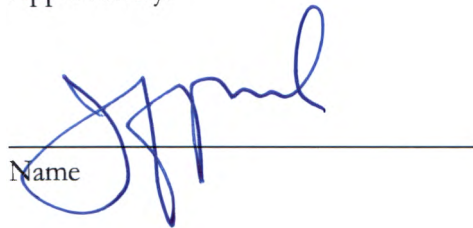
We have assembled this proposal based on our understanding of the specific needs related to this project. If you are in agreement with the terms and qualifications of this proposal, please sign one copy and return to us. We are extremely interested in working with you on this project and look forward to hearing back from you.

Respectfully,



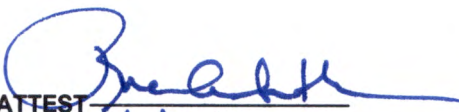
Dohn H. LaBiche, FAIA

Approved By:



Name

06/02/2024
Date

ATTEST 
DATE 6/2/24



Architectural Proposal for
Jefferson County Courthouse – Judge Walston Water Intrusion

HOURLY RATE SCHEDULE

<u>PERSONNEL</u>	<u>HOURLY RATE*</u>
Principal	250.00
Senior Project Architect	200.00
Project Architect	175.00
Intern Architect II	125.00
Draftsman	100.00
Secretarial	75.00

*The rates for services of the Architect as set forth in this Agreement shall be adjusted in accordance with their normal salary review practices.

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas.

*Texas Board of Architectural Examiners
P.O. Box 12337
Austin, TX 78711-2337
Telephone: (512) 305-9000 / Fax: (512) 305-8900*

Jefferson County



Precinct Four

Everette "Bo" Alfred
Commissioner

P.O. Box 4025
Beaumont, Texas 77704-4025
409-835-8443 phone
www.co.jefferson.tx.us/prct4/index.html

MEMO

TO: Ms. Rebekah Patin, Auditing
FROM: Commissioner Everette Alfred
DATE: May 18, 2026
RE: **Transfer Funds – Out of Series**

Please make the following transfer as indicated. Thank you.

- Transfer **\$10,000** from account # 114-0402-431.30-79 (Crushed Stone) into account # 114-0405-431. 40-18 (Road Machinery) for additional cost of equipment repairs.

Thank you.

EA/nr

Jefferson County



Precinct Four

Everette "Bo" Alfred
Commissioner

P.O. Box 4025
Beaumont, Texas 77704-4025
409-835-8443 phone
www.co.jefferson.tx.us/prct4/index.html

MEMO

TO: Ms. Rebekah Patin, Auditing

FROM: Commissioner Everette Alfred

DATE: May 18, 2026

RE: **Transfer Funds – In Series**

Please make the following transfer as indicated. Thank you.

- Transfer **\$5,000** from account # 114-0405-431.30-37 (Gasoline) into account # 114-0405-431.30-34 (Diesel Fuel); and
- Transfer **\$12,000** from account # 114-0402-431.30-16 (Chemicals, Sprays, Etc.) into account # 114-0405-431.30-34 (Diesel Fuel) for additional cost of fuel; and
- Transfer **\$5,000** from account # 114-0402-431.30-16 (Chemicals, Sprays, Etc.) into account #114-0402-431.30-01 (Asphalt) for additional cost of road materials.

Thank you.

EA/nr



SecureTech for the Sub Courthouse

From Kate Carroll <Kate.Carroll@jeffersoncountytexas.gov>

Date Wed 5/20/2026 3:55 PM

To Fran Lee <Fran.Lee@jeffersoncountytexas.gov>; Rebekah Patin <Rebekah.Patin@jeffersoncountytexas.gov>

Cc Cindy Savant <Cindy.Savant@jeffersoncountytexas.gov>; Michelle Farnie <Michelle.Farnie@jeffersoncountytexas.gov>; Jeff Branick <Jeff.Branick@jeffersoncountytexas.gov>; Michael Sinegal <Michael.Sinegal@jeffersoncountytexas.gov>

1 attachment (1 MB)

SecureTech Quote QT-000152.pdf;

Good afternoon, Fran,

Following up on our discussion Tuesday regarding the courthouse security concerns, I'd like to outline a proposed project for FY 25-26 that would help us address those needs efficiently and responsibly.

We are proposing to transfer \$11,867.40 from 120-1011-415-1002 to 120-1011-415-⁶⁰⁰¹~~30-84~~. By relinquishing one FTE and using the remaining salary/benefits funds—along with the two currently unfilled FTEs—we would retain an estimated balance of approximately \$1,257,080.72 after the transfer.

This project would provide a much-needed upgrade to the Sub Courthouse security system, including new repeaters and receivers. We previously canceled our VECTOR alarm service due to unstable network performance and insufficient coverage relative to the cost. This upgrade would significantly improve reliability and restore the level of protection needed for our staff and visitors.

The total project cost is \$15,884.00. At this time, we are requesting approval to move forward with purchasing the two receivers, two repeaters, seven single duress alarm buttons, and the programming required to map the system to our office. Our portion of the cost is **\$11,867.40**, and we currently have \$4,570.46 available in 30-84 toward this expense.

This upgrade will benefit all departments within the Sub Courthouse. I've spoken with the Commissioner, DA, Sheriff, Constable, and JP, all of whom are interested in participating. My recommendation is that we begin the process now, allowing the other offices to secure funding for their duress buttons either under this year's budget or to plan for inclusion next year.

I've attached the scanned invoice for your review. Please let me know how you would like to proceed. Wave's installation timeline is currently estimated at 2-4 weeks.

Thank you,
Kate

Kate Carroll
Jefferson County Tax Assessor-Collector/ Voter Registrar
P. O. Box 2112
1149 Pearl Street - First Floor
Beaumont, TX 77701

Kate.Carroll@jeffersoncountytexas.gov
phone 409.835.8714
<https://www.jeffcotax.com>



CONFIDENTIALITY NOTICE:

THIS TRANSMISSION IS INTENDED FOR THE SOLE USE OF THE INDIVIDUAL AND/OR ENTITY TO WHOM IT IS ADDRESSED, AND MAY CONTAIN INFORMATION AND/OR ATTACHMENTS THAT ARE PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. IF YOU ARE NOT THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISCLOSURE, DISSEMINATION, DISTRIBUTION, DUPLICATION OR THE TAKING OF ANY ACTIONS IN RELIANCE ON THE CONTENTS OF THIS TRANSMISSION BY SOMEONE OTHER THAN THE INTENDED ADDRESSEE OR ITS DESIGNATED AGENT IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS MESSAGE IN ERROR, PLEASE NOTIFY THE SENDER BY REPLYING IMMEDIATELY AND DELETE THE MESSAGE.



WAVE Plus System

Quote# QT-000152

Jefferson County

P. O. Box 2112
1149 Pearl Street - First Floor
Beaumont, TX, 77701

Quote Date : 15 May 2026

Expiry Date : 01 Dec 2026

Reference# : Tax Offices

Sales person : Ralph Price

Subject :

Jefferson County TX - WAVE Plus updated quote

Key Features

- Uses 900MHz wireless technology
- Touch screen for programming
- Backup battery
- Key lock for security
- Two year limited warranty
- Customer to provide radio(s) for control panel(s) for digital, 800 MHz or non-standard frequencies

#	Item & Description	Qty	Rate	Amount
1	910 Remote Receiver Module	2.00	4,275.00	8,550.00
2	501E Single Button Duress Alarm <i>7 = \$1004.15</i>	35.00	143.45	5,020.75
3	201EN Repeater	2.00	684.00	1,368.00
4	151 Programming and Set-Up Assistance	1.00	945.25	945.25

Sub Total 15,884.00

Total \$15,884.00

*Q2 receiver - 8,550.00 +
Q2 - single - 1,004.15 +
Q2 - repeater 1,368.00 +
programming 945.25 +
004 Cost*

Notes

TIPS 240102 Emer
Note: Remote Rec

Please sign and

Each office purchase buttons

ervices
work as the WAVE Plus system control panel in the Courthouse

o indicate your acceptance.

Terms & Conditions

Our standard terms and conditions apply.



BRANDON WILLIS

Commissioner
Precinct #1

Jefferson County Courthouse
1149 Pearl Street
4th Floor
Beaumont, Texas 77701
(409) 835-8441

China Service Center
20205 W. Hwy 90
China, TX 77613
(409) 434-5430

TO: Rebekah Patin and Fran Lee, Auditing
FROM: Lori Fountain, Pet. #1 Road and Bridge
DATE: May 21, 2026
RE: Budget Transfer – Agenda Item

Transfer from Acct. #	111-0102-431.30-99	Misc. Supplies		\$ 5,585.
Transfer to Acct. #	111-0108-431.60-14	Buildings & Structures-Capital	\$5,585.	

This transfer request is to cover the purchase of exterior security cameras for the China Service Center.

Thank you,

Lori



Wave Solutions
5420 Cole Rd
Beaumont, TEXAS
77708, United States
(409)924-9459

Prepared By:
Nicholas Luquette
4097820684
brandonl@wavecomputers.com

Project: **Jefferson County Projects**

Scope of Work

Cameras

Default Group

	Quantity	Unit Cost	Total Cost
8MP Ai Pano 180 Degree Camera	4 ea	\$1,295.00	\$5,180.00
DW Ilcense	3 ea	\$135.00	\$405.00

Included (+)

1. Includes installation, testing, and training
2. Cameras will be installed into the DW enterprise camera system at the main courthouse

Excluded (-)

1. Bid assumes all conduit, risers, pathways, pedestals, and manholes provided by electrician. Additional adds will require a change order
2. Electricians to provide TGB Ground bar for us to tie any racks or equipment into
3. Assumes all POE Switches are existing and have the required ports available w/full gigabit support for vLAN
4. All cat6 cabling provided by county electrician

SUBTOTAL: \$5,585.00

JEFFERSON COUNTY, TEXAS

FINANCIAL & OPERATING
STATEMENTS - COUNTY FUNDS ONLY

For the Month Ending April 30, 2026



Fran Lee - County Auditor

JEFFERSON COUNTY, TEXAS
FINANCIAL & OPERATING
STATEMENTS - COUNTY FUNDS ONLY
FOR THE MONTH ENDING APRIL 30, 2026
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FRAN LEE
COUNTY AUDITOR
(409) 835-8500



1149 PEARL ST. – 7TH FLOOR
BEAUMONT, TEXAS 77701

May 22, 2026

Honorable Commissioners Court:
Judge Jeff R. Branick
Commissioner Brandon Willis
Commissioner Cary Erickson
Commissioner Michael "Shane" Sinegal
Commissioner Everett "Bo" Alfred

Gentlemen:

In compliance with Section 114.023 of the Local Government Code, I herewith present the monthly report of the financial condition of Jefferson County as of April 30, 2026 together with the results of operations of the budget for the seventh period then ended.

Revenue:

Total budgeted revenue collected for the seven months ending April 30, 2026 is \$147,950,289. Budgeted Revenues are \$172,708,871 leaving \$24,758,582 in revenue to be collected in order to meet our budgetary revenue goals. Highlights of revenues are as follows:

Property Taxes:

Property tax collections are \$115,996,956 for the first seven months of the year. This amount represents ninety-six percent of the budgeted amount of \$120,291,046.

Sales Taxes:

Sixty percent of budgeted revenue for sales taxes has been collected. Sales Tax revenue is budgeted to be \$32,900,000.

Page Two

Licenses & Permits:

Revenue from Licenses & Permits has exceeded the budgeted amount of \$376,000 by \$187,368.

Intergovernmental:

Forty-five percent of Intergovernmental Revenue has been collected. Intergovernmental Revenue is budgeted to be \$1,656,350.

Fees:

Fifty-six percent of the budgeted revenue for Fees has been collected. Revenue from Fees is budgeted to be \$11,960,475 for the year.

Fines and Forfeitures:

Fifty-seven percent of Fines and Forfeitures have been collected. Revenues from Fines and Forfeitures are budgeted to be \$1,600,000.

Interest:

Eighty-one percent of Interest have been collected. Revenues from Interest are budgeted to be \$3,895,000.

Other Revenues:

Nothing of Other Revenues have been collected. Revenues from Other Revenues are budgeted to be \$30,000 for the year.

Expenditures:

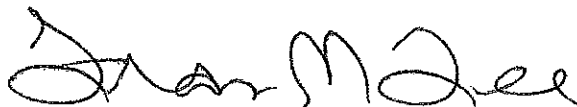
Overall for the County's budgeted funds, fifty-seven percent of the expenditures have been spent.

Page Three

Expenditures are budgeted to be \$185,904,541, which includes General Funds and debt service funds, excluding budgeted transfers of \$7,266,299 for the fiscal year ending September 30, 2026.

Please call me if you have any questions on the enclosed report.

Sincerely,

A handwritten signature in black ink, appearing to read "Fran M. Lee". The signature is fluid and cursive, with the first name "Fran" and last name "Lee" clearly distinguishable, and "M." in the middle.

Fran Lee
County Auditor

Jefferson County, Texas
Consolidated Balance Sheet
For The Month Ending April 30, 2026

	<u>General Funds</u>	<u>Special Revenue Funds</u>	<u>Capital Project Funds</u>	<u>Debt Service Funds</u>	<u>Enterprise Funds</u>	<u>Internal Service Funds</u>	<u>Total</u>
<u>ASSETS</u>							
Cash and Cash Equivalents	\$ 148,724,884	58,838,688	21,212,896	1,273,853	1,741,873	7,088,010	\$ 238,880,204
Receivables & Prepaids	6,866,376	13,252	-	267,842	312,928	-	7,460,398
Intergovernmental Receivables	169,110	-	-	-	-	-	169,110
Due From Other Funds	150,000	-	-	-	-	-	150,000
Inventory	916,914	18,060	-	-	141,384	-	1,076,358
Other Assets	165,896	-	-	-	83,977,531	-	84,143,427
Total Assets	<u>\$ 156,993,180</u>	<u>\$ 58,870,000</u>	<u>\$ 21,212,896</u>	<u>\$ 1,541,695</u>	<u>\$ 86,173,716</u>	<u>\$ 7,088,010</u>	<u>\$ 331,879,497</u>

LIABILITIES AND FUND BALANCE/EQUITY

Payables	\$ 4,095,181	543,472	-	-	530,799	3,255,492	\$ 8,424,944
Intergovernmental Payables	360	-	-	-	7	-	367
Other Liabilities	6,334,754	682,330	-	251,373	7,054,243	-	14,322,700
Fund Balance/Equity	<u>146,562,885</u>	<u>57,644,198</u>	<u>21,212,896</u>	<u>1,290,322</u>	<u>78,588,667</u>	<u>3,832,518</u>	<u>309,131,486</u>
Total Liabilities and Fund Balance/Equity	<u>\$ 156,993,180</u>	<u>\$ 58,870,000</u>	<u>\$ 21,212,896</u>	<u>\$ 1,541,695</u>	<u>\$ 86,173,716</u>	<u>\$ 7,088,010</u>	<u>\$ 331,879,497</u>

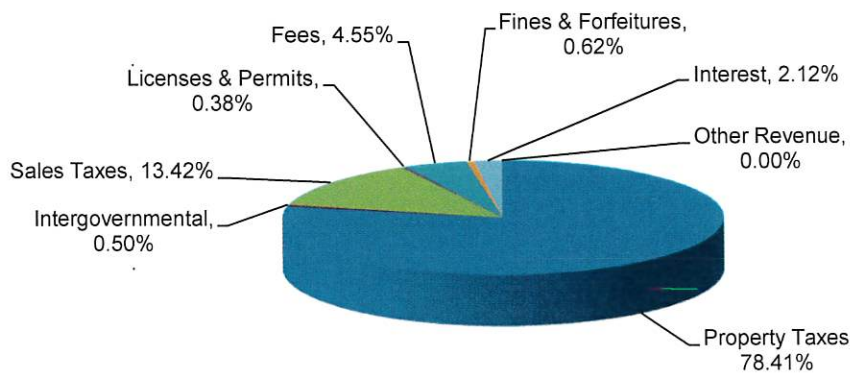
Jefferson County, Texas
Statement of Changes in Fund Balances
For The Month Ending April 30, 2026

	3/31/2026	Month Ending April 30, 2026				4/30/2026
	Fund Balance	Receipts	Disbursements	Transfers In(/Out)	Prior Period Adjustment	Fund Balance
Jury Fund	\$ 229,862	\$ 9,004	\$ 57,880	\$ -	\$ -	\$ 180,986
Road & Bridge Pct. 1	5,078,763	100,268	294,481	-	-	4,884,550
Road & Bridge Pct. 2	1,989,942	100,260	149,734	-	-	1,940,468
Road & Bridge Pct. 3	813,442	100,102	161,162	-	-	752,382
Road & Bridge Pct. 4	3,166,073	101,353	146,453	-	-	3,120,973
Engineering Fund	894,484	11,333	109,635	-	-	796,182
Parks & Recreation	198,235	3,458	9,018	-	-	192,675
General Fund	137,460,119	5,845,263	12,306,201	(742,950)	-	130,256,231
Mosquito Control Fund	1,392,039	12,632	107,277	-	-	1,297,394
Tobacco Settlement Fund	3,132,164	8,880	-	-	-	3,141,044
Total General Funds	154,355,123	6,292,553	13,341,841	(742,950)	-	146,562,885
Total Special Revenue Funds	57,838,234	3,065,323	3,365,234	105,875	-	57,644,198
Total Capital Project Funds	21,186,082	59,974	33,160	-	-	21,212,896
Total Debt Service Funds	6,249,859	40,997	5,000,534	-	-	1,290,322
Total Enterprise Funds	78,119,051	552,054	719,513	637,075	-	78,588,667
Total Internal Service Funds	4,159,808	2,769,464	3,096,754	-	-	3,832,518
Total Balances	\$ 321,908,157	\$ 12,780,365	\$ 25,557,036	\$ -	\$ -	\$ 309,131,486

Jefferson County Texas
Statement of Revenues by Category - Compared with Budget Allocation
For The Month Ending April 30, 2026

Category	Cumulative Actual	Annual Budget	Unrealized Balance	Percentage Unrealized
Property Taxes	\$ 115,996,956	\$ 120,291,046	\$ 4,294,090	3.57%
Sales Taxes	19,853,161	32,900,000	13,046,839	39.66%
Licenses & Permits	563,368	376,000	(187,368)	-49.83%
Intergovernmental	744,702	1,656,350	911,648	55.04%
Fees	6,734,519	11,960,475	5,225,956	43.69%
Fines & Forfeitures	918,251	1,600,000	681,749	42.61%
Interest	3,139,332	3,895,000	755,668	19.40%
Other Revenue	-	30,000	30,000	100.00%
	<u>\$ 147,950,289</u>	<u>\$ 172,708,871</u>	<u>\$ 24,758,582</u>	<u>14.34%</u>

Revenues by Major Category
For The Month Ending April 30, 2026



Jefferson County, Texas
Statement of Revenues - Compared With Budget Allocation
For The Month Ending April 30, 2026

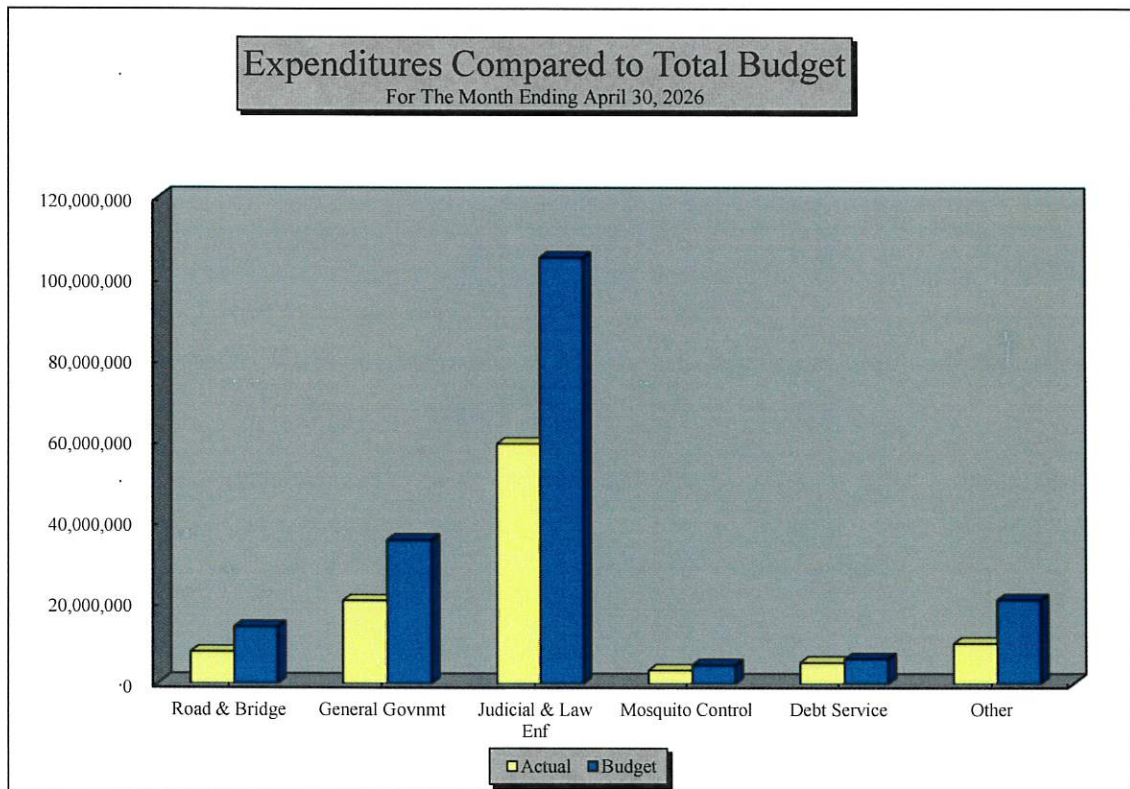
	October 2025					Cumulative		Annual	Unrealized
	-December	January	February	March	April	Total		Budget	Balance
Jury Fund									
Current Taxes	\$ 72,073	\$ 119,374	\$ 102,546	\$ 5,034	\$ 2,000	\$ 301,027	\$	311,759	\$ 10,732
Delinquent Taxes	497	282	(36)	218	(13)	948		1,414	466
Jury Fees	10,991	5,311	5,592	5,882	7,017	34,793		70,000	35,207
Other Revenue	45,410	-	-	74,461	-	119,871		275,600	155,729
Road & Bridge Pct. 1									
Current Taxes	229,814	380,638	326,982	16,050	6,378	959,862		994,082	34,220
Delinquent Taxes	3,354	1,905	(245)	1,474	(89)	6,399		9,549	3,150
Auto Registration Fees	-	66,564	-	-	-	66,564		675,000	608,436
Road & Bridge Fees	116,289	58,275	44,661	52,241	60,111	331,577		525,000	193,423
Sales, Rentals & Services	317	896	7,855	-	-	9,068		-	(9,068)
Fines and Forfeitures	44,625	22,575	24,294	30,487	33,868	155,849		250,000	94,151
Road & Bridge Pct. 2									
Current Taxes	229,814	380,637	326,982	16,050	6,378	959,861		994,082	34,221
Delinquent Taxes	3,354	1,905	(245)	1,474	(89)	6,399		9,549	3,150
Auto Registration Fees	-	66,564	-	-	-	66,564		675,000	608,436
Road & Bridge Fees	116,289	58,275	44,661	52,241	60,111	331,577		525,000	193,423
Fines and Forfeitures	44,625	22,576	24,245	30,487	33,860	155,793		250,000	94,207
Road & Bridge Pct. 3									
Current Taxes	229,814	380,637	326,982	16,050	6,378	959,861		994,082	34,221
Delinquent Taxes	3,354	1,905	(245)	1,474	(88)	6,400		9,549	3,149
Auto Registration Fees	-	66,564	-	-	-	66,564		675,000	608,436
Road & Bridge Fees	116,289	58,275	44,661	52,241	60,111	331,577		525,000	193,423
Fines and Forfeitures	44,625	22,576	24,195	30,487	33,701	155,584		250,000	94,416
Road & Bridge Pct. 4									
Current Taxes	229,814	380,637	326,983	16,050	6,378	959,862		994,082	34,220
Delinquent Taxes	3,354	1,905	(245)	1,474	(89)	6,399		9,549	3,150
Intergovernmental Revenue	-	-	-	-	-	-		15,000	15,000
Auto Registration Fees	-	66,564	-	-	-	66,564		675,000	608,436
Road & Bridge Fees	116,289	58,275	44,661	52,241	60,111	331,577		525,000	193,423
Sales, Rentals & Services	94	(204)	(358)	206	1,276	1,014		-	(1,014)
Fines and Forfeitures	44,625	22,576	24,245	30,487	33,677	155,610		250,000	94,390

Jefferson County, Texas
Statement of Revenues - Compared With Budget Allocation
For The Month Ending April 30, 2026

	October 2025					Cumulative	Annual	Unrealized
	-December	January	February	March	April	Total	Budget	Balance
Engineering Fund								
Current Taxes	\$ 303,780	\$ 503,148	\$ 432,223	\$ 21,216	\$ 8,430	\$ 1,268,797	\$ 1,314,032	\$ 45,235
Delinquent Taxes	4,428	2,514	(324)	1,945	(117)	8,446	12,605	4,159
Licenses and Permits	2,870	370	670	-	2,020	5,930	5,500	(430)
Sales, Rentals & Services	1,500	500	1,000	500	1,000	4,500	2,000	(2,500)
Parks & Recreation								
Current Taxes	35,897	59,457	51,076	2,507	996	149,933	155,279	5,346
Delinquent Taxes	705	400	(52)	310	(18)	1,345	2,006	661
Sales, Rentals & Services	10,820	2,700	3,680	3,260	2,480	22,940	65,300	42,360
General Fund								
Current Taxes	24,463,945	40,519,322	34,807,642	1,708,542	678,910	102,178,361	105,811,265	3,632,904
Delinquent Taxes	349,310	198,346	(25,533)	153,472	(9,238)	666,357	994,430	328,073
Sales Taxes	3,736,362	3,338,616	4,946,777	4,649,725	3,181,681	19,853,161	32,900,000	13,046,839
Other Taxes	-	-	-	-	-	-	30,000	30,000
Licenses and Permits	421,485	34,403	39,710	28,130	33,710	557,438	370,500	(186,938)
Intergovernmental Revenue	220,724	84,238	101,870	134,216	25,340	566,388	1,365,750	799,362
Fees of Office	791,893	323,139	329,760	330,491	456,256	2,231,539	3,564,825	1,333,286
Other Sales, Rentals & Svcs.	781,839	390,527	292,998	394,317	978,420	2,838,101	3,458,350	620,249
Fines & Forfeitures	101,369	42,151	54,883	40,037	56,975	295,415	600,000	304,585
Interest	780,869	532,512	688,418	548,809	443,209	2,993,817	3,780,000	786,183
Mosquito Control Fund								
Current Taxes	469,459	777,557	667,951	32,786	13,028	1,960,781	2,030,687	69,906
Delinquent Taxes	14,985	8,509	(1,095)	6,584	(396)	28,587	42,660	14,073
Tobacco Settlement Fund								
Interest	24,840	11,524	12,392	10,402	8,880	68,038	90,000	21,962
Intergovernmental Revenue	-	-	-	58,443	-	58,443	-	(58,443)
Debt Service								
Current Taxes	1,322,229	2,189,988	1,881,283	92,343	36,693	5,522,536	5,541,696	19,160
Delinquent Taxes	22,615	12,569	(1,068)	9,976	703	44,795	58,689	13,894
Interest	12,572	15,884	24,718	20,702	3,601	77,477	25,000	(52,477)
Total	\$ 35,580,206	\$ 51,293,861	\$ 46,007,150	\$ 8,735,522	\$ 6,333,550	\$ 147,950,289	\$ 172,708,871	\$ 24,758,582

Jefferson County, Texas
Statement of Expenditures - Compared With Budget Allocation - 58% of Budget Expended
For The Month Ending April 30, 2026

	<u>Cumulative Actual</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>	<u>Percentage Unencumbered</u>
Jury Fund	\$ 308,424	\$ 663,633	\$ 355,209	53.52%
Road & Bridge Funds	6,929,672	12,151,328	5,221,656	42.97%
Engineering Fund	773,287	1,554,245	780,958	50.25%
Parks & Recreation Fund	115,295	282,301	167,006	59.16%
General Fund:				
General Government	20,435,730	35,520,422	15,084,692	42.47%
Judicial	13,663,693	25,346,735	11,683,042	46.09%
Law Enforcement	45,281,226	79,063,957	33,782,731	42.73%
Education	271,668	527,472	255,804	48.50%
Health & Welfare	5,120,573	9,818,346	4,697,773	47.85%
Maintenance	2,960,062	5,066,738	2,106,676	41.58%
Other	1,327,613	5,009,206	3,681,593	73.50%
Mosquito Control Fund	3,279,838	4,530,508	1,250,670	27.61%
Tobacco Settlement	250,000	280,000	-	-
Debt Service Funds	5,203,554	6,089,650	886,096	14.55%
	<u>\$ 105,920,635</u>	<u>\$ 185,904,541</u>	<u>\$ 79,953,906</u>	<u>43.01%</u>



Jefferson County, Texas
Statement of Expenditures - Compared With Budget Allocation
For The Month Ending April 30, 2026

