

NOTARIZED PROOF OF IDENTIFICATION

Please complete this form if applying for certified copy of birth or death certificate by mail OR email

PART I. ENTER NAME, DATE AND PLACE OF BIRTH/DEATH, AND NAMES OF PARENTS AS INFORMATION APPEARS ON BIRTH/DEATH CERTIFICATE	
FULL NAME OF PERSON ON RECORD	DATE OF BIRTH/DEATH
PLACE OF BIRTH/DEATH (City or County)	SEX
FULL NAME OF PARENT 1	FULL NAME OF PARENT 2

PART II. ENTER RELATIONSHIP TO PERSON ON RECORD.	
QUALIFIED APPLICANT NAME (IF NOT SELF)	RELATIONSHIP TO PERSON ON VITAL RECORD

AFFIDAVIT OF PERSONAL KNOWLEDGE

PART III. THIS SECTION MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC.	
STATE OF _____ COUNTY OF _____	
Before me on this day appeared _____ (Name)	
now residing at _____ (Address) (City) (State) (Zip Code)	
who is related to the person named on Part I as _____ and who on oath deposes and (Relationship)	
says that the contents of this affidavit are true and correct.	
Signature of Affiant _____	
Sworn to and subscribed before me, this _____ day of _____ 20____.	
(Seal)	Signature of Notary Public
	Commission Expires
	Type or Printed Name
	TYPE AND NUMBER OF ID ACCEPTED WHEN NOTARIZED

WARNING: IT IS A FELONY TO FALSIFY INFORMATION ON THIS DOCUMENT. THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT ON THIS FORM OR FOR SIGNING A FORM WHICH CONTAINS A FALSE STATEMENT IS 2 TO 10 YEARS IMPRISONMENT AND A FINE UP TO \$10,000. (HEALTH AND SAFETY CODE, CHAPTER 195, SEC. 195.003)

MAIL THIS SWORN STATEMENT, APPLICATION, PAYMENT AND A PHOTOCOPY OF YOUR VALID PHOTO ID TO:

by USPS:

JEFFERSON COUNTY CLERK
PO BOX 1151
BEAUMONT, TX 77704

By FEDEX, LoneStar, or UPS:

JEFFERSON COUNTY CLERK
1085 PEARL STREET, FIRST FLOOR
BEAUMONT, TX 77701

(APPLICATIONS WITHOUT THE SWORN STATEMENT AND PHOTO ID WILL NOT BE PROCESSED)