

OFFICE OF THE JEFFERSON COUNTY CLERK • JEFFERSON COUNTY, TEXAS

Acceptable identification to process a **BIRTH** or **DEATH** application is as follows. Please select one of the three groups below and the requested items. (Per Title 25 Texas Administrative Code 181.28 for complete details on qualified applicant identification)

**One (1) Item from Group A OR If you do not have one from Group A, prove Two (2) Items from Group B
OR Three (3) Items (one (1) item from Group B PLUS two (2) items from Group C)**

Group A – PRIMARY ACCEPTABLE ID

Note: The document must contain the applicant's name and an identifiable photo. All primary identification documents must have a United States issuance origin and must be current and valid.

- Driver's License
- Federal or State Identification Card
- Federal, State, or City law enforcement employment identification card or employment badge accompanied by employment identification card
- Offender Identification Card issued by the Department of Criminal Justice correctional facility or institution
- Military Identification Card
- Department of Homeland Security, United States Citizenship and Immigration Services issued documents (Employment Authorization Document, Permanent Resident Card, Re-entry Permit, Refugee Travel Permit, Advance Parole, SENTRI Card, U.S. Citizen Identification Card)
- United States Department of State issued documents (Border Crossing Card either B1 or B2 and Visa)
- Concealed Handgun License
- Pilot's License
- United States Passport

Group B – SECONDARY ACCEPTABLE ID – Please provide two (2) from Group B

Note: One document must contain the applicant's name and signature and/or an identifiable photo of the applicant.

- Current student identification
- Any primary identification that is expired not more than two years preceding the date identification is submitted to the county clerk
- Signed Social Security Card or Numident
- DD Form 214 Certificate of Release
- Medicaid/Medicare Card
- Veterans Affairs Card
- Medical insurance card
- Foreign Passport (either accompanied by a Visa issued by the United States Department of State or one issued in accordance with the United States Department of State, Visa Waiver Program)
- Certified birth certificate from the Department of State (FS-240, DS-1350 or FS-545)
- Private company employment identification card
- Form I-94 – accompanied by the applicant's Visa or Passport
- Mexican voter registration card
- Foreign Identification with identifiable photo of applicant (ex. foreign driver's license) *Note: For foreign passport, see foreign passport information above*
- Honduran consular certification

Group C – SUPPORTING DOCUMENTS – Please provide one (1) from Group B and two (2) from Group C

Note: One document must contain the applicant's name and signature and/or identifiable photo of the applicant. This list of items consists of other records or documents that aid in establishing the identity of the applicant.

- Recent utility bill with current address
- Recent paycheck stub
- Public assistance applications or letters
- Signed valid voter's registration card
- Police report of stolen identification
- Official school transcript
- Bank account statement
- Social Security letter
- Marriage license
- Divorce decree
- Certified birth certificate from the Department of State (FS-240, DS-1350 or FS-545), state other than Texas, District of Columbia or other country
- Automobile insurance card or contract
- Lease agreement
- Loan or installment payment contract
- Promissory notes or loan contracts
- Court order
- Property title or liens
- Automobile titles
- Library card
- Fishing or hunting license
- Recent medical records and bills
- Auto registration
- Religious records with signature of religious official
- Expired secondary document
- Recent rent receipt with address and name
- Recent cell phone bill or contract
- Federal, state, or local tax records
- Department of Homeland Security Notices or correspondence