	October 2025						Cumulative	Annual	Unencumbered
	December	January	February	March	April	Encumbrances	Total	Budget	Balance
Jury Fund	\$ 115,155	\$ 53,251	\$ 56,223	\$ 22,488	\$ 57,880	\$ 3,427	\$ 308,424	\$ 663,633	\$ 355,209
Road & Brdg Pct. 1	645,879	184,759	374,401	129,570	294,481	243,667	1,872,757	3,554,769	1,682,012
Road & Brdg Pct. 2	602,302	192,720	135,870	153,822	149,734	492,297	1,726,745	2,825,658	1,098,913
Road & Brdg Pct. 3	589,417	232,210	176,528	174,514	161,162	197,671	1,531,502	2,730,044	1,198,542
Road & Brdg Pct. 4	983,317	172,362	(339,149)	673,100	146,453	162,585	1,798,668	3,040,857	1,242,189
Engineering	283,166	175,439	94,119	102,587	109,635	8,341	773,287	1,554,245	780,958
Parks & Recreation	31,806	13,116	12,887	18,729	9,018	29,739	115,295	282,301	167,006
Tax Assessor/Coll.	1,180,354	487,152	337,269	407,454	323,230	12,213	2,747,672	5,235,997	2,488,325
Human Resources	138,929	51,454	35,927	42,947	49,297	8,289	326,843	616,027	289,184
County Auditor	414,886	216,829	143,197	144,027	144,131	3,687	1,066,757	1,984,368	917,611
County Clerk	584,693	287,994	197,601	198,844	199,133	7,489	1,475,754	2,852,955	1,377,201
County Judge	243,250	110,791	66,368	81,594	69,791	2,807	574,601	1,219,004	644,403
Risk Management	48,448	22,769	16,201	15,350	15,590	972	119,330	386,331	267,001
County Treasurer	90,294	43,315	30,277	30,481	30,445	-	224,812	409,014	184,202
Printing Department	24,308	12,458	8,830	10,175	9,774	8,152	73,697	173,328	99,631
Purchasing Department	157,188	75,651	54,455	52,220	52,792	21,299	413,605	720,382	306,777
General Services	4,008,862	893,896	1,953,166	1,087,607	831,866	97,224	8,872,621	15,753,115	6,880,494
MIS	2,489,728	361,203	198,764	202,229	198,417	91,977	3,542,318	4,774,619	1,232,301
Voter's Registration	58,499	12,835	9,430	49,475	12,771	4,654	147,664	248,094	100,430
Elections	494,420	26,757	(19,150)	275,459	56,898	15,672	850,056	1,147,188	297,132
District Attorney	1,911,567	930,273	634,055	632,028	760,350	23,034	4,891,307	9,072,508	4,181,201
District Clerk	643,524	279,422	194,646	192,072	201,878	68,549	1,580,091	2,756,774	1,176,683
Criminal Dist. Court	415,727	172,719	172,222	158,691	151,816	1,063	1,072,238	2,041,514	969,276
58th Dist. Court	84,056	42,485	28,480	28,535	28,588	-	212,144	388,683	176,539
60th Dist. Court	90,009	44,384	30,148	30,451	30,198	10,218	235,408	420,648	185,240
136th Dist. Court	88,303	42,890	29,055	29,152	29,169	-	218,569	404,524	185,955
172nd Dist. Court	87,991	43,549	30,530	33,951	29,402	-	225,423	391,977	166,554
252nd Dist. Court	236,232	117,897	121,178	110,722	101,997	-	688,026	1,454,337	766,311
279th Dist. Court	226,620	52,601	107,224	75,847	52,283	122	514,697	781,897	267,200
317th Dist. Court	120,996	58,567	41,371	39,190	42,037	273	302,434	594,918	292,484
J.P. Pct. 1 Pl 1	103,206	50,315	34,132	34,749	36,315	785	259,502	480,726	221,224
J.P. Pct. 1 Pl 2	111,291	55,271	37,380	37,368	36,562	238	278,110	495,821	217,711
J.P. Pct. 2	96,493	48,251	33,082	32,926	32,873	678	244,303	473,173	228,870
J.P. Pct. 4	109,952	54,587	36,302	37,359	36,940	252	275,392	494,101	218,709
J.P. Pct. 6	105,432	52,744	36,287	36,446	35,922	759	267,590	486,000	218,410
J.P. Pct. 7	113,069	53,518	37,061	37,157	37,926	51	278,782	501,334	222,552
J.P. Pct. 8	99,710	49,274	33,605	33,738	33,952	1,128	251,407	475,897	224,490
Cnty. Court at Law 1	146,449	74,535	50,294	50,853	49,457	46	371,634	668,308	296,674
Cnty. Court at Law 2	162,264	73,695	72,396	76,510	63,430	921	449,216	904,965	455,749
Cnty. Court at Law 3	206,139	84,867	68,093	70,573	65,667	643	495,982	1,086,879	590,897
Court Master	143,165	63,075	51,031	56,801	47,414	-	361,486	617,185	255,699

Jefferson County, Texas
Statement of Expenditures - Compared With Budget Allocation
For The Month Ending April 30, 2026

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	October 2025						Cumulative	Annual	Unencumbered
	December	January	February	March	April	Encumbrances	Total	Budget	Balance
Dispute Resolution	\$ 77,261	\$ 37,044	\$ 23,915	\$ 24,350	\$ 24,919	\$ 2,463	\$ 189,952	\$ 354,566	\$ 164,614
Comm. Supervision	3,602	565	565	565	623	3,992	9,912	22,416	12,504
Sheriff's Dept.	4,326,660	2,321,340	1,325,767	1,410,168	1,543,839	255,584	11,183,358	19,614,193	8,430,835
Crime Lab	460,557	198,919	121,604	268,891	152,912	114,642	1,317,525	2,483,017	1,165,492
Jail	9,102,601	5,436,079	2,622,512	2,659,142	4,961,620	2,190,406	26,972,360	46,098,701	19,126,341
Juvenile Probation	397,876	196,454	127,812	139,503	143,918	1,518	1,007,081	2,003,343	996,262
Juvenile Detention	526,323	267,079	167,677	185,859	194,897	88,785	1,430,620	2,783,816	1,353,196
Constable Pct. 1	281,186	181,849	79,331	78,720	79,313	3,224	703,623	1,194,689	491,066
Constable Pct. 2	128,774	64,307	40,028	39,364	39,228	702	312,403	600,134	287,731
Constable Pct. 4	129,401	117,380	42,622	43,517	43,813	2,503	379,236	648,242	269,006
Constable Pct. 6	167,440	79,178	58,063	53,096	53,465	2,666	413,908	724,277	310,369
Constable Pct. 7	140,390	68,706	45,992	46,679	46,787	266	348,820	624,299	275,479
Constable Pct. 8	193,546	68,106	45,723	44,779	47,458	658	400,270	666,830	266,560
County Morgue	215,476	146,798	15,600	255,900	168,336	-	802,110	1,600,000	797,890
Agriculture Ext.	105,461	51,912	37,255	37,124	36,139	3,777	271,668	527,472	255,804
Mobile Unit	54,864	34,362	23,413	21,788	22,098	1,749	158,274	327,806	169,532
Public Health # 1	337,535	163,644	111,844	118,886	118,555	1,850	852,314	1,585,505	733,191
Public Health # 2	298,627	143,174	109,182	105,502	102,977	8,069	767,531	1,481,631	714,100
Nurse Practitioner	97,838	48,180	31,734	33,098	31,610	9,902	252,362	445,846	193,484
Child Welfare	-	-	-	95,000	-	-	95,000	95,000	-
Env. Control	109,643	53,065	35,055	36,093	36,672	37,060	307,588	576,674	269,086
Ind. Medical Svcs.	235,508	93,468	1,892,505	67,500	98,005	94,361	2,481,347	4,943,871	2,462,524
Emergency Mgmt.	55,948	83,921	21,961	21,492	21,542	1,293	206,157	362,013	155,856
Beaumont Maintenance	663,828	326,738	213,495	317,440	177,539	486,922	2,185,962	3,736,007	1,550,045
Port Arthur Maint.	202,102	92,349	85,750	89,579	54,588	91,116	615,484	1,029,701	414,217
Mid-County Maint.	58,590	21,002	17,985	15,743	15,212	30,084	158,616	301,030	142,414
Service Center	297,241	125,571	99,079	89,302	161,333	330,722	1,103,248	1,509,039	405,791
Veteran Service	89,033	43,142	29,762	31,793	30,492	143	224,365	423,998	199,633
Mosquito Control	1,810,893	146,311	122,156	167,447	107,277	925,754	3,279,838	4,530,508	1,250,670
Tobacco Settlement	250,000	-	-	-	-	-	250,000	280,000	30,000
Debt Service Funds	-	203,020	-	-	5,000,534	-	5,203,554	6,089,650	886,096
Contingency	-	-	-	-	-	-	-	3,076,169	3,076,169
Total	\$ 39,305,300	\$ 16,885,543	\$ 12,970,173	\$ 12,206,111	\$ 18,342,375	\$ 6,211,133	\$ 105,920,635	\$ 185,904,541	\$ 79,983,906

Jefferson County, Texas
Statement of Bonded Indebtedness
For The Month Ending April 30, 2026

Issue	Beginning Amount Outstanding	2025-2026 Requirements				2025-2026 Payments				Ending Amount Outstanding
		Principal	Interest	Fees	Total	Principal	Interest	Fees	Total	
2019 Certificates of Obligation	12,005,000	665,000	402,150	2,500	1,069,650	-	278,109	1,945	280,054	12,005,000
	<u>\$ 12,005,000</u>	<u>\$ 665,000</u>	<u>\$ 402,150</u>	<u>\$ 2,500</u>	<u>\$ 1,069,650</u>	<u>\$ -</u>	<u>\$ 278,109</u>	<u>\$ 1,945</u>	<u>\$ 280,054</u>	<u>\$ 12,005,000</u>

Jefferson County, Texas
Statement of Transfers In and Out
For The Month Ending April 30, 2026

<u>Fund</u>		<u>Transfers In</u>	<u>Transfers Out</u>
120	General Fund	-	1,223,241 (a)
120	General Fund	-	266,619 (b)
230	Community Supervision Fund	-	229,919 (a)
233	Mentally Impaired Offender	16,584 (a)	-
237	Community Corrections Program	23,674 (a)	-
239	Drug Diversion Program	189,661 (a)	-
241	Sheriff Department Grants	3,030 (b)	-
245	Crime Victim's Clearing	152,043 (b)	-
257	Auto Theft Grant	18,206 (b)	-
263	VAWA Fund	28,061 (b)	-
550	SETEC Fund	1,223,241 (a)	-
876	Sheriff-Spindletop Grant	65,279 (b)	-
		<u>\$1,719,779</u>	<u>\$1,719,779</u>

(a) Budgeted Transfer

(b) Grant Match

BJA FY25 State Criminal Alien Assistance Program (SCAAP)

Total Amount To Be Awarded Under This Funding
Opportunity: \$199,129,251

Anticipated Award Ceiling: Up to \$59,000,000

Anticipated Period of Performance Duration: 12 months

Funding Opportunity Number: O-BJA-2025-172612

Deadline to submit SF-424 in Grants.gov: **June 23, 2026, by 11:59 p.m. Eastern Time**
Deadline to submit application in JustGrants: **June 30, 2026, by 8:59 p.m. Eastern Time**



BJA
Bureau of Justice Assistance
U.S. Department of Justice

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BASIC INFORMATION

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), is accepting applications for funding in response to this notice of funding opportunity (NOFO).

Agency Name	U.S. Department of Justice Office of Justice Programs Bureau of Justice Assistance
NOFO Title	BJA FY25 State Criminal Alien Assistance Program (SCAAP)
Announcement Type	Initial
Funding Opportunity Number	O-BJA-2026-172612
Assistance Listing Number	16.606

Executive Summary

This NOFO seeks applications for payments under the statutorily required State Criminal Alien Assistance Program (SCAAP) to eligible "states" and "units of local government" that incurred certain types of costs due to "incarceration" of "undocumented criminal aliens" during the July 1, 2023, through June 30, 2024, reporting period.

Please see the [Eligible Applicants](#) section for the eligibility criteria.

OJP is committed to advancing work that furthers DOJ's mission to uphold the rule of law, to keep our country safe, and to protect civil rights. OJP provides federal leadership, funding, and other critical resources to directly support law enforcement, combat violent crime, protect American children, provide services to American crime victims, and address public safety challenges, including human trafficking and the opioid crisis.

Key Dates and Times

Funding Opportunity Release Date	May 12, 2026
SAM.gov Registration/Renewal	Recommend beginning process by May 20, 2026, and no later than June 8, 2026
Step 1: Grants.gov Application Deadline	11:59 p.m. Eastern Time on June 23, 2026
Step 2: JustGrants Application Deadline	8:59 p.m. Eastern Time on June 30, 2026

Funding Details

Total Amount To Be Awarded Under This Funding Opportunity: \$199,129,251

Anticipated Number of Awards: 500

Anticipated Award Ceiling: \$59,000,000

Anticipated Period of Performance Start Date: July 1, 2023

Anticipated Period of Performance Duration: 12 months

Availability of Funds

This funding opportunity, and awards under this funding opportunity, are subject to the availability of funding and any changes or additional requirements that may be imposed by the agency or by law. In addition, nothing in this NOFO is intended to, nor does it, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States or its departments, agencies, entities, officers, employees, agents, or any other person.

Statutory Authority

8 U.S.C. 1231(l) and 1365; Full-Year Continuing Appropriations Act, 2025 (Pub. L. No. 119-4, Div. A, Secs. 1101(a)(2) and 1301(4), 139 Stat. 9, 10-11, 17; see Pub. L. No. 118-42, 138 Stat. 25, 147, para. 2)

Agency Contact Information

For assistance with the requirements of this funding opportunity:

Joseph Husted, Grants Management Specialist

Phone: 202-698-3617

Email: scaap@usdoj.gov

For assistance with **SAM.gov** (registration/renewal):

SAM.gov Help Desk

Web: [SAM.gov Help Desk \(Federal Service Desk\)](#)

Hours of operation: 8:00 a.m. to 8:00 p.m. ET Monday–Friday, except for federal holidays

For assistance with **Grants.gov** (registration, submission of the Application for Federal Assistance SF-424):

Grants.gov Customer Support Hotline

Phone: 800-518-4726, 800-545-5035

Email: support@grants.gov

Web: [Grants.gov Customer Support](#)

Hours of operation: 24 hours a day, 7 days a week, except on federal holidays

For assistance with **JustGrants** (registration, submission of full application):

JustGrants Service Desk

Phone: 833-872-5175

Email: JustGrants.Support@usdoj.gov

Hours of operation: 7:00 a.m. to 9:00 p.m. ET Monday–Friday and 9:00 a.m. to 5:00 p.m. ET on Saturday, Sunday, and federal holidays.

For procedures related to unforeseen technical issues beyond the control of the applicant that impact submission by the deadlines, see [Experiencing Technical Issues Preventing Submission of an Application \(Technical Waivers\)](#).

Resources for Applying

OJP Grant Application Resource Guide: Referred to as the “Application Resource Guide” throughout the NOFO, this resource provides guidance to help applicants for OJP funding prepare and submit their applications.

JustGrants Application Submission Training Webpage: Offers helpful information and resources on the grant application process.

Note: If this NOFO requires something different from any guidance provided in the [Application Resource Guide](#), the difference will be noted in this NOFO and the applicant should follow the guidance in this NOFO.



ELIGIBILITY

Eligible Applicants

The types of entities that are eligible to apply for this funding opportunity are listed below:

- **Government Entities**
 - State governments
 - County governments
 - City or township governments

The online FY 2025 SCAAP application specifically incorporates by reference the **eligibility requirements, definitions of terms, and detailed application instructions** set out in this document. To assist applicants, this document uses quotation marks to highlight defined terms (e.g., "state," "unit of local government," "undocumented criminal alien," "eligible inmate," and "correctional purposes"). See the "Submission Step 2: JustGrants Submission of Full Application – Standard Applicant Information" section for more information about the definitions of these terms for the purposes of this NOFO.

In general, a "state" or "unit of local government" is eligible to apply for a payment under the FY 2025 program if it "incarcerated" individuals in a "correctional facility" during the "reporting period" whom it either (1) knows were "undocumented criminal aliens" or (2) reasonably and in good faith believes were "undocumented criminal aliens."

Absent highly unusual circumstances, OJP will not extend the application deadline or permit an applicant to submit its application after the application deadline. Much as in previous years, promptly after the application deadline, OJP will transmit to the U.S. Department of Homeland Security (DHS) the data on "eligible inmates" from all of the applications submitted in JustGrants prior to the application deadline. The volume of "eligible inmates" data transmitted to DHS (and the nature and complexity of the DHS review of those data) is such that it is not possible to transmit supplemental or corrected data to DHS.

Any application must be completed and submitted by a government official with the legal authority to apply to the FY 2025 program on behalf of the "chief executive" of the applicant. This "submitting government official" must be registered in JustGrants in order to complete and submit an application to the FY 2025 program.

Instructions on how to register in JustGrants and how to access the online application for the FY 2025 program appear in the [application submission](#) section of this document.

Important: Only a "state" or "unit of local government" is eligible to apply, and only on its own behalf.

For the purposes of the FY 2025 program:

"State" includes the District of Columbia, Puerto Rico, Guam, the U.S. Virgin Islands, the Commonwealth of the Northern Mariana Islands, and American Samoa.

"Unit of local government" means a political subdivision of a "state" with authority to independently establish a budget and impose taxes (typically, a "general-purpose"

political subdivision of a state). The term may include a county or municipality (e.g., city, county, town, township, village, borough, or parish).

Joint applications by two or more "states" or "units of local government" are **not** permitted, **even if** the application names only one state or unit of local government as the applicant. As a rule, an application must **not** incorporate or report data on either (1) individuals held in custody by the applicant on behalf of (pursuant to the legal authority of) another state or unit of local government or (2) costs associated with individuals held in custody on behalf of another state or unit of local government.

Cost Sharing/Match Requirement

This NOFO does **not** require cost sharing/match.



PROGRAM DESCRIPTION

General Purpose of the Funding

This NOFO seeks applications for payments under the statutorily required State Criminal Alien Assistance Program (SCAAP) to eligible "states" and "units of local government" that incurred certain types of costs due to "incarceration" of "undocumented criminal aliens" during the July 1, 2023, through June 30, 2024, reporting period.

Under FY 2025 SCAAP, payments will be made in connection with "undocumented criminal aliens" who had been convicted of at least one felony or two misdemeanors (typically for violations of state or local law) and who were "incarcerated" under the legal authority of the applicant for at least 4 consecutive days during the "reporting period." (Additional details are set out in later sections of this document.)

As part of its application, each applicant provides particular information about individuals it "incarcerated"—under its own legal authority—for at least 4 consecutive days during the "reporting period" and whom the applicant either (1) knows were "undocumented criminal aliens" or (2) reasonably and in good faith believes were "undocumented criminal aliens." (Note: OJP transmits the data submitted on such individuals to DHS for a detailed review.) As part of its application, each applicant also must provide information pertinent to its average costs of incarceration during the "reporting period."

Broadly speaking, SCAAP payments are calculated from information provided by applicants in online applications, information provided to OJP by DHS regarding the DHS review of data on "eligible inmates," and the amount of appropriated funds available for the SCAAP application cycle (e.g., for the FY 2025 program). Detailed information on payment calculations can be found in Appendix D: SCAAP Payment Calculations. All information submitted as part of an application is subject to appropriate review by OJP.

Before entering any information into the online application for the FY 2025 program, the government official who will complete and submit the application on behalf of an applicant must carefully review this document.

Unallowable Uses of Funds

The following are certain unallowable costs and certain activities that are out of the program scope and will not be funded.

1. Out of program scope is any program or activity, at any tier that, directly or indirectly, violates (or promotes or facilitates the violation of) federal immigration law (including 8 U.S.C. § 1373) or impedes or hinders the enforcement of federal immigration law—including by failing to comply with 8 U.S.C. § 1373, give access to DHS agents, or honor DHS requests and provide requested notice to DHS agents.
2. Out of program scope is any program or activity, at any tier that violates any applicable Federal civil rights or nondiscrimination law. This includes violations that – (1) indirectly violate the law, including by promoting or facilitating violations; or (2) unlawfully favor individuals in any race or protected group, including on a majority or minority, or privileged or unprivileged, basis, within a given area, population, or sector.

3. As specified in the DOJ Grants Financial Guide, in Chapter 3.13 "Unallowable Costs" ("Legal Services for Aliens"), any obligations of funds, at any tier, under this award to provide (or to support the provision of) legal services to any removable alien or any alien otherwise unlawfully present in the United States shall be unallowable costs for purposes any award made under this notice, but the foregoing shall not be understood to apply— (1) to legal services to obtain protection orders for victims of crime; or (2) to immigration-related legal services that may be expressly authorized or required by any law, or any judicial ruling, governing or applicable to the award.

Funding Instrument

OJP expects to make awards under this funding opportunity as grants. See the "Administrative, National Policy, and Other Legal Requirements" section of the Application Resource Guide for a brief discussion of important statutes, regulations, and award conditions.



APPLICATION CONTENTS, SUBMISSION REQUIREMENTS, AND DEADLINES

This NOFO contains all the information needed to apply for this funding opportunity. The application for this funding opportunity is submitted through web-based forms and attachments in Grants.gov and JustGrants through the steps that follow.

Unique Entity Identifiers (UEIs) and SAM.gov Registration

To submit an application, an applicant must have an active registration in the System for Award Management (SAM.gov). SAM.gov assigns entities a unique entity identifier (UEI) that is required for the entity to apply for federal funding. Applicants will enter their UEI with their application. Award recipients must then maintain an active UEI for the duration of their award's period of performance.

First-time Registration: Entities registering in SAM.gov for the first time will submit information about their entity type and structure, financial information (such as dates of the fiscal year, banking information, and executive compensation), entity points of contact, and other information. The information is reviewed and verified by SAM.gov, and then a UEI is issued. This process may take several weeks, so entities considering applying for funding should begin the registration process as soon as possible.

Renewing an Existing Registration: Entities must renew their SAM.gov registration every 12 months to keep it active. If an entity does not renew their SAM.gov registration, it will expire. An expired registration can delay or prevent the submission of an application for funding in Grants.gov and JustGrants.

Applicants are encouraged to start the SAM.gov registration or renewal process **at least 30 days prior to the application's Grants.gov deadline**. Applicants who fail to begin the registration or renewal process at least 10 business days prior to the Grants.gov deadline may not be able to complete the process in time and will not be considered for a technical waiver that allows for late submission.

Submission Instructions: Summary

Applications must be submitted to DOJ electronically through a two-step process that begins in Grants.gov and is completed in JustGrants. See Basic Information: Key Dates and Times for the Grants.gov and JustGrants application deadlines.

- **Step 1:** The applicant must submit the required Application for Federal Assistance SF-424 by the Grants.gov deadline.
- **Step 2:** The applicant must submit the full application, including attachments, through JustGrants by the deadline (see JusticeGrants.usdoj.gov).

Submission Step 1: Grants.gov Submission of SF-424

Access/Registration

If the applicant does not already have a Grants.gov account, they will need to register for this opportunity in Grants.gov. Applicants should follow the Grants.gov Quick Start Guide for Applicants to register, create a workspace, assign roles, submit an application, and troubleshoot issues.

Submission of the SF-424

Applicants will begin the application process in Grants.gov with the submission of the SF-424, which collects the applicant's name, address, and UEI; the funding opportunity number; and proposed project title, among other information. The SF-424 must be signed by the Grants.gov Authorized Organizational Representative for the applicant.

See the [Application Resource Guide](#) for additional information on completing the SF-424.

Section 8F – Applicant Point of Contact

Please include the name and contact information of the individual **who will complete the application in JustGrants**. JustGrants will use this information (*i.e.*, email address) to assign the application to this user in JustGrants.

Section 19 – Intergovernmental Review

This funding opportunity is subject to [Executive Order \(E.O.\) 12372](#) (Intergovernmental Review). States that participate in the Intergovernmental Review process have an opportunity to review the applicant's submission. An applicant may find the names and addresses of state Single Points of Contact (SPOCs) for Intergovernmental Review at <https://www.ojp.gov/IntergovernmentalReviewSPOCList.pdf>. If the applicant's state appears on the SPOC list, the applicant must contact its SPOC to find out about, and comply with, the state's process under E.O. 12372. On the SF-424, an applicant whose state appears on the SPOC list must make the appropriate selection in response to question 19 once the applicant has complied with its state E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting, "Program is subject to E.O. 12372 but has not been selected by the state for review."

An applicant should submit the SF-424 as early as possible and recommended not later than 48 hours before the Grants.gov deadline. If an applicant fails to submit the SF-424 in Grants.gov by the deadline, they will be unable to submit their application in JustGrants.

Once the first part of the application has been successfully submitted in Grants.gov, the Grants.gov Workspace status will change from "In Progress" to "Submitted." Applicants will also receive a series of four Grants.gov email notifications. Refer to the [DOJ Application Submission Checklist](#) for additional details.

If an applicant needs to update information in the SF-424 after it is submitted in Grants.gov, they can update the information as part of their JustGrants submission (see [Application Contents, Submission Requirements, and Deadlines: Standard Applicant Information](#)). They do not need to submit an update in Grants.gov.

Submission Step 2: JustGrants Submission of Full Application Access/Registration

For first-time JustGrants applicants, once the application is received from Grants.gov, DOJ will send an email (from DIAMD-NoReply@usdoj.gov) to the email address listed in Section 8F of the SF-424 with instructions on how to create a JustGrants account. This email should arrive within 24 hours after confirmation from Grants.gov of the SF-424 submission.

Creating and setting up a JustGrants account consists of three steps:

1. Follow the instructions in the email to first confirm who will be the Entity Administrator (the person who manages which staff can access JustGrants on behalf of the applicant).

2. Log in to JustGrants and confirm the information in the Entity Profile.
3. Invite other individuals who will serve as the Application Submitter and the Authorized Representative for the applicant to register for JustGrants.

These steps should be completed in JustGrants as early as possible and recommended not later than 48 hours before the JustGrants deadline. Once registered in JustGrants, the Application Submitter will receive a link in an email to complete the rest of the application in JustGrants. Applicants can find additional information on JustGrants registration in the [DOJ Grant Application Submission Checklist](#).

Preparing for Submission

Some of the required sections of the application will be entered directly into JustGrants, and other sections will require documents to be uploaded and attached. Therefore, applicants should allow enough time before the JustGrants deadline to prepare, enter, and upload all the requirements of the application.

Applicants may save their application in the system and add to or change the application as needed prior to hitting the "Submit" button at the end of the application in JustGrants. After the application deadline, no changes or additions can be made to the application. **OJP recommends that applicants submit the complete application package in JustGrants at least 48 hours prior to the JustGrants deadline.**

For additional information, including file name and type requirements, see the "How To Apply" section in the [Application Resource Guide](#).

Standard Applicant Information

The Standard Applicant Information section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to review the Standard Applicant Information in JustGrants and can make whatever edits are needed. Within this section, the applicant will need to add ZIP codes for areas affected by the project; confirm their Authorized Representative; and confirm the organization's unique entity identifier, legal name, and address.

SCAAP Application Data

In the online SCAAP application, each applicant will be asked to provide specific types of information. In general, they are:

- Information on the applicant and its "chief executive."
- Information on the "submitting government official."
- Data on "eligible inmates" during the "reporting period," which are provided through upload of a single ASCII-formatted file.
- Data pertinent to the applicant's costs of incarceration for the "reporting period," including information on "correctional officers" and associated salary expenditures, the total number of inmates incarcerated, and the "maximum bed count" in the applicant's "correctional facilities."

"Submitting Government Official"

The online SCAAP application may be completed and submitted only by an appropriate official of the applicant. For each applicant, there may be only one "submitting government official."

That "submitting government official" must have the legal authority to apply to the FY 2025 program on behalf of the applicant, must have the necessary knowledge and information to complete the entire application accurately, and must in fact complete and submit all sections of the application. **Due diligence is required.**

The certifications within the online application vary in their precise content, but in each of them, the "submitting government official" must certify, on behalf of the official and the applicant, under penalty of perjury, that the information entered is "true and correct to the best of my knowledge and belief, based upon diligent inquiry and review," and is provided in accordance with the requirements, definitions, and instructions set out in this document. In addition, in each such certification, the "submitting government official" certifies that the official has "the legal authority to make this certification to OJP, including from the chief executive of the applicant."

Part I. Information on the SCAAP Applicant and Its "Chief Executive"

Information on the Applicant "State" or "Unit of Local Government"

Refer to the information under "Eligibility," including the definitions of "state" and "unit of local government," to determine whether an interested entity is eligible to apply.

If the prospective applicant is in fact a "state" or "unit of local government," enter the appropriate information for the applicant in section 1 of the application.

Information on the "Chief Executive" of the Applicant "State" or "Unit of Local Government"

In section 1 of the application, enter the appropriate information for the current "chief executive" of the applicant.

Note that in virtually all cases, the "chief executive" of a "state" is the governor. As to "units of local government," the title of the "chief executive" will vary depending on the organization of the local government, but only one individual in the local government is its "chief executive" (e.g., the mayor).

Click on the "Save Information" button to continue to the next section of the application. (If an error message appears, make the appropriate corrections, then click "Save Information" again.)

Part II. Information on "Eligible Inmates"

Eligible Inmates

Each applicant is to provide detailed information about the individuals (1) the applicant "incarcerated" for at least 4 consecutive days during the "reporting period" and (2) who the applicant either **knows** were "undocumented criminal aliens" or **reasonably and in good faith believes** were "undocumented criminal aliens." For purposes of the application to the FY 2025 program, such individuals are referred to as **"eligible inmates."**

An individual is an "eligible inmate" only if all of the following are true:

- The inmate was "incarcerated" by the applicant under its own legal authority.
 - Definition: an individual is considered to have been "incarcerated" by (or on behalf of) the applicant when held (confined) in a "correctional facility" under the legal authority of the applicant, following conviction of the individual for a criminal offense. Such incarceration may have been in a "correctional facility" operated by

the applicant or in a "contract correctional facility" (including a regional facility) used by the applicant.

- o Note: an inmate is not considered to have been "incarcerated" by or on behalf of an applicant if the applicant held the inmate in custody on behalf of (under the legal authority of) another "state" or "unit of local government," pursuant to a contractual arrangement.
- The inmate was "incarcerated" for at least 4 consecutive days during the reporting period.
- The applicant either **knows**, or **reasonably and in good faith believes**, that the inmate is an "undocumented criminal alien." That is, that the inmate is both:
 - o "Undocumented" (see definition below)
 - o "Criminal alien" (see definition below)

"Incarcerated"

For the purposes of the FY 2025 program, an individual is considered to have been "incarcerated" by (or on behalf of) the applicant when held (confined) in a "correctional facility" **under the legal authority of the applicant, following conviction of the individual for a criminal offense.** Such incarceration may have been in a "correctional facility" operated by the applicant or in a "contract correctional facility" (including a regional facility) used by the applicant government.

- An inmate is not considered to have been "incarcerated" by or on behalf of an applicant if the applicant held the inmate in custody on behalf of (under the legal authority of) another "state" or "unit of local government," pursuant to a contractual arrangement.

