

Jefferson County Courts

Instructions for the completion of the Application for Payment of Court-Costs, Fine and Fees.

(State of Texas, S.B. 1863)

1. Fill out the application in a neat and legible manner.
2. Have an official I.D. card available:
Example: Texas drivers license or photo I.D.
2. Present documentation verifying residence, telephone number, employer, income, and bank or financial information.

Examples:

1. Verification of Residence: rent receipt, water bill, tax receipt, electric bill, gas bill.
2. Verification of Telephone Number(s): telephone bill (residence or cellular).
3. Employment Verification: last paycheck stub, letter from employer.
4. Bank or Financial Institution: last bank statement

**JEFFERSON COUNTY FEE COLLECTIONS SUPPORT
APPLICATION FOR PAYMENT OF COURT COSTS, FINE & FEES**

(FOR OFFICE USE ONLY)

CASE NUMBER _____ Jefferson County Court at Law No _____

ANSWER ALL QUESTIONS * * * IF NOT APPLICABLE, PLACE "N/A" * * * CONTINUES ON THE NEXT PAGE!

PERSONAL DATA:

NAME:

(NOMBRE): _____ Last (Apellido) _____ First (Nombre) _____ Middle (Segundo Nombre) _____

STREET ADDRESS:

(DIRECCION): _____ Number (Numero) _____ Street(Calle) _____ Apt _____ City (Cuidad) _____ State (Estado) _____ Zip (Código Postal) _____

MAILING ADDRESS:

(DIRECCION DE ENVIO): _____ Post Office Box or Street (Caja Postal o Calle) _____ Apt _____ City (Cuidad) _____ State (Estado) _____ Zip (Código Postal) _____

PHONE (TELEFONO): _____ CELL PHONE (CELULAR): _____

If no phone, number where you can be reached (SEGUNDO TELEFONO): _____

PHONE NUMBER VERIFIED BY:

DATE:

Sex: _____ Date of Birth: _____ Drivers License No.: _____
(Sexo): _____ (Fecha de Nacimiento): _____ (Numero de licencia para manejar): _____

Married Single Separated Divorced Education Level _____ (Grade Level Completed)
(Casado) (Soltero) (Separado) (Divorciado) (Grado de Educación)

Friend or Reference: _____ Relationship: _____ Name: _____
(Amigo o Referencia) Area Code Phone Number (Relación) (Nombre)
(Área) (Teléfono)

Friend or Reference: _____ Relationship: _____ Name: _____
(Amigo o Referencia) Area Code Phone Number (Relación) (Nombre)
(Área) (Teléfono)

ASSETS: If you are not working, state why. If you are in school, state which one.

EMPLOYER VERIFIED BY:

DATE:

Employer: _____
(Empleador) Name Address Area Code Phone Position How Long?
(Nombre) (Dirección) (Area) (Teléfono) (Puesto) (La Duración)

Salary: \$ _____ Hourly Wage: \$ _____ Take Home Monthly Pay: \$ _____
(Salario) (Salario por Hora) (Salario Mensual)

Name of Bank: _____

Checking Balance: \$ _____ Savings Balance: \$ _____
(Balance de pagos) (Balance de pagos)

Please Check Any Other Source of Income You Receive: (Indique otro tipo de sueldo):

Welfare Social Security Retirement Retirement Unemployment Social Security Disability Child Support
(Asistencia (Retiro de (Retiro) (Desempleo) (Deshabilidad) (Sostenimiento
de Social) Seguridad Social) (Retiro) (Desempleo) (Deshabilidad) de Niños)

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