

**279th and 317th DISTRICT COURTS  
JEFFERSON COUNTY, TEXAS**

**SELF-REPRESENTED / PRO SE  
ACKNOWLEDGEMENT AND WAIVER**

**JEFFERSON COUNTY FAMILY COURTS**  
**SELF-REPRESENTED CLINIC**

**ACKNOWLEDGEMENT AND WAIVER**

Petitioner, \_\_\_\_\_, and Respondent, \_\_\_\_\_, have been referred to the Jefferson County Family Courts Self-Represented Clinic ("Clinic") by either the 279<sup>th</sup> or 317<sup>th</sup> District Court for review and/or resolution of their pending family law matters. Petitioner and Respondent (hereinafter listed as the "Parties") acknowledge and consent to the following terms and conditions related to their participation in the Clinic":

1. The parties acknowledge that they have been referred to the Clinic by the Judge of the Court to which their case is assigned and that their case will not be scheduled for a final court proceeding or prove-up hearing until they have attended the required Clinic and/or mediation.
2. The parties acknowledge that they have reached agreements for all outstanding issues in their case (except for the amount of child support or reimbursement of Medicaid costs, if applicable) and that said agreement has been reached independently by the parties or after court-ordered mediation, as outlined in a binding Mediated Settlement Agreement. If the case is a default, Petitioner warrants and represents that Respondent has been served and that all necessary prerequisites have been met for the case to be resolved.
3. If the parties claim that the final resolution of the case is agreed, both parties must attend the Clinic for assistance to be provided. If both parties are not present, no assistance or review of orders will be performed by Clinic volunteers.
4. For all agreed cases, the parties have submitted a completed Final Decree of Divorce, Order in Suit Affecting Parent Child Relationship, or other Final Order disposing of all outstanding issues in their case. If the order is not submitted to Kelly Webster at least seven (7) days before a scheduled Clinic, the parties will not be permitted to participate.
5. The parties will not receive any assistance or have their orders reviewed if 1) the parties own a home that was purchased during the course of their marriage and 2) either party has an interest in retirement accounts (401(k), pension, etc.) or investments (stocks, bonds, mutual funds, etc.) that are or will be divided in a Final Decree of Divorce.
6. The parties are not permitted to bring an attorney, paralegal, notary, or other person purporting to provide legal services or advice to the Clinic.
7. Clinic staff and volunteers reserve the right to refuse services to any party acting disruptive or abusive to Clinic personnel or not following proper decorum and the rules and requirements of the Clinic.
8. Clinic proceedings will not be recorded – either audio or video – and any violation of this provision will result in refusal of services to the parties and referral to the Court.
9. If the parties do not appear for a scheduled Clinic appointment, they will be ineligible to participate in further Clinics and their case will be scheduled on the Court's Dismissal for Want of Prosecution Docket.
10. The parties acknowledge and warrant that any attorneys providing assistance at or through the Clinic are not providing legal advice or case-specific services to the parties or any Clinic participant. Further, the parties

warrant and represent that no legal services will be or have been provided to them by Clinic volunteers and that no attorney-client relationship has been established through their participation in the Clinic.

I consent to these terms and conditions, and waive the rights specified, and I acknowledge that I have the right to consult legal counsel before executing this document.

\_\_\_\_\_  
Petitioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Respondent

\_\_\_\_\_  
Date