"Undocumented"

For the purposes of the FY 2025 program, an individual is "undocumented" **if, as of the date the individual was "incarcerated" by the applicant,** the individual was a foreign citizen or foreign national with no legitimate claim under federal law to be a U.S. citizen or U.S. national, and the individual (1) entered the United States without authorization under federal law to do so, (2) entered the United States under a federal legal authorization that had expired or otherwise was no longer in effect, or (3) was the subject of deportation or exclusion proceedings.

- Generally, a person born in the United States (including in a U.S. territory) is a U.S. citizen or U.S. national.

"Criminal Alien"

For the purposes of the FY 2025 program, an "alien" (that is, an individual who is not a citizen or national of the United States) is a "criminal alien" if, as of the date the individual was "incarcerated" by the government, that individual had been convicted of at least one felony or two misdemeanors.

- Adjudication of a juvenile as a delinquent does not constitute conviction of a felony or a misdemeanor for purposes of the FY 2025 program.

"Inmate Records" and Associated Data Elements

In section 2 of the application, the "submitting government official" is to provide an "inmate record" for each "eligible inmate."

- **Multiple Periods of Incarceration:** If, during the reporting period, the applicant incarcerated a particular "eligible inmate" for two or more periods of at least 4 consecutive days each, the applicant **must** create a **separate** "inmate record" for each such distinct period of incarceration. The applicant **may not** combine such distinct periods of incarceration in a single inmate record.
- **"Eligible Inmates" Who Use Aliases:** If an applicant has reason to believe that a particular "eligible inmate" uses or has used aliases, the applicant may submit a separate "inmate record" for each alias, provided the information in the separate inmate record(s) is identical in all respects, other than as to last, first, and/or middle names. Note that this requirement for identical information—except as to names—specifically includes the "unique inmate number assigned by the applicant." (See list below.)

Each "inmate record" is to provide all of the following information, to the extent known to the applicant, using due diligence:

- Alien number, also referred to as "A-number"
- Last name
- First name
- Middle name (not required, but to be provided if available)
- Date of birth
- Unique inmate identifying number assigned by the applicant
- Foreign country of birth
- "Date incarcerated" (see definition in Appendix A)
- FBI number

Law Enforcement Support Center (LESC) Immigration Alien Query (IAQ)

This is an **optional** field in 2025 but will be mandatory in future fiscal years. See Appendix E for more information.

The detailed instructions for each of these data elements are set out in the table titled "SCAAP Data Elements for 'Inmate Records'—FY 2025 Program" in Appendix A. That table identifies the mandatory data elements; specifies the precise format to be used for each data element; sets out the rules to follow for individuals with compound or hyphenated first, last, or middle names; and specifically defines "date incarcerated" and "date released." It also defines the required ASCII fixed-field format.

- For ease of reference, the "submitting government official" may wish to print out a copy of "SCAAP Data Elements for 'Inmate Records'—FY 2025 Program."
- Be aware that an "inmate record" that does not identify a **specific country** as the inmate's country of birth, but instead indicates that the country of birth is "unknown," will **not** be considered in the calculation of the amount of any payment under the FY 2025 program unless DHS (through its data review) is able to confirm that the inmate was in fact "undocumented" and the "inmate record" is otherwise sufficient.

Submission of "Inmate Records"

An applicant must provide "inmate records" for "eligible inmates" by uploading a single ASCII-formatted (.txt) file that contains the **entire** set of inmate records for the "reporting period."

- The "submitting government official" will upload a single ASCII-formatted file with all the "inmate records" for "eligible inmates."
 - Appendix A (titled "SCAAP Data Elements for 'Inmate Records'—FY 2025 Program") sets out the required ASCII fixed-field format to be used for the inmate file upload.
 - Appendix B lists DHS Immigration and Customs Enforcement (ICE) Country Codes. "Inmate records" submitted as part of a single ASCII fixed-field file are to include the appropriate "ICE Country Code" from the list in Appendix B. Do not use an abbreviation from any other list of country codes.
 - Appendix C (titled "Instructions for Upload of ASCII Fixed-field File of 'Inmate Records'") provides detailed instructions for the ASCII fixed-field file upload process.

Part III. Information on "Correctional Officers" and "Correctional Facilities"

Required Information on "Correctional Officers"

In section 3 of the online application, the "submitting government official" must provide, by direct entry into the online application, all of the following information related to "correctional officers":

- The total number of **full-time "correctional officers"** employed by the applicant during the reporting period.
- The total number (reported as full-time employees (FTEs)) of **part-time "correctional officers"** employed by the applicant during the reporting period.
- The total number of **full-time "correctional officers"** providing services to the applicant as employees of "contract correctional facilities" (or as contractors) during the reporting period.
- The total number (reported as FTEs) of **part-time "correctional officers"** providing services to the applicant as employees of "contract correctional facilities" (or as contractors) during the reporting period.
- "Actual salary expenditures for correctional officers" during the reporting period.

In addition, section 3 of the online application requires the "submitting government official" to provide (as a file attached to the application) a "Correctional Officer Salary Expenditures Detail."

Pertinent Definitions: "Correctional Officers" and "Associated Salary Expenditures"

- **"Correctional facility"** means a facility typically used to hold (confine) in-custody individuals convicted of one or more criminal offenses.
 - A "correctional facility" may be operated by a "state" or "unit of local government" for its own use.
 - A "correctional facility" may be operated by a private or governmental entity that holds individuals in custody on **behalf of** (pursuant to the legal authority of) a "state" or "unit of local government," pursuant to a contractual arrangement. For the purposes of the FY 2025 program, such a facility (including a regional facility) is a **"contract correctional facility."**
 - A "correctional facility" may—in addition to holding in-custody individuals who have been **convicted** of criminal offenses—also hold in-custody individuals who have been **charged** with criminal offenses. A facility that is used primarily for pretrial detention, however, is **not** a "correctional facility."

- **“Correctional Officer”:** For the purposes of the FY 2025 program, “correctional officer” means a person whose **primary** employment responsibility is to maintain custody of individuals held in a “correctional facility.” A person who meets this definition is a “correctional officer,” regardless of whether this person is an employee of the applicant or an employee of a “contract correctional facility” used by the applicant.
 - Based on the **primary** employment responsibility, the term “correctional officer” may include a person who fills a position such as deputy sheriff, “correctional facility” or jail supervisor, chief of security or shift commander for a “correctional facility,” or warden or assistant warden of a “correctional facility.” The term “correctional officer” also may include a transportation officer (or someone in a similar position), but **only if** the person’s **primary** employment responsibility is to maintain custody of inmates who remain in custody but temporarily are outside of the “correctional facility.”
 - “Incarcerated” is defined above.
 - Persons whose **primary** responsibility is something other than to maintain custody of individuals held in custody in a “correctional facility” are not “correctional officers” for purposes of this program and **may not** be included in the “correctional officer” data reported in section 3 of the online application. This is the case **even though** such persons may provide services to a “correctional facility” used by the applicant or its inmates.
 - Persons who provide office and secretarial support or administrative services to (or for) a “correctional facility”; or whose **primary** employment responsibility involves housekeeping or maintenance at a “correctional facility”; or who provide food, health or medical care, education, training, or vocational counseling to “Incarcerated” inmates are not “correctional officers” for purposes of the FY 2025 program. They **may not** be included in the “correctional officer” data reported in section 3 of the online application.
 - Similarly, persons whose **primary** employment responsibility is to work with inmates who are no longer held in custody in a “correctional facility” (e.g., parole and probation officers) or whose work involves inmates but whose primary employment responsibility is something other than “maintaining custody” of an inmate held in custody in a “correctional facility” (e.g., judges, prosecutors, public defenders, hearing officers, and warrant and apprehension units personnel) are **not** “correctional officers” for purposes of the FY 2025 program. They **may not** be included in the “correctional officer” data reported in section 3 of the online application.
- **Total number of “correctional officers”**
 - For **full-time** “correctional officers” employed by the applicant, report the total number of full-time correctional officers employed during the reporting period.
 - For **part-time** “correctional officers” employed by the applicant (reported as FTEs), report the total number of part-time correctional officers employed during the reporting period.
 - For **full-time** “correctional officers” employed by a “contract correctional facility,” include **only** the “total number” of such officers whose employment is reasonably attributable—using due diligence—to use of the “correctional facility” by the applicant for inmates held in custody under its own legal authority. As the “total

- number," report the total number of such full-time correctional officers employed during the reporting period.
- o Similarly, for **part-time** "correctional officers" employed by a "contract correctional facility," include **only** the "total number" of such officers whose employment is reasonably attributable—using due diligence—to use of the "correctional facility" by the applicant for inmates held in custody under its own legal authority. As the "total number," report the total number of such part-time correctional officers employed during the reporting period.
- **"Actual salary expenditures for correctional officers' during the reporting period" means the sum of:**
 - o The actual amount (if any) paid by the applicant during the "reporting period" as the "salaries and wages" of full-time and part-time "correctional officers" it employed. Paid leave (medical leave, family leave, vacation leave) may be included in this total.
 - o The actual amount (if any) paid by any "contract correctional facility" as the "salaries and wages" of full-time and part-time "correctional officers," but only to the extent the amounts paid are reasonably attributable—using due diligence—to inmates held in custody on behalf of, and under the legal authority of, the applicant.
 - **"Salaries and wages"** may include amounts paid to a "correctional officer" as premium pay for a specialized service, as shift-differential pay, and/or as fixed-pay increases for time in service. It also may include additional amounts paid for overtime when such additional amounts are required by law (e.g., by statute or regulation) or by contractual obligation.
 - o "Salaries and wages" may not include any payments or costs for employment benefits, including (without limitation) social security, retirement or pension plans, health or medical services, insurance (e.g., medical, dental, vision, disability, and life insurance), and/or report awards.

Information Required in the "Correctional Officer' Salary Expenditures Detail (for the Reporting Period)"

Each applicant must attach a file to the application that sets out for each "correctional officer" included in the reported number of "correctional officers" the following:

- The **title** of the position held by the person (e.g., "corrections officer," "deputy sheriff," "warden") and the **total** "salaries and wages" paid to the person during the reporting period for that work. (The **name** of the correctional officer **should not** be included.)
- For an individual "correctional officer" employed by a "contract correctional facility," the "salaries and wages" listed must be the amount **reasonably attributable—using due diligence—to** inmates held in custody on behalf of, and under the legal authority of, the applicant.
- This salary detail file may be submitted in one of several commonly used file formats (e.g., Adobe PDF, Microsoft Word, or Microsoft Excel). **Note:** The sum of all "salaries and wages" listed in the detail file must match the amount entered in the online application as, "Actual salary expenditures for correctional officers during the reporting period."

- JustGrants does **not** accept **executable** file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."
- To attach the file:
 - Click on the "Attach" button. A pop-up window will appear.
 - Click on the "Browse" button.
 - Locate the correct file name and double-click on it. The file name will appear in the blank field.
 - Click the "Upload" button.

Required Information on "Correctional Facilities"

In section 3 of the online application, the "submitting government official" also must provide, by direct entry into the online application, all of the following information related to "correctional facilities":

- "Maximum bed count" for the reporting period.
- "Total all Inmate days" for the reporting period.

In addition, section 3 of the online application requires the "submitting government official" to provide, as a file attached to the application, detail on "all inmate days, by reporting day" for the reporting period.

Pertinent Definitions Relating to "Correctional Facilities"

- "Correctional facility" and "contract correctional facility" are defined above.
- "'Maximum bed count' for the reporting period": If the applicant held inmates in custody **only** in "correctional facilities" operated by the applicant itself for its own use, the "maximum bed count" for the reporting period is the **maximum capacity** during any single day of the reporting period of all such "correctional facilities" operated by the applicant. If, however, the applicant **either** did not operate a "correctional facility" for its own use or operated one or more "correctional facilities" for its own use and also used other facilities to hold inmates in custody, the "maximum bed count" for the reporting period" is the sum of:
 - The maximum **capacity** during any single day of the reporting period of all "correctional facilities" operated by the applicant itself for its own use.
 - The maximum number of inmates, if any, actually held in custody on behalf of (under the legal authority of) the applicant in a "contract correctional facility" during any single day of the reporting period.
 - The maximum number of inmates, if any, **actually held in custody** by the applicant during any single day of the reporting period in "temporary" or "overflow" facilities (e.g., gymnasiums).
- "'Total all Inmate days' for the reporting period" means the cumulative number of days—determined using the nightly "head count" for each of the days in the reporting period—inmates were held in custody in a "correctional facility" by or on behalf of the applicant (pursuant to its own legal authority) during the "reporting period" **regardless of inmate citizenship, legal status, or the number of days held in custody.**

Information Required in the "All Inmate Days, by Reporting Day' Detail (for the Reporting Period)"

- Each applicant must attach a file to its application that sets out for **each particular day of the reporting period**—using nightly "head counts"—the number of inmates held in custody in a "correctional facility" by or on behalf of the applicant (pursuant to its own legal authority), **regardless of inmate citizenship, legal status, or the number of days held in custody.**
- This detail file may be submitted in one of several commonly used file formats (e.g., Adobe PDF, Microsoft Word, or Microsoft Excel). **Note:** The sum of all daily entries for "all inmate days" listed in this detail file must match the number entered in the online application as "Total all inmate days" for the reporting period."
- JustGrants does **not** accept **executable** file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."
- To attach the file:
 - Click on the "Attach" button. A pop-up window will appear.
 - Click on the "Browse" button.
 - Locate the correct file name and double-click on it. The file name will appear in the blank field.
 - Click the "Upload" button.

Important Note Regarding "Correctional Officers" and "Correctional Facilities" Data

As indicated earlier, all information submitted as part of an application to the FY 2025 program is subject to appropriate review by OJP. In appropriate circumstances (e.g., indications that an entry related to "correctional officers" or "total all inmate days" may be erroneous), OJP may require additional information related to the accuracy of the information in the application.

Using data provided by the applicant in section 3 of the application (e.g., data on "correctional officers," data on "total all inmate days"), JustGrants calculates each applicant's average daily (salaries) cost per inmate during the "reporting period." As a point of reference and comparison, for the FY 2024 program, the overall average daily (salaries) cost per inmate (i.e., the average of the daily costs for all applicants that received payments) was \$64.96.

REMINDER: For each applicant, there may be only **one** "submitting government official." That "submitting government official" **must** complete **all** sections of the application and **must** be the one who submits the application to OJP.

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Disclosures and Assurances

The applicant will address the following certifications electronically in JustGrants. The text of each required certification is included in Appendix F.

- Applicant and Submitting Government Official. This certification confirms the accuracy of all applicant-submitted information and the authority of the governing official.
- Information on "Eligible Inmates." This certification confirms the accuracy of applicant-submitted inmate information.

- Information on "Correctional Officers" and "Facilities." This certification confirms the accuracy of applicant-submitted correctional officer and facility information.

Submission Dates & Times

Refer to [Basic Information: Key Dates and Times](#) for the submission dates and times.

Applicants should submit their applications as early as possible and recommended not later than 48 hours before the deadlines. To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline. Applicants will use the "Certify and Submit" feature in JustGrants to confirm that all required application components have been entered, which includes identifying the Authorized Representative for the applicant. Once the application is submitted, the Application Submitter, Authorized Representative, and Entity Administrator receive a confirmation email.

An applicant will receive emails after successfully submitting application components in Grants.gov and JustGrants and should retain all emails and other confirmations received from the SAM.gov, Grants.gov, and JustGrants systems.

Data Requested With Application

Certifications in the Online Application for the FY 2025 Program

As part of the online application to the FY 2025 program, the "submitting government official" must make a number of detailed certifications to OJP under penalty of perjury, including formal certifications regarding the accuracy of the information being provided, the official's conformity with the requirements and instructions set out in this document, and the official's legal authority to execute the certifications and submit the application on behalf of the applicant.

JustGrants is designed to reject an application to the FY 2025 program if the "submitting government official" fails to execute any of the required certifications. An application cannot and will not be considered submitted (including for purposes of the application deadline) until all of the certifications have been made. See the [Disclosures and Assurances section](#) for more information.

DOJ Reliance on the Required Certifications as Material; Penalties for False Statements

As indicated in the text of each required certification, DOJ, including OJP, will rely on each certification submitted in connection with an application to the FY 2025 program as a material representation in any decision to make a payment.

A materially false, fictitious, or fraudulent statement to the federal government (or concealment or omission of a material fact) as part of a required certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273) and also may subject both the "submitting government official" and the applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and §§ 3801-3812). Also, certifications provided to OJP in connection with the FY 2025 program are subject to review by DOJ, including by OJP and the DOJ Office of the Inspector General.

Experiencing Technical Issues Preventing Submission of an Application (Technical Waivers)

If an applicant misses a deadline due to unforeseen technical issues with SAM.gov, Grants.gov, or JustGrants, the applicant may request a waiver to submit an application after the deadline. OJP will only consider requests to submit an application via alternative methods or after the deadline when the applicant can document that there is a technical issue with a government system that was beyond their control and that prevents submission of the application via the standard process prior to the deadlines. Issues resulting from circumstances within the applicant's control, such as failure to begin the SAM.gov, Grants.gov, or JustGrants registration and application process in sufficient time, will not be considered.

Requests and documentation must be sent to the OJP Response Center at OJP.ResponseCenter@usdoj.gov. Applicants should follow these steps if they experience a technical issue:

1. **Contact the relevant help desk to report the issue and receive a tracking number.**

See [Basic Information: Contact Information](#) for the phone numbers, email addresses, and operating hours of the SAM.gov, Grants.gov, and JustGrants help desks. Reports of technical issues to the help desk must occur **before** the application deadline.

If an applicant calls the help desk and experiences a long wait time, they can also email the help desk to obtain a tracking number. Tracking numbers are generated automatically when an applicant emails the applicable service desk, and for this reason, long call wait times for support do not relieve the applicant of the responsibility of getting a tracking number.

2. **If an applicant has technical issues with SAM.gov or Grants.gov, the applicant must contact the OJP Response Center at OJP.ResponseCenter@usdoj.gov within 24 hours of the Grants.gov deadline to request approval to submit after the deadline. The applicant's request will need to include:**

- A description of the technical difficulties experienced (provide screenshots if applicable).
- A timeline of the applicant's submission efforts (e.g., date and time the error occurred, date and time of actions taken to resolve the issue and resubmit, and date and time support representatives responded).

- An attachment of the complete grant application and all the required documentation and materials (this serves as a "manual" submission of the application).
- The applicant's unique entity identifier (UEI).
- Any SAM.gov, Grants.gov, and JustGrants Service Desk tracking/ticket numbers documenting the technical issue.

3. If an applicant has technical issues with JustGrants that prevent application submission by the deadline, the applicant must contact the OJP Response Center at OJP.ResponseCenter@usdoj.gov within 24 hours of the JustGrants deadline to request approval to submit after the deadline. See step 2 for the list of information the applicant must provide as part of its request.

As a reminder, the waiver request will not be considered unless it includes documentation of attempts to receive technical assistance to resolve the issue prior to the application deadline. OJP will review each waiver request and the required supporting documentation and notify the applicant whether the request for late submission has been approved or denied. An applicant that does not provide documentation of a technical issue (including all information previously listed), or that does not submit a waiver request within the required time period, will be denied.

For more details on the waiver process, OJP encourages applicants to review the "Experiencing Technical Issues" section in the [Application Resource Guide](#).



APPLICATION REVIEW

Review Process and Criteria

OJP will review applications to ensure the information presented is reasonable, understandable, measurable, achievable, and consistent with the goals of the funding opportunity. See the [OJP Grant Application Resource Guide](#) for information on the application review process for formula grants.

Application Review Information

OJP Review of Applications; Corrections to Data (Other than "Eligible Inmate" Data)

All information submitted as part of an application is subject to appropriate review by OJP. If a properly submitted application appears to contain errors that may be corrected by the applicant (such as inaccurate data on correctional officers or correctional facilities), OJP typically will notify the applicant via an email message to the "submitting government official" and the applicant's "chief executive" using the email addresses provided in the application. In such a notification, OJP may provide an applicant with an opportunity to correct the application by a particular date. In any such case, to be considered for a SCAAP payment, the applicant must make the appropriate corrections by that date.

Due to the nature and complexity of the data review by DHS, however, no corrections may be made to data submitted on "eligible inmates" (or "inmate records") after the application deadline has passed.

Selection Process

All final award decisions will be made by the Assistant Attorney General, unless a statute explicitly authorizes award decisions by another official or there is written delegation of authority to another official. This official may consider not only program office recommendations but also other factors as indicated in the "Application Review" section. For additional information on the application review process, see the [Application Resource Guide](#).



AWARD NOTICES

Federal Award Notices

Notification and Acceptance of Payment

Once the amount of any payment under the FY 2025 program has been determined, award notifications will be sent through JustGrants. Please note that the JustGrants award notifications for all OJP programs include standard language, some of which is not applicable to SCAAP. For example, the language regarding post-award programmatic and financial reports can be disregarded. The SCAAP Help Desk will send a subsequent notification to recipients that will provide information concerning the amount available to the applicant and will provide detailed instructions for online acceptance (in JustGrants) and drawdown of funds.

An applicant is to complete the online acceptance process within 45 calendar days after receipt of the email notice from OJP. Formal acceptance in JustGrants is required before any electronic transfer of funds to the applicant. See the [SCAAP Application Submission and Acceptance Job Aid Reference Guide](#).



POST-AWARD REQUIREMENTS AND ADMINISTRATION

Restriction on Use of SCAAP Payment; Associated Records

As a matter of federal law, a "state" or "unit of local government" that receives a payment under the FY 2025 program must use the payment "only for correctional purposes." See 8 U.S.C. § 1231(l)(6).

"Correctional Purposes": With respect to a "state" or "unit of local government," use of a SCAAP payment for "correctional purposes" means:

- Use of the funds to pay any cost reasonably attributable to that government's operation of a "correctional facility" for its own use, such as:
 - Salaries and wages paid to employees who work primarily and directly in the "correctional facility" regardless of whether those employees are "correctional officers."
 - Costs of employment benefits provided to (or on behalf of) employees who work directly in and for the "correctional facility."
 - The reasonably allocable portion of the salaries, wages, and benefits paid to employees who, although not primarily and directly working in and for the "correctional facility," provide necessary services either to the "correctional facility" (e.g., administrative support) or the individuals "incarcerated" in the "correctional facility" (e.g., medical care, transportation).
 - Repair, maintenance, and overhead (e.g., utilities) costs reasonably attributable to operation of the "correctional facility."
- Use of the funds for payments to a "contract correctional facility" that are reasonably attributable to "incarceration" of individuals in such a facility on behalf of (pursuant to the legal authority of) the pertinent "state" or "unit of local government."

Maintenance of Records

An applicant that receives a payment under the FY 2025 program must, for not less than 3 years after the date it draws down that payment from OJP, maintain records sufficient to demonstrate that the payment was used solely for "correctional purposes," and must make those records available to DOJ, including OJP, upon request.

Limit on Request for Compensation

As a matter of federal law, "no jurisdiction shall request compensation for any cost greater than the actual cost for federal immigration and other detainees housed in state and local detention facilities." See, for example, Department of Justice Appropriations Act, 2024 (Pub. L. No. 118-42, 138 Stat. 25, 147).

Additionally, refer to "Unallowable Uses of Funds."

Program- and Award-Specific Award Conditions

OJP includes various conditions on its awards. These may include program-specific conditions, which typically apply to all recipients of a funding opportunity, and award-specific conditions, which are included to address recipient-specific issues (e.g., programmatic or financial risk).

Recipients may view all conditions, and actions required to satisfy those conditions, in the award package in JustGrants.

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including the applicable requirements referred to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the "Administrative, National Policy, and Other Legal Requirements" section in the [Application Resource Guide](#).

Civil Rights Compliance

If a successful applicant accepts funding from OJP—as a recipient of OJP funding—that award recipient must comply with certain federal civil rights laws that prohibit the award recipient from discriminating on the basis of race, color, national origin, sex, religion, or disability in how it delivers its program's services or benefits and in its employment practices. The civil rights laws that may be applicable to the award include, but are not limited to, Title VI of the Civil Rights Act of 1964, the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, and Section 504 of the Rehabilitation Act of 1973. These and other federal civil rights laws are discussed in greater detail on OJP's [Legal Overview—FY 2025 Awards](#) webpage under the "Civil Rights Requirements" section. Additional resources are available from the [OJP Office for Civil Rights](#).

Compliance with Federal civil rights and nondiscrimination laws is material to the government's decision to make any award and payment under this program, including for purposes of the False Claims Act, and each recipient will be required to certify (in its acceptance of the conditions of the award) that it does not operate any programs (including any such programs having components relating to diversity, equity, and inclusion) that violate any applicable Federal civil rights or nondiscrimination laws.

See OJP's [Partnerships with Faith-Based and Other Neighborhood Organizations](#) webpage for specific information for faith-based organizations applying under this NOFO.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the [Application Resource Guide](#) for additional information.

Information Technology Security Clauses

An application in response to this NOFO may require inclusion of information related to information technology security. See the [Application Resource Guide](#) for more information.

Other Reporting Requirements

Applicants and recipients are required to notify OJP if you know that you or any of your organization's principals for the award transaction are presently excluded or disqualified (*i.e.*, debarred or suspended) or otherwise meet any of the criteria in 2 C.F.R. 180.335. Recipients must comply with requirements in 2 C.F.R. Part 180, as implemented by DOJ in 2 C.F.R. Part 2867, which, among other things, require recipients to check certain information sources and, in

some cases, notify the federal awarding agency prior to the agency awarding federal funds via contracts or subawards.

If a recipient's award includes a federal share of more than \$500,000 over the period of performance of the award, then the award (per 2 C.F.R. 200.113) will include a condition that may require the recipient to report and maintain certain information (relating to certain criminal, civil, and administrative proceedings) in SAM.gov. See the [Reporting Requirements page](#) for more information.



OTHER INFORMATION

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the projects and activities funded under this NOFO. For additional information on what should be included in the application, see the [Application Resource Guide](#) section "Information Regarding Potential Evaluation of Programs and Activities."

Freedom of Information and Privacy Act

See the [Application Resource Guide](#) for important information on the Freedom of Information and Privacy Act (5 U.S.C. §§ 552 and 552a).

Applicants are advised not to include any unnecessary personally identifiable information, sensitive law enforcement information, or confidential financial information with the application.

Provide Feedback to OJP

See the [Application Resource Guide](#) for information on how to provide feedback to OJP.



APPLICATION CHECKLIST

BJA FY25 State Criminal Alien Assistance Program (SCAAP)

This application checklist has been created as an aid in developing an application. For more information, reference the "[Unique Entity Identifier \(UEI\)](#)" and [SAM.gov Registration/Renewal](#)" in the [OJP Grant Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

SAM.gov Registration/Renewal

- Confirm that your entity's registration in the System for Award Management (SAM.gov) is active through the NOFO period; submit a new or renewal registration in SAM.gov, if needed (see [Application Resource Guide](#)).

Grants.gov Registration

- Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password (see [Application Resource Guide](#)).
- Acquire AOR confirmation from the E-Business Point of Contact (E-Biz POC) (see [Application Resource Guide](#)).

Grants.gov Opportunity Search

- Search for the funding opportunity in Grants.gov using the opportunity number, assistance listing number, or keyword(s).
- Select the correct Competition ID.
- Access the funding opportunity and application package (see "[Unique Entity Identifier \(UEI\)](#)" and [SAM.gov Registration/Renewal](#)" in the [Application Resource Guide](#)).
- Sign up for Grants.gov email notifications (optional) (see [Application Resource Guide](#)).

Funding Opportunity Review and Project Planning

- Review all sections of the NOFO.
- Confirm your entity is eligible to receive funding (see [Eligibility: Eligible Applicants](#)).
- Confirm your proposed budget is within the allowable limits (see [Basic Information: Funding Details](#)) and includes cost sharing if applicable (see [Eligibility: Cost Sharing/Match Requirement](#)).
- Review the "[Legal Overview—FY 2025 Awards](#)" in the [OJP Funding Resource Center](#) and confirm you are prepared to follow the requirements.
- Read OJP policy and guidance on conference approval, planning, and reporting under "Listing of Costs Requiring Prior Approval" in the [DOJ Grants Financial Guide](#) or see the [Application Resource Guide](#).

Submission Step 1: Grants.gov

After registering with SAM.gov, submit the SF-424 in Grants.gov.

- Complete and submit the SF-424 by the deadline.
- Confirm Section 8F of the SF-424 lists the name and contact information of the individual who will complete the application in JustGrants.
- Submit documents for Intergovernmental Review (if applicable).

- Confirm that, within 48 hours of your submission in Grants.gov, you receive four (4) Grants.gov email notifications:
 - A submission receipt
 - A validation receipt
 - A grantor agency retrieval receipt
 - An agency tracking number assignment
- If no Grants.gov receipt and validation email is received, or if error notifications are received, contact Joseph Husted at 202-598-3617 or scaap@usdoj.gov regarding technical difficulties (see the [Application Resource Guide](#) section on "[Experiencing Unforeseen Technical Issues](#)").
- Confirm that, within 24 hours after receipt of confirmation emails from Grants.gov, the individual listed in Section 8F of the SF-424 receives an email from JustGrants with login instructions.

Submission Step 2: JustGrants

- Complete the following information:
 - Entity and User Verification (first-time applicants)
 - Standard Applicant Information
 - Proposal Abstract
 - Financial Management and System of Internal Controls Questionnaire (see [Application Resource Guide](#))
- Upload the Proposal Narrative.
- Complete the budget detail form.
- Upload the other budget/financial attachments, as applicable.
- Upload additional application components, as applicable.
- Complete the required disclosures and assurances:
 - Disclosure of Lobbying Activities and submission of SF-LLL, if prompted by the system
 - Disclosure of Duplication in Cost Items
 - DOJ Certified Standard Assurances
- Complete the required DOJ Certification on Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Coordination with Affected Agencies.

JustGrants Review, Certification, and Application Submission

- Address any validation errors displayed on screen after attempted submission, then return to the "Certify and Submit" screen to submit the application.
- Note the confirmation message at the top of the page. Users will also receive a notification in the "bell" alerts confirming submission.
- If you do not receive an application submission confirmation email or validation from JustGrants, or if you receive an error notification, please contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. See the [Application Resource Guide](#) for additional information.

