



**JEFFERSON COUNTY PURCHASING DEPARTMENT**  
**Deborah L. Clark, Purchasing Agent**

1149 Pearl Street  
1<sup>st</sup> Floor, Beaumont, TX 77701

OFFICE MAIN: (409) 835-8593  
FAX: (409) 835-8456

**Addendum to RFP**

**RFP NUMBER:** 22-039/MR

**RFP TITLE:** Inmate Health Care Services for Jefferson County Correctional Facility

**RFP DUE BY:** 11:00 am CT, Wednesday, November 30, 2022

**ADDENDUM NO.:** 3

**ISSUED (DATE):** November 28, 2022

**To RFP Respondent:** This Addendum is an integral part of the RFP package under consideration by you as a Respondent in connection with the subject matter herein identified. Jefferson County deems all sealed qualifications to have been proffered in recognition and consideration of the entire RFP Specifications Package – *including all addenda*. For purposes of clarification, **receipt of this present Addendum by a Respondent should be evidenced by returning it (signed) as part of the Respondent's sealed RFP response submission.** If the RFP response submission has already been received by the Jefferson County Purchasing Department, Respondent should return this addendum in a separate sealed envelope, clearly marked with the RFP Title, RFP Number, and RFP Opening Date and Time, as stated above.

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**Reason for Issuance of this Addendum:**

**1. Staffing Hour Requirements Clarification**

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**The information included herein is hereby incorporated into the documents of this present RFP matter and supersedes any conflicting documents or portion thereof previously issued.**

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**Receipt of this Addendum is hereby acknowledged by the undersigned Respondent:**

**ATTEST:**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

Approved by \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature (Respondent)

\_\_\_\_\_  
Title of Person Signing Above

\_\_\_\_\_  
Typed Name of Business or Individual



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The following is the corrected staffing matrix on page 40 of 71 and 41 of 71 of the RFP.

**Day Shift**

| Position                                            | Full Time Equivalent | Hours Per Week |
|-----------------------------------------------------|----------------------|----------------|
| Medical Director                                    | .30                  | 12             |
| Administrator (RN)                                  | 1.00                 | 40             |
| Director of Nursing (RN)                            | 1.00                 | 40             |
| Nurse Practitioner/Physician Asst.                  | 1.00                 | 40             |
| Dentist                                             | .50                  | 20             |
| Dental Assistant                                    | .50                  | 20             |
| Psychiatrist                                        | .50                  | 20             |
| Mental Health Coordinator (LPC/LCSW)                | 1.00                 | 40             |
| Mental Health Case Manager (LCSW) Discharge /Admin. | 1.00                 | 40             |

| Position                                                                 | Full Time Equivalent | Hours Per Week |
|--------------------------------------------------------------------------|----------------------|----------------|
| Mental Health Provider (LPC/LCSW) Intake                                 | 1.40                 | 56             |
| Registered Nurse                                                         | 1.40                 | 56             |
| Licensed Vocational Nurse                                                | 1.40                 | 56             |
| Licensed Vocational Nurse                                                | 1.40                 | 56             |
| Licensed Vocational Nurse                                                | 1.40                 | 56             |
| Emergency Medical Technician Paramedic or Emergency Medical Technician 1 | 1.40                 | 56             |
| Administrative Assistant                                                 | 1.00                 | 40             |
| Medical Records Clerk                                                    | 1.00                 | 40             |
| Clerk/Aid                                                                | 1.00                 | 40             |

**Evening Shift**

| Position                                 | Full Time Equivalent | Hours Per Week |
|------------------------------------------|----------------------|----------------|
| Registered Nurse                         | 1.40                 | 56             |
| Licensed Vocational Nurse                | 1.40                 | 56             |
| Licensed Vocational Nurse                | 1.40                 | 56             |
| Mental Health Provider (LPC/LCSW) Intake | 1.40                 | 56             |



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|                                                                                |      |    |
|--------------------------------------------------------------------------------|------|----|
| Emergency Medical Technician<br>Paramedic or Emergency<br>Medical Technician 1 | 1.40 | 56 |
| Emergency Medical Technician<br>Paramedic or Emergency<br>Medical Technician 1 | .60  | 24 |

### Night Shift

| Position                                                                       | Full Time Equivalent | Hours Per Week |
|--------------------------------------------------------------------------------|----------------------|----------------|
| Registered Nurse                                                               | 1.40                 | 56             |
| Licensed Vocational Nurse                                                      | 1.40                 | 56             |
| Licensed Vocational Nurse                                                      | 1.40                 | 56             |
| Mental Health Provider<br>(LPC/LCSW) Intake                                    | 1.40                 | 56             |
| Emergency Medical Technician<br>Paramedic or Emergency<br>Medical Technician 1 | 1.40                 | 56             |
| Emergency Medical Technician<br>Paramedic or Emergency<br>Medical Technician 1 | .60                  | 24             |