

OFFICE OF THE JEFFERSON COUNTY CLERK • JEFFERSON COUNTY, TEXAS

Acceptable identification to process a **BIRTH or DEATH** application is as follows. Please select one of the three groups below and the requested items. (Per Title 25 Texas Administrative Code 181.28 for complete details on qualified applicant identification)

One (1) Item from Group A OR If you don not have one from Group A, proved Two (2) Items from Group B OR Three (3) Items (one (1) item from Group B PLUS two (2) items from Group C)

Group A – PRIMARY ACCEPTABLE ID

Note: The document must contain the applicant’s name and an identifiable photo. All primary identification documents must have a United States issuance origin and must be current and valid.

- Driver’s License
- Federal or State Identification Card
- Federal, State, or City law enforcement employment identification card or employment badge accompanied by employment identification card
- Offender Identification Card issued by the Department of Criminal Justice correctional facility or institution
- Military Identification Card
- Department of Homeland Security, United States Citizenship and Immigration Services issued documents (Employment Authorization Document, Permanent Resident Card, Re-entry Permit, Refugee Travel Permit, Advance Parole, SENTRI Card, U.S. Citizen Identification Card)
- United States Department of State issued documents (Border Crossing Card either B1 or B2 and Visa)
- Concealed Handgun License
- Pilot’s License
- United States Passport

Group B – SECONDARY ACCEPTABLE ID – Please provide two (2) from Group B

Note: One document must contain the applicant’s name and signature and/or an identifiable photo of the applicant.

- Current student identification
- Any primary identification that is expired not more than two years preceding the date identification is submitted to the county clerk
- Signed Social Security Card or Numident
- DD Form 214 Certificate of Release
- Medicaid/Medicare Card
- Veterans Affairs Card
- Medical insurance card
- Foreign Passport (either accompanied by a Visa issued by the United States Department of State or one issued in accordance with the United States Department of State, Visa Waiver Program)
- Certified birth certificate from the Department of State (FS-240, DS-1350 or FS-545)
- Private company employment identification card
- Form I-94 – accompanied by the applicant’s Visa or Passport
- Mexican voter registration card
- Foreign Identification with identifiable photo of applicant (ex. foreign driver’s license) *Note: For foreign passport, see foreign passport information above*
- Honduran consular certification

Group C – SUPPORTING DOCUMENTS – Please provide one (1) from Group B and two (2) from Group C

*Note: One document must contain the applicant’s name and signature and/or identifiable photo of the applicant. **This list of items consists of other records or documents that aid in establishing the identity of the applicant.***

- Recent utility bill with current address
- Recent paycheck stub
- Public assistance applications or letters
- Signed valid voter’s registration card
- Police report of stolen identification
- Official school transcript
- Bank account statement
- Social Security letter
- Marriage license
- Divorce decree
- Certified birth certificate from the Department of State (FS-240, DS-1350 or FS-545), state other than Texas, District of Columbia or other country
- Automobile insurance card or contract
- Lease agreement
- Loan or installment payment contract
- Promissory notes or loan contracts
- Court order
- Property title or liens
- Automobile titles
- Library card
- Fishing or hunting license
- Recent medical records and bills
- Auto registration
- Religious records with signature of religious official
- Expired secondary document
- Recent rent receipt with address and name
- Recent cell phone bill or contract
- Federal, state, or local tax records
- Department of Homeland Security Notices or correspondence