Appendix A: SCAAP Data Elements for "Inmate Records"—FY 2025 Program

Please see [Appendix A](#).

Appendix B: DHS ICE Country Codes—For Use in "Inmate Records"

Country Name	ICE Code	Country Name	ICE Code	Country Name	ICE Code
Afghanistan	AFGHA	Chad	CHAD	Ghana	GHANA
Albania	ALBAN	Chile	CHILE	Gibraltar	GIBRA
Algeria	ALGER	China, Peoples Republic	CHINA	Greece	GREEC
Andorra	ANDOR	Christmas Island	CHRIS	Greenland	GREEN
Angola	ANGOL	Cocos Islands	COCOS	Grenada	GRENA
Anguilla	ANGUI	Colombia	COLOM	Guadeloupe	GUADE
Antigua-Barbuda	ANTIG	Comoros	COMOR	Guatemala	GUATE
Argentina	ARGEN	Congo, Democratic Republic	DECON	Guinea	UINEA
Armenia	ARMEN	Congo, Republic	CONGO	Guinea Bissau	BISSA
Aruba	ARUBA	Cook Islands	COOK	Guyana	GUYAN
Australia	RALIA	Costa Rica	COSTA	Haiti	HAITI
Austria	STRIA	Côte d'Ivoire	IVORY	Holy See	VATIC
Azerbaijan	AZERB	Croatia	CROAT	Honduras	HONDU
Bahamas, The	BAHAM	Cuba	CUBA	Hong Kong	HONGK
Bahrain	BAHRA	Cyprus	CYPRU	Hungary	HUNGA
Bangladesh	BANGL	Czech Republic	CZREP	Iceland	ICELA
Barbados	BARBA	Czechoslovakia, former	CZECH	India	INDIA
Belarus	BELAR	Denmark	DENMA	Indonesia	INDON
Belgium	BELGI	Djibouti	DJIBO	Iran	IRAN
Belize	BELIZ	Dominica	INICA	Iraq	IRAQ
Benin	BENIN	Dominican Republic	DR	Ireland	IRELA
Bermuda	BERMU	Ecuador	ECUAD	Israel	ISRAE
Bhutan	BHUTA	Egypt	EGYPT	Italy	ITALY
Bolivia	BOLIV	El Salvador	ELSAL	Jamaica	JAMAI
Bosnia-Herzegovina	BOSNI	Equatorial Guinea	EQUAT	Japan	JAPAN
Botswana	BOTSW	Eritrea	ERITR	Jordan	JORDA
Brazil	BRAZI	Estonia	ESTON	Kazakhstan	KAZAK
British Virgin Islands	BVI	Ethiopia	ETHIO	Kenya	KENYA
Brunei	BRUNE	Falkland Islands	FALKL	Kiribati	KIRIB
Bulgaria	BULGA	Fiji	FIJI	Korea	KOREA
Burkina Faso	BURKI	Finland	FINLA	Kuwait	KUWAI
Burma	BURMA	France	FRANC	Kyrgyzstan	KYRGY
Burundi	BURUN	French Guiana	FRGUI	Laos	LAOS
Cambodia	CAMBO	French Polynesia	POLYN	Latvia	LATVI
Cameroon	CAMER	French Southern and Antarctic Lands	ANTAR	Lebanon	LEBAN
Canada	CANAD	Gabon	GABON	Lesotho	LESOT
Cape Verde	CAPEV	Gambia	GAMBI	Liberia	LIBER
Cayman Islands	CAYMA	Georgia	GEORG	Libya	LIBYA

Country Name	ICE Code	Country Name	ICE Code	Country Name	ICE Code
Central African Republic	CAFRI	Germany	GERMA	Liechtenstein	LIECH
Lithuania	LITHU	Raetstine	PALES	Sweden	SWEDE
Luxembourg	LUXEM	Pahama	PANAM	Switzerland	SWITZ
Macao	MACAU	Papua New Guinea	PAPUA	Syria	SYRIA
Macedonia	MACED	Paraguay	PARAG	Taiwan	TAIWA
Madagascar	MADAG	Peru	PERU	Tajikistan	TAJIK
Malawi	MALAW	Philippines	PHILI	Tanzania	TANZA
Malaysia	MALAY	Pitcairn Island	PITCA	Thailand	THAIL
Maldives	MALDI	Poland	POLAN	Togo	TOGO
Mali	MALI	Portugal	PORTU	Tonga	TONGA
Malta	MALTA	Qatar	QATAR	Trinidad and Tobago	TRINI
Marshall Islands	MARSH	Reunion	REUNI	Tunisia	TUNIS
Martinique	MARTI	Romania	ROMAN	Turkey	TURKE
Mauritania	MAUTA	Russia	RUSSI	Turkmenistan	TURKM
Mauritius	MAUTI	Rwanda	RWAND	Turks and Caicos Islands	TURKS
Mexico	MEXIC	Samoa	SAMOA	Tuvalu	TUVAL
Micronesia, Federated States	FSM	San Marino	SANMA	Uganda	UGAND
Moldova	MOLDO	Sao Tome and Principe	SAOTO	Ukraine	UKRAI
Monaco	MONAC	Saudi Arabia*	SAUDI	United Arab Emirates	UAE
Mongolia	MONGO	Senegal	SENEG	United Kingdom	UK
Montserrat	MONTS	Seychelles	SEYCH	Uruguay	URUGU
Morocco	MOROC	Sierra Leone	SIERR	Uzbekistan	UZBEK
Mozambique	MOZAM	Singapore	SINGA	Vanuatu	VANUA
Namibia	NAMIB	Slovak Republic	SLOVA	Venezuela	VENEZ
Nauru	NAURU	Slovenia	SLOVE	Vietnam	VIETN
Nepal	NEPAL	Solomon Islands	SOLOM	Wallis and Futuna Islands	WALLI
Netherlands	NETHE	Somalia	SOMAL	West Indies	WINDI
Netherlands Antilles	ANTIL	South Africa	SAFRI	Western Sahara	WSAHA
New Caledonia	NEWCA	South Korea	SKORE	Western Samoa	WSAMO
New Zealand	NEWZE	Soviet Union, former	USSR	Yemen	YEMEN
Nicaragua	NICAR	Spain	SPAIN	Yugoslavia, former	YUGOS
Niger	NIGE	Sri Lanka	SRILA	Zambia	ZAMBI
Nigeria	NIGIA	St. Helena	STHEL	Zimbabwe	ZIMBA
Niue	NIUE	St. Kitts-Nevis	STKIT		
North Korea	NKORE	St. Lucia	STLUC	Born on ship/plane	SHIP
Northern Ireland	NIREL	St. Pierre and Miquelon	STPIE	Stateless	STATE
Norway	NORWA	St. Vincent and the Grenadines	STVIN		
Oman	OMAN	Sudan	SUDAN		
Pakistan	PAKIS	Suriname	SURIN		
Palau	PALAU	Swaziland	SWAZI		

* ARABI also may be used as the code for Saudi Arabia

Appendix C: Instructions for Upload of ASCII Fixed-field File of "Inmate Records"

Upload of an ASCII Fixed-field File of All "Inmate Records"

This method for submitting "inmate records" on "eligible inmates" allows an applicant to submit the entire set of inmate records as a **single ASCII-formatted file** uploaded directly into JustGrants. The SCAAP Application Submission and Award Acceptance Guide specifies the required fields and format.

Each "inmate record" in the uploaded ASCII file is to contain **all the** mandatory data fields in the specified format. Through a file upload "status report" (which will refer to each "inmate record" as a "line"), JustGrants will flag "inmate records" within the ASCII file that do not contain the required information, are not exactly **165 or 166** characters long, or do not follow (or appear not to follow) the specified data format.

"Inmate records" that are incomplete or are not in the specified format as of the date and time of the application deadline will **not** be considered as part of OJP's payment calculation process. If an ASCII inmate-record file has been uploaded, but the applicant has **not** yet submitted its application in OJP's JustGrants, the applicant has the option to correct, add to, or otherwise modify the ASCII inmate-record file and upload that file as a **replacement** for the entire file previously uploaded. (See below.)

To help ensure that the maximum number of "inmate records" is taken into account in the calculation of the amount of any payment, the applicant should be **meticulous** in preparing the ASCII fixed-field file. If JustGrants nevertheless identifies errors in the file—and the application deadline has not yet passed—the applicant should correct those errors as soon as possible **before** it "submits" the application in JustGrants.

ALERTS

- An ASCII "inmate-record" file may **not** be corrected, added to, or modified in **any way** once the application deadline has passed.
- If an applicant uploads an ASCII fixed-field file of "inmate records," any subsequent upload of a new or modified file **will overwrite (and delete)** the previously uploaded file in its **entirety**. Similarly, the addition of any inmate records via direct data entry will overwrite (and delete) the previously uploaded ASCII fixed-field file in its entirety.
- Upload of a large ASCII fixed-field file of "inmate records" may take a considerable amount of time.
 - Generally, there is a brief start-up delay when the upload is being initiated.
 - A file that contains 50,000 "inmate records" may take 15 minutes or longer to upload, even after the file upload actually has begun.
 - If the applicant's internet browser "times out" or is disconnected during the file upload process, errors may result. It is important to review the file upload "status report" (see below) to determine whether the expected number of "inmate records" in fact was uploaded.

The Upload Process—In General

To submit "Inmate records" for "eligible inmates" by uploading a single ASCII fixed-field file that includes all such inmate records, follow these steps:

Step 1: In section 2 of the online application, click on the "Upload Inmate File" button.

Step 2: Click on the "Upload" box to attach the file. A pop-up window will appear.

Step 3: Click on the "Browse" button in the pop-up window.

Step 4: Locate the correct file name and double click on it. The file name will appear in the blank field.

Step 5: Click the "Upload" button. A message should appear in the pop-up window that indicates the status of the file upload. Click the "X" in the upper right corner of the pop-up box to close it. The ASCII fixed-field file name should now appear next to the upload button on the main page.

Step 6: Click the "Validate" button. Any errors present in the inmate file will be displayed. Correct any errors listed and reupload the entire inmate file once the update is completed.

Step 7: Click the "Continue" button to proceed to the next section of the application.

The file upload "status report" will indicate the total number of "inmate records" uploaded and the number of those records that are "complete." In addition, the report will provide a detailed list of any inmate records (by "line" number) that are incomplete and/or are not in the specific data format. It also will indicate the data fields in which the error(s) appear.

Appendix D: SCAAP Payment Calculations—General Overview

A General Overview of the Method OJP Uses to Calculate Payments under SCAAP

1. DHS reviews "inmate records." All complete inmate records submitted in applications from "eligible applicants" are forwarded by OJP to DHS promptly after the application deadline.
2. DHS conducts a detailed review that focuses on determining whether each individual identified in an "inmate record" in fact was "undocumented"—or was instead a U.S. citizen (or national) or otherwise lawfully present in the United States—at the time of the incarceration identified in the inmate record.
3. DHS provides the results of its review to OJP.
4. OJP reviews the data provided by applicants, including data on "correctional officers," "actual salary expenditures for correctional officers," and "total all inmate days." As appropriate and feasible, OJP requires additional—or corrected—information from applicants.
5. For each applicant with one or more "inmate records" determined to be eligible for payment, JustGrants calculates the average daily (salaries) cost per inmate for the applicable "reporting period." In general, this is done by dividing "actual salary expenditures for correctional officers" (for the reporting period) by "total all inmate days" (for the reporting period).
6. Using the results of the DHS review, the OJP review, and each applicant's average daily (salaries) cost per inmate, JustGrants calculates an amount—referred to as the applicant's total "eligible inmate costs"—that reflects the applicant's total (salaries) costs of incarcerating "undocumented criminal aliens" during the applicable "reporting period."

7. Funds available from appropriations to OJP for SCAAP for the particular application cycle are paid to applicants on a proportionate (percentage) basis, using each applicant's total "eligible inmate costs."

For example, during the FY 2024 program, payments made to applicant represented approximately 17.7 percent of each applicant's total "eligible inmate costs."

Appendix E: Law Enforcement Support Center Immigration Alien Query Overview

State and local law enforcement agencies may provide specific notice to DHS of an "undocumented criminal alien's" name, their release date, and their home and work addresses through the Law Enforcement Support Center (LESC). The LESL Immigration Alien Query (IAQ) field is an optional field in 2025 for each inmate record to assist in establishing the eligibility of inmates for SCAAP reimbursement, but it will be mandatory in future fiscal years.

LESC is ICE's single national point of contact that provides timely immigration status information, identity information, and real-time assistance to local, state, and federal law enforcement agencies on aliens suspected of, arrested for, or convicted of criminal activity. LESL, located in Williston, Vermont, operates 24 hours a day, 7 days a week, 365 days a year.

Appendix F: SCAAP Certifications

Required Certification to OJP by the Submitting Government Official: Applicant and Submitting Government Official

On behalf of myself and the applicant, and in support of this SCAAP application, I certify to OJP, under penalty of perjury, that the information on the applicant and the submitting government official entered above as part of this online SCAAP application is true and correct to the best of my knowledge and belief, based upon diligent inquiry and review, and is provided in accordance with the requirements, definitions, and instructions set out in the SCAAP NOFO under which this application is submitted for funding. I further certify that I have the legal authority to make this certification to OJP, including from the chief executive of the applicant.

I understand and acknowledge that OJP will rely upon this and all other certifications in this online application as material representations in any decision to make a SCAAP payment to the applicant in response to this application.

I understand and acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant "State" or "unit of local government" to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and §§ 3801-3812). I also understand and acknowledge that payments under OJP programs such as SCAAP, including certifications provided in connections with such payments, are subject to review by DOJ, including by OJP and the DOJ's Office of the Inspector General.

Required Certification to OJP by the Submitting Government Official: Information on "Eligible Inmates"

On behalf of myself and the applicant, and in support of this SCAAP application, I certify to OJP, under penalty of perjury, that the information on "eligible inmates" entered or uploaded as part of this online SCAAP application (1) was determined and is reported here using due diligence, and in accordance with the requirements, definitions, and instructions set out in the SCAAP NOFO under which this application is submitted for funding, and (2) is true and correct to the best of my knowledge and belief, based upon diligent inquiry and review. I further certify that I have the legal authority to make this certification to OJP, including from the chief executive of the applicant.

I understand and acknowledge that OJP will rely upon this certification as a material representation in making any SCAAP payment to the applicant in response to this application and that this certification is subject to review by DOJ. I also understand that, if this certification is false or otherwise inaccurate or misleading (including because of omission of a material fact), both I and the applicant may be subject to criminal prosecution, civil penalties, and/or administrative remedies, including as described in the certification in this online application as to the "Applicant and Submitting Government Official."

Required Certification to OJP by the Submitting Government Official: Information on "Correctional Officers" and "Facilities"

On behalf of myself and the applicant, and in support of this SCAAP application, I certify to OJP, under penalty of perjury, that the information on "correctional officers" and "correctional facilities" entered or uploaded as part of this online SCAAP application (1) was determined and is reported here using due diligence, and in accordance with the requirements, definitions, and instructions set out in the SCAAP NOFO under which this application is submitted for funding, and (2) is true and correct to the best of my knowledge and belief, based upon diligent inquiry and review. I further certify that I have the legal authority to make this certification to OJP, including from the chief executive of the applicant.

I understand and acknowledge that OJP will rely upon this certification as a material representation in making any SCAAP payment to the applicant in response to this application, and that this certification is subject to review by DOJ. I also understand that, if this certification is false or otherwise inaccurate or misleading (including because of omission of a material fact), both I and the applicant may be subject to criminal prosecution, civil penalties, and/or administrative remedies, including as described in the certification in this online application as to the "Applicant and Submitting Government Official."

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NAME	AMOUNT	CHECK NO. 95 TOTAL
JURY FUND		
DAWN DONUTS	87.00	539823
CHAPMAN VENDING	142.40	539848
		229.40**
ROAD & BRIDGE PCT.#1		
M&D SUPPLY	66.33	539760
ACE IMAGEWEAR	25.44	539768
AT&T	48.48	539772
TRI-CON, INC.	.00	539774
VERIZON WIRELESS	77.98	539788
		218.23**
ROAD & BRIDGE PCT.#2		
AUDILET TRACTOR SALES	127.50	539744
RITTER @ HOME	28.90	539765
TRI-CON, INC.	9,636.80	539774
BUMPER TO BUMPER	32.78	539800
WAUKESHA-PEARCE INDUSTRIES LLC	359.60	539830
CHARTER COMMUNICATIONS	196.64	539860
CHARTER COMMUNICATIONS	170.89	539862
MODERN CONCRETE & MATERIALS LLC	186.12	539872
TEXAS MATERIALS	783.00	539880
		11,522.23**
ROAD & BRIDGE PCT. # 3		
A&A EQUIPMENT	489.63	539739
ENTERGY	523.72	539755
SOUTHERN TIRE MART, LLC	25.00	539776
VERIZON WIRELESS	75.23	539788
TEXAS GAS SERVICE	238.51	539798
WALLER COUNTY ASPHALT	3,830.57	539827
ALL TERRAIN EQUIPMENT CO	79.24	539833
O'REILLY AUTO PARTS	400.00	539836
GERALD T PELTIER JR	200.00	539841
CHARTER COMMUNICATIONS	180.86	539854
MASSEY SERVICES INC	36.00	539879
		6,078.76**
ROAD & BRIDGE PCT.#4		
A&A EQUIPMENT	698.50	539739
CITY OF BEAUMONT - WATER DEPT.	25.18	539747
COCOMO JOE'S	15.00	539748
ENTERGY	1,455.84	539755
M&D SUPPLY	205.50	539760
SANITARY SUPPLY, INC.	389.09	539766
SMARTS TRUCK & TRAILER INC	68.14	539770
TRI-CON, INC.	.00	539774
PURVIS BEARING SERVICE	156.89	539805
O'REILLY AUTO PARTS	106.93	539836
GULF COAST	429.30	539840
AMAZON CAPITAL SERVICES	107.72	539868
TREVIPAY	359.99	539889
		4,018.08**
ENGINEERING FUND		
ODP BUSINESS SOLUTIONS, LLC	333.92	539864
		333.92**
PARKS & RECREATION		
ENTERGY	961.87	539755
VERIZON WIRELESS	37.99	539788
		999.86**
GENERAL FUND		
TAX OFFICE		
UNITED STATES POSTAL SERVICE	552.47	539790
LOWE'S HOME CENTERS, INC.	860.25	539793
KATHLEEN SPENCER	13.92	539820
ELISHA MONTIEL	459.28	539829
ODP BUSINESS SOLUTIONS, LLC	1,270.00	539864

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AMAZON CAPITAL SERVICES	370.50	539868
COUNTY HUMAN RESOURCES		3,526.42*
UNITED STATES POSTAL SERVICE	.74	539790
AUDITOR'S OFFICE		.74*
UNITED STATES POSTAL SERVICE	6.50	539790
CHRISTINA BOZEMAN	34.80	539891
COUNTY CLERK		41.30*
UNITED STATES POSTAL SERVICE	276.36	539790
COUNTY JUDGE		276.36*
AMAZON CAPITAL SERVICES	24.69	539868
RISK MANAGEMENT		24.69*
UNITED STATES POSTAL SERVICE	4.73	539790
COUNTY TREASURER		4.73*
UNITED STATES POSTAL SERVICE	280.48	539790
PRINTING DEPARTMENT		280.48*
AMAZON CAPITAL SERVICES	67.67	539868
PURCHASING DEPARTMENT		67.67*
UNITED STATES POSTAL SERVICE	126.98	539790
INSIGHT PUBLIC SECTOR INC	49.72	539819
GENERAL SERVICES		176.70*
PATTILLO BROWN & HILL LLP	28,500.00	539812
CHARTER COMMUNICATIONS	2,442.83	539852
CHARTER COMMUNICATIONS	231.22	539855
CHARTER COMMUNICATIONS	241.69	539856
CHARTER COMMUNICATIONS	74.78	539861
CHARTER COMMUNICATIONS	961.57	539863
		32,452.09*
DATA PROCESSING		
CDW COMPUTER CENTERS, INC.	2,799.00	539778
VERIZON WIRELESS	175.98	539788
VECTOR SECURITY	184.00	539832
STEEPMEADOW SOLUTIONS, LLC	341.24	539849
		3,500.22*
VOTERS REGISTRATION DEPT		
CDW COMPUTER CENTERS, INC.	2,419.65	539778
UNITED STATES POSTAL SERVICE	1,242.75	539790
		3,662.40*
ELECTIONS DEPARTMENT		
UNITED STATES POSTAL SERVICE	46.62	539790
		46.62*
DISTRICT ATTORNEY		
FED EX	111.27	539751
GT DISTRIBUTORS, INC.	80.95	539752
TEXAS DISTRICT & COUNTY ATTY ASSN.	400.00	539773
CDW COMPUTER CENTERS, INC.	295.74	539778
STEPHEN HINTON	1,078.47	539779
UNITED STATES POSTAL SERVICE	110.39	539790
SUMMER TANNER	154.00	539803
THOMSON REUTERS-WEST	4,444.57	539817
FUNCTION4	141.11	539851
NMS LABS	289.00	539881
		7,105.50*
DISTRICT CLERK		

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NAME	AMOUNT	CHECK NO. 97 TOTAL
UNITED STATES POSTAL SERVICE	460.50	539790
CRIMINAL DISTRICT COURT		460.50*
ADA V. CHRISTY, CSR	5,720.00	539796
JOEL WEBB VAZQUEZ	350.00	539799
KIMBERLY PHELAN, P.C.	425.00	539801
KIMBERLY R. BROUSSARD	1,034.00	539808
JENNIFER DELAGE	600.00	539828
60TH DISTRICT COURT		8,129.00*
BLUE TRITON BRANDS INC	11.99	539883
136TH DISTRICT COURT		11.99*
LEXIS-NEXIS	125.00	539791
252ND DISTRICT COURT		125.00*
UNITED STATES TREASURY	800.00	539877
EXODUS CONSULTING AND PSYCHOLOGICAL	1,000.00	539892
279TH DISTRICT COURT		1,800.00*
ANITA F. PROVO	2,981.00	539763
NATHAN REYNOLDS, JR.	2,292.00	539764
DONEANE E. BECKCOM	1,100.00	539792
LANGSTON ADAMS	2,530.00	539795
JOEL WEBB VAZQUEZ	880.00	539799
KIMBERLY PHELAN, P.C.	1,430.00	539801
BRITTANIE HOLMES	1,100.00	539814
JULLIANA REYES	495.00	539835
THE PARDUE LAW FIRM, PLLC	220.00	539844
THE LAW OFFICE OF CHRISTY L CAUTHEN	5,984.00	539876
EVA COLETTE SHELANDER	3,300.00	539887
317TH DISTRICT COURT		22,312.00*
GORDON FRIESZ	333.00	539874
JUSTICE COURT-PCT 1 PL 1		333.00*
UNITED STATES POSTAL SERVICE	125.88	539790
JUSTICE COURT-PCT 1 PL 2		125.88*
UNITED STATES POSTAL SERVICE	13.32	539790
JUSTICE COURT-PCT 2		13.32*
THOMSON REUTERS-WEST	137.38	539817
JUSTICE COURT-PCT 6		137.38*
UNITED STATES POSTAL SERVICE	41.66	539790
ODP BUSINESS SOLUTIONS, LLC	455.01	539864
BLUE TRITON BRANDS INC	61.45	539884
JUSTICE COURT-PCT 7		558.12*
AT&T	49.04	539772
LINDENMEYR MUNROE	135.50	539846
COUNTY COURT AT LAW NO.1		184.54*
UNITED STATES POSTAL SERVICE	5.92	539790
COUNTY COURT AT LAW NO. 2		5.92*
JACK LAWRENCE	350.00	539740
A. MARK FAGGARD	350.00	539750
JOHN EUGENE MACEY	350.00	539761

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NAME	AMOUNT	CHECK NO. 98 TOTAL
MARVA PROVO	350.00	539762
NATHAN REYNOLDS, JR.	350.00	539764
UNITED STATES POSTAL SERVICE	2.22	539790
LANGSTON ADAMS	700.00	539795
JENNIFER DELAGE	2,300.00	539828
LAW OFFICE OF GILES R COLE & ASSOC	2,000.00	539847
THE LAW OFFICE OF CHRISTY L CAUTHEN	350.00	539876
UNITED STATES TREASURY	350.00	539877
BLUE TRITON BRANDS INC	87.94	539885
COUNTY COURT AT LAW NO. 3		7,540.16*
THOMAS J. BURBANK PC	350.00	539745
A. MARK FAGGARD	775.00	539750
LANGSTON ADAMS	350.00	539795
KIMBERLY PHELAN, P.C.	775.00	539801
JENNIFER DELAGE	1,200.00	539828
COURT MASTER		3,450.00*
KENT W JOHNS	1,500.00	539810
SHERIFF'S DEPARTMENT		1,500.00*
CDW COMPUTER CENTERS, INC.	2,513.37	539778
UNITED STATES POSTAL SERVICE	2,872.81	539790
THOMSON REUTERS-WEST	2,846.72	539817
CRIME LABORATORY		8,232.90*
AGILENT TECHNOLOGIES	5,007.00	539741
FREEDOM FIREARMS AND DEFENSE LLC	19.99	539886
JAIL - NO. 2		5,026.99*
CITY OF BEAUMONT - WATER DEPT.	23,326.16	539747
W.W. GRAINGER, INC.	394.88	539753
CASH ADVANCE ACCOUNT	1,452.73	539758
M&D SUPPLY	149.92	539760
SHERIFFS' ASSOCIATION OF TEXAS	200.00	539769
ULINE SHIPPING SUPPLY SPECIALI	814.64	539775
CONSTELLATION NEWENERGY - GAS DIVIS	1,985.60	539816
GALLS LLC	1,236.15	539821
FERGUSON ENTERPRISES INC	406.63	539831
MOORE-ALL TEX SUPPLY	534.85	539834
ROESSLER EQUIPMENT CO INC	4,590.72	539875
LONE STAR PRISONER TRANSPORT INC	852.50	539878
AMERICAN WELDING AND GAS INC	536.35	539890
JUVENILE PROBATION DEPT.		36,481.13*
VERIZON WIRELESS	57.66	539788
JUVENILE DETENTION HOME		57.66*
CITY OF BEAUMONT - WATER DEPT.	4,280.52	539747
CONSTABLE PCT 1		4,280.52*
VERIZON WIRELESS	305.13	539788
UNITED STATES POSTAL SERVICE	166.81	539790
CONSTABLE-PCT 2		471.94*
VERIZON WIRELESS	113.97	539788
CONSTABLE-PCT 4		113.97*
VERIZON WIRELESS	113.97	539788
SILSBEE FORD INC	773.60	539818
CONSTABLE-PCT 6		887.57*

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NAME	AMOUNT	CHECK NO. 99 TOTAL
COCOMO JOE'S	80.00	539748
TEXAS STATE UNIVERSITY SAN MARS	450.00	539771
VERIZON WIRELESS	113.97	539788
UNITED STATES POSTAL SERVICE	21.93	539790
CONSTABLE PCT. 7		665.90*
VERIZON WIRELESS	113.97	539788
CONSTABLE PCT. 8		113.97*
VERIZON WIRELESS	113.97	539788
THOMSON REUTERS-WEST	1,121.00	539817
AGRICULTURE EXTENSION SVC		1,234.97*
M&D SUPPLY	8.16	539760
UNITED STATES POSTAL SERVICE	.74	539790
TEXAS AGRILIFE EXTENSION SERVICE	65.00	539806
TYLER FITZGERALD	181.98	539837
REBECCA CARPENTER	65.50	539870
TREVIPAY	245.94	539889
MOBILE UNIT		567.32*
VERIZON WIRELESS	75.19	539788
HEALTH AND WELFARE NO. 1		75.19*
AMERICAN PUBLIC HEALTH ASSOCIATION	115.00	539742
UNITED STATES POSTAL SERVICE	101.84	539790
RACHEL DRAGULSKI	33.11	539794
VECTOR SECURITY	35.00	539832
TEXAS MEDICAL LIABILITY TRUST	587.00	539845
AMAZON CAPITAL SERVICES	270.57	539868
HEALTH AND WELFARE NO. 2		1,142.52*
AMERICAN PUBLIC HEALTH ASSOCIATION	115.00	539742
AT&T	49.04	539772
TEXAS MEDICAL LIABILITY TRUST	587.00	539845
MAINTENANCE-BEAUMONT		751.04*
THE LABICHE ARCHITECTURAL GROUP	3,200.00	539743
CITY OF BEAUMONT - WATER DEPT.	15,357.85	539747
ENTERGY	37,965.39	539755
ACE IMAGEWEAR	500.83	539768
SHERWIN-WILLIAMS	249.66	539809
DEEP SOUTH CRANE & RIGGING, LLC	5,978.40	539838
CHARTER COMMUNICATIONS	117.51	539859
RALPH'S INDUSTRIAL ELECTRONICS SUPP	914.43	539865
SOUTHWEST BUILDING SYSTEMS	414.90	539888
MAINTENANCE-PORT ARTHUR		64,698.97*
DRAGO HARDWARE CO.	3.70	539749
LOUIS' YAZOO SALES & SERVICE, LLC	1,537.40	539759
AT&T	72.06	539772
LOWE'S HOME CENTERS, INC.	229.58	539793
TEXAS GAS SERVICE	629.88	539797
ALL TERRAIN EQUIPMENT CO	54.43	539833
CHARTER COMMUNICATIONS	379.25	539858
PARKER'S BUILDING SUPPLY	435.10	539866
MAINTENANCE-MID COUNTY		3,341.40*
SETZER HARDWARE, INC.	38.67	539767
AMAZON CAPITAL SERVICES	233.94	539868
SERVICE CENTER		272.61*
J.K. CHEVROLET CO.	101.04	539756

