



## Jefferson County Texas Risk Management Department

### County Vehicle Insurance

Jefferson County is self-insured for vehicle liability coverage. The following Proof of Financial Responsibility card should be in all County vehicles:

**Jefferson County Texas**  
**(409) 835-8668**

Self-insured coverage provided by Jefferson County meets the minimum liability insurance prescribed by law. Keep this card in your vehicle for presentation upon demand to any Law Enforcement Official or Agency of Texas as evidence of liability coverage.

#### **PROOF OF FINANCIAL RESPONSIBILITY**

The Texas Motor Vehicle Safety Responsibility Act, V.T.C.A., Texas Transportation Code, ch. 601 exempts governmental vehicles and drivers of governmental vehicles on official duty for governmental agencies and they are not required under the Act to show evidence of liability insurance or financial responsibility.

**Jefferson County Risk Management**  
**(409) 835-8672**

#### **IN CASE OF AN ACCIDENT**

1. Stop immediately and determine injuries and damage.
2. Take whatever steps are necessary to protect yourself from further injury.
3. Immediately call 911 for medical assistance if needed.
4. Report accident to local police, your immediate supervisor and the sheriff's office dispatch at 835-8668 (if the accident occurred within Jefferson County).
5. Take photos of the other vehicle and the accident scene.
6. Obtain needed information from other driver(s) and witnesses in order to complete Report of Motor Vehicle Accident form.
7. Have the County vehicle towed to the Service Center if not drivable.
8. If you are injured, complete an On-the-Job Injury/Illness Report and submit to Risk Management within 24 hours of the accident.
9. Complete Report of Motor Vehicle Accident form and submit to Risk Management Department along with any police report and other supporting documentation within two working days of accident.