



## JEFFERSON COUNTY PURCHASING DEPARTMENT

*Deborah L. Clark, Purchasing Agent*

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1149 Pearl Street, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

In accordance with Texas Administrative Code §111.13, the Jefferson County Purchasing Department shall make a good faith effort to contract with Historically Underutilized Businesses (**HUB**) for construction, services (including professional and consulting services) and commodities. We would like to give you an opportunity to be recognized as a HUB vendor with Jefferson County.

If you believe you are qualified to be a HUB vendor, please fill out the enclosed form and fax it to the Purchasing Department so that we may update our records.

Jefferson County looks forward to working with you in the future.

Sincerely,

A handwritten signature of Deborah L. Clark in black ink, written over a faint circular background that appears to be a watermark or a light seal.

Deborah L. Clark  
Purchasing Agent  
Fax: (409) 835-8456

DC:kjs

**HISTORICALLY UNDERUTILIZED BUSINESS (HUB)**

**HUB DISCLOSURE**

**HUB Name:** \_\_\_\_\_

**HUB Status  
(Gender &  
Ethnicity):** \_\_\_\_\_

**Address:** \_\_\_\_\_  
**Street City State Zip**

**Contact  
Person:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Phone (with  
area code):** \_\_\_\_\_

**Fax (with  
area code):** \_\_\_\_\_

**HUB Number:** \_\_\_\_\_

**Description of Work to be performed:** \_\_\_\_\_  
\_\_\_\_\_