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NAME	AMOUNT	CHECK NO. 100 TOTAL
TRI-CON, INC.	11,463.43	539774
FASTENAL	88.73	539777
JEFFERSON CTY. TAX OFFICE	7.50	539780
JEFFERSON CTY. TAX OFFICE	7.50	539781
JEFFERSON CTY. TAX OFFICE	7.50	539782
JEFFERSON CTY. TAX OFFICE	7.50	539783
JEFFERSON CTY. TAX OFFICE	7.50	539784
JEFFERSON CTY. TAX OFFICE	7.50	539785
JEFFERSON CTY. TAX OFFICE	7.50	539786
JEFFERSON CTY. TAX OFFICE	7.50	539787
MIGHTY OF SOUTHEAST TEXAS	235.04	539811
ADVANCE AUTO PARTS	35.01	539815
SILSBEE FORD INC	721.12	539818
TEXAS DEPARTMENT OF MOTOR VEHICLES	7.50	539822
CINTAS CORPORATION	115.55	539825
DENNIS LOWE	435.93	539826
		13,263.35*
VETERANS SERVICE		
UNITED STATES POSTAL SERVICE	6.88	539790
		6.88*
		239,539.53**
MOSQUITO CONTROL FUND		
JACK BROOKS REGIONAL AIRPORT	901.68	539757
TEXAS DEPARTMENT OF AGRICULTURE	75.00	539824
		976.68**
JUVENILE PROB & DET. FUND		
VERIZON WIRELESS	71.12	539788
		71.12**
GRANT A STATE AID		
PATTILLO BROWN & HILL LLP	7,140.00	539812
RITE OF PASSAGE	9,750.00	539843
		16,890.00**
COMMUNITY SUPERVISION FND		
UNITED STATES POSTAL SERVICE	82.85	539790
REDWOOD TOXICOLOGY LABORATORY INC	137.47	539804
COTTON CARGO	447.00	539839
CHARTER COMMUNICATIONS	225.79	539857
ODP BUSINESS SOLUTIONS, LLC	1,104.38	539864
		1,997.49**
J.P. COURTROOM TECH. FUND		
VERIZON WIRELESS	151.96	539788
		151.96**
HOTEL OCCUPANCY TAX FUND		
AAA LOCK & SAFE	299.00	539738
A&A EQUIPMENT	251.28	539739
CINTAS, INC.	335.42	539746
CASH ADVANCE ACCOUNT	1,809.68	539758
M&D SUPPLY	46.34	539760
UNITED STATES POSTAL SERVICE	5.92	539790
JESSIE DAVIS	276.95	539807
SAM'S CLUB DIRECT	94.02	539813
FERGUSON ENTERPRISES INC	162.32	539831
CHAPMAN VENDING	178.85	539848
CHARTER COMMUNICATIONS	130.63	539853
NANAS POPCORN & MORE	269.70	539867
		3,860.11**
CAPITAL PROJECTS FUND		
THE LABICHE ARCHITECTURAL GROUP	7,500.00	539743
		7,500.00**
AIRPORT FUND		
VERIZON WIRELESS	37.99	539788
		37.99**
SE TX EMP. BENEFIT POOL		

PGM: GMCOMMV2	DATE	PAGE: 7
NAME	06-02-2026	
	AMOUNT	CHECK NO. 101 TOTAL
UNITED HEALTHCARE SERVICES INC	192,944.74	539842
LANTERN SPECIALTY CARE	3,740.22	539882
SETEC FUND		196,684.96**
CDW COMPUTER CENTERS, INC.	1,010.50	539778
WORKER'S COMPENSATION FD		1,010.50**
CAS-CLAIMS ADMINSTRATIVE SERVICES	50,000.00	539871
JUSTICE COURT SUPPORT FND		50,000.00**
VERIZON WIRELESS	37.99	539788
LANGUAGE ACCESS FUND		37.99**
MASTERWORD SERVICES, INC	617.35	539850
RUBEN ZAPATA	400.00	539869
J C ASSISTANCE DISTRICT 4		1,017.35**
ENTERGY	11.32	539755
CNTY & DIST COURT TECH FD		11.32**
VERIZON WIRELESS	113.97	539788
MARINE DIVISION		113.97**
SAFE BOAT INTERNATIONAL	1,610.98	539802
SHERIFF - COMMISSARY		1,610.98**
GUARDIAN RFID	5,236.65	539873
TREVIPAY	504.48	539889
		5,741.13**
		550,653.56***

PGM: GMCOMMV2	DATE 05-26-2026	PAGE: 1
NAME	AMOUNT	CHECK NO. 102 TOTAL
JURY FUND		
DAWN DONUTS	43.50	539663
CHAPMAN VENDING	505.89	539697
		549.39**
ROAD & BRIDGE PCT.#1		
FAST SIGNS, INC.	2,253.48	539560
M&D SUPPLY	139.71	539572
TRI-CON, INC.	10,470.78	539591
MASSEY SERVICES INC	40.00	539717
FUNCTION 4 LLC	95.00	539733
		12,998.97**
ROAD & BRIDGE PCT.#2		
ACE IMAGEWEAR	20.76	539584
TRIANGLE ENGINE DIST.	389.00	539589
BUMPER TO BUMPER	333.27	539625
CENTERPOINT ENERGY RESOURCES CORP	74.17	539626
NEW WAVE WELDING TECHNOLOGY	27.00	539631
ASCO	14.28	539651
MASSEY SERVICES INC	40.00	539717
FUNCTION 4 LLC	95.00	539733
		993.48**
ROAD & BRIDGE PCT. # 3		
AUDILET TRACTOR SALES	259.02	539542
BEAUMONT TRACTOR COMPANY	554.97	539545
FARM & HOME SUPPLY	1,252.62	539559
ENTERGY	51.28	539567
PHILPOTT MOTORS, INC.	846.38	539577
SOUTHERN TIRE MART, LLC	3,195.38	539594
TRANTEX, INC.	1,370.00	539597
DEPARTMENT OF INFORMATION RESOURCES	.01	539602
PRO CHEM INC	289.00	539643
O'REILLY AUTO PARTS	339.71	539675
TEXAS MATERIALS	8,185.05	539722
AMERICAN WELDING AND GAS INC	33.21	539729
FUNCTION 4 LLC	95.00	539733
		16,471.63**
ROAD & BRIDGE PCT.#4		
CINTAS, INC.	169.11	539549
M&D SUPPLY	151.80	539572
TRI-CON, INC.	11,397.23	539591
DEPARTMENT OF INFORMATION RESOURCES	.02	539602
BEAUMONT FREIGHTLINER WESTERN STAR	3,690.86	539627
ASCO	4,753.75	539651
O'REILLY AUTO PARTS	149.80	539675
BASE-SEAL INTERNATIONAL INC	50,600.00	539684
MODERN CONCRETE & MATERIALS LLC	822.25	539710
FUNCTION 4 LLC	95.00	539733
		71,829.82**
ENGINEERING FUND		
CDW COMPUTER CENTERS, INC.	4,743.61	539596
FUNCTION 4 LLC	95.00	539733
		4,838.61**
PARKS & RECREATION		
PRO CHEM INC	289.00	539643
		289.00**
GENERAL FUND		
TAX OFFICE		
THE EXAMINER	849.00	539558
UNITED STATES POSTAL SERVICE	573.13	539609
NEMO-Q	155.00	539654
MASSEY SERVICES INC	40.00	539717
FUNCTION 4 LLC	475.00	539733
		2,092.13*
COUNTY HUMAN RESOURCES		

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NAME	AMOUNT	CHECK NO. 103	TOTAL
UNITED STATES POSTAL SERVICE	.74	539609	
BAPTIST PHYSICIAN NETWORK	192.00	539610	
AUDITOR'S OFFICE			192.74*
TEXAS SOCIETY OF CPA'S	375.00	539588	
UNITED STATES POSTAL SERVICE	23.38	539609	
TEXAS ASSOCIATION OF COUNTIES	275.00	539671	
ODP BUSINESS SOLUTIONS, LLC	161.59	539703	
FUNCTION 4 LLC	155.00	539733	
COUNTY CLERK			989.97*
UNITED STATES POSTAL SERVICE	216.66	539609	
AMAZON CAPITAL SERVICES	85.98	539706	
FUNCTION 4 LLC	285.00	539733	
COUNTY JUDGE			587.64*
PHILLIP DOWDEN	500.00	539541	
CHEROKEE COUNTY CLERK	890.00	539554	
KIRKSEY'S SPRINT PRINTING	25.95	539571	
UNITED STATES POSTAL SERVICE	18.57	539609	
ROCKY LAUDERMILK	1,350.00	539615	
GRACE NICHOLS	450.00	539635	
JOSHUA C HEINZ	500.00	539644	
MONTGOMERY COUNTY CLERK	1,275.00	539645	
BRITTANIE HOLMES	500.00	539646	
THE BRINKLEY LAW FIRM, PC	1,000.00	539699	
FUNCTION 4 LLC	95.00	539733	
RISK MANAGEMENT			6,604.52*
UNITED STATES POSTAL SERVICE	7.01	539609	
FUNCTION 4 LLC	95.00	539733	
COUNTY TREASURER			102.01*
UNITED STATES POSTAL SERVICE	240.28	539609	
FUNCTION 4 LLC	95.00	539733	
PRINTING DEPARTMENT			335.28*
FUNCTION 4 LLC	719.00	539733	
PURCHASING DEPARTMENT			719.00*
THE EXAMINER	325.00	539557	
UNITED STATES POSTAL SERVICE	8.24	539609	
AMAZON CAPITAL SERVICES	265.59	539706	
FUNCTION 4 LLC	120.00	539733	
DATA PROCESSING			718.83*
DELL MARKETING L.P.	14,140.00	539555	
CDW COMPUTER CENTERS, INC.	5,336.87	539596	
FUNCTION 4 LLC	95.00	539733	
VOTERS REGISTRATION DEPT			19,571.87*
CDW COMPUTER CENTERS, INC.	3,847.89	539596	
UNITED STATES POSTAL SERVICE	360.48	539609	
FUNCTION 4 LLC	95.00	539733	
ELECTIONS DEPARTMENT			4,303.37*
ELECTION SYSTEMS & SOFTWARE LLC	1,644.80	539603	
UNITED STATES POSTAL SERVICE	31.21	539609	
FUNCTION 4 LLC	190.00	539733	
DISTRICT ATTORNEY			1,866.01*
FED EX	17.36	539562	

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NAME	AMOUNT	CHECK NO. 104 TOTAL
KIRKSEY'S SPRINT PRINTING	26.95	539571
NELL MCCALLUM & ASSOC., INC.	1,103.95	539574
TEXAS DISTRICT & COUNTY ATTY ASSN.	340.00	539587
UNITED STATES POSTAL SERVICE	52.68	539609
SUMMER TANNER	63.75	539628
KIMBERLY R. BROUSSARD	63.75	539633
THOMSON REUTERS-WEST	567.54	539652
FUNCTION 4 LLC	550.00	539667
ODP BUSINESS SOLUTIONS, LLC	1,042.11	539703
AMAZON CAPITAL SERVICES	29.99	539706
FUNCTION 4 LLC	380.00	539733
LUKE MARVIN	372.50	539735
UTMB	8,750.00	539737
		13,360.58*
DISTRICT CLERK		
UNITED STATES POSTAL SERVICE	300.67	539609
ODP BUSINESS SOLUTIONS, LLC	58.30	539703
AMAZON CAPITAL SERVICES	59.96	539706
AERIALINK	285.90	539719
FUNCTION 4 LLC	95.00	539733
		799.83*
CRIMINAL DISTRICT COURT		
WENDELL RADFORD	800.00	539579
LANGSTON ADAMS	8,750.00	539616
JOEL WEBB VAZQUEZ	7,460.00	539624
JENNIFER DELAGE	900.00	539665
RAEGAN MINALDI	2,404.46	539716
FUNCTION 4 LLC	190.00	539733
		20,504.46*
58TH DISTRICT COURT		
UNITED STATES POSTAL SERVICE	1.48	539609
		1.48*
60TH DISTRICT COURT		
UNITED STATES POSTAL SERVICE	8.88	539609
FUNCTION 4 LLC	95.00	539733
		103.88*
136TH DISTRICT COURT		
FUNCTION 4 LLC	95.00	539733
		95.00*
172ND DISTRICT COURT		
FUNCTION 4 LLC	95.00	539733
		95.00*
252ND DISTRICT COURT		
DOUGLAS M. BARLOW, ATTORNEY AT LAW	1,218.75	539544
THOMAS J. BURBANK PC	3,391.25	539547
MIKE VAN ZANDT	8,750.00	539593
UNITED STATES POSTAL SERVICE	10.44	539609
JOEL WEBB VAZQUEZ	3,214.10	539624
M.K. HAMZA, PHD, P.A.	2,100.00	539647
UNITED STATES TREASURY	800.00	539713
SONNY ECKHART	900.00	539730
FUNCTION 4 LLC	190.00	539733
EXODUS CONSULTING AND PSYCHOLOGICAL	1,500.00	539734
		22,074.54*
279TH DISTRICT COURT		
THOMSON REUTERS-WEST	63.00	539652
KELLEY BURNS	697.00	539704
FUNCTION 4 LLC	95.00	539733
		855.00*
317TH DISTRICT COURT		
KEVIN PAULA SEKALY PC	2,075.00	539582
CHARLES ROJAS	325.00	539600
DON TAYLOR	63.80	539655
FUNCTION 4 LLC	95.00	539733
		2,558.80*
JUSTICE COURT-PCT 1 PL 1		

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NAME	AMOUNT	CHECK NO. 105 TOTAL
UNITED STATES POSTAL SERVICE	64.06	539609
JUSTICE COURT-PCT 1 PL 2		64.06*
UNITED STATES POSTAL SERVICE	27.96	539609
ODP BUSINESS SOLUTIONS, LLC	234.40	539703
FUNCTION 4 LLC	95.00	539733
JUSTICE COURT-PCT 4		357.36*
DEPARTMENT OF INFORMATION RESOURCES	.27	539602
ODP BUSINESS SOLUTIONS, LLC	9.84	539703
FUNCTION 4 LLC	95.00	539733
JUSTICE COURT-PCT 6		105.11*
UNITED STATES POSTAL SERVICE	30.30	539609
TEXAS ASSOCIATION OF COUNTIES	70.00	539671
FUNCTION 4 LLC	95.00	539733
JUSTICE COURT-PCT 7		195.30*
DEPARTMENT OF INFORMATION RESOURCES	.09	539602
JUSTICE OF PEACE PCT. 8		.09*
TEXAS ASSOCIATION OF COUNTIES	375.00	539671
AMAZON CAPITAL SERVICES	203.24	539706
FUNCTION 4 LLC	95.00	539733
COUNTY COURT AT LAW NO.1		673.24*
UNITED STATES POSTAL SERVICE	6.66	539609
COUNTY COURT AT LAW NO. 2		6.66*
TODD W LEBLANC	750.00	539536
JACK LAWRENCE	425.00	539537
DONALD BOUDREAUX	350.00	539546
JOHN EUGENE MACEY	700.00	539573
UNITED STATES POSTAL SERVICE	33.14	539609
LAW OFFICE OF GILES R COLE & ASSOC	425.00	539696
ODP BUSINESS SOLUTIONS, LLC	190.83	539703
THE LAW OFFICE OF CHRISTY L CAUTHEN	775.00	539712
FUNCTION 4 LLC	142.50	539733
FLOYD T GETZ	1,066.31	539736
COUNTY COURT AT LAW NO. 3		4,857.78*
UNITED STATES POSTAL SERVICE	9.62	539609
JOEL WEBB VAZQUEZ	1,050.00	539624
JENNIFER DELAGE	825.00	539665
BUDDIE J HAHN	1,447.41	539682
THE LAW OFFICE OF CHRISTY L CAUTHEN	1,525.00	539712
FUNCTION 4 LLC	142.50	539733
COURT MASTER		4,999.53*
UNITED STATES POSTAL SERVICE	1.48	539609
LAWRENCE E THORNE III	6,324.08	539638
ODP BUSINESS SOLUTIONS, LLC	229.25	539703
FUNCTION 4 LLC	95.00	539733
MEDIATION CENTER		6,649.81*
FUNCTION 4 LLC	95.00	539733
COMMUNITY SUPERVISION		95.00*
FUNCTION 4 LLC	380.00	539733
SHERIFF'S DEPARTMENT		380.00*

NAME	AMOUNT	CHECK NO. 106	TOTAL
FED EX	11.63	539563	
GT DISTRIBUTORS, INC.	7,591.68	539565	
MOORMAN & ASSOCIATES, INC.	925.00	539575	
DEPARTMENT OF INFORMATION RESOURCES	537.28	539602	
VERIZON WIRELESS	3,349.14	539605	
UNITED STATES POSTAL SERVICE	1,500.18	539609	
MUNRO'S SAFETY APPAREL, LLC	129.75	539617	
FIVE STAR FEED	212.00	539619	
GALLS LLC	24,534.46	539661	
ODP BUSINESS SOLUTIONS, LLC	1,673.80	539703	
RJ LEE GROUP INC	4,806.42	539718	
FUNCTION 4 LLC	855.00	539733	
			46,126.34*
CRIME LABORATORY			
ABACUS DIAGNOSTIC, INC.	386.82	539539	
AGILENT TECHNOLOGIES	74.35	539540	
FED EX	325.60	539564	
T.A.P.E.I.T. TREASURER	350.00	539613	
MEMLING ALTAMIRANO	204.76	539632	
NMS LABS	16,298.00	539640	
ALDINGER COMPANY	1,579.09	539650	
SURVEY MONKEY	372.00	539657	
HUNTER JONES	204.76	539664	
AIRGAS USA, LLC	5,806.40	539676	
ODP BUSINESS SOLUTIONS, LLC	151.03	539703	
BAK GLOBAL LLC	100.00	539707	
FUNCTION 4 LLC	95.00	539733	
			25,947.81*
JAIL - NO. 2			
JOHNSTONE SUPPLY	93.78	539538	
BOB BARKER CO., INC.	367.00	539543	
J.S. EDWARDS & SHERLOCK INS. AGENCY	142.00	539556	
FED EX	642.96	539561	
W.W. GRAINGER, INC.	217.56	539566	
KIRKSEY'S SPRINT PRINTING	25.95	539571	
M&D SUPPLY	22.71	539572	
ULINE SHIPPING SUPPLY SPECIALI	379.39	539592	
MOTOROLA SOLUTIONS INC	3,000.00	539595	
LOWE'S HOME CENTERS, INC.	999.75	539612	
TEXAS GAS SERVICE	1,079.80	539618	
NORTH SHORE SUPPLY COMPANY	19.00	539622	
AI FILTER SERVICE COMPANY	1,036.40	539642	
THOMSON REUTERS-WEST	3,938.21	539652	
GALLS LLC	763.06	539661	
FERGUSON ENTERPRISES INC	11,349.72	539668	
ACME SUPPLY CO LTD	6,630.00	539673	
TRINITY SERVICES GROUP INC	109,917.96	539681	
JCN OIL SERVICE	140.00	539685	
I-CON SYSTEMS INC	367.01	539691	
WORKQUEST	3,088.07	539698	
ODP BUSINESS SOLUTIONS, LLC	1,897.51	539703	
BRAEKO INC	106,480.00	539714	
LONE STAR PRISONER TRANSPORT INC	3,531.50	539715	
MASSEY SERVICES INC	1,800.00	539717	
TURN KEY HEALTH CLINICS LLC	752,139.81	539726	
AMERICAN WELDING AND GAS INC	719.99	539729	
FUNCTION 4 LLC	755.00	539733	
			1,011,544.14*
JUVENILE PROBATION DEPT.			
UNITED STATES POSTAL SERVICE	23.89	539609	
LEXISNEXIS MATTHEW BENDER	900.00	539614	
ROXANA MITCHELL	200.10	539662	
ODP BUSINESS SOLUTIONS, LLC	231.83	539703	
FUNCTION 4 LLC	190.00	539733	
			1,545.82*
JUVENILE DETENTION HOME			
HB NEILD AND SONS INC	6,285.61	539576	
UNITED COMMUNICATIONS, INC.	4,050.00	539604	
BEN E KEITH COMPANY	459.06	539623	

PGM: GMCOMMV2	DATE 05-26-2026	PAGE: 6
NAME	AMOUNT	CHECK NO. 107 TOTAL
CENTERPOINT ENERGY RESOURCES CORP	287.28	539626
AMERICAN RED CROSS	42.00	539660
BIG THICKET PLUMBING INC	180.00	539672
VEQUAL ROBERTS	500.00	539690
FUNCTION 4 LLC	95.00	539733
		11,898.95*
CONSTABLE PCT 1		
UNITED STATES POSTAL SERVICE	82.17	539609
		82.17*
CONSTABLE-PCT 4		
POSTMASTER	400.00	539578
EASTEX TACTICAL	1,111.72	539724
FUNCTION 4 LLC	95.00	539733
		1,606.72*
CONSTABLE-PCT 6		
UNITED STATES POSTAL SERVICE	24.13	539609
FUNCTION 4 LLC	95.00	539733
		119.13*
CONSTABLE PCT. 7		
CASH ADVANCE ACCOUNT	266.00	539570
AT&T	49.04	539585
DEPARTMENT OF INFORMATION RESOURCES	.19	539602
		315.23*
COUNTY MORGUE		
FORENSIC MEDICAL	86,400.00	539678
		86,400.00*
AGRICULTURE EXTENSION SVC		
M&D SUPPLY	24.47	539572
TEXAS AGRILIFE EXTENSION SERVICES	2,969.00	539586
UNITED STATES POSTAL SERVICE	74.00	539609
AMAZON CAPITAL SERVICES	379.13	539706
REBECCA CARPENTER	223.60	539709
FUNCTION 4 LLC	155.00	539733
		3,825.20*
MOBILE UNIT		
DUVALL'S RV LLC	156.50	539670
		156.50*
HEALTH AND WELFARE NO. 1		
UNITED STATES POSTAL SERVICE	106.67	539609
THOMSON REUTERS-WEST	161.90	539652
AMERICAN COLLEGE OF PHYSICIANS INC	340.00	539695
FUNCTION 4 LLC	190.00	539733
		798.57*
HEALTH AND WELFARE NO. 2		
CITY OF PORT ARTHUR - WATER DEPT.	40.00	539551
CLAYBAR FUNERAL HOME, INC.	900.00	539553
ENTERGY	60.00	539568
THOMSON REUTERS-WEST	161.89	539652
EZE D EDE MD	872.70	539689
AMERICAN COLLEGE OF PHYSICIANS INC	340.00	539695
FUNCTION 4 LLC	190.00	539733
		2,564.59*
NURSE PRACTITIONER		
FUNCTION 4 LLC	95.00	539733
		95.00*
ENVIRONMENTAL CONTROL		
DEPARTMENT OF INFORMATION RESOURCES	.03	539602
ODP BUSINESS SOLUTIONS, LLC	83.90	539703
FUNCTION 4 LLC	95.00	539733
		178.93*
INDIGENT MEDICAL SERVICES		

PGM: GMCOMMV2	DATE 05-26-2026	PAGE: 7
NAME	AMOUNT	CHECK NO. 108 TOTAL
CARDINAL HEALTH 110 INC	8,902.46	539653
EMERGENCY MANAGEMENT		8,902.46*
UNITED COMMUNICATIONS, INC.	360.00	539604
MAINTENANCE-BEAUMONT		360.00*
W.W. GRAINGER, INC.	63.07	539566
M&D SUPPLY	517.76	539572
SANITARY SUPPLY, INC.	1,196.52	539581
ACE IMAGEWEAR	287.46	539584
AT&T	932.77	539585
DEPARTMENT OF INFORMATION RESOURCES	1.83	539602
MARSH WATERPROOFING & BUILDING	85,000.00	539607
BAKER DISTRIBUTING COMPANY	263.69	539620
OTIS ELEVATOR COMPANY	2,808.46	539621
AT&T CORP	6,675.01	539692
AT&T CORP	5,184.32	539693
AT&T CORP	1,013.82	539694
FUNCTION 4 LLC	95.00	539733
MAINTENANCE-PORT ARTHUR		104,039.71*
CITY OF PORT ARTHUR - WATER DEPT.	409.17	539550
CITY OF PORT ARTHUR - WATER DEPT.	499.59	539552
PARKER'S BUILDING SUPPLY	605.72	539705
AMAZON CAPITAL SERVICES	59.99	539706
MASSEY SERVICES INC	57.00	539717
FUNCTION 4 LLC	190.00	539733
MAINTENANCE-MID COUNTY		1,821.47*
RITTER @ HOME	83.86	539580
ACE IMAGEWEAR	42.09	539584
CENTERPOINT ENERGY RESOURCES CORP	153.76	539626
MASSEY SERVICES INC	50.00	539717
FUNCTION 4 LLC	95.00	539733
SERVICE CENTER		424.71*
CHUCK'S WRECKER SERVICE	125.00	539548
J.K. CHEVROLET CO.	363.54	539569
PHILPOTT MOTORS, INC.	688.41	539577
TRI-CON, INC.	14,380.26	539591
BUMPER TO BUMPER	1,622.66	539625
AMERICAN TIRE DISTRIBUTORS	262.50	539634
MIGHTY OF SOUTHEAST TEXAS	1,853.90	539641
ADVANCE AUTO PARTS	168.83	539648
MIDNIGHT AUTO	339.90	539666
JCN OIL SERVICE	90.00	539685
REBECCA CARPENTER	30.05	539709
TOWN AND COUNTRY FORD	1,321.50	539711
FUNCTION 4 LLC	95.00	539733
VETERANS SERVICE		21,341.55*
FUNCTION 4 LLC	190.00	539733
MOSQUITO CONTROL FUND		190.00*
		1,447,200.88**
CENTERPOINT ENERGY RESOURCES CORP	85.69	539626
O'REILLY AUTO PARTS	47.12	539675
NUTRIEN AG SOLUTIONS, INC	230.00	539679
CY-FAIR TIRE	63.00	539680
PARKER'S BUILDING SUPPLY	9.98	539705
CHAMBERS COUNTY	233.02	539725
FUNCTION 4 LLC	95.00	539733
FAMILY GROUP CONFERENCING		763.81**
FUNCTION 4 LLC	95.00	539733
J.C. FAMILY TREATMENT		95.00**

PGM: GMCOMMV2	DATE 05-26-2026	PAGE: 8
NAME	AMOUNT	CHECK NO. 109 TOTAL
MARY BEVIL	1,270.50	539688
BEAUMONT OCCUPATIONAL SERVICES	137.90	539708
ROXANNE RENEE EVANS	684.00	539727
SECURITY FEE FUND		2,092.40**
ALLIED UNIVERSAL SECURITY SERVICES	12,543.75	539683
LAW LIBRARY FUND		12,543.75**
THOMSON REUTERS-WEST	2,692.14	539652
SHSP/CCP2005/RURAL LAW EN		2,692.14**
GT DISTRIBUTORS, INC.	5,090.50	539565
LAKE COUNTRY CHEVROLET, INC.	36,937.70	539674
JUVENILE PROB & DET. FUND		42,028.20**
NISHA AMIN	2,250.00	539630
GRAYSON COUNTY DEPT OF JUVENILE	9,000.00	539658
GRANT A STATE AID		11,250.00**
BI INCORPORATED	614.30	539601
YOUTH ADVOCATE PROGRAMS INC	3,109.56	539629
GRAYSON COUNTY DEPT OF JUVENILE	9,313.21	539658
BURKE CENTER	2,965.35	539659
TCSI, LLC	25,140.75	539687
COMMUNITY SUPERVISION FND		41,143.17**
DEPARTMENT OF INFORMATION RESOURCES	.02	539602
UNITED STATES POSTAL SERVICE	174.92	539609
JCCSC	120.00	539639
FUNCTION 4 LLC	95.00	539733
COMMUNITY CORRECTIONS PRG		389.94**
FUNCTION 4 LLC	95.00	539733
DRUG DIVERSION PROGRAM		95.00**
FUNCTION 4 LLC	95.00	539733
LAW OFFICER TRAINING GRT		95.00**
VECTOR SECURITY	35.00	539669
ODP BUSINESS SOLUTIONS, LLC	524.78	539703
AMAZON CAPITAL SERVICES	76.30	539706
TREVIPAY	107.66	539728
COUNTY RECORDS MANAGEMENT		743.74**
BEAUMONT MAIN STREET	50.00	539636
HOTEL OCCUPANCY TAX FUND		50.00**
ENTERGY	1,352.54	539567
DEPARTMENT OF INFORMATION RESOURCES	1.62	539602
UNITED STATES POSTAL SERVICE	151.38	539609
COUNTY SIGN & AWNING	14,505.00	539637
AT&T CORP	265.00	539692
DISTRICT CLK RECORDS MGMT		16,275.54**
FUNCTION 4 LLC	190.00	539733
CAPITAL PROJECTS FUND		190.00**
L&L GENERAL CONTRACTORS	156,750.00	539649
TIM RICHARDSON	9,000.00	539656
AIRPORT FUND		165,750.00**

PGM: GMCOMMV2	DATE 05-26-2026	PAGE: 9
NAME	AMOUNT	CHECK NO. 110 TOTAL
CINTAS, INC.	142.89	539549
CASH ADVANCE ACCOUNT	1,856.00	539570
SANITARY SUPPLY, INC.	302.58	539581
TRI-CON, INC.	3,503.64	539591
WESTEND HARDWARE CO	66.43	539611
LOWE'S HOME CENTERS, INC.	1,307.87	539612
CENTERPOINT ENERGY RESOURCES CORP	165.61	539626
TITAN AVIATION FUELS	98,063.55	539677
ADB SAFEGATE AMERICAS LLC	2,384.41	539686
CHARTER COMMUNICATIONS	125.65	539701
ODP BUSINESS SOLUTIONS, LLC	117.64	539703
AMAZON CAPITAL SERVICES	2,399.99	539706
MASSEY SERVICES INC	22.00	539717
BIO TECH CONSULTING LLC	2,000.00	539723
FUNCTION 4 LLC	95.00	539733
		112,553.26**
SE TX EMP. BENEFIT POOL		
LIVINITI LLC	281,886.92	539721
		281,886.92**
SETEC FUND		
HB NEILD AND SONS INC	8,081.68	539576
COUNTY SIGN & AWNING	5,300.00	539637
		13,381.68**
PAYROLL FUND		
JEFFERSON CTY. - FLEXIBLE SPENDING	21,529.72	539516
CLEAT	3,380.00	539517
JEFFERSON CTY. TREASURER	13,083.78	539518
INTERNAL REVENUE SERVICE	208.00	539519
JEFFERSON CTY. COMMUNITY SUP.	6,152.95	539520
JEFFERSON CTY. TREASURER - HEALTH	597,278.25	539521
JEFFERSON CTY. TREASURER - GENERAL	75.00	539522
JEFFERSON CTY. TREASURER - PAYROLL	2,258,466.28	539523
JEFFERSON CTY. TREASURER - PAYROLL	752,963.52	539524
POLICE & FIRE FIGHTERS' ASSOCIATION	5,224.42	539525
TEXAS CHILD SUPPORT SDU	415.38	539526
JEFFERSON CTY. TREASURER - TCDRS	869,577.62	539527
JEFFERSON COUNTY TREASURER	3,645.44	539528
JEFFERSON COUNTY - TREASURER -	12,227.22	539529
NECHES FEDERAL CREDIT UNION	45,260.56	539530
JEFFERSON COUNTY - NATIONWIDE	63,169.16	539531
CBE GROUP INC	214.56	539532
CHUBB	5,832.54	539533
JEFFERSON CTY. TREASURER - VISION	2,890.68	539534
THE HARTFORD INSURANCE GROUP	7,722.21	539535
		4,669,317.29**
LANGUAGE ACCESS FUND		
MASTERWORD SERVICES, INC	1,099.56	539700
ERIKA BURGE	200.00	539720
		1,299.56**
GUARDIANSHIP FEE		
KEVIN PAULA SEKALY PC	300.00	539582
		300.00**
MARINE DIVISION		
SETZER HARDWARE, INC.	5.90	539583
ADVANCED SYSTEMS & ALARM SERVICES,	65.33	539599
VERIZON WIRELESS	197.95	539606
		269.18**
SHERIFF - COMMISSARY		
MCKESSON MEDICAL-SURGICAL INC	73.63	539598
		73.63**
		6,930,450.99***

**NOTICE OF DEADLINE TO FILE AN APPLICATION FOR PLACE ON THE BALLOT
CITIES, SCHOOL DISTRICTS AND OTHER POLITICAL SUBDIVISIONS**

**AVISO DE FECHA LÍMITE PARA PRESENTAR UNA SOLICITUD PARA UN LUGAR EN LA
BOLETA PARA CIUDADES, DISTRITOS ESCOLARES Y OTRAS SUBDIVISIONES POLÍTICAS**

Notice is hereby given that an application for a place on the Jefferson County Appraisal District
(name of political subdivision)

General / Special Election ballot may be filed as indicated below:
(Circle one)

(Se da aviso por la presente que una solicitud para un lugar en la boleta de la Elección

General / Especial de Jefferson County Appraisal Dist. puede ser presentada como se indica
(circule uno) (nombre de la subdivisión política)

a continuación:)

Filing Dates and Times:

(Fechas y Horario para Entregar Solicitudes:)

Start Date: 7/18/2026
(Fecha Inicio)

End Date: 8/17/2026
(Fecha Límite)

Office Hours: 8:00 AM to 5:00 PM
(Horario de la Oficina)

Physical address for filing an application in person for place on the ballot:

(Dirección física para presentar una solicitud en persona para un lugar en la boleta)

1149 Pearl Street, 4th Floor, Beaumont, Texas 77701

Address to mail an application for place on the ballot (if filing by mail):

(Dirección a donde enviar una solicitud para un lugar en la boleta (en caso de presentar por correo))

1149 Pearl Street, 4th Floor, Beaumont, Texas 77701

Email and Fax Number to send an application for place on the ballot: If a filing fee is submitted, the application may not be faxed or emailed.

