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## **ADDENDUM NO. 1**

**Date:** August 19, 2021  
**Project Name:** Airfield Marking Rehabilitation for the Jack Brook Regional Airport  
**Owner:** Jefferson County, Texas  
**Owner Project No.:** IFB 21-052/JW  
**Garver Project No.** 20A12502

This addendum shall be a part of the Plans, Contract Documents and Specifications to the same extent as though it were originally included therein, and it shall supersede anything contained in the Plans, Contract Documents, and Specifications with which it might conflict. This addendum, including all attachments, shall become part of the Contract and all provisions of the Contract shall apply thereto, with exception of the items listed under "Other Project Information" at the end of this Addendum No. 1, which are supplements provided for the Contractor's convenience. The time provided for completion of the Contract has not been changed as noted in this addendum. Acknowledgement of receipt of this addendum must be noted in the appropriate section of the Bid Form and included with the Contract Documents.

**A. Pre-Bid Meeting Agenda/Minutes and Sign-In Sheet**

1. Attached are the agenda/minutes from the pre-bid meeting and sign in sheet.

END OF ADDENDUM NO. 1

## Airfield Marking Rehabilitation Pre-Bid

**To:** Attendees  
**From:** Garver  
**Date:** August 18, 2021  
**Project #:** 20A12502

***Nothing stated or distributed at this meeting will change the contract documents unless through written addendum. No interpretation of the Contract Documents will be made orally.***

1. Introductions and Sign-in Sheet
  - a. Garver Contact – Jason Frank, (713) 395 4282, [JEFrank@GarverUSA.com](mailto:JEFrank@GarverUSA.com)
    - Ken Rutabana, (214) 619-9016, [KKRutabana@GarverUSA.com](mailto:KKRutabana@GarverUSA.com)
    - David Granato, (713) 482-4791, [DAGranato@garverusa.com](mailto:DAGranato@garverusa.com)
  - b. Jefferson County Purchasing Department – Jamey West, (409) 835-8693, [jwest@co.jefferson.tx.us](mailto:jwest@co.jefferson.tx.us)
2. Date, Time, and Place of Bid Opening
  - a. Bids will be received until Wednesday, September 1, 2021, at 11:00 am (CST) at the Jefferson County Engineering Department Conference Room of the City of Beaumont at 1149 Pearl Street, Beaumont, Texas 77701.
  - b. No bids will be accepted after bid time is called.
  - c. Reference instructions for Bidders for all bidding requirements.
    - i. Bidder's Checklist of Required Items
      1. Bid Form/Proposal
        - a. 1 original bid copy with completed copy of spec (Bid form, Statement of Bidder's qualification, etc.)
        - b. 3 copies with minimum all pages that need completing.
        - c. Monitor for addenda.
      2. List of Manufacturers
      3. List of Proposed Subcontractors
      4. A 5% bid bond or cashier's check must accompany the bid and be made payable to the Owner. Bid security will be returned after the Owner (Jefferson County) and the accepted bidder have executed the contract.
      5. Davis Bacon Wage Rates
      6. Registration in SAM (System for Award Management) (page B-11)
3. Front End Documents
  - a. Bid requirements
  - b. Contract conditions

- c. Special contract requirements
  - d. Insurance requirements
- 4. Addenda and Interpretations
  - a. No interpretation of the Contract Documents will be made orally.
  - b. Engineer must receive written request for interpretation no later than 5 PM CT on Monday August 23rd. Questions received after this deadline may not be answered.
  - c. The final addenda shall be issued at a minimum of 48 hours prior to the opening of bids.
- 5. Work Restrictions/Site Conditions
  - a. Traffic restricted to authorized vehicle and personnel as approved by the airport.
  - b. Material storage/staging requirements – See Construction Safety & Phasing Plans in drawings.
  - c. Use of facilities/site restricted to authorized personnel as approved by the airport.
  - d. Work by Others - None
- 6. Schedules
  - a. Progress Schedule: Submit at least 7 days prior to preconstruction conference.
  - b. Submittals/Shop Drawings: Can be submitted prior to preconstruction conference. Must be submitted at least 7 days prior to anticipated material procurement date.
  - c. Weather Delays – promptly request, Owner discretion
- 7. Project Meetings

The Contractor will be required to lead project meetings, and should come prepared to each meeting with an agenda and provide minutes to the meetings within 24 hours.

  - a. Pre-construction Conference
  - b. Weekly Progress Meeting
  - c. Quality Control / Pre-Installation / Facility Start-up Meetings when needed
  - d. Post Construction Meeting
- 8. Submittals
  - a. Must be submitted at least 7 days prior to anticipated material procurement date.
  - b. A limited number of “rush” submittals will be processed
  - c. Submittal Closeout
- 9. Regulatory Requirements
  - a. Contractor responsible for conforming to all applicable codes
- 10. Permits (If applicable)
- 11. Schedule for completion
  - a. 21 calendar day contract time

Airfield Marking Rehabilitation  
Pre-bid Meeting

- b. Liquidated damages: \$1,000/day
  - c. Weather Days: Page K-30
- 12. Scope of work
  - a. Removing Existing Marking and Installing new proposed Markings on the identified Runways and Taxiways
- 13. Site walk through

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Airfield Marking Rehabilitation  
Beaumont, Texas

Pre-Bid Conference  
August 18<sup>th</sup> 2021, 10:00 am

## SIGN-IN SHEET

Name	Representing	Phone #	Email
KEN BUTABANUA	GARVER	(214) 619-9016	KBUTABANUA@GARVERUSA.COM
JESUS Cardenas	CMO ST	409-720-8370	jesusc@cmosetx.com
DANIEL GRANATO	GARVER	713-482-4791	DAGRANAT@GARVERUSA.COM
JASON FRANK	GARVER	713-395-4282	jefranke@GARVERUSA.COM
Ryan Pierce	Hi-Lite Airfield Sr.	315-583-6111 x502	ryan.pierce@hi-lite.com
XUAN Truong	Hi-Lite Airfield Sr.	315-583-6111 x501	xuan.truong@hi-lite.com
Caeden Pham	Spawglass	409-540-8420	caeden.pham@spawglass.com
Deb Clark	Jefferson County	409 835 8583	dclark@co.jefferson.tx.us