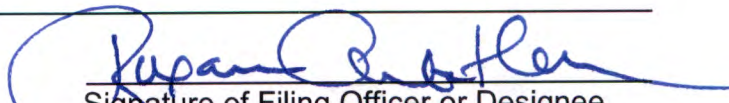
(Dirección de correo electrónico o número de fax para enviar una solicitud para un lugar en la boleta: Si un pago de inscripción es presentada, la solicitud no puede ser enviada por correo electrónico o fax.)

Fred.Jackson@JeffersonCountytx.gov

Roxanne Acosta-Hellberg

Printed Name of Filing Officer or Designee

(Nombre en letra de molde del Oficial de Archivos
o Persona Designada)


Signature of Filing Officer or Designee
(Firma del Oficial de Archivos o Persona Designada)

5 20 2026

Date Posted

(Fecha archivada)



Resolution

Texas Opportunity Zone 2.0

BE IT REMEMBERED at a meeting of Commissioners' Court of Jefferson County, Texas held on the 2nd day of June, 2026, on motion duly made and seconded, the following Resolution was adopted:

WHEREAS, the Office of the Governor has authorized Texas Counties and Cities to nominate Opportunity zone tracts pursuant to the One Big Beautiful Bill Act (OBBBA); and

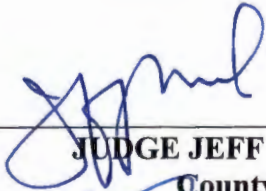
WHEREAS, designate zones, approved by Governor's Office of Texas Economic and Tourism can approve zones for investors within the zones with tax incentives to spur facility rehabilitation, build new structures and increase local employment to benefit our local economy; and

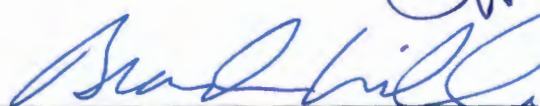
WHEREAS, Commissioners Court of Jefferson County agrees that is in the best interest of Jefferson County to submit an application for approval for all tracts designated; and

WHEREAS, there will be no cost to County for the application or approval of the designated zones.

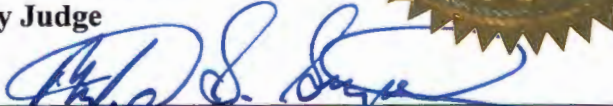
NOW, THEREFORE, BE IT RESOLVED Commissioners Court of Jefferson County hereby approves submission of the application for approval of all tracts that are eligible to Office of the Governor, Economic Development & Tourism Office.

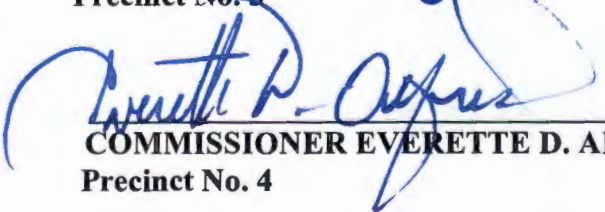
Signed this 2nd day of June, 2026


JUDGE JEFF R. BRANICK
 County Judge


COMMISSIONER BRANDON WILLIS
 Precinct No. 1


COMMISSIONER CARY ERICKSON
 Precinct No. 2


COMMISSIONER MICHAEL S. SINEGAL
 Precinct No. 3


COMMISSIONER EVERETTE D. ALFRED
 Precinct No. 4





Resolution

STATE OF TEXAS

§

COMMISSIONERS COURT

COUNTY OF JEFFERSON

§

OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED at a meeting of Commissioners Court of Jefferson County, Texas, held on the 2nd day of June, 2026 on motion made and seconded, the Court approved the following resolution.

A RESOLUTION HONORING THE SERVICE OF DADE PHELAN, FORMER SPEAKER OF THE TEXAS HOUSE OF REPRESENTATIVES AND PROUD SON OF BEAUMONT, TEXAS.

WHEREAS, Matthew McDade "Dade" Phelan was born on September 18, 1975, in Beaumont, Texas, and has remained a dedicated Southeast Texan throughout his life; and

WHEREAS, Representative Phelan is a graduate of Monsignor Kelly Catholic High School in Beaumont (Class of 1994) and earned a Bachelor's degree in Government and Business from The University of Texas at Austin in 1998; and

WHEREAS, as a successful real estate developer by profession, Dade Phelan was first elected in 2014 to represent Texas House District 21, which includes most of Jefferson County and all of Orange and Jasper counties, and has faithfully served his constituents with distinction; and

WHEREAS, in January 2021, Representative Phelan was honored to be elected as the 76th Speaker of the Texas House of Representatives, and continue serving in that leadership role with honor and integrity until January 2025; and

WHEREAS, during his tenure as Speaker, he presided over the passage of significant conservative priorities that strengthened public education, supported economic growth, enhanced public safety, and advanced the values of liberty and limited government important to the people of Texas; and

WHEREAS, Speaker Phelan demonstrated principled leadership during challenging times, including guiding the House through the COVID-19 pandemic and major legislative sessions while upholding the traditions and independence of the Texas House; and

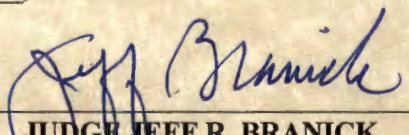
WHEREAS, as a devoted family man, Dade Phelan, married to Kimberly Ware Phelan, who are devoted to raising their four children in Southeast Texas, continuing his deep roots in the Beaumont community; and

WHEREAS, on August 21, 2025, Representative Phelan announced he would not seek reelection to the Texas House in 2026, concluding a distinguished legislative career spanning more than a decade of public service.

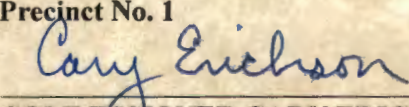
NOW, THEREFORE, BE IT RESOLVED, That the Jefferson County Commissioners Court does hereby extend its deepest gratitude and admiration to Dade Phelan for his exemplary service to the people of Beaumont, Southeast Texas, and the State of Texas; and, be it further

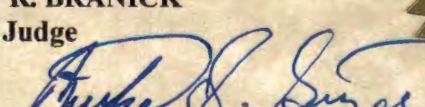
RESOLVED, that a copy of this resolution shall be presented to Dade Phelan as a token of our sincere appreciation and respect and to wish him continued success, happiness, and fulfillment in all his future endeavors.

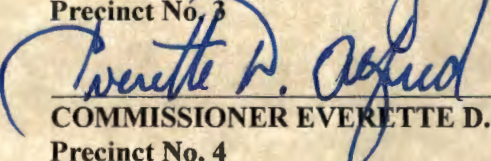
Signed this 2nd day of June, 2026

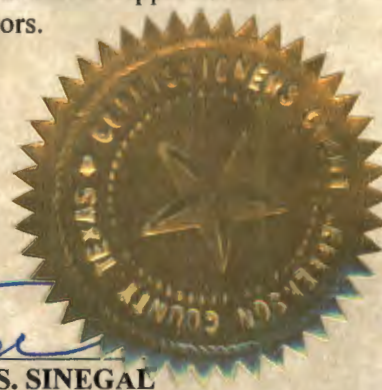

JUDGE JEFF R. BRANICK
County Judge


COMMISSIONER BRANDON WILLIS
Precinct No. 1


COMMISSIONER CARY ERICKSON
Precinct No. 2


COMMISSIONER MICHAEL S. SINEGAL
Precinct No. 3


COMMISSIONER EVERETTE D. ALFRED
Precinct No. 4





PROCLAMATION

STATE OF TEXAS

§

COMMISSIONERS COURT

COUNTY OF JEFFERSON

§

OF JEFFERSON COUNTY, TEXAS

BE IT REMEMBERED at a meeting of Commissioners' Court of Jefferson County, Texas, held on the 2nd day of June, 2026 on motion made and seconded, the following Proclamation was adopted:

ELDER ABUSE PREVENTION AWARENESS MONTH

WHEREAS, older adults and people with disabilities of diverse backgrounds contribute to the wellbeing of this city by working, caregiving, volunteering and actively preserving customs, rituals, and traditions; and

WHEREAS, as we age, we build momentum by accumulating knowledge, experience, insight, and wisdom that can be shared to enrich our community; and

WHEREAS, abuse of older adults and people with disabilities is a community concern, affecting thousands of people across Texas; and

WHEREAS, there were 125,382 reports of abuse older adults and people with disabilities in Texas in 2025 and 1,577 in Jefferson County: an

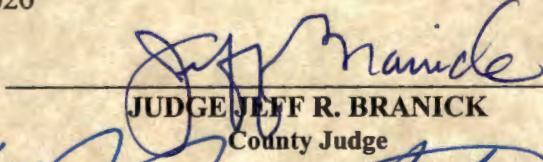
WHEREAS, abuse against older adults and people with disabilities is grossly underreported because of social stigma, embarrassment, and fear; and

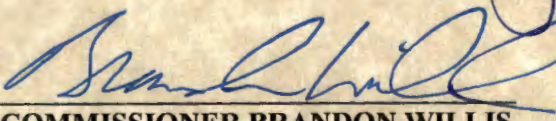
WHEREAS, adult abuse effects men and women of all income and ability levels, all cultural and ethnic backgrounds, in all communities; and

WHEREAS, elder abuse is everyone's business, it is important to strengthen our efforts to prevent, report and address elder abuse.

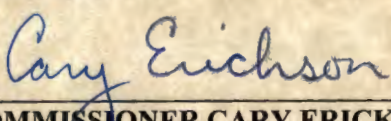
NOW, THEREFORE, the Commissioners' Court of Jefferson County does hereby proclaim the month of June 2026 to be Elder Abuse Prevention Month in Jefferson County and urges all citizens to work together to help reduce abuse and neglect of people who are elderly or have disabilities.

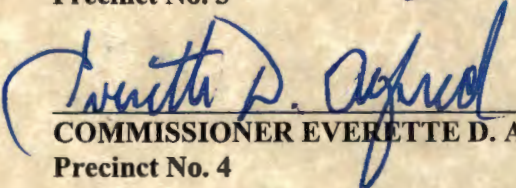
Signed this 2nd of June, 2026


JUDGE JEFF R. BRANICK
County Judge


COMMISSIONER BRANDON WILLIS
Precinct No. 1


COMMISSIONER MICHAEL S. SINE
Precinct No. 3


COMMISSIONER CARY ERICKSON
Precinct No. 2


COMMISSIONER EVERETTE D. ALFRED
Precinct No. 4





Southeast Texas Alerting Network (STAN) Agreement to Participate

For many years, the Southeast Texas Alerting Network (STAN) has been funded through a grant program administered by the South East Texas Regional Planning Commission (SETRPC). Through a partnership between SETRPC and local industry, this mass notification system has been made available to jurisdictions within Hardin, Jasper, Jefferson, and Orange counties at no cost.

Due to changes in the grant program's scope and objectives, grant funding will no longer be available to support STAN operations beginning October 1, 2026. In April 2024, the SETRPC and the mass notification vendor, Everbridge, Inc., entered into a contract in which the price for Everbridge's mass notification services would remain the same through September 30, 2028.

The South East Texas region remains committed to strong collaboration and values its partnerships. To ensure that citizens continue to receive timely emergency notifications, local industry has agreed to provide ongoing financial support for STAN. The Southeast Texas Plant Managers Forum has generously committed to funding fifty percent (50%) of STAN's operating costs for the period of October 1, 2026 through September 30, 2027.

Jurisdictions wishing to continue participation in the STAN will be responsible for contributing the remaining operating costs. Costs will be allocated based on population. Please note that the final cost per jurisdiction may vary depending on the total number of participating jurisdictions.

To determine accurate cost allocations, SETRPC is requesting that jurisdictions submit an "Agreement to Participate" for continued involvement in STAN beginning October 1, 2026. Completed "Agreement to Participate" forms must be returned to SETRPC no later than May 31, 2026.

Once participation commitments are received and final costs are calculated, SETRPC will distribute a Memorandum of Understanding (MOU) outlining participation terms, along with an invoice for each jurisdiction's respective share of the operating costs.

President – Mark Allen, Jasper County | 1st VP – Chris Durio, Beaumont | 2nd VP – Danny Reneau, Silsbee
3rd VP – Amanda Gates, Kirbyville | 4th VP – Randy Branch, West Orange | 5th VP – Cary Erickson, Jefferson County
Treasurer – Ernie Koch, Hardin County | Secretary – Kirk Roccaforte, Orange County

Executive Director – Shanna Burke

2210 Eastex Freeway Beaumont, Texas 77703-4929
(409) 899-8444 | (409) 347-0138 fax
setrpc@setrpc.org | <https://www.setrpc.org>

Southeast Texas Alerting Network (STAN) Agreement to Participate

Program Period: October 1, 2026 – September 30, 2027

The undersigned jurisdiction acknowledges receipt and review of the Southeast Texas Alerting Network (STAN) Agreement to Participate as administered by the South East Texas Regional Planning Commission (SETRPC).

By signing below, the jurisdiction agrees to:

1. Participate in the Southeast Texas Alerting Network (STAN) for the program period of October 1, 2026 through September 30, 2027.
2. Accept financial responsibility for its proportionate share of the operating costs, as determined by SETRPC based on population and the total number of participating jurisdictions.
3. Execute a Memorandum of Understanding (MOU) upon receipt and remit payment upon invoicing in accordance with the terms outlined therein.

This Agreement to Participate must be submitted to SETRPC no later than May 31, 2026.

Jurisdiction Information

Jurisdiction Name: Jefferson County

Mailing Address: 1149 Pearl St.

City, State, ZIP: Beaumont, TX 77701

Primary Contact Name & Title: _____

Phone: _____

Email: _____

Authorized Signature

I certify that I am authorized to execute this Agreement to Participate on behalf of the above-named jurisdiction.

Authorized Official (Print Name): Jeff R. Branick

Title: County Judge

Signature: _____

Date: 6-2-2026

ATTEST [Signature]

DATE 6/2/24

Please return completed forms to:
South East Texas Regional Planning Commission
Attn: Kaylan Arendale
karendale@setrpc.org
2210 Eastex Freeway
Beaumont, Texas 77703



THESE ARE COST ESTIMATES ONLY

These numbers are based off the number of organizations currently in Everbridge--costs per jurisdictions will fluctuate depending on the number of organizations participating in STAN

Organization	Organization Type	Jurisdictions based on Population Min 1%	Jurisdictional Costs based on Population Min 1%	Industry Organizational Costs
City of Beaumont	City	24.4282%	\$ 21,244.15	
City of Bevil Oaks	City	1.0000%	\$ 869.66	
City of Bridge City	City	2.0228%	\$ 1,759.14	
City of Groves	City	3.6733%	\$ 3,194.49	
City of Kountze	City	1.0000%	\$ 869.66	
City of Lumberton	City	2.8721%	\$ 2,497.73	
City of Nederland	City	3.9956%	\$ 3,474.78	
City of Nome	City		\$ -	
City of Orange	City	4.0947%	\$ 3,561.02	
City of Pinehurst	City	1.0000%	\$ 869.66	
City of Port Arthur	City	11.8746%	\$ 10,326.86	
City of Port Neches	City	2.9013%	\$ 2,523.16	
City of Silsbee	City	1.4695%	\$ 1,277.98	
City of Sour Lake	City	1.0000%	\$ 869.66	
City of Vidor	City	2.0743%	\$ 1,803.92	
City of West Orange	City	1.0000%	\$ 869.66	
Hardin County (includes Rose Hill Acres)	County	6.7782%	\$ 5,894.74	
Jasper County (includes Jasper, Kirbyville, Browndell)	County	6.9884%	\$ 6,077.55	
Jefferson County (includes Nome, China, Taylor Landing)	County	7.2539%	\$ 6,308.45	
Orange County (includes Pineforest, Rose City)	County	8.5730%	\$ 7,455.59	
SETRPC Internal Alerts	Regional	1.0000%	\$ 869.66	
SNCA	Regional	1.0000%	\$ 869.66	
Southeast Texas Alerting Network	Regional	0.0000%	\$ -	
STAN-Southeast Texas Alerting Network	Regional	0.0000%	\$ -	
Jefferson County DD6	Water District	1.0000%	\$ 869.66	
Jefferson County DD7	Water District	1.0000%	\$ 869.66	
Meeker Municipal Water District	Water District	1.0000%	\$ 869.66	
West Jefferson County MWD	Water District	1.0000%	\$ 869.66	
Afton Chemical	Industry			\$ 2,415.72
Air Liquide	Industry			\$ 2,415.72
Air Products	Industry			\$ 2,415.72
Arkema	Industry			\$ 2,415.72

STAN Cost Share Proposal

118

50/50

ARLANXEO	Industry	\$ 2,415.72
BASF Beaumont	Industry	\$ 2,415.72
BASF Port Arthur	Industry	\$ 2,415.72
Baystar	Industry	\$ 2,415.72
Cheniere Energy	Industry	\$ 2,415.72
Chevron Phillips Chemical	Industry	\$ 2,415.72
Chevron Phillips Chemical Orange	Industry	\$ 2,415.72
Diamond Green Diesel	Industry	\$ 2,415.72
Dow Orange	Industry	\$ 2,415.72
ENERGY TRANSFER	Industry	\$ 2,415.72
ExxonMobil Refinery	Industry	\$ 2,415.72
ExxonMobil Beaumont Lubricants Blending & Packaging Plant	Industry	\$ 2,415.72
ExxonMobil Beaumont Polyethylene Plant	Industry	\$ 2,415.72
Golden Pass LNG	Industry	\$ 2,415.72
Golden Triangle Polymers	Industry	\$ 2,415.72
Goodyear Beaumont	Industry	\$ 2,415.72
Honeywell	Industry	\$ 2,415.72
Indorama	Industry	\$ 2,415.72
INEOS Calabrian	Industry	\$ 2,415.72
INVISTA	Industry	\$ 2,415.72
Jefferson Terminal South	Industry	\$ 2,415.72
Lion Elastomers PN	Industry	\$ 2,415.72
Methanex	Industry	\$ 2,415.72
Motiva	Industry	\$ 2,415.72
Natgasoline	Industry	\$ 2,415.72
OCI Clean Ammonia	Industry	\$ 2,415.72
Oxbow	Industry	\$ 2,415.72
Port Arthur LNG	Industry	\$ 2,415.72
Syensqo Specialty Products	Industry	\$ 2,415.72
TotalEnergies	Industry	\$ 2,415.72
TPC Group	Industry	\$ 2,415.72
Valero	Industry	\$ 2,415.72

Totals	100.0000%	\$ 86,965.81	\$ 86,965.81
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50/50 split

STAN Operating Costs		\$ 173,931.62	Amount	Per Industry
Industrial Partners	36	\$ 86,965.81	\$ 2,415.72	
Jurisdictional Partners based on population	28	\$ 86,965.81		
	64	\$ 173,931.62		

5/26/26

Application Date

N/A

State Permit Number
(If Applicable)

07-OW-26

Permit Number

3

Precinct Number

JEFFERSON COUNTY OVERWEIGHT VEHICLE PERMIT

Business Name: WHC Energy Services Phone Number: 337-837-8765Business Address: 3329 West Pinkhook Road, Lafayette, LA, 70508Local Representative: Alejandro SanchezDescription of Work/Type/Location: Transport of drilling mud and cuttings (liquids and solids) to/from
Levingston Landfarm site located on Big Hill Road, approx. 1.6 mi south of Hwy 73, Hamshire, TXDescription of Route: Enter from Hwy 73 southbound onto Hampshire Rd (or local equivalent at coordinates 29.826°N, 94.237°W); travel~1.6 mi south; turn east at 29.802°N onto local east-west road; travel ~1.2 mi east to Big Hill Rd; turn north on Big Hill Rd ~0.1 mi to property access on west side.Bond Number: ES00025898Bond Amount: \$300,000

Check Applicable Boxes:

☐ Under 100,000 Lbs. ☒ Over 100,000 Lbs. ☐ Over 200,000 Lbs.☐ 90 Day Renewal Permit (\$200 Fee) Original Permit Number: _____☒ One (1) Year Annual Permit (\$500 Fee)

Permit Approved:

☒ Yes ☐ No (If No Reason) _____

This Overweight Vehicle Permit is granted by Jefferson County. Permittee agrees to be responsible for any and all damage to the roadway and related structures and will in all ways conform to the terms and conditions of this permit as set forth in the Jefferson County Overweight Vehicle Permit Resolution.

WHC Energy Services

Business Name

3329 West Pinkhook Road, Lafayette, LA, 70508

Mailing Address

Alejandro Sanchez

Representative Name and Title

Alejandro Sanchez - 5/26/26
 Representative Signature and Date

Jefferson County

County Engineer

Precinct Superintendent

Ernest Clement

Engineering Specialist



STATE OF TEXAS
COUNTY OF JEFFERSON

COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS

AN ORDER REGARDING ROAD USE IN
JEFFERSON COUNTY

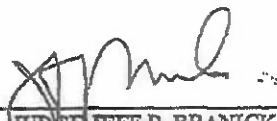
1. Pursuant to Transportation Code Chapter 251.003, the Commissioners Court may make and enforce all necessary rules and orders for the construction and maintenance of public roads; and
2. Jefferson County has suffered extensive damage to its roads as a result of persons and entities hauling loads that exceed the weight limits of such roads; and
3. Jefferson County has been required to expend monies it did not budget to repair of roads damaged by those hauling excessively heavy loads; and
4. The Commissioners Court of Jefferson County, Texas finds it necessary to require that persons, firms or entities who will haul loads, which exceed the weight limits of county roads, first enter into an agreement to pay for costs of repairs occasioned by their hauling excessively heavy loads.

The Commissioners Court of Jefferson County, Texas does hereby adopt the attached Road Use Agreement to be executed by those who will haul loads which exceed the weight limit of any Jefferson County, Texas road.

Read and adopted by a vote of 4 ayes and 0 nays.

Signed this 26 day of August, 2013




JUDGE JEFF R. BRANICK
County Judge

STATE OF TEXAS §
 §
 COUNTY OF JEFFERSON §

ROAD USE AGREEMENT BETWEEN JEFFERSON COUNTY
AND

WHEREAS, WHC Energy Services (hereinafter "Company") intends to conduct transportation of drilling mud [describe operation], (hereinafter the "Project") at a site located on Big Hill Road (county road name) located in Precinct No. 3; and

WHEREAS, the proposed project will require the transportation of heavy equipment or loads (loads shall include any building supplies, material or other bulk loads, including rock, gravel, cement, asphalt, timber, etc. in amounts that exceed the capacity of the road) over one or more Jefferson County, Texas road(s) identified as: [1st road name] and County [2nd road name]:

1. County Road Big Hill,
2. County Road _____; and

WHEREAS, the weight of the equipment will exceed the load bearing capacity of the identified county roads and bridges on the proposed route; and

WHEREAS, the transportation of the equipment or loads may cause substantial damage to the county roads and bridges; and

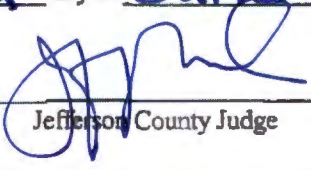
WHEREAS, Company and Jefferson County, Texas (hereinafter "County") agree that the transportation of this equipment or loads is necessary for the Project and that the County should be compensated for any damages or additional maintenance costs incurred by the County as a result of the Project; and

WHEREAS, the Company and County hereby agree and contract as follows:

1. Company may utilize County road Big Hill Road and County road _____ for the transport of all necessary equipment and/or loads to the Project location on the designated county roads without weight limitations for a time period from a commencement date of 5/30/26, 2026 to a termination date of 12/01/26, 2026. The Project time period may be extended only by written agreement of the County after not less than five (5) days notice of a need for extension by Company.
2. Company shall pay County its actual cost, including labor, equipment use (including fuel, depreciation and overhead costs) and materials, for all repairs, replacement or maintenance incurred as a result of the transport of equipment to or from the Project location. An estimate of these costs is attached as Exhibit 1 and incorporated herein by reference.
3. Company shall provide County details of preliminary work Company will perform prior to use of road, for example: install two 1" X 8' X 25' steel plates across the bridge located north of the intersection of County [road name: Big Hill Road] and County [2nd road name: _____] for additional support.

4. Company shall provide a surety bond in the sum of [\$ 300,000 Estimated cost] dollars with the County Treasurer of Jefferson County, Texas upon execution of this agreement. All provisions of this agreement are contingent upon review and approval of the bond by the Jefferson County, Texas Commissioners Court. The bond shall provide for prompt payment by the surety upon demand by County for the repairs, replacement and maintenance costs incurred to return the road to substantially the same condition the road possessed prior to the commencement date of the project. However, the liability of Company for such costs is not limited to the face amount of the bond and Company agrees to pay any additional sums actually incurred to return the road to substantially the same condition of the road prior to the commencement date upon demand.
5. Company agrees to provide 48 hours notice to the County Commissioner or Road Superintendent for Precinct No. 3 of Jefferson County, Texas before transporting any equipment on County [road name: Big Hill Road and County [2nd road name: _____] that would interrupt the normal flow of traffic. Company agrees to bear the cost of any County manpower and equipment necessary to interrupt and redirect traffic during any interruption of the normal flow of traffic.

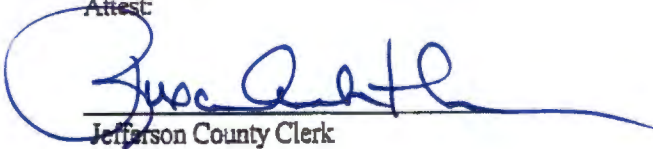
Agreed and executed this 2 day of June, 2006



Jefferson County Judge

Approved by Jefferson County Commissioners Court on the 2 day of June, 2006

Attest:



Jefferson County Clerk

Alejandro Sanchez
Authorized Agent for WHC Energy Services.

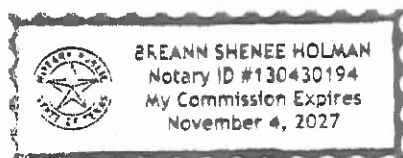


THE STATE OF TEXAS,

COUNTY OF JEFFERSON

I, Breann Shene Holman a notary public, do hereby certify that on this 26th day of May, 2026, personally appeared before me Alexandro Sanchez Gonzalez, being by me first duly sworn, declared that he is the Project Engineer of WAC Energy Services and that he has been duly authorized to execute the foregoing document on behalf of the Company.

SWORN TO AND SUBSCRIBED before me on this 26th day of May, 2026.



Breann Shene Holman
 Notary Public, State of Texas
 Notary's Typed/Printed Name
 My commission expires

Exhibit I

Estimate of Cost:

Length of [1st road name]:

Type of road surface/material:

Number of culverts/bridges:

Any other special features:

Length of [2nd road name]:

Type of road surface/material:

Number of culverts/bridges:

Any other special features:

Anticipated cost of Repair:

Repeat for each Road: [1st road name]

Labor: (Rate includes salary/benefits/overtime, where applicable)

Foreman \$_____ per hour x _____ hours = \$_____

Equipment Operator \$_____ per hour x _____ hours = \$_____

Other \$_____ per hour x _____ hours = \$_____

Equipment: (Rate includes fuel, depreciation and overhead costs (insurance).

Truck \$_____ per hour x _____ hours = \$_____

Grader \$_____ per hour x _____ hours = \$_____

Other \$_____ per hour x _____ hours = \$_____

Material: (Rate includes cost to acquire and transport to location)

Base mtl \$_____ Per Ton + \$_____ per hour x _____ hours = \$_____

Asphalt \$_____ Per Ton + \$_____ per hour x _____ hours = \$_____

Other at \$_____ Per Ton + \$_____ per hour x _____ hours = \$_____

Total for [1st road name] \$_____

Jefferson County's Overweight Policy

COUNTY OF JEFFERSON §

STATE OF TEXAS §

BE IT REMEMBERED at a meeting of Commissioners' Court of Jefferson County, Texas, held on the 23rd day of August, 1999, on motion made by Jimmie P. Cokinos, Commissioner of Precinct No. 1, and seconded by Waymon D. Hallmark, Commissioner of Precinct No. 3, the following Resolution was adopted:

WHEREAS, a public hearing was held on the 9th day of August, 1999 at 10:00 A.M. in the Jefferson County Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, Beaumont, Texas to discuss the establishment of maximum load limits for all county roads in Jefferson County, and

WHEREAS, notice of said public hearing was published in a newspaper with county wide circulation one time, giving at least seven (7) days but not more than thirty (30) days notice of said hearing as required by Section 251.152, Transportation Code.

It is therefore RESOLVED and ORDERED that the following weight limitations be and hereby are established for all vehicular traffic on county roads pursuant to and in accordance with the county's authority under Section 621.301, Transportation Code.

(a) A vehicle or combination of vehicles may not be operated over or on a county road if the vehicle or combination exceeds the maximum weight of load as specified in Section 621.101, Transportation Code, to wit:

(1) an axle that carries a load heavier than:

- A. 16,000 pounds on high-pressure tires; or
- B. 20,000 pounds on low-pressure tires, including all enforcement tolerances as established in the Transportation Code.

(2) a tandem axle weight heavier than 34,000 pounds, including all enforcement tolerances as established in the Transportation Code.

(3) an overall gross weight on a group of two or more consecutive axles heavier than the weight computed using the following formula and rounding the result to the nearest 500 pounds:

$$W = 500((LN/(N - 1)) + 12N + 36)$$

Where:

"W" is maximum overall gross weight on the group;

"L" is distance in feet between the axles of the group that are the farthest apart; and

"N" is number of axles in the group;

(4) a weight heavier than:

- A. 600 pounds for each inch of tire width concentrated on the surface of the highway on a wheel using high-pressure tires; or
- B. 650 pounds for each inch of tire width concentrated on the surface of the highway on a wheel using low-pressure tires; or

(5) a wheel that carries a load heavier than:

- A. 8,000 pounds on high-pressure tires; or
- B. 10,000 pounds on low-pressure tires.

(b) Notwithstanding Subsection (a)(3), two consecutive sets of tandem axles may carry a gross load of not more than 34,000 pounds each if the overall distance between the first and last axles of the consecutive sets is 36 feet or more. The overall gross weight on a group of two or more consecutive axles may not be heavier than 80,000 pounds, including all enforcement tolerances as established in the Transportation Code.

(c) For the purposes of this ORDER, the load carried on an axle is the total load transmitted to the road by all wheels the centers of which can be included between two parallel transverse vertical planes 40 inches apart, extending across the full width of the vehicle.

Notwithstanding any other provision of this Resolution, the following roads are excluded from the Resolution and are limited to the gross weight limits as indicated:

Hillebrant Road from Humble Road to Hwy. 365 – in Precinct No. 4 and 2 – 10,000 pounds.

Labelle Road from Steinhagen Road to Hwy. 365 – in Precinct No. 4 and 2 – 32,000 pounds.

Keith Rd. from Hwy. 105 to Calder – in Precinct No. 1 – 32,000 pounds.

Walden Rd. from Major Dr. to South Pine Island – in Precinct No. 1 – 32,000 pounds.

South Pine Island to Hwy. 90 – in Precinct No. 1 – 32,000 pounds

Tram Rd. from Hwy. 105 to County Line - in Precinct No. 1 – 32,000 pounds

Tolivar Canal Rd. – in Precinct No. 1 – 32,000 pounds

Gentry Road – from Reins Road to Dishman – in Precinct No. 1 – 32,000 pounds

Grayburg Road – from FM 362 to Highway 90 – in Precinct No. 1 – 32,000 pounds

Moore Road – from Reins Road to Old Sour Lake Road – in Precinct No. 1 – 32,000 pounds

Dishman Road – from Major Drive to Reins Road – in Precinct No. 1 – 32,000 pounds

Westbury – from Broadway to Old Sour Lake Road – in Precinct No. 1 – 32,000 pounds

Reins Road – from Highway 105 to Moore Road – in Precinct No. 1 – 32,000 pounds

Aggie Drive – from Old Sour Lake Road to Highway 90 – in Precinct No. 1 – 32,000 pounds

Old Sour Lake Road – from Calder Avenue to Bayou – in Precinct No. 1 – 32,000 pounds

Broadway – from Highway 90 to North China Road – in Precinct No. 1 – 32,000 pounds

Broadway – from Highway 90 to South China Road – in Precinct No. 1 – 32,000 pounds

South China to County Line – in Precinct No. 1 – 32,000 pounds

North China Road to Old Sour Lake Road – in Precinct No. 1 – 32,000 pounds

Labelle Rd. from Hwy. 73 North to Burrell Wingate Rd.- in Precinct No. 2- 24,000 pounds.

Jap Rd. from Patterson Rd. South to Hwy. 73- in precinct No. 2 – 28,000 pounds.

Craigen Rd. from Clark Refining entrance east to Paterson Rd.- in Precinct No. 2 – 32,000 pounds.

Wilber Rd. from New Park Industries entrance South to East Hamshire Rd. – in Precinct 2 and 3 - 32,000 pounds.

Santa Fe Trail – in Precinct No. 3 – 32,000 pounds.

Mesa lane – in Precinct No. 3 – 32,000 pounds.

Mustang Trail – in Precinct No. 3 – 32,000 pounds.

Sandy Lane – from FM 365 to Dead End in Precinct No. 3 – 32,000 pounds

Southfork Dr. – in Precinct No. 3 – 32,000 pounds

Azlea Drive – Precinct No. 3 – 32,000 pounds

Oleander Ave. – Precinct No. 3 – 32,000 pounds

Orchid Ave. – Precinct No. 3 – 32,000 pounds

Camellia Dr. – Precinct No. 3 – 32,000 pounds

Magnolia Dr. – Precinct No. 3 – 32,000 pounds

Holly Ave. – Precinct No 3 – 32,000 pounds

Coon Road – Precinct No. 3 – 32,000 pounds

Gordon Road – Precinct No 3 – 32,000 pounds

Gordon Road – Precinct No. 3 – 32,000 pounds

Glen Road – Precinct No. 3 – 32,000 pounds
East Hamshire Rd. – Precinct No. 3 – 32,000 pounds
North Wilber Rd. – Precinct No. 3 – 32,000 pounds
Bayou Trace – Precinct No. 3 – 32,000 pounds
Cyress Lane – Precinct No. 3 – 32,000 pounds
Wise Road – Precinct No. 3 – 32,000 pounds
Maverick Lane – Precinct No. 3 – 32,000 pounds
Marsh Road – Precinct No. 3 – 32,000 pounds
McCall Road – Precinct No. 3 – 32,000 pounds
League Road – Precinct No. 3 – 32,000 pounds
Alamo Street – Precinct No. 3 – 32,000 pounds
2nd Street – Precinct No. 3. – 32,000 pounds
Main Street – Precinct No. – 32,000 pounds
San Jacinto - Precinct No. 3 – 32,000 pounds
Hall Road – Precinct No. 3 – 32,000 pounds
Fig Plant Rd. – Precinct No. 3 – 32,000 pounds
Powers Road – Precinct No. 3 – 32,000 pounds
West Powers Rd. – Precinct No. 3 – 32,000 pounds
Martin Street – Precinct No. 3 – 32,000 pounds
Glory Road – Precinct No. 3 – 32,000 pounds
Old Big Hill Rd. – Precinct No. 3 – 32,000 pounds
Wilford Road – Precinct No. 3 – 32,000 pounds
Clifton Ave. – Precinct No. 3 – 32,000 pounds
Jackie road – Precinct No. 3 – 32,000 pounds
Dell Dale Ave – Precinct No. 3 – 32,000 pounds
Ward Circle – Precinct No. 3 – 32,000 pounds
Bergeron Drive – Precinct No. 3 – 32,000 pounds

Sandell Drive – Precinct No. 3 – 32,000 pounds

Horton Drive – Precinct No. 3 – 32,000 pounds

Buccaneer Road – Precinct No. 3 – 32,000 pounds

Heckaman Loop – Precinct No. 3 – 32,000 pounds

French Village – Precinct No. 3 – 32,000 pounds

Gallier Road – Precinct No. 3 – 32,000 pounds

Hamshire Rd from Hwy 124 to IH-10 – Precinct No. 3 – 32,000 pounds

Rollins Rd from Englin Rd. to Hwy 124 – Precinct No. 3 – 32,000 pounds

Kiker Rd. from Hwy 124 to Hwy 73 – Precinct No. 3 – 32,000 pounds

Brush Island from Hampshire Rd. to Rollins Rd.-Precinct No. 32,000 pounds

It is further RESOLVED and ORDERED that any vehicular traffic exceeding any of the foregoing weight limits be and hereby is divided into two categories:

CATEGORY 1: OVERWEIGHT VEHICLES – Vehicles exceeding any of the foregoing weight limits but which does not exceed 100,000 pounds in overall gross weight on a group of two or more consecutive axles.

CATEGORY 2: SUPERHEAVY VEHICLES – Vehicles exceeding any of the foregoing weight limits with an overall gross weight on a group of two or more consecutive axles exceeding 100,000 pounds.

It is further RESOLVED and ORDERED that any vehicular traffic classified in Category 1 and not possessing a valid State permit for overweight vehicles must first notify the precinct Commissioner and/or foreman in the precinct or precincts in which it will operate and then obtain a permit from the Jefferson County Engineer. The initial permit granted by the County Engineer shall be valid for a period of ninety (90) days from the date of its issuance. During this ninety (90) day period it shall be the duty of anyone desiring to operate overweight vehicles to request a permit from the Jefferson County Commissioners' Court. An operator of an overweight vehicle may be required by the Commissioner's Court to execute a bond in an amount sufficient to guarantee the payment of any damages to any County road or County bridge sustained as a consequence of the transportation authorized by the State or County permit. The granting of permits under this provision shall be in accordance with Section 623.018, Transportation Code.

It is further RESOLVED and ORDERED that any vehicular traffic classified in Category 2 and not possessing a valid state permit for overweight vehicles will be allowed to operate on county roads after notifying the precinct Commissioner and/or foreman in the precinct or precincts in which it will operate, and after obtaining a Category 2 overweight permit from the County Engineer. The initial permit granted by the County Engineer shall be valid for a ninety (90) day period; it shall be the duty of anyone desiring to operate superheavy vehicles to request a permit from the Jefferson County Commissioners' Court. An operator of a superheavy vehicle may be required by the Commissioners' Court to execute a bond in an amount sufficient to guarantee the payment of any damages to any County road or County bridge sustained as a consequence of the transportation authorized by the County permit. The granting of

permits under this provision shall be in accordance with Section 623.018, Transportation Code. A \$200.00 fee shall be charged for Category 2 superheavy permits.

It is therefore RESOLVED and ORDERED that the following:

Who Must Apply

Any person, company or corporation wishing to operate a motor vehicle, trailer, semitrailer, or combination of those vehicles, or a truck-tractor or combination of a truck-tractor and one or more other vehicles, that is in itself overweight, oversize or overlength, or while in the action of transporting a commodity, is overweight, oversize or overlength, on the roadways of Jefferson County, or in the opinion of the County Engineer could severely damage the roadway.

A maximum weight set under this resolution does not apply to a vehicle delivering groceries or farm products to a destination requiring travel over a road for which the maximum is set.

A maximum weight or load set under this policy becomes effective on a highway or road when appropriate signs giving notice of the maximum weight or load are erected on the highway or road under order of the Commissioners Court.

Any person, company or corporation in possession of a valid and current overweight vehicle permit issued by the State of Texas, as defined in the State of Texas' Transportation Code, section 623.011, "Permit For Excess Axle Or Gross Weight", is exempt from having to obtain an overweight vehicle permit from Jefferson County. Any person, company or corporation issued a state permit under the above section must provide copies of the issued permit and bonds provided to the state, along with the completed permit application to the address listed below under Application.

The permittee shall comply with all rules, regulations, principals and specifications herein contained and any others subsequently adopted by the Jefferson County Commissioners' Court prior to the issuance of the permit.

Application

The permittee must complete seven (7) copies of the form herein contained, outlining in detail the purpose and route of the overweight vehicle. A plat of the project area identifying the location and route of the overweight vehicle, including roads, major stream crossings, survey lines, scale, northerly direction and property ownership.

A current USGS (United States Geological Survey) 7.5' Quad map with the location and route of the overweight vehicle, including roads, major stream crossings, survey lines, scale, northerly direction and property ownership will satisfy the plat requirements.

The completed application forms and maps must be returned to:

Jefferson County Engineering Department
1149 Pearl Street – 5th Floor
Beaumont, Texas 77701

Changes and Alterations

Advance notification in writing will be required for any changes or alterations in the Overweight Vehicle Permit except in emergency situations where the safety of the public would be endangered.

In any such emergency, contact the County Engineer by phone (409) 835-8584 and inform him/her of the emergency situation and any proposed solution. As soon as practical, but no later than 48 hours after starting the emergency response, the permit holder shall notify the County Engineer in writing of the emergency response effected, in detail and the reason(s) immediate action was necessary.

Time Limits

The permit holder is allowed ninety (90) days from the granting of the permit to complete operations. If the permit holder can not complete the work within the allowed time frame specified, the permit holder may re-apply. Any re-application must be completed prior to the expiration of the previously issued permit.

Bonds

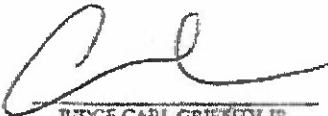
Permit holder shall have in force with Jefferson County a performance bond in the principal amounts of \$10,000.00 for each roadway crossing and \$100,000.00 per mile or fraction thereof or \$25,000.00 per culvert crossing. The bond shall be payable to Jefferson County for the use and benefit of protecting against damage to Jefferson County's property.

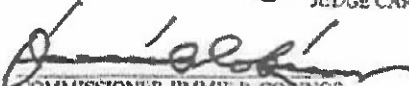
The bond shall provide that it may not be cancelled, altered or otherwise modified without fifteen (15) days prior written notice to Jefferson County. The bond shall be good and in effect for the length of the permit or such time as operations may be reasonably expected to be in effect.

Violations of this order shall be adjudicated in accordance with Section 251.161, Transportation Code which provides that a violation of a County Weight Limit Order is a misdemeanor which will be punished by a fine not to exceed \$50.00 for the first offense; a fine not to exceed \$200.00 for the second offense; and for each subsequent offense a fine not to exceed \$500.00; confinement in the county jail for a period not to exceed 60 days; or both the fine and confinement.

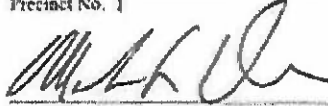
This resolution supersedes and repeals the 1986 resolution of the Jefferson County Commissioners' Court concerning maximum weight limits for County roads, and shall be in full force and effect from the 23rd day of August, 1999.

PASSED this 23rd day of August, 1999.


JUDGE CARL GRIFFITH JR.


COMMISSIONER JIMMIE P. CONNOS
Precinct No. 1


COMMISSIONER WAYMON D. HALLMARK
Precinct No. 3


COMMISSIONER MARK DOMINGUE
Precinct No. 2


COMMISSIONER ED MOORE
Precinct No. 4



[Download Overweight Vehicle Permit](#)

[Back to Engineering](#)





Resolution

STATE OF TEXAS

§

COMMISSIONERS'
COURT

COUNTY OF JEFFERSON

§

OF JEFFERSON COUNTY,
TEXAS

BE IT REMEMBERED at a meeting of Commissioners' Court of Jefferson County, Texas, held on the 14th day of June, 2010, on motion made by Eddie Arnold, Commissioner of Precinct No. 1, and seconded by Michael Sinegal, Commissioner of Precinct No. 3, the following Resolution was adopted:

Resolution Concerning Overweight Trucks

WHEREAS, overweight trucks are causing extensive damage to Jefferson County roads and thereby causing our county taxpayers to absorb an unfair burden to repair that damage; and

WHEREAS, the Texas Senate Transportation and Homeland Security Committee has conducted hearings to consider requests by the transportation industry to increase weight permit limits from 84,000 to 97,000 pounds; and

WHEREAS, allowing an increase in current overweight truck permits would ignore the increased cost and safety issues resulting from the current overweight truck permits; and

WHEREAS, most of our ~~state~~ roads are normally designed for a 42,000-pound capacity and a single overweight truck is causing as much road damage as 10,000 automobiles; and

WHEREAS, the Jefferson County budget is grossly underfunded and any savings achieved by the transportation industry from an increase of overweight truck limits will be eclipsed by the cost to taxpayers to repair damage to our roads; and

NOW THEREFORE, be it resolved that the Commissioners' Court of Jefferson County, Texas urges all state elected officials to:

1. Abolish the statewide overweight truck permit;
2. To triple the fines for overweight vehicles; and
3. Allocate a portion of the motor fuel tax to Jefferson County for road repair and improvement.

SIGNED this 14th day of June, 2010.

JUDGE RONALD WALKER
County Judge

COMMISSIONER EDDIE ARNOLD
Precinct No. 1

COMMISSIONER MICHAEL S. SINEGAL
Precinct No. 3

COMMISSIONER MARK L. DOMINGUE
Precinct No. 2

COMMISSIONER EVERETTE D. ALFRED
Precinct No. 4



Jefferson County



Precinct Four

Everette "Bo" Alfred
Commissioner

P. O. Box 4025
Beaumont, Texas 77704-4025
409-835-8443 Phone

<https://jeffersoncountytexas.gov/prct4/index.html>

MEMO

TO: Ms. Maria Vargas
Hon. Jeff Branick's Office

FROM: Commissioner Everette Alfred

DATE: May 20, 2026

RE: Agenda Item

Please place this item on the Agenda for Tuesday, June 2, 2026:

Consider, approve, and ratify the Jefferson County Precinct # 4 Summer "Read & Feed" Program in association with the Texas Department of Agriculture Summer Food Service Program not to exceed budgeted amount \$19,745.60. The 2025-2026 Application Packet was approved on April 15, 2026, by the Texas Department of Agriculture.

Thank you.

EA/nr

Jefferson County Precinct # 4 Summer "Read & Feed" Program
 in Association with the Texas Department of Agriculture
 Summer Food Service Program
 June 1, 2026 – July 31, 2026

Budget

Site # 1

Precinct # 4 Service Center

\$5.74 per meal (vendor provided meals) x 40 children = \$229.60 per day x 43 days = **\$9,872.80**

Precinct # 4 Site Total = \$7,404.60

Site # 2

Cathedral Community Development Corporation at Cathedral of Faith Baptist Church

\$5.74 per meal (vendor provided meals) x 40 children = \$229.60 per day x 43 days = **\$9,872.80**

Total Estimated Budget

\$19,745.60

Note: Texas Department of Agriculture provides reimbursement for meals served.

5-30-2025

2025 - 2026 Application Packet - SFSP Site List

01602 Status: Active

JEFFERSON COUNTY PRECINCT 4

DBA:

7780 Boyt Road

Beaumont, TX 77713

County District Code: 123

ESC: 5 TDA Region: 3

[Site List](#)

Action	Site ID / Site Name	Version/ Status
View Revise	✓ 1203 Cathedral of Faith Baptist Church	Original / Approved
View Revise	✓ 1201 JEFFERSON COUNTY PRECINCT 4	Original / Approved

[Add Site Application](#)
Total Sites Enrolled: 2



DEFENSE LOGISTICS AGENCY
DISPOSITION SERVICES
74 WASHINGTON AVENUE NORTH
BATTLE CREEK, MICHIGAN 49037-3092

137

CLEAR FORM

Law Enforcement Support Office (LESO)
Application for Participation / Authorized Screeners Letter

(This form is for State/Local Law Enforcement Agencies (LEA) only)

*Indicates Required Fields

SECTION 1:

*Agency Name: Jefferson County Sheriff's Office Originating Agency Identifier (ORI) #: (if applicable) TX1230000
*Agency Physical Address: 5030 US HWY 69 South *City: BEAUMONT
*State: TX *Zip Code: 77705 *NCIC P.O. Box or Address (if different than above i.e., terminal location) 1001 PEARL ST #103, BEAUMONT, TX, 77701
*Phone #: (409) 726 2500 *Email: Ryan.Hargrove@jeffersoncountytexas.gov Note: Email is needed for automated system notifications.

Agency MUST have at least 1 full-time officer to participate in the program. Indicate the number of compensated officers with arrest and apprehension authority. Part-time field MUST be filled in: N/A, 0 or - is acceptable. *Full-time: 140 *Part-time: 0

RTD Screener - RTD Screeners MUST be employed by the aforementioned LEA. Individuals identified below may request access to act as an authorized "RTD Screener" on behalf of this Law Enforcement Agency. Agency MUST have at least 1 RTD Screener. Enter "XXXXX" or "N/A" into all screener fields not used.

#1 *Official Title / Rank *First Name *Last Name
Chief Donta Miller

donta.miller@jeffersoncountytexas.gov (409) 835 8411 N/A
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#2 *Official Title / Rank *First Name *Last Name
Major Jeff Chadney

jeff.chadney@jeffersoncountytexas.gov (409) 835 8411
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#3 *Official Title / Rank *First Name *Last Name
Captain Jonta Miller

jonta.miller@jeffersoncountytexas.gov (409) 835 8411 SWAT/Small arms/Vehicle
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#4 *Official Title / Rank *First Name *Last Name
Sergeant Ryan Hargrove

ryan.hargrove@jeffersoncountytexas.gov (409) 835 8411 SWAT/Small arms/Vehicle
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#5 *Official Title / Rank *First Name *Last Name
Deputy Colton Lowe

colton.lowe@jeffersoncountytexas.gov (409) 835 8411 SWAT/Small arms/Vehicle
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#6 *Official Title / Rank *First Name *Last Name
Deputy Stephen Tucker

stephen.tucker@jeffersoncountytexas.gov (409) 835 8411 Aircraft
*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

#7 *Official Title / Rank *First Name *Last Name
N/A

*Email *Phone Number POC (Aircraft/Small Arms/Vehicle)

RESERVED FOR LAW ENFORCEMENT AGENCY USE ONLY

Law Enforcement Agency/Activity - The LESO Program defines this as a Governmental agency/activity whose primary function is the enforcement of applicable Federal, State and Local laws and whose compensated Law Enforcement officers have the powers of arrest and apprehension.

I certify that my agency meets the definition of a "Law Enforcement Agency/Activity" as described above. I certify that all information contained in this application is valid and accurate. I understand that I must provide my State Coordinator an application to update my agency participant information if the following information changes: a) Chief Law Enforcement Official (CLEO) changes, b) Agency physical address changes, c) RTD Screener additions/deletions, d) that my agency is abiding by the current version of the LESO approved State Plan of Operation (SPO) and any SPO Addendum(s) and e) that my agency has a signed copy of the SPO and any SPO Addendum(s) on file.

☒ I am signing this document as the CLEO of this law enforcement agency.

*(Check only one): ☐ In my official position or as Acting/Interim, I am authorized to sign documents on behalf of the CLEO for this agency. If checked, please provide appropriate documentation (i.e., current department policy, agency memorandum or other suitable documentation that provides such signature authority to the individual holding that official position).

By signing this application, I certify that my Agency will comply with U.S. Code 2576a for all controlled property, which states; With the authorization of the relevant local governing body or authority, that my agency has adopted publically available protocols for the appropriate use of controlled property, the supervision of such use, and the evaluation of the effectiveness of such use, including auditing and accountability policies; and that it provides annual training to relevant personnel on the maintenance, sustainment, and appropriate use of controlled property. I certify under penalty of perjury that the foregoing is true and correct. Making a false statement may result in judicial actions or prosecution under 18 USC § 1001.

Sheriff	Zena	Stephens
*TITLE	*PRINTED FIRST NAME:	*PRINTED LAST NAME:
zena.stephens@jeffersoncountytexas.gov		5/19/26
*EMAIL	*SIGNATURE	*DATE

SECTION 3:**RESERVED FOR STATE COORDINATORS OFFICE USE ONLY**

By signing this application, I certify that as the State Coordinator/State Point of Contact, I have determined that: a) the agency meets the definition of a "Law Enforcement Agency/Activity" as described in Section 2, b) that all information contained in this application is valid and accurate, c) that the LEA is abiding by the current version of the LESO approved State Plan of Operation (SPO) and any SPO Addendum(s) and d) that the LEA has a signed copy of the SPO and any SPO Addendum(s) on file.

Rolando Ayala		
*PRINTED NAME FIRST & LAST	*SIGNATURE	*DATE

SECTION 4:**RESERVED FOR LESO USE ONLY**

NOTICE FOR DLA DISPOSITION SERVICES PERSONNEL: Regulatory guidance outlining Screener Identification and Authorization must be accomplished in accordance with DOD 4160.21-M, Volume 3, Enclosure 5, Section 3 (k). In accordance with the aforementioned reference, the LESO Program authorizes the individuals identified in Section 1 of this form to screen excess property at your facilities as authorized participants in the LESO Program. This authorized screener letter supersedes all previously issued screener letters for this Law Enforcement Agency/Activity and is valid only on or after the date signed by authorized LESO signatory. Only two individuals authorized to screen per visit; however, additional personnel may assist receiving material previously screened and approved for transfer.

*This agency is authorized to screen items via the LESO Program under authorized Agency DODAAC:

LESO Notes:

*Screener letter is valid one year from this date. Note: After one year from the LESO signatory date, the screener letter is no longer valid. LEAs may request a new screener letter through their SC/SPOC.

*SIGNATURE

State Plan of Operation (SPO) between:

The State of TEXAS and the

(State/United States Territory)

Jefferson County Sheriff's Office

Law Enforcement Agency (LEA)

1) PURPOSE This State Plan of Operation (SPO) is entered into between the State/United States (U.S.) Territory and Law Enforcement Agency (as identified above), to set forth the terms and conditions which will be binding on the parties with respect to Department of Defense (DoD) excess personal property conditionally transferred pursuant to 10 USC § 2576a, in order to promote the efficient, expeditious transfer of property and to ensure accountability of the same.

2) AUTHORITY The Secretary of Defense (SECDEF) is authorized by 10 USC § 2576a to transfer to Federal and State Law Enforcement Agencies (LEAs), personal property that is excess to the needs of the DoD, including small arms and ammunition, that the Secretary determines is suitable to be used by such agencies in law enforcement activities, with preferences for counter-drug/counter-terrorism, disaster-related emergency preparedness or border security activities, under such terms prescribed by the Secretary. The SECDEF has delegated program management authority to the DLA. The DLA Disp Svcs LESO administers the program in accordance with (IAW) 10 USC § 2576a, 10 USC § 280, DoDM 4160.21 and DLA I 4140.11. The DLA defines "law enforcement activities" as activities performed by governmental agencies whose primary function is the enforcement of applicable federal, State, and local laws and whose compensated law enforcement officers have powers of arrest and apprehension.

3) GENERAL TERMS AND CONDITIONS "DoD excess personal property" also known as "items", "equipment", "program property", or "property". "DLA Disposition Services Law Enforcement Support Office" also known as "1033 Program", "LESO Program", "the program", or "LESO". "State or U.S. Territory" also known as "the State", "State Coordinator (SC)", "State Point of Contact (SPOC)", or "SC/SPOC". "Law Enforcement Activities" also known as "agencies in law enforcement activities", "Law Enforcement Agency (LEA)", "program participant", or "State/LEA".

a) Property made available under this agreement is not for personal use and is for the use of authorized program participants only. All requests for property shall be based on bona fide law enforcement requirements. Authorized participants who receive property from the program will not loan, donate, or otherwise provide property to other groups or entities (i.e., public works, county garage, schools, etc.) that are not otherwise authorized to participate in the program. Property will not be obtained by program participants for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan. To receive such property, on an annual basis the LEA shall certify that they have:

- i) Obtained authorization of the relevant local governing body authority (i.e., city council, mayor, etc.).
- ii) Adopted publicly available protocols for the appropriate use of controlled property, the supervision, and the evaluation of the effectiveness of such use, including auditing and accountability policies.
- iii) Annual training in place and provides it to relevant personnel on the maintenance, sustainment, and appropriate use of controlled property, including respect for the rights of citizens under the Constitution of the U.S. and de-escalation of force.

b) All costs associated with the transportation, turn-in, transfer, repair, maintenance, insurance, disposal, repossession or other expenses related to property are the sole responsibility of the State/LEA. The State/LEA shall also be responsible to reimburse the U.S Government (USG) for costs incurred in retrieving and/or repossessing property impermissibly transferred by the State/LEA to unauthorized participants.

c) The State/LEA will maintain and enforce regulations designed to impose adequate security and accountability measures for controlled property to mitigate the risk of loss or theft of property. Program participants shall implement controls to ensure property made available under this agreement is used for official law enforcement use only. The State/LEA shall take appropriate administrative and/or disciplinary action against individuals that violate provisions of the Memorandum of Agreement (MOA) between the Federal Government and the State/U.S. Territory and/or this SPO, including unauthorized use of property.

d) All property transferred to the State/LEA via the program is on an as-is, where-is basis.

e) LESO reserves the right to recall property issued to a State/LEA at any time.

f) General use of definitions/terms:

i) Demilitarization (DEMIL code)-a code assigned to DoD property that indicates the degree of required physical destruction, identifies items requiring specialized capabilities or procedures, and identifies items which do not require DEMIL but may require Trade Security Controls (TSC). Program participants are not authorized to conduct physical demilitarization of property.

ii) "Controlled property"-items with a DEMIL code of B, C, D, E, F, G, and Q (with an Integrity Code of "3". Title and ownership of controlled property remains with the DoD in perpetuity and will not be relinquished to the State/LEA. When a State/LEA no longer has a legitimate law enforcement use for controlled property, they shall notify the LESO, and the property will be transferred to another program participating State/LEA (via standard transfer process) or returned to DLA Disp Svcs for disposition.

iii) "Non-controlled" property"-items with a DEMIL code of A or Q (with an Integrity Code of "6"). These items are conditionally transferred to the State/LEA and will remain on State/LEA accountable inventory for one year from the ship date. However, after one year from the ship date, DLA will relinquish ownership and title for the property to the State/LEA without issuance of further documentation. During this one year period, the State/LEA remains responsible for the accountability and physical control of the property and the LESO retains the right to recall the property. Participants should return any property in this one year period that becomes excess to their needs or they otherwise determine is not serviceable.

(1) The LEA receives title and ownership of DEMIL "A" and "Q6" property as governmental entities. Title and ownership of this property does not pass from DoD to any private individual or State/LEA official in their private capacity. Such property shall be maintained and ultimately disposed of IAW provisions in State and local laws that govern public property.

(2) Sales/gifting of DEMIL "A" and "Q6" property after one year from the ship date inconsistent with State/local law may constitute grounds to deny future participation in the program.

(3) After one year from ship date, DEMIL "A" and "Q6" property may be transferred, cannibalized for usable parts, sold, donated, or scrapped.

(4) Once the property is no longer on the LEA accountable inventory, the property is no longer subject to the annual physical inventory requirements and will not be inventoried during a LESO Program Compliance Review (PCR).

g) All physical transfers of property require LESO approval. Program participants will not physically transfer property until the LESO approval process is complete. Program participants may request their SC/SPOC approval to temporarily conditionally loan property to another program participant (if mission requires). If the SC/SPOC approves the temporary conditional loan, it shall be done using an acceptable Equipment Custody Receipt (ECR). At the end of the temporary conditional loan, the item (s) shall be returned to the original LEA for accountability. All requests for conditional loans will be based on bona fide law enforcement requirements.

h) The program may authorize digital signatures on required program documentation.

i) The State/LEA is not required to maintain insurance on controlled property, aircraft or other property with special handling requirements that remain titled to DoD. However, the State/LEA will be advised that if they elect to carry insurance and the insured property is on the program inventory at the time of loss or damage, the recipient will submit a check made payable to DLA for insurance proceeds received in excess of their actual costs of acquiring and rehabilitating the property prior to its loss, damage, or destruction.

4) STATE PLAN OF OPERATION The State shall:

a) Assist in training LEAs with enrollment, property requests, transfers, turn-ins, and disposal procedures.

b) Adhere to the requirements outlined in the MOA between the Federal Government and the State/U.S. Territory and ensure MOA amendments or modifications are incorporated into this SPO and program participants are notified and acknowledge responsibility to comply with changes.

c) Submit a SPO to LESO that shall address procedures for determining LEA eligibility, allocation, equitable distribution of property, accountability, inventory, training, and education, State-level internal PCRs, export control requirements, procedures for turn-in, transfer, and disposal and other responsibilities concerning property.

d) Enter into written agreement with each LEA, via the LESO-approved SPO, to ensure program participants acknowledge the terms, conditions, and limitations applicable to property. This SPO must be signed by the current Chief Law Enforcement Official (CLEO) (or designee) and the current SC/SPOC.

e) Provide program participants the following information:

i) The LESO Program State POCs:

State Coordinator (SC): Rolando Ayala

State Point of Contact (SPOC): John Riddick III

State Point of Contact (SPOC): Patricia Deaver

State Point of Contact (SPOC): N/A

ii) SC/SPOC Facility Information:

Physical Mailing Address: 5805 N. Lamar Blvd

Email: TXLESOPROGRAM@DPS.TEXAS.GOV

Phone Number: (512) 424-7590

Website: <https://www.dps.texas.gov/section/texas-leso-program/texas-leso-program>

Hours of Operation: 7:30 AM to 5:00 PM CST

iii) Funding to administer the LESO Program at the State Level is provided via:

iv) The Governor of the State of Texas has appointed the Texas Department of Public Safety to conduct management and oversight of this program. All funding and staffing will be provided by the Texas Department of Public Safety.

5) PROPERTY ACCOUNTING SYSTEM The State will maintain access to Federal Excess Property Management Information System (FEPMIS) (or current property accounting system), to ensure LEAs maintain property books, to include, but not limited to, transfers, turn-ins, and disposal requests from an LEA or to generate these requests at the State-level and forward all approvals to the LESO for action. The State will:

- a) Conduct quarterly reconciliations of State property records.
- b) Ensure at least one person per LEA maintains access to the property accounting system. Users may be “active” or “inactive” in the system, so long as they are registered. Ensure registered users are employees of the State/LEA.
- c) Ensure LEAs receive and account for property in the property accounting system within 30 days.

6) LESO WEBSITE The State shall access the LESO website for timely and accurate guidance, information, and links concerning the program and ensure that all relevant information is passed to the program participants.

7) ANNUAL TRAINING 10 USC § 280 provides that the SECDEF, in cooperation with the U.S. Attorney General, shall conduct an annual briefing of law enforcement personnel of each State (including law enforcement personnel of the political subdivisions of each State). Individuals who wish to attend are responsible for funding their own travel expenses. The briefing will include information on training, technical support, equipment, and facilities that are available to civilian law enforcement personnel from the DoD. The state shall provide program participants training material as discussed during the annual LESO training which includes information on property management best practices to include (but not limited to) searching for property, accounting for property on inventory, transfer and turn-in of property when it is no longer needed or serviceable.

8) ENROLLMENT The LESO shall establish and implement program eligibility criteria IAW 10 USC § 2576a, DLA Instructions and Manuals and this SPO and retains final approval/disapproval authority for application packages forwarded by the State. Non-governmental law enforcement entities such as private railroad police, private security, private academies, correctional departments, prisons, or security police at private schools/colleges are not eligible to participate. Fire departments (by definition) are not eligible to participate and should be referred to the DLA Fire Fighter program administered by USDA. Law enforcement agencies requesting program participation shall have at least one full-time law enforcement officer. Program property may only be issued to full-time/part-time law enforcement officers. Non-compensated reserve officers are not authorized to receive property. State law enforcement training facilities/ academies may be authorized to participate in the program given their primary function is the training of bona fide State/local law enforcement officers. Law enforcement training facilities/academies will be reviewed on a case-by-case basis. The State shall:

- a) Validate the authenticity of state/LEAs that are applying for program participation. Only submit to the LESO those application packages that the SC/SPOC recommends/certifies are government agencies whose primary function is the enforcement of applicable federal, State, and local laws and whose compensated officers have the powers of arrest and apprehension. If the State forwards an unauthorized participant application package, this may result in a formal suspension of the State.
- b) Have sole discretion to disapprove state/LEA application packages in their State. The SC/SPOC should provide notification to the LESO when application packages are disapproved at the State-level.
- c) Ensure that screeners listed in the application package are employees of the LEA. A screener may only screen property for two LEAs. Contractors may not conduct screening on behalf of a LEA.
- d) Make recommendation on what constitutes a “full-time” or “part-time” law enforcement officer.

e) Ensure LEAs update their account information annually, or as needed. This may require the LEA to submit an updated application package. An updated application package shall be submitted for (but is not limited to) the following: a change in CLEO, the addition or removal of a screener, a change in the LEA physical address or contact information, etc.

f) Provide the LEA a comprehensive program overview once approved by the LESO for enrollment. The overview will be done within 90-days of a LEA being approved to participate.

9) PROPERTY ALLOCATION

a) The LESO shall:

i) Upon receipt of a SC/SPOC validated request for property through the RTD website, will review and give preference to requisitions indicating that the requested property will be used in the counter-drug, counter-terrorism, disaster-related emergency preparedness, or border security activities of the requesting LEA. Program participants that request vehicles used for disaster-related emergency preparedness, such as high-water rescue vehicles, should receive the highest preference.

ii) Require additional justification for small arms, aircraft, ammunition, and vehicles and to the greatest extent possible, ensure fair and equitable distribution of property based on current LEA inventory and justification for property.

iii) Reserve the right to determine and/or adjust allocation limits, to include the type, quantity and location of property allocated to the State/LEA. Generally, no more than one item (per part-time/full-time officer) will be allocated. Quantity exceptions may be granted by the LESO on a case-by-case basis based on the justification provided by the LEA. Currently, the following allocation limits apply:

- (1) Robots: one (of each type) for every ten officers (full-time/part-time).
- (2) High Mobility Multipurpose Wheeled Vehicle (HMMWV)/Up-Armored HMMWV (UAH): one vehicle for every three officers (full-time/part-time).
- (3) Mine Resistant Ambush Protected (MRAP) / Armored Vehicles: two vehicles per LEA.
- (4) Small arms: one (of each type) per officer (full-time/part-time).

(a) LESO may authorize over allocations of small arms in preparation for inevitable scenarios, i.e., training, equipment downtime (damage, routine maintenance, inspections) or other law enforcement needs. The chart below is the standard for small arms acceptable over-allocations:

Small Arms Acceptable Over-Allocations	
# of Officers	# by type
1-10	2 or less
11-25	3 or less
26-100	5 or less
101-299	8 or less
300 or more	10 or less

(b) In instances where small arm allocation amounts exceed the "acceptable over-allocation" levels, the LESO will coordinate with States to verify accuracy of the officer count. If small arm allocation is still beyond acceptable levels, LESO may authorize one of the following:

- 1) an exception to policy, 2) a transfer, or 3) a turn-in.

b) The State shall:

i) Assist the LEA in the use of electronic screening of property via the RTD website and shall access the RTD website a minimum of once daily (Monday-Friday) to review and process LEA requests for property. Property justifications shall be validated to ensure they meet the intent of 10 USC § 2576a as suitable for use by agencies in law enforcement activities. Prior to approving a request or transfer, review the LEAs property allocation report to prevent over allocation.

ii) Upon receipt of a valid LEA request for property, provide a recommendation to the LESO on the preference to be given to those requisitions for property that will be used in counter-drug, counter-terrorism, disaster-related emergency preparedness or border security activities of the recipient agency. Requests for vehicles used for disaster-related emergency preparedness, such as high-water rescue vehicles, should receive the highest preference. The State shall consider the fair and equitable distribution of property based on current LEA inventory and LEA justifications for property. The State shall ensure the type and quantity of property being requested by LEAs is reasonable and justifiable given the number of officers (full-time/part-time) and prior requisitions for similar items they have received (both controlled and non-controlled property). Generally, no more than one of any item per officer (full- time/part-time) will be allocated.

10) PROPERTY MANAGEMENT Certain controlled equipment shall have a documented chain of custody (i.e., an acceptable ECR), including a signature of the recipient. Controlled property requiring an ECR: small arms (including parts and accessories), aircraft, vehicles, optics, and robots. It is encouraged to utilize ECRs for all controlled property. LEAs may request cannibalization on aircraft or vehicles. Cannibalization requests shall be submitted to the State for review. Cannibalization must be approved by the LESO prior to any cannibalization actions. The cannibalized end item shall be returned to DLA Disp Svcs within the timeframes determined by the LESO.

a) Aircraft-Aircraft will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan and shall be reported to the LESO at the end of their useful life. All aircraft are considered controlled property, regardless of DEMIL code. Aircraft that are no longer needed or serviceable shall be reported to the General Services Administration (GSA) for final disposition by the LESO Program Aircraft Specialist.

b) Vehicles-Program participants that request vehicles used for disaster-related emergency preparedness, such as high-water rescue vehicles, should receive the highest preference. Vehicles will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan and vehicles that are considered controlled property will be returned to DLA Disp Svcs at the end of their useful life. DLA Disp Svcs Field Activity/Site will identify qualifying DEMIL A or Q6 vehicles and may issue (upon LEA request) a Standard Form (SF) SF-97 to the LEA upon physical transfer of the vehicle. The LEA may modify the vehicle during the one year conditional transfer period.

c) Ammunition-LESO will support the U.S. Army (USA), in allocating ammunition to program participants. Ammunition obtained via the program will be for training use only. At the time of request, the LEA will certify in writing that the ammunition will be used for training use/purposes only. The USA will issue approved transfers directly to the State/LEA. The State/LEA is responsible for funding all packing, crating, handling, and shipping costs for ammunition. The LEA will make reimbursements directly to the USA. Ammunition will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan. Ammunition obtained via the program shall not be sold. Ammunition will be treated as a consumable item and not tracked in any DLA inventory system or inspected during PCRs. LESO shall track and maintain necessary records of ammunition that has been transferred to LEAs and will post all requests, approvals, and denials on the LESO public website.

d) Small arms:

i) Small arms will not be obtained by LEAs for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan and shall be returned to DLA Disp Svcs at the end of their useful life. Cannibalization of small arms is not authorized.

ii) Temporary modifications to small arms are authorized; permanent modifications to small arms are not authorized (i.e., drilling holes in the lower receiver of a small arm). In cases of temporary modifications, all parts are to be retained and accounted for in a secured location under the original serial number for the small arm until final disposition is determined. If the modified small arm is transferred to another LEA, all parts will accompany the small arm to the receiving LEA.

iii) Small arms will be issued utilizing an acceptable ECR which obtains certain information about the property being issued to include (but is not limited to) the signature of the law enforcement officer who is accepting responsibility for the small arm(s), the serial number of the small arm, the date in which the law enforcement officer took possession of the small arm, etc.

iv) Small arms that are not carried on an officer's person or in the officer's immediate physical vicinity will be secured using "two levels of physical security". Two levels of physical security meaning two distinct lockable barriers, each specifically designed to render a small arm inaccessible and unusable to unauthorized persons. Lockable barriers meeting this description may be either manual or electronic.

v) Program participants no longer requiring program small arm(s) shall request authorization to transfer the small arm to another participating LEA or request authorization to turn-in/return the small arm. Transfers and turn-in requests shall receive final approval from the LESO; small arms will not physically move until the LESO provides official notification that the approval process is complete. When turning-in small arms to Anniston Army Depot, the LEA shall follow LESO turn-in guidance.

vi) Local destruction (DEMIL) of small arms is not authorized.

vii) Lost, Stolen or Destroyed (LSD) small arms:

(1) Program participants with multiple instances of LSD small arms in a five-year window will be assessed by DLA Disp Svcs to determine if a systemic problem exists IAW DLAI 4140.11.

(2) DLA OIG investigations may be initiated if small arms are improperly disposed of or become LSD while in program inventory. The State/LEA may be required to reimburse DLA the fair market value of the small arms when negligence, willful misconduct, or a violation of the MOA between the Federal Government and the State/U.S. Territory and/or this SPO is confirmed at the conclusion of the Financial Liability Investigation of Property Loss (FLIPL).

(a) Reimbursement will be within 60-days of the completion of the FLIPL.

(b) Title will never transfer to the recipient regardless of the status of the small arm.

(c) Payments due to DLA Disp Svcs, based upon the findings of the FLIPL, may be paid by one of three methods: 1) credit card via pay.gov, 2) cashier/ business check, or 3) wire transfer.

(3) In instances of LSD small arm recovery, DoD retains title in perpetuity and the small arm shall be immediately relinquished/surrendered back to the program.

11) PROGRAM COMPLIANCE REVIEWS (PCR)

a) The LESO shall:

i) Conduct PCRs to ensure that the SC/SPOC, and all LEAs within a State are compliant with the terms and conditions of the program as required by 10 USC § 2576a, the MOA between the Federal Government and the State/U.S. Territory and/or this SPO and any DLA Instructions and manuals regarding the program. PCRs are conducted to ensure property accountability, program compliance, and program eligibility.

ii) Conduct PCRs for participating States every 2 years, providing training to the State/LEA as needed.

iii) Reserve the right to conduct no notice PCRs, or require an annual review, or similar inspection, on a more frequent basis for any State/LEA.

iv) Intend to physically inventory 100% of property selected for review at each LEA during a PCR. The use of ECRs in lieu of physical inspection is discouraged during PCRs. Extensive use of the ECR (without prior coordination with LESO) may result in a non-compliance finding during the PCR.

v) Intend to review as much property as possible during a PCR.

(1) The goal is to review 20% of a State's overall small arms inventory.

(2) The goal for inventory selections (at LEAs selected for review) is 15% of an LEAs general property to include non-controlled property (DEMIL code A and Q6).

vi) Select LEAs not visited during the last three regularly scheduled PCR cycles (as applicable).

vii) Recommend corrective actions (which may include suspending a State/LEA from program participation) for findings of non-compliance identified during a PCR.

(1) The LESO shall issue corrective actions (with suspense dates) to the State, which will identify what is needed to rectify the identified deficiencies within the State/LEA.

(2) If the State/LEA fails to correct identified deficiencies within the LESO suspense dates, the LESO may move to restrict, suspend, or terminate the State/LEA from program participation.

(3) States found non-compliant for a PCR will be suspended for a minimum of 60-days and will not be reinstated until the State successfully passes a LESO-conducted PCR.

viii) Ensure the State/LEA understand that property shall be transferred to a participating agency with SC/SPOC and LESO approval or returned to DLA Disp Svcs when no longer needed or serviceable.

b) The State shall:

i) Assist the LESO as required, prior to, during and upon completion of the PCR.

ii) Assist in the coordination of the PCR daily schedule of events and forward the schedule to LEAs that have been selected for review.

iii) Contact LEAs that have been selected for the PCR via phone, email or in person to ensure they are aware of the schedule and are prepared for the PCR.

iv) Receive inventory selections from the LESO and forward them to the selected LEAs. The State shall ensure the LEA physically gathers the selected property in a central location (to the greatest extent possible) which will allow the LESO to physically inventory the property efficiently during the PCR.

v) Coordinate the use of any ECR with the LESO prior to the PCR.

vi) Ensure LEAs understand property shall be transferred to a participating agency with SC and LESO approval or returned to DLA Disp Svcs when deemed no longer needed or serviceable.

vii) Conduct State-level (internal) PCRs of participating LEAs to ensure property accountability, program compliance and program eligibility utilizing a PCR checklist provided by the LESO, or equivalent (for uniformity purposes).

(1) Ensure a State-level (internal) PCR of at least 8% of LEAs with program inventory is completed annually (3% of which will be focused on program participants with no controlled property). Results of the State-level (internal) PCR will be kept on-file with the State. Documentation shall be provided to the LESO for each LEA that received a State-level PCR.

(2) The State-level (internal) PCR will include, at minimum:

(a) A review of the dually-signed SPO, ensuring it is uploaded to the property accounting system.

(b) A review of the LEA application package to confirm authenticity and eligibility of the LEA.

(c) An inventory of property selected for review at each LEA.

(d) A review of each selected LEA files for any of the following which may include turn- in/transfer DD Form 1348-1A, ECR, small arm documentation, FLIPL documents, exception to policy letters, approved cannibalization requests, or other pertinent documentation as required.

(3) Request that the LESO restrict, suspend, or terminate an LEA based on findings during State- level internal PCR or due to non-compliance with terms of the MOA between the Federal Government and the State/U.S. Territory and/or this SPO, DLA Instruction/Manual or any statute or regulation regarding the program.

(4) Notify the LESO and initiate an investigation into any questionable activity or action involving property issued to a LEA that comes to the attention of the State and is otherwise within the authority of the Governor/State to investigate. Upon conclusion of any such investigation, take appropriate action and/or make appropriate recommendations on restriction, suspension, or termination of the State/LEA to the LESO. The SC may suspend or terminate a State/LEA participation in the program at any time for non-compliance.

12) ANNUAL PHYSICAL INVENTORY Each State/LEA is required to conduct an annual physical inventory of all property on the active property book and provide certification in the property accounting system. DEMIL "A" and "Q6" property records will not be closed during the annual physical inventory period.

In the State of TEXAS, the annual physical inventory and certification in the property accounting system process starts on July 1st and must be completed by August 31. The State shall:

a) Provide training to LEAs to properly conduct the annual physical inventory and complete the certification of property in the property accounting system.

b) Ensure an approved and current SPO is uploaded in the property accounting system for each LEA.

c) Validate the annual physical inventory certifications submitted by LEAs.

- d) Adhere to annual physical inventory certification requirements as identified by the LESO. Physical inventories and certification statements will be maintained on file IAW the DLA records schedule.
- e) Annually certify property is utilized and is within allocation limits IAW the MOA between the Federal Government and the State/U.S. Territory and this SPO .
- f) Recommend suspension of program participants who fail to complete or submit the certified annual physical inventory.

13) REPORTING LOST, STOLEN, OR DESTROYED (LSD) PROPERTY Any property identified as LSD on a LEA current inventory, shall be reported to the State/LESO. A FLIPL (aka the DD Form 200) shall be submitted to the State/LESO for LSD property. Program participants agree to cooperate with investigations into LSD property by any federal, state, or local investigative body and, when requested, assist with recovery of LSD property.

- a) LSD controlled property shall be reported to the State/LESO within 24-hours. Program participants may be required to provide their SC/SPOC additional documentation which may include (but is not limited to):
 - 1) Comprehensive police report, 2) NCIC report/entry, and 3) Contact information for the Civilian Governing Body (CGB) over the LEA involved, to include: Title, Name, Email, and mailing address.
- b) LSD property with a DEMIL code of "A" and "Q6" shall be reported to the State/LESO within 7-days.

14) RESTRICTION, SUSPENSION OR TERMINATION Program participants are required to abide by the terms and conditions of the MOA between the Federal Government and the State/U.S. Territory and this SPO in order to maintain active program participation status. If a State/LEA fails to comply with any term or condition of the MOA, SPO, DLA Instruction or Manual, federal statute or regulation, the State/LEA may be suspended, terminated, or placed on restricted status. Restriction, suspension, or termination notifications will be in writing and will identify remedial measures required for reinstatement (if applicable). Suspension-A specified period in which an entire State/LEA is prohibited from requesting or receiving additional property through the program. Additional requirements may be implemented, to include the State/LEA requirement to return specifically identified controlled property. Suspensions will be for a minimum of 60-days. Termination-The removal of a State/LEA from program participation. The terminated State/LEA shall transfer or turn-in all controlled property previously received through the program at the expense of the State/LEA involved. Restricted Status-A specified period in which a State/LEA is restricted from receiving an item or commodity due to isolated issues with the identified item or commodity. Restricted status may also include restricting a State/LEA from all controlled property.

- a) State termination-The SC/SPOC will coordinate with LESO to identify a realistic timeframe to complete the transfer or turn-in of all property. The LESO retains final authority to determine timeframe requirements.
- b) LEA termination-The SC/SPOC will coordinate with LESO to identify a realistic timeframe to complete the transfer or turn-in of all property. The LESO retains final authority to determine timeframe requirements.
- c) In the event of a termination, the State/LEA will make every attempt to transfer the property of the terminated State/LEA to an authorized State/LEA, as applicable, prior to requesting a turn-in of the property to DLA Disp Svcs. In cases that require a repossession or turn-in of property, the State/LEA will bear all expenses related to the repossession, turn-in or transfer of property to DLA Disp Svcs.
- d) The State shall:
 - i) Suspend LEAs for a minimum of 60-days in all situations relating to the suspected or actual abuse of property or requirements and/or repeated non-compliance related to the terms and conditions of this SPO. Suspension may lead to termination. The State shall also issue corrective action guidance to the LEA with

suspense dates to rectify issues and/or discrepancies that caused the restriction, suspension, or termination. The State shall require the LEA to submit results on completed police investigations and/or reports on LSD property to include the LEA CAP. The LESO retains final discretion on reinstatement requests. Reinstatement to full participation from a restriction, suspension or termination is not automatic.

ii) Initiate corrective action to rectify suspensions or terminations of the LEA for non-compliance to the terms and conditions of the program. The State shall also make contact (until resolved) with suspended LEAs to ensure corrective actions are rectified within required timeframes provided by the LESO.

iii) Require the LEA to complete and submit results on completed police investigations or reports regarding LSD property. The State will submit all documentation to LESO upon receipt.

iv) Provide documentation to LESO when actionable items are rectified for the State/LEA.

v) Request that the LESO suspend or terminate an LEA based upon their findings during State-level internal PCR or due to non-compliance with any term of this SPO, DLA Instruction/Manual or any statute or regulation regarding the program.

vi) Notify the LESO and initiate an investigation into any questionable activity or action involving property issued to an LEA that comes to the attention of the State and is otherwise within the authority of the Governor/State to investigate. Upon conclusion of any such investigation, take appropriate action and/or make appropriate recommendations on restriction, suspension, or termination of the LEA to the LESO. The SC may revoke or terminate concurrence for LEA participation in the program at any time.

vii) Provide written request to the LESO for reinstatement of an LEA for full participation status at the conclusion of a restriction or suspension period. Written verification shall be provided that the SC/SPOC has validated the LEA CAP.

15) RECORDS MANAGEMENT The LESO, SC/SPOC, and LEAs participating in the program will maintain program records IAW the DLA records schedule. Records for property acquired through the program have retention controls based on the DEMIL code. Property records will be filed, retained, and destroyed IAW DLA records schedule. Records may include but are not limited to: DD Form 1348-1A for transfers, turn-ins, requisitions, Bureau of Alcohol, Tobacco, Firearms and Explosives (BATFE) Forms 5 and 10.

16) TRADE SECURITY CONTROL (TSC) and COMPLIANCE WITH EXPORT CONTROL

REGULATIONS Items transferred to program participants, including DEMIL A and Q (with an Integrity Code of 6) property, may be subject to export control restrictions. Program participants shall comply with U.S. export control laws and regulations if they contemplate further transfers of any property. Once title transfers, LEAs should consult with the Department of State (DoS) and Department of Commerce (DoC) export control regulators about the type of export controls that may apply to items, regardless of DEMIL code. Program participants may request a formal Commodity Classification from the DoC, Bureau of Industry and Security (BIS), or submit a general correspondence request to the DoS, Directorate of Defense Trade Controls. Information on managing exports of CCL items can be found at the U.S. DoC Bureau of Industry and Security website. Program participants shall notify all subsequent purchasers or transferees, in writing, of their responsibility to comply with U.S. export control laws and regulations.

17) NOTICES Any notices, communications, or correspondence related to this SPO shall be provided by email, the U.S. Postal Service (USPS), express service, or facsimile to the appropriate DLA office. The LESO may (from time to time) make unilateral modifications or amendments to the provisions of the MOA between the Federal Government and the State/U.S. Territory and/or this SPO. Notice of these changes will be provided to the State in writing. Unless the State takes immediate action to terminate the MOA between the Federal Government and the State/U.S. Territory and/or this SPO, such modifications or amendments will become binding. In such cases, reasonable opportunity will (insofar as practicable) be afforded the State/LEA to conform to changes affecting their operations.

18) ANTI-DISCRIMINATION By signing or accepting property, the State/LEA pledges agreement to comply with provisions of the national policies prohibiting discrimination: 1) On the basis of race, color, or national origin, in Title VI of the Civil Rights Act of 1964 (42 USC 2000d et seq.) as implemented by DoD regulations 32 CR Part 195, 2) On the basis of age, in the Age Discrimination Act of 1975 (42 USC 6101, et seq) as implemented by Department of Health and Human Services regulations in 45 CFR Part 90 and 3) On the basis of handicap, in Section 504 of the Rehabilitation Act of 1973, P.L. 93-112, as amended by the Rehabilitation Act Amendments of 1974, P.L. 93-516 (29 USC 794), as implemented by Department of Justice (DoJ) regulations in 28 CFR Part

41 and DoD regulations at 32 CFR Part 56. These elements are the minimum essential ingredients for establishment of a satisfactory business agreement between the State and the DoD.

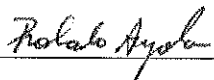
19) INDEMNIFICATION CLAUSE The State/LEA is required to maintain adequate liability insurance to cover damages or injuries to persons or property relating to the use of property issued under the program. Self-insurance by the State/LEA is considered acceptable. The USG assumes no liability for damages or injuries to any person(s) or property arising from the use of property issued under the program. It is recognized that State and local law generally limit or preclude the State/LEA from agreeing to open ended indemnity provisions. However, to the extent permitted by State and local laws, the State/LEA shall indemnify and hold the USG harmless from any and all actions, claims, debts, demands, judgments, liabilities, cost, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss of, or damage to property and injuries, illness or disabilities to, or death of any and all persons whatsoever, including members of the general public, or to the property of any legal or political entity including States, local and interstate bodies, in any manner caused by or contributed to by the State/LEA, its agents, servants, employees, or any person subject to its control while the property is in the possession of, used by, or subject to the control of the State/LEA, its agents, servants, or employees after the property has been removed from USG control.

20) TERMINATION This SPO may be terminated by either party, provided the other party receives a thirty (30) day notice (in writing) or as otherwise stipulated by Public Law. The undersigned SC hereby agrees to comply with all provisions set forth herein and acknowledges that any violation of the terms and conditions of this SPO may be grounds for immediate termination and possible legal consequences, to include pursuit of criminal prosecution if so warranted.

21) AGREEMENT OF PARTIES The parties below agree to enter this agreement as of the last date below:

Governor-appointed SC/SPOC, State of: TEXAS

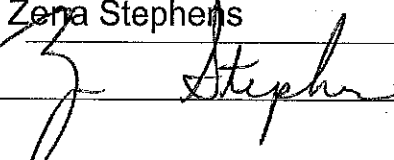
Full Name (Print): Rolando Ayala

Signature (Sign):  Date (MM/DD/YYYY): 09/09/2024

Chief Law Enforcement Official (CLEO) (or designee): Sheriff Zena Stephens

Title (Print): Sheriff

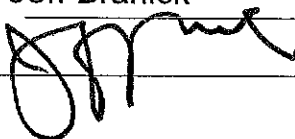
Full Name (Print): Zena Stephens

Signature (Sign):  Date (MM/DD/YYYY): 5/19/26

Civilian Governing Body Official (CGB) (or designee): Judge Jeff Branick

Title (Print): County Judge

Full Name (Print): Jeff Branick

Signature (Sign):  Date (MM/DD/YYYY): 5/19/26